

HOWELL TOWNSHIP BOARD

REGULAR MEETING

3525 Byron Road

Howell, MI 48855

February 12, 2024

6:30 pm

1. Call to Order
2. Roll Call: () Mike Coddington () Matthew Counts
 () Sue Daus () Jeff Smith
 () Jonathan Hohenstein () Harold Melton
 () Bob Wilson
3. Pledge of Allegiance
4. Call to the Board
5. Approval of the Minutes:
 A. Regular Board Meeting January 8, 2024
6. Call to the Public
7. Unfinished Business:
 A. Brewer Road Drainage – As requested by Bob Wilson
8. New Business:
 A. 2022-2023 Township Audit and Financial Update
 B. 2024 Road Improvement Discussion
 C. Cemetery Maintenance Discussion
 D. Rezoning Request from OS to NSC, parcel #s 4706-25-200-047, 4706-25-200-048
 E. Walking Path Maintenance Proposal
 F. METRO Act Extension Request – ACD.net
9. Call to the Public
10. Reports:
 A. Supervisor B. Treasurer C. Clerk D. Zoning
 E. Assessing F. Fire Authority G. MHOG H. Planning Commission
 I. ZBA J. WWTP K. HAPRA L. Property Committee
 M. Park & Recreation Committee
11. Disbursements: Regular and Check Register
12. Adjournment

DRAFT

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855

January 8, 2024

6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Sue Daus	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Jeff Smith	Trustee
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Also in Attendance:

Six people were in the audience.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

CALL TO THE BOARD:

No additions

APPROVAL OF THE AGENDA:

January 8, 2024

Motion by Melton, **Second** by Hohenstein, **“To approve the agenda as presented.”** Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

December 11, 2023

REGULAR BOARD MEETING MINUTES

Motion by Hohenstein, **Second** by Melton, **“To accept the December 11th Board meeting minutes as presented.”** Motion carried.

CLOSED SESSION MEETING MINUTES

Motion by Hohenstein, **Second** by Melton, **“To accept the closed session minutes from December 11th as presented.”** Motion carried.

CORRESPONDENCE:

No additions, no questions.

CALL TO THE PUBLIC:

Andrew Hamm, 14 Santa Rosa Drive: inquired as to the status of the complaint filed by Bob Wilson for a camper in the front yard of a property on Bowen Road. Mr. Hamm was ticketed for violating the Township’s ordinance with his camper.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A. LESA Collection Agreement

Treasurer Hohenstein discussed the agreements between the schools and the Township to collect their millages on the summer tax bills. Treasurer Hohenstein has been working with the schools to amend the agreements so that the Township will receive the schools information in a timely fashion.

Motion by Hohenstein, **Second** by Counts, **“To accept the agreement with LESA for the summer school tax collection as presented.”** Motion carried.

B. Howell Public Schools Collection Agreement

Motion by Hohenstein, **Second** by Melton, **“To accept the collection agreement for Howell Public Schools as presented.”** Motion carried.

C. Shipping Containers – as requested by Michael Dietz

Michael Dietz requested the Township look into an ordinance for shipping containers. Mr. Dietz discussed the situation on his property with his neighbor’s shipping containers. Treasurer Hohenstein discussed the issues brought to the Township’s attention regarding shipping containers and the Township’s zoning ordinance, section 14 that regulates storage units under 200 square feet. Discussion followed. **Motion** by Hohenstein, **Second** by Daus, **“To approve having the Planning Commission work on either creating an ordinance or amending the existing ordinance to deal with shipping containers.”** Motion carried 4-2.

D. Request by Mason & Burkhart LLC to amend Heritage Square PUD, Parcel 4706-32-400-013, PC2023-13

Trustee Counts discussed the history of the Heritage Square PUD. Engineer Kevin McDevitt, Monument Engineering, discussed the history of the PUD and the changes that have been made since the original application in 2021, including the reduction in the number of housing units, driveway changes, and changes to the storm water collection system. Treasurer Hohenstein discussed the project having two developers on this PUD and the issues with green space and infrastructure that this creates. Treasurer Hohenstein also discussed the sidewalks and how to remediate the traffic created by this development. Trustee Wilson discussed the storm water system. **Motion** by Hohenstein, **Second** by Counts, **“To approve the preliminary PUD with the condition of reaching a written PUD agreement between the developer and the Township.”** Motion carried.

E. Sewer and Water District #12

Treasurer Hohenstein discussed the history of sewer and water district #12 dating back to 2005 and the maps and sections of the Township Master Plan that were included in the Board packet along with the engineers rough cost analysis for construction of the sewer system as designed in 2005. Discussion followed. **Motion** by Hohenstein, **Second** by Counts, **“To approve the Township staff to work with engineering and the attorneys to gather preliminary information regarding sewer and water**

district #12.” Discussion followed. It was the consensus of the Board that the fees for engineering and from the attorneys be paid by the sewer and water fund. Motion carried 5-1.

CALL TO THE PUBLIC:

Andrew Hamm, 14 Santa Rosa Drive: discussed the Heritage Square PUD, storm water, and traffic. Kevin McDevitt answered questions on the storm water system and the site plan.

Rob Spaulding, 3500 Crandall Road: inquired on sewer and water district #12.

Doug Helzerman, County Commissioner: discussed the County Board’s Chairmanship and Surf Internet.

REPORTS:

A. SUPERVISOR:

B. TREASURER:

Treasurer Hohenstein reported on the sidewalk project with the City along Grand River, informed the Board that the Pineview Village property sale closed, encouraged the Board to read the Township’s PUD ordinance for future discussion on sending to the Planning Commission to be redone, informed the Board that Deputy Supervisor Kilpela left the Township’s audit on the Board table for review and will be discussed at the next Board meeting.

C. CLERK:

Clerk Daus gave an update on the upcoming elections.

D. ZONING:

No zoning report was included from Zoning Administrator Joe Daus. Treasurer Hohenstein discussed education opportunities for the ZBA. **Motion** by Hohenstein, **Second** by Melton, **“To approve any ZBA member and the Zoning Administrator to attend the ZBA online certificate course put on by MSU Extension paid for by the Township.”** Motion carried.

E. ASSESSING:

See Assessor Kilpela’s report

F. FIRE AUTHORITY:

Supervisor Coddington reported on the Fire Authority

G. MHOG:

Trustee Counts reported on MHOG

H. PLANNING COMMISSION:

Trustee Counts reported on the Planning Commission

I. ZONING BOARD OF APPEALS (ZBA):

No report

J. WWTP:

See Treasurer Hohenstein's report. Treasurer Hohenstein discussed the Committee's recommendations. **Motion** by Counts, **Second** by Hohenstein, **"To approve the wastewater treatment plant projects as presented."** Motion carried.

K. HAPRA:

Clerk Daus reported on HAPRA

L. PROPERTY COMMITTEE:

No report

M. PARK & RECREATION COMMITTEE:

Treasurer Hohenstein discussed the Park and Recreation Master Plan that was approved by the Board at the previous Board meeting. **Motion** by Melton, **Second** by Hohenstein, **"To approve resolution 1.24.535 as presented."** Roll call vote: Coddington – yes, Counts – yes, Wilson – yes, Daus – yes, Hohenstein – yes, Melton – yes. Motion carried 6-0.

DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:

Motion by Hohenstein, **Second** by Melton, **"To accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

ADJOURNMENT: **Motion** by Counts, **Second** by Melton, **"To adjourn."** Motion carried. The meeting was adjourned at 8:00pm.

Sue Daus, Howell Township Clerk

Mike Coddington, Howell Township Supervisor

Tanya Davidson, Recording Secretary

Howell Township Treasurer

From: Howell Township Inspector
Sent: Tuesday, January 30, 2024 3:15 PM
To: Howell Township Treasurer
Subject: FW: Road flooding issue Brewer rd.

From: Bob Wilson [REDACTED]
Sent: Tuesday, January 30, 2024 3:13 PM
To: Howell Township Supervisor <supervisor@howelltownshipmi.org>; Howell Township Assessor <assessor@howelltownshipmi.org>; Howell Township Inspector <inspector@howelltownshipmi.org>
Subject: Road flooding issue Brewer rd.

Please add the flooding issue (Drew Vess) on Brewer rd to the agenda for this month's meeting. I will bring a petition for this issue. Thank you.

Howell Township Treasurer

From: Bob Wilson <[REDACTED]>
Sent: Thursday, February 1, 2024 9:59 AM
To: Howell Township Treasurer
Cc: Andrew Hamm; WHMI News; jessicamathews29
Subject: Re: Brewer Road

People on this road want this issue taken care of and not just Coddington and Hoenstein to personally make the decision to do nothing because you seem to like this guy whom is tearing up our road and this needs to go for a board vote so the people on this road can know who is against fixing the road and know whom is on their side and whom is not. Put this on the agenda and I will have the petition back by the next meeting. I want a board vote on this just like the guy whom you seem to be licking the boots of that don't want shipping containers in our township. It is my personal opinion that the ordinance dept, you and Coddington have issues and border corruption and favortism.

From: Howell Township Treasurer <treasurer@howelltownshipmi.org>
Sent: Wednesday, January 31, 2024 8:57 AM
To: bobwilson <[REDACTED]>; Howell Township Supervisor <supervisor@howelltownshipmi.org>
Subject: Brewer Road

Bob,
You have requested to have the Brewer Road flooding issue added to the Board's agenda. Can you please provide more information and the petition for the Board packet so that the Board is able to have an informed discussion on this issue?

Thanks,
Jonathan

Howell Township Treasurer
treasurer@howelltownshipmi.org
517-546-2817

Howell Township Treasurer

From: Howell Township Assessor
Sent: Wednesday, February 7, 2024 1:11 PM
To: Howell Township Treasurer
Subject: FW: To be put on the board agenda for next weeks meeting.
Attachments: brewer aug complaint.pdf; 20230505_130736.jpg; 20230505_130740.jpg; 20230505_130744.jpg; 20230505_130747.jpg; 20230505_130809.jpg; 20230505_130823.jpg; 20230505_130830.jpg; 20230507_123635.jpg; 20230508_162649.jpg; 20230508_162653.jpg; 1000000724.jpg; 1000000725.jpg; 1000000727.jpg; 1000000731.jpg; 1000000732.jpg; 1000000733.jpg; 1000000734.jpg; 1000000735.jpg; 1000000736.jpg; 1000000737.jpg; Brewer rd petition.pdf

Forwarding as I do not see you on the original email.

Thanks,
Brent
Kilpela

Assessor
Howell Township
(517) 546-2817 x111

From: Bob Wilson [mailto:████████████████████]
Sent: Wednesday, February 7, 2024 12:34 PM
To: Bob Wilson <████████████████████>; Howell Township Clerk <clerk@howelltownshipmi.org>; Howell Township Assessor <assessor@howelltownshipmi.org>
Cc: WHMI News <news@whmi.com>
Subject: To be put on the board agenda for next weeks meeting.

From: Bob Wilson <████████████████████>
Sent: Wednesday, February 7, 2024 1:39 AM
To:
Subject: Gutter water being routed to Brewer rd causing a safety issue and damaging the road.

Hello,

This is in regards to a situation at 2255 Brewer rd where the property owner has his rain gutters plumbed to a pipe that is directed at the road and has been causing a safety hazard and is a public nuisance on Brewer rd for many years.

*This is an all-year issue with water keeping the road wet at ALL times.

*It is constant and very large and very deep potholes with water in them at all times and this is at the very top of a hill which should be dry.

*It causes cars that know the area to stop and wait for the car going north to pass so they can use other side of the road to pass the potholes.

*Per photos the discharge pipe is rusty, I have never seen rusty rain water. It's evidence that a softener is probably dumping into this drain.

*It causes people to either drive super slow or super fast.

*It causes people to have to travel on the wrong side of the road.

*It has in the past caused me to chase 2 hubcaps that got knocked off my car by hitting the holes. One was destroyed.

*It has caused at least one roll-over accident which caused an explorer to slip on the ice and climb the hill and roll over with a child in the car. The lady was the city of Howell police dispatcher.

*Neighbor across street from address. Al, complained to me once that the salt water from the softener that Vess is pumping into the road corrodes his wheels on his car on the driver's side from having to drive through the water to get his mail.

*The road commission has been working on this hill for years and CANNOT fix this. I'm not sure why they have a hard time putting a nice high crown on this part of the road. A really good crown may help a lot and keep the water at the base of the hill and very edge of road. Despite new gravel a week ago the potholes are heading past the middle of the road in less than a week.

*The guy before Vess done this to slow traffic down as Vess nor him had to drive this way. Vess seems to want to keep this issue alive to slow traffic as well.

*Vess himself drives 15-20 mph and appears mad if someone passes him. A month or so ago Vess was driving super slowly and when I went to pass him, he attempted to run me off the road. I went all the way in the ditch to avoid him. A week or so afterwards he called my phone and hung up at night. I sent him a text back telling him that I had dash cam video of him attempting to run me off the road and if he continued to do call and hang ups, I was going to take the video to the police. Directly after that for a few days, he called the cops on me every time I went by his house. I was contacted by 3 of the cops. One cop was at his house when I did drive by. All of the cops, including the state, believe that Drew was calling the cops to protect himself from the dash cam video I have of him attempting to run me off the road.

*The previous owner of Vess's home allowed the neighbors to help maintain the private drain, they all worked together to keep this water level down. Vess himself dumped a bucket full of dirt in the path of the flood to raise the water even more as I witnessed. Drain commission made him stop or this water would be even higher.

*Keep in mind that there is no ditch on this part of the road at all. If there was a ditch there would be no problem at all. There never was a ditch here and the road commission cannot even try to put one here as there are 2 mailboxes right on the bottom of the hill.

*To move this drain a mere 30' to the north would put this discharge into a somewhat normal ditch but to run it to the north from his house instead of out to the road, it would literally bother nothing as it would go into woods and then into a ditch. This drain is probably only 40' long at the most. Really small job to redirect.

*Drew Vess knows this is damaging the road, doesn't seem to care and appears to enjoy the fact that he is allowed to destroy the road.

*The first of this year Vess took his tractor and erected a speed bump in the road made of the fresh gravel the road commission put down which was big enough to make your car come off the ground at 55mph. Road Commission had to come out and grade the speed bump back down.

*While out circulating the petition for this, Vess was driving back and forth in front of the people's houses while I was getting signatures. He even pulled into one lady's house to ask if I was getting signatures. When she called me and told me this after Vess left her house he started following me around and driving back and forth in front of the homes I was at. For the safety of other people, I stopped circulating the petition.

*Vess claims his sump pump is not being pumped out this pipe, former owner said it was, neighbor across the street from his said it was and even after last summer's drought the road never did dry up. All I know is there is water standing on this road weeks after a rain. The rust in the discharge pipe tells a different story .

*There is no visibility coming from the north as the potholes are just over the crest of the hill which causes cars to swerve abruptly or be forced to hit a pothole that can generate to a foot deep overnight.

*This complaint was submitted last August to be sent to the board. That is not what happened, but Mike Coddington said we can't upset Vess right now because we need him to cooperate with getting the private drain approved and Jon Hohenstein said no because it's the first complaint ever which was false because I know of 3 people that have either called or walked in and made a complaint. So, this matter was decided back then by the supervisor and treasurer. This time I am asking for a board vote.

*Based on a motion made by Hohenstein at last month's meeting in regards to one guy coming in complaining about shipping containers on properties, his comment was there were probably 3 complaints and or questions asked about shipping containers and made a motion to send it to the zoning department for review and based on 3 inquiries about them, I went and got more than 3 signatures. I can get more if needed. I have asked in the past how many signatures they needed and both times I was just stared at with no answers.

*Based on past history with the township ordinances, one man, Tim Boal, whom is connected to the township, was the only complaining person on Andrew Hamm on a private drive on Mason rd. Complained of a camper in his driveway which cost Hamm in excess of \$600. Hamm parked a trailer in his yard to keep Boal from tearing up his front yard, once again 1 man complained and Hamm fined hundreds more dollars in court and fines. As soon as Hamm moved his trailer Boal took his tractor and tore up Hamms yard once again.. One man. One complaint. The township had no jurisdiction to the parking on the private drive so they violated Hamm with a miscellaneous violation which can be used for anything and everything called Safety and Public nuisance. I would certainly believe that creating an ice patch on a road would be a safety issue, huge potholes are both safety and public nuisance as the damage it does to cars, and a big safety issue with how it causes traffic flow issues on top of this hill. Boals complaint bothered one person, this issue bothers hundreds of people a day.

*One fix would be to violate Vess for this issue or convince him it's a problem and needs to be moved. It's really an easy fix. I will even loan this guy my trencher to move this drain, it is literally a 20 min job. I will even buy the 4" drain pipe for him and drop it off. He can cover it up.

*Another fix could be. Last year Hohenstein made a motion to have Marr rd repaved 1st with an experimental roadway which needs no grading, no chloride, no potholes and no constant grading. I recently found out that this road is the road he travels to work, and maybe he can comment on how that worked. Good solution for Brewer rd.? A good road to test on how this works on roads that stay under water for months at a time?

*Maybe the township needs to have another gravel train or so of gravel put on this hill.

*The township violated me and made me give the rear of my barn curb appeal when it only bothered a person thinking it was keeping his swampy property from selling behind me. I was violated for 4 different things but only one was valid. All others were false accusations. I had a pile of scrap aluminum I was scrapping out and some building supplies , lumber and blocks and some buckets and one of my lawn mowers was not totally in the shed as it ran out of gas in the fall and I left it there. In return I made a complaint on the guy behind me for having 150 tires piled up behind my fence, twp never violated him but called him and asked him to remove them. He never did remove them all despite many recorded complaints to the supervisor with him promising me he can still make the previous owner remove these even after the new owner buys it. The tires are still there and it has been a year since the first complaint about the tires. If I had to guess, I will guess the twp will send the new owner a complaint and tell them it was from me to him and not tell him it was over a year-old complaint that the township didn't follow through on. Based on the fact that there are 2 brand new "no trespassing" signs behind my fence I am going to assume this is how this played out.

*I am positive there is an ordinance to cover this as I know you cannot redirect water to other's properties. The road is the public's property. Even though this is only one issue I don't think people should do anything to damage a roadway. Although most people that done something like this and realized that its causing issues with the road would change it, I think we need an ordinance for the ones whom don't.

*In addition to all of this and the neighbors all battling, Doris Morris has a new culvert installed (NOT TO CODE) that is literally damming up 6 other properties and causing the water to not pass her driveway. There are codes for this. No one seems to care.

*The photos attached to this email are not right after a rain, these are all taken well over a week since a rain.

*I have followed Mike Coddington down this road on two occasions and he also goes all the way to the opposing lane when going over this hill as well. Don't lie, you know I'm right.

Petition to Howell twp

Petition summary and background	Drew Voss 2255 Brewer
Action petitioned for	Drainig gutter/sump to roadway 1) violate safety / public nuisance 2) create ordinance to stop actions that damage roadways

Printed Name	Signature	Address
Robert Wilson	<i>Robert Wilson</i>	2945 Brewer rd.
Douglass Fawer	<i>Douglass Fawer</i>	2070 BREWER RD.
Carrie Fawer	<i>Carrie Fawer</i>	2070 Brewer rd
Douglass Fawer	<i>Douglass Fawer</i>	2070 Brewer Rd.
George Melton	<i>George Melton</i>	2515 BREWER RD
Wm. Whalen	<i>William Whalen</i>	3000 Brewer Rd.
LARRY OWENS	<i>Larry Owens</i>	3010 Brewer Rd

**Water Discharge Complaint
August 8, 2023**

Complaint

At the July Township Board meeting Trustee Bob Wilson complained about a property on Brewer Road owned by Drew Vess. The complaint revolves around water from a sump pump getting into the road from Mr. Vess's property.

Findings

In talking with Mr. Vess the water that Mr. Wilson is complaining about does not come from a sump pump but from the gutters. The Road Commission looked into the matter and found that any water that is coming from the gutters is discharged on Mr. Vess's property and is outside of the road right-of-way and therefore is outside of their jurisdiction. The Drain Commissioner's office says that this is not within their jurisdiction. According to the County Building Department there is nothing in the building code that deals with these conditions. The Building Department and the Township Planner have both said the Township could pass a maintenance code. The only municipalities in the County that have a maintenance code are the cities of Howell and Brighton and the Village of Fowlerville. The down side to this approach is that everything in the maintenance code would have to be enforced and by the Township. The municipalities that have a maintenance code have large enforcement departments.

Conclusion

To my knowledge this is the first complaint of its kind in the Township. If there were more complaints and more violations of a serious nature then perhaps an ordinance or passing a maintenance code would be in order. Until the Township expands its enforcement capabilities and provides the funding for an expansion, I would not recommend passing a maintenance code. Until then this remains a civil matter.

Respectfully submitted,

Jonathan Hohenstein









































REVENUE AND EXPENDITURE REPORT FOR HOWELL TOWNSHIP					
BALANCE AS OF 01/31/2024					
% FISCAL YEAR COMPLETED : 58.70					
GL NUMBER	DESCRIPTION	2023-2024 BUDGET	YTD BAL 01/31/2024	% Bdgtd Used	Comments
FUND: 101 GENERAL FUND					
REVENUES					
101-000-402.000	GEN FUND PROPERTY TAXES	393,000.00	279,872.49	71.21	Winter Tax Bill
101-000-403.000	GEN FUND ACT 7 TAXES	38,000.00	39,325.83	103.49	Annual
101-000-420.000	GEN FUND DELINQ PERSONAL TAXES	2,000.00	3,316.68	165.83	
101-000-452.000	GEN FUND RIGHT OF WAY FEES	5,000.00	0.00	0.00	
101-000-476.000	GEN FUND LICENSE & PERMIT FEES	12,000.00	7,410.00	61.75	
101-000-476.001	GEN FUND CABLE TV FRANCHISE FEES	77,500.00	38,463.11	49.63	
101-000-476.002	GEN FUND TRAILER FEES	1,500.00	1,085.50	72.37	
101-000-476.003	GEN FUND DOG LICENSE FEES	50.00	21.00	42.00	
101-000-573.000	GEN FUND LOCAL COMMUNITY SHARING	80,000.00	0.00	0.00	February & May
101-000-574.000	GEN FUND STATE REVENUE SHARING	850,000.00	585,515.00	68.88	
101-000-607.000	GEN FUND COLLECTION FEE/SCHOOLS INCOME	10,500.00	10,548.00	100.46	Annual
101-000-607.001	GEN FUND ADMIN FEES	132,000.00	130,801.13	99.09	Summer Tax Bills
101-000-608.000	GEN FUND ZONING FEES INCOME	15,000.00	14,025.00	93.50	
101-000-609.000	GEN FUND ZBA FEES INCOME	4,000.00	1,200.00	30.00	
101-000-610.000	GEN FUND LAND DIVISION FEES INCOME	2,500.00	800.00	32.00	
101-000-614.000	GEN FUND PRE-CONFERENCE ZONING INCOME	500.00	0.00	0.00	
101-000-615.000	GEN FUND ADDRESSING FEES INCOME	250.00	425.00	170.00	
101-000-641.000	GEN FUND GRAVE OPENING FEES	1,000.00	75.00	7.50	
101-000-642.000	CEMETERY LOTS FEES	1,000.00	2,800.00	280.00	
101-000-652.000	GEN FUND PARKING VIOLATION FEES	100.00	0.00	0.00	
101-000-657.000	GEN FUND MUNICIPAL CIVIL INFRACTION FEE	100.00	0.00	0.00	
101-000-665.000	GEN FUND INTEREST INCOME	10,000.00	21,524.91	215.25	Rising Interest Rates
101-000-675.000	GEN FUND OTHER REVENUE	250.00	248.46	99.38	
Total Dept 000 - OTHER		1,636,250.00	1,137,457.11	69.52	
REVENUES		1,636,250.00	1,137,457.11	69.52	
EXPENDITURES					
Department: 101 TOWNSHIP BOARD					
101-101-703.000	TWP BOARD SALARY	28,115.00	13,018.66	46.31	
101-101-703.002	TWP BOARD CLERICAL EXPENSE	2,500.00	59.76	2.39	
101-101-703.003	TWP BOARD FLAT RATE MTG CHARGE EXPENSE	600.00	15.00	2.50	
101-101-704.000	TOWNSHIP BOARD PER DIEM EXPENSE	200.00	0.00	0.00	
101-101-705.000	AFFILIATE BOARD PER DIEM EXPENSE	2,400.00	800.00	33.33	
101-101-900.000	TWP BOARD PRINT & PUBL EXPENSE	2,500.00	1,155.35	46.21	
Total Dept 101 - TOWNSHIP BOARD		36,315.00	15,048.77	41.44	
Department: 171 SUPERVISOR					
101-171-703.000	SUPERVISOR SALARY	37,180.00	19,691.54	52.96	
101-171-703.001	DEPUTY SUPERVISOR SALARY	15,590.00	8,469.92	54.33	
101-171-860.000	SUPERVISOR MILEAGE & EXPENSES	100.00	0.00	0.00	
101-171-957.000	SUPERVISOR DUES & SUBSCRIPTION EXPENSE	100.00	0.00	0.00	
Total Dept 171 - SUPERVISOR		52,970.00	28,161.46	53.16	
Department: 215 CLERK					
101-215-703.000	CLERK SALARY	37,180.00	18,259.02	49.11	
101-215-703.001	CLERK DEPUTY WAGES	30,605.00	15,602.05	50.98	
101-215-703.004	CLERK ACCOUNTING WAGES	50,245.00	26,762.21	53.26	
101-215-720.000	CLERK EDUCATION EXPENSE	3,000.00	1,400.00	46.67	
101-215-860.000	CLERK MILEAGE & EXPENSES	1,500.00	532.80	35.52	
101-215-865.000	CLERK CONFERENCE EXPENSE	500.00	0.00	0.00	
101-215-957.000	CLERK DUES & SUBSCRIPTION EXPENSE	500.00	250.00	50.00	
Total Dept 215 - CLERK		123,530.00	62,806.08	50.84	
Department: 247 BOARD OF REVIEW					
101-247-703.000	BOARD OF REVIEW SALARY	3,000.00	560.00	18.67	
101-247-720.000	BOARD OF REVIEW EDUCATION EXPENSE	500.00	0.00	0.00	
101-247-900.000	BOARD OF REVIEW PRINTING & PUB EXP	600.00	110.00	18.33	

GL NUMBER	DESCRIPTION	2023-2024 BUDGET	YTD BAL 01/31/2024	% Bdgt Used	Comments
101-247-964.000	BOARD OF REVIEW REFUNDS & CHARGEBACKS	2,000.00	243.22	12.16	
Total Dept 247 - BOARD OF REVIEW		6,100.00	913.22	14.97	
Department: 253 TREASURER					
101-253-703.000	TREASURER SALARY	37,180.00	19,691.54	52.96	
101-253-703.001	TREASURER DEPUTY WAGES	34,808.00	20,348.10	58.46	
101-253-720.000	TREASURER EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-253-726.001	TREASURER POSTAGE	7,000.00	6,282.50	89.75	Summer & Winter Done
101-253-801.001	TREASURER LEGAL EXPENSE	9,000.00	8,419.47	93.55	Court Dates Finalized
101-253-860.000	TREASURER MILEAGE & EXPENSES	1,500.00	673.93	44.93	
101-253-865.000	TREASURER CONFERENCE EXPENSE	300.00	0.00	0.00	
101-253-900.000	TREASURER PRINT & PUBL EXPENSE	500.00	0.00	0.00	
101-253-957.000	TREASURER DUES & SUBSCRIPTION EXPENSE	100.00	0.00	0.00	
Total Dept 253 - TREASURER		91,388.00	55,415.54	60.64	
Department: 257 ASSESSING					
101-257-703.000	ASSESSING SALARY	81,425.00	45,090.79	55.38	
101-257-703.001	ASSESSING CONTRACT LABOR	5,000.00	0.00	0.00	
101-257-703.002	ASSESSING FIELD INSPECTOR WAGES	2,200.00	739.14	33.60	
101-257-703.004	ASSESSING CLERICAL WAGES	26,500.00	10,680.25	40.30	
101-257-720.000	ASSESSING EDUCATION EXPENSE	1,000.00	425.50	42.55	
101-257-726.000	ASSESSING POSTAGE EXPENSE	4,500.00	2,054.15	45.65	
101-257-727.000	ASSESSING SUPPLIES EXPENSE	2,000.00	639.87	31.99	
101-257-801.000	ASSESSING LEGAL EXPENSE	5,000.00	0.00	0.00	
101-257-860.000	ASSESSING MILEAGE & EXPENSES	1,000.00	289.65	28.97	
101-257-865.000	ASSESSING CONFERENCE EXPENSE	500.00	0.00	0.00	
101-257-957.000	ASSESSING DUES & SUBSCRIPTION EXPENSE	700.00	245.00	35.00	
Total Dept 257 - ASSESSING		129,825.00	60,164.35	46.34	
Department: 262 ELECTIONS					
101-262-703.000	ELECTION WORKERS WAGES	39,720.00	514.91	1.30	
101-262-707.000	ELECTION CLERK WAGES	30,605.00	9,032.40	29.51	
101-262-720.000	ELECTION EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-262-726.000	ELECTION POSTAGE EXPENSE	6,000.00	4,711.13	78.52	Monitor
101-262-727.000	ELECTION SUPPLIES EXPENSE	8,000.00	4,322.10	54.03	
101-262-860.000	ELECTION MILEAGE & EXPENSES	2,500.00	0.00	0.00	
101-262-900.000	ELECTION PRINTING & PUBL EXPENSE	1,000.00	190.00	19.00	
101-262-930.000	ELECTION EQUIP REPAIR EXPENSE	15,000.00	4,029.00	26.86	
Total Dept 262 - ELECTIONS		103,825.00	22,799.54	21.96	
Department: 265 TOWNSHIP HALL					
101-265-707.000	TWP HALL CLERICAL EXPENSE	40,000.00	8,612.30	21.53	
101-265-708.000	TWP HALL UTILITY DIRECTOR EXPENSE	64,450.00	35,491.47	55.07	
101-265-720.000	TWP HALL EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-265-721.000	TWP HALL LIFE INSURANCE EXPENSE	2,800.00	1,213.67	43.35	
101-265-721.001	TWP HALL HEALTH INSURANCE EXPENSE	50,000.00	24,738.93	49.48	
101-265-721.002	TWP HALL HEALTHFLEX EXPENSE	800.00	0.00	0.00	
101-265-722.000	TWP HALL RETIREMENT EXPENSE	80,275.00	43,187.86	53.80	
101-265-725.000	TWP HALL FICA/MEDICARE EXPENSE	43,315.00	22,185.96	51.22	
101-265-726.000	TWP HALL POSTAGE EXPENSE	2,800.00	913.94	32.64	
101-265-727.000	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	3,000.00	235.46	7.85	
101-265-727.001	TWP HALL OFFICE SUPPLIES EXPENSE	9,000.00	6,004.90	66.72	
101-265-728.000	TWP HALL COMPUTER SUPPORT EXPENSE	40,000.00	31,606.18	79.02	Cloud
101-265-728.001	TWP HALL IT SUPPORT EXPENSE	17,000.00	15,784.00	92.85	Cloud
101-265-775.000	TWP HALL OFFICE CLEANING EXPENSE	6,000.00	2,742.82	45.71	
101-265-776.000	TWP HALL SEPTIC FIELD EXPENSE	1,000.00	860.00	86.00	
101-265-801.000	TWP HALL GROUNDS CONTRACTED SVCS EXP	500.00	241.00	48.20	
101-265-801.001	TWP HALL LEGAL EXPENSE	2,500.00	2,134.04	85.36	
101-265-801.009	TWP HALL FINANCIAL AUDIT	11,000.00	0.00	0.00	
101-265-822.000	TWP HALL INSURANCE & BOND EXPENSE	16,000.00	14,136.62	88.35	Annual
101-265-850.000	TWP HALL TELEPHONE EXPENSE	6,000.00	3,476.34	57.94	
101-265-851.000	TWP HALL WEB SITE EXPENSE	5,000.00	4,197.00	83.94	Annual
101-265-860.000	TWP HALL MILEAGE & EXPENSES	200.00	17.68	8.84	
101-265-900.000	TWP HALL PRINT & PUBL EXPENSE	200.00	135.00	67.50	

GL NUMBER	DESCRIPTION	2023-2024 BUDGET	YTD BAL 01/31/2024	% Bdgt Used	Comments
101-265-920.000	TWP HALL ELECTRICITY EXPENSE	7,500.00	4,224.23	56.32	
101-265-922.000	TWP HALL NATURAL GAS EXPENSE	6,500.00	1,769.15	27.22	
101-265-930.000	TWP HALL GROUNDS EQUIP REPAIR EXPENSE	11,000.00	10,292.43	93.57	Furnace/Water Heater
101-265-930.001	TWP HALL OFFICE EQUIPMENT & REPAIR	6,000.00	3,169.36	52.82	
101-265-931.000	TWP HALL GROUNDS CARE EXPENSE	8,000.00	1,061.00	13.26	Vendor fails to
101-265-932.000	TWP HALL SNOW REMOVAL EXPENSE	12,000.00	0.00	0.00	invoice timely
101-265-957.000	TWP HALL DUES & SUBSCRIPTION EXPENSE	7,500.00	7,318.00	97.57	Annual
Total Dept 265 - TOWNSHIP HALL		461,340.00	245,749.34	53.27	
Department: 268 TOWNSHIP AT LARGE					
101-268-801.001	TWP AT LARGE LEGAL EXPENSE	125,000.00	100,566.00	80.45	Monitor
101-268-882.000	TWP AT LARGE SPRING CLEAN UP EXPENSE	5,000.00	0.00	0.00	
101-268-883.000	TWP AT LARGE ROAD SIDE PICKUP EXPENSE	1,200.00	0.00	0.00	
101-268-920.000	TWP AT LARGE STREETLIGHT EXPENSE	8,500.00	3,066.42	36.08	
101-268-974.000	TWP AT LARGE DRAIN EXPENSE	70,000.00	0.00	0.00	
101-268-977.000	TWP AT LARGE CAPITAL OUTLAY EXPENSE	75,000.00	69,500.00	92.67	Cemetery
Total Dept 268 - TOWNSHIP AT LARGE		284,700.00	173,132.42	60.81	
Department: 276 CEMETERY					
101-276-931.000	CEMETERY GROUNDS CARE & MAINT EXPENSE	15,000.00	7,139.70	47.60	
Total Dept 276 - CEMETERY		15,000.00	7,139.70	47.60	
Department: 447 ENGINEERING					
101-447-801.000	ENGINEERING CONTRACTED SVCS EXPENSE	10,000.00	2,110.25	21.10	
Total Dept 447 - ENGINEERING		10,000.00	2,110.25	21.10	
Department: 701 PLANNING					
101-701-703.000	PLANNING COMMISSION SALARY	8,000.00	3,080.00	38.50	
101-701-707.000	PLANNING CLERICAL EXPENSE	2,000.00	0.00	0.00	
101-701-720.000	PLANNING EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-701-726.000	PLANNING POSTAGE EXPENSE	1,000.00	152.90	15.29	
101-701-801.000	PLANNING CONTRACTED PLANNER EXPENSE	20,000.00	5,250.00	26.25	
101-701-801.001	PLANNING LEGAL EXPENSE	2,000.00	717.50	35.88	
101-701-865.000	PLANNING CONFERENCE EXPENSE	500.00	0.00	0.00	
101-701-900.000	PLANNING PRINTING & PUBL EXPENSE	1,500.00	1,281.00	85.40	Rezoning Requests
101-701-957.000	PLANNING DUES & SUBSCRIPTION EXPENSE	1,000.00	585.00	58.50	
Total Dept 701 - PLANNING		37,000.00	11,066.40	29.91	
Department: 702 ZONING					
101-702-703.000	ZONING ADMINISTRATOR SALARY	70,455.00	36,005.50	51.10	
101-702-703.005	ZONING CODE ENFORCEMENT SERVICE EXPENSE	25,000.00	0.00	0.00	
101-702-860.000	ZONING MILEAGE & EXPENSES	1,000.00	159.83	15.98	
101-702-900.000	ZONING PRINTING & PUBL EXPENSE	400.00	80.00	20.00	
Total Dept 702 - ZONING		96,855.00	36,245.33	37.42	
Department: 703 ZONING BOARD OF APPEALS					
101-703-703.000	BOARD OF APPEALS SALARY	4,320.00	1,040.00	24.07	
101-703-707.000	BOARD OF APPEALS CLERICAL EXPENSE	900.00	0.00	0.00	
101-703-720.000	BOARD OF APPEALS EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-703-865.000	BOARD OF APPEALS CONFERENCE EXPENSE	200.00	0.00	0.00	
101-703-900.000	BOARD OF APPEALS PRINTING & PUBL EXPENSE	800.00	250.00	31.25	
Total Dept 703 - ZONING BOARD OF APPEALS		7,220.00	1,290.00	17.87	
Department: 966 TRANSFER OUT					
101-966-999.000	GEN FUND TRANSFER OUT-PARKS & REC	180,000.00	180,000.00	100.00	Annual
Total Dept 966 - TRANSFER OUT		180,000.00	180,000.00	100.00	
EXPENDITURES		1,636,068.00	902,042.40	55.13	
TOTAL REVENUES		1,636,250.00	1,137,457.11		
TOTAL EXPENDITURES		1,636,068.00	902,042.40		
NET OF REVENUES & EXPENDITURES:		182.00	235,414.71		

GL NUMBER	DESCRIPTION	2023-2024 BUDGET	YTD BAL 01/31/2024	% Bdgt Used	Comments
Fund: 204 ROAD FUND					
REVENUES					
Department: 000 OTHER					
204-000-402.000	ROAD FUND PROPERTY TAX INCOME	418,000.00	300,088.68	71.79	Winter Tax Bill
204-000-665.000	ROAD FUND INTEREST INCOME	2,000.00	3,156.87	157.84	Rising Interest Rates
Total Dept 000 - OTHER		420,000.00	303,245.55	72.20	
REVENUES		420,000.00	303,245.55	72.20	
EXPENDITURES					
204-000-801.000	ROAD IMPROVEMENT EXPENSE	403,000.00	402,803.48	99.95	
204-000-802.000	ROAD CHLORIDE EXPENSE	90,000.00	31,595.44	35.11	
Total Dept 000 - OTHER		493,000.00	434,398.92	88.11	
Department: 547 CHARGEBACKS					
204-547-978.000	ROAD FUND CHARGEBACK EXPENSE	1,000.00	0.00	0.00	
Total Dept 547 - CHARGEBACKS		1,000.00	0.00	0.00	
EXPENDITURES		494,000.00	434,398.92	87.94	
TOTAL REVENUES		420,000.00	303,245.55		
TOTAL EXPENDITURES		494,000.00	434,398.92		
NET OF REVENUES & EXPENDITURES:		(74,000.00)	(131,153.37)		
Fund: 208 PARK/REC FUND					
REVENUES					
Department: 000 OTHER					
208-000-665.000	REC FUND INTEREST INCOME	1,000.00	2,111.38	211.14	Rising Interest Rates
208-000-699.000	REC FUND OPERATING TRANSFER IN	180,000.00	180,000.00	100.00	Annual Transfer
Total Dept 000 - OTHER		181,000.00	182,111.38	100.61	
REVENUES		181,000.00	182,111.38	100.61	
EXPENDITURES					
208-000-801.000	REC FUND CONTRACTED SERVICES EXPENSE	140,000.00	65,187.50	46.56	HAPRA & REC MP
Total Dept 000 - OTHER		140,000.00	65,187.50	46.56	
EXPENDITURES		140,000.00	65,187.50	46.56	
TOTAL REVENUES		181,000.00	182,111.38		
TOTAL EXPENDITURES		140,000.00	65,187.50		
NET OF REVENUES & EXPENDITURES:		41,000.00	116,923.88		

GL NUMBER	DESCRIPTION	2023-2024 BUDGET	YTD BAL 01/31/2024	% Bdgt Used	Comments
Fund: 285 AMERICAN RESCUE PLAN ACT (ARPA)					
REVENUES					
285-000-528.000	ARPA FUND OTHER FEDERAL GRANTS	163,580.87	163,580.87	100.00	\$43K Left to Obligate By End of 2024
285-000-665.000	ARPA FUND INTEREST INCOME	0.00	1,963.87	100.00	
Total Dept 000 - OTHER		163,580.87	165,544.74	101.20	
REVENUES		163,580.87	165,544.74	101.20	
EXPENDITURES					
285-000-853.000	ARPA FUND SEWER EXPENSE	163,580.87	163,580.87	100.00	
Total Dept 000 - OTHER		163,580.87	163,580.87	100.00	
EXPENDITURES		163,580.87	163,580.87	100.00	
TOTAL REVENUES		163,580.87	165,544.74		
TOTAL EXPENDITURES		163,580.87	163,580.87		
NET OF REVENUES & EXPENDITURES:		0.00	1,963.87		
Fund: 592 SWR/WTR					
REVENUES					
592-000-663.000	DEPOSITS FOR LAND SALE #8	0.00	243,520.00	100.00	Oak Grove Sales (2)
592-000-663.006	DEPOSITS FOR LAND SALE #6	0.00	24,540.00	100.00	Pineview Village
592-000-663.011	DEPOSITS FOR LAND SALE #11	0.00	1,854.00	100.00	
Total Dept 000 - OTHER		0.00	269,914.00	100.00	
Department: 536 SEWER/WATER					
592-536-665.000	SEWER/WATER INTEREST INCOME	3,000.00	15,896.06	529.87	Rising Interest Rates
592-536-665.007	SPEC ASSESS INTEREST INCOME-SEWER #7	1,267.00	418.10	33.00	Winter Tax Bill
592-536-665.008	SPEC ASSESS INTEREST INCOME-SEWER 8	14,568.00	10,060.54	69.06	Winter Tax Bill
592-536-665.009	SPEC ASSESS INTEREST INCOME-WATER 8	6,675.00	4,685.67	70.20	Winter Tax Bill
592-536-665.011	SPEC ASSESS INTEREST INCOME-SEWER 11	13,019.00	7,828.16	60.13	Winter Tax Bill
592-536-665.012	SPEC ASSESS INTEREST INCOME-WATER 11	3,879.00	2,011.70	51.86	Winter Tax Bill
592-536-665.014	SPEC ASSESS INTEREST INCOME-SEWER CONNEC	100.00	100.00	100.00	Winter Tax Bill
592-536-665.015	SPEC ASSESS INTEREST INCOME-WATER CONNEC	100.00	100.00	100.00	Winter Tax Bill
592-536-665.020	SEWER FARM LAND RENTAL INCOME	12,500.00	24,325.00	194.60	Farmers paid in full
592-536-671.000	SEWER CONNECTION FEE INCOME	0.00	177,278.71	100.00	Northwinds, Chestnut-
592-536-671.001	WATER CONNECTION FEE INCOME	0.00	140,200.00	100.00	Woods, Burkhart Ridge
Total Dept 536 - SEWER/WATER		55,108.00	382,903.94	694.82	
Department: 537 CHARGES FOR SERVICES					
592-537-477.000	UTILITY BILLING SEWER USER FEES INCOME	925,000.00	529,706.26	57.27	
592-537-477.002	UTILITY BILLING WATER USER FEES INCOME	1,100,000.00	732,619.70	66.60	
592-537-694.000	UTILITY BILLING PENALTY SEWER USER	20,000.00	12,893.18	64.47	
592-537-694.002	UTILITY BILLING PENALTY & INT SEWER INC	20,000.00	10,296.99	51.48	
Total Dept 537 - CHARGES FOR SERVICES		2,065,000.00	1,285,516.13	62.25	
REVENUES		2,120,108.00	1,938,334.07	91.43	
EXPENDITURES					
Department: 536 SEWER/WATER					
592-536-775.000	SEWER FUND REPAIR & IMPROVE EXPENSE	15,000.00	0.00	0.00	
592-536-801.002	SEWER FUND AUDITS/STUDIES EXPENSE	10,000.00	0.00	0.00	
592-536-972.000	SEWER/WATER CAPITAL OUTLAY EXPENSE	150,000.00	76,748.00	51.17	
Total Dept 536 - SEWER/WATER		175,000.00	76,748.00	43.86	
Department: 537 CHARGES FOR SERVICES					
592-537-726.000	UTILITY BILLING POSTAGE EXPENSE	4,500.00	1,500.00	33.33	

GL NUMBER	DESCRIPTION	2023-2024 BUDGET	YTD BAL 01/31/2024	% Bdgt Used	Comments
592-537-728.000	UTILITY BILLING SOFTWARE SUPPORT EXPENSE	1,000.00	0.00	0.00	
592-537-801.001	UTILITY BILLING LEGAL EXPENSE	1,000.00	0.00	0.00	
592-537-803.000	UTILITY BILLING WATER EXPENSE	750,000.00	605,060.68	80.67	9 months paid
Total Dept 537 - CHARGES FOR SERVICES		756,500.00	606,560.68	80.18	
Department: 538 WWTP					
592-538-729.000	WWTP CHEMICALS EXPENSE	25,000.00	23,386.63	93.55	Completed
592-538-801.000	WWTP CONTRACTED SERVICES EXPENSE	350,000.00	197,385.13	56.40	
592-538-801.001	WWTP VACTOR TRUCK EXPENSE	10,000.00	0.00	0.00	
592-538-801.002	WWTP STATION CLEANING EXPENSE	10,000.00	3,615.64	36.16	
592-538-801.003	WWTP MANHOLE CLEANING EXPENSE	10,000.00	0.00	0.00	
592-538-801.004	WWTP SEWER LINE CLEANING EXPENSE	10,000.00	0.00	0.00	
592-538-801.005	WWTP LABORATORY FEES EXPENSE	5,000.00	732.86	14.66	
592-538-801.006	WWTP GIS FEES EXPENSE	5,000.00	1,650.00	33.00	
592-538-822.000	WWTP INSURANCE & BOND EXPENSE	16,000.00	15,500.00	96.88	Annual
592-538-850.000	WWTP TELEPHONE EXPENSE	4,000.00	2,242.93	56.07	
592-538-851.000	WWTP SCADA MONITORING EXPENSE	8,500.00	819.00	9.64	
592-538-920.000	WWTP ELECTRICITY EXPENSE	85,000.00	51,026.50	60.03	
592-538-922.000	WWTP NATURAL GAS EXPENSE	13,000.00	3,488.02	26.83	
592-538-930.000	WWTP PLANT EQUIPMENT REPAIR EXPENSE	50,000.00	10,010.55	20.02	
592-538-930.001	WWTP COLLECTION SYSTEM REPAIR EXPENSE	50,000.00	21,573.29	43.15	
592-538-956.000	WWTP MISCELLANEOUS EXPENSE	15,000.00	3,627.95	24.19	
592-538-962.000	WWTP MISS DIG FEES EXPENSE	3,500.00	0.00	0.00	
592-538-966.000	WWTP STATE OF MICHIGAN EXPENSE	3,500.00	0.00	0.00	
592-538-969.001	WWTP BIOSOLIDS REMOVAL EXPENSE	40,000.00	38,439.10	96.10	Annual- 18 mos Hauled
Total Dept 538 - WWTP		713,500.00	373,497.60	52.35	
EXPENDITURES		1,645,000.00	1,056,806.28	64.24	
TOTAL REVENUES		2,120,108.00	1,938,334.07		
TOTAL EXPENDITURES		1,645,000.00	1,056,806.28		
NET OF REVENUES & EXPENDITURES:		475,108.00	881,527.79		
TOTAL REVENUES - ALL FUNDS		4,520,938.87	3,726,692.85		
TOTAL EXPENDITURES - ALL FUNDS		4,078,648.87	2,622,015.97		
NET OF REVENUES & EXPENDITURES:		442,290.00	1,104,676.88		

Cash Flow Using Budgeted Revenue

Sewer & Water Fund Cash Flow												
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Beg. Cash Balance	\$932,370	\$1,087,091	\$1,133,777	\$2,126,297	\$1,931,392	\$2,058,583	\$2,136,460	\$2,436,882	\$2,476,475	\$2,516,067	\$2,555,659	\$2,595,252
Proj./Actual Net Rev.												
592 Sewer/Water	\$154,722	\$46,686	\$992,520	(\$194,905)	\$127,191	\$77,877	\$300,423	\$39,592	\$39,592	\$39,592	\$39,592	\$39,592
Total Revenue	\$154,722	\$46,686	\$992,520	(\$194,905)	\$127,191	\$77,877	\$300,423	\$39,592	\$39,592	\$39,592	\$39,592	\$39,592
General Fund Payback												
Total Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Cash Balance	\$1,087,091	\$1,133,777	\$2,126,297	\$1,931,392	\$2,058,583	\$2,136,460	\$2,436,882	\$2,476,475	\$2,516,067	\$2,555,659	\$2,595,252	\$2,634,844
General Fund Cash Flow												
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Beginning Balance	\$2,657,659	\$2,740,339	\$2,692,375	\$2,808,825	\$2,691,157	\$2,757,024	\$2,688,999	\$3,084,348	\$3,084,364	\$3,084,379	\$3,084,394	\$3,084,409
Proj./Actual Net. Rev.	\$82,680	(\$47,964)	\$116,450	(\$117,668)	\$65,867	(\$68,025)	\$395,350	\$15	\$15	\$15	\$15	\$15
Ending Cash Balance	\$2,740,339	\$2,692,375	\$2,808,825	\$2,691,157	\$2,757,024	\$2,688,999	\$3,084,348	\$3,084,364	\$3,084,379	\$3,084,394	\$3,084,409	\$3,084,424
Road Fund Cash Flow												
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Beginning Balance	\$691,831	\$692,477	\$460,006	\$453,882	\$259,580	\$259,818	\$290,237	\$560,678	\$678,678	\$678,678	\$678,678	\$618,678
Proj./Actual Net. Rev.	\$646	(\$232,471)	(\$6,125)	(\$194,301)	\$238	\$30,419	\$270,441	\$118,000	\$0	\$0	(\$60,000)	\$0
Ending Cash Balance	\$692,477	\$460,006	\$453,882	\$259,580	\$259,818	\$290,237	\$560,678	\$678,678	\$678,678	\$678,678	\$618,678	\$618,678
Parks & Rec Fund Cash Flow												
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Beginning Balance	\$333,243	\$303,384	\$302,095	\$302,383	\$271,758	\$270,635	\$270,723	\$420,034	\$420,034	\$420,034	\$389,409	\$389,409
Proj./Actual Net. Rev.	(\$29,859)	(\$1,289)	\$288	(\$30,625)	(\$1,123)	\$88	\$149,311	\$0	\$0	(\$30,625)	\$0	\$0
Ending Cash Balance	\$303,384	\$302,095	\$302,383	\$271,758	\$270,635	\$270,723	\$420,034	\$420,034	\$420,034	\$389,409	\$389,409	\$389,409
ARPA Fund Cash Flow												
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Beginning Balance	\$351,995	\$352,367	\$318,502	\$245,390	\$240,273	\$240,549	\$166,771	\$148,468	\$148,468	\$148,468	\$148,468	\$43,468
Proj./Actual Net. Rev.	\$373	(\$33,866)	(\$73,112)	(\$5,117)	\$275	(\$73,778)	(\$18,303)	\$0	\$0	\$0	(\$105,000)	\$0
Ending Cash Balance	\$352,367	\$318,502	\$245,390	\$240,273	\$240,549	\$166,771	\$148,468	\$148,468	\$148,468	\$148,468	\$43,468	\$43,468

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575
 Telephone: (517) 546-4250 • Facsimile: (517) 546-9628
 Internet Address: www.livingstonroads.org

December 15, 2023

Dear Livingston County Township Managers and Supervisors,

The Livingston County Road Commission has budgeted approximately \$3,000,000 for Primary and Local Road Pavement Preservation. We hope to maximize our program again by asking Townships to submit primary road and local projects that they would consider partnering on.

We have carried over our Pavement Preservation Program contract for another year with Rieth Riley Construction Company Inc. This enables us to keep the low bid prices from 2022 and allows us to start work immediately in the spring as soon as the weather breaks.

Attached is a costing guide for budgeting purposes only. We ask that you select projects for 2024 that are of importance to your area. This will help us plan the upcoming construction season.

The Livingston County Road Commission is currently matching 50% on all Primary and Local Roads (not subdivisions). Once we have all the projects identified we will evaluate projects and available dollars to maximize our 2024 pavement program.

2024 Projects					
Road Name	Termini	Length	Base Cost (Max)	Total Cost	Twp Match \$

Please submit your road candidates by February 29th.

Thank You,



Jodie Tedesco, P.E.
 County Highway Engineer

Enclosures

2024 PPP Average Cost / Mile

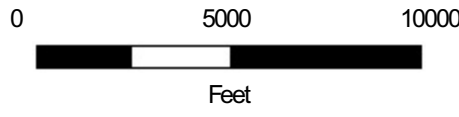
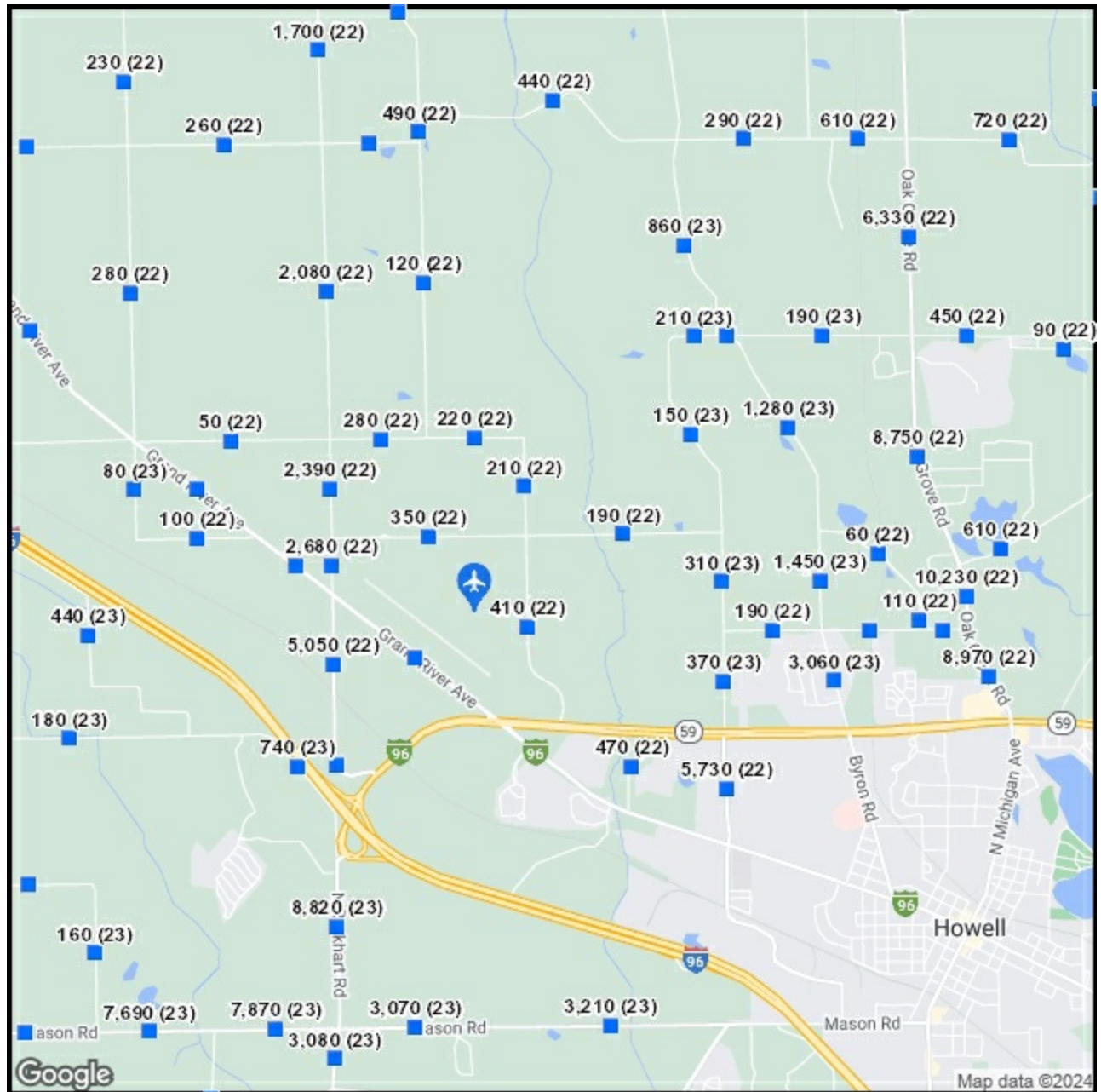
Treatment	Average Cost / Mile	Recommended Road Candidate Condition
Reconstruct Gravel Road and HMA Pave	\$3.5 Million	Gravel Road with ADT greater than 1,000
2.0" Hot Mix Asphalt(HMA) Overlay	\$210,000	Paser Rating high 4, Surface raveling or first signs of wheel path cracking. Block cracking over 50%, patches in good condition.
HMA Wedge Course and 2.0" HMA Overlay	\$375,000	Paser Rating 3 or low 4, Moderate Rutting, extensive block cracking, patches in poor condition.
Base Repair/HMA Wedge Course/ 2.0" HMA Overlay	\$440,000	Paser Rating high 2 or 3. Significant road deterioration. Patches 1,000 syds or less per mile. Unbuilt road with poor underlying soils.
2.5" Mill existing pavement/ 3.0" HMA Pavement 2-Lifts	\$450,000	Paser Rating 2 – 4. Roadway with curb and gutter or grade control. Surface raveling, cracking, poor patches.
2.5" Mill existing pavement/ 4.0" HMA Pavement 2-Lifts with 3.0 paved shoulder	\$650,000	Paser Rating 2 – 4. Roadway with grade control. Surface raveling, cracking, poor patches. With high traffic volumes
Crush and grade existing pavement. HMA Pave, 400#/Syd 2-Lifts	\$475,000	Paser Rating 2 or 3. Significant road deterioration. Patches in poor condition greater than 1000 syd per mile. Decent underlying road base.
Chip Seal with a Fog Seal	\$48,000	Low volume rural paved road. Minor surface defects and cracking.
HMA Wedge with a Chip Seal and Fog Seal	\$260,000	Low volume rural paved road. Minor rutting and deformation of pavement.
Reclamite HMA pavement surface rejuvenator	\$30,000	3-5 year old newly paved roadway. Rejuvenates bitumen in the pavement to extend pavement life.
Overband Crack Seal	\$10,000	Cracks 1/4" or larger
Subdivision Street - 4.0" Mill/4.0" Pave Curb and Gutter with 26' Width	\$700,000	Paser Rating 2-4. Roadway with curb and gutter. Surface raveling, cracking, poor patches. Drainage Improvements.

LCRC 2024-2028 PPP Asset Management Plan

Howell Township

Disclaimer: The following list is a planning document and projects/ budgets identified are subject to change due to funding, budget, and other unforeseen infrastructure issues. Project estimates are for planning purposes only and are approximate

Road Name	From	To	Primary / Local	Miles	Treatment	Estimated Project Cost	LCRC Cost Sharing	Twp Contributions	LCRC Share
2024									
Layton Rd	EOP	EOP	Local	0.53	Crush & Shape w/ HMA	\$ 225,250	50%	\$ 112,625	\$ 112,625
Fleming Rd	Grand River Ave	End of Pavt	Local	0.30	Crush & Shape w/ HMA	\$ 127,500	50%	\$ 63,750	\$ 63,750
				0.83		\$ 352,750		\$ 176,375	\$ 176,375
2025									
Oak Grove Rd	M-59	Fisher Rd	Primary	0.85	Mill & Resurface w/ 3' HMA Shldr	\$ 510,000	50%	\$ 255,000	\$ 255,000
Byron Rd	M-59	Allen Rd	Primary	4.81	Crack Seal	\$ 31,278	100%	\$ -	\$ 31,278
Tooley Rd	M-59	End of Pavt	Local	1.05	Crack Seal	\$ 6,806	100%	\$ -	\$ 6,806
				6.71		\$ 548,084		\$ 255,000	\$ 293,084
2026									
Tooley Rd	M-59	End of Pavt	Local	1.05	Chip Seal w/ Fog	\$ 41,880	50%	\$ 20,940	\$ 20,940
Burkhart Rd	M-59	CSX RailRoad	Primary	0.61	Mill & Resurface w/ 3' HMA Shldr	\$ 549,000	50%	\$ 274,500	\$ 274,500
Burkhart Rd	Mason Rd	I-96 Ramp	Primary	0.91	Crack Seal	\$ 5,915	100%	\$ -	\$ 5,915
				2.57		\$ 596,795		\$ 295,440	\$ 301,355
2027									
Oak Grove Rd	Fisher Rd	Barron Rd	Primary	1.24	Mill & Resurface w/ 3' HMA Shldr	\$ 744,000	50%	\$ 372,000	\$ 372,000
Burkhart Rd	Grand River Ave	Crandall Rd	Primary	3.26	Crack Seal	\$ 21,190	100%	\$ -	\$ 21,190
Owosso Rd	Grand River Ave	Geer Rd	Primary	1.74	Crack Seal	\$ 11,310	100%	\$ -	\$ 11,310
				6.24		\$ 776,500		\$ 372,000	\$ 404,500
2028									
Oak Grove Rd	Barron Rd	Marr Rd	Primary	1.01	Mill & Resurface w/ 3' HMA Shldr	\$ 604,200	50%	\$ 302,100	\$ 302,100
Oak Grove Rd	Marr Rd	Allen Rd	Primary	1.49	Crush & Shape w/ HMA	\$ 631,125	50%	\$ 315,563	\$ 315,563
				2.49		\$ 1,235,325		\$ 617,663	\$ 617,663



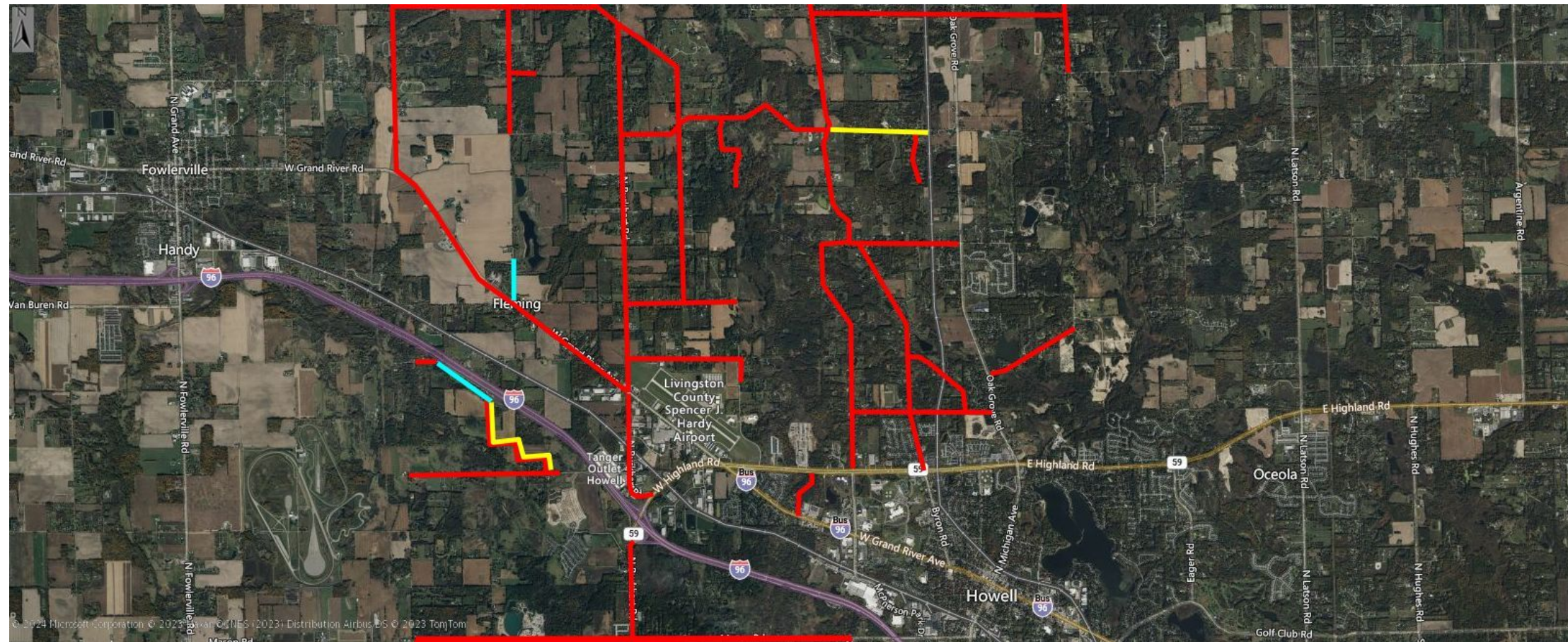
TCDS Locations

- Short
- Continuous
- WIM
- Located Short
- Located Continuous
- Located WIM
- Inactive Location



2/8/2024

Howell Township Road Projects



Red = all Township road work completed since 2010

Yellow = requests from public for road improvements

Blue = top two requests from LCRC for pavement rehabilitation

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575

Telephone: (517) 546-4250 • Facsimile: (517) 546-9628

Internet Address: www.livingstonroads.org

MEMORANDUM

Date: January 12, 2024
To: All Townships
From: Trevor Bennett, Director of Operations TB
Subject: Brine Applications

New this year, the Road Commission will schedule and fund the first brine (dust control) application of the season. This will give us more flexibility when shaping the roads after the spring thaw. Depending on conditions, we expect this first application to occur sometime in April or May.

Although we will be financing the first application, we recommend that you still budget for three applications. This will allow for a fourth application, if needed, in the fall.

If you have any questions, please don't hesitate to reach out to me at the office or on my cell at [REDACTED]

Howell Township
Cemetery Maintenance
January 22, 2024

The Township is currently out of contract with Complete Outdoor Services for cemetery maintenance. The contract we are operating under is attached. As you may remember the Township awarded Sharpe's Outdoor Services a 2-year contract for the Township's lawn maintenance excluding the cemeteries. If the Board desires to put the cemetery maintenance out to bid I would recommend seeking a 1-year contract. Next winter all of the Township's lawn maintenance, including the cemeteries, can go out for bid.

The Board will need to discuss and settle on requirements prior to putting the cemetery maintenance out for bid.

Respectfully submitted,

Jonathan Hohenstein

COMPLETE OUTDOOR SERVICES, INC.

Matt Hayes - Owner/Operator
4106 mellow lane
Pinckney, Michigan 48169
517-304-4854

RECEIVED

MAR 09 2022

LAWN MAINTENANCE AGREEMENT

HOWELL TOWNSHIP

Customer Name: Howell Twp (ccmity mowing)

Customer Address: 3525 Byron Rd City: Howell, Mi Zip: 48855

Customer Contact: _____ Contact Phone Number: (517) 546-2817

The purpose of this Agreement is to set forth the terms and conditions under which Complete Outdoor Services, Inc. (Contractor) will provide the selected lawn services for the customer at the above address.

Contractor hereby agrees to perform the following selected (X) lawn maintenance services:

LAWN MAINTENANCE SERVICES

WEEKLY
 BI-WEEKLY

INCLUDES MOWING, TRIMMING, AND BLOWING OFF DEBRIS FROM SIDEWALKS, PORCHES, DRIVEWAYS & PATIOS.

AMOUNT
\$ 845 per month
\$ 6760 per year

SPRING CLEANUP

INCLUDES REMOVAL OF LEAVES, BRANCHEHS, AND DEBRIS FROM LAWN, FLOWER BEDS, AND COMMON AREAS.

AMOUNT
\$ 0 Per Service INC

FALL CLEANUP

INCLUDES REMOVAL OF LEAVES, BRANCHEHS, AND DEBRIS FROM LAWN, FLOWER BEDS, AND COMMON AREAS.

AMOUNT
\$ 0 Per Service INC

** SPRING & FALL CLEANUP START DATES WILL BE SCHEDULED WITH CUSTOMER.

Terms and Conditions:

Payments not received by invoice due date will be charged a late fee of \$15.00 per month until balance is paid in full. Returned checks will result in a \$25.00 fee. Contractor is not responsible for damage to sprinkler heads due to improper installation, repair, or not flush with the ground. Contractor and its employees make every effort to avoid foreign objects lying on the lawn or in service areas. Contractor shall not be responsible for removal of such foreign objects, debris, animal matter, and shall not be responsible for any damages to the customer's property that is caused by such objects, debris, or animal matter during the performance of the Contractor services. All complaints or problems should be directed to Contractor at 810-231-9180. Contractor will submit invoices for services performed on a monthly basis, no discounts allowed, and are due in full upon receipt. Contractor will carry General Liability insurance.

LAWN MAINTENANCE SERVICE START DATE: APRIL 1, 2022 END DATE NOVEMBER 30, 2022

ACCEPTED BY: Jean Graham CUSTOMER DATE: March 10, 2022

ACCEPTED BY: Matthew Hayes COMPLETE OUTDOOR SERVICES, INC.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Date: December 15, 2023

**Land Use and Zoning Analysis
For
Howell Township, Michigan**

Applicant:	Springborn Properties
Project Name:	Soapy Bucket Carwash Rezoning
Location:	1010 Oak Grove Rd. Parcel 06-25-200-047
Current Zoning:	OS, Office Service
Action Requested:	Rezoning from OS (Office Service) and NSC (Neighborhood Service Commercial) to NSC (Neighborhood Service Commercial)
Required Information:	As noted in the following review.

PETITION

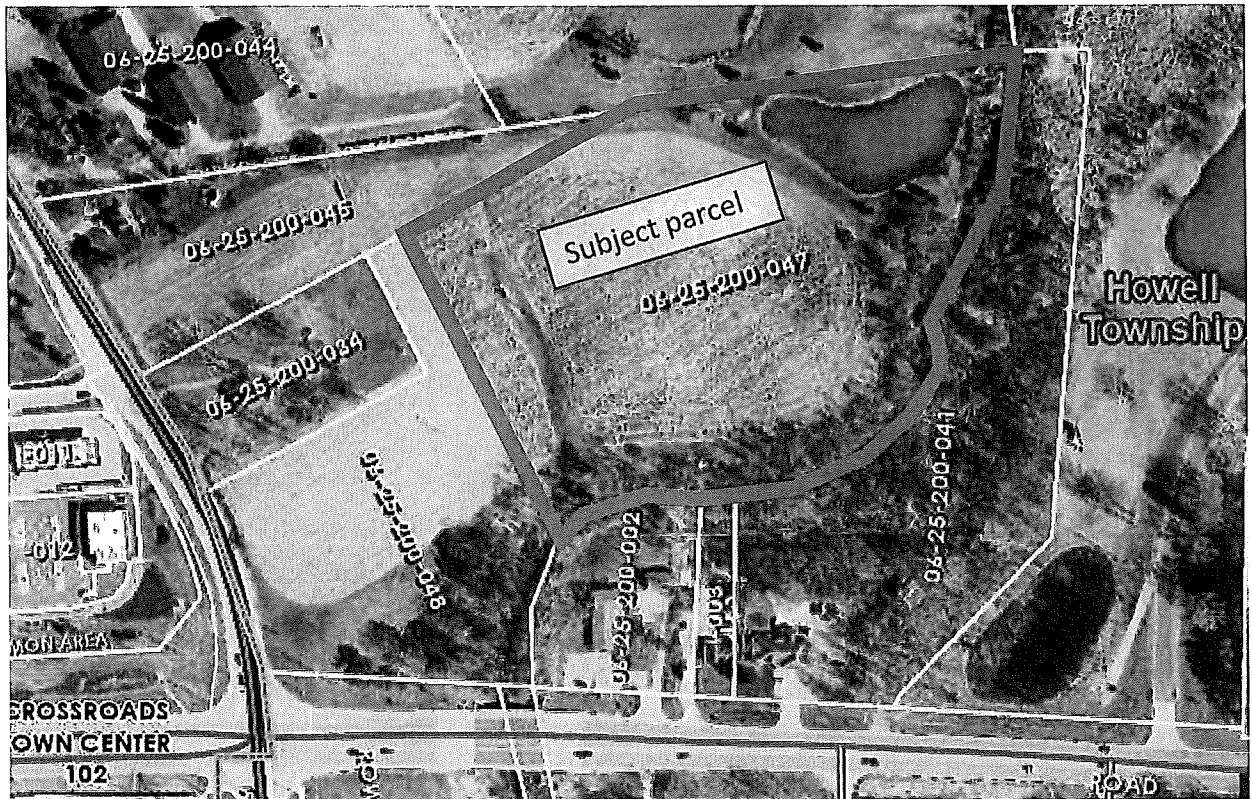
The applicant is requesting a rezoning for parcel 06-25-200-047, located east of Oak Grove Road and north of M-59/ W. Highland Road. The petitioner requests that the parcel be re-designated from its current zoning, which is split between OS (Office Service) and NSC (Neighborhood Service Commercial) to exclusively NSC. The applicant has received preliminary site plan approval for a plan that incorporates this parcel into a 7-acre carwash facility at the intersection of Oak Grove and Highland Road.

SITE DESCRIPTION/CURRENT USE

The subject parcel is adjacent to NSC parcels but is not zoned NSC because it does not have frontage along Oak Grove or Highland Road. The subject parcel contains 9.9 acres, primarily used as crop farmland and containing some natural features. A pond is located in the eastern portion (furthest from proposed development). To the south, Bogue Creek and its riparian woodlands

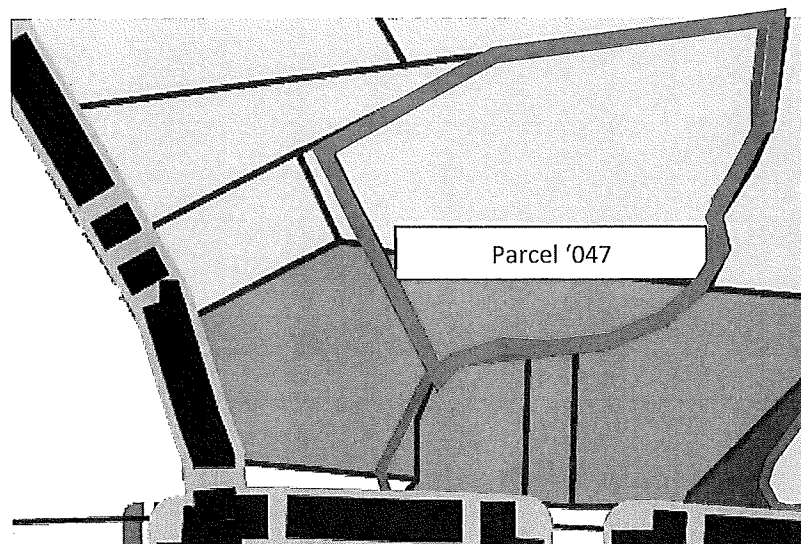
line the parcel's boundary. The parcel is surrounded by OS (Office Service) district parcels to the north, and NSC (Neighborhood Service Commercial) district parcels to the south.

Figure 1 - Aerial Image of Site and Surroundings





SURROUNDING ZONING AND LAND USE

Figure 2 – Parcel Zoning Map



Source: Howell Township Zoning Map (2021)

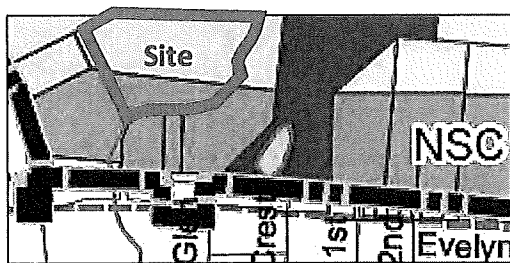
-  OS - Office Service
-  NSC - Neighborhood Service Commercial

The following chart compares zoning, future land use designation per the Master Plan, and existing land use for the subject parcel and its adjacent parcels.

	Zoning	Existing Land Use	Future Land Use Designation
Subject parcel	Office Service and Neighborhood Service Commercial	Agricultural	Residential – Medium Density
North	Office Service	Single Family Residential	Residential – Medium Density
South	Neighborhood Service Commercial	Neighborhood Service Commercial	Commercial – Local
East	Office Service and Neighborhood Service Commercial	Agricultural	Commercial – Local
West	Office Service and Neighborhood Service Commercial	Agricultural and Single Family Residential	Commercial - Local

MASTER PLAN

Figure 3 - Current Zoning Map





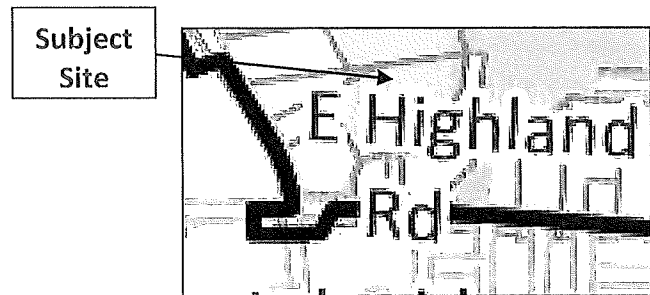



-  OS - Office Service
-  NSC - Neighborhood Service Commercial

Figure 4 - Future Land Use Map



-  Commercial - Local
-  Residential - Medium Density
-  Industrial Flex

As noted above and depicted in Figure 2, the current zoning map, the subject site is currently zoned OS (Office Service) and NSC (Neighborhood Service Commercial). In the Future Land Use Map from the adopted 2023 Howell Township Master Plan (Figure 4), the subject site is designated for Medium Density Residential use. The Master Plan defines this use as areas supporting attached multifamily developments that might include duplexes, single story attached condos, townhomes, or even low-density apartment complexes.

DEVELOPMENT POTENTIAL

Current Zoning: Office Service

As evident in the site's split zoning, the subject parcel appears to be the result of a lot combination process. The portion that is subject to the rezoning request is the portion zoned Office Service (OS) district. Per the Zoning Ordinance, the purpose of the OS district is to provide the necessary professional, technical and personal office related services to the residents of the Township and the surrounding area.

Examples of the principal permitted uses, and permitted accessory structures that have the potential to develop under this designation include:

- Office Buildings
- Photography Studios
- Veterinary Clinics
- Financial Institutions
- Barber Shops and Salons

Proposed Zoning: Neighborhood Service Commercial

The intent of the Neighborhood Service Commercial district is to provide areas wherein retail trade and service outlets can be located in order to satisfy the day-to-day needs of the residents in the immediate neighborhood.

Permitted uses within the MFR district include:

- Automotive gasoline and service stations (with special land use conditions)
- Service establishments such as medical offices
- Restaurants
- Dry cleaning facilities

FINDINGS FOR REZONING

In reviewing an application for the rezoning of land, factors that should be considered by the Planning Commission and the Township Board include, but are not limited to, the following:

- a) Whether the rezoning is consistent with the policies and uses proposed for that area in the Township's Master Land Use Plan;

CWA The Future Land Use Map in the Master Plan designates this area as being Residential – Medium Density, as opposed to office or commercial. Though the proposed rezoning to Neighborhood Service Commercial is not exactly aligned with the Master Plan's Future Land Use map, it is immediately adjacent to land that is planned for

Neighborhood services. Including the subject land would represent a small adjustment in the boundary of that planned district.

- b) Whether all uses allowed under the proposed rezoning would be compatible with other zones and uses in the surrounding area;

CWA The site is situated between Office Service and Neighborhood Service Commercial districts, which are compatible with the proposed rezoning. The Future Land Use map situates the site between Local Commercial and Medium Density Residential. The proposed NSC zoning might be compatible with surrounding future land uses depending on the proposed traffic and environmental impacts. If all of the parcel is converted to the NSC district, all uses in the NSC district could be permitted on this parcel.

- c) Whether any public services and facilities would be significantly adversely impacted by a development or use allowed under the requested rezoning; and


CWA The proposed use would not adversely impact public services and facilities. The Township's planned zoning for the site, Medium Density Residential, would require an equal if not greater use of public services and facilities.

- d) Whether the uses allowed under the proposed rezoning would be equally or better suited to the area than uses allowed under the current zoning of the land.

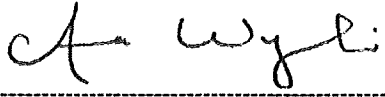
CWA The proposed Neighborhood Service Commercial District would permit more intense uses than those permitted in the Office Service district, however, it is unlikely that OSC uses will be developed here because of the existing land use pattern, the fact that the subject parcel does not have frontage on a public road, and the future land use plan call for change to NSC for all of the parcels with road frontage.

RECOMMENDATIONS

The Planning Commission should review each of the findings in this review to determine if the proposed rezoning is appropriate before making a recommendation to the Township Board.



CARLISLE/WORTMAN ASSOC., INC.
Paul Montagno, AICP
Associate



CARLISLE WORTMAN ASSOC., INC.
Anna Wysocki
Community Planner

#308-2305

cc: Joe Daus, Township Zoning Administrator

Draft Planning Commission Minutes

Motion by Newstead second by Spaulding **“To recommend approve Joss Construction request to rezone from AR-Agricultural Residential to SFR-Single Family Residential, File 3PC2023-011, Parcel ID #4706-22-100-014 & 4706-22-100-016”**

Motion did not carry, 3 yes, 2 no.

B. Public Hearing for Springborn Properties, Requesting a rezoning from OS – Office Service to NSC Neighborhood Service Commercial, File #PC2023-012, Parcel #4706-25-200-047, and 4706-25-200-048. Vacant land on Oak Grove Road and Highland Road.

Township Planner Anna Wysocki presented her report on the request.

Motion by Counts second by Newstead **“To open the public hearing.”** Motion carried, 5 yes, 0 no.

Patrick Cleary, the engineer for the applicant explained the need for the rezoning. There were question from the PC members. Chairmen Williams invited comments from the public. David Lynch 195 E. Highland Road, he is concerned about noise and light. John Mills 1750 Oak Grove road, he is in favor of the propped use.

Motion by Newstead second by Counts **“To close the Public Hearing”** Motion carried, 5 yes, 0 no.

Motion by Newstead second by Spaulding **“To recommend approval of Springborn Properties to rezone from OS – Office Service to NSC – Neighborhood Service Commercial, File #PC2023-016, Parcel #4706-25-200-047 and 4706-25-200-048 based on the planners report dated December 15, 2023.”** Motion carried 5 yes. 0 no.

C. Soapy Bucket Carwash, File #PC2023-016, Parcel ID# 4706-25-200-048. Final Site Plan.

Township Planner Anna Wysocki presented her report on the proposed project. Patrick Cleary, the engineer for the applicant, and the applicant reported on the site plan and the planners concerns. Discussion followed.



Livingston County Department of Planning

RECEIVED

JAN 22 2024

HOWELL TOWNSHIP

January 18, 2024

Scott Barb
AICP, PEM
Director

Robert A. Stanford
AICP, PEM
Principal Planner

Martha Haglund
Principal Planner

Howell Township Board of Trustees
c/o Sue Daus, Clerk
3525 Byron Road
Howell, MI 48855

Re: Planning Commission Review of Rezoning Z-02-24.

Dear Board Members:

The Livingston County Planning Commission met on Wednesday, January 17, 2024, and reviewed the zoning map amendment referenced above. The County Planning Commissioners made the following recommendation:

Z-02-24 Approval. The proposed rezoning from OS (Office Service) to NSC (Neighborhood Service Commercial) is compatible with the intent of the Howell Township Master Plan and the Livingston County Master Plan.

Copies of the staff review and Livingston County Planning Commission meeting minutes are enclosed. Please do not hesitate to contact our office should you have any questions regarding county action.

Sincerely,

Scott Barb

Scott Barb

sb

Enclosures

c: Wayne Williams, Vice Chair, Planning Commission
Joe Daus, Township Zoning Administrator

Meeting minutes and agendas are available at:
<http://www.livgov.com/plan/agendas.aspx>

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

•
(517) 546-7555
Fax (517) 552-2347

•
Web Site
<http://www.livgov.com>



Livingston County Department of Planning

LIVINGSTON COUNTY PLANNING COMMISSION MEETING

Wednesday, January 17, 2024 – 6:30 p.m.

Administration Building, Board of Commissioners Chambers
304 East Grand River, Howell, MI 48843

Please note that this is a hybrid meeting with County Planning Commissioners and staff meeting in-person. Audience participants are welcome to attend in-person or via Zoom by using the meeting link at the bottom of the agenda.

Scott Barb
AICP, PEM
Director

Agenda

Robert A. Stanford
AICP
Principal Planner

Martha Haglund
Principal Planner

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Roll and Introduction of Guests
4. Approval of Agenda – January 17, 2024
5. Approval of Meeting Minutes – December 20, 2023
6. Call to the Public
7. Zoning Reviews
 - A. Z-02-24: Howell Township Rezoning, Section 25 OS to NSC
 - B. Z-01-24: Iosco Township Text Amendment, Article 13 Specific Land Uses – Solar Energy Systems.
 - C. Z-03-24: Oceola Township Text Amendment, Article 13 Standards for Uses – Solar Energy Systems
8. Old Business:
9. New Business:
10. Reports
 - A. January 25th Roles and Responsibilities Green Oak Township Hall
 - B. 2025 Livingston County Master Plan Survey
 - C. 2024 Annual Local Township Planning Commission Visits
 - D. Solar Siting Citizens Group Petition
11. Call to the Public
12. Adjournment

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

●
(517) 546-7555
Fax (517) 552-2347

●
Web Site
<https://milivcounty.gov/planning/>

Via Zoom (on-line meetings):

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Via the Zoom app

Join a meeting, with meeting number: **399 700 0062**

Enter the password: **LCBOC** (ensure there are no spaces before or after the password)

Meeting ID: **399 700 0062**

Password: **886752**

DRAFT
LIVINGSTON COUNTY
PLANNING COMMISSION
MEETING MINUTES

January 17, 2024

6:30 p.m.

Hybrid In-Person and Virtual Zoom Meeting

Zoom Virtual Meeting Room Meeting ID: 399-700-0062 / Password: LCBOC
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

*Due to technical difficulties, participation via Zoom was not available for this meeting.

PLANNING COMMISSION			
COMMISSIONERS PRESENT:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Bill Anderson Matt Ikle Dennis Bowdoin Margaret Burkholder </td> <td style="width: 50%; border: none;"> Jason Schrock Bill Call </td> </tr> </table>	Bill Anderson Matt Ikle Dennis Bowdoin Margaret Burkholder	Jason Schrock Bill Call
Bill Anderson Matt Ikle Dennis Bowdoin Margaret Burkholder	Jason Schrock Bill Call		
COMMISSIONERS ABSENT:	Paul Funk		
STAFF PRESENT:	Scott Barb Rob Stanford Martha Haglund		
OTHERS PRESENT:	Russ Springborn – Soapy Bucket Car Wash, Patrick Cleary – Boss Engineering; Joann Haas & Clint Beach, Cohoctah Twp.; Sarah Porter, Conway Twp, Emily Palecios – Attorney for DTE; Ann Gebauer – Iosco Twp.; Erin Harman – Iosco Twp.; Theresa Hannata from DTE. (No Zoom Online availability).		

1. **CALL TO ORDER:** Meeting was called to order by Planning Commissioner Anderson at 6:30 PM.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL AND INTRODUCTION OF GUESTS:** None.
4. **APPROVAL OF AGENDA:** Commissioner Anderson suggested switching Zoning Reviews 7A. and 7B.

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO APPROVE THE AMENDED AGENDA, DATED JANUARY 17, 2024, SECONDED BY COMMISSIONER BOWDOIN.

All in favor, motion passed 6-0.

5. APPROVAL OF PLANNING COMMISSION MEETING MINUTE

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO APPROVE THE MINUTES, DATED DECEMBER 20, 2023, SECONDED BY COMISSIONER IKLE.

All in favor, motion passed 6-0

6. CALL TO THE PUBLIC: None.

7. ZONING REVIEWS:

**A. Z-01-24: IOSCO TOWNSHIP AMENDMENTS TO THE ZONING ORDINANCE:
ARTICLE 13 SPECIFIC LAND USES – SOLAR ENERGY SYSTEMS.**

The Iosco Township Planning Commission proposes amendments to the Iosco Township Zoning Ordinance related to the creation of a Solar Overlay District.

Township Recommendation: Approval. The Iosco Township Planning Commission recommended Approval of this zoning amendment at its December 12, 2023, public hearing. There were no public comments noted in the minutes.

Staff Recommendation: Approval with Conditions. The proposed amendments in general appear to be suitable and reasonable, however Staff did find a few instances where this ordinance appeared to be stricter than the State law, which would nullify it with respect to PA 233. Therefore, Conditions of Approval for this set of proposed amendments would be that the township should reassess these issues, and others if these are local concerns, and make the necessary revisions to bring them into compliance. As regulating this land use activity continues to be new and challenging territory for many local communities, it remains to be seen if the provisions of this proposed ordinance amendment will adequately and effectively govern the use to the complete satisfaction of State Law, the township, and its residents in the future. County Planning Staff encourages townships to continue to explore adopting compatible renewable energy ordinances as well as to retain forms of local control, consider the risks and rewards of including requirements beyond those in the legislation, and think creatively about using host community agreements to protect township residents.

Commission Discussion: Commissioner Bowdoin questioned access regarding Section 13.19.E.2.b.1. regarding wildlife corridor fencing (compatibility with MI State Electrical Code) and suggested the Township revisit the item, as any allowed opening in the perimeter may present an unintended consequence to the township. Commissioner Schrock complimented staff for the review of the proposed language and for supplying additional information to the township regarding the elements of PA 233. Commissioner Anderson inquired about mapping of the proposed areas for solar in the Township. Principal Planner Stanford noted that no overlay district map was supplied to the County for review, and not sure if one is included as part of the proposed amendment, as at one-time, Staff saw a draft version of these amendments that included a map. Commissioner Bowdoin inquired of audience participant, Emily Palecios, if the trend seen currently is with solar entities and developers that are willing to develop projects with what would be considered workable ordinances. Ms. Palecios stated that the preference is to develop projects within local communities that have workable ordinances as the best path forward.

Public Comment: Sarah Porter is disappointed with the perspectives from County Planning Staff and other interested parties that communities must always comply with State Law concerning solar energy systems and would like to see more balance and neutrality and concern for local issues regarding regulatory provisions going forward. Emily Palecios, Attorney representing DTE, shared her views on the importance of retaining local zoning control of the solar issues and encourages Townships to work on creating workable ordinances, as those communities that take the path of unworkable local siting standards, are setting themselves up for State siting standards taking control. Mike Brown, Conway Twp., asked if each developer needs a new workable ordinance. Joann Haas, commented on the difficulty dealing with different types of solar developers (i.e., LLCs and private utilities vs. public utilities (DTE)). Ann Gebauer, Iosco Twp., stated this ordinance has been in the works for a while and that there is a map of the overlay district that may not have been forwarded to Staff for the review and requests approval of the ordinance as proposed.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO RECOMMEND APPROVAL WITH CONDITIONS TO INCLUDE MAPS OF THE OVERLAY AREAS AND ENSURING FENCING IS BASED ON STATE ELECTRICAL CODE FOR COMPLETE ENCLOSURES, SECONDED BY COMMISSIONER BOWDOIN.

Motion passed: 6-0

**B. Z-02-24: HOWELL TOWNSHIP, REZONING:
OS OFFICE SERVICE DISTRICT TO NSC NEIGHBORHOOD SERVICE COMMERCIAL DISTRICT, SECTION 25.**

Current Zoning: OS Office Service District
Proposed Zoning: NSC Neighborhood Service Commercial District
Section 25

Township Master Plan: The Howell Township Future Land Use Map (2022) designates the subject parcel as Local Commercial and Medium Density Residential. The Township Master Plan states the following regarding the future land use classifications (paraphrased)...

Local Commercial areas are intended to have smaller scale commercial uses that serve the needs of the immediately surrounding neighborhoods. These areas support small scale retail, personal service establishments, small offices, and low intensity local contractors such as plumbers, electricians, or similar service providers that would not create nuisances for neighboring businesses or residences.

Medium Density Residential areas are intended to provide more dense housing near developed areas. These areas would support attached multifamily developments such as duplexes, condos, townhomes, or low-density apartments and would have similar amenities to single family developments such as sidewalks, pedestrian lighting, and parks.

The parcels are primarily planned as local commercial which corresponds to the neighborhood service commercial zoning designation. A proposed rezoning of both parcels to NSC would be compatible with the Howell Township Master Plan. The general area of the rezoning site is adjacent and near to the intersection of a commercial hub that is shared between the Township and the City of Howell.

Township Planning Commission Recommendation: Approval The proposed rezoning was approved at the December 19, 2023, public hearing. There were no major comments indicated in the draft meeting minutes of the December 19, 2023, public hearing on the proposed rezoning.

Staff Recommendation: Approval. The proposed rezoning from OS (Office Service) to NSC (Neighborhood Service Commercial) is compatible with the intent of the Howell Township Master Plan and the Livingston County Master Plan.

Commission Discussion: Commissioner Bowdoin asked about the road access to the site. Commissioner Burkholder asked about permitted uses. Commissioner Schrock asked about the adjacent residential zoning. Director Barb spoke briefly about intersection upgrades that have been done at this intersection.

Public Comment: Russ Springborn, applicant, stated that access would not be from Grand River, but rather from a private road that lines up with the access drive to Kroger which is across the street from this site.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER BOWDOIN.

Motion passed: 6-0

**C. Z-03-24: OCEOLA TOWNSHIP AMENDMENTS TO THE ZONING ORDINANCE:
ARTICLE 5, STANDARDS FOR USE, SECTION 5.41.5B: SOLAR ENERGY SYSTEM (SMALL OR LARGE).**

The Oceola Township Planning Commission proposes amendments to Article 5, Standards for Use, Section 5.41.5B: Solar Energy System (Small or Large) of the Oceola Township Zoning Ordinance, related to solar panel setback requirements.

Township Planning Commission Recommendation: Approval. The Oceola Township Planning Commission recommended Approval of this zoning amendment at its December 12, 2023, public hearing. There were no public comments noted in the minutes.

Staff Recommendation: Approval. The proposed amendments appear to be, in general, suitable, reasonable and in compliance with PA 233. However, County Planning Staff would recommend that township officials and planners take the time now to reassess the township's current renewable energy ordinances to ensure compliance with the signed state laws.

As regulating this land use activity continues to be new and challenging territory for many local communities, it remains to be seen if the provisions of this proposed ordinance amendment will adequately and effectively govern the use to the complete satisfaction of State Law, the township, and its residents in the future. County Planning Staff encourages townships to continue to explore adopting compatible renewable energy ordinances as well as to retain forms of local control, consider the risks and rewards of including requirements beyond those in the legislation, and think creatively about using host community agreements to protect township residents.

Commission Discussion: Commissioner Burkholder inquired about the community agreements element mentioned in Staff's review and recommendation, and Principal Planner Stanford stated that it is mentioned in PA 233.

Public Comment: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER SCHROCK.

Motion passed: 6-0

8. OLD BUSINESS: None.

9. NEW BUSINESS: None.

10. REPORTS:

- A. January 25, 2024: MSU Extension/County Planning - Roles & Responsibilities Training**
- B. 2025 Livingston County Master Plan Survey**
- C. 2024 Annual Local Township Planning Commission Visits**
- D. Solar Siting Citizens Group Petition**

11. CALL TO THE PUBLIC: Emily Palecios, DTE Energy Attorney, stated that counties will need to address compatible renewable energy ordinances (CREO's). Theresa Hannata, from DTE Energy spoke about the development planned for Iosco Township.

12. ADJOURNMENT:

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO ADJOURN THE MEETING AT 7:55 P.M., SECONDED BY COMMISSIONER CALL.

Motion passed: 6-0

DRAFT



**LIVINGSTON COUNTY PLANNING DEPARTMENT
REZONING REQUEST - | STAFF REPORT**

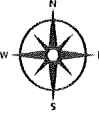
**CASE NUMBER:
Z-02-24**

COUNTY CASE NUMBER:	Z-02-24	TOWNSHIP:	Howell Township
REPORT DATE:	January 3, 2024	SECTION NUMBER:	Section 25
STAFF ANALYSIS BY:	Scott Barb	TOTAL ACREAGE:	15 acres

APPLICANT / OWNER:	Russ Springborn/Springborn Properties
LOCATION:	Northeast corner of Oak Grove and Highland Road intersection
LAND USE:	Currently vacant property

CURRENT ZONING:	REQUESTED ZONING:
OS – Office Service & NSC	NSC – Neighborhood Service Commercial
PERMITTED/SPECIAL USES (Not all inclusive):	PERMITTED/SPECIAL USES (Not all inclusive):
<p>Permitted:</p> <p>OS: Professional offices; veterinary clinics and hospitals; general office buildings; financial institutions; photo and art studios; educational and training facilities; personal service establishments; churches.</p>	<p>Permitted:</p> <p>NSC: Retail including meats, groceries, drugs, hardware, clothing, shoes; restaurants; service uses such as medical, dental, financial, hair cutting, laundry; vehicle service and repair.</p>
<p>Special:</p> <p>OS: Funeral homes;</p>	<p>Special:</p> <p>NSC: Automotive gasoline stations; drive in retail and service; neighborhood shopping centers; not for profit shelters; commercial kennels.</p>
Minimum Lot Areas: OS: Minimally adequate as necessary; NSC: 1 acre, 10,000 sq. ft. with water/sewer	

TOWNSHIP PLANNING COMMISSION RECOMMENDATION AND PUBLIC COMMENTS:	ESSENTIAL FACILITIES AND ACCESS:
<p>The proposed rezoning was approved at the December 19, 2023, public hearing. There were no major comments indicated in the draft meeting minutes of the December 19, 2023, public hearing on the proposed rezoning.</p>	Water: Water
	Sewer: Sewer
	Access: Property will be accessed via Oak Grove Road

EXISTING LAND USE, ZONING AND MASTER PLAN DESIGNATION:				
	Land Use:	Zoning:	Master Plan:	
Subject Site:	Undeveloped	Neighborhood Service Commercial & Office Serv.	Local Commercial and Medium Den. Residential	
	To the North:	Single Family Homes/Office Use	OS Office Service	
	To the East:	Local Operating Engineers	IFZ Industrial Flex Zone	
	To the South:	Commercial	NSC Neighborhood Service Commercial	Local Commercial and Industrial Flex
	To the West:	Kroger Shopping Center	City of Howell Commercial	City of Howell Residential and Commercial
		City of Howell Commercial	City of Howell Commercial	

ENVIRONMENTAL CONDITIONS:	
Soils / Topography:	The site is composed of Miami and Conover loams with some Houghton muck at the eastern portion on the site as well. These are areas of prime farmland, not highly erodible, and provide only slight septic limitations.
Wetlands:	The MIDEQ map tool illustrates minor wetlands on the far eastern portion of the site with hydric soils extending into the property.
Vegetation:	The parcel is undeveloped and in its natural state.
County Priority Natural Areas:	There are no priority natural areas on site despite the presence of hydric soils.

TOWNSHIP MASTER PLAN DESIGNATION:
<p>The Howell Township Future Land Use Map (2022) designates the subject parcel as Local Commercial and Medium Density Residential. The Township Master Plan states the following regarding the future land use classifications (paraphrased)....</p> <p><i>“Local Commercial areas are intended to have smaller scale commercial uses that serve the needs of the immediately surrounding neighborhoods. These areas support small scale retail, personal service establishments, small offices, and low intensity local contractors such as plumbers, electricians, or similar service providers that would not create nuisances for neighboring businesses or residences.”</i></p> <p><i>“Medium Density Residential areas are intended to provide more dense housing near developed areas. These areas would support attached multifamily developments such as duplexes, condos, townhomes, or low-density apartments and would have similar amenities to single family developments such as sidewalks, pedestrian lighting, and parks....”</i></p> <p>The parcels are primarily planned as local commercial which corresponds to the neighborhood service commercial zoning designation. A proposed rezoning of both parcels to NSC would be compatible with the Howell Township Master Plan. The general area of the rezoning site is adjacent and near to the intersection of a commercial hub that is shared between the Township and the City of Howell.</p>

COUNTY COMPREHENSIVE PLAN:

The current 2018 Livingston County Master Plan does not direct any future land use patterns within the local Townships. The county master plan is currently being updated and will encourage land use compatibility between local governments. The proposed rezoning is compatible with the shared commercial hub that is shared between Howell Township and the City of Howell.

COUNTY PLANNING STAFF COMMENTS:

The applicant is proposing to rezone approximately 15 acres in Section 25 of the Township from OS (Office Service) to NSC (Neighborhood Service Commercial). The property is located at the corner of Oak Grove and M-59 and will be the site of another Soapy Bucket car wash location. The properties are currently split zoned as OS and NSC and the rezoning of the properties will allow for complete NSC zoning for the proposed use.

Article 23 of the Howell Township Zoning Ordinance establishes the criteria and factors that are to be considered by the Planning Commission and Township Board when consideration is given to a potential rezoning of land. These four factors are the following:

1. **Whether the rezoning is consistent with the policies and uses proposed for that area in the Township's Master Land Use Plan.** The Howell Township Master Plan designates most of the site as Commercial – Local and is aligned with the community master plan.
2. **Whether all the uses allowed under the proposed rezoning would be compatible with other zones and uses in the surrounding area.** Neighborhood service uses include retail, personal services use, automotive repair, and similar uses to the proposed car wash that will be located on the site. The use is commercial in nature and is compatible with the surrounding uses in the immediate area that include large scale retail and industrial uses.
3. **Whether any public services and facilities would be significantly adversely impacted by a development or use allowed under the requested rezoning.** We do not foresee any adverse impacts that would necessarily result from a rezoning to NSC. Many of the properties along M-59 east of the subject site are already zoned NSC with similar and compatible land uses.
4. **Whether the uses allowed under the proposed rezoning would be equally or better suited to the area than uses allowed under the current zoning of the land.** Based upon the Howell Township Master Plan and Township Zoning Ordinance, we believe the rezoning to NSC is well established for use in the area and is a compliment to already existing uses.

The proposed rezoning is straightforward and will establish the subject parcels as NSC in an area that is already well regulated with neighborhood service commercial uses. The rezoning is compatible with the Howell Township Master Plan and the 2018 Livingston County Master Plan.

COUNTY PLANNING STAFF RECOMMENDATION:

Approval. The proposed rezoning from OS (Office Service) to NSC (Neighborhood Service Commercial) is compatible with the intent of the Howell Township Master Plan and the Livingston County Master Plan.

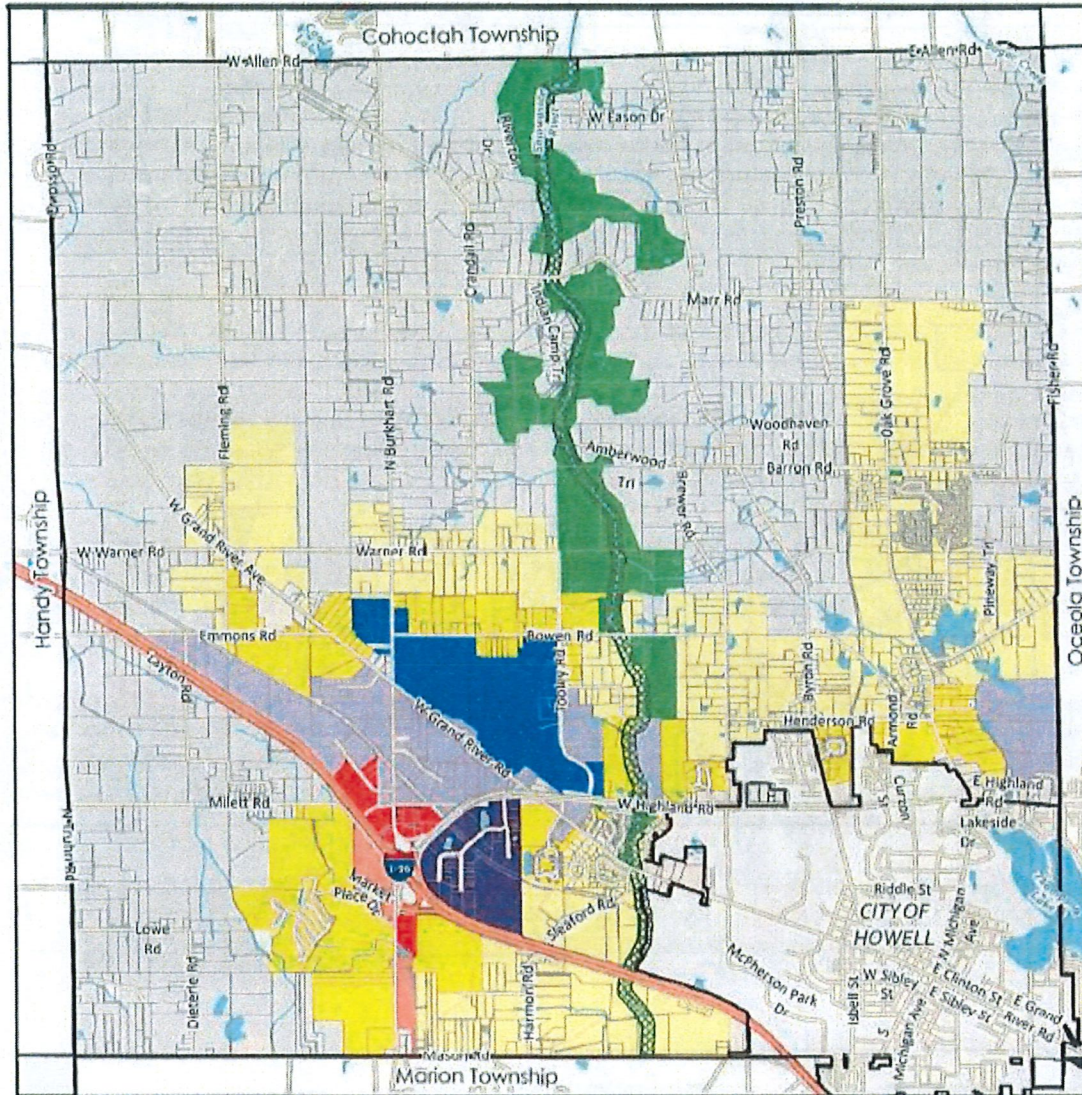
EXISTING LAND USE MAP WITH SURROUNDING ZONING



CLOSE UP OF MASTER PLANNED AREA



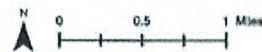
FUTURE LAND USE MAP



- Agricultural Preservation
- Airport
- Commercial - Local
- Commercial - General
- Commercial - Highway
- Residential - Low Density
- Residential - Medium Density
- Industrial Flex
- Industrial
- Recreation and Preservation
- Shiawassee River 200 foot Overlay

Future Land Use

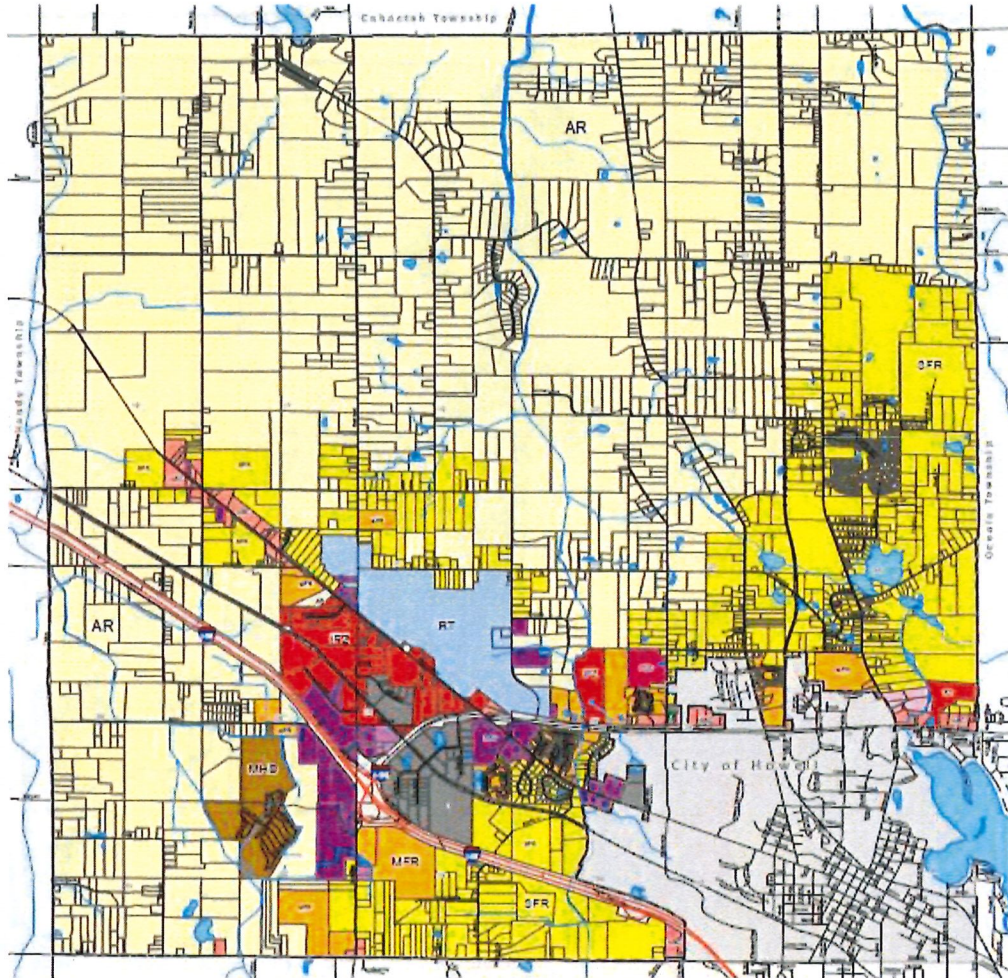
Howell Township
Livingston County, Michigan



Data: Livingston County, State of Michigan
Prepared by: Corliss/Wortman Associates, Inc.
Date: December 7, 2022



TOWNSHIP ZONING MAP

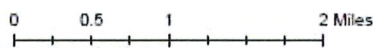


Zoning Designation	
	Conditional Rezoning
	PUD - Planned Unit Development
	AR - Agricultural Residential
	SFR - Single Family Residential
	MFR - Multiple Family Residential
	MHD - Manufactured Housing District
	OS - Office Service
	NSC - Neighborhood Service Commercial
	HSC - Highway Service Commercial
	RSC - Regional Service Commercial
	IZ - Industrial Flex Zone
	I - Industrial
	RT - Research & Technology

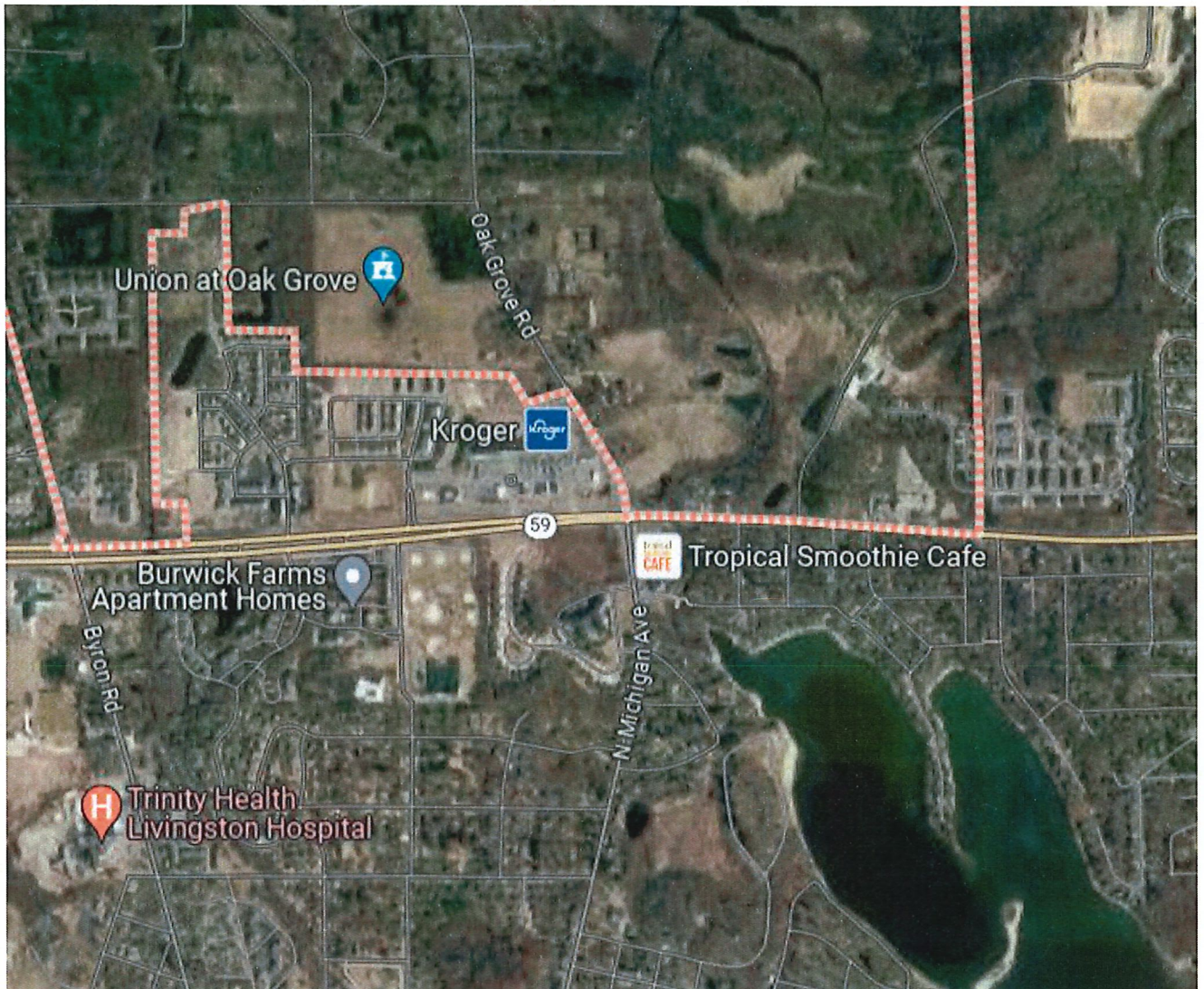
CERTIFICATION
 This is to certify that this is the official Zoning Map adopted by the Zoning Commission of Howell Township, Livingston County, Michigan.
 Township Supervisor: *Scott Barb* Date: *1/3/24*
 Township Clerk: *Janice [Signature]* Date: *1/3/24*

ZONING DISTRICTS MAP

Howell Township
Livingston County



AERIAL VIEW OF SUBJECT PROPERTY



**ARTICLE VIII
OS OFFICE SERVICE DISTRICT**

Section 8.01 PURPOSE.

This [District](#) is intended to provide the necessary professional, technical and personal [office](#) related services to the residents of the Township and the surrounding [area](#). The [areas](#) are generally to function as transition uses between [residential](#) and all other types of [land uses](#) such as [industrial](#) and [commercial](#) and transportation facilities.

(Ord. No. 1 eff. Jan. 8, 1983)

Section 8.02 PERMITTED PRINCIPAL USES.

The following uses are permitted as long as they are conducted completely within a [building](#):

- A. [Offices](#) for professionally, [commercially](#) or technically skilled persons who provide a personal or [commercial](#) service.
- B. Veterinary clinics and [hospitals](#).
- C. General [office buildings](#) in which no manufacturing, trading or selling of goods is conducted on site, except those incidental to the principal [use](#).
- D. Financial [institutions](#).
- E. Photographic, art and graphic art studios.
- F. Educational and training facilities.
- G. Public, organizational or [institutional office](#).
- H. Personal service establishments, such as barber shops, beauty shops and health salons.
- I. [Churches](#).
- J. Other uses similar to the above.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 11 eff. Apr. 4, 1986; Ord. No. 62 eff. Oct. 8, 1997; Ord. No. 97 eff. Feb. 23, 2000)

Section 8.03 PERMITTED PRINCIPAL SPECIAL USES WITH CONDITIONS.

The following [special uses](#) of land, [buildings](#) and [structures](#) are permitted subject to the provisions of [Article XVI](#), "Special Uses":

ARTICLE VIII

- A. Funeral Homes when adequate assembly [area](#) is provided off [street](#) for vehicles to be used in funeral procession provided further that such assembly [area](#) shall be provided in addition to any required [off-street parking area](#). A caretaker's residence may be provided within the main [building](#) of funeral homes.

(Ord. No. 1 eff. Jan. 8, 1983; Ord. No. 62 eff. Oct. 8, 1997; Ord. No. 102 eff. Mar. 26, 2000)

Section 8.04 PERMITTED ACCESSORY USES.

- A. Normal [accessory uses](#) to "Permitted Principal Uses."
- B. Normal [accessory uses](#) to approved "Permitted Principal [Special Uses](#)."
- C. Incidental [commercial](#) services that serve only the occupants of the [offices](#) and have access only from inside the [building](#) in which the occupants are located.
- D. See Section [14.34](#).

(Ord. No. 1 eff. Jan. 8, 1983)

Section 8.05 PERMITTED ACCESSORY USES WITH CONDITIONS.

Private swimming pools for [use](#) as a part of an [Office District](#) used in conformance with the provisions of Section [14.18](#).

(Ord. No. 1 eff. Jan. 8, 1983)

Section 8.06 DIMENSIONAL REQUIREMENTS EXCEPT AS OTHERWISE SPECIFIED IN THIS ORDINANCE.

- A. [Lot area](#). Minimally adequate to accommodate all of the specific requirements for [lot area](#) coverage, [off-street parking](#), yards and [setbacks](#), from [roads](#) and [highways](#) and other requirements specified for particular uses in this Ordinance.
- B. [Lot width](#). Minimally adequate to accommodate the [building](#) width, yards and [off-street parking](#).
- C. [Lot coverage](#). Maximum of 50% for all principal and [accessory buildings](#) and [structures](#).
- D. [Yard](#) and setback requirements:
 - 1) Front [yard](#). Minimum of thirty (30) feet from the [road](#) or [highway right-of-way](#) line, or as specified in Section [26.05](#), whichever is greater.
 - 2) Side yards. Minimum of ten (10) feet for one (1) side [yard](#), but a minimum total of twenty-five (25) feet for both side yards.
 - 3) Rear [yard](#). Minimum of fifty (50) feet.

VIII-2

ARTICLE VIII

E. Height limitations. Maximum of five (5) stories and sixty (60) feet, except that a detached accessory [structure](#) shall not exceed twenty (20) feet.

F. Locational and other requirements.

1) The site shall have at least one (1) property line abutting a major [road](#) or [highway](#) arterial.

2) All vehicular access shall be from a Livingston County Road Commission or Michigan Department of Transportation approved [driveway](#) intersection with a [road](#) or [highway](#), which may include the use of acceleration and/or deceleration lanes, tapered lanes, or a [frontage access road](#) located parallel and adjacent to a major [road](#) or [highway](#) arterial in conformance with Section [26.04](#).

3) No interior display shall be visible from the interior to the exterior for [commercial](#) purposes.

4) The outdoor storage of goods or materials is not permitted.

(Ord. No. 1 eff. Jan. 8, 1983; amend. Ord. No. 75 eff. Sept. 30, 1998; further amend. Ord. No. 97 eff. Feb. 23, 2000; Ord. No. 98 eff. Feb. 23, 2000; further amend. Ord. No. 119 eff. Dec. 27, 2000)

**ARTICLE IX
NSC NEIGHBORHOOD SERVICE COMMERCIAL DISTRICT**

Section 9.01 PURPOSE.

This [District](#) has the intent of providing [areas](#) wherein retail trade and service outlets can be located in order to satisfy the day to day needs of the residents in the immediate neighborhood.

(Ord. No. 1 eff. Jan. 8, 1983)

Section 9.02 PERMITTED PRINCIPAL USES.

The following uses are permitted as long as the [use](#) is conducted completely within an enclosed [building](#):

- A. Retail establishments; including those selling groceries, meats, bakery products, fruits, vegetables, delicatessen foods, drugs and sundries, hardware goods, gifts, dry goods, notions, clothing, wearing apparel, shoes and boots.
- B. [Restaurants](#); except that food is not permitted to be consumed in parked vehicles on premises.
- C. Service establishments; including medical, dental, veterinary, financial, hair cutting and hair dressing, millinery, dressmaking, tailoring, shoe repairing, fine arts studios, laundry and dry cleaning and household and personal equipment repair shops.
- D. Vehicle service and repair facilities for automobile and light trucks, however specifically excluding body shops.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 11 eff. Apr. 4, 1986)

Section 9.03 PERMITTED PRINCIPAL SPECIAL USES WITH CONDITIONS.

- A. Automotive gasoline and service stations in accordance with the provisions of [Article XVI](#), "Special Uses" for this [use](#). See Section [16.11](#).
- B. Drive-in retail and service establishments in accordance with the provisions of [Article XVI](#), "Special Uses" for these uses.
- C. Neighborhood Shopping Centers in accordance with the provisions of [Article XVI](#), "Special Uses" for a collective grouping of two (2) or more of the uses permitted in this [District](#).
- D. (Deleted by Ordinance #107).
- E. Not for profit shelters for [temporary](#) housing of small animal domestic [pets](#) in accordance with the provisions of [Article XVI](#), "Special Uses", and also in compliance with the terms and conditions of Section [16.16](#) of said Article XVI.

ARTICLE IX

- F. [Commercial Kennels](#) subject to Section 14.42.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 13 eff. Mar. 6, 1987; further amend. by Ord. No. 19 eff. Aug. 3, 1988; Ord. No. 31 eff. Oct. 3, 1991; Ord. No. 62 eff. Oct. 8, 1997, further amend. by Ord. No. 107, eff. May 24, 2000; further amend. by Ord. 271 eff. Oct. 3, 2017)

Section 9.04 PERMITTED ACCESSORY USES.

- A. Normal [accessory uses](#) to all “Permitted Principal Uses.”
- B. Normal [accessory uses](#) to all “Permitted Principal [Special Uses](#).”
- C. See Section [14.34](#).

(Ord. No. 1 eff. Jan. 8, 1983)

Section 9.05 DIMENSIONAL REQUIREMENTS, EXCEPT AS OTHERWISE SPECIFIED IN THIS ORDINANCE.

- A. [Lot area](#). Minimum of one (1) acre, except where a lot or [parcel](#) is served by a public or common water supply system and a public wastewater sewer and treatment system, in which [use](#) of the lot or [parcel](#) may have a minimum [area](#) of 10,000 square feet. Neighborhood Shopping Centers shall meet the requirements of [Article XVI](#), “Special Uses” for a collective grouping of two (2) or more of the uses permitted in this [District](#).
- B. [Lot width](#). Minimum of 150 feet at [building setback line](#) when on-site well water supply and septic tank wastewater disposal systems are used or a minimum of 80 feet at [building setback line](#) when public or common water supply and wastewater sewerage and treatment systems are directly accessible to the lot or [parcel](#).
- C. [Lot coverage](#). Maximum of 60%.
- D. [Yard](#) and setback requirements.
 - 1) Front [yard](#). Minimum of thirty-five (35) feet from the [road](#) or [highway right-of-way](#) line, or as specified Section [26.05](#), whichever is greater.
 - 2) Side yards. Minimum of ten (10) feet for one (1) side [yard](#), but a minimum total of twenty-five (25) feet for both side yards.
 - 3) Rear [yard](#). Minimum of fifty (50) feet.
- E. Height limitations. Maximum of two (2) stories or thirty (30) feet, except that a detached accessory [structure](#) shall not exceed 20 feet.
- F. Locational and other requirements.

ARTICLE IX

- 1) The site shall have at least one (1) property line abutting a major [road](#) or [highway](#) arterial.
- 2) All vehicular access shall be from a Livingston County Road Commission or Michigan Department of Transportation approved [driveway](#) intersection with a [road](#) or [highway](#), which may include the use of acceleration and/or deceleration lanes, tapered lanes, or a [frontage access road](#) located parallel and adjacent to a major [road](#) or [highway](#) arterial in conformance with Section [26.04](#).
- 3) The storage of goods or materials is not permitted outside of the principal [structure](#).

(Ord. No. 1 eff. Jan. 8, 1983; amend. Ord. No. 75 eff. Sept. 30, 1998; further amend. Ord. No. 97 eff. Feb. 23, 2000; Ord. No. 98 eff. Feb. 23, 2000; further amend. Ord. No. 119 eff. Dec. 27, 2000)

**ARTICLE XXIII
AMENDING THE ZONING ORDINANCE AND MAP**

Section 23.01 INITIATING AMENDMENTS.

The Township Board may from time to time, on recommendation from the Planning Commission, amend, modify, supplement or revise the [district](#) boundaries or the provisions and regulations herein established whenever the interests of the public health, safety, convenience and other aspects of the general welfare require such amendment. Said amendment may be initiated by resolution of the Township Board, the Planning Commission, or by petition of one or more owners of property to be affected by the proposed amendment.

(Ord. No. 1 eff. Jan. 8, 1983)

Section 23.02 AMENDMENT PROCEDURES.

- A. This Ordinance may be amended in accordance with the procedures in the Michigan Zoning Enabling Act, 2006 PA 110, as amended, and this Ordinance.
- B. Upon the Township Clerk's receipt of a petition requesting an amendment to this Ordinance, the Township Clerk must transmit the petition to the Township Planning Commission for review and report to the Township Board.
- C. Planning Commission Procedures.
 - 1) The Planning Commission must hold at least 1 public hearing on the petition, and establish a date for a public hearing on the petition.
 - 2) Notice of the time and place of the Planning Commission's public hearing must be given as follows:
 - a) If an individual property of 10 or fewer adjacent properties are the subject of the petition for rezoning, the Planning Commission must give notice of the petition as follows:
 - i) The Township must publish notice in a newspaper of general circulation in the Township; and
 - ii) The Township must also send notice by mail or personal delivery to the owners of property for which approval is being considered; and
 - iii) The Township must also send notice to all persons to whom real property is assessed within 300 feet of the property, and to the occupants of all [structures](#) within 300 feet of the property regardless of whether the property or occupant is located in the Township.
 - iv) The notice must be given not less than 15 days before the date the application will be considered for approval. If the name of the occupant is not known, the term occupant may be used in making notification.

v) Contents of Notice. The notice must do all of the following:

(1) Describe the nature of the amendment request.

(2) Indicate the property that is the subject of the request. The notice must include a listing of all existing [street](#) addresses within the property. [Street](#) addresses do not need to be created and listed if no such addresses currently exist within the property. If there are no [street](#) addresses, other means of identification may be used.

(3) State when and where the request will be considered.

(4) Indicate when and where written comments will be received concerning the request.

b) If 11 or more adjacent properties are proposed for rezoning, the Planning Commission must give notice of the petition proposing rezoning as in the same manner as required under the preceding paragraph (15.903 Sec. 59.03 (C)(2) except that

i) the notice need not be sent by mail or personal delivery to the owners of property for which approval is being considered,

ii) the notice need not be sent to all persons to whom real property is assessed within 300 feet of the property and to the occupants of all [structures](#) within 300 feet of the property regardless of whether the property or occupant is in the Township, and

iii) no individual addresses of properties are required to be listed in the notice.

iv) Notice of the time and place of the meeting must also be given by mail to each electric, gas, and pipeline [public utility](#) company, each telecommunication service provider, each railroad operating within the [district](#) or zone effected, and the airport manager of each airport that registered its name and mailing address with the Township Clerk for the purpose of receiving the notice of public hearing.

3) All notices under this section must include the place and time at which the proposed text and any maps of this Ordinance may be examined.

4) Following the required public hearing (and within 125 days of the petition's filing date), the Planning Commission must transmit a summary of comments received at the hearing and its proposed recommendations for disposition of the petition to the Township Board. The 125 day time limit may be extended by agreement of the petitioner and Planning Commission.

D. Township Board Procedures

1) After receiving the Planning Commission's summary of comments and recommendations regarding the petition, the Township may hold a public hearing if it considers it necessary or if otherwise required by law. If the Township Board opts to hold a public hearing, the Township must give notice of it in the same manner as the Township Planning Commission was required to give notice of its public hearing regarding the petition.

2) The Township must grant a hearing on a proposed ordinance amendment to a property owner who requests a hearing by certified mail, addressed to the Township Clerk.

- 3) If the Township Board deems it advisable to make changes to the proposed amendment forwarded to it by the Planning Commission, the Township Board may refer such to the Township Planning Commission for consideration and comment within a time specified by the Township Board.
- 4) The Township Board must consider and vote upon the petition. Any amendment to this Ordinance requires a majority vote by the Township Board.
- 5) In reviewing an application for the rezoning of land, whether the application be made with or without an offer of conditions, factors that should be considered by the Planning Commission and the Township Board include, but are not limited to, the following:
 - a) Whether the rezoning is consistent with the policies and uses proposed for that [area](#) in the Township's Master [Land Use](#) Plan;
 - b) Whether all of the uses allowed under the proposed rezoning would be compatible with other zones and uses in the surrounding [area](#);
 - c) Whether any public services and facilities would be significantly adversely impacted by a development or [use](#) allowed under the requested rezoning; and
 - d) Whether the uses allowed under the proposed rezoning would be equally or better suited to the [area](#) than uses allowed under the current zoning of the land.

(Ord. No. 1 eff. Jan. 8, 1983 amended by Ord. No. 201 eff. Dec. 21, 2006)

Section 23.03 CONDITIONAL REZONING.

- A. Intent. It is recognized that there are certain instances where it would be in the best interests of the Township, as well as advantageous to property owners seeking a change in zoning boundaries, if certain conditions could be proposed by property owners as part of a request for a rezoning. It is the intent of this Section to provide a process consistent with the provisions of Section 405 of the Michigan Zoning Enabling Act (MCL 3405) by which an owner seeking a rezoning may voluntarily propose conditions regarding the use and/or development of land as part of the zoning request.
- B. Application and Offer of Conditions.
 - 1) An owner of land may voluntarily offer in writing conditions relating to the [use](#) and/or development of land for which a rezoning is requested. This offer must be made either at the time the application for rezoning is filed or by an amendment to the application for conditional rezoning made at a later time during the rezoning process.
 - 2) The required application and process for considering a rezoning request with conditions shall be the same as that for considering rezoning requests made without any offer or conditions, except as modified by the requirements of this Section.
 - 3) The owner's offer of conditions may not purport to authorize uses or developments not permitted in the requested new zoning [district](#).

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- 4) The owner's offer of conditions shall bear a reasonable and rational relationship to the property for which rezoning is requested.
 - 5) Any [use](#) or development proposed as part of an offer of conditions that would require a special [land use permit](#) under the terms of this Ordinance may only be commenced if a special [land use permit](#) for such [use](#) or development is ultimately granted in accordance with the provisions of this Ordinance.
 - 6) Any [use](#) or development proposed as part of an offer of conditions that would require a [variance](#) under the terms of this Ordinance may only be commenced if a [variance](#) for such [use](#) or development is ultimately granted by the [Zoning Board of Appeals](#) in accordance with the provisions of this Ordinance.
 - 7) Any [use](#) or development proposed as part of an offer of conditions that would require site plan approval under the terms of this Ordinance may only be commenced if site plan approval for such [use](#) or development is ultimately granted in accordance with the provisions of this Ordinance.
 - 8) The offer of conditions may be amended during the process of rezoning consideration provided that any amended or additional conditions are entered voluntarily by the owner. An owner may withdraw all or part of its offer of conditions any time prior to final rezoning action of the Township Board provided that, if such withdrawal occurs subsequent to the Planning Commission's public hearing on the original rezoning request, then the rezoning application shall be referred to the Planning Commission for a new public hearing with appropriate notice and a new recommendation.
- C. **Planning Commission Review.** The Planning Commission, after public hearing and consideration of the factors for rezoning set forth in [Section 23.02](#) of this Ordinance, may recommend approval, approval with recommended changes or denial of the rezoning; provided, however, that any recommended changes to the offer of conditions are acceptable to and thereafter offered by the owner. The Applicant shall pay for any additional administrative costs incurred by the Township in reviewing the application for conditional rezoning.
- D. **Township Board Review.** After receipt of the Planning Commission's recommendation, the Township Board shall deliberate upon the requested rezoning and may approve or deny the conditional rezoning request. The Township Board's deliberations shall include, but not be limited to, a consideration of the factors for rezoning set forth in [Section 23.02](#) of this Ordinance. Should the Township Board consider amendments to the proposed conditional rezoning advisable and if such contemplated amendments to the offer of conditions are acceptable to and thereafter offered by the owner, then the Township Board shall refer such amendments to the Planning Commission for a report thereon within a time specified by the Township Board and proceed thereafter in accordance with [Sec. 23.02](#) to deny or approve the conditional rezoning with or without amendments.
- E. **Approval.**
- 1) If the Township Board finds the rezoning request and offer of conditions acceptable, the offered conditions shall be incorporated into a formal written Statement of Conditions acceptable to the owner and conforming in form to the provisions of this Section. The Statement of Conditions shall be incorporated by attachment or otherwise as an inseparable part of the ordinance adopted by the Township Board to accomplish the requested rezoning.
 - 2) The Statement of Conditions shall:
 - a) Be in a form recordable with the Register of Deeds of the County in which the subject land is located or, in the alternative, be accompanied by a recordable Affidavit or Memorandum prepared and signed by the owner giving notice of the Statement of

Conditions in a manner acceptable to the Township Board.

- b) Contain a legal description of the land to which it pertains.
 - c) Contain a statement acknowledging that the Statement of Conditions runs with the land and is binding upon successor owners of the land.
 - d) Incorporate by attachment or reference any diagram, plans or other documents submitted or approved by the owners that are necessary to illustrate the implementation of the Statement of Conditions. If any such documents are incorporated by reference, the references shall specify where the document may be examined.
 - e) Contain a statement acknowledging that the Statement of Conditions or an Affidavit or Memorandum giving notice thereof may be recorded by the Township with the Register of Deeds of the County in which the land referenced in the Statement of Conditions is located.
 - f) Contain the notarized signatures of all of the owners of the subject land preceded by a statement attesting to the fact that they voluntarily offer and consent to the provisions contained within the Statement of Conditions.
- 3) Upon the rezoning taking effect, the Zoning Map shall be amended to reflect the new zoning classification along with the designation that the land was rezoned with a Statement of Conditions. The Township Clerk shall maintain a listing of all lands rezoned with a Statement of Conditions.
 - 4) The approved Statement of Conditions or an Affidavit or Memorandum giving notice thereof shall be filed by the Township with the Register of Deeds of the County in which the land is located. The Township Board shall have authority to waive this requirement if it determines that, given the nature of the conditions and/or the time frame within which the conditions are to be satisfied, the recording of such a document would be of no material benefit to the Township or to any subsequent owner of the land.
 - 5) Upon the rezoning taking effect, the [use](#) of the land so rezoned shall conform thereafter to all of the requirements regulating [use](#) and development within the new [zoning district](#) as modified by any more restrictive provisions contained in the Statement of Conditions.

F. Compliance with Conditions.

- 1) Any person who establishes a development or commences a [use](#) upon land that has been rezoned with conditions shall continuously operate and maintain the development or [use](#) in compliance with all the conditions set forth in the Statement of Conditions. Any failure to comply with a condition contained within the Statement of Conditions shall constitute a violation of this Zoning Ordinance and be punishable accordingly. Additionally, any such violation shall be deemed a [nuisance](#) per se and subject to judicial abatement as provided by law.
- 2) No permit or approval shall be granted under this Ordinance for any [use](#) or development that is contrary to an applicable Statement of Conditions.

G. Time Period for Establishing Development or [Use](#). Unless another time period is specified in the Ordinance rezoning the subject land,

ARTICLE XXIII

the approved development and/or use of the land pursuant to building and other required permits must be commenced upon the land within 18 months after the rezoning took effect and thereafter proceed diligently to completion. This time limitation may upon written request be extended by the Township Board if (1) it is demonstrated to the Township Board's reasonable satisfaction that there is a strong likelihood that the development and/or use will commence within the period of extension and proceed diligently thereafter to completion and (2) the Township Board finds that there has not been a change in circumstances that would render the current zoning with Statement of Conditions incompatible with other zones and uses in the surrounding area or otherwise inconsistent with sound zoning policy.

- H. Reversion of Zoning. If approved development and/or use of the rezoned land does not occur within the time frame specified under Subsection G above, then the land shall revert to its former zoning classification. The revision process shall be initiated by the Township Board requesting that the Planning Commission proceed with consideration of rezoning of the land to its former zoning classification. The procedure for considering and making this reversionary rezoning shall thereafter be the same as applies to all other rezoning requests.
- I. Subsequent Rezoning of Land. When land that is rezoned with a Statement of Conditions is thereafter rezoned to a different zoning classification or to the same zoning classification but with a different or no Statement of Conditions, whether as a result of a reversion of zoning pursuant to Section H above or otherwise, the Statement of Conditions imposed under the former zoning classifications shall cease to be in effect. Upon the owner's written request, the Township Clerk shall record with the Register of Deeds in the County in which the land is located a notice that the Statement of Conditions is no longer in effect.
- J. Amendment of Conditions.
- 1) During the time period for commencement of an approved development or use specified pursuant to Subsection G above or during any extension thereof granted by the Township Board, the Township shall not add to or alter the conditions in the Statement of Conditions.
 - 2) The Statement of Conditions may be amended thereafter in the same as was prescribed for the original rezoning and Statement of Conditions.
- K. Township Right to Rezone. Nothing in the Statement of Conditions nor in the provisions of this Section shall be deemed to prohibit the Township from rezoning all or any portion of land that is subject to a Statement of Conditions to another zoning classification. Any rezoning shall be conducted in compliance with this Ordinance and 2006 PA 110, as amended.
- L. Failure to Offer Conditions. The Township shall not require an owner to offer conditions as a requirement for rezoning. The lack of an offer of conditions shall not affect an owner's rights under this Ordinance.

(Ord. No. 202 eff. Dec. 21, 2006)

Section 23.04 REFERENDUM.

- A. Within 7 days after publication of an amendment to the Zoning Ordinance, a registered elector residing in the zoning jurisdiction of the Township may file with the clerk of the Township a notice of intent to file a petition under this section and Section 402 of the Zoning Enabling Act, 2006 PA 110, as amended.

ARTICLE XXIII

- B. If a notice of intent is filed under the above paragraph, the petitioner has 30 days after publication of the amendment to file a petition signed by a number of registered electors residing in the Township not less than 15% of the total votes cast within the Township for all candidates for governor at the last preceding general election at which a governor was elected, with the Township Clerk, requesting submission of the amendment to the electors residing in the unincorporated portion of the Township for their approval.

- C. Upon the filing of the notice of intent, the amendment at issue will only take effect as provided by law, including 2006 PA 110, as amended.

(Ord. No. 201 eff. Dec 21, 2006)

EVER SO GREEN, LLC

LAWN FERTILIZING

8-E

RECEIVED

2024 SERVICE AGREEMENT

JAN 22 2024

First, Last Name: _____ HOWELL TWP. _____ **HOWELL TOWNSHIP**

Address: _____ 3525 BYRON _____ **Cell/Home Phone:** _____ 517-546-2817 _____

City, ST, Zip _____ HOWELL _____ MI _____ 48855 _____

Email Address _____ mail _____ billing@howelltownshipmi.org _____

SERVICES:

Price:

FERTILIZATION WITH CRABGRASS CONTROL (Late Mar-Apr)	_____
FERTILIZATION WITH BROADLEAF CONTROL (Apr-Jun)	_____
GRUB CONTROL (Jun-Jul)	_____
SUMMER FERTILIZATION WITH SPOT WEED CONTROL (Jul)	_____
MID SUMMER TREATMENT (Late Jul-Aug)	_____
FALL FERTILIZATION WITH BROADLEAF CONTROL (Aug-Sept)	_____
TURF WINTERIZATION (Oct- Early Nov)	_____
CORE AERATION	_____
FUNGICIDE	_____
OVERSEEDING	_____

ANNUAL COST \$498.00

COMMENTS:

APPLY VEGETATION KILLER 2 TIMES TO WALKING PATH, PLAY CENTER, GAZBO AREA

Customer hereby authorizes Ever So Green LLC (ESG) to perform the above chosen lawn services and understand these chosen services will automatically renew each year.

Please choose one Automatic Renewal Program:

____ Automatic PREPAYMENT Renewal: Each new year ESG will send me an invoice that includes a prepay discount (5% discount for 4 services or more (rev.3/21/22) I understand payment is due upon receipt of the invoice to receive discount.

____ Automatic INVOICE Renewal: Each new year invoice me at time of services being rendered. Payment is due upon receipt of the invoice.

SIGN AND RETURN THIS AGREEMENT BY EMAILING EVERSOGRN@GMAIL.COM OR BY REGULAR MAIL

Customer Signature: _____ Date: _____

Ever So Green LLC - Scott Ronald - President

Terms and Conditions: 1. Payment are due upon receipt of invoice. 2. Customers receiving core aeration are responsible for marking all underground items that are within 4" from the ground surface (flags provided by ESG). 3. If products applied require watering of the material after application, we will provide watering instructions on the day of application. Customer assumes full watering responsibility. 4. Specific products, scheduling, rate of application and method of application will vary with season, weather conditions and the needs of your lawn determined by ESG. 5. If failure to make payment when payment is due arises, ESG reserves the right to cancel this agreement and take legal action to collect all unpaid invoices. In the event that you fail to make any payment or otherwise breaches this agreement of the parties then ESG shall be entitled to recover attorney fees. 6. You agree to notify ESG in writing in the event the property being serviced is sold. If services were rendered prior to ESG's notification you are responsible for payment of services rendered. 6. Customer understands and agrees that price increases for services may occur between services years. 7. If no option is chosen for Automatic Renewal Program, agreement will default to Automatic Invoice Renewal. 8. In the event you want to cancel this agreement you agree to send ESG in writing a notification request for cancellation and agree to the responsibility of payment for all services performed prior to ESG's receipt of cancellation notice. 9. Automatic renewal option can be changed each year, please make request to change by January 30 if needed. 10. Customer to give 24 hours notice if a preschedule service needs cancelled.



January 3rd 2024

Howell Township
3525 Byron Road
Howell, MI 48855

METRO ACT RIGHT OF WAY PERMIT EXTENSION

Dear Howell Township,

At this time, KEPS Technologies, Inc. dba ACD.net would like to extend the existing METRO Act we have with your municipality. Our current agreement expires on 11/20/2024. We would like to extend that to 11/20/2029.

If you are in agreement with this extension, please sign this agreement on the lines provided below and return within 30 days to KEPS Technologies, Inc. dba ACD.net at the address listed on the letterhead or emailed to osp@acd.net . ACD will countersign and return a copy for your files.

Additional information regarding this renewal request and other METRO Act information, may be found at <http://www.michigan.gov/mpsc/>.

If you have any questions, please contact the Permitting Department at 517-999-9999 or at OSP@acd.net.

Thank you for your time and cooperation in this matter that both benefits you and your constituents.

Agreed to on behalf of
Howell Township

KEPS Technologies, Inc. dba ACD.net
acknowledges receipt of this Permit
Extension granted by

Name: _____

Name: _____

Signature: _____

Signature: _____

Its: _____

Its: _____

Date: _____

Date: _____

KEPS Technologies, Inc. d/b/a ACD.net
1800 N. Grand River Ave.
Lansing, MI 48906

517.999.9999

Monthly Permit List

ADDRESS ASSIGNMENT

Permit #	Applicant	Address	Fee Total	Const. Value
PA24-001	STALEY STEVEN LYNN	1520 E. MARR	\$25.00	\$0.00
Work Description: WEST OF FISHER ROAD ON THE SOUTH SIDE OF E. MARR ROAD.				

Total Permits For Type:	1
Total Fees For Type:	\$25.00
Total Const. Value For Type:	\$0.00

Residential Land Use

Permit #	Applicant	Address	Fee Total	Const. Value
P24-008	Ethical Exteriors NATHAN WOOD / KIM BOLTHOUSE	4799 W GRAND RIVER AVE	\$10.00	\$0.00
Work Description: TEAR OFF AND RE-SHINGLE HOUSE, EXCLUDING REAR PORCH				
P24-007	FOUNDATION SYSTEM OF MICHIGAN	960 INDIAN CRK	\$10.00	\$0.00
Work Description: Installing a 13KW generator				
P24-006	STALEY STEVEN LYNN	1520 E. MARR	\$75.00	\$0.00
Work Description: 2,016 Sq. Ft. single story dwelling on a slab, covered front porch and a full covered rear porch with a 4 car attached garage.				
P24-005	RN CONSTRUCTION	3622 OAK GROVE RD	\$50.00	\$0.00
Work Description: Repair deck. Replace deck boards, new railings and repair the steps.				
P24-004	RENEWAL BY ANDERSEN	3450 BOWEN RD	\$10.00	\$0.00
Work Description: REPLACING 10 WINDOWS				
P24-003	BelforUSA Group JIM QUEENER	3950 CRANDALL RD	\$10.00	\$0.00
Work Description: Repair fire damage.				
P24-001	HOISINGTON MATTHEW AND DANA	4443 W MARR	\$0.00	\$0.00
Work Description: MOVING OUT BUILDING TO NEW PARCEL.				

Total Permits For Type:	7
Total Fees For Type:	\$165.00
Total Const. Value For Type:	\$0.00

Sign

Permit #	Applicant	Address	Fee Total	Const. Value
P24-002	Sign Fabricators TIMOTHY MULLER	2440 W GRAND RIV	\$225.00	\$0.00
Work Description: REFACE THE PYLON SIGN AND REPLACE THE CHANNEL LETTERS.				

Total Permits For Type:	1
Total Fees For Type:	\$225.00
Total Const. Value For Type:	\$0.00

Grand Total Fees:	\$415.00
Grand Total Permits:	9.00

Permit Category Totals 2023

01/30/2024

	Permit Fee	Number of Permits
ACCESSORY	\$150.00	2
ACCESSORY BUILDING	\$2,100.00	28
ADDITION	\$250.00	1
ADDITION/REMODEL	\$425.00	6
ADDRESS ASSIGNMENT	\$425.00	8
ATTACHED/DETACHED GARAGE	\$1,350.00	18
COMMERCIAL BUILDING	\$750.00	3
DECK	\$450.00	9
Deck/Porch	\$125.00	2
DEMOLITION	\$200.00	5
DETACHED GARAGE/ACCESSORY	\$250.00	1
FENCE	\$650.00	11
GENERATOR	\$50.00	1
GRADING	\$250.00	1
INDUSTRIAL BUILDING	\$250.00	1

MHOG	\$0.00	44
MULTI-FAMILY	\$500.00	2
NEW SINGLE FAMILY	\$735.00	13
POOL	\$150.00	3
SEWER	\$336,434.9	40
STANDARD SIGN	\$2,050.00	9
Waiver	\$10.00	1
WAIVER-COMMERCIAL	\$930.00	16
WAIVER-RESIDENTIAL	\$670.00	85
WATER	\$287,650.5	39
Grand Total	\$636,805.	349

Populatio All Records

Code Enforcement List

02/07/2024

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
2520 BOWEN RD	SOJA LORI A AND MO	4706-22-100-011	01/09/2024	PUBLIC - PHONE	OPEN - FIRST LETTER SENT
Complant Backyard looks like a land file.					

Comments

1.9.2024 Did a site visit. found junk cars and piles of junk.

1.11.2024 Sent out first letter.

1.25.2024 The owner was in the office today, said he could have the cars moved in the next two weeks, and ask for ninety days to get the rest of the yard cleaned up.

222 BAIN DR	OTREMBA EMILY AND	4706-14-401-039	01/09/2024	PUBLIC - WALK I	OPEN - COMPLANT RECEIVE
Complant Running a construction buisness out off the home. Employes parking in the street blocking driveways, trailes stored in the front yard.					

Comments

1.9.2024 I have been by the site several times there has not been any cars in the street. One truck and trailer in the driveway.

2.1.2024 i have made several more site visits, i have not seen anything new. will continue to watch this property.

2.6.2024 drove by the site, there where cars parked in the street.

2.7.2024 first letter sent.

Code Enforcement List

02/07/2024

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
BREWER	OSHIELDS JACKSON A	4706-22-200-041	11/10/2023	PUBLIC - EMAIL	OPEN - FIRST LETTER SENT
Complant Tires remaining on property. 2 tractor tires and one old military tire. Been here for yr's and half buried, pile of bike tires, and a pile of junk cinder blocks.					

Comments

- 1.9.2024 Letter sent to the new owners.
- 1.16.2024 Mr. Oshields call asking about the tires, he had not seen them yet. He said he would get it cleaned up.

3353 BOWEN RD	FRANTJESKOS CHARL	4706-21-400-005	10/25/2023	PUBLIC - COMPL	OPEN - FIRST LETTER SENT
Complant Camper in front of house.					

Comments

- 1.9.2024 Site visit, camper is being stored in the front yard.
 - 1.10.2024 First letter sent.
 - 1.18.2024 Owner was in said he would move the camper as soon as the weather permitted.
-

Code Enforcement List

02/07/2024

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
5407 OAK GROVE RD	RAMIREZ JUSTICE	4706-02-401-008	10/11/2023		OPEN - SECOND LETTER SEN
Complant Since March they have had piles of trash outside of their home, broke windows and garage doors, couch and loveseat sitting at the end of the driveway. The trash is getting worse and worse as time goes on and its starting to look ridiculous. I have attached photos we have taken driving by the house to see how bad the yard is. We have also been in contact with Cohoctah township since last year and they said they have received multiple complaints about this home but just told us its in Howell Township zone.					
Comments 10.26.2023 Junk and trash in front of the garage, an old couch or chair in the front yard. 11.28.2023 Second letter sent.					
5057 WARNER RD	HARTER EDWARD H	4706-19-200-005	03/14/2022	PUBLIC/ EMAIL	OPEN - SECOND LETTER SEN
Complant LARGE AMOUNT OF JUNK AND LITTER IN THE YARD.					
Comments 4.17.2023 THERE IS MORE JUNK NOW THEN THERE WAS LAST MARCH OF 2022 OR JANUARY OF 2023. 5.25.2023 I SPOKE WITH MR. HARTE HE IS STARTING TO CLEAN THE SITE UP, HE SAID THAT IT WILL TAKE SOME TIME TO GET IT ALL CLEANED UP. I WILL BEE CHECKING ON HIS PROGRESS EVERY FEW WEEKS TO MAKE SURE HE IS MAKING PROGRESS. 6.29.2023 SOME PROGRESS HAS BEEN MADE. WILL CHECK BACK IN A COUPLE OF WEEKS. 1.9.2024 did a site vist there has been no progress made on the clean up. 1.11.2024 Finial letter sent.					

Code Enforcement List

02/07/2024

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
370 N TRUHN RD	MUNSELL MATTHEW	4706-31-300-003	08/02/2022	PUBLIC/ PHONE	OPEN - SECOND LETTER SEN
Complant CALLER COMPLAINED OF JUNK AND UN LICENSED VEHICLES					
Comments DID A SITE VISIT ON 8.3.2022 PICTURES ATTACHED. 4.17.2023 THERE ARE STILL SEVERAL VEHICLES AND JUNK IN THE YARD. 4.24.2023 MATT CALLED SAID WE WILL TALK WITH THE RENTER AND GET BACK WITH ME NEXT WEEK. 5.22.2023 DID A SITE VISIT, SOME CLEAN UP HAS BEEN COMPLETED THERE ARE STILL SEVERAL TRUCK ON THE SITE THAT DO NO APPEAR TO BE IN RUNNING CONDITION. 1.9.2024 There are still several junk trucks on site, a camper with a large hole in the side, and several other junk piles. 1.10.2024 Finial notice sent. 1.16.2024 Mr. Munsell was in the office. Said that the camper is still liesced., and will be getting the truck off the property. will clean up the site in the spring when the sown is gone.					

Records: 7

Population: All Records

Monthly Activity Report for January 2024 – Assessing Dept/Brent Kilpela

MTT UPDATE:

No appeals at this time.

SMALL CLAIMS TRIBUNAL:

No appeals at this time.

ASSESSING OFFICE:

ASSESSOR: The 2024 Assessment Roll for real property has been completed. The assessed values went up by different amounts in each class. The Residential class rose 10%. The Agricultural Class went up 11%. The Industrial Class increased 14% over last year. Finally, the Commercial Class experienced the largest increase at 17%. These increases are for the Assessed Value. This is the value that follows the market. Taxable Value is used in calculating property tax. Property Tax amounts are arrived at by multiplying Taxable Value by the Millage Rates. The Taxable Value increase for 2024 is 5%. There were nine permits for new homes in 2023. This down from 31 in 2022. This decrease is a little misleading because we had one developer building anywhere from 20-30 new homes per year. The two developments on Oak Grove Road are now completed. The 2024 Notice of Assessment will be mailed out at the end of February. The bulk of February will be processing Personal Property Statements and estimating those that fail to file.

OTHER: Attended monthly Waste Water Treatment Plant meeting. Prepared financial update for period ending January 2024.

Howell Township Planning Commission 2023 Annual Report

Introduction

The Howell Township Planning Commission is the body responsible for providing planning and zoning recommendations to the Township Board. The Michigan Planning Enabling Act requires that “A Planning Commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.”

The annual report of the Planning Commission increases information sharing between staff, boards, commissions, and the governing body. The report details and allows for greater anticipation of upcoming issues and priorities, providing for improved preparation and budgeting as necessary.

This report was prepared by the Howell Township Zoning Administrator.

Membership

Planning Commission	Term Expiration
Wayne Williams, Chair	12.31.2024
Robert Spaulding, Vice Chair	12.31.2023
Tim Boal, Secretary	12.31.2023
Matt Counts, Board Rep.	11.19.2024
Mike Newstead	12.31.2024
Denise Markham	12.31.2024
Paul Pominville	12.31.2023

Planning Commission Meetings

The Michigan Planning Enabling Act requires that a Planning Commission meet at least 4 times annually. The Planning Commission met 11 times on the following dates, meeting the requirements of the MPEA.

January 24
 March 28
 April 25
 May 23
 June 27
 August 22
 September 26
 October 24
 November 14, special meeting
 November 21
 December 19

2023 Howell Township Planning Commission Annual Report

Master Plan Review

Master Plan is required to be reviewed every 5 years. This review was completed in March and approved by the Planning Commission.

Zoning Ordinance Text Amendments

Amendment Topic and ZO location	Adoption date
Parks & Indoor and Outdoor Recreation 16.18 & Table 16.1	March 28
Re-zoning request MFR to IFZ Denied	May 23
Conditional re-zoning NSC to IFZ Approved	September 26
Re-zoning request AR to SFR	Withdrew
Re-zoning request OS to NSC approved	December 19

Development Reviews

Project type	Location	Description	Status	Date of action
Chestnut Woods II	M-59 and Tooley Road	Ten additional rental units and a rental office.	Approved with conditions	April 25
CPK Investments	2212 Grand Commerce Dr.	67,472 sq. ft. addition for warehousing	Approved with conditions	April 25
Pirate's Cove	4293 Lambert Dr.	Mini Storage with outside RV storage.	Approved with conditions	June 27
A F Wood Products	3333 W. grand River	32,068 sq. ft. warehouse addition.	Approved with conditions	November 14
Schmucks Brewing	4944 Mason Rd.	Reoccupy an existing building for the purpose of brewing and serving beer.	Approved with conditions	November 21
Howell-Mason LLC		Special Use Permit for a gas station.	Denied	November 21

2023 Howell Township Planning Commission Annual Report

Michigan Storage Barns	675 E. Highland Rd.	Retail sales of pre-built sheds	Approved with conditions	December 19
Mason & Burkhart LLC	4706-32-400-013	Single family & Multi-family development.		Ongoing

Howell Township
Wastewater Treatment Plant Meeting
Meeting: January 17, 2024 10 am

Attending: Greg Tatara, James Aulette, Brent Kilpela, Jonathan Hohenstein

Please see the attached report for details on the plant operation.

SCADA: Using the new SCADA system the crew noticed some strange conditions at the plant. In an attempt to reduce the sludge blanket at the bottom of the clarifiers they increased the wasting. When this failed to reduce the sludge blanket they took the clarifier off line, returned the contents to the head of the plant, and cleaned the clarifier. Fortunately the clarifier seems to be in decent working order. Unfortunately the sludge blanket caused a blockage in the line leading to the headworks building which required the jetter to clean it out. The crew was able to get everything back in working order before the winter storm moved in.

Grand River Manhole: One of the manholes along Grand River Avenue near Chase Bank is having a lot of debris build up inside. James and the crew will be keeping an eye on this manhole to see if the issue continues; discussion with the bank manager may be necessary.

Brush Clearing: Greg is looking into renting a machine to clear out the brush along water and sewer lines in wooded areas. The rental fee would be charged to the wastewater plant on a per day basis to clear the areas as needed for the sewer lines.

Biosolids – Land Application: The State is creating stricter standards for land application of the biosolids from wastewater treatment plants, specifically in regards to PFAS levels. As the State starts to enforce these new standards the Township will need to start planning and budgeting for an alternative disposal method. The Township has been paying around \$50,000 per year to have the biosolids applied to farmer's fields. GO purchased and installed a press, with a cost of approximately \$2,000,000, along with the annual expense of \$500,000 to operate the press and to dispose of the biosolids at a landfill. There are other options including drying the pressed solids to reduce the disposal cost or to take the additional steps required to create a product that could be sold to the public (like Milorganite.) All of these options add cost to the removal of biosolids, but as the State increases the standards additional steps will be necessary to stay in compliance.

Respectfully submitted,

Jonathan Hohenstein

Howell Township Monthly Wastewater Operations Report



Pump Station 75 – Oak Grove Road

January 2024

Howell Township Plant Operations

Summary

Please find in this report details that describe the monthly operating characteristics and the performance of the wastewater treatment plant, as well as any other noteworthy items that occurred in December.

During the last month of operations, we treated **11.09 MG** of wastewater with no permit violations.

All preventative maintenance was completed at the plant.

EGLE sent us a letter and lab results from the compliance inspection they performed last month. We were very pleased with the letter and results. Both are included in the report.

EGLE also sent a letter regarding PFAS and Land Application. I have included the letter to keep you informed with the latest PFAS requirements. We will work with Biotech to make sure the new requirements are completed this year.

Process Summary

EQ Tank

- Operating North Tank
- 5 broken gate valves

Influent Sampler

- Normal Operations

Headworks

- The Influent Channel plugged off with debris. We cleaned and jetted the channel with the Vactor Truck. It is now back to normal operations

FeCl₂ Chemical Room

- Normal Operations

Aeration Basin

- Normal Operations

Junction Chamber

- Normal Operations

RAS Building & Clarifier

- We were having issues with the clarifier blanket and had to take it offline for a day so we could clean it out. Mechanically everything looked good. We think it was just a solids loading issue and it is back to normal operations.

Sand Filters

- Normal Operations

Post Aeration

- Normal Operations

UV System

- Normal Operations

Recycle Pump Station

- Normal Operations

Howell Township WWTP	
Plant Performance	Dec-23
HT WWTP Flows	
TOTAL MONTHLY EFF (MG)	9.66
TOTAL MONTHLY INF (MG)	11.09
Final Effluent Monitoring	
INF pH	7.15
EFF pH	7.24
INF NH3-mg/L	35.09
EFF NH3-mg/L	0.02
INF PO4-mg/L	6.48
EFF PO4-mg/L	0.19
INF TSS-mg/L	524.38
EFF TSS-mg/L	6.65
INF CBOD-mg/L	232.14
EFF CBOD-mg/L	1.33
<i>AVG.% NH3-N REMOVAL</i>	99.96%
<i>AVG.% TOTAL P REMOVAL</i>	97.14%
<i>AVG.% TSS REMOVAL</i>	98.73%
<i>AVG.% CBOD REMOVAL</i>	99.43%
<i>AVG.% OVERALL REMOVAL RATE</i>	98.81%
Chemical Used	
Ferric Gallons	1,021
Utilities	
Gas	373
Power KWH	35,680
Water Gallons	70,627
Sludge Processing	
Gallons Wasted	160,631
Gallons Hauled	
Weather Summary	
TOTAL PRECIPITATION	3.85
AVG DAILY PRECIPITATION	0.20
MAX DAILY	0.75



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING DISTRICT OFFICE



PHILLIP D. ROOS
DIRECTOR

January 3, 2024

VIA EMAIL

Jonathan Hohenstein, Treasurer
Howell Township
3525 Byron Road
Howell, Michigan 48855

Dear Jonathan Hohenstein:

**SUBJECT: National Pollutant Discharge Elimination System (NPDES)
NPDES Individual Permit No. MI0055727
Designated Name: Howell Twp WWTP
Compliance Sampling Inspection (CSI)**

On November 29 and 30, 2023, staff of the Department of Environment, Great Lakes, and Energy (EGLE), Water Resources Division (WRD), conducted a CSI at the Howell Township Wastewater Treatment Plant (WWTP)(Facility) located at 1222 Packard Drive, Howell, Livingston County, Michigan 48843. The purpose of the inspection was to evaluate the facility's compliance with Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), MCL 324.3101 et seq., the Part 21, Wastewater Discharge Permits, administrative rules promulgated pursuant to Part 31, Mich admin code, R 323.2101 et seq. and NPDES Permit No. MI00557727.

Ashley McElmurry and Brent Bodnar from the WRD and Greg Tatara, Jim Aulette and Matt Hunt of the Genoa-Oceola Sewer and Water Authority participated in the inspection which included an interview, records review, laboratory review and a Facility walkthrough. Samples were also collected by WRD in order to assess the accuracy of laboratory results.

The Facility serves approximately 3,000 residents in Howell Township. No industrial wastewater flows into the Facility. The Facility consists of a lagoon system used for equalization, an additional equalization tank, screening, secondary treatment with a Biolac aeration tank, ferric chloride addition, secondary clarifiers, tertiary filtration, and an ultraviolet disinfection system. The Facility has a design capacity of 0.75 million gallons per day (MGD) and current flows are around 0.28 MGD. The Outfall is to the South Branch of the Shiawassee River.

The following items were reviewed and/or discussed during the inspection.

1. The Facility has been operated by the Genoa-Oceola Sewer and Water Authority for the past year and a half.

2. Biosolids are stored until they are land applied in three sludge storage tanks with a total volume of 600,000 gallons which is approximately one year of storage. If two of the three tanks are full then Biosolids are taken to the Genoa Oceola WWTP for dewatering and landfilling.
3. The screen has been rehabilitated and the associated screen channel has been relined to fix concrete corrosion which had taken place.
4. Modifications were made to the splitter tank located after the Biolac aeration tank and prior to the secondary clarifiers. The ferric chloride feed system which is fed at the splitter tank kept getting clogged and concrete corrosion was observed in tank's bottom. The splitter box has been lined and the feed system is now working properly which has resulted in improved mixing.
5. The UV disinfection system was refurbished. The UV system is an older system and may need replacement in the future.
6. The Facility will be getting a new SCADA system by the end of the year. The current SCADA system notifies the operators if there is an alarm condition whereas the new SCADA system will provide additional operational data to the operator. Eventually a SCADA system that provides real time monitoring data with automatic adjustments is desirable for the Facility.

The laboratory inspection indicated that samples for fecal coliforms, pH and Dissolved Oxygen are analyzed at the Facility Laboratory while samples for Total Suspended Solids, Carbonaceous Biochemical Oxygen Demand (CBOD5), Ammonia and Total Phosphorus are analyzed at the Genoa Oceola WWTP. Acceptable analytical methods and Quality Assurance/Quality Control (QA/QC) measures are being performed at both laboratories. The Facility regularly runs spikes and duplicate samples and maintains control charts. Spot checks of laboratory equipment indicated that correct temperatures are being maintained. The laboratory also performs regular calibrations of equipment and maintains appropriate records.

Laboratory results from the inspection are included in the enclosed report. The report includes the analytical results from EGGLE's Laboratory for the composite and grab samples as well as results from the Facility's laboratory. The results show that similar concentrations of parameters were detected.

As part of the inspection, spot checks were done on three random dates: October 2, October 16 and October 31, 2023 to make sure laboratory results are being accurately reported on monthly Discharge Monitoring Reports (DMRs) from the laboratory bench sheets. The spot checks did not indicate any errors. Calculations performed for the October 2023 DMR were checked and the reporting of averages, geometric means, etc are being done correctly.

We appreciate your efforts to maintain compliance with NPDES Permit No. MI0055727. If you have any questions or comments regarding this letter, please contact me at 517-243-8011; BodnarB@Michigan.gov; or EGLE, Lansing District Office, 525 West Allegan Street, 1st Floor, South Tower, Lansing, MI 48933.

Sincerely,

A handwritten signature in black ink that reads "Brent A. Bodnar". The signature is written in a cursive style with a large, prominent initial "B".

Brent A. Bodnar, P.E.
Environmental Engineer
Lansing District Office
Water Resources Division

cc: Greg Tatara, Genoa-Oceola Sewer and Water Authority
Jim Aulette, Genoa-Oceola Sewer and Water Authority

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, and ENERGY
WATER RESOURCES DIVISION
POINT SOURCE MONITORING

Report of a
Municipal Wastewater Survey
Conducted at
Howell Twp WWTP
NPDES No. MI0055654
COUNTY: Livingston
Howell, MI 48843
Start Date: November 29,2023

SURVEY SUMMARY

Wastewater monitoring was performed during one, twenty-four hour sampling period starting on November 29, 2023 at 11:00 AM.

The results of the water quality analyses are presented in Tables 1 & 2.

The results of EGLE monitoring are compared to the results reported by the facility in Tables 1 & 2.

A composite sample from monitoring point 001 was split with the facility to compare laboratory analyses. The results are shown in Table 3.

The results of this survey are compared to the results of the previous survey performed in May of 2020 in Table 4.

Samples were preserved according to Table 5. Letter codes for laboratory results are defined in Table 5.

SURVEY PROCEDURE

The flow and samples were obtained as follows:

<u>Sample Location</u>	<u>Flow Measurement</u>	<u>Sampling Methods</u>
001A - Composite samples collected pre disinfection from the hardline access in effluent sampling location of lab building	Facility Analysis Report	Automatic composite sampler
001A - Grab samples collected from sampling manhole	---	Individual grab samples
Upstream samples collected from South Branch of the Shiawassee River about 5 ft up from outfall. ~42.612144, -83.964158	---	Individual grab samples

An automatic composite sampler composites samples at timed intervals.

An individual grab is a single instantaneous sample.

Samples were analyzed by the EGLE Laboratory located in Lansing, MI and Merit Laboratories, Inc. in East Lansing, MI.

Observations/ Notes:

Composite sample was collected by opening Hardline access port and EGLE used tubing with just a strainer top to keep the line weighted. A full strainer would not fit in the port.

Table 1 - Composite Samples

Monitoring Point	EGLE		Howell Twp WWTP	
	001		001	
Survey Period Start Date/Time	11/29/23 11:30		11/29/2023 9:15	
Survey Period End Date/Time	11/30/23 11:15		11/30/2023 10:40	
Flow Rate (MGD)	0.271		0.271	
	Results		Results	
	mg/L	lbs/day	mg/L	lbs/day
Suspended Solids	<4 ND	<9.04 ND	8	18.08
CBOD-5	<3 ND	<6.78 ND	1.24	2.80
NH3	<0.01 ND	<0.02 ND	0.011	0.02
Total Phosphorus	0.28	0.63	0.272	0.61
Alkalinity (as CaCO3)	110	248.62	---	NA
Chloride	190	429.43	---	NA
Sulfate	30	67.80	---	NA

Table 2 - Grab Samples

Monitoring Point	EGLE			Upstream	Howell Twp WWTP	
	001	001	001		001	001
Date Collected	11/29/2023	11/29/2023	11/30/2023	11/29/2023	11/29/2023	11/30/2023
Time Collected	11:40	15:18	10:46	14:56	9:50	10:50
			Results		Results	
Temperature (C)	7	7	7	2.5	10.9	10.9
pH (S.U.)	7.31	7.04	7.2	7.9	7.38	7.24
Dissolved Oxygen (mg/L)	11.6	11.62	12.03	12.87	9.73	9.65
Fecal Coliform (MPN/100 ml)	---	---	<10 ND	---	3	6
Alkalinity (as CaCO3)	---	---	---	210	---	---
Hardness (as CaCO3)	---	---	---	350	---	---
			mg/L		mg/L	
Calcium	---	---	---	93	---	---
Magnesium	---	---	---	28	---	---
Chloride	---	---	---	120	---	---
Sulfate	---	---	---	40	---	---
			ng/L		ng/L	
LL Hg Field Blank	<0.5 ND	---	---	---	---	---
LL Hg	1.1	---	---	---	---	---

Table 3 - 001 Split

Monitoring Point	Facility Composite Split		EGLE Composite Split	
	001	001	001	001
Date Collected	11/30/2023		11/29/2023	
Time Collected	10:46		11:15	
	EGLE Results	Facility Results	EGLE Results	Facility Results
	mg/L	mg/L	mg/L	mg/L
Suspended Solids	17	8	13	7.6
CBOD-5	<3 ND	1.24	<3 ND	2.2
NH3	0.01	0.011	<0.01 ND	0.008
Total Phosphorus	0.36	0.272	0.28	0.282
Alkalinity (Total)	110	---	110	---
Chloride	190	---	190	---
Sulfate	31	---	30	---

Table 4 - Comparison of Results with Previous Survey

Monitoring Point	001	
Survey Period Start Date/Time	5/5/20 12:30	11/29/23 11:30
Survey Period End Date/Time	5/6/20 12:30	11/30/23 11:15
	EGLE Results	
	mg/L	mg/L
Suspended Solids	<4 ND	<4 ND
CBOD-5	<3 ND	<3 ND
NH3	0.01	<0.01 ND
Total Phosphorus	0.26	0.28
Alkalinity (Total)	51	110
Chloride	---	190
Sulfate	---	30

Table 5 - Sample Preservation and Lab Letter Codes

Parameter	Preservative
COD/TOC/Phenol/Nutrients	10 drops H ₂ SO ₄ /500 mL (to pH <2)
pH & Dissolved Oxygen (D.O.)	Meter reading
Microbiology	Prepreserved bottle with sodium thiosulfate /100 mL

Samples preserved as required, cooled to 6 degrees Celsius with chain of custody maintained

Lab Letter Codes

ND - Indicates compound analyzed for but not detected

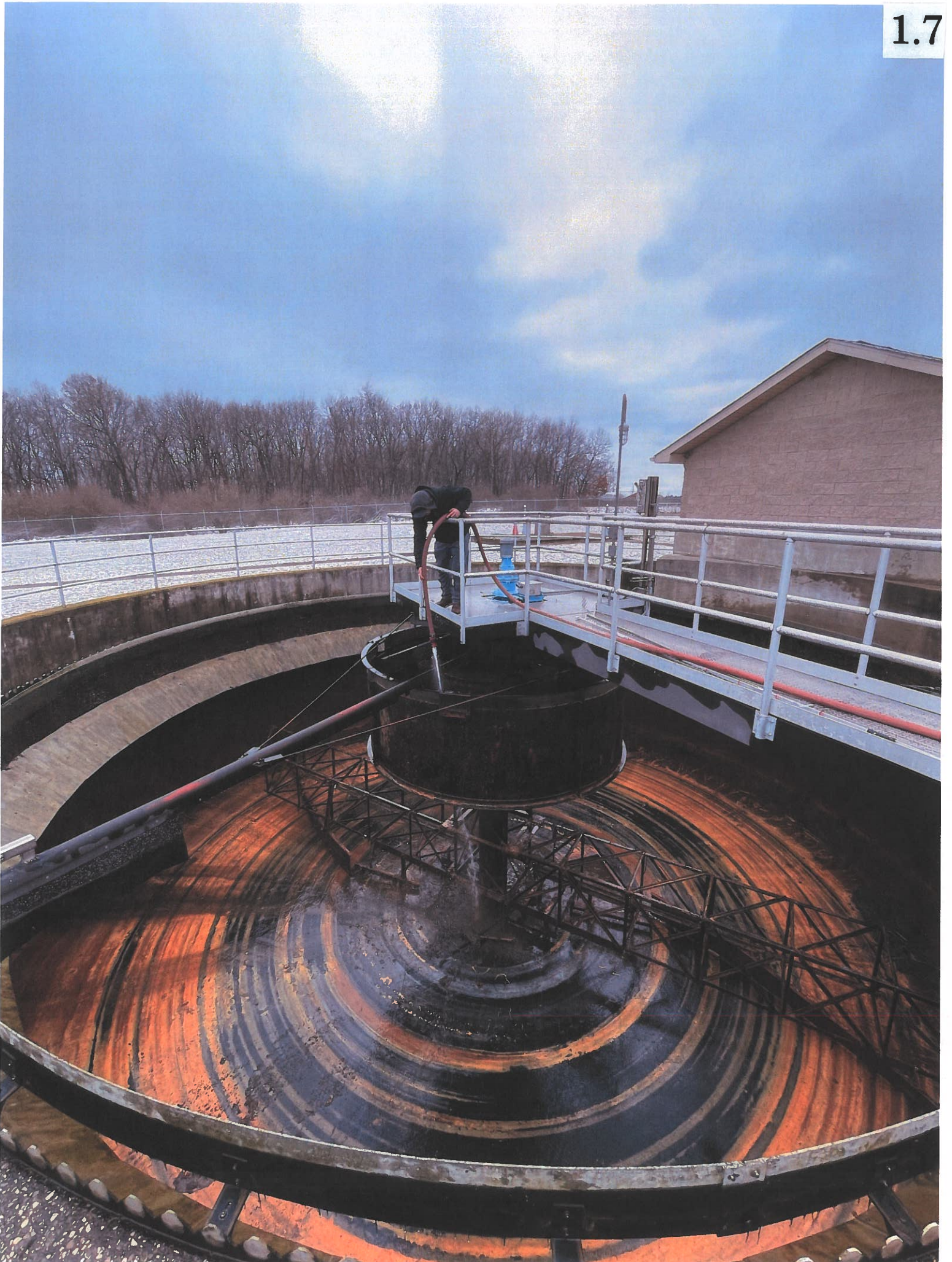
Survey by: Ashley McElmurry, Environmental Quality Analyst

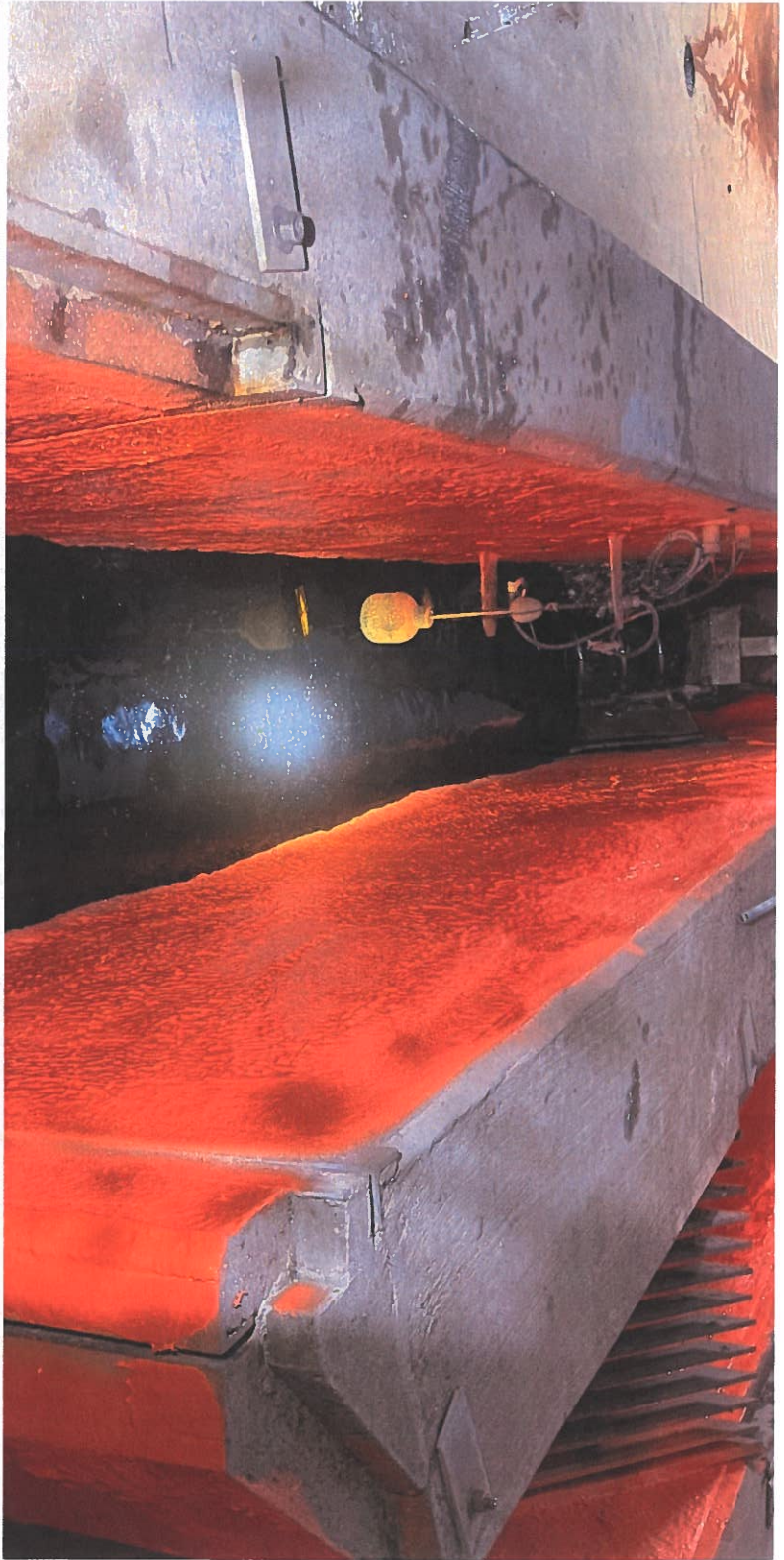
Contact with Management: Jim Aulette

Laboratory Analyses by: Michigan Department of Environment, Great Lakes, and Energy
Laboratory, Lansing, Michigan
Merit Laboratories, Inc., East Lansing, Michigan

Report by: Ashley McElmurry, Environmental Quality Analyst
Field Operations Section
Water Resources Division

Publish Date: 18-Dec-23





Howell Township Pump Stations

Summary

Pump Stations were checked weekly.

Last month we cleaned and jetted the sewer line on Grand River. We are having issues with the manhole in front of Chase Bank. It is full of debris and we are afraid of it causing issues with the bank in the future. We are going to televise this line to see what is causing this problem.

PS-70

- Approved quote to purchase pumps

PS-71

- Lost Power on 1/12/24 during snow storm. Had to bring portable generator to power station

PS-72

- Lost Power on 1/12/24. Generator ran for approximately 24 hours

PS-73

- Approved quote to rebuild pump

PS-74

- Normal Operation

PS-75

- Normal Operation

PS-76

- Normal Operation

PS-77

- Normal Operations

PS-78

- Normal Operation

Howell Township
Remaining Capital Improvement Plan Summary
Updated 01/16/24

Active CIP and Significant Repairs In Progress					
No.	Project Description	Priority	Initial Estimate	Revised Estimate	Update
1	SCADA System for Plant (DO Monitoring, Level Monitoring, Alarm Improvements, Trending)	High	\$175,000	\$92,455	SCADA is operating, working on punch list items
2	Walker North Clarifier Upgrade and Coating	Moderate	\$450,000	\$275,000	Received revised costs from Hamlett. Meet with Mechanical Contractor and Discuss Ordering Equipment Due to 6-Mo. Lead time and quote for Mechanical Work
3	Repair Valves to EQ Tank	Moderate	\$50,000	\$50,000	On hold, not critical
4	RAS and Headworks Roof Repairs	Low	\$5,000	\$5,000	Called Ferguson, working on a quote
5	Plant Driveway Repairs (Crack Sealing)	Low	\$10,000	\$10,000	No Activity, not critical
6	Purchase Plus 1 Pumps for Station 70	High	\$18,000	\$18,000	Kennedy was notified, will prepare final invoice
7	RAS / WAS Pump	High	\$30,000	\$29,995	Specifications Submitted to Hesco, still waiting on a pump quote
8	Lagoon Pump & Valves	High	\$30,000	\$4,795	Kennedy was notified to complete the repairs
9	Second Septage / Return Pump Station Pump	Moderate	\$10,000	TBD	Depends on Plus 1 Expiration
10	Pump Station 73 Spare Pump Repair	Moderate	\$69,730	\$38,950	Kennedy was notified to complete the repairs
Total			\$778,000	\$485,245	

Howell Township
2024 Planned Projects

Howell Township

- Plant SCADA – Fully Finish, Wrap Up Punch List Items
- Complete Pump Station 70 Pump Purchase
- Have PS-73 Repaired at Kennedy, Reinstall, Clean-Up Existing Pump 2 As Spare
- Kennedy Complete Repair of Lagoon Pump and Re-install
- RAS Pump – Quote was \$30,000. Evaluate if we can use the used pump at LE upon decommission
- Clarifier Repair – Take to Township Board, Talk with Mid-West Power, get full project cost
- Forestry Mulcher
 - Identify Areas to Clear
 - Sleaford Ingress-Egress Easement (Arrange with Richard Cunning – 734-507-0117)
 - Gravity to Station 74
 - Gravity to Station 78
 - Force main into Plant from Station 72 (Missing Valve by Highway)
 - Gravity Main Along M-59 between Durant and Grand River
 - Gravity and FM between M-59 and Grand River along Shiawassee
 - Siphon on Shiawassee
- Sewer Cleaning of Hot Spots
- Finish Plant Roof and Siding Repairs



MacAllister Rentals

52700 PONTIAC TRAIL
WIXOM, MI 48393
248-714-8300



Contract No.	Date
5640879	11JAN2024



COPY QUOTE

L 2919181 E GENOA-OCEOLA WATER AND SEWER A S 2911 DORR RD S BRIGHTON, MI 48116 E Phone: 810-227-5225 E Fax: 810-227-3420	Date out		Date In	
	15JAN2024		2:45 PM	
	Job Number		Purchase Order	
	4 - GENOA-OCEOLA WAT		TBD	
	Job Location		Ordered by	
	4288 NORTON RD, HOWELL		GREG TATARA	
WYNMIKEB		000244		

Qty	Equipment #	Min	Day	Week	4 Week	Amount
1	299D2 XHP 4,725LB OPERATING 0854725		990.00	2130.00	4425.00	4425.00
1	SSL MULCHER ATTACHMENT XHP 0107505	1060.00	1060.00	2170.00	5545.00	5545.00
SALES ITEMS:						
Qty	Item number	Unit	Price			Amount
1	MIEX MICHIGAN RENTAL EXCISE TAX	EA	199.40	0		199.40
1	ENVIRONMENTAL FEE ENVIRONMENTAL FEE	EA	19.00			19.00
	DELIVERY CHARGE					175.00
	PICKUP CHARGE					175.00
Sub-total						10538.40
Total						10538.40

IMPORTANT! Please note and acknowledge safety instruction by initialing here: _____

By his/her Initial, Lessee will provide All safety accessories as required, per safety instructions. Initial here: _____
PAYMENT: Net-30 days from invoice date unless otherwise specified herein. A service charge will apply to all past due accounts.

RENTAL EQUIPMENT PROTECTION PLAN ("REP"): Lessee will purchase REP (terms at www.macallister.com/rep and incorporated herein by reference) if Lessee fails to obtain insurance coverage and provide MacAllister with proof of such coverage or if such insurance contains coverage amounts that are inadequate to cover the Equipment at any time.

TERMS AND CONDITIONS: The rental agreement terms and conditions found at www.macallister.com/rentalterms ("Rental Terms") are incorporated herein by this reference and apply to your rental of Equipment from or provision of Services by MacAllister (as defined in the Rental Terms). Please read carefully. This agreement includes an indemnification clause, injury waiver, warranty disclaimer, and limitations of MacAllister's liability. By accepting delivery of or using the Equipment or Services or making payment(s) to MacAllister for the same, Lessee agrees to be bound by the Rental Terms and REP Terms, even if this Rental Out form has not been fully executed.

ACCEPTED BY CUSTOMER _____

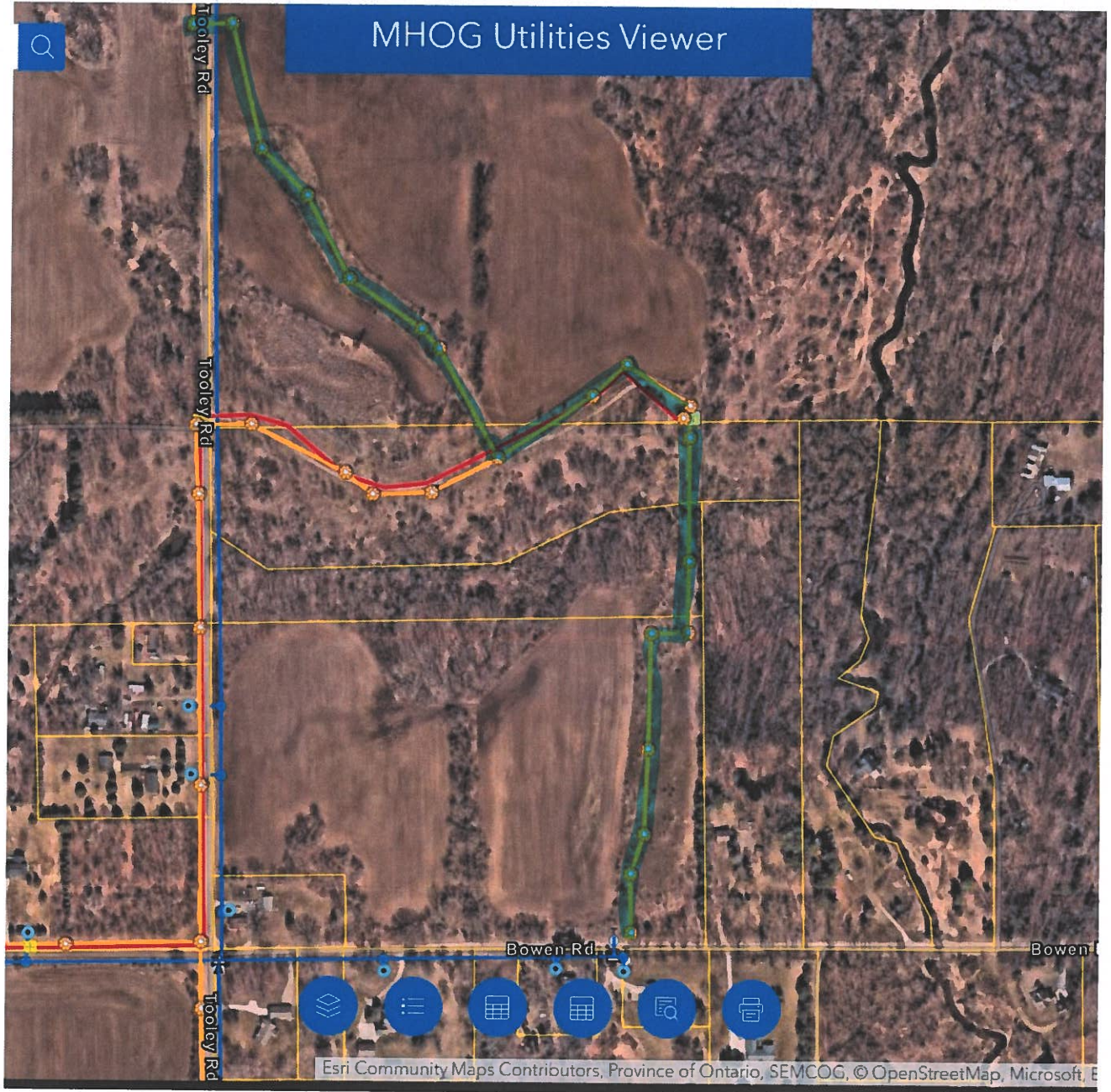
Howell Township
Force Main and Gravity Easement Clearing



 = Area To Be Cleared

Howell Township Station 74 Gravity

Lakes Cams SAGINAW BAY MIC... MiWaters - Login EGLE - MIEHDWIS -... VTScada Anywhere I... Lake Huron nautical... MHOG Utilities



 = Area To Be Cleared.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

LANSING



Phil Roos
DIRECTOR

December 27, 2023

VIA EMAIL

Howell Township
Howell Township WWTP
3525 Byron Road
Howell, MI 48855

Dear Howell Township:

SUBJECT: Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS) and the Land Application of Biosolids – Notice of Modification of Approved Residuals Management Program
Designated Name: Howell Township WWTP
Permit Number: MI0055727

In 2021, Howell Township WWTP was provided notification that the Department of Environment, Great Lakes, and Energy (EGLE), Water Resources Division (WRD), modified the facility's Residuals Management Program (RMP) to incorporate conditions of the *Land Application of Biosolids Containing PFAS Interim Strategy (2021)*. With this letter, EGLE is providing notification of an update to the *Land Application of Biosolids Containing PFAS* (hereafter *2024 Interim Strategy*) and is hereby modifying the approved RMP for your facility by incorporating the conditions contained in the updated [2024 Interim Strategy](#). Specifically, facilities that plan to land apply biosolids on or after January 1, 2024, may have additional requirements concerning submittal and evaluation of results, potential limitations on land application, and communication of the results to landowners/farmers as provided herein.

The implementation of these updated measures is part of a strategy to mitigate risk to public health and the environment from potential adverse effects of emerging pollutants, specifically PFAS. These additional requirements are considered a modification to the approved RMP and are made in accordance with provisions outlined within Michigan's Part 24 Administrative Rules, Land Application of Biosolids, promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), specifically Rule 2404(1), and language contained within existing discharge permits.

The *2024 Interim Strategy* can be found by going to Michigan.gov/Biosolids; then under the *Information* section select "Michigan Biosolids PFAS-related information and links," then under the *Interim Strategy – Land Application of Biosolids Containing PFAS*

section select “Interim Strategy – Land Application of Biosolids Containing PFAS (2024)”.

Moving forward, and as new information becomes available, EGLE will continue to adapt to evolving science and make amendments to the *Interim Strategy*, as appropriate. Any future revisions to the *Interim Strategy* are to be presumed a modification to your approved RMP. The WRD will provide written notification of the updates to the *Interim Strategy* accordingly.

Background information about PFAS, as well as information about Michigan’s efforts regarding this issue, may be found in the *2021 Interim Strategy* and at Michigan.gov/PFASLandApplication.

Updated Interim Strategy Actions

As detailed in the *2024 Interim Strategy*, the WRD is revising the following actions for facilities with approved RMPs conducting land application:

- **Inclusion of PFOA as a Limiting Analyte** – Perfluorooctanoic acid (PFOA) will be an additional regulated analyte for the land application of biosolids. Required actions will be based on the concentrations of either perfluorooctane sulfonate (PFOS) or PFOA.
- **Industrially Impacted Threshold** – Biosolids with a PFOS or PFOA concentration of 100 micrograms per kilogram ($\mu\text{g}/\text{Kg}$) or parts per billion (ppb) or higher are deemed industrially impacted and cannot be land applied.
- **Mitigation and Additional Requirements** – Biosolids with PFOS or PFOA concentration at or above 20 $\mu\text{g}/\text{Kg}$, but below 100 $\mu\text{g}/\text{Kg}$, are considered elevated and require a reduced land application rate of 1.5 dry tons per acre (dt/acre) or an alternative risk mitigation strategy, sampling of the source effluent, and a source investigation.
- **Monitoring Frequency** – All facilities land applying Class A or Class B biosolids will be required to collect one representative sample per calendar year for PFAS prior to land application.
- **Biosolids designated as Exceptional Quality (EQ)** – For a facility to obtain and/or maintain the EQ designation for biosolids, the combined concentration of PFOS and PFOA must be below 20 $\mu\text{g}/\text{Kg}$ and the facility must demonstrate concentrations are maintained below these criteria via quarterly monitoring.
- **EPA Method 1633** – The United States Environmental Protection Agency (USEPA) is in the process of finalizing Draft Method 1633 for analysis of

wastewater and solids. USEPA has indicated they expect the method will be approved for biosolids analysis by the end of 2024. EGLE will not require facilities with National Pollutant Discharge Permits or groundwater discharge permits to analyze biosolids utilizing the approved method until it has formally been published in Title 40 of the Code of Federal Regulations (40 CFR), Part 136. That being said, the WRD recommends facilities begin researching lab availability to analyze biosolids using Method 1633 and consider utilization of the method once it is approved. The approved method will provide a consistent methodology for the analysis of 40 PFAS analytes moving forward.

All Required Actions

As part of the *2024 Interim Strategy*, the WRD is requiring continued implementation of the following actions for all facilities with approved RMPs for land application occurring in the State of Michigan:

- **PFAS Biosolids Sampling** – A representative sample of biosolids must be collected and analyzed for PFAS prior to land application. All samples must be submitted to the WRD via the MiEnviro Portal at least two weeks prior to land application.
- **Landowners and Farmers Communication** – Facilities with approved RMPs shall provide the PFAS analytical results and additional information specific to PFAS and biosolids in Michigan prior to land application of biosolids.
- **PFAS Source Identification and Reduction** – Source identification and reduction efforts may be required (based on PFOS and/or PFOA concentrations) of biosolids and/or effluent for facilities with approved RMPs.

These general requirements are described in more detail below.

Biosolids Sampling, Analysis, Frequency, Notification, and Evaluation Requirements

Sampling: Pre-application sampling of biosolids by facilities with approved RMPs is key to evaluating land application issues related to PFAS. Importantly, it will help assure industrially-impacted biosolids are not land applied. One representative sample of the final biosolids product per calendar year shall be collected prior to land application. Biosolids and sludge PFAS sampling guidance can be found by going to Michigan.gov/PFASResponse; then under the *Testing* section, select “Sampling Guidance”, then under the *For technical staff* section select “Biosolids and Sludge.”

Analysis: Currently, there are no USEPA-approved methods for PFAS analysis of sludge and biosolids. DRAFT EPA Method 1633 (an isotope dilution method) is

currently undergoing multi-laboratory validation as part of the federal Clean Water Act method approval process. When a final PFAS analytical method for wastewater and solids is published in Title 40 of the Code of Federal Regulations (40 CFR), Part 136, Guidelines Establishing Test Procedures for the Analysis of Pollutants, this method shall be required for sampling conducted under your Permit. *PFAS results shall include the 28 analytes previously used on the Michigan PFAS Action Response Team PFAS Minimum Laboratory Analyte List, which is enclosed for your reference.* Be sure to choose a laboratory experienced in PFAS biosolids analysis that has a usual reporting level of 2 µg/Kg for PFOS and PFOA. Also note that PFAS analyses typically have a long turnaround time, up to six weeks, depending on the laboratory chosen.

All biosolids and sludge samples, including those with low solids content, shall be analyzed as solids and must be reported on a dry weight basis. The dry weight analysis (i.e., moisture content) must be performed on the samples as received, not on centrifuged solids when centrifugation is performed. The entire sample is recommended to be extracted and analyzed, even if the solids are separated by centrifugation as part of the sample preparation.

Sampling Frequency and Notification:

- **All facilities with Class A or Class B biosolids** that intend to land apply in Michigan shall, prior to land application, collect and analyze a minimum of one representative biosolids sample for PFAS in each calendar year they intend to land apply. All results of PFAS biosolids analysis and associated laboratory reports shall be submitted a minimum of two weeks prior to initial land application each year via the MiEnviro Portal schedule, *Biosolids PFAS Monitoring Report*, or as otherwise required by WRD staff.
- **All facilities with EQ biosolids** that intend to land apply in Michigan shall, prior to land application, collect and analyze, at minimum, quarterly (4) representative biosolids samples for PFAS in each calendar year they intend to land apply. All results of PFAS biosolids analysis and associated laboratory reports shall be submitted a minimum of two weeks prior to initial land application each year via the MiEnviro Portal schedule, *Biosolids PFAS Monitoring Report*, or as otherwise required by WRD staff.

Evaluation of Results: PFAS results will be evaluated consistent with the updated *2024 Interim Strategy*. Please evaluate the results of your residuals and provide notification to the WRD and other parties as described below.

- **Facilities with approved RMPs with PFOS or PFOA at or above 100 µg/kg in their residuals** cannot land apply and are required to do all the following:
 - Immediately notify WRD's Biosolids Program staff of PFAS results by submittal via MiEnviro Portal.
 - Arrange for alternative treatment and/or disposal of solids.

- Sample the biosolids source wastewater treatment plant (WWTP) effluent.
- Investigate potential sources to develop a source reduction program if this has not already been done.
- **Facilities with approved RMPs with PFOS or PFOA at or above 20 µg/kg, but below 100 µg/kg, in their residuals** require a risk mitigation strategy prior to land application and are required to do all the following:
 - Immediately notify WRD’s Biosolids Program staff of PFAS results by submittal via MiEnviro Portal.
 - Reduce land application rates to no more than 1.5 dry tons per acre or submit an alternative risk mitigation strategy for approval by WRD staff to reduce overall loading to the application site(s). Alternative risk mitigation strategies must be submitted to the WRD’s Biosolids Program staff to provide adequate time to process (minimum of 14 days but preferably 30 days) prior to the planned land application date, via the MiEnviro Portal schedule, *Biosolids Program – Alternative Risk Mitigation Strategy Report*.
 - Communicate with landowners/farmers prior to land application.
 - Sample the biosolids source WWTP effluent.
 - Investigate potential sources to develop a source reduction program if this has not already been done.
- **Facilities with approved RMPs with PFOS or PFOA below 20 µg/kg in their residuals** may land apply after submittal of results via MiEnviro Portal and are required to do all the following:
 - Submit results via MiEnviro Portal.
 - Communicate with landowners/farmers prior to land application.

Additional requirements, including sampling for other PFAS analytes, sampling frequency, limits, and notification requirements, may be amended as new information becomes available. In order to prepare for full implementation, the WRD recommends that these same protocols be implemented prior to that time, but they are not required.

Communication to Landowners/Farmers

Prior to land application at a site, provide the PFAS analytical results to the landowner and farmer (if different), along with WRD contact information and additional information sources related to PFAS, such as Landowners/Farmers PFAS Resources available by going to Michigan.gov/Biosolids, then under the *Information* section, select “Michigan Biosolids PFAS-Related information and links”, and then under the *Interim Strategy – Land Application of Biosolids Containing PFAS* section, select “Landowner/Farmer Notification Template Letter.”

December 27, 2023

More Information

If you have questions about biosolids sampling procedures for PFAS or this effort, please contact your District Biosolids Program staff. Contact information can be found by going to Michigan.gov/Biosolids; then under the *Contact* section select “Biosolids Program Staff Map.”

If you have questions about PFAS and facilities with approved RMPs, please contact the Statewide Biosolids PFAS Contact or your Regional IPP PFAS Specialist. Contact information can be found at Michigan.gov/IPP; under the *PFAS* section select “IPP PFAS Initiative,” and then under the *Strategy and Implementation* section select “IPP PFAS Staff Map.”

Please be aware that compliance with the requirements outlined in this letter does not constitute a release or waiver of liability for compliance with your Permit, Permit Application, or Part 31, Water Resources Protection, of the NREPA.

Thank you for your cooperation in this matter and for doing your part to protect Michigan’s public health and environment from these emerging pollutants.

Sincerely,



Phil Argiroff, Acting Director
Water Resources Division

Enclosure

cc: Stephanie Kammer, EGLE

Sarah Campbell, EGLE

Spencer Mathews, Biosolids Program Staff, EGLE

PFAS Minimum Laboratory Analytes List

Analyte Name	Abbreviation	Chemical Abstracts Service (CAS) Number
Perfluorotetradecanoic acid	PFTeA	376-06-7
Perfluorotridecanoic acid	PFTriA	72629-94-8
Perfluorododecanoic acid	PFDoA	307-55-1
Perfluoroundecanoic acid	PFUnA	2058-94-8
Perfluorodecanoic acid	PFDA	335-76-2
Perfluorononanoic acid	PFNA	375-95-1
Perfluorooctanoic acid	PFOA	335-67-1
Perfluoroheptanoic acid	PFHpA	375-85-9
Perfluorohexanoic acid	PFHxA	307-24-4
Perfluoropentanoic acid	PFPeA	2706-90-3
Perfluorobutanoic acid	PFBA	375-22-4
Perfluorodecanesulfonic acid	PFDS	335-77-3
Perfluorononanesulfonic acid	PFNS	68259-12-1
Perfluorooctane sulfonate	PFOS	1763-23-1
Perfluoroheptanesulfonic acid	PFHpS	375-92-8
Perfluorohexanesulfonic acid	PFHxS	355-46-4
Perfluoropentanesulfonic acid	PFPeS	2706-91-4
Perfluorobutanesulfonic acid	PFBS	375-73-5
Perfluorooctanesulfonamide	PFOSA	754-91-6
Fluorotelomer sulfonic acid 8:2	FtS 8:2	39108-34-4
Fluorotelomer sulfonic acid 6:2	FtS 6:2	27619-97-2
Fluorotelomer sulfonic acid 4:2	Fts 4:2	757124-72-4
2-(N-Ethylperfluorooctanesulfonamido) acetic acid	N-EtFOSAA	2991-50-6
2-(NMethylperfluorooctanesulfonamido) acetic acid	N-MeFOSAA	2355-31-9
Hexafluoropropylene oxide dimer acid	HFPO-DA	13252-13-6
11-chloroeicosafluoro-3-oxaundecane1-sulfonic acid	11Cl-PF30UdS	763051-92-9
9-chlorohexadecafluoro-3-oxanone-1- sulfonic acid	9Cl-PF30NS	756426-58-1
4,8-dioxa-3H-perfluorononanoic acid	ADONA	919005-14-4

Howell Township
Invoice and Check Registers
As of 1/31/2024

INVOICE REGISTER FOR HOWELL TOWNSHIP

ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
0000022388	BRIGHTON ANALYTICAL	08/10/2023	09/09/2023	30.00	0.00	Paid	Y
00022744	MHOG	12/05/2023	12/05/2023	38,500.00	0.00	Paid	Y
00022792	LACASA	12/18/2023		2,000.00	0.00	Paid	Y
00022825	BRIGHTON ANALYTICAL	12/22/2023	01/12/2024	27.00	0.00	Paid	Y
00022826	FIRE PROTECTION PLUS, INC	12/20/2023	01/12/2024	155.00	0.00	Paid	Y
00022827	PRINTING SYSTEMS	12/28/2023	01/12/2024	480.33	0.00	Paid	Y
00022828	CINTAS CORPORATION	12/28/2023	01/12/2024	97.84	0.00	Paid	Y
00022829	PERFECT MAINTENANCE	12/30/2023	01/12/2024	195.00	0.00	Paid	Y
00022830	UTS SCADA	12/27/2023	01/12/2024	18,491.00	0.00	Paid	Y
00022831	JULIUS DAUS III	12/27/2023	01/12/2024	42.58	0.00	Paid	Y
00022832	HOWELL PARKS AND RECREATION	12/28/2023	01/12/2024	31,125.00	0.00	Paid	Y
00022833	CORELOGIC CENTRALIZED REFUNDS	01/03/2024	01/03/2024	170.18	0.00	Paid	Y
00022834	CORELOGIC CENTRALIZED REFUNDS	01/03/2024	01/03/2024	200.00	0.00	Paid	Y
00022835	CORELOGIC CENTRALIZED REFUNDS	01/03/2024	01/03/2024	1,875.28	0.00	Paid	Y
00022836	CORELOGIC CENTRALIZED REFUNDS	01/03/2024	01/03/2024	966.20	0.00	Paid	Y
00022837	CORELOGIC CENTRALIZED REFUNDS	01/03/2024	01/03/2024	922.91	0.00	Paid	Y
00022838	HOWELL TOWNSHIP	01/03/2024	01/03/2024	120.76	0.00	Paid	Y
00022839	LIVINGSTON COUNTY TREASURER	01/03/2024	01/03/2024	2,157.68	0.00	Paid	Y
00022840	LIV EDUC SERVICE AGENCY	01/03/2024	01/03/2024	2,153.17	0.00	Paid	Y
00022841	HOWELL PUBLIC SCHOOLS	01/03/2024	01/03/2024	1,849.12	0.00	Paid	Y
00022842	HOWELL PUBLIC SCHOOLS	01/03/2024	01/03/2024	2,367.47	0.00	Paid	Y
00022843	LIVINGSTON COUNTY TREASURER	01/03/2024	01/03/2024	4,034.48	0.00	Paid	Y
00022844	GENOA TOWNSHIP DPM	01/03/2024	01/12/2024	26,720.25	0.00	Paid	Y
00022845	LIVINGSTON COUNTY TREASURER	01/02/2024	01/12/2024	141,615.94	0.00	Paid	Y
00022846	HOWELL PUBLIC SCHOOLS	01/02/2024	01/12/2024	505,244.86	0.00	Paid	Y
00022848	HOWELL CARNEGIE LIBRARY	01/02/2024	01/12/2024	188,644.08	0.00	Paid	Y
00022849	FOWLERVILLE SCHOOLS	01/02/2024	01/12/2024	66,160.65	0.00	Paid	Y
00022850	FOWLERVILLE DIST LIBRARY	01/02/2024	01/12/2024	9,151.31	0.00	Paid	Y
00022851	HOWELL AREA FIRE AUTHORITY	01/02/2024	01/12/2024	381,305.62	0.00	Paid	Y
00022852	LIVINGSTON COUNTY TREASURER	01/02/2024	01/12/2024	787.50	0.00	Paid	Y
00022853	LIVINGSTON COUNTY TREASURER	01/02/2024	01/12/2024	32.00	0.00	Paid	Y
00022854	HOWELL PUBLIC SCHOOLS	01/02/2024	01/12/2024	9,752.82	0.00	Paid	Y
00022855	HOWELL PUBLIC SCHOOLS	01/02/2024	01/12/2024	900.73	0.00	Paid	Y
00022856	HOWELL AREA FIRE AUTHORITY	01/02/2024	01/12/2024	12,784.54	0.00	Paid	Y
00022857	LIV EDUC SERVICE AGENCY	01/02/2024	01/12/2024	3,195.59	0.00	Paid	Y
00022858	HOWELL CARNEGIE LIBRARY	01/02/2024	01/12/2024	7,537.17	0.00	Paid	Y
00022859	SMART BUSINESS SOURCE, LLC	01/04/2024	01/12/2024	2,324.24	0.00	Paid	Y
00022860	SMART BUSINESS SOURCE, LLC	01/04/2024	01/12/2024	138.52	0.00	Paid	Y
00022861	SPICER GROUP	01/04/2024	02/04/2024	24.87	0.00	Paid	Y
00022862	SPICER GROUP	01/04/2024	02/04/2024	977.50	0.00	Paid	Y
00022863	SPICER GROUP	01/04/2024	02/04/2024	1,971.00	0.00	Paid	Y
00022864	SPICER GROUP	01/04/2024	02/04/2024	3,045.00	0.00	Paid	Y
00022865	SPICER GROUP	01/04/2024	02/04/2024	1,392.50	0.00	Paid	Y
00022866	SPICER GROUP	01/04/2024	02/04/2024	344.00	0.00	Paid	Y
00022867	NORTHWEST PIPE AND SUPPLY, INC	12/12/2023	01/12/2024	174.45	0.00	Paid	Y
00022868	NORTHWEST PIPE AND SUPPLY, INC	12/14/2023	01/14/2024	59.28	0.00	Paid	Y
00022869	FIRST IMPRESSIONS PRINT & MKTG	01/04/2024	02/04/2024	997.09	0.00	Paid	Y
00022874	FIRST IMPRESSIONS PRINT & MKTG	01/04/2024	02/04/2024	157.76	0.00	Paid	Y
00022875	UTS SCADA	12/29/2023	01/29/2024	1,742.85	0.00	Paid	Y
00022876	FAHEY SCHULTZ BURZYCH RHODES PLC	01/03/2024	01/29/2024	3,170.00	0.00	Paid	Y
00022877	FAHEY SCHULTZ BURZYCH RHODES PLC	01/03/2024	01/29/2024	242.50	0.00	Paid	Y
00022878	FAHEY SCHULTZ BURZYCH RHODES PLC	01/03/2024	01/29/2024	4,455.00	0.00	Paid	Y

INVOICE REGISTER FOR HOWELL TOWNSHIP
ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00022879	FAHEY SCHULTZ BURZYCH RHODES PLC	01/03/2024	01/29/2024	44.00	0.00	Paid	Y
00022880	FAHEY SCHULTZ BURZYCH RHODES PLC	01/03/2024	01/29/2024	4,290.50	0.00	Paid	Y
00022881	FAHEY SCHULTZ BURZYCH RHODES PLC	01/03/2024	01/29/2024	112.50	0.00	Paid	Y
00022882	FAHEY SCHULTZ BURZYCH RHODES PLC	01/03/2024	01/29/2024	352.00	0.00	Paid	Y
00022883	CORELOGIC CENTRALIZED REFUNDS	01/08/2024	01/15/2024	2,979.52	0.00	Paid	Y
00022884	CARLISLE WORTMAN ASSOC, INC.	01/08/2024	02/08/2024	682.50	0.00	Paid	Y
00022885	CARLISLE WORTMAN ASSOC, INC.	01/08/2024	02/08/2024	1,292.50	0.00	Paid	Y
00022886	CARLISLE WORTMAN ASSOC, INC.	01/03/2024	01/29/2024	525.00	0.00	Paid	Y
00022887	CARLISLE WORTMAN ASSOC, INC.	01/08/2024	01/29/2024	115.00	0.00	Paid	Y
00022888	PRINTING SYSTEMS	12/26/2023	01/29/2024	214.09	0.00	Paid	Y
00022889	PITNEY BOWES GLOBAL FINANCIAL SERV.	01/04/2024	02/04/2024	539.45	0.00	Paid	Y
00022890	DTE ENERGY	01/04/2024	02/04/2024	704.14	0.00	Paid	Y
00022891	MICRO WORKS COMPUTING, INC	12/31/2023	01/20/2024	1,060.00	0.00	Paid	Y
00022892	GRANGER WASTE SERVICES	12/31/2023	01/20/2024	23.91	0.00	Paid	Y
00022893	MICRO WORKS COMPUTING, INC	01/04/2024	01/24/2024	40.00	0.00	Paid	Y
00022894	IRON MOUNTAIN	12/31/2023	01/24/2024	224.16	0.00	Paid	Y
00022895	REPUBLIC SERVICES	12/31/2023	01/24/2024	110.80	0.00	Paid	Y
00022896	DTE ENERGY	01/04/2024	01/26/2024	469.89	0.00	Paid	Y
00022897	HOWELL TOWNSHIP	01/04/2024	01/26/2024	619.72	0.00	Paid	Y
00022898	HOWELL TOWNSHIP	01/04/2024	01/26/2024	33.04	0.00	Paid	Y
00022899	CONSUMERS ENERGY	01/04/2024	01/16/2024	145.69	0.00	Paid	Y
00022900	AT&T	12/19/2023	01/10/2024	325.95	0.00	Paid	Y
00022901	CONSUMERS ENERGY	12/19/2023	01/16/2024	604.26	0.00	Paid	Y
00022902	MICRO WORKS COMPUTING, INC	12/28/2023	01/17/2024	40.00	0.00	Paid	Y
00022903	COMCAST	12/22/2023	01/13/2024	434.74	0.00	Paid	Y
00022905	CAROL MAKUSHIK	12/02/2023	01/16/2024	77.95	0.00	Paid	Y
00022906	MUTUAL OF OMAHA INSURANCE COMPANY	01/01/2024	01/16/2024	182.51	0.00	Paid	Y
00022907	JONATHAN HOHENSTEIN	12/27/2023	01/16/2024	107.99	0.00	Paid	Y
00022908	SMART BUSINESS SOURCE, LLC	01/09/2024	01/16/2024	65.22	0.00	Paid	Y
00022909	PRINTING SYSTEMS	01/10/2024	01/16/2024	1,741.27	0.00	Paid	Y
00022910	J. MILLS PLUMBING & WATER TREATMENT	01/10/2024	01/16/2024	4,587.00	0.00	Paid	Y
00022911	BRENT KILPELA	01/10/2024	01/16/2024	59.27	0.00	Paid	Y
00022912	K & K LEASING LLC	01/11/2024	02/08/2024	1,399.50	0.00	Paid	Y
00022913	BLACK & VEATCH HOLDING COMPANY	01/11/2024	02/08/2024	1,919.75	0.00	Paid	Y
00022914	DSC PROPERTIES LLC	01/11/2024	02/08/2024	3,290.75	0.00	Paid	Y
00022915	SCHAFFER CONSTRUCTION, INC	01/11/2024	02/08/2024	350.00	0.00	Paid	Y
00022916	HOWELL MASON LLC	01/11/2024	02/08/2024	500.00	0.00	Paid	Y
00022918	DTE ENERGY	01/05/2024	01/16/2024	424.14	0.00	Paid	Y
00022919	DTE ENERGY	01/05/2024	01/16/2024	216.51	0.00	Paid	Y
00022870	FIRST NATIONAL BANK	01/12/2024	01/12/2024	5,366.52	0.00	Paid	Y
00022871	HOWELL TOWNSHIP	01/12/2024	01/12/2024	237.02	0.00	Paid	Y
00022872	AMERICAN FUNDS	01/12/2024	01/12/2024	3,472.40	0.00	Paid	Y
00022873	EMPOWER	01/12/2024	01/12/2024	2,270.57	0.00	Paid	Y
00022925	LIVINGSTON COUNTY TREASURER	01/16/2024	01/16/2024	15,239.12	0.00	Paid	Y
00022926	HOWELL PUBLIC SCHOOLS	01/16/2024	01/16/2024	46,109.08	0.00	Paid	Y
00022927	HOWELL CARNEGIE LIBRARY	01/16/2024	01/16/2024	17,215.73	0.00	Paid	Y
00022928	FOWLERVILLE SCHOOLS	01/16/2024	01/16/2024	8,822.06	0.00	Paid	Y
00022929	FOWLERVILLE DIST LIBRARY	01/16/2024	01/16/2024	1,220.26	0.00	Paid	Y
00022930	HOWELL AREA FIRE AUTHORITY	01/16/2024	01/16/2024	35,381.29	0.00	Paid	Y
00022931	LIVINGSTON COUNTY TREASURER	01/16/2024	01/16/2024	380.19	0.00	Paid	Y
00022932	LIV EDUC SERVICE AGENCY	01/16/2024	01/16/2024	379.41	0.00	Paid	Y
00022933	HOWELL PUBLIC SCHOOLS	01/16/2024	01/16/2024	113.82	0.00	Paid	Y
00022934	LIVINGSTON COUNTY TREASURER	01/16/2024	01/16/2024	710.93	0.00	Paid	Y

INVOICE REGISTER FOR HOWELL TOWNSHIP
ALL DATES, POSTED AND UNPOSTED
OPEN AND PAID

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00022936	DTE ENERGY	01/11/2024	02/02/2024	399.85	0.00	Paid	Y
00022937	DTE ENERGY	01/11/2024	02/02/2024	30.96	0.00	Paid	Y
00022938	DTE ENERGY	01/11/2024	02/02/2024	278.38	0.00	Paid	Y
00022939	DTE ENERGY	01/11/2024	02/02/2024	770.53	0.00	Paid	Y
00022940	DTE ENERGY	01/11/2024	02/02/2024	514.76	0.00	Paid	Y
00022941	HOWELL TOWNSHIP	01/17/2024	02/15/2024	1,000.00	0.00	Paid	Y
00022942	KENNEDY INDUSTRIES INC	01/17/2024	02/15/2024	18,000.00	0.00	Paid	Y
00022943	GENOA TOWNSHIP DPW	01/10/2024	02/10/2024	207.50	0.00	Paid	Y
00022950	MHOG	01/19/2024	02/19/2024	156,003.06	0.00	Paid	Y
00022952	DTE ENERGY	01/16/2024	02/07/2024	211.63	0.00	Paid	Y
00022953	DTE ENERGY	01/16/2024	02/07/2024	63.37	0.00	Paid	Y
00022956	CONSUMERS ENERGY	01/19/2024	02/14/2024	1,180.44	0.00	Paid	Y
00022957	CONSUMERS ENERGY	01/19/2024	02/14/2024	101.69	0.00	Paid	Y
00022944	FIRST NATIONAL BANK	01/26/2024	01/26/2024	4,792.07	0.00	Paid	Y
00022945	HOWELL TOWNSHIP	01/26/2024	01/26/2024	118.52	0.00	Paid	Y
00022946	BLUE CARE NETWORK	01/26/2024	01/26/2024	4,191.21	0.00	Paid	Y
00022947	AMERICAN FUNDS	01/26/2024	01/26/2024	3,149.84	0.00	Paid	Y
00022948	TREASURY STATE OF MICHIGAN	01/26/2024	01/26/2024	1,539.59	0.00	Paid	Y
00022949	EMPOWER	01/26/2024	01/26/2024	2,308.91	0.00	Paid	Y

of Invoices: 125 # Due: 0
of Credit Memos: 0 # Due: 0
Net of Invoices and Credit Memos: Totals: 1,845,673.85 0.00

C Agrees with check Register BK

--- TOTALS BY FUND ---

101 GENERAL FUND	71,038.64	0.00
208 PARK/RECREATION FUND	31,125.00	0.00
285 AMERICAN RESCUE PLAN ACT (ARPA)	18,491.00	0.00
592 SMR/WTR	209,983.70	0.00
701 TRUST & AGENCY	77,814.39	0.00
703 TAX FUND	1,437,221.12	0.00

--- TOTALS BY DEPT/ACTIVITY ---

000 OTHER	1,613,850.16	0.00
253 TREASURER	3,355.94	0.00
257 ASSESSING	43.87	0.00
262 ELECTIONS	2,435.69	0.00
265 TOWNSHIP HALL	5,544.87	0.00
268 TOWNSHIP AT LARGE	9,496.50	0.00
276 CEMETERY	33.04	0.00
536 SEWER/WATER	18,000.00	0.00
537 CHARGES FOR SERVICES	156,003.06	0.00
538 WWTP	35,980.64	0.00
701 PLANNING	887.50	0.00
702 ZONING	42.58	0.00

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 01/01/2024 - 01/31/2024

BANK CODE: GEN, T&A, TAX, UTYCK

Check Date	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING			
01/09/2024	18640	CARLISLE WORTMAN ASSOC, INC.	2,615.00
01/09/2024	18641	CINTAS CORPORATION	97.84
01/09/2024	18642	COMCAST	434.74
01/09/2024	18643	JULIUS DAUS III	42.58
01/09/2024	18644	DTE ENERGY	704.14
01/09/2024	18645	FAHEY SCHULTZ BURZYCH RHODES	12,914.00
01/09/2024	18646	FIRST IMPRESSIONS PRINT & MKT	1,154.85
01/09/2024	18647	GRANGER WASTE SERVICES	23.91
01/09/2024	18648	HOWELL PARKS AND RECREATION	31,125.00
01/09/2024	18649	HOWELL TOWNSHIP	33.04
01/09/2024	18650	IRON MOUNTAIN	224.16
01/09/2024	18651	MICRO WORKS COMPUTING, INC	1,140.00
01/09/2024	18652	PERFECT MAINTENANCE	195.00
01/09/2024	18653	PRINTING SYSTEMS	694.42
01/09/2024	18654	SMART BUSINESS SOURCE, LLC	163.39
01/09/2024	18655	SPICER GROUP	7,730.00
01/09/2024	101001826(E)	CONSUMERS ENERGY	604.26
01/09/2024	101001827(E)	PITNEY BOWES GLOBAL FINANCIAL	539.45
01/11/2024	18656	K & K LEASING LLC	1,399.50
01/11/2024	18657	BLACK & VEATCH HOLDING COMPAN	1,919.75
01/11/2024	18658	DSC PROPERTIES LLC	3,290.75
01/11/2024	18659	SCHAFFER CONSTRUCTION, INC	350.00
01/11/2024	18660	HOWELL MASON LLC	500.00
01/11/2024	18661	JONATHAN HOHENSTEIN	107.99
01/11/2024	18662	J. MILLS PLUMBING & WATER TRE	4,587.00
01/11/2024	18663	BRENT KILPELA	59.27
01/11/2024	18664	CAROL MAKUSHIK	77.95
01/11/2024	18665	MUTUAL OF OMAHA INSURANCE COM	182.51
01/11/2024	18666	PRINTING SYSTEMS	1,741.27
01/11/2024	18667	SMART BUSINESS SOURCE, LLC	65.22
01/12/2024	101001822(E)	EMPOWER	2,270.57
01/12/2024	101001823(E)	FIRST NATIONAL BANK	5,366.52
01/12/2024	101001824(E)	HOWELL TOWNSHIP	237.02
01/12/2024	101001825(E)	AMERICAN FUNDS	3,472.40
01/26/2024	18668	BLUE CARE NETWORK	4,191.21
01/26/2024	101001828(E)	EMPOWER	2,308.91
01/26/2024	101001829(E)	FIRST NATIONAL BANK	4,792.07
01/26/2024	101001830(E)	HOWELL TOWNSHIP	118.52
01/26/2024	101001831(E)	AMERICAN FUNDS	3,149.84
01/26/2024	101001832(E)	TREASURY STATE OF MICHIGAN	1,539.59
GEN TOTALS:			
Total of 40 Checks:			102,163.64
Less 0 Void Checks:			0.00
Total of 40 Disbursements:			<u>102,163.64</u>
Bank T&A TRUST & AGENCY CHECKING			
01/04/2024	3609	LACASA	2,000.00
01/04/2024	3610	HOWELL AREA FIRE AUTHORITY	3,195.59
01/04/2024	3611	HOWELL CARNEGIE LIBRARY	2,324.24
01/04/2024	3612	HOWELL PUBLIC SCHOOLS	900.73
01/04/2024	3613	HOWELL PUBLIC SCHOOLS	12,784.34
01/04/2024	3614	LIV EDUC SERVICE AGENCY	7,537.17
01/04/2024	3615	MHOG	38,500.00
01/04/2024	3616	LIVINGSTON COUNTY TREASURER	787.50
01/04/2024	3617	LIVINGSTON COUNTY TREASURER	32.00
01/04/2024	3618	LIVINGSTON COUNTY TREASURER	9,752.82
T&A TOTALS:			
Total of 10 Checks:			77,814.39
Less 0 Void Checks:			0.00
Total of 10 Disbursements:			<u>77,814.39</u>
Bank TAX TAX CHECKING			
01/04/2024	5901	FOWLerville DIST LIBRARY	9,151.31
01/04/2024	5902	FOWLerville SCHOOLS	66,160.65
01/04/2024	5903	HOWELL AREA FIRE AUTHORITY	381,305.62
01/04/2024	5904	HOWELL CARNEGIE LIBRARY	188,644.08
01/04/2024	5905	HOWELL PUBLIC SCHOOLS	2,367.47
01/04/2024	5906	HOWELL PUBLIC SCHOOLS	505,244.86
01/04/2024	5907	HOWELL PUBLIC SCHOOLS	1,849.12

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 01/01/2024 - 01/31/2024

BANK CODE: GEN, T&A, TAX, UTYCK

Check Date	Check	Vendor Name	Amount
Bank TAX TAX CHECKING			
01/04/2024	5908	HOWELL TOWNSHIP	120.76
01/04/2024	5909	LIV EDUC SERVICE AGENCY	2,153.17
01/04/2024	5910	CORELOGIC CENTRALIZED REFUNDS	170.18
01/04/2024	5911	CORELOGIC CENTRALIZED REFUNDS	200.00
01/04/2024	5912	CORELOGIC CENTRALIZED REFUNDS	1,875.28
01/04/2024	5913	CORELOGIC CENTRALIZED REFUNDS	696.20
01/04/2024	5914	CORELOGIC CENTRALIZED REFUNDS	922.91
01/04/2024	5915	LIVINGSTON COUNTY TREASURER	2,157.68
01/04/2024	5916	LIVINGSTON COUNTY TREASURER	141,615.94
01/04/2024	5917	LIVINGSTON COUNTY TREASURER	4,034.48
01/16/2024	5918	FOWLerville DIST LIBRARY	1,220.26
01/16/2024	5919	FOWLerville SCHOOLS	8,822.06
01/16/2024	5920	HOWELL AREA FIRE AUTHORITY	35,381.29
01/16/2024	5921	HOWELL CARNEGIE LIBRARY	17,215.73
01/16/2024	5922	HOWELL PUBLIC SCHOOLS	46,109.08
01/16/2024	5923	HOWELL PUBLIC SCHOOLS	113.82
01/16/2024	5924	LIV EDUC SERVICE AGENCY	379.41
01/16/2024	5925	CORELOGIC CENTRALIZED REFUNDS	2,979.52
01/16/2024	5926	LIVINGSTON COUNTY TREASURER	380.19
01/16/2024	5927	LIVINGSTON COUNTY TREASURER	15,239.12
01/16/2024	5928	LIVINGSTON COUNTY TREASURER	710.93

TAX TOTALS:

Total of 28 Checks:	1,437,221.12
Less 0 Void Checks:	0.00
Total of 28 Disbursements:	<u>1,437,221.12</u>

Bank UTYCK UTILITY CHECKING

01/09/2024	3147	BRIGHTON ANALYTICAL	27.00
01/09/2024	3148	FIRE PROTECTION PLUS, INC	155.00
01/09/2024	3149	GENOA TOWNSHIP DPW	26,720.25
01/09/2024	3150	HOWELL TOWNSHIP	619.72
01/09/2024	3151	NORTHWEST PIPE AND SUPPLY, IN	233.73
01/09/2024	3152	REPUBLIC SERVICES	110.80
01/09/2024	3153	UIS SCADA	20,233.85
01/09/2024	3154	US POSTMASTER	1,500.00
01/09/2024	59003907(E)	AT&T	325.95
01/09/2024	59003908(E)	CONSUMERS ENERGY	145.69
01/09/2024	59003909(E)	DTE ENERGY	469.89
01/25/2024	3155	GENOA TOWNSHIP DPW	207.50
01/25/2024	3156	HOWELL TOWNSHIP	1,000.00
01/25/2024	3157	KENNEDY INDUSTRIES INC	18,000.00
01/25/2024	3158	MHOG	156,003.06
01/25/2024	3159	BRIGHTON ANALYTICAL	30.00
01/25/2024	59003910(E)	CONSUMERS ENERGY	1,180.44
01/25/2024	59003911(E)	CONSUMERS ENERGY	101.69
01/25/2024	59003912(E)	DTE ENERGY	424.14
01/25/2024	59003913(E)	DTE ENERGY	216.51
01/25/2024	59003914(E)	DTE ENERGY	399.85
01/25/2024	59003915(E)	DTE ENERGY	30.96
01/25/2024	59003916(E)	DTE ENERGY	278.38
01/25/2024	59003917(E)	DTE ENERGY	770.53
01/25/2024	59003918(E)	DTE ENERGY	514.76
01/25/2024	59003919(E)	DTE ENERGY	211.63
01/25/2024	59003920(E)	DTE ENERGY	63.37

UTYCK TOTALS:

Total of 27 Checks:	229,974.70
Less 1 Void Checks:	1,500.00
Total of 26 Disbursements:	<u>228,474.70</u>

REPORT TOTALS:

Total of 105 Checks:	1,847,173.85
Less 1 Void Checks:	1,500.00
Total of 104 Disbursements:	<u>1,845,673.85</u>

(Agrees with Invoice Register BK