

HOWELL TOWNSHIP BOARD

REGULAR MEETING

3525 Byron Road
Howell, MI 48855
December 11, 2023
6:30 pm

1. Call to Order
2. Roll Call: () Mike Coddington () Matthew Counts
 () Sue Daus () Jeff Smith
 () Jonathan Hohenstein () Harold Melton
 () Bob Wilson
3. Pledge of Allegiance
4. Call to the Board
5. Approval of the Minutes:
 - A. Regular Board Meeting - November 13, 2023
 - B. Closed Session - November 13, 2023
6. Correspondence
7. Call to the Public
8. New Business:
 - A. Special Use Permit Request, PC-2023-04
Howell-Mason, LLC. 4706-33-300-001, 4706-33-300-018
 - B. Griffith Realty - Contract Renewal
 - C. Property Sale – 8.08 Ac. Bowen Rd., 4706-22-300-047
9. Public Hearing
 - A. Park and Recreation Master Plan
10. Old Business:
 - A. Guardian Alarm
11. Call to the Public
12. Reports:
 - A. Supervisor B. Treasurer C. Clerk D. Zoning
 - E. Assessing F. Fire Authority G. MHOG H. Planning Commission
 - I. ZBA J. WWTP K. HAPRA L. Property Committee
 - M. Park & Recreation Committee
13. Closed Session – Burkhart Road Associates v. Howell Township
14. Disbursements:
 - Regular Payments and Check Register
15. Adjournment

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855

November 13, 2023

6:30 P.M.

MEMBERS PRESENT:

| | |
|---------------------|------------|
| Mike Coddington | Supervisor |
| Sue Daus | Clerk |
| Jonathan Hohenstein | Treasurer |
| Matthew Counts | Trustee |
| Jeff Smith | Trustee |
| Harold Melton | Trustee |
| Bob Wilson | Trustee |

MEMBERS ABSENT:

Also in Attendance:

Jacob Witte - Township Attorney
David Szymanski – Township Attorney
Tom Landa – Township Attorney
Three people were in the audience.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

CALL TO THE BOARD:

Treasurer Hohenstein requested to add 5-B Approval of Closed Session Minutes for October 2, 2023

APPROVAL OF THE AGENDA:

November 13, 2023

Motion by Counts, **Second** by Hohenstein, **“To accept the agenda.”** Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

October 2, 2023

REGULAR BOARD MEETING MINUTES

Motion by Hohenstein, **Second** by Melton, **“To approve the October 2, 2023 meeting minutes as presented.”** Discussion followed. Motion carried, one dissension.

CLOSED SESSION MEETING MINUTES

Motion by Hohenstein, **Second** by Counts, **“To accept the closed session minutes as presented.”** Motion carried.

CORRESPONDENCE:

No additions. No questions.

CALL TO THE PUBLIC:

None

UNFINISHED BUSINESS:

A. Guardian Alarm

Mark from Guardian Alarm spoke about the proposed system upgrades and answered questions from the Board. It was the consensus of the Board to have Guardian look into a few of the options discussed and get the Board an updated quote.

NEW BUSINESS:

A. Township Financial Update – Brent Kilpela

Deputy Supervisor Brent Kilpela gave an update of the Township’s financials to the Board and answered the Board’s questions. **Motion** by Hohenstein, **Second** by Smith, **“To make a budget amendment to increase the road improvement expense by \$74,000 to account for projects approved from last budget year and completed this budget year.”** Motion carried.

Brent also discussed cash flows and the Tooley Road properties the Board has set aside for future parks and a future Township Hall. Board requested Brent bring back possible options for the general fund to compensate the sewer and water fund for the properties.

Motion by Hohenstein, **Second** by Counts, **“To deviate from the Agenda to item 12, closed sessions for Oakland Tactical and Burkhart Ridge.”** Roll call vote: Count – yes, Coddington – yes, Melton – yes, Hohenstein – yes, Smith – yes, Wilson – yes, Daus – yes. Motion carried 7-0.

B. Sewer and Water Connection Fees - 2024

Treasurer Hohenstein discussed the sewer and water connection fees and the need for a resolution to set the fees otherwise they will automatically increase by 5% at the end of the year.

Motion by Melton, **Second** by Smith, **“To leave the connection fees at \$5,000 each.”** Discussion followed. Motion carried, one dissension.

Motion by Hohenstein, **Second** by Smith, **“To accept resolution 11.23.530, setting the sewer connection fee at \$5,000 as presented.”** Roll call vote: Wilson – yes, Hohenstein – yes, Smith – yes, Melton – yes, Coddington – yes, Daus – yes, Counts – no. Motion carried 6-1.

Motion by Hohenstein, **Second** by Smith, **“To accept resolution 11.23.531, setting the water connection fee at \$5,000 as presented.”** Roll call vote: Smith – yes, Melton – yes, Hohenstein – yes, Daus – yes, Wilson – yes, Counts – no, Coddington – yes. Motion carried 6-1.

C. Planning Commission and ZBA Re-Appointments

Treasurer Hohenstein discussed the Planning Commission and ZBA seats whose terms end in December of 2023. Discussion followed. **Motion** by Counts, **Second** by Hohenstein, **“To re-appoint Planning Commission members Tim Boal, Paul Pominville, and Robert Spaulding as presented.”** Motion carried, one dissension. **Motion** by Counts, **Second** by Melton, **“To re-appoint Ken Frenger and Carol Weaver to the Zoning Board of Appeals as presented.”** Motion carried.

D. G2G – Agreement Renewal

Treasurer Hohenstein discussed the agreement with Oakland County’s G2G credit card system that the Township uses to accept credit card payments over the counter. Discussion followed. **Motion** by Hohenstein, **Second** by Melton **“To accept resolution 11.23.532 to authorize over the counter**

credit card sales with Oakland County's G2G system as presented." Roll call vote: Daus – yes, Wilson – yes, Counts – yes, Coddington – yes, Hohenstein – yes, Melton – yes, Smith – yes. Motion carried 7-0.

- E. Zoning Approval Request – Michigan Storage Barns
Trustee Counts discussed the zoning change request. Discussion followed. **Motion** by Counts, **Second** by Hohenstein, **"To approve the zoning request from NSC to IFZ for Michigan Storage Barns as presented."** Motion carried.

CALL TO THE PUBLIC:

None.

REPORTS:

- A. SUPERVISOR: Received questions about the proposed gas station at Burkhart Road and Mason Road.
- B. TREASURER: Discussed the transition to BSA Cloud, working on updating the school collection agreements, and the clean-up day. Consensus of the Board to set clean-up day for May 18th 2024. Discussion followed. Trustee Wilson took exception to Treasurer Hohenstein's letter to Sharpe's Outdoor Services for charging the Township for services not rendered. Discussion followed.
- C. CLERK: Discussed the November election and thanked Deputy Clerk Tanya Davidson for all of her hard work. Discussion followed.
- D. ZONING:
See Zoning Administrator Joe Daus's report
- E. ASSESSING:
See Assessor Kilpela's report
- F. FIRE AUTHORITY:
Supervisor Coddington reported on the Fire Authority
- G. MHOG:
Trustee Counts reported on MHOG
- H. PLANNING COMMISSION:
Trustee Counts reported on the Planning Commission
- I. ZONING BOARD OF APPEALS (ZBA):
Trustee Smith reported on the ZBA
- J. WWTP:
See Treasurer Hohenstein's report. **Motion** by Hohenstein, **Second** by Melton, **"To accept the quote from Cummins to replace the block heater as presented."** Motion carried.
- K. HAPRA:
Clerk Daus reported on HAPRA

L. PROPERTY COMMITTEE:

Treasurer Hohenstein reported on the Property Committee

M. PARK & RECREATION COMMITTEE:

Treasurer Hohenstein notified the Board that the Township's Spark Grant application was not accepted and is not eligible to apply for the third round of the grant.

CLOSED SESSION:

Motion by Hohenstein, **Second** by Smith, **"To go into closed session pursuant to MCL 15.268(e) to discuss ongoing litigation against the Township pending in the United States District Court for the Eastern District of Michigan and on appeal in the United States Sixth Circuit Court of Appeals in Oakland Tactical Supply v. Howell Township."** Roll call vote: Hohenstein – yes, Counts – yes, Wilson – yes, Smith – yes, Daus – yes, Coddington – yes, Melton – yes. Motion carried 7-0.

Motion by Hohenstein, **Second** by Smith, **"To go into closed session pursuant to MCL 15.268(e) and (h) to discuss ongoing litigation against the Township pending in the Livingston County Circuit Court in Burkhart Road Associates v. Howell Township."** Roll call vote: Coddington – yes, Smith – yes, Daus – yes, Counts – yes, Melton – yes, Hohenstein – yes, Wilson – yes. Motion carried 7-0.

Motion by Counts, **Second** by Melton, **"To enter back into regular session."** Motion carried.

Motion by Hohenstein, **Second** by Melton, **"To authorize Township attorneys to engage in settlement discussions regarding Burkhart Road Associates v. Howell Township as discussed in closed session."** Motion carried.

DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:

Motion by Hohenstein, **Second** by Melton, **"To accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

ADJOURNMENT: **Motion** by Melton, **Second** by Counts, **"To adjourn at this time."** Motion carried. The meeting was adjourned at 8:45pm.

Sue Daus, Howell Township Clerk

Mike Coddington, Howell Township Supervisor

Tanya Davidson, Recording Secretary

HOWELL TOWNSHIP PLANNING COMMISSION
UNAPPROVED MINUTES NOVEMBER 21, 2023, 6:30 P.M.
3525 BYRON RD. HOWELL TOWNSHIP HALL, HOWELL MI 48855 (517-546-2817)

MEMBERS PRESENT:

Wayne Williams Chairman
 Robert Spaulding Vice-Chair
 Matthew Counts Board Rep
 Paul Pominville Commissioner
 Mike Newstead Commissioner
 Tim Boal Commissioner

MEMBERS ABSENT:

Denise Markham Commissioner

Also in attendance: Zoning Administrator Joe Daus, Township Planner's Paul Montagno & Anna Wysocki

The meeting was called to order at 6:30 p.m. The roll was called.

APPROVAL OF AGENDA: MOTION by Spaulding, second by Boal, **"To approve the November 21, 2023 Planning Commission Agenda"** Motion carried.

APPROVAL OF MINUTES: No action taken.

TOWNSHIP BOARD REPORT: Matt reported that they had a financial up date from the Deputy Supervisor that the township is in good financial standing, that there was no change to the sewer and water fees for 2024, the ZBA and Planning Commission member who's terms were up had been reappointed, and that the rezoning request from Michigan Storage Barn had been approved.

ZONNING BOARD OF APPEALS REPORT: No Meeting.

ZONING ADMINISTRATOR REPORT: Monthly Permit list is attached.

OLD BUSINESS:

A. Schmucks Brewing Company, File# PC2023-07, 4944 Mason Rd. Howell, Parcel ID# 4706-32-300-003. Final Site Plan. Township Planner Anna Wysocki reviewed her report on the proposed site plan. The applicant's engineer David LeClair addressed the planners concerns, and the Fire Department concerns with the building sprinkler system. There were no questions for the applicant.

Motion by Newstead, second by Counts **"To approve the final site plan for Schmucks Brewing, file# PC2023-07, 4944 Mason Rd. Howell, parcel 4706-32-300-003 on the condition that they satisfy all of the findings in the planers report date November 16, 2023 and the engineers report dated November 10, 2023, and specify on the site plan were the gate and the fence are located.** Motion carried, 6 yes, 0 no.

B. Public Hearing for Mason & Burkhart, LLC. Request to amend Heritage Square approved Preliminary/PUD site plan, file# PC2023-04, Parcel #4706-32-400-013, vacant land on Mason Road and Burkhart Road.

Township Planner Paul Montagno reviewed his current report, stated that their current proposal is very similar to an earlier design that had been approved.

Motion by Counts, second by Newstead **"To open the Public Hearing for Mason & Burkhart LLC, amendment to Heritage Square, file PC2023-13, parcel 4706-32-400-013"** Motion carried, 6 yes, 0 no.

Chairmen Williams invited comments from the audience. Gary Maher 3670 Mason Rd had questions on the location of the development, the number of homes and improvements to roads, Julie Mullens 3885 Mason Rd. commented on the current traffic at the intersection of Burkhart and Mason. The engineer for the applicant Kevin McDevitt gave an overview of the proposed project, and the need for a temporary access. There were comments to the engineer from the public. Jake Rosasco talked about the drainage problem Chestnut Crossing. The public asks questions of the engineer. Jeff Smith 3762 Mason Rd. had questions on the direction of the water flow.

Motion by Spaulding second by Pominville **“To close the Public Hearing”** Motion carried, 6 yes, 0 no.

Planning commission members had questions for the Planner. Discussion followed.

Motion by Boal second by Pominville **“To postpone the approval subject to an environmental impact statement concerning tree cutting.”** Discussion followed. Pominville – Yes, Newstead – Yes, Counts – Yes, Boal – Yes, Williams – Yes, Spaulding – Yes, Motion carried, 6 yes, 0 no.

NEW BUSINESS:

A. Public Hearing for Howell-Mason LLC. Request for a special use permit to allow for a gas station.

Township Planner Paul Montagno presented his report on the project.

Motion by Spaulding second by Counts **“To open the public hearing.”** Motion carried, 6 yes, 0 no.

Chairmen Williams invited comments. Jeff Ross 3872 Mason Rd, He does not want a gas station in the neighborhood. Julie Mullens 3885 Mason Rd. is concerned that a gas leak would contaminate the wells in the area, and with the added traffic. Jenni Johnson, 273 S Burkhart, was asking the Board to deny this request. Jeff Smith 3762 Mason Rd. he does not want the gas station at that corner due to lights, noise, the drainage water, and the possible contamination of the well water. Savannah Mullens 1605 Elliott Rd. concerned with increase in traffic and traffic accidents, increase in crime and asks that they deny this request. Shelby Frasier 146 Fox Meadows Ct. asks that we look out for the neighborhood. Curt Hamilton 1367 Crestwood Ln. concerned with contamination. Richard Everly 3769 Mason Rd. concerned with contamination. Roger Holden 4383 Mason Rd. just does not want a gas station here. The applicant Todd Lekander spoke about his business. Engineer Brent LaVanway addressed the concerns in the planners review, and took questions from the planning commission and the public. Evelyn Anderson 122 Fox Meadows Ct, spoke in opposition to the gas station in a residential area. Debra Luczowski 3800 Mason Rd. asks if the gas station does go in that safety equipment be installed. James Roscoe 3809 Mason Rd. Jeff Ross 3872 Mason Rd. concerned with contamination of well water.

The applicant addressed the board, asks them to review all of the safety standards that they are proposing and give consideration to them. Bedly Bigelow 3880 Mason Rd. concerned with the health effects of the gasoline on children.

Motion by Counts second by Newstead **“To close the Public Hearing”** Motion carried, 6 yes, 0 no.

Planning Commission member had question and a short discussion.

Motion by Counts second by Newstead **“To recommend to the Township Board to deny the Special Use Permit for Howell-Mason LLC based on the planners report dated August 16, 2023, and the engineers report dated August 14, 2023 also based on the fact the Zoning Ordinance for Howell Township prohibits a gas station within 300 feet of a well head protection area.”** Newstead – yes, Spaulding – yes, Counts – yes, Pominville – yes, Boal – yes, Williams – yes, Motion carried, 6 yes, 0 no.

Motion by Spaulding, second by Newstead **“To postpone action on Preliminary site Plan for Howell-Mason LLC, file #PC2023-04”** Motion carried, 6 yes, 0 no.

OTHER BUSINESS:

CALL TO THE PUBLIC: Question was ask about when the site plan was postponed to.

ADJOURNMENT: Meeting adjourned at 8:55 P.M.

Approved: _____

Mike Newstead, Secretary _____

As Presented: _____

Dated: _____

As Amended: _____

As Corrected: _____



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Date: August 16, 2023
Revised: November 17, 2023

**Preliminary Site Plan and Special Use Review
For
Howell Township, Michigan**

| | |
|------------------------------|--|
| Applicant: | Howell-Mason, LLC |
| Project Name: | Howell-Mason Convenience Store/Gas Station/Drive-In Deli |
| Plan Date: | 6/28/2023 |
| Revised: | 9/25/2023 |
| Location: | Northeast of the Mason and Burkhart Rd. Intersection |
| Zoning: | NSC - Neighborhood Service Commercial |
| Action Requested: | Preliminary Site Plan and Special Use Approval |
| Required Information: | As noted in the Following Review |

PROJECT AND SITE DESCRIPTION

The applicant is seeking approval to construct a gasoline fueling station comprised of an 8,320 square foot canopy above eight (8) gas pump islands (16 pumps), and a 5,814 square foot building that would include a convenience store and drive through restaurant. The applicant proposes to develop these structures on a 7.27-acre site located across two parcels, to be combined, at the northeast corner of Mason and Burkhart. A description of each parcel's existing and proposed use is listed below:

Parcel 4706-33-300-001

This 2.38-acre, corner parcel has frontage along Burkhart Rd. and Mason Rd. The applicant proposes to replace the existing residential dwelling, barn, and pool with a combined convenience store and drive-in restaurant, which will be surrounded by impervious parking lot and driving lanes. A driveway curb cut is proposed to the south, along Mason

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Rd., near the rear lot line, approximately 285 feet east of the Burkhardt-Mason intersection. Zoning designation: Neighborhood Service Commercial.

Parcel 4706-33-300-018

This 2.39-acre parcel is north of the corner parcel and has frontage along Burkhardt Rd. The applicant proposes to replace an existing residential dwelling with eight fuel pump islands covered by an 8,320 square foot canopy. Additionally, the applicant proposes to develop a landscaped island containing two underground fuel tanks, several driving lanes, six (6) parking spots, an 11,880 square foot detention basin, and a 6,080 square foot forebay. Zoning Designation: Neighborhood Service Commercial.

Parcel 4706-33-300-019

This parcel is 2.50 acre to the north of the proposed development and appears to only be included in the proposal to accommodate the taper land to the north of the proposed northernmost proposed access point to the development. The existing hoe is to remain on this parcel. Zoning designation: Single-Family Residential.

Per the definition of front, rear, and side yards in Article 2 of the Zoning Ordinance, the combined lot will contain two front yards (facing Burkhardt and Mason Rd.) one rear yard (to the east), and one side yard (to the north). Except where otherwise specified, the following review refers to the combined geography of the two subject parcels.

LAND USE CONSIDERATIONS

Wellhead Protection Area

The entirety of the proposed site is located within the wellhead protection area, as shown in Figure 2 and on the attached Wellhead Protection Area Map. According to section 16.11.C.8, no gasoline service stations are permitted within three hundred (300) feet of a wellhead protection area. The proposed use cannot be recommended for approval as it would not comply with the Zoning Ordinance and poses the risk of water contamination.

Special Use and Other Zoning Considerations

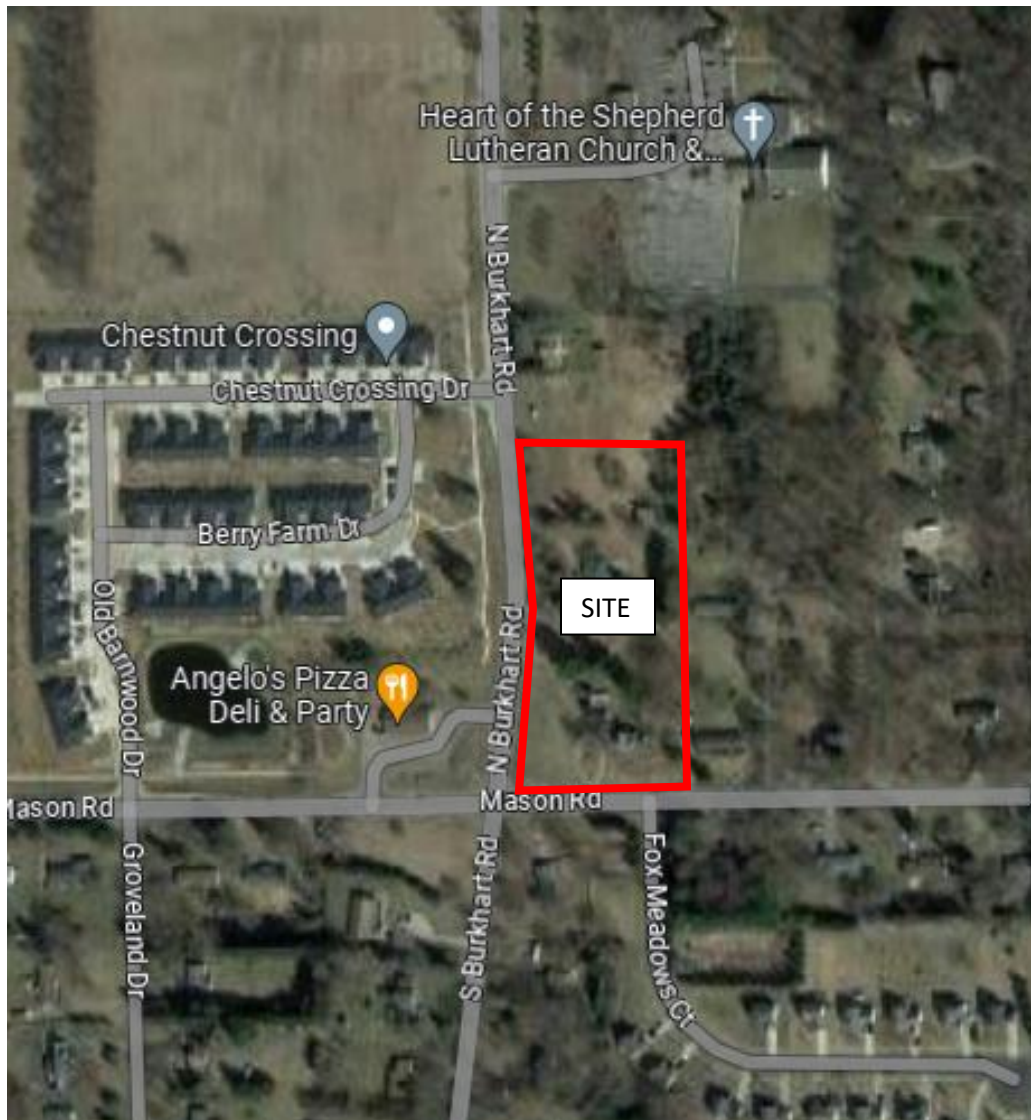
The subject site is zoned NSC (Neighborhood Service Commercial). According to section 16.11., automotive gasoline and service stations, as well as drive-in retail service establishments are permitted as a Special Use in the NSC district pending approval from the Planning Commission. Most of the development is proposed for the two parcels within the Neighborhood Service Commercial, where the applicant can apply for special land use approval. The applicant must receive special land use approval for the gas station and the drive-thru service establishment.

Utilities

Each parcel is in the Township's sanitary sewer and municipal water district.

Items to Address: 1) Combine parcels 4706-33-300-001 and 4706-33-300-018.

Figure 1. Aerial View of Subject Site



Source: Google Maps

GASOLINE SERVICE STATIONS – SECTION 16.11

Construction standards

All vehicle service areas shall be constructed to conform to the following standards:

- 1) Suitable separation shall be made between the pedestrian sidewalk and vehicular parking or moving area with the use of appropriate bumper, wheel guards or traffic islands.

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- 2) The entire area used for vehicle service shall be paved with a hard surface, except for such unpaved area as is landscaped and protected from vehicle use by a low barrier.
- 3) (NA)
- 4) The maximum widths of all driveways at the public sidewalk crossing or street line shall be no more than twenty-four (24) feet. The applicant is proposing 43 foot wide driveway widths. This **does not comply**.
- 5) Minimum angle or driveway intersection with the roadway from the curb line to lot line shall be no less than sixty (60) degrees.
- 6) The minimum distance of any driveway from any property line shall be at least (20) feet.
- 7) The minimum distance between roadway curb cuts shall be no less than forty (40) feet.
- 8) No gasoline service station shall be permitted within three hundred (300) feet of a wellhead protection area. As noted above, the site is within a designated wellhead protection area. This **does not comply**.

The following accessory uses are permitted:

- Sale of retail convenience store items.
- Sale of food for stand-up or take-out consumption, but not including sit-down dining tables and chairs for the purpose of serving to or consuming food by customers.

Items to be Addressed: 1) Address driveway width; non-compliance with section 16.11.C.4, which requires a maximum driveway width of 24 feet at the street line. 2) Gasoline service stations are not permitted within three hundred (300) feet of a wellhead protection area.

NEIGHBORING ZONING, LAND USE AND MASTER PLAN

The current zoning and future land use designations for adjacent properties are summarized in the following chart. We conclude that the proposed use is not consistent with the Master Plan and the Township Future Land Use Map, due to its location within the MHOG Wellhead Protection Area. A table that lists the current and future land use of surrounding properties is provided below.

Table 1 - Zoning, Land Use, and Master Plan Designations

| | North | East | South | West |
|---------------------------------|---------------------------|---------------------------|--|---|
| Zoning | Single Family Residential | Single Family Residential | Single-Family Residential located in Marion Township | NSC and MFR Pizza, Deli, and Party Store/ Attached Single-Family Housing |
| Land Use | Church | Duplex | | |
| Master Plan | Commercial – General | Commercial – General | | |
| Wellhead Protection Area | Yes (within) | Yes (within) | Yes (within) | Yes (within) |

Items to be Addressed: As noted above, the proposed site is located within the MHOG wellhead protection area, where gasoline service stations are not permitted.

AREA, WIDTH, HEIGHT, SETBACKS

Section 16.11 sets dimensional standards for Gasoline Service Stations. Section 9.05 sets dimensional standards for Neighborhood Service Commercial districts, and Section 26.05 establishes setbacks for sites along county primary roads. The applicant has provided a table on Sheet 4 that indicates some but not all proposed dimensions. The table on the following page summarizes the dimensional regulations for the site plan associated with the use.

Table 2 - Dimensional Regulations

| | Required | Provided | Compliance |
|-------------------------------------|----------------------------------|----------------------------|------------|
| Lot Area | 30,000 Square Feet | 7.27 Acres | Complies |
| Lot Width | 80 Feet at Primary Building Site | 295 Feet where most narrow | Complies |
| Lot Frontage Burkhart Rd. | 200 Feet | 660 Feet | Complies |

Howell-Mason Gas Station/ Convenience Store /Dunkin'
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| | Required | Provided | Compliance |
|--------------------------------------|---|--|-----------------|
| Lot Frontage Mason Rd. | 200 Feet | 330 Feet | Complies |
| Front Setback Burkhart Rd. | 50 feet from all buildings ¹ 20 feet from other structures ² | Approx. 12 feet from fuel tanks ³ 25 feet from maneuvering lane 60 feet from parking spaces 100 feet from canopy | Does not comply |
| Front Setback Mason Rd. | 50 feet from all buildings ¹ 25 feet from other structures ² | Approx. 165 Feet from convenience store building. Approx. 25 feet from drive-thru lane ³ | Complies |
| Side Setback (north) | 25 Feet | Approx. 35 feet from driveway curb | Complies |
| Rear Setback (east) | 25 Feet | 25 feet from drive-thru lane ³ | Complies |
| Lot Coverage | 60 % Max | 47% | Complies |
| Building Height | 30 Feet Max | 20 feet – store (avg where roof is pitched) 22.54 feet -- canopy | Complies |

1- Sites along County Primary Roads require a setback of fifty (50) feet from all buildings and twenty (20) feet for all other structures from the highway or road right-of-way line (Section 26.05).

2- Every structure, including gasoline pumps and other equipment, erected, or installed for use as a gasoline service station shall have a minimum setback from the road right-of-way as required by the regulations in the zone in which they are to be located, and a minimum setback from all property lines of twenty-five (25) feet (section 16.11.B).

3- Per Article 2 of the Zoning Ordinance, a structure is “any manmade surface or subsurface other than normal finished grading for drainage purposes,” which includes the proposed drive-thru lane and the underground fuel tanks..

Items to be Addressed: 1) Fuel tanks cannot be located in the required 25 foot setback.

BUILDING LOCATION AND SITE ARRANGEMENT

The combined convenience store/drive-thru restaurant and the fueling pump canopy are proposed to be the site’s two primary structures. Accessory components of the site include a landscaped island containing two (2) fuel tanks, five (5) rows of parking, and drive-thru/circulation lanes that wrap around the primary structures. In the northeast corner of the site, a detention basin and a forebay are also proposed.

Site circulation, which is a function of building arrangement, will require thorough review, due to the site’s corner location and the high frequency uses that are proposed. We have concerns about the safety implications of the northernmost row of parking, approximately 200 feet away from the convenience store. Employees or others who park here would have to traverse various directions of on-site traffic. At the south end of the site, we note that the drive-thru lane is designed in a way that interferes with and is unprotected from cross traffic. We question the necessity of the second (northernmost) access point on Burkhart Rd., which is further discussed under “Site Circulation,” below.

A proposed dumpster enclosure is proposed in the northeast portion of the site, within the required setbacks. It is enclosed on three sides with a screening wall and with an opaque/chain link/gated fence at the front, and is protected by four-foot, steel bollards.

Items to be Addressed: 1) The northernmost parking area is in an inappropriate location for pedestrian safety.

PARKING, LOADING

Article 18 of the Zoning Ordinance specifies parking requirements. The table on the following page addresses parking compliance. Parking calculations are provided on Sheet 4 of the submitted site plan. In total, the proposed mix-use development will require 101 parking spaces. In total, only 59 spaces are shown.

Table 1. Number of Parking Spaces

| Use | Required Number of Spaces |
|--|--|
| <p>Gasoline Filling Stations: One (1) parking space for each service stall, plus one (1) space for each employee (counted below).</p> | <p>NA (no service stalls proposed)</p> |
| <p>Drive-In Eating Establishments Ten (10) parking spaces, plus one (1) parking space for each (20) square feet of floor area and one (1) parking space for each employee (counted below).</p> | <p>$(0/20) + 10 = 10$</p> |

| | | | |
|---|------------------|-----------------|-------------------|
| Retail Stores: One (1) parking space for each 150 square feet of floor area (5,814 SF), plus one (1) space for each employee working during maximum employment hours (counted below). | (5,814/150) = 39 | | |
| Employee Parking for All Uses (1) space for each employee, during maximum employment hrs. | 10 | | |
| Total | Required | Provided | Compliance |
| | 59 | 40 | Does not Comply |
| Barrier Free Minimum of three (3) spaces for parking lots containing 51-75 spaces total | 3 | 2 | Does not Comply |
| Loading At least one (1) off-street loading-unloading space, and for every additional 20,000 square feet of gross floor space or fraction thereof | 1 | 1 | Does not Comply |

Total Parking Required

The site plan did not provide respective floor areas for the various uses. Therefore we apply the calculations based on the total floor area being convenience store and applied on the ten requisite parking spaces for the drive-in restaurant. We combine total employees for all use. Performing the calculations in this way appears to require the least amount of spaces per the ordinance, however, the proposed parking is still deficient.

Loading Space

The proposed loading space is just northeast of the convenience store. The proposed loading space is in the middle of a two-way drive isle and immediately at the exit to the drive through. This will present site circulation conflicts.

Items to be Addressed: 1) Address the insufficient number of parking spaces, including the insufficient number of barrier free spaces. 2) Identify a location for the loading area that will not conflict with traffic circulation on the site.

SITE ACCESS AND CIRCULATION

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The applicant proposes to create two-way driving lanes that surround the site's primary structures, by utilizing pavement markings, concrete islands, and stop signs. All the proposed parking rows are adjacent to a two-way circulation lane. Most parking rows surround the convenience store building.

Gasoline Service Stations

Section 16.11.C - Suitable separation shall be made between the pedestrian sidewalk and vehicular parking or moving area with the use of appropriate bumper, wheel guards or traffic islands...The entire area used for vehicle service shall be paved with a hard surface, except for such unpaved area as is landscaped and protected from vehicle use by a low barrier.

As shown on Sheet 4, the perimeter of the total parking lot is proposed to be separated from landscaped areas by a curb. A raised sidewalk extends around the convenience store/restaurant building, except where it is adjacent to the drive thru. Pedestrian sidewalks are proposed along each right-of-way. The area between the southernmost row of parking and the drive through island should be separated by a curbed island.

Access points and driveways

Three driveway access points are proposed: one along Burkhart Rd. at the northwest corner of the site, a second along Burkhart Rd. but at the midsection of the site, and a third along Mason Rd., in the southeast corner of the site. Upon closer inspection of the proposed access points on Burkhart Rd., we note a distance between them of approximately 340 feet (measured from the middle of each driveway entrance). The Zoning Ordinance does not specify a minimum distance. However, we have concerns about the safety and efficiency of their proposed layout. The applicant must provide a permit from Livingston County Road Commission (LCRC) for the proposed access points.

Maneuvering Lanes

There shall be provided a minimum access drive of ten (10) feet in width for one-way traffic and eighteen (18) feet for two-way traffic (Section 18.02.C). The site plan is compliant with this requirement, as shown on sheet 4. We note that an air fill station is proposed along the maneuvering lane in the southwest portion of the site, which may impede the flow of traffic or safety of the user. Further, as noted above, the loading space is within a two-way drive lane. Finally, a drive isle is proposed to cross over the drive through stacking area.

Items to be Addressed: 1) Obtain approval from LCRC for proposed curb cuts on Burkhart Rd. and Mason Rd. 2) provide a curbed island between the southern most row of parking and the drive through stacking lane. 3) A drive isle should not be allowed to cross over the drive through stacking lane.

LANDSCAPING

The applicant has provided as landscaping plan on sheet 8. A landscaping table compares the landscaping plan to zoning requirements, on the following page.

Table 2. Landscaping Requirements

| | Required | Provided |
|--|--|--|
| General | All unpaved portions of a site shall be planted with grass, ground cover, shrubbery, or other suitable live plant material. | The location, type, and quantity of plant material appears adequate, per Article 18 of the Zoning Ordinance. |
| Other Landscaping along rights-of-way | Any planting island located within a parking lot or located adjacent to a perimeter driveway shall be a min. of (20) ft. in any single dimension and no less than (400) square ft. in area. Wherever possible, parking areas and driveways shall be separated from buildings by a landscaped area. | |
| Parking Lot Landscaping¹ | A min. of (1) deciduous shade or evergreen tree shall be planted for each forty (40) lineal ft. of road frontage, plus, a minimum of (1) ornamental tree shall be planted for each (100) lineal ft of road frontage, plus, a min. of (8) shrubs shall be planted for each (40) lineal ft of road frontage. | |
| Protective Screening | Required wherever non-residential use in a commercial district abuts a residential use directly. Mechanical equipment must also be screened. Berms shall be a minimum of (4) feet in height. | A row of arbor vitae is proposed along the eastern lot line, where the site directly abuts a residential zone. |
| Stormwater Detention Areas | One (1) deciduous shade or evergreen tree and (10) shrubs shall be planted for every (50) lineal ft. of the detention area's perimeter as measured along the top of bank containing the area or pond, or as otherwise approved by the Planning Commission. | Landscaping is shown along the perimeter of the detention pond. Exact compliance to be evaluated with the final site plan. |

¹Section 18.02.E(5) All off-street parking areas providing more than five (5) parking spaces shall be lighted and landscaped in accordance with Section 28.02C and other appropriate Sections of Article XXVIII, Landscaping Requirements.

Items to be Addressed: None.

LIGHTING

Section 18.02.E(5) - All off-street parking areas providing more than (5) parking spaces shall be lighted.
Section 14.22 - All lighting shall be installed in a manner so that no illumination source is visible beyond all property lines.

A lighting plan is not provided at this time but will be required as part of a final site plan application. We recommend installing lighting where pedestrian and vehicular traffic might interact.

Items to be Addressed: None.

SIGNS

Proposed signs are depicted in the elevation plans on sheets A-4.1 and A-4.2. These include:

- two (2) wall sign/letter signs above the convenient store entrance, a combined 34 SF in area
- one (1) wall mounted reader board on the front facade of the convenient store, 32 SF in area
- one (1) canopy sign /letter sign facing north, 21 SF in area.
- one (1) canopy sign/letter sign facing west, 12.5 SF in area.

This parcel is permitted 200SF maximum of total exterior sign area.

A sign permit review is required prior to sign installation.

Items to be Addressed: None.

FLOOR PLAN AND ELEVATIONS

A floor plan is provided on sheet A-3.1, which shows retail and convenience sales in the west half of the primary structure, and a Dunkin' fast food facility in the west half of the primary structure. Floor areas for each use should be provided.

Elevation plans for the primary structure are provided on sheet A-4.1, which includes a table of the proposed exterior materials. Elevation plans for the gas station canopy are provided on sheet A-4.2.

Items to be Addressed: Provide distinct floor areas for the uses proposed within the building.

SPECIAL LAND USE

Both the drive through and the gas station are considered special land uses in the NSC - Neighborhood Service Commercial Zoning district. Therefore the planning commission must consider each in terms of the following standards and required findings, and shall find and record adequate data, information and evidence showing that such a special use on the proposed site, lot, or parcel:

- A. Will be harmonious with and in accordance with the general objectives, intent and purposes of this Ordinance in terms of their uses, activities, processes, materials, equipment and conditions of operation, that will be detrimental to any persons, property, or the general welfare of the

November 17, 2023

surrounding area in which it is located due to excessive production of traffic, noise, smoke, fumes, glare, or odors.


- B. Will be designed, constructed, operated, maintained and managed so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity.
- C. Will be served adequately by essential public facilities and services; such as, highways, roads, water supply systems, wastewater disposal systems, police and fire protection, storm water drainage systems, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed special use shall be able to provide adequately any such service.
- D. Will not be hazardous or disturbing to existing or future neighboring uses.
- E. Will not create excessive additional requirements at public cost for public facilities, utilities and services.
- F. Will not have a substantial adverse impact upon the natural resources and environment of the lot or parcel upon which it is to be located and adjacent areas, including, but not limited to prime agricultural areas, forest and woodlot areas, lakes, rivers, streams, watersheds, water recharge areas, flood ways, and wildlife areas.

RECOMMENDATIONS

Due to the subject site’s location within the MHOG Wellhead Protection Area, we cannot recommend preliminary approval of the provided site plan. The following is a summary of all remaining issues that we have identified in this site plan.

- 1. Combine parcels 4706-33-300-001 and 4706-33-300-018.
- 2. Address driveway width; non-compliance with section 16.11.C.4, which requires a maximum driveway width of 24 feet at the street line.
- 3. As noted above, the proposed site is located within the MHOG wellhead protection area, where gasoline service stations are not permitted.
- 4. Fuel tanks cannot be located in the required 25 foot setback.
- 5. The northernmost parking area is in an inappropriate location for pedestrian safety.
- 6. Address the insufficient number of parking spaces, including the insufficient number of barrier free spaces.
- 7. Identify a location for the loading area that will not conflict with traffic circulation on the site.
- 8. Obtain approval from LCRC for proposed curb cuts on Burkhardt Rd. and Mason Rd.
- 9. Provide a curbed island between the southernmost row of parking and the drive through stacking lane.
- 10. A drive isle should not be allowed to cross over the drive through stacking lane.
- 11. Provide distinct floor areas for the uses proposed within the building.


CARLISLE/WORTMAN ASSOC., INC.
Paul Montagno, AICP
Associate


CARLISLE WORTMAN ASSOC., INC.
Anna Wysocki
Community Planner

cc: Joe Daus, Township Zoning Administrator

Attached: Wellhead Protection Map

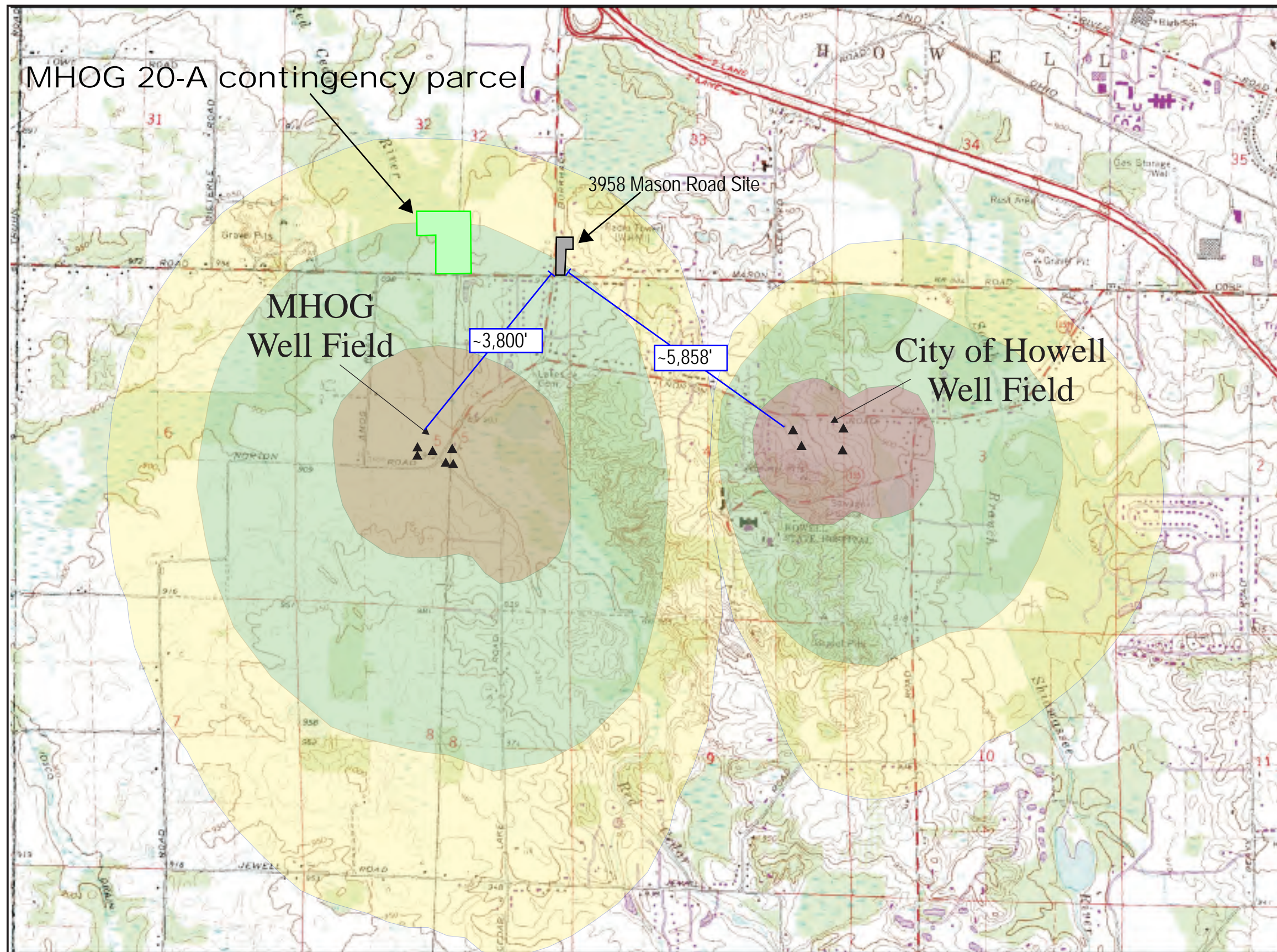


EXHIBIT 5

Proposed Well Head Protection Area Zones of Contribution

Well Head Protection Area Delineations Howell & MHOG Water Supply Well Fields



Scale:

1-inch = 2,000-feet
0' 2,000'

Areas of Contribution:






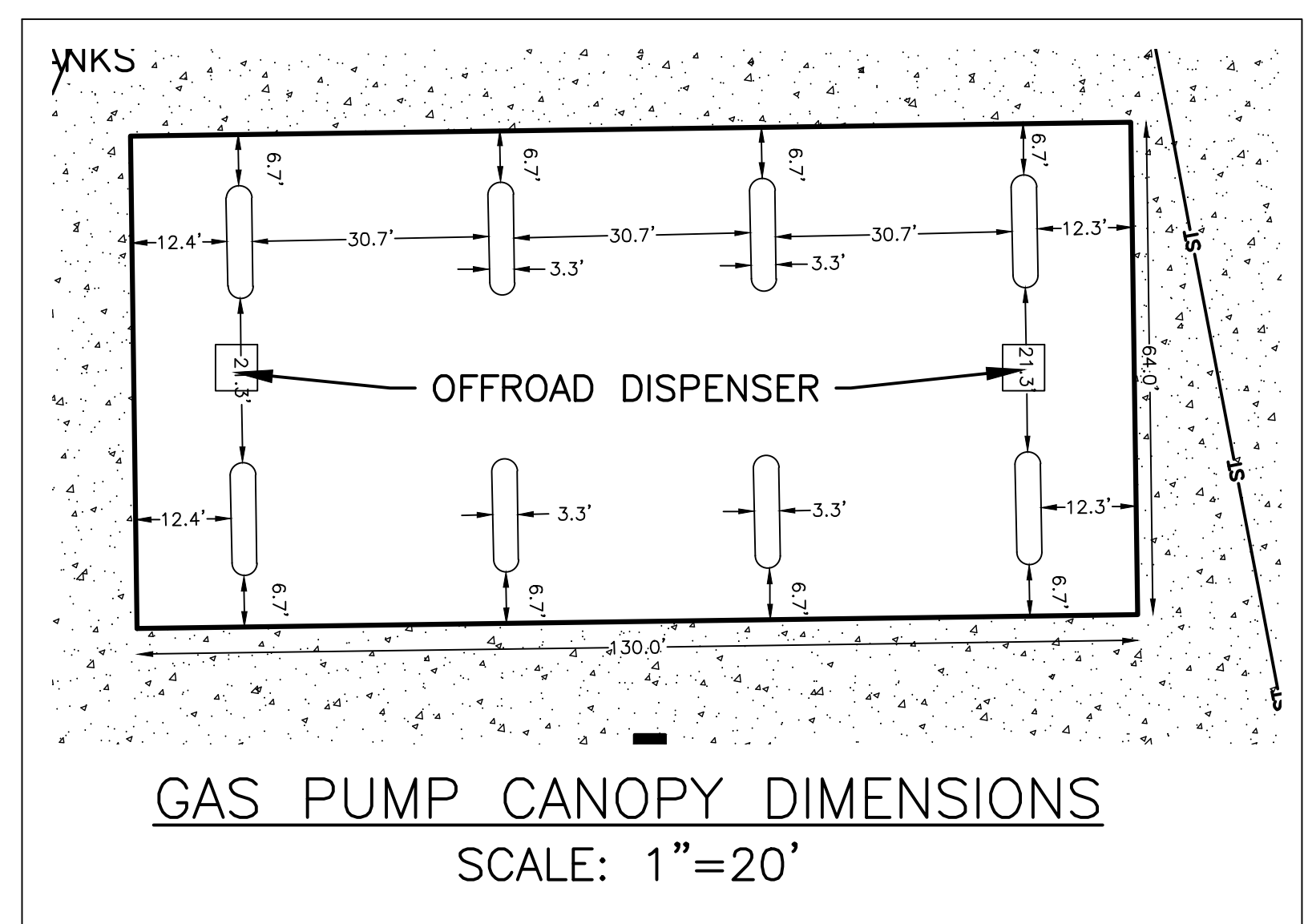
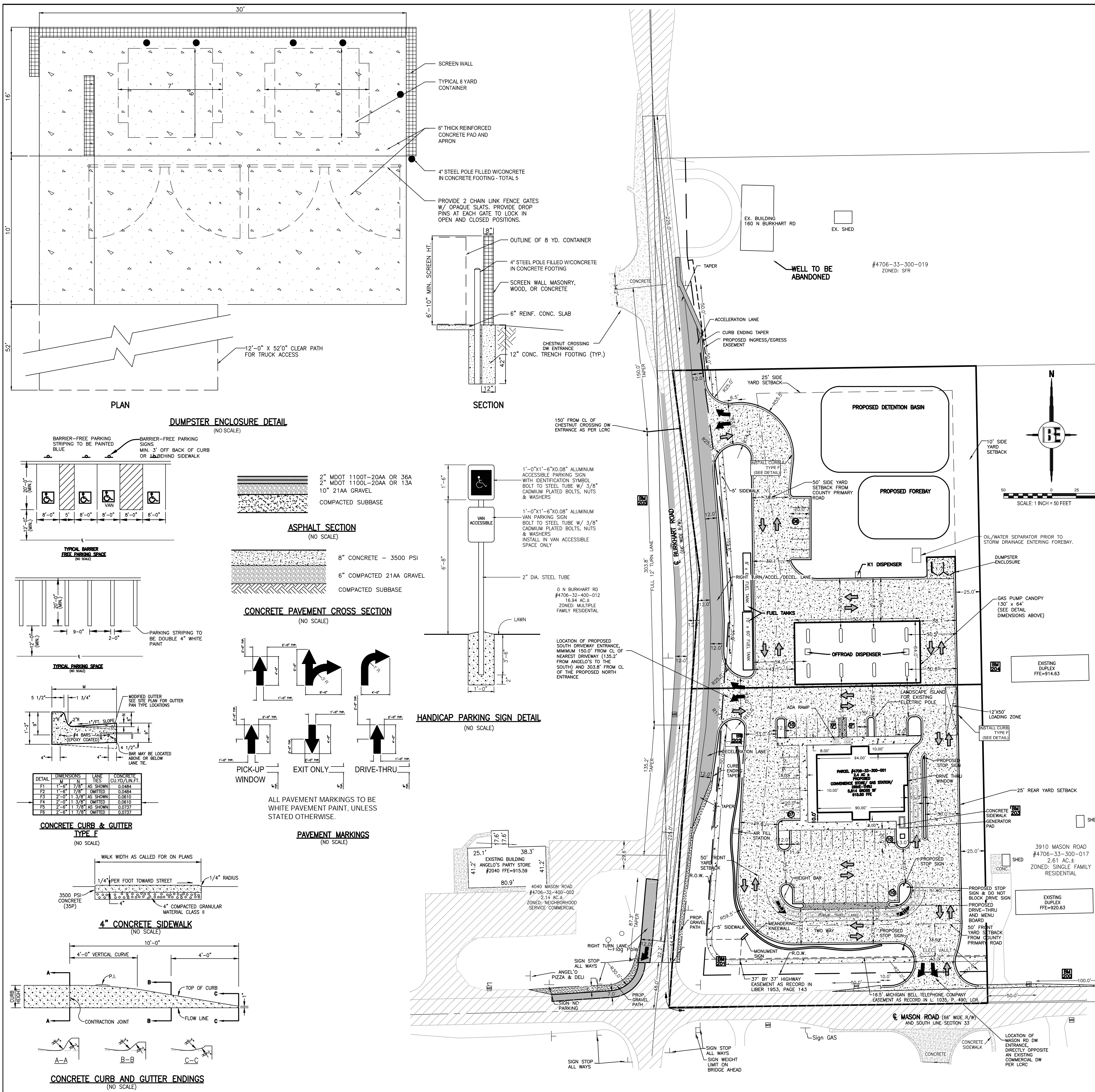
-  One Year Zone of Contribution
-  Five Year Zone of Contribution
-  Ten Year Zone of Contribution
-  3958 Mason Road Site
-  Municipal Well Location

Figure obtained from 2023 MHOG Wellhead Protection Plan through the Freedom of Information Act (FOIA)



SITE DATA

PARCEL: #4706-33-300-001
 3958 MASON ROAD
 HOWELL TOWNSHIP
 LOT SIZE: 2.38 AC. MIN. LOT AREA REQUIRED: 1 ACRE
 ZONING: NEIGHBORHOOD SERVICE COMMERCIAL DISTRICT (NSC)
 EXISTING USE: RESIDENTIAL

AND

PARCEL: #4706-33-300-018
 70 N BURKHART ROAD
 HOWELL TOWNSHIP
 LOT SIZE: 2.39 AC
 ZONING: NEIGHBORHOOD SERVICE COMMERCIAL DISTRICT (NSC)
 EXISTING USE: RESIDENTIAL

PARCELS TO BE COMBINED AFTER SITE PLAN APPROVAL.

PROPOSED SPECIAL USE: GAS STATION WITH CONVENIENCE STORE, AND DELI WITH DRIVE THRU
 EMPLOYEES WORKING DURING MAXIMUM EMPLOYMENT HOURS: 5
 PROPOSED GROSS FLOOR AREA: 5,814 SF.
 PROPOSED SALES FLOOR AREA: 3,016 SF

REQUIRED/EXISTING (NSC ZONING) PROPOSED (NSC ZONING)

| REQUIRED/EXISTING (NSC ZONING) | PROPOSED (NSC ZONING) |
|---|--|
| BUILDING SETBACKS: -FRONT: 50 FEET FROM PRIMARY COUNTY ROAD RIGHT-OF-WAY LINES (MASON RD IS A PRIMARY COUNTY ROAD) | SAME |
| -SIDE: 10 FEET (MIN.) FOR ONE SIDE 25 FEET (MIN.) TOTAL BOTH (WEST SIDE YARD IS ON BURKHART RD WHICH IS A PRIMARY COUNTY ROAD REQUIRING 50 FOOT SETBACK) | 10 FEET EAST SIDE YARD 50 FEET WEST SIDE YARD |
| -REAR: 50 FEET (MIN.) | SAME |
| MAX. BUILDING HEIGHT: 2 STORIES OR 30 FEET (MAX.) | 23'-4" (BLDG) 22'-6.5" (CANOPY) |
| MAX. LOT COVERAGE: 60% | 47% (207,863 SF +/- /98,712 SF) |
| MIN. LOT WIDTH: 150 FEET AT BUILDING SITE | 291.94 FT |

ARTICLE XVI, SECTION 26.05 SETBACK REQUIREMENTS ALONG M-59, GRAND RIVER ROAD, OAK GROVE ROAD AND COUNTY PRIMARY ROADS.
 THE FOLLOWING SETBACK REQUIREMENTS SHALL SUPERSEDE THE SETBACK REQUIREMENTS AS SPECIFIED IN INDIVIDUAL ZONING DISTRICTS. THE SETBACK SHALL BE FIFTY (50) FEET FROM ALL BUILDINGS AND TWENTY (20) FEET FOR ALL OTHER STRUCTURES FROM THE HIGHWAY OR ROAD RIGHT-OF-WAY LINE OF M-59, I-96, GRAND RIVER ROAD, OAK GROVE ROAD AND ALL COUNTY PRIMARY ROADS.

OFF-STREET PARKING (PER ZONING ORDINANCE ARTICLE XVIII OFF-STREET PARKING, LOADING AND UNLOADING REQUIREMENTS SECTION 18.02):
 EACH OFF-STREET PARKING SPACE FOR AUTOMOBILES SHALL NOT BE LESS THAN 200 SQUARE FEET IN AREA, EXCLUSIVE OF ACCESS DRIVES OR PARKING SPACE ACCESS AISLE, AND SHALL BE OF USABLE SHAPE AND CONDITION.
 ALL OFF-STREET PARKING SPACES SHALL NOT BE CLOSER THAN THE REQUIRED FRONT, SIDE AND REAR YARD SETBACKS IN THE ZONING DISTRICT IN WHICH THEY ARE LOCATED TO ANY PROPERTY LINE.

FOR GASOLINE FILLING AND SERVICE STATIONS - ONE PARKING SPACE FOR EACH REPAIR AND SERVICE STALL, PLUS ONE SPACE FOR EACH EMPLOYEE WORKING DURING MAXIMUM EMPLOYMENT HOURS. NO SPACES FOR REPAIR AND SERVICE NEEDED. (EMPLOYEE COUNT IS INDICATED BELOW)
 RESTAURANTS - TEN PARKING SPACES PLUS ONE PARKING SPACE FOR EACH FOUR CUSTOMER SEATS, PLUS ONE PARKING SPACE FOR EACH EMPLOYEE WORKING DURING MAXIMUM EMPLOYMENT HOURS. 0 CUSTOMER SEATS PLANNED - 10 PARKING SPACES REQUIRED. (EMPLOYEE COUNT IS INDICATED BELOW)
 RETAIL - ONE PARKING SPACE FOR EACH 150 SF OF USEABLE FLOOR AREA (3,016 SF), PLUS ONE SPACE FOR EACH EMPLOYEE WORKING DURING MAXIMUM EMPLOYMENT HOURS. (3,016 / 150 = 20.1 SPACES) - 20 SPACES (EMPLOYEE COUNT INDICATED BELOW)
 EMPLOYEES - 10 EMPLOYEES ON MAXIMUM SHIFT

LOADING/UNLOADING - OVER 5,000 SF OF GROSS FLOOR AREA = ONE 10' X 55' OFF-STREET LOADING/UNLOADING SPACE, NOT IN THE FRONT YARD.
TOTAL PARKING REQUIRED: 40 SPACES -
 10 SPACES FOR TOTAL EMPLOYEES DURING MAXIMUM EMPLOYMENT HOURS FOR ALL USES.
 10 SPACES FOR RESTAURANT USE.
 20 SPACES FOR RETAIL.
 1 LOADING/UNLOADING SPACE.
TOTAL SPACES PROVIDED: 43 SPACES PLUS 1 LOADING SPACE.

...PER SECTION 16.11 C 4) THE MAXIMUM WIDTHS OF ALL DRIVEWAYS AT THE PUBLIC SIDEWALK CROSSING OR STREET LINE SHALL BE NO MORE THAN TWENTY-FOUR (24) FEET.

BEBOSS Engineering
 Engineers Surveyors Planners Landscape Architects
 3121 E. GRAND RIVER AVE.
 HOWELL, MI. 48843
 517.546.4836 FAX 517.548.1670

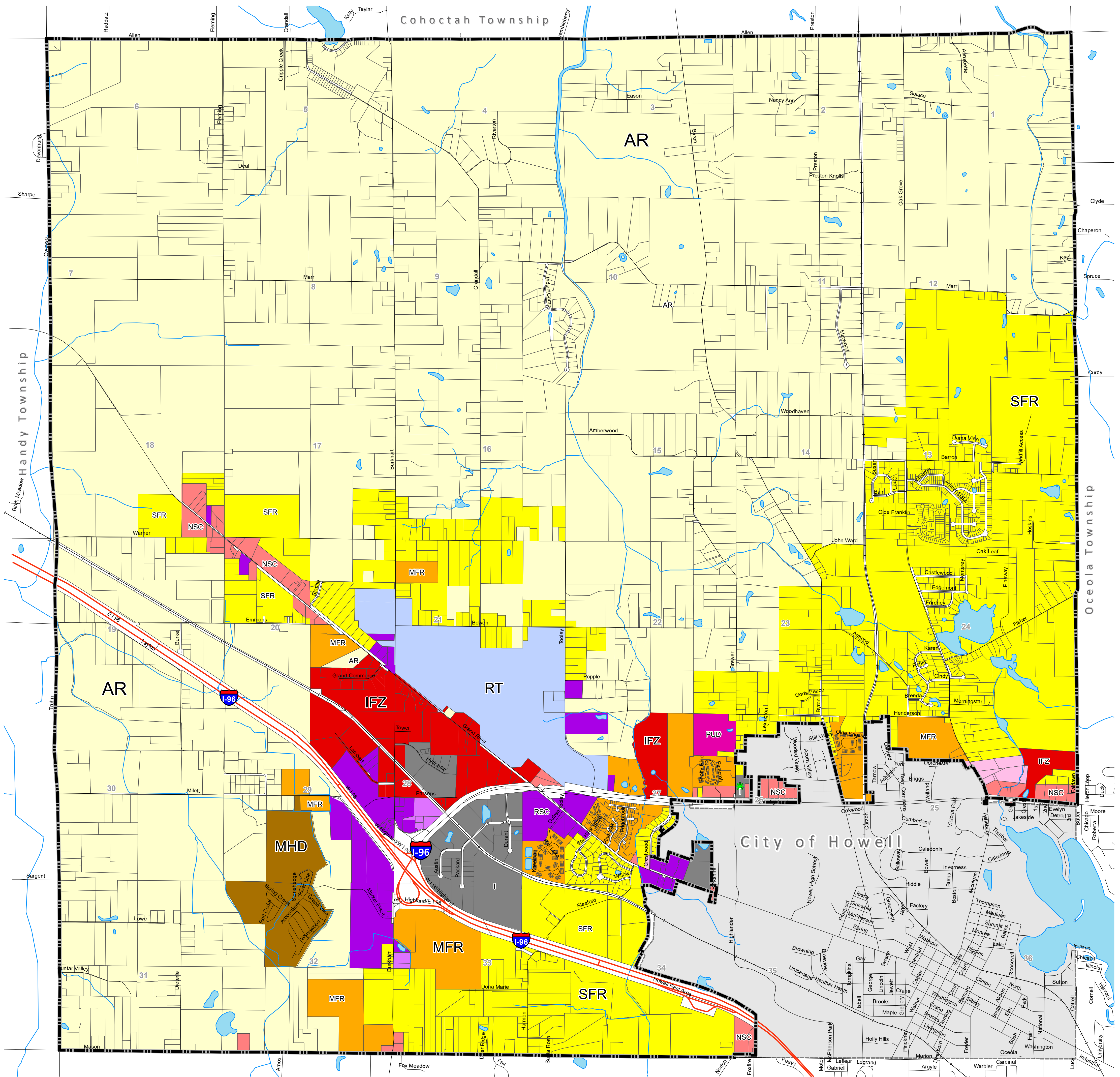
BEBOSS Engineering
 HOWELL - MASON, LLC
 HOWELL-MASON, LLC
 PO BOX 708
 HOWELL, MI. 48844
 (517) 205-0232

SITE PLAN

| PROJECT | PREPARED FOR | TITLE | DATE |
|---------------------|-------------------|-----------|---------|
| HOWELL - MASON, LLC | HOWELL-MASON, LLC | SITE PLAN | 9/11/23 |

| NO. | BY | DATE | REVISION PER |
|-----|----|------|----------------|
| 1 | ST | | PER TWP REVIEW |

DESIGNED BY: ST
 DRAWN BY: DH/JS
 CHECKED BY:
 SCALE: 1"=50'
 JOB NO: 20-205
 DATE: 6/28/2023
 SHEET NO. 4



Zoning Designation

| | |
|-------------------------------------|---------------------------------------|
| Conditional Rezoning | NSC - Neighborhood Service Commercial |
| PUD - Planned Unit Development | HSC - Highway Service Commercial |
| AR - Agricultural Residential | RSC - Regional Service Commercial |
| SFR - Single Family Residential | IFZ - Industrial Flex Zone |
| MFR - Multiple Family Residential | I - Industrial |
| MHD - Manufactured Housing District | RT - Research & Technology |
| OS - Office Service | |

CERTIFICATION

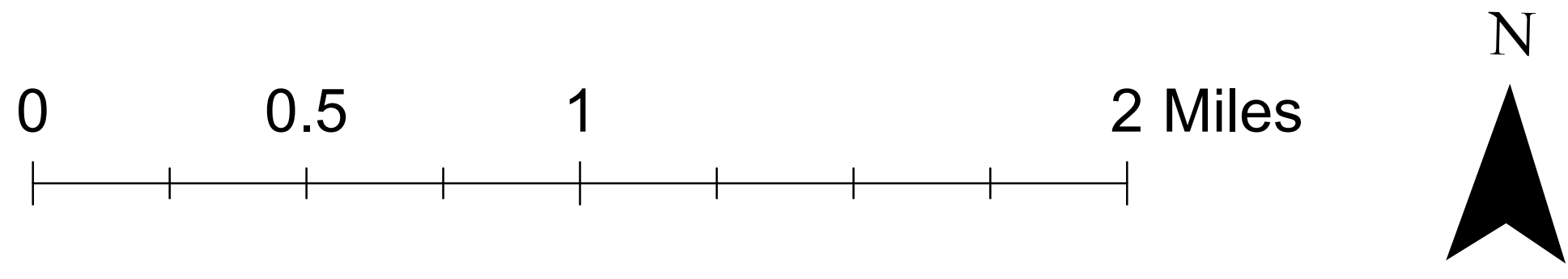
This is to certify that this is the official Zoning Map referred to in the Zoning Ordinance of Howell Township, Livingston, Michigan.

Township Supervisor *Mike Cole* Date: 1-14-2021

Township Clerk *Jean Deham* Date: 1-15-2021

ZONING DISTRICTS MAP

Howell Township
Livingston County



**ARTICLE IX
NSC NEIGHBORHOOD SERVICE COMMERCIAL DISTRICT**

Section 9.01 PURPOSE.

This [District](#) has the intent of providing [areas](#) wherein retail trade and service outlets can be located in order to satisfy the day to day needs of the residents in the immediate neighborhood.

(Ord. No. 1 eff. Jan. 8, 1983)

Section 9.02 PERMITTED PRINCIPAL USES.

The following uses are permitted as long as the [use](#) is conducted completely within an enclosed [building](#):

- A. Retail establishments; including those selling groceries, meats, bakery products, fruits, vegetables, delicatessen foods, drugs and sundries, hardware goods, gifts, dry goods, notions, clothing, wearing apparel, shoes and boots.
- B. [Restaurants](#); except that food is not permitted to be consumed in parked vehicles on premises.
- C. Service establishments; including medical, dental, veterinary, financial, hair cutting and hair dressing, millinery, dressmaking, tailoring, shoe repairing, fine arts studios, laundry and dry cleaning and household and personal equipment repair shops.
- D. Vehicle service and repair facilities for automobile and light trucks, however specifically excluding body shops.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 11 eff. Apr. 4, 1986)

Section 9.03 PERMITTED PRINCIPAL SPECIAL USES WITH CONDITIONS.

- A. Automotive gasoline and service stations in accordance with the provisions of [Article XVI](#), "Special Uses" for this [use](#). See Section [16.11](#).
- B. Drive-in retail and service establishments in accordance with the provisions of [Article XVI](#), "Special Uses" for these uses.
- C. Neighborhood Shopping Centers in accordance with the provisions of [Article XVI](#), "Special Uses" for a collective grouping of two (2) or more of the uses permitted in this [District](#).
- D. (Deleted by Ordinance #107).
- E. Not for profit shelters for [temporary](#) housing of small animal domestic [pets](#) in accordance with the provisions of [Article XVI](#), "Special Uses", and also in compliance with the terms and conditions of Section [16.16](#) of said Article XVI.

ARTICLE IX

- F. [Commercial Kennels](#) subject to Section 14.42.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 13 eff. Mar. 6, 1987; further amend. by Ord. No. 19 eff. Aug. 3, 1988; Ord. No. 31 eff. Oct. 3, 1991; Ord. No. 62 eff. Oct. 8, 1997, further amend. by Ord. No. 107, eff. May 24, 2000; further amend. by Ord. 271 eff. Oct. 3, 2017)

Section 9.04 PERMITTED ACCESSORY USES.

- A. Normal [accessory uses](#) to all “Permitted Principal Uses.”
- B. Normal [accessory uses](#) to all “Permitted Principal [Special Uses](#).”
- C. See Section [14.34](#).

(Ord. No. 1 eff. Jan. 8, 1983)

Section 9.05 DIMENSIONAL REQUIREMENTS, EXCEPT AS OTHERWISE SPECIFIED IN THIS ORDINANCE.

- A. [Lot area](#). Minimum of one (1) acre, except where a lot or [parcel](#) is served by a public or common water supply system and a public wastewater sewer and treatment system, in which [use](#) of the lot or [parcel](#) may have a minimum [area](#) of 10,000 square feet. Neighborhood Shopping Centers shall meet the requirements of [Article XVI](#), “Special Uses” for a collective grouping of two (2) or more of the uses permitted in this [District](#).
- B. [Lot width](#). Minimum of 150 feet at [building setback line](#) when on-site well water supply and septic tank wastewater disposal systems are used or a minimum of 80 feet at [building setback line](#) when public or common water supply and wastewater sewerage and treatment systems are directly accessible to the lot or [parcel](#).
- C. [Lot coverage](#). Maximum of 60%.
- D. [Yard](#) and setback requirements.
 - 1) Front [yard](#). Minimum of thirty-five (35) feet from the [road](#) or [highway right-of-way](#) line, or as specified Section [26.05](#), whichever is greater.
 - 2) Side yards. Minimum of ten (10) feet for one (1) side [yard](#), but a minimum total of twenty-five (25) feet for both side yards.
 - 3) Rear [yard](#). Minimum of fifty (50) feet.
- E. Height limitations. Maximum of two (2) stories or thirty (30) feet, except that a detached accessory [structure](#) shall not exceed 20 feet.
- F. Locational and other requirements.

ARTICLE IX

- 1) The site shall have at least one (1) property line abutting a major [road](#) or [highway](#) arterial.
- 2) All vehicular access shall be from a Livingston County Road Commission or Michigan Department of Transportation approved [driveway](#) intersection with a [road](#) or [highway](#), which may include the use of acceleration and/or deceleration lanes, tapered lanes, or a [frontage access road](#) located parallel and adjacent to a major [road](#) or [highway](#) arterial in conformance with Section [26.04](#).
- 3) The storage of goods or materials is not permitted outside of the principal [structure](#).

(Ord. No. 1 eff. Jan. 8, 1983; amend. Ord. No. 75 eff. Sept. 30, 1998; further amend. Ord. No. 97 eff. Feb. 23, 2000; Ord. No. 98 eff. Feb. 23, 2000; further amend. Ord. No. 119 eff. Dec. 27, 2000)

ARTICLE XVI SPECIAL USES

Section 16.01 PURPOSE.

The formulation and enactment of this Zoning Ordinance is based upon the division of the Township into zoning districts, each of which include permitted uses which are mutually compatible. In addition to such permitted uses in [districts](#), however, it is recognized that there are certain specific or unique uses which may be necessary or desirable to allow in definable locations in certain [districts](#); but, which on account of their actual or potential impact on neighboring uses or public facilities, need to be carefully regulated with respect to their location for the protection of the permitted uses in a [district](#). Such uses, on account of their peculiar locational need or the nature of the service offered, may have to be established in a [district](#) in which they cannot be reasonably allowed as an unrestricted permitted [use](#).

(Ord. No. 1 eff. Jan. 8, 1983)

Section 16.02 AUTHORITY TO GRANT PERMITS.

The Township Board, after review and recommendation by the Planning Commission, shall have the authority to grant [special use](#) permits, subject to such conditions of design and operations, safeguards and time limitations as it may determine for all [special uses](#) conditionally allowed in the various [district](#) provisions of this Ordinance.

(Ord. No. 1 eff. Jan. 8, 1983)

Section 16.03 APPLICATION AND FEE.

All applications and fees for [special uses](#) shall meet the requirements of [Article XX](#), "Site Plan Review Procedures".

Section 16.04 DATA, EXHIBITS AND INFORMATION REQUIRED IN APPLICATIONS.

All data, exhibits and information required in applications for [Special Uses](#) shall meet the requirements of [Article XX](#), "Site Plan Review Procedures".

Section 16.05 PUBLIC HEARING.

A. NOTICE REQUIREMENTS

- 1) The Planning Commission must hold a public hearing on the application for a [special use](#) permit and give notice as set forth below.
- 2) Notice must be given as follows:

ARTICLE XVI

- a) The Township must publish notice in a newspaper of general circulation in the Township; and
 - b) The Township must also send notice by mail or personal delivery to the owners of property for which approval is being considered; and
 - c) The Township must also send notice to all persons to whom real property is assessed within 300 feet of the property, and to the occupant of all **structures** within 300 feet of the property regardless of whether the property or occupant is located in the Township.
- 3) The notice must be given not less than 15 days before the date the applicant will be considered for approval. If the name of the occupant is not known, the term "occupant" may be used in making notification.

B. CONTENTS OF NOTICE. The notice must do all the following:

- 1) Describe the nature of the **special use** permit request.
- 2) Indicate the property that is the subject of the request. The notice must include a listing of all existing **street** addresses within the property. **Street** addresses do not need to be created and listed if no such addresses currently exist within the property. If there are no **street** addresses, other means of identification may be used.
- 3) State when and where the request will be considered;
- 4) Indicate when and where written comments will be received considering the request.

Ord. No. 1 eff. Jan. 8, 1983; amend. By Ord. No. 11 eff. Apr. 4, 1986 and further amended by Ord. No. 202 eff. Dec. 21, 2006)

Section 16.06 REQUIRED STANDARDS AND FINDINGS FOR MAKING DETERMINATIONS.

The Township Board shall review the particular circumstances and facts of each proposed **special use** in terms of the following standards and required findings, and shall find and record adequate data, information and evidence showing that such a **special use** on the proposed site, **lot**, or **parcel**:

- A. Will be harmonious with and in accordance with the general objectives, intent and purposes of this Ordinance in terms of their uses, activities, processes, materials, equipment and conditions of operation, that will be detrimental to any persons, property, or the general welfare of the surrounding **area** in which it is located due to excessive production of traffic, noise, smoke, fumes, glare, or odors.
- B. Will be designed, constructed, operated, maintained and managed so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity.
- C. Will be served adequately by essential public facilities and services; such as, **highways**, **roads**, water supply systems, wastewater disposal systems, police and fire protection, storm water drainage systems, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed **special use** shall be able to provide adequately any such service.

XVI-2

Table of Contents

Zoning Map

Definitions

BACK

- D. Will not be hazardous or disturbing to existing or future neighboring uses.
- E. Will not create excessive additional requirements at public cost for public facilities, utilities and services.
- F. Will not have a substantial adverse impact upon the natural resources and environment of the lot or parcel upon which it is to be located and adjacent areas, including, but not limited to prime agricultural areas, forest and woodlot areas, lakes, rivers, streams, watersheds, water recharge areas, flood ways, and wildlife areas.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 11 eff. Apr. 4, 1986; further amend. by Ord. No. 97 eff. Feb. 23, 2000)

Section 16.07 SITE PLAN REVIEW.

If a site plan is disapproved, the applicant is required to wait one (1) year before resubmittal of the same or similar site plan for review and approval consideration by the Planning Commission on the same or approximately the same parcel of land. The applicant has the right to request the review of a disapproved site plan on matters of interpretation of the provisions of this zoning Ordinance, but not of land, building or structural use. Also, refer to Section 22.06.

(Ord. No. 1 eff. Jan. 8, 1983)

Section 16.08 JUNK YARDS.

In addition to and as an integral part of development, the following provisions shall apply:

- A. Junk yards shall be established and maintained in accordance with all applicable Statutes of the State of Michigan, and are only permitted in the I District, and shall be located on sites which are completely screened by opaque fences, walls or screen plantings from adjacent properties and public view.
- B. An opaque fence or wall at least seven (7) feet in height and not less in height than the height of the junk or salvageable materials, equipment, parts or supplies located within the fenced or walled area of the lots or parcel on which the junk yard is located shall screen the salvage or junk yard from public view. The fence or wall shall be located no closer to the property lines of the lot or parcel than the required yard setbacks for buildings. All gates, doors and access ways through said fence or wall shall be solid, like the fence or wall, and closed when not in use as an access way. No junk or salvageable materials, equipment, parts or supplies shall be located outside the fence or wall between the property line and the fence or wall.
 - 1) Salvage and Junk Yards shall meet the landscaping requirements specified in Section 28.03A and other appropriate Sections of Article XXVIII, Landscaping Requirements.
- C. All traffic ingress or egress shall be on major roads, as defined in Section 14.15, 14.16, 14.18, 14.20 and 14.24, and there shall be not more than one (1) entrance way to the lot on which a junk yard shall be operated from each public road on which said lot abuts.
- D. On the lot on which a junkyard shall be operated, all roads, driveways, parking lots, and loading and unloading areas within any yard shall have their surfaces paved or treated so as to limit on adjoining lots and public roads the nuisance caused by windborne dust.

E. Refer to Ordinance No. 4 Litter and [Junk](#) for additional regulations.

(Ord. No. 1 eff. Jan. 8, 1983; Amend. by Ord. No. 97 eff. Feb. 23, 2000, further amend. by Ord. No. 107 eff. May 24, 2000)

Section 16.08.1 INOPERATIVE VEHICLES AND EQUIPMENT.

Inoperative vehicles and equipment, except for usable agricultural vehicles and equipment or parts of same, shall be considered as a [junk yard](#), if located in the open, and if not completely contained within an enclosed [structure](#) or an [area](#) enclosed by an opaque [fence](#) or wall when located on a [lot](#) or [parcel](#) of land in any [zoning district](#). Refer to Ordinance No. 4 Litter and [Junk](#) for additional regulations.

Ord. No. 107 eff. May 24, 2000)

Section 16.09 TEMPORARY LOCATIONS OF MOBILE HOMES.

- A. Mobile homes shall be permitted when lawfully located within a licensed [mobile home park](#).
- B. Mobile homes shall be permitted when located on a [farm](#) having eighty (80) acres or more with a minimum of sixty (60) acres being contiguous, under a “[Temporary Permit](#)” for the occupancy of [farm](#) workers. The [farm](#) owner or lessee shall first make written application to the Zoning Administrator, who shall issue the permit for one (1) or more mobile home units if they meet the following conditions:
 - 1) The location of each unit is not to be less than 200 feet from any public [highway](#) and/or boundary of adjoining property.
 - 2) An adequate pure water supply and sanitary facilities are conveniently nearby and available to meet all public health and safety requirements of the occupants of each mobile home. This permit shall be valid only for a period of up to sixty (60) days. The mobile home is to be removed from the property at the expiration of the “[Temporary Permit](#)”.
- C. Mobile homes shall be permitted for [construction](#) contractor purposes when located on a [construction](#) site approved by the Zoning Administrator. The applicant must furnish all pertinent data, including description of land to be used, number of mobile home units involved, and the expected length of [construction](#) time. The Zoning Administrator must verify that (a) the location of units will be not less than 200 feet from any public [highway](#) and/or boundary of adjoining property, and (b) adequate fresh water supply and sanitary facilities are available on the site. A [Temporary Permit](#) shall be issued covering the period of the specific [construction](#) job, not to exceed one (1) year; subject to an extension approved by the Township Board for good cause which shall not exceed one (1) year.

(Ord. No. 1 eff. Jan. 8, 1983; amend. by Ord. No. 10 eff. May 3, 1984; further amend. by Ord. No. 11 eff. Apr. 4, 1986)

Section 16.10 TEMPORARY TRANSIENT AMUSEMENT ENTERPRISES.

The following provisions shall apply in addition to all applicable regulations in the [District](#) in which they are to be located:

- A. All [Temporary](#) Transient Amusement uses shall be located on sites large enough so as not to occupy or cover more than fifty (50) percent of the [area](#) of a [lot](#) or [parcel](#) upon which it is located.

- B. All fenced-in areas shall be set back at least 100 feet from any front road or property line.
- C. Side or rear yards shall be at least 100 feet in depth from all adjacent lots or parcels.
- D. All traffic ingress or egress shall be on major roads and all local traffic movement shall be accommodated within the site so that entering and exiting vehicles will make normal and uncomplicated movements onto or off from public roads. All points of entrance or exit for motor vehicles shall be located no closer than 200 feet from the intersection of any two (2) roads or highways.(Ord. No. 1 eff. Jan. 8, 1983)
- E. Refer to Ordinance No. 6 Assembly Ordinance for additional regulations.

Section 16.11 GASOLINE SERVICE STATIONS.

All gasoline service stations or filling stations shall conform to the following regulations in addition to all applicable regulations in effect in the District in which they are to be located:

- A. Frontage and area. Every gasoline service station shall have a minimum frontage of 200 feet and a minimum area of 30,000 square feet.
- B. Setbacks. Every structure, including gasoline pumps and other equipment, erected or installed for use as a gasoline service station shall have a minimum setback from the road right-of-way as required by the regulations in the zone in which they are to be located, and a minimum setback from all property lines of twenty-five (25) feet.
- C. Construction standards. All vehicle service areas shall be constructed to conform to the following standards:
 - 1) Suitable separation shall be made between the pedestrian sidewalk and vehicular parking or moving area with the use of appropriate bumper, wheel guards or traffic islands.
 - 2) The entire area used for vehicle service shall be paved with a hard surface, except for such unpaved area as is landscaped and protected from vehicle use by a low barrier.
 - 3) Hydraulic hoist, lubricating, greasing, washing, and repair equipment shall be entirely within a building. Tire and battery service and minor automobile repair, excluding automobile body repair and painting, are permitted if conducted entirely within a building.
 - 4) The maximum widths of all driveways at the public sidewalk crossing or street line shall be no more than twenty-four (24) feet.
 - 5) Minimum angle or driveway intersection with the roadway from the curb line to lot line shall be no less than sixty (60) degrees.
 - 6) The minimum distance of any driveway from any property line shall be at least twenty (20) feet.
 - 7) The minimum distance between roadway curb cuts shall be no less than forty (40) feet.

ARTICLE XVI

8) No [gasoline service station](#) shall be permitted within three hundred (300) feet of a wellhead protection [area](#).

D. Lighting. All lighting shall be installed in a manner so that no illumination source is visible beyond all property lines. See Section [14.22](#).

E. The following [accessory uses](#) are permitted:

1) Car washes.

2) Sale of retail convenience store items.

3) Sale of food for stand-up or take-out consumption, but not including sit-down dining tables and chairs for the purpose of serving to or consuming food by customers.

(Ord. No. 1 eff. Jan. 8, 1983; Amend. by Ord. No. 76 eff. Sept. 30, 1998)

Section 16.12 SANITARY LANDFILLS.

Sanitary landfills shall (1) only be located in the AR [District](#), (2) only if planned to be located in Livingston County, including Howell Township, in accordance with Public Act 641 of 1978, "The Solid Waste Management Act" and (3) with access only permitted from a hard surface paved all-weather year-around [road](#) as defined by the Livingston County Road Commission, "Road Standards".

(Ord. No. 1 eff. Jan. 8, 1983)

Section 16.13 EXTRACTION OF NATURAL RESOURCES.

A. Permitted uses. The following [special uses](#) will be permitted only in the AR [District](#)

1) The [excavation](#) or mining of sand and gravel.

2) The processing, storage, loading, and transportation of sand and gravel, incidental to its marketing.

3) The mining of clay.

4) The extraction of peat or marl.

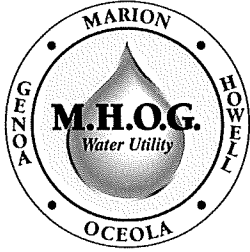
5) The quarrying of stone.

6) The operation of transit-mix concrete plant or an asphalt, oil, or tar-macadam batching plant.

7) The operation of a concrete products plant.

8) The [excavation](#) of topsoil, excluding soil attached to sod harvesting, the latter of which shall not be considered mining.

XVI-6



MARION HOWELL OCEOLA GENOA

Sewer and Water Authority

2911 Dorr Rd., Brighton, MI 48116

Ph: 810-227-5225

Fax: 810-227-3420

May 19, 2023

Howell Township Board
3525 Byron Road
Howell, MI 48843

Subject: Proposed Fueling Station at 3958 Mason Road (NE Corner of Burkhardt and Mason Roads), Howell Township, MI

Dear Members of the Howell Township Board of Trustees;

In our correspondence dated February 23, 2023 to Howell-Mason LLC, which was discussed and considered at the Howell Township March 20, 2023 Board Meeting, we laid out conditions that would be acceptable to MHOG regarding the proposed fueling station at the intersection of Mason and Burkhardt Roads. The proposed vehicle fueling station, which is proposed to also include a car wash, is located between the 5 and 10-year capture zones of the Marion, Howell, Oceola, and Genoa municipal drinking water supply well field. We laid out strict construction and monitoring requirements that we feel would be acceptable to site this gas station in the area and protect the existing MHOG Well Field.

However, in our evaluation, we focused solely on the existing wellhead protection area, and did not consider the impact on the existing reserve/future well field located on Mason Road. As you are aware, MHOG invested in the purchase approximately 20-acres of property on the north side of Mason Road, just east of N. Burkhardt Road in Howell Township. This property serves as a future growth and also emergency back-up, or contingent location for future groundwater production wells should something catastrophic occur to the current production wells site located on Norton Road in Marion Township. The future/contingent well site location serves as insurance and reserve capacity that ensures MHOG is able to provide safe, clean and reliable drinking water for many years into the future.

The Michigan Department of Environment, Great Lakes & Energy (EGLE) has many established rules and regulations (Part 127 of Act 368 and Act 399) for permitting of Type I municipal wells such as those MHOG currently operates in Marion Township and future wells that would be installed at our contingent well site location on Mason Road in Howell Township. One of these established rules requires that a 2,000 foot isolation distance from the proposed well be established to "known and potential" sources of contamination to allow a Type I municipal well to be permitted. With that said, if a gasoline fueling station that includes underground storage tanks (USTs) containing petroleum products, or any other development with potential contamination source(s) be constructed within 2,000 of MHOG's contingent/future well site, it may prohibit MHOG from getting future wells permitted at that location. In light of our new

evaluation, MHOG has renewed concerns about such development, as the development could potentially make our contingent well site on Mason Road obsolete and potentially prohibit our ability to continue to provide safe and clean drinking water in the future.

Please contact me if you have any questions or require additional information.

Sincerely,



Greg Tatara
Utility Director
MHOG Sewer and Water Authority

Copy: Alex Chimpouras, MHOG Deputy Director of Water
MHOG Sewer and Water Authority
MHOG Sewer and Water Authority Board



**MARION, HOWELL, OCEOLA AND GENOA
SEWER AND WATER AUTHORITY**

At a meeting of the Marion, Howell, Oceola and Genoa Sewer and Water Authority (the “Authority”) held in Oceola Township, Michigan, on November 15, 2023 at 5:00 p.m. local time, there were:

PRESENT:

ABSENT: None

The following preamble and resolution were offered by Dunleavy and seconded by Lowe:

Resolution Regarding Fueling Station Siting Within MHOG Well Head Protection Area

WHEREAS, Marion Township, Howell Township, Oceola Township and Genoa Charter Township have organized the Authority pursuant to the provisions of Act 233;

WHEREAS, MHOG has established a Wellhead Protection Area (WHPA) based on the 10-year capture zone identified in the delineation;

WHEREAS, a stated goal of the Wellhead Protection Plan (Plan) for the WHPA is to protect ground water resources;

WHEREAS, MHOG respects that the land use and zoning decisions are the jurisdiction of the participating member Township;

WHEREAS, Howell Mason LLC has proposed a fueling station at the Northeast Intersection of Burkhart and Mason Roads, which places the fueling station in the MHOG WHPA 10-year capture zone;

WHEREAS, MHOG’s Director, in correspondence dated February of 2021 and February of 2023 set strict construction and monitoring requirements for the siting of fueling station in this location, including quarterly site inspections by the Authority’s Wellhead Consultant;

WHEREAS, in Subsequent Correspondence to Howell Township dated May 19, 2023 MHOG’s Director raised concerns about the fueling station potentially impacting the ability of MHOG to install wells in its reserve well field located within 2,000 feet south of the proposed fueling station; and,

WHEREAS the Board of the MHOG Authority has made no previous formal action or recommendations previously regarding the siting of the proposed fueling station.

NOW, THEREFORE, BE IT RESOLVED BY THE AUTHORITY AS FOLLOWS:

1. The siting of a fueling station at the intersection of Mason and Burkhart Roads is inconsistent with the Goals of the Wellhead Protection Plan most recently updated

in August of 2023 and also potentially jeopardizes the approval of well installation in MHOG Reserve Wellfield Area (Parcel 4706-32-400-014)

2. Should the Township of Howell approve the siting of a gas station we request that all conditions set within previous correspondence dated February of 2021 and February of 2023 as described above be a condition of approval to provide maximum protection of the ground water resources.

A vote on the foregoing resolution was taken and was as follows:

Yes: Coddington, Counts, Dunleavy, Hanvey, Henshaw, Hunt, Lowe, Rogers

No: None

Abstain: None

Secretary's Certificate

The undersigned, being the duly qualified and acting Secretary of the Marion, Howell, Oceola and Genoa Sewer and Water Authority, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Board of the Marion, Howell, Oceola and Genoa Sewer and Water Authority at a meeting at which a quorum was present and remained throughout, (2) the original thereof is on file in the records of the Marion, Howell, Oceola and Genoa Sewer and Water Authority, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Secretary, Marion, Howell, Oceola and Genoa
Sewer and Water Authority

Dated: November 15, 2023



Listing Extension Agreement

For the listing contract between Griffith Realty and Howell Township
Dated January 30, 2020. And then extended in 2022.

Both parties agree to extend the listing agreement on the unsold parcels referenced in
the original agreement to January 30, 2026.

All other terms and conditions will be the same.

[Handwritten Signature]
Griffith Realty, President
Date 11/17/23

Howell Township Date

LAND PURCHASE AGREEMENT

This LAND PURCHASE AGREEMENT (“Agreement”) is made December 11, 2023, by and between Adrian Qeraj of 266 Moran, Grosse Pointe Farms, MI 48236 (“Purchaser”) and Howell Township, of 3525 Byron Rd, Howell, MI 48855 (“Seller”) as follows:

BACKGROUND

Seller desires to sell, and Purchaser desires to purchase vacant land located in Howell Township, Livingston County, Michigan (the “Land”), which Land is owned by Seller in fee simple.

AGREEMENT

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:

1. Land. Seller agrees to sell and Purchaser agrees to purchase vacant Land located in Howell Township, Livingston County, State of Michigan, identified as Parcel ID No. 4706-22-300-047, legally described on Exhibit “A”.

2. Purchase Price. The Purchase Price shall be Seventy Five Thousand Dollars (\$75,000.00), paid in cash in United States currency or its equivalent at closing.

3. Deposit. Purchaser hereby tenders to Seller a good faith deposit in the amount of Four Thousand Dollars (\$4,000.00) with Scott Griffith at Griffith Realty, 502 W. Grand River Ave., Brighton, Michigan 48116, to be credited to the Purchase Price at the time of Closing. This deposit is nonrefundable except as may otherwise be provided in this Agreement. An earnest money or escrow agreement consistent with this Agreement, to the extent required by Griffith Realty, shall be completed by both parties to effectuate this Agreement.

4. Payment of Property Taxes. Property taxes for the year of Closing shall be pro-rated as of the date of Closing on a calendar basis based upon the amount of such taxes if known at the time of Closing. Taxes will be treated as if they cover the calendar year in which they are first billed. Taxes first billed in years prior to year of Closing will be paid by Seller without proration. If any bill for taxes is not issued as of the date of Closing, the then current taxable value and tax rate and any administrative fee will be substituted.

5. Inspection Period. Purchaser shall have ninety (90) days following the execution date noted in this Agreement (“Inspection Period”) to conduct its due diligence. If Purchaser is not satisfied, in its discretion, that it has been or likely will be satisfied with the conditions required of this Agreement, Purchaser may terminate this Agreement by providing written notice to Seller, and upon such termination, Purchaser’s good faith deposit shall be returned. Upon commencement of the Inspection Period and throughout the term of this Agreement, Purchaser and its agents shall have the right to enter upon the Land to conduct the Examinations, which shall include soil borings, surveys, drilling and all tests normally performed for the determination of the suitability of real estate and for the collecting of all information necessary thereto (except to the extent that any right to exercise Purchaser’s termination ends as of the expiration of the Inspection Period). The Examinations are to be made at Purchaser’s expense and Purchaser shall be liable for any damage (ordinary wear and tear excepted) caused to the Land during said Examinations. Further, Purchaser agrees to indemnify and hold harmless Seller from and against

any damages or claims for injuries to any persons or to the Land that arise as a direct result of such Examinations, except to the extent such damages or claims are caused by or arise from preexisting conditions or Seller's, or its officers', directors', members', managers', principals', employees' or agents', negligence or intentional misconduct, which indemnity shall survive the Closing or any earlier termination of this Agreement. Purchaser shall provide Seller with evidence of insurance coverage, from Purchaser or any of its consultants entering the Land pursuant to this Section. If Purchaser terminates during the Inspection Period, Purchaser shall provide to Seller all reports and information obtained regarding the Land.

6. Closing Deadline; Schedule. The parties agree to schedule a closing at the earliest possible time, but in no event later than one hundred (100) days following the date of this Agreement. Seller and Purchaser agree to use Bell Title Insurance Company, 6910 S. Cedar St., Suite 1, Lansing, Michigan 48911, as escrow agent and closing agent.

7. Seller's Closing Deliveries. At the Closing, Seller shall deliver to the Purchaser a Limited Warranty or Special Warranty Deed conveying to Purchaser only such title to the Land as is held by Seller, executed and acknowledged by Seller in recordable form.

8. Purchaser's Closing Deliveries. At Closing, Purchaser shall deliver to Seller the balance of the Purchase Price in the form of cash in U.S. currency or certified funds, and execute a signed Closing Statement, transfer tax declarations and state and local law reports and forms, evidence satisfactory to establish Purchaser's authority to purchase the Land and other documents as are necessary and appropriate for the consummation of this transaction by Purchaser.

9. Closing Costs. Seller will pay for the following costs of the Closing, including (i) all transfer and/or conveyance taxes, if any, assessed in connection with the Closing, (ii) the premium for the Title Policy. Purchaser will pay for the following costs of Closing, if any (iii) any Closing fee charged by the title company in connection with this transaction, (iv) any special assessments (water, sewer or otherwise) that currently are due at the time this Agreement is executed, and (v) any and all other regular and customary costs and expenses related to the Land.

10. Title. Seller will at its own expense order a commitment for an owner's policy of title insurance (the "Title Policy") within ten (10) days of the date of this Agreement. If Purchaser is not satisfied with the title to Land as shown by the Title Policy, Purchaser may cancel this Agreement within thirty (30) days after the date of this Agreement, but not thereafter. Seller shall have no obligation to cure any alleged defects or objections to title to the Land.

11. Survey. Within ten (10) days of the date of this Agreement, Purchaser may order, at its own expense, a new ALTA survey (the "Survey") of the Land, showing the legal description of the Land, any boundary encroachments that may impact the Land, all easements affecting the Land and such other matters desired by Purchaser. If Purchaser is not satisfied with the Land as shown by the Survey, Purchaser may cancel this Agreement within thirty (30) days after the date of this Agreement, but not thereafter. Seller shall have no obligation to cure any alleged defects or objections shown by the Survey.

12. Environmental Matters. Within ten (10) days of the date of this Agreement, Purchaser may, at its own expense, conduct such environmental site evaluations of the Land as it deems appropriate including, without limitation, a Phase I and Phase II environmental site assessment and/or a Baseline Environmental Assessment (collectively, the "Site Investigation Reports"). If Purchaser is not satisfied with the Land as shown by the Site Investigation Reports, Purchaser

may cancel this Agreement within thirty (30) days after the date of this Agreement, but not thereafter. Seller shall have no obligation to cure any alleged defects or objections shown by the Site Investigation Reports.

13. Representations of Seller. Seller hereby represents to Purchaser that to the best of Seller's knowledge, as of the date hereof and on the date of Closing, but without additional investigation by Seller:

A. Seller has the right, power and authority to enter into this Agreement and to sell the Land in accordance with the terms hereof, and Seller has granted no option or right of first refusal to any other person or entity to purchase the Land and has not entered into any contract to sell the Land as of the date of the Agreement. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Seller are and shall be duly authorized to sign the same on Seller's behalf and to bind Seller thereto.

B. Except as set forth in the Site Investigation Reports, Seller has not received any notice of, and has no knowledge of, existing violations on the Land or any portion thereof of any zoning, building, fire, health, pollution, environmental protection, hazardous or toxic substance or waste disposal law or ordinance.

C. Seller will convey the Land to Purchaser pursuant to the Limited Warranty or Special Warranty Deed.

D. All prior due general real estate related property taxes and assessments shall have been paid when due.

E. There is no litigation, proceeding or investigation pending or, to and to Seller's officials' knowledge, threatened against or involving Seller or the Land, and Seller does not know or have reason to know of any grounds for any such litigation, proceeding or investigation, which could have an adverse impact on Purchaser or Purchaser's title to or use of the Land, either before or after Closing.

F. Seller is not a "foreign person" as that term is defined in section 1445 of the Internal Revenue Code of 1986, as amended.

G. Except as set forth in any reports obtained or provided and to Seller's officials' knowledge, the Land and Seller are in full compliance with all requirements of federal, state and local environmental, health or safety laws, regulations and administrative or judicial decrees, as amended (the "Environmental Laws"), limited only to within the time-frame from when the seller acquired the interest being conveyed and the closing of the Land to the Purchaser.

H. With the exception of the documents provided to the Purchaser and to Seller's officials' knowledge, there are no reports, studies, appraisals, engineering reports, correspondence, agreements with governmental authorities, wetland studies or reports, flood plain studies or reports and/or other written information related to the Land of which Seller is aware or that are in Seller's possession or control.

14. Representations of Purchaser. Purchaser hereby represents to Seller, which representations and warranties shall survive Closing, that as of the date hereof, and on the date of Closing:

A. Purchaser has the full power and authority to execute, deliver and perform this Agreement and all of Purchaser's obligations under this Agreement; and

B. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Purchaser are and shall be duly authorized to sign the same on Purchaser's behalf and to bind Purchaser thereto.

C. Purchaser acknowledges that the Land was obtained by Seller through foreclosure sale and may dictate that title is transferred with a covenant or special warranty deed recognizing the same.

15. Default and Remedies.

A. Purchaser's Default; Seller's Remedy. If the Purchaser fails to close on the purchase of the Land, Seller may, as its sole and exclusive remedy terminate this Agreement by giving an appropriate Notice of Default as provided below. Upon termination, Seller may retain any deposit paid by Purchaser to Seller, except as otherwise provided in this Agreement.

B. Seller's Default; Purchaser's Remedies. In the event Seller fails to timely perform any material act, or provide any material document or information required to be provided by Seller, then Purchaser shall be entitled to (i) terminate this Agreement, and (ii) seek return of the deposit.

C. Notice of Default. In the event either party declares the other to be in default, such declaration shall be in writing, with an outline of the actions required to cure such default. The recipient of such notice of default shall have 30 days to cure the alleged default.

16. Sale and Assignment of Agreement. Neither party may assign its rights or delegate its obligations under this Agreement without the consent of the other party, which consent may be withheld in such other party's sole discretion.

17. Right to Split Land. The Land may be located within the vicinity of farmland or farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act. The Seller grants to the Purchaser the right to make ____ division(s) under section 108 of the Land Division Act, Act No 288 of the Public Acts of 1967. (If no number is inserted, the right to make divisions stays with the portion of the parent tract retained by the Seller; if all of the parent tract is conveyed, then all division rights are granted.) No number shall or will be inserted on the line before divisions and has been intentionally left blank.

18. Special Assessments. Purchaser acknowledges that there are Special Assessments for sewer and water against the Land that will come due for payment in the future and that are in the principal amount of \$69,922.00, exclusive of interest. Purchaser agrees to pay said Special Assessments in full at closing.

19. Miscellaneous.

A. TIME IS OF THE ESSENCE OF THIS AGREEMENT.

B. This Agreement shall be governed by and construed under the laws of the state of Michigan.

C. This Agreement supersedes all prior discussions and agreements between Seller and Purchaser with respect to the conveyance of the Land and all other matters contained herein and constitutes the sole and entire agreement between Seller and Purchaser with respect thereto. This Agreement may not be modified or amended unless such amendment is set forth in writing and signed by both Seller and Purchaser.

D. All notices, payments, demands or requests required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given or served effective on the second (2nd) business day after being deposited in the United States mail, postpaid and registered or certified with return receipt requested; or when sent by private courier service for same-day delivery or one day after being sent by private courier service for next-day delivery. Notices shall be sent to the respective addresses set forth below:

To Seller: Howell Township
Attention: Sue Daus, Clerk
3525 Byron Rd
Howell, MI 48855

With a copy to: Fahey Schultz Burzych Rhodes PLC
Attn: Christopher S. Patterson
4151 Okemos Road
Okemos, MI 48864
Phone: 517-381-0100

To Purchaser: Adrian Qeraj
266 Moran
Grosse Pointe Farms, MI 48236

With a copy to: Patty Vasilos
Sine and Monaghan Realtors
18412 Mack Ave.
Grosse Pointe Farms, MI 48236

E. This Agreement shall inure to the benefit of and bind the parties hereto and their respective heirs, legal representatives, successors and permitted assigns.

F. The Township agrees to pay commission per the listing agreement with Griffith Realty. Purchaser shall be responsible for any other compensation owing to any broker or consultant that they created in connection with the transaction contemplated by this Agreement and agrees to indemnify and hold the Seller harmless against any and all liability, loss, cost, damage and expense (including, but not limited to, attorneys' fees and costs of litigation) that the Seller shall ever suffer or incur because of any claim by any such broker or consultant. These obligations will survive closing or termination of this Agreement.

G. Seller agrees to act in good faith to execute any documents reasonably requested by Purchaser for any approvals or consents in Seller's role as an owner of real estate, but this Agreement shall have no binding effect on any request for decisions, determinations, approvals, consent, governmental reviews, permits, or other governmental actions—whether an exercise of administrative or legislative authority—of any board, commission, committee, or public body of the Seller.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal as of the date first above written.

SELLER: HOWELL TOWNSHIP

By: _____

Its: _____

PURCHASER:

By: _____

Its: _____

EXHIBIT A

Legal Description of Land:

A parcel of land situated in Howell Township, Livingston County, Michigan containing approximately 8.08 acres, legally described as follows:

SEC 22 T3N R4E COMM AT W 1/4 POST TH S 89° 38' 40" E 668.56 FT FOR POB TH S 89° 38' 40" E 110.85 FT TH S 00° 21' 27" W 218.69 FT TH N 90° 00' 00" E 203.21 FT TH 41.08 FT ALG AN ARC RIGHT RADIUS 263.00 FT DELTA 08° 56' 59" CHORD BEARS N 04° 07' 03" W 41.04 FT TH N 00° 21' 27" E 176.51 FT TH S 89° 38' 40" E 66.00 FT TH S 00° 21' 27" W 176.51 FT TH 23.57 FT ALG AN ARC LEFT RADIUS 197.00 FT DELTA 06° 51' 18" CHORD BEARS S 03° 04' 12" E 23.56 FT TH N 90° 00' 00" E 222.98 FT TH S 00° 00' 00" W 534.65 FT TH N 89° 38' 40" W 600.00 FT TH N 00° 00' 00" E 733.30 FT TO POB 8.08 AC PARCEL 3 SPLIT 8/9/06 FROM - 001

**HOWELL TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN
RESOLUTION TO AUTHORIZE SALE OF PROPERTY
RESOLUTION NO. 12.23.533**

At a regular meeting of the Howell Township Board, held at the Township Hall on the 11th day of December, 2023, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____ :

WHEREAS, the Township Board wishes to sell the property located in Howell Township, identified as 8.08 Acres vacant land, Parcel ID Number 4706-22-300-047 (“the Property”); and

WHEREAS, the Township Board finds the Property is no longer needed for public use by the Township; and

WHEREAS, the sale of the Property is determined to be in the best interests of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Howell Township, Livingston County, Michigan, as follows:

1. The Township Board approves the sale of the property to Adrian Qeraj, 266 Moran, Grosse Pointe Farms, MI 48236 for the sum of Seventy Five Thousand and 00/100 Dollars (\$75,000.00).
2. The Township Board authorizes and directs the Township Supervisor, the Township Clerk, or the Township Treasurer to execute such documents as are necessary to effectuate the sale of the Property.
3. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Yeas:

Nays:

RESOLUTION DECLARED _____.

STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Clerk for the Howell Township, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Howell Township Board at a meeting held on the 11th day of December, 2021, and further certify that the above Resolution was adopted at said meeting.

Sue Daus, Township Clerk
Howell Township



RECREATION MASTER PLAN

2024 - 2028







WITH THANKS

This document is a replacement to the previous Recreation Master Plan. It is a direct result of the efforts of the Steering Committee and is based on the ideas, opinions, and vision shared by the many Township residents and other public and private sector stakeholders who provided input during the planning process. Their input was invaluable in forming this guide which will help to guide the future of Howell Township Parks & Recreation.

PARKS & RECREATION MASTER PLAN STEERING COMMITTEE

- Joe Daus
- Martha Haglund
- Jonathan Hohenstein

HOWELL TOWNSHIP PLANNING COMMISSION

- Wayne Williams, Chairman
- Matthew Counts, Board Representative
- Denise Markham
- Tim Boal
- Mike Newstead
- Paul Pominville
- Robert Spaulding
- Bob Wilson, Board Alternate
- Joe Daus, Zoning Administrator

HOWELL TOWNSHIP BOARD

- Mike Coddington, Supervisor
- Sue Daus, Clerk
- Jonathan Hohenstein, Treasurer
- Matthew Counts, Trustee
- Harold Melton, Trustee
- Jeff Smith, Trustee
- Bob Wilson, Trustee

With Assistance Provided By:



Carlisle | Wortman
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CHAPTER 1

INTRODUCTION





Image Source: Flickr/Tudor Apmadoc

INTRODUCTION

The **2024 - 2028 Howell Township Parks & Recreation Master Plan (PRMP)** is an update to the Township's 2019 - 2023 Recreation Plan. This revised and updated plan will guide the community's recreation planning and development efforts over the next five years, taking into account the expressed desires of residents and community leaders. The Plan meets state standards for community recreation planning and will make the Township eligible to apply for state funded grant programs.

PLAN CONTENTS

The PRMP follows the format suggested by the Michigan Department of Natural Resources (MDNR, 2021) in the Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans.

- The PRMP begins with a brief overview of the plan as well as a **Description of the Planning Process** used to develop the plan.
- The plan then presents a **Community Description**, providing information on both the social and physical characteristics of the community.
- The **Administrative Structure** is described next, including information on funding and budget.
- A detailed **Recreation Inventory** describes the existing parks and recreational facilities of the community as well as those of the state and the region.
- The **Public Participation** portion of the Plan presents the input received from local officials, staff, and residents.
- The information gathered in the previous sections helped to formulate the plan's **Goals and Objectives**.
- The **Action Program** then provides an action plan and strategies for implementation.
- Finally, the **Supporting Documents** include detailed accounts of the public input received as well as the resolutions and notices documenting the plan's adoption by the Howell Township Board of Trustees.

PLANNING PROCESS

The process used to generate the plan consists of three phases: background studies, evaluation, and plan development.

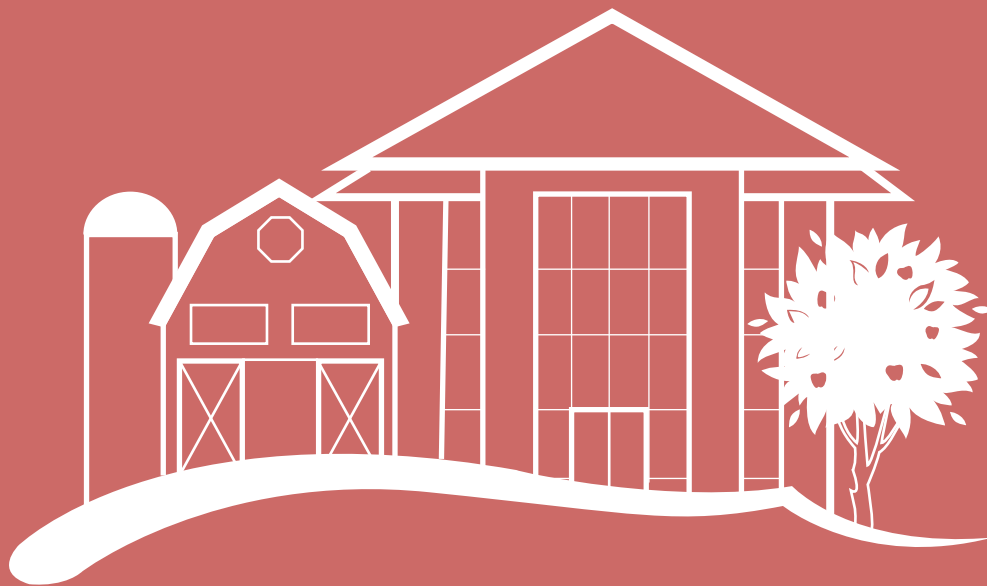
- 1. Background Studies.** This phase involved gathering and updating data from census data, existing documents, plans, and field observations. The information is organized into three chapters: community description (Appendix A), administrative structure, and recreation inventory.
- 2. Evaluation.** The second phase in the planning process includes an evaluation and analysis of gathered data as well as community input to determine recreation facilities and program needs. A public input session was conducted to receive residents' opinions, input, and ideas for the park and recreation system. Input from local officials and the members of the Recreation Plan Steering Committee was also used.
- 3. Plan Development.** The last phase in the process involves plan development and adoption. Based on the deficiencies and needs, goals and objectives were formulated and a specific action plan developed. Strategies to implement the plan are also discussed.

The following diagram illustrates the planning process and how it corresponds to the MDNR suggested format described earlier.



CHAPTER 2

COMMUNITY DESCRIPTION



COMMUNITY DESCRIPTION

For purposes of this report, “Howell” and “the Township” will refer to Howell Township. The adjacent city will be referred to as “the City of Howell”.

Howell is centrally located between Ann Arbor and Lansing, which sit approximately 25 miles to the southeast and west respectively, and is roughly 50 miles northwest of Detroit. The Township lies in the northwest quadrant of Livingston County. The City of Howell lies in sections 25 to 27 and 35 to 36 in the southeast corner of the Township.

Livingston County is located on the northwestern edge of the Southeast Michigan Council of Governments (SEMCOG) planning region. SEMCOG is the regional planning agency that conducts planning studies and maintains a comprehensive database of information about the counties of Livingston, Oakland, Macomb, St. Clair, Wayne, Washtenaw, and Monroe. It is a source for some of the population and land use related data included in this report.

In planning for the future recreation needs of Howell Township, it is essential to understand both the community of people to be served and the recreation resources which the community offers. The first part of this document provides an overview of the population, physical, and recreation resources of the Township with the goal of understanding the unique features and opportunities the community offers.

CLIMATE

Howell Township receives an average annual rainfall of 32 inches plus 32 inches of snow. The average high temperature in July is 83 degrees Fahrenheit, and the average low in January is 15 degrees. Both precipitation and temperature could be significantly impacted in the future by climate change. According to the Michigan Environmental Council, temperatures will grow significantly warmer. Overall, precipitation is forecasted to increase, but the majority of the increase will occur in the spring months, with prolonged drought periods possible in summer months. Rain events will be “flashy” with heavy downpours, and storm events will grow more severe. The Great Lakes, which act to moderate temperature extremes across the state, could face a significant decrease in volume.

TRANSPORTATION

Despite the highly rural nature of the community, Howell is well connected to surrounding communities and to the larger urban centers of Ann Arbor, Lansing, and metro Detroit. I-96 runs through the southeast corner of the Township, connecting with interstates and US-23 to the east. Grand River Avenue runs parallel to I-96, less than one mile north, and serves as a primary connector between the Village of Fowlerville and the City of Howell.

The Township is located approximately 40 miles from Lansing’s Capital Region International Airport and 60 miles from Detroit Metropolitan Airport, both of which offer direct flights to a number of national and international cities.

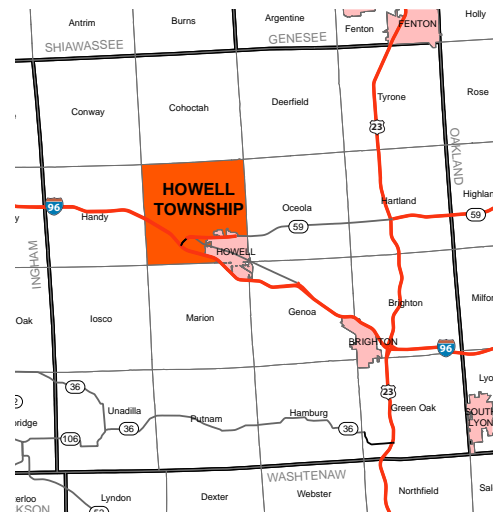


FIGURE 1: LIVINGSTON COUNTY



FIGURE 2: SEMCOG REGION

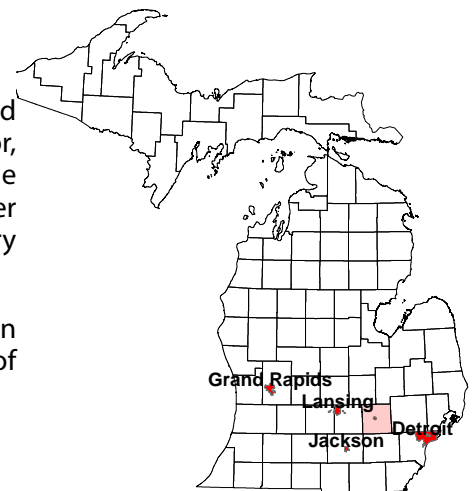


FIGURE 3: STATE OF MICHIGAN

POPULATION

Table 2 presents the population, household, and housing characteristics of Howell Township according to the U.S. Census Bureau and SEMCOG Forecast information.

Livingston County saw a strong 24% growth rate from 2000 to 2020, making it the fastest growing Southeast Michigan county during that time period. Most of the Howell area communities exceeded that growth rate, with Oceola Township seeing the highest percentage increase at 75%. Southeast Michigan as a whole, however, saw its population stay essentially flat, with gains in smaller communities largely offset by losses in metro Detroit and many downriver communities.

The Township is somewhat unusual in that the median age decreased slightly from 2010 to 2021. According to SEMCOG data, Howell's median age fell from 40.9 in 2010 to 39.2 in 2021. In contrast, Michigan and the country as a whole trended towards an increasing median age (Michigan's median age increased from 38.1 to 39.8, while the US increased from 36.9 to 38.4).

TABLE 1: HISTORICAL POPULATION COUNTS - HOWELL REGION

| | 1990 | 2000 | 2010 | 2020 | % change 2010 - 20 |
|--------------------|-----------|-----------|-----------|-----------|--------------------|
| Howell Township | 4,294 | 5,679 | 6,702 | 7,893 | 17.8% |
| Cohoctah Township | 2,693 | 3,394 | 3,317 | 3,246 | -2.1% |
| Conway Township | 1,818 | 2,732 | 3,546 | 3,608 | 1.7% |
| Deerfield Township | 3,000 | 4,087 | 4,170 | 4,166 | -0.1% |
| Genoa Township | 10,820 | 15,901 | 19,821 | 20,692 | 4.4% |
| Handy Township | 2,840 | 4,032 | 5,120 | 5,651 | 10.4% |
| Iosco Township | 1,567 | 3,039 | 3,801 | 3,870 | 1.8% |
| Marion Township | 4,918 | 6,757 | 9,996 | 11,245 | 12.5% |
| Oceola Township | 4,866 | 8,362 | 11,936 | 14,623 | 22.5% |
| City of Howell | 8,147 | 9,232 | 9,489 | 10,068 | 6.1% |
| Fowlerville | 2,648 | 2,972 | 2,886 | 2,951 | 2.3% |
| Livingston County | 115,645 | 156,951 | 180,967 | 193,866 | 7.1% |
| Region | 4,590,468 | 4,833,368 | 4,704,809 | 4,830,489 | 2.7% |

FIGURE 4: POPULATION TRENDS IN SE MI & LIVINGSTON COUNTY

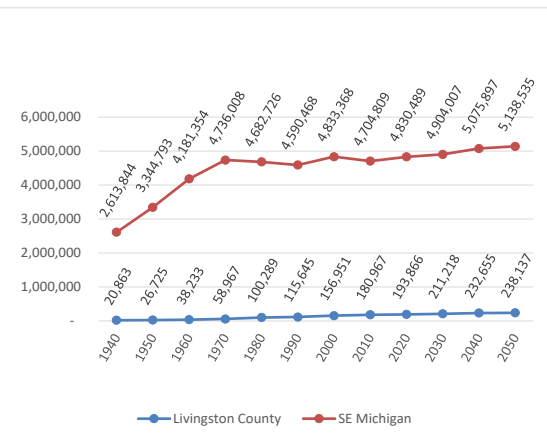
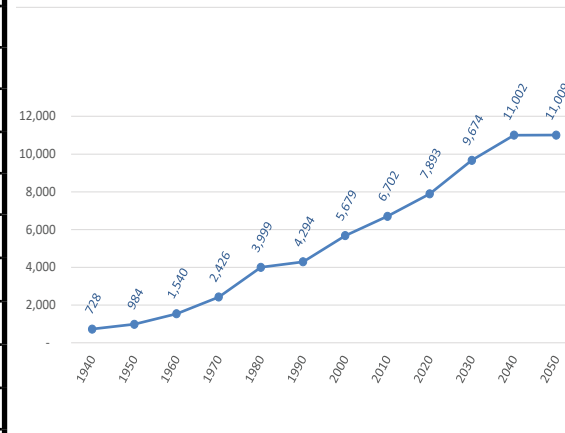


TABLE 2: POPULATION PROJECTIONS - HOWELL REGION

| | 2010 | SEMCOG estimate 2020 | SEMCOG estimate 2050 | % change 2020 - 50 | Total change 2020 - 50 |
|--------------------|-----------|----------------------|----------------------|--------------------|------------------------|
| Howell Township | 6,702 | 7,893 | 11,009 | 39.5% | 3,116 |
| Cohoctah Township | 3,317 | 3,246 | 3,308 | 1.9% | 62 |
| Conway Township | 3,546 | 3,608 | 4,324 | 19.8% | 716 |
| Deerfield Township | 4,170 | 4,166 | 4,592 | 10.2% | 426 |
| Genoa Township | 19,821 | 20,692 | 26,429 | 27.7% | 5,737 |
| Handy Township | 5,120 | 5,651 | 8,022 | 42.0% | 2,371 |
| Iosco Township | 3,801 | 3,870 | 4,154 | 7.3% | 284 |
| Marion Township | 9,996 | 11,245 | 14,043 | 24.9% | 2,798 |
| Oceola Township | 11,936 | 14,623 | 19,493 | 33.3% | 4,870 |
| City of Howell | 9,489 | 10,068 | 10,802 | 7.3% | 734 |
| Fowlerville | 2,886 | 2,951 | 3,074 | 4.2% | 123 |
| Livingston County | 180,967 | 193,866 | 238,137 | 22.8% | 44,271 |
| Region | 4,704,809 | 4,830,489 | 5,138,535 | 6.4% | 308,046 |

FIGURE 5: POPULATION TRENDS IN HOWELL TOWNSHIP



The number of residents 45 and older increased significantly from 2010 to 2021, with the population 65 and older nearly doubling in that time. There was also a notable increase in the residents under 44, suggesting that younger families may be moving into the Township.

It will be important to take into consideration the needs of an aging population and additional young residents as the Township plans its park and recreation system. Ideally, any new recreation facilities will be able to accommodate a wide variety of age groups and abilities.

Racial Characteristics

Howell Township's racial composition is quite homogeneous, with non-Hispanic whites making up over 90% of the population. There has been a gradual trend towards more diversity in recent years, with the predominant group decreasing from 97.0% in 2000 to 90% in 2020. In 2021, the Township's Hispanic population was 4.0% and the Multi-racial population was 4.3%.

Socio-Economic Characteristics

Educational Achievement

About 40% of Howell Township residents have attained a college level education (Associate degree or higher). From 2010 to 2021, the percentage of residents who had attained a Bachelor's degree rose by 2.5%, and those with Graduate/Professional degrees rose by 2.6%. Overall, Howell Township educational levels are slightly behind the Livingston County average (Bachelor's - 25.7%, Graduate / Professional - 12.1%).

Income

The median household income in 2021 in Howell Township was \$77,422, an 11.1% decrease from 2010. The per capita income amounted to \$34,704, down 4.6% from 2010. During that same time period, however, the American Community Survey reports a significant decrease in the number of persons living at or below the poverty level (from 10.2% in 2010 to 3.4% in 2021) and a significant decrease in the number of family households living in poverty (from 9.3% in 2010 to 3.1% in 2021.)

Employment

The largest employment sector in Howell Township in 2020 was Manufacturing (22.5%), with Retail Trade (20.5%) a close second. Healthcare Services came in third at 12.1%. SEMCOG predicts major increases in the Professional and Technical Services (64%) and Transportation, Warehousing, and Utilities (53.2%) sectors by 2050.

FIGURE 6: AGE DISTRIBUTION COMPARISON 2010 and 2021

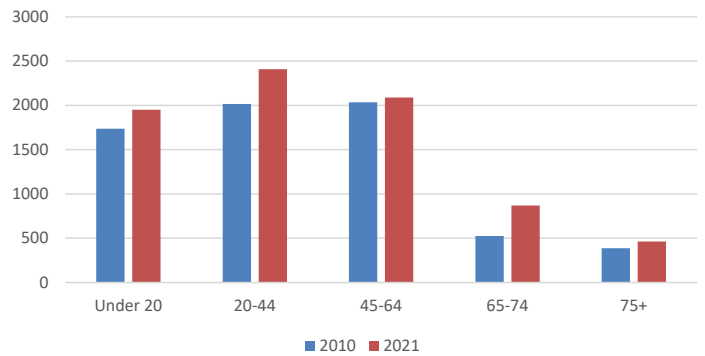


FIGURE 7: AGE DISTRIBUTION 2021

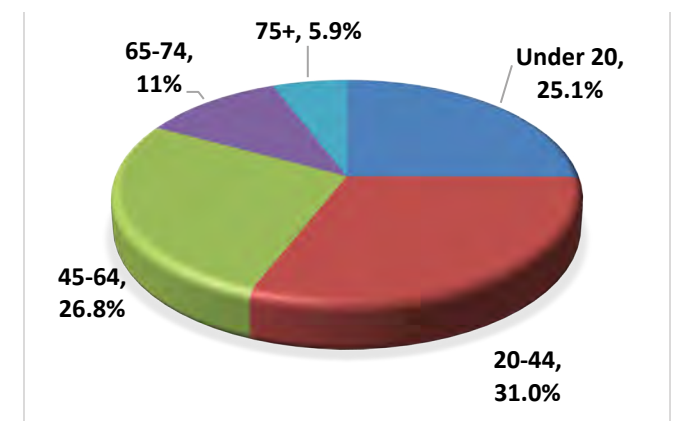


FIGURE 8: RACIAL CHARACTERISTICS 2020

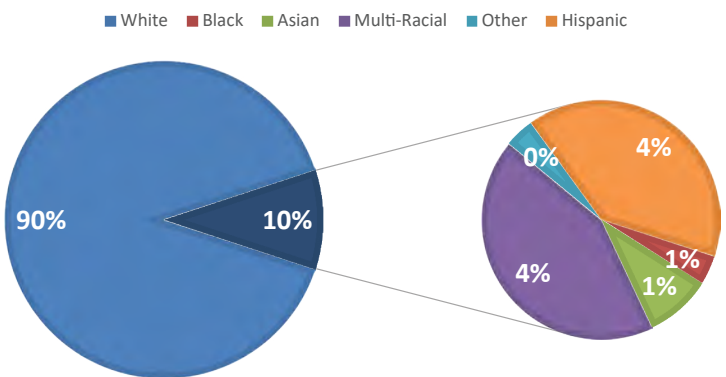
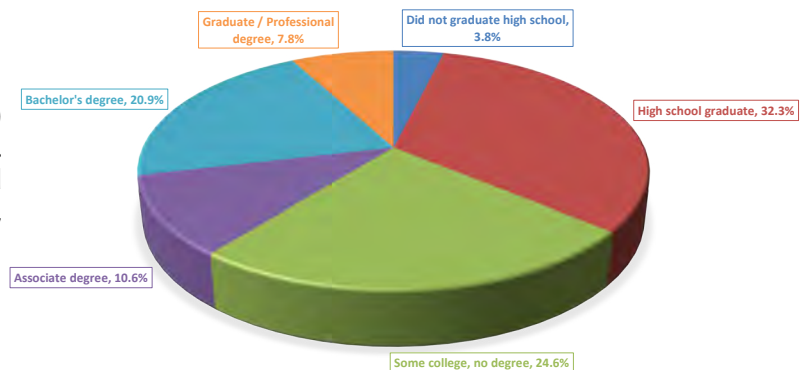


FIGURE 9: HIGHEST EDUCATION LEVEL 2021



HOUSING

According to the 2021 American Community Survey, there are 2,866 total housing units in the Township, an increase of 150 units since 2010. Howell Township's housing consists primarily of single-family detached units.

99% of the Township's housing units are occupied, with 88% owner-occupied and 11% renter-occupied. Vacant units decreased from 185 units in 2010 to 29 vacant units in 2021. Residential property values declined from 2010 to 2021. According to the American Community Survey, the median housing value in 2021 was \$215,300: a 2.9% drop from 2010. Gross rent increased by 39% during the same period, with the median gross rent at \$1,446 in 2021.

Building permits for the Township rebounded from the Great Recession in 2013, with an average of 60 new single-family units built each year between 2013 and 2023.

TABLE 3 : HOUSING TENURE

| | 2010 Census | ACS 2021 | Change 2010 - 2021 |
|----------------------|-------------|----------|--------------------|
| Owner Occupied Units | 2,274 | 2,530 | 256 |
| Renter Occupied | 257 | 307 | 50 |
| Vacant Units | 185 | 29 | -156 |
| Total Units | 2,716 | 2,866 | 150 |

Source: United States Census Bureau, SEMCOG

TABLE 4: HOUSING TYPES

| | ACS 2010 | ACS 2021 | Change 2010 - 2021 |
|-----------------------|----------|----------|--------------------|
| Single Unit | 1,877 | 1,955 | 78 |
| Multi-Unit | 527 | 647 | 120 |
| Mobile homes or other | 350 | 264 | -86 |
| Total Housing Units | 2,754 | 2,866 | 112 |

Source: United States Census Bureau, SEMCOG

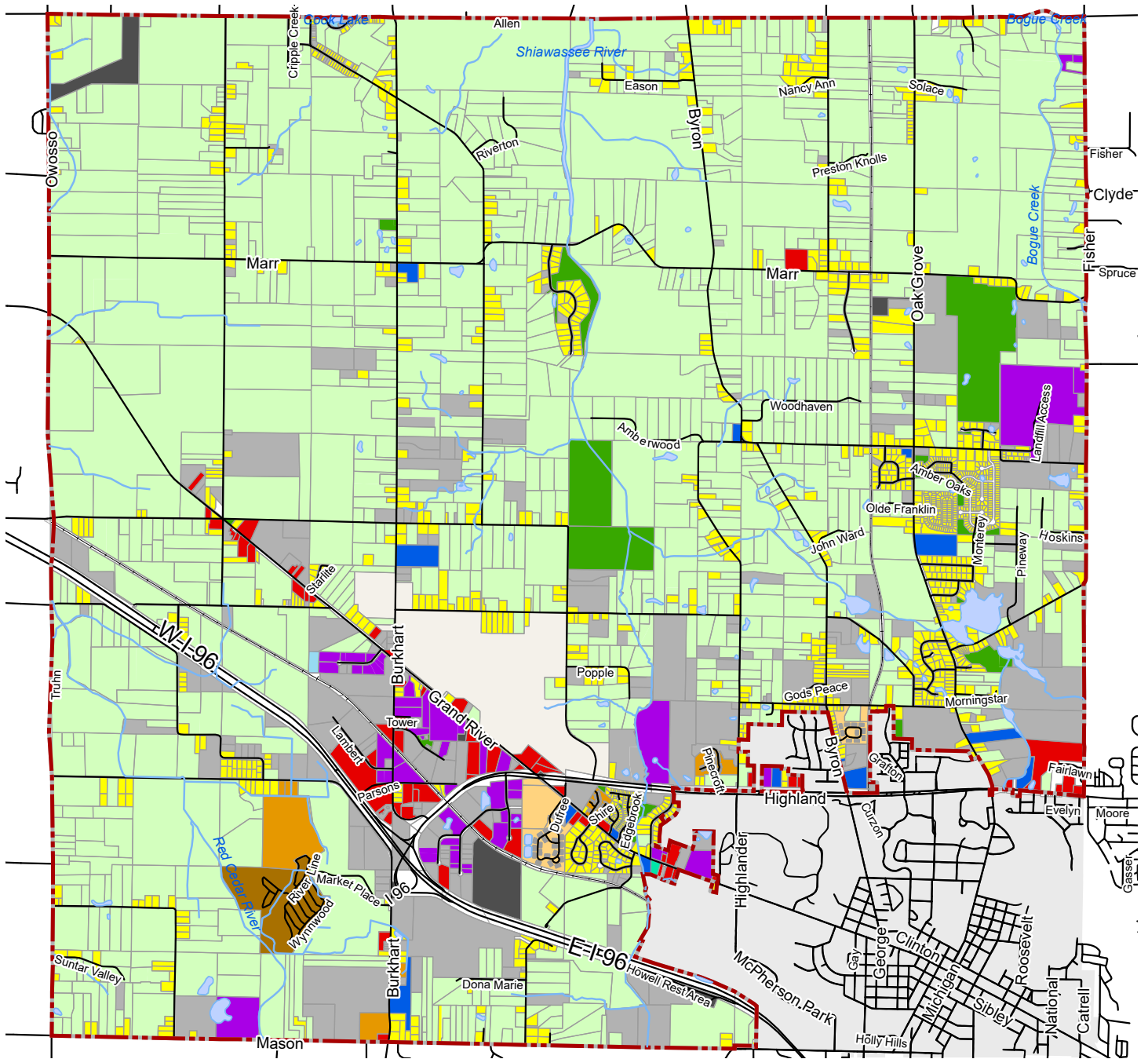
TABLE 5: BUILDING PERMITS 2000 - 2021

| Year | Single Family | Attach Condo | Multi Family | Total Units | Total Demos* | Net Total |
|-------|---------------|--------------|--------------|-------------|--------------|-----------|
| 2000 | 33 | 0 | 0 | 33 | 1 | 32 |
| 2001 | 28 | 0 | 0 | 28 | 1 | 27 |
| 2002 | 18 | 132 | 12 | 162 | 4 | 158 |
| 2003 | 12 | 120 | 0 | 132 | 1 | 131 |
| 2004 | 15 | 116 | 0 | 131 | 6 | 125 |
| 2005 | 12 | 68 | 0 | 80 | 7 | 73 |
| 2006 | 13 | 6 | 0 | 19 | 2 | 17 |
| 2007 | 26 | 0 | 0 | 26 | 2 | 24 |
| 2008 | 10 | 0 | 0 | 10 | 0 | 10 |
| 2009 | 7 | 0 | 0 | 7 | 1 | 6 |
| 2010 | 6 | 0 | 0 | 6 | 1 | 5 |
| 2011 | 8 | 0 | 0 | 8 | 0 | 8 |
| 2012 | 12 | 0 | 0 | 12 | 0 | 12 |
| 2013 | 34 | 0 | 0 | 34 | 0 | 34 |
| 2014 | 37 | 0 | 0 | 37 | 0 | 37 |
| 2015 | 52 | 0 | 0 | 52 | 0 | 52 |
| 2016 | 41 | 0 | 0 | 41 | 0 | 41 |
| 2017 | 36 | 0 | 0 | 36 | 1 | 35 |
| 2018 | 21 | 0 | 20 | 41 | 0 | 41 |
| 2019 | 19 | 0 | 0 | 19 | 4 | 15 |
| 2020 | 31 | 0 | 86 | 117 | 3 | 114 |
| 2021 | 24 | 0 | 68 | 92 | 0 | 92 |
| 2022 | 30 | 0 | 84 | 114 | 4 | 110 |
| 2023 | 4 | 0 | 16 | 20 | 1 | 19 |
| TOTAL | 544 | 442 | 350 | 1,336 | 39 | 1,297 |

Source: SEMCOG

*Total Demos = Total housing units demolished

MAP 1: EXISTING LAND USE

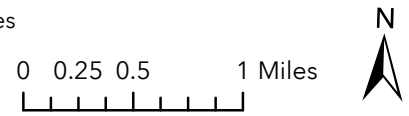


Existing Land Use

Howell Township

Livingston County, Michigan

- ++ Railroad
- Roads
- ▭ Township Boundary
- ▭ Agricultural / Rural Residential
- ▭ Single-Family Housing
- ▭ Attached Condo Housing
- ▭ Multi-Family Housing
- ▭ Mobile Home
- ▭ Mixed Use
- ▭ Commercial
- ▭ Industrial / Extractive
- ▭ Institutional / Medical
- ▭ Recreation / Open Space
- ▭ Vacant
- ▭ Transportation / Communications / Utilities
- ▭ Airport
- ▭ Water



Data: Howell Township, Livingston County GIS
11/6/2023



LAND USE

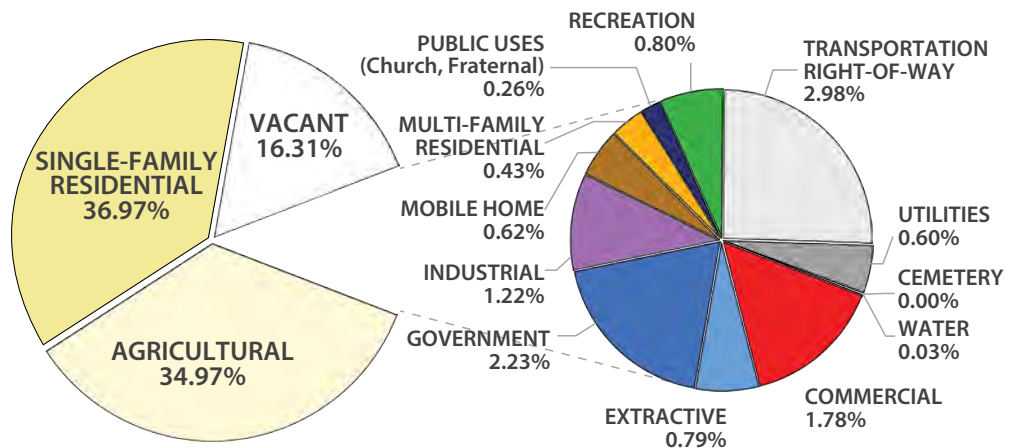
Howell Township is a rural community dominated by agriculture and low density residential development. A stretch of commercial and industrial usage runs northwest from the western edge of the City of Howell along Grand River Avenue. Denser multi-family housing and single-family developments are located close to the City borders as well, primarily in the southeast quadrant of the Township.

Over 3,300 acres, or roughly 16% of the Township's land area, is categorized as vacant. Some of these parcels are located near relatively dense residential neighborhoods or commercial nodes, and many contain distinctive environmental features.

Residential development in Howell Township includes mostly (41%) low density single family dwellings on parcels 2 to 10 acres or more in size. Approximately 30% are less than 1 acre and are clustered in developments near the City. Another 16% of residential lots are between 1 and 2 acres, while less than 14% are on parcels greater than 10 acres.

Commercial and industrial land uses in Howell Township are limited and fall between Grand River Drive and I-96. The Livingston County Spencer J. Hardy Airport forms the northern edge of the primary commercial and industrial district in sections 21 and 28.

FIGURE 10: EXISTING LAND USE PERCENTAGES



NATURAL FEATURES

Like much of Michigan's southern lower peninsula, the area's landscape is characterized by gently rolling topography formed through glacial action. As the glaciers retreated, the outwash of sand, soil, and debris created an irregular pattern of hills and depressions that collected water, creating the region's many lakes and wetlands.

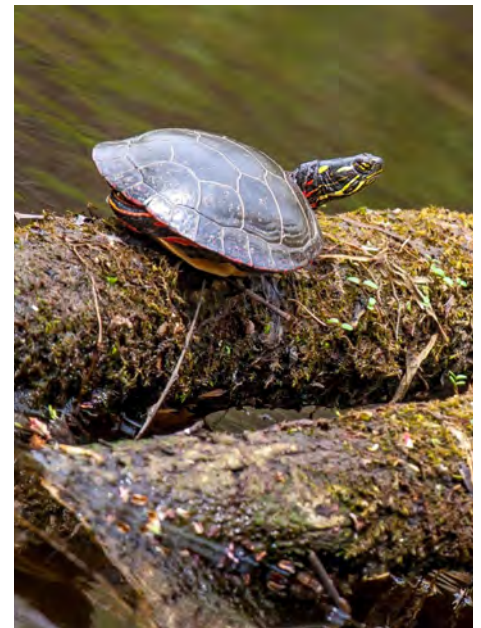
Howell's topography is somewhat less varied than communities further to the north and east in southeast Michigan. According to the USDA Soil Survey, over 75% of the grades in the Township have a slope between 0 and 6 percent. The highest point in the Township, at 985 feet, is located in Section 13 on the eastern side of the community. Generally speaking, the ground slopes down to the Shiawassee River basin, which runs north-south through the Township. The lowest point in the Township is in Section 3, at 850 feet.

The Shiawassee River basin covers 1,201 square miles in Oakland, Genesee, Livingston, Shiawassee, Midland, and Saginaw counties. It flows 110 miles in a northerly direction before emptying into Saginaw Bay. The river supports over 61 species of fish, 14 species of mussel, and a number of rare plant and animal species. It is a major stop for migratory waterfowl and shorebirds.

The river historically suffered from improper disposal of industrial and sewage wastes and other forms of misuse, to the point where a section of the river in Livingston County was declared a Superfund site by the EPA in 1983. The declaration was the result of PCB contamination in a wastewater lagoon. According to the Friends of the Shiawassee River, the river has recovered significantly since the mid-80s, with major point sources of pollution reduced or removed. It is still, "...negatively impacted by dams and runoff contaminated by excess sediment, fertilizer, city storm drainage, and trash." Despite these issues, the river has become a major recreation amenity for communities located downstream from Howell Township.

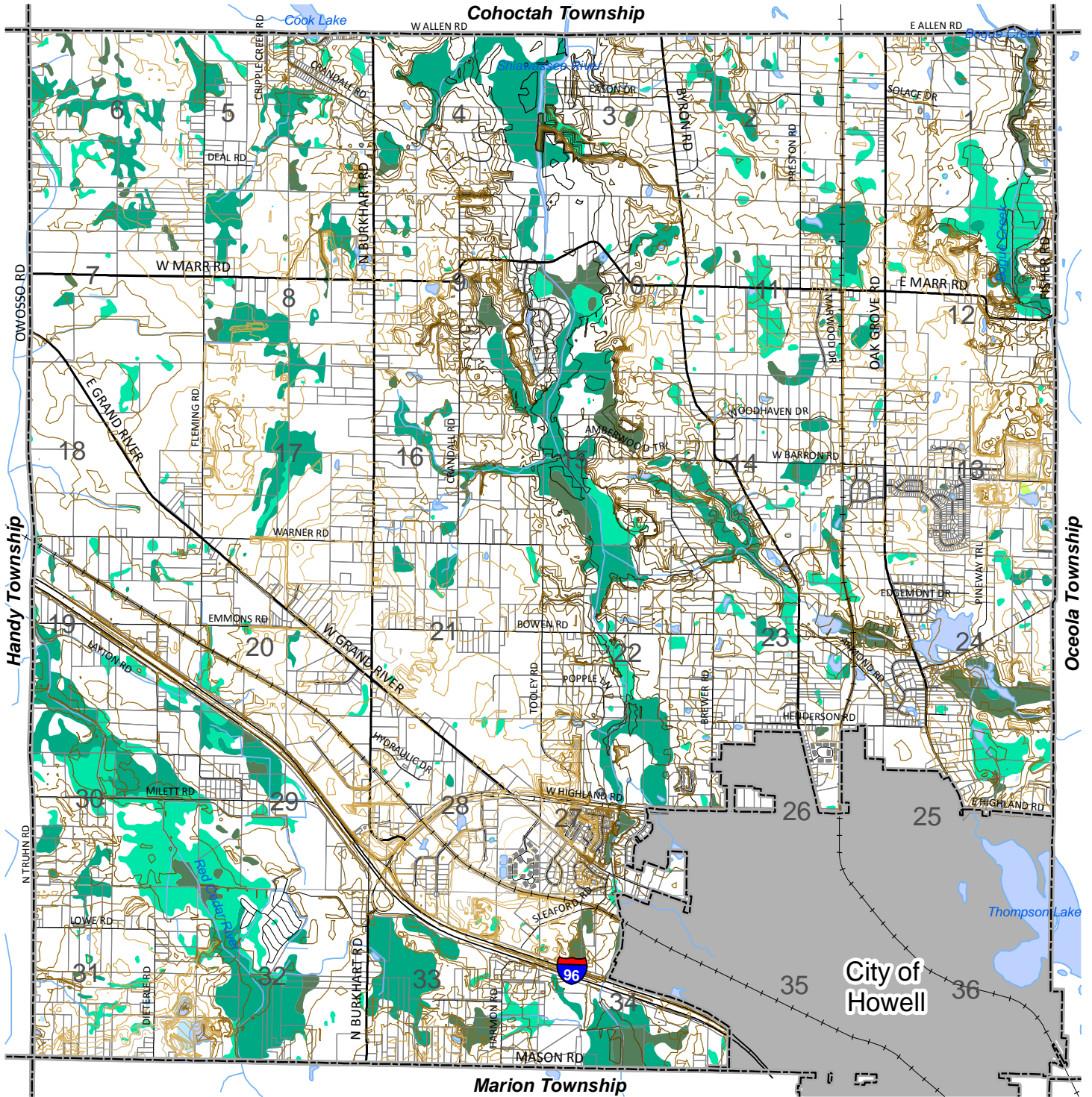
There are only 18 lakes in the Township, and most are relatively small. The largest body of water is found just east of Oak Grove Road and encompasses approximately 35 acres. Howell Township has an abundance of wetlands which provide important habitat, stormwater management, and other ecosystem services for the community. Nearly 4,000 acres of wetlands are scattered across the Township, ranging from seasonally flooded forested wetlands to permanently flooded open water. Howell Township is also crossed by a number of streams and drains, the majority of which empty into the Shiawassee River. Over 350 miles of streams, drains, and shorelines can be found in the Township.

According to the USDA Soil Survey, the vast majority of the Township soils can be classified as loamy with low to moderate slopes. This soil profile is ideal for farming, but the high water tables and periodic flooding can cause issues for recreation development. The USDA describes 60% of the Township area as having very limited potential for camping, picnic, and playground development. They are much more optimistic about trail development, with 46.5% of the area considered suitable for trails, although 41.6% is still categorized as having very limited potential. It should be noted that these numbers are based on a broad picture evaluation of the Township's geography, and a ground-level analysis would provide a more accurate reading of any property's development potential.



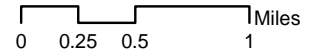
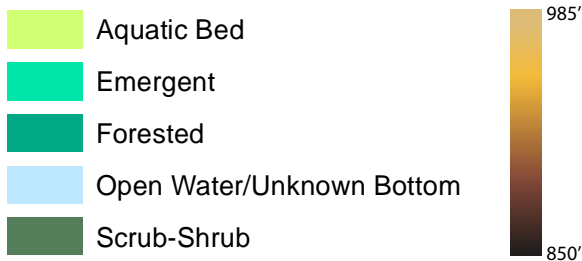
MAP 2: WETLANDS & TOPOGRAPHY

Cohoctah Township



WETLANDS & TOPOGRAPHY

Howell Township, Livingston County



October 2, 2018
Carlisle/Wortman Associates, Inc.



RELATED PLANNING INITIATIVES

While change is inevitable and growth in both population and housing will occur, Howell Township is committed to managing that growth to enhance economic benefit, recreational activities, and overall quality of life for all its residents. Maintaining the rural character of the community is considered critical by residents and Township leaders alike.

A variety of planning efforts have had important roles in helping to shape the character of Howell Township. The Livingston County and Howell Township's comprehensive master plans in particular have played important roles in shaping the Township's future, and each had a significant influence on this plan.

Howell Township Master Plan

Howell Township last updated its master plan in 2023. The Township envisions a number of goals and strategies that will affect its role in providing non-motorized transportation facilities, parks, natural areas, open space, and recreation uses. The Plan's goals and policies relevant to parks and recreation include:

GOAL: Provide additional usable, accessible parks and recreation space and opportunities.

STRATEGY:

- Identify areas fit for public recreation use.

GOAL: Increase residents' opportunities to walk or bike.

STRATEGY:

- Provide pedestrian facilities to connect existing neighborhoods to amenities.
- Continue to use the non-motorized plan for sidewalks, pathways, and bike lanes.

GOAL: Encourage the use of open space in all developments for a useful purpose and preserve or conserve natural open space, including wetlands, woodlands and flood plains.

STRATEGY:

- Update regulations to explicitly require usable open space in new development.
- Incentivize the protection of natural features in new developments.

GOAL: Preserving existing natural resources and environmentally sensitive areas.

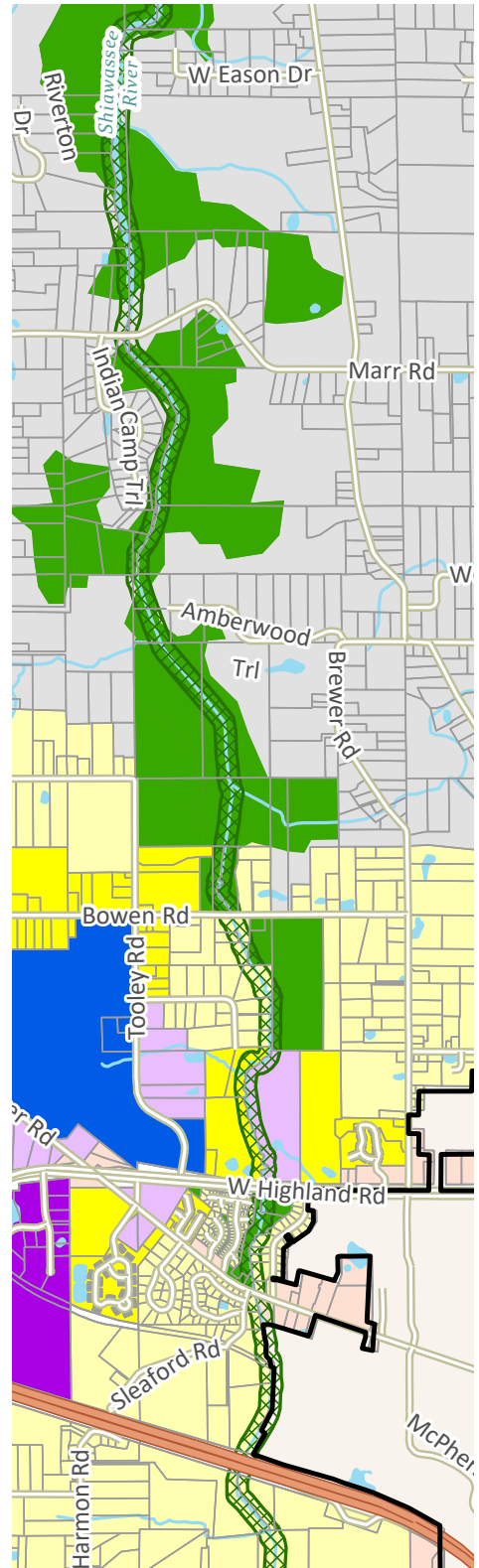
STRATEGY:

- Protect wetlands, woodlands, and scenic vistas.
- Get environmentally sensitive areas into permanent preservation.


The plan also discusses a Shiawassee River Overlay, which would provide a 200 foot natural buffer to development along either side of the Shiawassee River. The proposed buffer would protect the water quality of the river by filtering out pollutants through vegetation and wetlands and is envisioned as an important recreational opportunity for the community. The Plan specifically describes installation of a pathway along the river.

A Non-Motorized Transportation Plan is also detailed in the Master Plan. It envisions east-west pathways along Marr Road, West Grand River Ave, and

FIGURE 11: SHIAWASSEE RIVER OVERLAY



The Shiawassee River Overlay from the Future Land Use Plan indicated by blue cross hatching.



Highland Road. Potential north-south connections are shown along Burkhardt Road, Oak Grove Road, along the Shiawassee River, and along an existing rail corridor on the eastern edge of the Township. The Non-Motorized Plan was used to develop the trail system detailed later in this report.

Livingston County Parks and Recreation Advisory Committee

Livingston County operates two facilities: Fillmore County Park in Genoa Township and Lutz County Park in Deerfield Township. A third parcel known as the Kenney Property in Deerfield Township is not operational at this time. Lutz and Fillmore County Parks total just under 500 acres. More detailed descriptions of the two parks are included in the Recreation Inventory section of the plan. The Livingston County Parks and Open Space Advisory Committee (LCPOSAC) oversees activities in the parks and reports to the Livingston County Board of Commissioners. The twelve-member committee was formed in 2005 in response to the land acquisition for Lutz Park. It is comprised of two County Commissioners, the County Drain Commissioner and Building Services Director, an at-large member with park experience, an attorney, and representatives from the Historical Advisory Committee, Huron-Clinton Metropolitan Authority, Livingston Land Conservancy, Howell Area Parks & Recreation Authority, Livingston County Planning Commission, and Handy Township.

LCPOSAC has partnered with the Livingston Land Conservancy (LLC) and the Huron River Watershed Council (HRWC) on planning efforts and grant applications for Fillmore and Lutz developments. Their expertise has been utilized to evaluate natural features and to identify priority natural areas within the Huron River watershed. Howell Township falls just outside of the watershed area, and therefore is not included in the database, but the LLC remains a valuable resource for preservation planning.

Livingston County has recently developed a public recreation area map which is available on the County's website. The map shows all recreation properties in Livingston County and separates them into municipal, county, metropark, state, and non-profit facilities and further offers the ability to search by common activities such as playgrounds, soccer, hunting, and so on. The map is similar to one developed by SEMCOG which covers the seven-county planning region.

The LCPOSAC is in the process of updating their 5-Year Parks and Open Space Master Plan. The previous plan outlined five overarching goals. These goals are:

- Carry out the directives of Livingston County Board of Commissioners resolution number 105-039, which authorized the creation of the Livingston County Parks and Open Space Advisory Committee.
- Coordinate parks planning with the Livingston County Foundation Board.
- Preserve rural character, wildlife habitat, water quality, biodiversity, and environmentally sensitive areas when grant or other funding opportunities allow.
- Prepare a County Parks & Open Space Plan that is coordinated with the County Master Plan and supports potential recreation grant applications.
- Build mutually beneficial relationships with public and private park, recreation, open space, agriculture, community service, or other appropriate groups to improve and protect parks and open spaces county-wide.
- Consider additional land for parks and open space through grants and through donations by those desiring to leave a permanent public legacy, for the benefit and enjoyment of County residents and guests.

Livingston County Master Plan 2018

Livingston County updated the County Master Plan in 2018. The Plan includes a number of references that correlate directly to park and recreation planning in the County. Notable highlights include:

- **Pathway Connections Along Roadways:** Provide recreational connections along transportation corridors such as Grand River Avenue, Oak Grove Road, and Byron Road;
- **Trail Connections:** Regional trail system connections including connecting the cities of Howell and Brighton and between the Lakelands Trail State Park and the City of Howell;
- **Buffers Around Waterways:** Create and maintain buffers around the Shiawassee River, tributaries, and agricultural drains;
- **Waterway Recreation Opportunities:** Create future recreation opportunities along river corridors.

Livingston County Transit Master Plan 2019

While primarily focused on vehicular traffic and mass transit options, the Livingston County Transit Master Plan does offer some valuable insight on perceptions of existing non-motorized transportation options in the region. The plan notes that, "Many of the County's core services like schools and grocery stores are currently inaccessible by foot or bicycle, and those who do not drive must travel unsafely to reach their destination or are prevented from traveling entirely." Over 60% of their survey respondents indicated that they would like to see non-motorized improvements or solutions, while 57% indicated they were "unsatisfied or very unsatisfied" with existing bike and pedestrian systems in the County (as opposed to 29% who were satisfied or very satisfied).

SEMCOG 2045 Regional Transportation Plan for Southeast Michigan

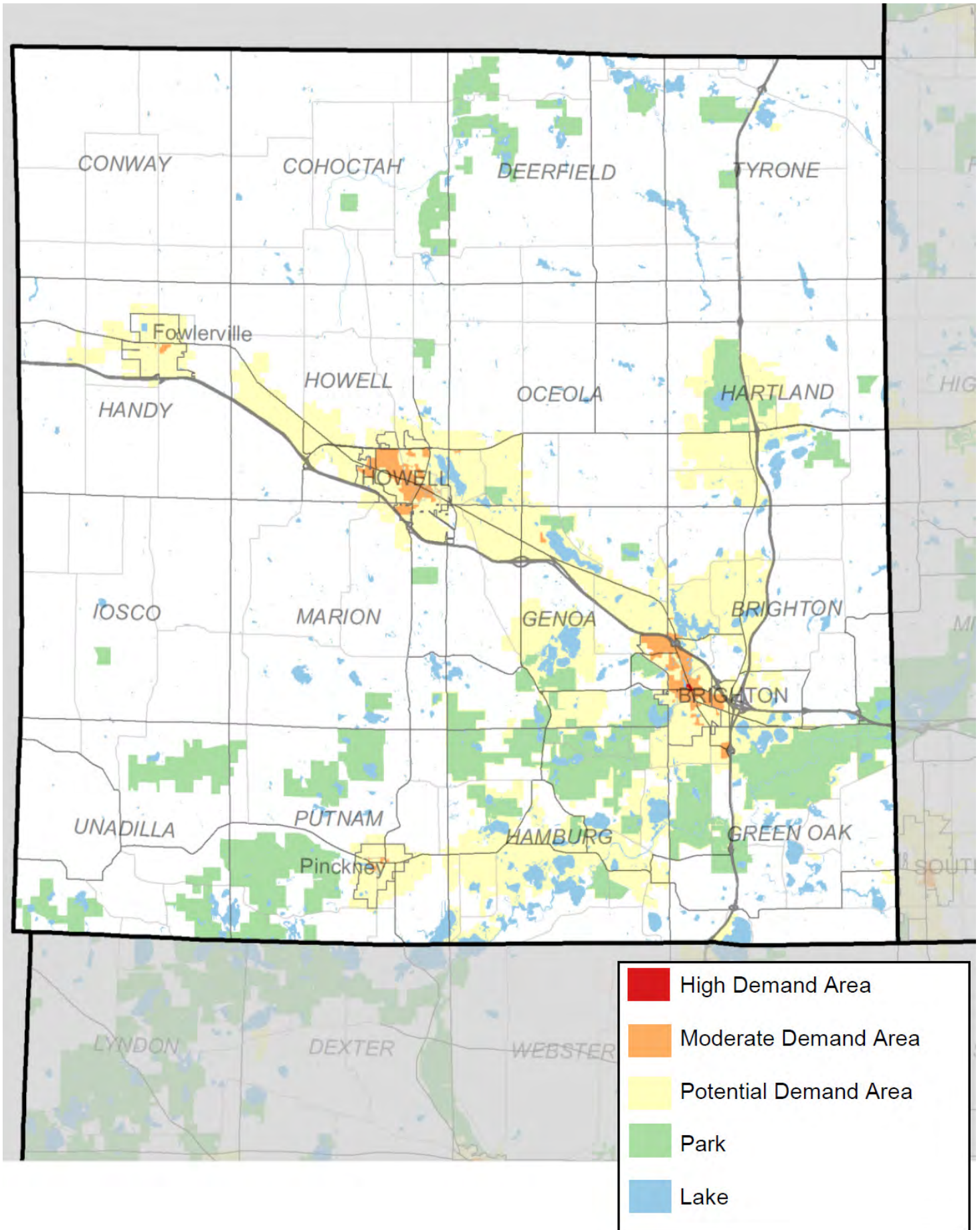
The SEMCOG Plan is a joint effort between Southeast Michigan Council of Governments (SEMCOG) and the Michigan Department of Transportation (MDOT). The plan provides recommendations for bicycle and pedestrian facilities across 10 regions and incorporating 60 different action items. SEMCOG's larger regional focus places more emphasis on existing non-motorized transportation options. The 2050 Plan is currently being developed and is scheduled for adoption in June of 2024.

The 2045 Plan indicates a gap along Grand River Drive and a secondary gap on Michigan Avenue in the City of Howell continuing south to Pinckney and the Lakelands Trail State Park. The existing Crosstown Trail and smaller trails in the City are also highlighted on the plan.

SEMCOG 2020 Bicycle and Pedestrian Mobility Plan for Southeast Michigan

The SEMCOG Plan creates a regional bicycle and walking vision for southeast Michigan, offering guidance to increase connectivity, use, and safety of proposed networks. The plan builds off of the 2014 Bicycle and Pedestrian Travel Plan, evaluating social justice and equity issues in addition to traditional traffic and safety data included in the earlier Plan. The new plan highlights a "potential to moderate" demand corridor running between Grand River Avenue and I-94 from the City of Howell to the western Township border. A map of regional bicycle and pedestrian corridors is also provided, suggesting a non-motorized corridor running from Fowlerville to Detroit.

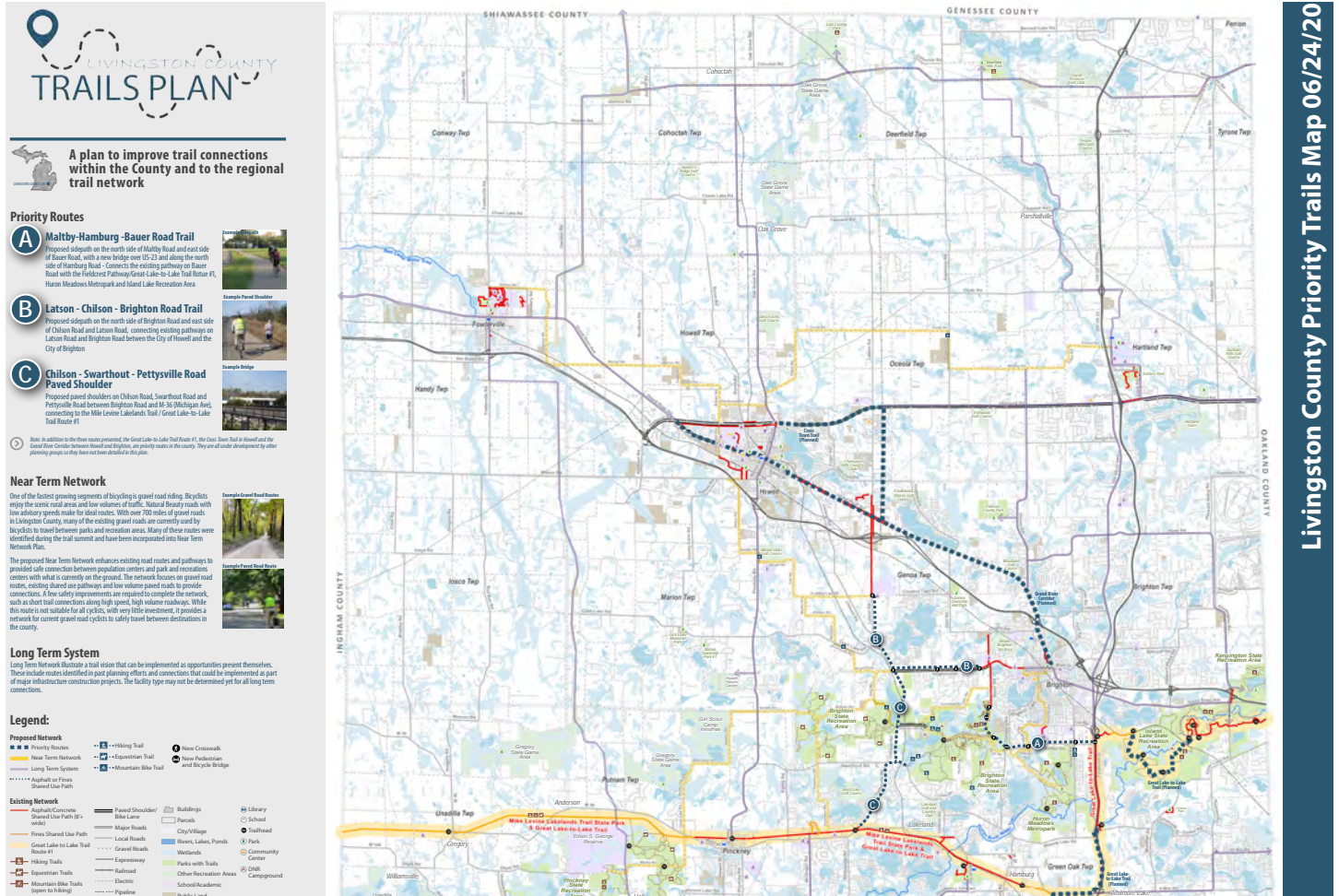
FIGURE 12: LIVINGSTON COUNTY BICYCLE AND PEDESTRIAN DEMAND AREAS



Crosstown Trail: Howell Area Non-Motorized Trail Study

The 2003 Crosstown Trail Study proposed a trail utilizing existing road right-of-ways to form a rough loop in the Howell area. The primary route would be formed by Highland Road, Grand River Avenue, and North Latson Road. The route along the south side of Highland Road has been developed west of Oak Grove Road; a small section of the north side between Byron and Town Commons has also been completed. Sidewalks and paths have also been built along the north side of Grand River Ave from Edgebrook Drive east to Latson Road, although gaps exist in the sidewalks on the south side of the road. A limited amount of sidewalks along Latson Road have been completed, although significant gaps existing.

FIGURE 13: CROSSTOWN TRAIL ALIGNMENT



Livingston County Priority Trails Map 06/24/20

City of Howell 2024-2028 Master Plan

The 2024-2028 City of Howell Master Plan repeatedly emphasizes a desire for safe, non-motorized transportation alternatives. Development of the Crosstown Trail is referenced throughout the plan, as is the need to maintain recreation and entertainment components in the various neighborhoods. Like the Township, City residents place a high value on preservation of existing natural areas, and the plan notes the need to effectively manage and connect these amenities via a robust network of non-motorized transportation facilities.

State of Michigan Iron Belle Trail

The ambitious project by the Michigan Department of Natural Resources (MDNR) would connect a series of trails from Detroit's Belle Isle to Ironwood in the far west of the Upper Peninsula. The Iron Belle Trail (IBT) includes a 1,273 mile long hiking route which winds along the west side of the Lower Peninsula and borders Lake Superior in the Upper Peninsula. The 791 mile long biking trail uses existing multi-use trails on the east side of the state and follows US-2 in the Upper Peninsula. The IBT has had a tremendous impact on trail development in Michigan in recent years; since 2012, over \$68 million in grant and local funds and \$155 million in private donations have been collected. Over 200 miles of trails are scheduled to be completed in the next few years.

While the trail will not directly pass through the Howell Township, current plans show the IBT connecting to the Lakelands Trail in Stockbridge. At this point, the trail forms a piece of "The Loop", a triangle connecting the cities of Pinckney, Stockbridge, and Dexter via Washtenaw County's **Border-to-Border Trail**. Howell Township residents could potentially connect to the route via a potential path along Pinckney Road/Michigan Avenue/Oak Grove Road.

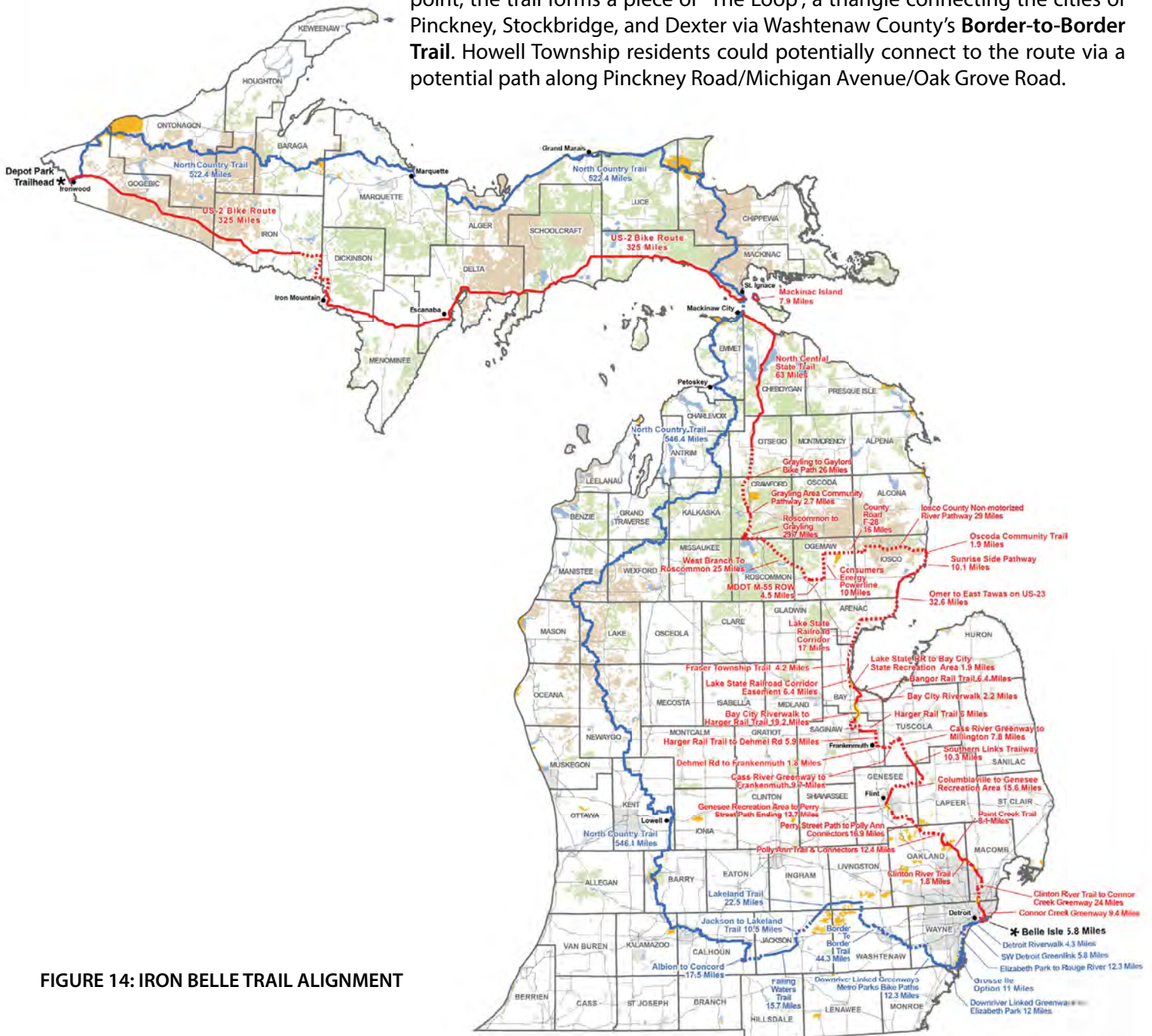
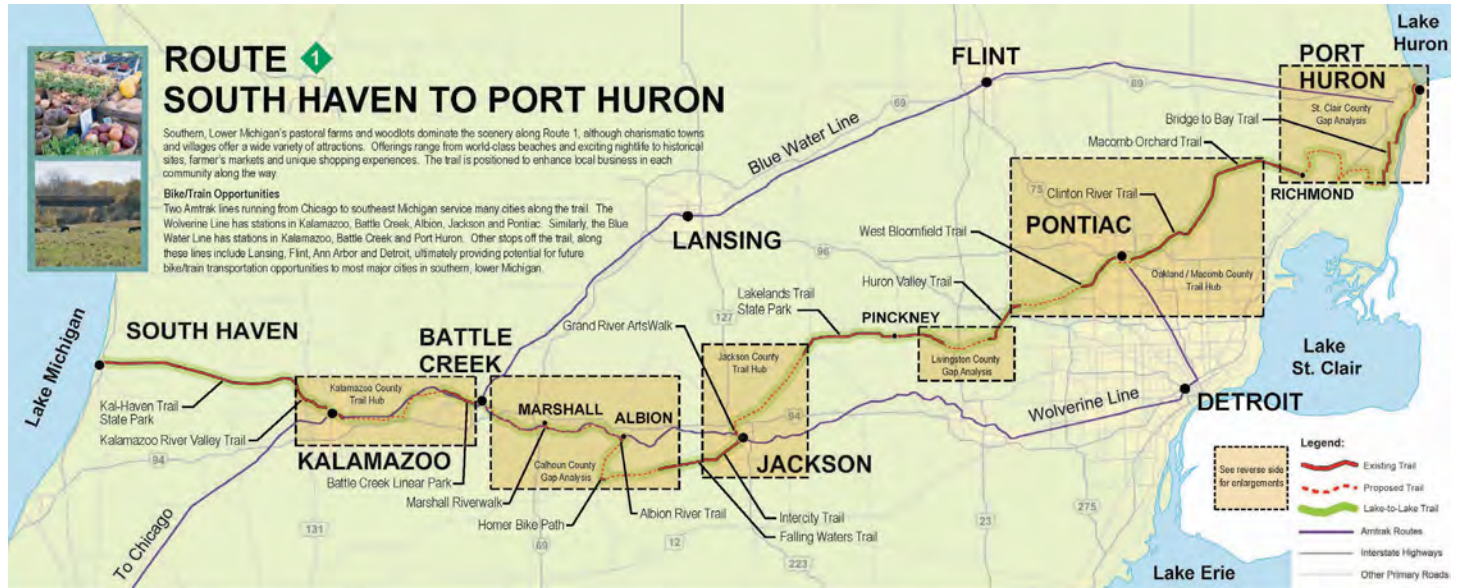


FIGURE 14: IRON BELLE TRAIL ALIGNMENT

The **Great Lake-to-Lake Trail** follows many of the same trails as the Iron Belle Trail as it crosses southern lower Michigan. The primary differences are the western spur from South Haven to Kalamazoo which utilizes the Kal-Haven Trail State Park, and the eastern section which turns north at Pinckney to utilize trail networks throughout Oakland County. As with the Iron Belle Trail, connection from Huron Township would be from the Lakelands State Trail.

The **North Country National Scenic Trail** travels from eastern New York to central North Dakota. The trail passes through the seven states along the way, with the longest stretch found in Michigan. At approximately 4,600 miles, it is the longest of the eleven National Scenic Trails. It utilizes large portions of the western Iron Belle Trail as it winds north through Michigan.

FIGURE 15: GREAT LAKE-TO-LAKE TRAIL



Source: MichiganTrails.org

FIGURE 16: NORTH COUNTRY NATIONAL SCENIC TRAIL



Michigan Blueways & Water Trails

The State of Michigan currently boasts more than 3,000 miles of water trails along the Great Lakes and inland lakes and rivers. Like traditional land-based trails, water trails bring visitors to the community and offer recreational and educational opportunities for residents. By improving the overall quality of life for residents, these trails make the community more desirable place to live, work, and play.

Unfortunately, the Shiawassee River in Howell Township is generally considered too shallow to allow development of a water trail. Residents can access the **Shiawassee River Trail** in Holly, however. The trail winds 85.4 miles north from Holly to Chesaning. With a fairly slow-moving current, the water trail is suitable for families in a canoe or groups of novice kayak paddlers.



CHAPTER 3

ADMINISTRATIVE STRUCTURE



ADMINISTRATIVE STRUCTURE

The administration of parks and recreation in Howell Township is the responsibility of the Township Board of Trustees, as established under the Michigan Enabling Act 157 of 1905, Township Parks and Places of Recreation. A Recreation Plan Steering Committee was appointed to lead the recreation planning efforts and act as an advisory body to Board of Trustees. They also may seek guidance from the Planning Commission as necessary.

FIGURE 17: ADMINISTRATIVE STRUCTURE



FUNDING & BUDGET

Funding for recreation activities and general maintenance is provided from the Township’s General Fund. Current expenses are related to membership dues for the Howell Area Park and Recreation Authority (HAPRA).

TABLE 6: BUDGET SUMMARY

| | 2020 - 21 Amended Budget | 2020 - 21 Activity | 2021 - 22 Amended Budget | 2021 - 22 Activity through 4/13/22 | 2022 - 23 Approved Budget | 2022 - 23 Activity through 4/11/23 |
|--|--------------------------------|-----------------------|--------------------------------|---|---------------------------------|---|
| REVENUES | | | | | | |
| Rec Fund Interest Income | \$ 500 | \$ 222.95 | \$ 100 | \$ 241 | \$ 100 | \$ 1,281 |
| Rec Fund Operating Transfer In | \$ 160,000 | \$ 160,000 | \$ 160,000 | \$ 160,000 | \$ 175,000 | \$ 175,000 |
| TOTAL REVENUES | \$ 160,500 | \$ 160,222.95 | \$ 160,100 | \$ 160,241 | \$ 175,100 | \$ 176,281 |
| APPROPRIATIONS | | | | | | |
| Rec Fund Contracted Services | \$ 120,000 | \$ 108,750 | \$ 120,000 | \$ 84,250 | \$ 125,000 | \$ 88,375 |
| TOTAL APPROPRIATIONS | \$ 120,000 | \$ 108,750 | \$ 120,000 | \$ 84,250 | \$ 125,000 | \$ 88,375 |
| NET OF REVENUES/ APPROPRIATIONS | \$ 40,500 | \$ 351,472.95 | \$ 40,100 | \$ 75,991 | \$ 50,100 | \$ 87,906 |

VOLUNTEERS & PARTNERSHIPS

As the Township moves forward with recreation planning, it will be important to develop relationships with community organizations to help provide essential services. Volunteers can be helpful in providing basic maintenance for park and trail facilities, organizing and facilitating events, raising funds, and providing other necessary services for a newly developed recreation department.

Some groups that Howell Township could begin discussions with include:

| | |
|------------------------|---|
| Local service clubs: | Michigan Kiwanis Club Rotary Club of Howell The American Legion Livingston County 4-H Howell Lions Club Elks Lodge #2168 Howell Mason Lodge #38 |
| Scouting Groups: | Boy Scouts Girl Scouts |
| Recreation Use Groups: | Howell Underground Running Team (H.U.R.T.) Michigan Mountain Biking Association Howell Area Junior Baseball Association Howell Area Junior Football League Howell Area Soccer Association |
| Land Conservancies: | Legacy Land Conservancy Southeast Michigan Land Conservancy |
| Other Organizations: | Howell Area Chamber of Commerce |

“Friends of” groups are another important source of volunteer support. These groups are collections of local residents who pool resources to support and improve conditions at local parks and trails. Friends of groups can range from fairly informal collectives to formal organizations with 501(c)(3) status. Howell Township can encourage group formation by providing meeting space on a regular basis and asking for regular participation in Township Board and Planning Commission meetings.



HOWELL AREA PARKS & RECREATION AUTHORITY

Howell Township is a member of the Howell Area Parks and Recreation Authority (HAPRA). HAPRA is a regional recreation authority formed and financed by the City of Howell and Howell, Genoa, Marion, and Oceola Townships. Howell Township became a full participating member of HAPRA in 2017.

HAPRA manages classes, leagues, and similar programming in the region's parks and community centers. It also is charged with organizing a number of special events throughout the year. HAPRA is managed by a five-person board comprised of representatives from each member community. The board positions are unpaid. The authority employs a full time executive director, 10 full-time staff members, 7 part-time staff members, and seasonal employees used for various programs throughout the year.

Howell Township residents can participate in programs at a special resident-only rate.

HAPRA receives \$100,000 per year from each participating community's general fund. Additional funds are generated by participation fees and donations. HAPRA's 2023 budget was \$1,211,450. HAPRA floated a 0.75 mill proposal in 2016 which would have allowed the authority to operate independently of the five communities, and would also have funded construction of a large community center. The proposal did not pass. HAPRA constructed a recreation facility at 1661 N. Latson Road in Oceola Township in 2021.

A further description of facilities operated by HAPRA are included in the recreation inventory in Chapter 4.

CHAPTER 4

RECREATION INVENTORY



RECREATION INVENTORY

While Howell Township currently only maintains a minimal recreation system, residents still have access to a tremendous network of parks and recreational facilities in adjacent communities and nearby state, county, and recreation authority-run properties. This section describes the recreational resources available to Township residents within and outside Howell Township.

Parks and facilities can be loosely broken into categories based on size and function; the categories are suggested by the National Recreation and Parks Association (NRPA). The categories are meant to aid in determining the primary purpose and uses for each facility.

Mini Parks: Mini parks serve the needs of the residents in the immediate area, approximately less than one-quarter mile away and are typically less than one acre in size. The park at Township Hall would be classified as a mini park. The only other mini parks located in the Township are private, subdivision run properties.

Neighborhood Parks: Neighborhood parks are typically multi-purpose facilities that serve as the recreational and social focus of a neighborhood. They provide areas for both passive and active recreation activities such as fields, playgrounds, picnicking, and trails. These parks are typically between five and ten acres in size and serve residents within one-half mile. There are no neighborhood parks in Howell Township.

Community Parks and Facilities: Community parks typically contain a wide variety of recreation facilities to meet the diverse needs of residents in the Township. Community parks may include areas for intense active recreation as well as passive recreation opportunities not commonly found in mini or neighborhood parks. The focus of these parks is to meet community-based recreation needs, as well as preserve unique landscapes and open spaces. Community parks are generally between 30 and 50 acres in size and serve residents within one-half to three miles of the park. There are no community parks in the Township.

Nature Preserves & Specialty Parks: Specialty parks provide a unique service and are generally intended to serve the entire community. Preserves, stand-alone splash pads, community centers, and dog parks could fall into this category. There are currently no specialty parks or preserves in Howell Township.

Regional Parks: Regional Parks may be 200 acres or more in size and service an area up to one hour's drive away (typically 45 or 60 miles). These types of parks are usually operated by a larger governmental body, such as the county or state, or by another recreation authority. There are no regional parks in Howell Township.

LOCAL RECREATION FACILITIES

Park and Recreation Facilities Within Howell Township

While not traditionally labeled a park facility, Howell Township Hall does offer amenities that would be considered appropriate in a mini-park. The Hall is located on a 3.67-acre parcel in the heart of the community. Built in 1859, the building was originally operated as Howell School. It was renovated in 2001 and has acted as the Township Hall since 2002. Roughly half of the property is preserved as open space. A 0.25 mile walking trail, small pavilion, and exercise equipment sits to the north and west of the parking lot.

MAP 3: PARK AT TOWNSHIP HALL



THE PARK AT TOWNSHIP HALL

- ~1.5 Acres
- Passive use
- Walking path, gazebo, & exercise equipment



REGIONAL PARKS AND FACILITIES

County Parks

Livingston County operates two facilities: Fillmore County Park in Genoa Township and Lutz County Park in Deerfield Township. A third parcel known as the Kenney Property in Deerfield Township is not available for public use at this time.

- Owen Lutz County Park**

Bequeathed to Livingston County in 2005, the 300-acre property includes 100-acres of public-use space. The park includes a 1.3 mile long trail through high-quality natural areas, as well as picnic tables, benches, interpretive signs, parking, and a restroom.

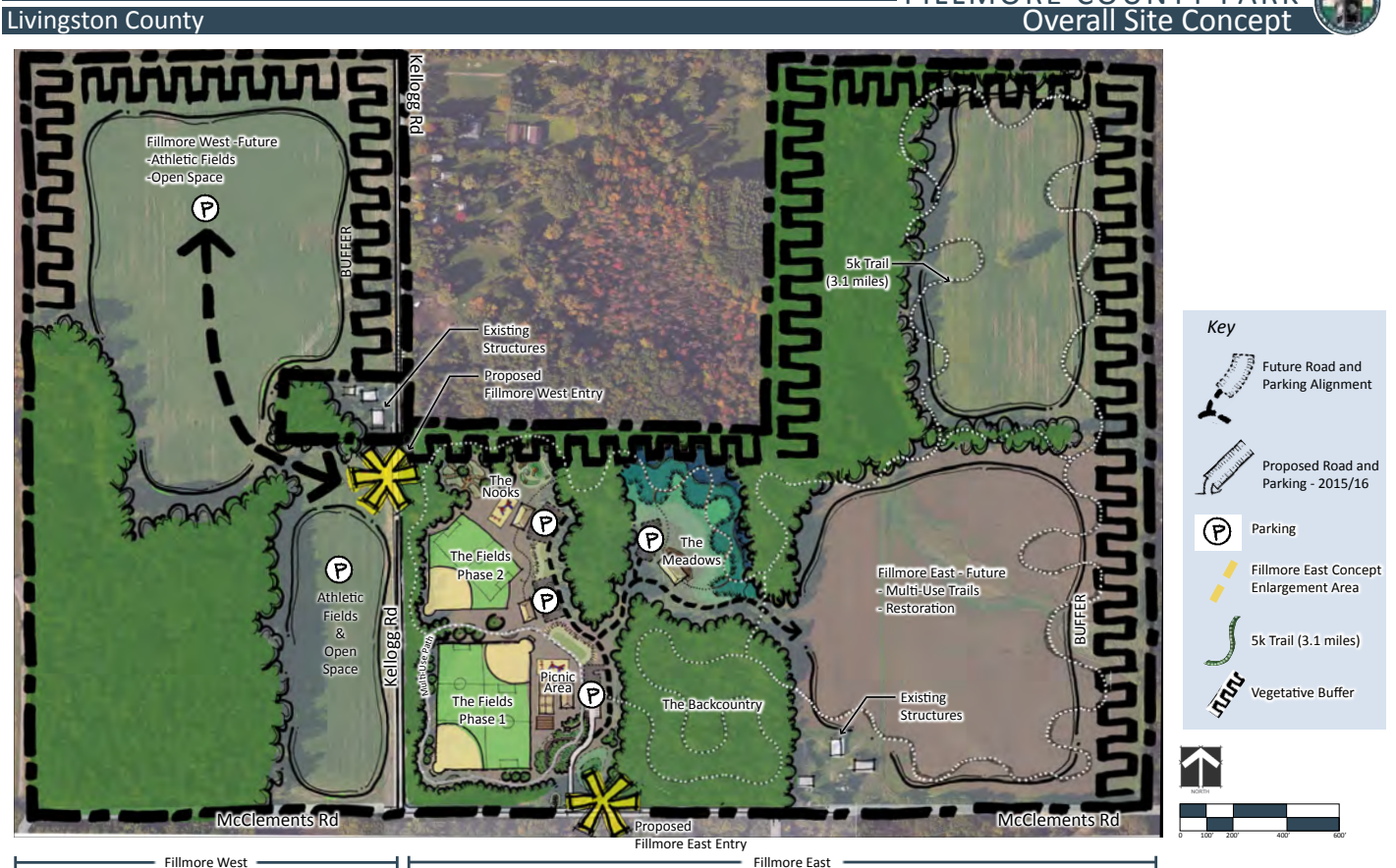
- Fillmore County Park**

Located roughly 8.5 miles east of the Township, this nearly 200-acre park is under development and currently only offers rustic hiking. The County received a Land and Water Conservation Fund (LWCF) grant to further develop the facilities. Long term plans include playing fields, trails, parking, and restrooms.

FIGURE 18: FILLMORE COUNTY PARK CONCEPT PLAN



FILLMORE COUNTY PARK Overall Site Concept



Huron-Clinton Metropolitan Authority

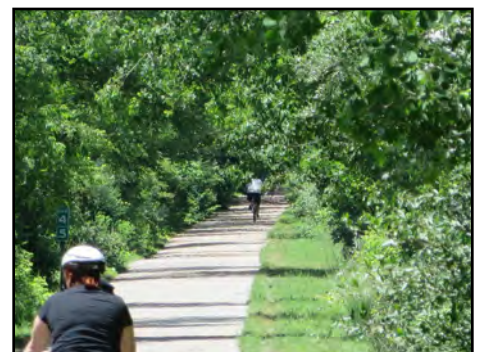
The Huron-Clinton Metropolitan Authority (HCMA) is a regional park district that encompasses the counties of Wayne, Oakland, Macomb, Washtenaw, and Livingston. Since its inception in 1940, the HCMA has obtained over 20,000 acres of parkland, all located in the metro Detroit region. Huron Meadows is the only Metropark located entirely in Livingston County. Kensington Metropark straddles the Livingston/Oakland County borders.

- The nearly 1,600-acre **Huron Meadows Metropark** features an 18-hole golf course and over 15 miles of trails that are available for use throughout the year. The park is well known for its winter activities including skiing and skating. A barrier-free fishing pier on Maltby Lake also provides excellent fishing for bluegill, sunfish, and smallmouth bass.
- **Kensington Metropark** offers over 33 miles of trails on its 4,500 acres of rolling hills and woodlands. The park surrounds 1,200-acre Kent Lake, which offers swimming, fishing, and boating opportunities. A splash park, boat tour, 18-hole regulation golf course, 27-hole disc golf course, and a nature area can also be found at this park.

State-Owned Facilities

The MDNR operates a number of recreation areas, state game areas, and a state trail in Livingston County. These facilities include:

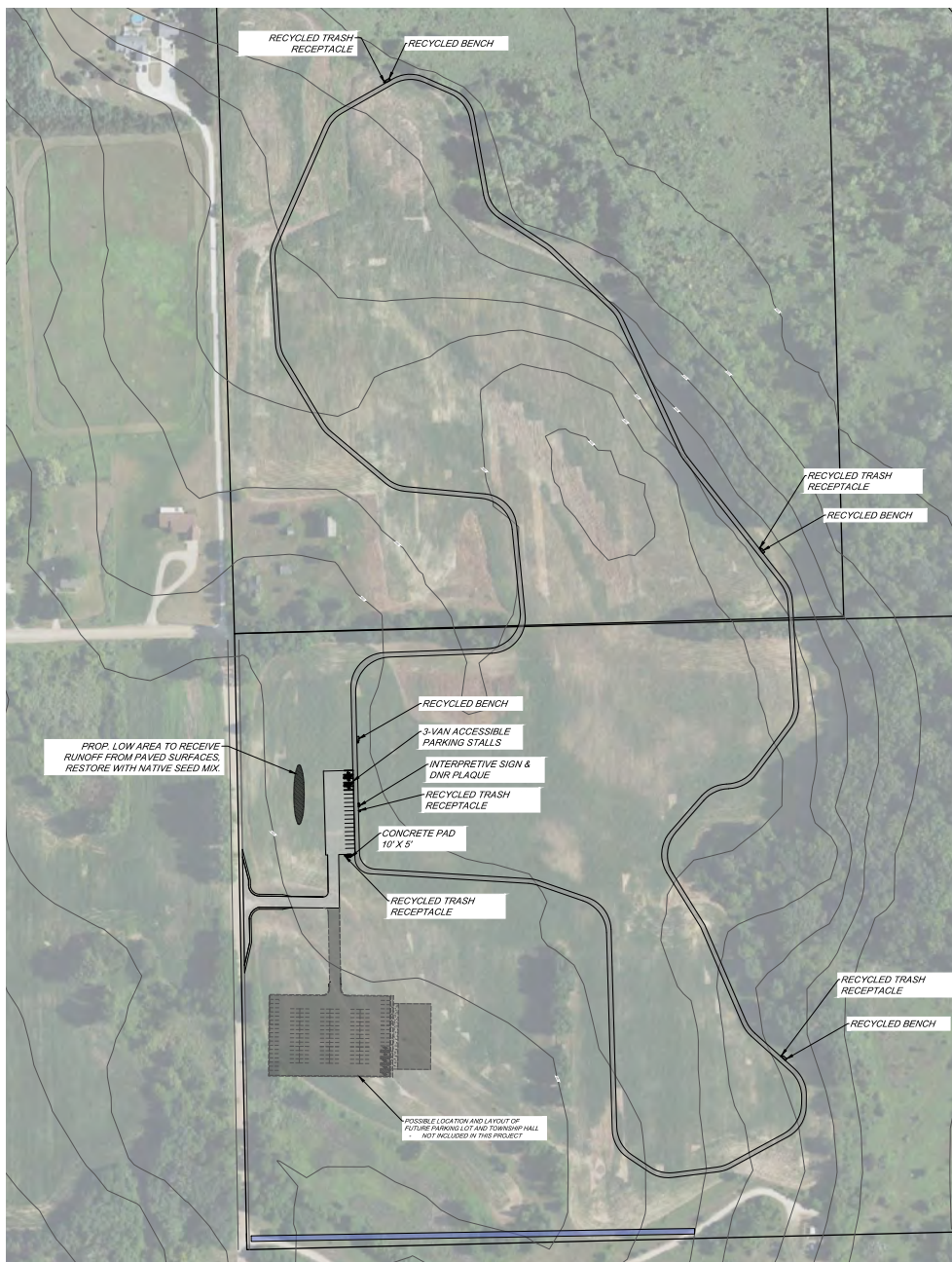
- **Brighton Recreation Area** includes almost 5,000 acres of hill ranges with a number of lakes. Skiing, horseback riding, camping, hunting, and fishing are just some of the activities available at this park.
- The 4,000-acre **Island Lake Recreation Area** is the only balloon port in Michigan's state park system. It contains one of the nation's safest shooting ranges and provides a wide variety of passive and active recreation options.
- **Mike Levine Lakelands Trail State Park** is a 22-mile long linear trail stretching between Stockbridge to Hamburg. It is part of the Great Lake-to-Lake Trail detailed on page 20. The trail accommodates cyclists, hikers, skiers, and horseback riders.
- Four state game areas, **Gregory** (2,687 acres), **Hillcrest** (257 acres), **Oak Grove** (2,048 acres), and **Unadilla** (1,106 acres), offer outstanding hunting and fishing opportunities. Camping is allowed on all forest land as long as the site is located more than one mile from a state forest campground.



NEW TOWNSHIP-OWNED PARK

Howell Township owns two contiguous 80 acre parcels (160 acres total) near the center of the Township which has been designated for park space. The majority of the 160 acres will be dedicated solely to recreation, save for an area in the southwest corner that will host the new Township Hall. Five to ten acres of space will be developed with this new municipal building and parking for park patrons.

Over the next five years, in addition to the parking and Township Hall, the Township is seeking to install trails. Since trail use — be it walking, jogging, running, hiking, or bicycling — is the overwhelmingly most common outdoor recreation activity as expressed in the Michigan Comprehensive Outdoor Recreation Plan data, the NSGA Sports Participation data, and the Township survey conducted for this Recreation Plan update, development of a trail system will support much of the Township's outdoor recreation needs.



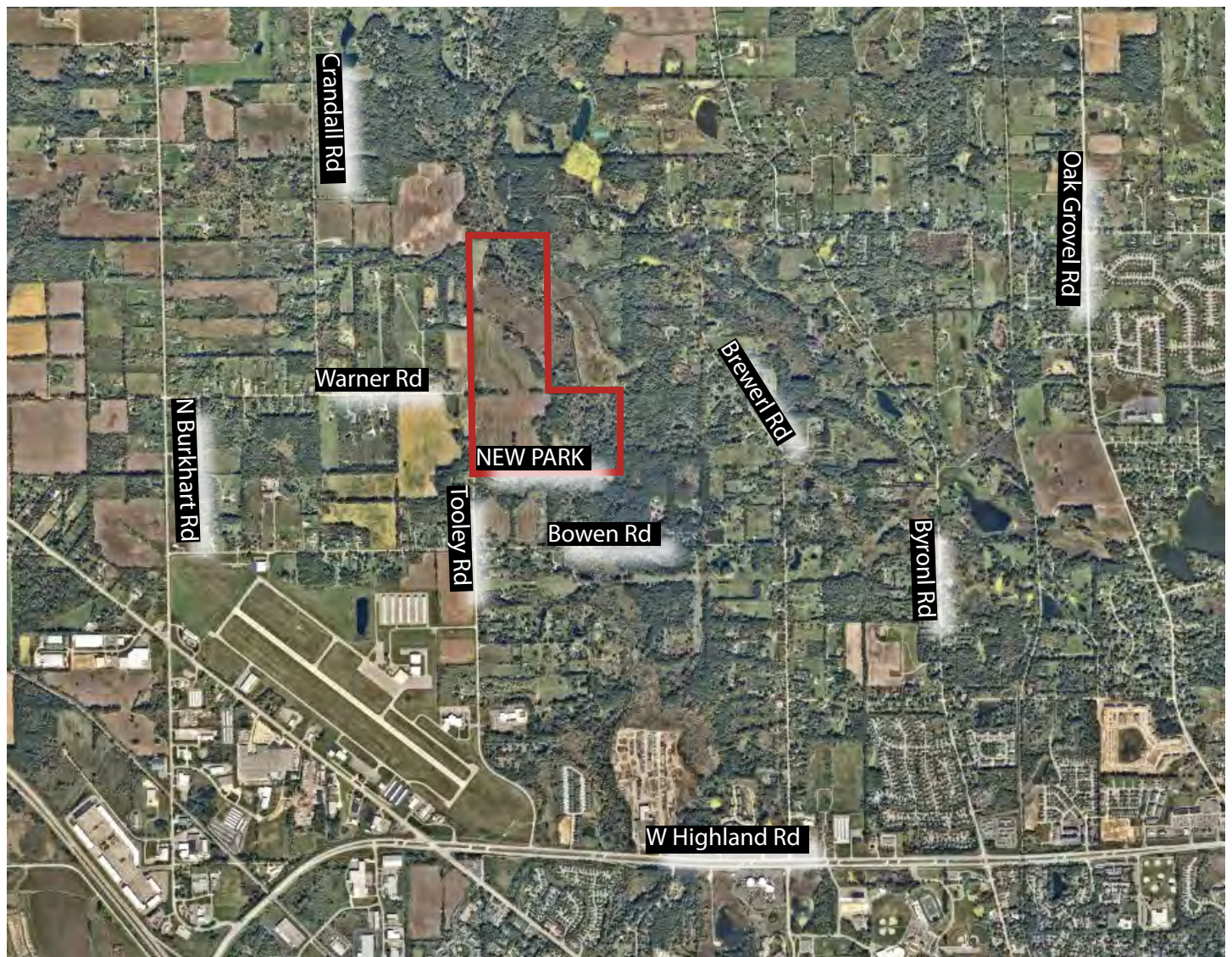
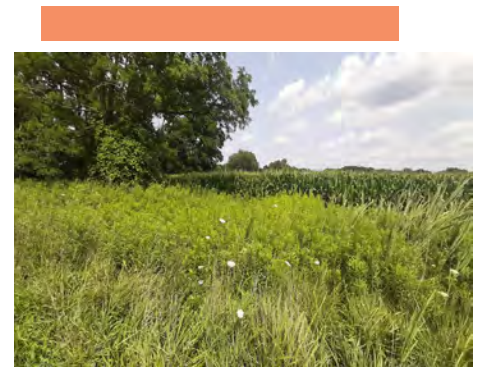
Concept Plan

The concept plan for the park includes ample paved parking, a rain garden to mitigate stormwater runoff from paved surfaces, a trail throughout the property, and trash receptacles and benches made from recycled materials placed in three locations along the trail. An interpretive sign will be placed at the trailhead.

After five years, recreation development at this new Park will be reevaluated. At that time, the Township will explore the possibility of additional recreation facilities in the new Township-owned park. Public engagement activities, including a charette, can garner insight from the public on what facilities are desired within the boundaries of that which is feasible for the Township.

Cost Estimate

| | |
|-------------------------------|----------------------|
| Construct parking lot | \$ 60,000 - 100,000 |
| Install signage | \$ 3,000 - 5,000 |
| Create internal rustic trails | TBD |
| Construct picnic shelter | \$ 20,000 - 30,000 |
| Install playground equipment | \$ 100,000 - 200,000 |



Facilities in Neighboring Communities

Howell Township residents benefit from the proximity of neighboring communities' parks and recreation facilities. These parks and facilities provide Howell Township residents with offerings such as active recreation, athletic fields, educational programs, golf, nature centers, playgrounds, and swimming. The City of Howell, in particular, offers resident access rates to City-owned parks and facilities. The following local parks and facilities are located within a short distance of the Township:

City of Howell

- Argyle Park
- Baldwin Park
- Paul Bennett Field
- Bennett Recreation Center
- Countryside Veterinarian Dog Park
- Howell Aquatic & Fitness Center
- Howell Boat Launch
- Dr. Louis May Park
- Don Miller Park
- Page Field / Barnard Community Center
- West Street Park

Village of Fowlerville

- Centennial Park
- Fowlerville Community Park
- Fowlerville Fairgrounds

School Facilities

School facilities play an important recreation role by providing both indoor and outdoor recreation space for residents. Howell Township is split between the Howell Public Schools and Fowlerville Community Schools districts. Neither district maintains any facilities within the Township boundary. While school-operated buildings and grounds are available for public use in a limited capacity, distance to the facilities generally requires residents to drive to the property. As such, the traditional role as a neighborhood play area is limited.

Marion Township

- Jack Lowe Memorial Park
- Marion Township Park

Cohoctah Township

- Cohoctah Township Park

Deerfield Township

- Deerfield Hills Nature Area

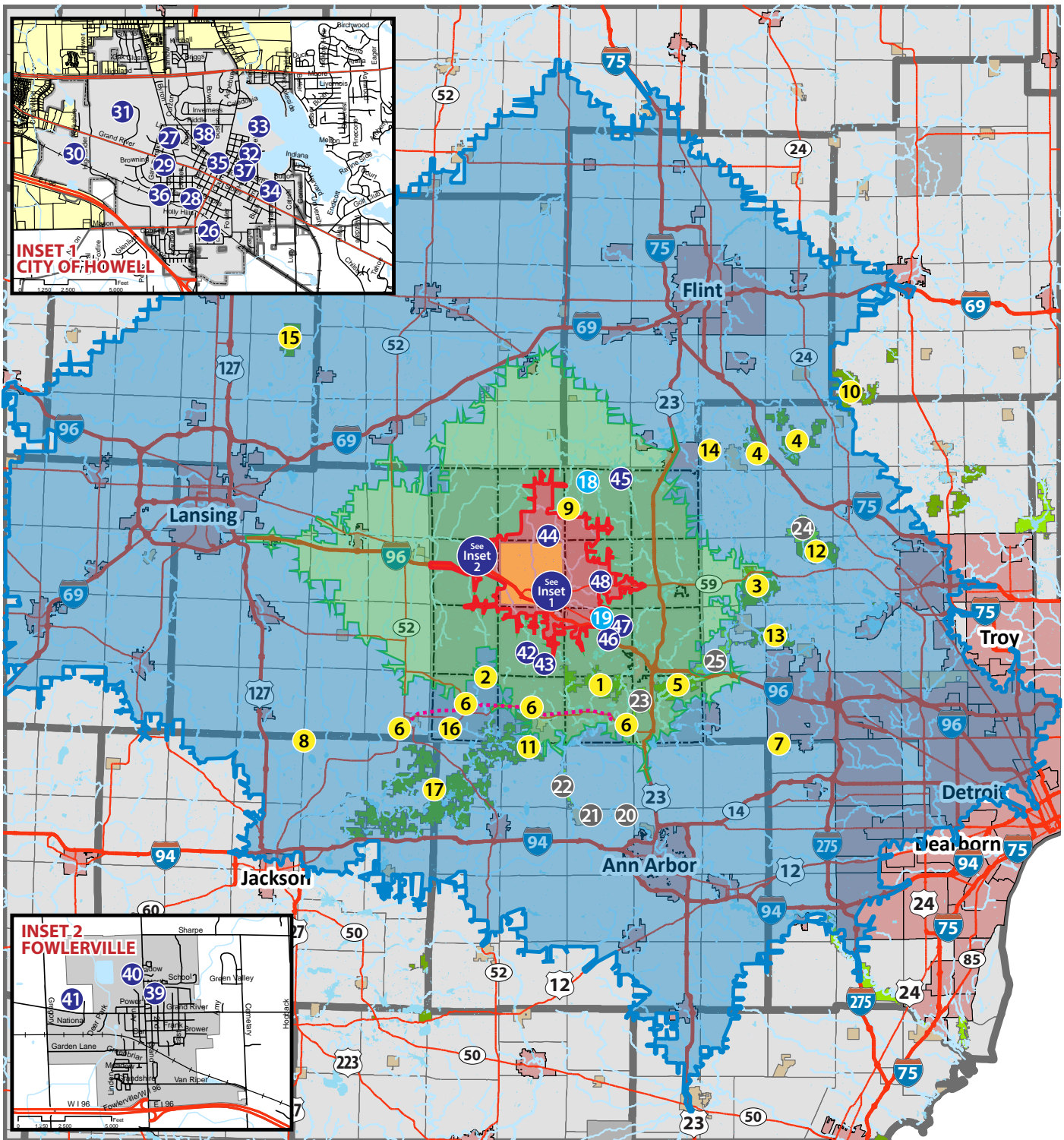
Genoa Township

- Genoa Township Park
- New Genoa Park

Oceola Township

- Oceola Township Park

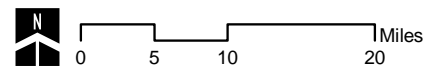




RECREATION PROPERTIES WITHIN ONE HOUR DRIVE OF HOWELL TOWNSHIP HALL

Howell Township, Livingston County

- 15 minutes or less
- 30 minutes or less
- 60 minutes or less
- 17 State Parks
- 18 County Parks
- 22 Metroparks
- 44 Local Parks



July 13, 2018

Carlisle/Wortman Associates, Inc.



| TRAILS | | | | WATER / BOATING | | WINTER SPORTS | | CAMPING AMENITIES | | | | | | HUNTING | | | | | | | | | | | | | | | | |
|--------|--------|-------------|------------------------------|-----------------|------------------|---------------------------------|--------------|-------------------|-------------|-------------|----------------------|--------------|----------------------|----------|--------------------|--------------------|----------------|-------------------------|-------------------|-------------|----------------|---------------------------|------|--------------|------------------|--------------------|----------------|-------------------|---------|--------------|
| Hiking | Biking | Bike Rental | Mountain Biking / BMX Course | Equestrian | Swimming / Beach | Splash Pad / Pool / Water Slide | Paddlesports | Boat Rental | Boat Launch | Snowshoeing | Cross Country Skiing | Snowmobiling | Ice Skating / Hockey | Sledding | Equestrian Camping | Electrical Service | Winter Camping | Concession Store / Food | Cabins And Lodges | Rustic Site | Group Use Area | Walk-In / Paddle-In Sites | Yurt | Vault Toilet | Modern Restrooms | Sanitation Station | Shooting Range | Hunting / Archery | Fishing | Fishing Pier |
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Genoa Township Park



Fowlerville Community Park



Pinckney State Recreation Area



Kensington Metropark



Hudson Mills Metropark

Recreation Programs and Services / HAPRA

As discussed on page 26 of this plan, Howell Township is part of the Howell Area Parks and Recreation Authority (HAPRA). HAPRA offers a variety of programs and operates in a number of facilities across the City. The facilities include:



Howell Area Aquatic & Fitness Center is home to a number of fitness and aquatic-related classes. The facility can also be rented for private gatherings.

Howell Recreation Pre School & Learning Center is a play-based program with an emphasis on interaction with adults, other children, and the environment. Classes run September - May.

Howell Senior Center provides a space for socialization, fitness, and reference for the area's senior citizens. Annual membership is \$25 and provides a number of free benefits.

The Hive Youth Services Center provides a place for teens to gather with friends, take classes, and gain valuable skills. Membership is free, although additional costs can apply to special events.

The Oceola Community Center was constructed in 2020 and provides spaces for indoor programming, fitness classes, exercise equipment, a gymnasium, and an indoor walking track. Annual membership is \$300 and day-use options are also available.

A sample of programs available to Howell Township residents includes:

SENIOR SERVICES

- Food pantry
- Medicare counseling
- Computer assistance
- Book club
- Card playing
- Crafts & card making
- Pickleball
- Walking club

DAY CAMPS

- Summer Day Camps 5-10 yr olds
- Teen camps for 11 - 17 yr olds

AQUATICS

- CPR Certification Classes
- Learn to Swim & Dive
- Snorkeling 101
- Open Swims
- Water Aerobics
- Deep Water Exercise

FITNESS

- Group Cycling
- Piloxing Barre
- Yoga
- Senior Fit

SPORTS

- Archery
- Tennis
- Soccer
- Teeball
- Golf
- Softball

TRAVEL

- Eastern Market
- Lansing Lugnuts
- Little Caesar's Arena
- Artprize Grand Rapids
- Hampton Beach

SPECIAL EVENTS

- Flip-n-Flop Fishing Tournament
- Howell Independence Aquathlon
- Howell Melon Festival & Melon Run
- Doc May's Memorial Melon Ride

INSTRUCTIONAL

- Kids Painting & Art Camp
- Tap & Ballet Combo
- Developmental Gymnastics
- Martial Arts
- Boater Safety

HOWELL RECREATION
Pre School
& LEARNING CENTER





Local Trails

Howell Township currently maintains minimal non-motorized facilities, including a section of trail along M-59. Relatively low traffic levels on many streets allow residents to feel comfortable walking or riding bikes on local roads, especially in the more scenic rural areas. Closer to the City of Howell, however, traffic levels and speeds can jump dramatically, leading to unsafe road conditions for cyclists and pedestrians alike.

Several City-owned trails run adjacent to the Township and are planned to continue across the border, notably along Grand River Avenue and M-59. Of particular importance is the Crosstown Trail, which has largely been implemented in the City of Howell. The Township currently maintains a part of the trail along M-59 from Crestwood to just before Grand River Avenue. As the Township investigates trail opportunities within its borders, it will be critical that it look at connections to the City and other neighboring communities. A full description of regional trails is included on pages 16 - 20.

Barrier Free Accessibility

The American Disabilities Act of 1990 (ADA) requires all areas of public service, including parks and other recreation facilities, to have barrier-free accessibility. As Howell Township moves forward with park development, it will be critical for the community to continue to make every effort to comply with the ADA requirements.

A five-point evaluation system is typically used to rank a facility's accessibility. A system commonly used to evaluate facilities was developed using New England ADA Center and Michigan Recreation and Parks Association guidelines, and the 2010 ADA Standards for Accessible Design. Facilities are assigned a score from 1 to 5, where 1 = none of the elements meet 2010 ADA Standards, and 5 = the facility meets universal design principals.

- Level 1. The park is not accessible to people with a broad range of physical disabilities. The site includes few paved areas and facilities, such as play equipment or picnic areas, are not easily accessible.
- Level 2. The park is somewhat accessible to people with a broad range of physical disabilities. Either the parking area or pathways are paved, but not both. Many of the facilities, such as play equipment or picnic areas, are not easily accessible.
- Level 3. The park is mostly accessible to people with a broad range of physical disabilities. Most of the parking areas and pathways are paved, and some facilities, such as play equipment or picnic areas, are accessible but may not be completely barrier free.
- Level 4. The park is completely accessible to people with a broad range of physical disabilities. Parking areas and pathways are paved, and most facilities, such as play equipment or picnic areas, are easily accessible.
- Level 5. The entire park was developed or renovated using the principles of universal design, a design approach which enables all environments to be usable by everyone, to the greatest extent possible, regardless of age, ability, or situation.

The park at Township Hall was evaluated using this system. While there is sufficient compliant parking at the site, the gravel surfacing is not considered stable and slip free, and routes to site amenities are therefore not compliant. Upgrading the surface to crushed limestone, asphalt, or concrete, and providing an access point to the gazebo surface would greatly increase the accessibility of the property. Additionally, the barrier-free parking spaces are placed next to the Township Hall, far from the park facilities; an additional barrier-free space would improve accessibility for visitors.

The planned Township Park on Tooley Road will be designed to be ADA compliant.



Grant Assisted Projects

TABLE 13: Americans with Disabilities Act (ADA) Assessment

| Park | Rank | Description |
|--------------------|------|---|
| Township Hall Park | 2 | Gravel surface is not compliant. No access ramp is provided for gazebo entry. A third accessible parking space parking spot could be considered next to the gazebo with signage that complies with updated ADA requirements for Reserved parking spaces. The trail is over 6 feet wide. |

Howell Township has not received any MDNR grant assistance for recreation-related projects.



CHAPTER 5

PUBLIC PARTICIPATION & NEEDS ASSESSMENT



Public Participation & Needs Assessment

An essential task in the recreation planning process is to determine the needs of the community to formulate an action plan for parks and recreation improvement. Needs provide the rationale for goals and objectives and identify areas for capital improvements. To assess needs, consideration was given to current recreation trends and an online survey was conducted to receive opinions and desires from residents. In addition, several input sessions took place to allow Township officials, community stakeholders, staff, and residents to come together on the issues and arrive at strategic solutions to meet the Township recreation needs.

Comparison to National Standards

According to a 1996 National Recreation and Parks Association (NRPA) study, parks and open spaces are categorized as mini-parks, neighborhood parks, community parks, regional parks, and preserves. The mini, neighborhood, and community parks are the close-to-home parks, designed to satisfy the recreational needs of local communities within a service radius of up to two miles. The Park at Township Hall is considered a close-to-home park. According to NRPA standards, the amount of close-to-home park land recommended is 6.25 to 10.5 acres for every 1,000 residents.

Regional parks are parks that serve a broader area (one hour drive or about a 45 mile radius) than community parks and focus on meeting the recreation needs of the region as well as preserving unique landscapes and open spaces. In Howell Township, they include county, state, and HCMA-owned parks and recreation areas described in the preceding pages. The NRPA standard for regional parks is 15 to 20 acres of park land per 1,000 people.

According to these standards, local parks fall well short of the recommended acreage for close-to-home park land and, based on population estimates for 2050, will fall further behind for future uses unless recreation properties are developed. The lack of schools, conservancy sites, subdivision parks, and other private facilities within the Township borders heightens the need for local park development. Fortunately, Township residents are well-served by the regional park facilities provided by the state and other recreation providers that are located in adjacent communities. Furthermore, the planned development of a Township-owned property at Warner Road and Tooley Road for parks use will increase the amount of parks lands available to residents.

TABLE 14: Park Comparison to National Standards

| Type of Park | NRPA standard acres/1000 population | Suggested acres per 2022 pop. - 8,372 | Existing |
|--|-------------------------------------|---------------------------------------|---------------|
| Close to Home Parkland | 6.25 - 10.5 Acres | 52 - 88 acres | 1.5 acres |
| Regional Parks | 15 - 20 Acres | 125 - 168 acres | 89,500 Acres+ |
| Howell & Fowlerville Community Schools | - | - | - |

National Recreation Trends

Recreation trends on a national and regional level provide insights into activities that show the greatest growth in popularity and may affect the future direction of parks and recreation. The National Sporting Goods Association (NSGA) regularly conducts national surveys to measure participation in physical activities and track changes from previous years. Table 9 lists the top seven outdoor activities persons aged seven years and older participated in at least once in 2020.

The 2020 study shows a continued trend towards individual-based outdoor activities, with open water sports, and outdoor activities all showing increases in participation. Team related sports, with the exception of soccer and lacrosse, have showed a steady decline in popularity in recent years, while trail related sports continue to grow in popularity. The top growing outdoor activities between 2006 and 2020 were exercise walking (87.5 to 106.1 million), running/jogging (28.8 to 44.2 million), and hiking (31.0 to 46.4 million).

TABLE 9: NATIONAL SPORTS PARTICIPATION, 2020

| Activity | Participation (National) | Overall Rank | Participation (East North Central Region) | Overall Rank |
|-------------------------|--------------------------|--------------|---|--------------|
| Exercise walking | 106.1 million | 1 | 16.4 million | 1 |
| Exercising w/ equipment | 56.5 million | 2 | 8.1 million | 2 |
| Hiking | 46.4 million | 3 | 6.2 million | 6 |
| Swimming | 47.1 million | 4 | 6.4 million | 5 |
| Aerobic exercise | 46.2 million | 5 | 7.3 million | 3 |
| Running / jogging | 44.2 million | 6 | 6.0 million | 7 |
| Camping | 40.7 million | 7 | 5.9 million | 9 |

Source: NSGA Sports Participation in the United States 2020

These trends are consistent with trends observed in Michigan. According to a survey of Michigan residents conducted as part of the 2018-2022 Michigan Comprehensive Outdoor Recreation Plan, the top ten outdoor recreation activities in Michigan were identical to those listed in the NSGA study, with hunting, boating, and visiting playgrounds added to the list.

Some key findings from the Detroit Metro region include:

- Nearly 75% of residents feeling that outdoor recreation is very important or moderately important to their household.
- Walking outdoors, including dog walking, was identified as the most important outdoor activity.

TABLE 10: TOP 10 OUTDOOR RECREATION ACTIVITIES IN MICHIGAN, 2018-2022

| Activity | % Participating | Activity | % Participating |
|---|-----------------|-------------------------------------|-----------------|
| Relaxing outdoors | 75 | Swimming | 54 |
| Walking outdoors | 74 | Picnicking | 53 |
| Visit parks or playground | 67 | Fishing | 41 |
| Sightseeing and/or driving for pleasure | 64 | Team or individual outdoor sports | 37 |
| Visit nature center of historic sites | 56 | Wildlife viewing and/or photography | 36 |

Source: Michigan Comprehensive Outdoor Recreation Plan

Monitoring parks and recreation trends is important in determining how parks and recreation services should evolve. The implication of the trends noted above along with the demographic and physical characteristics of the area can be summarized as follows:

- Recreation facilities should respond to the expected increase of seniors.
- Development of pathways to accommodate bicycle and pedestrian recreation use and to contribute to a healthy and walkable community should be a priority. An emphasis should be placed on connections to multi-use pathways between communities.
- Development of collaboration and partnerships between public, private, and non-profit agencies as well as with adjacent local municipalities for the provision of parks and recreation programs and facilities will be critical to the future success of recreation in Howell Township.

"I recently visited a community rec center in Silverthorne Colorado. It had many options for recreation at the facility. Something to look into. The Howell area continues to grow. Our community would benefit from something similar."

- Survey respondent

PUBLIC INPUT

RESIDENT SURVEY

An online survey was made available to residents from August 3 to September 5, 2023. The survey was advertised via flyers and the Township website. A copy of the survey results is included in the Supporting Documents in appendix F to this report. A total of 76 responses were compiled.

GENERAL RECREATION FACILITIES

Respondents indicated that protecting natural resources and developing trails is a priority for the community. When asked, "How important are the following items to you?," 91% of respondents indicated that protection of natural resources was important or very important. 83% felt the same about access to paths and trails within the Township.

Access to active use facilities, i.e. sports fields, scored relatively low, with only 49% of respondents rating that category important or very important. Access to recreation programming scored slightly higher, at 51%.

TOP 5 ANSWERS TO "WHAT TYPE OF ACTIVITIES DO YOU AND YOUR FAMILY REGULARLY PARTICIPATE IN?"

- Walking & trail sports 74%
- Water activities (swimming, etc.) 67%
- Nature activities (birdwatching, etc.) 63%
- Outdoor park / playground 62%
- Farmers' Market 57%

"I have to drive 20 minutes to get to a place that has sand volleyball courts or pickleball courts. There is nothing in my community for me. Pickleball is HUGE. It's time this community sees that. You have facilities and space - lets use them."

- Survey respondent

"Finally having an inviting park for residents to enjoy will better meet my recreation needs. Genoa & Oceola Twownships have great offerings. Howell Township is growing in population and should also have something great to offer.."

- Survey respondent

The vast majority of respondents (95%) typically drive to recreation facilities. The most frequently visited park of those surveys was the Kensington Metropark in Millford Charter Township, with 72% of respondents reporting visting within the past 12 months and 29% of respondents reporting visting at least 6 times during that period. When asked if Howell Township has too few, too many, or the right amount of recreation properties, 20% indicated that there are the right amount, no respondents indicated that there were too many or far too many, and the remaining respondents (80%) indicated that there were too few or far too few recreation properties.

NEW TOWNSHIP PARK

When asked about the importance of the Township acquiring and developing new parks and recreation facilities, 71% of respondents indicated that this is important or very important with only 11% of respondents indicating this priority as not important. Survey respondents were notified that the newly acquired Township property on Tooley Road is intended for a new park. Based on survey respondent feedback, the desired recreation facility would be primarily passive use; properties that preserved natural areas and open spaces would be the most appropriate. Trails, play structures, and picnic facilities were some of the top requested amenities to include in the park, all of which work well in a park/preserve scenario. As these types of amenities are relatively low cost and require only basic maintenance, as opposed to active-use facilities with sports fields which require significant ongoing maintenance, they are also appropriate for a community with little to no park operation experience.

The most requested amenity was bathrooms. Construction and maintenance costs for bathrooms is substantial, but the public support of bathrooms is worth noting in any park development plan.

The only "big ticket" items suggested by respondents were swimming pools and splash pads. These facilities require significant up-front capital and have high ongoing operation expenses. They would be better suited for a regional facility operated by larger recreation authority such as the county, state, or HCMA. The Township may want to consider investigating opportunities for these larger groups to own and maintain a facility within the Township borders.

TOP 8 ANSWERS TO "WHAT KIND OF AMENITIES WOULD YOU LIKE TO SEE IN AT THIS NEW PARK?"

- Bathrooms 75%
- Multi-use walking/biking path 71%
- Playground structures 66%
- Natural areas 62%
- Picnic areas and pavilions 59%
- Splash pad 58%
- Outdoor swimming pools 53%
- Rustic walking paths 51%

TRAILS

Howell Township residents love to walk, hike, and run, with 75% of survey respondents indicating that they do so at least once per week. Over 82% of respondents indicated a desire to see non-motorized pathway development in Howell Township. Respondents indicated that new trails would significantly impact their daily activity levels; 70% suggested that new trails would lead to a “moderate” to “dramatic” increase in activity. Many roads were deemed unsafe for walking and biking. Suggested routes included Burkhart, Highland, Byron, and Oak Grove Roads. These routes are consistent with the non-motorized locations indicated in the Township’s Master Plan.

“I hate the intersections along M-59: cars are not looking out for pedestrians.”

- Survey respondent

TOP 5 ANSWERS TO “WHAT TYPE OF ACTIVITIES SHOULD BE ACCOMMODATED ON THE NETWORK?”

- | | |
|--------------------|-----|
| • Walking / hiking | 97% |
| • Bicycling | 83% |
| • Running | 72% |
| • Dog walking | 70% |
| • Rollerblading | 34% |

Survey participants were asked to identify areas where they would like to see non-motorized pathways developed. The following areas were frequently identified.

- Along Oak Grove, connecting to the City of Howell
- Along Byron Road
- Pedestrian crossings over M-59
- Along Grand River Avenue
- Routes separate from vehicle roadways



PROGRAMMING

Participants were not as interested in seeing the Township provide recreation programming. 62% of respondents indicated that they do not take advantage of programming provided by HAPRA or neighboring communities. However, there was notable support for certain programs. 57% of respondents indicated an interest in family programs. 79% indicated that youth sports and fitness are somewhat important or very important, and 76% indicated that adult sports and fitness are somewhat important or very important. 82% of respondents indicated that special events and events and festivals are very important or somewhat important. These survey results might suggest that residents are supportive of programming, but the current offerings in the region are not attractive to them.

SUMMARY OF PARKS AND RECREATION ISSUES

The following items encompass the opinions and desires expressed by residents and Township officials during the entire public input process. They also consider the observed deficiencies in the parks, demographics, current growth and forecasted development, the area's physical resources, and national recreation trends.

Trail Development

There is a desire to increase non-motorized accessibility within the Township. Detailed studies of potential routes will be necessary. Trail development requires significant capital investment and will likely require grant awards to ensure their fruition.

Park Development

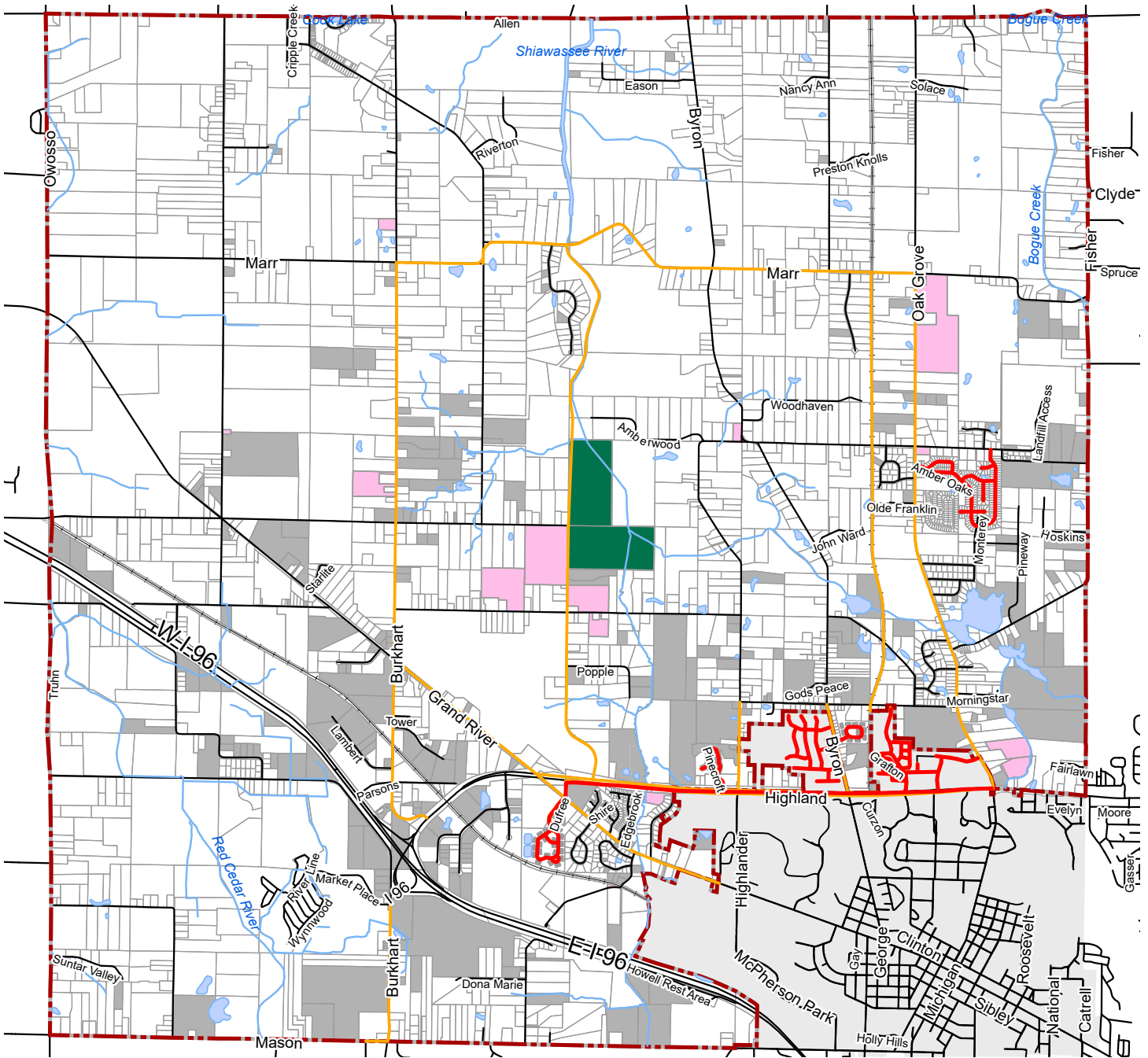
There is a clear demand and need for the new Township Park on Tooley Road to include bathrooms and passive use recreation facilities. With a limited budget, it will be important to plan for low-cost, easily maintainable facilities. The high desire for natural area protection suggests that a preserve with limited passive-use facilities would be the most appropriate solution for the Township.

Partnership and Communication

Improved coordination and alliances between the various public and private recreation providers (HAPRA, Townships, County, schools, churches, and private recreation providers) in and around Howell Township can yield more effective services that maximize the area's recreation potential. At the same time, improving communication and resident awareness would increase support for parks and recreation projects in the Township.

These issues served to formulate the goals and objectives of the 2023 Howell Township Parks and Recreation Master Plan.

MAP 5: TOWNSHIP-OWNED VACANT/OPEN SPACE PARCELS



Township-Owned & Vacant/Open Space Parcels

Howell Township

Livingston County, Michigan

- New Township Park 2023
- Existing Non-Motorized Pathways
- Potential Non-Motorized Connections
- Township Owned Parcels
- Vacant/Open Space Land
- Roads
- Railroad
- Township Boundary

0 0.38 0.75 1.5 Miles

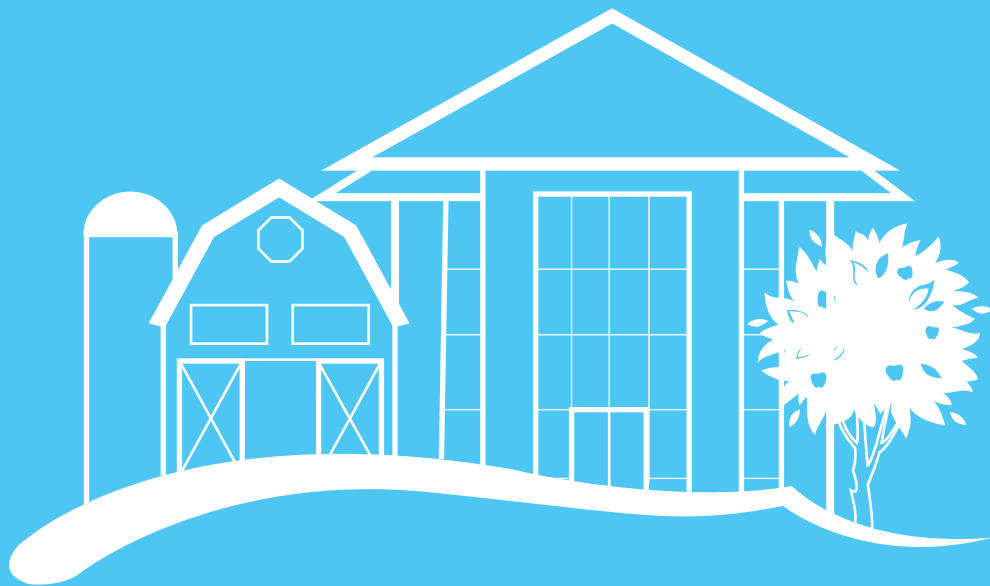


Data: Howell Township, Livingston County GIS
11/6/2023



CHAPTER 6

GOALS & OBJECTIVES



GOALS AND OBJECTIVES

To provide a guideline for decision-making, the Recreation Plan Steering Committee, with the assistance of Carlisle / Wortman Associates, has developed a set of comprehensive goals and objectives. The following goals and objectives are intended to provide an operational framework for future decisions related to the provision of parks and recreation for Howell Township. These goals and strategies should be reviewed continually and modified as necessary.

GOALS

Howell Township should provide outdoor recreational opportunities for persons of all ages and all abilities that are well-maintained and safe.

Howell Township should consider the future needs of the community and take actions to dedicate parkland in order to meet current as well as future recreational needs of the community.

OBJECTIVES

1. Improve Existing Park Facilities

In keeping with the goal of making park facilities accessible for persons of all ages and abilities, barrier free paths to park amenities should be incorporated at the Park at Township Hall including:

- Provide an accessible surface for the walking trail
- Add a ramp to the existing gazebo
- Install permanent seating in the gazebo

2. Develop preserved parcel located on Tooley Road (160 acres)

- Phase 1: Utilize best practices to install accessible pathways, parking spots, and restrooms.
- Phase 2: Gather public input for future amenities such as multi-use playing fields, playground equipment, picnic shelters, mountain biking trails, disc golf, etc.

3. Develop Park Facilities

Utilizing the park and trail matrix developed by the Steering Committee, investigate opportunities for park development on Township-owned land. Parks should be designed for passive use, and incorporate items that do not negatively affect the character of the surrounding community, such as rustic trails, picnic shelters, and playground equipment.



4. **Acquire and develop new recreation facilities**

Potential land acquisition and parkland dedication should focus on preserving and protecting high quality natural areas, local rural, historic and educational opportunities as well as providing open space for active recreation use and community gathering.

Coordination with the Township Board and Planning Commission will be necessary to preserve open space and dedicate parkland in new developments.

5. **Administration, finance and funding**

Coordination with regional and adjacent local recreation providers maximizes the community's recreation potential. Park and trail improvements are covered by a combination of disbursements from the Township's general fund and a variety of grant funding and other donations. The Township must continue efforts to generate revenue through grants and fundraising to provide necessary capital for improvement projects and parkland acquisition.

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CHAPTER 7

ACTION PROGRAM



ACTION PROGRAM

The action program details the manner in which the goals and objectives will be met. It includes a list of specific projects as well as a schedule with suggested capital improvement projects, time frame, and strategies for implementation.

ACTION PLAN

The following plan outlines the list of specific projects and actions which are recommended for the next five years.

I. Develop Non-Motorized Trail Along Oak Grove Roadway

Trail development is a high priority for the community, and a feasibility study was conducted in 2021. Improvements will best be accomplished through coordination with the MDNR and the Livingston County Road Commission. Recommended development includes:

- Prepare engineering drawings and obtain permits, easements, and necessary documentation for trail construction;
- Construct an 8 to 10'-wide asphalt multi-use trail which best meets the character of the surrounding community;
- Provide safe crossings, wayfinding signage, and pedestrian amenities such as benches and dog waste facilities where feasible along the trail;
- Utilize the Trail Matrix to identify future development phases for Oak Grove and future trail connection locations.
- Ensure that the Sidewalk & Pathway Ordinance — a goal outlined in the previous Recreation Plan — is applied during site plan review of new developments and expansion of existing developments.
- Evaluate and update the Non-motorized Facility map to reflect ongoing efforts in the Township.

Justification: This action is a significant need identified by survey respondents and responds to national and regional trends.

II. Develop Park and Preserve Facilities at Tooley Road Property

Development of a dedicated recreation property is a priority for the Township. Proposed actions include:

- Install parking lot, interpretive signage, benches, trash receptacles, and an internal rustic loop trail, as indicated on the concept plan for the property.
- After 5 years, re-evaluate the impact of the park development and gather public input on other recreation opportunities, including sports fields, a nature study preserve, a natural playscape, a picnic shelter, mountain bike trails, and playground structures as appropriate.

Justification: These items were identified by survey respondents and respond to observed deficiencies as well as environmental and social trends identified in the previous section. They also expand upon the goals set during the 2019 Recreation Plan.

III. Improve the Park at Township Hall

As the Township's first recreation property, it is important to ensure that the park accommodates users of all abilities. Proposed actions include:

- Assign a formal name to the park and hold a dedication ceremony to recognize its role in the community;
- Develop and install signage identifying the park and usage regulations;
- Upgrade surfacing on the trail and around the exercise equipment to crushed limestone or other accessible surface type;
- Ensure that one parking spot near the gazebo is barrier free accessible; and
- Provide an access ramp to the gazebo platform.

Justification: These items respond to observed deficiencies as well as social trends identified in the previous sections.

IV. Administration, finance, and maintenance

- Create a Parks and Recreation Committee which reports to the Township Board to oversee recreation activities and development in the Township;
- Support the creation of a "Friends of" group to assist with maintenance, fundraising, and other recreation efforts;
- Facilitate communication and partnerships to promote the shared use of the area's parks and recreation resources including the state, schools, land conservancies, and private recreation providers as well as the Township facilities by community groups;
- Aggressively seek grants and other forms of financial support; and
- Promote and advocate the social, economic, and environmental value and benefits of parks and recreation by reaching out to the community and the region.

Justification: This action is recommended to implement the current Master Plan goals.

PROJECT SCHEDULE

Table 19 lists the individual capital improvement projects along with the specific tasks to be accomplished, the project goal/objective reference, a cost estimate, and potential funding sources. In addition, a time frame for completion has been assigned. Short-term projects (ST) are recommended for completion within one to two years, medium-term (MT) within two to five years while long-term projects (LT) may take longer to complete, within five to six years. There are also tasks that are on-going (OG).

TABLE 19: Project Schedule

| Project / Location | Cost Estimate | Funding Source* | Time Frame |
|---|----------------------|-----------------|------------|
| Oak Grove Trail Development - 2.9 miles | | | |
| Obtain easements for trail development | \$ 399,822.38 | LF, G | ST |
| Prepare engineering study | \$ 150,000 | LF, D, G | ST |
| Construct an 8 - 10' wide asphalt trail | \$ 1,299,000 | LF, D, G | MT |
| Install pedestrian amenities | \$10 - 15,000 | LF, D, G | MT - LT |
| Develop Park Property | | | |
| Construct parking lot | \$ 60,000 - 100,000 | LF, D, G | ST - MT |
| Install signage | \$ 3,000 - 5,000 | LF, D, G | ST - MT |
| Create internal rustic trails | TBD | LF, D, G | MT |
| Construct picnic shelter | \$ 20,000 - 30,000 | LF, D | LT |
| Install playground equipment | \$ 100,000 - 200,000 | LF, D, G | LT |
| Improve the Park at Township Hall | | | |
| Install signage | \$ 3,000 - 5,000 | LF, D | ST |
| Upgrade trail and equipment surface | \$ 15,000 | LF, D | ST - MT |
| Add handicapped signage & striping near gazebo | \$ 500 - 800 | LF, D | ST |
| Add access ramp to gazebo | \$ 1,000 - \$1,500 | LF, D | ST - MT |
| Perform ongoing weeding and patching as necessary | \$ 5,000 | LF | OG |

* LF = Local Funds, G = Grants, D = Donations

Note that based on preliminary evaluation of potential trail sites, the Oak Grove corridor is recommended as the first location for trail development in the Township. The project schedule specifically reflects this recommendation.

IMPLEMENTATION STRATEGIES

In order to accomplish the recommended actions during the next five years, it will be necessary to secure adequate funding. The current budget provides only a limited amount of funds for park development and improvements. The amount is well short of the projected expenses involved in the project schedule. Therefore, the following strategies are recommended to proceed as planned.

Apply for Federal Funding

At the federal level, the Michigan Department of Transportation (MDOT) funds Transportation Enhancements (TE) activities for community-based projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic, and environmental aspects of the transportation infrastructure. To be eligible, a project must fall into one of the TE activities. Activities which may apply to the Howell Township include:

1. Provision of facilities for pedestrians and bicycles such as walkways, curb ramps, bike parking, off-road trails, bike and pedestrian bridges, and underpasses;
2. Educational programs for pedestrians and bicyclists designed to encourage walking and bicycling by providing potential users with education and safety instruction through classes, pamphlets, and signage; and
3. Preservation, conversion, and use of abandoned railway corridors for acquisition, development, planning, design, and construction of multi-use trails, as well as purchasing unused railroad property for reuse.

A minimum 20 percent local match is required for proposed projects and applications are accepted online on an on-going basis.

The ***Safe Routes to School*** program is a national movement to make it safe, convenient, and fun for children to bicycle and walk to school. When routes are safe, walking or biking to and from school is an easy way to get the regular physical activity children need for a healthy lifestyle. In Michigan, the program is sponsored by the Michigan Governor's Council on Physical Fitness and has gained momentum over the past few years. With the passage of the federal transportation legislation in 2005, Michigan's Safe Routes to School program made schools eligible for transportation enhancement funds, providing for infrastructure improvements and education campaigns. The purpose of the program, as defined in the federal legislation, is to:

1. Enable and encourage children, including those with disabilities, to walk and bicycle to school;
2. Make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and
3. Facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in schools' areas.

The program authorizes \$612 million over the five fiscal years which began in 2005. The Michigan Department of Transportation estimates that Michigan's total apportionment over the five years will be roughly \$19 million. Schools must be registered, attend a day-long training session and develop a Walking Audit in order to be eligible to apply. SR2S funding is 100 percent federal; no match is required. Seventy percent of the funding must be used for infrastructure projects, 10 percent for non-infrastructure projects, and 20 percent for either.

Apply for State Funding

At the state level, the *Land and Water Conservation Fund (LWCF)* and the *Michigan Natural Resources Trust Fund (MNRTF)* continue to be the primary funding sources for parkland acquisition and development.


The MNRTF provides funding for the purchase and development of parkland for natural resource based preservation and recreation. Goals of the program are to:

1. Protect natural resources and provide for their access, public use, and enjoyment;
2. Provide public access to Michigan's water bodies, particularly the Great Lakes and facilitate their recreation use;
3. Meet regional, county, and community needs for outdoor recreation opportunities;
4. Improve the opportunities for outdoor recreation in urban areas; and
5. Stimulate Michigan's economy through recreation related tourism and community revitalization.

Grant proposals must include a local match of at least 25 percent of the total project cost. There is no minimum or maximum for acquisition projects. For development projects, the minimum funding request is \$15,000 and the maximum is \$300,000. Applications are due in April and August for acquisition projects and April only for development projects.

The LWCF is a federal appropriation to the National Park Service, who distributes funds to the Michigan Department of Natural Resources and Environment for development of outdoor recreation facilities. The focus of the program has been on trailway systems and other community recreation needs such as playgrounds, picnic areas, skate parks, ball fields, soccer fields, and walking paths. Minimum grant requests are \$30,000 and maximum grant requests are \$150,000. The match percentage must be 50 percent of the total project cost. Applications are accepted throughout the year, but must be submitted by April 1 to be considered for the following years grant funds.

The *Recreation Passport* grant program offers funding for the development of public recreation facilities for local units of government. Minimum grant requests are \$7,500 and maximum requests are \$75,000. The local match obligation is 25 percent of the total project cost. Applications are typically due on April 1st.



Local units of government may use the Forest Stewardship program to develop a management plan for a municipal forest which would include a component targeting outreach to private landowners. A total of \$2,000 may be granted with a 50 percent local match. Applications are due in September. Non-game Wildlife Fund Grants have also been offered in the past to identify, protect, manage, and restore native plant and animal species, natural communities, and other natural features.

The Detroit Edison Tree Planting program began as DTE joined the US Department of Energy's voluntary Climate Challenge Program to address greenhouse gas emissions. Cost-share funds are available to municipalities in the Detroit Edison's service area on a competitive basis for tree planting projects. A total of up to \$4,000 may be granted to eligible tree planting projects on public and school property with a 50 percent local match. Applications are typically due in February.

Apply for Other Grant Funding

There are also a variety of smaller grant programs available for the establishment of greenways/pathways or greenway-related facilities such as **Bikes Belong Coalition**. The Bikes Belong Coalition is sponsored by members of the American Bicycle Industry. Their mission is to put more people on bikes more often. The program funds projects in three categories: Facility, Education, and Capacity Building. Requests for funding can be up to \$10,000 for projects such as bike paths, trails, lanes, parking, and safe routes to school. Applications are reviewed on a quarterly basis.

Access to Recreation is a grant program available for universal access of people of all abilities to a wide variety of recreation opportunities, such as nature viewing and photography areas, hiking trails, scenic outlooks, waterfalls and water activities of all kinds, beaches, fishing and boating, playgrounds, picnic areas, campgrounds, and much more. There are two primary grant programs under this source of funding:

1. *Recreation Access Matching Grant* provides up to 50 percent matching funds (up to \$10,000) for the purchase of universally accessible recreation equipment and materials such as all terrain hiking wheelchairs, pool lifts, accessible playground surface, transfer systems, beach access mats, trail surface enhancements, and accessible picnic tables that enhance recreation participation by people with disabilities; and
2. *Accessible by Design Awards* is designed to stimulate the development of creative universally designed recreation experiences that invite, welcome, and support the inclusion of people of all abilities. Winning designs demonstrate how going above and beyond the minimum requirements of the Americans with Disabilities Act can create greater access and usability for people of all abilities in the community. Winning designs are awarded cash prizes to build the projects up to \$250,000 with 25 percent minimum match.

Increase Support for Parks

Public support for parks and recreation will be crucial in determining the level of services the Township will be able to provide in the future. A specific park or project millage over a limited period could be considered in the future for particular projects such as park or trail acquisition, development, or maintenance.

Seek Other Sources of Funding

Howell Township should continue to search for additional sources of funding. Seeking donations, attracting sponsors, holding fund-raising events, and seeking out other revenue sources are methods that should be pursued aggressively to raise funding for park acquisition and development.





CHAPTER 8

APPENDICES



NOTICE OF PUBLIC HEARING
HOWELL TOWNSHIP PLANNING COMMISSION
3525 BYRON ROAD, MI, 48855, (517) 546-2817

Please be notified that the Howell Township Planning Commission will hold a Public Hearing on Tuesday, August 22, 2023 at 6:30 p.m. at the Howell Township office, at 3525 Byron Road, Howell MI 48855, to hear and consider an Application for Special Use Permit.

APPLICANT: Howell-Mason, LLC. File #PC2023-05, 3958 Mason Rd, Howell, Parcel ID #4706-33-300-001 & 4706-33-300-018, Located on the corner of Mason and Burkhardt Roads. Legal description available upon request.

REQUEST: For a Special Use Permit to allow for a Gas Station.

The public is invited to submit written comments regarding this proposed rezoning request to the Zoning Administrator at inspectors@howelltownshipmi.org any time prior to 5:00 p.m. on Monday, August 21, 2023.

Howell Township,
Planning Commission Staff

MHOG Utility Department Notice - Survey

NOTICE: For customers served by the MHOG water system, please complete our online survey regarding the type of material used before and after your water meter. We are required to provide the State of Michigan an inventory of all distribution materials and we need your help to complete this requirement for our Drinking Water License with the state. We came up with this survey as a much more convenient, lower cost, and more private method to document materials than staff having to enter homes in order to meet this regulatory requirement. To thank you for your time, when your completed survey is received, you will receive a \$10.00 credit on your next utility bill. The link to this survey is: www.mhog.org/survey

Howell Township Board Vacancy - Clerk

Howell Township will be accepting applications to fill the vacancy of Township Clerk. Applicants must be registered to vote, 18 years or older, a U.S. citizen, have lived in Howell Township at least 30 days, and be able to fulfill the duties of the office. Appointee will hold the position for the remainder of the current term through November 2024. Appointee will be required to swear the oath of office and must appoint a deputy. Please submit applications no later than August 21, 2023 to the Township Treasurer by mail: 3525 Byron Rd, Howell, MI 48855 or by email at: treasurer@howelltownshipmi.org. The HR Committee will contact applicants for interviews. All applications received will be taken to the Board for consideration at a special board meeting to be held on August 28, 2023. See attached PDF for job duties of the Clerk.

[Download PDF](#)

Howell Township Park and Recreation Master Plan

Howell Township is updating our Park and Recreation Master Plan and we would like your input. You can click the link below or you can stop in to scan the QR code. The survey will close on September 5th.

<https://survey.sagepub.com/csg282b>

Address: Howell Township Park is located at 3525 Byron Road, Howell, MI 48855. Phone number is (517) 546-2817.
The building is open Monday through Thursday 8:00 a.m. – 5:00 p.m., and **CLOSED** on Fridays and all federal holidays, the day before Thanksgiving, Christmas Eve and New Year's Eve.

Howell Township was founded in 1836 and was originally included in what are now the Townships of Oscoda and Marlon and the City of Howell. In 1960, the population was 7,340 residents. The 2010 census reported a population of 8,702. The population has been steadily growing, with the largest growth of 64.6% between 1970-1980.

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APPENDIX B: STEERING COMMITTEE RESOLUTION

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APPENDIX D: TOWNSHIP BOARD RESOLUTION

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APPENDIX F: PUBLIC INPUT SURVEY NOTICES

Facebook interface showing a post from the "Howell MI Happenings" group. The post is by Martha Haglund, posted "Just now". The text of the post reads: "Howell Township is seeking input on their 5-Year Recreation Plan. Thanks for your input Howell City Neighbors 😊" followed by a blue link: <https://survey.sogolytics.com/r/G3jUsh>. Below the link, it says: "Howell Township recently preserved 160 acres and hope to start to develop it into a park in the next 5-10 years. The area is located on the corner of Tooley & Warner Rd. The input we receive here will help us guide our vision for recreation opportunities in our community. Thank you!" and "Howell Township Recreation Committee". The bottom of the image shows a large, partially visible "sogolyt" logo and the URL "SURVEY.SOGOLYTICS.COM".

Please provide feedback for Howell Township's
Park and Recreation Management Plan

Thank You!



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Lost Voices.org

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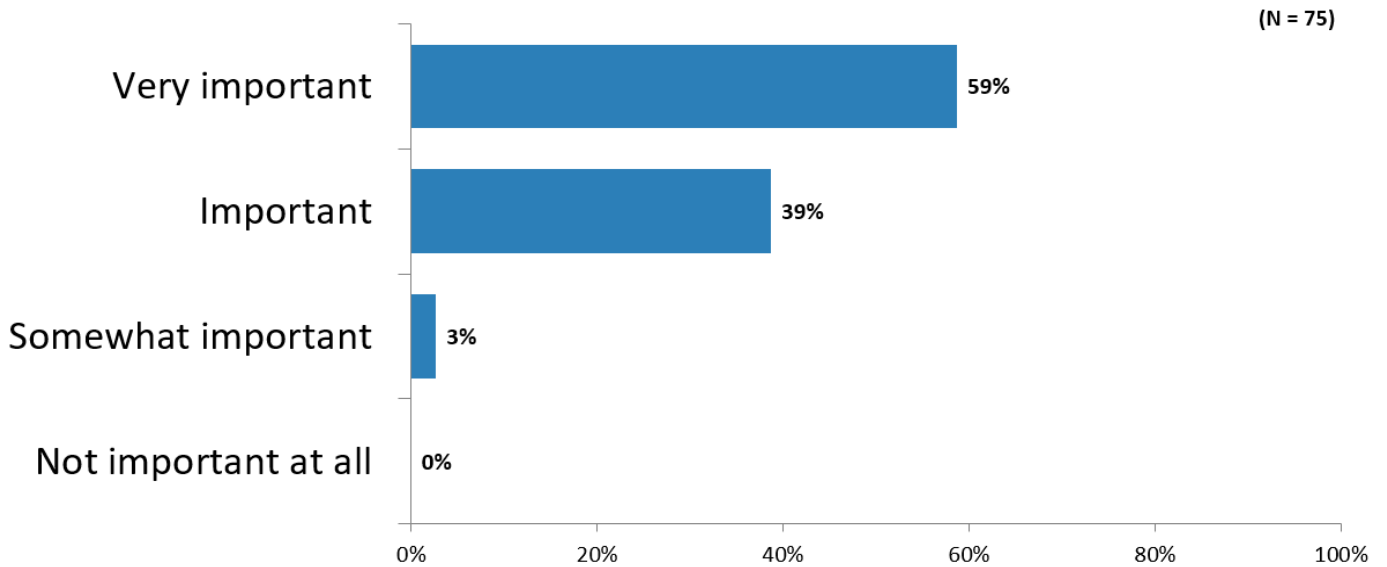
up

Please provide feedback for Howell Township's
Park and Recreation Management Plan

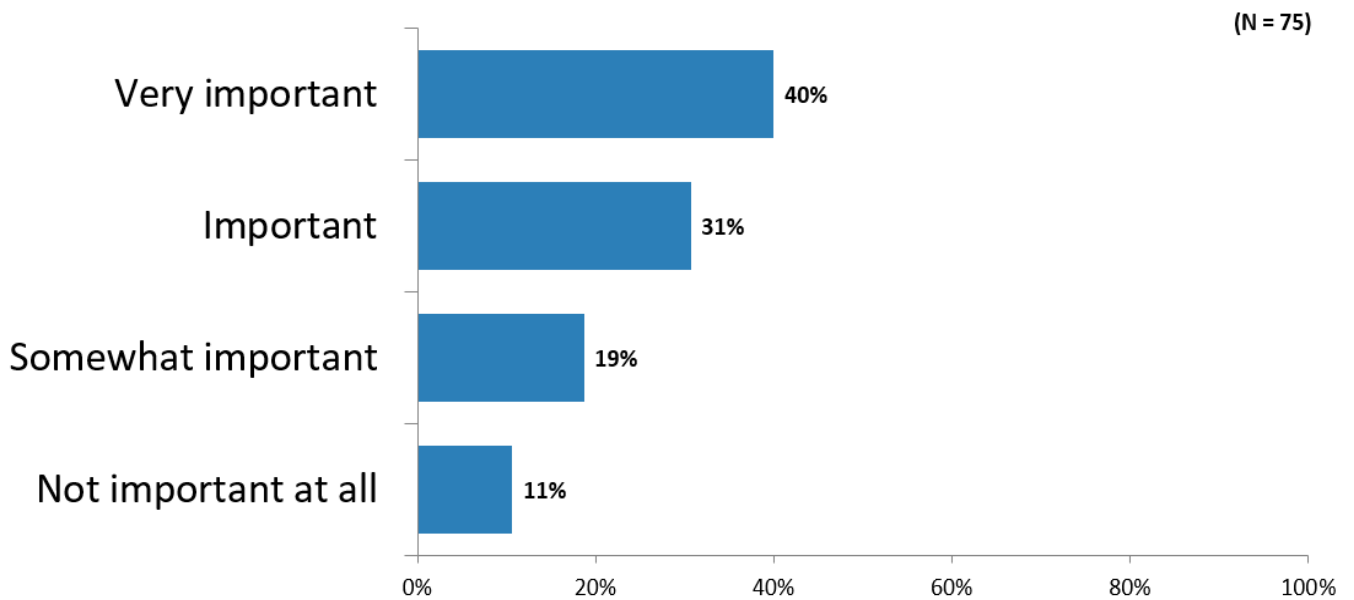
Thank You!



How important are the following items to you and your family?:
Maintaining existing parks and recreation facilities

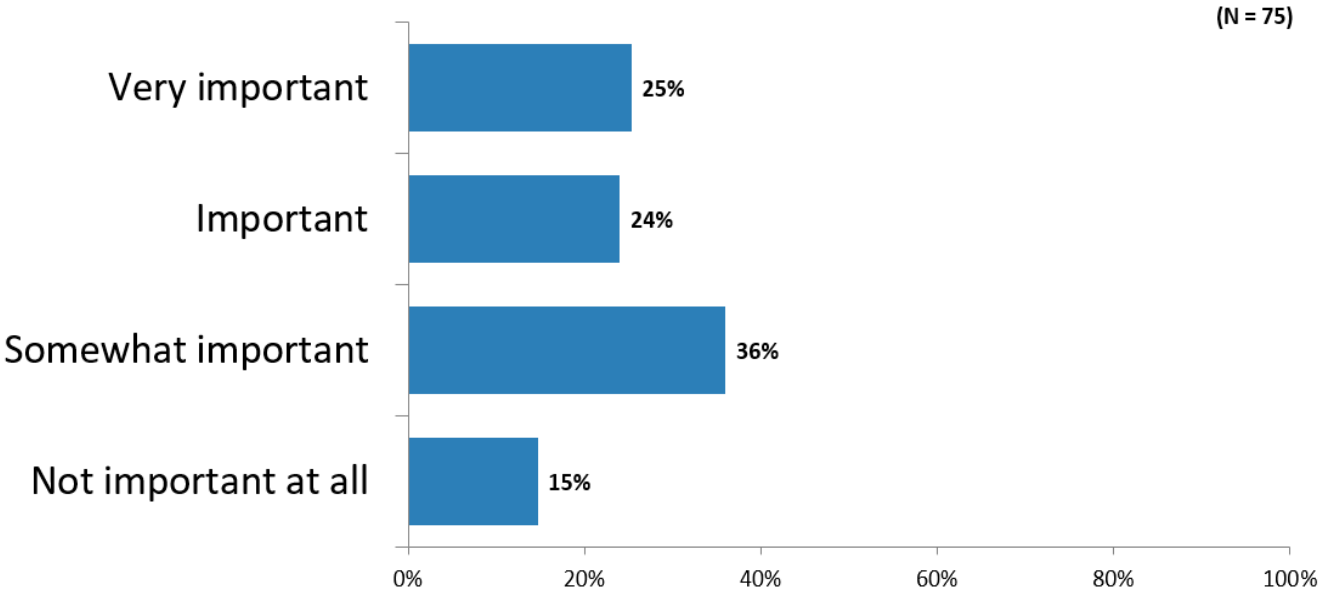


How important are the following items to you and your family?:
Acquiring and developing new parks and recreation facilities

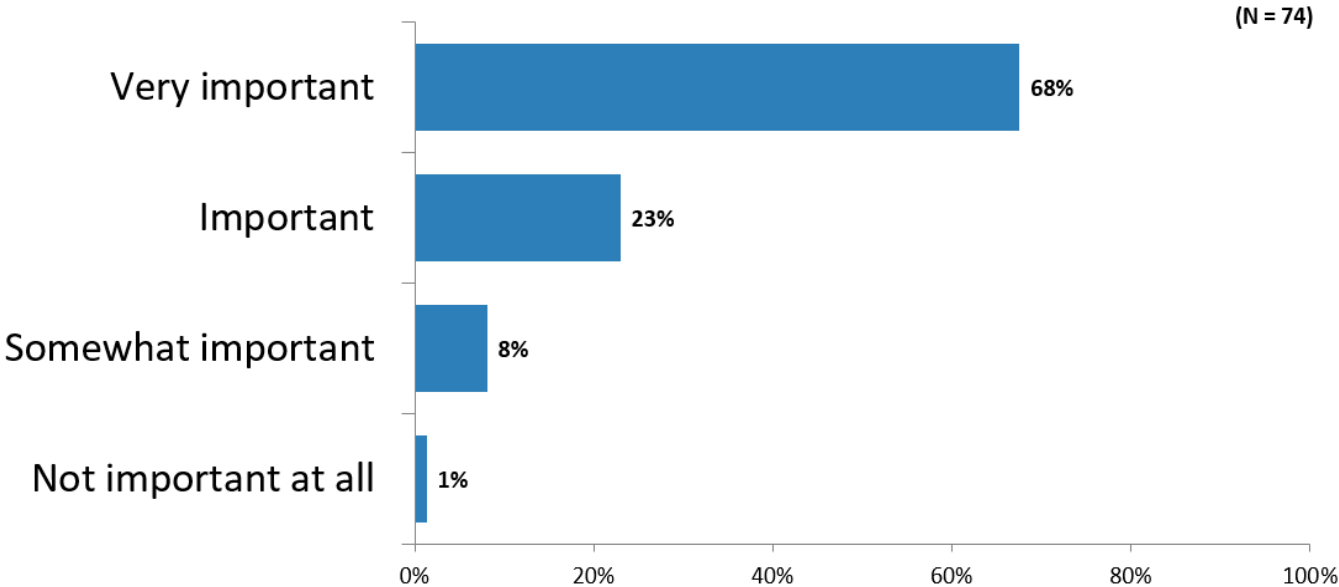




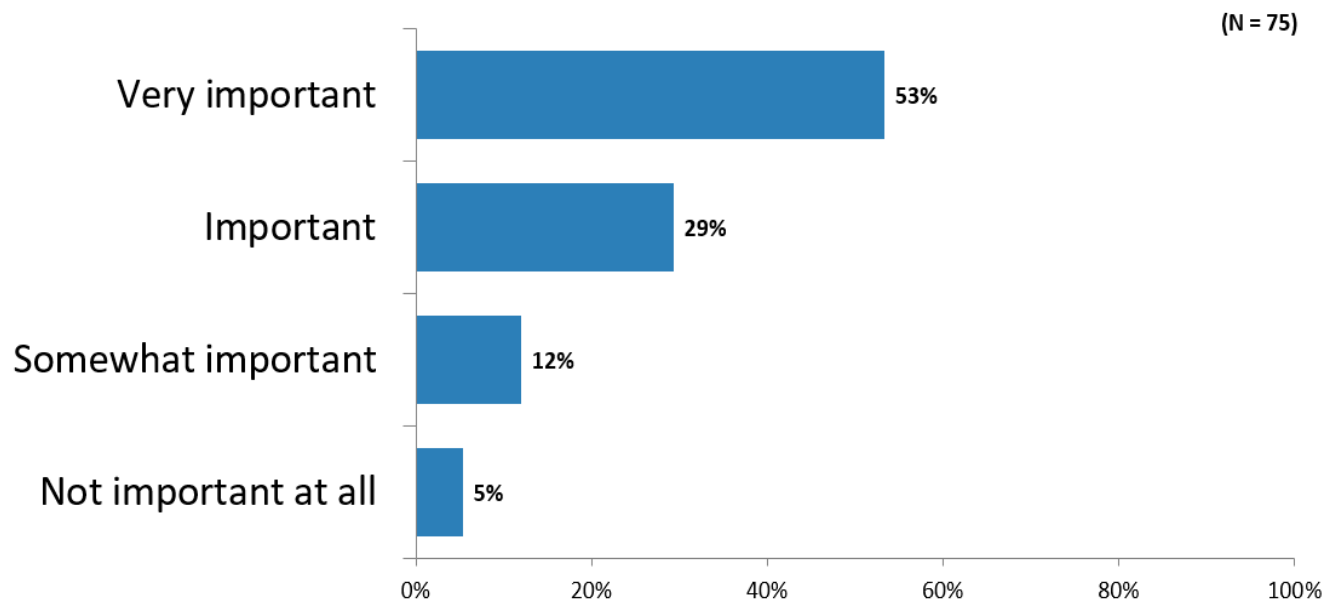
How important are the following items to you and your family?: **Access to active use facilities (e.g. soccer, football, pickleball, baseball, tennis, etc.)**



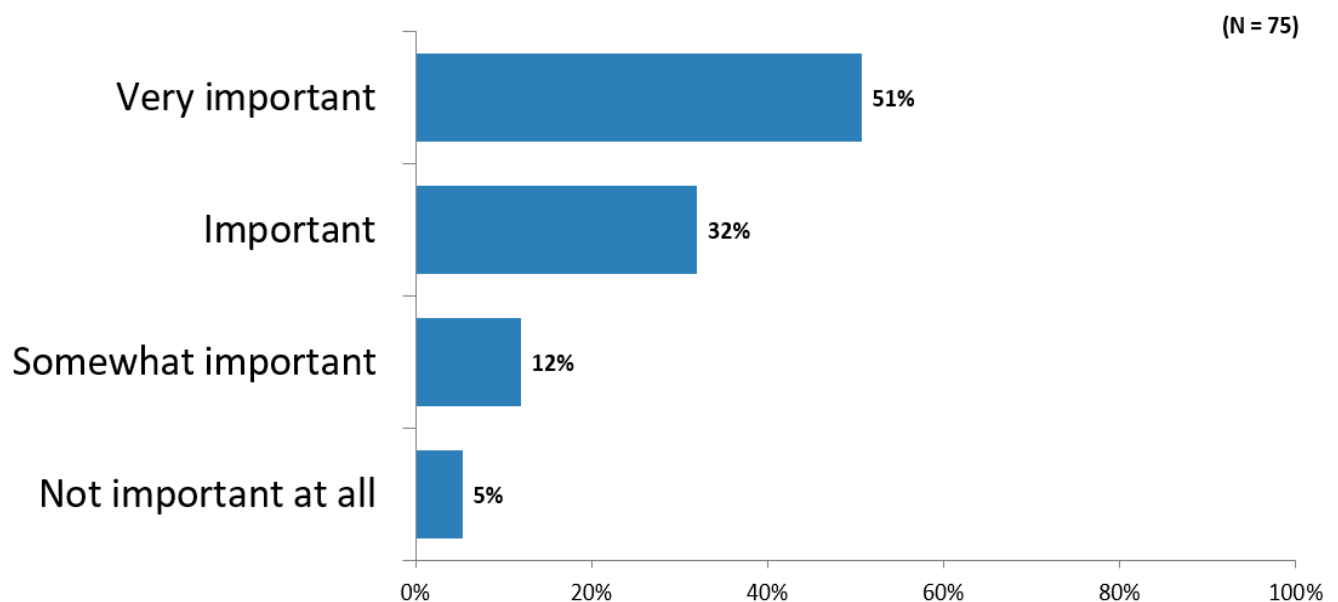
How important are the following items to you and your family?: **Protecting natural resources**



How important are the following items to you and your family?: **Access to passive use facilities (e.g. playgrounds, picnic shelters, walking paths, etc.)**

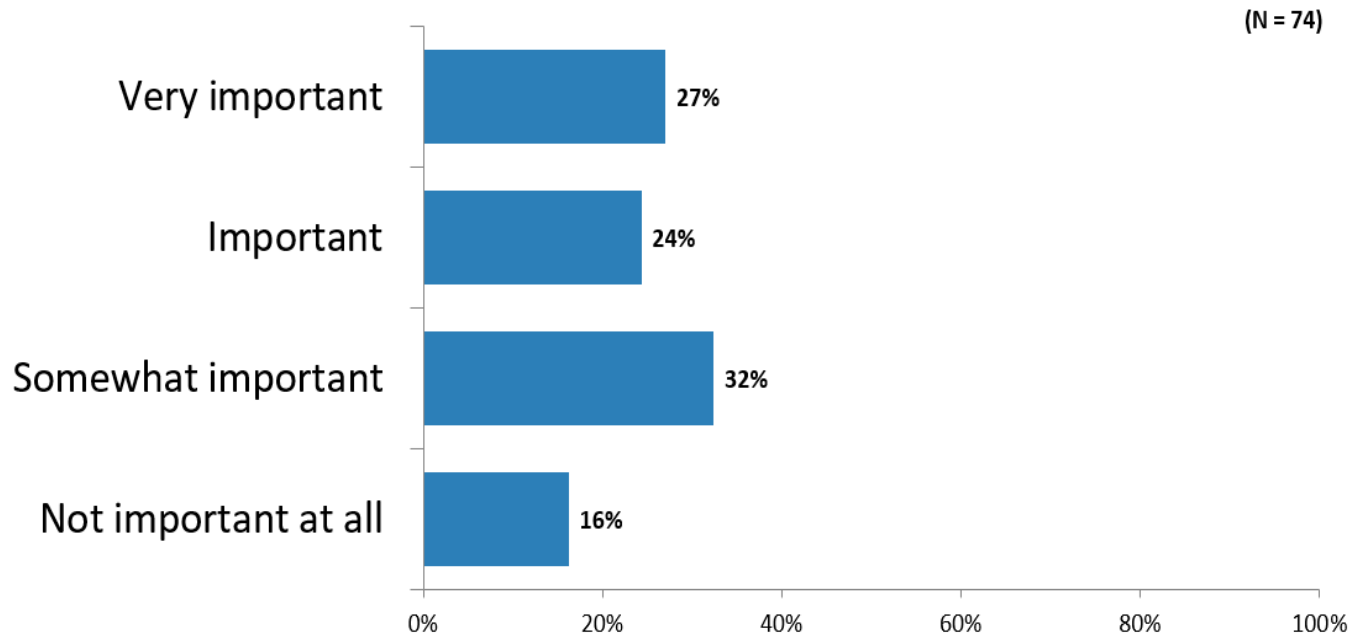


How important are the following items to you and your family?: **Access to paths and trails**

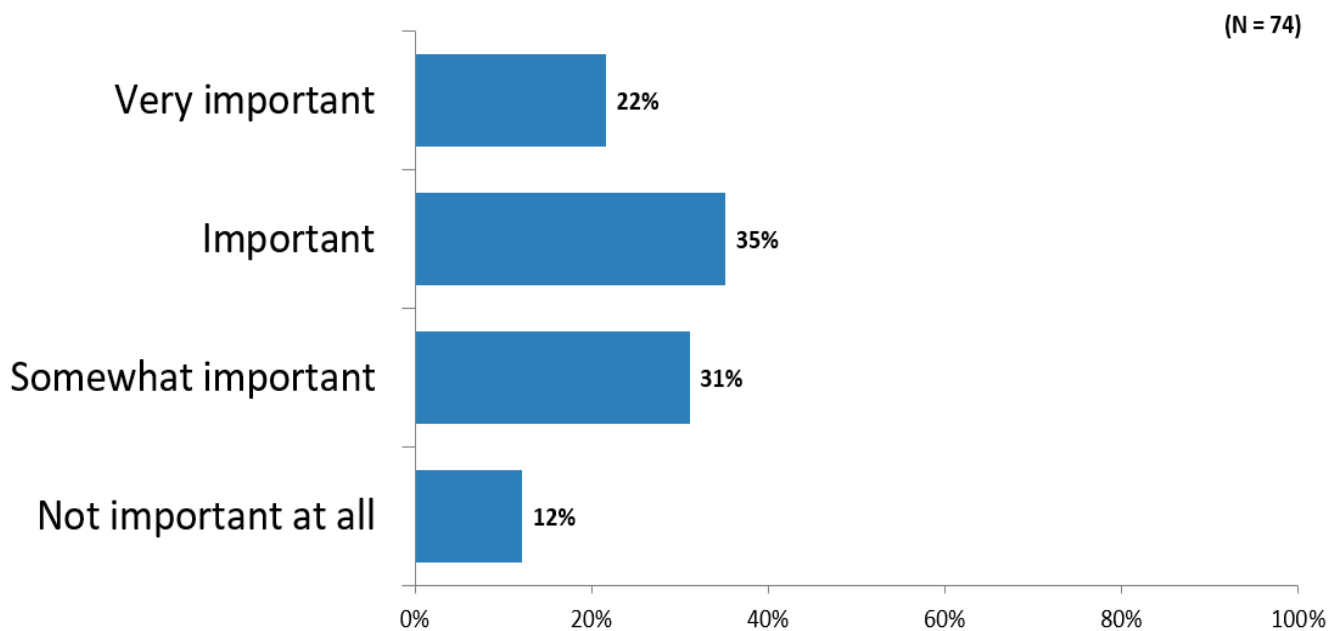




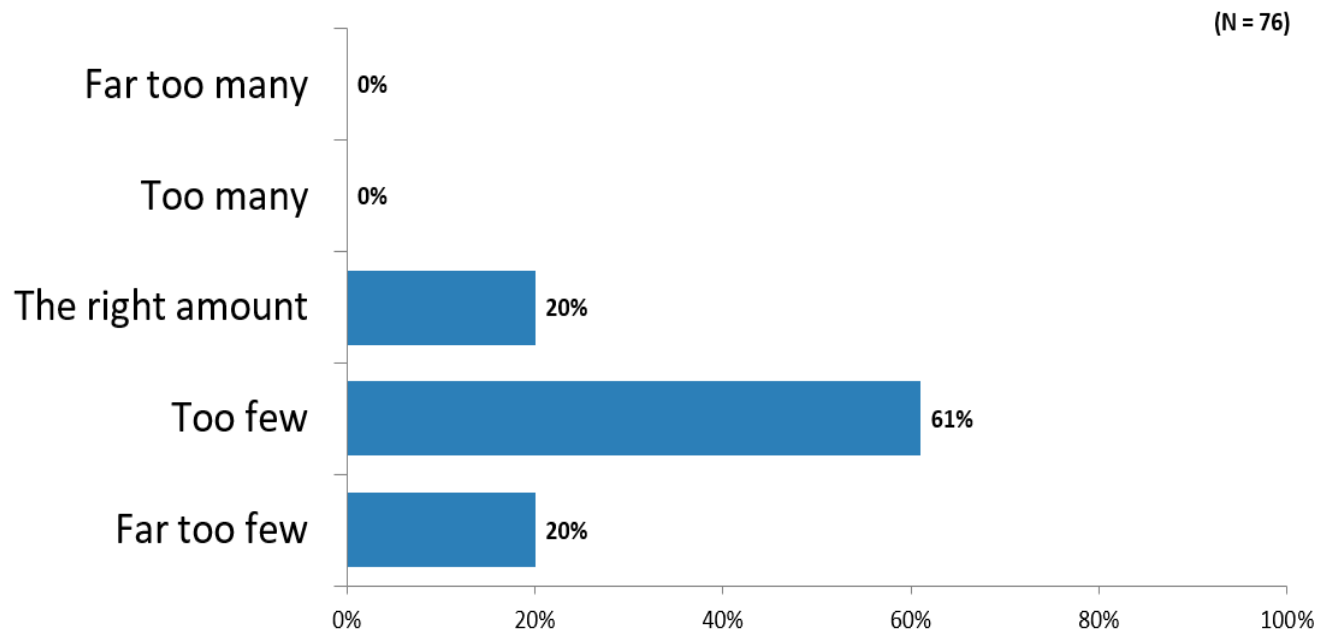
How important are the following items to you and your family?: **Access to recreation programming (e.g. special events, classes, sports leagues, etc.)**



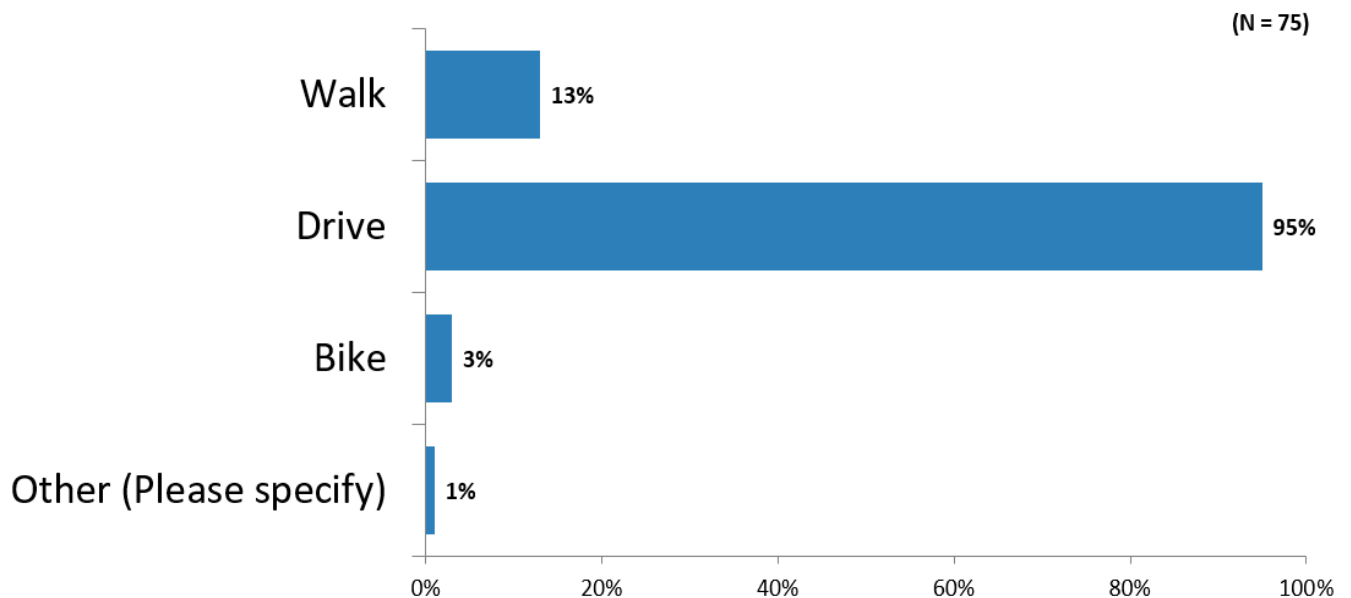
How important are the following items to you and your family?: **Improving facility accessibility (i.e. ADA compliance, handicap amenities)**



Does Howell Township have too few, too many, or the right amount of recreation properties?

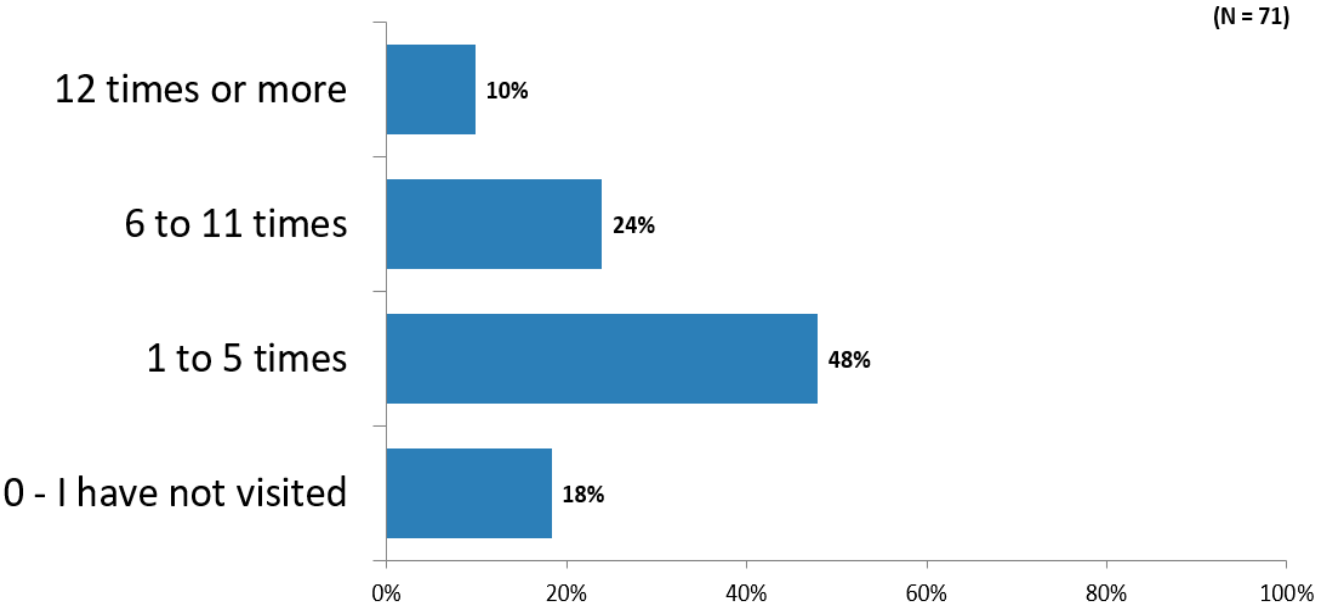


How do you typically travel to the recreation facilities that you visit?

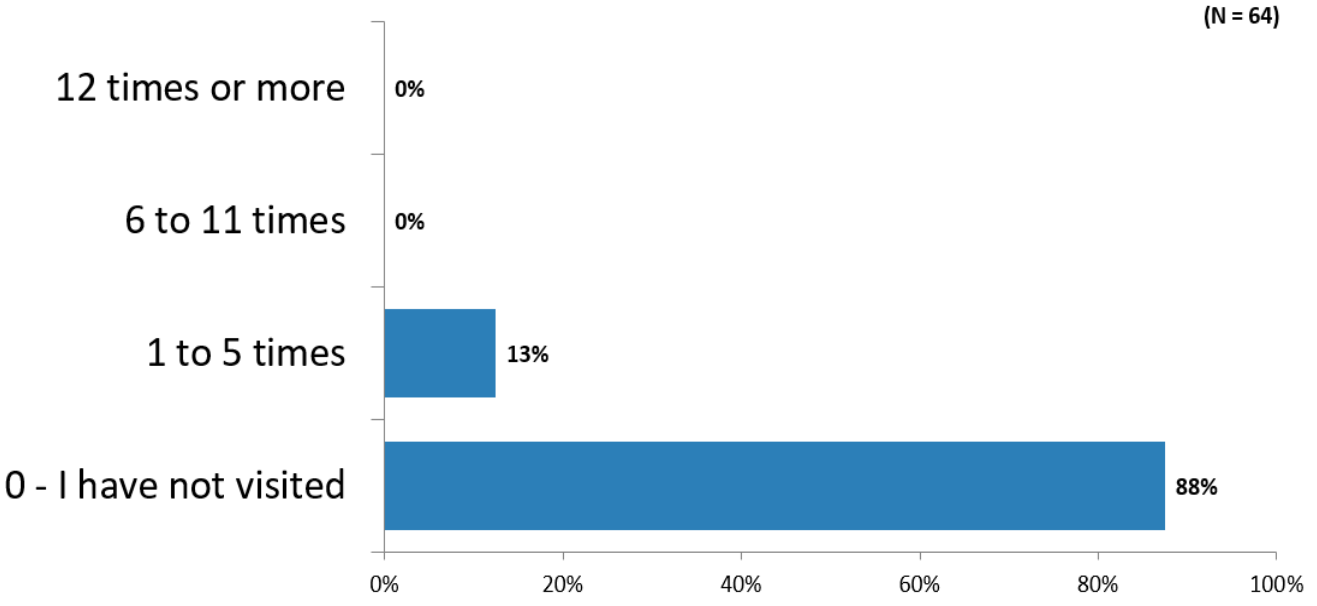




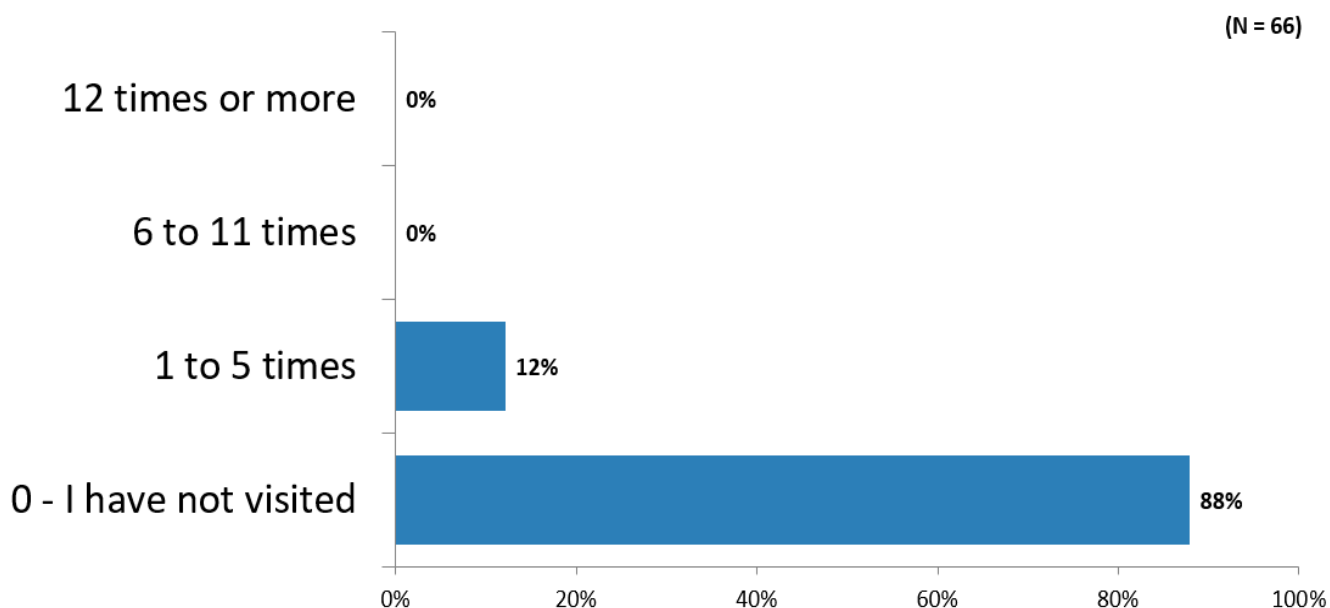
In the past twelve months, how many times have you visited these area parks?: **Howell City Parks**



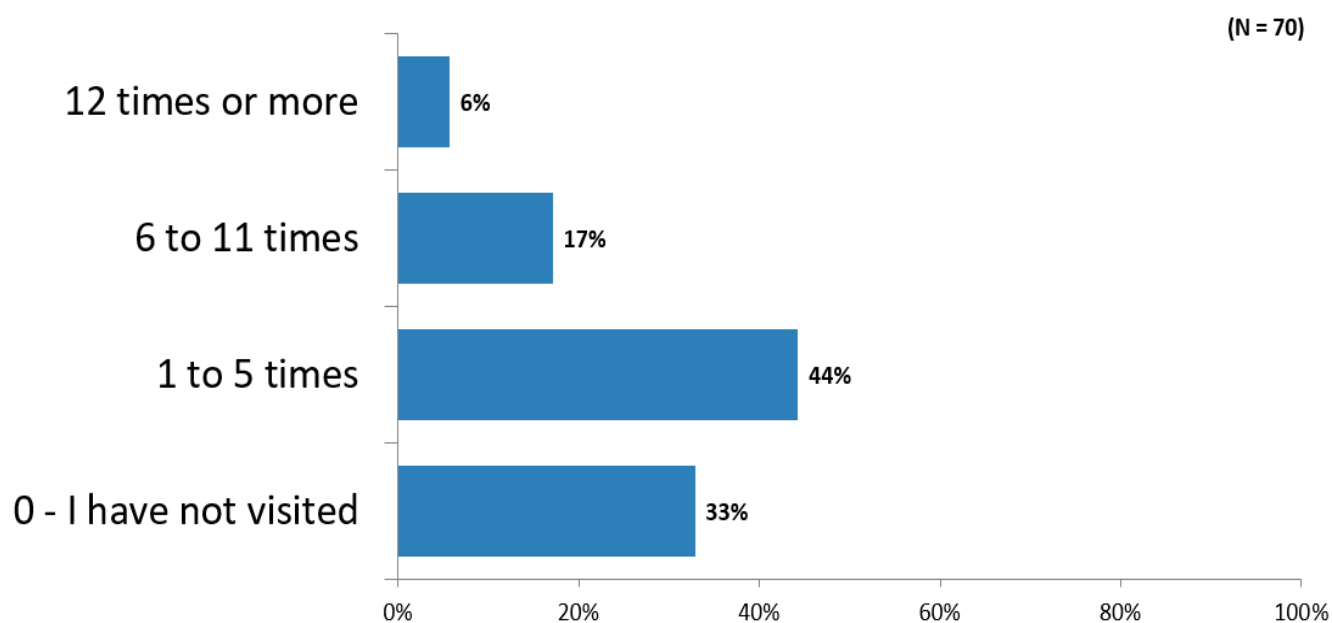
In the past twelve months, how many times have you visited these area parks?: **Lutz County Park**



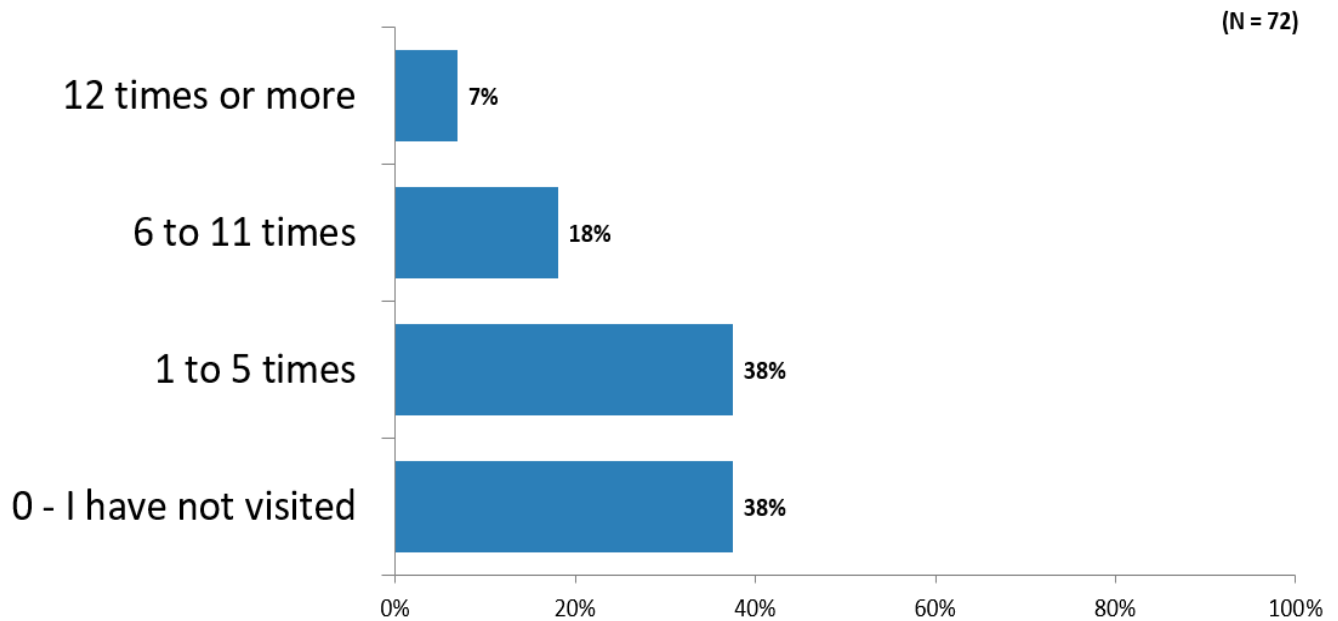
In the past twelve months, how many times have you visited these area parks?: **Fillmore County Park**



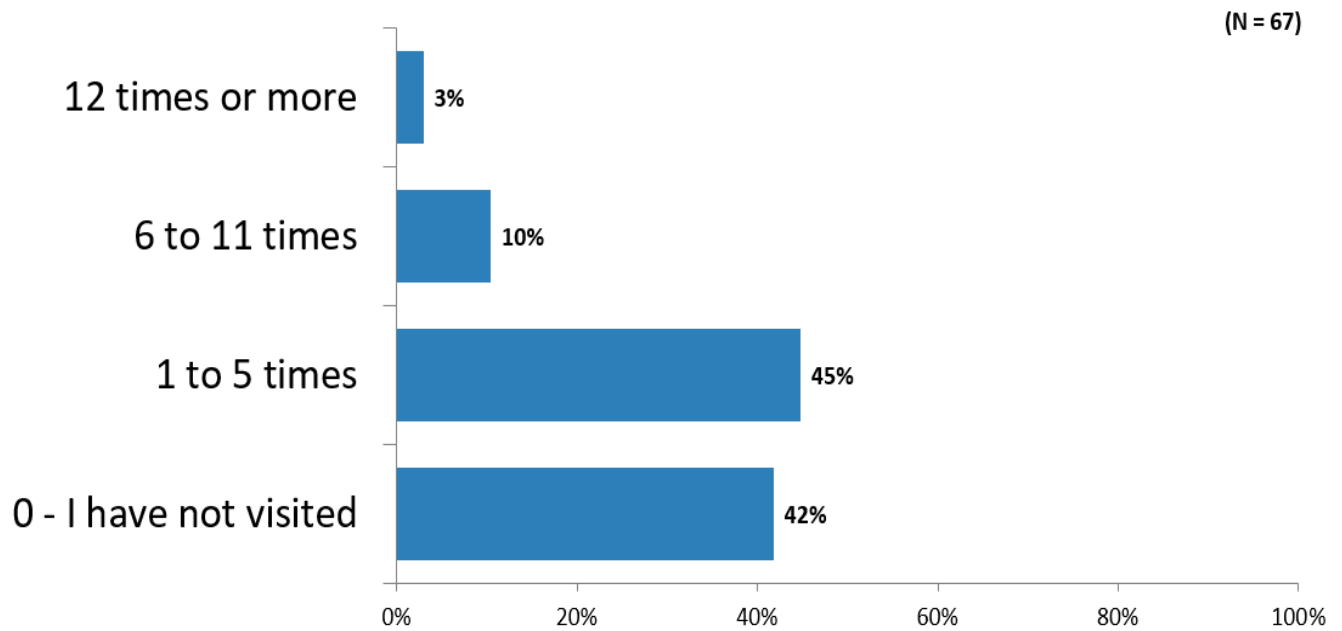
In the past twelve months, how many times have you visited these area parks?: **Genoa Township Parks**



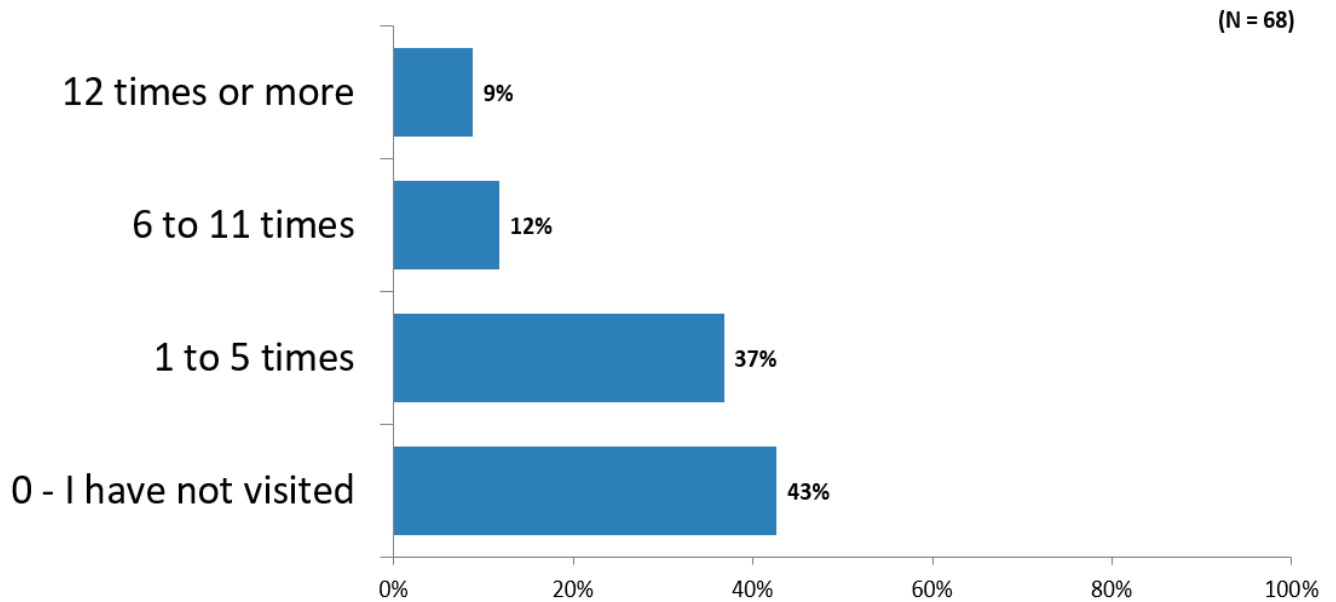
In the past twelve months, how many times have you visited these area parks?: **Oceola Township Parks**



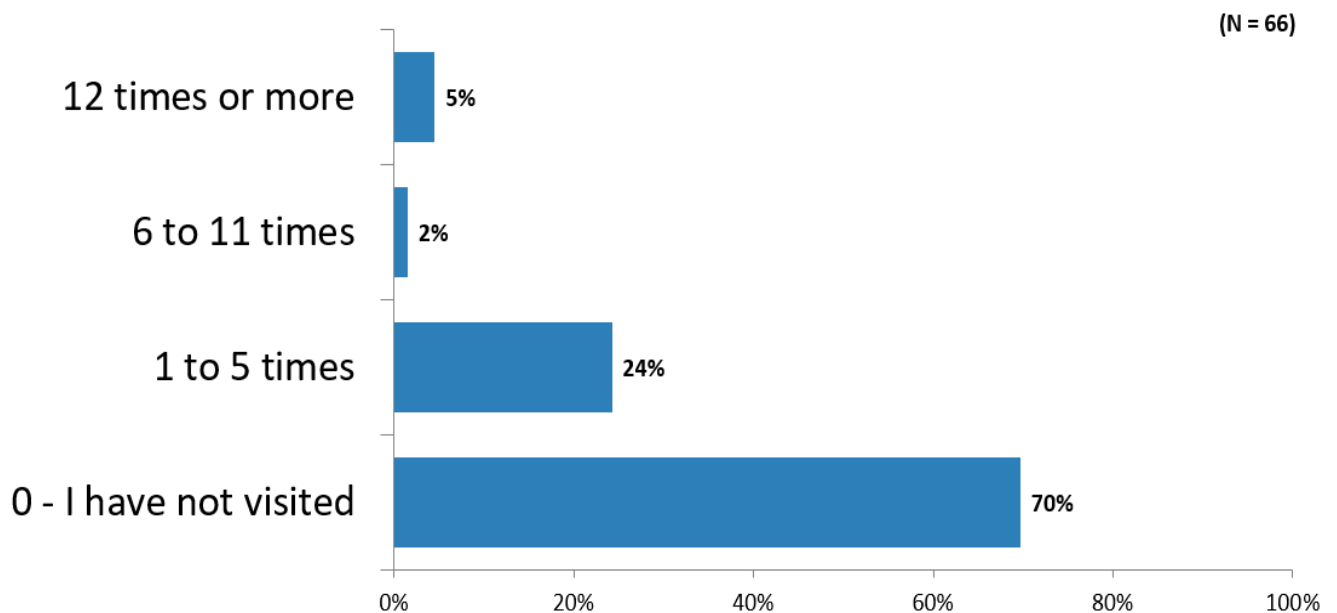
In the past twelve months, how many times have you visited these area parks?: **Brighton City Parks**



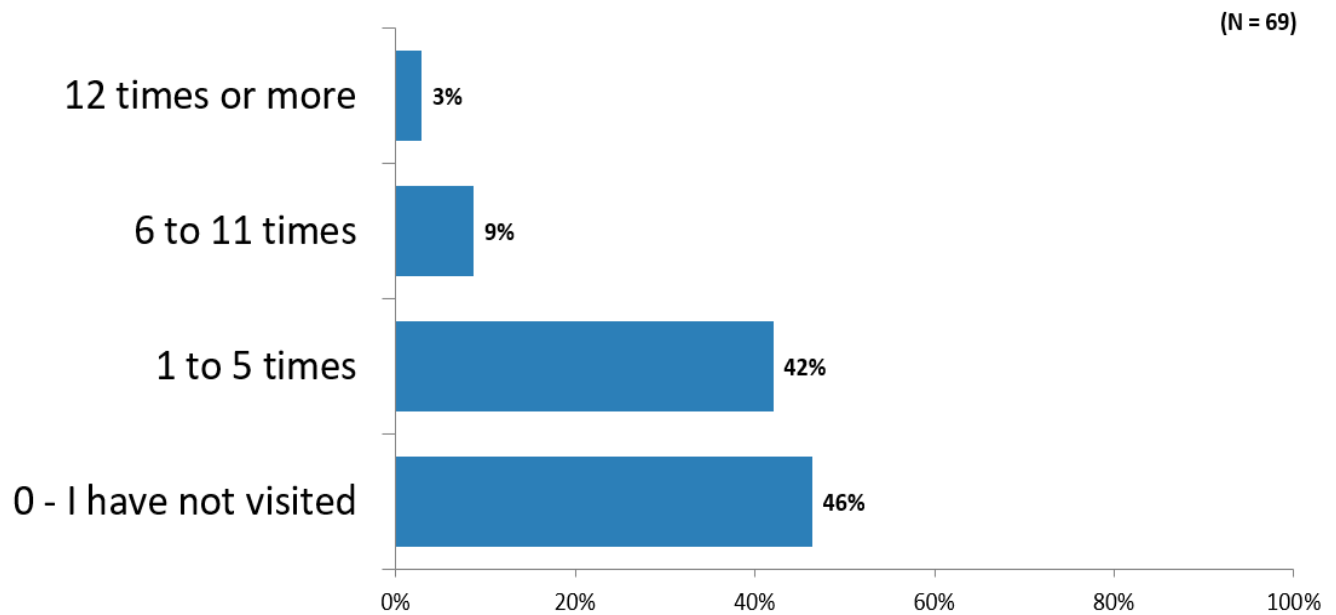
In the past twelve months, how many times have you visited these area parks?: **Brighton State Recreation Area**



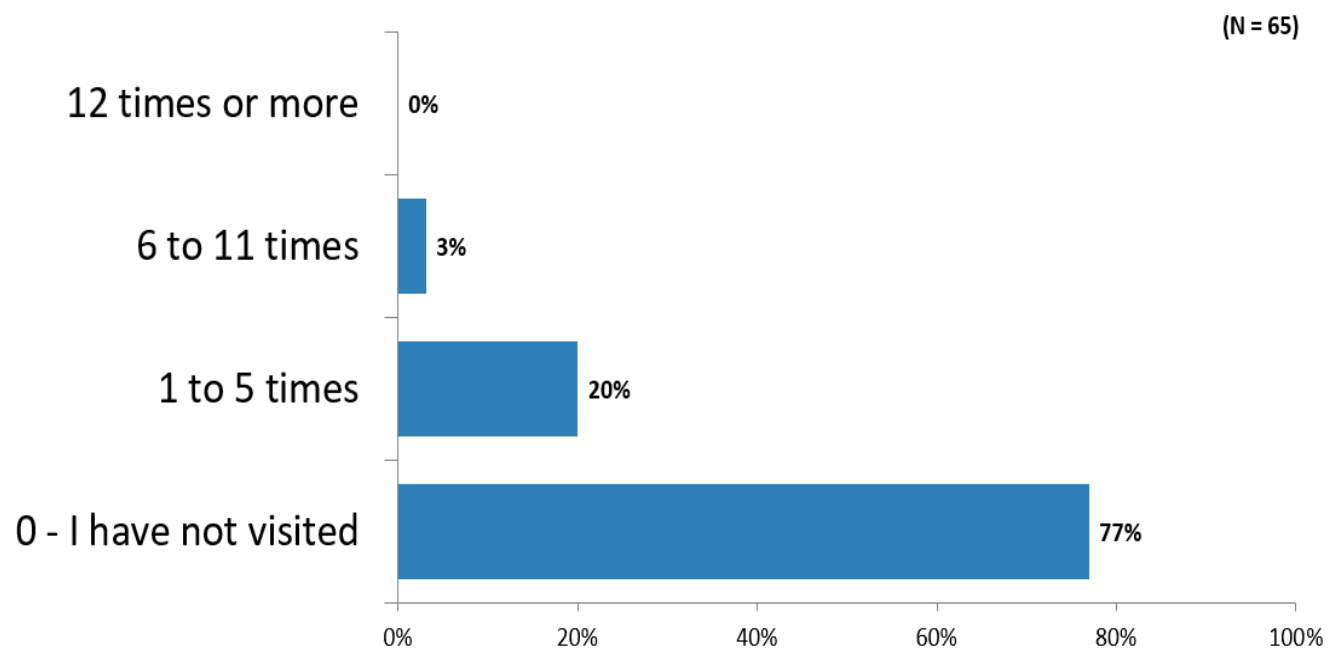
In the past twelve months, how many times have you visited these area parks?: **Pinckney Recreation Area**



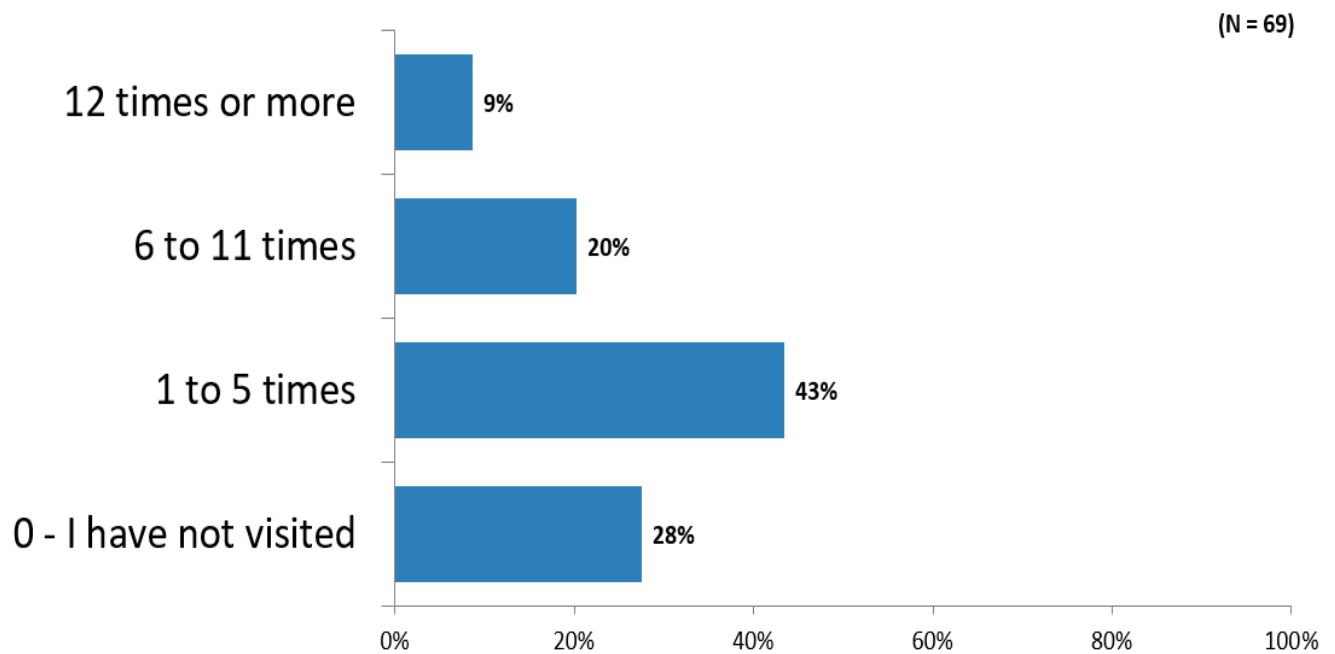
In the past twelve months, how many times have you visited these area parks?: **Island Lake Recreation Area**



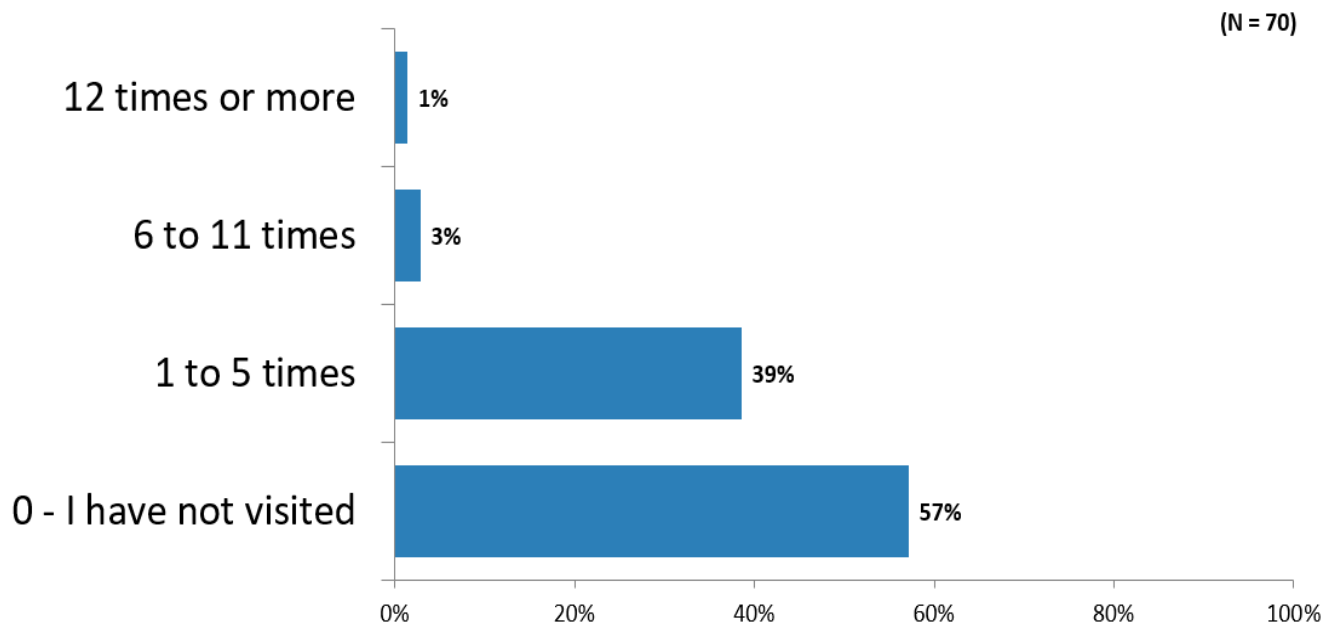
In the past twelve months, how many times have you visited these area parks?: **Huron Meadows Metropark**



In the past twelve months, how many times have you visited these area parks?: **Kensington Metropark**

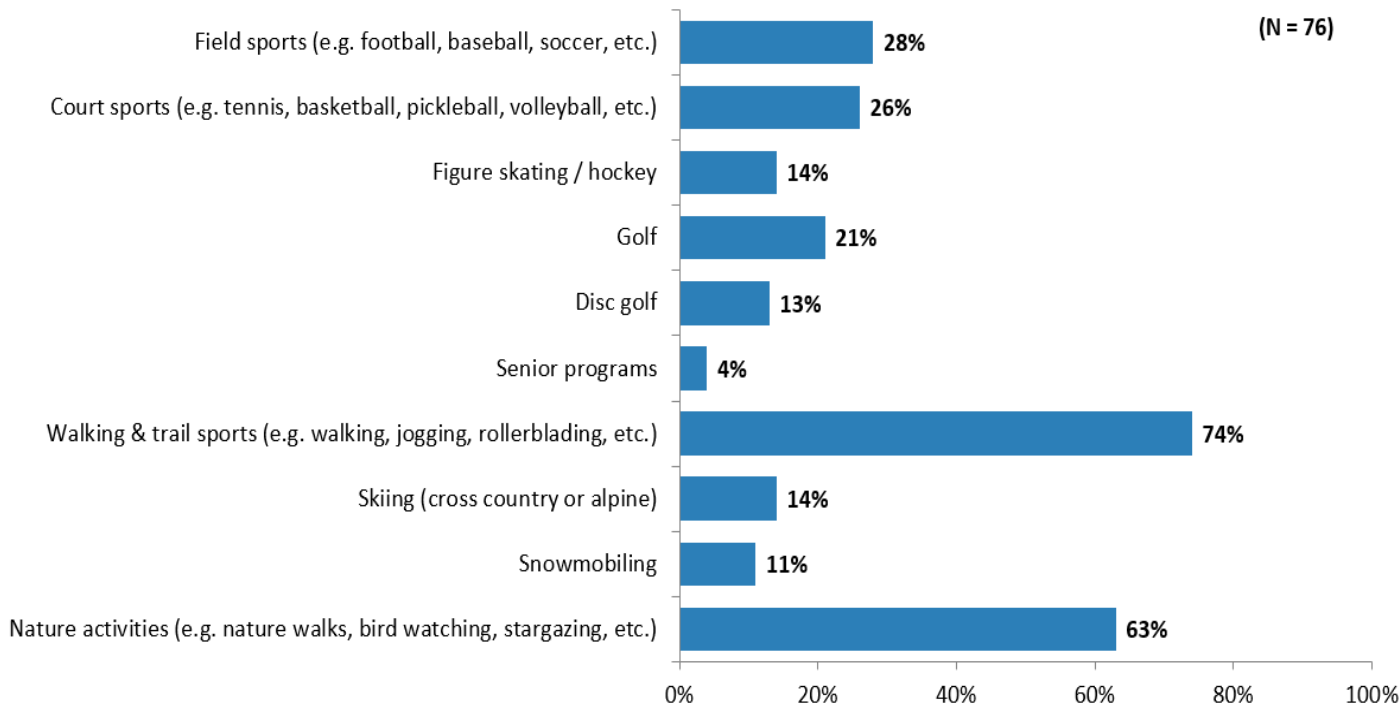


In the past twelve months, how many times have you visited these area parks?: **Howell Township Park**

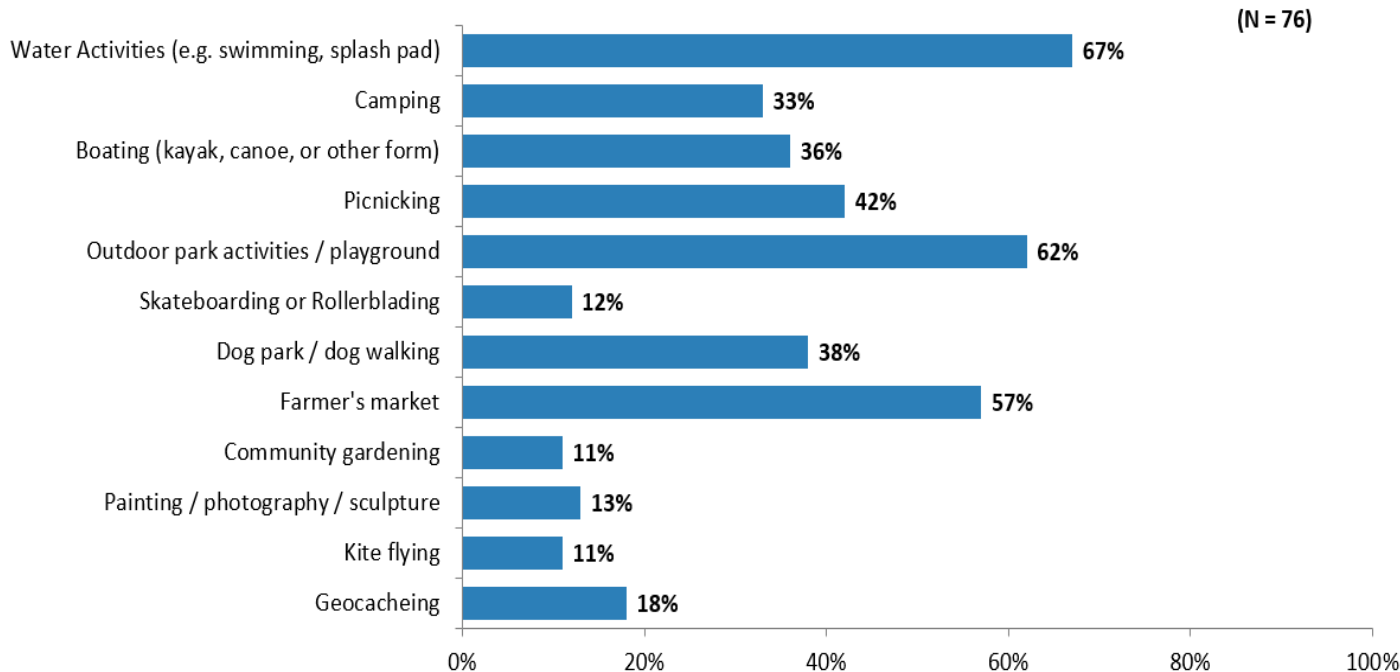




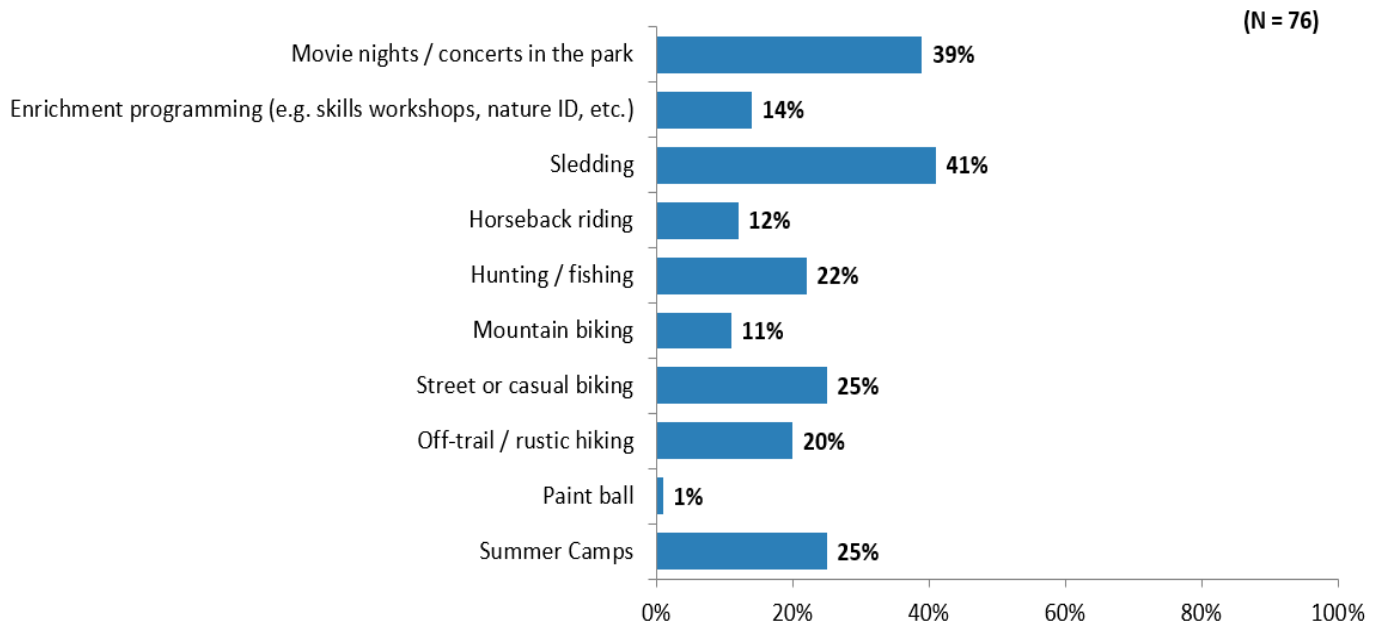
What types of activities do you or your family members participate in at any recreation facility? Choose all that apply.



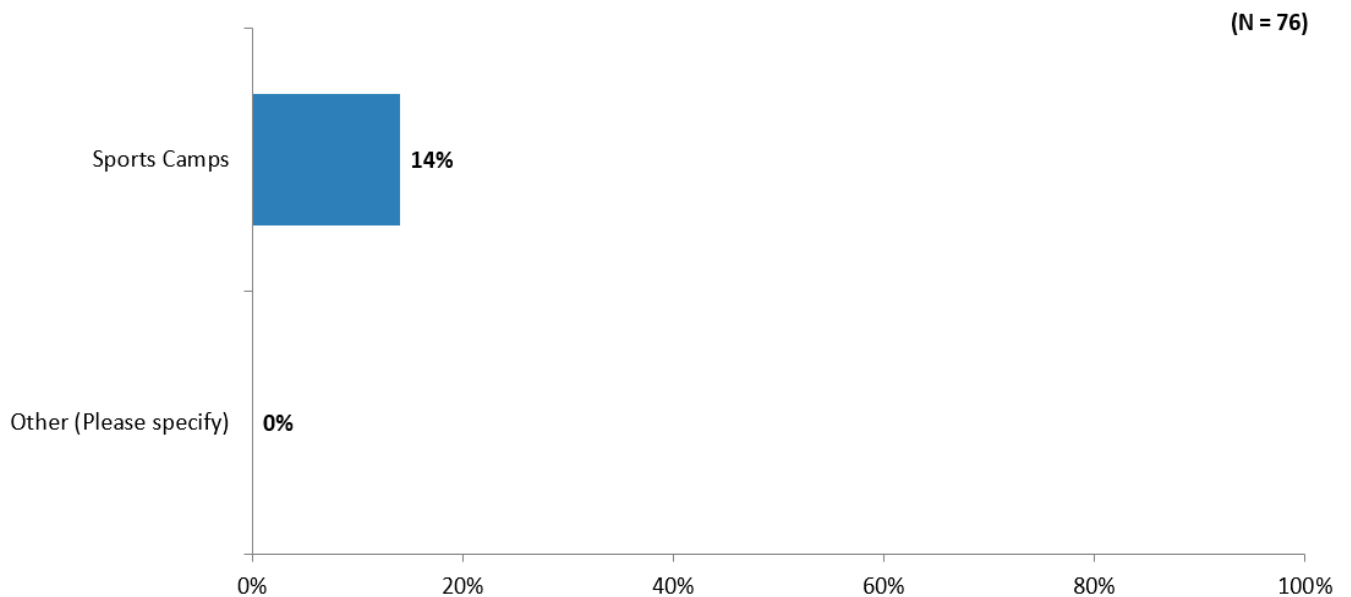
What types of activities do you or your family members participate in at any recreation facility? Choose all that apply. (Continued)



What types of activities do you or your family members participate in at any recreation facility? Choose all that apply. (Continued)

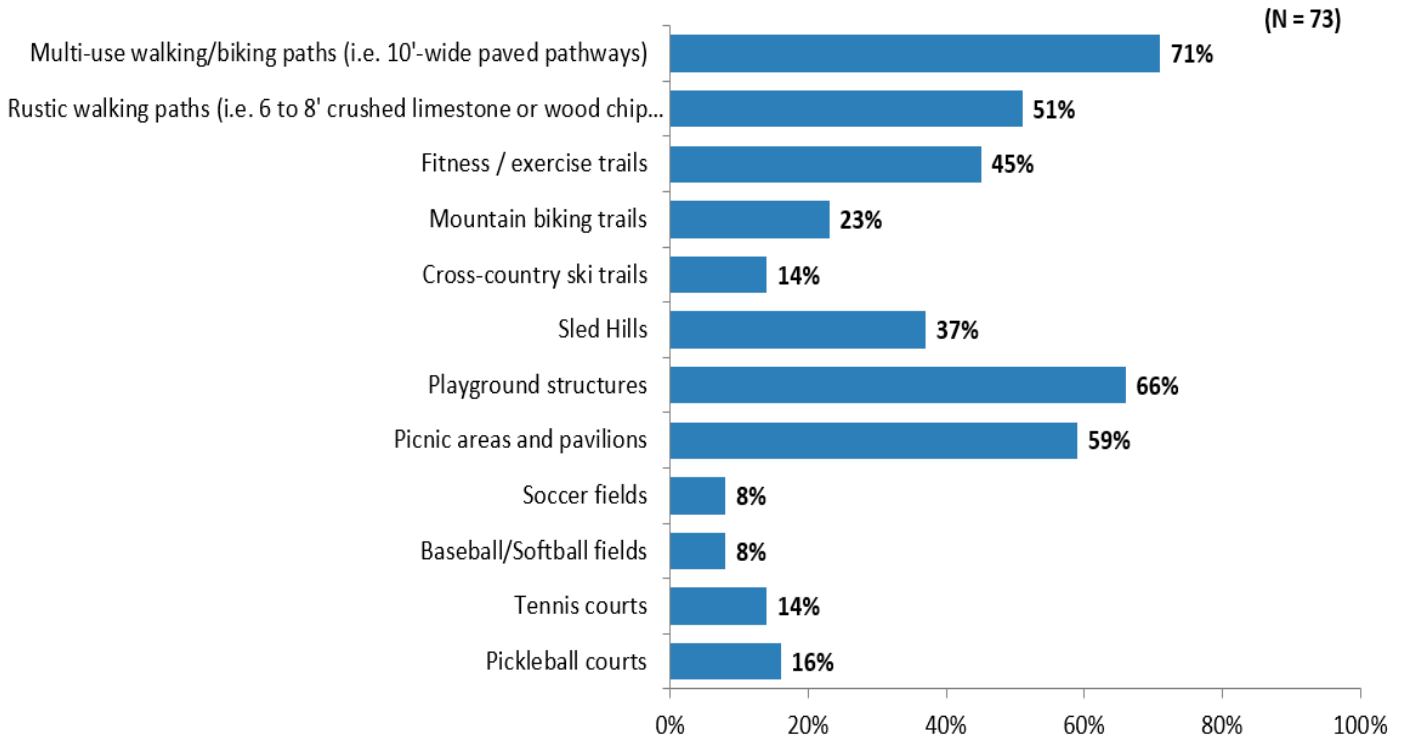


What types of activities do you or your family members participate in at any recreation facility? Choose all that apply. (Continued)



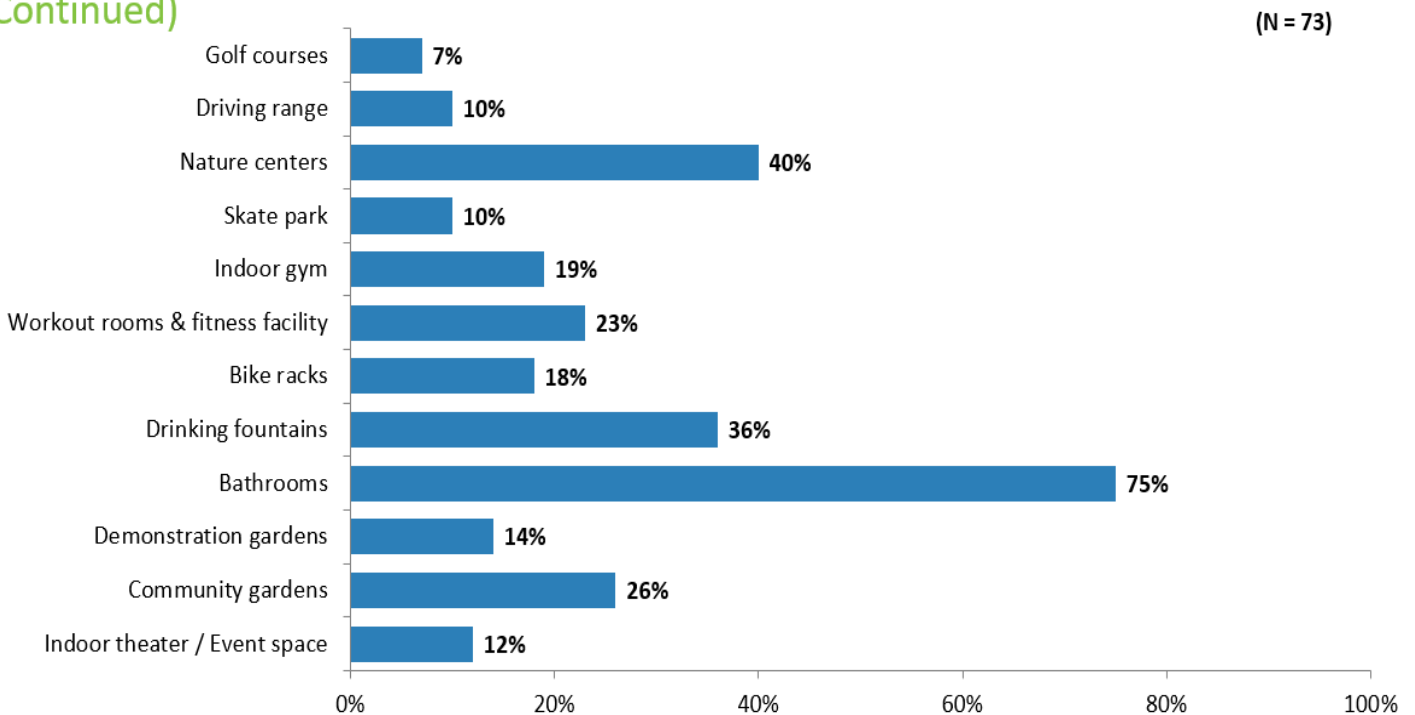


Howell Township recently acquired property on Tooley Road. Most of the property will be dedicated to park space, beginning with trail development. Which of the following amenities would you like to see at this new park? Choose all that apply.

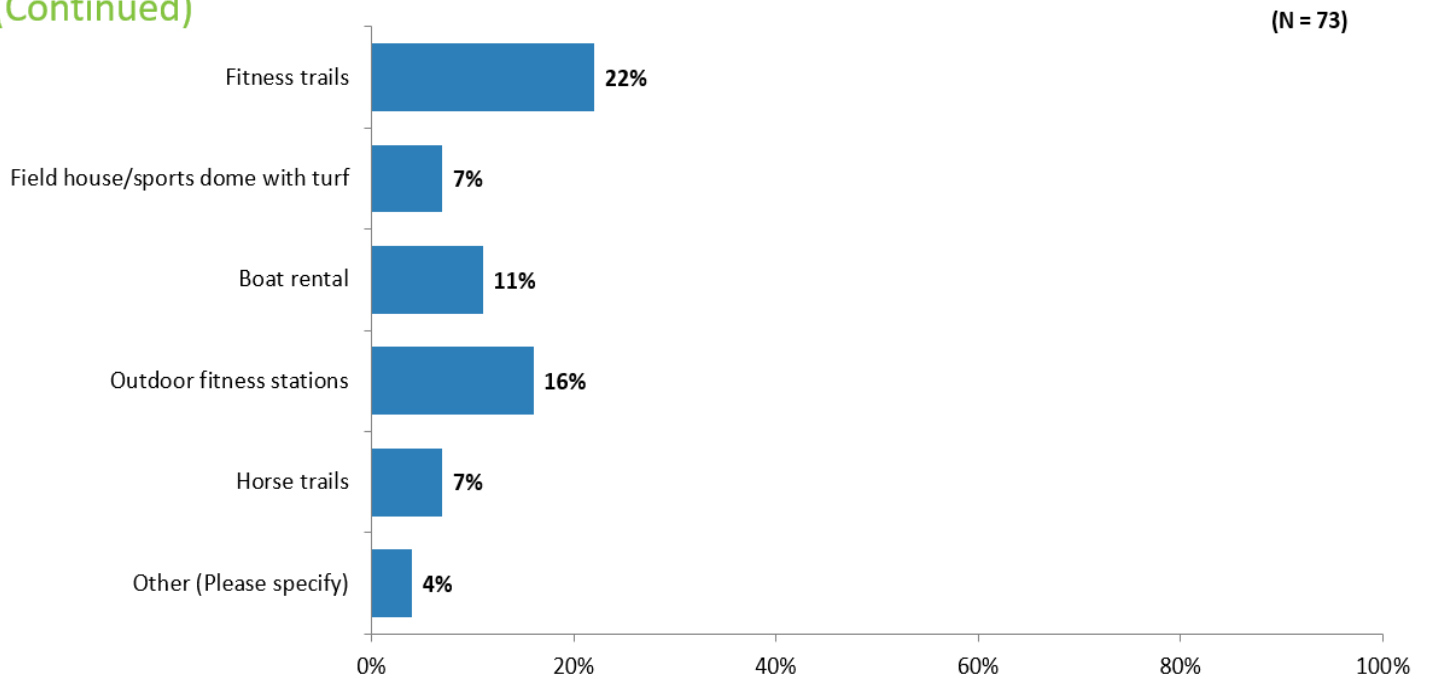


Howell Township recently acquired property on Tooley Road. Most of the property will be dedicated to park space, beginning with trail development. Which of the following amenities would you like to see at this new park? Choose all that apply.

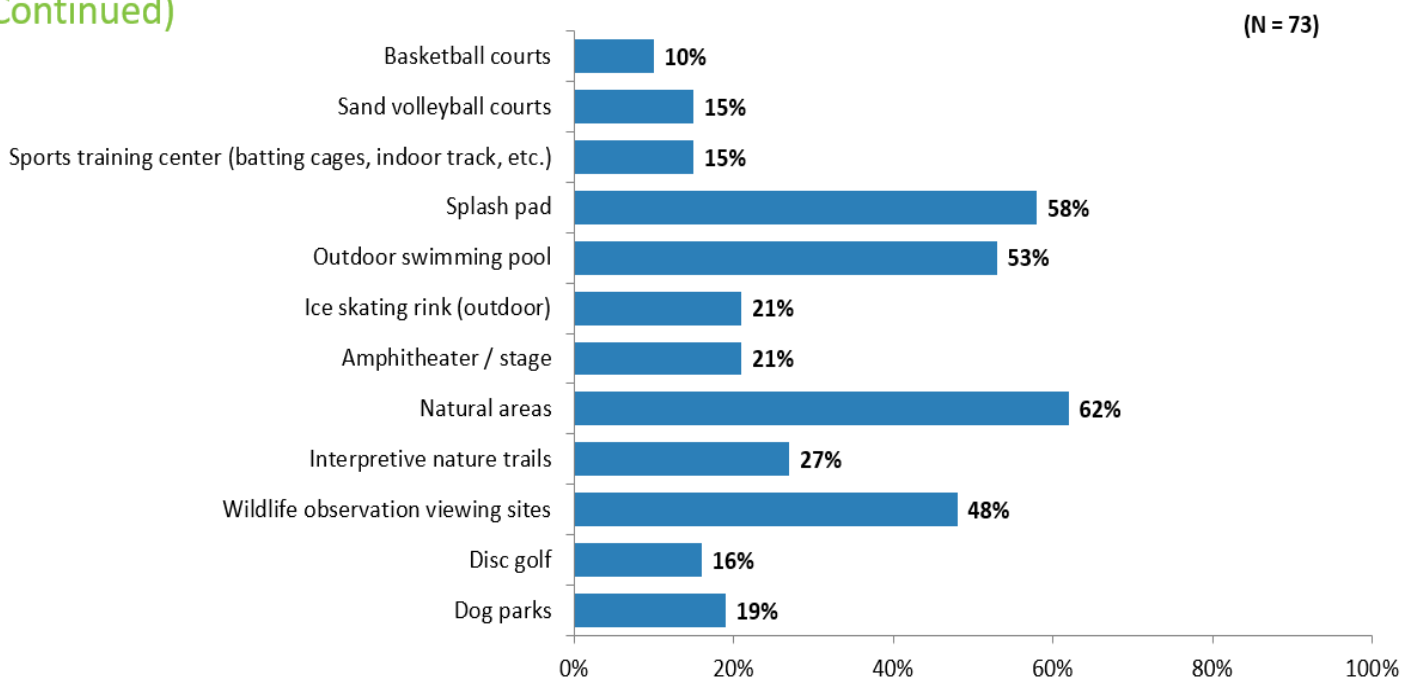
(Continued)



Howell Township recently acquired property on Tooley Road. Most of the property will be dedicated to park space, beginning with trail development. Which of the following amenities would you like to see at this new park? Choose all that apply. (Continued)

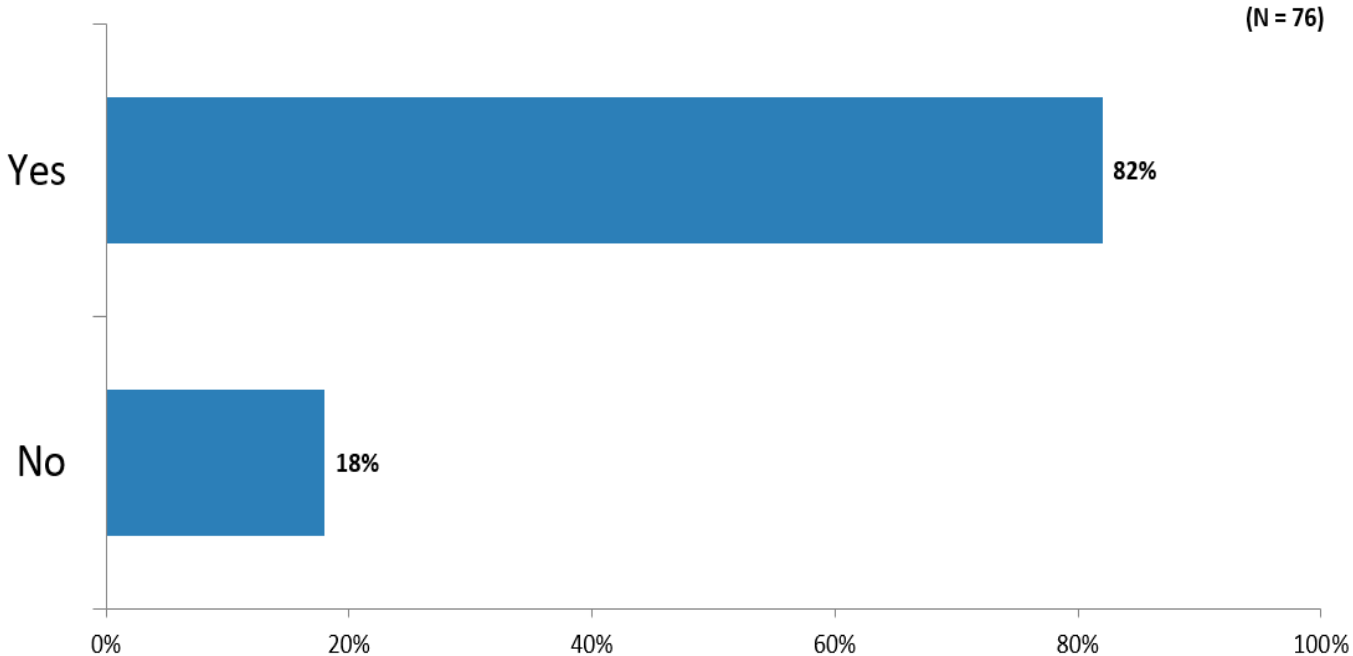


Howell Township recently acquired property on Tooley Road. Most of the property will be dedicated to park space, beginning with trail development. Which of the following amenities would you like to see at this new park? Choose all that apply. (Continued)

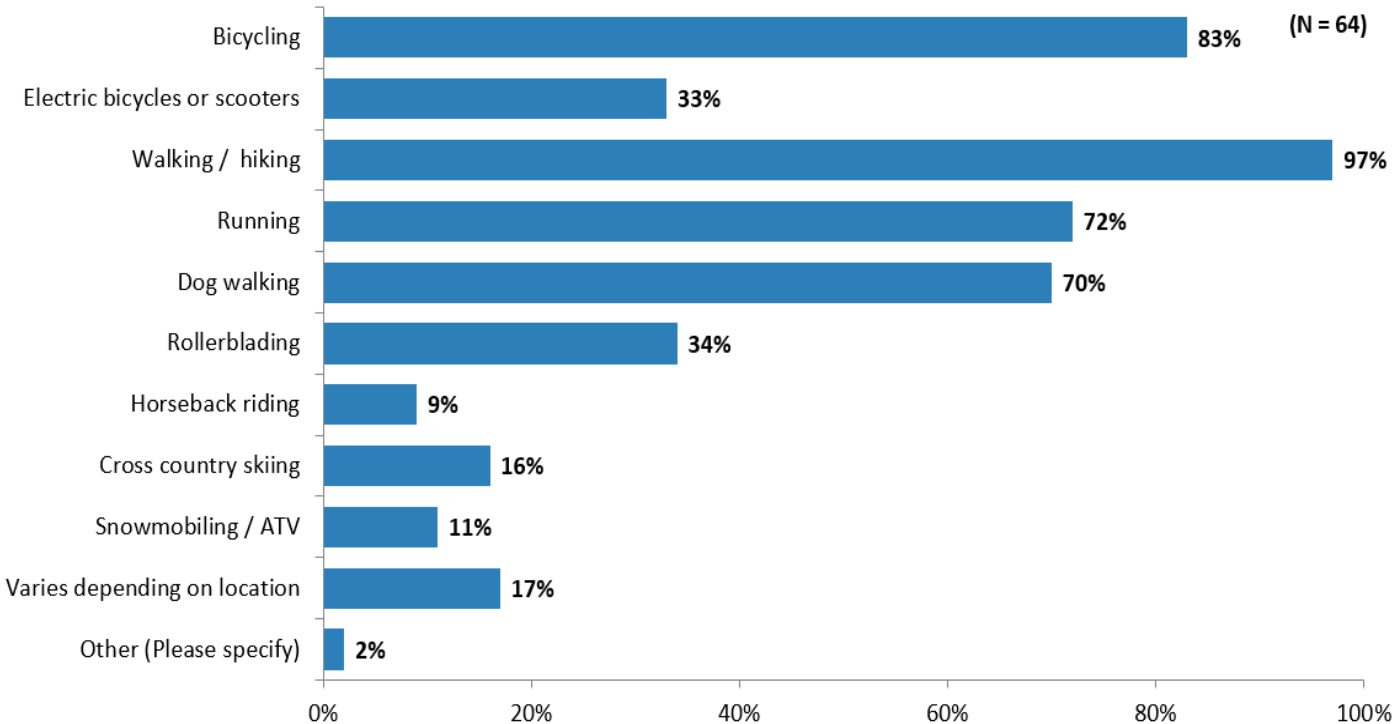




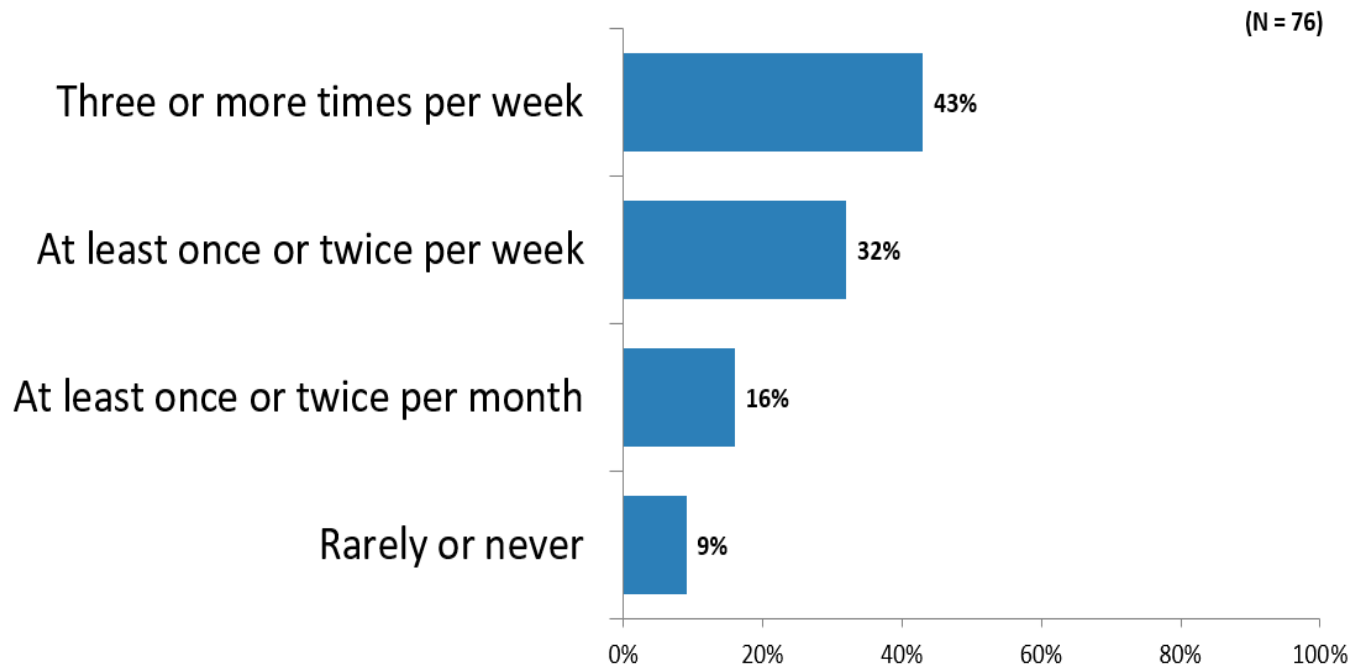
Would you like to see Howell Township develop a non-motorized pathway system?



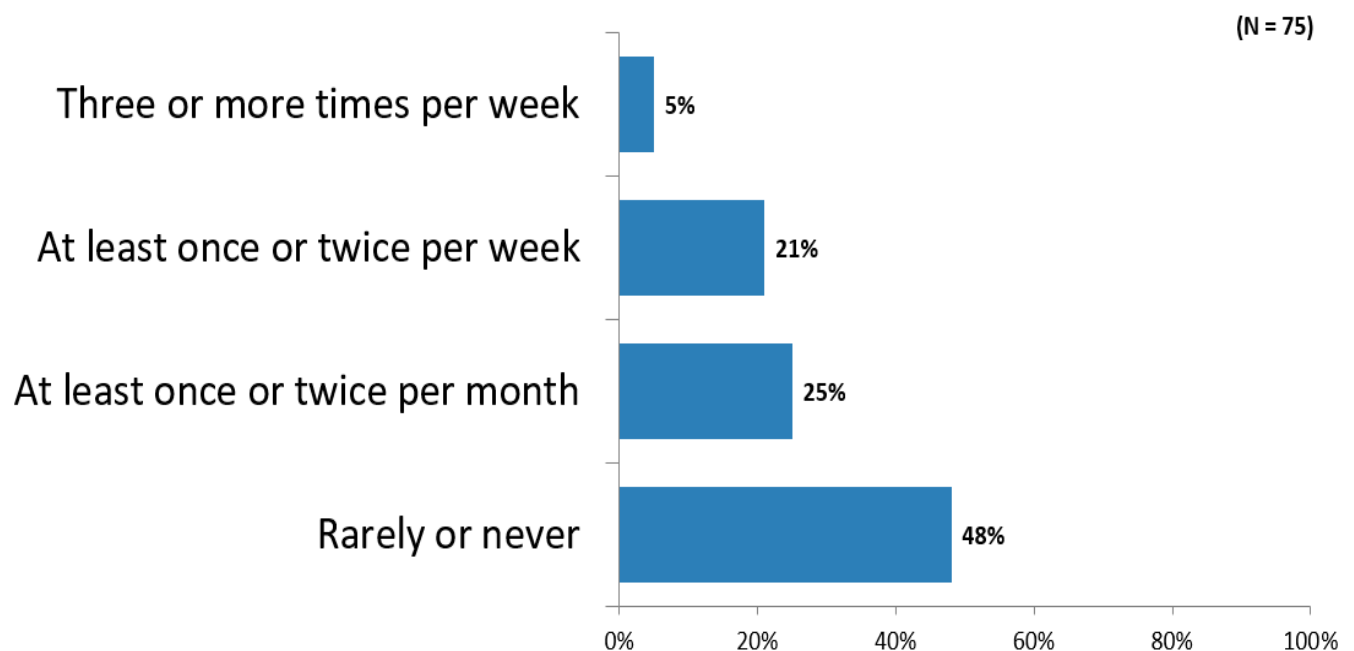
If yes, what types of activities should be accommodated on the network? Choose all that apply.



How frequently do you walk, run, or hike for exercise or recreation?

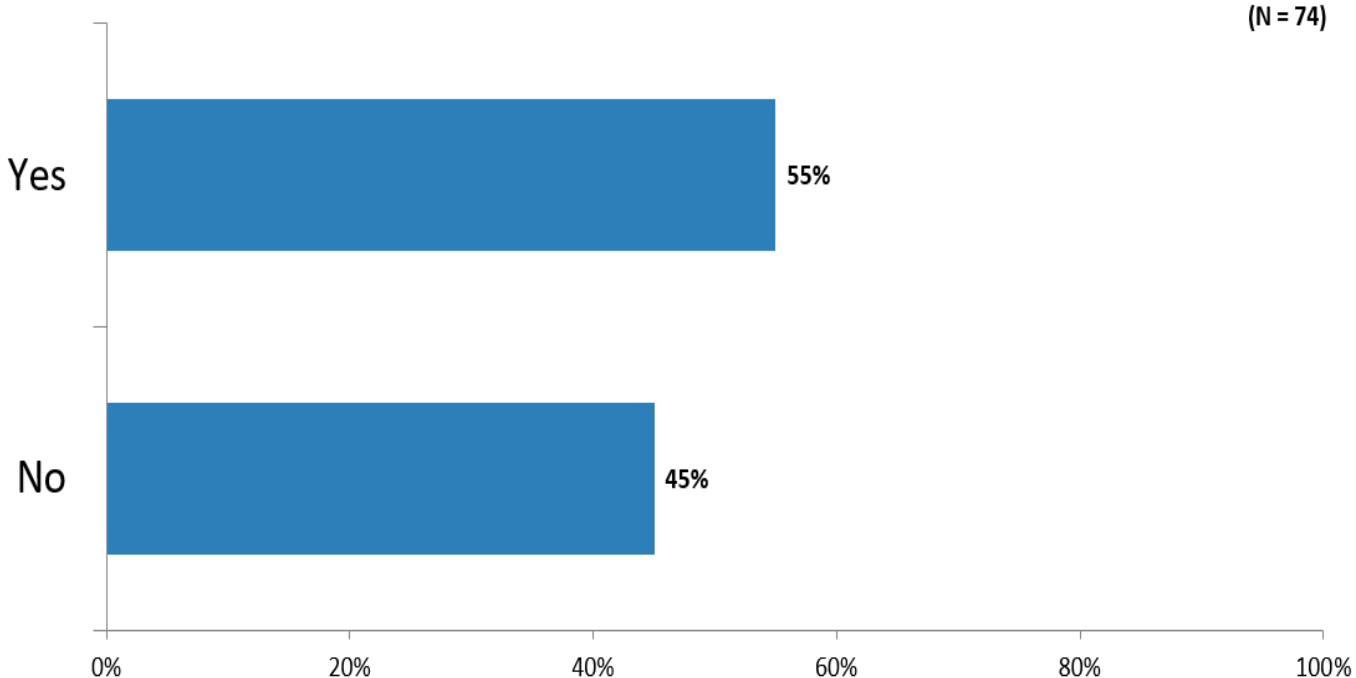


How frequently do you bicycle for exercise or recreation?

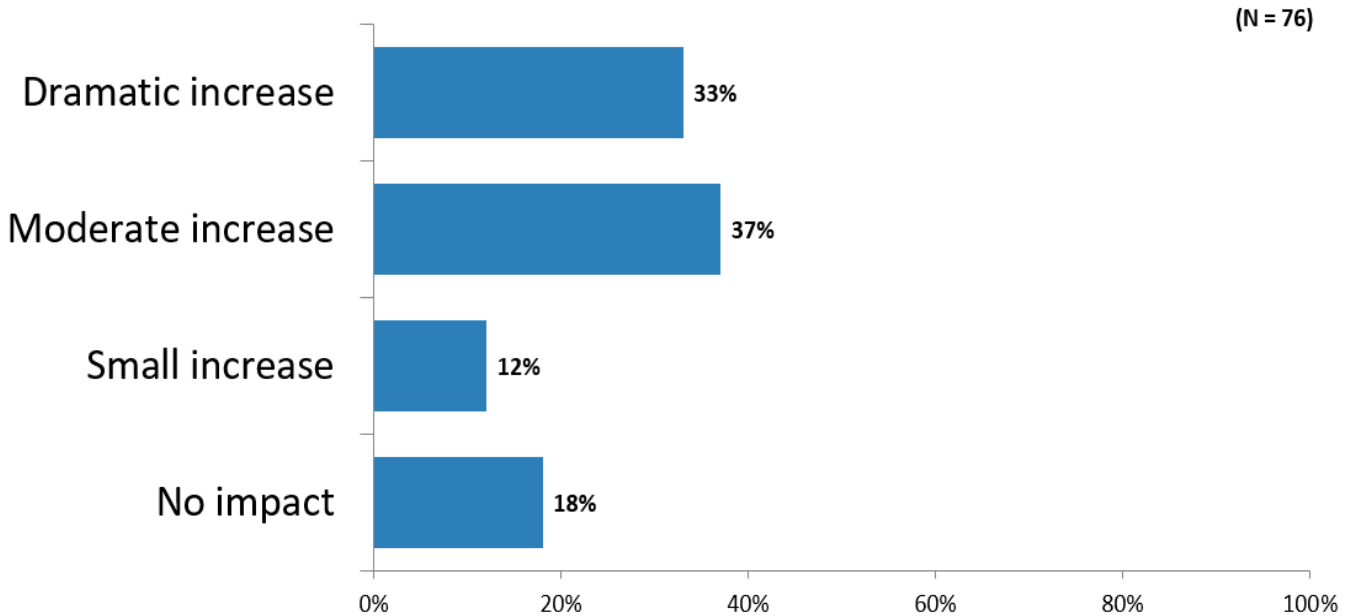




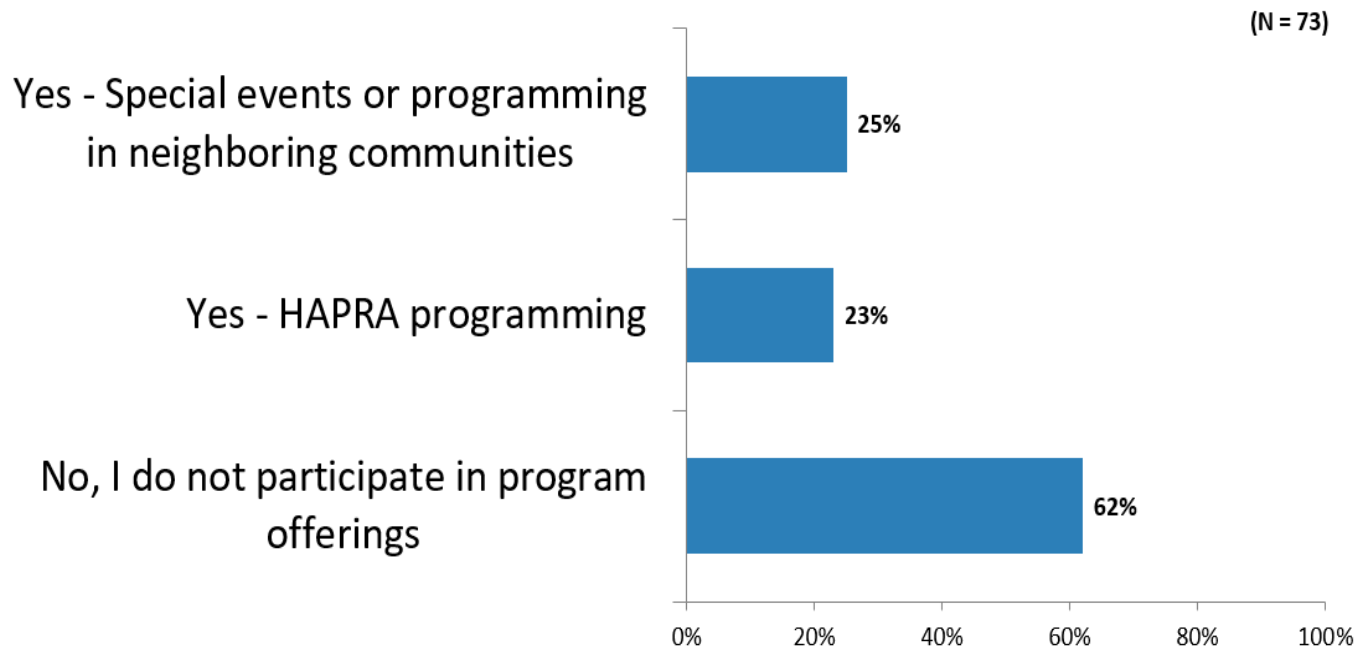
Do you use regional trails or trails in neighboring communities?



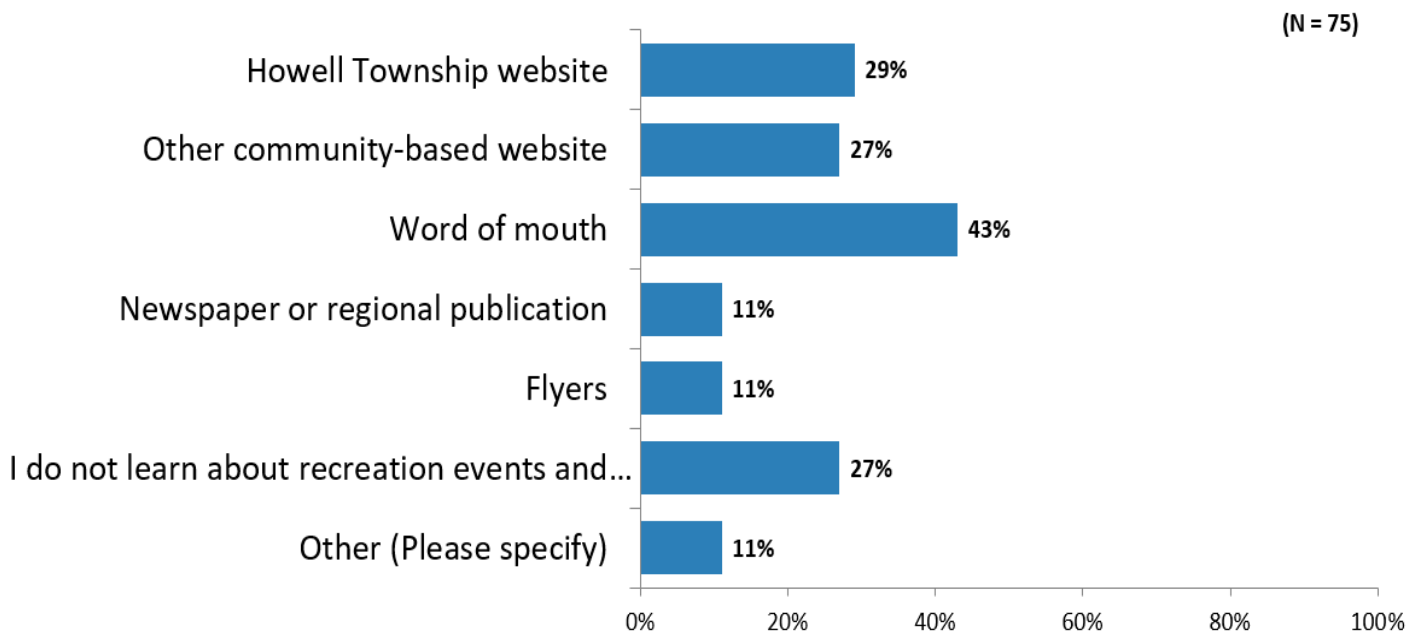
If Howell Township developed a trail system, how much of an impact would it have on your activity level?



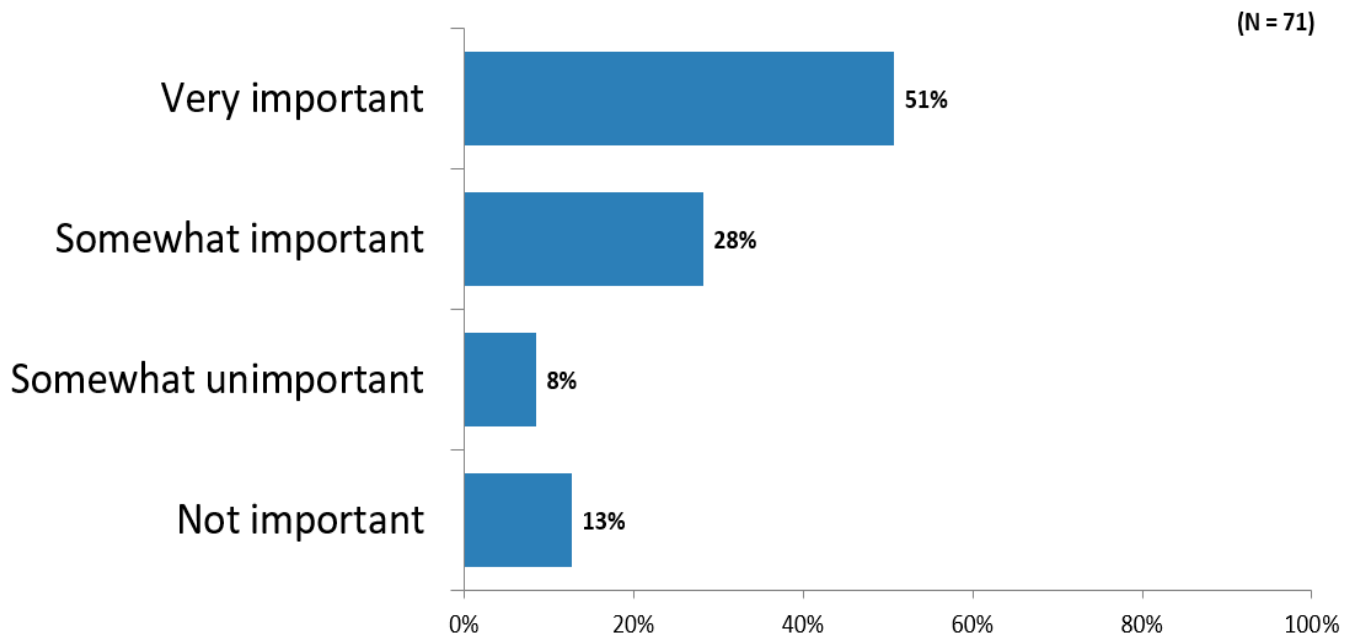
Do you take advantage of programs provided by HAPRA or neighboring communities?



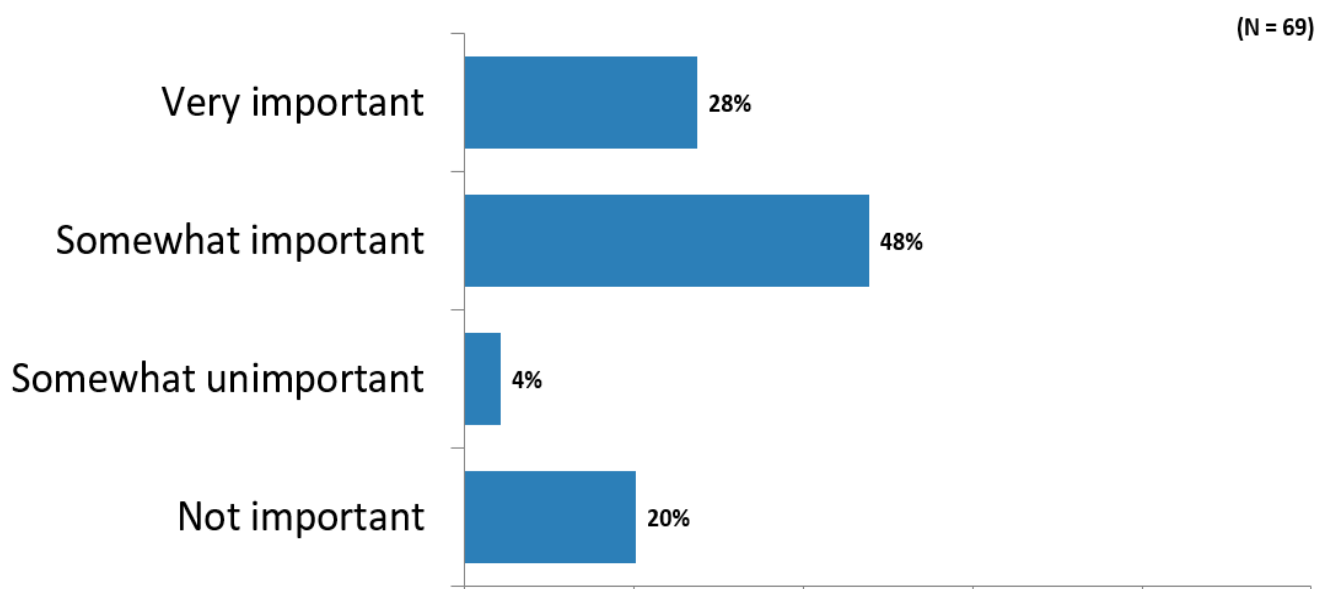
How do you learn about recreation events and opportunities in Howell Township?



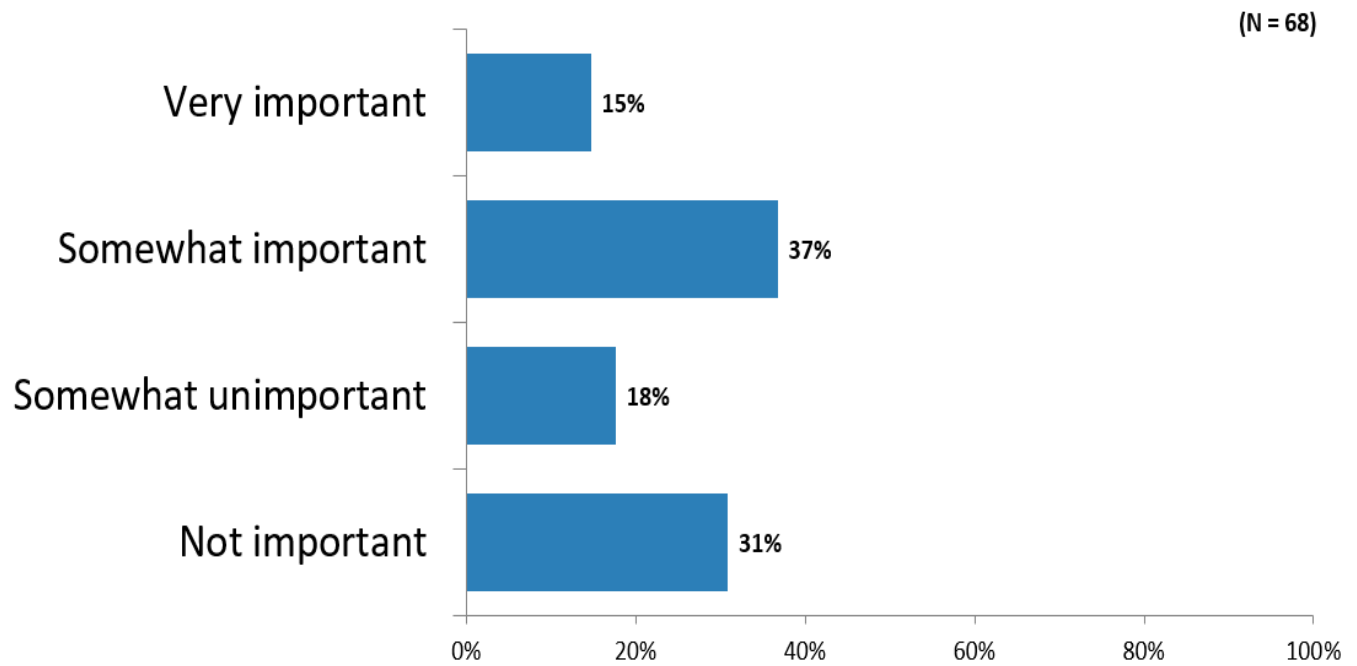
How important are the following recreation programs to you and your family?: Youth sports and fitness



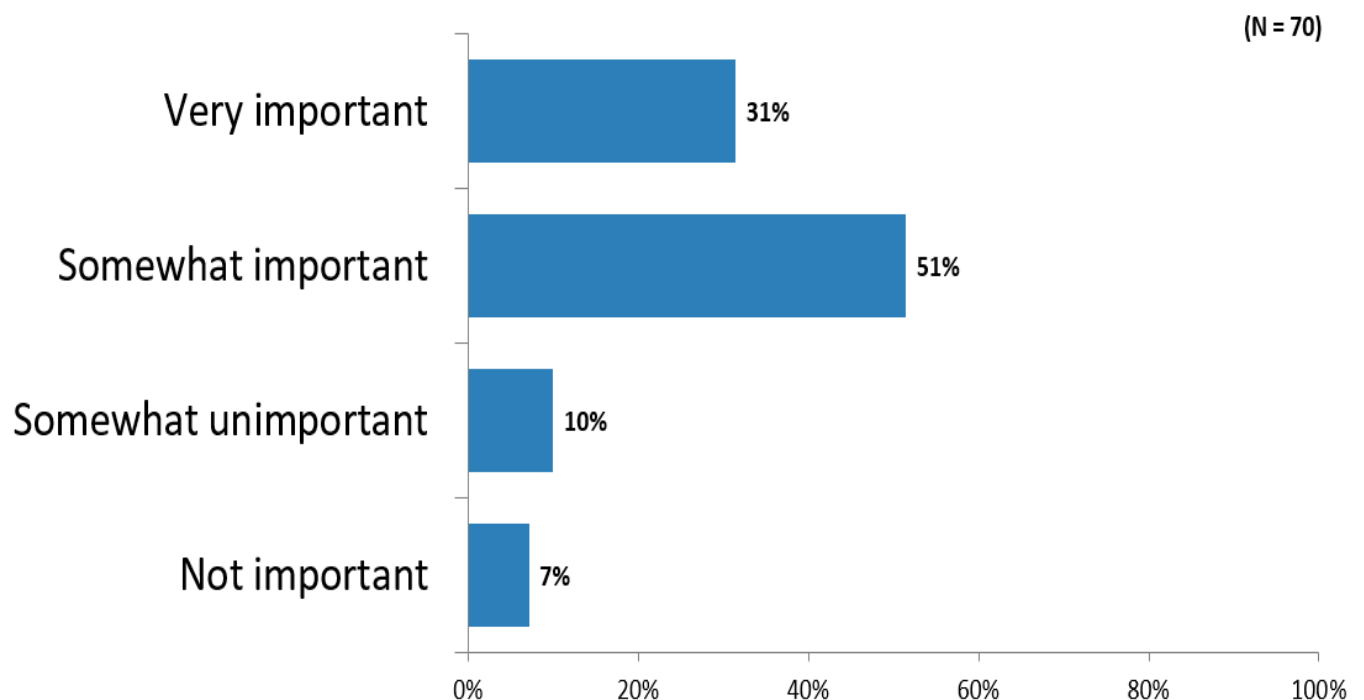
How important are the following recreation programs to you and your family?: Adult sports and fitness



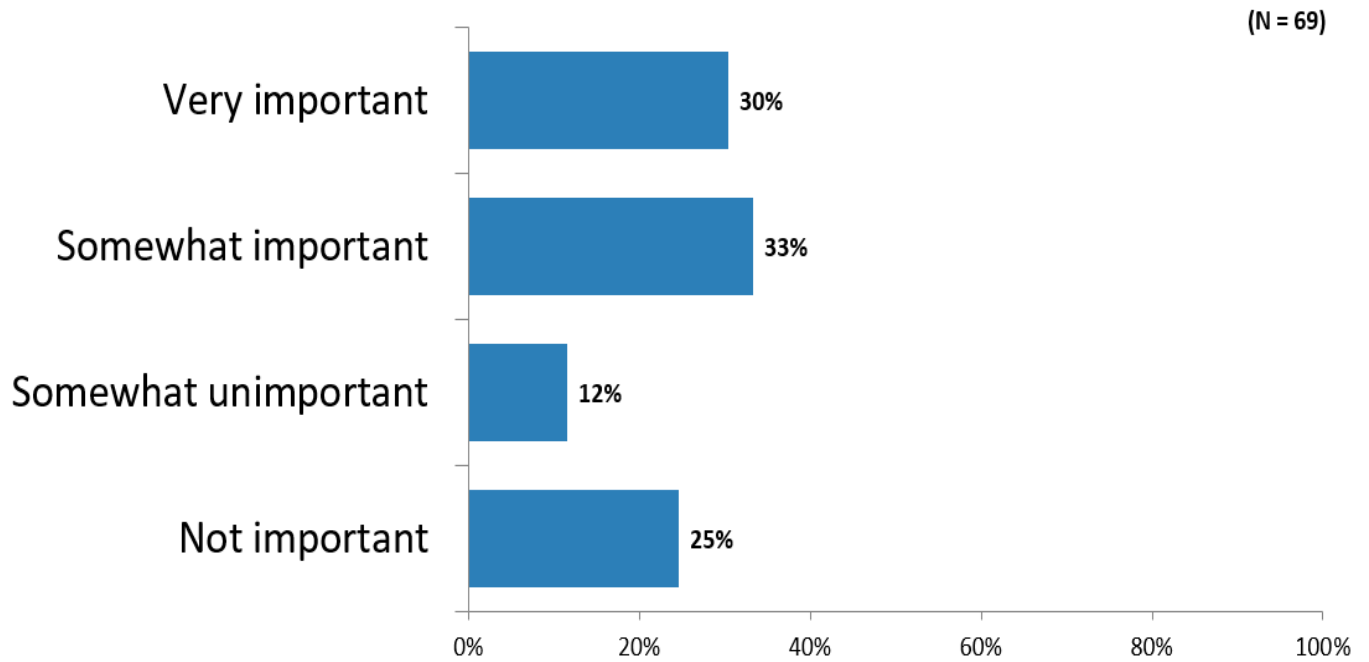
How important are the following recreation programs to you and your family?: **Senior (50+) programs and trips**



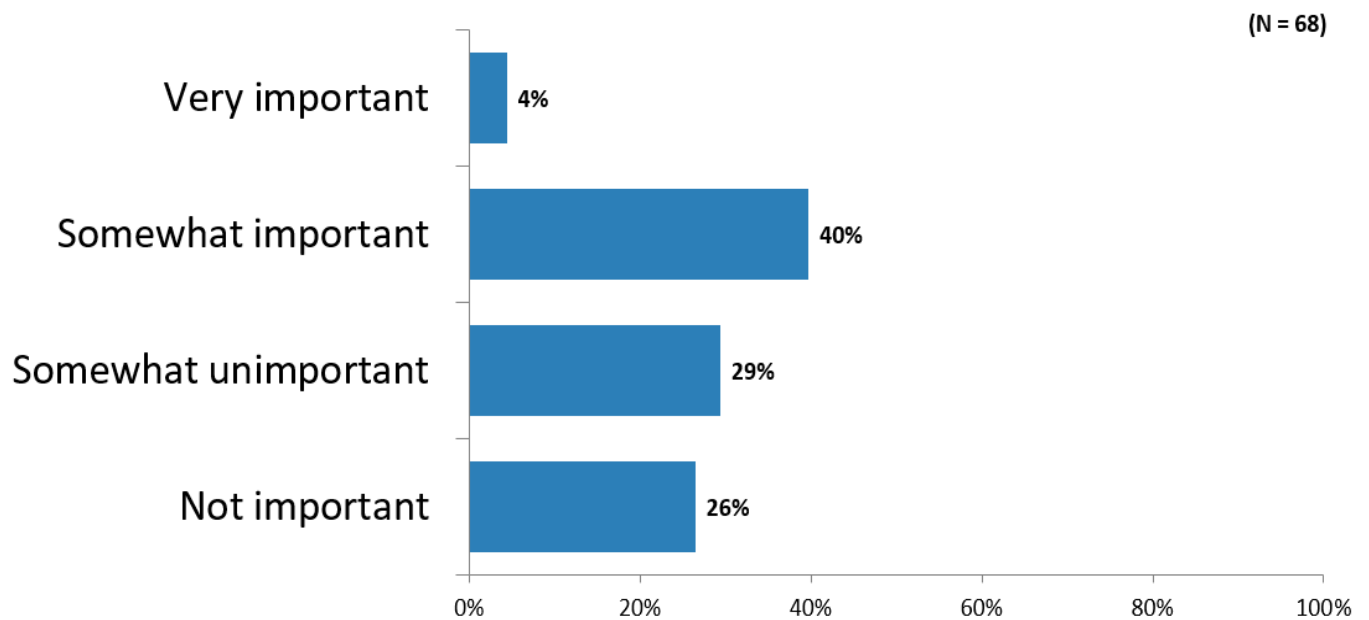
How important are the following recreation programs to you and your family?: **Special events and festivals**



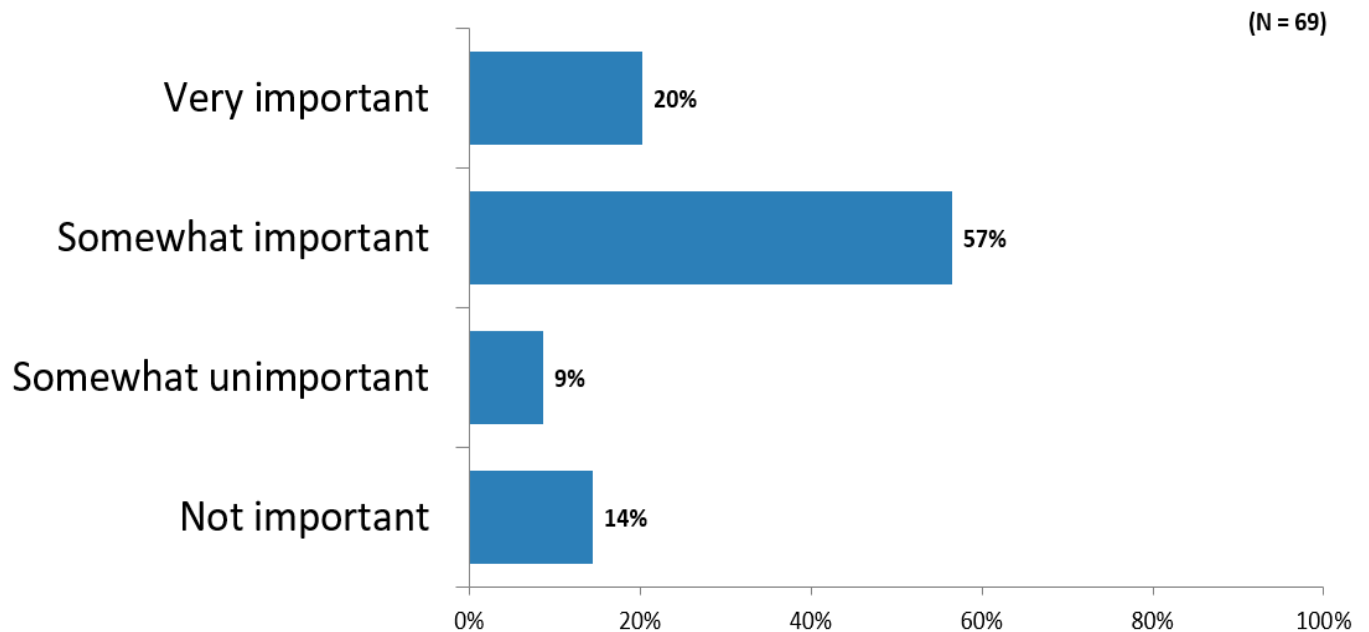
How important are the following recreation programs to you and your family?: **Summer camps**



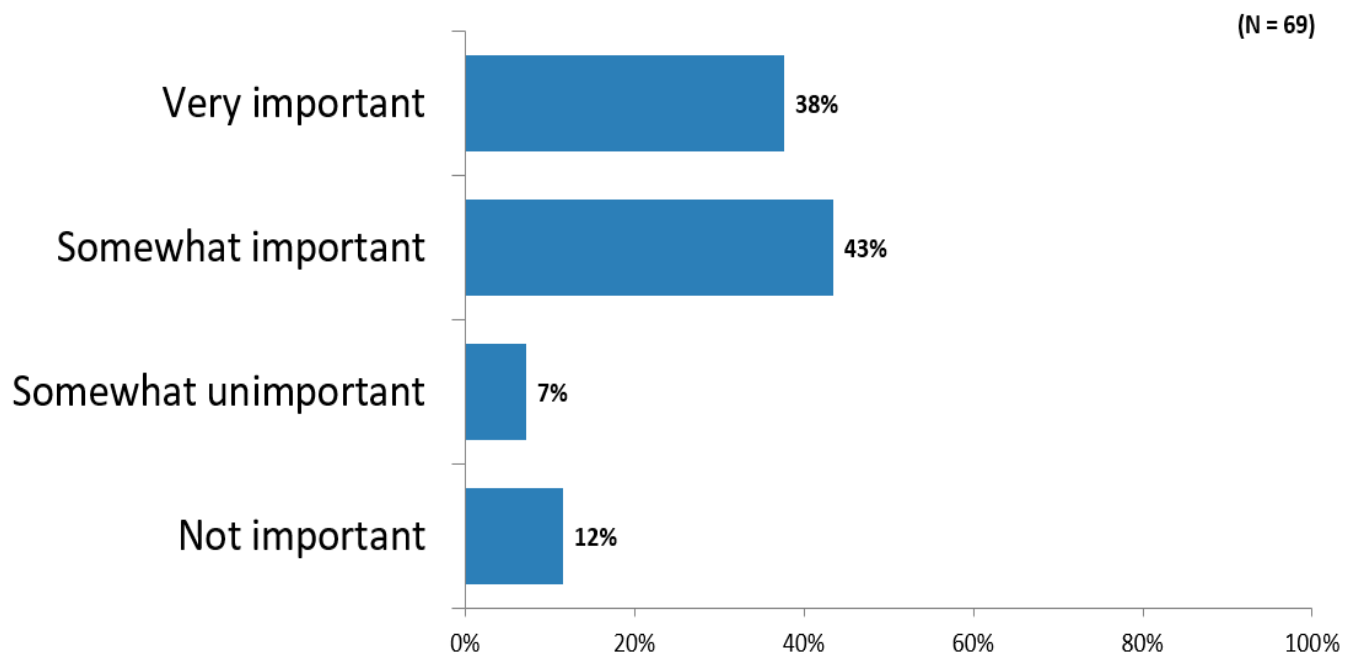
How important are the following recreation programs to you and your family?: **Skills workshops (e.g. computer education, accounting, etc.)**



How important are the following recreation programs to you and your family?:
Nature education (e.g. stargazing, bird watching, plant identification, etc.)

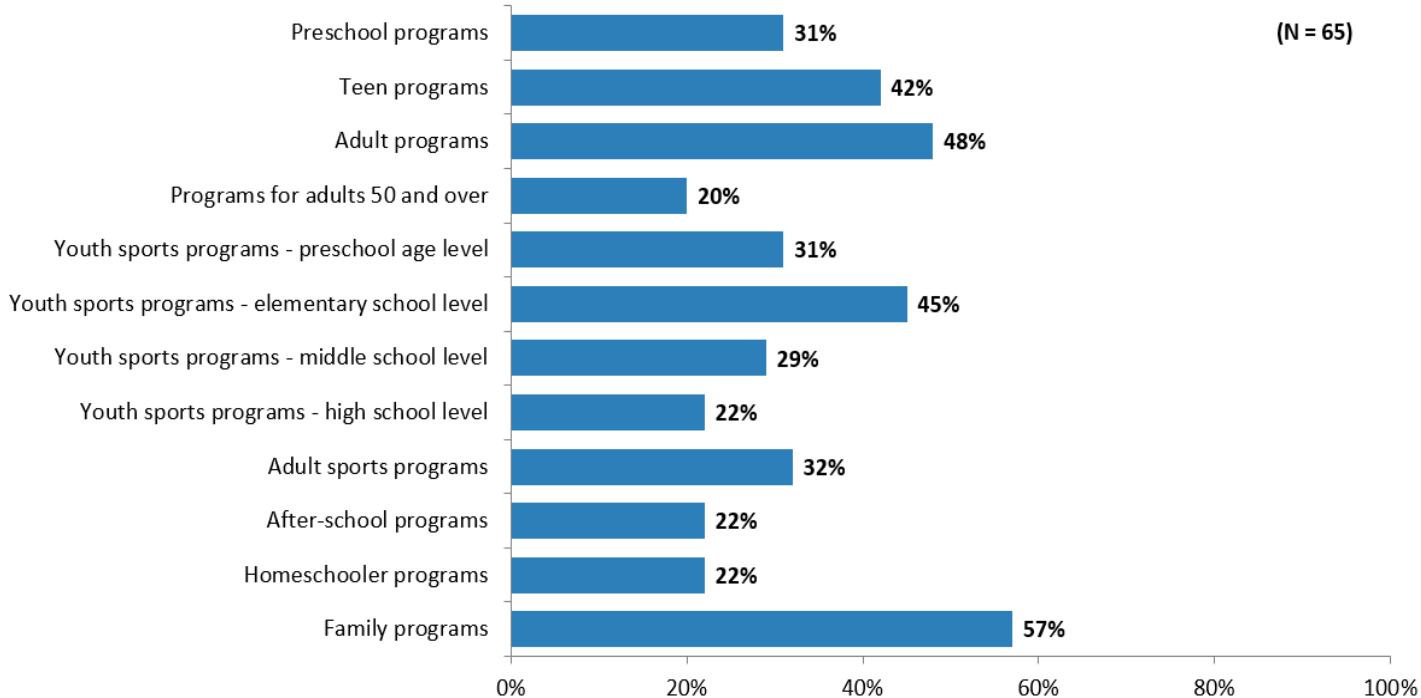


How important are the following recreation programs to you and your family?:
Aquatics (e.g. swimming lessons, exercise, etc.)

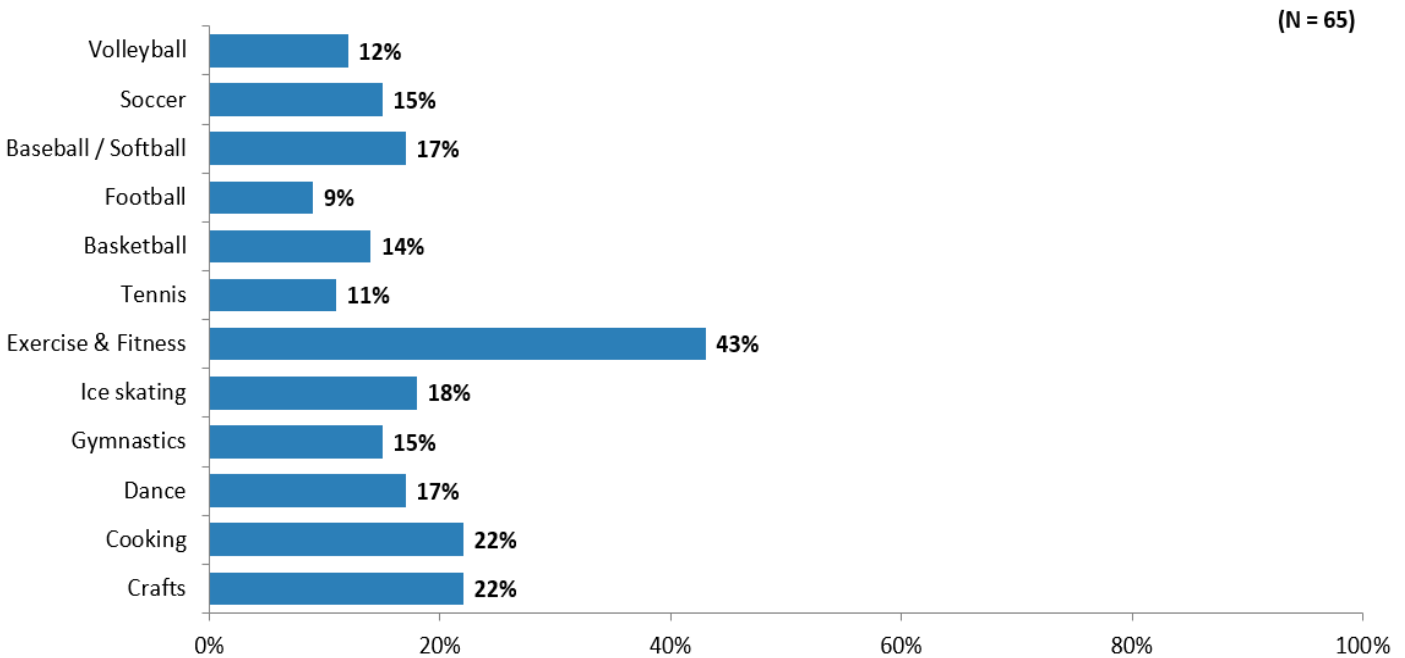




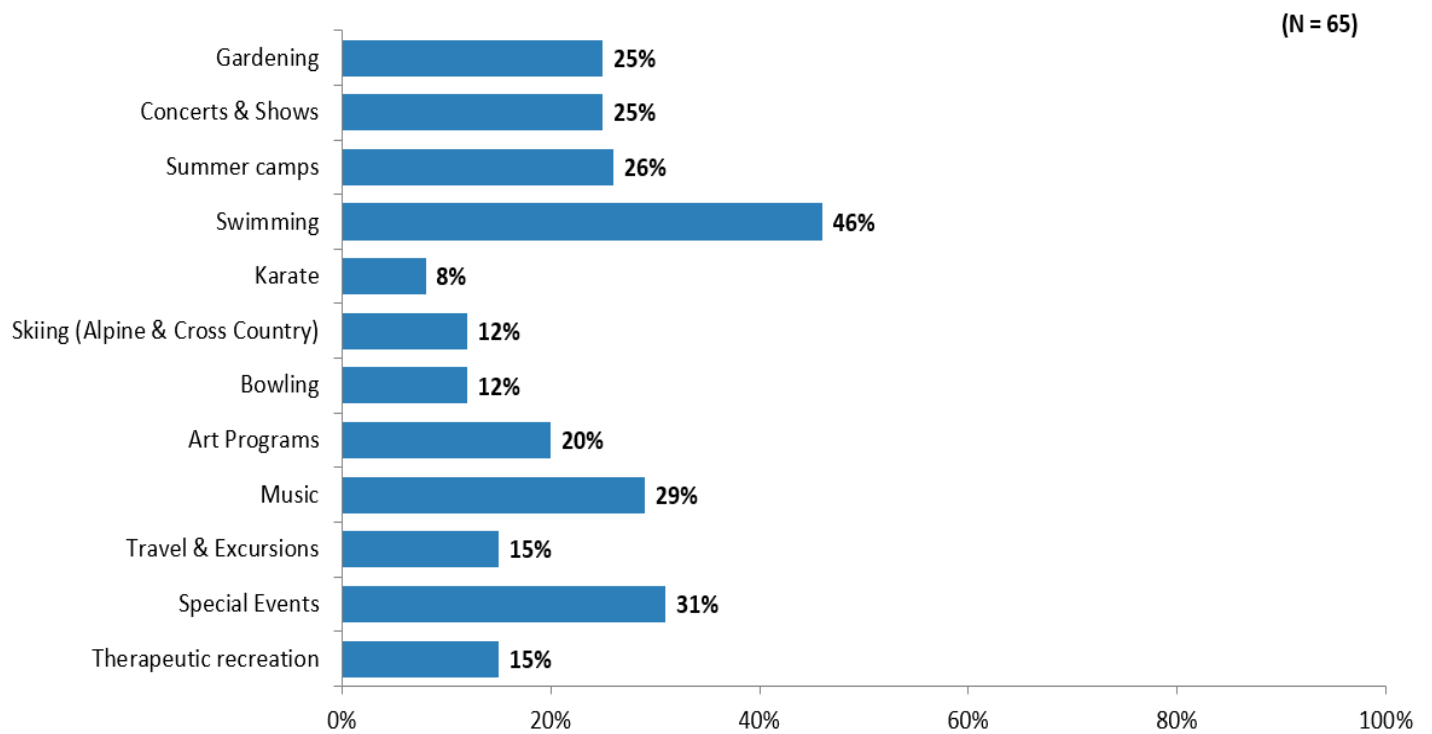
Which of the following recreational programs would you like to see more of? Check all that apply.



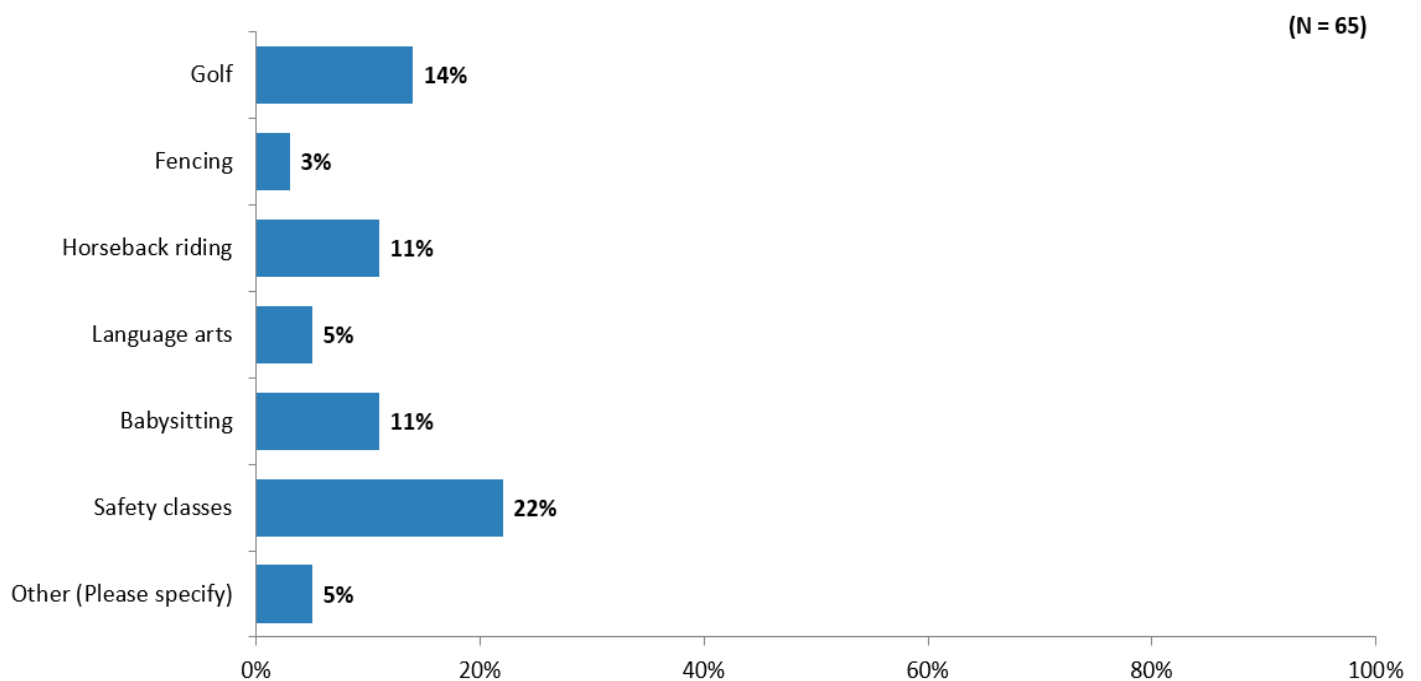
Which of the following recreational programs would you like to see more of? Check all that apply. (Continued)



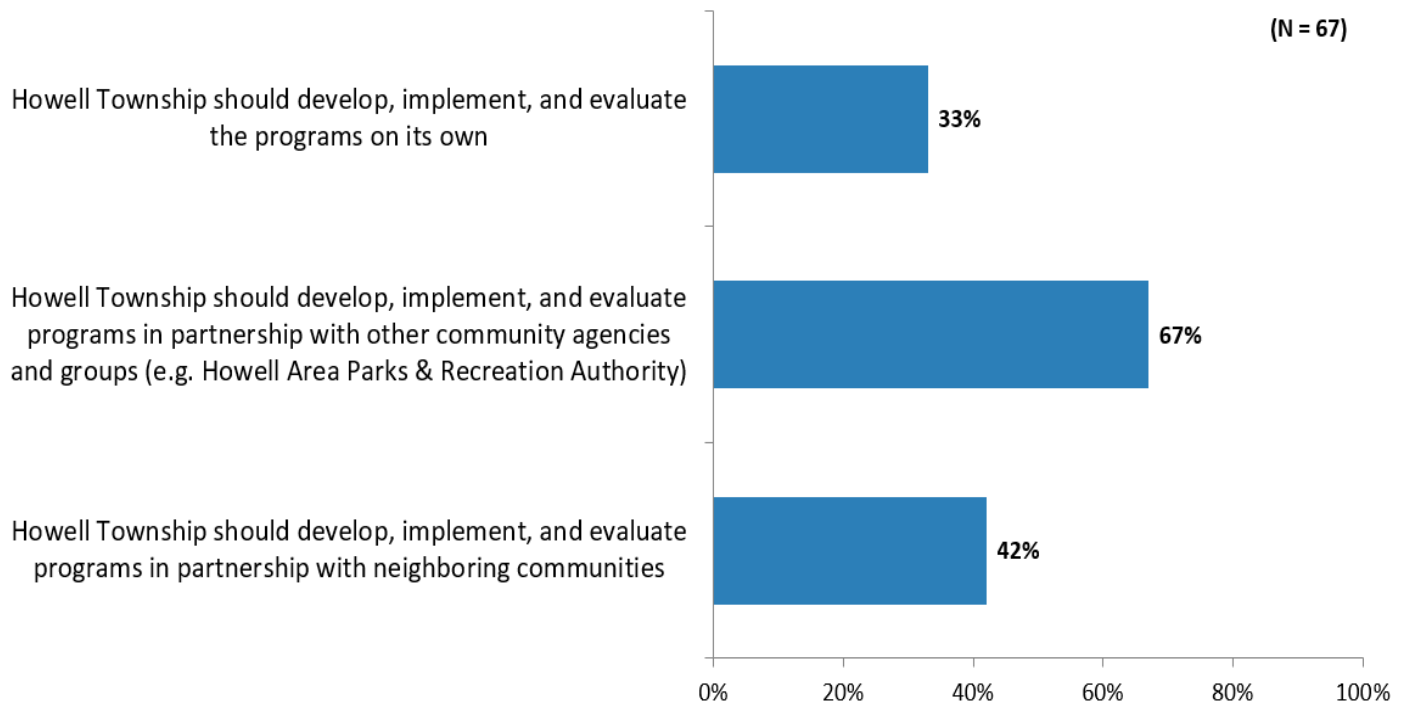
Which of the following recreational programs would you like to see more of? Check all that apply. (Continued)



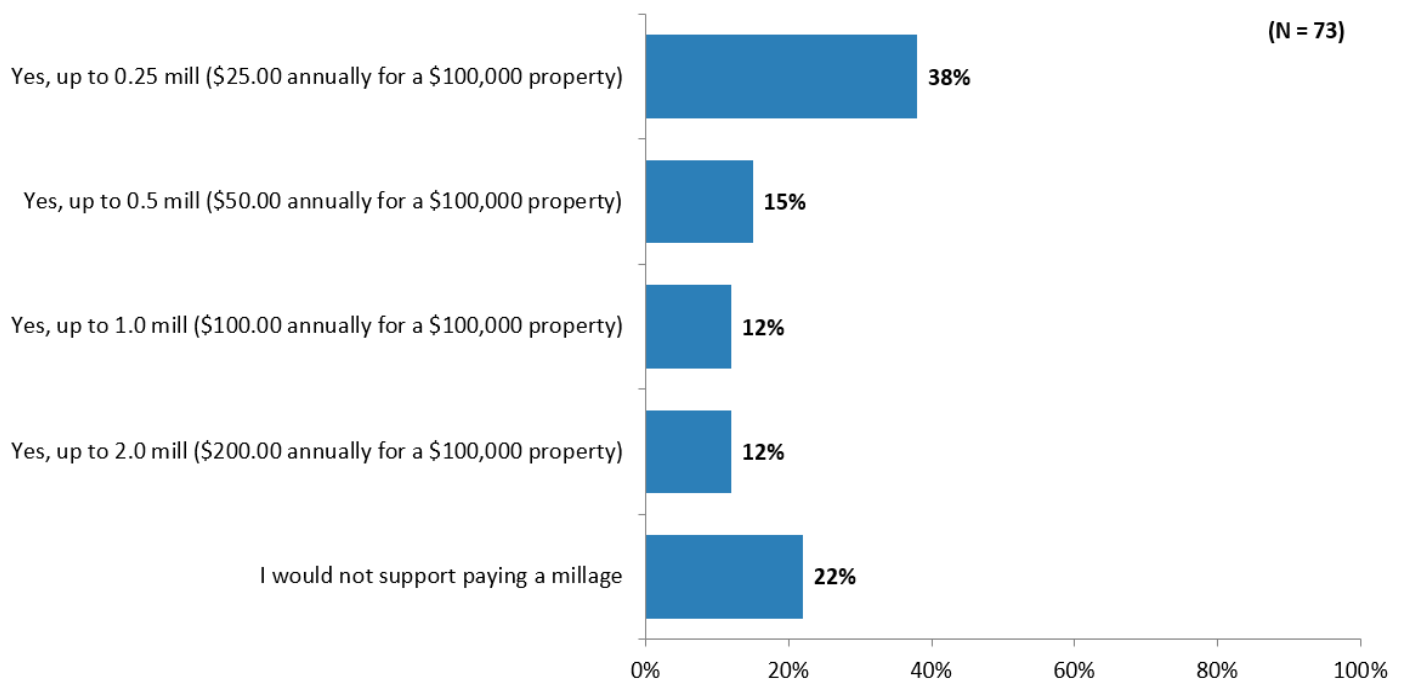
Which of the following recreational programs would you like to see more of? Check all that apply. (Continued)



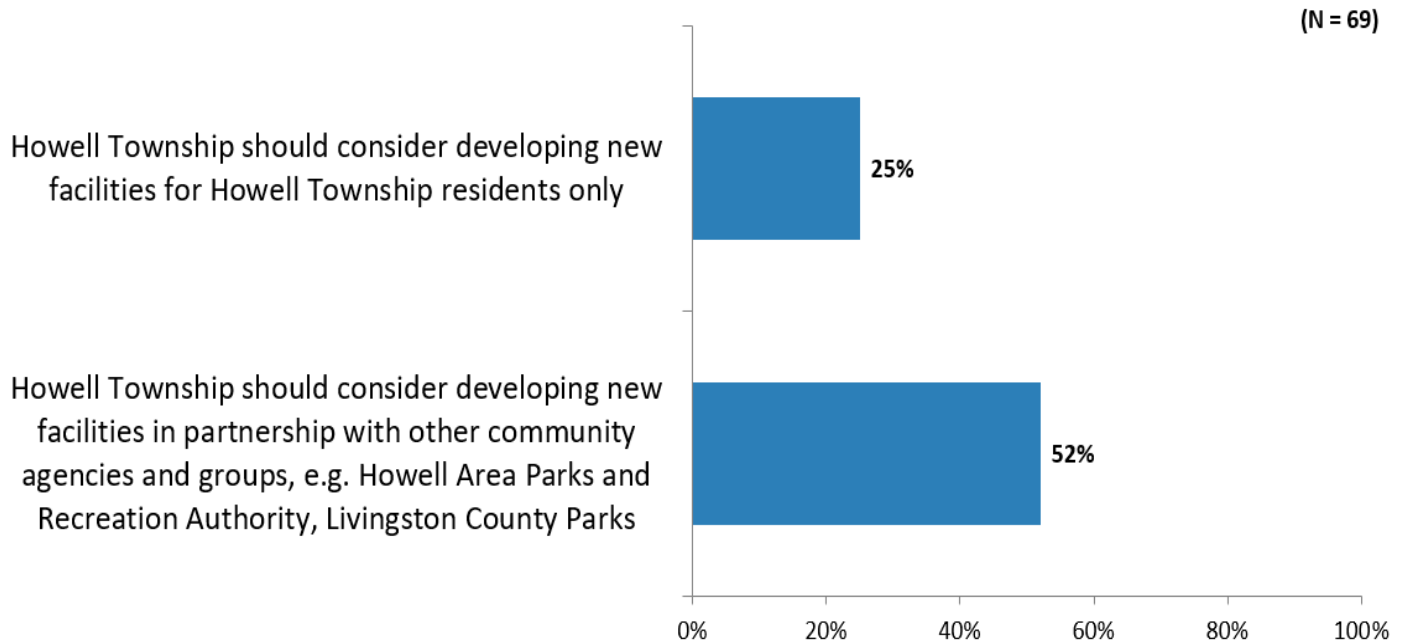
If Howell Township were to develop more programs to meet the growing needs of our community, how should those programs be developed?



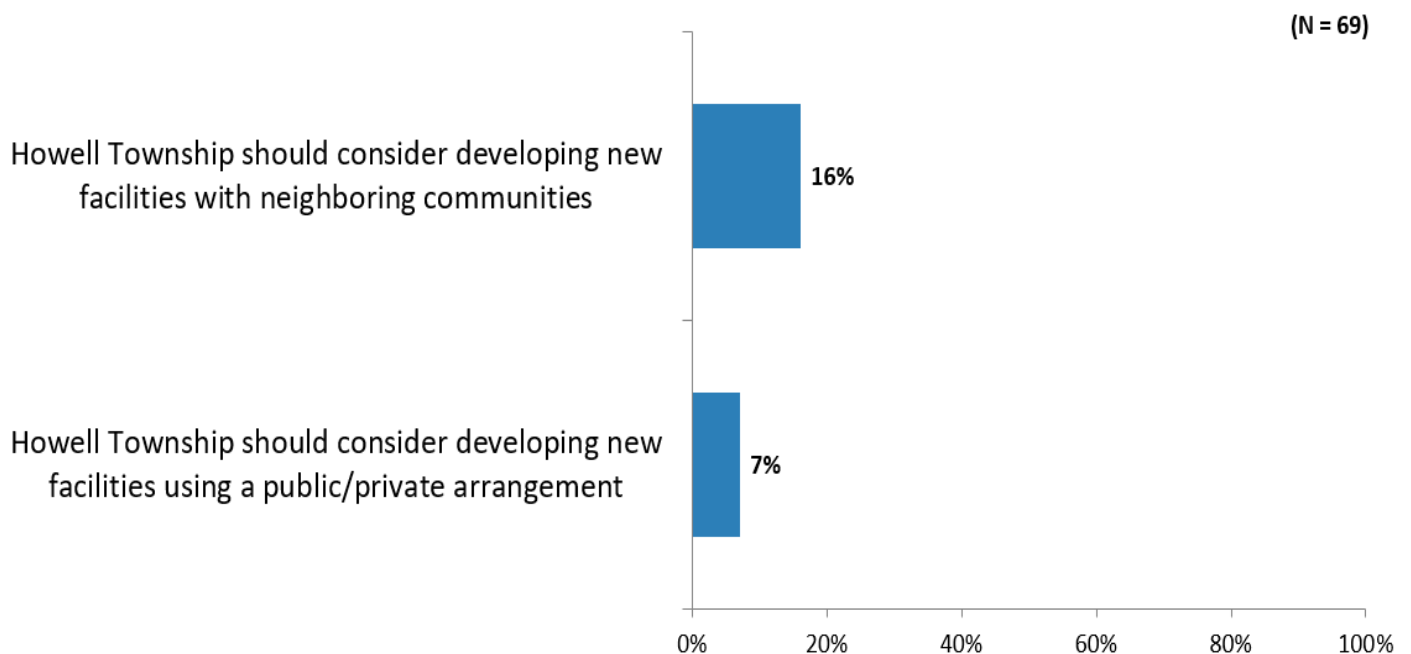
Would you support a millage to develop further parks and recreation opportunities in Howell Township?



Which of the following statements is most appropriate?



Which of the following statements is most appropriate? (Continued)

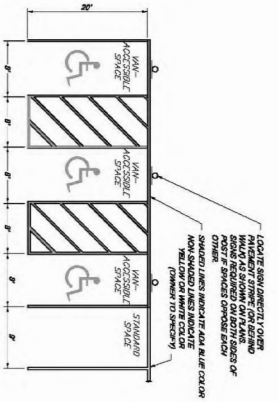
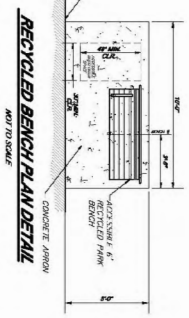
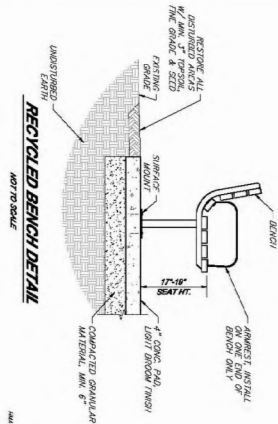
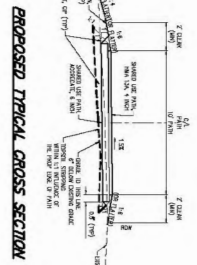




APPENDIX H: TOOLEY ROAD TOWNSHIP-OWNED PROPERTY CONCEPT PLAN



N
SECTION 16 & 22
TOWNSHIP
HONNELL TOWNSHIP
LYONS COUNTY, INDIANA



LEGEND

- RECYCLED TRASH RECEPTACLE
- RECYCLED BENCH
- 3-WAY ACCESSIBLE PARKING SPACES
- ACCESSIBLE SIGN & POSTING SIGN
- COMPOSITE AND 12' X 6' SIGNAGE
- CONCRETE ASPHALT DRIVE

| | | | |
|---|-----------|-------------|-------------|
| DATE | 1/21/2020 | PROJECT NO. | 73200005002 |
| DATE | 1/21/2020 | SHEET NO. | 08 OF 08 |
| DATE | 1/21/2020 | PROJECT NO. | 73200005002 |
| DATE | 1/21/2020 | SHEET NO. | 08 OF 08 |
| | | | |
| HONNELL TOWNSHIP MULTIPURPOSE PATH AT TOOLEY ROAD AT WARNER ROAD | | | |
| ENGINEER: [Signature] PROJECT MANAGER: [Signature] | | | |



Thursday, November 16, 2023

Howell Township
ATTN: Jonathan Hohenstein
3525 Byron Road
Howell, MI 48855

Hi Jonathan,

Thank you for allowing me to discuss the security and fire options with the Board on Monday.

I revised the proposal to eliminate 2 indoor and 2 outdoor cameras with audio recording and replaced them with non-audio working cameras. It brought the proposal cost down.

Regarding the 2 cameras in the meeting room, we do not have anything that would allow you to turn off the audio with a switch. However, you do have remote network connectivity on this system. That is, you have 10 users who can remotely look at the cameras on their phone and who have the capability to turning off cameras when you desire. That would be the only solution available.

The revised proposal is:

- CCTV: \$4,250 Equipment and Installation / \$42 monthly
- Fire Radio: \$645 Equipment and Installation / 28.99 monthly
- Burglary: \$1,785 Equipment and Installation / \$37 monthly
 - Total: \$6,680 Equipment and Installation / \$107.99 monthly

This pricing has been available since late August from when we first quoted Howell Township. We have had a price increase since then that has not been applied to your proposal. I can offer this current price until the end of this month. Otherwise, our prices will increase by 15%. Please contact me with any questions whatsoever or if you would like to proceed with this proposal.

Kind Regards,

Mark Polcyn
Commercial Sales Consultant
Guardian Alarm Company
mpolcyn@guardianalarm.com
Mobile: 248-225-6954

Dear Township Board:

The MAMC Institute registration for the upcoming year is attached, this is required certification for Clerks and there deputy. Requesting approval for the March 17th- March 22nd class for myself and Tanya. Would like to register early to get lodging discount before they fill up.

Thank You

Sue Daus

Howell Township Clerk

Michigan Association of Municipal Clerks Institute

March 17-22, 2024 and March 24-29, 2024

Comfort Inn & Suites Hotel and Conference Center • Mount Pleasant, Michigan



MAMC Member – \$700*

Payment postmarked on or before March 3, 2024 for Week One or March 10, 2024 for Week Two.

Non-member – \$775*

Payment postmarked on or before March 3, 2024 for Week One or March 10, 2024 for Week Two.

* Note: Payment postmarked after March 3, 2024 for Week One or March 10, 2024 for Week Two, add \$50. (\$750 MAMC member/\$825 non-member.)

REGISTRATION INCLUDES

Institute registration fee includes instructional costs, course materials, and some meals. Below is a list of the meals that will be covered by the registration fee.

- Lunch on Monday, Tuesday, Thursday and Friday
- Dinner on Sunday and Thursday (Week One)
- Dinner on Tuesday and Thursday (Week Two)

ONLINE REGISTRATION
March 17-22, 2024

ONLINE REGISTRATION
March 24-29, 2024

THREE YEAR CURRICULUM

The Institute consists of three one-week, non-sequential sessions (one week each year) focusing on training that fulfills the IIMC and CMMC certification requirements. It includes a well-balanced combination of subjects that address Public Administration, Organizational Topics, Social Issues, Interpersonal Skills, and Elections.

Participation is mandatory for all sessions and attendance is monitored. The sessions are non-sequential, and one may begin the three-year cycle at any time. When you register for the Institute, indicate which session and if you are attending the Institute for the first, second or third time.

2024 CURRICULUM

March 17-22, 2024 & March 24-29, 2024

- Strategies for Retaining Employees
- Preparing for the Presidential Election
- Train the Trainer
- Security in the Clerks Office
- Emotional Intelligence
- Ethics in the Clerks Office
- Records Management
- Time Management

2025 CURRICULUM

March 16-21, 2025 & March 23-28, 2025

- Managing the Public's Expectations
- Financing Local Government Services
- Meeting Techniques & Parliamentary Procedures
- Understanding Yourself and Others
- Lessons learned from the Presidential Election
- Embezzlement and Fraud
- Real Leadership in Public Service
- HR Do's and Don'ts
- Freedom of Information Act
- Strategic Planning

2026 CURRICULUM

March 15-20, 2026 & March 22-27, 2026

- Challenges & Solutions for Michigan Clerks
- Understanding the Legislative Process
- Effective Communications
- Lessons Learned in the Mid-Term Elections
- Professionalism in the Clerk's Office
- Managing Generational Differences
- Budgeting Basics
- Training Across Generations
- Eureka to Action

CANCELLATION POLICY

The cancellation fee is \$100.00 (per SR 17), and request must be submitted 14 days prior to the event. Cancellation requests must be made in writing and emailed to info@michiganclerks.org or faxed to MAMC at 517-371-1170. Cancellation requests received after 14 days before the conference date or no shows will be charged the full registration fee and are not entitled to any refund.

ACCOMMODATIONS

The registration fee does not include lodging. There is a block of rooms reserved for MAMC Institute at the Comfort Inn & Suite Hotel and Conference Center until March 3, 2024 for the first week and March 10, 2024 for the second week. Single occupanc rooms are available at reduced rates starting at \$96 plus applicable taxes and assessments. The cancellation deadline is 48 hour before the arrival date to avoid charging for one night's lodging plus taxes. To make on-line reservations follow the links below.

RESERVATION LINK
March 17-22, 2024

RESERVATION LINK
March 24-29, 2024

**HOWELL TOWNSHIP
LIVINGSTON COUNTY
RESOLUTION 12-23-534**

Resolution to Consolidate Voting Precincts 1, 2 and 3, into 2 precincts.

WHEREAS, House bill No. SB-572, increases the maximum size of an election precinct from 2,999 active registered electors to 4,999 active registered electors.

WHEREAS, this will lower cost for the township, with election equipment and supplies.

NOW THEREFORE, BE IT RESOLVED that Howell Township consolidates precincts 1, 2, & 3 into 2 precincts 1 & 2.

Present: Coddington, Hohenstien, Daus

Yeas:

Nays:

RESOLUTION DECLARED _____

STATE OF MICHIGAN)

) ss

COUNTY OF LIVINGSTON)

I, the undersigned duly certified and acting Township Clerk of the Township of Howell, do hereby certify the foregoing is a true and complete copy of the proceeding of the Election Commission of Howell Township on the 7th day of December, 2023.

Sue Daus, Township Clerk

Howell Township

IN-PERSON HANDY TOWNSHIP

FOWLerville AREA FIRE AUTHORITY
TRAINING ROOM
9110 W. GRAND RIVER AVE
FOWLerville MI



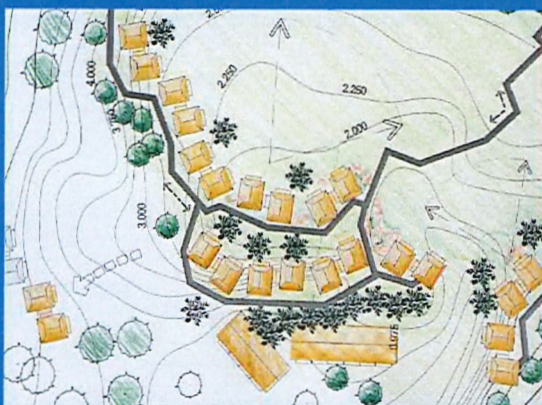
MICHIGAN STATE | Extension
UNIVERSITY

The Roles and Responsibilities of a Planning Commission

THURS. DEC 7, 2023
6:30-8:00PM

Cost: \$25 per person

Printed Materials/Light Refreshments
Provided



For more information and to register, please visit/scan:
https://events.anr.msu.edu/RRPCLivingston_Handy/



*Looking for something closer to home? This session will be repeated
in Genoa Township on Nov 30 and @ Green Oak Twp on January 25*

Thank you to our program partners!



MSU is an affirmative action, equal opportunity employer committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status, based in furtherance of MSU Extension work, with of March and June 25, 1914, in cooperation with the U.S. Department of Agriculture. Quenton Tyler, Director, MSU Extension, East Lansing, MI 48824. This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned.

Monthly Activity Report for November 2023 – Assessing Dept/Brent Kilpela**MTT UPDATE:**

No appeals at this time.

SMALL CLAIMS TRIBUNAL:

No appeals at this time.

ASSESSING OFFICE:

ASSESSOR: November brought a few legislative changes to the Assessing Departments around the State of Michigan. The Veterans Exemption saw the most change. It will be administered differently next year and into 2025. The State Tax Commission took the power to grant the Veterans Exemption from the Board of Review and put the responsibility on the Assessor. Additionally in 2025, the granted Exemption will stay in place much like a Principal Residence Exemption. The Assessor is tasked with developing an auditing program to ensure the Exemptions stay in compliance. If a Veteran passes away, the Spouse keeps the Exemption, unless they remarry. The Poverty Exemption will now go back to its traditional application process for all applicants. Our Township Resolution has ended with the 2023 Tax year. The Board of Review can now grant a 75% partial Poverty Exemption if they wish. We will be holding the December Board of Review on December 12th. That will wrap up 2023. Looking ahead to 2024, the Inflation Rate Multiplier will be 1.05. This means that Taxable Value will increase 5%. Taxable Value can also be affected other ways. A transfer of ownership may cause the property to uncap and this can increase the Taxable Value more than 5%. Adding something new, or demolishing an existing improvement will also affect Taxable Value.

OTHER: Attended monthly Waste Water Treatment Plant meeting. Worked closely with Gabridge auditing firm on the 2022-2023 Financial Audit. The Financial Audit will be completed by the end of December.

Howell Township
Wastewater Treatment Plant Meeting
Meeting: November 15, 2023 10 am

Attending: Greg Tatara, James Aulette, Brent Kilpela, Jonathan Hohenstein

Please see the attached report for details on the plant operation.

SCADA: UIS is wrapping up the SCADA project at the plant. The crew is working through the final details of the programming.

North Clarifier: The north clarifier has been off-line for years. Greg received a quote about one year ago that was very high. Greg and James have been working with the company's representative to try and get a more reasonable quote. According to the rep. everything would need to be replaced. The quote at the end of the packet is for both clarifiers and lead time is about one year out. The plan would be to get the north clarifier fixed and back on-line before looking at the functionality of the south clarifier. Greg is getting quotes for the installation before seeking approval for the project. When the bids are available the entire project will be brought to the Board for a decision.

Lagoon Pump: The lagoon pump has failed and has been sent to Kennedy for evaluation.

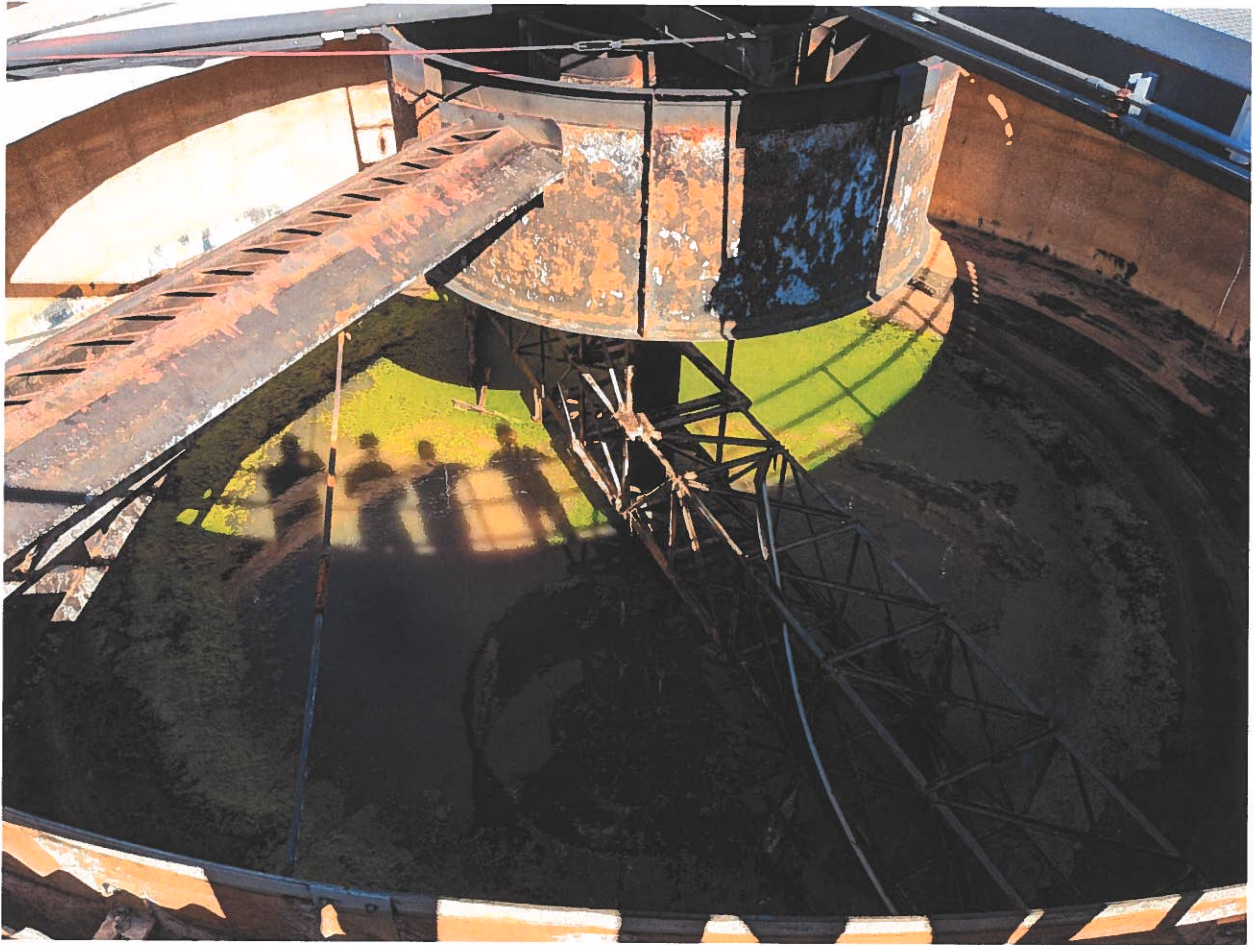
Collection System: James and Greg are still looking into starting a FOG (Fats, Oils, Grease) program for the restaurants in the Township that let grease into the system and require frequent cleaning. Once the program is in place they would work with billing to add the additional cost to the restaurants that are causing the issues.

Sludge Disposal: Greg provided the cost breakdown should we use GO's sludge press. The price is about the same per gallon as land application. However, the press requires that the sludge be newer and thinner than land application, which is much older and decanted to be much thicker. In the end the press is about twice the cost of land application. However, land application is getting harder to do and getting the company to remove the sludge for application is not always trouble free. For now the plan is to continue to land apply and only utilize the press when deemed absolutely necessary.

Respectfully submitted,

Jonathan Hohenstein

Howell Township Monthly Wastewater Operations Report



North Clarifier

November 2023

Howell Township Plant Operations

Summary

Please find in this report details that describe the monthly operating characteristics and the performance of the wastewater treatment plant, as well as any other noteworthy items that occurred in October.

During the last month of operations, we treated **9.58MG** of wastewater with no permit violations.

All preventative maintenance was completed at the plant.

UIS has been on site installing SCADA. They are hopeful they will complete this project by the end of the year.

Now that we have most of the major issues under control at the plant we revisited the out of service north clarifier. Westech and Hamlett Environmental were onsite last October and deemed this clarifier unsafe. We met with Hamlett Environmental again and discussed all of our options. Due to the age of the equipment and how long it has been out of service we think we should replace all of the mechanical equipment. I have included a quote from Westech. They quoted the rehab of both clarifiers so I have asked them to revise this quote and only include the north clarifier.

The pump that controls the lagoon water level failed last month. We pulled pump and took it to Kennedy Industries for evaluation.

Process Summary

EQ Tank

- Operating North Tank
- 5 broken gate valves

Influent Sampler

- Normal Operations

Headworks

- Normal Operations

FeCl₂ Chemical Room

- Nothing to Report

Aeration Basin

- Replaced Broken Diffusers

| Howell Township WWTP | |
|-----------------------------------|---------------|
| Plant Performance | Oct-23 |
| HT WWTP Flows | |
| TOTAL MONTHLY EFF (MG) | 8.95 |
| TOTAL MONTHLY INF (MG) | 9.58 |
| Final Effluent Monitoring | |
| INF pH | 7.10 |
| EFF pH | 7.06 |
| INF NH3-mg/L | 39.88 |
| EFF NH3-mg/L | 0.07 |
| INF PO4-mg/L | 6.93 |
| EFF PO4-mg/L | 0.19 |
| INF TSS-mg/L | 340.17 |
| EFF TSS-mg/L | 3.25 |
| INF CBOD-mg/L | 240.65 |
| EFF CBOD-mg/L | 1.03 |
| <i>AVG.% NH3-N REMOVAL</i> | 99.82% |
| <i>AVG.% TOTAL P REMOVAL</i> | 97.25% |
| <i>AVG.% TSS REMOVAL</i> | 99.04% |
| <i>AVG.% CBOD REMOVAL</i> | 99.57% |
| <i>AVG.% OVERALL REMOVAL RATE</i> | 98.92% |
| Chemical Used | |
| Ferric Gallons | 1,154 |
| Utilities | |
| Gas | 36 |
| Power KWH | 36,960 |
| Water Gallons | 55,172 |
| Sludge Processing | |
| Gallons Wasted | 146,500 |
| Gallons Hauled | 617,000 |
| Weather Summary | |
| TOTAL PRECIPITATION | 4.25 |
| AVG DAILY PRECIPITATION | 0.28 |
| MAX DAILY | 1.70 |

G/O WWTP MERCURY ANNUAL TRACKING

| | Total Mercury (ng/L) | Total Mercury (LBS) | Total Hg uncorrected | Total Hg field duplicate | Total Hg field blank | Total Hg (8/A- method blank) |
|------------------------------|----------------------------|-------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|
| | 71900 | 71900 | 7190a | 7190b | 7190c | 7190d |
| | Final Eff Page | Final Eff Page | BA LABS PAGE | BA LABS PAGE | BA LABS PAGE | BA LABS PAGE |
| | (Report) ng/L Max Daily | (Report) lbs/day Max Daily | (Report) ng/L Max Daily | (Report) ng/L Max Daily | (Report) ng/L Max Daily | (Report) ng/L Max Daily |
| 2023 | | | | | | |
| January | 0.5 | 0.0000012 | <0.5 | <0.5 | <0.2 | <0.2 |
| April | 0.87 | 0.0000018 | 0.87 | 0.87 | <0.2 | <0.2 |
| July | 0.5 | 0.0000012 | <0.5 | <0.5 | <0.2 | <0.2 |
| October | 0.81 | 0.0000020 | 0.81 | 0.61 | <0.2 | <0.2 |
| | | | <0.5 | <0.5 | <0.2 | <0.2 |
| | | | <0.5 | <0.5 | <0.2 | <0.2 |
| | | | 0.54 | <0.5 | <0.2 | <0.2 |
| | | | 3.77 | <0.5 | <0.2 | <0.2 |
| | | | <0.5 | <0.5 | <0.2 | <0.2 |
| | | | <0.5 | <0.5 | <0.2 | <0.2 |
| | | | <0.5 | <0.5 | <0.2 | <0.2 |
| | | | <0.5 | <0.5 | <0.2 | <0.2 |
| 12 MO ROLLING AVG | 0.67 | 0.0000016 | 1.4975 | 0.74 | #DIV/0! | #DIV/0! |
| 12 rolling avg. limit | 10.0 | 0.00016 | | | | |

LAKE EDGEWOOD SLUDGE DISPOSAL

Jul-23

BIOSOLIDS ANALYTICAL DATA

| LIQUID SOLIDS CONC. | AVG. CAKE SOLIDS CONC. | Total Gals. Processed | # of Dumpsters Hauled | Wet Tons Hauled | AVG. Wet Tons/Dumpster | AVG. Gals/dumpster |
|---------------------|------------------------|-----------------------|-----------------------|-----------------|------------------------|--------------------|
| 1.10% | 22.83% | 1,177,728 | 16 | 172 | 10.75 | 73,608 |

BIOSOLIDS TRANSPORTING DATA

| DATES | GAL HAULED | # hauls | cost/haul | avg gal truck | INVOICE COST |
|--------|------------|---------|-----------|---------------|--------------|
| Jul-23 | 38,880 | 10 | \$150.00 | 4,040 | \$1,500.00 |

PRODUCTION COST: 1000L TOTES-(265 gal)

| polymer/gal | gph | pressing-gpm | hrs production | TOTAL PRODUCTION |
|-------------|-----|--------------|----------------|------------------|
| \$13.75 | 1.6 | 40 | 16.20 | \$356.40 |

DISPOSAL COST:

| wet tons | tons/dumpster | # dumpsters | # of Liners | cost/dumpster | cost/liner | cost/ton | Total Disposal Cost |
|----------|---------------|-------------|-------------|---------------|------------|----------|---------------------|
| 5.68 | 10.75 | 0.53 | 0.53 | \$646.00 | \$20.00 | \$49.50 | \$632.85 |

BILLABLE PRODUCTION AND DISPOSAL COSTS

\$989.25

$$\# \text{ gal} = 38,880 \text{ gal} \div 989.25 = 0.025/\text{gal.}$$

2.5¢ gal

$$\text{Trucking} = 1,500/38,880 = 0.039/\text{gal} \text{ or } 3.9¢ \text{ gal}$$

$$\text{Total} = 6.4¢/\text{gallon for sludge}$$



Genoa Oceola WWTP

2911 Dorr Rd.
Brighton, MI 48116
(810)227-5225

Invoice

| Date |
|-----------|
| 10/5/2023 |

| Bill To |
|---|
| Lake Edgewood WWTP 2911 Dorr Rd. Brighton, MI 48116 |

| Item | Description | Amount |
|-----------------------|-------------|--------|
| Sludge Press Disposal | July 2023 | 989.25 |

Please make check payable to: G-O WWTP

| | |
|--------------|-----------------|
| Total | \$989.25 |
|--------------|-----------------|

Hartland Septic Service

7230 Faussett Rd
Fenton, Mi 48430
517-548-2487

Email: hartlandseptic@yahoo.com

Website: hartlandseptic.net

Owner: Jeff Boutell



7/31/2023

INVOICE #07272399

GENOA TWP HALL-MHOG
2911 DORR RD
BRIGHTON, MI 48116
ATTN: JENIFER KERN
EMAIL: jenifer@mhog.org
EMAIL: jima@mhog.org

JOBSITE: BENDIX RD TREATMENT PLANT TO CHILSON RD TREATMENT PLANT (NORTH TANK)

PER: JIM

| <u>TRUCK #</u> | <u>DATE OF SERVICE</u> | <u>TIME</u> | <u>GALLONS</u> | <u>PRICE</u> |
|----------------|------------------------|-------------|----------------|--------------|
| #11 | 7/27/23 | 7:45 | 3888 | \$150.00 |
| #11 | 7/27/23 | 8:24 | 3888 | \$150.00 |
| #11 | 7/27/23 | 9:08 | 3888 | \$150.00 |
| #11 | 7/27/23 | 9:52 | 3888 | \$150.00 |
| #11 | 7/27/23 | 10:36 | 3888 | \$150.00 |
| #11 | 7/27/23 | 11:22 | 3888 | \$150.00 |
| #11 | 7/27/23 | 12:03 | 3888 | \$150.00 |
| #11 | 7/27/23 | 12:50 | 3888 | \$150.00 |
| #11 | 7/27/23 | 1:38 | 3888 | \$150.00 |
| #11 | 7/27/23 | 2:36 | 3888 | \$150.00 |

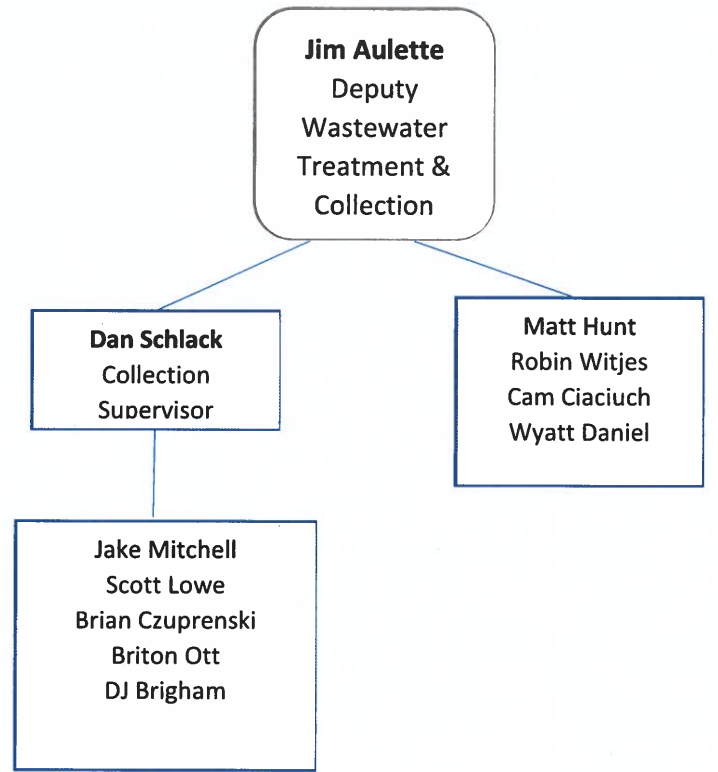
TOTAL LOADS HAULED.....10

TOTAL GALLONS HAULED.....38,880

TOTAL AMOUNT DUE.....\$1,500.00

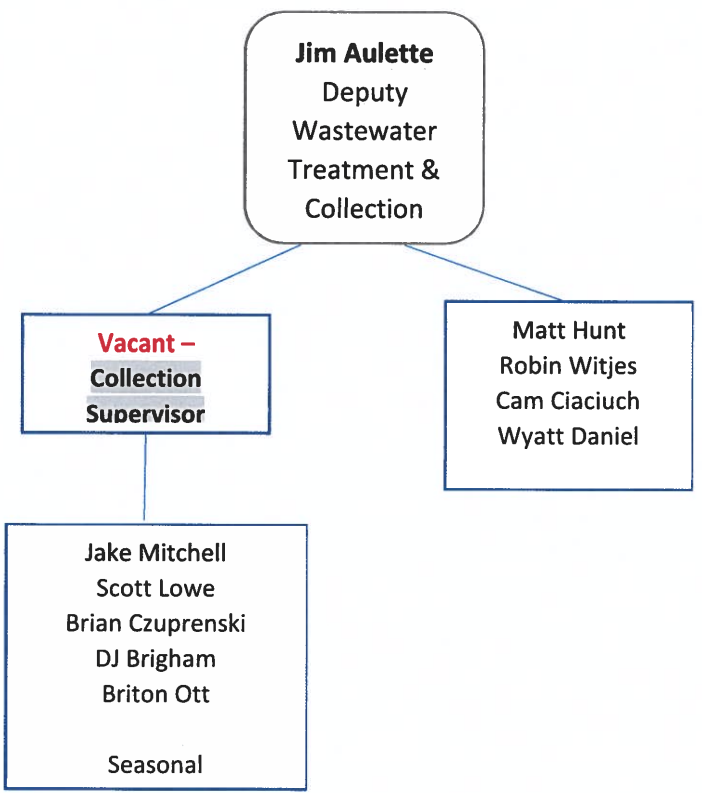


Jan – March 2023 Wastewater Staff and Organization Chart

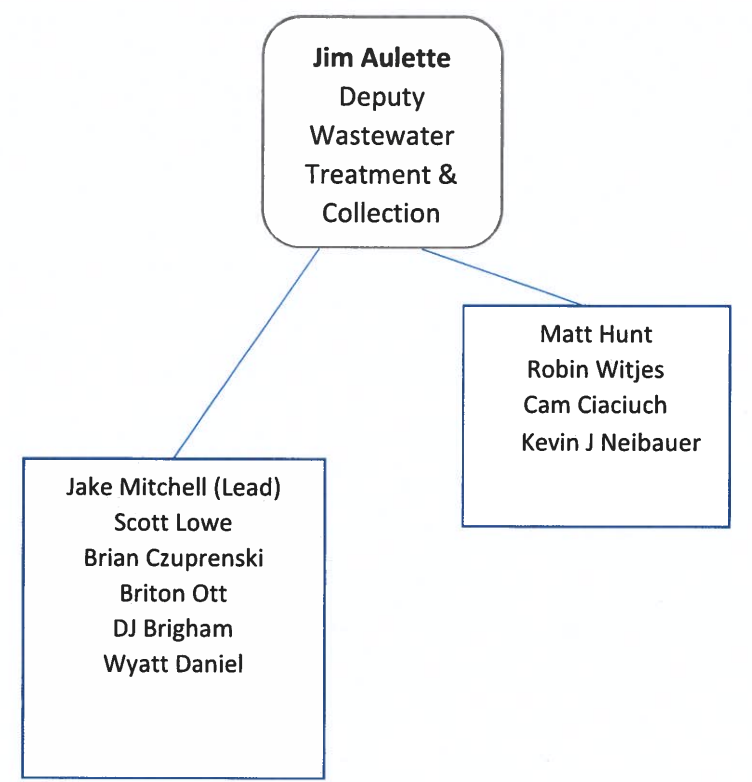


MHOG Utility Department
Wastewater Treatment and Collection
Division

April – November 2023 Wastewater Staff and Organization Chart



New 2023 Wastewater Staff and Organization Chart



**Howell Township
Remaining Capital Improvement Plan Summary
Updated 11-9-23**

| Active CIP and Significant Repairs In Progress | | | | | |
|--|--|--------------|------------------|------------------|--|
| No. | Project Description | Priority | Initial Estimate | Revised Estimate | Update |
| 1 | SCADA System for Plant (DO Monitoring, Level Monitoring, Alarm Improvements, Trending) | High | \$175,000 | \$92,455 | UIS has done some work on Input/Output from Panels at Plant. Spoke to them, plan to have complete prior to end of 2023 |
| 2 | Walker North Clarifier Upgrade and Coating | Moderate | \$450,000 | \$275,000 | Received revised costs from Hamlett. Meet with Mechanical Contractor and Discuss Ordering Equipment Due to 6-Mo. Lead time and quote for Mechanical Work |
| 3 | Repair Valves to EQ Tank | Moderate | \$50,000 | \$50,000 | On hold, not critical |
| 4 | RAS and Headworks Roof Repairs | Low | \$5,000 | \$5,000 | Did not get a quote yet from roofer |
| 5 | Plant Driveway Repairs (Crack Sealing) | Low | \$10,000 | \$10,000 | No Activity, not critical |
| 6 | Purchase Plus 1 Pumps for Station 70 | High | \$18,000 | \$18,000 | Invoice from Kennedy, nearly December |
| 7 | RAS / WAS Pump | High | \$30,000 | \$29,995 | Specifications Submitted to Hesco, still waiting on a pump quote |
| 8 | Lagoon Pump & Valves | Low | \$30,000 | | Broken Valve to Equilibrate, Pump is into Kennedy for Diagnosis and Cost |
| 9 | Second Septage / Return Pump Station Pump | Moderate | \$10,000 | | Depends on Plus 1 Experiatio |
| | | Total | \$778,000 | | |

Commercial Proposal

Proposal Name: Howell Township WWTP

Proposal Number: 1860071

Friday, August 19, 2022

1. Bidder's Contact Information

| | |
|---------------------------|---------------------------|
| Company Name | WesTech Engineering, LLC |
| Primary Contact Name | Tom Dumbaugh |
| Phone | (801) 265-1000 |
| Email | tdumbaugh@westech-inc.com |
| Address: Number/Street | 3665 S West Temple |
| Address: City, State, Zip | Salt Lake City, UT 84115 |

2. Budget Pricing Currency: USD

| Scope of Supply | | |
|--|---|--------------|
| A | (1) 45' Diameter Clarifier Mechanism Model COPC2G | \$230,900 |
| A-1 | 316 Stainless Steel Adder | \$79,400 |
| B | Install One (1) 45' Dia. Clarifier Mechanism Model COPC2G | \$154,900 |
| Taxes (sales, use, VAT, IVA, IGV, duties, import fees, etc.) | | Not Included |

Prices are valid for a period not to exceed 30 days from date of proposal.

Additional Field Service

| | |
|---|---------|
| Daily Rate (Applicable Only to Field Service Not Included in Scope) | \$1,200 |
|---|---------|

Pricing does not include field service unless noted in scope of supply, but is available at the daily rate plus expenses. The greater of a two week notice or visa procurement time is required prior to departure date. Our field service policy can be provided upon request for more details.

3. Payment Terms

| | |
|--|-----|
| Purchase Order Acceptance and Contract Execution | 10% |
| Submittals Provided by WesTech | 15% |
| Release for Fabrication | 35% |
| Notification of Ready to Ship | 40% |

All payments are net 30 days. Partial shipments are allowed. An approved Letter of Credit is required if Incoterms CIF, CFR, DAP, CIP, or CPT are applicable. Payment is required in full for all other Incoterms prior to international shipment. Other terms per WesTech proforma invoice. Please note that the advising bank must be named as: Wells Fargo Bank, International Department, 9000 Flair Drive, 3rd Floor, El Monte, California 91731, USA.

4. Schedule

| | |
|--|------------------------|
| Submittals, after Purchase Order Acceptance and Contract Execution | 8 to 10 weeks |
| Ready to Ship, after Receipt of Final Submittal Approval | 20 to 22 weeks |
| Estimated Weeks to Ready to Ship | 28 to 32 weeks* |

*Customer submittal approval is typically required to proceed with equipment fabrication and is not accounted for in the schedule above. Project schedule will be extended to account for time associated with receipt of customer submittal approval.

5. Freight

| | | |
|-------------|--|---------------------------------------|
| Domestic | FOB Shipping Point - Full Freight Allowed to Jobsite (FSP-FFA) | |
| From | Final Destination | Number of Trucks or Containers |
| TBD | Howell, MI | TBD |

Commercial Proposal

Proposal Name: Howell Township WWTP

Proposal Number: 2180071

Friday, November 03, 2023

1. Bidder's Contact Information

| | |
|---------------------------|--------------------------|
| Company Name | WesTech Engineering, LLC |
| Primary Contact Name | Greg Payne |
| Phone | (801) 265-1000 |
| Email | gpayne@westech-inc.com |
| Address: Number/Street | 3665 S West Temple |
| Address: City, State, Zip | Salt Lake City, UT 84115 |

2. Firm Pricing

Currency: USD

Scope of Supply

| | | |
|-----|--|---------------|
| A | Two (2) 45' Diameter Clarifier Mechanisms, Model COPC2G | \$395,558 |
| A-1 | Optional Adder for 316 Stainless Steel | ADD \$109,704 |
| | Taxes (sales, use, VAT, IVA, IGV, duties, import fees, etc.) | Not Included |

Prices are valid for a period not to exceed 30 days from date of proposal and are subject to escalation adjustments.

Additional Field Service

| | |
|---|---------|
| Daily Rate (Applicable Only to Field Service Not Included in Scope) | \$1,350 |
|---|---------|

Pricing does not include field service unless noted in scope of supply, but is available at the daily rate plus expenses. The greater of a two week notice or visa procurement time is required prior to departure date. Our field service policy can be provided upon request for more details.

3. Payment Terms

| | |
|--|-----|
| Purchase Order Acceptance and Contract Execution | 10% |
| Submittals Provided by WesTech | 15% |
| Release for Fabrication | 35% |
| Notification of Ready to Ship | 40% |

All payments are net 30 days. Partial shipments are allowed. An approved Letter of Credit is required if Incoterms CIF, CFR, DAP, CIP, or CPT are applicable. Payment is required in full for all other Incoterms prior to international shipment. Other terms per WesTech proforma invoice. Please note that the advising bank must be named as: Wells Fargo Bank, International Department, 9000 Flair Drive, 3rd Floor, El Monte, California 91731, USA.

4. Schedule

| | |
|--|------------------------|
| Submittals, after Purchase Order Acceptance and Contract Execution | 10 to 12 weeks |
| Ready to Ship, after Receipt of Final Submittal Approval | 26 to 28 weeks |
| Estimated Weeks to Ready to Ship | 36 to 40 weeks* |

*Customer submittal approval is typically required to proceed with equipment fabrication and is not accounted for in the schedule above. Project schedule will be extended to account for time associated with receipt of customer submittal approval.

5. Freight

| | | |
|---------------|--|---------------------------------------|
| Domestic | FOB Shipping Point - Full Freight Allowed to Jobsite (FSP-FFA) | |
| From | Final Destination | Number of Trucks or Containers |
| WesTech Shops | Howell, MI | TBD |

Balance As Of 11/30/2023

| GL Number | Description | 2023 Amended Budget | 2023 End of Year Projections |
|--|---------------------------------|---------------------------|------------------------------------|
| Fund: 208 PARKS & REC AUTHORITY | | | |
| Account Category: Revenues | | | |
| 208-751-587.001 | PK/RC MARION TWP PARTICIPATION | 120,000.00 | 120,000.00 |
| 208-751-587.002 | PK/RC GENOA TWP PARTICIPATION | 120,000.00 | 120,000.00 |
| 208-751-587.003 | PK/RC OCEOLA TWP PARTICIPATION | 120,000.00 | 120,000.00 |
| 208-751-587.005 | PK/RC HOWELL CITY PARTICIPATION | 120,000.00 | 120,000.00 |
| 208-751-587.006 | PK/RC HOWELL TWP PARTICIPATION | 120,000.00 | 120,000.00 |
| 208-751-650.106 | FACILITY MEMBERSHIPS | 88,500.00 | 140,000.00 |
| 208-751-651.020 | BENNETT BLDG RENTAL FEES | 200.00 | 195.00 |
| 208-751-651.022 | OCEOLA BLDG RENTAL FEES | 81,000.00 | 70,000.00 |
| 208-751-651.026 | GYMANASIUM RENTALS | 32,800.00 | 47,000.00 |
| 208-751-665.000 | INVESTMENT INTEREST | 600.00 | 2,800.00 |
| 208-751-671.002 | MISC REVENUES | 2,300.00 | 2,800.00 |
| 208-751-675.026 | GIFT CERTIFICATE | 250.00 | 100.00 |
| 208-751-675.075 | DOG PARK MAINT SERV FEES | 5,000.00 | 5,000.00 |
| 208-751-678.010 | SPONSORSHIP FEES | 11,000.00 | 6,200.00 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | 821,650.00 | 874,095.00 |

| | | |
|----------|------------|------------|
| Revenues | 821,650.00 | 874,095.00 |
|----------|------------|------------|

Account Category: Expenditures

| | | | |
|-----------------|-----------------------------------|-----------|-----------|
| 208-751-702.001 | SAL & WAGES DIRECTOR | 70,233.39 | 70,233.39 |
| 208-751-702.003 | SAL & WAGES - BUSINESS MANAGER | 46,000.00 | 46,000.00 |
| 208-751-702.004 | SAL & WAGES - OPERATIONS MGR | 29,809.68 | 31,500.00 |
| 208-751-702.024 | SAL & WAGES -MARKETING | 29,183.60 | 29,183.60 |
| 208-751-702.030 | SAL & WAGES FRONT OFFICE | 90,000.00 | 85,000.00 |
| 208-751-702.034 | SAL & WAGE FACILITIES MAINT/COORD | 75,000.00 | 82,000.00 |
| 208-751-713.000 | EMPLOYER SHARE FICA | 26,027.34 | 29,000.00 |
| 208-751-714.000 | EMPLOYEE MEDICAL INSURANCE | 18,040.00 | 12,500.00 |
| 208-751-714.004 | ICMA RETIREMENT | 20,510.06 | 20,510.06 |
| 208-751-727.000 | OFFICE SUPPLIES | 1,500.00 | 1,500.00 |
| 208-751-730.000 | POSTAGE | 5,000.00 | 1,200.00 |
| 208-751-740.000 | OPERATING SUPPLIES - GENL | 1,500.00 | 300.00 |
| 208-751-740.026 | OPERATING SUPPLIES SHIRTS/BADGES | 2,500.00 | 2,500.00 |
| 208-751-751.000 | GASOLINE & DIESEL FUEL | 3,000.00 | 3,000.00 |
| 208-751-801.000 | PROFESSIONAL SERVICES | 30,000.00 | 42,000.00 |
| 208-751-804.000 | CONTRACTUAL SERVICES | 12,000.00 | 15,000.00 |
| 208-751-840.000 | DUES, SUBSCRIPTIONS & MEMBERSHIPS | 3,000.00 | 2,457.52 |
| 208-751-850.000 | COMMUNICATION - TELEPHONES | 10,000.00 | 11,000.00 |
| 208-751-850.008 | COMMUNICATION - INTERNET & CABLE | 19,000.00 | 18,000.00 |
| 208-751-860.000 | TRAVEL | 6,000.00 | 4,055.43 |
| 208-751-900.000 | MARKETING, PRINTING & PUBLISHING | 15,000.00 | 7,500.00 |
| 208-751-910.000 | INSURANCE | 40,500.00 | 45,500.00 |
| 208-751-920.000 | UTILITIES - ELECTRICITY | 6,500.00 | 10,000.00 |
| 208-751-920.001 | UTILITIES - GAS | 6,500.00 | 5,400.00 |
| 208-751-920.002 | UTILITIES - WAT / SEW | 2,000.00 | 2,000.00 |
| 208-751-920.003 | UTILITIES - RUBBISH | 900.00 | 900.00 |
| 208-751-920.012 | UTILITIES - ELEC/OCEOLA | 48,000.00 | 48,000.00 |
| 208-751-920.013 | UTILITIES - GAS/OCEOLA | 12,000.00 | 12,000.00 |
| 208-751-920.014 | UTILITIES - WATER/OCEOLA | 1,500.00 | 1,750.00 |
| 208-751-920.015 | UTILITIES - RUBBISH/OCEOLA | 850.00 | 800.00 |
| 208-751-930.000 | GROUPS MAINTENANCE BENNETT | 4,000.00 | 3,000.00 |
| 208-751-930.006 | REPAIR & MAINT - VEHICLES | 2,000.00 | 2,000.00 |
| 208-751-930.014 | GROUPS MAINTENANCE OCEOLA | 45,000.00 | 35,000.00 |
| 208-751-931.000 | BLDG R&M BENNETT | 8,000.00 | 8,000.00 |
| 208-751-931.014 | BLDG R & M OCEOLA | 10,000.00 | 15,000.00 |
| 208-751-940.000 | EQUIPMENT RENTAL | 35,000.00 | 35,000.00 |
| 208-751-940.040 | FACILITY RENT | 24,000.00 | 24,000.00 |
| 208-751-956.000 | MISCELLANEOUS | 1,045.93 | 600.00 |
| 208-751-956.003 | BANK CHARGES & FEES | 18,000.00 | 25,500.00 |
| 208-751-957.000 | EDUCATION / TRAINING | 600.00 | 280.00 |

| | | | |
|--|-----------------------------|------------|------------|
| 208-751-970.000 | CAPITAL OUTLAY / EQUIPMENT | 0.00 | 2,232.50 |
| 208-751-980.000 | OFFICE EQUIPMENT | 750.00 | 671.59 |
| 208-751-980.004 | EQUIP / COMPUTER HARDWARE | 1,200.00 | 0.00 |
| 208-751-980.005 | EQUIPMENT/COMPUTER SOFTWARE | 30,000.00 | 31,302.26 |
| 208-751-991.000 | PRINCIPAL | 10,000.00 | 12,000.00 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | 821,650.00 | 835,376.35 |

821,650.00 835,376.35

Expenditures

Fund 208 - PARKS & REC AUTHORITY:

| | | | |
|---------------------------------|--|------------|------------|
| TOTAL REVENUES | | 821,650.00 | 874,095.00 |
| TOTAL EXPENDITURES | | 821,650.00 | 835,376.35 |
| NET OF REVENUES & EXPENDITURES: | | 0.00 | 38,718.65 |

Fund: 214 YOUTH SPORTS

Account Category: Revenues

| | | | |
|--|---------------------------------|------------|------------|
| 214-751-650.006 | GENOA SOCCER FIELD RENTALS | 7,500.00 | 15,435.00 |
| 214-751-650.050 | PROGRAM FEES - VOLLEYBALL | 15,000.00 | 16,282.00 |
| 214-751-650.051 | PROGRAM FEES - ENRICHMENT | 17,000.00 | 23,000.00 |
| 214-751-650.052 | PROGRAM FEES - PICKLEBALL | 2,500.00 | 2,500.00 |
| 214-751-650.053 | PROGRAM FEES - SOCCER | 120,000.00 | 140,263.50 |
| 214-751-650.054 | PROGRAM FEES - BASKETBALL | 30,000.00 | 40,000.00 |
| 214-751-650.094 | PROGRAM FEES - SOFTBALL | 2,300.00 | 4,650.00 |
| 214-751-650.102 | DROP IN SPORTS | 10,000.00 | 11,000.00 |
| 214-751-651.009 | PAGE FIELD RENTAL | 0.00 | 4,845.00 |
| 214-751-678.095 | SPONSORSHIP FEES - YOUTH SPORTS | 4,500.00 | 6,999.48 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | 208,800.00 | 264,974.98 |

208,800.00 264,974.98

Revenues

Account Category: Expenditures

| | | | |
|--|---------------------------------------|-----------|-----------|
| 214-751-702.004 | SAL & WAGES OPERATION MANAGER | 12,423.20 | 16,500.00 |
| 214-751-702.080 | SAL & WAGES YOUTH SPORTS MGR | 42,848.00 | 42,848.00 |
| 214-751-702.081 | SAL & WAGES YOUTH SPORTS COORDINATORS | 25,000.00 | 25,000.00 |
| 214-751-713.000 | EMPLOYER SHARE FICA | | |
| 214-751-714.000 | EMPLOYEE MEDICAL INSURANCE | 5,190.37 | 5,190.37 |
| 214-751-714.004 | ICMA RETIREMENT | 1,000.00 | 1,000.00 |
| 214-751-727.000 | OFFICE SUPPLIES | 4,284.80 | 2,173.60 |
| 214-751-740.000 | OPERATING SUPPLIES | 0.00 | 57.60 |
| 214-751-740.080 | OPER SUPPLIES/VOLLEYBALL | 3,600.00 | 4,500.00 |
| 214-751-740.081 | OPER SUPP/ SOCCER | 1,500.00 | 1,500.00 |
| 214-751-740.083 | OPERATING SUPPLIES - PICKLEBALL | 30,000.00 | 27,916.58 |
| 214-751-740.086 | OPERATING SUPPLIES - BASKETBALL | 2,000.00 | 2,633.89 |
| 214-751-801.017 | BACKGROUND CHECKS | 9,500.00 | 9,645.86 |
| 214-751-804.008 | CONTRACT SERV - INSTRUCTORS | 3,500.00 | 3,500.00 |
| 214-751-804.009 | CONTRACT SERV - OFFCL /COACHES | 4,500.00 | 8,700.00 |
| 214-751-804.010 | CONTRACT SERV - FIELD MAINTENANCE | 7,000.00 | 6,000.00 |
| 214-751-840.000 | DUES & MEMBERSHIPS | 40,000.00 | 37,112.50 |
| 214-751-860.000 | CONFERENCE /TRANSPORTATION | 200.00 | 165.00 |
| 214-751-900.000 | PRINTING & PUBLISHING | 1,000.00 | 1,191.08 |
| 214-751-920.002 | UTILITIES - WAT / SEW | 0.00 | 200.00 |
| 214-751-942.001 | PORTA JOHN RENTALS | 3,000.00 | 3,060.98 |
| 214-751-957.000 | EDUCATION / TRAINING | 4,000.00 | 5,000.00 |
| 214-751-970.000 | CAPITAL OUTLAY EQUIP | 200.00 | 110.00 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | | 0.00 |

204,005.46

Expenditures

Fund 214 - YOUTH SPORTS:

| | | | |
|---------------------------------|--|------------|------------|
| TOTAL REVENUES | | 208,800.00 | 204,005.46 |
| TOTAL EXPENDITURES | | | |
| NET OF REVENUES & EXPENDITURES: | | | |

208,800.00 264,974.98

208,800.00 204,005.46

0.00 60,969.52

Fund: 216 FESTIVALS

Account Category: Revenues

| | | | |
|--|-----------------------------------|------------|------------|
| 216-751-650.003 | PROGRAM FEES SPECIAL EVENTS | 20,000.00 | 21,500.00 |
| 216-751-675.101 | FUNDRAISING - SPECIAL EVENTS | 1,000.00 | 2,541.31 |
| 216-751-678.039 | PROGRAM FEES - MELON FESTIVAL | 15,000.00 | 8,867.00 |
| 216-751-678.040 | SPONSORSHIP FEES MELON FESTIVAL | 32,000.00 | 35,214.00 |
| 216-751-678.041 | STREET VENDOR FEES MELON | 15,000.00 | 15,532.50 |
| 216-751-678.042 | FESTIVAL TENT MELON FEST | 18,000.00 | 19,388.75 |
| 216-751-678.047 | SPONSORSHIP FEES MELON RUN | 10,000.00 | 10,000.00 |
| 216-751-678.048 | PROGRAM FEES MELON RUN | 17,500.00 | 20,074.15 |
| 216-751-678.049 | FOOD VENDOR FEES MELON | 10,000.00 | 6,650.00 |
| 216-751-678.050 | SPONSORSHIP FEES LEGEND | 12,000.00 | 4,260.00 |
| 216-751-678.054 | PROGRAM FEES - LEGENDS | 2,500.00 | 100.00 |
| 216-751-678.057 | SPONSORSHIP FEES HORSEMAN RUN | 4,000.00 | 4,560.00 |
| 216-751-678.058 | PROGRAM FEES HORSEMAN RUN | 14,000.00 | 15,024.00 |
| 216-751-678.070 | SPONSORSHIP FEES - SPECIAL EVENTS | 10,000.00 | 7,300.00 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | 181,000.00 | 171,011.71 |

| | | | |
|--|-------------------------------------|------------|-------------|
| Revenues | | 181,000.00 | 171,011.71 |
| Account Category: Expenditures | | | |
| 216-751-702.001 | SAL & WAGES FESTIVAL DIRECTOR | 41,600.00 | 41,600.00 |
| 216-751-702.004 | SAL & WAGES OPERATIONS MANAGER | 7,453.92 | 3,400.00 |
| 216-751-702.103 | SALARY & WAGES STAFF | 17,400.00 | 17,400.00 |
| 216-751-713.000 | EMPLOYER SHARE FICA | 5,083.72 | 5,083.72 |
| 216-751-714.000 | EMPLOYEE MEDICAL INSURANCE | 1,000.00 | 1,000.00 |
| 216-751-714.004 | ICMA RETIREMENT | 4,160.00 | 4,160.00 |
| 216-751-727.000 | OFFICE SUPPLIES | 115.00 | 51.99 |
| 216-751-730.000 | POSTAGE | 100.00 | 300.84 |
| 216-751-740.000 | OPERATING SUPPLIES | 1,000.00 | 266.76 |
| 216-751-740.035 | OPER SUPPLIES - SPECIAL EVENTS | 19,500.00 | 19,500.00 |
| 216-751-740.102 | OPER SUPP MELON FESTIVAL | 47,800.00 | 75,371.44 |
| 216-751-740.106 | OPER SUPP MELON RUN | 5,800.00 | 10,628.71 |
| 216-751-740.201 | OPER SUPP LEGEND OF SLEEPY HOWELL | 10,000.00 | 5,600.00 |
| 216-751-740.203 | OPER SUPPLIES HEADLESS HORSEMAN RUN | 3,500.00 | 8,979.52 |
| 216-751-840.000 | DUES & MEMBERSHIPS | 200.00 | 165.00 |
| 216-751-860.000 | CONFERENCE /TRANSPORTATION | 1,000.00 | 905.78 |
| 216-751-900.000 | PRINTING & PUBLISHING | 3,500.00 | 2,081.56 |
| 216-751-942.001 | PORTA JOHN RENTALS | 6,000.00 | 6,100.00 |
| 216-751-956.000 | MISCELLANEOUS | 0.00 | 18.50 |
| 216-751-957.000 | EDUCATION / TRAINING | 100.00 | 70.00 |
| 216-751-970.000 | CAPITAL OUTLAY EQUIP | | |
| 216-751-980.004 | EQUIP / COMPUTER HARDWARE | | |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | 3,987.36 | |
| | | 1,700.00 | 1,459.91 |
| Expenditures | | 181,000.00 | 204,143.73 |
| Fund 216 - FESTIVALS: | | | |
| TOTAL REVENUES | | 181,000.00 | 204,143.73 |
| TOTAL EXPENDITURES | | | |
| NET OF REVENUES & EXPENDITURES: | | 181,000.00 | 171,011.71 |
| Fund: 217 PRESCHOOL | | 181,000.00 | 204,143.73 |
| Account Category: Revenues | | | |
| 217-751-651.003 | PRESCHOOL CAMP TUITION | 0.00 | (33,132.02) |
| 217-751-651.007 | PRESCHOOL TUITION | | |
| 217-751-675.015 | PRESCHOOL FUNDRAISING | | |
| 217-751-675.040 | DONATIONS - GENERAL | | |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | 4,160.00 | 4,296.00 |
| | | 58,560.00 | 49,000.00 |
| Revenues | | 1,000.00 | 1,787.00 |
| | | 0.00 | 65.00 |
| Account Category: Expenditures | | | |
| | | 63,720.00 | 55,148.00 |
| 217-751-702.023 | SAL & WAGES PRESCHOOL | | |
| 217-751-713.000 | EMPLOYER SHARE FICA | 63,720.00 | 55,148.00 |
| 217-751-714.000 | EMPLOYEE MEDICAL INSURANCE | | |
| 217-751-740.028 | OPER SUPP/PRESCHOOL | | |
| 217-751-801.017 | BACKGROUND CHECKS | | |
| 217-751-840.000 | DUES & MEMBERSHIPS | 54,840.00 | 54,840.00 |
| 217-751-860.000 | CONFERENCE /TRANSPORTATION | 4,195.26 | 4,195.26 |
| 217-751-957.000 | EDUCATION / TRAINING | 1,000.00 | 1,000.00 |
| 217-751-970.000 | CAPITAL OUTLAY EQUIP | 1,500.00 | 1,409.23 |
| 217-751-980.015 | PRESCHOOL EQUIPMENT | 37.00 | 18.50 |
| | | 75.00 | 0.00 |
| | | 400.00 | 0.00 |
| | | 150.00 | 135.00 |
| | | 1,274.40 | 0.00 |
| | | 248.34 | 0.00 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | 63,720.00 | 61,597.99 |
| | | 63,720.00 | 55,148.00 |
| | | 63,720.00 | 61,597.99 |

| | | | | | |
|--|-----------|-----------|--------------------------------|------------|------------|
| Expenditures | 63,720.00 | 61,597.99 | Fund 217 - PRESCHOOL: | | |
| TOTAL REVENUES | | | | 0.00 | (6,449.99) |
| TOTAL EXPENDITURES | | | | | |
| NET OF REVENUES & EXPENDITURES: | | | | | |
| Fund: 218 SENIOR CENTER | | | | 0.00 | 11,500.00 |
| Account Category: Revenues | | | | 8,000.00 | 14,000.00 |
| 218-751-590.000 | | | GRANTS | 45,000.00 | 66,000.00 |
| 218-751-650.030 | | | PROGRAM FEES - ENRICHMENT | 15,000.00 | 37,000.00 |
| 218-751-650.098 | | | PROGRAM FEES - FITNESS | 600.00 | 1,500.00 |
| 218-751-650.107 | | | TRAVEL | 5,000.00 | 4,900.00 |
| 218-751-675.009 | | | DONATIONS / PKS & RECS SENIORS | 500.00 | 700.00 |
| 218-751-675.013 | | | UNITED WAY SENIORS | | |
| 218-751-675.100 | | | FUNDRAISING ENRICHMENT | 35,000.00 | 31,000.00 |
| 218-751-678.012 | | | MEMBERSHIP FEES | 1,000.00 | 1,000.00 |
| 218-751-678.030 | | | SPONSORSHIP FEES - ENRICHMENT | 110,100.00 | 167,600.00 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | | | 110,100.00 | 167,600.00 |

Revenues

Account Category: Expenditures

| | | | | | |
|--|---------------------|-----------------|-----------------------------|------------|------------|
| 218-751-702.024 | | | SAL & WAGES -MARKETING | 5,056.80 | 5,056.80 |
| 218-751-702.027 | SAL & WAGES SENIORS | 218-751-713.000 | EMPLOYER SHARE FICA | 41,600.00 | 41,600.00 |
| 218-751-714.000 | | | EMPLOYEE MEDICAL INSURANCE | 3,569.25 | 3,182.40 |
| 218-751-714.004 | | | ICMA RETIREMENT | 1,000.00 | 1,000.00 |
| 218-751-727.000 | | | OFFICE SUPPLIES | 4,160.00 | 4,160.00 |
| 218-751-730.000 | | | POSTAGE | 100.00 | 100.00 |
| 218-751-740.032 | | | OPER SUPP/SENIORS | 900.00 | 620.00 |
| 218-751-740.061 | OPER SUPP/FITNESS | 218-751-740.070 | OPER SUPP/ TRAVEL | 4,500.00 | 6,500.00 |
| 218-751-804.008 | | | CONTRACT SERV - INSTRUCTORS | 10,000.00 | 5,000.00 |
| 218-751-840.000 | | | DUES & MEMBERSHIPS | 15,000.00 | 40,000.00 |
| 218-751-860.000 | | | CONFERENCE /TRANSPORTATION | 20,000.00 | 20,000.00 |
| 218-751-957.000 | | | EDUCATION / TRAINING | 300.00 | 165.00 |
| 218-751-970.000 | | | CAPITAL OUTLAY EQUIP | 1,000.00 | 857.03 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | | | 500.00 | 0.00 |
| | | | | 2,413.95 | 0.00 |
| | | | | 110,100.00 | 128,241.23 |

Expenditures

Fund 218 - SENIOR CENTER:

| | | | | | |
|---------------------------------|--|--|--|------------|------------|
| TOTAL REVENUES | | | | 110,100.00 | 167,600.00 |
| TOTAL EXPENDITURES | | | | 110,100.00 | 128,241.23 |
| NET OF REVENUES & EXPENDITURES: | | | | 0.00 | 39,358.77 |

Fund: 219 SUMMER DAY CAMP

Account Category: Revenues

| | | | | | |
|--|--|--|-------------------------------|-----------|-----------|
| 219-751-651.003 | | | SUMMER CAMP | 70,000.00 | 71,934.00 |
| 219-751-651.025 | | | SPECIALTY CAMPS | 6,500.00 | 7,175.00 |
| 219-751-678.030 | | | SPONSORSHIP FEES - ENRICHMENT | 5,000.00 | 694.30 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | | | | 81,500.00 | 79,803.30 |

Revenues

Account Category: Expenditures

| | | | | | |
|-----------------|--|--|-----------------------------------|-----------|-----------|
| 219-751-702.025 | | | SAL & WAGES SUMMER CAMP MANAGER | 4,800.00 | 6,000.00 |
| 219-751-702.036 | | | SAL & WAGE SUMMER CAMP SUPERVISOR | 8,820.00 | 8,820.00 |
| 219-751-702.037 | | | SAL & WAGES SUMMER CAMP COUNSELOR | 44,000.00 | 41,614.67 |
| 219-751-713.000 | | | EMPLOYER SHARE FICA | 4,407.93 | 3,164.52 |
| 219-751-740.003 | | | OPER SUPPLIES/T-SHIRTS | 1,500.00 | 994.50 |
| 219-751-740.029 | | | OPER SUPPLIES/SPECIALTY CAMPS | 500.00 | 0.00 |
| 219-751-740.033 | | | OPER SUPP/SUMMER CAMP | 5,000.00 | 1,371.80 |
| 219-751-740.041 | | | OPERATING SUPPLIES SNACKS | 500.00 | 875.84 |
| 219-751-740.042 | | | FIELD TRIPS | 10,000.00 | 7,661.85 |
| 219-751-801.017 | | | BACKGROUND CHECKS | 180.00 | 138.25 |
| 219-751-860.000 | | | CONFERENCE /TRANSPORTATION | 150.00 | 0.00 |
| 219-751-900.000 | | | MARKETING PRINTING & PUBLISHING | 500.00 | 1,045.00 |
| 219-751-957.000 | | | EDUCATION / TRAINING | 142.07 | 100.00 |

219-751-970.000

CAPITAL OUTLAY EQUIP

1,000.00

0.00

| | |
|-----------|-----------|
| 81,500.00 | 71,786.43 |
|-----------|-----------|

| | |
|-----------|-----------|
| 81,500.00 | 71,786.43 |
|-----------|-----------|

| | |
|-----------|-----------|
| 81,500.00 | 79,803.30 |
|-----------|-----------|

| | |
|-----------|-----------|
| 81,500.00 | 71,786.43 |
|-----------|-----------|

| | |
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| 0.00 | 8,016.87 |
|------|----------|

| | |
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| 6,000.00 | 6,000.00 |
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| 22,000.00 | 16,500.00 |
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| 5,500.00 | 5,500.00 |
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| | |
|----------|--------|
| 1,000.00 | 100.00 |
|----------|--------|

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|-----------|-----------|
| 20,000.00 | 18,500.00 |
|-----------|-----------|

| | |
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| 18,000.00 | 12,000.00 |
|-----------|-----------|

| | |
|-----------|----------|
| 12,000.00 | 1,000.00 |
|-----------|----------|

| | |
|-----------|----------|
| 10,000.00 | 1,000.00 |
|-----------|----------|

| | |
|-----------|-----------|
| 94,500.00 | 60,600.00 |
|-----------|-----------|

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|-----------|-----------|
| 94,500.00 | 60,600.00 |
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| | |
|-----------|-----------|
| 36,648.00 | 37,049.60 |
|-----------|-----------|

| | |
|----------|----------|
| 6,000.00 | 4,000.00 |
|----------|----------|

| | |
|-----------|-----------|
| 23,940.00 | 21,000.00 |
|-----------|-----------|

| | |
|----------|----------|
| 5,093.98 | 6,100.00 |
|----------|----------|

| | |
|----------|----------|
| 5,500.00 | 5,868.38 |
|----------|----------|

| | |
|----------|----------|
| 4,544.80 | 4,704.96 |
|----------|----------|

| | |
|--------|--------|
| 300.00 | 115.34 |
|--------|--------|

| | |
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| 3,006.22 | 4,000.00 |
|----------|----------|

| | |
|----------|-----------|
| 3,000.00 | 11,000.00 |
|----------|-----------|

| | |
|----------|--------|
| 2,500.00 | 356.26 |
|----------|--------|

| | |
|--------|--------|
| 330.00 | 330.00 |
|--------|--------|

| | |
|--------|--------|
| 600.00 | 639.33 |
|--------|--------|

| | |
|--------|--------|
| 500.00 | 650.00 |
|--------|--------|

| | |
|--------|--------|
| 375.00 | 375.00 |
|--------|--------|

| | |
|----------|------|
| 2,162.00 | 0.00 |
|----------|------|

| | |
|-----------|-----------|
| 94,500.00 | 96,188.87 |
|-----------|-----------|

| | |
|-----------|-----------|
| 94,500.00 | 96,188.87 |
|-----------|-----------|

| | |
|-----------|-----------|
| 94,500.00 | 60,600.00 |
|-----------|-----------|

| | |
|-----------|-----------|
| 94,500.00 | 96,188.87 |
|-----------|-----------|

| | |
|------|-------------|
| 0.00 | (35,588.87) |
|------|-------------|

| | |
|-----------|-----------|
| 10,550.00 | 10,000.00 |
|-----------|-----------|

| | |
|----------|------|
| 1,000.00 | 0.00 |
|----------|------|

| | |
|-----------|-----------|
| 11,550.00 | 10,000.00 |
|-----------|-----------|

| | |
|-----------|-----------|
| 11,550.00 | 10,000.00 |
|-----------|-----------|

| | |
|----------|----------|
| 2,200.00 | 2,496.68 |
|----------|----------|

| | |
|----------|----------|
| 5,000.00 | 5,000.00 |
|----------|----------|

| | |
|--------|--------|
| 150.00 | 135.05 |
|--------|--------|

| | | |
|--|-----------|-----------|
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | 500.00 | 500.00 |
| | 650.00 | 0.00 |
| Expenditures | 2,800.00 | 2,574.00 |
| | 250.00 | 0.00 |
| Fund 219 - SUMMER DAY CAMP: | | |
| TOTAL REVENUES | 11,550.00 | 10,705.73 |
| TOTAL EXPENDITURES | | |
| NET OF REVENUES & EXPENDITURES: | | |
| Fund: 221 TEEN CENTER | | |
| Account Category: Revenues | | |

| | |
|--|-----------------------|
| 221-751-649.000 | CONCESSION SALES TEEN |
| 221-751-650.005 | PROGRAM FEES TEENS |
| 221-751-650.060 | PROGRAM FEES - YOUTH |
| 221-751-675.010 | DONATIONS - TEEN |
| 221-751-675.012 | UNITED WAY - TEENS |
| 221-751-675.110 | FUNDRAISING |
| 221-751-678.010 | SPONSORSHIPS |
| 221-751-679.100 | GRANTS > \$1000 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | |

Revenues

Account Category: Expenditures

| | |
|-----------------|-------------------------------|
| 221-751-702.026 | SAL & WAGES TEEN MANAGERS |
| 221-751-702.035 | SAL & WAGES TEEN COORDINATOR |
| 221-751-702.041 | SAL & WAGES - TEEN SUPERVISOR |
| 221-751-713.000 | EMPLOYER SHARE FICA |
| 221-751-714.000 | EMPLOYEE MEDICAL INSURANCE |
| 221-751-714.004 | ICMA RETIREMENT |
| 221-751-727.000 | OFFICE SUPPLIES |
| 221-751-740.015 | OPER SUPP/CONCESSIONS |

221-751-740.036 OPER SUPPLIES - TEENS 221-751-740.044 OPER SUPPLIES/YOUTH
 221-751-840.000 DUES & MEMBERSHIPS
 221-751-860.000 CONFERENCE /TRANSPORTATION
 221-751-900.000 PRINTING & PUBLISHING
 221-751-957.000 EDUCATION / TRAINING
 221-751-970.000 CAPITAL OUTLAY EQUIP
 Total Dept 751 - RECREATION / PARKS DEPARTMENT

| | |
|-----|------------|
| 208 | 88,968.58 |
| 216 | -33,132.02 |
| 217 | -6,449.99 |
| 218 | 39,358.77 |
| 219 | 8,016.87 |
| 221 | -35,588.87 |
| 223 | -705.73 |
| | |
| | 71,187.20 |

Expenditures

Fund 221 - TEEN CENTER: TOTAL REVENUES
 TOTAL EXPENDITURES
 NET OF REVENUES & EXPENDITURES:
 Fund: 223 DOG PARK
 Account Category: Revenues

223-751-675.074 DOG PARK SALES - FOBS
 223-751-678.010 SPONSORSHIP FEES
 Total Dept 751 - RECREATION / PARKS DEPARTMENT

Revenues

Account Category: Expenditures

223-751-740.000 OPERATING SUPPLIES
 223-751-801.018 MANAGEMENT SERVICES
 223-751-900.000 PRINTING & PUBLISHING
 223-751-910.000 INSURANCE
 223-751-930.000 REPAIR & MAINTENANCE
 223-751-967.072 DOG PARK GROUNDS MAINTENANCE
 223-751-970.000 CAPITAL OUTLAY EQUIP
 Total Dept 751 - RECREATION / PARKS DEPARTMENT

Expenditures

11,550.00 10,705.73

Fund 223 - DOG PARK:

| | | |
|---------------------------------|------------------|------------------|
| TOTAL REVENUES | 11,550.00 | 10,000.00 |
| TOTAL EXPENDITURES | <u>11,550.00</u> | <u>10,705.73</u> |
| NET OF REVENUES & EXPENDITURES: | 0.00 | (705.73) |

Report Totals:

| | | |
|--|---------------------|---------------------|
| TOTAL REVENUES - ALL FUNDS | 1,572,820.00 | 1,683,232.99 |
| TOTAL EXPENDITURES - ALL FUNDS NET OF REVENUES & EXPENDITURES: | <u>1,572,820.00</u> | <u>1,612,045.79</u> |
| | 0.00 | 71,187.20 |

Oct 2023 HAPRA PARTICIPATION REPORTS

11/1/2023

PARTICIPATION TOTALS

| Row Labels | Count of Name |
|----------------------------|---------------|
| Brighton Township | 372 |
| City of Brighton | 112 |
| City of Howell | 1928 |
| Cohoctah Township | 224 |
| Conway Township | 76 |
| Deerfield Township | 195 |
| Genoa Township | 1705 |
| Green Oak Township | 102 |
| Hamburg Township | 137 |
| Handy Township/Fowlerville | 312 |
| Hartland Township | 324 |
| Howell Township | 1550 |
| Iosco Township | 160 |
| Marion Township | 1804 |
| Oceola Township | 3348 |
| Other Area | 743 |
| Pinckney Village | 26 |
| Putnam Township | 61 |
| Tyrone Township | 48 |
| Unadilla Township | 28 |
| (blank) | 157 |
| Grand Total | 13412 |

SPECIAL EVENTS

| Row Labels | Count of Name |
|----------------------------|---------------|
| Brighton Township | 109 |
| City of Brighton | 22 |
| City of Howell | 491 |
| Cohoctah Township | 52 |
| Conway Township | 17 |
| Deerfield Township | 31 |
| Genoa Township | 380 |
| Green Oak Township | 26 |
| Hamburg Township | 43 |
| Handy Township/Fowlerville | 84 |
| Hartland Township | 54 |
| Howell Township | 379 |
| Iosco Township | 34 |
| Marion Township | 382 |
| Oceola Township | 629 |
| Other Area | 204 |
| Pinckney Village | 6 |
| Putnam Township | 22 |
| Tyrone Township | 12 |
| Unadilla Township | 7 |
| (blank) | 4 |
| Grand Total | 2988 |

50&BEYOND + TRAVEL

| Row Labels | Count of Name |
|----------------------------|---------------|
| Brighton Township | 13 |
| City of Brighton | 11 |
| City of Howell | 113 |
| Cohoctah Township | 7 |
| Conway Township | 2 |
| Deerfield Township | 12 |
| Genoa Township | 128 |
| Green Oak Township | 4 |
| Hamburg Township | 2 |
| Handy Township/Fowlerville | 3 |
| Hartland Township | 13 |
| Howell Township | 78 |
| Iosco Township | 2 |
| Marion Township | 94 |
| Oceola Township | 279 |
| Other Area | 31 |
| Pinckney Village | 2 |
| Putnam Township | 5 |
| Tyrone Township | 1 |
| (blank) | 1 |
| Grand Total | 801 |

YOUTH SERVICES PROGRAMS

| Row Labels | Count of Name |
|----------------------------|---------------|
| Brighton Township | 19 |
| City of Brighton | 3 |
| City of Howell | 171 |
| Cohoctah Township | 9 |
| Conway Township | 3 |
| Deerfield Township | 10 |
| Genoa Township | 107 |
| Green Oak Township | 5 |
| Hamburg Township | 5 |
| Handy Township/Fowlerville | 18 |
| Hartland Township | 12 |
| Howell Township | 126 |
| Iosco Township | 12 |
| Marion Township | 141 |
| Oceola Township | 192 |
| Other Area | 29 |
| Putnam Township | 4 |
| Tyrone Township | 3 |
| Unadilla Township | 2 |
| (blank) | 7 |
| Grand Total | 878 |

SPORTS PROGRAMS

| Row Labels | Count of Name |
|----------------------------|---------------|
| Brighton Township | 41 |
| City of Brighton | 12 |
| City of Howell | 384 |
| Cohoctah Township | 50 |
| Conway Township | 13 |
| Deerfield Township | 46 |
| Genoa Township | 418 |
| Green Oak Township | 9 |
| Hamburg Township | 8 |
| Handy Township/Fowlerville | 64 |
| Hartland Township | 56 |
| Howell Township | 413 |
| Iosco Township | 48 |
| Marion Township | 526 |
| Oceola Township | 848 |
| Other Area | 64 |
| Pinckney Village | 3 |
| Putnam Township | 9 |
| Tyrone Township | 8 |
| Unadilla Township | 1 |
| (blank) | 24 |
| Grand Total | 3045 |

FITNESS MEMBERSHIPS & CLASSES

| Row Labels | Count of Name |
|----------------------------|---------------|
| Brighton Township | 28 |
| City of Brighton | 6 |
| City of Howell | 225 |
| Cohoctah Township | 17 |
| Conway Township | 5 |
| Deerfield Township | 27 |
| Genoa Township | 248 |
| Green Oak Township | 2 |
| Hamburg Township | 6 |
| Handy Township/Fowlerville | 6 |
| Hartland Township | 38 |
| Howell Township | 129 |
| Iosco Township | 9 |
| Marion Township | 154 |
| Oceola Township | 677 |
| Other Area | 49 |
| Putnam Township | 2 |
| Tyrone Township | 6 |
| Unadilla Township | 1 |
| (blank) | 2 |
| Grand Total | 1637 |

Oct 2023 HAPRA PARTICIPATION REPORTS

11/1/2023

Facility Usage by Location

| Row Labels | Count of User |
|---|---------------|
| Bennett Recreation Center NERF Party Rental | 2 |
| Genoa Soccer Complex Field 1 | 11 |
| Genoa Soccer Complex Field 2 | 9 |
| Oceola Community Center Court 1 | 1 |
| Oceola Community Center Court 3 | 29 |
| Oceola Community Center Main Meeting Room 1 | 14 |
| Oceola Community Center Meeting Room 2 | 9 |
| Oceola Community Center Meeting Room 3 | 5 |
| Oceola Community Center whole Gymnasium | 1 |
| Page Field Soccer Complex Aux Field | 8 |
| Grand Total | 89 |

Facility Usage by Municipality

| Row Labels | Count of User |
|--------------------|---------------|
| City of Brighton | 16 |
| City of Howell | 5 |
| Genoa Township | 5 |
| Howell Township | 1 |
| Marion Township | 2 |
| Oceola Township | 40 |
| Other Area | 17 |
| Unadilla Township | 3 |
| Grand Total | 89 |

Point of Sale Reports (reported as revenues)

| Row Labels | Sum of Total |
|---|--------------|
| POS Item: Community Center Drop-In Pass | 3248 |
| POS Item: Fitness Class/ Yoga Drop in | 336 |
| POS Item: Senior Fitness Class (NON- Senior membe | 185 |
| POS Item: Senior Fitness Class (Senior Center Member) | 387 |
| POS Item: TOT TIME DROP-IN | 20 |
| Grand Total | 4176 |

Oceola Community Center Drop-In

| | |
|----------------|------------|
| City of Howell | 126 |
| Oceola Twp | 109 |
| Marion Twp | 28 |
| Genoa Twp | 37 |
| Howell Twp | 15 |
| Other | 143 |
| Unknown | 4 |
| TOTAL | 462 |

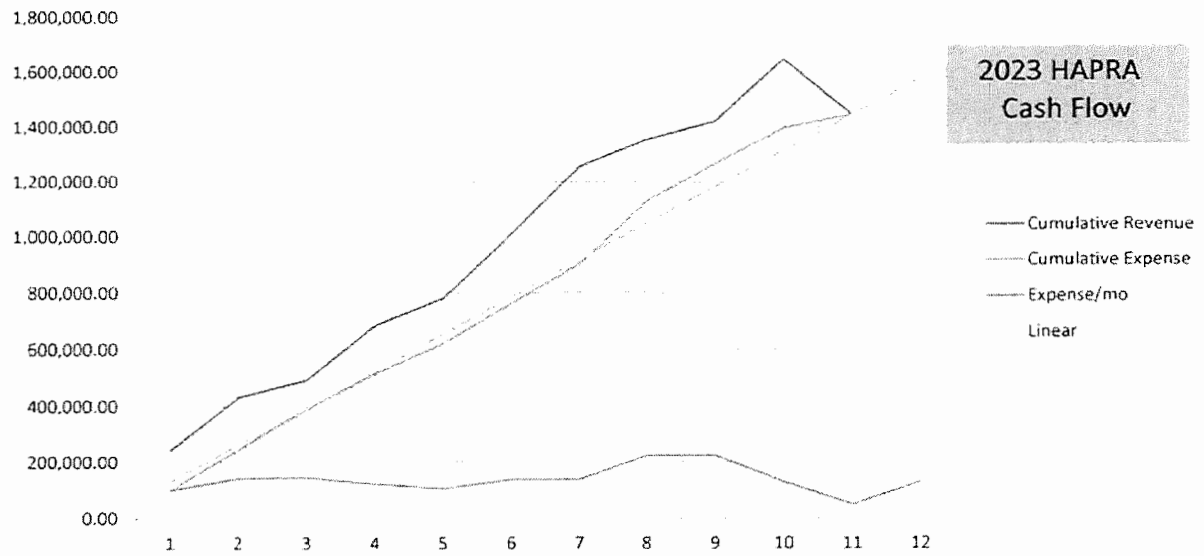
Oceola Community Center Tours

| | |
|----------------|-----------|
| City of Howell | 9 |
| Oceola Twp | 11 |
| Marion Twp | 1 |
| Genoa Twp | 6 |
| Howell Twp | 2 |
| Other | 8 |
| Unknown | 0 |
| TOTAL | 37 |

| Row Labels | Sum of Quantity | Sum of Cash | Sum of Credit/Debit |
|---------------------------------|-----------------|-------------|---------------------|
| Admin - Gymnasium Rental | 158 | 796 | 450 |
| Sports - Drop-in Fees | 258 | 1122 | 900 |
| Wellness - Program Fees Fitness | 194 | 833 | 72 |
| Grand Total | 610 | 2751 | 1422 |

| Month | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Budget |
|----------------------|------------|------------|------------|------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | |
| Cumulative Revenue | 240,272.89 | 431,633.10 | 492,549.47 | 685,424.05 | 781,591.60 | 1,010,905.72 | 1,253,272.87 | 1,352,489.03 | 1,418,590.60 | 1,644,793.55 | 1,441,751.67 | 1,572,820.00 | 1,572,820.00 |
| Cumulative Expense | 99,944.64 | 243,567.26 | 390,398.99 | 514,486.04 | 622,158.31 | 762,824.85 | 902,603.39 | 1,128,257.83 | 1,263,302.25 | 1,393,411.06 | 1,441,751.67 | 1,572,820.00 | 1,572,820.00 |
| Expense/mo | 99,944.64 | 143,622.62 | 146,831.73 | 124,087.05 | 107,672.27 | 140,666.54 | 139,778.54 | 225,654.44 | 225,654.44 | 130,108.81 | 48,340.61 | 131,068.33 | 131,068.33 |
| Linear | 131,068.33 | 262,136.67 | 393,205.00 | 524,273.33 | 655,341.67 | 786,410.00 | 917,478.33 | 1,048,546.67 | 1,179,615.00 | 1,310,683.33 | 1,441,751.67 | 1,572,820.00 | 1,572,820.00 |
| Cumulative Revenue % | 15.28% | 27.44% | 31.32% | 43.58% | 49.69% | 64.27% | 79.68% | 85.99% | 90.19% | 104.58% | 91.67% | 100.00% | 100.00% |
| Cumulative Expense % | 6.35% | 15.49% | 24.82% | 32.71% | 39.56% | 48.50% | 57.39% | 71.73% | 80.32% | 88.59% | 91.67% | 100.00% | 100.00% |
| Cumulative Surplus | 140,328.25 | 188,065.84 | 102,150.48 | 170,938.01 | 159,433.29 | 248,080.87 | 350,669.48 | 224,231.20 | 155,288.35 | 251,382.49 | 0.00 | 0.00 | 0.00 |

Months NOT yet reported so the financial numbers are theoretical based on annual budget



| TOTAL PARTICIPATION BY MUNICIPALITY | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Jul-23 | Aug-23 | Sep-23 | Oct-23 |
|-------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| City of Howell | 1655 | 1718 | 1743 | 1776 | 1812 | 1863 | 1870 | 1898 | 1912 | 1928 |
| % change per month | | 3.81% | 1.46% | 1.89% | 2.03% | 2.81% | 0.38% | 1.50% | 0.74% | 0.84% |
| Genoa Township | 1434 | 1496 | 1522 | 1542 | 1570 | 1596 | 1637 | 1645 | 1668 | 1705 |
| % change per month | | 4.32% | 1.74% | 1.31% | 1.82% | 1.66% | 2.57% | 0.49% | 1.40% | 2.22% |
| Howell Township | 1268 | 1340 | 1357 | 1374 | 1402 | 1447 | 1469 | 1499 | 1519 | 1550 |
| % change per month | | 5.68% | 1.27% | 1.25% | 2.04% | 3.21% | 1.52% | 2.04% | 1.33% | 2.04% |
| Marion Township | 1538 | 1611 | 1631 | 1648 | 1675 | 1730 | 1751 | 1769 | 1784 | 1804 |
| % change per month | | 4.75% | 1.24% | 1.04% | 1.64% | 3.28% | 1.21% | 1.03% | 0.85% | 1.12% |
| Oceola Township | 2870 | 2972 | 3027 | 3054 | 3103 | 3193 | 3217 | 3262 | 3283 | 3348 |
| % change per month | | 3.55% | 1.85% | 0.89% | 1.60% | 2.90% | 0.75% | 1.40% | 0.64% | 1.98% |

Howell Township
Property Committee Meeting
December 5, 2023

Attending: Jeff Smith, Sue Daus, Jonathan Hohenstein

Pineview Village: Purchaser is requesting an extension on the agreement's investigation period. The 60-day investigation period ends December 2, 2023. Purchaser is requesting that the investigation period be extended until January 15, 2024.

By the time the Board is able to make a decision on this request the investigation period will have expired. Should the purchaser need more time prior to closing the Committee is willing to discuss the issue but generally does not have an issue with contract extensions. In a 2-1 decision the Committee recommends denying the request for an extension on the investigation period.

Respectfully submitted,

Jonathan Hohenstein

ANN ARBOR
325 W. Eisenhower Pky.
Ann Arbor, MI 48103
Phone (734) 741-1000
Fax (734) 222-7006

BRIGHTON
6870 Grand River
Brighton, MI 48114
Phone (810) 227-4600
Fax (810) 227-4465

CHELSEA
12855 Old US 12
Chelsea, MI 48118
Phone (734) 627-1171
Fax (734) 234-1972



**RE/MAX
PLATINUM**



Each Office Independently Owned and Operated

FENTON
3295 W. Silver Lake Rd.
Fenton, MI 48430
Phone (810) 629-5800
Fax (810) 750-4408

HARTLAND
11500 Highland Road
Hartland, MI 48353
Phone (810) 632-5050
Fax (810) 632-7789

GRAND BLANC
11817 S. Saginaw St.
Grand Blanc, MI 48439
Phone (810) 695-4111
Fax (810) 695-6106

ADDENDUM/AMENDMENT
IDENTIFIED AS # 1

In reference to the PURCHASE AGREEMENT EXCHANGE LEASE COUNTER OFFER

Covering the Real Property Business – known as: All as listed on "Attachment #1" Pineview Village Condos

Dated: October 2nd, 2023, between Platinum Management Resources as

Purchasers and Howell Township as Sellers, the undersigned parties

hereby agree as follows:

Inspection contingency extended until 01/15/2024; closing to occur on or before 01/17/2024.

All other terms remain the same.

Seller Signature Date Buyer Signature Michelle Herret, President,
Platinum Management Resources 11/14/2023
Date

Howell Township _____
Print Name Print Name
Platinum Management Resources

Seller Signature Date Buyer Signature _____
Date Date

Print Name Print Name

This agreement upon its execution by both Parties is herewith made a part of the aforementioned Purchase Agreement.

Howell Township
Invoice and Check Registers
As of 11/30/2023

INVOICE REGISTER FOR HOWELL TOWNSHIP

| Inv Ref # | Vendor | Invoice Date | Due Date | Invoice Amount | Amount Due | Status | Posted |
|-----------|-----------------------------------|--------------|------------|----------------|------------|--------|--------|
| 00022620 | CONSUMERS ENERGY | 10/21/2023 | 11/15/2023 | 23.87 | 0.00 | Paid | Y |
| 00022621 | CONSUMERS ENERGY | 10/20/2023 | 11/15/2023 | 146.83 | 0.00 | Paid | Y |
| 00022622 | KCI | 11/01/2023 | 11/15/2023 | 1,758.44 | 0.00 | Paid | Y |
| 00022628 | BRIGHTON ANALYTICAL | 10/19/2023 | 11/15/2023 | 510.00 | 0.00 | Paid | Y |
| 00022629 | CONSUMERS ENERGY | 10/20/2023 | 11/16/2023 | 118.12 | 0.00 | Paid | Y |
| 00022630 | COMCAST | 10/22/2023 | 11/14/2023 | 434.76 | 0.00 | Paid | Y |
| 00022631 | MUTUAL OF OMAHA INSURANCE COMPANY | 10/19/2023 | 11/01/2023 | 155.13 | 0.00 | Paid | Y |
| 00022632 | CONSUMERS ENERGY | 10/20/2023 | 11/16/2023 | 134.04 | 0.00 | Paid | Y |
| 00022633 | AT&T | 10/19/2023 | 11/11/2023 | 325.95 | 0.00 | Paid | Y |
| 00022627 | PERFECT MAINTENANCE | 11/01/2023 | 11/15/2023 | 195.00 | 0.00 | Paid | Y |
| 00022634 | GENOA TOWNSHIP DPW | 11/01/2023 | 12/01/2023 | 26,720.25 | 0.00 | Paid | Y |
| 00022635 | CINTAS CORPORATION | 11/01/2023 | 12/01/2023 | 97.84 | 0.00 | Paid | Y |
| 00022637 | JULIUS DAUS III | 11/01/2023 | 12/01/2023 | 117.25 | 0.00 | Paid | Y |
| 00022638 | FOWLERVILLE SCHOOLS | 11/02/2023 | | 53.00 | 0.00 | Paid | Y |
| 00022639 | HOWELL TOWNSHIP | 11/02/2023 | | 634.58 | 0.00 | Paid | Y |
| 00022640 | LIVINGSTON COUNTY TREASURER | 11/02/2023 | | 8,873.82 | 0.00 | Paid | Y |
| 00022641 | LIV EDUC SERVICE AGENCY | 11/02/2023 | | 8,855.31 | 0.00 | Paid | Y |
| 00022642 | HOWELL PUBLIC SCHOOLS | 11/02/2023 | | 6,699.85 | 0.00 | Paid | Y |
| 00022643 | HOWELL PUBLIC SCHOOLS | 11/02/2023 | | 23,602.56 | 0.00 | Paid | Y |
| 00022644 | LIVINGSTON COUNTY TREASURER | 11/02/2023 | | 16,592.29 | 0.00 | Paid | Y |
| 00022623 | FIRST NATIONAL BANK | 11/03/2023 | 11/03/2023 | 4,414.93 | 0.00 | Paid | Y |
| 00022624 | HOWELL TOWNSHIP | 11/03/2023 | 11/03/2023 | 117.31 | 0.00 | Paid | Y |
| 00022625 | AMERICAN FUNDS | 11/03/2023 | 11/03/2023 | 2,904.77 | 0.00 | Paid | Y |
| 00022626 | EMPOWER | 11/03/2023 | 11/03/2023 | 2,271.40 | 0.00 | Paid | Y |
| 00022645 | JONATHAN HOHENSTEIN | 11/02/2023 | 12/02/2023 | 273.69 | 0.00 | Paid | Y |
| 00022646 | GRANGER WASTE SERVICES | 10/31/2023 | 11/25/2023 | 23.91 | 0.00 | Paid | Y |
| 00022647 | GOVERNMENT FORMS & SUPPLIES | 10/26/2023 | 11/25/2023 | 51.30 | 0.00 | Paid | Y |
| 00022648 | COMPLETE OUTDOOR SERVICES, INC. | 11/01/2023 | 11/15/2023 | 845.00 | 0.00 | Paid | Y |
| 00022649 | DTE ENERGY | 10/31/2023 | 12/11/2023 | 665.85 | 0.00 | Paid | Y |
| 00022650 | DTE ENERGY | 11/01/2023 | 11/27/2023 | 235.55 | 0.00 | Paid | Y |
| 00022651 | DTE ENERGY | 11/02/2023 | 11/27/2023 | 136.08 | 0.00 | Paid | Y |
| 00022652 | DTE ENERGY | 11/02/2023 | 11/27/2023 | 202.60 | 0.00 | Paid | Y |
| 00022653 | CARLISLE WORTMAN ASSOC, INC. | 11/07/2023 | | 1,510.00 | 0.00 | Paid | Y |
| 00022654 | CARLISLE WORTMAN ASSOC, INC. | 11/07/2023 | 12/08/2023 | 172.50 | 0.00 | Paid | Y |
| 00022655 | SPICER GROUP | 11/07/2023 | 12/08/2023 | 2,991.00 | 0.00 | Paid | Y |
| 00022656 | SPICER GROUP | 11/07/2023 | 12/08/2023 | 3,052.75 | 0.00 | Paid | Y |
| 00022657 | SPICER GROUP | 11/07/2023 | 12/08/2023 | 536.00 | 0.00 | Paid | Y |
| 00022658 | KENNEDY INDUSTRIES INC | 11/02/2023 | 11/27/2023 | 3,995.00 | 0.00 | Paid | Y |
| 00022659 | DECKER AGENCY | 11/02/2023 | 11/23/2023 | 27,171.00 | 0.00 | Paid | Y |
| 00022660 | FAHEY SCHULTZ BURZYCH RHODES PLC | 11/01/2023 | 12/01/2023 | 5,420.00 | 0.00 | Paid | Y |
| 00022661 | FAHEY SCHULTZ BURZYCH RHODES PLC | 11/01/2023 | 12/01/2023 | 3,876.00 | 0.00 | Paid | Y |
| 00022662 | FAHEY SCHULTZ BURZYCH RHODES PLC | 11/01/2023 | 12/01/2023 | 67.50 | 0.00 | Paid | Y |
| 00022663 | FAHEY SCHULTZ BURZYCH RHODES PLC | 11/01/2023 | 12/01/2023 | 2,790.00 | 0.00 | Paid | Y |
| 00022664 | FAHEY SCHULTZ BURZYCH RHODES PLC | 11/01/2023 | 12/01/2023 | 1,562.00 | 0.00 | Paid | Y |
| 00022665 | CARLISLE WORTMAN ASSOC, INC. | 11/01/2023 | 12/01/2023 | 1,390.00 | 0.00 | Paid | Y |
| 00022666 | CARLISLE WORTMAN ASSOC, INC. | 11/01/2023 | 12/01/2023 | 512.50 | 0.00 | Paid | Y |
| 00022667 | MICRO WORKS COMPUTING, INC | 11/06/2023 | 11/26/2023 | 524.00 | 0.00 | Paid | Y |
| 00022668 | REPUBLIC SERVICES | 10/31/2023 | 11/20/2023 | 47.99 | 0.00 | Paid | Y |
| 00022669 | SUSAN DAUS | 11/07/2023 | 11/20/2023 | 566.67 | 0.00 | Paid | Y |
| 00022670 | SMART BUSINESS SOURCE, LLC | 11/07/2023 | 11/20/2023 | 574.53 | 0.00 | Paid | Y |
| 00022678 | DTE ENERGY | 11/08/2023 | 11/30/2023 | 213.26 | 0.00 | Paid | Y |
| 00022679 | DTE ENERGY | 11/08/2023 | 11/30/2023 | 230.23 | 0.00 | Paid | Y |
| 00022680 | DTE ENERGY | 11/08/2023 | 11/30/2023 | 452.94 | 0.00 | Paid | Y |
| 00022681 | DTE ENERGY | 11/08/2023 | 11/30/2023 | 224.38 | 0.00 | Paid | Y |

INVOICE REGISTER FOR HOWELL TOWNSHIP

| Inv Ref # | Vendor | Invoice Date | Due Date | Invoice Amount | Amount Due | Status | Posted |
|-----------|------------------------------------|--------------|------------|----------------|------------|--------|--------|
| 00022682 | DTE ENERGY | 11/08/2023 | 11/30/2023 | 353.21 | 0.00 | Paid | Y |
| 00022683 | DTE ENERGY | 11/08/2023 | 11/30/2023 | 31.92 | 0.00 | Paid | Y |
| 00022684 | MICHIGAN.COM | 11/08/2023 | 11/30/2023 | 353.02 | 0.00 | Paid | Y |
| 00022685 | MICRO WORKS COMPUTING, INC | 11/07/2023 | 11/27/2023 | 120.00 | 0.00 | Paid | Y |
| 00022686 | ABSOPURE | 10/31/2023 | 11/30/2023 | 12.00 | 0.00 | Paid | Y |
| 00022687 | ABSOPURE | 10/31/2023 | 11/30/2023 | 6.85 | 0.00 | Paid | Y |
| 00022688 | LIVINGSTON DAILY PRESS & ARGUS | 10/31/2023 | 11/30/2023 | 590.00 | 0.00 | Paid | Y |
| 00022689 | ACCIDENT FUND INSURANCE COMPANY OF | 11/07/2023 | 12/01/2023 | 2,898.00 | 0.00 | Paid | Y |
| 00022690 | JUDICIAL SERVICES GROUP, LTD | 11/07/2023 | 12/01/2023 | 15.88 | 0.00 | Paid | Y |
| 00022691 | DONALD HIBBARD | 11/13/2023 | 12/01/2023 | 60.00 | 0.00 | Paid | Y |
| 00022692 | LITES PLUS INC | 11/14/2023 | 11/29/2023 | 6,630.45 | 0.00 | Paid | Y |
| 00022693 | GENOA OCEOLA SWATH | 11/14/2023 | 11/29/2023 | 12,712.88 | 0.00 | Paid | Y |
| 00022694 | BS&A SOFTWARE | 11/10/2023 | 12/10/2023 | 14,100.00 | 0.00 | Paid | Y |
| 00022695 | LIVINGSTON COUNTY TREASURER | 11/13/2023 | 12/10/2023 | 5.00 | 0.00 | Paid | Y |
| 00022696 | LIVINGSTON COUNTY TREASURER | 11/13/2023 | 12/10/2023 | 10.00 | 0.00 | Paid | Y |
| 00022697 | LIVINGSTON COUNTY TREASURER | 11/13/2023 | 12/10/2023 | 762.50 | 0.00 | Paid | Y |
| 00022698 | STATE OF MICHIGAN | 11/16/2023 | 11/16/2023 | 135.54 | 0.00 | Paid | Y |
| 00022699 | STATE OF MICHIGAN | 11/16/2023 | 11/16/2023 | 90.36 | 0.00 | Paid | Y |
| 00022700 | HOWELL TOWNSHIP | 11/16/2023 | 11/16/2023 | 48.99 | 0.00 | Paid | Y |
| 00022701 | LIVINGSTON COUNTY TREASURER | 11/16/2023 | 11/16/2023 | 562.91 | 0.00 | Paid | Y |
| 00022702 | LIV EDUC SERVICE AGENCY | 11/16/2023 | 11/16/2023 | 561.75 | 0.00 | Paid | Y |
| 00022703 | HOWELL PUBLIC SCHOOLS | 11/16/2023 | 11/16/2023 | 482.41 | 0.00 | Paid | Y |
| 00022704 | HOWELL PUBLIC SCHOOLS | 11/16/2023 | 11/16/2023 | 2,207.90 | 0.00 | Paid | Y |
| 00022705 | LIVINGSTON COUNTY TREASURER | 11/16/2023 | 11/16/2023 | 1,007.38 | 0.00 | Paid | Y |
| 00022706 | DTE ENERGY | 11/10/2023 | 12/04/2023 | 547.07 | 0.00 | Paid | Y |
| 00022707 | DTE ENERGY | 11/10/2023 | 12/04/2023 | 5,712.59 | 0.00 | Paid | Y |
| 00022708 | LIVINGSTON COUNTY TREASURER | 11/14/2023 | 12/14/2023 | 24.37 | 0.00 | Paid | Y |
| 00022709 | HOWELL TOWNSHIP | 11/14/2023 | 12/14/2023 | 600.00 | 0.00 | Paid | Y |
| 00022672 | FIRST NATIONAL BANK | 11/17/2023 | 11/17/2023 | 4,844.16 | 0.00 | Paid | Y |
| 00022673 | HOWELL TOWNSHIP | 11/17/2023 | 11/17/2023 | 117.31 | 0.00 | Paid | Y |
| 00022674 | BLUE CARE NETWORK | 11/17/2023 | 11/17/2023 | 3,726.42 | 0.00 | Paid | Y |
| 00022675 | AMERICAN FUNDS | 11/17/2023 | 11/17/2023 | 3,152.77 | 0.00 | Paid | Y |
| 00022676 | TREASURY STATE OF MICHIGAN | 11/17/2023 | 11/17/2023 | 1,402.02 | 0.00 | Paid | Y |
| 00022677 | EMPOWER | 11/17/2023 | 11/17/2023 | 2,308.91 | 0.00 | Paid | Y |
| 00022710 | TRUE VALUE HARDWARE | 11/17/2023 | 12/14/2023 | 27.99 | 0.00 | Paid | Y |
| 00022711 | MICRO WORKS COMPUTING, INC | 11/14/2023 | 12/04/2023 | 40.00 | 0.00 | Paid | Y |
| 00022712 | DTE ENERGY | 11/13/2023 | 12/05/2023 | 39.98 | 0.00 | Paid | Y |

of Invoices: 91 # Due: 0
 # of Credit Memos: 0 # Due: 0
 Net of Invoices and Credit Memos:

Totals: 232,374.07 0.00
 Totals: 0.00 0.00
 232,374.07 0.00

Agrees with Check Register BK

--- TOTALS BY FUND ---

| | | |
|--------------------------|-----------|------|
| 101 GENERAL FUND | 91,126.25 | 0.00 |
| 208 PARK/RECREATION FUND | 1,390.00 | 0.00 |
| 592 SWR/WTR | 68,671.67 | 0.00 |
| 701 TRUST & AGENCY | 777.50 | 0.00 |
| 703 TAX FUND | 70,408.65 | 0.00 |

--- TOTALS BY DEPT/ACTIVITY ---

| | | |
|---------------------|------------|------|
| 000 OTHER | 106,098.40 | 0.00 |
| 101 TOWNSHIP BOARD | 260.00 | 0.00 |
| 247 BOARD OF REVIEW | 24.37 | 0.00 |

INVOICE REGISTER FOR HOWELL TOWNSHIP

| Inv Ref # | Vendor | Invoice Date | Due Date | Invoice Amount | Amount Due | Status | Posted |
|-----------|-------------------------|--------------|----------|----------------|------------|--------|--------|
| 253 | TREASURER | | | 2,048.01 | 0.00 | | |
| 262 | ELECTIONS | | | 1,391.97 | 0.00 | | |
| 265 | TOWNSHIP HALL | | | 37,883.55 | 0.00 | | |
| 268 | TOWNSHIP AT LARGE | | | 14,313.85 | 0.00 | | |
| 276 | CEMETERY | | | 845.00 | 0.00 | | |
| 538 | WWTP | | | 68,671.67 | 0.00 | | |
| 701 | PLANNING | | | 650.00 | 0.00 | | |
| 702 | ZONING | | | 117.25 | 0.00 | | |
| 703 | ZONING BOARD OF APPEALS | | | 70.00 | 0.00 | | |

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 11/01/2023 - 11/30/2023

BANK CODE: GEN, T&A, TAX, UTYCK

| Check Date | Check | Vendor Name | Amount |
|---|--------------|-------------------------------|------------------|
| Bank GEN GENERAL FUND CHECKING | | | |
| 11/03/2023 | 101001795(E) | EMPOWER | 2,271.40 |
| 11/03/2023 | 101001796(E) | FIRST NATIONAL BANK | 4,414.93 |
| 11/03/2023 | 101001797(E) | HOWELL TOWNSHIP | 117.31 |
| 11/03/2023 | 101001798(E) | AMERICAN FUNDS | 2,904.77 |
| 11/08/2023 | 18585 | CARLISLE WORTMAN ASSOC, INC. | 3,585.00 |
| 11/08/2023 | 18586 | CINTAS CORPORATION | 97.84 |
| 11/08/2023 | 18587 | COMCAST | 434.76 |
| 11/08/2023 | 18588 | COMPLETE OUTDOOR SERVICES, IN | 845.00 |
| 11/08/2023 | 18589 | JULIUS DAUS III | 117.25 |
| 11/08/2023 | 18590 | SUSAN DAUS | 566.67 |
| 11/08/2023 | 18591 | DTE ENERGY | 665.85 |
| 11/08/2023 | 18592 | FAHEY SCHULTZ BURZYCH RHODES | 13,715.50 |
| 11/08/2023 | 18593 | GOVERNMENT FORMS & SUPPLIES | 51.30 |
| 11/08/2023 | 18594 | GRANGER WASTE SERVICES | 23.91 |
| 11/08/2023 | 18595 | JONATHAN HOHENSTEIN | 273.69 |
| 11/08/2023 | 18596 | KCI | 1,758.44 |
| 11/08/2023 | 18597 | MICRO WORKS COMPUTING, INC | 524.00 |
| 11/08/2023 | 18598 | MUTUAL OF OMAHA INSURANCE COM | 155.13 |
| 11/08/2023 | 18599 | PERFECT MAINTENANCE | 195.00 |
| 11/08/2023 | 18600 | SPICER GROUP | 6,579.75 |
| 11/08/2023 | 101001799(E) | CONSUMERS ENERGY | 118.12 |
| 11/17/2023 | 18601 | BLUE CARE NETWORK | 3,726.42 |
| 11/17/2023 | 101001800(E) | EMPOWER | 2,308.91 |
| 11/17/2023 | 101001801(E) | FIRST NATIONAL BANK | 4,844.16 |
| 11/17/2023 | 101001802(E) | HOWELL TOWNSHIP | 117.31 |
| 11/17/2023 | 101001803(E) | AMERICAN FUNDS | 3,152.77 |
| 11/17/2023 | 101001804(E) | TREASURY STATE OF MICHIGAN | 1,402.02 |
| 11/20/2023 | 18602 | ABSOPURE | 18.85 |
| 11/20/2023 | 18603 | ACCIDENT FUND INSURANCE COMPA | 2,898.00 |
| 11/20/2023 | 18604 | BS&A SOFTWARE | 14,100.00 |
| 11/20/2023 | 18605 | DONALD HIBBARD | 60.00 |
| 11/20/2023 | 18606 | JUDICIAL SERVICES GROUP, LTD | 15.88 |
| 11/20/2023 | 18607 | LITES PLUS INC | 6,630.45 |
| 11/20/2023 | 18608 | MICHIGAN.COM | 353.02 |
| 11/20/2023 | 18609 | LIVINGSTON DAILY PRESS & ARGU | 590.00 |
| 11/20/2023 | 18610 | MICRO WORKS COMPUTING, INC | 160.00 |
| 11/20/2023 | 18611 | SMART BUSINESS SOURCE, LLC | 574.53 |
| 11/20/2023 | 18613 | LIVINGSTON COUNTY TREASURER | 24.37 |
| 11/20/2023 | 101001805(E) | DTE ENERGY | 452.94 |
| GEN TOTALS: | | | |
| Total of 39 Checks: | | | 80,845.25 |
| Less 0 Void Checks: | | | 0.00 |
| Total of 39 Disbursements: | | | <u>80,845.25</u> |
| Bank T&A TRUST & AGENCY CHECKING | | | |
| 11/16/2023 | 3604 | LIVINGSTON COUNTY TREASURER | 5.00 |
| 11/16/2023 | 3605 | LIVINGSTON COUNTY TREASURER | 10.00 |
| 11/16/2023 | 3606 | LIVINGSTON COUNTY TREASURER | 762.50 |
| T&A TOTALS: | | | |
| Total of 3 Checks: | | | 777.50 |
| Less 0 Void Checks: | | | 0.00 |
| Total of 3 Disbursements: | | | <u>777.50</u> |
| Bank TAX TAX CHECKING | | | |
| 11/02/2023 | 5868 | FOWLerville SCHOOLS | 53.00 |
| 11/02/2023 | 5869 | HOWELL PUBLIC SCHOOLS | 23,602.56 |
| 11/02/2023 | 5870 | HOWELL PUBLIC SCHOOLS | 6,699.85 |
| 11/02/2023 | 5871 | HOWELL TOWNSHIP | 634.58 |
| 11/02/2023 | 5872 | LIV EDUC SERVICE AGENCY | 8,855.31 |
| 11/02/2023 | 5873 | LIVINGSTON COUNTY TREASURER | 8,873.82 |
| 11/02/2023 | 5874 | LIVINGSTON COUNTY TREASURER | 16,592.29 |
| 11/16/2023 | 5875 | HOWELL PUBLIC SCHOOLS | 2,207.90 |
| 11/16/2023 | 5876 | HOWELL PUBLIC SCHOOLS | 482.41 |
| 11/16/2023 | 5877 | HOWELL TOWNSHIP | 48.99 |
| 11/16/2023 | 5878 | LIV EDUC SERVICE AGENCY | 561.75 |
| 11/16/2023 | 5879 | STATE OF MICHIGAN | 135.54 |
| 11/16/2023 | 5880 | STATE OF MICHIGAN | 90.36 |
| 11/16/2023 | 5881 | LIVINGSTON COUNTY TREASURER | 562.91 |
| 11/16/2023 | 5882 | LIVINGSTON COUNTY TREASURER | 1,007.38 |

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 11/01/2023 - 11/30/2023

BANK CODE: GEN, T&A, TAX, UTYCK

| Check Date | Check | Vendor Name | Amount |
|------------|-------|-------------|--------|
|------------|-------|-------------|--------|

Bank TAX TAX CHECKING

TAX TOTALS:

| | |
|----------------------------|------------------|
| Total of 15 Checks: | 70,408.65 |
| Less 0 Void Checks: | 0.00 |
| Total of 15 Disbursements: | <u>70,408.65</u> |

Bank UTYCK UTILITY CHECKING

| | | | |
|------------|-------------|------------------------|-----------|
| 11/08/2023 | 3129 | BRIGHTON ANALYTICAL | 510.00 |
| 11/08/2023 | 3130 | DECKER AGENCY | 27,171.00 |
| 11/08/2023 | 3131 | GENOA TOWNSHIP DPW | 26,720.25 |
| 11/08/2023 | 3132 | KENNEDY INDUSTRIES INC | 3,995.00 |
| 11/08/2023 | 3133 | REPUBLIC SERVICES | 47.99 |
| 11/08/2023 | 59003875(E) | AT&T | 325.95 |
| 11/08/2023 | 59003876(E) | CONSUMERS ENERGY | 23.87 |
| 11/08/2023 | 59003877(E) | CONSUMERS ENERGY | 146.83 |
| 11/08/2023 | 59003878(E) | CONSUMERS ENERGY | 134.04 |
| 11/08/2023 | 59003879(E) | DTE ENERGY | 235.55 |
| 11/08/2023 | 59003880(E) | DTE ENERGY | 136.08 |
| 11/08/2023 | 59003881(E) | DTE ENERGY | 202.60 |
| 11/20/2023 | 3134 | GENOA OCEOLA SWATH | 12,712.88 |
| 11/20/2023 | 3135 | HOWELL TOWNSHIP | 600.00 |
| 11/20/2023 | 3136 | TRUE VALUE HARDWARE | 27.99 |
| 11/20/2023 | 59003882(E) | DTE ENERGY | 213.26 |
| 11/20/2023 | 59003883(E) | DTE ENERGY | 230.23 |
| 11/20/2023 | 59003884(E) | DTE ENERGY | 224.38 |
| 11/20/2023 | 59003885(E) | DTE ENERGY | 353.21 |
| 11/20/2023 | 59003886(E) | DTE ENERGY | 31.92 |
| 11/20/2023 | 59003887(E) | DTE ENERGY | 547.07 |
| 11/20/2023 | 59003888(E) | DTE ENERGY | 5,712.59 |
| 11/20/2023 | 59003889(E) | DTE ENERGY | 39.98 |

UTYCK TOTALS:

| | |
|----------------------------|------------------|
| Total of 23 Checks: | 80,342.67 |
| Less 0 Void Checks: | 0.00 |
| Total of 23 Disbursements: | <u>80,342.67</u> |

REPORT TOTALS:

| | |
|----------------------------|-------------------|
| Total of 80 Checks: | 232,374.07 |
| Less 0 Void Checks: | 0.00 |
| Total of 80 Disbursements: | <u>232,374.07</u> |

*Agrees with Invoice Register
BK*