

HOWELL TOWNSHIP BOARD

BUDGET MEETING

3525 Byron Road

Howell, MI 48855

May 13, 2024

6:00 pm

1. Call to Order

2. Roll Call: () Mike Coddington () Matthew Counts
 () Sue Daus () Jeff Smith
 () Jonathan Hohenstein () Harold Melton
 () Bob Wilson

3. Public Hearing

a. 2024/2025 Township Budget Discussion

4. Call to the Public

5. Adjournment

**HOWELL TOWNSHIP
2024/2025
PROPOSED BUDGET**



Prepared by: Brent J. Kilpela

**HOWELL TOWNSHIP PROPOSED BUDGET
FOR YEAR 2024 - 2025**

| GL NUMBER | DESCRIPTION | 2023-24 | 2023-24 | 2024-25 | 2024-25 | COMMENTS |
|---------------------------------|------------------------------------|---------------------|-----------------------|---------------------|---------------|------------------|
| | | AMENDED BUDGET | ACTIVITY THRU 4/18/24 | PROPOSED BUDGET | PROP % CHANGE | |
| 101 - GENERAL FUND | | | | | | |
| ESTIMATED REVENUES | | | | | | |
| Department: 000 OTHER | | | | | | |
| 101-000-402.000 | GEN FUND PROPERTY TAXES | 393,000.00 | 386,711.01 | 423,000.00 | 7.63 | IRM + New Const |
| 101-000-403.000 | GEN FUND ACT 7 TAXES | 38,000.00 | 39,325.83 | 40,000.00 | 5.26 | Final Year |
| 101-000-420.000 | GEN FUND DELINQ PERSONAL TAXES | 2,000.00 | 3,316.68 | 2,000.00 | 0.00 | |
| 101-000-452.000 | GEN FUND RIGHT OF WAY FEES | 5,000.00 | 0.00 | 5,000.00 | 0.00 | |
| 101-000-476.000 | GEN FUND LICENSE & PERMIT FEES | 12,000.00 | 8,240.00 | 12,000.00 | 0.00 | |
| 101-000-476.001 | GEN FUND CABLE TV FRANCHISE FEES | 77,500.00 | 53,757.33 | 77,500.00 | 0.00 | |
| 101-000-476.002 | GEN FUND TRAILER FEES | 1,500.00 | 1,400.50 | 1,500.00 | 0.00 | |
| 101-000-476.003 | GEN FUND DOG LICENSE FEES | 50.00 | 33.00 | 50.00 | 0.00 | |
| 101-000-573.000 | GEN FUND LOCAL COMMUNITY SHARING | 80,000.00 | 31,365.52 | 100,000.00 | 25.00 | EMPP Trend |
| 101-000-574.000 | GEN FUND STATE REVENUE SHARING | 850,000.00 | 726,207.00 | 865,000.00 | 1.76 | State Estimate |
| 101-000-607.000 | GEN FUND SCHOOL COLLECTION FEES | 10,500.00 | 10,548.00 | 10,500.00 | 0.00 | |
| 101-000-607.001 | GEN FUND ADMIN FEES | 132,000.00 | 141,459.67 | 148,000.00 | 12.12 | |
| 101-000-608.000 | GEN FUND ZONING FEES INCOME | 15,000.00 | 17,720.00 | 17,500.00 | 16.67 | |
| 101-000-609.000 | GEN FUND ZBA FEES INCOME | 4,000.00 | 2,900.00 | 4,000.00 | 0.00 | |
| 101-000-610.000 | GEN FUND LAND DIVISION FEES INCOME | 2,500.00 | 950.00 | 2,500.00 | 0.00 | |
| 101-000-614.000 | GEN FUND PRE-CON ZONING FEES | 500.00 | 0.00 | 500.00 | 0.00 | |
| 101-000-615.000 | GEN FUND ADDRESSING FEES INCOME | 250.00 | 450.00 | 0.00 | (100.00) | County GIS |
| 101-000-641.000 | GEN FUND GRAVE OPENING FEES | 1,000.00 | 75.00 | 1,000.00 | 0.00 | |
| 101-000-642.000 | CEMETERY LOTS FEES | 1,000.00 | 2,200.00 | 1,000.00 | 0.00 | |
| 101-000-652.000 | GEN FUND PARKING VIOLATION FEES | 100.00 | 0.00 | 100.00 | 0.00 | |
| 101-000-657.000 | GEN FUND MUNICIPAL CIVIL FEES | 100.00 | 0.00 | 100.00 | 0.00 | |
| 101-000-665.000 | GEN FUND INTEREST INCOME | 10,000.00 | 27,713.81 | 30,000.00 | 200.00 | Rate & Fund Bal |
| 101-000-675.000 | GEN FUND OTHER REVENUE | 250.00 | 507.54 | 250.00 | 0.00 | |
| TOTAL ESTIMATED REVENUES | | 1,636,250.00 | 1,454,880.89 | 1,741,500.00 | 6.43 | |
| APPROPRIATIONS | | | | | | |
| Department: 101 TOWNSHIP BOARD | | | | | | |
| 101-101-703.000 | TWP BOARD SALARY | 28,115.00 | 18,879.58 | 28,115.00 | 0.00 | |
| 101-101-703.002 | TWP BOARD CLERICAL EXPENSE | 2,500.00 | 59.76 | 0.00 | (100.00) | Account not used |
| 101-101-703.003 | TWP BOARD MTG CHARGE EXP | 600.00 | 15.00 | 0.00 | (100.00) | Account not used |
| 101-101-704.000 | TOWNSHIP BOARD PER DIEM EXPENSE | 200.00 | 0.00 | 200.00 | 0.00 | |
| 101-101-705.000 | AFFILIATE BOARD PER DIEM EXPENSE | 2,400.00 | 960.00 | 2,400.00 | 0.00 | |
| 101-101-900.000 | TWP BOARD PRINT & PUBL EXPENSE | 2,500.00 | 1,385.35 | 2,500.00 | 0.00 | |
| Total Department 101: | | 36,315.00 | 21,299.69 | 33,215.00 | (8.54) | |
| Department: 171 SUPERVISOR | | | | | | |
| 101-171-703.000 | SUPERVISOR SALARY | 37,180.00 | 27,806.66 | 37,180.00 | 0.00 | |
| 101-171-703.001 | SUPERVISOR DEPUTY WAGES | 15,590.00 | 12,219.86 | 16,370.00 | 5.00 | |
| 101-171-860.000 | SUPERVISOR MILEAGE & EXPENSES | 100.00 | 0.00 | 100.00 | 0.00 | |
| 101-171-957.000 | SUPERVISOR DUES & SUBSCRIPTION EXP | 100.00 | 0.00 | 100.00 | 0.00 | |
| Total Department 171: | | 52,970.00 | 40,026.52 | 53,750.00 | 1.47 | |
| Department: 215 CLERK | | | | | | |
| 101-215-703.000 | CLERK SALARY | 37,180.00 | 26,374.14 | 37,180.00 | 0.00 | |
| 101-215-703.001 | CLERK DEPUTY WAGES | 30,605.00 | 21,634.62 | 30,605.00 | 0.00 | |
| 101-215-703.004 | CLERK ACCOUNTING SALARY | 50,245.00 | 37,836.23 | 50,390.00 | 0.29 | |
| 101-215-720.000 | CLERK EDUCATION EXPENSE | 3,000.00 | 1,400.00 | 3,000.00 | 0.00 | |
| 101-215-860.000 | CLERK MILEAGE & EXPENSES | 1,500.00 | 566.88 | 1,500.00 | 0.00 | |
| 101-215-865.000 | CLERK CONFERENCE EXPENSE | 500.00 | 0.00 | 500.00 | 0.00 | |
| 101-215-957.000 | CLERK DUES & SUBSCRIPTION EXPENSE | 500.00 | 250.00 | 500.00 | 0.00 | |
| Total Department 215: | | 123,530.00 | 88,061.87 | 123,675.00 | 0.12 | |
| Department: 247 BOARD OF REVIEW | | | | | | |
| 101-247-703.000 | BOARD OF REVIEW SALARY | 3,000.00 | 2,256.38 | 3,000.00 | 0.00 | |
| 101-247-720.000 | BOARD OF REVIEW EDUCATION EXP | 500.00 | 0.00 | 500.00 | 0.00 | |
| 101-247-900.000 | BOARD OF REVIEW PRINTING & PUB EXP | 600.00 | 440.00 | 700.00 | 16.67 | |
| 101-247-964.000 | BOARD OF REVIEW REF & CHARGEBACKS | 2,000.00 | 243.22 | 2,000.00 | 0.00 | |

| | | 2023-24 | 2023-24 | 2024-25 | 2024-25 | |
|-------------------------------|------------------------------------|------------|--------------|------------|----------|--------------------|
| | | AMENDED | ACTIVITY | PROPOSED | PROP | |
| GL NUMBER | DESCRIPTION | BUDGET | THRU 4/18/24 | BUDGET | % CHANGE | COMMENTS |
| Total Department 247: | | 6,100.00 | 2,939.60 | 6,200.00 | 1.64 | |
| Department: 253 TREASURER | | | | | | |
| 101-253-703.000 | TREASURER SALARY | 37,180.00 | 27,806.66 | 37,180.00 | 0.00 | |
| 101-253-703.001 | TREASURER DEPUTY WAGES | 34,808.00 | 29,963.43 | 52,206.00 | 49.98 | Full-Time Deputy |
| 101-253-720.000 | TREASURER EDUCATION EXPENSE | 1,000.00 | 0.00 | 1,000.00 | 0.00 | |
| 101-253-726.001 | TREASURER POSTAGE | 7,000.00 | 6,282.50 | 8,000.00 | 14.29 | |
| 101-253-801.001 | TREASURER LEGAL EXPENSE | 9,000.00 | 8,439.47 | 9,000.00 | 0.00 | |
| 101-253-860.000 | TREASURER MILEAGE & EXPENSES | 1,500.00 | 1,163.26 | 1,500.00 | 0.00 | |
| 101-253-865.000 | TREASURER CONFERENCE EXPENSE | 300.00 | 0.00 | 300.00 | 0.00 | |
| 101-253-900.000 | TREASURER PRINT & PUBL EXPENSE | 500.00 | 35.00 | 500.00 | 0.00 | |
| 101-253-957.000 | TREASURER DUES & SUBSCRIPTION EXP | 100.00 | 10.00 | 100.00 | 0.00 | |
| Total Department 253: | | 91,388.00 | 73,700.32 | 109,786.00 | 20.13 | |
| Department: 257 ASSESSING | | | | | | |
| 101-257-703.000 | ASSESSING ASSESSOR WAGES | 81,425.00 | 63,699.32 | 82,303.00 | 1.08 | |
| 101-257-703.001 | ASSESSING CONTRACT LABOR | 5,000.00 | 0.00 | 5,000.00 | 0.00 | |
| 101-257-703.002 | ASSESSING FIELD INSPECTOR WAGES | 2,200.00 | 739.14 | 0.00 | (100.00) | Position Elim |
| 101-257-703.004 | ASSESSING DEPUTY WAGES | 26,500.00 | 15,995.46 | 43,530.00 | 64.26 | Reallocated Hours |
| 101-257-720.000 | ASSESSING EDUCATION EXPENSE | 1,000.00 | 425.50 | 1,000.00 | 0.00 | |
| 101-257-726.000 | ASSESSING POSTAGE EXPENSE | 4,500.00 | 2,837.10 | 4,500.00 | 0.00 | |
| 101-257-727.000 | ASSESSING SUPPLIES EXPENSE | 2,000.00 | 639.87 | 22,000.00 | 1,000.00 | Reallocated Flight |
| 101-257-801.000 | ASSESSING LEGAL EXPENSE | 5,000.00 | 0.00 | 5,000.00 | 0.00 | |
| 101-257-860.000 | ASSESSING MILEAGE & EXPENSES | 1,000.00 | 311.09 | 1,000.00 | 0.00 | |
| 101-257-865.000 | ASSESSING CONFERENCE EXPENSE | 500.00 | 0.00 | 500.00 | 0.00 | |
| 101-257-957.000 | ASSESSING DUES & SUBSCRIPTION EXP | 700.00 | 265.00 | 700.00 | 0.00 | |
| Total Department 257: | | 129,825.00 | 84,912.48 | 165,533.00 | 27.50 | |
| Department: 262 ELECTIONS | | | | | | |
| 101-262-703.000 | ELECTION WORKERS WAGES | 39,720.00 | 12,211.33 | 41,700.00 | 4.98 | |
| 101-262-707.000 | ELECTION CLERK WAGES | 30,605.00 | 16,127.11 | 30,605.00 | 0.00 | |
| 101-262-720.000 | ELECTION EDUCATION EXPENSE | 1,000.00 | 0.00 | 1,000.00 | 0.00 | |
| 101-262-726.000 | ELECTION POSTAGE EXPENSE | 6,000.00 | 4,711.13 | 6,000.00 | 0.00 | |
| 101-262-727.000 | ELECTION SUPPLIES EXPENSE | 8,000.00 | 5,536.05 | 8,000.00 | 0.00 | |
| 101-262-860.000 | ELECTION MILEAGE & EXPENSES | 2,500.00 | 284.41 | 2,500.00 | 0.00 | |
| 101-262-900.000 | ELECTION PRINTING & PUBL EXPENSE | 1,000.00 | 330.00 | 1,000.00 | 0.00 | |
| 101-262-930.000 | ELECTION EQUIP REPAIR EXPENSE | 15,000.00 | 4,029.00 | 15,000.00 | 0.00 | |
| Total Department 262: | | 103,825.00 | 43,229.03 | 105,805.00 | 1.91 | |
| Department: 265 TOWNSHIP HALL | | | | | | |
| 101-265-707.000 | TWP HALL RECEPTIONIST WAGES | 40,000.00 | 12,552.33 | 50,000.00 | 25.00 | Full-Time Recept |
| 101-265-708.000 | TWP HALL UTILITY DIRECTOR WAGES | 64,450.00 | 46,719.84 | 22,000.00 | (65.87) | Reallocated Hours |
| 101-265-720.000 | TWP HALL EDUCATION EXPENSE | 1,000.00 | 0.00 | 1,000.00 | 0.00 | |
| 101-265-721.000 | TWP HALL LIFE INSURANCE EXPENSE | 2,800.00 | 1,742.94 | 2,800.00 | 0.00 | |
| 101-265-721.001 | TWP HALL HEALTH INSURANCE EXPENSE | 50,000.00 | 35,636.04 | 50,000.00 | 0.00 | |
| 101-265-721.002 | TWP HALL HEALTHFLEX EXPENSE | 800.00 | 0.00 | 0.00 | (100.00) | No Fee with Plan |
| 101-265-722.000 | TWP HALL RETIREMENT EXPENSE | 80,275.00 | 61,232.07 | 85,000.00 | 5.89 | |
| 101-265-725.000 | TWP HALL FICA/MEDICARE EXPENSE | 43,315.00 | 32,611.27 | 45,000.00 | 3.89 | |
| 101-265-726.000 | TWP HALL POSTAGE EXPENSE | 2,800.00 | 913.94 | 2,800.00 | 0.00 | |
| 101-265-727.000 | TWP HALL KITCHEN/BATH SUPPLIES EXP | 3,000.00 | 380.21 | 3,000.00 | 0.00 | |
| 101-265-727.001 | TWP HALL OFFICE SUPPLIES EXPENSE | 9,000.00 | 7,240.04 | 10,000.00 | 11.11 | |
| 101-265-728.000 | TWP HALL COMPUTER SUPPORT EXP | 40,000.00 | 32,534.10 | 40,000.00 | 0.00 | Cloud Service Fees |
| 101-265-728.001 | TWP HALL IT SUPPORT EXPENSE | 17,000.00 | 16,617.00 | 20,000.00 | 17.65 | Cloud - IT |
| 101-265-775.000 | TWP HALL OFFICE CLEANING EXPENSE | 6,000.00 | 3,595.23 | 6,000.00 | 0.00 | |
| 101-265-776.000 | TWP HALL SEPTIC FIELD EXPENSE | 1,000.00 | 860.00 | 1,000.00 | 0.00 | |
| 101-265-801.000 | TWP HALL GROUNDS CONTR SVCS EXP | 500.00 | 241.00 | 500.00 | 0.00 | |
| 101-265-801.001 | TWP HALL LEGAL EXPENSE | 2,500.00 | 2,134.04 | 5,000.00 | 100.00 | |
| 101-265-801.009 | TWP HALL FINANCIAL AUDIT | 13,000.00 | 0.00 | 13,500.00 | 3.85 | |
| 101-265-822.000 | TWP HALL INSURANCE & BOND EXP | 16,000.00 | 14,618.62 | 18,000.00 | 12.50 | |
| 101-265-850.000 | TWP HALL TELEPHONE EXPENSE | 6,000.00 | 4,777.31 | 6,000.00 | 0.00 | |
| 101-265-851.000 | TWP HALL WEB SITE EXPENSE | 5,000.00 | 4,197.00 | 7,500.00 | 50.00 | New Updates |
| 101-265-860.000 | TWP HALL MILEAGE & EXPENSES | 200.00 | 17.68 | 200.00 | 0.00 | |
| 101-265-900.000 | TWP HALL PRINT & PUBL EXPENSE | 200.00 | 135.00 | 200.00 | 0.00 | |
| 101-265-920.000 | TWP HALL ELECTRICITY EXPENSE | 7,500.00 | 5,095.09 | 7,500.00 | 0.00 | |

| | | 2023-24 | 2023-24 | 2024-25 | 2024-25 | |
|---|------------------------------------|---------------------|---------------------|---------------------|-------------|-------------------|
| | | AMENDED | ACTIVITY | PROPOSED | PROP | |
| GL NUMBER | DESCRIPTION | BUDGET | THRU 4/18/24 | BUDGET | % CHANGE | COMMENTS |
| 101-265-922.000 | TWP HALL NATURAL GAS EXPENSE | 6,500.00 | 3,551.15 | 6,500.00 | 0.00 | |
| 101-265-930.000 | TWP HALL GROUNDS EQUIP REPAIR EXP | 11,000.00 | 10,741.43 | 15,000.00 | 36.36 | |
| 101-265-930.001 | TWP HALL OFFICE EQUIPMENT & REPAIR | 6,000.00 | 3,573.34 | 6,000.00 | 0.00 | |
| 101-265-931.000 | TWP HALL GROUNDS CARE EXPENSE | 8,000.00 | 1,061.00 | 8,000.00 | 0.00 | |
| 101-265-932.000 | TWP HALL SNOW REMOVAL EXPENSE | 10,000.00 | 0.00 | 10,000.00 | 0.00 | |
| 101-265-957.000 | TWP HALL DUES & SUBSCRIPTION EXP | 7,500.00 | 7,318.00 | 8,000.00 | 6.67 | |
| Total Department 265: | | 461,340.00 | 310,095.67 | 450,500.00 | (2.35) | |
| Department: 268 TOWNSHIP AT LARGE | | | | | | |
| 101-268-801.001 | TWP AT LARGE LEGAL EXPENSE | 140,000.00 | 133,653.86 | 200,000.00 | 42.86 | New Lawsuits |
| 101-268-882.000 | TWP AT LARGE SPRING CLEAN UP EXP | 5,000.00 | 0.00 | 5,000.00 | 0.00 | |
| 101-268-883.000 | TWP AT LARGE ROAD SIDE PICKUP EXP | 1,200.00 | 0.00 | 1,200.00 | 0.00 | |
| 101-268-920.000 | TWP AT LARGE STREETLIGHT EXPENSE | 8,500.00 | 5,430.46 | 9,500.00 | 11.76 | |
| 101-268-974.000 | TWP AT LARGE DRAIN EXPENSE | 60,000.00 | 55,420.42 | 70,000.00 | 16.67 | New Drains |
| 101-268-977.000 | TWP AT LARGE CAPITAL OUTLAY EXP | 70,000.00 | 69,500.00 | 60,000.00 | (14.29) | Twp Projects |
| Total Department 268: | | 284,700.00 | 264,004.74 | 345,700.00 | 21.43 | |
| Department: 276 CEMETERY | | | | | | |
| 101-276-931.000 | CEMETERY GROUNDS CARE & MAINT EXP | 15,000.00 | 7,231.97 | 7,500.00 | (50.00) | |
| Total Department 276: | | 15,000.00 | 7,231.97 | 7,500.00 | (50.00) | |
| Department: 447 ENGINEERING | | | | | | |
| 101-447-801.000 | ENGINEERING CONTRACTED SVCS EXP | 10,000.00 | 2,110.25 | 10,000.00 | 0.00 | |
| Total Department 447: | | 10,000.00 | 2,110.25 | 10,000.00 | 0.00 | |
| Department: 701 PLANNING | | | | | | |
| 101-701-703.000 | PLANNING COMMISSION WAGES | 8,000.00 | 3,800.00 | 8,000.00 | 0.00 | |
| 101-701-707.000 | PLANNING CLERICAL EXPENSE | 2,000.00 | 0.00 | 0.00 | (100.00) | Account not used |
| 101-701-720.000 | PLANNING EDUCATION EXPENSE | 1,000.00 | 0.00 | 1,000.00 | 0.00 | |
| 101-701-726.000 | PLANNING POSTAGE EXPENSE | 1,000.00 | 152.90 | 1,000.00 | 0.00 | |
| 101-701-801.000 | PLANNING CONTRACTED PLANNER EXP | 20,000.00 | 8,337.50 | 20,000.00 | 0.00 | |
| 101-701-801.001 | PLANNING LEGAL EXPENSE | 2,000.00 | 1,167.50 | 2,000.00 | 0.00 | |
| 101-701-865.000 | PLANNING CONFERENCE EXPENSE | 500.00 | 0.00 | 0.00 | (100.00) | Account not used |
| 101-701-900.000 | PLANNING PRINTING & PUBL EXPENSE | 1,500.00 | 1,281.00 | 2,000.00 | 33.33 | |
| 101-701-957.000 | PLANNING DUES & SUBSCRIPTION EXP | 1,000.00 | 585.00 | 1,000.00 | 0.00 | |
| Total Department 701: | | 37,000.00 | 15,323.90 | 35,000.00 | (5.41) | |
| Department: 702 ZONING | | | | | | |
| 101-702-703.000 | ZONING ADMINISTRATOR WAGES | 61,455.00 | 52,736.77 | 50,780.00 | (17.37) | Reallocated Hours |
| 101-702-703.002 | ZONING DEPUTY WAGES | 9,000.00 | 2,989.81 | 29,020.00 | 222.44 | Reallocated Hours |
| 101-702-703.005 | ZONING CODE ENFORCEMENT SER EXP | 25,000.00 | 0.00 | 25,000.00 | 0.00 | |
| 101-702-860.000 | ZONING MILEAGE & EXPENSES | 1,000.00 | 261.26 | 1,500.00 | 50.00 | |
| 101-702-900.000 | ZONING PRINTING & PUBL EXPENSE | 400.00 | 80.00 | 400.00 | 0.00 | |
| Total Department 702: | | 96,855.00 | 56,067.84 | 106,700.00 | 10.16 | |
| Department: 703 ZBA | | | | | | |
| 101-703-703.000 | BOARD OF APPEALS WAGES | 4,320.00 | 1,440.00 | 4,320.00 | 0.00 | |
| 101-703-707.000 | BOARD OF APPEALS CLERICAL EXPENSE | 900.00 | 0.00 | 0.00 | (100.00) | Account not used |
| 101-703-720.000 | BOARD OF APPEALS EDUCATION EXPENSE | 1,000.00 | 25.00 | 1,000.00 | 0.00 | |
| 101-703-865.000 | BOARD OF APPEALS CONFERENCE EXP | 200.00 | 0.00 | 0.00 | (100.00) | Account not used |
| 101-703-900.000 | BOARD OF APPEALS PRINT & PUBL EXP | 800.00 | 250.00 | 1,000.00 | 25.00 | |
| Total Department 703: | | 7,220.00 | 1,715.00 | 6,320.00 | (12.47) | |
| Department: 966 TRANSFER OUT | | | | | | |
| 101-966-999.000 | GEN FUND TRANSFER OUT-PARKS & REC | 180,000.00 | 180,000.00 | 180,000.00 | 0.00 | Millage Proposal |
| Total Department 966: | | 180,000.00 | 180,000.00 | 180,000.00 | 0.00 | |
| TOTAL APPROPRIATIONS | | 1,636,068.00 | 1,190,718.88 | 1,739,684.00 | 6.33 | |
| TOTAL ESTIMATED REVENUES | | | | | | |
| | | 1,636,250.00 | 1,454,880.89 | 1,741,500.00 | 6.43 | |
| TOTAL APPROPRIATIONS | | 1,636,068.00 | 1,190,718.88 | 1,739,684.00 | 6.33 | |
| NET OF REV & APPROPRIATIONS: | | 182.00 | 264,162.01 | 1,816.00 | | |

| GL NUMBER | DESCRIPTION | 2023-24 | 2023-24 | 2024-25 | 2024-25 | COMMENTS |
|---|----------------------------------|----------------|-----------------------|-----------------|---------------|-----------------|
| | | AMENDED BUDGET | ACTIVITY THRU 4/18/24 | PROPOSED BUDGET | PROP % CHANGE | |
| 204 - ROAD FUND | | | | | | |
| ESTIMATED REVENUES | | | | | | |
| Department: 000 OTHER | | | | | | |
| 204-000-402.000 | ROAD FUND PROPERTY TAX INCOME | 418,000.00 | 413,865.83 | 450,000.00 | 7.66 | IRM + New Const |
| 204-000-665.000 | ROAD FUND INTEREST INCOME | 2,000.00 | 4,420.80 | 5,000.00 | 150.00 | |
| Total Department 000: | | 420,000.00 | 418,286.63 | 455,000.00 | 8.33 | |
| Estimated Revenues | | 420,000.00 | 418,286.63 | 455,000.00 | 8.33 | |
| APPROPRIATIONS | | | | | | |
| Department: 000 OTHER | | | | | | |
| 204-000-801.000 | ROAD IMPROVEMENT EXPENSE | 403,000.00 | 402,803.48 | 369,000.00 | (8.44) | Bowen & Layton |
| 204-000-802.000 | ROAD CHLORIDE EXPENSE | 90,000.00 | 31,595.44 | 85,000.00 | (5.56) | |
| Total Department 000: | | 493,000.00 | 434,398.92 | 454,000.00 | (7.91) | |
| Department: 547 CHARGEBACKS | | | | | | |
| 204-547-978.000 | ROAD FUND CHARGEBACK EXPENSE | 1,000.00 | 0.00 | 1,000.00 | 0.00 | |
| Total Department 547: | | 1,000.00 | 0.00 | 1,000.00 | 0.00 | |
| TOTAL APPROPRIATIONS | | 494,000.00 | 434,398.92 | 455,000.00 | (7.89) | |
| TOTAL ESTIMATED REVENUES | | 420,000.00 | 418,286.63 | 455,000.00 | 8.33 | |
| TOTAL APPROPRIATIONS | | 494,000.00 | 434,398.92 | 455,000.00 | (7.89) | |
| NET OF REV & APPROPRIATIONS: | | (74,000.00) | (16,112.29) | 0.00 | | |
| 208 - REC FUND | | | | | | |
| ESTIMATED REVENUES | | | | | | |
| Department: 000 OTHER | | | | | | |
| 208-000-665.000 | REC FUND INTEREST INCOME | 1,000.00 | 2,912.11 | 3,000.00 | 200.00 | |
| 208-000-699.000 | REC FUND OPERATING TRANSFER IN | 180,000.00 | 180,000.00 | 180,000.00 | 0.00 | |
| TOTAL ESTIMATED REVENUES | | 181,000.00 | 182,912.11 | 183,000.00 | 1.10 | |
| APPROPRIATIONS | | | | | | |
| Department: 000 OTHER | | | | | | |
| 208-000-801.000 | REC FUND CONTRACTED SERVICES EXP | 140,000.00 | 96,730.00 | 130,000.00 | (7.14) | |
| TOTAL APPROPRIATIONS | | 140,000.00 | 96,730.00 | 130,000.00 | (7.14) | |
| TOTAL ESTIMATED REVENUES | | 181,000.00 | 182,912.11 | 183,000.00 | 1.10 | |
| TOTAL APPROPRIATIONS | | 140,000.00 | 96,730.00 | 130,000.00 | (7.14) | |
| NET OF REV & APPROPRIATIONS: | | 41,000.00 | 86,182.11 | 53,000.00 | | |
| Fund 285 - AMERICAN RESCUE PLAN ACT (ARPA) | | | | | | |
| ESTIMATED REVENUES | | | | | | |
| Department: 000 OTHER | | | | | | |
| 285-000-528.000 | ARPA FUND OTHER FEDERAL GRANTS | 163,580.87 | 163,580.87 | 43,797.00 | (73.23) | 2024 Obligation |
| 285-000-665.000 | ARPA FUND INTEREST INCOME | 0.00 | 2,292.90 | 0.00 | 0.00 | |
| TOTAL ESTIMATED REVENUES | | 163,580.87 | 165,873.77 | 43,797.00 | (73.23) | |
| APPROPRIATIONS | | | | | | |
| Department: 000 OTHER | | | | | | |
| 285-000-852.000 | ARPA FUND BROADBAND EXPENSE | 105,000.00 | 0.00 | 0.00 | (100.00) | |
| 285-000-853.000 | ARPA FUND SEWER EXPENSE | 163,580.87 | 163,580.87 | 0.00 | (100.00) | |
| TOTAL APPROPRIATIONS | | 268,580.87 | 163,580.87 | 0.00 | (100.00) | |
| TOTAL ESTIMATED REVENUES | | 163,580.87 | 165,873.77 | 43,797.00 | (73.23) | |
| TOTAL APPROPRIATIONS | | 268,580.87 | 163,580.87 | 0.00 | (100.00) | |
| NET OF REV & APPROPRIATIONS: | | (105,000.00) | 2,292.90 | 43,797.00 | | |

| GL NUMBER | DESCRIPTION | 2023-24 | 2023-24 | 2024-25 | 2024-25 | COMMENTS |
|----------------------------------|---------------------------------------|---------------------|-----------------------|---------------------|---------------|-------------------|
| | | AMENDED BUDGET | ACTIVITY THRU 4/18/24 | PROPOSED BUDGET | PROP % CHANGE | |
| 592 - SWR/WTR | | | | | | |
| ESTIMATED REVENUES | | | | | | |
| Department: 000 OTHER | | | | | | |
| 592-000-663.000 | DEPOSITS FOR LAND SALE #8 | 0.00 | 243,520.00 | 0.00 | 0.00 | |
| 592-000-663.006 | DEPOSITS FOR LAND SALE #6 | 0.00 | 24,540.00 | 0.00 | 0.00 | |
| 592-000-663.011 | DEPOSITS FOR LAND SALE #11 | 0.00 | 1,854.00 | 0.00 | 0.00 | |
| Total Department 000: | | 0.00 | 269,914.00 | 0.00 | 0.00 | |
| Department: 536 SEWER/WATER | | | | | | |
| 592-536-665.000 | SEWER/WATER INTEREST INCOME | 3,000.00 | 21,105.33 | 10,000.00 | 233.33 | |
| 592-536-665.007 | SPEC ASSESS INT INCOME-SEWER #7 | 1,267.00 | 1,273.00 | 844.00 | (33.39) | |
| 592-536-665.008 | SPEC ASSESS INT INCOME-SEWER 8 | 14,568.00 | 12,171.35 | 6,555.00 | (55.00) | |
| 592-536-665.009 | SPEC ASSESS INT INCOME-WATER 8 | 6,675.00 | 5,606.32 | 3,048.00 | (54.34) | |
| 592-536-665.011 | SPEC ASSESS INT INCOME-SEWER 11 | 13,019.00 | 12,415.09 | 9,015.00 | (30.76) | |
| 592-536-665.012 | SPEC ASSESS INT INCOME-WATER 11 | 3,879.00 | 3,655.56 | 2,628.00 | (32.25) | |
| 592-536-665.014 | SPEC ASSESS INT INCOME-S CONN | 100.00 | 100.00 | 87.00 | (13.00) | |
| 592-536-665.015 | SPEC ASSESS INT INCOME-W CONN | 100.00 | 100.00 | 87.00 | (13.00) | |
| 592-536-665.020 | SEWER FARM LAND RENTAL INCOME | 12,500.00 | 24,325.00 | 12,500.00 | 0.00 | |
| 592-536-671.000 | SEWER CONNECTION FEE INCOME | 0.00 | 207,278.71 | 0.00 | 0.00 | |
| 592-536-671.001 | WATER CONNECTION FEE INCOME | 0.00 | 175,200.00 | 0.00 | 0.00 | |
| Total Department 536: | | 55,108.00 | 463,230.36 | 44,764.00 | (18.77) | |
| Department: 537 CHARGES FOR SERV | | | | | | |
| 592-537-477.000 | UTILITY BILLING SEWER USER FEES INC | 925,000.00 | 726,257.61 | 950,000.00 | 2.70 | |
| 592-537-477.002 | UTILITY BILLING WATER USER FEES INC | 1,100,000.00 | 914,793.62 | 1,150,000.00 | 4.55 | |
| 592-537-694.000 | UTILITY BILLING PENALTY SEWER USER | 20,000.00 | 17,374.43 | 15,000.00 | (25.00) | |
| 592-537-694.002 | UTILITY BILLING PENALTY & INT SWR INC | 20,000.00 | 14,839.33 | 15,000.00 | (25.00) | |
| Total Department 537: | | 2,065,000.00 | 1,673,264.99 | 2,130,000.00 | 3.15 | |
| TOTAL ESTIMATED REVENUES | | 2,120,108.00 | 2,406,409.35 | 2,174,764.00 | 2.57 | |
| APPROPRIATIONS | | | | | | |
| Department: 536 SEWER/WATER | | | | | | |
| 592-536-775.000 | SEWER FUND REPAIR & IMPROVE EXP | 15,000.00 | 0.00 | 15,000.00 | 0.00 | |
| 592-536-801.002 | SEWER FUND AUDITS/STUDIES EXP | 10,000.00 | 0.00 | 10,000.00 | 0.00 | |
| 592-536-972.000 | SEWER/WATER CAPITAL OUTLAY EXP | 150,000.00 | 115,698.00 | 400,000.00 | 166.67 | Clarifier Rebuild |
| Total Department 536: | | 175,000.00 | 115,698.00 | 425,000.00 | 142.86 | |
| Department: 537 CHARGES FOR SERV | | | | | | |
| 592-537-726.000 | UTILITY BILLING POSTAGE EXPENSE | 4,500.00 | 1,500.00 | 4,500.00 | 0.00 | |
| 592-537-728.000 | UTILITY BILLING SOFTWARE SUPPORT | 1,000.00 | 0.00 | 1,000.00 | 0.00 | |
| 592-537-801.001 | UTILITY BILLING LEGAL EXPENSE | 1,000.00 | 0.00 | 1,000.00 | 0.00 | |
| 592-537-803.000 | UTILITY BILLING WATER EXPENSE | 750,000.00 | 605,060.68 | 800,000.00 | 6.67 | |
| Total Department 537: | | 756,500.00 | 606,560.68 | 806,500.00 | 6.61 | |
| Department: 538 WWTP | | | | | | |
| 592-538-729.000 | WWTP CHEMICALS EXPENSE | 25,000.00 | 23,386.63 | 30,000.00 | 20.00 | |
| 592-538-801.000 | WWTP CONTRACTED SERVICES EXPENSE | 350,000.00 | 224,481.46 | 367,500.00 | 5.00 | |
| 592-538-801.001 | WWTP VACTOR TRUCK EXPENSE | 10,000.00 | 0.00 | 10,000.00 | 0.00 | |
| 592-538-801.002 | WWTP STATION CLEANING EXPENSE | 10,000.00 | 4,888.99 | 10,000.00 | 0.00 | |
| 592-538-801.003 | WWTP MANHOLE CLEANING EXPENSE | 10,000.00 | 0.00 | 10,000.00 | 0.00 | |
| 592-538-801.004 | WWTP SEWER LINE CLEANING EXPENSE | 10,000.00 | 0.00 | 10,000.00 | 0.00 | |
| 592-538-801.005 | WWTP LABORATORY FEES EXPENSE | 5,000.00 | 732.86 | 5,000.00 | 0.00 | |
| 592-538-801.006 | WWTP GIS FEES EXPENSE | 5,000.00 | 1,650.00 | 5,000.00 | 0.00 | |
| 592-538-822.000 | WWTP INSURANCE & BOND EXPENSE | 16,000.00 | 15,500.00 | 18,000.00 | 12.50 | |
| 592-538-850.000 | WWTP TELEPHONE EXPENSE | 4,000.00 | 3,231.01 | 4,500.00 | 12.50 | |
| 592-538-851.000 | WWTP SCADA MONITORING EXPENSE | 8,500.00 | 5,697.00 | 8,500.00 | 0.00 | |
| 592-538-920.000 | WWTP ELECTRICITY EXPENSE | 85,000.00 | 73,129.00 | 95,000.00 | 11.76 | |
| 592-538-922.000 | WWTP NATURAL GAS EXPENSE | 13,000.00 | 5,204.19 | 15,000.00 | 15.38 | |
| 592-538-930.000 | WWTP PLANT EQUIPMENT REPAIR EXP | 50,000.00 | 15,717.51 | 50,000.00 | 0.00 | |
| 592-538-930.001 | WWTP COLLECTION SYSTEM REPAIR EXP | 50,000.00 | 29,821.22 | 50,000.00 | 0.00 | |
| 592-538-956.000 | WWTP MISCELLANEOUS EXPENSE | 15,000.00 | 5,882.53 | 15,000.00 | 0.00 | |
| 592-538-962.000 | WWTP MISS DIG FEES EXPENSE | 3,500.00 | 1,477.88 | 3,500.00 | 0.00 | |
| 592-538-966.000 | WWTP STATE OF MICHIGAN EXPENSE | 3,500.00 | 3,073.00 | 3,500.00 | 0.00 | |
| 592-538-969.001 | WWTP BIOSOLIDS REMOVAL EXPENSE | 40,000.00 | 38,439.10 | 35,000.00 | (12.50) | 12 MO v. 18 MO |

| | | 2023-24 | 2023-24 | 2024-25 | 2024-25 | |
|---|-------------|--------------|--------------|--------------|----------|----------|
| | | AMENDED | ACTIVITY | PROPOSED | PROP | |
| GL NUMBER | DESCRIPTION | BUDGET | THRU 4/18/24 | BUDGET | % CHANGE | COMMENTS |
| Total Department 538: | | 713,500.00 | 452,312.38 | 745,500.00 | 4.48 | |
| TOTAL APPROPRIATIONS | | 1,645,000.00 | 1,174,571.06 | 1,977,000.00 | 20.18 | |
| | | | | | | |
| TOTAL ESTIMATED REVENUES | | 2,120,108.00 | 2,406,409.35 | 2,174,764.00 | 3.05 | |
| TOTAL APPROPRIATIONS | | 1,645,000.00 | 1,174,571.06 | 1,977,000.00 | 20.18 | |
| NET OF REV & APPROPRIATIONS: | | 475,108.00 | 1,231,838.29 | 197,764.00 | | |
| | | | | | | |
| HOWELL TOWNSHIP | | | | | | |
| TOTAL EST REVENUES - ALL FUNDS | | 4,520,938.87 | 4,628,362.75 | 4,598,061.00 | 1.71 | |
| TOTAL APPROPRIATIONS - ALL FUNDS | | 4,183,648.87 | 3,059,999.73 | 4,301,684.00 | 2.82 | |
| NET OF REV & APPROPRIATIONS: | | 337,290.00 | 1,568,363.02 | 296,377.00 | | |