

HOWELL TOWNSHIP BOARD

REGULAR MEETING

3525 Byron Road

Howell, MI 48855

June 10, 2024

6:30 pm

1. Call to Order
2. Roll Call: () Mike Coddington () Matthew Counts
 () Sue Daus () Jeff Smith
 () Jonathan Hohenstein () Harold Melton
 () Bob Wilson
3. Pledge of Allegiance
4. Call to the Board
5. Approval of the Minutes:
 - A. Budget Board Meeting May 13, 2024
 - B. Regular Board Meeting May 13, 2024
6. Call to the Public
7. Unfinished Business:
 - A. Hold harmless agreement
 - B.
 - C.
8. New Business:
 - A. Leppek Rezoning Request from NSC to IFZ for parcel 4706-20-100-027
 - B. Ballot proposal request for dispensaries to be allowed/disallowed in Howell Township for November 2024.
 - C. South branch Shiawassee River cleanup project, guest speakers attending
 - D. Social media
 - E.
 - F.
9. Call to the Public
10. Reports:

A. Supervisor	B. Treasurer	C. Clerk	D. Zoning
E. Assessing	F. Fire Authority	G. MHOG	H. Planning Commission
I. ZBA	J. WWTP	K. HAPRA	L. Property Committee
M. Park & Recreation Committee			
11. Disbursements: Regular and Check Register
12. Adjournment

DRAFT

**HOWELL TOWNSHIP BOARD
BUDGET MEETING MINUTES**
3525 Byron Road Howell, MI 48855
May 13, 2024
6:00 P.M.

MEMBERS PRESENT:

Mike Coddington Supervisor
Sue Daus Clerk
Jonathan Hohenstein Treasurer
Matthew Counts Trustee
Jeff Smith Trustee
Harold Melton Trustee
Bob Wilson Trustee

MEMBERS ABSENT:

Also in Attendance:

Deputy Supervisor Brent Kilpela
Eight people were in attendance.

Supervisor Coddington called the meeting to order at 6:00 p.m. The roll was called.

PUBLIC HEARING:

A. 2024/2025 Township Budget Discussion

Motion by Counts, **Second** by Smith, **“To open the public hearing.”** Motion carried.

Deputy Supervisor Kilpela reported on the proposed 2024/2025 Township budget. Discussion followed.

CALL TO THE PUBLIC:

None.

ADJOURNMENT:

Motion by Hohenstein, **Second** by Smith, **“To adjourn.”** Motion carried.

The meeting was adjourned at 6:23 pm.

Sue Daus, Howell Township Clerk

Mike Coddington, Howell Township Supervisor

Tanya Davidson, Recording Secretary

DRAFT

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855
May 13, 2024
6:30 P.M.

MEMBERS PRESENT:

Mike Coddington Supervisor
Sue Daus Clerk
Jonathan Hohenstein Treasurer
Matthew Counts Trustee
Jeff Smith Trustee
Harold Melton Trustee
Bob Wilson Trustee

MEMBERS ABSENT:

Also in Attendance:

Deputy Supervisor Brent Kilpela
Fourteen people were in attendance.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

CALL TO THE BOARD:

None

APPROVAL OF THE AGENDA:

May 13, 2024

Motion by Melton, **Second** by Counts, **“To approve the agenda as presented.”** Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

April 8, 2024

REGULAR BOARD MEETING MINUTES

Motion by Hohenstein, **Second** by Melton, **“To accept the minutes from April 8th as presented.”** Motion carried.

CALL TO THE PUBLIC:

Shane Fagan, 30 Santa Rosa Dr.: Spoke about the shipping container ordinance.

Lorena Ermacora, 1807 Oak Squire Dr.: Spoke in opposition to marijuana dispensaries.

Mike Panczyh, 9484 Wendana Ct.: Spoke in opposition to marijuana dispensaries.

Andrew Hamm, 14 Santa Rosa Dr.: Spoke about Township moral ethics, would like the Township to remove a Planning Commission member.

Darcy McKeon, 2179 Bowen Rd.: Spoke about the condition of Township roads, the quality of the County Road Commission’s grading of the roads.

Andrew Hamm, 14 Santa Rosa Dr.: Spoke about his misstatement at the previous meeting, he is running for Township Trustee, not Township Treasurer.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- A. Approval of 2024/2025 Budget
Motion by Counts, Second by Hohenstein, "To approve the 2024/2025 Howell Township proposed budget as presented." Motion carried.
- B. Financial Update – Deputy Supervisor Brent Kilpela
Deputy Supervisor Kilpela reported on the Township's finances for the 2023/2024 budget year, reviewed the cash flow statement, sewer and water debt owed to the general fund, discussion of adding an opportunity cost to be paid to the general fund. It was the consensus of the Board to add the opportunity cost to the sewer and water debt. Deputy Supervisor Kilpela also reported on Township employee salaries, highlighted property taxes and the amount that stays with the Township, options of reports including employee pay to include in the Board packet. Discussion followed. It was the consensus of the Board to include a new report for the Board packet including employee pay information.
- C. Planning Commission Resignation of Denise Markham
Supervisor Coddington discussed the resignation letter from Denise Markham from the Planning Commission. **Motion by Hohenstein, Second by Melton, "To accept Denise Markham's resignation from the Planning Commission as presented."** Motion carried.
- D. Planning Commission Appointment
Supervisor Coddington invited members applying for the Planning Commission seat to stand and introduce themselves. Jack Smith introduced himself. Chuck Frantjeskos introduced himself. **Motion by Wilson, Second by Hohenstein, with a friendly amendment by Hohenstein to include the term ending date, "To nominate Chuck, term ending 12/31/24."** Motion carried.
- E. Township Gazebo Improvement Project
Parks and Recreation Committee member Martha Haglund reported on the Township gazebo project. Discussion followed. **Motion by Hohenstein, Second by Melton, "To approve the gazebo improvement project not to exceed \$1,500 to be paid from the Township Rec Fund."** Motion carried.
- F. Education Opportunities for Planning Commission and Zoning Board of Appeals
Treasurer Hohenstein reported on education opportunities for both boards and inquired on how the Board would like to proceed. It was the consensus of the Board to get input from the Planning Commission and the ZBA before moving forward.
- G. Walking Path at Township Hall. Future Plans of Property – As requested by Trustee Wilson
Trustee Wilson requested permission to take care of the Township Hall walking path with his lawn mower and use pet safe chemicals on the path at his own expense. Discussion followed. It was the consensus

of the Board to have Mr. Wilson draft a letter that will be reviewed by the Township attorney to indemnify the Township and will use Mr. Wilson's home owner's liability insurance policy first should any incident happen.

- H. Meeting Minutes Discussion on How Minutes Have Been Taken – As requested by Trustee Wilson
Mr. Wilson discussed his issues with Board meeting minutes, discussed the two pot holes on Brewer Road, and discussed the Pioneer Cemetery drainage project. Discussion followed.

CALL TO THE PUBLIC:

Darcy, McKeon, 2179 Bowen Rd.: Spoke about the Road Commission and how they grade a road and potholes on Brewer Road. Inquired about the Township gazebo.

Shane Fagan, 30 Santa Rosa Dr.: Spoke about the assessment notices.

Martha Haglund – Livingston County Planning Department: Spoke about Livingston County Planning Department's new master plan, upcoming workshops, photo contest, and the gazebo project at the Township.

Tim Boal, 66 Santa Rosa Dr.: Spoke about national police week.

Andrew Hamm, 14 Santa Rosa Dr.: Spoke about his Township ordinance violation.

REPORTS:

A. SUPERVISOR:

Supervisor Coddington reported on entering into a contract with the Livingston County Sheriff's Department for a deputy to attend meetings at the Supervisor's discretion. **Motion** by Melton, **Second** by Smith, **"To sign the contract."** Motion carried.

B. TREASURER:

Treasurer Hohenstein reported on the status of internet on Brewer Road, and the status of the Surf Wireless/MiSignal internet project. It was the consensus of the Board to request from Surf Wireless an accounting of the Allen Road portion of the project.

C. CLERK:

No report

D. ZONING:

See Zoning Administrator Hohenstein's report

E. ASSESSING:

See Assessor Kilpela's report

F. FIRE AUTHORITY:

Supervisor Coddington reported on the Fire Authority

G. MHOG:

Trustee Counts reported on MHOG

H. PLANNING COMMISSION:

See draft minutes

I. ZONING BOARD OF APPEALS (ZBA):

See draft minutes

J. WWTP:

See the wastewater report.

K. HAPRA:

Clerk Daus reported on HAPRA's millage proposal

L. PROPERTY COMMITTEE:

No report

M. PARK & RECREATION COMMITTEE:

No report

DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:

Motion by Hohenstein, **Second** by Melton, **"To accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

ADJOURNMENT: **Motion** by Counts, **Second** by Hohenstein, **"To adjourn."** Motion carried. The meeting was adjourned at 8:13 pm.

Sue Daus, Howell Township Clerk

Mike Coddington, Howell Township Supervisor

Tanya Davidson, Recording Secretary

7-A

HOLD HARMLESS AGREEMENT

The (Indemnifier) **Robert K Wilson** (Volunteer) agrees to defend, indemnify, and hold harmless (Indemnifyee) **Howell twp**, Michigan, from any claim, demand, suit, loss, cost of expense and any damage that may be asserted, claimed or recovered against or from the **maintenance of the walking paths** (event name) For the 2024 grass maintenance season to end **Oct, 31st, 2024** at the Howell twp hall, 3525 Byron rd, Howell, MI. 48855. By reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or this incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the Township of Howell or by third parties, or by the agents, servants, employees or factors of any of them.

Indemnifier (Robert K Wilson) 2945 Brewer rd, Howell, MI. 48855.

Signature _____ Date: _____

Printed Name _____

Witness _____ Date _____

Indemnifyee Howell twp. 3525 Byron rd, Howell, MI. 48855

Signature _____ Title/position _____

Printed name _____ Date _____

HOWELL TOWNSHIP
Application for Re-Zoning/Text Amendment

3525 Byron Road Howell, MI 48855

Phone: 517-546-2817 ext. 108

Email: inspector@howelltownshipmi.org

Fee: \$1000.00

Parcel ID #: 4706- <u>20</u> - <u>100</u> - <u>027</u>	Date <u>03/18/24</u>
Applicant Name <u>Kory Leppek</u>	Applicant Address <u>601 S. Hacker Rd., Brighton 48114</u>
Phone <u>(810) 343-3575</u> Fax _____	Email <u>kleppek97@yahoo.com</u>
Property Owner Name <u>Einstein Dog Training, LLC/Rachael Brinkman</u>	
Phone _____ Fax _____	Email <u>croleyr@yahoo.com</u>

Current Zoning Classification <u>NSC</u>	Proposed Zoning Classification <u>IFZ (Conditional)</u>
Existing Use <u>Dog Training</u>	Proposed Use <u>Landscape, Equip & Material Storage</u>
Legal Description (attach copy if necessary):	
Please see attached Exhibit A	

Requested change in Ordinance / Zoning Map:
Applicant requests a conditional rezoning of the subject parcel from NSC to IFZ pursuant to Zoning Ordinance Section 23.03.

Reason for Requested Change:
Please see attached Exhibit B

Has the Applicant made a previous request to rezone the property?

Yes

No

If yes, state when and the decision of the Township Board:

Applicant, being first fully sworn, on oath deposes and says that all of the above statements in this application herewith are true.

Applicant Signature: [Signature]
Printed Name: Kory Leppke

Subscribed and sworn to before me

This 20 day of March, 2024

Notary Public Sherry Ann Mixer (Sherry Ann MIXTER)
Livingston County, Michigan

My commission expires: October 20, 2024

SHERRY ANN MIXTER
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF LIVINGSTON
My Commission Expires October 20, 2024

Owner, being first fully sworn, on oath deposes and says that all of the above statements in this application herewith are true.

Owner Signature: [Signature]
Printed Name: Rachael Brinkman

Date 3/22/24

Subscribed and sworn to before me

This 20th day of March, 2024

[Signature]

Notary Public
Livingston County, Michigan

My commission expires: January 27, 2029

ROBIN BURGE
Notary Public, State of Michigan
County of Livingston
My Commission Expires Jan. 27, 2029
Acting in the County of Livingston

EXHIBIT A

LEPPEK APPLICATION FOR CONDITIONAL RE-ZONING

Legal Description

Land situated in the Township of Howell, County of Livingston, State of Michigan, more particularly described as:

SEC 20 T3N R4E COM N1/4 COR, TH S 00°17'43" W 1324.37 FT ALG N/S 1/4 LINE OF SEC, TH CONT ALG N/S LINE S 00°02'52" E 796.59 FT TO C/L OF GRAND RIVER, TH ALG C/L OF GRAND RIVER N 51°30'40" W 192.50 FT, TH N 51°10'00" W 691.89 FT TO POB, TH CONT ALG C/L OF GRAND RIVER N 51°10'00" W 304.58 FT, TH N 38°50'00" E 500.00 FT, TH S 51°10'00" E 479.16 FT, TH S 38°50'00" W 135.11 FT, TH N 49°53'39" W 78.89 FT, TH S 37°25'32" W 79.54 FT, TH N 54°24'47" W 65.64 FT, TH N 78°29'28" W 36.17 FT, TH S 38°50'00" W 266.80 FT TO POB. 4.22 AC PAR A SUBJ TO ESEMETS OF RECORD SPLIT/COMBINED ON 01/13/2014 FROM 4706-20-100-020

Commonly known as: 4640 W. Grand River Ave., Howell, MI 48855

Parcel ID number: 4706-20-100-027

EXHIBIT B

LEPPEK APPLICATION FOR CONDITIONAL RE-ZONING

PROPOSED NEW USE

Applicant Kory Leppek (“Leppek” or “Applicant”) is the proposed purchaser of the subject parcel. He is looking to downsize and relocate his existing business, Leppek Landscapes, which he currently operates in Genoa Township at 7341 Grand River Road, Brighton, with his wife Lindsay Leppek. Leppek’s existing site is 7 acres and includes a 6,000 square foot retail building, several acres of outdoor sales and storage space, 3 large greenhouses, an office building, and pole barn. Leppek is looking to downsize in a new location and focus his operations primarily on landscape design and build. He anticipates continuing to provide lawn care services, snowplow services, and a small amount of retail in the new location.

At 4640 W. Grand River, Leppek will propose the addition of an approximately 60 x 40 foot pole barn for the storage of equipment and vehicles. He anticipates utilizing 6-7 bins for the storage of topsoil, mulch, and stone, and maintaining a stock of trees and shrubs for use on landscape jobs and retail. Landscape designer offices would be located in the existing building, along with service staff to assist customers with their lawn maintenance, irrigation, fertilizing, pond, and snowplowing needs.

CURRENT ZONING

The site is currently zoned Neighborhood Service Commercial (NSC). This district is intended to provide areas where “retail trade and service outlets can be located in order to satisfy the day to day needs of the residents in the immediate neighborhood.” Permitted uses include retail establishments for hardware goods, service establishments for household equipment repair, vehicle service and repair for cars and trucks, gas stations, and shopping centers. See Zoning Ordinance, sect. 9.01. Leppek’s proposed use will provide services to local residents, with the majority of customers coming to the property for office meetings with designers, to sign up for services to be performed at their residences, or to purchase trees, shrubs, or supplies for their homes. The site will house the supplies and equipment necessary to support Leppek’s landscape business, which is performed off-site at residential and commercial properties in the immediate and neighboring communities. This re-zoning application is required, however, because the retail sales of gardening and landscaping supplies, as well as contractor building and materials storage, are permitted uses in the Industrial Flex Zone (IFZ) and not in the NSC. Compare Zoning Ordinance Sect. 12.02 and 9.02-9.03.

VOLUNTARY OFFER OF CONDITIONS

The Howell Township Zoning Ordinance (“Zoning Ordinance”) Section 23.03(B) allows an applicant to voluntarily offer in writing conditions relating to the use and/or development of land for which a rezoning is requested. Leppek is requesting rezoning to IFZ to allow its proposed use, which is not an intense industrial use and is much more aligned with the commercial, office, and light retail uses permitted in NSC. Therefore, in support of the current request, Leppek is proposing

a commitment not to use an IFZ zoning classification for the development of any of the more intense industrial uses that might not be compatible with the area. Accordingly, Lepppek offers to be bound by the following conditions should the re-zoning application be approved:

1. The property shall not be used for the following purposes (which would otherwise be permitted with or without special use approval in the IFZ zone):
 - a. Sale or leasing of new motorized passenger vehicles including cars, and trucks.
 - b. Sale or leasing of used motorized passenger vehicles in conjunction with a new car dealership.
 - c. Warehouses and distribution centers.
 - d. Mini-warehousing, when conducted completely within a building, or structure.
 - e. Woodworking or furniture making shops.
 - f. Tool and die, machine shops, light assembly, injection molding.
 - g. Any manufacturing plants.
 - h. Water Parks.
 - i. Fabricating metal products, except heavy machinery and transportation equipment.
 - j. Contract plastic material processing, molding and extrusion.
 - k. Propane Storage/Distribution.
 - l. Sale, leasing, or rental of used motorized vehicles not in conjunction with a new car dealership.

2. Additional screening and landscaping elements beyond the minimum requirements of the Zoning Ordinance (to be further determined/defined prior to approval).

APPLICATION OF 23.02(D)(5) FACTORS

In reviewing an application for the conditional rezoning of land, the Zoning Ordinance requires the Planning Commission and the Township Board to consider certain factors set forth in Section 23.02(D)(5). The Township has flexibility to consider these, set forth as (a) through (d) below, and other factors in its evaluation of the rezoning request. The factors favor approval of the application.

a) Whether the rezoning is consistent with the policies and uses proposed for that area in the Township's Master Land Use Plan.

The Howell Township Master Plan confirms the Township's intent to develop land along Grand River in the area of the subject property for commercial and light industrial uses. Master Plan, p 18. The Future Land Use Map anticipates Industrial Flex and Commercial uses as you head northwest on Grand River from M-59 toward Fowlerville. Master Plan, p 17. This specific site is identified in the Master Plan as Commercial-Local, and described as intended to include smaller scale commercial, office, retail, and service establishments, and low intensity local contractors such as plumbers or electricians. Master Plan, p 19. The district proposed by Lepppek, Industrial Flex Zone, is likewise planned along this corridor of Grand River, slightly to the southeast of the subject site. The Master Plan describes the IFZ district as follows:

This area is intended to be flexible with regard to specific uses that might be permitted while being more prescriptive with regard to design and quality of

development. It is recognized that some of the uses permitted in the industrial and commercial districts could be compatible land uses. In fact, often, such uses have the same or similar building and special requirements. The flexibility of the district is intended to foster economic development, create employment opportunities, and increase the tax base by promoting the development or redevelopment of land that is adjacent to existing industrial and commercially developed property.

Master Plan, p 20. The proposed use in this case does have many commercial development qualities, and will serve the immediate neighborhood through small scale retail and valuable residential services including irrigation, fertilization, snow removal, and lawncare. One of the conditions offered is to provide additional landscape and screening components to make the property more attractive, with the other conditions being a prohibition on more intense industrial uses. The industrial characteristic of Lepppek's proposed use is very light, limited to the outdoor storage of landscape supplies which will be entirely screened from view. The use fits the spirit of the current NSC zoning and the vision of the Master Plan for this area of Grand River. This factor favors approval.

b) Whether all of the uses allowed under the proposed rezoning would be compatible with other zones and uses in the surrounding area.

Many of the current uses in the surrounding area involve mixed commercial and industrial components like those of the current application. Many likewise include the provision of outdoor services and/or the storage of supplies and equipment such as tractor sales, lawn mower sales and service, a gas station, garage door sales, fence sales, machining manufacturer, and a landscape/garden center. Bethel Suites is across the street and slightly south of the subject property. Lepppek Landscapes provides landscaping, lawn mowing, and snow plowing services to Bethel Suites. This kind of relationship is exactly the kind envisioned for the NSC district but involves a use that requires the flexibility of the IFZ district. And it is for this reason that Lepppek has filed a conditional rezoning application. It is Lepppek's intent to eliminate from future development on the property those more intense industrial uses that are not aligned with the current characteristics of the area. This factor favors approval.

c) Whether any public services and facilities would be significantly adversely impacted by a development or use allowed under the requested rezoning.

The proposed use and rezoning request would have no impact on the current facilities in the area, which currently support several outdoor oriented businesses along the Grand River corridor. This factor favors approval.

d) Whether the uses allowed under the proposed rezoning would be equally or better suited to the area than uses allowed under the current zoning of the land.

The area currently contains many outdoor home services-oriented businesses including installation, service, and sales of tractors, lawnmowers, fences, garage doors, and garden supplies. These businesses contain both commercial and industrial components, like the proposed landscape use. Lepppek's support of residents' home improvement and care needs will fit right in. Because

Lepppek's current conditional rezoning request voluntarily eliminates any of the more intense, non-compatible uses from becoming a possibility in the future, the Township and neighboring property owners can be assured this compatibility will continue. Uses that remain allowable are those kinds of service, retail, and office uses that would bring value to residents in the area and complement the current community of primarily outdoor service-related businesses that currently exist up and down Grand River. This factor favors approval.

APPROVAL OF THE CONDITIONAL REZONING IS WARRANTED

For all of the above reasons, the Planning Commission should recommend approval of the conditional re-zoning request to the Township Board.

Thank you for your time and consideration.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Date: April 18, 2024

Land Use and Zoning Analysis
For
Howell Township, Michigan

Applicant:	Kory Leppek
Project Name:	Leppek Landscapes Rezoning
Location:	4640 W Grand River
Current Zoning:	NSC, Neighborhood Service Commercial
Action Requested:	Rezoning from NSC (Neighborhood Service Commercial) to IFZ Conditional (Industrial Flex Zone)
Required Information:	As noted in the following review.

PETITION

The applicant is requesting a rezoning for parcel 4706-20-100-027. Located South of Warner Road and West of North Burkhart Road, approximately two (2) miles West of M-59/W. Highland Road. The petitioner requests that the parcel be re-designated from NCS, Neighborhood Service Commercial to IFZ, Industrial Flex Zone. The applicant has indicated an increase in use at the site, which is proposed to be used for landscape design, lawn care services, equipment storage, and a small amount of retail if approved. The proposed conditions include a 6,000 square foot retail building, several acres of outdoor sales and storage space, three (3) large greenhouses, an office building, and a pole barn.

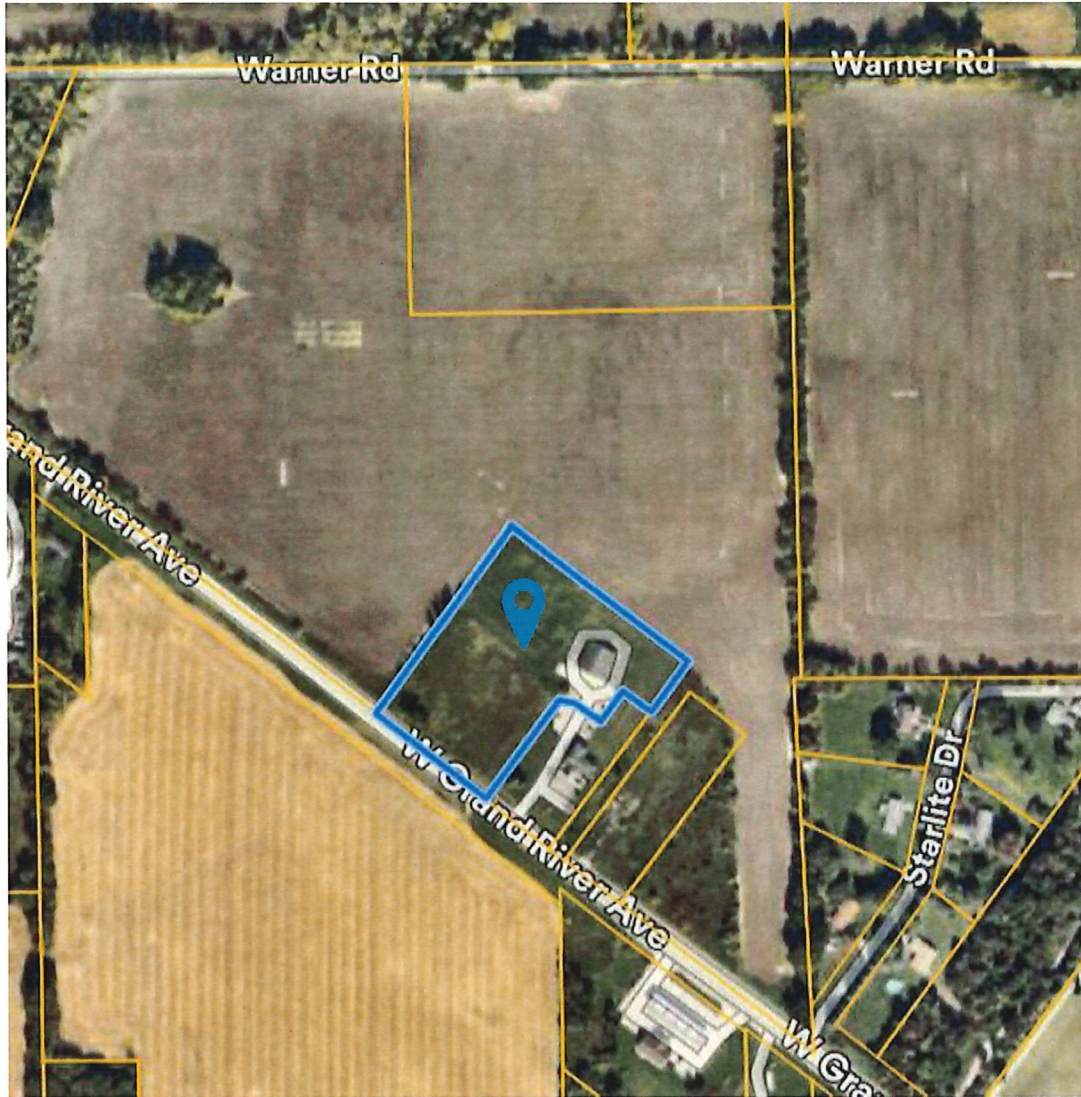
SITE DESCRIPTION/CURRENT USE

The subject site is 4.19 acres. The parcel is primarily open space with a 4,032 square foot commercial building currently used as a dog training facility. The site sits up against parcel 4706-20-100-026 which currently operates as Livingston Veterinary Clinic. The sites remaining boundaries

Benjamin R. Carlisle, *President* John L. Enos, *Vice President* Douglas J. Lewan, *Principal*
David Scurto, *Principal* Sally M. Elmiger, *Principal* R. Donald Wortman, *Principal* Craig Strong, *Principal*
Paul Montagno, *Principal* Megan Masson-Minock, *Principal* Laura Kreps, *Principal*
Richard K. Carlisle, *Past President/Senior Principal*

on the north, east, and west side are surrounded by vacant land. The Livingston County Airport is approximately one (1) mile East of the site.

Figure 1 - Aerial Image of Site and Surroundings



Source: Nearmap

SURROUNDING ZONING AND LAND USE

The following chart compares zoning, future land use designation per the Master Plan, and existing land use for the subject parcel and its adjacent parcels.

	Zoning	Existing Land Use	Future Land Use Designation
Subject parcel	Neighborhood Service Commercial	Commercial	Commercial, Local
North	Single Family Residential	Vacant/Open Space	Residential-Low Density
South	Single Family Residential	Vacant/Open Space	Residential, Low Density
East	Neighborhood Service Commercial	Commercial	Commercial, Local
West	Neighborhood Service Commercial	Vacant/Open Space	Residential, Low Density

MASTER PLAN

Figure 2 - Current Zoning Map

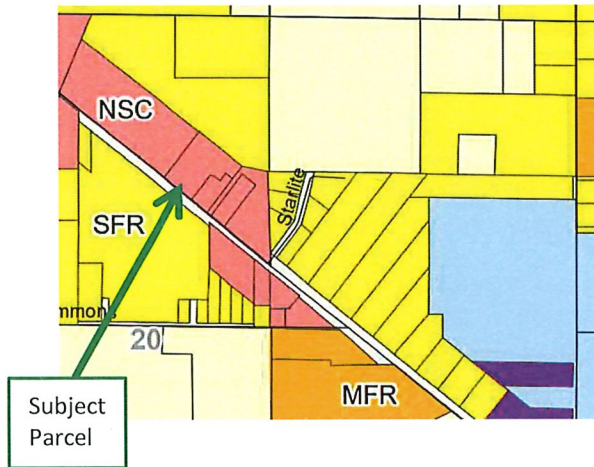
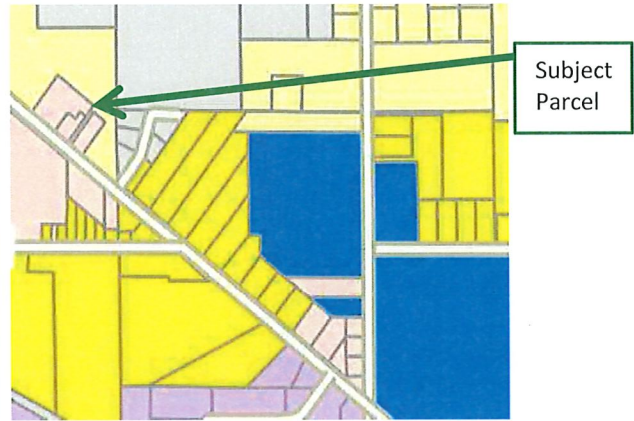


Figure 3 - Future Land Use Map



- SFR - Single Family Residential
- NSC - Neighborhood Service Commercial
- AR - Agricultural Residential
- Residential - Low Density
- Commercial - Local
- Industrial Flex

As noted above and depicted in Figure 2, which portrays the current zoning map, the subject site is presently zoned NSC-Neighborhood Service Commercial. Figure 3 depicts the Future Land Use Map from the adopted 2023 Howell Township Master Plan. The Future Land Use Plan designates the subject site as being Commercial – Local, which the Master Plan defines as areas that service retail, restaurants, personal service, office uses, and small contractors. The proposed zoning IFZ-Industrial Flex Zone is defined in the Master Plan as an area that is intended to be flexible with regard to specific uses that might be permitted while being more prescriptive with regard to design and quality of development. It is recognized that some of the uses permitted in the industrial and commercial districts could be compatible land uses.

DEVELOPMENT POTENTIAL

Current Zoning: Neighborhood Service Commercial

A very small portion of the Township is zoned for Neighborhood Service Commercial, with the majority being clustered along busy roadways. The Neighborhood Service Commercial District's intent is to provide areas wherein retail trade and service outlets can be located in order to satisfy the day to day needs of the residents in the immediate neighborhood. Currently, this includes uses such as retail establishments selling goods such as groceries, hardware materials, or clothing in addition to, restaurants, vehicle service and repair facilities, and services establishments including, but not limited to medical, financial, or personal repair shops.

Proposed Zoning: Industrial Flex Zone

The IFZ-Industrial Flex Zone is to provide flexibility for land uses while being more prescriptive regarding design and quality of development. Many industrial or large format commercial uses could be compatible, because such uses often have the same or similar building and spatial requirements such as floor area and building height.

The design requirements of this district are intended to allow for the mixing of certain industrial and commercial uses, and promote the reuse of buildings and sites for multiple such uses. The flexibility of this district is intended to foster economic development, create employment opportunities, and increase the tax base by promoting the development, redevelopment, or continued use of land adjacent to existing industrial and commercially developed property.

It is also the intent of the Industrial Flex Zone to allow development of property that eliminates blighted properties, ensures safe and complementary vehicular and pedestrian circulation patterns, improves environmental quality and remediates degraded properties, while also providing an attractive transition between residential and non-residential properties.

Permitted uses within the IFZ district include general office buildings, educational and training facilities, research and testing laboratories, photography and art studios, sale of new vehicles, warehouses or distribution centers, and retail sales in conjunction with wholesale of parts equipment for plumbing, electrical, home appliances, or gardening/landscaping.

FINDINGS FOR REZONING

In reviewing an application for the rezoning of land, whether the application be made with or without an offer of conditions, factors that should be considered by the Planning Commission and the Township Board include, but are not limited to, the following:

- a) Whether the rezoning is consistent with the policies and uses proposed for that area in the Township's Master Land Use Plan;

CWA The Future Land Use Map in the Master Plan designates this area as being Commercial – Local. These areas are intended to have smaller scale commercial uses that serve the needs of the immediately surrounding neighborhoods. These areas are intended to support small scale retail, personal service establishments, small offices, and low intensity local contractors such as plumbers, electricians or similar service providers such that the uses would not create a nuisance for neighboring businesses or residence.

The Master Plan encourages development along Grand River. The proposed use does maintain commercial qualities and is intended to serve the immediate neighborhood through small scale retail and residential services. The Master Plan recognizes that some of the uses permitted in the industrial flex zoning district could be compatible in commercial districts. The master plan contemplates updating the local commercial district to allow for additional uses such as low intensity contractor uses intended to serve the local residence. However, this update to the zoning ordinance has not yet taken place.

- b) Whether all uses allowed under the proposed rezoning would be compatible with other zones and uses in the surrounding area;

CWA The site is situated between commercial use and vacant land, with the intent of the area mapped out in the Master Plan as continuing to develop. The Future Land Use Map does plan for Medium Density Residential on adjacent parcels. With the applicant's proposed conditions to eliminate other higher intensity uses that would normally be permitted in the industrial flex zone, the future development on the property could be compatible with the planned local commercial and residential development surrounding the parcel. However, it may be necessary to review a site plan for the eventual proposed use to really understand the intensity of the use. Unless offered by the applicant as part of the condition of the rezoning, the site plan evaluation would come after the rezoning is completed.

- c) Whether any public services and facilities would be significantly adversely impacted by a development or use allowed under the requested rezoning; and

CWA The proposed use would not adversely impact public services and facilities.

- d) Whether the uses allowed under the proposed rezoning would be equally or better suited to the area than uses allowed under the current zoning of the land.

CWA The permitted local commercial uses and the proposed landscaping contractors use from the industrial flex zone could be compatible with this area. The site is situated along the Grand River corridor, which currently supports several outdoor-oriented businesses.

The current conditional rezoning request voluntarily eliminates any more intense uses from being developed in the future. The development of this proposed use would require site plan approval. Through the site plan review the Planning Commission would need to evaluate the proposed layout, the scope of the outdoor activity potential including deliveries, storage and loading of bulk material.

RECOMMENDATIONS

The Planning Commission should review each of the findings in this report to determine if the proposed rezoning is appropriate before making a recommendation to the Township Board.



CARLISLE/WORTMAN ASSOC., INC.
Paul Montagno, AICP
Principal



CARLISLE/WORTMAN ASSOC., INC.
Grayson Moore
Community Planner

#PC-2024-04

ZONING/MASTER PLAN AMENDMENT FORM

Livingston County Planning Commission, 304 East Grand River, Suite 206, Howell, MI 48843-2323

LOCAL CASE NUMBER PC2024-04 COUNTY CASE NUMBER Z-11-24

The Howell Township Planning Commission is submitting the following amendment for review and comment.

REZONING (MAP AMENDMENT) Property description and location (attach a map of the proposed amendment as required by law).

Size: 4.19 Ac Property tax identifier: 4706-20-100-027
Location: 4640 W. Grand River Ave.
Existing Zoning District is: NSC Proposed Zoning District: IFZ
Name of Petitioner: Kory Leppek Name of Property Owner: Rachael Brinkman
Purpose of Change: To allow outside storage as part of landscaping company operations
Existing Land Use: Dog training facility

ZONING ORDINANCE TEXT AMENDMENT The following Article(s) and Section(s) to be amended:

Article Number(s): _____ Article Name(s): _____
Section Number(s): _____ Section Name(s): _____

Please attach a copy of the proposed zoning ordinance changes.

PUBLIC NOTICE AND PUBLICATION SCHEDULE

Legal notice of the public hearing was published on March 27, 2024 in the Livingston Daily Press & Argus
(not less than 15 days before the public hearing per Michigan Zoning Enabling Act, Act 110 of 2005, MCL 125.3103)

Newspaper, which has general circulation in the jurisdiction. The Howell Township Planning
Commission held a public hearing on April 23, 2024 to hear the views of the public on the proposed amendment.

MINUTES OF PUBLIC HEARING (Please check "a" or "b" below)

- a. The meeting minutes are attached.
- b. The minutes of the meeting will be sent later. The case information has been sent so that the Livingston County Planning Department staff can be working on the case while the minutes are being prepared. The facts brought out at the hearing are: (use additional sheets as necessary)

MASTER PLAN

Adoption of new or revised plan Amendment (Section/Chapter) _____

Note: For all master plan cases, the municipality must submit a statement signed by the Planning Commission Secretary stating that all of the necessary legislative bodies have been sent notice of the public hearing and copies of the proposed language/map, along with the name and address of each, and date of submittal.

PUBLIC NOTICE AND PUBLICATION SCHEDULE

Legal notice of the public hearing was published on _____
(not less than 15 days before the public hearing per Michigan Planning Enabling Act, Act 33 of 2008, MCL 125.3843)
In the _____ Newspaper, which has general circulation in the jurisdiction.
The Howell Township Planning Commission held a public hearing on _____ to hear the
views of the public on the proposed amendment. (date)

MINUTES OF PUBLIC HEARING (Please check "a" or "b" below)

- a. The meeting minutes are attached.
- b. The minutes of the meeting will be sent later. The case information has been sent so that the Livingston County Planning Department staff can be working on the case while the minutes are being prepared. The facts brought out at the hearing are: (use additional sheets as necessary)

LOCAL JURISDICTION PLANNING COMMISSION ACTION

The recommendation of the Howell Township Planning Commission, at its meeting of April 23, 2024, was:
(date)
 Approval Disapproval Approval under the following conditions: (use additional sheets as necessary)

(Chair Signature)

LIVINGSTON COUNTY PLANNING COMMISSION ACTION

Date Received _____ Date of LCPC Meeting 5-15-24
The Commission on the above meeting date took the following action:
 Approval Approval with conditions stated in attachment Disapproval No action-encourage further review

(Chair Signature)

(Director Signature)

RECEIVED

LOCAL JURISDICTION BOARD ACTION

Date of Meeting _____ The Howell Township Board at a legally constituted meeting held on the above date PASSED PASSED WITH AMENDED LANGUAGE DID NOT PASS NO ACTION-ENCOURAGE FURTHER REVIEW MAY 20 2024

Please sign and return one completed copy of this form to the Livingston County Planning Department.

(Clerk)

HOWELL TOWNSHIP



Livingston County Department of Planning

May 16, 2024

Scott Barb
AICP, PEM
Director

Robert A. Stanford
AICP, PEM
Principal Planner

Martha Haglund
Principal Planner

Howell Township Board of Trustees
c/o Sue Daus, Clerk
3525 Byron Road
Howell, MI 48855

Re: Planning Commission Review of Conditional Rezoning Z-11-24.

Dear Board Members:

The Livingston County Planning Commission met on Wednesday, May 15, 2024, and reviewed the zoning map amendment referenced above. The County Planning Commissioners made the following recommendation:

Z-11-24 Approval. The proposed conditional rezoning from NSC (Neighborhood Service Commercial to IFZ (Industrial Flex Zone) is consistent with the overall goals and objectives of the 2022 Howell Township Master Plan.

Copies of the staff review and Livingston County Planning Commission meeting minutes are enclosed. Please do not hesitate to contact our office should you have any questions regarding county action.

Sincerely,

Scott Barb

Scott Barb

sb

Enclosures

c: Wayne Williams, Chair, Planning Commission
Jonathan Hohenstein, Treasurer and Township Zoning Administrator

Meeting minutes and agendas are available at:
<http://www.livgov.com/plan/agendas.aspx>

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

(517) 546-7555
Fax (517) 552-2347

Web Site
<http://www.livgov.com>

RECEIVED

MAY 20 2024

HOWELL TOWNSHIP



Livingston County Department of Planning

LIVINGSTON COUNTY PLANNING COMMISSION MEETING

Wednesday, May 15, 2024 – 6:30 p.m.

Administration Building, Board of Commissioners Chambers
304 East Grand River, Howell, MI 48843

Please note that this is a hybrid meeting with County Planning Commissioners and staff meeting in-person. Audience participants are welcome to attend in-person or via Zoom by using the meeting link at the bottom of the agenda.

Scott Barb
AICP, PEM
Director

Robert A. Stanford
AICP
Principal Planner

Martha Haglund
Principal Planner

Agenda

Amended 5/15/2024

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Roll and Introduction of Guests
4. Approval of Agenda – May 15, 2024
5. Approval of Meeting Minutes – April 17, 2024
6. Call to the Public
7. Zoning Reviews
 - A. Z-10-24: Iosco Township Text Amendment, Article 21 Revise Definition of Kennel and add Footnote to Table 3-2.
 - B. Z-11-24: Howell Township Conditional Rezoning, Section 20, NSC to IFZ
8. Old Business:
9. New Business:
10. Reports
 - A. 2025 Master Plan Workshop: May 1, 2024, MP Workshop; May 29, 2024 MP Workshop @ Livingston County Public Safety Complex, 6:30 PM.
 - B. Capital Improvements Plan Update
 - C. Special Recognition-Dennis Bowdoin
11. Commissioners Heard and Call to the Public
12. Adjournment

Department Information

Administration Building
04 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

•
(517) 546-7555
Fax (517) 552-2347

•
Web Site
<https://milivcounty.gov/planning/>

Via Zoom (on-line meetings):

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRiWkVIZz09>

Via the Zoom app

Join a meeting, with meeting number: 399 700 0062

Enter the password: LCBOC (ensure there are no spaces before or after the password)


Meeting ID: 399 700 0062

Password: 886752

RECEIVED

MAY 20 2024

HOWELL TOWNSHIP

	LIVINGSTON COUNTY PLANNING DEPARTMENT CONDITIONAL REZONING REQUEST	CASE NUMBER:
		Z-11-24

COUNTY CASE NUMBER:	Z-11-24	TOWNSHIP:	Howell Township
REPORT DATE:	May 7, 2024	SECTION NUMBER:	Section 20
STAFF ANALYSIS BY:	Scott Barb	TOTAL ACREAGE:	4.19 acres

APPLICANT / OWNER:	Kory Leppek
LOCATION:	North Side of Grand River East of Fleming Road
LAND USE:	Current site/last used as a dog training facility

CURRENT ZONING:	REQUESTED ZONING:
NSC – Neighborhood Service Commercial	IFZ - Industrial Flex Zone
PERMITTED/SPECIAL USES (Not all inclusive):	PERMITTED/SPECIAL USES (Not all inclusive):
<p>Permitted:</p> <p>NSC: Within enclosed buildings – Retail groceries, hardware goods, dry goods, clothing; Restaurants; Service establishments; Vehicle service and repair excluding body shops.</p>	<p>Permitted:</p> <p>IFZ: General office buildings; Educational and training facilities; Warehouses; Retail sales; Car dealerships; Product development; Testing laboratories; Service establishments; Tool & die shops; Machine shops; Light assembly; Other similar uses.</p>
<p>Special:</p> <p>NSC: Automotive gasoline stations; Drive-in retail and service establishments; Neighborhood shopping centers; Not for profit shelters for temporary housing of small animals; Commercial kennels.</p>	<p>Special:</p> <p>IFZ: Indoor/outdoor recreation facilities; Water parks; Commercial kennels; Veterinary clinics; Open air businesses; Storage of RV's; Metal products; Professional and scientific instruments and goods; Electrical machinery and components; Supplies for such uses.</p>
<p>Minimum Lot Areas: NSC: 1 acre or 10,000 sq. ft. with water and sewer; IFZ: 2 acres or 40,000 sq. ft with water and sewer.</p>	

TOWNSHIP PLANNING COMMISSION RECOMMENDATION AND PUBLIC COMMENTS:	ESSENTIAL FACILITIES AND ACCESS:
<p>The proposed conditional rezoning was approved at the April 23, 2024, public hearing. There were no major comments indicated in the draft meeting minutes of the April 23, 2024, public hearing on the proposed rezoning.</p>	Water: Well
	Sewer: Septic
	Access: Property will be accessed via Grand River Avenue.

EXISTING LAND USE, ZONING AND MASTER PLAN DESIGNATION:

	Land Use:	Zoning:	Master Plan:	
Subject Site:	Commercial Building	NSC Neighborhood Service Commercial	Local Commercial	
	To the North:	Vacant Cropland	Single Family Residential	
	To the East:	Livingston Veterinary Clinic	Neighborhood Service Commercial	Medium Density Residential
	To the South:	Vacant Cropland	Neighborhood Service Commercial & Single Fam.	Local Commercial
	To the West:	Vacant Cropland	Single Family Residential	Local Commercial
			Low Density Residential	

ENVIRONMENTAL CONDITIONS:

Soils / Topography:	The site is composed of Miami and Conover loams. These soils are stable, not highly erodible, and have severe septic limitations.
Wetlands:	The MIDEQ map tool illustrates the subject parcel as uplands.
Vegetation:	The parcel is semi-developed as a commercial building with open lawn and cropland.
County Priority Natural Areas:	There are no priority natural areas on the site of the proposed rezoning.

TOWNSHIP MASTER PLAN DESIGNATION:

The Howell Township Future Land Use Map (2022) designates the subject parcel as **Local Commercial**. The Township Master Plan states the following regarding the Local Commercial future land use classification:

'These areas are intended to have smaller scale commercial uses that serve the needs of the immediately surrounding neighborhoods. These areas support small scale retail, personal service, small offices, and low intensity contractors such as plumbers, electricians, and similar uses that would not create a nuisance for neighboring business or residents.'

The property is located along a highly transitional area of Grand River Avenue where land uses are tightly bound by a mix of residential and neighborhood service commercial uses. The petitioner is requesting a rezoning to IFZ (Industrial Flex Zone) which is described in the master plan as follows:

'This area is intended to be flexible regarding specific uses that might be permitted while being more prescriptive regarding design and quality of development. It is recognized that some of the uses permitted in the industrial and commercial districts would be compatible land uses... The district is intended to foster economic development and increase tax base while providing an allowance for mixed commercial and industrial development. The area would provide an attractive transition between residential and non-residential properties.'

TOWNSHIP MASTER PLAN DESIGNATION cont.....

While the Township Master Plan specifically designates the parcel as Local Commercial, a rezoning to Industrial Flex Zone could be compatible depending on the potential use of the subject property.

COUNTY COMPREHENSIVE PLAN:

The 2018 Livingston County Master Plan does not direct future land use patterns, or development within Livingston County. Alternatively, it offers a county-wide land use perspective when reviewing potential rezoning amendments. The Land Use & Growth Management chapter of the plan includes decision-making recommendations regarding potential land use conflicts and promoting good land governance.

COUNTY PLANNING STAFF COMMENTS:

The applicant is proposing a conditional rezoning from NSC (Neighborhood Service Commercial) to IFZ (Industrial Flex Zone) for the purpose of relocating a landscape design and build business to the subject property. The Howell Township Zoning Ordinance specifically allows in Section 23.03 (B) an applicant to voluntarily offer in writing conditions relating to the use and/or development of land for which a rezoning is requested. Per the local zoning statute, the applicant has submitted a voluntary list of conditions that are being requested as part of the conditional zoning request.

Article 23 of the Howell Township Zoning Ordinance establishes the criteria and factors that are to be considered by the Planning Commission and Township Board when consideration is given to a potential rezoning of land. These four factors are the following (Section 23.02 (D) (5):

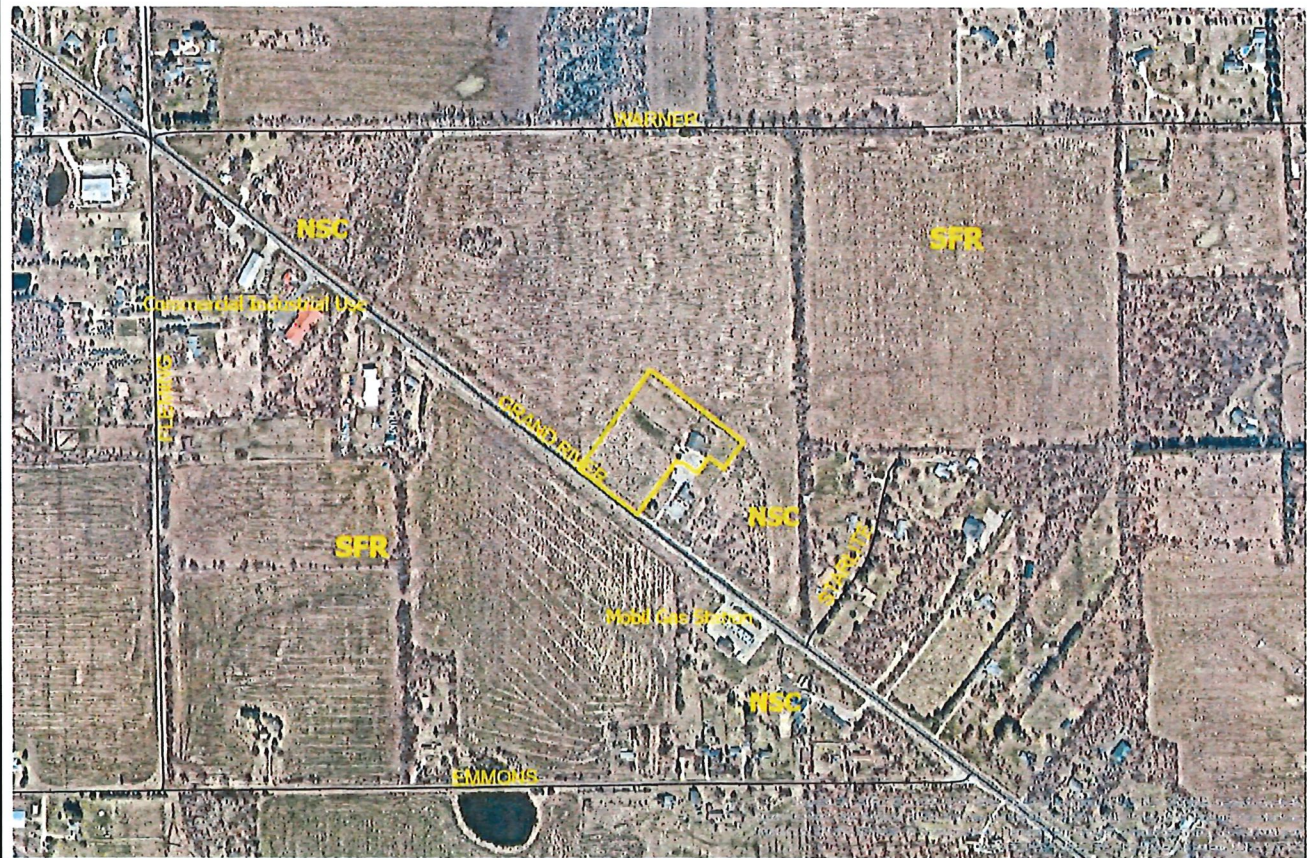
- 1. Whether the rezoning is consistent with the policies and uses proposed for that area in the Township's Master Land Use Plan.** The Howell Township Master Plan designates the subject parcel as Commercial-Local which are areas intended to serve the immediate areas. The proposed use of the property contains a strong commercial component and will mirror service to the immediate neighborhood through residential services.
- 2. Whether all the uses allowed under the proposed rezoning would be compatible with other zones and uses in the surrounding area.** While adjacent properties are master planned as residential, the applicant has submitted conditions of rezoning that eliminate higher intensity uses that could pose conflicts with residential land. Further, we don't foresee the use becoming more intense than past uses of the subject property.
- 3. Whether any public services and facilities would be significantly adversely impacted by a development or use allowed under the requested rezoning.** The proposed use would not adversely affect any public services or facilities.
- 4. Whether the uses allowed under the proposed rezoning would be equally or better suited to the area than uses allowed under the current zoning of the land.** The proposed uses of the site are compatible with the existing local commercial uses that are in the area. The applicant's statement of conditions prevents any high intensity commercial or industrial use on the property that would pose unwarranted nuisances or issues on the property.

The subject parcel is master planned as local commercial and shares many of the same development characteristics as the industrial flex zone. The IFZ is designed to allow for mixing of certain industrial and commercial uses and promote the reuse of buildings and sites for multiple uses. Permitted uses in the IFZ include local contractor's buildings and uses including gardening and landscaping. Considering that the conditional rezoning includes the voluntary prohibition of intense uses on the site, we would be supportive of the proposed conditional rezoning and believe that it is compatible with both the Howell Township Master Plan and the Livingston County Master Plan.

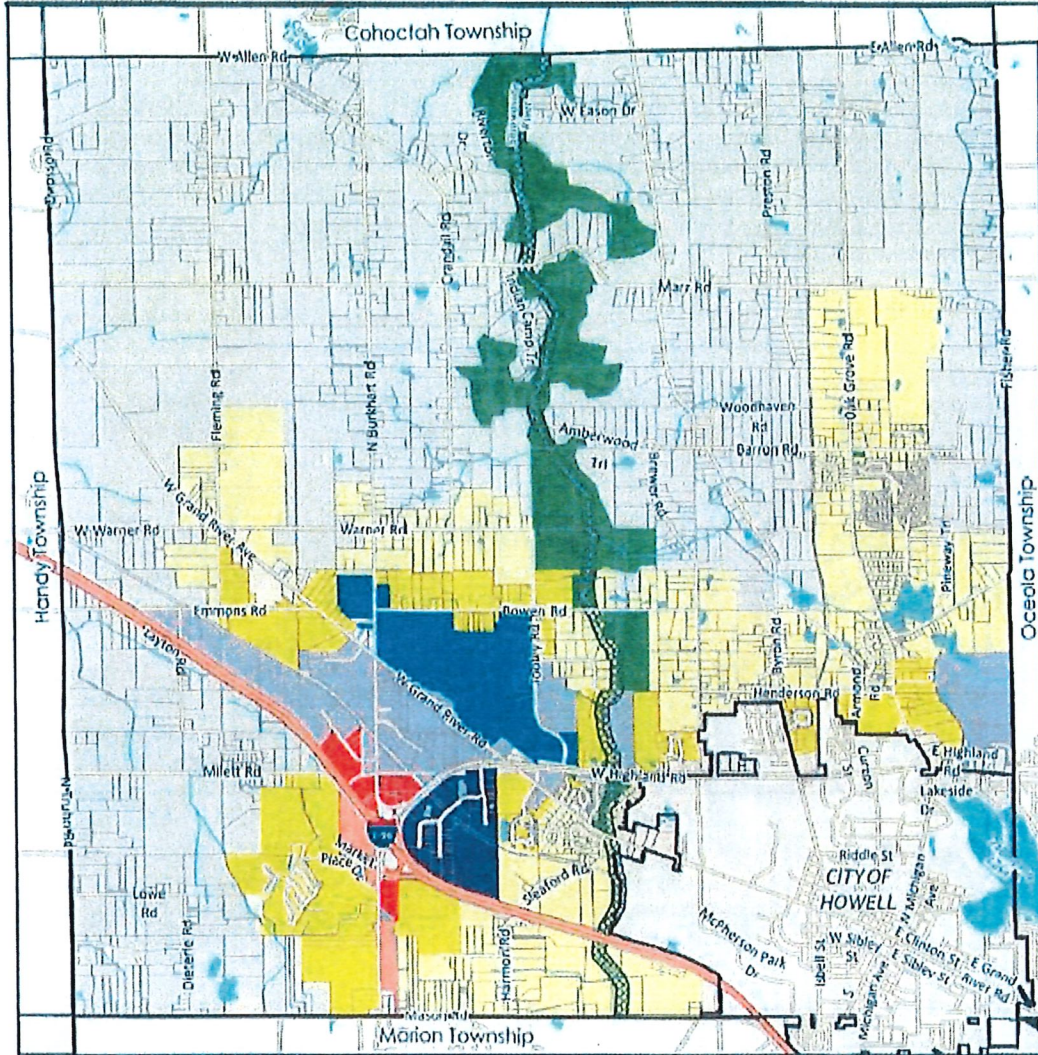
COUNTY PLANNING STAFF RECOMMENDATION:

APPROVAL. The proposed conditional rezoning from NSC (Neighborhood Service Commercial) to IFZ (Industrial Flex Zone) is consistent with the overall goals and objectives of the 2022 Howell Township Master Plan.

EXISTING LAND USE MAP WITH SURROUNDING ZONING



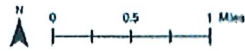
FUTURE LAND USE MAP



- Agricultural Preservation
- Airport
- Commercial - Local
- Commercial - General
- Commercial - Highway
- Residential - Low Density
- Residential - Medium Density
- Industrial Flex
- Industrial
- Recreation and Preservation
- Shiawassee River 200 foot Overlay

Future Land Use

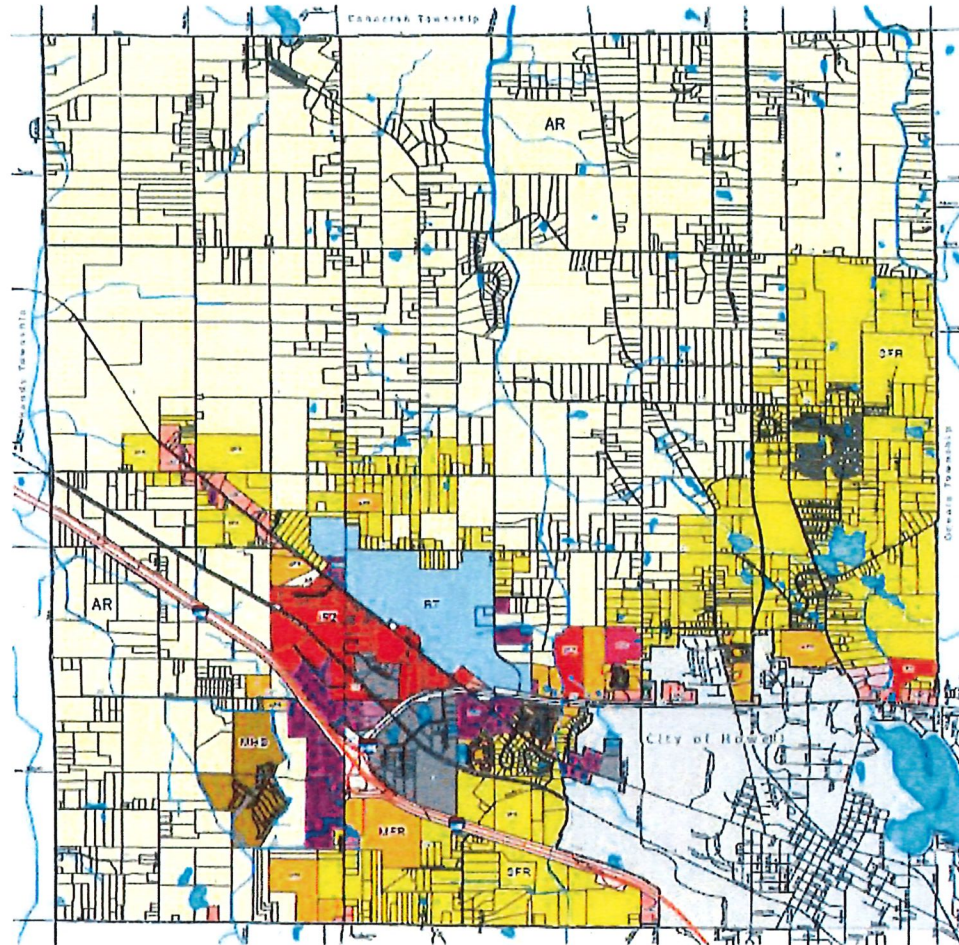
Howell Township
Livingston County, Michigan



Data: Livingston County, State of Michigan
Prepared by: Carls/Workman Associates, Inc.
Date: December 7, 2012



TOWNSHIP ZONING MAP

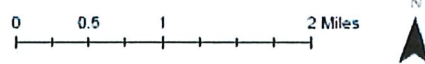


Zoning Designation	
● Conditional Rezoning	RSC - Neighborhood Service Commercial
■ FUD - Planned Unit Development	RHC - Highway Service Commercial
■ AR - Agricultural Residential	RDC - Regional Service Commercial
■ RFR - Single Family Residential	IZ - Industrial Use Zone
■ MFR - Multiple Family Residential	I - Industrial
■ MHC - Manufactured Housing District	RT - Research & Technology
■ OS - Office Service	

CERTIFICATE
 This is to certify that the above zoning map was prepared and adopted by the
 Planning & Zoning Board
 Planning Supervisor: *Scott Barb* Date: 5/14/24
 Councilman: _____ Date: 5/14/24

ZONING DISTRICTS MAP

Howell Township
Livingston County



DRAFT
LIVINGSTON COUNTY
PLANNING COMMISSION
MEETING MINUTES

MAY 15, 2024

6:30 p.m.

Hybrid In-Person and Virtual Zoom Meeting

Zoom Virtual Meeting Room Meeting ID: 399-700-0062 / Password: LCBOC
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

PLANNING COMMISSION			
COMMISSIONERS PRESENT:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Bill Anderson Matt Ikle Dennis Bowdoin </td> <td style="width: 50%; border: none;"> Margaret Burkholder Jason Schrock </td> </tr> </table>	Bill Anderson Matt Ikle Dennis Bowdoin	Margaret Burkholder Jason Schrock
Bill Anderson Matt Ikle Dennis Bowdoin	Margaret Burkholder Jason Schrock		
COMMISSIONERS ABSENT:	Bill Call Paul Funk		
STAFF PRESENT:	Scott Barb Rob Stanford Martha Haglund		
OTHERS PRESENT:	Tim Boal, Howell Township; Sarah (online)		

1. **CALL TO ORDER:** Meeting was called to order by Planning Commissioner Anderson at 6:30 PM.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL AND INTRODUCTION OF GUESTS:** None.
4. **APPROVAL OF AGENDA:**

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO APPROVE THE AMENDED AGENDA, DATED MAY 15, 2024, SECONDED BY COMMISSIONER BOWDOIN.

All in favor, motion passed 5-0.

5. **APPROVAL OF PLANNING COMMISSION MEETING MINUTES**

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO APPROVE THE MINUTES, DATED APRIL 17, 2024, SECONDED BY COMMISSIONER BOWDOIN.

All in favor, motion passed 5-0

6. **CALL TO THE PUBLIC:** None.

7. ZONING REVIEWS:

A. **Z-10-24 AMENDMENTS TO ZONING ORDINANCE ARTICLES – KENNELS:**
ARTICLE 3: ZONING DISTRICTS, REGULATIONS, AND MAP; TABLE 3-2: PERMITTED
PRINCIPAL USES IN AR, RR, AND R-MHC DISTRICTS - USES OF A PRIMARILY
COMMERCIAL, BUSINESS, OR INDUSTRIAL CHARACTER, AND ARTICLE 21:
DEFINITIONS.

The Iosco Township Planning Commission proposes amendments to Article 3, Table 3-2: Permitted Principal Uses in AR, RR, and R-MHC Districts; and Article 21: Definitions of the Iosco Township Zoning Ordinance, related to Kennels.

Township Recommendation: Approval. The Iosco Township Planning Commission recommended Approval of this zoning amendment at its April 9, 2024, public hearing.

Staff Recommendation: Approval. The proposed amendments related to kennels in Iosco Township appear to be suitable and reasonable. Staff would encourage the township to consider the recommendations regarding aligning township kennel regulations with the Livingston County Animal Control Ordinance standards pertaining to kennel provisions as offered in this review if necessary, so that there is improved continuity between municipal jurisdictions.

Commission Discussion: None.

Public Comment: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER BOWDOIN TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER BURKHOLDER.

Motion passed: 5-0

B. **Z-11-24: HOWELL TOWNSHIP, CONDITIONAL REZONING:**
NSC – NEIGHBORHOOD SERVICE COMMERCIAL TO IFZ - INDUSTRIAL FLEX ZONE,
SECTION 20.

Current Zoning: NSC – Neighborhood Service Commercial District

Proposed Zoning: Industrial Flex Zone

Section: Section 20

Township Master Plan: The Howell Township Future Land Use Map (2022) designates the subject parcel as Local Commercial. The Township Master Plan states the following regarding the Local Commercial future land use classification:

These areas are intended to have smaller scale commercial uses that serve the needs of the immediately surrounding neighborhoods. These areas support small scale retail, personal service, small offices, and low intensity contractors such as plumbers, electricians, and similar uses that would not create a nuisance for neighboring business or residents.

The property is located along a highly transitional area of Grand River Avenue where land uses are tightly bound by a mix of residential and neighborhood service commercial uses. The petitioner is requesting a rezoning to IFZ (Industrial Flex Zone) which is described in the master plan as follows:

This area is intended to be flexible regarding specific uses that might be permitted while being more prescriptive regarding design and quality of development. It is recognized that some of the uses permitted in the industrial and commercial districts would be compatible land uses... The district is intended to foster economic development and increase tax base while providing an allowance for mixed commercial and

industrial development. The area would provide and attractive transition between residential and non-residential properties.

Township Planning Commission Recommendation: Approval. The proposed conditional rezoning was approved at the April 23, 2024, public hearing. There were no major comments indicated in the draft meeting minutes of the April 23, 2024, public hearing on the proposed rezoning.

Staff Recommendation: Approval. The proposed conditional rezoning from NSC (Neighborhood Service Commercial) to IFZ (Industrial Flex Zone) is consistent with the overall goals and objectives of the 2022 Howell Township Master Plan.

Commission Discussion: Commissioner Burkholder inquired as to if this request will be for the applicant's entire business. Director Barb stated that it was only for the nursery business. Commissioner Ikle was concerned about this being spot zoning. Director Barb provided additional information to show that there is the same zoning designation fairly close to this location. In addition, Mobil gas is right across the street. He also stated that it is the intention of the IFZ designation to consolidate different uses in order to find a middle ground.

Public Comment: None.

Commission

Commissioner Action: IT WAS MOVED BY COMMISSIONER SCHROCK TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER BURKHOLDER.

Motion passed: 5-0

8. **OLD BUSINESS:** None.

9. **NEW BUSINESS:** None.

10. REPORTS:

A. 2025 Master Plan Workshop:

- i. May 1, 2024, Master Plan Workshop @ LESA, 12-1:30 PM.
- ii. May 29 2024, Master Plan Workshop @ Livingston County Public Safety Complex, 6:30-8PM.

B. 2025-2030 Capital Improvements Plan Update: Principal Planner Stanford presented a summary of the submitted projects by County departments for the 2025-2030 Livingston County Capital Improvement Plan.

C. Special Recognition: Commissioner Bowdoin was recognized by the Planning Commission for his induction into the Michigan Aviation Hall of Fame.

11. **COMMISSIONERS HEARD AND CALL TO THE PUBLIC:** None.

12. ADJOURNMENT:

Commissioner Action: IT WAS MOVED BY COMMISSIONER BOWDOIN TO ADJOURN THE MEETING AT 7:12 PM, SECONDED BY COMMISSIONER IKLE.

Motion passed: 5-0

**ARTICLE IX
NSC NEIGHBORHOOD SERVICE COMMERCIAL DISTRICT**

Section 9.01 PURPOSE.

This [District](#) has the intent of providing [areas](#) wherein retail trade and service outlets can be located in order to satisfy the day to day needs of the residents in the immediate neighborhood.

(Ord. No. 1 eff. Jan. 8, 1983)

Section 9.02 PERMITTED PRINCIPAL USES.

The following uses are permitted as long as the [use](#) is conducted completely within an enclosed [building](#):

- A. Retail establishments; including those selling groceries, meats, bakery products, fruits, vegetables, delicatessen foods, drugs and sundries, hardware goods, gifts, dry goods, notions, clothing, wearing apparel, shoes and boots.
- B. [Restaurant](#)s; except that food is not permitted to be consumed in parked vehicles on premises.
- C. Service establishments; including medical, dental, veterinary, financial, hair cutting and hair dressing, millinery, dressmaking, tailoring, shoe repairing, fine arts studios, laundry and dry cleaning and household and personal equipment repair shops.
- D. Vehicle service and repair facilities for automobile and light trucks, however specifically excluding body shops.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 11 eff. Apr. 4, 1986)

Section 9.03 PERMITTED PRINCIPAL SPECIAL USES WITH CONDITIONS.

- A. Automotive gasoline and service stations in accordance with the provisions of [Article XVI](#), "Special Uses" for this [use](#). See Section [16.11](#).
- B. Drive-in retail and service establishments in accordance with the provisions of [Article XVI](#), "Special Uses" for these uses.
- C. Neighborhood Shopping Centers in accordance with the provisions of [Article XVI](#), "Special Uses" for a collective grouping of two (2) or more of the uses permitted in this [District](#).
- D. (Deleted by Ordinance #107).
- E. Not for profit shelters for [temporary](#) housing of small animal domestic [pets](#) in accordance with the provisions of [Article XVI](#), "Special Uses", and also in compliance with the terms and conditions of Section [16.16](#) of said Article XVI.

ARTICLE IX

- F. [Commercial Kennels](#) subject to Section 14.42.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 13 eff. Mar. 6, 1987; further amend. by Ord. No. 19 eff. Aug. 3, 1988; Ord. No. 31 eff. Oct. 3, 1991; Ord. No. 62 eff. Oct. 8, 1997, further amend. by Ord. No. 107, eff. May 24, 2000; further amend. by Ord. 271 eff. Oct. 3, 2017)

Section 9.04 PERMITTED ACCESSORY USES.

- A. Normal [accessory uses](#) to all "Permitted Principal Uses."
- B. Normal [accessory uses](#) to all "Permitted Principal [Special Uses](#)."
- C. See Section [14.34](#).

(Ord. No. 1 eff. Jan. 8, 1983)

Section 9.05 DIMENSIONAL REQUIREMENTS, EXCEPT AS OTHERWISE SPECIFIED IN THIS ORDINANCE.

- A. [Lot area](#). Minimum of one (1) acre, except where a lot or [parcel](#) is served by a public or common water supply system and a public wastewater sewer and treatment system, in which [use](#) of the lot or [parcel](#) may have a minimum [area](#) of 10,000 square feet. Neighborhood Shopping Centers shall meet the requirements of [Article XVI](#), "Special Uses" for a collective grouping of two (2) or more of the uses permitted in this [District](#).
- B. [Lot width](#). Minimum of 150 feet at [building setback line](#) when on-site well water supply and septic tank wastewater disposal systems are used or a minimum of 80 feet at [building setback line](#) when public or common water supply and wastewater sewerage and treatment systems are directly accessible to the lot or [parcel](#).
- C. [Lot coverage](#). Maximum of 60%.
- D. [Yard](#) and setback requirements.
 - 1) Front [yard](#). Minimum of thirty-five (35) feet from the [road](#) or [highway right-of-way](#) line, or as specified Section [26.05](#), whichever is greater.
 - 2) Side yards. Minimum of ten (10) feet for one (1) side [yard](#), but a minimum total of twenty-five (25) feet for both side yards.
 - 3) Rear [yard](#). Minimum of fifty (50) feet.
- E. Height limitations. Maximum of two (2) stories or thirty (30) feet, except that a detached accessory [structure](#) shall not exceed 20 feet.
- F. Locational and other requirements.

ARTICLE IX

- 1) The site shall have at least one (1) property line abutting a major [road](#) or [highway](#) arterial.

- 2) All vehicular access shall be from a Livingston County Road Commission or Michigan Department of Transportation approved [driveway](#) intersection with a [road](#) or [highway](#), which may include the use of acceleration and/or deceleration lanes, tapered lanes, or a [frontage access road](#) located parallel and adjacent to a major [road](#) or [highway](#) arterial in conformance with Section [26.04](#).

- 3) The storage of goods or materials is not permitted outside of the principal [structure](#).

(Ord. No. 1 eff. Jan. 8, 1983; amend. Ord. No. 75 eff. Sept. 30, 1998; further amend. Ord. No. 97 eff. Feb. 23, 2000; Ord. No. 98 eff. Feb. 23, 2000; further amend. Ord. No. 119 eff. Dec. 27, 2000)

**ARTICLE XII
IF INDUSTRIAL FLEX ZONE**

Section 12.01 PURPOSE AND INTENT

The purpose of the Industrial Flex Zone Classification is to provide flexibility for land uses while being more prescriptive regarding design and quality of development. Many industrial or large format commercial uses could be compatible, because such uses often have the same or similar building and spatial requirements such as floor area and building height. The design requirements of this district are intended to allow for the mixing of certain industrial and commercial uses, and promote the reuse of buildings and sites for multiple such uses. The flexibility of this district is intended to foster economic development, create employment opportunities, and increase the tax base by promoting the development, redevelopment, or continued use of land adjacent to existing industrial and commercially developed property.

It is also the intent of the Industrial Flex Zone to allow development of property that eliminates blighted properties, ensures safe and complementary vehicular and pedestrian circulation patterns, improves environmental quality and remediates degraded properties, while also providing an attractive transition between residential and non-residential properties.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 8 eff. Dec. 7, 1983; further amend. by Ord. No. 11 eff. Apr. 4, 1986; amend. by Ord. No. 285, eff. January 4, 2021)

Section 12.02 PERMITTED PRINCIPAL USES

The following uses are permitted within the Industrial Flex Zone District.

- A. General office buildings, public or private.
- B. Educational and training facilities.
- C. Facilities for experimental product development, business and scientific research, and testing laboratories.
- D. Photography, art and graphic art studios.
- E. Sale or leasing of new motorized passenger vehicles including cars, and trucks. Outdoor sales/display lots in connection with such use shall not require a special use permit for an open air businesses. (Subject to Section 16.22)
- F. Sale or leasing of used motorized passenger vehicles in conjunction with a new car dealership.
- G. Warehouses and distribution centers.
- H. Warehousing, wholesaling, refrigerated, and general storage conducted completely within a building, or structure.
- I. Mini-warehousing, when conducted completely within a building, or structure.
- J. Retail sales and wholesale of parts equipment, and supplies for: plumbing, electrical, building and construction, furnace and air conditions, home appliances, outdoor and indoor recreation, gardening and landscaping.

ARTICLE XII

- K. Service establishments, either as completely separate units or as an integral part of any of the principal uses permitted in J. above. Public and private office buildings.
- L. Contractor buildings, structures and equipment and materials storage yards for building and other types of construction such that any area used for outdoor storage is completely enclosed and screened from external visibility beyond such storage area.
- M. Woodworking or furniture making shops.
- N. Tool and die, machine shops, light assembly, injection molding.
- O. Any manufacturing plants and uses having performance characteristics similar to those listed in this district that conform with the performance standards in Section 14.45.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 11 eff. Apr. 4, 1986; further amend. by Ord. No. 76 eff. Sept. 30, 1998, further amend. by Ord. No. 107, eff. May 24, 2000; further amend. By Ord No152 eff. Mar. 23, 2003; amend. by Ord. No. 285, eff. January 4, 2021)

Section 12.03 PERMITTED PRINCIPAL SPECIAL USES WITH CONDITIONS.

The following uses are permitted as [special uses](#) in accordance with [Article XVI](#), "Special Uses":

- A. Indoor recreation facilities (subject to Section 16.18).
- B. Outdoor recreation facilities (subject to Section 16.18).
- C. Water Parks if completely enclosed with fences, walls or berms with controlled entrances and exits.
- D. Commercial Kennels (subject to Section 14.42).
- E. Veterinary clinics and animal hospitals.
- F. Storage of recreational vehicles.
- G. Open Air Business as a Principal Use. (Subject to Section 16.22)
- H. The following uses are permitted as long as they are conducted completely within a building, structure or an area enclosed and screened from beyond the lot lines of the parcel:
 - 1. Electrical machinery, equipment and supplies, electronic components and accessories.
 - 2. Professional, scientific and controlling instruments, photography and optical goods.
 - 3. Fabricating metal products, except heavy machinery and transportation equipment.

- 4. Contract plastic material processing, molding and extrusion.
- I. Vehicle repair facilities for automobiles, trucks, busses and trailers (subject to section 16.20).
- J. Towing facilities (subject to Section 16.21).
- K. Propane Storage/Distribution.
- L. Sale, leasing, or rental of used motorized vehicles not in conjunction with a new car dealership.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 8 eff. Dec. 7, 1983; further amend. by Ord. No. 11 eff. Apr. 4, 1986; Ord. No. 61 eff. Oct. 8, 1997; Ord. No. 62 eff. Oct. 8, 1997, further amend. by Ord. 107 eff. May 24, 2000, further amended by Ord. 110 eff. July 23, 2000, further amended by Ord. 113 eff. August 30, 2000; further amend. by Ord. 271 eff. Oct. 3, 2017; amend. by Ord. No. 285, eff. January 4, 2021)

Section 12.04 PERMITTED ACCESSORY USES.

- A. All normal accessory uses to all “Permitted Principal Uses” and “Permitted Principal Special Uses” including:
 - 1. Restaurants.
 - 2. Cafeterias.
 - 3. Medical and health care facilities.
 - 4. Office facilities.
 - 5. Warehouse and storage facilities.
 - 6. Physical fitness facilities.
 - 7. Work clothing sales and service facilities.
 - 8. Banking facilities.
 - 9. Education, library and training facilities.
 - 10. Research and experimentation facilities.
 - 11. Truck or other vehicular and equipment service maintenance, repair and storage facilities conducted completely within a building, or structure.
 - 12. Indoor sales display areas.

ARTICLE XII

13. See Section 14.34.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 285, eff. January 4, 2021)

Section 12.05 REQUIRED CONDITIONS OF ALL DISTRICT USES.

- A. All lots are permitted one (1) driveway unless the Planning Commission determines that any additional drives are necessary in promoting the efficient and safe use of the site due to size, layout, general circulation, or the need to separate drives for truck, or heavy equipment operations from general traffic (see subsection 3 below). The applicant shall provide all information deemed necessary to justify the necessity of any additional driveways.
- B. Sites must be designed with sidewalks along building frontages where entrances are located. Such sidewalks should provide for safe and convenient access from parking lots and must connect to adjacent public or private roadways. Where sidewalks cross parking areas and drives the sidewalk material must be carried through. Color changes to highlight the crossing may be appropriate.
- C. Parking lots should be designed to accommodate general vehicular and pedestrian traffic as well as employees and commercial traffic. Where heavy equipment and large trucks may be present, sites must be designed to separate such traffic from the general public. Parking areas for customers and employees must be separated physically and visually from loading areas.
- D. All toxic wastes shall be disposed of in accordance with all state laws, rules and regulations governing their disposal.
- E. The developer of any permitted use or special use with conditions within the IF district must demonstrate that such use will not produce any noise, smoke, fumes, glare, or odors beyond the property boundaries. The Planning Commission may request additional studies to demonstrate compliance with the requirement.

(Ord. No. 1 eff. Jan. 8, 1983; Amend. by Ord. No. 74 eff. Sept. 30, 1998, further amended by Ord. No. 113 eff. August 30, 2000, further amended by Ord. No. 209 eff. June 28, 2007; amend. by Ord. No. 285, eff. January 4, 2021)

Section 12.06 DIMENSIONAL REQUIREMENTS, EXCEPT AS OTHERWISE SPECIFIED IN THIS ORDINANCE.

- A. Lot Area: A minimum of two (2) acres or 40,000 square feet for sites with direct access to water, wastewater, and sewer systems on site.
- B. Lot Width: Minimum of 200 feet at the required minimum building setback line when on-site well water supply and septic tank and field wastewater disposal systems are used or a minimum of 120 feet at the required minimum building setback line when public sewer and water systems are available and connections made to the lot or parcel.
- C. Lot Coverage: Maximum of 75%.
- D. Yard and Setback Requirements:
 - Front yard: Minimum of 35 feet (from the road right of way)
 - Side yards: Minimum of ten (10) feet

XII-4

[Table of Contents](#)

[Zoning Map](#)

[Definitions](#)

[BACK](#)

ARTICLE XII

Minimum total of both sides: 25 feet

Rear yard: Minimum of ten (10) feet, but minimum of fifty (50) feet when abutting AR, SFR, MFR property lines.

- E. Height Limitations: Maximum of seventy (70) feet unless reduced by the maximum permitted by the Livingston County Airport Zoning Ordinance.
- F. Locational Requirements: Any storage of materials outside of the permitted structure must be proposed and approved by the Planning Commission and be screened from public view and adjacent properties by a wall or fence of no greater than 12 feet in height unless stated otherwise in the Ordinance.

(Ord. No. 1 eff. Jan. 8, 1983; amend. Ord. No. 75 eff. Sept. 30, 1998; further amend. Ord. No. 97 eff. Feb. 23, 2000; Ord. No. 98 eff. Feb. 23, 2000, further amend. Ord. 113 eff. August 30, 2000; further amend. Ord. No. 119 eff. Dec. 27, 2000; amend. by Ord. No. 285, eff. January 4, 2021)

- 3) If the Township Board deems it advisable to make changes to the proposed amendment forwarded to it by the Planning Commission, the Township Board may refer such to the Township Planning Commission for consideration and comment within a time specified by the Township Board.
- 4) The Township Board must consider and vote upon the petition. Any amendment to this Ordinance requires a majority vote by the Township Board.
- 5) In reviewing an application for the rezoning of land, whether the application be made with or without an offer of conditions, factors that should be considered by the Planning Commission and the Township Board include, but are not limited to, the following:
 - a) Whether the rezoning is consistent with the policies and uses proposed for that area in the Township's Master Land Use Plan;
 - b) Whether all of the uses allowed under the proposed rezoning would be compatible with other zones and uses in the surrounding area;
 - c) Whether any public services and facilities would be significantly adversely impacted by a development or use allowed under the requested rezoning; and
 - d) Whether the uses allowed under the proposed rezoning would be equally or better suited to the area than uses allowed under the current zoning of the land.

(Ord. No. 1 eff. Jan. 8, 1983 amended by Ord. No. 201 eff. Dec. 21, 2006)

Section 23.03 CONDITIONAL REZONING.

- A. Intent. It is recognized that there are certain instances where it would be in the best interests of the Township, as well as advantageous to property owners seeking a change in zoning boundaries, if certain conditions could be proposed by property owners as part of a request for a rezoning. It is the intent of this Section to provide a process consistent with the provisions of Section 405 of the Michigan Zoning Enabling Act (MCL 3405) by which an owner seeking a rezoning may voluntarily propose conditions regarding the use and/or development of land as part of the zoning request.
- B. Application and Offer of Conditions.
 - 1) An owner of land may voluntarily offer in writing conditions relating to the use and/or development of land for which a rezoning is requested. This offer must be made either at the time the application for rezoning is filed or by an amendment to the application for conditional rezoning made at a later time during the rezoning process.
 - 2) The required application and process for considering a rezoning request with conditions shall be the same as that for considering rezoning requests made without any offer or conditions, except as modified by the requirements of this Section.
 - 3) The owner's offer of conditions may not purport to authorize uses or developments not permitted in the requested new zoning district.

ARTICLE XXIII

- 4) The owner's offer of conditions shall bear a reasonable and rational relationship to the property for which rezoning is requested.
 - 5) Any [use](#) or development proposed as part of an offer of conditions that would require a special [land use permit](#) under the terms of this Ordinance may only be commenced if a special [land use permit](#) for such [use](#) or development is ultimately granted in accordance with the provisions of this Ordinance.
 - 6) Any [use](#) or development proposed as part of an offer of conditions that would require a [variance](#) under the terms of this Ordinance may only be commenced if a [variance](#) for such [use](#) or development is ultimately granted by the [Zoning Board of Appeals](#) in accordance with the provisions of this Ordinance.
 - 7) Any [use](#) or development proposed as part of an offer of conditions that would require site plan approval under the terms of this Ordinance may only be commenced if site plan approval for such [use](#) or development is ultimately granted in accordance with the provisions of this Ordinance.
 - 8) The offer of conditions may be amended during the process of rezoning consideration provided that any amended or additional conditions are entered voluntarily by the owner. An owner may withdraw all or part of its offer of conditions any time prior to final rezoning action of the Township Board provided that, if such withdrawal occurs subsequent to the Planning Commission's public hearing on the original rezoning request, then the rezoning application shall be referred to the Planning Commission for a new public hearing with appropriate notice and a new recommendation.
- C. **Planning Commission Review.** The Planning Commission, after public hearing and consideration of the factors for rezoning set forth in [Section 23.02](#) of this Ordinance, may recommend approval, approval with recommended changes or denial of the rezoning; provided, however, that any recommended changes to the offer of conditions are acceptable to and thereafter offered by the owner. The Applicant shall pay for any additional administrative costs incurred by the Township in reviewing the application for conditional rezoning.
- D. **Township Board Review.** After receipt of the Planning Commission's recommendation, the Township Board shall deliberate upon the requested rezoning and may approve or deny the conditional rezoning request. The Township Board's deliberations shall include, but not be limited to, a consideration of the factors for rezoning set forth in [Section 23.02](#) of this Ordinance. Should the Township Board consider amendments to the proposed conditional rezoning advisable and if such contemplated amendments to the offer of conditions are acceptable to and thereafter offered by the owner, then the Township Board shall refer such amendments to the Planning Commission for a report thereon within a time specified by the Township Board and proceed thereafter in accordance with [Sec. 23.02](#) to deny or approve the conditional rezoning with or without amendments.
- E. **Approval.**
- 1) If the Township Board finds the rezoning request and offer of conditions acceptable, the offered conditions shall be incorporated into a formal written Statement of Conditions acceptable to the owner and conforming in form to the provisions of this Section. The Statement of Conditions shall be incorporated by attachment or otherwise as an inseparable part of the ordinance adopted by the Township Board to accomplish the requested rezoning.
 - 2) The Statement of Conditions shall:
 - a) Be in a form recordable with the Register of Deeds of the County in which the subject land is located or, in the alternative, be accompanied by a recordable Affidavit or Memorandum prepared and signed by the owner giving notice of the Statement of

Conditions in a manner acceptable to the Township Board.

- b) Contain a legal description of the land to which it pertains.
 - c) Contain a statement acknowledging that the Statement of Conditions runs with the land and is binding upon successor owners of the land.
 - d) Incorporate by attachment or reference any diagram, plans or other documents submitted or approved by the owners that are necessary to illustrate the implementation of the Statement of Conditions. If any such documents are incorporated by reference, the references shall specify where the document may be examined.
 - e) Contain a statement acknowledging that the Statement of Conditions or an Affidavit or Memorandum giving notice thereof may be recorded by the Township with the Register of Deeds of the County in which the land referenced in the Statement of Conditions is located.
 - f) Contain the notarized signatures of all of the owners of the subject land preceded by a statement attesting to the fact that they voluntarily offer and consent to the provisions contained within the Statement of Conditions.
- 3) Upon the rezoning taking effect, the Zoning Map shall be amended to reflect the new zoning classification along with the designation that the land was rezoned with a Statement of Conditions. The Township Clerk shall maintain a listing of all lands rezoned with a Statement of Conditions.
- 4) The approved Statement of Conditions or an Affidavit or Memorandum giving notice thereof shall be filed by the Township with the Register of Deeds of the County in which the land is located. The Township Board shall have authority to waive this requirement if it determines that, given the nature of the conditions and/or the time frame within which the conditions are to be satisfied, the recording of such a document would be of no material benefit to the Township or to any subsequent owner of the land.
- 5) Upon the rezoning taking effect, the [use](#) of the land so rezoned shall conform thereafter to all of the requirements regulating [use](#) and development within the new [zoning district](#) as modified by any more restrictive provisions contained in the Statement of Conditions.

F. Compliance with Conditions.

- 1) Any person who establishes a development or commences a [use](#) upon land that has been rezoned with conditions shall continuously operate and maintain the development or [use](#) in compliance with all the conditions set forth in the Statement of Conditions. Any failure to comply with a condition contained within the Statement of Conditions shall constitute a violation of this Zoning Ordinance and be punishable accordingly. Additionally, any such violation shall be deemed a [nuisance](#) per se and subject to judicial abatement as provided by law.
- 2) No permit or approval shall be granted under this Ordinance for any [use](#) or development that is contrary to an applicable Statement of Conditions.

G. Time Period for Establishing Development or [Use](#). Unless another time period is specified in the Ordinance rezoning the subject land,

ARTICLE XXIII

the approved development and/or use of the land pursuant to building and other required permits must be commenced upon the land within 18 months after the rezoning took effect and thereafter proceed diligently to completion. This time limitation may upon written request be extended by the Township Board if (1) it is demonstrated to the Township Board's reasonable satisfaction that there is a strong likelihood that the development and/or use will commence within the period of extension and proceed diligently thereafter to completion and (2) the Township Board finds that there has not been a change in circumstances that would render the current zoning with Statement of Conditions incompatible with other zones and uses in the surrounding area or otherwise inconsistent with sound zoning policy.

- H. Reversion of Zoning. If approved development and/or use of the rezoned land does not occur within the time frame specified under Subsection G above, then the land shall revert to its former zoning classification. The revision process shall be initiated by the Township Board requesting that the Planning Commission proceed with consideration of rezoning of the land to its former zoning classification. The procedure for considering and making this reversionary rezoning shall thereafter be the same as applies to all other rezoning requests.
- I. Subsequent Rezoning of Land. When land that is rezoned with a Statement of Conditions is thereafter rezoned to a different zoning classification or to the same zoning classification but with a different or no Statement of Conditions, whether as a result of a reversion of zoning pursuant to Section H above or otherwise, the Statement of Conditions imposed under the former zoning classifications shall cease to be in effect. Upon the owner's written request, the Township Clerk shall record with the Register of Deeds in the County in which the land is located a notice that the Statement of Conditions is no longer in effect.
- J. Amendment of Conditions.
 - 1) During the time period for commencement of an approved development or use specified pursuant to Subsection G above or during any extension thereof granted by the Township Board, the Township shall not add to or alter the conditions in the Statement of Conditions.
 - 2) The Statement of Conditions may be amended thereafter in the same as was prescribed for the original rezoning and Statement of Conditions.
- K. Township Right to Rezone. Nothing in the Statement of Conditions nor in the provisions of this Section shall be deemed to prohibit the Township from rezoning all or any portion of land that is subject to a Statement of Conditions to another zoning classification. Any rezoning shall be conducted in compliance with this Ordinance and 2006 PA 110, as amended.
- L. Failure to Offer Conditions. The Township shall not require an owner to offer conditions as a requirement for rezoning. The lack of an offer of conditions shall not affect an owner's rights under this Ordinance.

(Ord. No. 202 eff. Dec. 21, 2006)

Section 23.04 REFERENDUM.

- A. Within 7 days after publication of an amendment to the Zoning Ordinance, a registered elector residing in the zoning jurisdiction of the Township may file with the clerk of the Township a notice of intent to file a petition under this section and Section 402 of the Zoning Enabling Act, 2006 PA 110, as amended.

XXIII-6

[Table of Contents](#)

[Zoning Map](#)

[Definitions](#)

[BACK](#)

Proposal to put on the ballot to allow or disallow a dispensary in Howell twp

Points of interest:

- People concerned about bringing in crime. Talked to Ingham county sheriff's dept and there has been no crime in Webberville at all. No calls whatsoever. Deputy personally has no issue with dispensaries as his mother uses cbd creams for arthritis and claims it's the only thing that works for her.
- Talked to Washtenaw Sheriff deputy in Whitmore lake. He said there have been no calls to Whitmore lake for the county and he heard that Northfield twp police has only had one call for a drunk trying to come in the facility. No other reports of any crime. He said down in Ann Arbor and Ypsilanti they have break in's on occasion but no more than the B&E's on homes, come take a report and move on. He commented that he would rather deal with someone that has smoked weed than a drunk any day of the week. He stated that most of the people he knows uses it in some way or another but he can't because of his job or he would.
- Some twp employees were concerned that Sheriff Murphy said he would not respond to a 911 call to one if there was one. I called him, he stated that he did say that at one time, never publicly but only out of anger. He did say that if the twp did decide to put one in that he would do his job and respond.
- Some twp employees were concerned that they can only operate in cash and that banks would not deal with them and it would be a hot spot for crime. Well, banks now do deal with the industry. Sent email to board members.
- Each municipality last yr in Michigan that allowed a dispensary received \$59k of tax for each dispensary in their boundaries. Webberville got \$59k for one. Whitmore lake, Northfield twp received \$177k for 3. Whitmore Lake has one road, I drove around through town, 2 times before I figured out where the dispensaries were as you can not tell what they are from driving by. Just a business name. They do NOT stand out. I only see this number going up in the future. Sent email to board members.
- Unsure if some are aware but the Veterans affairs does not prescribe narcotics to anyone unless they just had surgery or are dying of cancer per rules and guidelines. So no pain meds at all. The Dr's are verbally prescribing people to go buy from dispensaries, such as me, I am prescribed thc/cbd cream that I presently can only find in Owosso at the %'s that he wanted me to do. Marijuana products are being more and more acknowledged in the medical field (Hempvana corp) especially for ptsd which a great number of our vets suffer from as the United states has been at war for over 20yrs and has created tens of thousands of ptsd patients which marijuana products have proven to help with. We have so many veterans in Livingston county that we now have a Veterans affairs office and a Veterans clinic because our vet population is so high in the county. We have hundreds of disabled vets in this county along with non vets that suffer from illnesses and diseases that prevent them from driving or driving far. I feel it's a slap in the face to veterans to tell them to drive to another county to get the products that help them with their war induced medical and mental problems.

Dispensary agenda item. 6-6-2024

- All the polls I have done on local social media have come back as 70% in favor of having a dispensary in our twp, I have done 4 total. I feel this is something the voters would like to have the opportunity to vote on.
- I personally think the twp is going to need the money to make future budgets. Just last yrs raise for twp employee's was 31k. We are going to loose nearly that much with the loss of a property income next yr. Twp has also added more employees as well.
- It's legal. Its legal to buy and sell THC and CBD products.
- I feel this is something that should have been put on the ballot to start with. But with new rules and unknown facts I can understand waiting and putting it off. Now the facts are out and municipalities are profiting on the tax money. More people use these products that you know, in talking to people on my street, most of the old folks eat gummies.
- I personally think a dispensary can operate out of site in our twp and off the beaten path with barriers to block things if desired. They don't rely on advertising as such, the people whom use the products will find the store.
- These stores are guarded and safe. All ID's are scanned. No underage people are even allowed in the lobby. One customer is served per sales person at a time. If you have not gone in one, most of the people I see are older people, men and women and most with military garb on.
- With a dispensary people are able to buy products that are tested by the Michigan toxicology lab etc. Vs buying something on the street that could be laced with something.
- Having a local dispensary is not going to make it easier for underage people to get their hands on it as they will get it how ever and where ever they can regardless of whom they have go get it for them and from where. That is a people problem that a local dispensary has nothing to do with. People are going to do what people want to do. I personally think it would be a very low percentage of people out there willing to take the risk of a felony and jail time to get someone under age a joint. In this area I believe alcohol is a bigger problem as we have many underage kids die each year of alcohol related accidents.
- With the cost of THC and CBD products which is really high. There is truly no room for profit on what you buy. There is no margin to work with as its 10 times more expensive than getting it from Joe the cornfield farmers fall harvest. With that said, it actually stops people from attempting to grow it in their homes and property which does cause fires and mold in homes.
- I asked the clerk how to start a petition, no one has much knowledge of how to do it, what form to use etc. Three ways to do it. Circulate petitions with approved forms collecting 20% of voters? Twp puts the issue on the ballot for Nov. Or the twp just changes that ordinance to allow one..
- I am asking the Howell twp board to approve putting it on the ballot to modify the marijuana ordinance to allow a dispensary (1) on a trial basis and get signed up to collect tax money from the state. Maybe on the same basis as liquor, # of dispensaries per population.

Bob Wilson
Howell twp trustee 6-6-2024

8-C

South Branch Shiawassee river clean up initiative

The Shiawassee River has been contaminated for years from numerous sites including the old uniboring and the sewer plant even upstream from Lucy's Landscaping (old western wheel).

Residents on Crestwood are having PFAS and PCB's in their wells. I have heard reports of and seen for myself extremely sick wildlife in the animals that use this river as a water source. I have personally lost a dog from contamination in one of the tributaries of the SB Shiawassee.

In the research that I have done it's safe to say that there are only a few things that we can do about this.

***stop future contamination**

***monitor sites within a certain distance from the SB Shiawassee that use hazardous chemicals via EGLE recommendations.**

***Deem land within 250' or more of The SB Shiawassee and its tributaries as sensitive land that hazardous chemicals cannot be used. Pet safe only in these areas.**

***Coordinate with the drain commission or a private party to start cleaning up the fallen tree's in the river that seem to be holding back silt that is holding back the dilution of contaminants. The only thing we can do is get these chemicals moving to be diluted out in Lake Huron and hopefully settle in the bottom of the lake where it won't contaminate a well.**

***Allocate twp funds (Twp at Large, Capital outlay expense)**

***Create a committee to work with EGLE, Have 2 resident volunteers that could report to the board. This committee would gather facts and recommendations and help get bids per recommendations of EGLE.**

Not sure if anyone is aware but the twp property on Tooley is also on the contaminated land list that is being proposed as a park and also backs up to the contaminated SB Shiawassee.

I think it would be nice to someday get the Shiawassee back to a condition that it could connect to the usable kayak and canoeing route that runs all the way to Saginaw bay in Fenton/Linden. When I first moved here people would kayak the river and I am unsure why it does not get cleared of tree's anymore.

**Bob Wilson
Howell twp trustee**

8-D

Howell township to start a social media. 6-6-2024

I think it would be a good idea to allow the public to be more involved in the decisions.

I would like to see things such as live recordings of meetings as there is a great number of people whom can't or don't want to come to the township to address their issues.

Twp could use facebook, Live stream the meetings and have it recorded for themselves as well and saved, deputy clerk can turn it on and have a wireless camera mounted on a pole. People could comment on the livestream as the meeting was going on and review the comments for later input or bring the questions or comments up during a meeting with discretion.

Facebook also allows polls, you can do polls on facebook or redirect them to the twp website.

You can also put out notices such as lawn bids or other contracted things. If it wasn't for my personal facebook and nextdoor app posts, there would have been no lawn bids submitted for the cemeteries.

Things like dispensaries, parks, how to spend money etc could be put on a poll and input taken on where people stand on certain things. Links to twp websites can be put out on social media redirecting people to secure/ owned sites such as the twp pages. People can be certified/members as twp residents on their polling votes.

I personally don't think it would take much work to create a facebook page and maybe a Nextdoor page to keep the community in better communication on what the twp is doing and to gather ideas, opinions, bids and general input, things people would like to see. I don't see a need for things the people may want to do be scheduled for election years only. I feel with modern tech, there is no need to wait or use ballots to figure out what a majority of the public would like to see.

Let's be more social and listen to the public a little more.

Bob Wilson
Howell twp trustee
6-6-2024

Code Enforcement List

05/29/2024

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
251 BAIN DR Complaint Location and content of sign on Hess property.	HESS LARRY JR & KRI	4706-14-401-021	05/28/2024	PUBLIC - COMPL	OPEN - COMPLANT RECEIVE

Comments

5.28.24 Complaint received. Site visit, verified sign. Violation letter sent to owner.

3265 W GRAND RIVER A Complaint Starting to add more parking on adjacent lot owned by MDOT without permits.	AMERICAN LEGION P	4706-28-200-010	05/21/2024		OPEN - COMPLANT RECEIVE
---	-------------------	-----------------	------------	--	-------------------------

Comments

Code Enforcement List

05/29/2024

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
4545 W GRAND RIVER A Complaint	BAZZI NABIL & NABIL	4706-20-100-002	05/21/2024		OPEN - NOTICE ISSUED
Digital portion of sign having technical difficulties, with flashing and changes of light intensity. Also has scrolling text and images.					

Comments

3590 W GRAND RIV Complaint	HASLOCK PROPERTIE	4706-28-100-024	05/06/2024		OPEN - FIRST LETTER SENT
Zoning Violations:Outdoor storage without screening, setback issues, parking not hard surfaced, no sign permit.					

Comments

- 5.13.24 - Violation letter to Occupant returned.
 - 5.20.24 - Received phone call from owner. Will be preparing a site plan to take before the Planning Commission for approval.
-

Code Enforcement List

05/29/2024

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
4348 CRANDALL RD Complaint	RITCHEY TROY AND	4706-09-400-017	05/01/2024		OPEN - COMPLANT RECEIVE
The front yard of the property is filled with numerous vehicles, including cars, lawn tractors, and an RV that haven't been moved in years. There is also garbage all over the property. I am tired of living next to this mess.					
Comments					
5.1.24 -Complaint received. Site visit completed; verified complaint, photos attached. Letter sent to homeowner.					
2520 BOWEN RD Complaint	SOJA LORI A AND MO	4706-22-100-011	01/09/2024	PUBLIC - PHONE	OPEN - FIRST LETTER SENT
Backyard looks like a land file.					
Comments					
1.9.2024 Did a site visit. found junk cars and piles of junk.					
1.11.2024 Sent out first letter.					
1.25.2024 The owner was in the office today, said he could have the cars moved in the next two weeks, and ask for ninety days to get the rest of the yard cleaned up.					
3.20.24 - Site visit. Violation still present. Owner working on getting issue resolved. Scheduled future site visit.					
4.23.24 - Site visit. Work is underway. Scheduled reinspection.					
5.1.24 - Additional complaint received. Site visit. Letter sent to property owner.					
5.20.24 - Site visit. Work is underway. Numerous large piles of crushed concrete are on site. Scheduled reinspection as agreed upon.					

Code Enforcement List

05/29/2024

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
3353 BOWEN RD Complaint Camper in front of house.	FRANTJESKOS CHARL	4706-21-400-005	10/25/2023	PUBLIC - COMPL	OPEN - FIRST LETTER SENT
Comments 1.9.2024 Site visit, camper is being stored in the front yard. 1.10.2024 First letter sent. 1.18.2024 Owner was in said he would move the camper as soon as the weather permitted. 3.20.24 - Site visit. Violation still present. Scheduled follow up site visit. 4.23.24 - Site visit. Violation still present. Scheduled follow up site visit. 5.20.24 - Site visit. Violation still present. Letter sent to owner.					
5057 WARNER RD Complaint LARGE AMOUNT OF JUNK AND LITTER IN THE YARD.	HARTER EDWARD H	4706-19-200-005	03/14/2022	PUBLIC/ EMAIL	OPEN - SECOND LETTER SEN
Comments 4.17.2023 THERE IS MORE JUNK NOW THEN THERE WAS LAST MARCH OF 2022 OR JANUARY OF 2023. 5.25.2023 I SPOKE WITH MR. HARTER HE IS STARTING TO CLEAN THE SITE UP, HE SAID THAT IT WILL TAKE SOME TIME TO GET IT ALL CLEANED UP. I WILL BEE CHECKING ON HIS PROGRESS EVERY FEW WEEKS TO MAKE SURE HE IS MAKING PROGRESS. 6.29.2023 SOME PROGRESS HAS BEEN MADE. WILL CHECK BACK IN A COUPLE OF WEEKS. 1.9.2024 did a site vist there has been no progress made on the clean up. 1.11.2024 Finial letter sent. 3.20.24 - Site visit. No remediation of issues has taken place. Photos attached. 3.25.24 Spoke to owner. Owner is working on cleaning up the property, has dumpsters being delivered, scrap is in piles and ready to be taken to the scrap yard. Has requested 3 months to get the property cleaned up. Letter sent in confirmation of agreement. Scheduled visit for June 25th. 4.23.24 - Site visit. Violation still present. Scheduled reinspection. 5.20.24 - Site visit. Work has been started. Violation still present. Scheduled reinspection.					

Code Enforcement List

05/29/2024

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
370 N TRUHN RD Complaint	MUNSELL MATTHEW	4706-31-300-003	08/02/2022	PUBLIC/ PHONE	OPEN - SECOND LETTER SEN
CALLER COMPLAINED OF JUNK AND UN LICENSED VEHICLES					

Comments

DID A SITE VISIT ON 8.3.2022 PICTURES ATTACHED. 4.17.2023 THERE ARE STILL SEVERAL VEHICLES AND JUNK IN THE YARD. 4.24.2023 MATT CALLED SAID WE WILL TALK WITH THE RENTER AND GET BACK WITH ME NEXT WEEK.
5.22.2023 DID A SITE VISIT, SOME CLEAN UP HAS BEEN COMPLETED THERE ARE STILL SEVERAL TRUCK ON THE SITE THAT DO NO APPEAR TO BE IN RUNNING CONDITION.
1.9.2024 There are still several junk trucks on site, a camper with a large hole in the side, and several other junk piles.
1.10.2024 Final notice sent.
1.16.2024 Mr. Munsell was in the office. Said that the camper is still liesced., and will be getting the truck off the property. will clean up the site in the spring when the snow is gone.
3.20.24 - Site visit. No work has been completed. Photos attached. Will schedule an inspection later in the spring.
4.23.24 - Site visit. Violation still present. Scheduled reinspection.
5.20.24 - Site visit. Violation still present. Letter sent to owner.
5.29.24 - Spoke to owner RE letter and condition of the site. Owner claims site has been cleaned up and is ready for reinspection. 30-day notice will not be enforced until a reinspection has been completed. Reinspection scheduled.

Records: 9

Population: All Records

Monthly Permit List

05/29/2024

1/5

ADD REU

Permit #	Applicant	Address	Fee Total	Const. Value
PREU24-001	OPERATING ENGINEERS LOCAL 324	275 E HIGHLAND RD	\$89296.53	\$0.00
Work Description: 10.22 REUS				
PREU24-002	OPERATING ENGINEERS LOCAL 324	275 E HIGHLAND RD	\$39212.91	\$0.00
Work Description: 10.22 REUS				

Total Permits For Type: 2
Total Fees For Type: \$128509.44
Total Const. Value For Type: \$0.00

ADDRESS ASSIGNMENT

Permit #	Applicant	Address	Fee Total	Const. Value
PA24-003	DELOZIER JASON AND ELISA	1870 LAYTON RD.	\$25.00	\$0.00
Work Description: 4706-29-100-028. Located on Layton Road east of the Shiawassee River, North of Millett Road. Will be 1870 Layton Road Fowlerville, MI 48836.				

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0.00

Commercial Land Use

Permit #	Applicant	Address	Fee Total	Const. Value
P24-054	BEYOND TREASURES AMANDA HAYNES	1475 N BURKHART C-170	\$50.00	\$0.00
Work Description: Adding interior walls				
P24-064	PINEVIEW VILLAGE CONSTRUCTION GROUP PAUL ANTHONY OLIVERI	HIGHLAND	\$250.00	\$0.00
Work Description: Building #10, 4706-27-201-069 - 4706-27-201-076. 8 units (#69-76)				
P24-065	PINEVIEW VILLAGE CONSTRUCTION GROUP PAUL ANTHONY OLIVERI	HIGHLAND	\$250.00	\$0.00
Work Description: Building #11 4706-27-201-077 - 4706-27-201-084. 8 units (#77-84)				

Total Permits For Type: 3
Total Fees For Type: \$550.00
Total Const. Value For Type: \$0.00

Residential Land Use

Permit #	Applicant	Address	Fee Total	Const. Value
P24-066	Civiltech LLC	3482 AMBER OAKS DR	\$50.00	\$0.00

Work Description: Replace existing deck with:
16' x 24' treck deck, free float, no stairs.

P24-049	RUNYAN BROTHERS CONSTRUCTION CO.	1332 W BARRON RD	\$75.00	\$0.00
Work Description: 16' x 16' addition to east side of existing house.				
P24-071	ERIE CONSTRUCTION	2374 BOWEN	\$10.00	\$0.00
Work Description: Re-roof - no structural changes				
P24-053	ERIE CONSTRUCTION	3390 BOWEN RD	\$10.00	\$0.00
Work Description: Re-roof no structural changes				
P24-062	Bluebird CFW	2443 BURKE RD	\$10.00	\$0.00
Work Description: Egress window, well, ladder, polycarbonate window with cover and 4" drain tile down to the footer and 15' of discharge				
P24-069	HARVEST ENERGY SOLUTIONS, LLC	5510 W GRAND RIV	\$75.00	\$0.00
Work Description: solar array				
P24-068	HARVEST ENERGY SOLUTIONS, LLC	5600 W GRAND RIVER RD	\$75.00	\$0.00
Work Description: 2 solar arrays				
P24-059	REGAL RIGGING & DEMELITION, LLC	2125 HICKORY ACRE	\$50.00	\$0.00
Work Description: Demolish house destroyed by fire. Health Department letter on file allowing well and septic to remain on site.				
P24-051	T&J HOME IMPROVEMENT	3235 HILL HOLLOW LN	\$50.00	\$0.00
Work Description: 16' x 12' x 8' high deck with stairs.				
P24-060	MANUS BUILDERS	3287 HILL HOLLOW LN	\$50.00	\$0.00
Work Description: 16' x 12' deck.				
P24-061	MIKE SANTONI	1870 LAYTON RD.	\$75.00	\$0.00
Work Description: New 1,753 square foot home on 1 acre parcel with well and septic.				
P24-073	RUNYAN BROTHERS CONSTRUCTION CO.	1920 E MARR RD	\$75.00	\$0.00
Work Description: 24' x 32' detached garage located in the front yard as approved by the ZBA on 5.21.24.				
P24-050	BERRY JAMES G & DENISE L	4430 MASON RD	\$50.00	\$0.00
Work Description: Existing deck on rear of house to be re-decked. New deck to be installed near pool. 8' x 16' deck, 45" above grade.				
P24-063	RUDDLE JAMES JR AND CAROL ANN	5758 MASON RD	\$75.00	\$0.00
Work Description: 30' x 36' x 12' pole barn cement floor with gravel drive from existing garage pad.				
P24-067	SUPERIOR CUSTOM HOMES	4427 PALMERSTON DR	\$50.00	\$0.00
Work Description: 9'6" x 20' deck on rear of house.				
P24-057	BURKHART RIDGE LLC	1022 RIVER LINE DR	\$75.00	\$0.00
Work Description: 24' x 24' cosmetically attached garage to existing manufactured home.				
P24-052	SUPERIOR CUSTOM HOMES	1024 RIVER LINE DR	\$50.00	\$0.00

Work Description: 512 sq ft wood deck with stairs

P24-058	BURKHART RIDGE LLC	1032 RIVER LINE DR	\$75.00	\$0.00
	Work Description: 24' x 30' cosmetically attached garage to existing manufactured home.			
P24-055	BURKHART RIDGE LLC	1044 RIVER LINE DR	\$75.00	\$0.00
	Work Description: 24' x 24' cosmetically attached garage to existing manufactured home.			
P24-056	BURKHART RIDGE LLC	1050 RIVER LINE DR	\$75.00	\$0.00
	Work Description: 24' x 24' cosmetically attached garage to existing manufactured home.			
P24-070	SUPERIOR CUSTOM HOMES	1096 RIVER LINE DR	\$50.00	\$0.00
	Work Description: 12' x 20' deck on rear of house.			

Total Permits For Type:	21
Total Fees For Type:	\$1180.00
Total Const. Value For Type:	\$0.00

Sewer Connection

Permit #	Applicant	Address	Fee Total	Const. Value
PWS24-049	RONCELLI	275 E HIGHLAND RD	\$51100.00	\$0.00
	Work Description:			
PWS24-017	PINEVIEW VILLAGE CONS. GROUP INC.	1678 PINECROFT LN	\$5000.00	\$0.00
	Work Description:			
PWS24-019	PINEVIEW VILLAGE CONS. GROUP INC.	1680 PINECROFT LN	\$5000.00	\$0.00
	Work Description:			
PWS24-021	PINEVIEW VILLAGE CONS. GROUP INC.	1682 PINECROFT LN	\$5000.00	\$0.00
	Work Description:			
PWS24-023	PINEVIEW VILLAGE CONS. GROUP INC.	1684 PINECROFT LN	\$5000.00	\$0.00
	Work Description:			
PWS24-047	PINEVIEW VILLAGE CONS. GROUP INC.	1685 PINECROFT LN	\$5000.00	\$0.00
	Work Description:			
PWS24-025	PINEVIEW VILLAGE CONS. GROUP INC.	1686 PINECROFT LN	\$5000.00	\$0.00
	Work Description:			
PWS24-045	PINEVIEW VILLAGE CONS. GROUP INC.	1687 PINECROFT LN	\$5000.00	\$0.00
	Work Description:			
PWS24-027	PINEVIEW VILLAGE CONS. GROUP INC.	1688 PINECROFT LN	\$5000.00	\$0.00
	Work Description:			
PWS24-043	PINEVIEW VILLAGE CONS. GROUP INC.	1689 PINECROFT LN	\$5000.00	\$0.00
	Work Description:			

Work Description:

PWS24-029 PINEVIEW VILLAGE CONS. 1690 PINECROFT LN \$5000.00 \$0.00
GROUP INC.

Work Description:

PWS24-041 PINEVIEW VILLAGE CONS. 1691 PINECROFT LN \$5000.00 \$0.00
GROUP INC.

Work Description:

PWS24-031 PINEVIEW VILLAGE CONS. 1692 PINECROFT LN \$5000.00 \$0.00
GROUP INC.

Work Description:

PWS24-039 PINEVIEW VILLAGE CONS. 1693 PINECROFT LN \$5000.00 \$0.00
GROUP INC.

Work Description:

PWS24-037 PINEVIEW VILLAGE CONS. 1695 PINECROFT LN \$5000.00 \$0.00
GROUP INC.

Work Description:

PWS24-035 PINEVIEW VILLAGE CONS. 1697 PINECROFT LN \$5000.00 \$0.00
GROUP INC.

Work Description:

PWS24-033 PINEVIEW VILLAGE CONS. 1699 PINECROFT LN \$5000.00 \$0.00
GROUP INC.

Work Description:

Total Permits For Type: 17
Total Fees For Type: \$131100.00
Total Const. Value For Type: \$0.00

Sign

Permit #	Applicant	Address	Fee Total	Const. Value
P24-048	Curb Appeal Concepts	4293 LAMBERT DR	\$225.00	\$0.00
Work Description: Double sided 76" x 184 " internally illuminated ground sign mounted on masonry foundation to be located along I-96.				

Total Permits For Type: 1
Total Fees For Type: \$225.00
Total Const. Value For Type: \$0.00

Water Connection

Permit #	Applicant	Address	Fee Total	Const. Value
PWS24-048	RONCELLI	275 E HIGHLAND RD	\$51100.00	\$0.00
Work Description:				
PWS24-016	PINEVIEW VILLAGE CONS. GROUP INC.	1678 PINECROFT LN	\$5000.00	\$0.00
Work Description:				
PWS24-018	PINEVIEW VILLAGE CONS. GROUP INC.	1680 PINECROFT LN	\$5000.00	\$0.00
Work Description:				
PWS24-020	PINEVIEW VILLAGE CONS. GROUP INC.	1682 PINECROFT LN	\$5000.00	\$0.00
Work Description:				

GROUP INC.
Work Description:

PWS24-022	PINEVIEW VILLAGE CONS. 1684 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-046	PINEVIEW VILLAGE CONS. 1685 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-024	PINEVIEW VILLAGE CONS. 1686 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-044	PINEVIEW VILLAGE CONS. 1687 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-026	PINEVIEW VILLAGE CONS. 1688 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-042	PINEVIEW VILLAGE CONS. 1689 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-028	PINEVIEW VILLAGE CONS. 1690 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-040	PINEVIEW VILLAGE CONS. 1691 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-030	PINEVIEW VILLAGE CONS. 1692 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-038	PINEVIEW VILLAGE CONS. 1693 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-036	PINEVIEW VILLAGE CONS. 1695 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-034	PINEVIEW VILLAGE CONS. 1697 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		
PWS24-032	PINEVIEW VILLAGE CONS. 1699 PINECROFT LN GROUP INC.	\$5000.00	\$0.00
	Work Description:		

Total Permits For Type:	17
Total Fees For Type:	\$131100.00
Total Const. Value For Type:	\$0.00

Grand Total Fees:	\$392,689.44
Grand Total Permits:	62.00

#10.E

Monthly Activity Report for May 2024 – Assessing Dept/Brent Kilpela

MTT UPDATE:

Howell W P Acquisition Group, LLC v Howell Township: Entire Tribunal Property Tax Petition received on May 30th. This parcel is better known as Medilodge of Livingston. I will file my answer to the petition when it becomes active in the Tribunal database.

SMALL CLAIMS TRIBUNAL:

No appeals at this time.

ASSESSING OFFICE:

ASSESSOR: The Assessing department received the new flight imagery on May 28th. Our goal is still the same as it has been in the past. We will inspect 50% of the Township this year and the remainder for the 2026 roll. Both the Deputy Assessor and I attended continuing education in Marion Township on May 8th. This was a free class put on by the Livingston County Assessors Association. There will be another free class in August that will cover what is on the new Audit of Minimum Assessing Requirements (AMAR) for 2025.

OTHER: Attended monthly Waste Water Treatment Plant meeting. Completed the Howell Township Adopted Budget in the new BS&A Cloud software. Updated monthly check registers for board packets.

DRAFT

**HOWELL TOWNSHIP PLANNING COMMISSION
REGULAR MEETING MINUTES**
3525 Byron Road Howell, MI 48855
May 28, 2024
6:30 P.M.

MEMBERS PRESENT:

Wayne Williams	Chair
Robert Spaulding	Vice Chair
Mike Newstead	Secretary
Bob Wilson	Board Rep. Alt.
Tim Boal	Commissioner
Chuck Frantjeskos	Commissioner

MEMBERS ABSENT:

Paul Pominville	Commissioner
-----------------	--------------

Also in Attendance:

Zoning Administrator Jonathan Hohenstein

Chairman Williams called the meeting to order at 6:30 pm. The roll was called. Chairman Williams requested members rise for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

Motion by Spaulding, **Second** by Newstead, "**To approve the agenda.**" Motion carried.

APPROVAL OF THE MEETING MINUTES:

April 23, 2023

Motion by Boal, **Second** by Spaulding, "**To approve the minutes as presented.**" Motion carried.

ZONING BOARD OF APPEALS REPORT:

Chairman Williams reported on the actions before the Zoning Board of Appeals.

TOWNSHIP BOARD REPORT:

Board Representative Alternate Wilson presented the draft Board minutes, presented his opinions on the taking of the Board minutes, and the Pioneer Cemetery project.

SCHEDULED PUBLIC HEARINGS:

None.

OTHER MATTERS TO BE REVIEWED BY THE PLANNING COMMISSION:

A. Education – Discussion

Zoning Administrator Hohenstein summarized the Board's discussion on education for the Planning Commission and the ZBA and sought input into options for the Commissioners. Discussion followed. It was the consensus of the Commission to use the new books with the ability to take the online MSU Extension class in the next year with the possibility to have an expert come in and teach a class.

OLD BUSINESS:

A. Storage Container Ordinance - Discussion

Commissioner's discussed the draft storage container ordinance from Planner Montagno, including:

- Clarification on section 14.07-A, especially, "shall be excluded from the requirements of this section"
- Will they be allowed in all zoning districts or should they be excluded from some districts
- Should storage containers be dealt with in an ordinance separate from Accessory Structures
- Clarity to the screening requirements including the height restrictions on fences
- Painting requirements for storage containers
- Concern on 14.07-F, "Zoning Administrator shall determine the most appropriate location"
- Limit the number of containers allowed per property

B. ADU Ordinance – Discussion

Commissioner's discussed the draft ADU ordinance from Planner Montagno, including:

- Concern with allowing additional residence on single family zoned parcels, changing the feel of the neighborhood, turning it into multi-family
- Section 14.33 already allows for multiple dwellings on a single parcel
- Would section 14.25, temporary use, address the need instead of adopting an ADU ordinance
- Include square foot size requirements in 14.10-E
- Clarification on detached units sharing a 15-foot wall
- Ability to limit the people using the ADU to "family"
- What happens should the primary unit not be owner occupied
- Running all utilities from the primary dwelling would limit the size of the ADU
- Including garbage service with an ADU
- Will an ADU increase the number of cars allowed under the ordinance
- Possibility of allowing attached ADUs and putting a process in place on a case-by-case basis for approval of detached ADUs

NEW BUSINESS:

None.

CALL TO THE PUBLIC:

Shane Fagan, 30 Santa Rosa Dr.: spoke about the draft storage container ordinance provisions, property owner's expectations regarding views across neighbor's property, complaint-based enforcement, desire to eliminate several ordinances, how the zoning of property is changed.

ADJOURNMENT:

Motion by Newstead, **Second** by Boal, **"To adjourn."** Motion carried. The meeting was adjourned at 8:55 pm.

Date

Mike Newstead
Planning Commission Secretary

HOWELL TOWNSHIP ZONING BOARD OF APPEALS
UNAPPROVED MINUTES: May 21st 2024
3525 BYRON RD. HOWELL TOWNSHIP HALL, HOWELL MI 48855 (517-546-2817)

MEMBERS PRESENT:

Ken Frenger Chairman
Carol Weaver Vice Chair
Jim McEvoy Secretary
Wayne Williams PC – Rep.
Jeff Smith Board Rep
Jonathan Hohenstein Zoning Administrator

MEMBERS ABSENT:

Ken Frenger called the meeting to order at 6:30 p.m. The roll was called.

APPROVAL OF AGENDA: MOTION by Smith seconded by McEvoy, “To approve the May 21,2024 Zoning Board of Appeals Agenda” Motion carried.

APPROVAL OF MINUTES: MOTION by Weaver, seconded by Williams, “To Approve the April 16,2024 Zoning Board of Appeals Minutes as Presented” Motion carried.

TOWNSHIP BOARD REPORT: Synopsis was given by Smith no questions. 2024-2025 budget by approved, Education budget to be discussed as separate item below

PLANNING COMMISSION REPORT: Williams reviewed the minutes from the planning commission meeting. No questions

NEW BUSINESS:

PETITIONER: Kevin Staley, File# PZBA-2024-03, PARCEL #4706-12-400-017, 1920 E Marr Rd., Howell MI, 48855 (full legal description available upon request).

**ARTICLE XIV – SUPPLEMENTAL REGULATIONS,
SECTION 14.07 Accessory Building Provisions, Item B.**

REQUEST: Applying for a One Hundred (100) foot dimensional variance to allow for an accessory building to be located in front of the rear line of the house.

Jeff Smith asked questions regarding location of septic field, avoidance of power lines, location of propane tank, if the property could be split. Kevin Staley stated, lot heavily wooded, building would not be visible from road, (members agreed), building would have aesthetic match to house with roof pitch, siding and trim match. Ken Frenger asked questions about the why in front of house, answer was only level area after discussion of elevation (886-910 approximate 24ft). All questions were answered in a satisfactory manner as this was the only location viable for the detached garage on parcel.

Motion to approve File# PZBA-2024-03, PARCEL #4706-12-400-017, 1920 E Marr Rd., Howell MI, 48855
Roll was called, Williams – Yes, Frenger – Yes, Weaver – Yes, McEvoy – Yes, Smith-Yes: Motion carried.

OLD BUSINESS:

OTHER BUSINESS: Discussion on education opportunities for ZBA members. The budget is \$1000. The time frame is July 1 through June 30th. Consensus was that MSU modules and potentially MSU books would be sufficient and fit within the existing budget.

CALL TO THE PUBLIC: No Response.

ADJOURNMENT: Meeting adjourned at 7:30 P.M.

Approved: _____

As Presented: _____

As Amended: _____

As Corrected: _____

Dated: _____

Jim McEvoy, Secretary

Howell Township
Wastewater Treatment Plant Meeting
Meeting: May 15, 2024 10 am

Attending: Greg Tatara, James Aulette, Brent Kilpela, Jonathan Hohenstein

Please see the attached report for details on the plant operation.

Lucity: MHOG has used a program called Lucity to track all portions of the operation and collection components across all of the systems they manage. Greg is looking to update their software to the newest version of Lucity and get updated training for the crew. The quote is included in the report and the Township's share would be approximately \$3,538.00.

Tooley Road Pump Station: As you may remember, last year one leg of the three-phase power had piggy-backed on one of the other legs, by-passed the phase monitor and took out one of the VFDs, twice. This station continues to have issues with the power coming in from the pole. The phase monitor and VFDs have been doing their jobs and the station has switched to generator power several times due to the bad power coming from DTE. James and Greg continue to work with DTE to get this resolved.

Plant Generator: The generator at the plant needs a new phase monitor. James is getting quotes to get it replaced. If the quotes come in prior to the Board meeting they will be brought to the Board for approval. The committee would recommend approval of a quote to get the phase monitor replaced.

Aeration Pump: The aeration pump in the aeration chamber has failed. This pump runs constantly to add oxygen to the final effluent and is required as part of the plant's permit. As the weather warms up this pump becomes more important as cold water can hold more oxygen than warm water. Greg and James have received quotes to replace the pump, attached. Greg recommended accepting the bid from Detroit Pump and the Committee approved the replacement on an emergency basis. **Committee recommends approval of the replacement aeration pump from Detroit Pump as presented on an emergency basis.**

Respectfully submitted,

Jonathan Hohenstein

Howell Township Monthly Wastewater Operations Report



Pump Station 77 at Operating Engineer's Facility

May 2024

Howell Township Plant Operations

Summary

Please find in this report details that describe the monthly operating characteristics and the performance of the wastewater treatment plant, as well as any other noteworthy items that occurred in April.

During the last month of operations, we treated **11.59MG** of wastewater with no permit violations.

All preventative maintenance was completed at the plant.

We were unable to find an exact replacement for the Post Aeration Pump. We have a couple of options but they require some minor electrical upgrades. I am working with Hamlett Environmental to find the best option moving forward.

Process Summary

EQ Tank

- Operating North Tank
- 5 broken gate valves

Influent Sampler

- Normal Operation

Headworks

- Normal Operation

FeCl₂ Chemical Room

- Normal Operation

Aeration Basin

- Normal Operation

Junction Chamber

- Normal Operation

RAS Building & Clarifier

- Normal Operation

Sand Filters

- Normal Operation

Post Aeration

- Waiting on Quote

UV System

- Normal Operation

Recycle Pump Station

- Normal Operation



Lucity, Inc.
 10561 Barkley St, Suite 100
 Overland Park, KS 66212
 Phone # 913-341-3105

Quotation

Date	10/26/2015
Quote #	86852

Prepared For
MHOG Utilities Tesha Humphriss, P.E. 2911 Dorr Road Brighton, MI 48116 tesha@genoa.org

Project		
---------	--	--

Description	Qty	Rate	Total
Lucity - Named User Licensing (Annual Fee)	22	750.00	16,500.00
Installation (per hour)	4	125.00	500.00
Onsite Configuration (per hour)	16	187.50	3,000.00
Remote Configuration (per hour)	30	125.00	3,750.00
GIS Integration (per hour)	25	125.00	3,125.00
Data Conversion - JobCAL (per hour)	25	125.00	3,125.00
Onsite Training (per hour)	32	187.50	6,000.00
Remote Training (per hour)	30	125.00	3,750.00
Project Management	1	3,125.00	3,125.00
Direct Expenses (2 trips, 6 days)	1	3,300.00	3,300.00
<p>NOTES:</p> <ul style="list-style-type: none"> - Directs are estimated costs only and will be billed at actual cost. - Work Administrator training requires additional days if training multiple departments. - Work Administrator training requires at least 2 separate trips. - Project Management is a percentage of training and services costs to cover administration fees associated with project management and will fluctuate with changes in the services contracted for. - Cost assumes that client's map is in a feature class format and is drawn to the Lucity GIS drawing standards. Any variations would increase the cost. For a firm quote, forward a copy of the map to Lucity, Inc. - This is an estimate only at this time. For a firm quote, forward a copy of the map to Lucity, Inc. - Named User License includes Constant Connection Program (Annual Support & Maintenance Program) <p>PURCHASE TERMS:</p> <ol style="list-style-type: none"> Above quoted prices are good for sixty (60) days from date of quote. Above prices are in U.S. dollars. Sales tax is an estimate only at the time. License fees for any Lucity GIS solutions do not include Esri software. Invoice terms are net due upon receipt. Finance charges at the maximum allowable rate will be incurred 30 days from invoice date. Shipping and handling is included. Solutions that are priced "per install" do not include the cost of the device or any further software that may be required to run the Lucity program. <p>Total sales tax calculated by AvaTax</p>		0.00	0.00
Total			\$46,175.00

DPW



Invoice

Invoice No (1 of 1)
383934

Date
6/02/2023

Page
1 of 1

Tritech Software Systems, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
MHOG Utilities - Genoa Township, MI
Tessa Humphriss
2911 Dorr Road
Brighton MI 48116
United States

Ship To
MHOG Utilities - Genoa Township, MI
Tessa Humphriss
2911 Dorr Road
Brighton MI 48116
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
17115	MHOG Utilities - Genoa Township, MI		USD	Net 30	7/31/2023

Description	Units	Rate	Extended
Contract No. Q-136013			
1 EAM- Named User Annual Subscription Fee - Annual Subscription Fee NamedUser Maintenance: Start:8/01/2023, End: 7/31/2024	15	\$807.67	\$12,115.05

Please include invoice number(s) on your remittance advice, made payable to Tritech Software Systems

Subtotal \$12,115.05

Tax \$0.00

ACH:
Routing Number 121000358
Account Number 1416612641
E-mail payment details to: Accounts.Receivable@CentralSquare.com

Invoice Total \$12,115.05

Payments Applied \$0.00

Check:
12709 Collection Center Drive
Chicago, IL 60693

Balance Due \$12,115.05

S

ENTERED JUN 06 2023

Implementation Statement of Work

Project: MHOG Water Authority MI - Business Process Optimization (BPO) and Training for Enterprise Asset Management (EAM)

CentralSquare is implementing a configurable, commercially available, off-the-shelf solution. The parties mutually agree and acknowledge this Statement of Work (SOW) is to be a planning and general guidance document, not the detailed requirements or design of the solution (which will occur after contract signing).

Project Start Date

Parties agree the Project Kickoff Meeting will be scheduled within sixty (60) days from the Effective Date of the CentralSquare Solutions Agreement.

Services Scope

The following outlines the proposed methodology for the project management, consulting, and other services work necessary for the Business Process Optimization and Training of the Enterprise Asset Management solution for the Authority. CentralSquare will also implement the EAM system for one additional Wastewater Treatment Plant, and the related Wastewater Collection system, including Business Process Review, Configuration, Core Data Loading, Testing and Training. CentralSquare will lead a series of workshops to review existing work processes and system configuration and identify options to improve organizational efficiency and data accuracy through a formal BPO Recommendations Report. Admin / Subject Matter Expert training will also be delivered.

Functional Groups

The Business Process Optimization for the Enterprise Asset Management solution will be performed for the Authority for the following functional groups:

- Wastewater Collections
- Wastewater Treatment
- Water Distribution
- Water Treatment

Project Teams

Project teams from all parties will include functional experts, technical resources, and decision makers. CentralSquare and the Customer agree to make all necessary arrangements to ensure resources are available at each stage to ensure timelines are met.

Project Management Methodology

The implementation is conducted by a cross-functional team of experts from several departments within CentralSquare led by the assigned Project Manager. A phased approach to project management is followed to ensure the critical services are consistent and results are achieved. Phases include:

Initiation: This phase includes the contract execution and transition to the Service Delivery team. CentralSquare may schedule an all-team meeting to kick off the project. The kickoff meeting will include time for the project managers from both teams to review all contractual documentation and begin the process of finalizing the integrated project schedule.

Planning: During the planning phase, the project managers from both teams will meet to discuss all tasks and resources necessary to successfully complete implementation. The project team from CentralSquare will be

finalized, project governance will be established, and a communications plan will be drafted and shared with the parties.

Deliverables during the planning phase include the integrated baseline project schedule, communications plan, resource plan, and governance plan.

Monitor and Control: Throughout the project, the project managers will work together on monitoring and controlling the overall project health. This includes regular status meetings/reports, quality reviews, managing risks/issues, and managing resources. Project managers will work together to manage the overall timeline, scope and respective budgets, as well as ensuring the customer's objectives are being met along the way. Any items determined to be out of scope will be immediately addressed by Central Square and customer Project Manager.

Deliverables during this phase include regular status reports, risk/issue log, regular stakeholder meetings, and all project schedule updates.

Project Close Out: During the final stage of the project, the project managers will work together to conduct an audit of tasks and deliverables associated with the project.

Implementation Methodology

CentralSquare Professional Service Consultants and Project Manager follow a standard implementation approach throughout the course of the project. Several types of services and resources (defined herein) will be used during each stage to complete the necessary steps of the contracted services.

Installation:

CentralSquare will provide assistance upgrading the EAM application from v20 to v22.1, then after completing the GIS modernization tasks, will assist with upgrading from v22.1 to the current version.

Business Process Optimization

Analysis:

During this stage of the implementation, the CentralSquare Consultants will lead workshop meetings with the Authority's subject matter experts from each functional group and perform a deep dive into the use of the EAM solution. This will identify opportunities for improvement in workflow processes and configuration that will increase organizational efficiency and effectiveness. Significant tasks include:

Major Task	Description
Business Process Review and Work Flow Setup	CentralSquare will come on-site for three days of workshop sessions to review existing EAM configurations and specific business process workflows. Dashboards, Web Form/Views and Security will also be reviewed. Work Flow Setup inputs will be reviewed for the possible workflow combinations within the Work modules. Categories help organize work by organizational division and asset type, Problems define the reason work is being done, Tasks identify the actions taken and Causes capture the reason the Problem occurred.
GIS Integration	CentralSquare will perform a modernization of the existing GIS Integration with EAM which includes setting up Scheduled Tasks to sync from Feature Services/ArcGIS Pro and the configuration of Portal WebMaps for Lucity EAM.
Preventive Maintenance	Includes the review of current Preventive Maintenance schedules for Wastewater Collections and Wastewater Treatment Plant assets in EAM. Also includes the setup of additional PM schedules for Wastewater.
Security	Review of the current Security Groups and new user enrollment processes

Recommendations:

The CentralSquare consultant will deliver a formal report of the findings from the Business Process Optimization workshop to identify process gaps and provide recommendations for improvement. Implementing the recommendations based upon the BPO would be to contract for a range of additional services, including configuration hours, implementation of additional modules, GIS re-configuration, integration or conversion of third-party data, and training.

Additional Wastewater Treatment Plant and related Collection System Implementation

The Enterprise Asset Management solution will also be implemented for the Authority for one additional Wastewater Treatment Plant and the related wastewater collection system for that plant.

Analysis:

During this stage of the implementation, CentralSquare Consultants will meet with the Customer's Wastewater Treatment Plant and Wastewater Collections functional experts to review the current workflows of key functions impacted by this project and the contract software. In this stage we also begin the process of data conversion by analyzing your legacy data. Significant tasks include:

Major Task	Description
Business Process Review	Workshop meetings with different areas of EAM reviewing and analyzing all key business processes. All sessions will be discussions on processes relating to that area within EAM.
Workflow setup	It is anticipated that the new treatment plant and collection system will utilize the same workflow setup (Problems/Tasks/Causes) that are currently in use for other wastewater treatment plants and collection systems.
Data Migration Mapping	The process of mapping legacy data to the destination module in the CentralSquare EAM system. This includes vertical asset data migration as well as core Workflow setup resource data including Employees, Equipment, Materials and Contractors.

Configuration:

Finalizing the EAM configuration for the additional Wastewater Treatment Plant and collection system will be a collaborative process driven by the functional requirements discovered during the business process review and through consultative engagements between CentralSquare staff and the customer's Subject Matter Experts.

Significant tasks include:

Major Task	Description
System Configuration	The consultant will build the initial dashboard configuration based on the Business Process Review and Workflow Setup activities. Further refinement of the system configuration will be performed collaboratively with the Authority.
Vertical Assets	A workbook process will be used to gather all vertical assets to be loaded into EAM. Hierarchy definitions by plant process and / or facility location will be assigned through this process to allow for easy drill-down navigation of the assets. The EAM Import & Update tool will then be used to load the vertical assets and hierarchy relationships into the respective modules.
Configuration Validation	The consultant will work with the system administrator to develop an Acceptance Test Plan to verify the configured EAM meets the stated functional requirements.
Admin Skills Workshops	Training classes, designed as hands-on workshops, include building code tables, picklists, system settings, and assignment of security permissions. Designed for supervisors, system administrator, and staff with decision-making authority. Please see below for more details.

Onsite Training

Admin Skills Workshop:

The System Administrator training classes are designed as hands-on workshops, include building code tables, picklists, system settings, web dashboard / form / view configuration and assignment of security permissions. Designed for supervisors, system administrator, and staff with decision-making authority, these workshops help define the application configuration process. These classes should be attended by those responsible for maintaining user information and code tables, as well as by subject-matter experts in the specific application area. Admin training will consist of the following topics:

Class Title	Training Type	Intended Audience	Topics	Location
System Admin Training	Instructor-led	System Admins	System Settings Web Configuration Work Flow Setup Security Import & Update EAM and GIS Integration GIS Map Setup	Onsite

End User Training.

End User training provides hands-on, process-based instruction focusing on key tasks related to users' job responsibilities. End User training classes incorporate extensive activities based on realistic scenarios focusing on processes and tools within the applications for productive use of the system. Training will consist of the following topics:

Core Solution	Training Type	Intended Audience	Topics	Location
Overview Training	Instructor-led Training	System Administrators SMEs	EAM Overview Dashboards Forms / Views Document Control	Onsite
Work Requests	Instructor-led Training	System Administrators SMEs	Customer Information Request Information	Onsite
Work Orders	Instructor-led Training	System Administrators SMEs	Status Tracking Workflow Setup Resource Tracking Assets / Locations	Onsite
Preventive Maintenance	Instructor-led Training	System Administrators SMEs	Workflow Setup Scheduling Work Templates Assets / Locations	Onsite
Assets	Instructor-led Training	System Administrators SMEs	Attribute editing	Onsite
Asset Inspections / Readings	Instructor-led Training	System Administrators SMEs	Condition Assessment Readings / Monitoring	Onsite

Greg Tatara

From: Brittny Byron <brittny.byron@centralsquare.com>
Sent: Sunday, May 5, 2024 7:38 AM
To: Adam VanTassell; Alex Chimpouras; Greg Tatara
Subject: Lucity EAM BPO - MHOG Utilities - Genoa Township, MI
Attachments: MHOG Utilities Genoa Township MI_Onsite BPO and Training GIS Mod Addl Impl for Sewer_SOW V1.pdf

Good Morning,

I have an update for the group regarding the Onsite Business Process Optimization (BPO) that was previously discussed over a call with Matt Miner.

This project Estimate includes; EAM onsite BPO, GIS modernization, Preventive Maintenance setup, additional configuration for an additional Treatment Plant, and then onsite training.

Services Estimate (Due as incurred): \$30,780
Estimated Travel Expenses (Due as incurred): \$4,600

Please let me know if you have any questions or would like me to provide you with a formal quote for this project.

Thanks,
Brittny

Brittny Byron
Account Manager | CentralSquare
brittny.byron@centralsquare.com
p: 778.731.1274

CONFIDENTIALITY: This message contains information that is confidential and/or may be privileged. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copy of this message or its attachments is strictly prohibited. If you have received this message in error, please advise the sender immediately by reply email and delete this message and its attachment.

Proposed Central Square 2024 Update

Investment Costs	Cost
Initial Installation and Purchase (2015)	\$46,175
Annual Maintenance 2016	\$12,115
Annual Maintenance 2017	\$12,115
Annual Maintenance 2018	\$12,115
Annual Maintenance 2019	\$12,115
Annual Maintenance 2020	\$12,115
Annual Maintenance 2021	\$12,115
Annual Maintenance 2022	\$12,115
Annual Maintenance 2023	\$12,115
Annual Maintenance 2024	\$12,115
Total Investment Since 2015	\$155,210

Proposed Cost Allocation

System	Percentage	Cost
MHOG	25.00%	\$8,845.00
G-O	35.00%	\$12,383.00
Howell Township	10.00%	\$3,538.00
Oak Pointe Wastewater	15.00%	\$5,307.00
Lake Edgewood Wastewater	10.00%	\$3,538.00
Oak Pointe Water	5.00%	\$1,769.00
Total	100.00%	\$35,380.00

Howell Township Pump Stations

Summary

Pump Stations were checked weekly and we have started mowing the lawn.

UIS had to come out to fix Pump Station 77. The low level float relay failed and caused issues with the operation of the station.

We have had some problems at PS 74 with DTE Power. The station alarmed out 4 times last month with Generator Running. We believe it is dropping power for less than a minute causing the generator to start up and transfer power. DTE has been notified and I have also set a longer delay in the transfer switch. Now, if power is out for less than two minutes the generator will not transfer. This will be easier on the electrical components at the station.

PS-70

- Normal Operations

PS-71

- Normal Operations

PS-72

- Normal Operations

PS-73

- Normal Operations

PS-74

- We are having issues with DTE Power dropping out.

PS-75

- Normal Operations

PS-76

- Normal Operations

PS-77

- Alarmed out with Low Level.

PS-78

- Normal Operations

Howell Township
 Remaining Capital Improvement Plan Summary
 Updated 05/14/24

Active CIP and Significant Repairs In Progress					
No.	Project Description	Priority	Initial Estimate	Revised Estimate	Update
1	Walker North Clarifier Upgrade and New RAS Pump	Moderate	\$450,000	\$321,988	Quotes and Project Approved. WesTech Rep is notified, FHC is notified and quote is signed.
2	Repair Valves to EQ Tank	Moderate	\$50,000	\$50,000	On hold, not critical
3	Plant Driveway Repairs (Crack Sealing)	Low	\$10,000	\$10,000	No Activity, not critical
4	Second Septage / Return Pump Station Pump	Moderate	\$10,000	TBD	Still have plus 1 pump, hold on this project.
5	New Post Aeration Pump	High	TBD	TBD	Obtaining Quotes for New Pump with Hamlett
Total			\$520,000	\$381,988	

QUOTATION

Detroit Pump & Mfg Co

23751 Amber Avenue
Warren, MI 48089
USA
248-544-4242



Order Number	
1093757	
Order Date	Page
5/28/2024 07:58:39	1 of 1

Quote Expires On 6/11/2024

Bill To:

Genoa Osceola WWTP
2911 Dorr Road
Brighton, MI 48116

Ship To:

MHOG
4288 Norton Road
Howell, MI 48843

810-227-5225

Attn: Accounts Payable

Requested By: Greg Tatara

Customer ID: 43585

<i>PO Number</i>	<i>Ship Route</i>	<i>Taker</i>
Tsurumi/MW		MARY.WHITEMAN

<i>Quantities</i>					<i>Item ID</i> <i>Item Description</i>	<i>Pricing UOM</i> <i>Unit Size</i>	<i>Unit Price</i>	<i>Extended Price</i>
<i>Ordered</i>	<i>Allocated</i>	<i>Remaining</i>	<i>UOM Unit Size</i>	<i>Disp.</i>				

Order Note: Lead time: 1 week

Delivery Instructions: PP&A Best Way (LTL needed)

1	0	1	EA		50TRN42.2-460	EA	5,357.14	5,357.14
				1.0	Pump 50/60Hz 3Ph 2.2kw Motor	1.0		
					Tsurumi. 39/38 Airflow at water max depth			

Total Lines: 1

SUB-TOTAL:	5,357.14
TAX:	0.00
AMOUNT DUE:	5,357.14
	<i>U.S. Dollars</i>



PROPOSAL

(1) MTM01-2 HP Replacement Multi-Aspirator

for

Howell Township

20 May 2024

PROPRIETARY INFORMATION

THIS DOCUMENT CONTAINS NORTH AMERICAN FILTRATION, INC. (MTS) PROPRIETARY INFORMATION AND NEITHER THIS DOCUMENT NOR SAID PROPRIETARY INFORMATION SHALL BE PUBLISHED, REPRODUCED, OR COPIED, DISCLOSED, OR USED FOR ANY PURPOSE OTHER THAN CONSIDERATION OF THIS PROPOSAL, WITHOUT THE WRITTEN APPROVAL OF MTS.

MTS #MS24-141-N0

Quote is valid for 30 days from date of proposal



Date: 20 May 2024

Proposal
for
Howell Township – Replacement Aspirator
MTS Reference No. MS24-141-N0
Original Project Number: S98190

MTS is pleased to offer the following for your consideration on the above referenced project:

Quantity One (1) **MTS Multi-Aspirator Model # MTM01- 2 HP** self-aspirating submersible aerator. The aerator includes a prefabricated lifting harness, consisting of prefabricated T304 SS wire-rope cables and T304 SS shackles. The lifting cable is **30** feet long.

The aspirator motor is **2 HP, 1800 RPM**, 460 Volt, 60 Hertz, 3 phase, 1.15 safety factor complete with **25** feet of submersible power and instrument cable. The motor is protected by dual mechanical seals. The outer is silicone/carbide and the inner is carbon/ceramic.

Air pipe 20' in length, 2" diameter, with bird screen will be supplied.

Overtempt, leak detection relay, and guide rail system are excluded from this proposal.

Price for the above listed aspirator **\$ 33,500**

Prices are: **FOB Jobsite – Freight Prepay & Add**

Terms are: **Net 30 days**

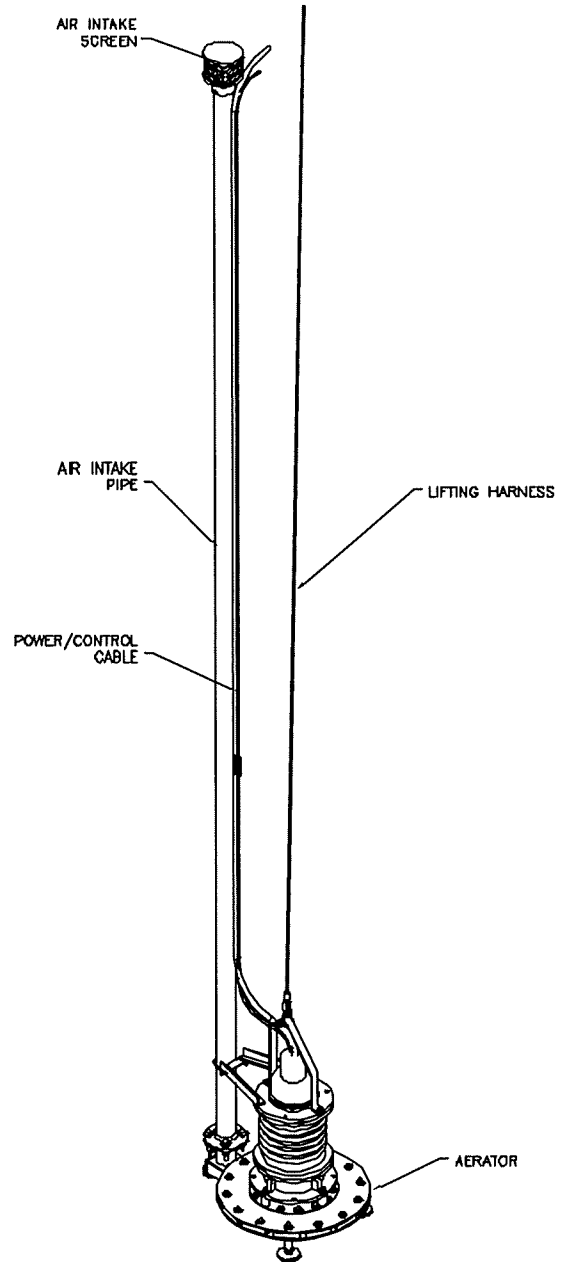
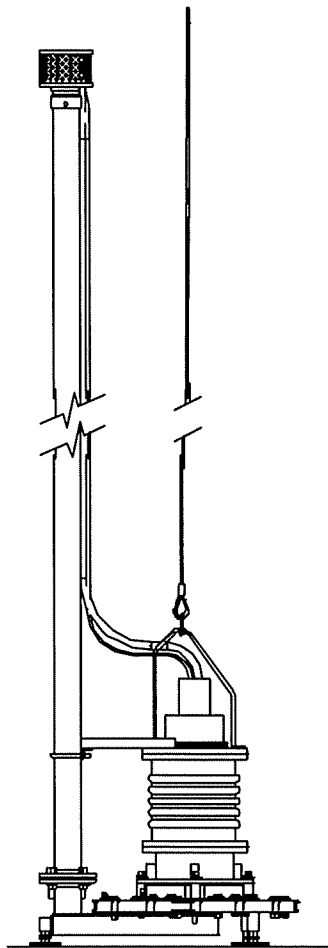
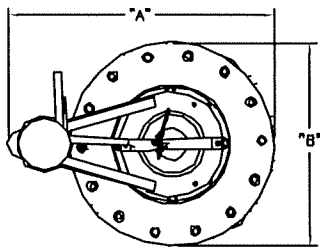
Shipment: **15-20 weeks after acceptance of order**

Prices quoted shall remain firm for 30 days from date of proposal.

DIMENSION TABLE					
MODEL	MTM01	MTM02	MTM03	MTM04	MTM05
H ₀	2				
"A"	27.0				
"B"	20.0				
WEIGHT (LBS)	350				

DIMENSION TABLE		
MODEL	MTM06	MTM07
H ₀		
"A"		
"B"		
WEIGHT (LBS)		

ABOVE DIMENSIONS & WEIGHTS ARE PROVIDED FOR REFERENCE ONLY.



23 WALPOLE PARK SOUTH,
WALPOLE, MA 02081-2558
PHONE: (508) 880-9150 FAX: (508) 880-9151
EMAIL: www.mtsjets.com

Drawing Title:

MULTI-ASPIRATOR
DIMENSIONAL DATA

Size A	Revision:	Drawn By: JAP	Date: 2/26/2008	Scale: NTS	Drawing No.: MTM-DDATA	Sheet: 1 of 1
------------------	-----------	------------------	--------------------	---------------	---------------------------	------------------



General Terms and Conditions of Sales Agreement

1. Price. Published prices are subject to change without notice and shall not be binding on Seller* until reduced to writing signed by Seller. All prices are F.O.B. Seller's plant, and do not include transportation costs or charges relating to transportation, which costs and charges shall be solely the responsibility of Purchaser. Prices quoted include standard packing according to Seller's specifications. All costs and taxes for special packing requested by Purchaser, including packing for exports, shall be paid by Purchaser as an additional charge.

2. Taxes. The price of the Equipment does not include any applicable sales use, excise or similar taxes. The purchaser shall have full responsibility for the payment of all such taxes if applicable.

3. Credit and Payment. Credit accounts will be opened only with firms or individuals approved by Seller's Credit Department. Unless otherwise provided, in any case where delivery is made on credit, unless otherwise expressly stated in the confirmation of sale, the terms of payment shall be those given in the Seller's proposal and quotation of equipment price to the customer. Seller reserves the right at anytime upon notice to Purchaser, to alter or suspend credit, or to change the credit terms provided herein, when in its sole opinion the financial condition of the Purchaser so warrants. In addition, the Seller may at any time, with or without notice to the Purchaser, and at its option, suspend work and shipment under this contract if, in the Seller's sole opinion, the financial condition of the Purchaser so warrants. In such cases, in addition to any other remedies herein or by law provided, cash payment or satisfactory security from the Purchaser may be required by the Seller before credit is restored or Seller continues performance. If the Purchaser fails to make payment or fails to furnish security satisfactory to Seller then Seller shall also have the right to enforce payment to the full contract price of the work completed and in process. Upon default by Purchaser in payment when due Purchaser shall pay immediately to Seller the entire unpaid amounts for any and all shipments made to Purchaser irrespective of the terms of said shipment and whether said shipments are made pursuant to this contract or any other contract of sale between Seller and Purchaser, and Seller may withhold all subsequent shipments until the full amount is settled. Acceptance by the Seller of less than full payment shall not be a waiver of any of its rights hereunder.

4. Risk of Loss, Title. The risk of loss of the goods shall pass to the Purchaser as soon as they are deposited with the carrier for shipment to the Purchaser, but title to the goods shall remain with the Seller until the full purchase price therefore has been paid to the Seller.

5. Shipment. All shipments shall be F.O.B. Seller's plant, and the date of shipment shall be contingent upon the date of acceptance of the Seller's offer. Seller's obligation with respect to shipment of the goods shall not extend beyond a.) putting the goods in the possession of such a carrier and making such a contract for the transportation thereof as may be reasonable having regard to the nature of the goods and obtaining delivering within a reasonable time documents as maybe necessary for Purchaser to obtain possession of goods. Seller shall have the right to ship all of the goods at one time or in portions from time to time within the time of shipment. This contract shall be deemed separable as to the goods sold. Purchaser may not refuse to accept any lot or portion of the goods shipped hereunder on the grounds that there has been failure to ship any other lot or that goods in any other lot were nonconforming. Any such default by Seller will not substantially impair the value of this contract as a whole and will not constitute a breach of the contract as a whole. The goods shall be deemed to have been tendered to Purchaser when they have been deposited with the carrier.



6. Testing, Inspection, and Acceptance. Purchaser shall have the right to inspect the goods upon the receipt of them. Each piece of Equipment is tested, in accordance with Seller's normal testing procedure, prior to shipment. Any testing or demonstration of operation, prior to shipment requested by Purchaser, shall be performed at Purchaser's expense and may require the delivery date to be rescheduled to a later date. Purchaser shall reimburse Seller, at the contract price for all goods used in testing and Purchaser shall bear any expense incurred in the inspection of the goods used in testing whether or not the goods are nonconforming. Failure to inspect the goods or failure to notify the Seller in writing that the goods are nonconforming within ten (10) days of the receipt of the goods by the Purchaser shall constitute a waiver of Purchaser's rights of inspection and rejection for nonconformity and shall be equivalent to an irrevocable acceptance of goods by Purchaser.

7. Excuse in Seller's Performance. This contract is subject to and the Seller shall not be responsible or liable for any delay directly or indirectly resulting from or contributed by limitations on Seller's production capabilities, prompt settlement of all details relating to the materials covered by this proposal, and to delays due to fires, explosions, acts of God, strikes or other differences with workmen, shortage of utility, facility, components or labor, delay in transportation, breakdown or accident, war and acts of war, compliance with or other actions taken to carry out the intent or purposes of any law or regulation, changes or breakdown or accident or any other causes or contingencies not caused by Seller or over which Seller had no reasonable control. In the event that any one or more deliveries hereunder is suspended or delayed by reason of any one or more of the occurrences or contingencies aforesaid, any and all deliveries so suspended or delayed shall be made after such disabilities have ceased to exist, and nothing herein contained shall be construed as lessening in any event the full amount of goods herein purchased and sold but only as deferring delivery and payment in the events and to the extent herein provided for. Neither shall any delay in shipment be considered as default under this contract or give rise to any liability on the part of Seller for items of incidental special or consequential damage.

8. Statement of Limited Warranty. Seller warrants that the Equipment will be built in accordance with the specifications referred to in the confirmation of sale and will be free from defects in material and workmanship for a period of one year from the date of shipment. The sole liability of Seller under this limited warranty shall be to repair or replace, at our option, a defect in the material or workmanship during the one year period with the exception of membranes, seals, gaskets, elastomer materials, coatings and "wear parts". **All warranty parts will be removed from the system by the Purchaser and shipped prepaid to Seller for evaluation. After evaluation Seller will ship, repaired or replaced, the warranty part to the Purchaser for their inclusion into the system.** In no event shall Seller be liable for any loss, damage, injury or expense resulting from the use or operation of, or from erosion or corrosion of the Equipment; from the installation of the Equipment; from decomposition of membranes, seals, gaskets, elastomer materials, or "wear parts" because of the use of the Equipment or with respect to ordinary wear and tear. SELLER MAKES NO OTHER WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED, IN RESPECT TO THE EQUIPMENT AND IN PARTICULAR MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.

9. Installation and Start-up. Unless otherwise stipulated, installation and start-up shall be the sole responsibility of the Purchaser. In the event Purchaser has engaged Seller to provide an engineer for start-up supervision, such engineer will function in a supervisory capacity and shall have no responsibility for



the quality of workmanship of the installation. In any event, the Purchaser shall furnish, at customer's expense, all necessary foundations, supplier, labor, and facilities which might be required to install and operate the Equipment.

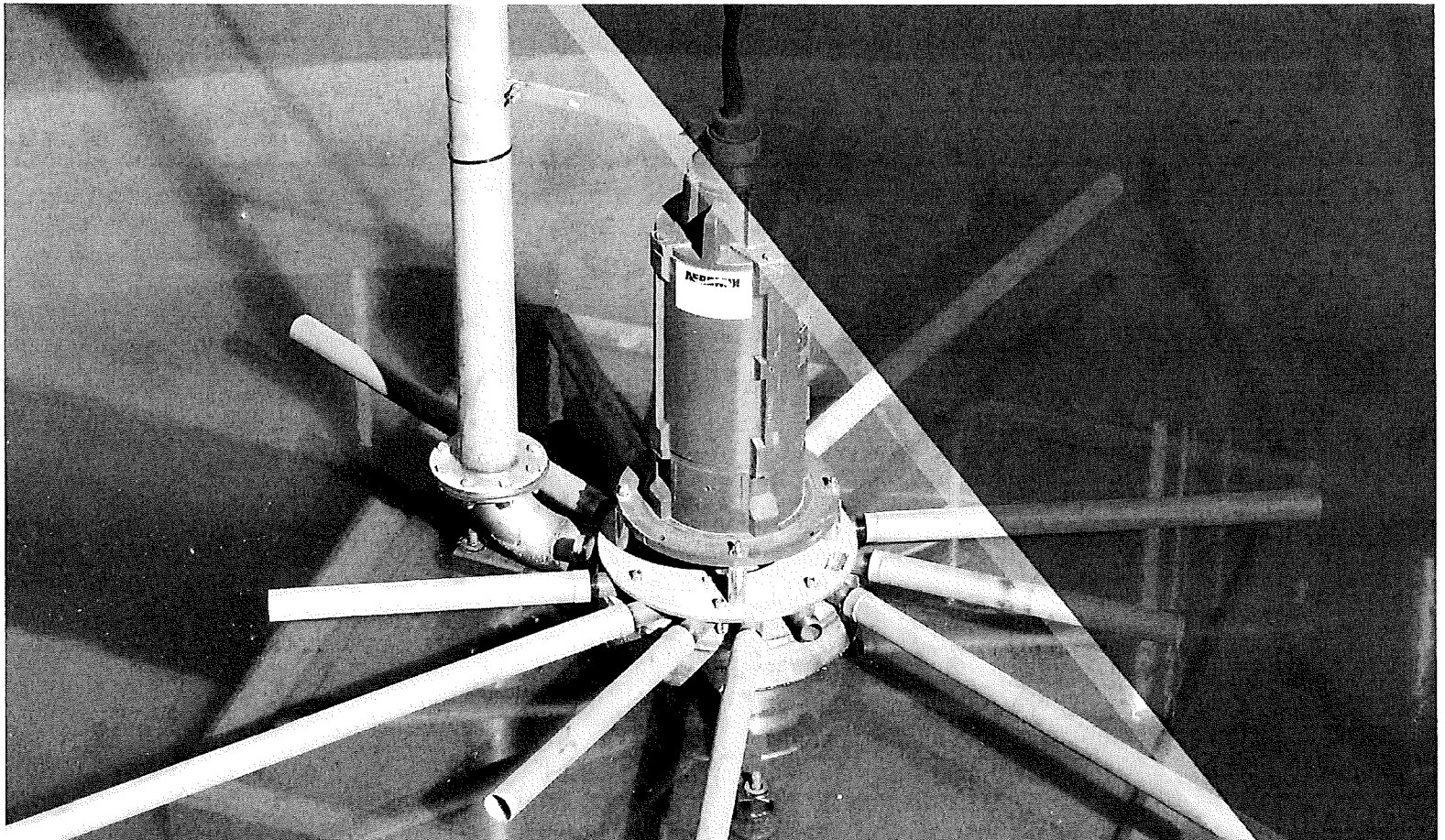
10. Cancellation. No order may be cancelled unless requested in writing by either party and accepted in writing by the other. In the event of a cancellation by Purchaser, Purchaser shall, within thirty days of such cancellation, pay Seller a cancellation fee which shall include all costs and expenses incurred by Seller, prior to the receipt of the request for cancellation including, but not limited to, all commitments to its suppliers, subcontractors and others, all labor and overhead expended by Seller in the preparation of the Equipment prior to the cancellation plus an amount equal to 15% of the aggregate of all the foregoing.

11. Specifications. Changes in specifications requested by Purchaser are subject to approval in writing by Seller. In the event such changes are approved, the price for the Equipment and the delivery schedule shall be changed to reflect such changes.

12. Drawings. All drawings are the property of Seller. Seller does not supply detail or shop working drawings of the Equipment. General assembly, installation and parts lists necessary for erection and maintenance will be supplied.

13. Assignment. No right or interest in this contract shall be assigned by Purchaser without the written permission and consent of Seller, and no delegation shall be wholly void and totally ineffective for all purposes.

14. Alterations, Interpretations and Definitions. This contract shall be governed by and construed in accordance with the laws of Massachusetts and is intended also as a complete and exclusive statement of the terms of the agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this contract. Acceptance or acquiescence in a course of performance rendered under this contract shall not be relevant to determine the meaning of this contract even though the accepting or acquiescing party has knowledge of the nature of the performance and opportunity for objection. Waiver by Seller of a breach by Purchaser of any provision of this contract shall not be deemed a waiver of future compliance therewith, and such provision shall remain in full force and effect. Any term used in this contract which is not defined herein shall have the same definition as that contained in the Massachusetts Uniform Commercial Code.* As used in this agreement, the term "Seller" shall at all times refer to North American Filtration of MA, Inc d/b/a Mass Transfer Systems.



Howell Township, MI Post Aeration Basin

HURRICAINÉ[®] Submersible Aerator

Firm Proposal QU-2404796.R0

Submitted To: Hamlett Environmental Technologies Co, Jennifer wagner, P: 517-545-2500, E: jenw@hamlettenvironmental.com

Submitted By: Dina Palumbo, P: 763-746-2674, E: dpalumbo@newterra.com

Represented By: Hamlett Environmental Tech. Co.,

Prepared By: Dave Lindoo



Submitted 2024-05-20
Valid Until 2024-06-19

Contents

1 Introduction & Overview	3
Executive Summary	3
2 Commercial Section	4
Price Breakdown	4
Commercial Notes	4
Payments	4
Schedule	5
Terms & Conditions	5
3 Technical Section	6
Scope of Supply	6
Scope of Supply by Others	7
4 Terms, Conditions, Warranties, and Guarantees	8
Terms & Conditions	8
Warranty	12
5 Appendices	13



1 Introduction & Overview

Executive Summary

Enclosed please find Newterra's detailed firm cost proposal to provide One (1) 5HP HURRICANE® Submersible Aerator to Howell TWP, for the project Howell TWP, located in Howell, MI USA.

Our team at Newterra has extensive experience providing cost effective solutions to water and wastewater treatment problems and feel this proposal provides an effective solution to yours. If you have questions about this submission, contact me at 763-746-9271.

Sincerely,

Dina Palumbo
Regional Sales Manager
dpalumbo@newterra.com
Newterra



2 Commercial Section

Price Breakdown

Item	Unit Price	Qty.	Total Price
Kit Hurricane 5/60 For Motor Frame 180	\$33,490.00	1	\$33,490.00
5 HP Submersible Motor	Included	1	Included
Kit Diffuser Pipes Hurricane 5-10HP	Included	1	Included
Leak Detection Relay 120V Control Panel	Included	1	Included
Impeller 5HP	Included	1	Included
Kit 5'L 4" NPT Hurricane 5-40HP Air Pipe	Included	2	Included
Fright FOB <ul style="list-style-type: none"> • System will be shipped FOB Howell, MI (Incoterms 2020) • Freight cost and in-transit insurance will be prepaid and added to invoice 	\$375.00	1	\$375.00
Total			\$ 33,865.00

Commercial Notes

- All Prices are Quoted in **US Dollars (USD)**.
- Pricing is Valid for **30 days (2024-06-19)**.
- Unless otherwise specified, any sales or value added taxes are not included.
- This proposal supersedes all previous proposals and correspondence.
- The pricing provided is contingent upon acceptance of Newterra’s payment milestones, Terms & Conditions outlined in this proposal and may be adjusted if other payment terms or T&C’s are applied at time of order.
- Unless specified within this proposal, the equipment delivery date, start date, and date of commencement of operations are to be negotiated.
- This proposal and the rates provided herein are subject to Newterra compliance check and financial due diligence by Newterra.
- Newterra’s pricing is based on reasonable market variability in our supply chain. In the event of extreme volatility, defined as an increase of greater than 10% of the Producer Price Index (PPI) in value from the month of the proposal date to the month of submission of engineering documentation for approval, Newterra reserves the right to adjust the project price. PPI is obtained from the US Bureau of Labor Statistics: PPI for final demand, 12-month percent change, not seasonally adjusted.

Payments

Payment Terms

All payments are **Net 30** from date of invoice. Late payments may impact delivery schedule or be subject to interest or penalties as per the Contract.

Payment Milestones

- 100% on Notification of Readiness to Ship (partial shipments allowed)



Schedule

The information provided below is a projected estimate only and should not be assumed to represent a binding schedule.

- Submittal of drawings¹ for approval (if applicable): Estimated to be 1 to 2 weeks² after Order Acceptance³
- Customer review and approval of drawings (if applicable): In a timely fashion, not longer than 2 weeks
- Notice of readiness to ship: Estimated to be 15 to 16 weeks^{2,4} after Order Acceptance³

Notes:

- 1) Newterra will provide one set of drawings in pdf format to include P&ID (if applicable) and General Arrangement drawings.*
- 2) At time of order, Newterra will confirm a submittal of drawings' date based on verified engineering loading. One (1) to two (2) weeks after receipt of drawing approval, Newterra will confirm a ship date based on verified shop loading and material lead times.*
- 3) Order Acceptance will occur once all required fully executed order documents have been received (signed purchase order, mutually agreed upon terms and conditions) and acknowledged in writing by Newterra.*
- 4) Readiness to Ship date will be contingent on payment milestones being met (payment received and confirmed by Newterra in writing). Delays on any payments will postpone the ship date.*

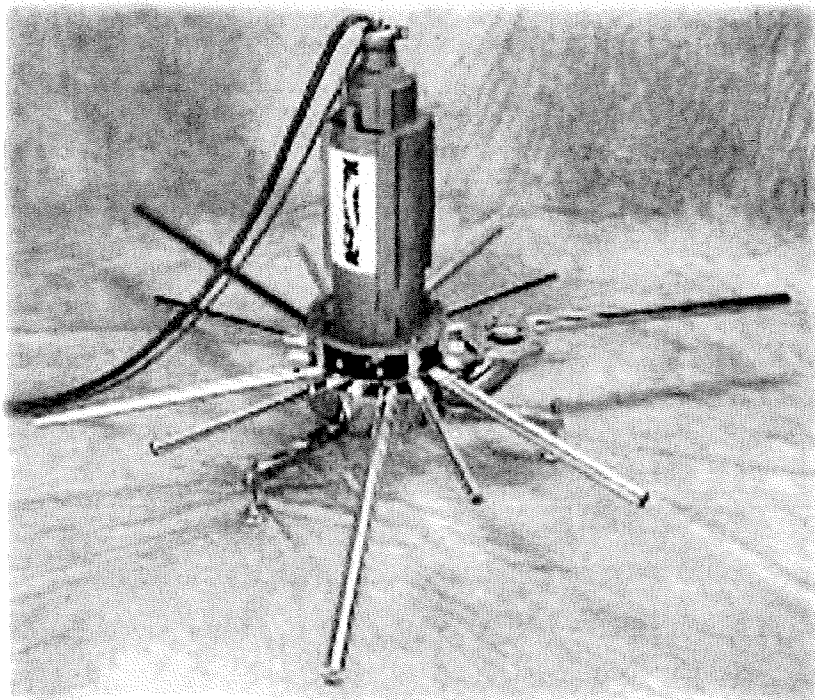
Terms & Conditions

- Newterra's attached Standard Warranty applies.
- Newterra's attached Terms and Conditions apply.

3 Technical Section

HURRICANE® Submersible Aerator/Mixer

The HURRICANE® Submersible Mixer/Aerator is equipped with a stainless steel base which incorporates a three leg design with adjustable rubber feet. This design allows the HURRICANE® to be maintained in without the need for emptying the basin. Along with the base system, the HURRICANE® utilizes a hardened 17-4 stainless steel impeller for corrosion resistance and stator design which is dynamically balanced and keeps the units from “walking” like similar submersible units. Because the HURRICANE® is a self-aspirating, self-contained aerator, it does not use an external blower which minimizes maintenance.



Recommendation

Basin 1

Based on your request to provide one (1) 5HP HURRICANE aerator for this basin, we are pleased to extend the information in the following proposal.

Scope of Supply

Newterra's scope of supply for this project consists of the following items:

- One (1) 5HP HURRICANE® Submersible Aerator, consisting of:
 - One (1) 5HP 460V/3PH/60Hz Motor in SS Configuration with 50' of factory attached electrical cable
 - One (1) 304SS Diffuser Pipe Kit
 - Ten (10) Feet of 304SS Air Intake Pipe with Galvanized Strainer
 - One (1) Motor Moisture Detector Relay
 - One (1) 1-Year Non-Prorated Warranty



Note: Aerators shall arrive fully assembled for immediate mounting

Scope of Supply by Others

All items below are EXCLUDED from this proposal and are the responsibility of the CUSTOMER. These are to be completed by others or specifically agreed to in writing by Newterra and included in the pricing section of the final version of the proposal.

- Our records show that Newterra was not involved in the sizing or selection of the aeration/mixing equipment on this project. We supplied what was defined by the end user and the end user takes responsibility for the adequacy of the aerators for the application.
- All aspects of final assembly and installation of the equipment at the project site, including field mounting of the equipment, electrical wiring and power connections, start-up and commissioning, filling of the tanks, and checking and testing of the components and systems.
- Control accessories such as electrical disconnects, motor starters or run timers are not included and are to be supplied by others.
- Electrical accessories such as electrical cable, electrical cable hangers, motor cable grips or strain reliefs are not included and are to be supplied by others.
- Soft starts and VFDs are highly recommended for any unit over 10 horsepower. Soft starts and VFDs are not included in proposal and are to be supplied by others.
- Unless stated otherwise all equipment is quoted EXW (Ex Works) Factory Chaska, Minnesota USA. All aspects of shipping from the factory to the project site including loading at the factory, overland shipping to port of export, sea shipping to nearest port of entry, loading and unloading, overland delivery to and unloading at the project site are not included.
- The CUSTOMER assumes responsibility for any alterations to the proposal, in design, materials, manufacture, or otherwise, as such alterations may affect the contract price, the delivery schedule, and the performance of components and the entire plant.



4 Terms, Conditions, Warranties, and Guarantees

Terms & Conditions

1. PURCHASE ORDER:

Newterra ("Seller") will initiate work upon written acceptance of a complete order from a purchasing party ("Buyer"). A complete order includes a signed purchase order which includes the overall price of system and scope of supply, purchase order number, payment terms, billing and shipping addresses, Tax Identification Number.

2. APPLICABILITY / SCOPE:

All goods and services provided shall be governed by the terms and conditions set forth herein. Any modifications to these terms or to the scope of any purchase order or project hereunder, shall be mutually agreed upon and set forth in writing executed by both parties. Such writing shall clearly set forth the nature and extent of the change, and, if applicable, any adjustment in price associated with such change.

3. SCHEDULE:

The Seller's estimated delivery schedule is included in the proposal and may be affected by manufacturing loading at the time of order unless the proposal is based on a firm schedule as noted. If the approval to proceed with ordering material is not given within twenty-one (21) days of execution of this order, Seller reserves the right to adjust the sell price of this Purchase Order based on actual increases incurred from its Suppliers due to the delay in the project schedule.

Upon receipt of Purchase Order, unless the proposal is based on a firm schedule as noted, Seller and Buyer shall agree to a schedule and timeline for provision of engineering documentation, unless otherwise agreed to in writing.

In the event of Buyer caused delay, Seller shall be entitled to readjustment of schedule based on the impacts due to the delay. Seller shall advise Buyer, in writing, of the revised schedule. Seller shall be entitled to compensation from all costs associated with Buyer caused delay.

4. CREDIT APPROVAL:

All new purchase orders are subject to mandatory credit approval for first time Buyers and discretionary credit approval for repeat Buyers (credit approval form available from Seller upon request). Should Seller learn of any information that causes Seller concern about Buyer's ability to perform any of its obligations owing to Seller under a Purchase Order, Seller has the right to request Buyer to provide Seller adequate assurance of due performance on such terms as are deemed reasonable by Seller when acting in good faith, including the right to demand full or partial payment from Buyer as demanded by Seller, or the right to adequate surety.

5. TELEMETRY SERVICES AGREEMENT:

A Telemetry Services Agreement must be completed for all system orders that include a Seller Remote Telemetry and Communication Package. The Telemetry Services Agreement is required to activate the services listed in the proposal (Telemetry Service Agreement available from Seller upon request).

6. PRICING/TAXES:

The price to be paid by Buyer shall be mutually agreed upon by the parties and set forth in writing. Unless otherwise agreed to, prices quoted do not include any State, Provincial or local sales or use tax, special fees, duties or custom fees, freight and handling charges, or export crating costs that may be added to the price at invoicing. The Buyer agrees to make payments as described herein. If Seller is subjected to any such tax in connection with this sale or the delivery; the same shall be added to the purchase price and Buyer shall be responsible for paying that tax or reimbursing Seller therefore within 30 days. If Buyer is Tax Exempt, valid documentation in the form of an applicable tax-exempt certificate or direct pay permit must be provided at time of Purchase Order to be considered.

7. PAYMENT CONDITIONS:

All orders require payment in advance unless credit has been established. Payment shall be made in the currency quoted without discount. Minimum billing amount is \$100. Shipments outside of the U.S.A. and Canada shall be prepaid or drawn from an irrevocable Letter of Credit.

Processing fees may be assessed for additional costs incurred for credit card charges, returned checks, Letters of Credit, or other bank charges. Wire transfers should be initiated with all bank charges paid from the account of the Buyer. Seller reserves the right to specify the method and/or timing of payment (including prior to shipment).

The Seller will be entitled to a late penalty calculated at a rate of 1.5% per month (18% per annum) or if lower, at the maximum rate permitted by law, for any payment not made by the date due. If legal proceedings are instituted for collection of overdue accounts unpaid after 30 days, the Buyer will be liable for all costs adjudged by the court, including court costs and reasonable attorney fees.

If the Buyer disputes any portion of an invoice, they shall notify Seller in writing with specific details and pay the undisputed portion as per the executed purchase order. Buyer shall reimburse all costs incurred in collection of past due amounts including but not limited to attorney's fees, court costs and collection fees incurred by Seller.



At Seller's option, Letters of Credit will be accepted by Seller when compliant with the following: The Letter of Credit must (a) Be IRREVOCABLE and CONFIRMED by a U.S.A. or Canadian bank; (b) Be in favor of Seller; (c) State payment is by site draft payable; (d) State that ALL bank charges, including those outside the country of origin, are to be applied to BUYER'S account; (e) Must state Ex-Works, point as factory unless terms of Pro Forma Invoice specify otherwise, (f) Be advised through a class A bank and show Buyer as applicant for the Letter of Credit.

8. SHIPPING & DELIVERY TERMS:

Unless otherwise specified in the Seller Proposal, Incoterms® 2020 are:

- (a) EXW Seller Facility.
- (b) DAP <delivery location> (if freight is included as specified in Seller Proposal)

9. ACCEPTANCE:

- (a) Buyer shall inspect all shipments of equipment or other goods within 10 days of receipt and shall promptly notify Seller of any specific defects or non-conforming goods. The parties acknowledge that acceptance of any goods supplied hereunder shall be deemed to have occurred if Buyer fails to notify Seller of any such defects or non-conforming goods within 10 days of the date of receipt. The parties acknowledge that acceptance of any services provided hereunder shall be deemed to have occurred if Buyer fails to notify Seller of any defects or non-conformance in such services within 10 days of the date the services were completed;
- (b) For any order hereunder which requires Seller's involvement in the installation, start-up, check-out and/or commissioning of any Seller equipment or system, the parties acknowledge that system acceptance shall be deemed to have occurred upon completion of the startup and checkout of the system, or upon beneficial use of the system by Buyer, whichever occurs first.

10. OPERATIONAL AND MAINTENANCE PROCEDURES:

Buyer acknowledges that any improper use, maintenance, or modification of the equipment provided hereunder, or use of unqualified maintenance or service technicians will severely impair the operational effectiveness of the entire system. Buyer hereby agrees to indemnify, defend and hold harmless Seller from and against any and all third-party claims arising, in any manner, out of: (a) Buyer's neglect of the equipment; (b) Buyer's use of technicians not authorized by Seller to service the equipment; or (c) Buyer's improper use or modification of the equipment or failure to follow the operational and maintenance procedures provided with the equipment.

11. SYSTEM STORAGE AFTER COMPLETION:

If Buyer is unable to accept equipment at the time of readiness, or at the Buyer's request, storage of completed systems may be provided. If Seller has space at its facility, storage will be charged at a rate of 0.5% per month accruing after the initial 30 days. If off-site storage is required, the per month rate will be the greater of 0.5% or actual warehouse and transportation costs, +20% administration fee.

The warranty period will start upon the original date of notice of readiness to ship. Any invoices due for payment that are subject to the shipment of the system will be initiated and subject to payment based on the date of notice of readiness to ship.

If the system is stored, transfer of title will occur immediately to Buyer upon entry into storage. Risk of Loss will transfer as per Incoterms® of the original contract.

12. TECHNICAL ASSUMPTIONS:

This proposal and pricing are based on Seller's interpretation of the sections of any RFP or specification that have been made available to Seller. Exceptions have been noted wherever possible. In the event of a conflict between the language in the specification or the proposal, Buyer agrees that the language in the proposal takes precedence and is the basis of the proposed pricing and scope.

13. HEALTH & SAFETY:

Any health and safety requirements, training or certification needs for entering a project site must be communicated at the time of Order. It is the Buyer/Owner's responsibility to ensure that field technicians operating on live panels are informed and equipped with the appropriate PPE.

14. APPROVALS, PERMITS & INSPECTIONS:

Obtaining any required site permits (i.e. building) is the responsibility of the Buyer/Owner; the Seller is not responsible for any such items unless otherwise specified in the proposal.

All required site inspections including, but not limited to electrical, building and fire are the responsibility of the Buyer/Owner; the Seller is not responsible for any such items.

15. WARRANTY:

Refer to separate warranty document(s) attached hereto and incorporated herein as if set forth in full.

16. CONFIDENTIAL & PROPRIETARY INFORMATION:

Buyer acknowledges that the information and processes utilized by Seller in the design, manufacture, and supply of its products and systems are confidential and proprietary to Seller. Buyer agrees to treat as confidential and proprietary any such information or processes, including, but not limited to, design information or data, proposals, software, schematics, drawings, operational and maintenance manuals, testing procedures or other similar technical information ("Confidential Information") provided by Seller in connection with the supply or installation of products or systems hereunder, and will, at a minimum, protect any such confidential information in a manner commensurate with the measures taken to protect Buyer's own confidential or proprietary information. Seller retains all rights, titles and



interests in all such Confidential Information and Buyer shall not use or otherwise disclose to any third party any such Confidential Information except to the extent authorized by Seller in writing.

17. INTELLECTUAL PROPERTY RIGHTS:

Excepting for the benefit of air and/or water treatment as contemplated by the design of the equipment, all rights, benefits from any value received as a result of the use of intellectual property, equipment, information or advice provided by Seller remain the sole property of Seller, specifically, including, but not limited to, as it may relate to carbon or water credits, etc.

The Seller retains any and all intellectual property rights in and to the equipment, services, and/or information supplied hereunder (including, but not limited to, patents, copyrights, trademarks and trade secrets) ("Intellectual Property").

Buyer is not granted any interest, right, or license with respect to any such Intellectual Property, except to use the equipment, services and/or information for the purposes for which it is specifically provided to Buyer in accordance with the terms and conditions hereof.

Seller shall indemnify and hold Buyer harmless from and against all third-party claims of infringement or alleged infringement arising out of Buyer's use of any equipment, services, or information supplied by Seller hereunder. Provided, however, that Seller's indemnity obligation hereunder shall not apply to, and Seller shall not be responsible for, any claims to the extent arising out of Buyer's modification of Seller's equipment, services or information, or use of such equipment, services or information: (a) in combination with equipment, services or information not supplied by Seller, or (b) in the operation of any process or in any other manner inconsistent with the purpose for which Seller's equipment, services or information were intended.

Unless specified, programming for Seller's custom equipment and systems is proprietary and will remain the property of Seller and is not available for distribution to Buyer or others at any time.

18. INSURANCE:

Each party shall provide and maintain at its own expense, such policies of insurance in such amounts as are appropriate and commercially reasonable for parties engaging in the type of activities contemplated by the projects entered into hereunder. Upon request, each party shall furnish the other with certificates evidencing the required insurance coverage.

19. BUYER INDEMNIFICATION:

To the fullest extent permitted by law, Buyer hereby agrees to protect, defend, indemnify and hold harmless Seller and its affiliates, managers, shareholders, directors, officers and employees from and against all losses and damages incurred and all liability to others and all claims, causes of action and suits, for personal injury, including death or property damage arising out of the acts or omissions of Buyer or Buyer Parties. Buyer agrees to pay all costs and expenses paid or incurred by Seller in enforcing its rights hereunder, including without limitation, attorney's fees, and court costs.

20. SELLER INDEMNIFICATION:

To the fullest extent permitted by law, Seller hereby agrees to protect, defend, indemnify and hold harmless Buyer and its affiliates, managers, shareholders, directors, officers and employees from and against all losses and damages incurred and all liability to others and all claims, causes of action and suits, for personal injury, including death or property damage to the extent such is caused by the negligent acts or omissions of Seller or Seller Parties. Seller agrees to pay all costs and expenses paid or incurred by Buyer in enforcing its rights hereunder, including without limitation, attorney's fees, and court costs.

21. LIENS:

Seller shall promptly pay for all materials, supplies and labor employed by it in providing the goods and/or services hereunder, such that any equipment or system supplied to Buyer remains free of materialmen's, warehousemen's, mechanics', and any other similar liens. Seller reserves all rights hereunder to file notice and execute liens in the event Buyer breaches its obligations in the proposal, Purchase Order, or as set forth herein. Any executed lien waiver, release claim, or payment application executed and submitted by Seller shall not serve to waive Seller's right to pursue a lien claim for previously noticed, reserved, or filed claims.

Seller reserves all rights hereunder to file notice and execute liens in the event Buyer breaches its obligations in the proposal, purchase order, or as set forth herein. Any executed lien waiver, release claim, or payment application executed and submitted by Seller shall not serve to waive Seller's right to pursue a lien claim for previously noticed, reserved, or filed claims.

22. NON-WAIVER:

The parties' failure to demand strict performance or to otherwise enforce any rights hereunder shall not constitute a waiver of any rights hereunder. No claim arising out of a breach hereof may be discharged in whole or in part by a waiver of the claim unless supported by consideration and set forth in a writing signed by the waiving party. Any such waiver shall apply to the specifically identified claim only and shall in no way constitute a waiver or discharge of any other prior or subsequent claim.

23. BREACH/DEFAULT:

In addition to any failure to comply with any other term or condition as set forth herein, the occurrence of any of the following events shall constitute a breach/default on the part of Buyer: (a) If Buyer shall become insolvent or make a general assignment for the benefit of creditors; (b) If a petition for Bankruptcy is filed by or against Buyer; (c) If, at any time Buyer fails to fulfill its obligations under the terms and conditions hereof, or acts in such a manner as to endanger performance of such obligations; (d) If Seller shall reasonably believe that Buyer will not timely fulfill its obligations, including payment or otherwise perform hereunder, and Buyer is unable to provide reasonable assurances that such timely performance will occur.



Upon breach/default by Buyer, Seller may terminate the contract or agreement by giving notice to the Buyer. Such termination may be effective immediately at the sole choice and discretion of Seller. In the event of a breach and contract termination, Buyer is still responsible for all costs incurred by Seller.

24. SUSPENSION:

If any project or order, for which Seller is to supply goods and/or services hereunder, is requested to be suspended by Buyer for any reason other than a breach by Seller, Seller shall cooperate with Buyer in rescheduling any planned or ongoing work, and in otherwise complying with the suspension instructions. However, Buyer must provide reasonable written notice to Seller for any requested suspension. Seller shall reserve the right to adjust the scheduling, pricing, and/or billing due to any impact of the approved suspension. Provided, however, that in the event of any such suspension which continues for a period of 90 days, Seller shall be entitled to terminate that order, without any further liability or obligation of Seller thereunder.

Seller, may by written notice to Buyer, suspend this order due to any of the following: (i) Buyer fails to perform in accordance with the delivery schedule; (ii) Buyer fails to properly pay Seller for any properly submitted invoices; (iii) Buyer has breached or otherwise failed to comply with any provision of this order that is capable of being cured and Buyer does not cure the same within a period of five (5) calendar days after receipt of written notice from Seller.

25. TERMINATION FOR CAUSE:

Should Buyer be in breach under this project or order, Seller shall have the right, as well as all other rights per the applicable law to request to terminate all or part of any undelivered or unperformed portion of this Purchase Order by reasonable written notice to Seller. Upon receipt of such notice, Seller shall immediately stop delivery or work on the portion of the order terminated or canceled. In the event of such termination, Buyer shall be liable for the value of the work performed, materials received, and any materials not received that cannot be cancelled, prior to the time that notice of termination is given.

26. TERMINATION FOR CONVIENENCE:

If any project or order, for which Seller is to supply goods and/or services hereunder, is terminated in agreement with the provisions of these terms and conditions, Seller shall be entitled to charge 25% of selling price if canceled prior to incurring related engineering, drafting, and production time. If engineering and/or drafting time has been incurred, 40% of the selling price will be charged to the Buyer. If materials have been received, or materials not received cannot be cancelled, and/or production time has been incurred, 100% of the selling price plus additional costs incurred will be charged to the Buyer who placed the order. Additional costs incurred as a direct result of termination may include, but are not limited to, freight and storage charges, costs of labor, transportation, travel and living expenses for support, overhead and profit, and reasonable attorney fees.

27. FORCE MAJEURE:

Neither party shall be liable for any cost increase, failure or delay in its performance resulting from any cause beyond its reasonable control including, but not limited to, acts of God; acts or omissions of civil or military authority; fires; floods; unusually severe weather; strikes or other labor disputes; embargoes; wars; political strife; riots; epidemic; pandemic; changes in laws, delays in transportation; sabotage; or fuel, power, material or labor shortages.

28. LIMITATION OF LIAIBILITY:

Under no circumstances whatsoever will Seller be responsible for liquidated, indirect, special, incidental or consequential damages including, but not limited to, lost business, overhead, loss of use of property, delay, damages, lost profits or third party claims, whether foreseeable or not, even if Seller has been advised of the possibility of such damages in connection with the delivery, installation, use or performance of the equipment or the provision of maintenance services by Seller regardless of whether such claims are alleged to have arisen out of breach of warranty, breach of contract, stricter absolute liability in tort, or other act, error or omission or any other cause whatsoever, or any combination of the foregoing.

Under no circumstances whatsoever will Seller be responsible for direct damages in excess of 50% of the contract value.

29. ASSIGNMENT:

The rights and responsibilities of the Buyer as set forth herein are personal to the Buyer and may not be assigned or delegated without the prior written consent of Seller.

30. APPLICABLE LAW / DISPUTES:

Buyer acknowledges that the "Terms" from the Contract are deemed to be made in Pennsylvania for transactions in the U.S.A. and in Ontario for transactions in Canada, and that Buyer, in relation to this project, is deemed to be transacting business in Pennsylvania (U.S.A. transactions) and Ontario (Canadian transactions). It is the expectation of the parties that any disputes arising hereunder, whether in contract, tort or otherwise, will be amicably resolved by mutual agreement of the parties.

Any dispute, involving the supply of goods or services within the U.S.A. or Canada, which cannot be amicably resolved by the parties, shall be submitted to binding arbitration in accordance with the applicable rules and regulations of the Canadian Arbitration Association for Canadian contracts or the American Arbitration Association for U.S.A. and all other contracts. The substantive law of Pennsylvania for U.S.A. contracts or Ontario for Canadian contracts shall apply to any such arbitration, which shall be conducted in Pittsburgh, Pennsylvania (U.S.A. contracts) or Ottawa, Ontario (Canadian contracts).

Nothing herein shall be construed as preventing Seller from enforcing any claim or right to a mechanic's lien or any claim or right against a bond regardless of where such a claim must be filed or enforced.



Warranty

This Warranty Agreement is between Newterra Corporation, Inc. or Newterra Ltd. (known as Newterra) and the customer (known as the Buyer).

General Warranty Statement

1. Newterra warrants those products of its manufacture against defective workmanship or material for a period of 12 months from startup or 18 months from the date of notice of readiness to ship, whichever comes first.
2. This warranty is expressly and strictly limited to replacing, without charge (see Warranty Exclusions), any part or parts which proven to Newterra's satisfaction upon examination, to have been defective in design, material or workmanship, and which have not been neglected, abused or misapplied, provided the Buyer gives Newterra immediate written notice upon discovery of any claimed defect.
3. During the warranty period, parts will be shipped as necessary with instructions to replace, which can be further elaborated over phone or email; visit(s) of our technician to site can be covered if there is a service agreement in place; otherwise, actual charges will be quoted to the owner at that time, if required.
4. Newterra will also warranty those component parts manufactured by others to the extent of the original manufacturer's warranty. In any case, specific components warranties will be extended a minimum of one year from date of notice of readiness to ship.
5. Membranes, if used, will be covered under separate warranty statement.
6. This warranty shall not be construed as a fitness of purpose warranty nor a performance warranty.

Warranty Exclusions

1. Warranty coverage does not include:
 - a. Freight, labor, travel, and living expenses associated with parts replacement
 - b. Normal maintenance items such as lubrication, fan belts, and cleaning of the equipment
 - c. Consumable items such as filters and reagents.
 - d. Replacement of items due to normal wear and tear
 - e. System parts damaged because of Buyer changes to the system and/or PLC program without the written consent of Newterra.
 - f. System electrical components or motors damaged by inconsistent power, voltage fluctuations and/or frequent power failures.
2. If the Buyer, or any contractor employed by the Buyer, contracts an outside company, other than Newterra for modification of system equipment, without knowledge of Newterra, the warranty coverage will be denied.
3. If the Buyer, or any installation contractor employed by the Buyer, contracts outside Newterra for installation work or erection of quoted equipment, the Buyer shall assume full responsibility for said contract.
4. The warranty shall not cover normally scheduled preventative maintenance or maintenance services listed in O&M Manual unless specifically contracted with Newterra.
5. If Newterra's Supplier assesses a part evaluation fee as part of their warranty claim assessment process, then the Buyer will be required to pay this fee. All parts must be returned to Newterra, transportation prepaid, unless other arrangements have been pre-approved by Newterra.

Warranty Validation

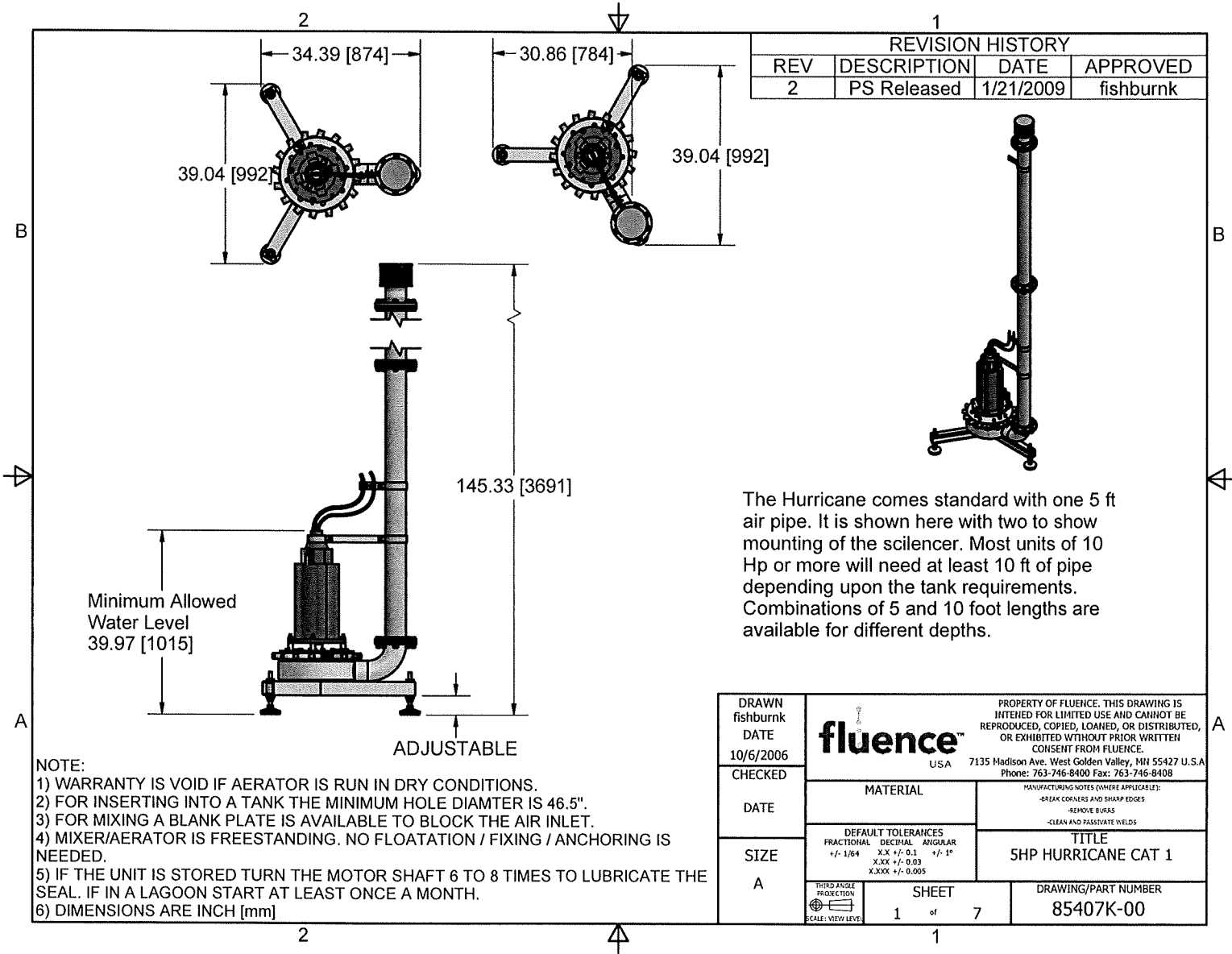
1. Newterra requires that the system be commissioned by a Newterra factory trained technician unless specifically authorized by Newterra. Newterra authorization will be dependent on the qualifications of the Buyer's / contractor technicians.
2. Warranty validation is conditional upon timely receipt of:
 - a. Signed Installation Checklist – by authorized Buyer representative, if not Newterra.
 - b. As built Site drawings – by authorized Buyer representative, if not Newterra.
 - c. Signed Pre-Commissioning Checklist – by authorized Buyer's representative, if not Newterra.
 - d. Signed Commissioning Checklist – by authorized Buyer's representative, if not Newterra.
3. If the warranty validation requirements are not followed, Newterra reserves the right to deny warranty coverage.

Warranty Conditions

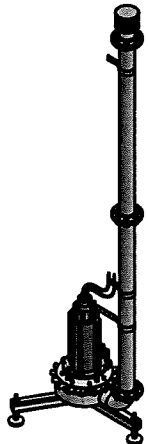
1. The system must be maintained and serviced in accordance with the schedule and procedures listed in the system O&M Manual. Failure to follow Newterra's recommendations may result in a denial of warranty coverage. Newterra reserves the right to review maintenance records as part of the warranty claim assessment process.



5 Appendices



REVISION HISTORY			
REV	DESCRIPTION	DATE	APPROVED
2	PS Released	1/21/2009	fishburnk



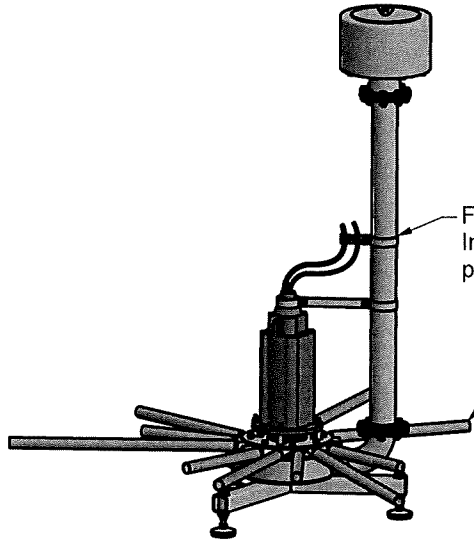
The Hurricane comes standard with one 5 ft air pipe. It is shown here with two to show mounting of the scilencer. Most units of 10 Hp or more will need at least 10 ft of pipe depending upon the tank requirements. Combinations of 5 and 10 foot lengths are available for different depths.

- NOTE:
- 1) WARRANTY IS VOID IF AERATOR IS RUN IN DRY CONDITIONS.
 - 2) FOR INSERTING INTO A TANK THE MINIMUM HOLE DIAMTER IS 46.5".
 - 3) FOR MIXING A BLANK PLATE IS AVAILABLE TO BLOCK THE AIR INLET.
 - 4) MIXER/AERATOR IS FREESTANDING. NO FLOATATION / FIXING / ANCHORING IS NEEDED.
 - 5) IF THE UNIT IS STORED TURN THE MOTOR SHAFT 6 TO 8 TIMES TO LUBRICATE THE SEAL. IF IN A LAGOON START AT LEAST ONCE A MONTH.
 - 6) DIMENSIONS ARE INCH [mm]

DRAWN fishburnk DATE 10/6/2006			PROPERTY OF FLUENCE. THIS DRAWING IS INTENDED FOR LIMITED USE AND CANNOT BE REPRODUCED, COPIED, LOANED, OR DISTRIBUTED, OR EXHIBITED WITHOUT PRIOR WRITTEN CONSENT FROM FLUENCE. USA 7135 Madison Ave. West Golden Valley, MN 55427 U.S.A Phone: 763-746-8400 Fax: 763-746-8408
	CHECKED	MATERIAL	MANUFACTURING NOTES (WHERE APPLICABLE): -BREAK CORNERS AND SHARP EDGES -REMOVE BURRS -CLEAN AND PASSIVATE WELDS
DATE	DEFAULT TOLERANCES FRACTIONAL DECIMAL ANGULAR +/- 1/64 X.X +/- 0.1 +/- 1° X.XX +/- 0.03 X.XXX +/- 0.005		TITLE 5HP HURRICANE CAT 1
SIZE A	THIRD ANGLE PROJECTION 	SHEET 1 of 7	DRAWING/PART NUMBER 85407K-00



Size Clamp	Part No.	Description
1/2"	05618	Clamp 1/2":EPDM Rubber Cushioned SS, McMaster 3225T4
5/8"	05620	Clamp 5/8":EPDM Rubber Cushioned SS, McMaster 3225T5
3/4"	05623	Clamp:3/4 EPDM Rubber Cushioned SS, McMaster 3225T6
7/8"	05619	Clamp:7/8 EPDM Rubber Cushioned SS, McMaster 3225T7
1"	05622	Clamp 1":EPDM Rubber Cushioned SS, McMaster 3225T8
1-1/4"	05621	Clamp 1-1/4":EPDM Rubber Cushioned SS, McMaster 3225T14
1-1/2"	05625	Clamp 1-1/2":EPDM Rubber Cushioned SS, McMaster 3225T9
1-3/4"	05626	Clamp 1-1/2":EPDM Rubber Cushioned SS, McMaster 3225T15

Options



For deeper tanks multiple air pipes are used. In this case clamps for the electrical wire are provided. These clamps are used every 5 ft.

Diffuser Pipes can be arranged to disperse air to the desired locations in the tank.

DRAWN fishburnk DATE 10/6/2006	 PROPERTY OF FLUENCE. THIS DRAWING IS INTENDED FOR LIMITED USE AND CANNOT BE REPRODUCED, COPIED, LOANED, OR DISTRIBUTED, OR EXHIBITED WITHOUT PRIOR WRITTEN CONSENT FROM FLUENCE. USA 7135 Madison Ave. West Golden Valley, MN 55427 U.S.A Phone: 763-746-8400 Fax: 763-746-8408	
	CHECKED	MATERIAL
DATE	MANUFACTURING NOTES (WHERE APPLICABLE): -BREAK CORNERS AND SHARP EDGES -REMOVE BURRS -CLEAN AND PASSIVATE WELDS	
SIZE A	DEFAULT TOLERANCES FRACTIONAL DECIMAL ANGULAR +/- 1/64 XX +/- 0.1 +/- 1° XXX +/- 0.03 XXXX +/- 0.005	TITLE SHP HURRICANE CAT 1
	THIRD ANGLE PROJECTION  SCALE: VIEW LEVEL	DRAWING/PART NUMBER 85407K-00
SHEET 2 of 7		



1215 Chaska Creek Blvd, Ste 400

Chaska, MN 55318 USA

T: 952.448.6789 | E: info@newterra.com

HURRICANE® SUBMERSIBLE ASPIRATING AERATOR/MIXER SPECIFICATIONS

A. GENERAL

Provide **HURRICANE®** radial mixing aspirating aerators as manufactured by Newterra Corporation, Inc. of Chaska, Minnesota, U.S.A. Each aerator shall be **5 HP, 230-460 volts, 3 phase, and 60 hertz**. Each aerator shall consist of a submersible electric motor directly coupled to an impeller. The impeller shall be housed in a replaceable stator assembly beneath the submersible motor. The stator assembly shall accommodate extended diffuser tubes to distribute air and water efficiently throughout the basin. A stationary air intake pipe shall be provided to draw atmospheric air from above the water surface into the aerator where it is thoroughly mixed by the impeller and stator into the wastewater. This aeration shall occur without the use of a separate air blower or compressor. Unidirectional aerators or aerators with submerged gearboxes shall not be allowed.

B. AIR INTAKE PIPE

Each aerator shall have **(10)** feet of vertical air intake pipe constructed of flanged and bolted together sections from schedule 5 pipe, type 304 stainless steel of sufficient length to extend 18 inches above the maximum water surface elevation. The air intake pipe shall be attached to the aerator base via a heavy-duty stainless steel bolted flange and gasket. Plastic air intake pipes are not acceptable due to low mechanical strength, brittleness in extreme weather, and lack of corrosion resistance.

C. IMPELLER

A non-fouling, high-efficiency impeller shall be used. The impeller body shall be constructed of hardened 17-4 stainless steel using a one-piece design for maximum material strength, maximum corrosion resistance, and to avoid stress concentration points. The impeller shall be hardened to a minimum Rockwell 45C for high corrosion and abrasion resistance. The impeller shall be dynamically balanced for minimum vibration and maintenance free operation. During operation, the impeller shall rotate within the stator assembly to provide a shearing action for optimal bubble size and maximized air to water interface. This shearing action shall also macerate suspended solids to further improve wastewater treatment. Non-hardened or coated impellers shall not be allowed.

D. STATOR

The stator shall be a one-piece 17-4 stainless steel design hardened to a minimum Rockwell 45C. The stator shall be easily replaceable without the need to substitute other components of the aerator assembly. The stator shall accommodate at least twelve (12) air diffuser tubes to distribute the air/water mixture away from the aerator assembly along the radial plane of the aerator. The stator shall incorporate threaded openings to allow the installation of air diffuser tubes of varying lengths and diameters to optimize the distribution of oxygen and mixing in the basin. Non-hardened or coated stators shall not be allowed.

E. AERATOR BASE ASSEMBLY

The aerator base assembly shall be constructed of 304 stainless steel. A bronze wear bushing shall be pressed into the base assembly, providing an air seal and deflection protector for the rotating impeller. The aerator base assembly shall include extended legs with adjustable vibration-dampening feet to allow the aerator to be leveled on most basin bottom surfaces and to absorb vibration during operation.

F. AIR DIFFUSER TUBES

Aerators can be supplied with air diffuser tubes of varying lengths to properly distribute aeration and mixing over the basin floor and to prevent the re-circulation of aspirated air into the aerator assembly. Each air diffuser tube shall be constructed from round 304 stainless steel tubing, with NPT fittings on one end and open on the opposite end. Air diffuser tubes of different lengths shall be configured to provide optimal mixing and air distribution to the basin.

G. AERATOR MOTOR

The submersible aerator motor shall be built to U.L. and CSA standards for use in Class I Groups C & D hazardous locations. The motor shall have a cast iron housing coated with epoxy paint to withstand corrosion, a 416 stainless steel motor shaft, oil-filled chamber with double mechanical seals, a seal minder (moisture detector), and thermal overload protection. The outer seal shall be constructed from a silicon carbide and withstand pressures up to 20 bar g. The outer seal shall have no exposed spring or seal faces on which debris may collect and be designed for use in applications involving extreme solids and grit. Each motor shall have **(50)** feet of submersible power cable attached at the factory. The cable entry seal shall be watertight and submersible. The motor shall

incorporate a sensor to detect water leakage through the outer seal. A separate electrical lead from the motor shall provide a signal from the leakage sensor to the control panel.

H. AIR INLET STRAINER

An air inlet strainer shall be supplied for the top of the air intake pipe to prevent infiltration of airborne debris and particulates. The air inlet strainer shall consist of a perforated, zinc plated steel screen with openings no larger than ½ inch (13 mm) provided with a flanged or threaded output connection. The total open area of the air inlet strainer should be at least equal to twice the open area of the air inlet pipe.

I. COLD WEATHER OPERATION

To prevent the addition of unnecessary controls related for heating devices, the aerator shall have self-heating bearings that develop sufficient operating temperature to minimize ice build-up. Aerators requiring heat packs or heaters are not acceptable.

J. FACTORY TESTING

Each aerator shall be tested at the factory for correct operation, lubrication, operating temperature, proper assembly and unobstructed impeller rotation. Upon request, a test sheet certifying suitable operation shall be shipped with each aerator.

K. PERFORMANCE TESTING

The manufacturer shall have available on-site facilities where oxygen transfer rate, velocity, and mixing tests can be executed.

L. WARRANTY

The Manufacturer shall provide a detailed warranty statement outlining the terms and conditions of a twelve (12) month Warranty.

HOWELL recreation

Howell Area Parks & Recreation Authority
Regular Meeting
Oceola Community Center
Tuesday, May 21, 2024, 6:30 p.m.

Call to order

Pledge of Allegiance (all stand)

Call to the Public (for any items not on the agenda)

Approval- Consent Agenda

1. Regular Board Meeting Minutes dated Tuesday, April 16, 2024
2. Check Register Report Ending April 30, 2024
3. Bank Statements Ending April 30, 2024
4. Financial Reports Ending April 30, 2024

Approval- Regular Agenda

5. Discussion/Approval- 2024 Howell Melon Festival Liquor License
6. Discussion- Millage Learning Session Slides
7. Staff Reports
 - a. Upcoming events & programs
 - i. Melon Ball/Golf Outing
 - b. Sponsorship & marketing updates
 - c. Maintenance
 - i. Dog Park Gate
8. Directors Report
 - a. Rec on the Go
 - b. Recreation Master Plan Update
9. Board Member Reports
 - i. City of Howell Board Rep:
 - ii. Oceola Township Board Rep:
 - iii. Marion Township Board Rep:
 - iv. Genoa Township Board Rep:
 - v. Howell Township Board Rep:
10. Old Business
11. New Business
12. Next Meeting: June 18, 2024 @ 6:30pm Oceola Community Center
13. Adjournment

HOWELL recreation

Howell Area Parks & Recreation Authority
Oceola Community Center

Regular Board Meeting Minutes

April 16, 2024

Call to Order

Chair Diana Lowe called the meeting to order at 6:30 pm.

Attendance

Board Members: Chair Diana Lowe, Vice Chair Terry Philibeck, Secretary Nikolas Hertrich, Treasurer Tammy Beal, Trustee Sue Daus

HAPRA Staff: Director Tim Church, Jen Savage, Andrew Wittbrodt, Kevin Troshak, and Kyle Tokan

Public: Non Present

Call to the Public

None Present

Approval of Consent Agenda

Vice Chair Terry Philibeck made a motion to approve the consent agenda, supported by Treasurer Tammy Beal. Chair Diana Lowe noted that a correction to the Draft Regular Meeting Minutes dated Tuesday, March 19, 2024, needed to be made. Under Board Member Reports, the Report from Chair Diana Lowe should state "Chair Diana Lowe shared that Genoa Township will be working with Livingston County to pave the remaining portion of Chilson to Beck." A motion to amend the minutes per Chair Diana Lowe's comments was made by Secretary Nikolas Hertrich and supported by Treasurer Tammy Beal. **Motion carried 5 – 0. Motion to approve the Consent Agenda carried 5-0.**

Approval of Regular Agenda

Secretary Nikolas Hertrich made a motion to approve the regular consent agenda, supported by Treasurer Tammy Beal. **Motion carried 5 – 0.**

Discussion/Approval Item- HAPRA 2023 Draft Audit

Director Church shared with the Board that the annual audit is a little later than usual this year potentially the result of the auditor having additional work due to more clients. Overall the audit is sound and 2023 saw an increase to the fund balance. A motion to approve the HAPRA 2023 Draft Audit was made by Chair Diana Lowe and supported by Treasurer Tammy Beal. **Motion carried 5 – 0.**

Events and Programs Report

A. Upcoming Event & Programs:

- i. Senior Travel Program: A grant was received from Livingston County which has revitalized the Senior Travel Program. The grant assists in covering management costs and as a result events are occurring almost monthly and regularly selling out.
- ii. Michigan Mobile SOS: Michigan Secretary of State Mobile Office is coming to the Oceola Community Center on May 23, 2024. Senior Center Members will be able to utilize services provided between 10:00 am and 3:00 pm.
- iii. Pickles and Pints: New program in collaboration with Aberrant Ales is being introduced. Pickle Ball matches will be on Wednesday nights and participants will receive an all day deal as well as food specials for after league play. League runs from May 22nd through June 26th.
- iv. Other: Kevin Troshak informed the Board that just under 60 teens participated in the Teen Flashlight Egg Hunt. The larger space at the Genoa Township Hall made for more egg hunting fun. Appreciation was given to the volunteers who assisted with the cleanup. Andrew Wittbrodt shared that 116 individuals partook in the Dragon Quest Egg Hunt. Participants collected eggs by completing quests at 10 separate stations.

B. Sponsorship & Marketing Updates:

- i. Play. Grow. Belong: Director Church introduced the Board to the Play. Grow. Belong concept which defines what HAPRA does and who it wants to be. An informational webpage is being developed which will contain pictures highlighting programs provided for seniors, adults, teens, and youths. Webpage will go live soon.
- ii. New Program Guide: The Program Guide for April through June detailing upcoming events/activities has been released. The new guide utilizes the Play. Grow, Belong concept and has been reorganized to have bigger events in the front. Chris Techentin will be providing the guide to the City and Townships to upload to their webpages.

Preventative Maintenance Report:

Kyle Tokan informed the Board that the Oceola and Genoa Township property management agreements have been approved by each authorized board and mirrors have been installed in the fitness center and equipment rooms. The mirrors were paid for by a Senior Grant secured by Renee Baumgart.

Directors Report

- a. Millage Update: Director Church provided an update regarding millage related information and activities. Ballot language has been submitted and a Frequently Asked Question (FAQ) webpage will be going live on the HAPRA webpage this Monday. Postcards containing millage information will be mailed prior to the delivery of absentee ballots. It is expected that the postcards will be shipped the last week of June.
- b. "Townhall" Meetings: Director Church is planning on visiting each participating municipality in late May and June to conduct townhall meetings to be transparent and receive comments. Director Church will look to finalize the schedule with a formal letter and video next week.

Board Member Reports

Secretary Nikolas Hertrich shared with the Board agenda items from the March 25, 2024, and April 8, 2024, Howell City Council Meetings which included approval of various civic events and board appointments, discussions related to Freedom of Information requests, amendments to City ordinances, presentations on the Depot Lot and Council Chamber projects, the Snedcor property donation, and a notice of intent to bond for the Lucy/Loop Road.

Vice Chair Terry Philibeck informed the Board that a Little Free Library has been installed near the front entrance of the Oceola Community Center, that Chris Techentin has completed updating the Township's webpage, and that the annual trash day will be May 4th.

Treasurer Tammy Beal shared with the Board that Marion Township has been working on updating their webpage for seven months now, the township will be hosting a shredding event on April 27th, and that two bids were received for the walking path. Awarding of the work related to the pathway will be done during the April 18, 2024, Marion Township Board of Trustees Regular Meeting.

Chair Diana Lowe did not have an update for Genoa Township.

Howell Township Trustee Sue informed the Board that Howell Township's Trash Day will be May 18th and that a Board Member is in support of a marihuana dispensary.

Old Business

Secretary Nikolas Hertrich informed Director Church that the City of Howell would be in support of a recreation related proclamation for July.

New Business

Director Church reminded the Board that on April 22nd between 1:00 pm and 3:00 pm at Fillmore Park there will be an Arbor Day event and on April 29th at 10:00 am there will be a StoryWalk dedication event at the Oceola Community Center.

Next Meeting

Regularly Scheduled HAPRA Meeting - Tuesday, May 21, 2024, at 6:30 pm at Oceola Community Center.

Adjournment:

A motion to adjourn the meeting was made by Treasurer Tammy Beal and supported by Vice Chair Terry Philibeck at 7:XX pm. **Motion carried 5-0**

Approved

Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

DRAFT

Howell Township
Invoice and Check Registers
As of 5/31/2024

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date Unit Price
Inventory				Units	Quantity		
REMIT 00023252	FIRST NATIONAL BANK Remittance Check 101-000-229.001 Remittance 101-000-229.003 Remittance 101-000-229.003 Remittance 101-000-229.003 Remittance 101-000-229.003	05/03/2024 BRENT Remittance Remittance Remittance Remittance	05/03/2024	4,972.87 1,806.39 1,283.14 1,283.14 300.10 300.10	0.00	Paid	Y 05/03/2024 1,806.39 1,283.14 1,283.14 300.10 300.10
REMIT 00023253	HOWELL TOWNSHIP Remittance Check 101-000-232.000	05/03/2024 BRENT Remittance	05/03/2024	118.52 118.52	0.00	Paid	Y 05/03/2024 118.52
REMIT 00023254	AMERICAN FUNDS Remittance Check 101-000-231.000	05/03/2024 BRENT Remittance	05/03/2024	2,581.14 2,581.14	0.00	Paid	Y 05/03/2024 2,581.14
REMIT 00023255	EMPOWER Remittance Check 101-000-231.001 Remittance 101-000-231.002 Remittance 101-000-231.002 Remittance 101-000-231.002	05/03/2024 BRENT Remittance Remittance Remittance Remittance	05/03/2024	1,423.72 720.00 202.88 50.00 450.84	0.00	Paid	Y 05/03/2024 720.00 202.88 50.00 450.84
4/11/2024 00023223	JONATHAN HOHENSTEIN TREASURER/ZONING MILEAGE, EDUCATION, TWP BRENT 101-253-860.000 TREASURER MILEAGE & EXPENSES 101-702-860.000 ZONING MILEAGE & EXPENSES 101-701-720.000 PLANNING EDUCATION EXPENSE 101-265-727.001 TWP HALL OFFICE SUPPLIES EXPENSE	04/04/2024 BRENT Remittance Remittance Remittance Remittance	04/25/2024	512.25 66.80 55.48 250.00 139.97	0.00	Paid	Y 04/11/2024 66.80 55.48 250.00 139.97
248676 00023231	APPLIED INNOVATION ANNUAL CONTRACT FOR RICOH COPIER 101-265-930.001	04/15/2024 BRENT TWP HALL OFFICE EQUIPMENT & REPAIR	04/25/2024	788.86 788.86	0.00	Paid	Y 04/16/2024 788.86
68177 00023232	MICRO WORKS COMPUTING, INC MOVE UB COMPUTER 101-265-728.001	04/09/2024 BRENT TWP HALL IT SUPPORT EXPENSE	04/29/2024	204.00 204.00	0.00	Paid	Y 04/16/2024 204.00

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted
Inv Ref #	GL Distribution				Units	Quantity	Unit Price
0006347864	LIVINGSTON DAILY PRESS & ARGUS	04/01/2024	04/20/2024	390.00	0.00	PAID	Y
00023233	MARCH PUBLICATIONS	BRENT					04/16/2024
	101-701-900.000	PLANNING PRINT & PUBL EXPENSE		90.00		1.00	90.00
	101-703-900.000	BOARD OF APPEALS PRINT & PUBL EXPENSE		200.00		1.00	200.00
	101-101-900.000	TWP BOARD PRINT & PUBL EXPENSE		100.00		1.00	100.00
4/9/2024	DTE ENERGY	04/01/2024	04/20/2024	452.65	0.00	PAID	Y
00023234	APRIL 2024	BRENT					04/16/2024
	101-265-920.000	WMTP ELECTRICITY EXPENSE		452.65		1.00	452.65
4189886925	CINTAS CORPORATION	04/10/2024	05/02/2024	97.84	0.00	PAID	Y
00023243	BLUE MATS	BRENT					04/18/2024
	101-265-775.000	TWP HALL OFFICE CLEANING EXPENSE		97.84		1.00	97.84
4/22/2024	LIVINGSTON COUNTY TREASURER	04/22/2024	05/02/2024	787.50	0.00	PAID	Y
00023245	MOBILE HOME FEES	BRENT					04/23/2024
	701-000-239.000	TRUST MOBILE HOME TAX PAYABLE		787.50		1.00	787.50
0E-78145-1	SMART BUSINESS SOURCE, LLC	04/23/2024	05/24/2024	272.74	0.00	PAID	Y
00023248	COPY PAPER & FOLDERS	BRENT					04/24/2024
	101-265-727.001	TWP HALL OFFICE SUPPLIES EXPENSE		272.74		1.00	272.74
0424-135681	BRIGHTON ANALYTICAL	04/22/2024	05/22/2024	240.00	0.00	PAID	Y
00023249	LOW LEVEL MERCURY TESTING	BRENT					04/24/2024
	592-538-801.000	WMTP CONTRACTED SERVICES EXPENSE		240.00		1.00	240.00
0424-135683	BRIGHTON ANALYTICAL	04/22/2024	05/22/2024	240.00	0.00	PAID	Y
00023250	LOW LEVEL MERCURY TESTING	BRENT					04/24/2024
	592-538-801.000	WMTP CONTRACTED SERVICES EXPENSE		240.00		1.00	240.00
6053	PERFECT MAINTENANCE	04/28/2024	05/28/2024	195.00	0.00	PAID	Y
00023251	MAY 2024 CLEANING	BRENT					05/01/2024
	101-265-775.000	TWP HALL OFFICE CLEANING EXPENSE		195.00		1.00	195.00

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref # Inventory	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Quantity	Posted Post Date Unit Price
201631381384 00023256	CONSUMERS ENERGY TWP HALL MAY 2024 101-265-922.000	04/18/2024 BRENT WMTP NATURAL GAS EXPENSE	05/15/2024	329.73	0.00	PAID	1.00	Y 05/01/2024 329.73
30254 00023257	NETWORK SERVICES GROUP, LLC WEBSITE UPDATES & ADDED NEW USER TERESA BRENT 101-265-851.000	04/15/2024 BRENT TWP HALL WEB SITE EXPENSE	05/15/2024	175.00	0.00	PAID	1.00	Y 04/29/2024 175.00
001693688394 00023258	MUTUAL OF OMAHA INSURANCE COMPANY MAY 2024 101-265-721.000	04/18/2024 BRENT TWP HALL LIFE INSURANCE EXPENSE	05/01/2024	173.38	0.00	PAID	1.00	Y 05/01/2024 173.38
4/22/2024 00023259	COMCAST MAY 2024 101-265-850.000	04/22/2024 BRENT TWP HALL TELEPHONE EXPENSE	05/12/2024	432.94	0.00	PAID	1.00	Y 05/01/2024 432.94
203856163396 00023260	CONSUMERS ENERGY 391 N BURKHART MAY 2024 592-538-922.000	04/18/2024 BRENT WMTP NATURAL GAS EXPENSE	05/14/2024	22.54	0.00	PAID	1.00	Y 05/01/2024 22.54
206080817836 00023261	CONSUMERS ENERGY 1222 PACKARD MAY 2024 592-538-922.000	04/18/2024 BRENT WMTP NATURAL GAS EXPENSE	05/14/2024	388.27	0.00	PAID	1.00	Y 05/01/2024 388.27
207147529710 00023262	CONSUMERS ENERGY 2571 OAKGROVE MAY 2024 592-538-922.000	04/18/2024 BRENT WMTP NATURAL GAS EXPENSE	05/14/2024	140.72	0.00	PAID	1.00	Y 05/01/2024 140.72
326756 00023263	APEX SOFTWARE ADDITIONAL LICENSE 101-257-727.000	04/25/2024 BRENT ASSESSING SUPPLIES EXPENSE	05/25/2024	655.00	0.00	PAID	1.00	Y 05/01/2024 655.00

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref # Inventory	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date Unit Price
					Units	Quantity	
OE-78395-1 00023264	SMART BUSINESS SOURCE, LLC TRASH BAGS, SCISSORS 101-265-727.000	04/30/2024 BRENT TWP HALL KITCHEN SUPPLIES EXPENSE	05/30/2024	56.99	0.00	PAID	Y 05/01/2024 56.99
21875 00023265	DUBOIS-COOPER ASSOCIATES INC 4" 304SS SUPPORTS EACH C/W: 2 HALF CLAMP 592-538-930.000	05/03/2024 BRENT WMTP PLANT EQUIPMENT REPAIR EXPENSE	06/02/2024	390.00	0.00	PAID	Y 05/06/2024 390.00
24-001 00023266	SPRUNGTOWN OUTDOOR SERVICES APRIL 2024 MOWING 3X & CLEAN-UP 101-276-931.000	05/01/2024 BRENT CEMETERY GROUNDS CARE & MAINT EXPENSE	06/01/2024	750.00	0.00	PAID	Y 05/06/2024 750.00
200354907559 00023267	DTE ENERGY STREETLIGHTS 101-268-920.000	04/30/2024 BRENT STREET LIGHTS	06/10/2024	655.74	0.00	PAID	Y 05/06/2024 655.74
89273886 00023268	ABSOPURE 4 BOTTLES 101-265-727.000	04/30/2024 BRENT TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	05/30/2024	43.75	0.00	PAID	Y 05/06/2024 43.75
30721652 00023269	ABSOPURE MAY COOLER RENTAL 101-265-727.000	04/30/2024 BRENT TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	05/30/2024	12.00	0.00	PAID	Y 05/06/2024 12.00
89238951 00023270	ABSOPURE 3 BOTTLES 101-265-727.000	04/02/2024 BRENT TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	05/02/2024	28.80	0.00	PAID	Y 05/06/2024 28.80
000231 00023271	WYLIE SOFT WATER SERVICE CALL ON 4/11/2023 101-265-930.001	04/30/2024 BRENT TWP HALL OFFICE EQUIPMENT & REPAIR	05/02/2024	75.00	0.00	PAID	Y 05/06/2024 75.00

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref # Inventory	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Quantity	Posted Post Date Unit Price
					Units			
68277 00023272	MICRO WORKS COMPUTING, INC PRINTING ISSUE, NEW DYMO LABEL WRITER, D BRENT 101-265-728.000	04/30/2024 TWP HALL IT SUPPORT EXPENSE	05/20/2024	633.00 633.00	0.00	PAID	1.00	Y 05/06/2024 633.00
19501 00023273	FAHEY SCHULTZ BURZYCH RHODES PLC GENERAL 101-268-801.001	05/01/2024 BRENT TWP AT LARGE LEGAL EXPENSE	05/31/2024	1,253.50 1,253.50	0.00	PAID	1.00	Y 05/06/2024 1,253.50
19502 00023274	FAHEY SCHULTZ BURZYCH RHODES PLC OAKLAND TACTICAL 101-268-801.001	05/01/2024 BRENT TWP AT LARGE LEGAL EXPENSE	05/31/2024	40.00 40.00	0.00	PAID	1.00	Y 05/06/2024 40.00
19503 00023275	FAHEY SCHULTZ BURZYCH RHODES PLC HOWELL-MASON LLC (24-350-AA) 101-268-801.001	05/01/2024 BRENT TWP AT LARGE LEGAL EXPENSE	05/31/2024	5,720.00 5,720.00	0.00	PAID	1.00	Y 05/06/2024 5,720.00
19504 00023276	FAHEY SCHULTZ BURZYCH RHODES PLC HOWELL-MASON LLC (24-32242-CZ) 101-268-801.001	05/01/2024 BRENT TWP AT LARGE LEGAL EXPENSE	05/31/2024	5,488.50 5,488.50	0.00	PAID	1.00	Y 05/06/2024 5,488.50
19505 00023277	FAHEY SCHULTZ BURZYCH RHODES PLC BURKHART ROAD ASSOCIATES (22-292-AA) 101-268-801.001	05/01/2024 BRENT TWP AT LARGE LEGAL EXPENSE	05/31/2024	1,732.50 1,732.50	0.00	PAID	1.00	Y 05/06/2024 1,732.50
2173386 00023278	CARLISLE WORTMAN ASSOC, INC. GENERAL CONSULTATION 101-701-801.000	05/01/2024 BRENT PLANNING CONTRACTED PLANNER EXPENSE	05/31/2024	2,632.50 2,632.50	0.00	PAID	1.00	Y 05/06/2024 2,632.50
228763 00023279	SPICER GROUP Check Request For Bond: BSP20-0003 101-000-203.000	05/06/2024 BRENT BSP20-0003 - PC2020-04	05/06/2024	26.25 26.25	0.00	PAID	1.00	Y 05/06/2024 26.25

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref # Inventory	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Quantity	Posted Post Date Unit Price
228767 00023280	SPICER GROUP Check Request For Bond: BSP21-0005 101-000-203.000	05/06/2024 BRENT BSP21-0005 - PC2021-07	05/06/2024	4,531.25 4,531.25	0.00	PAID	1.00	Y 05/06/2024 4,531.25
228775 00023281	SPICER GROUP Check Request For Bond: BSP22-0003 101-000-203.000	05/06/2024 BRENT BSP22-0003 - PC2022-06	05/06/2024	2,226.25 2,226.25	0.00	PAID	1.00	Y 05/06/2024 2,226.25
228786 00023282	SPICER GROUP Check Request For Bond: BSP24-0002 101-000-203.000	05/06/2024 BRENT BSP24-0002 - PC2024-03	05/06/2024	959.50 959.50	0.00	PAID	1.00	Y 05/06/2024 959.50
228787 00023283	SPICER GROUP Check Request For Bond: BSP24-0003 101-000-203.000	05/06/2024 BRENT BSP24-0003 - PC2024-05	05/06/2024	1,393.25 1,393.25	0.00	PAID	1.00	Y 05/06/2024 1,393.25
4/19/2024 00023284	AT&T WMTP MAY 2024 592-538-850.000	05/01/2024 BRENT WMTP TELEPHONE EXPENSE	05/11/2024	324.29 324.29	0.00	PAID	1.00	Y 05/07/2024 324.29
5/2/2024 00023285	DTE ENERGY 2571 OAK GROVE MAY 2024 592-538-920.000	05/02/2024 BRENT WMTP ELECTRICITY EXPENSE	05/24/2024	535.01 535.01	0.00	PAID	1.00	Y 05/07/2024 535.01
0237-002087326 00023286	REPUBLIC SERVICES WASTE PICKUP 592-538-801.002	04/30/2024 BRENT WMTP STATION CLEANING EXPENSE	05/30/2024	120.05 120.05	0.00	PAID	1.00	Y 05/07/2024 120.05
111576 00023287	GENOA TOWNSHIP DPW PLANT OPERATIONS FOR MAY 2024 592-538-801.000	05/01/2024 BRENT WMTP CONTRACTED SERVICES EXPENSE	05/30/2024	28,135.32 28,135.32	0.00	PAID	1.00	Y 05/07/2024 28,135.32

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date Unit Price
Inventory				Units	Quantity		
REMIT 00023295	FIRST NATIONAL BANK Remittance Check 101-000-229.001 Remittance 101-000-229.003 Remittance 101-000-229.003 Remittance 101-000-229.003 Remittance 101-000-229.003	05/17/2024 BRENT Remittance Remittance Remittance Remittance Remittance	05/17/2024	4,714.96 1,454.00 1,321.43 1,321.43 309.05 309.05	0.00	Païd	Y 05/17/2024 1,454.00 1,321.43 1,321.43 309.05 309.05
REMIT 00023296	HOWELL TOWNSHIP Remittance Check 101-000-232.000	05/17/2024 BRENT Remittance	05/17/2024	118.52 118.52	0.00	Païd	Y 05/17/2024 118.52
REMIT 00023297	BLUE CARE NETWORK Remittance Check 101-000-230.000 Remittance 101-000-230.000	05/17/2024 BRENT Remittance Remittance	05/17/2024	4,004.93 372.56 3,632.37	0.00	Païd	Y 05/17/2024 372.56 3,632.37
REMIT 00023298	AMERICAN FUNDS Remittance Check 101-000-231.000	05/17/2024 BRENT Remittance	05/17/2024	2,796.05 2,796.05	0.00	Païd	Y 05/17/2024 2,796.05
REMIT 00023299	EMPOWER Remittance Check 101-000-231.001 Remittance 101-000-231.001 Remittance 101-000-231.002 Remittance 101-000-231.002	05/17/2024 BRENT Remittance Remittance Remittance Remittance	05/17/2024	1,413.89 720.00 202.88 90.00 401.01	0.00	Païd	Y 05/17/2024 720.00 202.88 90.00 401.01
356479 00023288	PVS TECHNOLOGIES, INC FERRIC CHLORIDE 45,720 LBS 592-000-123.000	05/02/2024 BRENT FERRIC CHLORIDE	05/30/2024	8,774.54 8,774.54	0.00	Païd	Y 05/09/2024 8,774.54
5/3/2024 00023291	DTE ENERGY 391 N BURKHART MAY 2024 592-538-920.000	05/03/2024 BRENT WMTP ELECTRICITY EXPENSE	05/28/2024	143.86 143.86	0.00	Païd	Y 05/13/2024 143.86

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref # Inventory	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Quantity	Posted Post Date Unit Price
					Units			
5/3/2025 00023292	DTE ENERGY 1009 N BURKHART MAY 2024 592-538-920.000	05/03/2024 BRENT	05/28/2024	222.29	0.00	Païd	1.00	Y 05/13/2024 222.29
	WMTP ELECTRICITY EXPENSE			222.29				
94723115 00023300	ENVIRONMENTAL SYSTEMS RESEARCH INS. 05/13/2024 ARGIS ONLINE CREATOR ANNUAL SUBSCRIPTIO BRENT 592-000-123.000			1,650.00	0.00	Païd	1.00	Y 05/14/2024 1,650.00
	PREPAID EXPENSES			1,650.00				
4/29/2024 00023307	BYRUM ACE HARDWARE POWER STRIP (GENOA TWP ACCOUNT) 592-538-956.000	04/29/2024 BRENT	05/31/2024	21.99	0.00	Païd	1.00	Y 05/15/2024 21.99
	WMTP MISCELLANEOUS EXPENSE			21.99				
05/15/2024 00023308	GORING, STEVEN & DIANN UB refund for account: 0613301061 592-000-214.089	05/15/2024 BRENT	05/15/2024	45.60	0.00	Païd	1.00	Y 05/15/2024 45.60
	SMR/WTR DUE TO CUSTOMER			45.60				
5/16/2024 00023310	HOWELL TOWNSHIP WMTP WATER USAGE 592-538-956.000	05/16/2024 BRENT	06/17/2024	2,000.00	0.00	Païd	1.00	Y 05/20/2024 2,000.00
	WMTP MISCELLANEOUS EXPENSE			2,000.00				
5/15/2024 00023315	DTE ENERGY 271 E HIGHLAND MAY 2024 592-538-920.000	05/15/2024 BRENT	06/06/2024	44.64	0.00	Païd	1.00	Y 05/20/2024 44.64
	WMTP ELECTRICITY EXPENSE			44.64				
5/10/2024 00023316	DTE ENERGY 1216 PACKARD DR MAY 2024 592-538-920.000	05/15/2024 BRENT	06/06/2024	38.59	0.00	Païd	1.00	Y 05/20/2024 38.59
	WMTP ELECTRICITY EXPENSE			38.59				
5/10/2024 00023317	DTE ENERGY 2559 W GRAND RIVER MAY 2024 592-538-920.000	05/15/2024 BRENT	06/03/2024	266.40	0.00	Païd	1.00	Y 05/20/2024 266.40
	WMTP ELECTRICITY EXPENSE			266.40				

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory				units	Quantity	Unit Price	
5/10/2024 00023318	DTE ENERGY 1222 PACKARD MAY 2024 592-538-920.000	05/10/2024 BRENT WMTP ELECTRICITY EXPENSE	06/03/2024	6,410.30	0.00	Paid	Y 05/20/2024 6,410.30
5/10/24 00023319	DTE ENERGY 1575 N BURKHART MAY 2024 592-538-920.000	05/10/2024 BRENT WMTP ELECTRICITY EXPENSE	06/03/2024	556.53	0.00	Paid	Y 05/20/2024 556.53
5/10/2024 00023320	DTE ENERGY 1034 AUSTIN CT MAY 2024 592-538-920.000	05/10/2024 BRENT WMTP ELECTRICITY EXPENSE	06/03/2024	438.13	0.00	Paid	Y 05/20/2024 438.13
5/10/2024 00023321	DTE ENERGY 3888 OAKGROVE RD MAY 2024 592-538-920.000	05/10/2024 BRENT WMTP ELECTRICITY EXPENSE	06/03/2024	199.50	0.00	Paid	Y 05/20/2024 199.50
5/10/2024 00023322	DTE ENERGY 2700 TOOLEY RD MAY 2024 592-538-920.000	05/10/2024 BRENT WMTP ELECTRICITY EXPENSE	06/03/2024	402.46	0.00	Paid	Y 05/20/2024 402.46
S6-25172 00023323	CUMMINS SALES AND SERVICE REPLACE BLOCK HEATER AT 1222 PACKARD 592-538-930.000	05/07/2024 BRENT WMTP PLANT EQUIPMENT REPAIR EXPENSE	06/06/2024	2,013.48	0.00	Paid	Y 05/20/2024 2,013.48
OE-78396-1 00023289	SMART BUSINESS SOURCE, LLC ZONING STAMPER 101-702-860.000	05/07/2024 BRENT TWP HALL OFFICE SUPPLIES EXPENSE	06/07/2024	138.76	0.00	Paid	Y 05/09/2024 138.76
26759931 00023290	GRANGER WASTE SERVICES MAY 2024 TRASH PICKUP 101-265-775.000	04/30/2024 BRENT TWP HALL OFFICE CLEANING EXPENSE	05/25/2024	23.91	0.00	Paid	Y 05/13/2024 23.91

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref # Inventory	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date Unit Price
				units	Quantity		
3/22/2024 00023293	TANYA DAVIDSON DEPUTY CLERK MILEAGE 101-215-860.000	03/22/2024 BRENT CLERK MILEAGE & EXPENSES	05/28/2024	146.06 146.06	0.00	Paid	Y 05/13/2024 146.06
3/29/2024 00023294	SUSAN DAUS CLERK MILEAGE AND LODGING 101-215-860.000 101-215-720.000	03/29/2024 BRENT CLERK MILEAGE & EXPENSES CLERK EDUCATION EXPENSE	05/28/2024	644.70 140.70 504.00	0.00	Paid	Y 05/13/2024 140.70 504.00
4/25/2024 00023301	SUSAN DAUS SHELVES FOR ELECTION ROOM, BALLOT BAGS 101-262-727.000	04/25/2024 BRENT ELECTION SUPPLIES EXPENSE	05/20/2024	435.74 435.74	0.00	Paid	Y 05/14/2024 435.74
30409 00023302	NETWORK SERVICES GROUP, LLC WEB HOSTING 7/1/2024 - 7/1/2025 101-000-123.000	05/07/2024 BRENT GEN FUND PREPAID EXPENSES	06/07/2024	400.00 400.00	0.00	Paid	Y 05/14/2024 400.00
5/10/2024 00023303	LIVINGSTON COUNTY TREASURER GEN FUND CHARGEBACK - KIZER 101-247-964.000	05/10/2024 BRENT BOARD OF REVIEW REFUNDS & CHARGEBACKS	06/09/2024	39.24 39.24	0.00	Paid	Y 05/14/2024 39.24
0006411814 00023304	LIVINGSTON DAILY PRESS & ARGUS APRIL PUBLICATIONS 101-701-900.000 101-268-882.000 101-101-900.000	04/30/2024 BRENT PLANNING PRINT & PUBL EXPENSE CLEANUP ADVERTISEMENT TWP BOARD PRINT & PUBL EXPENSE	05/20/2024	330.00 80.00 60.00 190.00	0.00	Paid	Y 05/14/2024 80.00 60.00 190.00
5/13/2024 00023305	LIVINGSTON COUNTY TREASURER APRIL DOG LICENSES 701-000-238.000	05/13/2024 BRENT TRUST DUE TO COUNTY DOG LICENSE	05/20/2024	79.00 79.00	0.00	Paid	Y 05/14/2024 79.00
51950 00023306	SHARPE'S OUTDOOR SERVICES SEPT - NOV MOWING FOR TWP & WWTP 101-265-931.000 592-538-801.000	05/15/2024 BRENT GROUNDS CARE & MAINT. WWTP CONTRACTED SERVICES EXPENSE	05/31/2024	11,190.00 1,590.00 9,600.00	0.00	Paid	Y 05/15/2024 1,590.00 9,600.00

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref # Inventory	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Quantity	Posted Post Date Unit Price
					Units			
3319099322 00023309	PITNEY BOWES GLOBAL FINANCIAL SERV. MAR - JUNE 2024 RENTAL POSTAGE MACHINE 101-265-930.001	05/11/2024 BRENT TWP HALL OFFICE EQUIPMENT & REPAIR	05/31/2024	403.98 403.98	0.00	PAID	1.00	Y 05/15/2024 403.98
2173585 00023311	CARLISLE WORTMAN ASSOC, INC. 4640 W GRAND RIVER REZONING 101-701-801.000	05/16/2024 BRENT PLANNING CONTRACTED PLANNER EXPENSE	06/17/2024	385.00 385.00	0.00	PAID	1.00	Y 05/20/2024 385.00
5/20/2024 00023312	TERESA MURRISH FOOD FOR CLEAN-UP DAY 101-268-882.000	05/16/2024 BRENT TWP AT LARGE SPRING CLEAN UP EXPENSE	06/17/2024	232.46 232.46	0.00	PAID	1.00	Y 05/20/2024 232.46
5/10/2024 00023313	DTE ENERGY TWP HALL MAY 2024 101-265-920.000	05/10/2024 BRENT TWP HALL ELECTRICITY EXPENSE	06/03/2024	433.14 433.14	0.00	PAID	1.00	Y 05/20/2024 433.14
68314 00023314	MICRO WORKS COMPUTING, INC 3 HP LASER JET PRINTERS AND INSTALLATION 101-265-728.000	05/14/2024 BRENT TWP HALL COMPUTER SUPPORT EXPENSE	06/03/2024	1,521.00 1,521.00	0.00	PAID	1.00	Y 05/20/2024 1,521.00
4192751854 00023324	CINTAS CORPORATION BLUE MATS 101-265-775.000	05/15/2024 BRENT TWP HALL OFFICE CLEANING EXPENSE	06/06/2024	97.84 97.84	0.00	PAID	1.00	Y 05/20/2024 97.84
2173587 00023325	CARLISLE WORTMAN ASSOC, INC. Check Request For Bond: BSP24-0002 101-000-203.000	05/21/2024 BRENT BSP24-0002 - PC2024-03	05/21/2024	57.50 57.50	0.00	PAID	1.00	Y 05/21/2024 57.50
2173589 00023326	CARLISLE WORTMAN ASSOC, INC. Check Request For Bond: BSP24-0003 101-000-203.000	05/21/2024 BRENT BSP24-0003 - PC2024-05	05/21/2024	827.50 827.50	0.00	PAID	1.00	Y 05/21/2024 827.50

INVOICE REGISTER FOR HOWELL TOWNSHIP
 ALL DATES, POSTED AND UNPOSTED
 OPEN AND PAID

Invoice Number Inv Ref # Inventory	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Quantity	Unit Price	Posted Post Date
2173586 00023327	CARLISLE WORTMAN ASSOC, INC. Check Request For Bond: BSP24-0004 101-000-203.000	05/21/2024 BRENT BSP24-0004 - PREC2024-01	05/21/2024	287.50 287.50	0.00	PAID	1.00	287.50	Y 05/21/2024
228785 00023328	SPICER GROUP Check Request For Bond: BSP23-0001 101-000-203.000	05/21/2024 BRENT BSP23-0001 - PC2023-01	05/21/2024	2,395.50 2,395.50	0.00	PAID	1.00	2,395.50	Y 05/21/2024
228778 00023329	SPICER GROUP Check Request For Bond: BSP23-0004 101-000-203.000	05/21/2024 BRENT BSP23-0004 - PC2023-06	05/21/2024	772.25 772.25	0.00	PAID	1.00	772.25	Y 05/21/2024
227947 00023330	SPICER GROUP Check Request For Bond: BSP24-0006 101-000-203.000	05/21/2024 BRENT BSP24-0006 - PC2024-06	05/21/2024	307.50 307.50	0.00	PAID	1.00	307.50	Y 05/21/2024
228782 00023331	SPICER GROUP Check Request For Bond: BSP24-0006 101-000-203.000	05/21/2024 BRENT BSP24-0006 - PC2024-06	05/21/2024	1,314.50 1,314.50	0.00	PAID	1.00	1,314.50	Y 05/21/2024
2173588 00023332	CARLISLE WORTMAN ASSOC, INC. Check Request For Bond: BSP24-0005 101-000-203.000	05/21/2024 BRENT BSP24-0005 - PREC2024-02	05/21/2024	185.00 185.00	0.00	PAID	1.00	185.00	Y 05/21/2024
05/21/2024 00023333	HOWELL TOWNSHIP Check Request For Bond: BSP24-0005 101-000-203.000	05/21/2024 BRENT BSP24-0005 - PREC2024-02	05/21/2024	458.75 458.75	0.00	PAID	1.00	458.75	Y 05/21/2024
05/21/2024 00023334	GCT METER FUND Check Request For Bond: BMHOG24-0006 701-000-210.000	05/21/2024 BRENT BMHOG24-0006 - PMHOG24-005	05/21/2024	708.00 708.00	0.00	PAID	1.00	708.00	Y 05/21/2024

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref # Inventory	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Quantity	Posted Post Date Unit Price
05/21/2024 00023335	GCT METER FUND Check Request For Bond: BMHOG24-0007 701-000-210.000	05/21/2024 BRENT BMHOG24-0007 - PMHOG24-006	05/21/2024	708.00	0.00	Paid	1.00	Y 05/21/2024 708.00
05/21/2024 00023336	GCT METER FUND Check Request For Bond: BMHOG24-0008 701-000-210.000	05/21/2024 BRENT BMHOG24-0008 - PMHOG24-007	05/21/2024	708.00	0.00	Paid	1.00	Y 05/21/2024 708.00
05/21/2024 00023337	GCT METER FUND Check Request For Bond: BMHOG24-0009 701-000-210.000	05/21/2024 BRENT BMHOG24-0009 - PMHOG24-008	05/21/2024	708.00	0.00	Paid	1.00	Y 05/21/2024 708.00
05/21/2024 00023338	GCT METER FUND Check Request For Bond: BMHOG24-0010 701-000-210.000	05/21/2024 BRENT BMHOG24-0010 - PMHOG24-009	05/21/2024	708.00	0.00	Paid	1.00	Y 05/21/2024 708.00
05/21/2024 00023339	GCT METER FUND Check Request For Bond: BMHOG24-0011 701-000-210.000	05/21/2024 BRENT BMHOG24-0011 - PMHOG24-010	05/21/2024	708.00	0.00	Paid	1.00	Y 05/21/2024 708.00
05/21/2024 00023340	GCT METER FUND Check Request For Bond: BMHOG24-0012 701-000-210.000	05/21/2024 BRENT BMHOG24-0012 - PMHOG24-011	05/21/2024	708.00	0.00	Paid	1.00	Y 05/21/2024 708.00
05/21/2024 00023341	GCT METER FUND Check Request For Bond: BMHOG24-0013 701-000-210.000	05/21/2024 BRENT BMHOG24-0013 - PMHOG24-012	05/21/2024	708.00	0.00	Paid	1.00	Y 05/21/2024 708.00
05/21/2024 00023342	GCT METER FUND Check Request For Bond: BMHOG24-0023 701-000-210.000	05/21/2024 BRENT BMHOG24-0023 - PMHOG24-021	05/21/2024	2,666.00	0.00	Paid	1.00	Y 05/21/2024 2,666.00

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Quantity	Posted Post Date Unit Price
05/21/2024 00023343	GCT METER FUND Check Request For Bond: BMHOG24-0021 701-000-210.000	05/21/2024 BRENT BMHOG24-0021 - PMHOG24-020	05/21/2024	708.00	0.00	Païd	1.00	Y 05/21/2024 708.00
05/21/2024 00023344	GCT METER FUND Check Request For Bond: BMHOG24-0020 701-000-210.000	05/21/2024 BRENT BMHOG24-0020 - PMHOG24-019	05/21/2024	708.00	0.00	Païd	1.00	Y 05/21/2024 708.00
05/21/2024 00023345	GCT METER FUND Check Request For Bond: BMHOG24-0019 701-000-210.000	05/21/2024 BRENT BMHOG24-0019 - PMHOG24-018	05/21/2024	708.00	0.00	Païd	1.00	Y 05/21/2024 708.00
05/21/2024 00023346	GCT METER FUND Check Request For Bond: BMHOG24-0018 701-000-210.000	05/21/2024 BRENT BMHOG24-0018 - PMHOG24-017	05/21/2024	708.00	0.00	Païd	1.00	Y 05/21/2024 708.00
05/21/2024 00023347	GCT METER FUND Check Request For Bond: BMHOG24-0017 701-000-210.000	05/21/2024 BRENT BMHOG24-0017 - PMHOG24-016	05/21/2024	708.00	0.00	Païd	1.00	Y 05/21/2024 708.00
05/21/2024 00023348	GCT METER FUND Check Request For Bond: BMHOG24-0016 701-000-210.000	05/21/2024 BRENT BMHOG24-0016 - PMHOG24-015	05/21/2024	708.00	0.00	Païd	1.00	Y 05/21/2024 708.00
05/21/2024 00023349	GCT METER FUND Check Request For Bond: BMHOG24-0015 701-000-210.000	05/21/2024 BRENT BMHOG24-0015 - PMHOG24-014	05/21/2024	708.00	0.00	Païd	1.00	Y 05/21/2024 708.00
05/21/2024 00023350	GCT METER FUND Check Request For Bond: BMHOG24-0014 701-000-210.000	05/21/2024 BRENT BMHOG24-0014 - PMHOG24-013	05/21/2024	708.00	0.00	Païd	1.00	Y 05/21/2024 708.00

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted
Inv Ref #	GL Distribution				Units	Quantity	Post Date
Inventory							Unit Price
05/21/2024 00023351	DANIEL DAVENPORT Check Request For Bond: BD24-0002 701-000-283.000	05/21/2024 BRENT BD24-0002 - P24-030	05/21/2024	3,000.00 3,000.00	0.00	Païd	Y 05/21/2024 3,000.00
5/20/2024 00023352	LIVINGSTON COUNTY TREASURER MOBILE HOME FEES 701-000-239.000	05/20/2024 BRENT TRUST MOBILE HOME TAX PAYABLE	06/06/2024	795.00 795.00	0.00	Païd	Y 05/21/2024 795.00
REMIT 00023358	FIRST NATIONAL BANK Remittance Check 101-000-229.001 101-000-229.003 101-000-229.003 101-000-229.003 101-000-229.003	05/31/2024 BRENT Remittance Remittance Remittance Remittance Remittance	05/31/2024	4,666.94 1,622.96 1,233.51 1,233.51 288.48 288.48	0.00	Païd	Y 05/31/2024 1,622.96 1,233.51 1,233.51 288.48 288.48
REMIT 00023359	HOWELL TOWNSHIP Remittance Check 101-000-232.000	05/31/2024 BRENT Remittance	05/31/2024	118.52 118.52	0.00	Païd	Y 05/31/2024 118.52
REMIT 00023360	AMERICAN FUNDS Remittance Check 101-000-231.000	05/31/2024 BRENT Remittance	05/31/2024	2,500.78 2,500.78	0.00	Païd	Y 05/31/2024 2,500.78
REMIT 00023361	TREASURY STATE OF MICHIGAN Remittance Check 101-000-228.002	05/31/2024 BRENT Remittance	05/31/2024	2,242.04 2,242.04	0.00	Païd	Y 05/31/2024 2,242.04
REMIT 00023362	EMPOWER Remittance Check 101-000-231.001 101-000-231.001 101-000-231.002 101-000-231.002	05/31/2024 BRENT Remittance Remittance Remittance Remittance	05/31/2024	1,379.71 720.00 202.88 50.00 406.83	0.00	Païd	Y 05/31/2024 720.00 202.88 50.00 406.83

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number INV Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Quantity	Posted Post Date Unit Price
# of Invoices:	117	# Due:	0	161,438.60	0.00			
# of Credit Memos:	0	# Due:	0	0.00	0.00			
Net of Invoices and Credit Memos:				161,438.60	0.00			
---	TOTALS BY FUND ---							
	101 GENERAL FUND			79,418.59	0.00			
	592 SMR/WTR			63,364.51	0.00			
	701 TRUST & AGENCY			18,655.50	0.00			
	---	TOTALS BY DEPT/ACTIVITY ---						
	000 OTHER			78,320.73	0.00			
	101 TOWNSHIP BOARD			290.00	0.00			
	215 CLERK			790.76	0.00			
	247 BOARD OF REVIEW			39.24	0.00			
	253 TREASURER			66.80	0.00			
	257 ASSESSING			655.00	0.00			
	262 ELECTIONS			435.74	0.00			
	265 TOWNSHIP HALL			8,181.52	0.00			
	268 TOWNSHIP AT LARGE			15,182.70	0.00			
	276 CEMETERY			750.00	0.00			
	538 WWTP			52,894.37	0.00			
	701 PLANNING			3,437.50	0.00			
	702 ZONING			194.24	0.00			
	703 ZONING BOARD OF APPEALS			200.00	0.00			

System with Check Register BK

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 05/01/2024 - 05/31/2024

BANK CODE: GEN, T&A, TAX, UTICK

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL FUND CHECKING				
05/07/2024	18744	ABSOPURE	4 BOTTLES MAY COOLER RENTAL 3 BOTTLES	43.75 12.00 28.80 <u>84.55</u>
05/07/2024	18745	APEX SOFTWARE	ADDITIONAL LICENSE	655.00
05/07/2024	18746	APPLIED INNOVATION	ANNUAL CONTRACT FOR RICOH COPIER	788.86
05/07/2024	18747	CARLISLE WORTMAN ASSOC, INC.	GENERAL CONSULTATION	2,632.50
05/07/2024	18748	CINTAS CORPORATION	BLUE MATS	97.84
05/07/2024	18749	COMCAST	MAY 2024	432.94
05/07/2024	18750	DTE ENERGY	STREETLIGHTS	655.74
05/07/2024	18751	FAHEY SCHULTZ BURZYCH RHODES	GENERAL OAKLAND TACTICAL	1,253.50 40.00
			HOWELL-MASON LLC (24-350-AA)	5,720.00
			HOWELL-MASON LLC (24-32242-CZ)	5,488.50
			BURKHART ROAD ASSOCIATES (22-292-AA)	1,732.50
				<u>14,234.50</u>
05/07/2024	18752	JONATHAN HOHENSTEIN	TREASURER/ZONING MILEAGE, EDUCATION, TW	512.25
05/07/2024	18753	LIVINGSTON DAILY PRESS & ARGU	MARCH PUBLICATIONS	390.00
05/07/2024	18754	MICRO WORKS COMPUTING, INC	MOVE UB COMPUTER PRINTING ISSUE, NEW DYMO LABEL WRITER,	204.00 633.00 <u>837.00</u>
05/07/2024	18755	MUTUAL OF OMAHA INSURANCE COM	MAY 2024	173.38
05/07/2024	18756	NETWORK SERVICES GROUP, LLC	WEBSITE UPDATES & ADDED NEW USER TERESA	175.00
05/07/2024	18757	PERFECT MAINTENANCE	MAY 2024 CLEANING	195.00
05/07/2024	18758	SMART BUSINESS SOURCE, LLC	COPY PAPER & FOLDERS TRASH BAGS, SCISSORS	272.74 56.99 <u>329.73</u>
05/07/2024	18759	SPICER GROUP	Check Request For Bond: BSP20-0003 Check Request For Bond: BSP21-0005 Check Request For Bond: BSP22-0003 Check Request For Bond: BSP24-0002 Check Request For Bond: BSP24-0003	26.25 4,531.25 2,226.25 959.50 1,393.25 <u>9,136.50</u>
05/07/2024	18760	SPRUNGTOWN OUTDOOR SERVICES	APRIL 2024 MOWING 3X & CLEAN-UP	750.00
05/07/2024	18761	WYLIE SOFT WATER	SERVICE CALL ON 4/11/2023	75.00
05/17/2024	18762	BLUE CARE NETWORK	Remittance Check	4,004.93
05/21/2024	18763	CARLISLE WORTMAN ASSOC, INC.	4640 W GRAND RIVER REZONING Check Request For Bond: BSP24-0002	385.00 57.50

CHECK REGISTER FOR HOWELL TOWNSHIP
 CHECK DATE 05/01/2024 - 05/31/2024

BANK CODE: GEN, T&A, TAX, UTYCK

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL FUND CHECKING				
			Check Request For Bond: BSP24-0003	827.50
			Check Request For Bond: BSP24-0004	287.50
			Check Request For Bond: BSP24-0005	185.00
			<u>1,742.50</u>	
05/21/2024	18764	HOWELL TOWNSHIP	Check Request For Bond: BSP24-0005	458.75
05/21/2024	18765	CINTAS CORPORATION	BLUE MATS	97.84
05/21/2024	18766	SUSAN DAUS	CLERK MILEAGE AND LODGING	644.70
			SHELVES FOR ELECTION ROOM, BALLOT BAGS	435.74
			<u>1,080.44</u>	
05/21/2024	18767	TANYA DAVIDSON	DEPUTY CLERK MILEAGE	146.06
05/21/2024	18768	GRANGER WASTE SERVICES	MAY 2024 TRASH PICKUP	23.91
05/21/2024	18769	LIVINGSTON DAILY PRESS & ARGU	APRIL PUBLICATIONS	330.00
05/21/2024	18770	MICRO WORKS COMPUTING, INC	3 HP LASER JET PRINTERS AND INSTALLATIO	1,521.00
05/21/2024	18771	TERESA MURRISH	FOOD FOR CLEAN-UP DAY	232.46
05/21/2024	18772	NETWORK SERVICES GROUP, LLC	WEB HOSTING 7/1/2024 - 7/1/2025	400.00
05/21/2024	18773	SHARPE'S OUTDOOR SERVICES	SEPT - NOV MOWING FOR TWP & WMTP	11,190.00
05/21/2024	18774	SMART BUSINESS SOURCE, LLC	ZONING STAMPER	138.76
05/21/2024	18775	SPICER GROUP	Check Request For Bond: BSP23-0001	2,395.50
			Check Request For Bond: BSP23-0004	772.25
			Check Request For Bond: BSP24-0006	307.50
			Check Request For Bond: BSP24-0006	1,314.50
			<u>4,789.75</u>	
05/21/2024	18776	LIVINGSTON COUNTY TREASURER	GEN FUND CHARGEBACK - KIZER	39.24
05/03/2024	101001867(E)	EMPOWER	Remittance Check	1,423.72
05/03/2024	101001868(E)	FIRST NATIONAL BANK	Remittance Check	4,972.87
05/03/2024	101001869(E)	HOWELL TOWNSHIP	Remittance Check	118.52
05/03/2024	101001870(E)	AMERICAN FUNDS	Remittance Check	2,581.14
05/07/2024	101001871(E)	CONSUMERS ENERGY	TWP HALL MAY 2024	329.73
05/07/2024	101001872(E)	DTE ENERGY	APRIL 2024	452.65
05/17/2024	101001873(E)	EMPOWER	Remittance Check	1,413.89
05/17/2024	101001874(E)	FIRST NATIONAL BANK	Remittance Check	4,714.96
05/17/2024	101001875(E)	HOWELL TOWNSHIP	Remittance Check	118.52
05/17/2024	101001876(E)	AMERICAN FUNDS	Remittance Check	2,796.05
05/21/2024	101001877(E)	DTE ENERGY	TWP HALL MAY 2024	433.14
05/21/2024	101001878(E)	PITNEY BOWES GLOBAL FINANCIAL	MAR - JUNE 2024 RENTAL POSTAGE MACHINE	403.98
05/31/2024	101001879(E)	EMPOWER	Remittance Check	1,379.71
05/31/2024	101001880(E)	FIRST NATIONAL BANK	Remittance Check	4,666.94
05/31/2024	101001881(E)	HOWELL TOWNSHIP	Remittance Check	118.52
05/31/2024	101001882(E)	AMERICAN FUNDS	Remittance Check	2,500.78
05/31/2024	101001883(E)	TREASURY STATE OF MICHIGAN	Remittance Check	2,242.04
GEN TOTALS:				
Total of 50 Checks:				89,018.59
Less 0 Void Checks:				0.00

CHECK REGISTER FOR HOWELL TOWNSHIP
 CHECK DATE 05/01/2024 - 05/31/2024

BANK CODE: GEN, T&A, TAX, UTYCK

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL FUND CHECKING				
Total of 50 Disbursements:				
				89,018.59
Bank T&A TRUST & AGENCY CHECKING				
05/07/2024	3628	LIVINGSTON COUNTY TREASURER	MOBILE HOME FEES	787.50
05/21/2024	3629	GCT METER FUND	check Request For Bond: BMHOG24-0006	708.00
				13,994.00
05/21/2024	3630	DANIEL DAVENPORT	Check Request For Bond: BD24-0002	3,000.00
05/21/2024	3631	LIVINGSTON COUNTY TREASURER	APRIL DOG LICENSES	79.00
05/21/2024	3632	LIVINGSTON COUNTY TREASURER	MOBILE HOME FEES	795.00
T&A TOTALS:				
Total of 5 Checks:				18,655.50
Less 0 Void Checks:				0.00
Total of 5 Disbursements:				18,655.50
Bank UTYCK UTILITY CHECKING				
05/07/2024	3191	BRIGHTON ANALYTICAL	LOW LEVEL MERCURY TESTING	240.00
			LOW LEVEL MERCURY TESTING	240.00
				480.00
05/07/2024	3192	DUBOIS-COOPER ASSOCIATES INC	4" 304SS SUPPORTS EACH C/W: 2 HALF CLAM	390.00
05/07/2024	3193	GENOA TOWNSHIP DPM	PLANT OPERATIONS FOR MAY 2024	28,135.32
05/07/2024	3194	REPUBLIC SERVICES	WASTE PICKUP	120.05
05/20/2024	3195	BYRUM ACE HARDWARE	POWER STRIP (GENOA TWP ACCOUNT)	21.99
05/20/2024	3196	CUMMINS SALES AND SERVICE	REPLACE BLOCK HEATER AT 1222 PACKARD	2,013.48
05/20/2024	3197	ENVIRONMENTAL SYSTEMS RESEARC	ARGGIS ONLINE CREATOR ANNUAL SUBSCRIPTI	1,650.00
05/20/2024	3198	HOWELL TOWNSHIP	WMTP WATER USAGE	2,000.00
05/20/2024	3199	PVS TECHNOLOGIES, INC	FERRIC CHLORIDE 45,720 LBS	8,774.54
05/20/2024	3200	GORING, STEVEN & DIANN	UB refund for account: 0613301061	45.60
05/07/2024	59003965(E)	AT&T	WMTP MAY 2024	324.29
05/07/2024	59003966(E)	CONSUMERS ENERGY	391 N BURKHART MAY 2024	22.54
05/07/2024	59003967(E)	CONSUMERS ENERGY	1222 PACKARD MAY 2024	388.27
05/07/2024	59003968(E)	CONSUMERS ENERGY	2571 OAKGROVE MAY 2024	140.72
05/07/2024	59003969(E)	DTE ENERGY	2571 OAK GROVE MAY 2024	535.01
05/20/2024	59003970(E)	DTE ENERGY	391 N BURKHART MAY 2024	143.86
05/20/2024	59003971(E)	DTE ENERGY	1009 N BURKHART MAY 2024	222.29
05/20/2024	59003972(E)	DTE ENERGY	271 E HIGHLAND MAY 2024	44.64
05/20/2024	59003973(E)	DTE ENERGY	1216 PACKARD DR MAY 2024	38.59
05/20/2024	59003974(E)	DTE ENERGY	2559 W GRAND RIVER MAY 2024	266.40
05/20/2024	59003975(E)	DTE ENERGY	1222 PACKARD MAY 2024	6,410.30
05/20/2024	59003976(E)	DTE ENERGY	1575 N BURKHART MAY 2024	556.53
05/20/2024	59003977(E)	DTE ENERGY	1034 AUSTIN CT MAY 2024	438.13
05/20/2024	59003978(E)	DTE ENERGY	3888 OAKGROVE RD MAY 2024	199.50
05/20/2024	59003979(E)	DTE ENERGY	2700 TOOLEY RD MAY 2024	402.46
UTYCK TOTALS:				
Total of 25 Checks:				53,764.51
Less 0 Void Checks:				0.00

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 05/01/2024 - 05/31/2024

BANK CODE: GEN, T&A, TAX, UTYCK

Check Date Check Vendor Name Description Amount

Bank UTYCK UTILITY CHECKING

Total of 25 Disbursements:

53,764.51

REPORT TOTALS:

Total of 80 Checks:

Less 0 Void Checks:

Total of 80 Disbursements:

161,438.60

0.00

161,438.60

Agrees with Invoice Register BK

CHECK REGISTER FOR HOWELL TOWNSHIP
 For Check Dates 05/01/2024 to 05/31/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
05/03/2024	GEN	DD5788	BRENT J. KILPELA	5,437.48	0.00	4,086.51	Open
05/03/2024	GEN	DD5789	SUSAN K. DAUS	1,352.52	0.00	1,065.88	Open
05/03/2024	GEN	DD5790	TANYA L. DAVIDSON	1,932.24	0.00	1,434.11	Open
05/03/2024	GEN	DD5791	MICHAEL CODDINGTON	1,352.52	0.00	895.97	Open
05/03/2024	GEN	DD5792	JONATHAN C. HOHENSTEIN	4,508.42	0.00	2,888.72	Open
05/03/2024	GEN	DD5793	CAROL A. MAKUSHIK	2,624.39	0.00	1,757.80	Open
05/03/2024	GEN	DD5794	TERESA M. MURRISH	1,974.25	0.00	1,461.88	Open
05/03/2024	GEN	DD5795	MARNIE HEBERT	1,818.75	0.00	1,532.74	Open
05/17/2024	GEN	DD5796	BRENT J. KILPELA	5,414.89	0.00	4,069.31	Open
05/17/2024	GEN	DD5797	MATTHEW E. COUNTS	568.41	0.00	500.77	Open
05/17/2024	GEN	DD5798	HAROLD D. MELTON	568.41	0.00	480.61	Open
05/17/2024	GEN	DD5799	JEFFREY A. SMITH	488.41	0.00	430.29	Open
05/17/2024	GEN	DD5800	ROBERT K. WILSON	488.41	0.00	430.29	Open
05/17/2024	GEN	DD5801	TIMOTHY C. BOAL	80.00	0.00	70.48	Open
05/17/2024	GEN	DD5802	KENNETH A. FRENGER	80.00	0.00	70.48	Open
05/17/2024	GEN	DD5803	CAROL M. WEAVER	80.00	0.00	70.48	Open
05/17/2024	GEN	DD5804	SUSAN K. DAUS	1,352.52	0.00	1,065.88	Open
05/17/2024	GEN	DD5805	TANYA L. DAVIDSON	1,932.24	0.00	1,434.13	Open
05/17/2024	GEN	DD5806	MICHAEL W. NEWSTEAD	80.00	0.00	70.48	Open
05/17/2024	GEN	DD5807	PAUL W. POMINVILLE	80.00	0.00	70.48	Open
05/29/2024	GEN						

CHECK REGISTER FOR HOWELL TOWNSHIP
 For Check Dates 05/01/2024 to 05/31/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical	Check Amount	Direct Deposit	Status
05/17/2024	GEN	DD5808	ROBERT A. SPAULDING	80.00	0.00	0.00	70.48	Open
05/17/2024	GEN	DD5809	WAYNE R. WILLIAMS JR	160.00	0.00	0.00	147.76	Open
05/17/2024	GEN	DD5810	MICHAEL CODDINGTON	1,352.52	0.00	0.00	895.97	Open
05/17/2024	GEN	DD5811	JONATHAN C. HOHENSTEIN	4,010.13	0.00	0.00	2,579.68	Open
05/17/2024	GEN	DD5812	CAROL A. MAKUSHIK	2,624.39	0.00	0.00	1,757.79	Open
05/17/2024	GEN	DD5813	TERESA M. MURRISH	353.25	0.00	0.00	303.97	Open
05/17/2024	GEN	DD5814	MARNIE E. HEBERT	1,825.00	0.00	0.00	1,537.64	Open
05/31/2024	GEN	DD5815	BRENT J. KILPELA	5,448.78	0.00	0.00	4,095.12	Open
05/31/2024	GEN	DD5816	SUSAN K. DAUS	1,592.52	0.00	0.00	1,248.52	Open
05/31/2024	GEN	DD5817	TANYA L. DAVIDSON	1,527.20	0.00	0.00	1,166.37	Open
05/31/2024	GEN	DD5818	MICHAEL CODDINGTON	1,352.52	0.00	0.00	895.97	Open
05/31/2024	GEN	DD5819	JONATHAN C. HOHENSTEIN	4,068.26	0.00	0.00	2,618.09	Open
05/31/2024	GEN	DD5820	CAROL A. MAKUSHIK	2,682.53	0.00	0.00	1,802.03	Open
05/31/2024	GEN	DD5821	TERESA M. MURRISH	1,709.25	0.00	0.00	1,286.71	Open
05/31/2024	GEN	DD5822	MARNIE E. HEBERT	1,818.75	0.00	0.00	1,532.75	Open
Report Total:				<u>62,818.96</u>	<u>0.00</u>	<u>0.00</u>	<u>45,826.14</u>	

Number of Checks 35
 Total Physical Checks 0
 Total Check Stubs 35