

HOWELL TOWNSHIP BOARD MEETING
3525 Byron Road
Howell, MI 48855
August 8, 2016
6:30 P.M.

1. Call to Order
2. Roll Call: Mike Coddington () Dar Howard ()
 Carolyn Eaton () Lois Kanninen ()
 Jonathan Hohenstein () Michael Tipton ()
 Matthew Counts ()
3. Pledge of Allegiance
4. Call to the Board:
5. Approval of the Minutes: Regular Board Meeting, July 11, 2016.
6. Correspondence:
7. Call to the Public:
8. Unfinished Business:
 - A. Public Hearing Tribar Industrial Facilities Abatement – Resolution
 - B. WWTP – Vector Line Jetting
 - C. Severn Trent – Maintenance Allotment
9. New Business:
 - A. Brewer Road – Boss Engineering Proposal
 - B. Water Tap Fees
 - C. Human Resource – Update
 - D. Planning Commission – Appointment
 - E. Pineview Village – Sale of Property Signer
 - F. 2016 Master Plan – Planning Commission Recommendation and Approval to Distribute
10. Reports: A. Supervisor B. Treasurer C. Clerk / Zoning D. Assessing E. Airport
 F. Fire Authority G. MHOG H. Planning Commission I. Z B A J. Website
 K. WWTP L. HAPRA
11. Call to the Public
12. Disbursements: Regular and Check Register
13. Adjournment

5

HOWELL TOWNSHIP BOARD REGULAR MEETING
July 11, 2016
Howell Township Hall
6:30. p.m.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Carolyn Eaton	Clerk/Zoning Administrator
Matthew Counts	Trustee
Dar Howard	Trustee
Lois Kanninen	Trustee
Michael Tipton	Trustee

MEMBERS ABSENT:

Jonathan Hohenstein	Treasurer
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Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. All rose for the Pledge of Allegiance.

CALL TO THE BOARD: MOTION by Howard, seconded by Tipton, **"TO APPROVE THE JULY 11, 2016 AGENDA AS PRESENTED."** Motion carried.

APPROVAL OF MINUTES: MOTION by Eaton, seconded by Howard, **"TO APPROVE THE JUNE 13, 2016 BUDGET MEETING MINUTES AS PRESENTED."** Motion carried. (See June 13, 2016 Budget Meeting Minutes) **MOTION** by Howard, seconded by Kaniainen, **"TO APPROVE THE JUNE 13, 2016 REGULAR MEETING MINUTES AS PRESENTED."** Motion carried. (See June 13, 2016 Regular Meeting Minutes)

CORRESPONDENCE:

See list.

CALL TO THE PUBLIC:

No response.

UNFINISHED BUSINESS:

- A. HAPRA PRESENTATION – Paul Rogers from the Howell Area Parks & Recreation Authority (HAPRA) gave a presentation,"2016 Recreation Ballot Information".
- B. DATAPAK IFT – Postponed.

NEW BUSINESS:

- A. LIVINGSTON BUSINESS ECONOMIC DEVELOPMENT ASSOCIATES, INC., AGREEMENT RENEWAL – **MOTION** by Tipton, seconded by Howard, **"TO RENEW THE AGREEMENT BETWEEN HOWELL TOWNSHIP AND (LBDA) LIVINGSTON BUSINESS DEVELOPMENT ASSOCIATES, INC. AS PRESENTED."** Discussion followed. Motion carried. Rate is at the same rate as last contract.
- B. TRIBAR INDUSTRIAL FACILITIES ABATEMENT, RESOLUTION TO SET PUBLIC HEARING DATE – **MOTION** by Eaton, seconded by Howard, **"TO SET THE PUBLIC HEARING FOR TRIBAR INDUSTRIAL FACILITIES ON AUGUST 8, 2016 AT 6:30 P.M. FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE (IFT) FOR PERSONAL PROPERTY."** Discussion followed. A roll-call vote was taken: Tipton – yes, Coddington – yes, Eaton – yes, Howard – yes, Kanninen – yes, Counts – yes. Motion carries 6 to 0.

- C. HUMAN RESOURCE UPDATE - Clerk/Zoning Administrator Eaton stated that the Human Resource Committee needs to meet again before making recommendation to the township board.
- D. PRINTER PROPOSAL – Discussion took place on the reasons for new printers at different workstations in the office. **MOTION** Howard, seconded by Eaton, **“TO APPROVE THE PURCHASE OF THREE NEW PRINTERS NOT TO EXCEED \$3,200.00 AS PRESENTED.”** Motion carried.

REPORTS:

- A. SUPERVISOR:
(Coddington)
 - Human Resource
 - Phone calls and follow ups
- B. TREASURER:
(Hohenstein) given by Coddington
 - Having a yearly budget for jetting the sewer lines as needed for maintenance.
 - Needed sump pump at the WWTP. **MOTION** by Tipton seconded by Howard, **“TO REPLACE A NEEDED SUMP PUMP, NOT TO EXCEED \$900.00, AT THE WASTE WATER TREATMENT PLANT.”** Discussion followed. Motion carried.
 - Discussion on proposed Road Studies (Tipton)
- C. CLERK/ZONING:
(Eaton)
 - Lucy Road Court Case
 - Chestnut property, possible charter school
- D. ASSESSING:
 - No report
 - Assessor Collins retired as of June 29th, Brent Kilpela is now the Assessor
 - Board of Review, July 19, 2016
- E. AIRPORT:
(Tipton)
 - No recent meeting
 - Open House during Balloon Fest, successful.
 - Shredding and Red Barrel Day, August 6th
- F. FIRE AUTHORITY:
(Coddington)
 - Generator at Station 24
 - Storage pole building at main station
 - Audit is set for September 7th
- G. MHOG:
(Howard)
 - Routes for Cross Country Line

- REU's
- Budget
- Irrigation for Commercial Properties

H. PLANNING COMMISSION:
(Counts)

- No Meeting

I. ZONING BOARD OF APPEALS:
(Kanniainen)

- A variance was granted to Arthur Rimbold on Byron Road for an addition to garage.

J. WEBSITE:
(Counts)

- New website. It is up and running.

K. WWTP:
(Coddington)

- DEQ, possible banding of ducks.

L. HAPRA:
(Kanniainen)

- New staff
- Ballot Presentation

CALL TO PUBLIC:

Jean Graham, 4540 Byron Road – introduced herself as candidate running for Howell Township Clerk.

DISBURSEMENTS REGULAR AND CHECK REGISTER:

MOTION by Eaton, seconded by Howard, **"TO APPROVE THE REGULAR DISBURSEMENTS THROUGH JULY 7, 2016 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH."** Motion carried unanimously

ADJOURNMENT: **MOTION** by, Counts, seconded by Howard, **"TO ADJOURN."** Motion carried. The meeting adjourned 7:50 p.m.

Approved: _____

Carolyn Eaton
Howell Township Clerk

As Presented: _____

As Amended: _____

As Corrected: _____

Mike Coddington
Howell Township Supervisor

Dated _____

Signed: _____
Debby Johnson
Recording Secretary

6

CORRESPONDENCE

AUGUST 8, 2016

1. **MOTT COMMUNITY COLLEGE** – Career Focus
2. **MTA** – 2016 Regional Meetings
3. **AT&T** – Letter offering better plan.

7A



3121 E. Grand River Howell, MI 48843
517.546.4836 fax 517.548.1670
www.bosseng.com

July 18, 2016

Ms. Carolyn Eaton, Clerk
Howell Township
3525 Byron Road
Howell, Mi. 48855

Re: Proposal for Civil Engineering and Surveying Services, Design Development and Construction Phases of the Brewer Road Watermain Extension

Dear Carolyn,

Based on the MHOG analysis of watermain reliability to service the Brewer Meadows Planned Unit Development on Brewer Road they have concluded the necessity of extension of a 12" watermain approximately 2400 linear feet along Brewer Road from M-59 to the north emergency access drive of the proposed Brewer Meadow PUD. Additionally, to improve the reliability in Pineview Village Condominiums a loop will be completed through Brewer Meadows and there will need to be approximately 200 feet of watermain designed to complete the connection between the Brewer Meadows watermain and the existing Pineview Village watermain. It is anticipated both of the MHOG recommended improvements will be designed, bid and constructed concurrently.

The construction plans will include all plan/profile sheets, grading and soil erosion control and construction details necessary for issuance of the Part 41 construction permit by the MDEQ and bidding by contractors. An MDEQ wetland impact permit is required and is part of our scope of work. We will also assist you and the contractor in securing all necessary permits.

We will prepare all necessary drawings and legal descriptions for the construction easements and permanent easements associated with the watermain extension.

The fixed fee for the Design Development and Bidding Phase is \$28,000.

We anticipate the Construction Phase to commence in the Spring of 2017 and conclude in approximately 45 days. Boss Engineering will attend the pre-construction meeting, review contractor shop drawings, perform construction staking, review contractor invoicing and perform full time inspection during construction. As-built drawings of the improvements will be provided to the Township, MHOG and MDEQ with our certification.

Ms. Carolyn Eaton, Clerk
July 18, 2016
Page 2 of 2

The fixed fee for the Construction Phase is \$26,000.

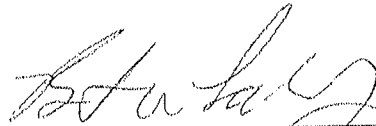
Please note the above scope of services excludes the following:

1. Topographical Survey (completed)
2. Geotechnical services for soil borings
3. Geotechnical services for material testing during construction.
4. Coordination of easement acquisition.

If you have any questions, please feel free to contact me.

Very truly yours,

BOSS ENGINEERING COMPANY



Brent W. LaVanway, P.E.
Director of Engineering

BWL/bwl
cc: k:\docs\proposals\E5854howelltp.doc

A-C

HUMAN RESOURCE COMMITTEE MEETING

June 27, 2016

4:20 p.m.

Minutes

Present:

Mike Coddington – Supervisor

Carolyn Eaton – Clerk

Jonathan Hohenstein - Treasurer

New Business: None

Other Business:

Assessor Brent Kilpela – Hours and Hourly Rate. Brent would continue on as Deputy Supervisor and start as Assessor as of July 1, 2016 – Hourly rate is \$32.00 per hour, full time M – TH, 8– 5.

Accounting Clerk – Hours, Hourly Rate. * Betty Davenport was the most qualified candidate for the job. Hours would be Tuesday and Wednesday from 8 – 5 plus the addition of 3 - 4 board meetings and possible additional hours while learning job and other clerk approved hours such as audit time. Hourly rate is \$18.00 per hour with a six month review. Betty will start August 9th.

* Could not get in touch with Betty Davenport so the new person will be Johanna Breece will start August 30th.

Zoning Administrator – Hours, Hourly Rate. Joe Daus will be taking over the position as Zoning Administrator approximately 27 hours with the added duties he is currently performing for assessing. The rate of pay will be 25.00 per hour full time M-TH, 8-5. The target date for hire would be October 1, 2016.

Office Manager / Deputy Treasurer / Office. Reception / Assessing Assist. Discussion followed Carol Makushik rate of pay would \$22.00 per hour, M -TH 8-5 full time

Deputy Clerk/ Election Coordinator /Planning Commission Secretary – Raise to \$19.75 per hour plus \$15.00 per Planning Commission, Board and Zoning Board of Appeals meetings. Hours 8 – 5, M – TH plus meetings.

Insurance. Further discussion at the next meeting.

Adjournment: The meeting closed at 2:20 pm.

Peter Manwiller
359 Ventura Ct.
Howell MI, 48855
pemanwiller@gmail.com
(734) 516 0341
July 20, 2016

Howell Township Board
Howell Township Hall
3525 Byron Rd, Howell, MI 48855

Greetings, my name is Peter Manwiller. I am interested in being considered for a planning commissioner position here in Howell Township. My wife and I have been living in the Howell area for the past couple of years. Last year we bought a house in the Amber Oaks subdivision with the intent to raise our family here (so far we have a 7 month old daughter). My interest to be on the planning commission comes from a desire to get “plugged into the community” — to get to know people in the area and to make a small difference where I live.

My educational background is engineering. I got my undergraduate degree from Ferris State University in surveying engineering and worked for a couple years as a surveyor. I then got my master’s degree in civil engineering from Purdue University. I am currently an employee of Michigan State University working on their DOE funded particle accelerator known as FRIB.

Thank you for your consideration.

Sincerely,

Peter Manwiller

RECEIVED

AUG 03 2016

HOWELL TOWNSHIP

8-3-16

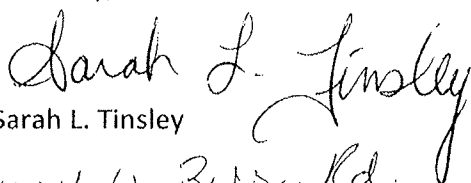
Howell Township Board
3525 Byron Rd
Howell, MI 48855

Re: The Planning Commissioner's open seat

Dear Howell Township Board:

My name is Sarah Tinsley. I am writing to express my sincere interest in The Planning Commissioner's open seat. I have been a Howell Township resident now for 2 years and I have been looking for ways and opportunities to become more involved in my community. My family and I love our downtown District and how it still feels like a close knit community. Howell has been able to successfully maintain a healthy balance between history and modernization along with industry and farming. I have 2 young daughters and want to be more involved in the development of Howell not only for their future but also as a business owner myself. I also work full time for Livingston County as an Account Clerk for the 53rd District Court. I love being able to take my lunch break and head downtown to see old historic buildings and businesses being restored and revamped. I enjoy shopping and supporting successful small businesses that thrive from the support of our community. I do not have experience reading blue prints. However, I am familiar with Ordinances and I am a very detail oriented person who learns exceptionally fast. I am known for my "get it done" attitude. I look forward to the opportunity and from hearing from the Board. I thank you for your time and consideration.

Sincerely,


Sarah L. Tinsley

122.4 W. Burton Rd.
Howell MI 48855
910 908-9828

R.C.

HOWELL TOWNSHIP 2016

LAND USE PERMIT JULY 2016

<u>NO.</u>	<u>NAME</u>	<u>ISSUED</u>	<u>PARCEL ID</u>	<u>PERMIT TYPE</u>	<u>PROPERTY ADDRESS</u>	<u>FEE</u>
5588	RIMBOLD ARTHUR A	07/06/2016	4706-15-100-043	ADDITION	4083 BYRON	75
5589	SAUVE LAURA AND H	07/06/2016	4706-13-301-199	NEW HOME	3614 AMBER OAKS DRIVE	75
5590	SUNDELL RANDY & D	07/06/2016	4706-13-301-172	NEW HOME	3657 AMBER OAKS DRIVE	75
5591	WEAVER THOMAS &	07/06/2016	4706-29-101-003	ACCES. BLDG.	1715 LAYTON	75
5592	SITAREK EDWARD A	07/07/2016	4706-13-301-153	FENCE	367 VENTURA CT	50
5593	HOWELL TOWNSHIP	07/07/2016	4706-15-100-044	REROOF	3525 BYRON	0
5594	ARCHIBALD RICHA R	07/12/2016	4706-09-100-017	WINDOWS	4853 CRANDALL	20
5595	WARNER JOHN M	07/14/2016	4706-05-300-022	WINDOWS	5630 FLEMING	20
5596	SUGRUE LISA	07/11/2006	4706-13-301-121	FENCE	3700 WESCOTT CT	50
5597	KALISZEWSKI KAL A	07/18/2016	4706-13-301-157	FENCE	376 VENTURA CT	50
5598	MOODY BOBBY J AN	07/18/2016	4706-24-102-018	WINDOWS	52 CASTLEWOOD	20
5599	HANCHAK STEPHANI	07/25/2016	4706-13-301-024	OTHER	3483 AMBER OAKS DRIVE	50
5600	DEL POZO KATHERII	07/28/2016	4706-03-100-014	OTHER	5781 BYRON	50

Howell Township
Invoice and Check Registers

As of 8/3/2016

User: BRENT KILPELA
 DB: Howell Twp
 Inv Num Vendor
 Inv Ref# Description
 GL Distribution

Inv Num	Vendor	Description	GL Distribution	Inv Date	Entered By	Due Date	Inv Amt	Amt Due	Status	Unlized Post Date
9/1/2015	STATE OF MICHIGAN	FORECLOSED PROPERTY 4706-25-200-04		09/01/2015	BRENT KILPELA	09/04/2015	21,801.53	0.00	Paid	Y 09/01/2015
13344		101-000-084.00					21,801.53			
150560912	ATT&T	WWTP INTERNET JULY 2016		07/01/2016	BRENT KILPELA	07/10/2016	50.60	0.00	Paid	Y 07/01/2016
14318		590-442-850.00					50.60			
6/23/2016	PETE BLACK PLUMBING & WATER CONDITTI	CERTIFY 2 BACKFLOW DEVICES		06/23/2016	BRENT KILPELA	07/23/2016	340.00	0.00	Paid	Y 06/29/2016
14319		590-442-801.00					340.00			
16409	M & K JETTING AND TELEVISIONG	JETTED & VAC'D LINES, CLEANED LIFT		06/22/2016	BRENT KILPELA	07/22/2016	1,170.00	0.00	Paid	Y 06/29/2016
14320		590-442-801.00					1,170.00			
6/17/2016	DTE ENERGY	2700 TOOLEY RD JUNE 2016		06/17/2016	BRENT KILPELA	07/11/2016	116.34	0.00	Paid	Y 06/29/2016
14321		590-442-920.00					116.34			
6/28/2016	LIVINGSTON COUNTY TREASURER	MOBILE HOME FEES		06/28/2016	BRENT KILPELA	07/15/2016	715.00	0.00	Paid	Y 06/28/2016
14322		701-000-239.00					715.00			
7/7/2016	LIVINGSTON COUNTY TREASURER	DOG LICENSES		07/07/2016	BRENT KILPELA	07/15/2016	163.00	0.00	Paid	Y 06/30/2016
14323		701-000-238.00					163.00			
6/30/2016	LIVINGSTON COUNTY TREASURER	TRUST DUE TO COUNTY		06/30/2016	BRENT KILPELA	07/15/2016	1,980.09	0.00	Paid	Y 06/30/2016
14324		701-000-228.00					1,980.09			
6/30/2016	HOWELL PUBLIC SCHOOLS	TRUST DUE TO HOWELL SCHLS DEBT		06/30/2016	BRENT KILPELA	07/15/2016	1,633.81	0.00	Paid	Y 06/30/2016
14325		701-000-225.01					1,633.81			
06/30/2016	HOWELL PUBLIC SCHOOLS	TRUST DUE TO HOWELL SCHLS OPER		06/30/2016	BRENT KILPELA	07/15/2016	1,226.54	0.00	Paid	Y 06/30/2016
14326		701-000-225.00					1,226.54			

User: BRENT KILPELA
 DB: Howell Twp
 Inv Num Vendor
 Inv Ref# Description
 GL Distribution Entered By Due Date Inv Amt Amt Due Status Inlized Post Date

06/30/2016	HOWELL AREA FIRE AUTHORITY	06/30/2016	07/15/2016	407.03	0.00	Paid	Y
14327	DEPT JUNE 2016	BRENT KILPELA					
	701-000-234.00	TRUST DUE TO HOWELL FIRE AUTH		407.03			06/30/2016
06/30/2016	LIV EDUC SERVICE AGENCY	06/30/2016	07/15/2016	454.40	0.00	Paid	Y
14328	DEPT JUNE 2016	BRENT KILPELA					
	701-000-227.00	TRUST DUE TO LESA		454.40			06/30/2016
06/30/2016	HOWELL CARNEGIE LIBRARY	06/30/2016	07/15/2016	296.55	0.00	Paid	Y
14329	DEPT JUNE 2016	BRENT KILPELA					
	701-000-223.00	TRUST DUE TO HOWELL LIBRARY		296.55			06/30/2016
6/27/2016	CAROLYN EATON	06/27/2016	07/27/2016	172.71	0.00	Paid	Y
14330	ZONING MILEAGE	BRENT KILPELA					
	101-402-860.00	ZONING MILEAGE & EXPENSES		172.71			06/27/2016
201894117354	CONSUMERS ENERGY	06/30/2016	07/26/2016	32.18	0.00	Paid	Y
14331	TWP HALL JUNE 2016	BRENT KILPELA					
	101-265-922.00	TWP HALL NATURAL GAS EXPENSE		32.18			06/30/2016
32552	FAHEY SCHULTZ BURZYCH RHODES	06/30/2016	08/05/2016	38.00	0.00	Paid	Y
14332	7-ELEVEN INC. (2015)	BRENT KILPELA					
	101-209-801.00	ASSESSING LEGAL (CONTRACT SVC) EXPENSE		38.00			06/30/2016
32553	FAHEY SCHULTZ BURZYCH RHODES	06/30/2016	08/05/2016	192.50	0.00	Paid	Y
14333	BANKRUPTCY	BRENT KILPELA					
	101-253-801.01	TREASURER LEGAL EXPENSE		192.50			06/30/2016
32554	FAHEY SCHULTZ BURZYCH RHODES	06/30/2016	08/05/2016	646.00	0.00	Paid	Y
14334	BURKHARDT RIDGE, LLC	BRENT KILPELA					
	101-209-801.00	ASSESSING LEGAL (CONTRACT SVC) EXPENSE		646.00			06/30/2016
32555	FAHEY SCHULTZ BURZYCH RHODES	06/30/2016	08/05/2016	38.00	0.00	Paid	Y
14335	ENBRIDGE ENERGY 2015	BRENT KILPELA					
	101-209-801.00	ASSESSING LEGAL (CONTRACT SVC) EXPENSE		38.00			06/30/2016
32556	FAHEY SCHULTZ BURZYCH RHODES	06/30/2016	08/05/2016	380.00	0.00	Paid	Y
14336	FSG QUALITY LIVING LLC 2016	BRENT KILPELA					
	101-209-801.00	ASSESSING LEGAL (CONTRACT SVC) EXPENSE		380.00			06/30/2016

User: BRENT KILPELA
 DB: Howell Twp
 Inv Num Vendor
 Inv Ref# Description
 GI Distribution Entered By Due Date Inv Amt Amt Due Status Jnlized Post Date

32557	FAHEY SCHULTZ BURZYCH RHODES	06/30/2016	479.00	0.00	Paid	Y	06/30/2016
14337	LUCY ROAD - ORDINANCE ENFORCEMENT	BRENT KILPELA					
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE	479.00				
32558	FAHEY SCHULTZ BURZYCH RHODES	06/30/2016	1,658.00	0.00	Paid	Y	06/30/2016
14338	RAINBOW	BRENT KILPELA					
	592-852-801.01	SWR/WTR 8 LEGAL EXPENSE	1,658.00				
725202911	CINTAS CORPORATION #725	07/06/2016	39.67	0.00	Paid	Y	07/11/2016
14339	BLUE MATS	BRENT KILPELA					
	101-265-775.00	TWP HALL OFFICE CLEANING & MAINT EXPENS	39.67				
0000762576	DUNCAN DISPOSAL SYSTEMS	06/30/2016	335.00	0.00	Paid	Y	06/30/2016
14340	RO SOLID WASTE	BRENT KILPELA					
	101-268-882.00	TWP AT LARGE SPRING CLEAN UP EXPENSE	335.00				
74569	MASTER MEDIA	06/27/2016	11.98	0.00	Paid	Y	06/27/2016
14341	16GB MEMORY CARD	BRENT KILPELA					
	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE	11.98				
365468	CULLIGAN WATER	07/01/2016	12.35	0.00	Paid	Y	07/11/2016
14342	WATER COOLER RENTAL	BRENT KILPELA					
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	12.35				
06/30/2016	JONATHAN HOHENSTEIN	06/30/2016	39.96	0.00	Paid	Y	06/30/2016
14343	TREASURER MILEAGE	BRENT KILPELA					
	101-253-860.00	TREASURER MILEAGE & EXPENSES	39.96				
66000545	ALCHIN DISPOSAL SERVICE	07/01/2016	217.25	0.00	Paid	Y	07/11/2016
14344	GARBAGE PICKUP 7/1/2016-6/30/2017	BRENT KILPELA					
	101-265-775.00	TWP HALL OFFICE CLEANING & MAINT EXPENS	217.25				
1755	HURON CEMETERY MAINT INC	06/24/2016	400.00	0.00	Paid	Y	06/24/2016
14345	DOROTHY TILTON	BRENT KILPELA					
	101-000-642.01	GEN FUND GRAVE OPENINGS INCOME	400.00				
SLS 10047770	ALEXANDER CHEMICAL CORPORATION	06/30/2016	5,536.17	0.00	Paid	Y	06/30/2016
14346	FERRIC CHLORIDE	BRENT KILPELA					
	590-442-729.00	WWTP CHEMICALS EXPENSE	5,536.17				

User: BRENT KILPELA
 DB: Howell Twp
 Inv Num Vendor
 Inv Ref# Description
 GI Distribution

STES	Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Inlized Post Date
2085099	14347	SEVERN TRENT WWTP MAINTENANCE FOR JULY 2016	07/01/2016	07/31/2016	23,813.78	0.00	Paid	Y 07/11/2016
		590-442-801.00 WWTP CONTRACTED SVCS EXPENSE			23,813.78			
206254785419	14348	CONSUMERS ENERGY 1222 PACKARD DRIVE JUNE 2016	06/30/2016	07/26/2016	27.81	0.00	Paid	Y 06/30/2016
		590-442-922.00 WWTP NATURAL GAS EXPENSE			27.81			
201093279412	14349	CONSUMERS ENERGY 2571 OAKGROVE ROAD JUNE 2016	06/30/2016	07/27/2016	28.44	0.00	Paid	Y 06/30/2016
		590-442-922.00 WWTP NATURAL GAS EXPENSE			28.44			
205542867215	14350	CONSUMERS ENERGY 1907 OAK GROVE JUNE 2016	06/30/2016	07/27/2016	11.75	0.00	Paid	Y 06/30/2016
		592-000-160.01 SWR/WTR FUND 8 PROPERTY OAK GROVE			11.75			
4332470	14351	U. S. BANK AGENT FEE	06/24/2016	07/24/2016	150.00	0.00	Paid	Y 06/30/2016
		590-853-991.02 SEWER 7 AGENT FEES			150.00			
203407040688	14352	CONSUMERS ENERGY 391 N BURKHART ROAD JUNE 2016	06/30/2016	07/22/2016	16.74	0.00	Paid	Y 06/30/2016
		590-442-922.00 WWTP NATURAL GAS EXPENSE			16.74			
517540124106	14353	AT&T 517 540-1241 JULY 2016	06/22/2016	07/14/2016	65.46	0.00	Paid	Y 07/11/2016
		590-442-850.00 WWTP TELEPHONE EXPENSE			65.46			
517540695206	14354	AT&T 517 540-6952 FOR JULY 2016	06/22/2016	07/14/2016	57.56	0.00	Paid	Y 07/11/2016
		590-442-850.00 WWTP TELEPHONE EXPENSE			57.56			
517540696306	14355	AT&T 517 540-6963 FOR JULY 2016	06/22/2016	07/14/2016	57.56	0.00	Paid	Y 07/11/2016
		590-442-850.00 WWTP TELEPHONE EXPENSE			57.56			
517546349606	14356	AT&T 517 546-3496 FOR JULY 2016	06/22/2016	07/14/2016	223.56	0.00	Paid	Y 07/11/2016
		590-442-850.00 WWTP TELEPHONE EXPENSE			223.56			

User: BRENT KILPELA
 DB: Howell Twp
 Inv Num Vendor
 Inv Ref# Description
 GL Distribution

Inv Num	Vendor	Description	GL Distribution	Inv Date	Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized	Post Date
517546516006											
14357	AT&T	517 546-5160 FOR JULY 2016	WWTTP TELEPHONE EXPENSE	06/22/2016	BRENT KILPELA	07/14/2016	66.54	0.00	Paid	Y	07/11/2016
		590-442-850.00					66.54				
517540694706	AT&T	517 540-6947 FOR JULY 2016	WWTTP TELEPHONE EXPENSE	06/22/2016	BRENT KILPELA	07/14/2016	73.75	0.00	Paid	Y	07/11/2016
14358											
		590-442-850.00					73.75				
517548388806	AT&T	517 548-3888 FOR JULY 2016	WWTTP TELEPHONE EXPENSE	06/28/2016	BRENT KILPELA	07/18/2016	59.34	0.00	Paid	Y	07/11/2016
14359											
		590-442-850.00					59.34				
517548561906	AT&T	517 548-5619 FOR JULY 2016	WWTTP TELEPHONE EXPENSE	06/28/2016	BRENT KILPELA	07/18/2016	43.84	0.00	Paid	Y	07/11/2016
14360											
		590-442-850.00					43.84				
7112016	FERGUSON ROOFING INC.	RE-ROOF TWP HALL BALANCE	TWP HALL GROUNDS EQUIP	06/20/2016	BRENT KILPELA	07/14/2016	10,380.00	0.00	Paid	Y	06/20/2016
14361											
		101-265-930.00					10,380.00				
06/30/2016	BENEFIT PLAN SERVICES	7/1/14-6/30/15 PENSION REPORT	RETIREMENT	06/30/2016	BRENT KILPELA	07/14/2016	1,000.00	0.00	Paid	Y	06/30/2016
14362											
		101-265-722.00					1,000.00				
6/30/2016	BENEFIT PLAN SERVICES	7/1/15-6/30/16 PENSION REPORT	RETIREMENT	06/30/2016	BRENT KILPELA	07/14/2016	1,000.00	0.00	Paid	Y	06/30/2016
14363											
		101-265-722.00					1,000.00				
58313	ECONO PRINT	SUMMER TAX BILLS 2016	TREASURER POSTAGE	07/01/2016	BRENT KILPELA	07/14/2016	535.68	0.00	Paid	Y	07/01/2016
14364											
		101-253-726.01					535.68				
07/01/2016	CAREFREE MAINTENANCE CO.	JUNE CLEANING 2016	TWP HALL OFFICE CLEANING & MAINT EXPENS	07/01/2016	BRENT KILPELA	07/14/2016	220.00	0.00	Paid	Y	07/14/2016
14365											
		101-265-775.00					220.00				
52647	MICRO WORKS COMPUTING, INC	PREP ASSESSOR COMPUTER FOR EMPLOYE	TWP HALL IT SUPPORT EXPENSE	06/30/2016	BRENT KILPELA	07/20/2016	150.00	0.00	Paid	Y	06/30/2016
14366											
		101-265-728.01					150.00				

User: BRENT KILPELA
 DB: Howell Twp
 Inv Num
 Inv Ref#

Inv Num	Vendor Description	GL Distribution	Inv Date	Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnzied Post Date
1313	ABE'S AUTO GLASS		07/13/2016		07/14/2016	442.22	0.00	Paid	07/14/2016
14367	WINDOW REPLACEMENT	TWP HALL GROUNDS EQUIP	BRENT KILPELA		REPAIR EXPENSE	442.22			
2542	COMPLETE OUTDOOR SERVICES, INC.		07/07/2016		07/23/2016	546.75	0.00	Paid	07/14/2016
14368	CEMETERY MAINTENANCE (3 OF 8)		BRENT KILPELA		GROUNDS CARE & MAINT.	546.75			
6/30/2016	DEBRA JOHNSON		06/30/2016		07/14/2016	572.22	0.00	Paid	06/30/2016
14369	DEPUTY CERK MILEAGE		BRENT KILPELA						
	101-215-860.00					356.10			
	101-191-860.00					157.14			
	101-400-707.00					58.98			
7/18/2016	HOWELL PUBLIC SCHOOLS		07/18/2016		07/30/2016	33,889.73	0.00	Paid	07/23/2016
14370	2016 SUMMER TAXES 7/1-7/15		BRENT KILPELA		TAX DUE TO HOWELL SCHLS DEBT SUMMER	33,889.73			
7/18/2016	FOWLerville SCHOOLS		07/18/2016		07/30/2016	748.80	0.00	Paid	07/23/2016
14371	2016 SUMMER TAXES 7/1-7/15		BRENT KILPELA		TAX DUE TO FOWL SCHLS OPER SUMMER	748.80			
7/18/2016	HOWELL PUBLIC SCHOOLS		07/18/2016		07/30/2016	60,935.40	0.00	Paid	07/23/2016
14372	2016 SUMMER TAXES 7/1-7/15		BRENT KILPELA		TAX DUE TO HOWELL SCHLS OPER SUMMER	60,935.40			
7/18/2016	LIV EDUC SERVICE AGENCY		07/18/2016		07/30/2016	36,966.64	0.00	Paid	07/23/2016
14373	2016 SUMMER TAXES 7/1-7/15		BRENT KILPELA		TAX DUE TO LESEA SUMMER	36,966.64			
7/18/2016	LIVINGSTON COUNTY TREASURER		07/18/2016		07/30/2016	37,093.32	0.00	Paid	07/23/2016
14374	2016 SUMMER TAXES 7/1-7/15		BRENT KILPELA		TAX DUE TO COUNTY SUMMER	37,093.32			
7/18/2016	LIVINGSTON COUNTY TREASURER		07/18/2016		07/30/2016	66,042.83	0.00	Paid	07/23/2016
14375	2016 SUMMER TAXES 7/1-7/15		BRENT KILPELA		TAX DUE TO COUNTY SET SUMMER	66,042.83			
0006579968	MICHIGAN.COM		06/30/2016		07/25/2016	170.00	0.00	Paid	06/30/2016
14376	JUNE PUBLICATIONS		BRENT KILPELA		BOARD OF APPEALS PRINTING & PUBLICTN EX	80.00			
	101-412-900.00				TWP BOARD PRINTING & PUBLICATION EXPENS	90.00			

User: BRENT KILPELA
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Inv Num Vendor
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74658	MASTER MEDIA	07/13/2016	07/25/2016	158.41	0.00	Paid	Y
14377	OFFICE SUPPLIES	BRENT KILPELA					07/23/2016
	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		158.41			
7/6/2016	DTE ENERGY	07/06/2016	07/28/2016	54.12	0.00	Paid	Y
14378	391 N BURKHART JULY 2016	BRENT KILPELA					07/23/2016
	590-442-920.00	WWTP ELECTRICITY EXPENSE		54.12			
7/6/2016	DTE ENERGY	07/06/2016	07/28/2016	134.93	0.00	Paid	Y
14379	1009 N. BURKHART ROAD JULY 2016	BRENT KILPELA					07/23/2016
	590-442-920.00	WWTP ELECTRICITY EXPENSE		134.93			
7/5/2016	DTE ENERGY	07/05/2016	07/27/2016	30.87	0.00	Paid	Y
14380	1907 OAKGROVE JULY 2016	BRENT KILPELA					07/23/2016
	592-000-160.01	SWR/WTR FUND 8 PROPERTY OAK GROVE		30.87			
7/5/2016	DTE ENERGY	07/05/2016	07/27/2016	254.88	0.00	Paid	Y
14381	2571 OAKGROVE ROAD JULY 2016	BRENT KILPELA					07/23/2016
	590-442-920.00	WWTP ELECTRICITY EXPENSE		254.88			
7/11/2016	DTE ENERGY	07/11/2016	08/03/2016	244.47	0.00	Paid	Y
14382	2559 W. GRAND RIVER JULY 2016	BRENT KILPELA					07/23/2016
	590-442-920.00	WWTP ELECTRICITY EXPENSE		244.47			
7/13/2016	DTE ENERGY	07/13/2016	08/04/2016	35.71	0.00	Paid	Y
14383	1216 PACKARD DRIVE JULY 2016	BRENT KILPELA					07/23/2016
	590-442-920.00	WWTP ELECTRICITY EXPENSE		35.71			
7/13/2016	DTE ENERGY	07/13/2016	08/04/2016	272.76	0.00	Paid	Y
14384	1575 N. BURKHART ROAD JULY 2016	BRENT KILPELA					07/23/2016
	590-442-920.00	WWTP ELECTRICITY EXPENSE		272.76			
7/13/2016	DTE ENERGY	07/13/2016	08/04/2016	227.03	0.00	Paid	Y
14385	1034 AUSTIN CT JULY 2016	BRENT KILPELA					07/23/2016
	590-442-920.00	WWTP ELECTRICITY EXPENSE		227.03			
7/13/2016	DTE ENERGY	07/13/2016	08/04/2016	4,017.41	0.00	Paid	Y
14386	1222 PACKARD ROAD JULY 2016	BRENT KILPELA					07/23/2016
	590-442-920.00	WWTP ELECTRICITY EXPENSE		4,017.41			

User: BRENT KILPELA
 DB: Howell Twp
 Inv Num Vendor Description
 Inv Ref# GL Distribution
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854006222-5	AT&T LONG DISTANCE	07/06/2016	08/05/2016	2.93	0.00	Paid	Y	07/23/2016
14397	WWTP LONG DISTANCE JULY 2016	BRENT KILPELA						
	590-442-850.00	WWTP TELEPHONE EXPENSE		2.93				
07/25/2016	KROHL NORBERT W	07/25/2016	08/01/2016	27.00	0.00	Paid	Y	07/25/2016
14398	Sum Tax Refund 4706-11-401-014	BRENT KILPELA						
	703-000-214.10	TAX DUE TO TAXPAYERS		27.00				
7/25/2016	CAROLYN EATON	07/25/2016	07/26/2016	200.00	0.00	Paid	Y	07/26/2016
14399	EIECTION SUPPLIES	BRENT KILPELA						
	101-191-727.00	EIECTION SUPPLIES EXPENSE		200.00				
7/13/2016	DTE ENERGY	07/13/2016	08/04/2016	568.02	0.00	Paid	Y	07/26/2016
14400	TWP HALL JULY 2016	BRENT KILPELA						
	101-265-920.00	TWP HALL ELECTRICITY EXPENSE		568.02				
2140757	CARLISLE WORTMAN	07/20/2016	08/20/2016	217.50	0.00	Paid	Y	07/26/2016
14401	2015 MASTER PLAN	BRENT KILPELA						
	101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE		217.50				
2140758	CARLISLE WORTMAN	07/20/2016	08/20/2016	680.00	0.00	Paid	Y	07/26/2016
14402	GENERAL CONSULTATION	BRENT KILPELA						
	101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE		680.00				
52733	MICRO WORKS COMPUTING, INC	07/20/2016	08/09/2016	37.50	0.00	Paid	Y	07/26/2016
14403	BACKUP OF GIS DATA	BRENT KILPELA						
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		37.50				
52693	MICRO WORKS COMPUTING, INC	07/12/2016	08/01/2016	525.00	0.00	Paid	Y	07/26/2016
14404	SETUP NEW EMAIL ADDRESSES	BRENT KILPELA						
	101-265-851.00	TWP HALL WEB SITE EXPENSE		525.00				
52692	MICRO WORKS COMPUTING, INC	07/12/2016	08/01/2016	75.00	0.00	Paid	Y	07/26/2016
14405	WEBSITE WORK	BRENT KILPELA						
	101-265-851.00	TWP HALL WEB SITE EXPENSE		75.00				
7257127	DTE ENERGY	07/21/2016	08/11/2016	346.11	0.00	Paid	Y	07/26/2016
14406	STREETLIGHTS	BRENT KILPELA						
	101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE		346.11				

User: BRENT KILPELA

DB: Howell Twp

Inv Num Vendor
 Inv Ref# Description
 GL Distribution

of Invoices: 90 # Due: 0
 # of Credit Memos: 0 # Due: 0

Net of Invoices and Credit Memos: 457,773.75

Agrees with check Register BK

DEPT/ACTIVITY	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Inlized Post Date
101 - GENERAL FUND			42,660.54	0.00		
590 - SEWER FUND			170,832.45	0.00		
592 - SWR/WTR			1,700.62	0.00		
701 - TRUST & AGENCY			6,876.42	0.00		
703 - TAX FUND			235,703.72	0.00		

DEPT/ACTIVITY	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Inlized Post Date
000 - OTHER			264,824.29	0.00		
101 - TOWNSHIP BOARD			90.00	0.00		
191 - ELECTIONS			357.14	0.00		
209 - ASSESSING			1,102.00	0.00		
215 - CLERK			356.10	0.00		
253 - TREASURER			768.14	0.00		
265 - TOWNSHIP HALL			14,869.58	0.00		
268 - TOWNSHIP AT LARGE			1,160.11	0.00		
276 - CEMETERY			546.75	0.00		
400 - PLANNING COMMISSION			956.48	0.00		
402 - ZONING ADMINISTRATION			172.71	0.00		
412 - BOARD OF APPEALS			80.00	0.00		
441 - UTILITY BILLING			132,073.81	0.00		
442 - WWTP			38,608.64	0.00		
852 - SEWER/WATER 8			1,658.00	0.00		
853 - SEWER 7			150.00	0.00		

Totals: 457,773.75
 Totals: 0.00

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
07/14/2016	GEN	101001237(E)	CINTAS CORPORATION #725	39.67
07/14/2016	GEN	101001238(E)	CONSUMERS ENERGY	32.18
07/14/2016	GEN	101001239(E)	CULLIGAN WATER	12.35
07/14/2016	GEN	101001240(E)	ECONO PRINT	535.68
07/14/2016	GEN	101001241(E)	FAHEY SCHULTZ BURZYCH RHODES	3,431.50
07/14/2016	GEN	101001242(E)	HURON CEMETERY MAINT INC	400.00
07/14/2016	GEN	101001243(E)	MICRO WORKS COMPUTING, INC	150.00
07/14/2016	GEN	16540	ABE'S AUTO GLASS	442.22
07/14/2016	GEN	16541	ALCHIN DISPOSAL SERVICE	217.25
07/14/2016	GEN	16542	BENEFIT PLAN SERVICES	2,000.00
07/14/2016	GEN	16543	CAREFREE MAINTENANCE CO.	220.00
07/14/2016	GEN	16544	COMPLETE OUTDOOR SERVICES, INC.	546.75
07/14/2016	GEN	16545	DEBRA JOHNSON	572.22
07/14/2016	GEN	16546	DUNCAN DISPOSAL SYSTEMS	335.00
07/14/2016	GEN	16547	CAROLYN EATON	172.71
07/14/2016	GEN	16548	FERGUSON ROOFING INC.	10,380.00
07/14/2016	GEN	16549	JONATHAN HOHENSTEIN	39.96
07/14/2016	GEN	16550	MASTER MEDIA	11.98
07/26/2016	GEN	101001244(E)	DTE ENERGY	568.02
07/26/2016	GEN	101001245(E)	MICHIGAN.COM	170.00
07/26/2016	GEN	101001246(E)	MICRO WORKS COMPUTING, INC	637.50
07/26/2016	GEN	16551	CARLISLE WORTMAN	897.50
07/26/2016	GEN	16552	DTE ENERGY	346.11
07/26/2016	GEN	16553	CAROLYN EATON	200.00
07/26/2016	GEN	16554	MASTER MEDIA	158.41
07/26/2016	GEN	16555	STATE OF MICHIGAN	21,801.53

GEN TOTALS:

Total of 26 Checks:	44,318.54
Less 0 Void Checks:	0.00
Total of 26 Disbursements:	44,318.54

Bank T&A TRUST & AGENCY CHECKING

07/07/2016	T&A	3286	HOWELL AREA FIRE AUTHORITY	407.03
07/07/2016	T&A	3287	HOWELL CARNEGIE LIBRARY	296.55
07/07/2016	T&A	3288	HOWELL PUBLIC SCHOOLS	1,633.81
07/07/2016	T&A	3289	HOWELL PUBLIC SCHOOLS	1,226.54
07/07/2016	T&A	3290	LIV EDUC SERVICE AGENCY	454.40
07/07/2016	T&A	3291	LIVINGSTON COUNTY TREASURER	715.00
07/07/2016	T&A	3292	LIVINGSTON COUNTY TREASURER	163.00
07/07/2016	T&A	3293	LIVINGSTON COUNTY TREASURER	1,980.09

T&A TOTALS:

Total of 8 Checks:	6,876.42
Less 0 Void Checks:	0.00
Total of 8 Disbursements:	6,876.42

Bank TAX TAX CHECKING

07/25/2016	TAX	4814	FOWLerville SCHOOLS	748.80
07/25/2016	TAX	4815	HOWELL PUBLIC SCHOOLS	33,889.73
07/25/2016	TAX	4816	HOWELL PUBLIC SCHOOLS	60,935.40
07/25/2016	TAX	4817	LIV EDUC SERVICE AGENCY	36,966.64
07/25/2016	TAX	4818	KROLL NORBERT W	27.00
07/25/2016	TAX	4819	LIVINGSTON COUNTY TREASURER	37,093.32
07/25/2016	TAX	4820	LIVINGSTON COUNTY TREASURER	66,042.83

TAX TOTALS:

Total of 7 Checks:	235,703.72
Less 0 Void Checks:	0.00
Total of 7 Disbursements:	235,703.72

Bank UTYCK UTILITY CHECKING

07/11/2016	UTYCK	2079	ALEXANDER CHEMICAL CORPORATION	5,536.17
07/11/2016	UTYCK	2080	M & K JETTING AND TELEVISION	1,170.00
07/11/2016	UTYCK	2081	PETE BLACK PLUMBING & WATER CONDITI	340.00
07/11/2016	UTYCK	2082	SEVERN TRENT	23,813.78
07/11/2016	UTYCK	2083	U. S. BANK	150.00
07/11/2016	UTYCK	590001997(E)	AT&T	50.60
07/11/2016	UTYCK	590001998(E)	AT&T	65.46
07/11/2016	UTYCK	590001999(E)	AT&T	57.56

08/03/2016 10:26 AM
 User: BRENT KILPELA
 DB: Howell Twp

CHECK REGISTER FOR HOWELL TOWNSHIP
 CHECK DATE FROM 07/07/2016 - 08/03/2016

Check Date	Bank	Check	Vendor Name	Amount
07/11/2016	UTYCK	590002000 (E)	AT&T	57.56
07/11/2016	UTYCK	590002001 (E)	AT&T	223.56
07/11/2016	UTYCK	590002002 (E)	AT&T	66.54
07/11/2016	UTYCK	590002003 (E)	AT&T	73.75
07/11/2016	UTYCK	590002004 (E)	AT&T	59.34
07/11/2016	UTYCK	590002005 (E)	AT&T	43.84
07/11/2016	UTYCK	590002006 (E)	CONSUMERS ENERGY	27.81
07/11/2016	UTYCK	590002007 (E)	CONSUMERS ENERGY	28.44
07/11/2016	UTYCK	590002008 (E)	CONSUMERS ENERGY	11.75
07/11/2016	UTYCK	590002009 (E)	CONSUMERS ENERGY	16.74
07/11/2016	UTYCK	590002010 (E)	DTE ENERGY	116.34
07/26/2016	UTYCK	2084	AT&T LONG DISTANCE	2.93
07/26/2016	UTYCK	2085	CREATURE CONTROL	1,450.00
07/26/2016	UTYCK	2086	MHOG	132,073.81
07/26/2016	UTYCK	590002011 (E)	DTE ENERGY	54.12
07/26/2016	UTYCK	590002012 (E)	DTE ENERGY	134.93
07/26/2016	UTYCK	590002013 (E)	DTE ENERGY	30.87
07/26/2016	UTYCK	590002014 (E)	DTE ENERGY	254.88
07/26/2016	UTYCK	590002015 (E)	DTE ENERGY	244.47
07/26/2016	UTYCK	590002016 (E)	DTE ENERGY	35.71
07/26/2016	UTYCK	590002017 (E)	DTE ENERGY	272.76
07/26/2016	UTYCK	590002018 (E)	DTE ENERGY	227.03
07/26/2016	UTYCK	590002019 (E)	DTE ENERGY	4,017.41
07/26/2016	UTYCK	590002020 (E)	DTE ENERGY	166.91

UTYCK TOTALS:

Total of 32 Checks:	170,875.07
Less 0 Void Checks:	0.00
Total of 32 Disbursements:	170,875.07

REPORT TOTALS:

Total of 73 Checks:	457,773.75
Less 0 Void Checks:	0.00
Total of 73 Disbursements:	457,773.75

*C Agrees with
 Invoice Register
 BK*