

HOWELL TOWNSHIP BOARD MEETING
3525 Byron Road
Howell, MI 48855
November 12, 2018
6:30 P.M.

1. Call to Order:
2. Roll Call: Mike Coddington () Dar Howard ()
 Jean Graham () Harold Melton ()
 Jonathan Hohenstein () Sally Newstead ()
 Matthew Counts ()
3. Pledge of Allegiance
4. Call to the Board:
5. Approval of the Minutes:
 A. Regular Board Meeting October 8, 2018
6. Correspondence:
7. Call to the Public:
8. New Business:
 A. Howell Area Parks & Recreation Authority Proposed 2019 Budget
 B. Resolution 11.18.454
 C. Sign Ordinance
9. Closed Session
10. Approve 2019 Meeting Calendars
11. Reports:
 A. Supervisor B. Treasurer C. Clerk D. Zoning
 E. Assessing F. Fire Authority G. MHOG H. Planning Commission
 I. Z B A J. WWTP K. HAPRA
12. Call to the Public
13. Disbursements: Regular and Check Register
14. Adjournment

AGENDA ITEM

5

HOWELL TOWNSHIP BOARD REGULAR MEETING

MINUTES

3525 Byron Road

Howell, MI 48855

October 8, 2018

6:30. p.m.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Dar Howard	Trustee
Harold Melton	Trustee
Sally Newstead	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA: MOTION by Counts, seconded by Melton, **“TO APPROVE THE OCTOBER 8, 2018 AGENDA AS AMENDED: ADD ITEM 5B APPROVAL OF SEPTEMBER 10, 2018 CLOSED SESSION MINUTES.”** Motion carried.

APPROVAL OF MINUTES:

A. SEPTEMBER 10, 2018 REGUAL MEETING MINUTES

- **MOTION** by Hohenstein, seconded by Howard, **“TO APPROVE THE SEPTEMBER 10, 2018 REGULAR SESSION MEETING MINUTES AS PRESENTED.”** Motion carried. (See September 10, 2018 Regular Meeting Minutes)

B. SEPTEMBER 10, 2018 CLOSED SESSION MINUTES

- **MOTION** by Melton, seconded by Counts, **“TO APPROVE THE SEPTEMBER 10, 2018 CLOSED SESSION MEETING MINUTES AS PRESENTED.”** Motion carried.

CORRESPONDENCE:

No additions.

CALL TO THE PUBLIC:

- Judith Minton, 552 Olde English Circle – Stated that at the September Board Meeting residents, Amy and Jerry Terrell, on Brewer Road attended the meeting to file complaints against their neighbor at 1800 Brewer Road. Ms. Minton read an e-mail that she received from the Terrell’s about what is going on with the neighbor. Ms. Minton stated she would like to see the Township give a time-frame for this complaint to be resolved.
- Carrie Newstead 5029 Fisher Road – Stated she was proud of her Mother In-law Sally Newstead for her service and also to say that Sally’s upcoming move from the Township was a hard decision for her to make.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A. RESOLUTION 10.18.453

- Clerk Graham read Resolution 10.18.453, Recognition of Sally Newstead. The resolution thanked Newstead for her time on the Board. **MOTION** by Counts, seconded by Howard, **“TO APPROVE RESOLUTION 10.18.453 AS PRESENTED.”** A roll-call vote was taken: Counts – yes, Graham – yes, Coddington – yes, Melton – yes, Howard – yes, Hohenstein – yes, Newstead – yes. Motion carries 7 to 0. Newstead stated she thanked and respects the Board for their impact on the community.

REPORTS:

A. SUPERVISOR:

(Supervisor Coddington reported on the following items)

- There have been trespassers on some of the Township’s properties. There will be conservation officers checking those properties.
- A water connection on Parson’s Road was not where it was supposed to be but the issue has been resolved.

B. TREASURER:

(Treasurer Hohenstein reported on the following items)

- We are at 96% on Summer Tax collection.
- Received a letter from Handy Township about share costing to repave part of Owosso Road. It was the consensus of the Board to not go forward with this project at this time, as there are other more highly used roads by Howell Township residents that is in need of repair.
- The Pine View Village asphalt bids are likely go up by 20% next year.
- The office hired a new employee, Kelly Martinez, for the assistant to the Treasurer. She will start on the 15th.

C. CLERK:

(Clerk Graham reported on the following items)

- Preliminary and Public testing on the voting equipment has been done.
- Absentee Ballots went out the 2nd.
- We have an IFT for HATCH.

D. ZONING:

(See Zoning Administrator Daus’ prepared written report)

E. ASSESSING:

(See Assessor Kilpela’s prepared written report)

F. FIRE AUTHORITY:

(Supervisor Coddington reported on the following items)

- Purchased a new fire engine for Station #23; the Marion Township Station.
- The rain has slowed down the finishing of the Main Station addition. The Fire Chief has canceled the Open House for this year. There are plans of a ribbon cutting ceremony in November.
- Paid bills.

G. MHOG:

(Trustee Howard reported on the following items)

- The Howell Township water tower has been painted/coated. This will hopefully last 15 to 20 years.
- There were no issues with MHOG’s PFAS test.

- We had a peak day 4.5 million gallons of water use.
- Continuing acquire more property for cross country mains.
- Paid bills.

H. PLANNING COMMISSION:

(Trustee Counts reported on the following items)

- TLS Construction purchased property on Burkhart Road for storage. Will convert existing house into office space.
- The Sign Ordinance is being recommended by the Planning Commission. It is been given to the County Planning and should be at the Township Board Meeting in November.

I. ZONING BOARD OF APPEALS (ZBA):

(No meeting to report on.)

J. WWTP:

(Treasurer Hohenstein reported on the following items)

- Biolac Diffusers are in need of replacing. **MOTION** by Hohenstein, seconded by Melton, **“APPROVAL FOR JERRY LIVERNOIS TO PURCHASE PARTS FROM PARKSON TO REPLACE BIOLAC DIFFUSERS NOT TO EXCEED \$9,000.”** Discussion followed. Motion carries.
- They are in the process of redoing 3 sand filters; cells had a leak causing a sink hole. Three bids have been received to fix the issue. Will not know the extent of the problem until it is opened up. **MOTION** by Howard, seconded by Hohenstein, **“TO APPROVE TO GO WITH JOE RAICA EXCAVATING, INC. TO FIX THE LEAK AND SINK HOLE.”** Discussion followed. Motion carries.
- PFAS; a chemical that leaks into the ground water. Spicer is working with the State to audit all of Howell Township’s big commercial users. There are no known issues at this time but this is a precautionary procedure.

K. HAPRA

(Clerk Graham reported on the following items)

- Trying to get a contract with the school about the pool.
- Sleepy Hollow is October 27th. There is need for volunteers.

CALL TO PUBLIC:

- Judith Minton, 552 Olde English Circle – Stated she commends that the Township is taking the PFAS alert seriously. She believes PFAS is going to be a National Health crises because PFAS was used in so many things. She wants the Township to be pro-active with new companies coming in. (It is part of the IFT’s.)
- Ms. Minton wanted to know if the Township has representation on the Airport Board. (No.) She has concern about the de-icing causing ground water contamination.

CLOSED SESSION MEETING:

- **MOTION** by Hohenstein, seconded by Howard, **“TO ENTER INTO CLOSED SESSION MEETING AT 7:12 P.M.”** A roll-call vote was taken: Coddington – yes, Counts– yes, Newstead – yes, Graham – yes, Hohenstein – yes, Melton – yes, Howard - yes. Motion carries 7 to 0.
- **MOTION** by Hohenstein, seconded by Newstead, **“TO ENTER BACK INTO REGULAR SESSION MEETING AT 7:20 P.M.”** Motion carried.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, seconded by Howard, **“TO APPROVE THE REGULAR DISBURSEMENTS THROUGH OCTOBER 3, 2018 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion carried.

ADJOURNMENT: **MOTION** by Newstead, seconded by Hohenstein, **“TO ADJOURN.”** Motion carried. The meeting adjourned 7:22 p.m.

APPROVED:

As Presented: _____	_____ Jean Graham Howell Township Clerk
As Amended: _____	_____ Mike Coddington Howell Township Supervisor
As Corrected: _____	
Dated: _____	_____ Debby Johnson Recording Secretary

AGENDA ITEM

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HOWELL TOWNSHIP
NOVEMBER 12, 2018
CORRESPONDENCE

- 1) **AMERICAN FUNDS** – Annual Report for the year ending, July 31, 2018
- 2) **AMERICAN FUNDS** – Summary prospectus October 1, 2018

AGENDA ITEM

8A



925 W. Grand River Ave.
Howell, Michigan 48843
517.546.0693
517.546.6018 Fax
www.howellrecreation.org

"Communities coming together to enrich lives by promoting active and healthy lifestyles"

HOWELL AREA PARKS & RECREATION AUTHORITY PROPOSED 2019 BUDGET

It is our pleasure to submit for your consideration the 2019 Proposed Budget for the Howell Area Parks & Recreation Authority. We believe the budget we have prepared is based on realistic expectations of our programming and operational goals and requirements. We feel that we have outlined a budget with reductions, changes and additions that will keep our core programs intact, and will support an administrative and organizational structure that will lead to our continued success and stability.

If you have any questions, please do not hesitate to contact me at 517/546-0693 ext. 7702 or by e-mail at tchurch@howellrecreation.org

Respectfully Submitted,

Tim Church
Executive Director
Howell Area Parks & Recreation Authority

2019 HAPRA
COMBINED BUDGET

	2019 PROPOSED BUDGET	2018 AMENDED BUDGET	2017 ACTUAL BUDGET
REVENUES			
FUND 208 - ADMINISTRATION	\$545,600.00	\$539,005.00	\$508,287.74
FUND 212 - ADULT SPORTS	\$28,910.00	\$39,250.00	\$41,800.00
FUND 213 - AQUATIC CENTER	\$122,610.00	\$131,010.00	\$145,217.04
FUND 214 - YOUTH SPORTS	\$107,410.00	\$105,225.00	\$106,324.38
FUND 215 - ENRICHMENT	\$79,000.00	\$79,500.00	\$62,747.01
FUND 216 - FESTIVALS & EVENTS	\$214,000.00	\$198,804.06	\$195,197.32
FUND 217 - PRESCHOOL	\$57,080.00	\$51,160.00	\$54,081.45
FUND 218 - SENIOR CENTER	\$28,975.00	\$25,400.00	\$37,136.94
FUND 219 - SUMMER CAMP	\$26,500.00	\$17,695.00	\$21,732.00
FUND 220 - BEACH - BOAT LAUNCH	\$53,500.00	\$54,031.00	\$53,115.20
FUND 221 - TEEN CENTER	\$124,000.00	\$90,811.25	\$127,601.15
FUND 223 - DOG PARK	\$13,025.00	\$13,515.00	\$13,378.00
FUND 224 - TRANSPORTATION	\$20,000.00	\$16,000.00	\$0.00
TOTAL Revenues	\$1,420,610.00	\$1,361,406.31	\$1,366,618.23
Expenditures			
FUND 208 - ADMINISTRATION	\$545,600.00	\$539,005.00	\$530,689.78
FUND 212 - ADULT SPORTS	\$28,910.00	\$39,250.00	\$46,257.03
FUND 213 - AQUATIC CENTER	\$122,610.00	\$131,010.00	\$134,543.97
FUND 214 - YOUTH SPORTS	\$107,410.00	\$105,225.00	\$93,781.29
FUND 215 - ENRICHMENT	\$79,000.00	\$79,500.00	\$76,941.23
FUND 216 - FESTIVALS & EVENTS	\$214,000.00	\$198,804.06	\$192,125.10
FUND 217 - PRESCHOOL	\$57,080.00	\$51,160.00	\$53,101.06
FUND 218 - SENIOR CENTER	\$28,975.00	\$25,400.00	\$20,893.26
FUND 219 - SUMMER CAMP	\$26,500.00	\$17,695.00	\$21,606.04
FUND 220 - BEACH - BOAT LAUNCH	\$53,500.00	\$54,031.00	\$47,827.88
FUND 221 - TEEN CENTER	\$124,000.00	\$90,811.25	\$134,865.36
FUND 223 - DOG PARK	\$13,025.00	\$13,515.00	\$9,617.21
FUND 224 - TRANSPORTATION	\$20,000.00	\$16,000.00	\$0.00
TOTAL Expenditures	\$1,420,610.00	\$1,361,406.31	\$1,362,249.21
TOTAL REVENUES	\$1,420,610.00	\$1,361,406.31	\$1,366,618.23
TOTAL EXPENDITURES	\$1,420,610.00	\$1,361,406.31	\$1,362,249.21
NET OF REVENUES & EXPENDITURES	\$0.00	\$0.00	\$4,369.02

ADMINISTRATION		ENDING DATE 12-31-2019		2019		2018	2017
FUND 208				PROPOSED	AMENDED		ACTUAL
GL NUMBER	DESCRIPTION						
REVENUES							
208-751-587.001	PK/RC MARION TWP PARTICIPATION			103,225.00	100,000.00		101,612.50
208-751-587.002	PK/RC GENOA TWP PARTICIPATION			103,225.00	100,000.00		101,612.50
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION			103,225.00	100,000.00		101,612.50
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION			103,225.00	100,000.00		101,612.50
208-751-587.006	PK/RC HOWELL TOWNSHIP PARTICIPATION			103,225.00	100,000.00		76,000.00
208-751-649.003	PK & REC GUIDE ADVERTISEMENT			200.00	0.00		0.00
208-751-651.020	BENNETT BUILDING RENTAL FEES			10,000.00	14,500.00		13,870.00
208-751-651.022	OCEOLA BUILDING RENTAL FEES			12,000.00	15,000.00		5,865.00
208-751-651.040	YOUTH SERVICES RENTAL			1,000.00	505.00		0.00
208-751-665.000	INVESTMENT INTEREST			100.00	200.00		132.75
208-751-667.003	RENTAL INCOME - EQUIPMENT			0.00	0.00		795.00
208-751-671.002	MISC REVENUES			175.00	1,800.00		169.99
	DONATION				1,000.00		
208-751-675.026	GIFT CERTIFICATE			0.00	0.00		5.00
208-751-675.075	DOG PARK MAINTENANCE SERVICES FEES			6,000.00	6,000.00		5,000.00
TOTAL REVENUES				545,600.00	539,005.00		508,287.74
EXPENSES							
208-751-702.001	SALARY & WAGES - DIRECTOR			61,500.00	60,000.00		65,023.22
208-751-702.003	SALARY & WAGES - BUSINESS MANAGER			34,000.00	32,000.00		33,403.41
208-751-702.004	SALARY & WAGES - OPERATIONS MANAGER			24,000.00	25,000.00		20,814.40
208-751-702.024	SALARY & WAGES -MARKETING			36,500.00	34,000.00		33,739.00
208-751-702.030	SALARY & WAGES - FRONT OFFICE			35,000.00	34,000.00		28,431.55
208-751-702.034	SALARY & WAGE - FACILITIES MAINTENANCE			37,500.00	35,000.00		38,606.59
208-751-713.000	EMPLOYER SHARE FICA			17,700.00	16,900.00		19,134.83
208-751-714.000	EMPLOYEE MEDICAL INSURANCE			15,000.00	9,000.00		18,609.85

208-751-714.002	EMPLOYEE DISABILITY/LIFE INSURANCE	1,800.00	1,500.00	1,883.24
208-751-714.004	ICMA RETIREMENT	18,200.00	14,000.00	17,020.00
208-751-727.000	OFFICE SUPPLIES	1,500.00	1,500.00	1,685.02
208-751-730.000	POSTAGE	15,000.00	15,000.00	13,912.58
208-751-740.000	OPERATING SUPPLIES - GENERAL	1,000.00	1,000.00	783.21
208-751-740.025	OPERATING SUPPLIES - HUMAN RESOURCES	0.00	0.00	0.00
208-751-740.026	OPERATING SUPPLIES - STAFF SHIRTS/BADGES	2,000.00	2,000.00	512.00
208-751-751.000	GASOLINE & DIESEL FUEL	1,000.00	250.00	802.18
208-751-801.000	PROFESSIONAL SERVICES	35,000.00	39,000.00	31,959.60
208-751-804.000	CONTRACTUAL SERVICES	3,000.00	11,000.00	1,517.98
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	3,500.00	3,500.00	3,166.12
208-751-850.000	COMMUNICATION - TELEPHONES	9,000.00	9,000.00	8,367.80
208-751-850.008	COMMUNICATION - INTERNET & CABLE	3,500.00	3,500.00	3,487.87
280-751-850.008	COMMUNICATIONS - INTERNET & CABLE - YOUTH SERVICES CENTER	2,100.00	2,100.00	2,114.73
208-751-860.000	TRAVEL	1,500.00	1,500.00	2,957.33
208-751-900.000	MARKETING, PRINTING & PUBLISHING	25,000.00	25,000.00	24,459.67
208-751-910.000	INSURANCE	30,000.00	30,000.00	29,697.79
208-751-920.000	UTILITIES - ELECTRICITY - BENNETT CENTER	9,000.00	9,000.00	7,705.58
208-751-920.001	UTILITIES - GAS - BENNETT CENTER	3,000.00	4,200.00	3,312.26
208-751-920.002	UTILITIES - WATER/SEWER - BENNETT CENTER	1,500.00	1,500.00	1,523.64
208-751-920.003	UTILITIES - RUBBISH - BENNETT CENTER	1,000.00	1,100.00	984.00
208-751-920.008	UTILITIES - RUBBISH - BARNARD ST.	0.00	0.00	0.00
208-751-920.012	UTILITIES - ELECTRICITY - OCEOLA CENTER	3,000.00	4,500.00	3,981.14
208-751-920.013	UTILITIES - GAS - OCEOLA CENTER	2,000.00	2,000.00	1,871.18
208-751-920.014	UTILITIES - WATER/SEWER - OCEOLA CENTER	500.00	500.00	446.64
208-751-920.015	UTILITIES - RUBBISH - OCEOLA CENTER	750.00	1,000.00	780.00
208-751-920.030	UTILITIES - ELECTRICITY - YOUTH SERVICES CENTER	3,500.00	4,200.00	3,521.92
208-751-920.031	UTILITIES - GAS - YOUTH SERVICES CENTER	2,000.00	2,200.00	1,766.50
208-751-920.032	UTILITIES - WATER/SEWER - YOUTH SERVICES CENTER	750.00	1,000.00	914.11
208-751-920.033	UTILITIES - RUBBISH - YOUTH SERVICES CENTER	0.00	0.00	0.00
208-751-930.000	GROUNDS MAINTENANCE - BENNETT CENTER	2,000.00	2,000.00	1,584.48
208-751-930.006	REPAIR & MAINTENANCE - VEHICLES	3,500.00	500.00	2,803.80
208-751-930.014	OCEOLA BUILDING EXPENSE	10,000.00	11,000.00	8,690.50
208-751-930.014	GROUNDS MAINTENANCE - YOUTH SERVICES CENTER	1,500.00		0.00

208-751-931.000	BUILDING REPAIRS & MTCE. AND SUPPLIES - BENNETT	8,500.00	8,000.00	6,619.12
208-751-931.014	BUILDING REPAIRS & MTCE. AND SUPPLIES - OCEOLA	5,000.00	3,000.00	3,919.14
208-751-931.040	BUILDING REPAIRS & MTCE AND SUPPLIES - YOUTH EQUIPMENT RENTAL	2,500.00	2,000.00	5,194.29
208-751-940.000	RENT - 214 N. WALNUT	8,500.00	8,500.00	7,038.71
208-751-956.000	MISCELLANEOUS	21,600.00	21,600.00	18,000.00
208-751-956.003	BANK CHARGES & FEES	3,500.00	1,000.00	635.74
208-751-957.000	EDUCATION / TRAINING	6,000.00	5,000.00	4,066.00
208-751-970.000	CAPITAL OUTLAY/EQUIPMENT	2,500.00	3,000.00	0.00
208-751-970.030	LEASEHOLD IMPROVEMENT - YOUTH SERVICES CENTER	14,800.00	24,555.00	4,449.23
208-751-980.000	OFFICE EQUIPMENT	5,000.00	500.00	0.00
208-751-980.004	EQUIPMENT - COMPUTER HARDWARE	400.00	700.00	1,652.79
208-751-980.005	EQUIPMENT - COMPUTER SOFTWARE	1,500.00	1,700.00	15,864.95
208-751-981.002	VEHICLES	7,500.00	9,000.00	21,274.09
		0.00	0.00	0.00
TOTAL EXPENDITURES		545,600.00	539,005.00	530,689.78
TOTAL REVENUES				
TOTAL EXPENDITURES		545,600.00	539,005.00	508,287.74
NET OF REVENUES & EXPENDITURES		545,600.00	539,005.00	530,689.78
		0.00	0.00	(22,402.04)

ADULT SPORTS ENDING DATE 12-31-2019

FUND 212

2019

2018

2017

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	ACTUAL
REVENUES				
212-751-650.090	PROGRAM FEES - VOLLEYBALL	4,500.00	5,000.00	3,885.00
212-751-650.092	PROGRAM FEES - GOLF	2,000.00	1,500.00	1,420.00
212-751-650.094	PROGRAM FEES - SOFTBALL	3,500.00	3,750.00	2,800.00
212-751-650.095	PROGRAM FEES - BASKETBALL	8,000.00	8,000.00	8,550.00
212-751-650.096	DROP IN BASKETBALL	3,300.00	5,000.00	5,145.00
212-751-650.103	DROP IN VOLLEYBALL	500.00	1,000.00	
212-751-650.105	PROGRAM FEES - ADULT SPORTS	3,000.00	2,000.00	
212-751-651.019	PAGE FIELD RENTAL	4,110.00	13,000.00	20,000.00
	TOTAL REVENUES	28,910.00	39,250.00	41,800.00
EXPENDITURES				
212-751-702.082	SALARY & WAGES - SPORTS MANAGER	1,600.00	9,000.00	11,283.75
212-751-702.083	SALARY & WAGES - FACILITIES	0.00	0.00	679.39
212-751-702.084	SALARY & WAGES - PATRON SERVICES COORDINATOR	5,000.00	5,000.00	4,630.50
208-751-713.000	EMPLOYER SHARE FICA	400.00	1,000.00	0.00
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	0.00	250.00	250.00
208-751-714.002	EMPLOYEE DISABILITY/LIFE INSURANCE	0.00	275.00	251.83
212-751-714.004	CMA RETIREMENT	0.00	900.00	0.00
212-751-730.000	POSTAGE	0.00	0.00	0.00
212-751-740.000	OPERATING SUPPLIES - GENERAL	750.00	750.00	713.05
212-751-740.080	OPERATING SUPPLIES - VOLLEYBALL	100.00	100.00	0.00
212-751-740.084	OPERATING SUPPLIES - SOFTBALL	300.00	308.40	0.00
212-751-740.085	OPERATING SUPPLIES - BASKETBALL	100.00	100.00	0.00
212-751-804.009	CONTRACT SERVICES - OFFICIALS & COACHES	300.00	200.00	342.00
212-751-804.010	CONTRACT SERVICES - FIELD MAINTENANCE	6,500.00	7,000.00	10,132.14
212-751-804.090	ADULT/FAMILY GOLF LESSONS	1,200.00	0.00	0.00
212-751-840.000	DUES & MEMBERSHIPS	0.00	0.00	0.00
212-751-920.016	UTILITIES - RUBBISH PAGE FIELD	0.00	0.00	487.50
212-751-920.020	UTILITIES WATER/SEWER PAGE FIELD	5,000.00	6,500.00	7,467.37
212-751-942.001	PORTA JOHN RENTALS	250.00	0.00	0.00
212-751-956.000	MISCELLANEOUS	50.00	0.00	0.00
212-751-957.000	EDUCATION / TRAINING	0.00	0.00	22.50
212-751-964.001	PROGRAM REFUNDS	200.00	0.00	450.00
212-751-965.000	FACILITY RENTALS HOWELL SCHOOLS	6,500.00	7,500.00	6,550.00
212-751-970.000	CAPITAL OUTLAY EQUIPMENT	660.00	366.60	2,997.00
	TOTAL EXPENDITURES	28,910.00	39,250.00	46,257.03
	TOTAL REVENUES	28,910.00	39,250.00	41,800.00
	TOTAL EXPENDITURES	28,910.00	39,250.00	46,257.03
	REVENUES & EXPENDITURES	0.00	0.00	(4,457.03)

AQUATIC CENTER
FUND 213

ENDING DATE 12-31-2019

2019

2018

2017

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	ACTUAL
REVENUES				
213-751-650.003	PROGRAM FEES - SPECIAL EVENTS	4,850.00	6,000.00	6,182.00
213-751-650.097	PROGRAM FEES - HEALTHWAYS	3,500.00	10,000.00	17,794.00
213-751-650.098	PROGRAM FEES - FITNESS	3,000.00	3,500.00	8,713.00
213-751-650.098	PROGRAM FEES - OPTUM	1,250.00	4,500.00	5,527.65
213-751-675.003	DONATIONS - GENERAL	0.00	10.00	0.00
213-751-678.010	SPONSORSHIP FEES	2,000.00	0.00	0.00
213-751-680.002	AQUATIC CENTER MANAGEMENT FEE	108,000.00	107,000.00	111,000.00
213-751-680.004	AQUATIC CENTER INCENTIVE	0.00	0.00	[3,999.61]
	TOTAL REVENUES	122,610.00	131,010.00	145,217.04
EXPENDITURES				
213-751-702.029	SALARY & WAGES - AQUATIC CENTER MANAGER	24,000.00	22,000.00	40,689.51
213-751-702.059	SALARY & WAGES - AQUATIC SUPERVISOR	30,000.00	29,000.00	26,479.04
213-751-702.060	SALARY & WAGES - AQUATIC COORDINATORS	25,000.00	25,000.00	26,400.29
208-751-713.000	EMPLOYER SHARE FICA	4,200.00	6,000.00	6,962.77
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	8,500.00	10,000.00	17,359.66
208-751-714.002	EMPLOYEE DISABILITY/LIFE INSURANCE	1,000.00	700.00	997.92
213-751-714.004	ICMA RETIREMENT	3,000.00	4,150.00	5,335.33
213-751-740.000	OPERATING SUPPLIES - GENERAL	500.00	500.00	22.57
213-751-740.003	OPERATING SUPPLIES - T-SHIRTS	2,000.00	600.00	0.00
213-751-740.035	OPERATING SUPPLIES - SPECIAL EVENTS	3,000.00	700.00	622.24
213-751-740.061	OPERATING SUPPLIES - FITNESS	3,000.00	700.00	14.99
213-751-740.061	OPERATING SUPPLIES - OPTUM	0.00	0.00	39.75
213-751-804.008	CONTRACT SERVICES - INSTRUCTORS	8,500.00	10,000.00	7,336.00
213-751-840.000	DUES & MEMBERSHIPS	510.00	0.00	0.00
213-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	1,200.00	704.66
213-751-900.000	PRINTING & PUBLISHING	0.00	0.00	25.00
213-751-957.000	EDUCATION / TRAINING	1,500.00	500.00	325.00
213-751-964.001	PROGRAM REFUNDS	200.00	200.00	0.00
213-751-980.000	OFFICE EQUIPMENT	1,200.00	925.00	0.00
	CAPITAL OUTLAY	3,500.00	16,335.00	0.00
213-751-980.004	EQUIP / COMPUTER HARDWARE	2,000.00	2,500.00	1,229.24
213-751-980.005	EQUIP / COMPUTER SOFTWARE	0.00	0.00	0.00
	TOTAL EXPENDITURES	122,610.00	131,010.00	134,543.97
	TOTAL REVENUES	122,610.00	131,010.00	145,217.04
	TOTAL EXPENDITURES	122,610.00	131,010.00	134,543.97
	NET OF REVENUES & EXPENDITURES	0.00	0.00	10,673.07

YOUTH SPORTS
FUND 214

ENDING DATE 12-31-2019

2019

2018

2017

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	ACTUAL
REVENUES				
214-751-650.006	GENOA SOCCER - FIELD RENTALS	12,000.00	12,000.00	12,016.50
214-751-650.050	PROGRAM FEES - VOLLEYBALL	3,500.00	3,325.00	4,637.00
214-751-650.051	PROGRAM FEES - ENRICHMENT	9,700.00	6,000.00	12,946.60
214-751-650.053	PROGRAM FEES - SOCCER	59,500.00	60,900.00	55,106.34
214-751-650.054	PROGRAM FEES - BASKETBALL	15,210.00	15,000.00	19,392.95
214-751-650.057	PROGRAM FEES - ARCHERY	3,000.00	2,500.00	0.00
214-751-650.055	PROGRAM FEES - SPECIAL EVENTS	0.00	0.00	0.00
214-751-651.009	PAGE FIELD RENTAL	4,000.00	5,000.00	1,925.00
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	500.00	500.00	300.00
	TOTAL REVENUES	107,410.00	105,225.00	106,324.39
EXPENDITURES				
214-751-702.080	SALARY & WAGES - YOUTH SPORTS MANAGER	20,000.00	27,000.00	22,476.00
214-751-702.081	SALARY & WAGES - YOUTH SPORTS COORDINATORS	9,500.00	8,000.00	8,411.18
214-751-702.083	SALARY & WAGES - YOUTH FACILITIES COORDINATORS	2,500.00	2,500.00	738.15
208-751-713.000	EMPLOYER SHARE FICA	4,150.00	2,900.00	2,729.45
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	750.00
208-751-714.002	EMPLOYEE DISABILITY/LIFE INSURANCE	600.00	300.00	251.81
214-751-714.004	ICMA RETIREMENT	4,160.00	2,700.00	3,432.00
214-751-730.000	POSTAGE	50.00	0.00	0.00
214-751-740.000	OPERATING SUPPLIES - GENERAL	2,300.00	1,500.00	4,717.04
214-751-740.080	OPERATING SUPPLIES - VOLLEYBALL	1,000.00	478.00	697.19
214-751-740.081	OPERATING SUPPLIES - SOCCER	17,000.00	16,000.00	12,259.00
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	2,800.00	2,800.00	0.00
214-751-740.087	OPERATING SUPPLIES - ARCHERY	1,000.00	750.00	0.00
214-751-740.082	OPERATING SUPPLIES - SPECIAL EVENTS	0.00	0.00	0.00
214-751-801.017	BACKGROUND CHECKS	1,000.00	1,000.00	735.00
214-751-804.008	CONTRACT SERVICES - INSTRUCTORS	3,000.00	4,000.00	3,278.00
214-751-804.009	CONTRACT SERVICES - OFFICIALS / COACHES	4,500.00	3,500.00	4,819.71
214-751-804.010	CONTRACT SERVICES - FIELD MAINTENANCE	18,000.00	18,847.00	18,451.48
214-751-840.000	DUES & MEMBERSHIPS	150.00	0.00	0.00
214-751-860.000	CONFERENCE / TRANSPORTATION	800.00	800.00	470.88
214-751-900.000	PRINTING & PUBLISHING	100.00	0.00	40.00
214-751-940.000	EQUIPMENT RENTAL	300.00	0.00	0.00
214-751-943.001	PORTA JOHN RENTALS	1,500.00	1,500.00	1,535.00
214-751-957.000	EDUCATION / TRAINING	100.00	0.00	22.50
214-751-964.001	PROGRAM REFUNDS	500.00	0.00	70.00
214-751-965.000	HOWELL SCHOOLS REIMBURSEMENT	8,500.00	8,500.00	6,907.50
214-751-980.000	OFFICE EQUIPMENT	100.00	1,400.00	989.40
	Defict Elimination (2.7%)	2,800.00		
	TOTAL EXPENDITURES	107,410.00	105,225.00	93,781.29
	TOTAL REVENUES	107,410.00	105,225.00	106,324.39
	TOTAL EXPENDITURES	107,410.00	105,225.00	93,781.29
	ET OF REVENUES & EXPENDITURES	0.00	0.00	12,543.10

ENRICHMENT

ENDING DATE 12-31-2019

FUND 215

2019

2018

2017

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	ACTUAL
REVENUES				
215-751-650.002	PROGRAM FEES ENRICHMENT	61,000.00	64,000.00	59,123.01
215-751-650.020	PROGRAM FEES TRAVEL	10,500.00	8,500.00	3,624.00
215-751-671.013	MISC REV - SPECIAL EVENTS	4,000.00	3,000.00	
215-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	3,500.00	4,000.00	
TOTAL REVENUES		79,000.00	79,500.00	62,747.01
EXPENDITURES				
215-751-702.034	SALARY & WAGE - FACILITIES	0.00	0.00	0.00
215-751-702.070	SALARY & WAGES - ENRICHMENT & TRAVEL COORDINATOR	27,200.00	30,500.00	31,294.29
215-751-702.071	SALARY & WAGES - PATRON SERVICES COORDINATOR	9,000.00	7,900.00	7,282.44
215-751-713.000	EMPLOYER SHARE FICA	2,800.00	3,000.00	2,413.25
215-751-714.000	EMPLOYEE MEDICAL INSURANCE	2,000.00	1,000.00	1,000.00
215-751-714.002	EMPLOYEE DISABILITY/LIFE INSURANCE	500.00	500.00	492.00
215-751-714.004	ICMA RETIREMENT	3,200.00	3,050.00	3,120.00
215-751-730.000	POSTAGE	5.00	5.00	5.12
215-751-740.031	OPERATING SUPPLIES - ENRICHMENT	100.00	100.00	260.57
215-751-740.035	OPERATING SUPPLIES - SPECIAL EVENTS	1,600.00	2,000.00	
215-751-740.070	OPERATING SUPPLIES - TRAVEL	2,000.00	1,750.00	977.86
215-751-801.017	BACKGROUND CHECKS	45.00	50.00	157.50
215-751-804.070	CONTRACT SERVICES - ENRICHMENT INSTRUCTORS	30,000.00	29,000.00	29,313.20
215-751-804.071	CONTRACT SERVICES - TRAVEL	0.00	0.00	0.00
215-751-840.000	DUES & MEMBERSHIPS	150.00	0.00	0.00
215-751-860.000	CONFERENCE /TRANSPORTATION	0.00	45.00	0.00
215-751-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00
215-751-964.001	PROGRAM REFUNDS	400.00	600.00	625.00
	Deficit Elimination (2.7%) NOT THIS YEAR	0.00	0.00	

TOTAL EXPENDITURES	79,000.00	79,500.00	76,941.23
TOTAL REVENUES	79,000.00	79,500.00	62,747.01
TOTAL EXPENDITURES	79,000.00	79,500.00	76,941.23
NET OF REVENUES & EXPENDITURES	0.00	0.00	(14,194.22)

FESTIVALS

ENDING DATE 12-31-2019

FUND 216

2019

2018

2017

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	ACTUAL
REVENUES				
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	23,000.00	16,000.00	23,878.00
216-751-671.013	MISC REVENUES - SPECIAL EVENTS	2,000.00	1,000.00	2,305.00
216-751-675.101	FUNDRAISING	0.00	100.00	68.70
216-751-678.040	SPONSORSHIP FEES - MELON FESTIVAL	43,000.00	41,400.00	43,125.00
216-751-678.041	STREET VENDOR FEES - MELON FESTIVAL	24,000.00	24,175.00	18,125.00
216-751-678.042	FESTIVAL TENT - MELON FESTIVAL	18,000.00	22,114.15	14,723.12
216-751-678.044	MIDWAY - MELON FESTIVAL	9,000.00	11,010.00	9,287.00
216-751-678.045	AD SALES - MELON FESTIVAL	5,000.00	2,750.00	0.00
216-751-678.046	MISC REVENUE - MELON FESTIVAL	3,500.00	941.41	726.00
216-751-678.047	SPONSORSHIP FEES - MELON RUN	6,500.00	5,800.00	11,650.00
216-751-678.048	PROGRAM FEES - MELON RUN	22,000.00	20,677.50	21,989.00
216-751-678.049	FOOD VENDOR FEES - MELON FESTIVAL	9,000.00	8,250.00	6,250.00
216-751-678.050	SPONSORSHIP FEES - LEGEND OF SLEEPY HOWELL	13,000.00	8,000.00	11,250.00
216-751-678.051	VENDOR FEES - LEGEND OF SLEEPY HOWELL	0.00	300.00	0.00
216-751-678.052	BOOTH FEES - LEGEND OF SLEEPY HOWELL	2,000.00	2,000.00	1,500.00
216-751-678.053	MISC REVENUE - LEGEND OF SLEEPY HOWELL	1,000.00	1,000.00	313.00
216-751-678.057	SPONSORSHIP FEES - HEADLESS HORSEMAN RUN	6,000.00	5,000.00	1,580.00
216-751-678.058	PROGRAM FEES - HEADLESS HORSEMAN RUN	22,000.00	22,000.00	20,768.50
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	5,000.00	4,500.00	5,229.00
216-751-678.075	PROGRAM FEES - DOC MAY RIDE	0.00	1,786.00	2,430.00
	TOTAL REVENUES	214,000.00	198,804.06	195,197.32
EXPENDITURES				
216-751-702.001	SALARY & WAGES - FESTIVAL & EVENTS DIRECTOR	30,000.00	30,000.00	30,101.00
216-751-702.004	SALARY & WAGES - OPERATIONS MANAGER	3,000.00	3,000.00	3,667.76
216-751-702.103	SALARY & WAGES - VARIOUS STAFF	10,000.00	13,000.00	14,475.19

208-751-713.000	EMPLOYER SHARE FICA	3,400.00	3,520.00	3,276.28
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	3,000.00	4,000.00	3,359.64
208-751-714.002	EMPLOYEE DISABILITY/LIFE INSURANCE	500.00	500.00	716.03
216-751-714.004	ICMA RETIREMENT	3,400.00	3,000.00	2,062.67
216-751-727.000	OFFICE SUPPLIES	100.00	100.00	63.62
216-751-730.000	POSTAGE	100.00	50.00	60.89
216-751-740.000	OPERATING SUPPLIES	2,000.00	2,000.00	655.34
216-751-740.035	OPERATING SUPPLIES - SPECIAL EVENTS	16,500.00	20,000.00	20,112.32
216-751-740.100	OPERATING SUPPLIES - ENTERTAINMENT	30,000.00	28,796.52	34,262.26
216-751-740.102	OPERATING SUPPLIES - MELON FESTIVAL	16,600.00	13,291.18	15,711.06
216-751-740.103	OPERATING SUPPLIES - MELON FESTIVAL - VOLUNTEER T-SHIRTS	0.00	1,200.00	1,000.00
216-751-740.104	OPERATING SUPPLIES - FESTIVAL TENT	14,000.00	16,282.30	11,882.68
216-751-740.106	OPERATING SUPPLIES - MELON RUN	5,000.00	2,732.01	4,540.82
216-751-740.107	OPERATING SUPPLIES - MELON RUN - T-SHIRTS	5,000.00	4,093.05	4,360.00
216-751-740.201	OPERATING SUPPLIES - LEGEND OF SLEEPY HOWELL	6,000.00	5,000.00	4,287.81
216-751-740.203	OPERATING SUPPLIES - LEGEND OF SLEEPY HOWELL TSHIRTS	0.00	0.00	2,060.00
216-751-740.203	OPERATING SUPPLIES - LEGEND OF SLEEPY HOWELL TSHIRTS	4,000.00	5,500.00	1,426.17
216-751-740.204	OPERATING SUPPLIES - HEADLESS HORSEMAN RUN	9,000.00	10,000.00	6,600.00
216-751-804.075	OPERATING SUPPLIES - HEADLESS HORSEMAN RUN - T SHIRTS	2,000.00	3,000.00	1,802.70
216-751-804.112	CONTRACT SERVICES - SPECIAL EVENTS	3,000.00	2,054.70	2,702.90
	CONTRACT SERVICES - MELON RUN	8,000.00		
	CONTRACT SERVICES - CITY OF HOWELL MELON FEST	600.00	1,000.00	1,210.00
216-751-804.210	CONTRACT SERVICES - LEGEND OF SLEEPY HOWELL	4,000.00	4,000.00	2,765.76
216-751-804.212	CONTRACT SERVICES - HEADLESS HORSEMAN RUN	8,000.00		
	CONTRACT SERVICES - CITY OF HOWELL LEGEND	1,000.00	1,000.00	961.75
216-751-840.000	DUES & MEMBERSHIPS	300.00	237.00	237.00
216-751-850.010	COMMUNICATION RADIOS	2,000.00	2,500.00	2,100.36
216-751-860.000	CONFERENCE /TRANSPORTATION	5,000.00	6,500.00	5,375.75
216-751-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00
216-751-940.000	EQUIPMENT RENTAL	8,000.00	7,500.00	7,261.00
216-751-942.001	PORTA JOHN RENTALS	500.00	0.00	77.50
216-751-956.000	MISCELLANEOUS	500.00	0.00	45.00
216-751-957.000	EDUCATION/TRAINING	300.00	0.00	15.00
216-751-964.001	PROGRAM REFUNDS	8,200.00	3,563.30	2,888.84
208-751-970.000	CAPITAL OUTLAY/EQUIPMENT			

216-751-980.004	EQUIPMENT - COMPUTER HARDWARE	1,000.00	1,384.00	0.00
216-751-980.005	EQUIPMENT - COMPUTER SOFTWARE	0.00		0.00
TOTAL EXPENDITURES		214,000.00	198,804.06	192,125.10
TOTAL REVENUES		214,000.00	198,804.06	195,197.32
TOTAL EXPENDITURES		214,000.00	198,804.06	192,125.10
ET OF REVENUES & EXPENDITURES		0.00	0.00	3,072.22

PRESCHOOL
FUND 217

ENDING DATE 12-31-2019

2019

2017

2018

GL NUMBER	DESCRIPTION	2019			ACTUAL
		PROPOSED	AMENDED		
217-751-651.007	REC FEE/PRESCHOOL TUITION	50,400.00	44,000.00	46,810.40	
217-751-651.030	REGISTRATION FEE	2,680.00	2,160.00	2,157.75	
217-751-651.031	EXTENDED DAY FEE	1,000.00	2,000.00	3,137.00	
217-751-651.032	DROP IN FEE	1,000.00	1,500.00	1,090.00	
217-751-675.015	PRESCHOOL FUNDRAISING	2,000.00	1,500.00	886.30	
	TOTAL REVENUES	57,080.00	51,160.00	54,081.45	
	EXPENDITURES				
217-751-702.023	SALARY & WAGES - PRESCHOOL	47,500.00	43,500.00	47,087.32	
217-751-713.000	EMPLOYER SHARE FICA	3,680.00	3,500.00	3,626.38	
	INSURANCE	1,000.00	1,750.00		
217-751-727.000	OFFICE SUPPLIES	100.00	50.00	0.00	
217-751-730.000	POSTAGE	100.00	71.17	71.64	
217-751-740.028	OPERATING SUPPLIES - PRESCHOOL	2,000.00	2,000.00	1,268.62	
217-751-801.017	BACKGROUND CHECKS	50.00	0.00	35.00	
217-751-860.000	CONFERENCE /TRANSPORTATION	250.00	200.00	250.00	
217-751-900.000	PRINTING & PUBLISHING	50.00	0.00	0.00	
217-751-957.000	EDUCATION / TRAINING	150.00	0.00	112.00	
217-751-964.001	PROGRAM REFUNDS	200.00	0.00	0.00	
217-751-970.000	CAPITAL OUTLAY	1,500.00	8.83		
217-751-980.000	OFFICE EQUIPMENT	200.00	80.00	255.99	
217-751-980.015	PRESCHOOL EQUIPMENT	300.00	0.00	394.11	
	TOTAL EXPENDITURES	57,080.00	51,160.00	53,101.06	
	TOTAL REVENUES	57,080.00	51,160.00	54,081.45	
	TOTAL EXPENDITURES	57,080.00	51,160.00	53,101.06	
	ET OF REVENUES & EXPENDITURES	0.00	0.00	980.39	

SENIOR CENTER

ENDING DATE 12-31-2019

FUND 218

2019

2018

2017

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	BUDGET
REVENUES				
218-751-590.000	GRANTS	2,425.00	0.00	0.00
218-751-650.030	PROGRAM FEES - ENRICHMENT	2,500.00	4,000.00	3,672.32
218-751-675.009	DONATIONS / PKS & RECS SENIORS	2,500.00	4,000.00	10,298.71
218-751-675.013	UNITED WAY SENIORS	6,000.00	5,600.00	6,278.50
218-751-675.100	FUNDRAISING ENRICHMENT	2,000.00	750.00	1,074.25
218-751-678.012	MEMBERSHIP FEES	4,000.00	4,000.00	5,795.16
218-751-678.015	SENIOR NEWSLETTER ADVT	1,500.00	500.00	1,020.00
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	2,000.00	0.00	0.00
218-751-678.060	BINGO	6,000.00	6,500.00	8,741.00
218-751-678.200	PROGRAM FEES - YOUNG AT HEART	50.00	50.00	257.00
	TOTAL REVENUES	28,975.00	25,400.00	37,136.94
EXPENDITURES				
218-751-702.000	SALARY & WAGES - PATRON SERVICES COORDINATOR	500.00	75.00	297.11
218-751-702.027	SALARY & WAGES - SENIOR CENTER COORDINATOR	18,500.00	13,500.00	12,792.52
218-751-713.000	EMPLOYER SHARE FICA	1,500.00	1,050.00	0.00
218-751-727.000	OFFICE SUPPLIES	100.00	0.00	42.38
218-751-730.000	POSTAGE	700.00	750.00	714.53
218-751-740.032	OPERATING SUPPLIES - GENERAL	1,200.00	1,500.00	2,876.63
218-751-740.043	OPERATING SUPPLIES - BINGO	0.00	650.00	
218-751-740.200	OPERATING SUPPLIES - YOUNG AT HEART	0.00	0.00	110.58
218-751-804.008	CONTRACT SERVICES - INSTRUCTORS	500.00	500.00	268.50
218-751-804.080	CONTRACT SERVICES - ENTERTAINMENT	1,500.00	1,000.00	1,005.00
218-751-840.000	DUES & MEMBERSHIPS	200.00	100.00	50.00
	CONFERENCE AND TRANSPORTATION	750.00	1,000.00	
218-751-900.000	MARKETING PRINTING & PUBLISHING	1,500.00	1,200.00	2,588.96
218-751-957.000	EDUCATION / TRAINING	200.00	0.00	0.00
218-751-964.001	PROGRAM REFUNDS	0.00	0.00	0.00
218-751-967.002	AGING GRANT EXPENSES	1,000.00	16.00	147.05
	CAPITAL OUTLAY	825.00	4,059.00	
	TOTAL EXPENDITURES	28,975.00	25,400.00	20,893.26
	TOTAL REVENUES	28,975.00	25,400.00	37,136.94
	TOTAL EXPENDITURES	28,975.00	25,400.00	20,893.26
	NET OF REVENUES & EXPENDITURES	0.00	0.00	16,243.68

SUMMER DAY CAMP
FUND 219

ENDING DATE 12-31-2019

2019

2018

2017

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	ACTUAL
REVENUES				
219-751-651.003	SUMMER CAMP	20,000.00	17,120.00	18,118.00
219-751-651.023	AM/PM EXTENDER FEES		0.00	614.00
219-751-651.024	NONREFUNDABLE DEPOSITS	1,500.00	575.00	3,000.00
	SPECIALTY CAMPS	5,000.00		
	TOTAL REVENUES	26,500.00	17,695.00	21,732.00
EXPENDITURES				
219-751-702.025	SALARY & WAGES - MANAGER	5,000.00	0.00	0.00
219-751-702.036	SALARY & WAGE - CAMP SUPERVISOR	5,000.00	4,881.26	5,512.50
219-751-702.037	SALARY & WAGES - CAMP COUNSELOR	10,745.00	8,377.70	11,708.82
208-751-713.000	EMPLOYER SHARE FICA	2,000.00	1,520.20	2,225.65
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	250.00	0.00	0.00
208-751-714.002	EMPLOYEE DISABILITY/LIFE INSURANCE	150.00	0.00	0.00
219-751-714.004	ICMA RETIREMENT	0.00	0.00	0.00
219-751-727.000	OFFICE SUPPLIES	100.00	0.00	0.00
219-751-730.000	POSTAGE	50.00	0.68	0.00
219-751-740.003	OPERATING SUPPLIES - TSHIRTS	500.00	443.64	790.57
219-751-740.033	OPERATING SUPPLIES - GENERAL	450.00	264.90	108.75
219-751-740.041	OPERATING SUPPLIES - SNACKS	250.00	73.70	254.72
219-751-740.042	FIELD TRIPS	1,000.00	927.50	682.00
219-751-801.017	BACKGROUND CHECKS	105.00	35.00	52.50
219-751-840.000	DUES & MEMBERSHIPS	0.00	0.00	200.00
219-751-860.000	CONFERENCE /TRANSPORTATION	0.00	0.00	0.00
219-751-900.000	MARKETING PRINTING & PUBLISHING	150.00	63.98	70.53
219-751-957.000	EDUCATION / TRAINING	0.00	0.00	0.00
	CAPITAL OUTLAY	750.00	1,106.44	

219-751-980.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	26,500.00	17,695.00	21,606.04	
	TOTAL REVENUES				
	TOTAL EXPENDITURES	26,500.00	17,695.00	21,732.00	
	NET OF REVENUES & EXPENDITURES	26,500.00	17,695.00	21,606.04	
		0.00	0.00	125.96	

CITY PARK/BOAT LAUNCH

ENDING DATE 12-31-2019

FUND 220

2019

2018

2017

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	ACTUAL
REVENUES				
220-751-649.001	CONCESSION SALES - PARK	8,500.00	9,031.00	8,115.20
220-751-678.021	HOWELL CITY PARK GUARD REIMB	45,000.00	45,000.00	45,000.00
220-751-678.100	SPONSORSHIP FEES- SPECIAL EVENTS	0.00		0.00
	TOTAL REVENUES	53,500.00	54,031.00	53,115.20
EXPENDITURES				
220-751-702.000	SALARY & WAGES - MANAGER	12,500.00	13,202.64	13,154.01
220-751-702.028	SALARY & WAGES - SEASONAL	18,000.00	19,046.14	20,045.15
220-751-702.040	SALARY & WAGES - SUPERVISOR	9,500.00	6,704.25	5,988.63
220-751-713.000	EMPLOYER SHARE FICA	3,000.00	2,837.29	3,374.03
220-751-714.000	EMPLOYEE MEDICAL INSURANCE	2,000.00	1,000.00	0.00
220-751-714.002	EMPLOYEE DISABILITY/LIFE INSURANCE	200.00	135.00	0.00
220-751-714.004	ICMA RETIREMENT	1,500.00	884.00	0.00
220-751-740.000	OPERATING SUPPLIES GENERAL	100.00	451.05	73.66
220-751-740.035	OPERATING SUPPLIES - SPECIAL EVENTS	0.00	0.00	0.00
220-751-740.037	CONCESSION SUPPLIES	5,000.00	5,000.00	4,619.20
220-751-801.017	BACKGROUND CHECKS	200.00	70.00	70.00
220-751-970.000	CAPITAL OUTLAY/EQUIPMENT	1,500.00	4,700.63	503.20
	TOTAL EXPENDITURES	53,500.00	54,031.00	47,827.88
	TOTAL REVENUES			
	TOTAL EXPENDITURES			
	NET OF REVENUES & EXPENDITURES	0.00	0.00	5,287.32

TEEN CENTER
FUND 221

ENDING DATE 12-31-2019

2017

2018

2019

2017

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	ACTUAL
REVENUES				
221-751-649.000	CONCESSION SALES TEEN	7,500.00	6,500.00	4,971.00
221-751-650.005	PROGRAM FEES TEENS	6,000.00	5,500.00	1,250.00
221-751-650.100	SUMMER PROGRAM FEES	3,500.00	0.00	0.00
221-751-675.010	DONATIONS - TEEN	15,000.00	2,000.00	21,642.40
221-751-675.012	UNITED WAY - TEENS	27,500.00	23,000.00	20,835.50
221-751-675.110	FUNDRAISING	10,000.00	500.00	555.00
221-751-679.010	KELLOGG FOUNDATION GRANT REVENUE	0.00	0.00	25,000.00
221-751-679.025	FREUDENBURG GRANT REVENUE	52,000.00	53,311.25	49,867.25
221-751-679.100	GRANTS > \$ 1000	2,500.00	0.00	3,500.00
	TOTAL REVENUES	124,000.00	90,811.25	127,601.15
EXPENDITURES				
221-751-702.026	SALARY & WAGES - YOUTH SERVICES MANAGER	30,000.00	23,000.00	42,875.63
221-751-702.035	SALARY & WAGES - TEEN CENTER COORDINATOR	27,500.00	26,000.00	16,719.41
213-751-713.000	EMPLOYER SHARE FICA	4,400.00	3,000.00	3,775.38
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	3,400.00	2,500.00	1,000.00
221-751-714.002	EMPLOYEE DISABILITY/LIFE INSURANCE	500.00	0.00	547.36
221-751-714.004	ICMA RETIREMENT	3,500.00	1,800.00	3,900.00
221-751-727.000	OFFICE SUPPLIES	50.00	50.00	53.49
221-751-730.000	POSTAGE	0.00	0.00	0.00
221-751-740.000	OPERATING SUPPLIES	750.00	750.00	1,892.18
221-751-740.003	OPERATING SUPPLIES - T-SHIRTS	1,000.00	1,200.00	3,430.00
221-751-740.015	OPERATING SUPPLIES - CONCESSIONS	1,000.00	1,000.00	906.26
221-751-740.036	OPERATING SUPPLIES - TEENS GENERAL	500.00	1,000.00	635.31
	DUES & MEMBERSHIPS	150.00	0.00	
221-751-860.000	CONFERENCE /TRANSPORTATION	750.00	500.00	1,056.88
221-751-900.000	PRINTING & PUBLISHING	100.00	50.00	368.29
221-751-940.000	EQUIPMENT RENTAL	0.00	1,000.00	0.00
221-751-957.000	EDUCATION / TRAINING	0.00	135.00	95.00
221-751-970.000	CAPITAL OUTLAY EQUIP	3,000.00	3,000.00	18,395.35
221-751-979.010	KELLOGG FOUNDATION GRANT EXPENSES	0.00	100.00	8,309.31
221-751-979.025	FREUDENBURG GRANT EXPENSES	47,400.00	22,826.25	30,368.37
221-751-980.004	EQUIP / COMPUTER HARDWARE	0.00	2,900.00	537.14
	TOTAL EXPENSES	124,000.00	90,811.25	134,865.36
	TOTAL REVENUES	124,000.00	90,811.25	127,601.15
	TOTAL EXPENSES	124,000.00	90,811.25	134,865.36
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(7,264.21)

DOG PARK

ENDING DATE 12-31-2019

FUND 223

2019

2017

2018

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED	ACTUAL
REVENUES				
223-751-675.071	DOG PK DONATION - CONST	25.00	15.00	
223-751-675.074	FOB SALES	13,000.00	13,500.00	13,378.00
		13,025.00	13,515.00	13,378.00
TOTAL REVENUES				
EXPENDITURES				
223-751-740.000	OPERATING SUPPLIES - GENERAL	2,500.00	2,500.00	2,204.51
223-751-801.018	MANAGEMENT SERVICES	6,000.00	6,000.00	5,000.00
223-751-900-000	PRINTING & PUBLISHING	175.00	150.00	196.70
223-751-910.000	INSURANCE	500.00	500.00	500.00
	UTILITIES - WATER	500.00		
223-751-930-000	REPAIRS & MAINTENANCE	300.00	300.00	0.00
223-751-967-071	CONSTRUCTION	500.00	500.00	0.00
223-751-967.072	GROUPS MAINTENANCE	2,200.00	2,200.00	1,716.00
223-751-970.000	CAPITAL OUTLAY	350.00	1,365.00	0.00
		13,025.00	13,515.00	9,617.21
TOTAL EXPENDITURES				
		13,025.00	13,515.00	13,378.00
		13,025.00	13,515.00	9,617.21
		0.00	0.00	3,760.79
ET OF REVENUES & EXPENDITURES				

TRANSPORTATION

ENDING DATE 12-31-2019

FUND 224

2019

2018

GL NUMBER	DESCRIPTION	PROPOSED	AMENDED
	REVENUES		
224-751-675.041	UNITED WAY TRANSPORTATION	15,000.00	16,000.00
224-751-678.031	SPONSORSHIP FEES-TRANSPORTATION	5,000.00	0.00
	TOTAL REVENUES	20,000.00	16,000.00
	EXPENDITURES		
224-751-702.200	SALARY & WAGES DRIVER	4,800.00	100.00
224-751-713.000	EMPLOYER SHARE FICA	400.00	0.00
224-751-740.000	OPERATING SUPPLIES	1,000.00	200.00
224-751-751.000	GASOLINE & DIESEL FUEL	200.00	200.00
224-751-804.900	CONTRACT SERVICES LETS	5,000.00	4,000.00
224-751-804.905	CONTRACT SERVICES TRANSPORTATION	7,000.00	6,500.00
224-751-930.006	REPAIR & MAINT - VEHICLES	1,600.00	5,000.00
	TOTAL EXPENDITURES	20,000.00	16,000.00
	TOTAL REVENUES	20,000.00	16,000.00
	TOTAL EXPENDITURES	20,000.00	16,000.00
	ET OF REVENUES & EXPENDITURES	0.00	0.00

AGENDA ITEM

8B

HOWELL TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN

RECOGNITION OF Dar Howard

RESOLUTION No. 11.18.454

November 12, 2018

At the regular meeting of the Howell Township Board, County of Livingston, State of Michigan, held at the Howell Township Hall, 3525 Byron Road, Howell, MI 48855 on November 12, 2018 at 6:30 pm.

WHEREAS, Dar Howard began his career with Howell Township in June 2010 as a Trustee.

WHEREAS, Dar Howard, by his dedicated service to the Howell Township Board representing the residents of Howell Township by serving on the Howell Township Board has well-earned the endless gratitude of the citizens of Howell Township and the respect of many elected officials throughout Livingston County.

NOW THEREFORE BE IT RESOLVED, that this Township Board, on behalf of its members, the officials and the employees of Howell Township, and the citizens of the community, do hereby express to Dar Howard, sincere and profound appreciation and thanks for his years of dedicated service as a Howell Township official.

BE IT FURTHER RESOLVED, that The Honorable Dar Howard be presented this resolution, and this resolution be spread upon the permanent record of the Township of Howell, Michigan, attested by the Township Supervisor.

Motion offered by seconded by to adopt the foregoing resolution upon roll call vote.

YES:

NO: None

Absent: None

The Supervisor declared the motion carried and the resolution truly adopted:

BY: _____
Mike Coddington, Supervisor

AGENDA ITEM

8C

Section 2.02 DEFINITIONS.

Billboard. Meaning any surface which contains a message unrelated to the premises wherein it is displayed or posted (an off-premises sign) and is regulated in accordance with regulations governed by the Highway Advertising Act, Public Act No. 106 of 1972 (as amended) (MCL 252.301 et seq.). See the definition of “Sign, Off-Premise”.

Outdoor Advertising Signs. See “Signs, Outdoor Advertising”.

Sign, Off-Premise. ~~Meaning a~~Any sign that advertises products or services which are located on a different property. ~~is not related to the use of the property, a product sold, or the sale or lease of the property on which it is displayed, and that does not identify the place of business as purveyor of the merchandise, services, etc., advertised upon the sign. A sign that disseminates information that does not directly relate to the use of the property on which the sign is located.~~ Also known as Billboard Outdoor Advertising.

Sign, Outdoor Advertising. ~~(Also Billboard).~~Any construction or portion thereof upon which a sign or advertisement used as an outdoor display for the purpose of making anything known to the general public is affixed. The definition does not include any bulletin boards used to display official court or public notices.

Section 19.02 DEFINITIONS.

Billboard. Meaning any surface which contains a message unrelated to the premises wherein it is displayed or posted (an off-premises sign) and is regulated in accordance with regulations governed by the Highway Advertising Act, Public Act No. 106 of 1972 (as amended) (MCL 252.301 et seq.). See the definition of “Sign, Off-Premise”.

~~**Off-Site Sign.** (Off-premises sign) A sign other than an on-site sign.~~

On-Site Sign. (On-premises sign) A sign which advertises or identifies only goods, services, facilities, events, or attractions on the premises where located.

Off-Premise Sign. ~~Meaning a~~Any sign that advertises products or services which are located on a different property. ~~is not related to the use of the property, a product sold, or the sale or lease of the property on which it is displayed, and that does not identify the place of business as purveyor of the merchandise, services, etc., advertised upon the sign. A sign that disseminates information that does not directly relate to the use of the property on which the sign is located.~~ Also known as Billboard Outdoor Advertising.

Section 19.09 BILLBOARDS (OFF-PREMISE SIGNS).

- A. **Approval.** All applications for billboards are subject to the site plan approval procedures in Article XX and shall be approved by the Planning Commission.
- A.B. **Districts.** Subject to the provisions of Section 14.06, billboards shall only be allowed as a principle structure on property in the RSC, HSC, HC, IZ, and I Districts. Such property must share a property line with the M-59 or I-96 right of way.
- C. **Area.** The total sign area of any billboard shall not exceed six hundred and seventy-two (672) square feet per face. A triangular or "V"-shaped billboard shall not have more than two (2) sign faces.
- B.D. **Design.** Billboard shall be of a traditional design. 3-D billboard extensions, embellishments, amplified design, or any relief projecting from the sign surface or projecting beyond the sign edge is prohibited. No billboard design shall involve motion or rotation of any part of the structure, running animation or displays, or flashing or moving lights.
- C.E. **Setback.** No portion of a billboard setback shall not be located closer than twenty-five (25) feet to any right of way property line. No billboard shall be located closer than twenty-five (25) feet to a non-right-of-way any other property line. No billboard shall project over public property. Billboard signs shall be located no closer than five hundred (500) one thousand (1,000) feet to any adjacent district which permits or is occupied by a residential use. Except that the residential setback shall not extend across the I-96 right-of-way property line. Billboards shall be setback a minimum of twenty five (25) feet from any other structure on or off the same premise upon which the billboard is located.
- F. **Site area.** The minimum lot area required for a billboard shall be the minimum area required for a lot in the zoning district in which it is located.
- G. **Distance from Other Signs.** Billboards shall be spaced no closer than one thousand (1,000) feet between from other billboard signs on the same either side of an interstate highway or freeway right-of-way line, or closer than five hundred (500) feet on the same side of a primary highway right-of-way.
- D.H. **Distance from Interchange or intersection.** A sign structure shall not be permitted adjacent to or within five hundred (500) feet of an interchange, or any highway pull off including MDOT facilities along I-96 and shall not be permitted adjacent to or within one thousand (1,000) feet of an interchange, an intersection at grade, or any highway pull off including MDOT facilities along M-59. The distance shall be measured from the point of beginning or ending of pavement widening at the exit from or entrance to the main traveled way.
- E.I. **Height.** The top of any billboard shall not be higher than thirty (30) twenty-five (25) feet above the average normal grade beneath any portion of the structure. Normal grade is consider the

preexisting grade at the time of application. Grades shall not be altered in order to increase the height of the billboard.

J. **Illumination.** A billboard may be either externally or internally illuminated subject to Section 38-405 (b). In addition, billboards which are located along I-96 only, may utilize digital technology subject to the following:

1. A billboard shall not display light of such intensity or brilliance to cause glare, impair the vision of an ordinary driver, or constitute a nuisance. In order to reduce glare, no design shall have a white or near white background.
2. The digital billboard sign shall operate at a brightness level not to exceed 6000 cd/m² (candelas per square meter) between sunrise and sunset, and a maximum brightness of 300 cd/m² between sunset and sunrise. Sunrise and sunset times shall be determined according to the National Institute of Standards and Technology (NIST "<http://www.nist.gov>"). In addition to the above maximum day/night brightness thresholds, the digital billboard sign shall be equipped with ambient light sensors that automatically adjust the brightness levels to no more than 0.3 foot candles above ambient light conditions.
3. Sign Owner shall provide written certification from the sign manufacturer or company furnishing the sign display system, that the above requirements have been pre-set at the factory or other facility. The sign owner shall separately certify that the above requirements setting will not be adjusted.
4. The brightness of the sign shall be measured by a certified individual, other than the Sign Owner or an employee of the Sign Owner, who is qualified to make such measurement using a handheld luminance meter e.g., "nit gun." The required operation/level of ambient light sensors shall be measured using a handheld illuminance meter. The timing for each message change shall be verified by use of a stop watch, video camera or other appropriate measuring device. The Sign Owner shall certify in writing to the Township Planning and Zoning Administrator before final construction inspection, and twice annually from the Sign Owner's initial certification date thereafter, that the sign has been field tested by a certified individual, other than the Sign Owner or employee of the Sign Owner, and the sign is operating in compliance with the requirements in this section. The cost of all certification shall be the responsibility of the Sign Owner.
5. The digital billboard sign display system shall be configured with a self-diagnostics program that will notify the Sign Owner's technical support team in the event of a malfunction of the sign. In the event of a display failure resulting in a flashing or intermittent light change, or a failure resulting in the display exceeding the brightness level or image dwell standard stated in subsection (f)(2) above, the display shall be automatically shut-off or steps shall be taken immediately by the Sign Owner's technical support team to shut-off the sign remotely. Additionally, should more than one individual display panel comprising the total sign display area not function as engineered, the display shall be immediately shut-off remotely.
6. All displayed images must be static.

7. No flashing, animation, scrolling, blinking, or intermittent lights, or lights with changing colors or levels of light intensity shall be permitted.
8. The use of video on signs is expressly prohibited.
9. The transition time between images shall be instantaneous (less than one second), with no transition effects between images.
10. The minimum dwell time (time an image is displayed) of each and any image will be exactly nine (9) seconds. Emergency messages may exceed this dwell time if deemed appropriate.
11. Sequential images or messages (e.g. back-to-back, nine (9) second images that form one continual advertisement), are prohibited.
12. The digital billboard screen shall be allowed to operate 24 hours per day, seven days per week, unless a malfunction occurs.

~~— If lighted, billboard shall be externally illuminated and subject to the following regulations:~~

~~— The source of the light must be concealed by translucent covers;~~

~~— Illumination shall be by a steady, stationary light source, shielded and directed solely at the sign face; and~~

~~A billboard shall possess automatic dimming capabilities so that the maximum luminescence level is not more than three tenths (0.3) footcandles over ambient levels measured at a distance of one hundred and fifty (15) feet for those sign faces less than or equal to three hundred (300) square feet, measured at a distance of two hundred (200) feet for those sign faces greater than three hundred (300) square feet but less than or equal to three hundred and seventy eight (378) square feet, measured at a distance of two hundred and fifty (250) feet for those sign faces greater than three hundred and seventy eight (378) square feet and less than six hundred and seventy two (672) square feet, and measured at a distance of three hundred and fifty (350) feet for those sign faces equal to or greater than six hundred and seventy two (672) square feet, and in accordance with the Michigan Highway Advertising Act, Public Act No. 2 of 2014, as amended. Prior to the issuance of a sign permit, the applicant shall provide written certification from the sign manufacturer that the light intensity has been factory programmed not to exceed the above listed light levels, and the intensity level is protected from end-user manipulation by password protect software or other method satisfactory to the Howell Township Zoning Administrator.~~

K. Conversion. No existing static billboard may be converted to one using digital technology without first submitting site plan application for review by the Planning Commission that demonstrates that the proposed sign will meet all of the requirements of this ordinance.

F.L. Construction and Maintenance. All billboard shall be self-supported and pole-mounted.

1. All plans for billboards shall be certified by a licensed engineer registered in Michigan;
2. All billboards shall be self-supported and pole-mounted;
3. All billboards shall be constructed in accordance with industry-wide standards established by the Outdoor Advertising Association of America and the Institute of Outdoor

Advertising, or their successor organizations. All billboards shall be structurally sound and maintained in good condition and in compliance with all applicable Michigan Building Codes;

4. The rear face of a single-face, ~~off-premises advertising sign~~ billboard shall be painted and maintained with a single neutral color as approved by the township; and

5. Every three years, the owner of the billboard shall have a structural inspection made of the billboard by a licensed engineer registered in Michigan and shall provide to the township a certificate certifying that the billboard is structurally sound.

~~1-6.~~ No billboard shall be permitted to fall into a state of disrepair in accordance with Section 19.14 of this ordinance.

M. Landscaping. A landscape plan shall be submitted in conjunction with the sign permit application for a billboard. A landscape buffer a minimum of 15 feet wide shall be provided at the base of all billboards. Such landscaped area should be enhanced with a decorative wall. Trees and shrubbery, including evergreen and flowering trees, of sufficient size and quantity shall be used to achieve the effect of making the base of the structure blend with the surroundings. The proposed landscaping plan shall be substantially similar to the example in figure 409-1. An irrigation system shall be installed for the landscaping area. Billboards along I-96 shall be exempt from this landscaping requirement.

G.N. Guarantee. An irrevocable, automatically renewing letter of credit from a bank chartered and located in the United States of America in an amount established by the Township Board shall be required for continued maintenance. In the event that a billboard is vacated, the cost of removal, if that burden is placed on the Township, shall be assessed to the property owner.

Section 19.14 REMOVAL OF SIGNS.

A. The Zoning Administrator shall order the removal of any sign erected or maintained in violation of this Ordinance except for legal nonconforming signs. Thirty (30) days notice in writing shall be given to the owner of such sign or of the building, structure, or premises on which said sign is located, to remove the sign or to bring it into compliance with the Ordinance. Upon failure to remove the sign or to comply with this notice, the Township may remove the sign. The Township may also remove any sign immediately and without notice if it reasonably appears that the condition of the sign is such as to present an immediate threat to the safety of the public. Any cost of removal incurred by the Township shall be assessed to the owner of the property on which said sign is located and may be collected in the manner of ordinary debt or in the manner of taxes and such charge will be a lien on the property.

B. A sign shall be removed by the owner or lessee of the premises upon which the sign is located within thirty (30) days after the business which it advertises is no longer conducted on the premises. If the owner or lessee fails to remove the sign, the Township may remove it in accordance with the provisions stated in Section 19.14A preceding. These removal provisions

shall not apply where a subsequent owner or lessee conducts the same type of business and agrees to maintain the signs to advertise the type of business being conducted on the premises and provided the signs comply with the other provisions of this Ordinance.

~~B.C.~~ All sign shall be maintained in good condition. Any sign that has been allowed to fade peal, crack, or otherwise show signs of neglect or disrepair shall be considered a violation of this ordinance and is subject to removal provisions stated in Section 19.14A preceding.



Livingston County Department of Planning

October 18, 2018

Kathleen J. Kline-Hudson
AICP, PEM
Director

Howell Township Board of Trustees
c/o Jean Graham, Clerk
3525 Byron Road
Howell, MI 48855

Robert A. Stanford
AICP, PEM
Principal Planner

Re: Planning Commission Review of Text Amendment Z-37-18.

Scott Barb
AICP, PEM
Principal Planner

Dear Board Members:

The Livingston County Planning Commission met on Wednesday, October 17, 2018 and reviewed the text amendment request referenced above. The County Planning Commissioners made the following recommendation:

Z-37-18 Approval. Staff believes the proposed amendments are reasonable and appropriate.

Copies of the staff review and Livingston County Planning Commission meeting minutes are enclosed. Please do not hesitate to contact our office should you have any questions regarding county action.

Sincerely,

Kathleen Kline-Hudson

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

●
(517) 546-7555
Fax (517) 552-2347

●
Web Site
<http://www.livgov.com>

sb

Enclosures

c: Andrew Sloan, Chair Howell Township Planning Commission
Joe Daus, Township Zoning Administrator

Meeting minutes and agendas are available at:
<http://www.livgov.com/plan/agendas.aspx>

AGENDA ITEM

10

**HOWELL TOWNSHIP
PUBLIC NOTICE
2019 MEETING SCHEDULES**

BOARD MEETINGS

The Howell Township Board will meet on the **2nd** Monday of each month, at **6:30 p.m.** at the Howell Township Hall 3525 Byron Road, Howell, Michigan 48855 (517)546-2817.

January 14	April 8	July 9	October 14
February 11	May 13	August 13	November 11
March 11	June 10	September 9	December 9

PLANNING COMISION MEETINGS

The Howell Township Planning Commission will meet on the **4th** Tuesday of each month, at **6:30 p.m.** at the Howell Township Hall 3525 Byron Road, Howell, Michigan 48855 (517)546-2817.

Meeting Dates

January 22
February 26
March 26
April 23
May 28
June 25
July 23
August 27
September 24
October 22
November 26
December 17*

Application Due Date

December 20, 2018
January 29
February 26
March 26
April 30
May 28
June 25
July 30
August 27
September 24
October 29
November 19

*Due to the 4th Tuesday being Christmas Eve Day the December meeting is scheduled for December 17th.

ZONING BOARD OF APPEALS (ZBA) MEETINGS

The Howell Township ZBA will meet on the **3rd** Monday of the month **as needed** at **6:30 p.m.** at the Howell Township Hall, 3525 Byron Road, Howell, Michigan 48855 (517)546-2817.

Application Due Date

December 20, 2018
January 21
February 18
March 18
April 22
May 20
June 17
July 22
August 19
September 23
October 21
November 18

2019

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH						
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31						

APRIL						
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MAY						
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JUNE						
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JULY						
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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22	23	24	25	26	27	28
29	30	31				

Board Mtg
2nd Monday

PC Meeting
4th Tuesday

ZBA Meeting
3rd Monday as needed

AGENDA ITEM

11B

Howell Township
Treasurer's Report for October 2018

Roads: I have received several complaints about the amount of chloride that is applied to Township roads. One person is gathering signatures from all property owners on Warner Rd. west of Burkhart Rd. to stop applying chloride all together for their section of Warner Rd.. I will be having discussions in the future with Dub from LCRC about this issue.

Inframark: Brent noticed that Inframark increased our billing amount by a large amount. After applying the contract calculation Brent contacted Inframark regarding the increase. Inframark ended up reducing the increase, saving the Township over eight thousand dollars this year.

Treasury: Treasury gets a lot of calls and questions regarding our tax bills and other general items. Carol came up with a letter (attached) that will be included with the winter 2018 tax bill to help with the most frequently asked questions. The letter was also added to the Treasury web page.

MDEQ: Carla Davidson from MDEQ requested a meeting and tour of two Township facilities due to concern of possible PFAS contamination. After the meeting and tour of Tribar and DMI Carla stated her concern with our control of what comes into the waste water treatment plant. I replied to her concerns (letter attached) and continue to work with Greg Tatara, our engineers, and Joe Daus to get Carla answers to additional questions.

Pineview Village: Continue to work with Chris Patterson to get an agreement ironed out to try and move forward. Hopefully the Board will have something to review at the meeting in November. Have also worked with Christian to get Chestnut's listing agreement finalized for the Pineview Village properties.

Lambert Drive: Joe Daus and I met with Greg Tatara and engineer with HRC, Inc. regarding the study by HRC of the Township's Waste Water Treatment Plant for the potential business on Lambert Drive. Engineer went over his findings and concerns and recommendations. Consensus was to start with a headworks study to make sure the Township can accept what the potential business will discharge. Once the results are evaluated the business and Township would better understand the ability and direction needed to move forward.

Respectfully submitted,
Jonathan Hohenstein

Howell Township Treasurer

From: Howell Township Treasurer
Sent: Tuesday, October 16, 2018 2:44 PM
To: Jean Graham (clerk@howelltownshipmi.org); Mike Coddington - Howell Township (supervisor@howelltownshipmi.org)
Subject: FW: Howell Township Annual Adjustment for Base Operating Fees
Attachments: Inv#_34559.pdf

From: Howell Township Assessor
Sent: Wednesday, October 10, 2018 3:56 PM
To: Howell Township Treasurer <treasurer@howelltownshipmi.org>
Subject: FW: Howell Township Annual Adjustment for Base Operating Fees

FYI – they corrected it. Saved \$8,500

Thanks,
Brent Kilpela

Assessor
Howell Township
(517) 546-2817 x111

From: Varley, Thomas [mailto:Tom.Varley@inframark.com]
Sent: Wednesday, October 10, 2018 3:48 PM
To: Howell Township Assessor <assessor@howelltownshipmi.org>
Cc: Houseworth, Clinton <Clint.Houseworth@inframark.com>; Zakrzewski, Mary <Mary.Zakrzewski@inframark.com>
Subject: RE: Howell Township Annual Adjustment for Base Operating Fees

Brent,

Thank you for bringing this invoice to my attention.
The new base operating fee increase beginning in July is \$24,291.14 representing a 3.46% increase.
Attached is the revised invoice reflecting the correct amount. Please discard the previous invoice you received.

The error occurred in our contract administration system which calculates annual adjustments based on contract rules. It appears there was no increase charged in 2016 and it automatically calculated the increase on a higher previous year amount. We manually adjusted to apply this year's increase on the actual current base amount.

Regards
Tom

Thomas Varley | Vice President



695 Seaview Ave | Bridgeport, CT 06607

(O) 203.993-8100 (M) 516.204.3632 | www.inframark.com

From: Howell Township Assessor [<mailto:assessor@howelltownshipmi.org>]

Sent: Tuesday, October 9, 2018 3:39 PM

To: Varley, Thomas <Tom.Varley@inframark.com>; Houseworth, Clinton <Clint.Houseworth@inframark.com>

Subject: Howell Township Annual Adjustment for Base Operating Fees

All,

We received our October invoice and it contained the new base Operating fee. The new fee represents a 6.45% increase. In reading our contract and doing the math myself this seems to be high. Can you direct me to the person in charge of setting the operating fees?

Thanks,
Brent Kilpela

Assessor
Howell Township
(517) 546-2817 x111

Howell Township

3525 Byron Road • Howell, MI 48855
Phone: (517) 546-2817 • Fax (517) 546-1483
www.howelltownshipmi.org



Dear Property Owner:

Howell Township's winter taxes are due by **February 14, 2019** by 5:00 p.m. **We do not accept postmarks.** Howell Township is open 8-5 Monday-Thursday. You can pay your taxes by mail, at the Township Hall, or through our online system on our website:

howelltownshipmi.org, follow the link **PAY ONLINE.**

This will take you to BS&A to search for your parcel and to pay your bill. Please be aware processing fees apply to all online payments that go to the processing company. Howell Township does not accept E-CHECKS for online payments through BS&A.

Failure to receive a tax bill does not waive interest, penalties, or administration fees. The legal responsibility of paying taxes on the correct parcel of property rests with the taxpayer. The Treasurer is not responsible for payments made to the wrong parcels. Please include property ID numbers with all payments.

Tax bills paid through your online banking system may take 15 to 20 business days to be received by the Township since they are processed by a third-party vendor.

Cash and Check Information:

- 1) **CASH** - It is not always possible to break large bills, as the office keeps minimal change on hand for security reasons. **Please pay with small denomination bills or with exact change.**
- 2) **CHECKS** - Make checks payable to "Howell Township Treasurer." Include your current telephone number and parcel ID number of the property (i.e. 4706-xx-xxx-xxx) on your check.
- 3) **DROP BOX** - For your convenience, the Township has a drop box located at the front of the Township Hall by the main entrance. Please use only checks or money orders when using the drop box. **Any payments left after 5:00 p.m. will be processed on the next business day.**
- 4) **PARTIAL PAYMENTS** - The Treasurer accepts partial payments for taxes.
- 5) **RECEIPTS** - Receipts are given upon request.

If you have any questions regarding your tax bill please let us know.

Thank you,

Jonathan Hohenstein
Howell Township Treasurer
treasurer@howelltownshipmi.org
517-546-2817 ext. 103

Carol Makushik
Howell Township Deputy Treasurer
office@howelltownshipmi.org
517-546-2817 ext. 102

HOWELL TOWNSHIP

3525 Byron Road, Howell, Michigan 48855 - (517) 546-2817 - Fax (517) 546-1483

October 24, 2018

Carla Davidson
Department of Environmental Quality
525 W. Allegan St.
Constitution Hall
P.O. Box 30242
Lansing, MI 48909

Ms. Davidson,

Thank you for your visit on October 18, 2018. The items that you requested from the Township as I understood were:

1. How do we control what enters our Waste Water Treatment Plant?
2. How do we know who/what business is coming into the Township?

How do we control what enters our Waste Water Treatment Plant?

Our ordinance (attached) is clear on what is allowed to be discharged to the sanitary sewer.
Sewer Ordinance 169, Effective January 1, 2004:

Section 6 C:

“No user shall introduce or cause to be introduced into the municipal sewer system any pollutant or wastewater which causes pass through interference. These general prohibitions apply to all users of the Township Sewer system, whether or not they are subject to categorical pretreatment standards or any other National, State, or local pretreatment standards or requirements.”

Section 6 C continues on to describe in detail what is not allowed.

Section 11 B places more requirements on industrial users that desire to discharge industrial waste to the Township sanitary sewer.

How do we know who/what business is coming into the Township?

Our site plan review process (relevant pages attached), last revised January 4, 2016, includes a DEQ permit information questionnaire, and as part of the application, a questionnaire specifically asking about what type of products are on site and what processes are performed and an entire section on wastewater and other disposal practices.

One item that arose during internal discussions was the issue of leased buildings changing tenants without Township notification. This could happen if the lessee does not make any changes to the

HOWELL TOWNSHIP

3525 Byron Road, Howell, Michigan 48855 - (517) 546-2817 - Fax (517) 546-1483

building; changes which would trigger action from either the Township Zoning Department or the Livingston County Building Department issuing a Certificate of Occupancy. We are currently working with the Township Planner to try and create an ordinance or updating a current ordinance to address this possible issue. Once the Planner or Attorney has put something together I will forward it on to you.

Thanks,



Jonathan Hohenstein
Howell Township Treasurer

Howell Township Treasurer

From: Davidson, Carla (DEQ) <DAVIDSONC@michigan.gov>
Sent: Tuesday, October 30, 2018 10:07 AM
To: Howell Township Treasurer
Cc: Greg Tatara; Howell Township Supervisor; Howell Township Clerk
Subject: RE: Howell Township

Thank you, that is helpful. I will review and will likely ask about how the Twp will approach protection of the POTW from industrial discharges (implementation thereof). It looks like the elements are there, but it appears there has been a lapse in implementation. I'll be looking for someone to lead that effort and be responsible for it locally.

Carla Davidson
Lansing District Office-Water Resources Division
Michigan Department of Environmental Quality
525 West Allegan, Constitution Hall, 1st Floor South
P. O. Box 30242
Lansing, MI 48909

Telephone number: 517-243-1249
FAX: 517-241-3571
davidsonc@michigan.gov

From: Howell Township Treasurer <treasurer@howelltownshipmi.org>
Sent: Tuesday, October 30, 2018 9:56 AM
To: Davidson, Carla (DEQ) <DAVIDSONC@michigan.gov>
Cc: Greg Tatara <greg@mhog.org>; Howell Township Supervisor <supervisor@howelltownshipmi.org>; Howell Township Clerk <clerk@howelltownshipmi.org>
Subject: RE: Howell Township

Carla,
Attached are the documents from the site plan reviews for Tribar from 2006 and 2016. There is some waste water information in these documents, including the DEQ questionnaire. Unfortunately the Application for Commercial Sanitary Sewer Discharge questionnaire that was part of the 2014 site plan review update was not in the Township's file, and our engineers could not find a copy in their files either. Spicer did find a letter (attached) discussing the grinder pumps that supports what Greg Tatara pointed out on the tour of Tribar. According to Greg these grinder pumps have a 10 gallon/minute discharge rate, which as he said on the tour, is not a rate that could handle process water discharge.

Also attached are documents from 1994/1995 for DMI's site plan review. As stated in the documents, and by the current operator on our tour, no industrial waste is discharged into the sanitary sewer. I have also attached the sewer audit findings for DMI; Tribar came into the Township after our audit in 2006.

Spicer has also passed on three attachments that are the MSDS's from Tribar that you requested.

If you need anything else please let me know.
Thanks,
Jonathan

From: Davidson, Carla (DEQ) [<mailto:DAVIDSONC@michigan.gov>]
Sent: Wednesday, October 24, 2018 2:46 PM
To: Howell Township Treasurer <treasurer@howelltownshipmi.org>
Cc: Greg Tatara <greg@mhog.org>; Howell Township Supervisor <supervisor@howelltownshipmi.org>; Howell Township Clerk <clerk@howelltownshipmi.org>
Subject: RE: Howell Township

Interesting, thank you. Would you provide copies of completed "Application for Commercial Sanitary Sewer Discharge" for Tribar and DMI to me? Thank you.

Carla Davidson
Lansing District Office-Water Resources Division
Michigan Department of Environmental Quality
525 West Allegan, Constitution Hall, 1st Floor South
P. O. Box 30242
Lansing, MI 48909

Telephone number: 517-243-1249
FAX: 517-241-3571
davidsonc@michigan.gov

From: Howell Township Treasurer <treasurer@howelltownshipmi.org>
Sent: Wednesday, October 24, 2018 10:59 AM
To: Davidson, Carla (DEQ) <DAVIDSONC@michigan.gov>
Cc: Greg Tatara <greg@mhog.org>; Howell Township Supervisor <supervisor@howelltownshipmi.org>; Howell Township Clerk <clerk@howelltownshipmi.org>
Subject: Howell Township

Carla,
Please find attached my letter and supporting documents in response to your visit on October 18, 2018. Originals will be mailed out today. If you have any questions please let me know.
Thanks,
Jonathan

Howell Township Treasurer
treasurer@howelltownshipmi.org
517-546-2817

AGENDA ITEM

11C



8345 Main Street
Whitmore Lake, MI 48189
Phone: (734) 449-7302
Fax: (734) 449-9506

PROPOSAL

Howell Township
3525 Byron Rd.
Howell, Mi. 48855
Attn: Carol (517) 546-2817 email office@howelltownshipmi.org

September 25, 2018

WE PROPOSE THE FOLLOWING COMMUNICATIONS SYSTEM
NEC SL-2100 DIGITAL/VOIP COMBINATION TELEPHONE SYSTEM

RECEIVED

SL-2100 PACKAGE INCLUDING:

- 1- BASE KSU
- 1- 3 LINE CO CARD
- 1- 8 DIGITAL STATION CARD
- 4- 12 BUTTON BACKLIT DISPLAY TELEPHONES
- 1- 2 PORT 15 HOUR VOICEMAIL

SEP 25 2018

HOWELL TOWNSHIP

- 1- 8 DIGITAL STATION CARD
- 1- 3 CO TRUNK DAUGHTER BOARD
- 10- 12 BUTTON TELEPHONES
- 01- 24 BUTTON TELEPHONE
- AC & CO SURGE PROTECTION
- LABOR FOR INSTALLATION & TRAINING

TOTAL

\$ 5,860.00

SYSTEM COMES WITH A 1 YEAR WARRANTY ON ALL NEC EQUIPMENT

Authorization to proceed: _____ Date: _____



10151 Bergin Rd - Howell, MI 48843
 4227 Fenton Rd- Burton, MI 48529
 Tel: (248) 669-2300 / (810) 227-7400 Fax: (248) 313-2989

PROPOSAL FOR

Howell Township

3525 Byron Rd.
 Howell, MI 48855

Phone: 517-546-2817

Fax: 517-546-1483

" Telecom & Technology Solutions "

Proposal Number: UTSQ3996

Proposal Type: Panasonic Phone System

Date: 10/11/18

Sales Rep: Jason Primeau

Qty	Description	Unit Price	Extended Price
1	The KX-NS700G is designed for smaller installations 6 CO lines x 18 Digital x 4SLT x 4 IP Includes Voicemail 2 Port 40 Hours of Storage Includes voicemail to email It comes pre-installed with KX-NS5110, KX-NS7134, KX-NS5172 & KX-NS5180 Initial System Capacity: 18 DPTs (including DXDP), 4 SLTs & 4 IP-PTs	\$1,031.71	\$1,031.71
14	KX-DT543-B - 24 Button 3-Line Backlit LCD Display Digital Telephone w/Full Duplex Speaker Phone, black	\$162.14	\$2,269.96
1	KX-DT521-B - 8 Button 1-Line Backlit LCD Display Digital Telephone w/Full Duplex Speaker Phone, black	\$111.54	\$111.54
1	Promotion Panasonic 7 year warranty- parts only An Extended warranty adds 4 additional years to the standard 1 or 2 year warranty for a total of 7 years. - Direct from Panasonic.	\$0.00	\$0.00
1	12 Month Warranty-- Labor	\$0.00	\$0.00
1	Minuteman EN550 - EnSpire Series - 550VA/300 Watt Standby, Wall-Mountable UPS	\$99.48	\$99.48
1	Miscellaneous hardware- Blocks, Switch Tails, XConnect	\$100.00	\$100.00
15	Labor- Installation & Programming	\$90.00	\$1,350.00
2	Training for Telephone and/ or Voice Mail Systems	\$90.00	\$180.00
1	Message on hold player with generic message	\$149.00	\$149.00
Running SubTotal			\$5,291.69

Budgetary Lease Rates

36 Month 10% Lease 2 Payments Down	\$187.33
60 Month 10% Lease 2 Payments Down	\$126.47

Sub Total	\$5,291.69
Sales Tax	\$0.00
Shipping	\$20.00
Grand Total	\$5,311.69
Advance Payment	\$2,655.84
Delivery Payment	\$1,859.09
Net 15 from delivery	\$796.75

A 'standard' installation is included for the items listed above. A standard installation consists of: using suitable existing customer provided cabling; standard terminations; miscellaneous hardware. Station cabling and the main telephone feed cable are not included, unless listed above. If cabling is required and listed above, then 'standard' cabling policies prevail. Standard cabling consists of: 4 pair Plenum cable, up to 125' per cable run; standard jack and block terminations; exposed cable, unless existing conduit is usable and lift-out ceilings are no more than 10' from the floor. Customer to supply an adequate backboard, A/C power, and air conditioning, unless listed above. All work will be performed Mon. thru Fri., from 8:00 AM to 5:00 PM, except legal holidays. Other work times require a surcharge on the total order for 'over-time' labor. Initial Telephone and Voice Mail System programming is included as needed. Warranty is 12 Months on all new equipment and 6 months on refurbished. Program changes are included on new installs (up to 1 hours labor) within the first 30 days from the day of cut-over. A maximum of 1 hour on premise end-user station orientation is included, unless otherwise listed above. Prices are firm for 30 days from the above quotation date. All prices proposed are based on cash or check. All credit card transactions will have an additional 2.9% service fee.

Jason Primeau

Date



31478 Industrial Road Suite 200
 Livonia, MI 48150
<http://www.xfer.com/>
 (734) 927-6666

Communication Solution






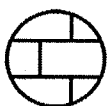
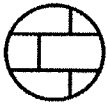


Prepared by:
XFER Communications, Inc.
 Ed Czapski
 (734) 259-6032
 Fax (734) 927-6665
 eczapski@xfer.com

Prepared for:
Howell Township
 3525 Byron Rd.
 Howell, MI 48855
 Carol Makushik
 office@howelltownshipmi.org
 (517) 546-2817

Quote Information:
Quote #: 012641
 Version: 1
 Delivery Date: 10/08/2018
 Expiration Date: 11/07/2018

Hardware

Item	Description	Qty	Price	Ext. Price
	Connect 324 Appliance Designed for Companies with Up to 20 Users Per Site Includes 12 Base Users 2 Gigabit Network Ports 4 FXO Ports 2 FXS Ports & 4-Port Voicemail with Unified Messaging Supports Up to 12 Concurrent External Calls Includes 1 Allworx Reach unlimited Allworx Interact 1 Allworx Interact Professional and 4 generic SIP device licenses.	1	\$1,355.00	\$1,355.00
	Allworx Verge 9312 IP phone with 12 self-labeling programmable function buttons, Gigabit Ethernet, 4.3 color screen, Bluetooth wireless support.	13	\$359.00	\$4,667.00
	Allworx Verge 9312 trade in program IP phone with 12 self-labeling programmable function buttons, Gigabit Ethernet, 4.3 color screen, Bluetooth wireless support.	2	\$0.00	\$0.00
	Allworx Verge 9318Ex Expander with 18 self-labeling programmable function buttons and a 4.3 color screen; up to three can be added to a Verge 9312 IP phone	2	\$239.00	\$478.00
	Netgear ProSafe GS728TP Ethernet Switch - 24 x Gigabit Ethernet Network, 4 x Gigabit Ethernet Expansion Slot - Manageable - Twisted Pair, Optical Fiber - Modular - 2 Layer Supported - Rack-mountable - Lifetime Limited Warranty	1	\$0.00	\$0.00
	XFER Enhanced Security UTM Firewall	1	\$1,630.00	\$1,630.00
	XG 115 Rev.3 EnterpriseProtect, 3-year (EU/UK/US power cord)	1		
	XG 115 EnterpriseGuard with Enhanced Support - 24 MOS - RENEWAL	1		

RECEIVED
 OCT 22 2018

HOWELL TOWNSHIP





31478 Industrial Road Suite 200
 Livonia, MI 48150
<http://www.xfer.com/>
 (734) 927-6666


Hardware

Item	Description	Qty	Price	Ext. Price
	Government Discount	1	(\$1,900.00)	(\$1,900.00)
Subtotal:				\$6,230.00

Software

Item	Description	Qty	Price	Ext. Price
	Connect 324 - 13-20 User Key	1	\$500.00	\$500.00
	Connect 324 Hardware & Software; 4 Year Extended Hardware Warranty & Software Upgrade Key Package	1	\$600.00	\$600.00
Subtotal:				\$1,100.00

Services

Item	Description	Qty	Price	Ext. Price
	Professional Services Professional Services including: On site installation On site Training for end users and administrators Remote setup and programming On site support on Launch day Project management: coordination of cutover and overall project	23	\$115.00	\$2,645.00
Subtotal:				\$2,645.00

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 OCT 22 2018
 HOWELL TOWNSHIP



31478 Industrial Road Suite 200
 Livonia, MI 48150
<http://www.xfer.com/>
 (734) 927-6666

Allworx Support Agreement

Item	Description	Qty	Ext. Recurring
	Allworx Care Included in Monthly Fee: 1. Remote support for troubleshooting and problem solving a. Call in, Email and Chat support during normal business hours 2. 7X24 Emergency access to remote Technical Support 3. 7X24 Monitoring of system 4. Labor charges waived for Hardware warranty items that require onsite support 5. Trip Charges waived for onsite service 6. Advance replacement of phones and system units for defective or damaged units a. Phones are remotely diagnosed and shipped out same day for warranty claims b. Troubleshooting hardware related issues to isolate problem to faulty hardware component 7. Loaner system for emergency outages 8. Backup of database off site for quick restore in a catastrophic failure. 9. Labor for Remote Upgrades of system 10. Vendor Management: Includes creating tickets with carriers for issues.	1	\$50.00
	<hr/> Services available at Standard Contract Rates <hr/> 1. Onsite support for non-warranty items. 2. Moves, Adds and Changes (MAC). 3. Desktop, server and networking issues. 4. Low voltage wiring.		
	Allworx User Care Phones and Mobile users that are part of the system. **Additional phones and mobile users added to the system will be billed at \$3/month. If a user has both a phone and mobile they will be billed as one user.	15	\$45.00

Recurring Subtotal: **\$95.00**

Quote Summary

Description	Amount
Hardware	\$6,230.00
Software	\$1,100.00
Services	\$2,645.00

Total: **\$9,975.00**

RECEIVED

OCT 22 2018

HOWELL TOWNSHIP



31478 Industrial Road Suite 200
 Livonia, MI 48150
<http://www.xfer.com/>
 (734) 927-6666

Recurring Expenses Summary

Description	Amount
Allworx Support Agreement	\$95.00
Recurring Total:	\$95.00

Maintenance

Payment Options

Description	Periods	Payments	Amount
GreatAmerica			
60 Months, \$1 Lease, 0 Advance Payments	Monthly	60	\$304.48
Payment Term			
50% Down & 50% on Install	One-Time	2	\$4,987.50

Include maintenance

Maintaince separately

9915

Summary of Selected Payment Options

Description	Amount
Payment Term: 50% Down & 50% on Install	
GreatAmerica: 60 Months, \$1 Lease, 0 Advance Payments	
Selected Payment	\$304.48

PRICES ARE VALID FOR 30 DAYS FROM THE DATE OF THIS PROPOSAL UNLESS OTHERWISE SPECIFIED IN THE BODY OF THE QUOTE - PRICES BASED UPON TOTAL PURCHASE - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. XFER TERMS AND CONDITIONS APPLY TO THIS ORDER.

Signature _____

Date _____

RECEIVED

OCT 22 2018

HOWELL TOWNSHIP

PROPOSAL FROM:

September 27, 2018

NORTHERN PLUMBING, INC.
3529 WESTPHAL
HOWELL, MI. 48843
517-546-6145

CUSTOMER NAME:

Howell Township
3525 Byron Rd.
Howell, Mi. 48855
Carol Makushik- office@howelltownshipmi.org

JOB LOCATION:

Howell Twp. Hall

DESCRIPTION OF ESTIMATED WORK TO BE PERFORMED AND/ OR MATERIALS TO BE PROVIDED:

Per discussion with Carol Makushik. Due to poor and inconsistent flushing of toilets the sanitary drain and vent were scoped with a camera and both lines were clear of obstructions as far as the toilets were concerned. This quote is to remove and replace the currently installed toilets with new lower water consumption toilets.

Provide plumbing services to remove and replace toilets Women's and Men's main restrooms. Dispose of old items.

WOMENS RESTROOM:

Remove and replace 3 white toilets with open front seats.

MENS RESTROOM:

Remove and replace 1 white toilet with open front seat.

Materials to include:

- 2- White Kohler Hi Line ADA (standard 12" rough-in) toilets w/ open front seats.
- 2- White Kohler Wellworth (standard 12" rough-in) elongated toilets w/ open front seats.
- Misc wax rings, closet bolts, supply lines and caulk.

TERMS:

- 1) All payments due upon percentage of completion of plumbing work at time of billing. Payments 30 days past due will be charged a 2% per month service fee.
- 2) Materials supplied by others will not be warranted by Northern Plumbing, Inc. Repairs or replacements will incur additional charges. Materials supplied by others must be on site and complete at time of installation.

RECEIVED

PAGE 1

SEP 27 2018

HOWELL TOWNSHIP

Materials and/or services listed above will be provided by Northern Plumbing, Inc. For the sum of: Two thousand seven hundred forty and 00/100 dollars. (\$2,740.00) Plus any OPTIONS, changes, permit fees or additions to this quote.

This proposal may be withdrawn if not accepted within 10 days.
Submitted by Northern Plumbing, Inc.:

Timothy T. Park/ President

September 27, 2018
Date

Accepted by: _____

Title: _____

Date: _____

Phone: _____

RECEIVED

SEP 27 2018

HOWELL TOWNSHIP

AGENDA ITEM

11D

ADDRESS ASSIGNMENT

Permit #	Contractor	Job Address	Fee Total
PA18-019	JONES WILLIAM	4873 MILETT	\$25.00
Work Description: TRUHN ROAD AND LAYTON ROAD SOUTH OF MILETT ROAD ON A SHARED DRIVE WAY.			
PA18-020	TRILOGY REAL ESTATE HOW	1550 BYRON	\$25.00
Work Description: NEW BUILDING BEING ADDED TO THE NORTH WEST CORNER OF THE PROPERTY, NORTH OF HIGHLAND ROAD AND SOUTH OF HENDERSON ROAD.			

Total Permits For Type: 2
Total Fees For Type: \$50.00

Commercial Land Use

Permit #	Contractor	Job Address	Fee Total
P18-130	OPERATING ENGINEERS LOC	275 E HIGHLAND	\$250.00
Work Description: 17,000 SQ FT ADDITION TO AN EXISTING SCHOOL / TRAINING FACILITY			
P18-133	CHESTNUT CROSSING LLC	OLD BARNWOOD BLDG F	\$300.00
Work Description: 6,800 SQ FT MULTI-FAMILY BUILDING, 4 UNITS ON A SLAB WITH ATTACHED GARAGES.			
P18-134	CHESTNUT CROSSING LLC	BERRY FARMS BLDG G	\$600.00
Work Description: 13,600 SQ FT MULTI-FAMILY BUILDING, 8 UNITS ON A SLAB WITH ATTACHED GARAGES.			
P18-135	CHESTNUT CROSSING LLC	BERRY FARMS BLDG H	\$300.00
Work Description: 6,800 SQ FT MULTI-FAMILY BUILDING, 4 UNITS ON A SLAB WITH ATTACHED GARAGES.			
P18-136	CHESTNUT CROSSING LLC	BERRY FARMS BLDG I	\$300.00
Work Description: 6,800 SQ FT MULTI-FAMILY BUILDING, 4 UNITS ON A SLAB WITH ATTACHED GARAGES.			
P18-138	TRILOGY REAL ESTATE HOW	1550 BYRON	\$250.00
Work Description: 21,616 SQ FT 35 BED MEMORY CARE FACILITY.			

Total Permits For Type: 6
Total Fees For Type: \$2,000.00

Residential Land Use

Permit #	Contractor	Job Address	Fee Total
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P18-129	JONES WILLIAM	4873 MILETT	\$75.00
Work Description: 3,490 SQ FT SINGLE FAMILY DWELLING ON A FULL UNFINISHED WALK OUT BASEMENT, AND A 3 CAR ATTCHED GARAGE.			
P18-131	WESTVIEW CAPITAL LLC	3213 HILL HOLLOW LN	\$105.00
Work Description: BI-LEVEL - 2059 SQ. FOOT. WITH A 4' X 6' PATIO.			
P18-132	WESTDALE DEVELOPMENT L	3160 OAK GROVE RD	\$75.00
Work Description: 1,620 SQ FT SINGLE STORY HOME ON A FULL UNFINISHED BASEMENT WITH A 2 CAR ATTACHED GARAGE.			
P18-137	DELOZIER JASON AND ELISA	1860 LAYTON	\$75.00
Work Description: ADDITION OF AN 11 X 10 MUD ROOM.			
P18-139	GIUMMI ALEX B	2547 EASON	\$75.00
Work Description: 30 X 40 X 10 POLE BARN			
P18-140	MARTINEZ RAUL G	1125 W ALLEN	\$50.00
Work Description: 12 X 30 HORSE SHELTER			
P18-141	MODRESKI RYAN AND KIMBE	3692 AMBER OAKS DR	\$50.00
Work Description: 27' OF VINYL FENCE 6' HIGH			
P18-142	DUCHESNEAU SHARON A	5409 ARBORETUM	\$20.00
Work Description: RE-ROOF - NO STRUCTURAL CHANGES			
P18-143	GAUCI CHARLES AND PHYLLI	2446 AMBERWOOD TRL	\$20.00
Work Description: REMOVED GARAGE DOOR AND REPLACED WITH 3 WINDOWS.			
P18-144	WESTVIEW CAPITAL LLC	3216 HILL HOLLOW LN	\$105.00
Work Description: 1862 SQ FOOT- 2 STORY HOME WITH A 3' X 4' PATIO			
P18-145	REDNER CARL R AND NANCY	5646 FLEMING	\$20.00
Work Description: WINDOW REPLACEMENT			
P18-146	AUSTIN MARJORIE	4730 TURTLE CRK	\$20.00
Work Description: RE-ROOF HOUSE & GARAGE			

Total Permits For Type: 12

Total Fees For Type: \$690.00

Sewer Connection

Permit #	Contractor	Job Address	Fee Total
P17-184	G L B PARTNERS LLC	3213 HILL HOLLOW LN	\$0.00
Work Description:			

P17-222	G L B PARTNERS LLC	3216 HILL HOLLOW LN	\$0.00
Work Description:			
PWS18-027	WESTDALE DEVELOPMENT L	3160 OAK GROVE RD	\$4,830.00
Work Description:			
PWS18-029	CHESTNUT CROSSING LLC	CHESTNUT CROSSING	\$67,620.00
Work Description: CONNECTION FEES FOR BUILDINGS F,G,H,& I 14 REUS			
PWS18-031	TRILOGY REAL ESTATE HOW	1550 BYRON	\$53,130.00
Work Description:			

Total Permits For Type: 5
Total Fees For Type: \$125,580.

Water Connection

Permit #	Contractor	Job Address	Fee Total
P17-183	G L B PARTNERS LLC	3213 HILL HOLLOW LN	\$0.00
Work Description:			
P17-221	G L B PARTNERS LLC	3216 HILL HOLLOW LN	\$0.00
Work Description:			
PWS18-028	WESTDALE DEVELOPMENT L	3160 OAK GROVE RD	\$4,830.00
Work Description:			
PWS18-030	CHESTNUT CROSSING LLC	CHESTNUT CROSSING	\$67,620.00
Work Description: CONNECTION FEES FOR BUILDINGS F,G,H,& I 14 REUS			
PWS18-032	TRILOGY REAL ESTATE HOW	1550 BYRON	\$48,300.00
Work Description:			

Total Permits For Type: 5
Total Fees For Type: \$120,750.

Report Summary

Population: All Records

Grand Total Fees: \$249,070.
Grand Total Permits: 30

10/1/2018 12:00:00 AM AND
10/31/2018 11:59:59 PM

Code Enforcement List

11/01/2018

Enforcement Number	Address/Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EEN18-0001	4063 W ALLEN 4706-05-202-003	Litter & Junk	01/25/2018	Closed - Complied			02/14/2018
EEN18-0002	4109 W ALLEN 4706-05-202-008	Junk/Vehicles	01/25/2018	Closed - Complied			02/14/2018
EEN18-0005	2290 OAK GROVE RD 4706-24-303-002	Public Nuisance	05/02/2018	Closed - Complied			05/24/2018
EEN18-0007	144 BRENDA 4706-24-302-001	Vehicles	07/30/2018	Closed - Complied			08/16/2018
EEN18-0008	100 BRENDA 4706-24-302-002	Vehicles	07/30/2018	Closed - Complied			08/16/2018
EEN18-0009	1907 OAK GROVE RD 4706-25-100-027	Vehicles	08/16/2018	OPEN - FIRST LETTE			
EEN18-0012	1800 BREWER 4706-26-100-008	Junk/Vehicles	09/11/2018	Closed - Complied	NOTICE OF VI	10/01/2018	10/01/2018
EEN18-0013	3755 N BURKHART 4706-17-200-008	Public Nuisance	09/13/2018	CLOSED - NO VIOLA	RECHECK ON	09/27/2018	10/01/2018
EEN18-0014	297 W MARR 4706-11-400-019	Litter & Junk	09/13/2018	Closed - Complied	REINSPECTIO	10/15/2018	10/09/2018
EEN18-0015	4063 W ALLEN 4706-05-202-003	Litter & Junk	09/13/2018	Closed - Complied	REINSPECTIO	10/15/2018	10/15/2018
EEN18-0016	5043 WARNER 4706-19-200-016	ZONING VIOLATIONS	09/17/2018	OPEN - FIRST LETTE	REINSPECTIO	11/14/2018	
EEN18-0017	5183 FISHER RD 4706-01-400-014	PUBLIC NUISANCE	09/25/2018	Closed - Complied	FURTHER REV	10/29/2018	10/09/2018
EEN18-0018	3735 PARSONS RD 4706-28-300-012	LITTER & JUNK	10/03/2018	OPEN - FIRST LETTE	REINSPECT	11/05/2018	
EEN18-0019	3859 BYRON 4706-15-100-037	ZONING VIOLATIONS	10/03/2018	Closed - Complied	REINSPECT	11/05/2018	10/15/2018
EEN18-0020	388 HARMON 4706-33-200-004	JUNK/VEHICLES	10/09/2018	OPEN - COMPLAINT	REINSPECT	11/19/2018	
EEN18-0021	212 EDGE MONT 4706-24-102-031	ZONING VIOLATIONS	10/09/2018	CLOSED - NO VIOLA	REINSPECT	11/19/2018	10/31/2018

Code Enforcement List

11/01/2018

Enforcement Number	Address/Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EEN18-0022	3923 W GRAND RIV 4706-21-300-024	ZONING VIOLATIONS	10/15/2018	OPEN - FIRST LETTE	REINSPECT	11/21/2018	

Records: 17

Population: All Records

Enforcement.DateFiled Between 1/1/2018 12:00:00 AM AND 10/31/2018
11:59:59 PM

AGENDA ITEM

11E

Monthly Activity Report for October 2018 – Assessing Dept/Brent Kilpela

MTT UPDATE:

Burkhart Ridge v Howell Township: Prehearing General Call commencing July 1, 2019. Prehearing Statements due by May 3, 2019. Will reach out to opposing counsel in November 2018.

SMALL CLAIMS TRIBUNAL:

Crawford Bros. (Arby's) v Howell Township: MTT consent judgement amounted to a loss of \$71.73 to the Township for the 2018 tax year.

ASSESSING OFFICE:

ASSESSOR: Wrapped up the regular fieldwork for the year. Personal Property canvassing is underway. We send out requests for tenant listings to all our industrial and commercial parcels. These forms when filled out correctly, inform us of any changes in tenants. Personal Property for 2019 is changing. The small business exemption is now an affidavit. Previously the business had to file for the exemption every year. Going forward it will stay in place much like a Principal Residence Exemption. This change will eliminate processing time for staff starting with the 2020 assessment year. As the Assessor I do have the ability to challenge the affidavit if I feel it is not warranted.

JOE DAUS, FIELD INSPECTOR: Sketching and doing the fieldwork on all new construction.

OTHER: Sent out First Quarter results for 2018-2019. Preparing for 2017-2018 financial audit.

AGENDA ITEM

11H

**HOWELL TOWNSHIP
PLANNING COMMISSION MEETING
SYNOPSIS
OCTOBER 23, 2018**

- 1) Approved FSG, Parcel #4706-21-100-020, File #PC 2018-15 Final Site Plan, pending all final required reports.
- 2) Discussion on a Sidewalk/Pathway Ordinance

AGENDA ITEM

13

Howell Township
Invoice and Check Registers

As of 11/7/2018

User: BRENT KIPELA DB: Howell Twp

Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Inlized Post Date
605915	GL Distribution						
16993	KENNEDY INDUSTRIES INC FLYGT RECYCLE PUMP 592-000-972.00	09/14/2018 BRENT KIPELA	10/14/2018	3,800.00	0.00	Paid	09/18/2018
530354728	SEWER/WATER CAPITAL OUTLAY EXPENSE			3,800.00			
16994	UIS SCADA CALIBRATE METERS 592-442-801.00	09/14/2018 BRENT KIPELA	10/14/2018	556.00	0.00	Paid	09/18/2018
73548176	WWTP CONTRACTED SERVICES EXPENSE			556.00			
16995	MCMMASTER-CARR ANCHOR FOR CONCRETE 592-442-956.00	09/14/2018 BRENT KIPELA	10/14/2018	86.28	0.00	Paid	09/18/2018
517552195609	WWTP MISCELLANEOUS EXPENSE			86.28			
17015	AT&T 517 552-1956 FOR OCT 2018 592-442-850.00	09/13/2018 BRENT KIPELA	01/05/2018	75.05	0.00	Paid	09/26/2018
517552195609	WWTP TELEPHONE EXPENSE			75.05			
10/1/2018	HOWELL PUBLIC SCHOOLS S2018 TAXES 9/16/18 - 9/30/18 703-000-225.00	10/01/2018 BRENT KIPELA	10/15/2018	20,607.02	0.00	Paid	10/04/2018
10/1/2018	TAX DUE TO HOWELL SCHLS DEBT SUMMER			20,607.02			
17017	HOWELL PUBLIC SCHOOLS S2018 TAXES 9/16/18 - 9/30/2018 703-000-225.01	10/01/2018 BRENT KIPELA	10/15/2018	22,186.00	0.00	Paid	10/04/2018
10/1/2018	TAX DUE TO HOWELL SCHLS OPER SUMMER			22,186.00			
17018	LIVINGSTON COUNTY TREASURER S2018 TAXES 9/16/18 - 9/30/18 703-000-228.01	10/01/2018 BRENT KIPELA	10/15/2018	40,908.74	0.00	Paid	10/04/2018
10/1/2018	TAX DUE TO COUNTY SET SUMMER			40,908.74			
17019	LIV EDUC SERVICE AGENCY S2018 TAXES 9/16/18 - 9/30/18 703-000-227.00	10/01/2018 BRENT KIPELA	10/15/2018	22,596.81	0.00	Paid	10/04/2018
10/1/2018	TAX DUE TO IESA SUMMER			22,596.81			
17020	LIVINGSTON COUNTY TREASURER S2018 TAXES 9/16/18 - 9/30/18 703-000-228.00	10/01/2018 BRENT KIPELA	10/15/2018	22,692.25	0.00	Paid	10/04/2018
10/1/2018	TAX DUE TO COUNTY SUMMER			22,692.25			
17021	DTE ENERGY 2571 OAKGROVE OCT 2018 592-442-920.00	10/01/2018 BRENT KIPELA	10/08/2018	307.32	0.00	Paid	10/08/2018
10/01/2018	WWTP ELECTRICITY EXPENSE			307.32			

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

93047							
17022	TRUE VALUE HARDWARE	09/28/2018	10/08/2018	16.99	0.00	Paid	Y
	GORILLA TAPE						
	592-442-956.00			16.99			10/08/2018
	WWTP MISCELLANEOUS EXPENSE						

11082018-20							
17023	GENOA TOWNSHIP DPW	09/18/2018	10/08/2018	660.52	0.00	Paid	Y
	SANITARY DISPOSAL						
	592-442-801.00			660.52			10/08/2018
	WWTP CONTRACTED SERVICES EXPENSE						

150560912							
17024	AT&T	09/19/2018	10/08/2018	61.30	0.00	Paid	Y
	WWTP INTERNET						
	592-442-850.00			61.30			10/08/2018
	WWTP TELEPHONE EXPENSE						

SLS 10075073							
17025	ALEXANDER CHEMICAL CORPORATION	09/28/2018	10/08/2018	700.00	0.00	Paid	Y
	SODA ASH 20 BAGS						
	592-442-729.00			700.00			10/08/2018
	WWTP CHEMICALS EXPENSE						

604953							
17026	KENNEDY INDUSTRIES INC	07/31/2018	10/08/2018	13,191.25	0.00	Paid	Y
	REPLACE PUMP						
	592-000-972.00			13,191.25			10/08/2018
	SEWER/WATER CAPITAL OUTLAY EXPENSE						

517540124109							
17027	AT&T	09/22/2018	10/11/2018	75.05	0.00	Paid	Y
	517 540-1241 FOR OCT 2018						
	592-442-850.00			75.05			10/08/2018
	WWTP TELEPHONE EXPENSE						

517540694709							
17028	AT&T	09/22/2018	10/08/2018	66.06	0.00	Paid	Y
	517 540-6947 FOR OCT 2018						
	592-442-850.00			66.06			10/08/2018
	WWTP TELEPHONE EXPENSE						

517540695209							
17029	AT&T	09/22/2018	10/11/2018	69.55	0.00	Paid	Y
	517 540-6952 FOR OCT 2018						
	592-442-850.00			69.55			10/08/2018
	WWTP TELEPHONE EXPENSE						

517540696309							
17030	AT&T	09/22/2018	10/08/2018	69.55	0.00	Paid	Y
	517 540-6963 FOR OCT 2018						
	592-442-850.00			69.55			10/08/2018
	WWTP TELEPHONE EXPENSE						

517546349609							
17031	AT&T	09/22/2018	10/08/2018	277.52	0.00	Paid	Y
	517 546-3496 FOR OCT 2018						
	592-442-850.00			277.52			10/08/2018
	WWTP TELEPHONE EXPENSE						

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

517546516009							
17032	AT&T	09/22/2018	10/08/2018	69.38	0.00	Paid	Y
	517 546-5160 FOR OCT 2018	BRENT KILPELA					10/08/2018
	592-442-850.00	WTWP TELEPHONE EXPENSE		69.38			

204414							
17033	PRINTING SYSTEMS	09/25/2018	10/25/2018	454.25	0.00	Paid	Y
	UTILITY BILLS (10,000)	BRENT KILPELA					10/08/2018
	592-441-726.00	UTILITY BILLING POSTAGE EXPENSE		454.25			

10/03/2018							
17034	BRENT KILPELA	10/03/2018	10/08/2018	279.59	0.00	Paid	Y
	ASSESSOR MILEAGE	BRENT KILPELA					10/08/2018
	101-209-860.00	ASSESSING MILEAGE & EXPENSES		279.59			

10/01/2018							
17035	CAREFREE MAINTENANCE CO.	10/01/2018	10/08/2018	230.00	0.00	Paid	Y
	TWP HALL CLEANING SEPT 2018	BRENT KILPELA					10/08/2018
	101-265-775.00	TWP HALL OFFICE CLEANING & MAINT EXPENS		230.00			

725472340							
17036	CINTAS CORPORATION #725	09/26/2018	10/08/2018	65.64	0.00	Paid	Y
	BLUE MATS	BRENT KILPELA					10/08/2018
	101-265-775.00	TWP HALL OFFICE CLEANING & MAINT EXPENS		65.64			

10/03/2018							
17037	JULIUS DAUS III	10/03/2018	10/08/2018	155.42	0.00	Paid	Y
	ZONING MILEAGE/SIGNS	BRENT KILPELA					10/08/2018
	101-402-860.00	ZONING MILEAGE & EXPENSES		120.45			
	101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE		34.97			

9/30/2018							
17038	DEBRA JOHNSON	09/30/2018	10/08/2018	242.10	0.00	Paid	Y
	ELECTION/CLERK	BRENT KILPELA					10/08/2018
	101-215-860.00	CLERK MILEAGE & EXPENSES		53.21			
	101-191-727.00	ELECTION SUPPLIES EXPENSE		146.77			
	101-191-860.00	ELECTION MILEAGE & EXPENSES		42.12			

9/22/2018							
17039	COMCAST	09/22/2018	10/13/2018	283.46	0.00	Paid	Y
	TWP HALL TELEPHONE OCT 2018	BRENT KILPELA					10/08/2018
	101-265-850.00	TWP HALL TELEPHONE EXPENSE		283.46			

119871							
17040	BS&A SOFTWARE	09/27/2018	10/27/2018	205.00	0.00	Paid	Y
	BRENT KILPELA CONT ED.	BRENT KILPELA					10/08/2018
	101-209-720.00	ASSESSING EDUCATION EXPENSE		205.00			

92085755							
17041	AMERICAN FUNDS	09/11/2018	10/08/2018	125.00	0.00	Paid	Y
	PLAN RECORDING FEE	BRENT KILPELA					10/08/2018
	101-265-722.00	TWP HALL RETIREMENT EXPENSE		125.00			

11/05/2018 09:54 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
90261141	CULLIGAN WATER	09/30/2018	10/30/2018	102.49	0.00	PAID	10/08/2018
17042	WATER DELIVERY	BRENT KILPELA					
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		102.49			
9/28/2018	PLANNING & ZONING CENTER	09/28/2018	10/28/2018	370.00	0.00	PAID	10/08/2018
17043	14 COPIES OF PLANNING&ZONING NEWS	BRENT KILPELA					
	101-400-957.00	DUES/SUBSCRIPTIONS		370.00			
208.0924005	HOWELL PARKS AND RECREATION	09/24/2018	10/24/2018	25,000.00	0.00	PAID	10/08/2018
17044	HAPRA 4TH QUARTER 2018 PART FEE	BRENT KILPELA					
	220-000-801.00	REC FUND CONTRACTED SVCS EXPENSE		25,000.00			
287282886379X0925201	AT&T	09/17/2018	10/12/2018	23.55	0.00	PAID	10/08/2018
17045	ASSESSING TABLET	BRENT KILPELA					
	101-209-727.00	ASSESSING SUPPLIES EXPENSE		23.55			
201183425833	CONSUMERS ENERGY	09/17/2018	10/12/2018	21.89	0.00	PAID	10/08/2018
17046	TWP HALL OCT 2018	BRENT KILPELA					
	101-265-922.00	TWP HALL NATURAL GAS EXPENSE		21.89			
192850	SPICER GROUP	10/08/2018	10/15/2018	2,894.75	0.00	PAID	10/08/2018
17047	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP18-0009		2,894.75			
192842	SPICER GROUP	10/08/2018	10/15/2018	2,285.00	0.00	PAID	10/08/2018
17048	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP18-0002		2,285.00			
10/03/2018	PITNEY BOWES RESERVE ACCOUNT	10/03/2018	10/08/2018	1,500.00	0.00	PAID	10/08/2018
17049	PREPAID POSTAGE	BRENT KILPELA					
	101-000-123.00	GEN FUND PREPAID EXPENSES		1,500.00			
191953	SPICER GROUP	10/08/2018	10/15/2018	1,700.75	0.00	PAID	10/08/2018
17050	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP18-0007		1,700.75			
10/08/2018	LIVINGSTON COUNTY TREASURER	10/08/2018	10/09/2018	765.00	0.00	PAID	10/09/2018
17051	MOBILE HOME FEES	BRENT KILPELA					
	701-000-239.00	TRUST MOBILE HOME TAX PAYABLE		765.00			

User: BRENT KILPELA DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

2942	COMPLETE OUTDOOR SERVICES, INC.	10/08/2018	10/23/2018	546.75	0.00	Paid	Y
17052	CEMETERY MAINT (6 OF8)	BRENT KILPELA					
	101-276-931.00			546.75			10/09/2018
2943	COMPLETE OUTDOOR SERVICES, INC.	10/08/2018	10/23/2018	180.00	0.00	Paid	Y
17053	M-59 SIDEWALK CLEANUP	BRENT KILPELA					
	101-276-931.00			180.00			10/09/2018

398	CHLORIDE SOLUTIONS, LLC	09/28/2018	10/18/2018	5,243.92	0.00	Paid	Y
17054	DUST CONTROL	BRENT KILPELA					
	204-000-802.00			5,243.92			10/09/2018
115122	CRAMPTON ELECTRIC CO INC	10/05/2018	10/15/2018	198.16	0.00	Paid	Y
17055	SERVICE CALL FOR LIGHTS	BRENT KILPELA					
	101-265-930.00			198.16			10/09/2018

6766	NORTHERN PLUMBING, INC	10/02/2018	10/17/2018	620.00	0.00	Paid	Y
17056	SERVICE CALL FOR TOILETS	BRENT KILPELA					
	101-265-930.00			620.00			10/09/2018
71357	FIRST IMPRESSIONS PRINT & MKTG	10/04/2018	11/04/2018	352.52	0.00	Paid	Y
17057	ENVELOPS	BRENT KILPELA					
	101-265-727.01			352.52			10/09/2018

0002027657	MICHIGAN.COM	09/30/2018	10/20/2018	115.00	0.00	Paid	Y
17058	SEPT PUBLICATIONS	BRENT KILPELA					
	101-191-900.00			70.00			10/09/2018
	101-101-900.00			45.00			

200021072822	DTE ENERGY	10/02/2018	11/12/2018	350.47	0.00	Paid	Y
17059	STREET LIGHTS	BRENT KILPELA					
	101-268-920.00			350.47			10/09/2018

192849	SPICER GROUP	09/25/2018	10/25/2018	3,470.00	0.00	Paid	Y
17060	BURKHART SEWER EXTENSTION	BRENT KILPELA					
	592-000-775.00			3,470.00			10/09/2018

11082018-29	GENOA TOWNSHIP DPW	10/02/2018	11/02/2018	1,894.50	0.00	Paid	Y
17061	MHOG UTILITY DEPARTMENT	BRENT KILPELA					
	592-442-801.00			1,894.50			10/09/2018

	WWTTP CONTRACTED SERVICES EXPENSE						
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User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
10/08/2018	DTE ENERGY	10/08/2018	10/30/2018	158.57	0.00	Paid	10/15/2018
17072	3888 OAK GROVE RD OCT 2018	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		158.57			
10/08/2018	DTE ENERGY	10/08/2018	10/30/2018	180.13	0.00	Paid	10/15/2018
17073	2559 W GRAND RIVER OCT 2018	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		180.13			
10/08/2018	DTE ENERGY	10/08/2018	10/30/2018	4,256.66	0.00	Paid	10/15/2018
17074	1222 PACKARD DR OCT 2018	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		4,256.66			
10/08/2018	DTE ENERGY	10/08/2018	10/30/2018	252.08	0.00	Paid	10/15/2018
17075	1575 N BURKHART OCT 2018	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		252.08			
10/08/2018	DTE ENERGY	10/08/2018	10/30/2018	195.43	0.00	Paid	10/15/2018
17076	1034 AUSTIN CT OCT 2018	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		195.43			
1275807	U. S. BANK	10/11/2018	10/16/2018	30,968.75	0.00	Paid	10/15/2018
17077	SEWER # 6	BRENT KILPELA					
	592-442-996.06	WWTP (SWR 6) BOND INTEREST EXPENSE		30,968.75			
34559	INFRAMARK, LLC	10/02/2018	10/16/2018	26,730.11	0.00	Paid	10/15/2018
17078	WWTP MAINT. OCT 2018 PLUS RETRO AD	BRENT KILPELA					
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE		26,730.11			
854006222	AT&T LONG DISTANCE	10/06/2018	11/05/2018	1.60	0.00	Paid	10/16/2018
17079	WWTP LONG DISTANCE OCT 2018	BRENT KILPELA					
	592-442-850.00	WWTP TELEPHONE EXPENSE		1.60			
10/11/2018	DTE ENERGY	10/11/2018	11/02/2018	30.83	0.00	Paid	10/16/2018
17080	271 E HIGHLAND OCT 2018	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		30.83			
10/10/2018	DTE ENERGY	10/10/2018	11/01/2018	82.14	0.00	Paid	10/16/2018
17081	2700 TOOLEY ROAD OCT 2018	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		82.14			

User: BRENT KILPELTA

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Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3357	GL Distribution						
17082	TLS CONSTRUCTION PARSONS ROAD INSTALL 592-000-972.00	10/12/2018	10/16/2018	14,180.00	0.00	Paid	10/16/2018
10/16/2018	LIVINGSTON COUNTY TREASURER 2018 SUMMER TAXES 10/1/18 - 10/15/ 703-000-228.00	10/16/2018	10/25/2018	5,791.70	0.00	Paid	10/16/2018
10/16/2018	LIV EDUC SERVICE AGENCY 2018 SUMMER TAXES 10/1/18 - 10/15/ 703-000-227.00	10/16/2018	10/25/2018	5,767.30	0.00	Paid	10/16/2018
10/16/2018	LIVINGSTON COUNTY TREASURER 2018 SUMMER TAXES 10/1/18 - 10/15/ 703-000-228.01	10/16/2018	10/25/2018	10,441.07	0.00	Paid	10/16/2018
10/16/2018	FOWLERVILLE SCHOOLS 2018 SUMMER TAXES 10/1/18 - 10/15/ 703-000-226.00	10/16/2018	10/25/2018	60.60	0.00	Paid	10/16/2018
10/16/2018	HOWELL PUBLIC SCHOOLS 2018 SUMMER TAXES 10/1/18 - 10/15/ 703-000-225.00	10/16/2018	10/25/2018	5,467.23	0.00	Paid	10/16/2018
10/16/2018	HOWELL PUBLIC SCHOOLS 2018 SUMMER TAXES 10/1/18 - 10/15/ 703-000-225.01	10/16/2018	10/25/2018	20,072.78	0.00	Paid	10/16/2018
2150123	CARLISLE WORTMAN ASSOC, INC. BD Bond Refund 101-000-203.00	10/16/2018	10/23/2018	735.00	0.00	Paid	10/16/2018
4716	THE DIRT HUNTER L.L.C. FALL WINDOW CLEANING 101-265-775.00	10/15/2018	10/16/2018	159.00	0.00	Paid	10/16/2018
10/5/2018	LIVINGSTON COUNTY TREASURER JBOR CHARGEBACK 101-547-978.00	10/05/2018	11/05/2018	6.21	0.00	Paid	10/16/2018
17092	GEN FUND CHARGEBACK EXPENSE			6.21			

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jnlized Post Date
79485	MASTER MEDIA	10/10/2018	11/10/2018	744.74	0.00	Paid	10/16/2018
17093	OFFICE SUPPLIES	BRENT KILPELA					
	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		744.74			
57767	MICRO WORKS COMPUTING, INC	10/10/2018	10/30/2018	72.00	0.00	Paid	10/16/2018
17094	REMOTE SUPPORT 1 YEAR LICENSE	BRENT KILPELA					
	101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE		72.00			
1179373	PYRO HEATING COOLING	10/09/2018	11/09/2018	150.00	0.00	Paid	10/16/2018
17095	REPLACE ELECTRICAL CAPACITOR	BRENT KILPELA					
	101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE		150.00			
205223	PRINTING SYSTEMS	10/12/2018	10/30/2018	218.16	0.00	Paid	10/16/2018
17096	ELECTION FORMS/ENVELOPES	BRENT KILPELA					
	101-191-727.00	ELECTION SUPPLIES EXPENSE		218.16			
2150122	CARLISLE WORTMAN ASSOC, INC.	10/11/2018	11/11/2018	1,147.50	0.00	Paid	10/16/2018
17097	GENERAL CONSULTATION	BRENT KILPELA					
	101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE		1,147.50			
2150121	CARLISLE WORTMAN ASSOC, INC.	10/11/2018	10/30/2018	3,040.00	0.00	Paid	10/16/2018
17098	2018 PARKS & REC MASTER PLAN	BRENT KILPELA					
	220-000-801.00	REC FUND CONTRACTED SVCS EXPENSE		3,040.00			
192843	SPICER GROUP	10/18/2018	10/25/2018	1,099.00	0.00	Paid	10/17/2018
17099	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP18-0008		1,099.00			
1220754	APPLIED IMAGING	10/19/2018	11/03/2018	1,021.00	0.00	Paid	10/22/2018
17100	CANON IR3225 ANNUAL MAINT.	BRENT KILPELA					
	101-265-930.01	TWP HALL OFFICE EQUIPMENT & REPAIR		1,021.00			
57819	MICRO WORKS COMPUTING, INC	10/17/2018	11/06/2018	134.00	0.00	Paid	10/22/2018
17101	PRINTER MAINT.	BRENT KILPELA					
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		134.00			
205544036427	CONSUMERS ENERGY	10/15/2018	11/09/2018	42.72	0.00	Paid	10/22/2018
17102	TWP HALL NOV 2018	BRENT KILPELA					
	101-265-922.00	TWP HALL NATURAL GAS EXPENSE		42.72			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

1219902	APPLIED IMAGING	10/18/2018	11/02/2018	150.00	0.00	Paid	Y
	SERVICE CALL	BRENT KILPELA					
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		150.00			10/22/2018

10/22/2018	HOWELL AREA FIRE AUTHORITY	10/22/2018	11/15/2018	12.50	0.00	Paid	Y
17104	PARKING VIOLATION #1022	BRENT KILPELA					
	101-000-613.00	GEN FUND PARKING VIOLATIONS INCOME		12.50			10/22/2018

34	MHOG	10/16/2018	11/16/2018	206,852.52	0.00	Paid	Y
17105	WATER CONSUMPTION JULY-SEPT 2018	BRENT KILPELA					
	592-441-803.00	UTILITY BILLING WATER EXPENSE		206,852.52			10/22/2018

93395	TRUE VALUE HARDWARE	10/24/2018	11/15/2018	3.49	0.00	Paid	Y
17106	1.50Z SLIDE LUBRICANT	BRENT KILPELA					
	592-442-956.00	WWTW MISCELLANEOUS EXPENSE		3.49			10/25/2018

93400	TRUE VALUE HARDWARE	10/24/2018	11/15/2018	10.49	0.00	Paid	Y
17107	2PC COUPLER/PLUG SET	BRENT KILPELA					
	592-442-956.00	WWTW MISCELLANEOUS EXPENSE		10.49			10/25/2018

181071	M & K JETTING AND TELEVISION	10/17/2018	11/16/2018	1,295.00	0.00	Paid	Y
17108	WWTW VAC'D SEWAGE	BRENT KILPELA					
	592-442-801.00	WWTW CONTRACTED SERVICES EXPENSE		1,295.00			10/25/2018

716484	USA BLUEBOOK	10/22/2018	11/21/2018	15.16	0.00	Paid	Y
17109	HR METER (CREDIT MEMO \$55.95)	BRENT KILPELA					
	592-442-956.00	WWTW MISCELLANEOUS EXPENSE		15.16			10/25/2018

517552195610	AT&T	10/13/2018	11/01/2018	75.12	0.00	Paid	Y
17110	517 552-1956 FOR OCT 2018	BRENT KILPELA					
	592-442-850.00	WWTW TELEPHONE EXPENSE		75.12			10/25/2018

10/25/2018	FAUSEY, DON & PENNY	10/25/2018	11/15/2018	37.37	0.00	Paid	Y
17111	UB refund for account: 0627304073	BRENT KILPELA					
	592-000-214.89	IRRIGATION WATER		37.37			10/25/2018

000802464568	MUTUAL OF OMAHA INSURANCE COMPANY	10/29/2018	11/01/2018	186.38	0.00	Paid	Y
17112	TWP HALL NOV 2018	BRENT KILPELA					
	101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE		186.38			10/29/2018

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
10/29/2018	LIVINGSTON COUNTY TREASURER'S ASSOC	10/29/2018	11/14/2018	49.00	0.00	Paid	Y
17113	2018 TREASURER CHRISTMAS PARTY	BRENT KILPELA					
	101-253-865.00	TREASURER CONFERENCE EXPENSE		49.00			10/29/2018
79551	MASTER MEDIA	10/24/2018	11/23/2018	108.80	0.00	Paid	Y
17114	OFFICE SUPPLIES	BRENT KILPELA					
	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		108.80			10/29/2018
287282886379X1025201	AT&T	10/17/2018	11/12/2018	23.55	0.00	Paid	Y
17115	ASSESSING TABLET	BRENT KILPELA					
	101-209-727.00	ASSESSING SUPPLIES EXPENSE		23.55			10/29/2018
10/22/2018	COMCAST	10/22/2018	11/12/2018	284.13	0.00	Paid	Y
17116	TWP HALL TELEPHONE NOV 2018	BRENT KILPELA					
	101-265-850.00	TWP HALL TELEPHONE EXPENSE		284.13			10/29/2018
10/24/2018	JONATHAN HOHENSTEIN	10/24/2018	11/15/2018	78.70	0.00	Paid	Y
17117	TREASURER MILEAGE	BRENT KILPELA					
	101-253-860.00	TREASURER MILEAGE & EXPENSES		78.70			10/29/2018
10/28/2018	JEAN GRAHAM	10/28/2018	11/15/2018	296.51	0.00	Paid	Y
17118	CLERK/ELECTION EXPENSES	BRENT KILPELA					
	101-191-860.00	ELECTION MILEAGE & EXPENSES		42.24			10/29/2018
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		176.37			
	101-215-860.00	CLERK MILEAGE & EXPENSES		31.49			
	101-265-860.00	TWP HALL MILEAGE & EXPENSES		6.98			
	101-191-727.00	ELECTION SUPPLIES EXPENSE		39.43			
0042554	CREATURE CONTROL	10/24/2018	11/23/2018	95.00	0.00	Paid	Y
17119	MUSKRAT SETUP	BRENT KILPELA					
	592-442-801.00	WMTP CONTRACTED SERVICES EXPENSE		95.00			10/29/2018
0042575	CREATURE CONTROL	10/25/2018	11/24/2018	65.00	0.00	Paid	Y
17120	1 MUSKRAT REMOVED	BRENT KILPELA					
	592-442-801.00	WMTP CONTRACTED SERVICES EXPENSE		65.00			10/29/2018
150560912	AT&T	10/19/2018	11/10/2018	61.30	0.00	Paid	Y
17121	WMTP INTERNET	BRENT KILPELA					
	592-442-850.00	WMTP TELEPHONE EXPENSE		61.30			10/29/2018
517540124110	AT&T	10/22/2018	11/12/2018	75.17	0.00	Paid	Y
17122	517 540-1241 FOR NOV 2018	BRENT KILPELA					

User: BRENT KILPELA DB: Howell Twp

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
517540694710	AT&T	10/22/2018	11/12/2018	66.15	0.00	Paid	Y 10/29/2018
17123	517 540-6947 FOR NOV 2018	BRENT KILPELA					
	592-442-850.00	WWTP TELEPHONE EXPENSE		66.15			
517546349610	AT&T	10/22/2018	11/12/2018	278.74	0.00	Paid	Y 10/29/2018
17124	517 546-3496 FOR NOV 2018	BRENT KILPELA					
	592-442-850.00	WWTP TELEPHONE EXPENSE		278.74			
517546516010	AT&T	10/22/2018	11/12/2018	69.69	0.00	Paid	Y 10/29/2018
17125	517 546-5160 FOR NOV 2018	BRENT KILPELA					
	592-442-850.00	WWTP TELEPHONE EXPENSE		69.69			
517540695210	AT&T	10/22/2018	11/12/2018	69.67	0.00	Paid	Y 10/29/2018
17126	517 540-6952 FOR NOV 2018	BRENT KILPELA					
	592-442-850.00	WWTP TELEPHONE EXPENSE		69.67			
ARI/51023176	PARKSON CORPORATION SAND FOR FILTERS	10/23/2018	11/22/2018	7,142.00	0.00	Paid	Y 10/29/2018
17127	592-000-150.00	BRENT KILPELA					
	CONSTRUCTION IN PROGRESS			7,142.00			
10/29/2018	LIVINGSTON COUNTY TREASURER	10/29/2018	11/15/2018	765.00	0.00	Paid	Y 11/01/2018
17128	MOBILE HOME FEES	BRENT KILPELA					
	701-000-239.00	TRUST MOBILE HOME TAX PAYABLE		765.00			
ARI/51022570	PARKSON CORPORATION 10% RETAINAGE	07/31/2018	10/31/2018	6,250.00	0.00	Paid	Y 10/31/2018
17129	592-000-150.00	BRENT KILPELA					
	CONSTRUCTION IN PROGRESS			6,250.00			
517540696310	AT&T	10/22/2018	11/12/2018	69.67	0.00	Paid	Y 10/31/2018
17130	517 540-6963 FOR NOV 2018	BRENT KILPELA					
	592-442-850.00	WWTP TELEPHONE EXPENSE		69.67			
11/1/2018	LIVINGSTON COUNTY TREASURER	11/01/2018	11/01/2018	32.00	0.00	Paid	Y 11/01/2018
17131	DOG LICENSES	BRENT KILPELA					
	701-000-238.00	TRUST DUE TO COUNTY DOG LICENSE		32.00			
11/1/2018	HOWELL PUBLIC SCHOOLS	11/01/2018	11/01/2018	5,844.56	0.00	Paid	Y 11/01/2018
17132	2018 SUMMER TAXES 10/16/18	BRENT KILPELA					
	703-000-225.00	TAX DUE TO HOWELL SCHLS DEBT SUMMER		5,844.56			

User: BRENT KILPELA

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Inv Num Vendor
Inv Ref# Description
GL Distribution

Inv Date Entered By

Due Date

Inv Amt

Amt Due

Status

Jrnlized Post Date

11/1/2018	HOWELL PUBLIC SCHOOLS	11/01/2018	11/01/2018	18,256.93	0.00	Paid	Y
17133	2018 SUMMER TAXES 10/16/18 - 10/31	BRENT KILPELA					11/01/2018
	703-000-225.01	TAX DUE TO HOWELL SCHIS OPER SUMMER		18,256.93			

11/1/2018	LIVINGSTON COUNTY TREASURER	11/01/2018	11/01/2018	11,871.12	0.00	Paid	Y
17134	2018 SUMMER TAXES 10/16/18 - 10/31	BRENT KILPELA					11/01/2018
	703-000-228.01	TAX DUE TO COUNTY SET SUMMER		11,871.12			

11/1/2018	LIV EDUC SERVICE AGENCY	11/01/2018	11/01/2018	6,557.25	0.00	Paid	Y
17135	2018 SUMMER TAXES 10/16/2018 - 10/31	BRENT KILPELA					11/01/2018
	703-000-227.00	TAX DUE TO LESEA SUMMER		6,557.25			

11/1/2018	LIVINGSTON COUNTY TREASURER	11/01/2018	11/01/2018	6,584.92	0.00	Paid	Y
17136	2018 SUMMER TAXES 10/16/18 - 10/31	BRENT KILPELA					11/01/2018
	703-000-228.00	TAX DUE TO COUNTY SUMMER		6,584.92			

# of Invoices:	124	# Due:	0	Totals:	623,911.79	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	

Net of Invoices and Credit Memos: 623,911.79 0.00

C Agrees with the check Register BK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

---- TOTALS BY FUND ----

101 - GENERAL FUND	28,447.37	0.00	
204 - ROAD FUND	5,243.92	0.00	
220 - RECREATION FUND	28,040.00	0.00	
592 - SWR/WTR	334,912.22	0.00	
701 - TRUST & AGENCY	1,562.00	0.00	
703 - TAX FUND	225,706.28	0.00	

---- TOTALS BY DEPT/ACTIVITY ----

000 - OTHER	318,849.82	0.00	
101 - TOWNSHIP BOARD	45.00	0.00	
191 - ELECTIONS	558.72	0.00	
209 - ASSESSING	531.69	0.00	
215 - CLERK	84.70	0.00	
253 - TREASURER	127.70	0.00	
265 - TOWNSHIP HALL	13,003.68	0.00	
268 - TOWNSHIP AT LARGE	350.47	0.00	
276 - CEMETERY	726.75	0.00	
400 - PLANNING COMMISSION	2,665.00	0.00	
402 - ZONING ADMINISTRATION	120.45	0.00	
441 - UTILITY BILLING	216,297.77	0.00	
442 - WWTP	70,543.83	0.00	
547 - CHARGEBACKS	6.21	0.00	

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
10/08/2018	GEN	101001556 (E)	AT&T	23.55
10/08/2018	GEN	101001557 (E)	CINTAS CORPORATION #725	65.64
10/08/2018	GEN	101001558 (E)	COMCAST	283.46
10/08/2018	GEN	101001559 (E)	CONSUMERS ENERGY	21.89
10/08/2018	GEN	101001560 (E)	CULLIGAN WATER	102.49
10/08/2018	GEN	17041	AMERICAN FUNDS	125.00
10/08/2018	GEN	17042	BS&A SOFTWARE	205.00
10/08/2018	GEN	17043	CAREFREE MAINTENANCE CO.	230.00
10/08/2018	GEN	17044	JULIUS DAUS III	155.42
10/08/2018	GEN	17045	DEBRA JOHNSON	242.10
10/08/2018	GEN	17046	HOWELL PARKS AND RECREATION	25,000.00
10/08/2018	GEN	17047	BRENT KILPELA	279.59
10/08/2018	GEN	17048	PLANNING & ZONING CENTER	370.00
10/08/2018	GEN	17049	PITNEY BOWES RESERVE ACCOUNT	1,500.00
10/08/2018	GEN	17050	SPICER GROUP	5,179.75
10/16/2018	GEN	101001561 (E)	DTE ENERGY	417.88
10/16/2018	GEN	101001562 (E)	FIRST IMPRESSIONS PRINT & MKTG	352.52
10/16/2018	GEN	101001563 (E)	MICHIGAN.COM	115.00
10/16/2018	GEN	101001564 (E)	MICRO WORKS COMPUTING, INC	72.00
10/16/2018	GEN	17051	CARLISLE WORTMAN ASSOC, INC.	4,922.50
10/16/2018	GEN	17052	COMPLETE OUTDOOR SERVICES, INC.	726.75
10/16/2018	GEN	17053	CRAMPTON ELECTRIC CO INC	198.16
10/16/2018	GEN	17054	DECKER AGENCY	15,501.00
10/16/2018	GEN	17055	DTE ENERGY	350.47
10/16/2018	GEN	17056	THE DIRT HUNTER L.L.C.	159.00
10/16/2018	GEN	17057	FAHEY SCHULTZ BURZYCH RHODES	1,953.05
10/16/2018	GEN	17058	MASTER MEDIA	744.74
10/16/2018	GEN	17059	CHLORIDE SOLUTIONS, LLC	5,243.92
10/16/2018	GEN	17060	NORTHERN PLUMBING, INC	620.00
10/16/2018	GEN	17061	PRINTING SYSTEMS	218.16
10/16/2018	GEN	17062	PYRO HEATING COOLING	150.00
10/16/2018	GEN	17063	SPICER GROUP	1,700.75
10/16/2018	GEN	17064	LIVINGSTON COUNTY TREASURER	6.21
10/29/2018	GEN	101001565 (E)	AT&T	23.55
10/29/2018	GEN	101001566 (E)	COMCAST	284.13
10/29/2018	GEN	101001567 (E)	CONSUMERS ENERGY	42.72
10/29/2018	GEN	101001568 (E)	MICRO WORKS COMPUTING, INC	134.00
10/29/2018	GEN	101001569 (E)	MUTUAL OF OMAHA INSURANCE COMPANY	186.38
10/29/2018	GEN	17065	APPLIED IMAGING	1,171.00
10/29/2018	GEN	17066	JEAN GRAHAM	296.51
10/29/2018	GEN	17067	JONATHAN HOHENSTEIN	78.70
10/29/2018	GEN	17068	HOWELL AREA FIRE AUTHORITY	12.50
10/29/2018	GEN	17069	LIVINGSTON COUNTY TREASURER'S ASSOC	49.00
10/29/2018	GEN	17070	MASTER MEDIA	108.80
10/29/2018	GEN	17071	SPICER GROUP	1,099.00

GEN TOTALS:

Total of 45 Checks:	70,722.29
Less 0 Void Checks:	0.00
Total of 45 Disbursements:	70,722.29

Bank T&A TRUST & AGENCY CHECKING

10/09/2018	T&A	3392	LIVINGSTON COUNTY TREASURER	765.00
11/01/2018	T&A	3393	LIVINGSTON COUNTY TREASURER	765.00
11/01/2018	T&A	3394	LIVINGSTON COUNTY TREASURER	32.00

T&A TOTALS:

Total of 3 Checks:	1,562.00
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	1,562.00

Bank TAX TAX CHECKING

10/04/2018	TAX	5173	HOWELL PUBLIC SCHOOLS	20,607.02
10/04/2018	TAX	5174	HOWELL PUBLIC SCHOOLS	22,186.00
10/04/2018	TAX	5175	LIV EDUC SERVICE AGENCY	22,596.81
10/04/2018	TAX	5176	LIVINGSTON COUNTY TREASURER	40,908.74
10/04/2018	TAX	5177	LIVINGSTON COUNTY TREASURER	22,692.25
10/16/2018	TAX	5178	FOWLERVILLE SCHOOLS	60.60
10/16/2018	TAX	5179	HOWELL PUBLIC SCHOOLS	5,467.23
10/16/2018	TAX	5180	HOWELL PUBLIC SCHOOLS	20,072.78
10/16/2018	TAX	5181	LIV EDUC SERVICE AGENCY	5,767.30
10/16/2018	TAX	5182	LIVINGSTON COUNTY TREASURER	5,791.70

Check Date	Bank	Check	Vendor Name	Amount
10/16/2018	TAX	5183	LIVINGSTON COUNTY TREASURER	10,441.07
11/01/2018	TAX	5184	HOWELL PUBLIC SCHOOLS	5,844.56
11/01/2018	TAX	5185	HOWELL PUBLIC SCHOOLS	18,256.93
11/01/2018	TAX	5186	LIV EDUC SERVICE AGENCY	6,557.25
11/01/2018	TAX	5187	LIVINGSTON COUNTY TREASURER	11,871.12
11/01/2018	TAX	5188	LIVINGSTON COUNTY TREASURER	6,584.92

TAX TOTALS:

Total of 16 Checks:	225,706.28
Less 0 Void Checks:	0.00
Total of 16 Disbursements:	225,706.28

Bank UTYCK UTILITY CHECKING

10/08/2018	UTYCK	2392	ALEXANDER CHEMICAL CORPORATION	700.00
10/08/2018	UTYCK	2393	GENOA TOWNSHIP DPW	660.52
10/08/2018	UTYCK	2394	KENNEDY INDUSTRIES INC	16,991.25
10/08/2018	UTYCK	2395	MCMMASTER-CARR	86.28
10/08/2018	UTYCK	2396	PRINTING SYSTEMS	454.25
10/08/2018	UTYCK	2397	TRUE VALUE HARDWARE	16.99
10/08/2018	UTYCK	2398	UIS SCADA	556.00
10/08/2018	UTYCK	590002677 (E)	AT&T	75.05
10/08/2018	UTYCK	590002678 (E)	AT&T	61.30
10/08/2018	UTYCK	590002679 (E)	AT&T	75.05
10/08/2018	UTYCK	590002680 (E)	AT&T	66.06
10/08/2018	UTYCK	590002681 (E)	AT&T	69.55
10/08/2018	UTYCK	590002682 (E)	AT&T	69.55
10/08/2018	UTYCK	590002683 (E)	AT&T	277.52
10/08/2018	UTYCK	590002684 (E)	AT&T	69.38
10/08/2018	UTYCK	590002685 (E)	DTE ENERGY	307.32
10/16/2018	UTYCK	2399	AT&T LONG DISTANCE	1.60
10/16/2018	UTYCK	2400	GENOA TOWNSHIP DPW	1,894.50
10/16/2018	UTYCK	2401	INFRAMARK, LLC	26,730.11
10/16/2018	UTYCK	2402	SPICER GROUP	3,470.00
10/16/2018	UTYCK	2403	TLS CONSTRUCTION	14,180.00
10/16/2018	UTYCK	2404	U. S. BANK	30,968.75
10/16/2018	UTYCK	590002686 (E)	AT&T	80.25
10/16/2018	UTYCK	590002687 (E)	CONSUMERS ENERGY	17.38
10/16/2018	UTYCK	590002688 (E)	CONSUMERS ENERGY	90.79
10/16/2018	UTYCK	590002689 (E)	CONSUMERS ENERGY	93.56
10/16/2018	UTYCK	590002690 (E)	DTE ENERGY	110.28
10/16/2018	UTYCK	590002691 (E)	DTE ENERGY	60.55
10/16/2018	UTYCK	590002692 (E)	DTE ENERGY	158.57
10/16/2018	UTYCK	590002693 (E)	DTE ENERGY	180.13
10/16/2018	UTYCK	590002694 (E)	DTE ENERGY	4,256.66
10/16/2018	UTYCK	590002695 (E)	DTE ENERGY	252.08
10/16/2018	UTYCK	590002696 (E)	DTE ENERGY	195.43
10/16/2018	UTYCK	590002697 (E)	DTE ENERGY	30.83
10/16/2018	UTYCK	590002698 (E)	DTE ENERGY	82.14
10/31/2018	UTYCK	2405	CREATURE CONTROL	160.00
10/31/2018	UTYCK	2406	M & K JETTING AND TELEVISIONING	1,295.00
10/31/2018	UTYCK	2407	MHOG	206,852.52
10/31/2018	UTYCK	2408	FAUSEY, DON & PENNY	37.37
10/31/2018	UTYCK	2409	PARKSON CORPORATION	13,392.00
10/31/2018	UTYCK	2410	TRUE VALUE HARDWARE	13.98
10/31/2018	UTYCK	2411	USA BLUEBOOK	15.16
10/31/2018	UTYCK	590002699 (E)	AT&T	75.12
10/31/2018	UTYCK	590002700 (E)	AT&T	61.30
10/31/2018	UTYCK	590002701 (E)	AT&T	75.17
10/31/2018	UTYCK	590002702 (E)	AT&T	66.15
10/31/2018	UTYCK	590002703 (E)	AT&T	278.74
10/31/2018	UTYCK	590002704 (E)	AT&T	69.69
10/31/2018	UTYCK	590002705 (E)	AT&T	69.67
10/31/2018	UTYCK	590002706 (E)	AT&T	69.67

UTYCK TOTALS:

Total of 50 Checks:	325,921.22
Less 0 Void Checks:	0.00
Total of 50 Disbursements:	325,921.22

REPORT TOTALS:

Total of 114 Checks:	623,911.79
Less 0 Void Checks:	0.00
Total of 114 Disbursements:	623,911.79

623,911.79
C. Agrees with Invoice Register BK