

HOWELL TOWNSHIP BOARD MEETING

3525 Byron Road
Howell, MI. 48855
June 12, 2023
6:30 pm

1. Call to Order:
2. Roll Call: Mike Coddington () Jeff Smith ()
 Jean Graham () Harold Melton ()
 Jonathan Hohenstein () Bob Wilson ()
 Matthew Counts ()
3. Pledge of Allegiance:
4. Call to the Board:
5. Approval of the Minutes:
 - A. 2023/2024 Proposed Budget Meeting May 8, 2023
 - B. Regular Board Meeting May 8, 2023
6. Correspondence:
7. Call to the Public:
8. Unfinished Business:
9. New Business:
 - A. Operating Engineers Sewer Request
 - B. Resignation for Martha Haglund from the Planning Commission
 - C. Discussion/Approval Human Resource recommendations for July 2023-June 2024
 - D. Supervisor Resolution 06.23.523
 - E. Treasurer Resolution 06.23.524
 - F. Clerk Resolution 06.23.525
 - G. Trustee Resolution 06.23.526
 - H. Private Road Agreement
10. Call to the Public
11. Reports:
 - A. Supervisor B. Treasurer C. Clerk D. Zoning
 - E. Assessing F. Fire Authority G. MHOG H. Planning Commission
 - I. Z B A J. WWTP K. HAPRA L. Property Committee
 - M. P&R Committee
12. Disbursements:
 Regular and Check Register
13. Adjournment:

5A

HOWELL TOWNSHIP BOARD
2023 / 2024 PROPOSED BUDGET MEETING MINUTES
3525 Byron Road Howell, MI 48855
May 8, 2023, 6:00 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Jeff Smith	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:00 p.m. The roll was called.

PUBLIC HEARING:

MOTION by Counts, seconded by Hohenstein, **“TO OPEN THE PUBLIC HEARING FOR THE HOWELL TOWNSHIP 2023/2024 BUDGET.”** Discussion followed. Motion carried. Deputy Supervisor Kilpela reviewed the proposed budget revenues, appropriations, and funds with the Board. He explained the amended budget and proposed budget. Discussion followed.

CALL TO THE PUBLIC:

There was no public comment.

CLOSE THE PUBLIC HEARING:

MOTION by Counts, seconded by Melton, **“TO CLOSE THE PUBLIC HEARING ON THE BUDGET MEETING.”** Motion carried.

ADJOURNMENT: **MOTION** by Counts, seconded by Melton, **“TO ADJOURN.”** Motion carried. The meeting adjourned (6:20 pm.)

Howell Township Clerk
Jean Graham

Mike Coddington
Howell Township Supervisor

Angie Guillen, Recording Secretary

5B

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855

May 8, 2023

6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Jeff Smith	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. There were 10 people in the audience. All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

May 8, 2023

MOTION by Counts, **SECOND** by Melton, **“TO APPROVE THE MAY 8, 2023 AGENDA AS PRESENTED.”**
Discussion followed. Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

April 10, 2023

A) REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, **SECOND** by Melton, **“TO APPROVE THE APRIL 10, 2023 REGULAR MEETING MINUTES AS PRESENTED.”** Discussion followed. Motion carried.

CORRESPONDENCE:

No additions. No questions.

CALL TO THE PUBLIC:

There was no public comment.

NEW BUSINESS:

A. Howell Township Budget 2023/2024

MOTION by Graham, **SECOND** by Counts **“TO APPROVE THE HOWELL TOWNSHIP BUDGET 2023/2024 AS PRESENTED.”** Discussion followed. Motion Carried.

B. Financial Update

Deputy Supervisor Kilpela provided the Board with a budget update. Revenue and Expenditure Report period ending 4/30/2023 and Cash Flow Report using budgeted revenue was reviewed. He fielded questions and comments from the Board. Discussion followed. Kilpela proposed two budget amendments to the General Fund to increase the Treasurer legal expense by \$4,000.00 to account for legal fees incurred from personal property tax collection and to increase the snow removal expense by \$12,000.00 for the walking paths.

MOTION by Graham, **SECOND** by Melton. **“TO APPROVE THE 2022/2023 PROPOSED BUDGET**

AMENDMENTS FOR THE TREASURER AND THE TOWNSHIP HALL.” Discussion followed. Motion carried. The Board thanked Kilpela for the great job he does with the budget.

C. WWTP

Deputy Supervisor Kilpela explained in detail the upcoming Waste Water Treatment Plant Projects. **MOTION** by Counts, **SECOND** by Melton, **“TO APPROVE TO REBUILD ONE PUMP OF STATION 73 NOT TO EXCEED \$40,000.00.”** Discussion followed. Motion carried. **MOTION** by Counts, **SECOND** by Graham, **“TO APPROVE THE QUOTES FROM ADVANCED REHABILITATION TECHNOLOGY AND MACALLISTER RENTALS FOR THE JUNCTION CHAMBER AND INFLUENT CHANNEL LINING NOT TO EXCEED \$47,000.00.”** Discussion followed. Motion carried.

D. Howell Township v John Mills

As requested by the Board, Treasurer Hohenstein summarized the issue with Mr. John Mills and his disc golf course and the conclusion at the ZBA. Mr. Mills was present and discussed the issues presented. He reviewed along with his Attorney Kenneth V. Zichi the violations against his property. Extensive discussion followed.

E. Wellhead Protection Ordinance

Treasurer Hohenstein explained during the March 20, 2023 Howell Township Board meeting the Board discussed a request to change the wording of our ordinance to allow a gas station to be sited inside MHOG's wellhead protection area. The Board rejected the request to change the current wording in the ordinance therefore denying the gas station at the proposed site. After that meeting, he had discussions with Greg Tataara, Director of MHOG, regarding their wellhead protection area. Greg has been working with the municipalities that are in the wellhead protection area to try to get similar wellhead protection ordinances in place. Marion Township has passed the attached draft wellhead protection ordinance; the City of Howell is still working on theirs. He recommends approval to send the attached draft wellhead protection ordinance to the Planning Commission for consideration as a zoning ordinance for Howell Township. Discussion followed. **MOTION** by Graham, **SECOND** by Melton, **“TO APPROVE SENDING THE ATTACHED WELLHEAD PROTECTION ORDINANCE TO THE PLANNING COMMISSION FOR CONSIDERATION AS A ZONING ORDINANCE FOR HOWELL TOWNSHIP WITH PETROLEUM TO BE ADDED TO THE ORDINANCE.”** Discussion followed. Motion carried.

F. Subcommittee Compensation

Clerk Graham explained she received the Subcommittee Compensation letter to approve compensation for the subcommittee's investigation report. **MOTION** by Hohenstein, **SECOND** by Melton, **“TO APPROVE TO PAY THE SUBCOMMITTEE \$80.00 PER MEETING, PER PERSON.”** Discussion followed. Motion carried.

G. Howell Township Recreation Plan Proposal

Treasurer Hohenstein indicated the Park and Recreation 5 year Plan is coming to an end. In order to request grants, the Township needs to have a current plan in place. Included in the packet are the projected costs from the Planner for the Park and Recreation Plan update. Planning Commission Chair Martha Haglund suggested direction for the plan and a way to be fiscally responsible regarding the quote for the Howell Township Recreation Plan Update. She suggested the subcommittee work with Carlisle Wortman for a resolution regarding the work plan, timeline and fees. Discussion ensued. The Board tabled the discussion until June 12, 2023 Meeting.

H. Bids: Election Security

Clerk Graham explained the impact on elections with the passage of Proposal 22-2 which greatly affects elections going forward. She indicated to be successful we need to make sure we have the tools and resources to keep the security and integrity of our elections intact and she is asking for approval on the 5 items listed in her memo. **MOTION** by Counts, **SECOND** by Graham, **"TO APPROVE MICROWORKS COMPUTING, INC QUOTE AS PRESENTED."** Discussion followed. Motion carried. **MOTION** by Counts, **SECOND** by Hohenstein, **"TO APPROVE THE QUOTE FROM TWO MEN AND A TRUCK AS PRESENTED TO MOVE FILING CABINETS OUT OF THE ELECTION ROOM TO THE BASEMENT."** Discussion followed. Motion carried. **MOTION** by Counts, **SECOND** by Smith, **"TO APPROVE FINLEY CONSTRUCTION TO INSTALL THE BALLOT BOX AS PRESENTED."** Discussion followed. Motion carried. **MOTION** by Smith, **SECOND** by Hohenstein, **"TO APPROVE S.E.I. CONSTRUCTION CO. BID NOT TO EXCEED \$750.00 FOR THE INSIDE WALL, DOOR WALL REPAIR AND DRYWALL AS PRESENTED."** Discussion followed. Motion carried. **MOTION** by Counts, **SECOND** by Melton, **"TO APPROVE SHELVING FOR ELECTION STORAGE NOT TO EXCEED \$500.00 AS PRESENTED."** Discussion followed. Motion carried.

9. **CALL TO THE PUBLIC:**

Joe Farkus asked for clarification on where to find the Board packets for future Board Meetings.

Tim Boal addressed the Board regarding a recent accident at Mason and Santa Rosa Drive. He asked for an update to the mediation for the corner of these crossroads.

REPORTS:

A. SUPERVISOR:

Supervisor Coddington indicated he fielded calls from residents, he attended a budget meeting and a board meeting at HAPRA regarding a possible millage to support the facility as opposed to being funded through the municipalities.

B. TREASURER:

Treasurer Hohenstein indicated they are moving towards the BS & A cloud software. He included a quote for four scanners to process payments with the intention of purchasing one now and if it works well to purchase up to three additional scanners. **MOTION** by Graham, **SECOND** by Melton **"TO APPROVE THE PURCHASE OF 4 HONEYWELL SCANNERS NOT TO EXCEED \$1,000.00 AS PRESENTED."** Discussion followed. Motion carried. He further reported on finishing the ARPA reporting with Deputy Supervisor Kilpela which was a difficult task, receiving the lawsuit from Burkhart Ridge and submitted it to the insurance company and awaiting insurance counsel, and working on the Brewer Road drainage issue and it is slow moving and will take some time to complete.

C. CLERK:

Clerk Graham indicated she met with Spicer Engineering and Bowman Construction regarding the cemetery tile drainage project and there will be some reconfiguration coming without additional costs. She brought the Spring Clean Up volunteer sign-up sheet to the meeting. She discussed how many workers would be in attendance and providing lunch for the event. All the vendors have been confirmed to attend the event.

D. ZONING:

(See Zoning Administrator Daus's prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

F. FIRE AUTHORITY:

Supervisor Coddington indicated they purchased an aerial ladder truck and noted a presentation they had at the prior meeting regarding the truck. They approved the budget and he indicated the Chairman is retiring.

G. MHOG:

Trustee Counts reported on the MHOG meeting.

H. PLANNING COMMISSION:

Trustee Counts reported on the Planning Commission Meeting.

I. ZONING BOARD OF APPEALS (ZBA):

Trustee Smith reported on the Zoning Board of Appeals Meeting. He indicated budgeting for training for the Zoning Board of Appeals and Planning Commission in the future.

J. WWTP:

This item was addressed earlier in the meeting by Deputy Supervisor Kilpela.

K. HAPRA

Clerk Graham indicated the report was in the packet.

L. PROPERTY COMMITTEE

Treasurer Hohenstein indicated they are close to closing on the North Burkhart Road property and are working to complete it.

M. P & R COMMITTEE

Treasurer Hohenstein indicated the Spark grant has opened and the Engineer is reviewing the information that was provided as to the application of the grant.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, **SECOND** by Melton, **"TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY NORMAL AND CUSTOMARY PAYMENTS FOR THE MONTH."** Discussion followed. Motion carried.

ADJOURNMENT: **MOTION** by Melton, **SECOND** by Hohenstein, **"TO ADJOURN."** Motion carried. The meeting was adjourned at 8:36pm.

Howell Township Clerk
Jean Graham

Mike Coddington
Howell Township Supervisor

Angie Guillen, Recording Secretary

9A



Monument Engineering Group Associates, Inc.

Developing Lifelong Relationships

monumentengineering.com

298 Veterans Drive, Fowlerville, MI 48836 (HQ)
(517) 223-3512



June 7, 2023

Howell Township Board of Trustees
Howell Township, MI

RE: Operating Engineers Local 324 Arena Building, Oceola Township
Request to connect to Sanitary Sewer in Fisher Road

Board of Trustees,

On Behalf of the Operating Engineers Local 324 (OE), Monument Engineering Group Associates, Inc. (MEGA) is requesting your consideration to allow OE the ability to tap into the existing sanitary sewer system on Fisher Road.

OE is constructing a +/-90k sf arena building with an indoor training area and classrooms that will allow them to train throughout the year and during inclement weather conditions. Although OE has over 500 acres of land (composed of various properties) in both Oceola and Howell Townships, the site of the arena building is in Oceola Township. The arena building site is located on a 160 acres parcel on the boarder of Howell Township.

The OE arena building is currently under construction and was approved and permitted with onsite sewerage disposal. OE is reconsidering the initial expenses and long-term operating expense/maintenance against the option of connecting to public sewer.

Before preparing detailed plans for a submission OE would like to understand if this is a possibility. Adjoining this letter is a schematic sketch of the area, potential route, and connection point on Fisher Road for your consideration.

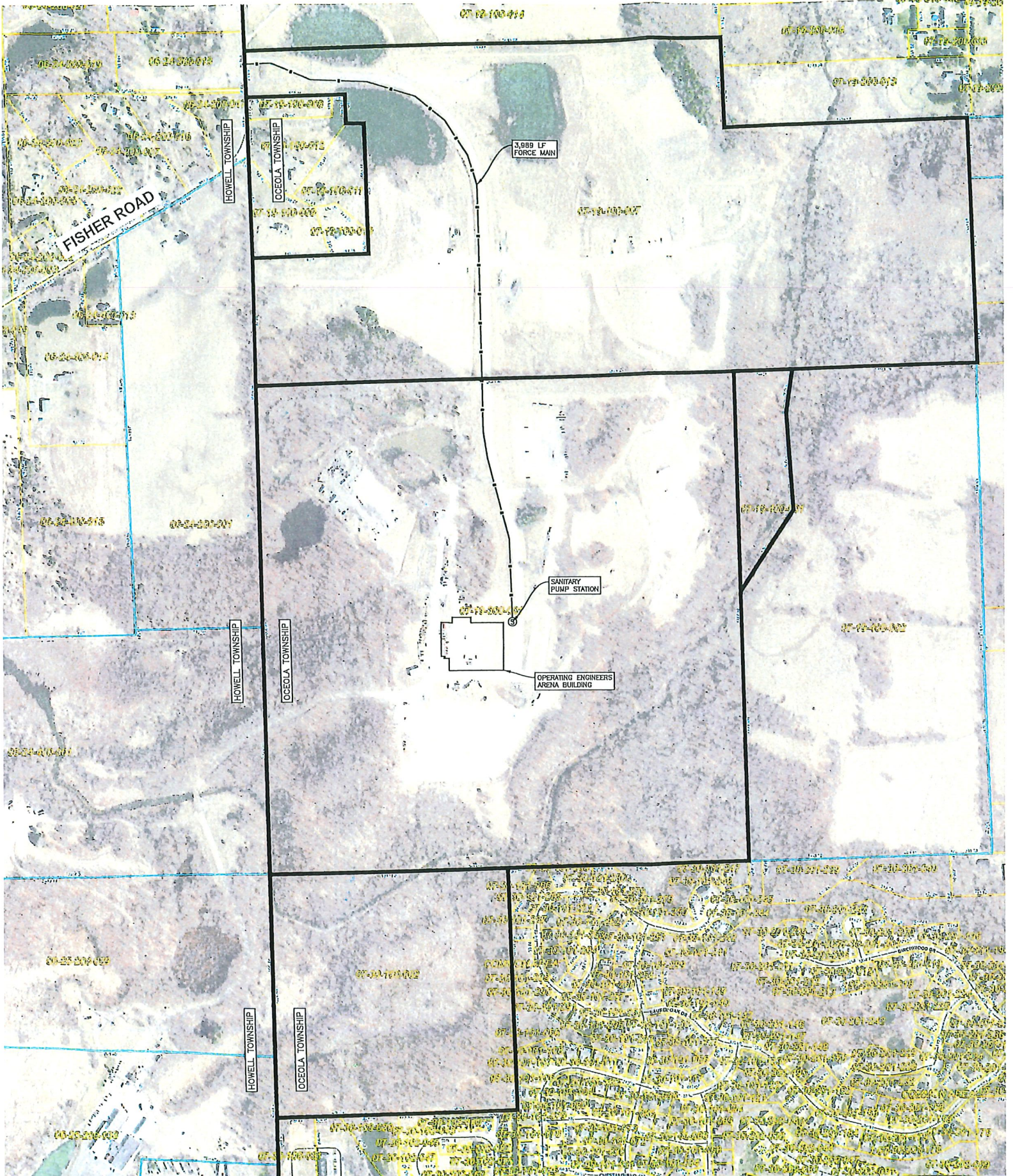
We appreciate your consideration and look forward to making a short presentation at the June 12th Township Board Meeting.

Sincerely,

Monument Engineering Group Associates, Inc.

Allan W Pruss, PE, PS
President

22-061 OPERATING ENGINEERS ARENA BUILDING
OE324 ARENA BUILDING
SANITARY SEWER EXHIBIT



9B

Howell Township Clerk

From: Martha Haglund <mmh216@gmail.com>
Sent: Monday, May 15, 2023 8:57 AM
To: Howell Township Supervisor
Cc: Howell Township Clerk; Howell Township Treasurer; Howell Township Inspector; Paul Montagno
Subject: Martha Haglund Resignation PC

Dear Mike Coddington,

This email is to formally notify you I am resigning from the Planning Commission and my last meeting will be May 23rd.

I accepted an offer from Livingston County to be their Principal Planner. Therefore, because Livingston County reviews the ordinances from Howell Township this will be a conflict of interest and I must vacate the seat.

I am able to remain on the Howell Township Park & Recreation Committee. I can continue to help the township update their 5 year-Park & Recreation Plan and develop Tooley Park.

I have enjoyed my time on the Planning Commission immensely and have learned so much from its members and staff. I am looking forward to taking my career to the next level. Planning is such an important aspect of a community. I am so excited I will be doing it everyday!

Thank you,
Martha Haglund

9D

Township of Howell
County of Livingston, State of Michigan

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY
SUPERVISOR

June 12, 2023
06.23.523

WHEREAS, the Township Board of the Township of Howell, County of Livingston, State of Michigan (the "Township"), at a regular board meeting held after the budget meeting June 12, 2023 at 6:30 p.m. at 3525 Byron Road, Howell MI.

BE IT RESOLVED, that this resolution is subject to MCLA 41.95(3). In a township that does not hold an annual meeting; the salary for officers composing the township board shall be determined by the township board.

BE IT RESOLVED, that as of 1st day of July, 2023 the salary of the Supervisor shall be as follows:

Supervisor: \$35,165.53 fixed annual salary and \$80.00 per diem for subsequent meetings after attending the first meeting effective July 1st, 2023

I further certify that the following Members were present at said meeting: _____

and that the following Members were absent: _____

I further certify that Member ____ moved for adoption of said resolution and that Member _____ Supported said motion.

Roll call vote:

Jean Graham - Township Clerk

9E

Township of Howell
County of Livingston, State of Michigan
RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY
June 12, 2023
TREASURER
06.23.524

WHEREAS, the Township Board of the Township of Howell, County of Livingston, State of Michigan (the "Township"), at a regular board meeting held after the budget meeting June 12, 2023 at 6:30 p.m. at 3525 Byron Road, Howell MI.

BE IT RESOLVED, that this resolution is subject to MCLA 41.95(3). In a township that does not hold an annual meeting; the salary for officers composing the township board shall be determined by the township board.

BE IT RESOLVED, that as of 1st day of July, 2023 the salary of the Treasurer shall be as follows:

Treasurer \$35,165.53 fixed annual salary and \$80.00 per diem for subsequent meetings after attending the first meeting effective July 1st, 2023.

I further certify that the following Members were present at said meeting: _____

and that the following Members were absent: _____

I further certify that Member _____ moved for adoption of said resolution and that Member _____ supported said motion.

Roll call vote:

Jean Graham - Township Clerk

9F

Township of Howell
County of Livingston, State of Michigan
RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY
CLERK
June 12, 2023
06.23.525

WHEREAS, the Township Board of the Township of Howell, County of Livingston, State of Michigan (the "Township"), at a regular board meeting held after the budget meeting June 12, 2023 at 6:30 p.m. at 3525 Byron Road, Howell MI.

BE IT RESOLVED, that this resolution is subject to MCLA 41.95(3). In a township that does not hold an annual meeting; the salary for officers composing the township board shall be determined by the township board.

BE IT RESOLVED, that as of 1st day of July, 2023 the salary of the Clerk shall be as follows:

Clerk \$35,165.53 fixed annual salary and \$80.00 per diem for subsequent meetings after attending the first meeting effective July 1st, 2023

I further certify that the following Members were present at said meeting:

and that the following Members were absent: _____

I further certify that Member _____ moved for adoption of said resolution and that Member _____ supported said motion.

Roll call vote:

Jean Graham - Township Clerk

9G

Township of Howell
County of Livingston, State of Michigan

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY
TRUSTEE
June 12, 2023
06.23.526

WHEREAS, the Township Board of the Township of Howell, County of Livingston, State of Michigan (the "Township"), at a regular board meeting held after the budget meeting June 12, 2023 at 6:30 p.m. at 3525 Byron Road, Howell MI.

BE IT RESOLVED, that this resolution is subject to MCLA 41.95(3). In a township that does not hold an annual meeting; the salary for officers composing the township board shall be determined by the township board.

BE IT RESOLVED, that as of 1st day of July, 2023 the salary of the Trustees shall be as follows:

Trustees \$5,860.92 fixed annual salary and \$80.00 per diem for subsequent meetings after attending the first meeting effective July 1st, 2023

I further certify that the following Members were present at said meeting:

and that the following Members were absent: _____

I further certify that Member _____ moved for adoption of said resolution and that Member _____

Roll Call:

Jean Graham - Township Clerk

9H

SHARED PRIVATE ROAD AGREEMENT

The undersigned, being all of the owners of the four Parcels of real estate referenced as Parcels B, C, D, and E in EXHIBIT A, attached hereafter and incorporated by reference (each referred to as a "Parcel" or collectively as the "Parcels"), and also described in the survey attached as Exhibit C to this Agreement, situated in Howell Township, Livingston County, Michigan and which each of the Parcels abut an existing cul-de-sac easement that is more fully described in EXHIBIT B, and also described and illustrated further on the survey map included in EXHIBIT C, hereby enter into the following agreement for the creation of a private shared road upon the said cul-de-sac easement (the "Shared Private Road") and or the maintenance of the Shared Private Road for the benefit of the Parcels, the creation of an association to manage the road and to acknowledge their respective obligations related to the Shared Private Road.

Section 1: INTENT FOR SHARED PRIVATE ROAD. It is the intent of this agreement to provide an effective and convenient mechanism for the afore described real estate owners to maintain the Shared Private Road in a reasonably safe condition suitable for safe and efficient travel by the undersigned, their guests, governmental agencies, emergency services providers and public utilities. This Agreement shall provide for the perpetual private (non-public) maintenance of the Shared Private Road which is necessary and reasonable standards to serve the several interests involved. It is the intent of the parties to this agreement to maintain the Shared Private Road in a reasonably suitable condition for travel. The undersigned agree that the Shared Private Road shall from time to time require maintenance that could include grading, paving, restoration of the gravel base, restoration of the crown, cleaning or replacement of drainage improvements, maintenance of Livingston County Road Commission approved sight distance, and removal of snow and other hazards for safe travel on the Shared Private Road. Upon its initial development, the Shared Private Road shall be referred to as Springborn Drive.

Section 2: SHARED PRIVATE ROAD ASSOCIATION. The undersigned also agree to be members in a non-profit organization formed for the sole purpose of managing the maintenance of the Shared Private Road ("Association"). Each Parcel shall designate one individual to represent the Parcel in the Association. The parties hereto hereby grant and transfer to the Association the right to manage the Shared Private Road in accordance with the agreements and understandings contemplated herein. All payments relating to the Shared Private Road as contemplated herein shall be made through the Association. The Association shall administer the costs of the maintenance of the Shared Private Road as provided herein, and may adopt such other rules and regulations as necessary for its administration and the smooth enactment of the terms hereof.

Section 3: TERMS. This agreement shall be a covenant running with all of the land comprising the Parcels described in EXHIBIT A, and shall irrevocably bind the Parcels and the heirs, assigns, or personal representatives of the undersigned with respect to all of this agreement's terms and obligations.

Section 4: VOTING. Each Parcel of property covered by this agreement which has a separate tax code number, assigned by the Assessor for the Township of Howell, Livingston County, Michigan, who is using the Shared Private Road as described below, and in not in default of any payment obligations hereunder, shall have one vote for any voting purposes in the Association. The vote for each Parcel may be exercised by any owner of that property. In the event of any dispute as to whom should properly exercise the vote for a Parcel, the Parcel shall have no vote until the contesting parties unanimously agree as to whom shall properly exercise the vote for the Parcel. In the event of a tie vote or other outcome so that a decision by the owners cannot be determined, the voting owners shall request the Township to make a determination regarding required maintenance. The Township decision shall be final and shall bind the Parcel owners to proceed with maintenance as though the decision was made by the Parcel owners. Further, any costs associated with the Township's decision shall be shared among the Parcel owners.

Section 5: INTIAL USE AND DEVELOPMENT OF SHARED PRIVATE ROAD. The parties acknowledge that the owners of Parcel B currently have separate road access to their Parcel and do not need to utilize the Shared Private Road. Additionally, Parcels C and D are vacant and currently owned by Howell Township. Unless and until the owners of Parcel B utilize the Shared Private Road for access, they shall bear no cost for the Shared Private Road. Unless and until the owners of Parcels C and D, begin the development and/or regular use of those Parcels, they shall bear no cost for the Shared Private Road. The owner of Parcel E has an immediate need to utilize the Shared Private Road and will at its own cost and expense develop the Shared Private Road from the connection at Oak Grove Road, to the driveway access to Parcel E (or such other area as determined by the Township). The Owner of Parcel E, if it moves forward with the construction and development of the initial portion of the Shared Private Road, shall be solely responsible for compliance with all applicable state law and all applicable county and/or Howell Township ordinances, including but not limited to Article 26 of the Howell Zoning Ordinance. The owner of Parcel E shall only be required to build the Shared Private Road to the extent that it is required, and approved by, the Howell Township Planning Commission, Livingston County Road Commission, Howell Area Fire Authority, or other governmental body with oversight of the Shared Private Road.

If the owner of Parcel E does move forward with the construction of a portion of the Shared Private Road, it shall track and keep a clear record of all costs expended in connection with the initial development of the Shared Private Road. Upon the development or use of Parcel C or D, or any subdivision thereof, or the use of the Shared Private Road by Parcel B, such Parcel shall reimburse the owner of Parcel E, a pro-rata cost of the initial construction of the Shared Private Road. The pro-rata cost will be determined by dividing the square footage of the Parcel to begin using the Shared Private Road by the combined acreage of Parcels B, C, D, and E. The costs and expenses relating to any further extension of the Shared Private Road, or any upgrade or expansion of the Shared Private Road necessary for use by any Parcel shall be borne by the owners of the Parcel(s) requiring such expansion or upgrade, provided that any Party who subsequently uses the expanded, upgraded or extended portion of the Shared Private Road, shall be responsible for reimbursement of their pro rata share of costs incurred for either the upgrade, expansion or extension. The pro rata share for this use shall be determined by dividing the square footage of the Parcel using the upgraded or extended portion of the Shared Private Road by the combined acreage of all Parcels using or who upon development will use such portion of the Shared Private Road. For clarity, if the entire Shared Private Road is upgraded, the pro rata cost shall be divided among all Parcels. If the Shared Private Road is extended, the pro rata cost shall be divided among the Parcels who will use that extended portion of the Shared Private Road upon the development of their Parcel.

Section 6: MAINTENANCE OF SHARED PRIVATE ROAD. In order to maintain the Shared Private Road in a safe condition suitable for safe and efficient travel by the undersigned, their guests, governmental agencies, emergency services providers and public utilities, the Association shall be responsible for maintaining the Shared Private Road. It shall also be the responsibility of the Association to ensure that regular maintenance and improvements to the Shared Private Road's intersection with Oak Grove Road is maintained in a safe condition. The private road shall be snowplowed so as to permit year-round access. All Parcels using the Shared Private Road as described herein shall share on a pro rata basis, the cost of maintaining the Shared Private Road. The Association may assess yearly dues for anticipated costs, which may include a reserve for future improvements. A Parcel's share of costs for the Shared Private Road or dues shall be based upon the total square footage of all Parcels using the Shared Private Road at the time of the expense or dues assessment. Prior to any costs being incurred for major improvements of the Shared Private Road, the voting members of the Association shall agree to such improvement and the cost thereof. Major improvements are considered improvements with a cost exceeding \$20,000 (as adjusted for inflation). Normal maintenance costs should be expected by the owners of the Parcels and may be approved and paid by the Association. Costs incurred by the Association for maintenance or other approved improvements of the Shared Private Road as described herein shall be a burden upon the land with a lien therefore against any Parcel for which the costs of maintenance or improvements have not been paid by the owner of such Parcel. Any such lien shall be attached upon the filing and recording of an affidavit of an officer of the Association. Such affidavit shall set forth the description of the Parcel or property against which the lien is claimed, what the expenditure is for, the total amount of the expenditure, the portion attributable to such Parcel or property, and the date or dates of expenditures. A copy of the affidavit shall be sent to the owner or owners of the Parcel against which the lien is claimed by regular mail, which postage prepaid, at the last known address of the owner.

Section 7: NOTICE OF FAILURE TO MAKE REPAIRS. The undersigned acknowledge and agree that if repairs and maintenance are not met, the Howell Township Board may, but is not obligated to, cause the Shared Private Road to be brought up to design standards now specified in Article 26 of the Howell Zoning Ordinance, or as hereafter amended, and may assess owners of the Parcels on the Shared Private Road or those residents who have access to the private road for the improvements plus an administrative fee in the amount of twenty-five percent (25%) payable to Howell Township.

Section 8: NO PUBLIC FUNDS/NO PUBLIC OBLIGATION. No public funds of Howell Township are to be used to build, repair or maintain the Shared Private Road. Howell Township has no responsibility or obligation regarding construction, repair, improvement or maintenance in regard to the Shared Private Road or as it pertains to ingress and egress to any parcel utilizing the Shared Private Road. The undersigned acknowledge and agree that Howell Township shall be reimbursed any and all costs and fees pursuant to paragraphs 5 and/or 6 and this paragraph, including but not limited to planning, engineering, legal and similar reviews necessary to ensure the Shared Private Road is established, constructed, repaired or maintained pursuant to Howell Township's ordinances. Howell Township may, but is not obligated to, recover any and all costs by establishing a special assessment district pursuant to paragraph 9 of this Agreement and as permitted by law. Establishing a special assessment district shall be at Howell Township's sole discretion and shall not preclude Howell Township from seeking a recovery of unpaid costs and expenses in any other manner permitted by this Agreement or by law.

Section 9: SPECIAL ASSESSMENT PETITION FOR PRIVATE ROADS. In order for Howell Township to construct, improve, rebuild, repair or maintain the Shared Private Road if the owners of the Parcels fail to maintain or repair the Shared Private Road as required by this Agreement, the Parcel owners liable for the costs shall consent to the establishment of a special assessment district in order to finance the maintenance, repairs or capital improvements to the Shared Private Road. By executing this Agreement, the Parcel owners, and any future owners, shall be deemed to have irrevocably petitioned

Howell Township and consented to the establishment of a special assessment district for the maintenance, repair and capital improvements necessary keep the Shared Private Road in a safe and usable condition. Howell Township may, but shall not be obligated, to establish a special assessment district.

Section 10: PUBLIC EASEMENT. Easements are hereby granted to the public via this Agreement for the purpose of emergency and other public vehicles for whatever public access or services are necessary.

Section 11: INGRESS/EGRESS. The owners of any and all property using the road shall refrain from prohibiting, restricting, limiting or in any manner interfering with the normal ingress and egress and use by any of the other owners. Normal ingress and egress and use shall include use by family, guests, invite, tradesmen, and others bound to or returning from any of the properties having the right to use the road.

Section 12: DAMAGE. The owner of each Parcel shall be separately responsible to repair and for the costs thereof, of any damage caused to the Shared Private Road due to extraordinary use. Extraordinary use shall include, but is not limited to: movement of construction equipment, moving vans, commercial trucks, or other heavy loads; movement of recreational vehicles, or increased usage not ordinarily consistent with normal passenger vehicle automobile traffic. In the event that any owner or their agents, employees or guests cause the type of damage described herein and fail to make the necessary repairs within ninety (90) days, the Association may do so after notice to such owner, and any costs so expended shall be a burden upon the land of such owners with a lien enforceable as set forth herein.

Section 13: SUBDIVISION. If any Parcel is subdivided, all charges that would have been levied in respect to the split Parcel shall be reallocated among the split Parcels on a pro rata basis as provided herein. Any costs or expenses arising from a required improvement or upgrading of the Shared Private Road as a result of the subdivision shall be borne by the owners of the Parcel(s) being subdivided, provided that any party who subsequently splits its property and benefits from the required upgrades shall be responsible for reimbursement of the costs incurred on a pro rata basis in the manner set forth in Section 5 above.

Section 14: HOLD HARMLESS/INDEMNIFICATION. The undersigned hereby agree to indemnify and hold harmless Howell Township and its officials from any and all claims which might be brought against it/them based on causes of action and alleged damages relating in any way to the Shared Private Road, the use of the Shared Private Road, and this Agreement.

Section 15: ENFORCEMENT/ DISPUTE RESOLUTION. This Agreement may be enforced by any owner of a Parcel or Parcels, or by Howell Township. In the event that a dispute arises, in any way related to this Agreement, the parties to this Agreement shall attempt resolution of the dispute via direct communications amongst the affected parties. If this initial process does not result in resolution of the dispute, parties shall enter into a formal mediation to resolve the dispute. If mediation fails to resolve the dispute, any affected party under this Agreement, may initiate in the Livingston County Circuit Court or other court having jurisdiction at the time of the dispute. If Howell Township or any Parcel owner(s) who seek(s) to enforce any provision of this Agreement prevails in court in whole or in part, that person or entity, as the prevailing party, shall be awarded its, his or her actual attorney fees and costs incurred in such action. In no event, however, shall attorney's fees or costs be assessed against Howell Township.

Section 16: AMENDMENT. The provisions of this agreement may be amended, but only with the written consent of owners of all Parcels described in EXHIBIT A. A copy of such amendment shall be filed with the Office of the Township of Howell and recorded with the Livingston County Recorder of Deeds.

Section 17: FILING/RECORDING. A copy of the executed and recorded agreement shall be filed with the Office of the Township of Howell and recorded with the Livingston County Register of Deeds.

Section 18: APPROVALS. This Agreement, and all documents required by Section 26.15 of the Howell Zoning Ordinance, shall be approved by the Howell Township Board after receiving recommendations from the Howell Township Planning Commission, Township Attorney and Township Engineer on this matter

Section 19: CONSIDERATION. This Agreement is given for good and valuable consideration, the receipt of which is acknowledged by the parties. This Agreement is for the sum of less than one hundred dollars (\$100) and exempt from transfer tax pursuant to MCL 207.505(a) and MCL 207.526(a).

Section 20: GOVERNING LAW. This Agreement shall be interpreted and construed in accordance with the laws of the State of Michigan.

Section 21: SEVERABILITY. If any term, covenant or condition of this Agreement or the application of which to any party or circumstance shall be to any extent invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or conditions to persons or circumstances other than those to which it is held invalid or unenforceable, shall be effective, and each term, covenant, or condition of this Agreement shall be valid and enforced to the fullest extent permitted by law.

The parties have executed this Agreement as of _____, 2023.

Parcel B:

David and Rachel Dirmeyer
1730 Oak Grove Road

s/ _____
David Dirmeyer

s/ _____
Rachel Dirmeyer

STATE OF MICHIGAN
COUNTY OF LIVINGSTON

On this ____ day of _____, 2023, before me, a notary public, personally came the above named David Dirmeyer and Rachel Dirmeyer, known to me to be the persons who executed the foregoing agreement and acknowledged the same to be their free act and deed.

Notary Public

Livingston County, MI
My commission expires:

Parcel E:

Russel and Monique Springborn
3535 High Hillcrest Drive
Howell, MI 48843

s/ _____
Russel Springborn

s/ _____
Monique Springborn

STATE OF MICHIGAN
COUNTY OF LIVINGSTON

On this ___ day of _____, 2023, before me, a notary public, personally came the above named Russel Springborn and Monique Springborn, known to me to be the persons who executed the foregoing agreement and acknowledged the same to be their free act and deed.

Notary Public
Livingston County, MI
My commission expires:

Parcels C and D:
Howell Township
3525 Byron Road
Howell, MI 48922

By:
Its:

STATE OF MICHIGAN
COUNTY OF LIVINGSTON

On this ___ day of _____, 2023, before me, a notary public, personally came the above named _____, as the _____ for Howell Township, known to me to be the person who executed the foregoing agreement and acknowledged the same to be their free act and deed.

Notary Public
Livingston County, MI
My commission expires:

Drafted by and when recorded return to:
Catherine A. Riesterer, Cooper & Riesterer, PLC
7900 Grand River Ave, Brighton, MI 48116
810-227-3103 ext. 1112

EXHIBIT A
PARCEL DESCRIPTIONS

PARCEL "B"

A parcel of land in the Northwest 1/4 of Section 25, Town 3 North, Range 4 East, Howell Township, Livingston County, State of Michigan, more particularly described by Darrell Hughes, Michigan Registered Land Surveyor No. 19834, as beginning at a point on the center line of Oak Grove Road, said point being distant the following three courses from the West 1/4 corner of Section 25: North 00 degrees 03 minutes 35 seconds West 1329.05 feet, along the West line of Section 25; thence South 88 degrees 50 minutes 41 seconds East 1931.32 feet, along the North 1/8 line of Section 25, to the center line of Oak Grove Road; thence South 30 degrees 11 minutes 18 seconds East 391.93 feet, along the center line of Oak Grove Road, to the point of beginning; proceeding thence, from said point of beginning, North 82 degrees 56 minutes 22 seconds East 938.28 feet; thence South 63 degrees 41 minutes 21 seconds West 864.85 feet; thence North 30 degrees 11 minutes 18 seconds West 310.06 feet, along the center line of Oak Grove Road, to the point of beginning, containing 3.071 acres.

Parcel "B" is subject to the rights of the public over that part used for Oak Grove Road. This parcel is also subject to a 16.5 feet wide easement for the Bell Telephone Company (A1neritech) being adjacent to, parallel with and lying easterly of the easterly line of Oak Grove Road, 66 feet wide. This parcel is subject to and having use of a private, 66 feet wide, nonexclusive, ingress, egress, public and private utility, storm water drainage and cul-de-sac easement, as described in Exhibit B of this Agreement. Also, this parcel is subject to any other easements or restrictions of record.

PARCEL "C"

A parcel of land being in the Northeast 1/4 and in the Northwest 1/4 of Section 25, Town 3 North, Range 4 East, Howell Township, Livingston County, State of Michigan, more particularly described by Darrell Hughes, Michigan Registered Land Surveyor No. 19834, as beginning at a point, said point being distant the following four courses from the West 1/4 corner of Section 25: North 00 degrees 03 minutes 35 seconds West 1329.05 feet, along the West line of Section 25; thence South 88 degrees 50 minutes 41 seconds East 1931.32 feet, along the North 1/8 line of Section 25, to the center line of Oak Grove Road; thence South 30 degrees 11 minutes 18 seconds East 37.30 feet, along the center line of Oak Grove Road; thence North 83 degrees 10 minutes 32 seconds East 399.07 feet, recorded as 400.00 feet, to the point of beginning; proceeding thence, from said point of beginning, North 30 degrees 18 minutes 46 seconds West 300.00 feet; thence North 83 degrees 10 minutes 32 seconds East 1245.20 feet, to the center line of Bogue Creek; thence the following three courses along the center line of Bogue Creek: South 33 degrees 29 minutes 04 seconds East 134.41 feet; thence South 20 degrees 32 minutes 00 seconds East 305.06 feet; thence South 00 degrees 42 minutes 21 seconds West 85.20 feet; thence, leaving the center line of Bogue Creek, North 83 degrees 18 minutes 53 seconds East 17.56 feet, to the East (right) bank of Bogue Creek at a point which is 33 feet South of the North 1/8 line of Section 25 (Liber 104, Page 183, Livingston County Records); thence the following two courses, along the East bank of Bogue Creek: South 06 degrees 29 minutes 25 seconds East 86.61 feet; thence South 07 degrees 25 minutes 03 seconds West 7.03 feet; thence South 82 degrees 56 minutes 22 seconds West 782.75 feet; thence North 30 degrees 11 minutes 18 seconds West 351.32 feet; thence South 83 degrees 10 minutes 32 seconds West 340.34 feet, to the point of beginning, containing 14.050 acres.

The center line of Bogue Creek is the center line of a 120 feet wide easement (60 feet on each side of the creek's center line) for the Howell & Oceola County Drain, on file with the Livingston County Drain Commissioner. This parcel is subject to and having the use of a private, 66 feet wide, nonexclusive, ingress,

egress, public and private utility, storm water drainage and cul-de-sac easement, as described in Exhibit B of this Agreement. Also, this parcel is subject to any other easements or restrictions of record.

PARCEL "D"

A parcel of land being in the Northeast 1/4 of Section 25, Town 3 North, Range 4 East, Howell Township, Livingston County, State of Michigan, more particularly described by Darrell Hughes, Michigan Registered Land Surveyor No. 19834, as beginning at a point on the center line of Oak Grove Road, said point being distant the following four courses from the West 1/4 corner of Section 25: North 00 degrees 03 minutes 35 seconds West 1329.05 feet, along the West line of Section 25; thence South 88 degrees 50 minutes 41 seconds East 1931.32 feet, along the North 1/8 line of Section 25, to the center line of Oak Grove Road; thence South 30 degrees 11 minutes 18 seconds East 391.93 feet, along the center line of Oak Grove Road; thence North 82 degrees 56 minutes 22 seconds East 938.28 feet, to the point of beginning; proceeding thence, from said point of beginning, North 82 degrees 56 minutes 22 seconds East 582.56 feet; thence the following thirteen courses, along the East bank of Bogue Creek: thence South 07 degrees 25 minutes 03 seconds West 208.29 feet; thence South 26 degrees 24 minutes 00 seconds West 98.92 feet; thence South 32 degrees 12 minutes 28 seconds West 125.46 feet; thence South 11 degrees 26 minutes 11 seconds East 64.91 feet; thence South 21 degrees 20 minutes 31 seconds West 36.52 feet; thence South 28 degrees 15 minutes 47 seconds West 43.39 feet; thence South 50 degrees 36 minutes 01 seconds West 102.45 feet; thence South 70 degrees 41 minutes 12 seconds West 130.46 feet; thence South 81 degrees 49 minutes 15 seconds West 46.48 feet; thence South 82 degrees 46 minutes 26 seconds West 78.24 feet; thence North 84 degrees 07 minutes 51 seconds West 79.70 feet; thence South 74 degrees 24 minutes 43 seconds West 94.50 feet; thence South 54 degrees 31 minutes 25 seconds West 61.57 feet; thence, leaving the East bank of Bogue Creek, North 26 degrees 18 minutes 39 seconds West 520.28 feet; thence North 63 degrees 41 minutes 21 seconds East 398.85 feet, to the point of beginning, containing 9.922 acres.

The center line of Bogue Creek is the center line of a 120 feet wide easement (60 feet on each side of the creek's center line) for the Howell & Oceola County Drain, on file with the Livingston County Drain Commissioner. This parcel is subject to and having the use of a private, 66 feet wide, nonexclusive, ingress, egress, public and private utility, storm water drainage and cul-de-sac easement, as described in Exhibit B of this Agreement. Also, this parcel is subject to any other easements or restrictions of record.

PARCEL "E"

A parcel of land being in the Northeast 1/4 and in the Northwest 1/4 of Section 25, Town 3 North, Range 4 East, Howell Township, Livingston County, State of Michigan, more particularly described by Darrell Hughes, Michigan Registered Land Surveyor No. 19834, as beginning at a point, said point being distant the following four courses from the West 1/4 corner of Section 25: North 00 degrees 03 minutes 35 seconds West 1329.05 feet, along the West line of Section 25; thence South 88 degrees 50 minutes 41 seconds East 1931.32 feet, along the North 1/8 line of Section 25, to the center line of Oak Grove Road; thence South 30 degrees 11 minutes 18 seconds East 701.99 feet, along the center line of Oak Grove Road; thence North 63 degrees 41 minutes 21 seconds East 400.00 feet, to the point of beginning; proceeding thence, from said point of beginning, North 63 degrees 41 minutes 21 seconds East 66.00 feet; thence South 26 degrees 18 minutes 39 seconds East 520.28 feet, to the East bank of Bougue Creek; thence, the following four courses, along the East bank of Bougue Creek: South 54 degrees 31 minutes 25 seconds West 16.95 feet; thence South 22 degrees 27 minutes 06 seconds West 35.05 feet; thence South 23 degrees 37 minutes 57 seconds West 62.18 feet; thence South 00 degrees 14 minutes 57 seconds West 117.93 feet, to the center line of Hartland Road (so-called in Liber 104, Page 183, Livingston County Records); thence North 85 degrees 23 minutes 55 seconds West 425.25 feet, along the center line of Hartland Road, to the center line of Oak Grove Road; thence, along the center line of Oak Grove Road, 279.87 feet along the arc of a 766.16 feet radius curve to the left, having a central angle of 20 degrees 55 minutes 45 seconds, whose chord measures 278.31 feet and bears North 15 degrees 14 minutes 11 seconds West; thence, leaving the center line of Oak Grove Road, North 63 degrees 41 minutes 21 seconds East 388.80 feet; thence North 26 degrees 18 minutes 39 seconds West 200.00 feet, to the point of beginning, containing 4.541 acres.

Parcel "E" is subject to the rights of the public over that part used for Oak Grove Road. The center line of Hartland Road, so-called, the parcel's southerly property line, is the North right of way line of M-59 (Highland Road). The center line of Bougue Creek is the center line of a 120 feet wide easement (60 feet on each side of the creek's center line) for the Howell & Oceola County Drain, on file with the Livingston County Drain Commissioner. This parcel is subject to an easement for highway purposes (site distance) at its Southwesterly corner as recorded in Liber 254, Page 94, Livingston County Records. This parcel is subject to a 16.5 feet wide easement for the Bell Telephone Company (Ameritech) being adjacent to, parallel with and lying easterly of the easterly line of Oak Grove Road, 66 feet wide. This parcel is granted the use of a private, nonexclusive, 66 feet wide, ingress and egress easement lying northerly of and adjacent to its northerly line. As described in Exhibit B of this Agreement. Also, this parcel is subject to any other easements or restrictions of record.

EXHIBIT B
SHARED PRIVATE ROAD DESCRIPTION
Cul-de-sac Easement

An area of land for a private, 66 feet wide, nonexclusive, ingress, egress, public and private utility, storm water drainage and cul-de-sac easement being in the Northwest 1/4 of Section 25 and the Northeast 1/4 of Section 25, Town 3 North, Range 4 East, Howell Township, Livingston County, State of Michigan, said easement being more particularly described by Darrell Hughes, Michigan Registered Land Surveyor No. 19834, as beginning at a point on the center line of Oak Grove Road, 66 feet wide, said point being distant the following three courses from the West 1/4 corner of Section 25: North 00 degrees 03 minutes 35 seconds West 1329.05 feet, along the West line of Section 25; thence South 88 degrees 50 minutes 41 seconds East 1931.32 feet, along the North 1/8 line of Section 25, to the center line of Oak Grove Road; thence South 30 degrees 11 minutes 18 seconds East 635.84 feet, along the center line of Oak Grove Road, to the point of beginning; proceeding thence, from said point of beginning, North 63 degrees 41 minutes 21 seconds East 680.34 feet, to a point of curve; thence 57.52 feet, along the arc of a 75.00 feet radius curve to the left, having a central angle of 43 degrees 56 minutes 44 seconds, whose chord measures 56.12 feet and bears North 41 degrees 42 minutes 59 seconds East, to a point of reverse curve for said arc; thence 350.67 feet, along the arc of a 75.00 feet radius curve to the right, having a central angle of 267 degrees 53 minutes 28 seconds, whose chord measures 108.00 feet and bears South 26 degrees 18 minutes 39 seconds East, to a point of reverse curve for said arc; thence 57.52 feet, along the arc of a 75.00 feet radius curve to the left, having a central angle of 43 degrees 56 minutes 44 seconds, whose chord measures 56.12 feet and bears South 85 degrees 39 minutes 43 seconds West, to a point of tangency for said arc; thence South 63 degrees 41 minutes 21 seconds West 675.86 feet; thence North 30 degrees 11 minutes 18 seconds West 66.15 feet, along the center line of Oak Grove Road, to the point of beginning.

The above-described cul-de-sac easement is located over, under and across a part of Parcel "B", a part of Parcel "C" and a part of Parcel "D". Said easement is nonexclusive and is for the use of Parcel "B", Parcel "C", Parcel "D" and Parcel "E".

EXHIBIT C
(2013 Survey of Parcels A, B, C, D, E and Cul-de-sac Easement)

11C

Howell Township Clean Up Day
Saturday May 20, 2023

There were 70 vehicles that participated and drove through as part of the Spring Clean-Up 2023. Some of the vehicles drove through more than once. Thanks to everyone who participated and made this clean up successful.

Howell Township Election Projects

7 fire proof cabinets were moved downstairs

The election room walls were constructed and painted

One shelving unit was purchased and assembled

The absent voter ballot box was installed

We are waiting on parts for the cameras and they should be installed by July 1, 2023

11D

ADD REU

Permit #	Contractor	Job Address	Fee Total
PREU23-003	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$8,496.19
Work Description:			
PREU23-004	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$3,050.55
Work Description:			

Total Permits For Type: 2
Total Fees For Type: \$11,546.7

ADDRESS ASSIGNMENT

Permit #	Contractor	Job Address	Fee Total
PA23-002	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$25.00
Work Description: LOCATED ON THE NORTH SIDE OF WARNER ROAD WEST OF CRANDALL ROAD AND EAST OF BURKHART ROAD.			
CORRECTED ADDRESS PER GIS			

Total Permits For Type: 1
Total Fees For Type: \$25.00

Commercial Land Use

Permit #	Contractor	Job Address	Fee Total
P23-052	TANGER PROPERTIES LLC	1475 N BURKHART G-270	\$110.00
Work Description: INTERIOR RENOVATION			
P23-055	PINEVIEW VILLAGE LLC	HIGHLAND	\$50.00
Work Description: RE ROOFING 2 BUILDINGS 2171 -2185 KNOTTY PINE TRAIL AND 2226 -2236 KNOTTY PINE TRAIL			

Total Permits For Type: 2
Total Fees For Type: \$160.00

MHOG

Permit #	Contractor	Job Address	Fee Total
PMHOG23-007	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$0.00
Work Description:			

Total Permits For Type: 1
Total Fees For Type: \$0.00

Residential Land Use

Permit #	Contractor	Job Address	Fee Total
P23-034	ESPER PATRICK AND DEANN	5700 EMMONS	\$75.00
Work Description: TEMPORARY MOBILE HOME DURING CONSTRUCTION AFTER A FIRE.			
P23-035	BURKHART RIDGE LLC	1058 RIVER LINE DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-036	BURKHART RIDGE LLC	1028 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-037	BURKHART RIDGE LLC	1036 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-038	BURKHART RIDGE LLC	1040 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-039	BURKHART RIDGE LLC	1039 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-040	BURKHART RIDGE LLC	1035 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-041	BURKHART RIDGE LLC	1031 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-042	BURKHART RIDGE LLC	1027 ELLINGTON DR	\$0.00
Work Description:			
P23-043	BURKHART RIDGE LLC	1013 STONEHEDGE DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-044	BURKHART RIDGE LLC	1017 STONEHEDGE DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-045	BURKHART RIDGE LLC	1021 STONEHEDGE DR	\$0.00

Work Description: SETTING MOBILE HOME

P23-046	BURKHART RIDGE LLC	1029 STONEHEDGE DR	\$0.00
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Work Description: SETTING MOBILE HOME

P23-047	BURKHART RIDGE LLC	1020 STONEHEDGE DR	\$0.00
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Work Description: SETTING MOBILE HOME

P23-048	BISHOPP GERALDINE E	1024 WILLOW LN	\$0.00
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Work Description:

P23-049	COOLEY BRION AND THERES	472 N BURKHART	\$10.00
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Work Description: TEAR OFF AND RE-ROOF

P23-050	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$75.00
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Work Description: 2,358 SQ FT 2 STORY DWELLING WITH A 3 CAR ATTACHED GARAGE.

P23-051	ESPER PATRICK AND DEANN	5700 EMMONS	\$50.00
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Work Description: DEMOLITION OF THE HOME AFTER A FIRE.

P23-053	BRAUN JONATHAN AND SARA	2135 OAK GROVE RD	\$50.00
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Work Description: REPLACING EXISTING DECK WITH TREX - APPROXIMATELY 410' SQ FT

P23-054	PECKENS REX A	4739 FLEMING	\$10.00
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Work Description: BRING IN FILL AND DO SOME GRADING.

P23-057	BURKHART RIDGE LLC	1024 STONEHEDGE DR	\$0.00
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Work Description: SETTING MOBILE HOME

Total Permits For Type:	21
Total Fees For Type:	\$270.00

Sewer Connection

Permit #	Contractor	Job Address	Fee Total
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PWS23-004	BURKHART RIDGE LLC	1058 RIVER LINE DR	\$5,000.00
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Work Description:

PWS23-006	BURKHART RIDGE LLC	1028 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-008	BURKHART RIDGE LLC	1036 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-010	BURKHART RIDGE LLC	1040 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-012	BURKHART RIDGE LLC	1039 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-014	BURKHART RIDGE LLC	1035 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-016	BURKHART RIDGE LLC	1031 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-018	BURKHART RIDGE LLC	1027 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-020	BURKHART RIDGE LLC	1013 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-022	BURKHART RIDGE LLC	1017 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-024	BURKHART RIDGE LLC	1021 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-026	BURKHART RIDGE LLC	1029 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-028	BURKHART RIDGE LLC	1020 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-030	BURKHART RIDGE LLC	1024 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-031	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$5,000.00
Work Description:			

Total Permits For Type: 15
Total Fees For Type: \$75,000.0

Water Connection

Permit #	Contractor	Job Address	Fee Total
PWS23-003	BURKHART RIDGE LLC	1058 RIVER LINE DR	\$5,000.00
Work Description:			
PWS23-005	BURKHART RIDGE LLC	1028 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-007	BURKHART RIDGE LLC	1036 ELLINGTON DR	\$5,000.00

Work Description:

PWS23-009	BURKHART RIDGE LLC	1040 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-011	BURKHART RIDGE LLC	1039 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-013	BURKHART RIDGE LLC	1035 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-015	BURKHART RIDGE LLC	1031 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-017	BURKHART RIDGE LLC	1027 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-019	BURKHART RIDGE LLC	1013 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-021	BURKHART RIDGE LLC	1017 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-023	BURKHART RIDGE LLC	1021 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-025	BURKHART RIDGE LLC	1029 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-027	BURKHART RIDGE LLC	1020 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-029	BURKHART RIDGE LLC	1024 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-032	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$5,000.00
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Work Description:

Total Permits For Type:	15
Total Fees For Type:	\$75,000.0

Report Summary

Grand Total Fees:	\$162,001.
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Permit.DateIssued Between
4/1/2023 12:00:00 AM AND
4/30/2023 11:59:59 PM

Grand Total Permits:

57

Code Enforcement List

06/01/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
370 N TRUHN RD	MUNSELL MATTHEW	4706-31-300-003	08/02/2022	PUBLIC/PHONE	OPEN - SECOND LETTER SEN
Complant CALLER COMPLAINED OF JUNK AND UN LICENSED VEHICLES					
Comments DID A SITE VISIT ON 8.3.2022 PICTURES ATTACHED. 4.17.2023 THERE ARE STILL SEVERAL VEHICLES AND JUNK IN THE YARD. 4.24.2023 MATT CALLED SAID WE WILL TALK WITH THE RENTER AND GET BACK WITH ME NEXT WEEK. 5.22.2023 DID A SITE VISIT, SOME CLEAN UP HAS BEEN COMPLETED THERE ARE STILL SEVERAL TRUCK ON THE SITE THAT DO NO APPEAR TO BE IN RUNNING CONDITION.					
GOD'S PEACE DR - VACA	TERVO STEVEN	4706-23-300-058	08/04/2022	PUBLIC/PHONE	OPEN - CITATION ISSUED
Complant JUNK, TRAILERS AND VEHICLES THAT CAN BE SEEN FROM HER PROPERTY.					
Comments 2.2.2023 NOTICE OF VIOLATION SENT. 2.13.2023 SENT E-MAIL TO SHERIFF'S OFFICE RE: SERVING CIVIL INFRACTION CITATION. 2.15.2023 DEPUTY SERVED THE CITATION WENT TO FILE IT WITH THE COURT. THE COURT REJECTED THE CITATION. 5.15.2023 VISTED THE SITE THINGS ARE BEING MOVED TO THE BACK OF THE SITE, IT IS DIFFICULT TO WHAT IS CURRENTLY ON THE SITE, THERE IS STILL 7 OR 8 SEMI TRAILERS SEVREAL VEHICLES. 5.17.2023 CITATION ISSUED.					

Code Enforcement List

06/01/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
5057 WARNER Complaint LARGE AMOUNT OF JUNK AND LITTER IN THE YARD.	HARTER EDWARD H	4706-19-200-005	03/14/2022	PUBLIC/EMAIL	OPEN - SECOND LETTER SEN
Comments 4.17.2023 THERE IS MORE JUNK NOW THEN THERE WAS LAST MARCH OF 2022 OR JANUARY OF 2023. 5.25.2023 I SPOKE WITH MR. HARTER HE IS STARTING TO CLEAN THE SITE UP, HE SAID THAT IT WILL TAKE SOME TIME TO GET IT ALL CLEANED UP. I WILL BEE CHECKING ON HIS PROGRESS EVERY FEW WEEKS TO MAKE SURE HE IS MAKING PROGRESS.					
5704 CRANDALL Complaint MULTIPLE CAMPERS BEING USED AS RESIDENCES.	JEWETT RICHARD L &	4706-05-200-004	01/10/2023	PUBLIC/COMPL	OPEN - FIRST LETTER SENT
Comments 01.11.2023 SITE VIST SHOWED A NEW TARP STRUCTURE, A RV CAMPER AND A VEHICLE AT THIS LOCATION. LETTER WILL BE SENT. 1.12.2023 FIRST LETTER SENT. 1.17.2023 WES GRAY CALLED IN RESPONS TO THE LETTER, WE DISCUSSED ISSUES ABOUT LIVING IN HIS CAMPER. 1.24.2023 MR. GRAY CALLED HAS NOT MOVED YET, BUT HE IS WORKING ON FINDING A PLACE.					

Code Enforcement List

06/01/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
2945 BREWER	WILSON ROBERT K	4706-22-200-026	01/18/2023	PUBLIC/COMPL	OPEN - FIRST LETTER SENT
Complaint	DUMPING OF TIRES AND TRASH ON THE COMPLAINANTS PROPERTY AND ALONG THE PROPERTY LINE. MULTIPLE VEHICLES SITTING OUT ALONG THE CREEK. TRAILER FULL OF GARBAGE. GARBAGE THROWN AROUND THE PROPERTY, SCRAP METAL AND CONSTRUCTION MATERIALS. ORIGINAL COMPLAINT FILED OCTOBER 25, 2022.				
Comments	3.30.2023 DID A SITE VIST. PHOTOS ATTACHED. 4.5.2023 SENT VIOLATION LETTER.				
BREWER	GENTILCORE BRIAN R	4706-22-200-041	04/12/2023	PUBLIC/COMPL	OPEN - VERBAL WARNING
Complaint	TIRES TIRE'S STACKED ON PROPERTY, TRASH BARRELS, 2 BRUSH PILES, SHOOTING BENCH, HUNTING BLIND LESS THEN 450 FT FROM DWELLING.				
Comments	5.2.23 SPOKE WITH MR GENTILCORE HE STATED THAT HE HAS DISPOSED OF THE TIRES THAT WERE NOT ON RIMS. HE IS WAITING UNTIL THE PROPERTY DRY'S UP TO REMOVE THE REMAINING TIRE THAT ARE STILL ON RIMS.				

Code Enforcement List

06/01/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
3110 WARNER	ADAS DARLENE F	4706-16-400-018	05/17/2023	PUBLIC/PHONE	OPEN - FIRST LETTER SENT
Complaint	CONTINUOUS NOISE FROM AN OLD WIND MILL.				
Comments	5.18.2023 VIOLATION NOTICE SENT. 5.30.2023 SPOKE WITH MRS ADAS SHE CALLED TO LET ME KNOW THAT SHE IS LOOKING FOR SOME ONE WITH THE PROPER EQUIPMENT TO FIX THE WIND MILL. 5.31.2023 WIND WAS BLOWING TODAY, WENT OUT TO HEAR THE NOISE THE WIND MILL IS MAKING. I FOUND IT TO BE LOUD.				

Records: 7

Population: All Records
Enforcement.Status Starts With OPEN

11E

Monthly Activity Report for May 2023 – Assessing Dept/Brent Kilpela

MTT UPDATE:

Antolin Interiors USA, Inc. v Howell Township: The Michigan Tax Tribunal Prehearing General Call has been moved to October 16, 2023 with valuation disclosure due by July 19, 2023. Opposing counsel has filed a motion requesting more time to make a decision on hiring an appraiser. The Tribunal granted the extension. Antolin Interiors has hired Allen & Associates to perform a full appraisal.

SMALL CLAIMS TRIBUNAL:

No appeals at this time.

ASSESSING OFFICE:

ASSESSOR: The field work with the oblique imagery continued in May. We are now through section 30 for the Residential and Agricultural Classes. Information was provided for a sample of personal property parcels for the annual Livingston County Equalization audit. Processed Assessor changes for both PRE's and Poverty Exemptions ahead of the Summer Tax Bills. This is the final year that Poverty Exemptions can be processed with an affidavit. Future exemptions must be done before the Board of Review. This will require the petitioner to apply annually. They will also have the option to appear personally or have a representative appear before the Board of Review on their behalf. This temporary ordinance stemmed from the pandemic.

OTHER: Attended monthly Waste Water Treatment Plant meeting. The June Waste Water Treatment Plant meeting will be held at the Waste Water Plant. Attended annual Financial Monitoring meeting. Presented the 2023-2024 proposed budget at the budget hearing on May 8th. Met with BS&A several times on the new platform upgrade. Worked with Clerk to be able to process the township payroll while she is on vacation in June.

11J

Howell Township
Wastewater Treatment Plant Meeting
Meeting: May 17, 2023 10am

Attending: Greg Tatara, James Aulette, Brent Kilpela, Jean Graham, Jonathan Hohenstein

Please see the attached report for details on the plant operation.

Sewer Back-Up Reimbursement Policy: The Township attorney reviewed the MHOG sewer back-up reimbursement policy. A few very minor changes were made. Greg has updated the MHOG version to accept these changes. **Recommend approval of the MHOG sewer back-up reimbursement policy as presented.**

Plant Floor Cleaning: Greg is getting all the plant floors cleaned and the tile floors polished. This has never been done. **Recommend approval of the quote from JTM as presented.**

Manholes: Greg received a quote for raising manholes. Due to the high cost Greg and James plan on implementing this over several years. They will be focusing on the manholes with the worst infiltration. They will also be working with a contractor to get a few manholes grouted that currently are not grouted.

Recommend to accept wastewater treatment plant projects as presented.

SCADA: Greg and James worked with UIS to explain exactly what capabilities they wanted in the SCADA system and showed UIS the hardware and wiring in each utility box. Included are the list Greg and James presented to UIS and the quote from UIS. Greg and James would prefer to get the cloud-based program CRUISE, not the onsite program VT SCADA. The cloud product has several advantages including lower computer costs, a lower upfront cost, and lower ongoing costs.

Recommend Board move to approve quote from UIS for CRUISE SCADA for \$92,455 utilizing Township ARPA funds.

Respectfully submitted,

Jonathan Hohenstein

Sewer Back-Up Policy & Procedure

The MHOG Utility Department, which operates Genoa-Oceola, Genoa Township, and Howell Township Wastewater Systems, regrets that you have experienced a sewer disposal system event. We strongly urge you to check with your homeowner's insurance policy to see if coverage is provided.

It is the property owner's responsibility to use the reasonable precautions to preserve and protect the damaged property and take all necessary steps to reduce further damage.

NOTE: The MHOG Utility Department field employees are not permitted to authorize repairs or replacement of damaged items.

Initial Mitigation

It is our policy that we will utilize and pay the cost of one of our designated mitigation companies to clean, sanitize, and dry the impacted area to reduce hazard. By performing this measure, we do not admit any liability associated with the event. However, safety of our customers is important to us, and we want to assure that reasonable clean up and safety measures are implemented to reduce further damage from the event. (**Note:** failure to utilize one of our designated flood damage companies, may result in the utility not covering the initial mitigation costs).

Our office will contact either SWF Restorations or Serv-Pro to conduct initial mitigation. By performing this initial mitigation, we are not authorizing or agreeing to any restoration or replacement of property or items.

Current Michigan Law

Current Michigan Law Public Act 170 of 1964, as amended by Public Act 222 of 2001, requires that persons seeking compensation for personal injury or property damage must show that all of the following existed at the time of the event.

- The Genoa-Oceola Sewer & Water Authority at the time of the event owned or operated, or directly or indirectly discharged into, the portion of the sewage disposal system that allegedly caused damage or injury.
- The sewage disposal system of the Genoa-Oceola Sewer & Water Authority had a construction, design, maintenance, operation, or repair defect.
- The sewer service provider knew of, or in the exercise of reasonable diligence should have known, about the defect and failed to take reasonable steps in a reasonable amount of time to repair, correct or remedy the defect.
- The defect must be 50% or more of the cause of the event and the damage or injury.

You are also required to comply with the written notice requirements of the Act. Any claim you make must be submitted in writing within 45 days after the date the damage, economic damage, or physical injury was discovered or should have been discovered. Non-economic damage is not subject to the 45-day notice limitation but should be included in your claim. The written notice must contain your full name, address, telephone number, the address of the affected property, the date of discovery of any property damage or physical injury, and a brief description of the claim. *Please use the forms enclosed to*

report your claim. Once a form is filed, it will be submitted to the utility insurance company and you will coordinate your claim through their adjuster and adjustment process. Concurrently, it will be important to contact your homeowner's insurance carrier as well.

Information You Will Need

Although it is traumatic to experience an event, proper documentation of the items and property damaged is important. It is important to record serial numbers, age, brand, and condition of any item damaged for insurance purposes. Please photo-document and record this information for your future insurance claim.

NOTICE OF SEWER BACK UP CLAIM

In order to make a claim for damages, economic damages, or physical injury arising from a sewage disposal event, this form must be completed within **45 days** of the event, failure to provide proper notice will bar your claim. Non-economic damages are not subject to the 45-day notice.

All claimants must provide the following information:

Name: _____ Date: _____

Address: _____ Telephone: _____

Address of Affected Property: _____
(if different from above) _____

Please Briefly Describe the Claim: _____

(Complete Damage Inventory Report attached)

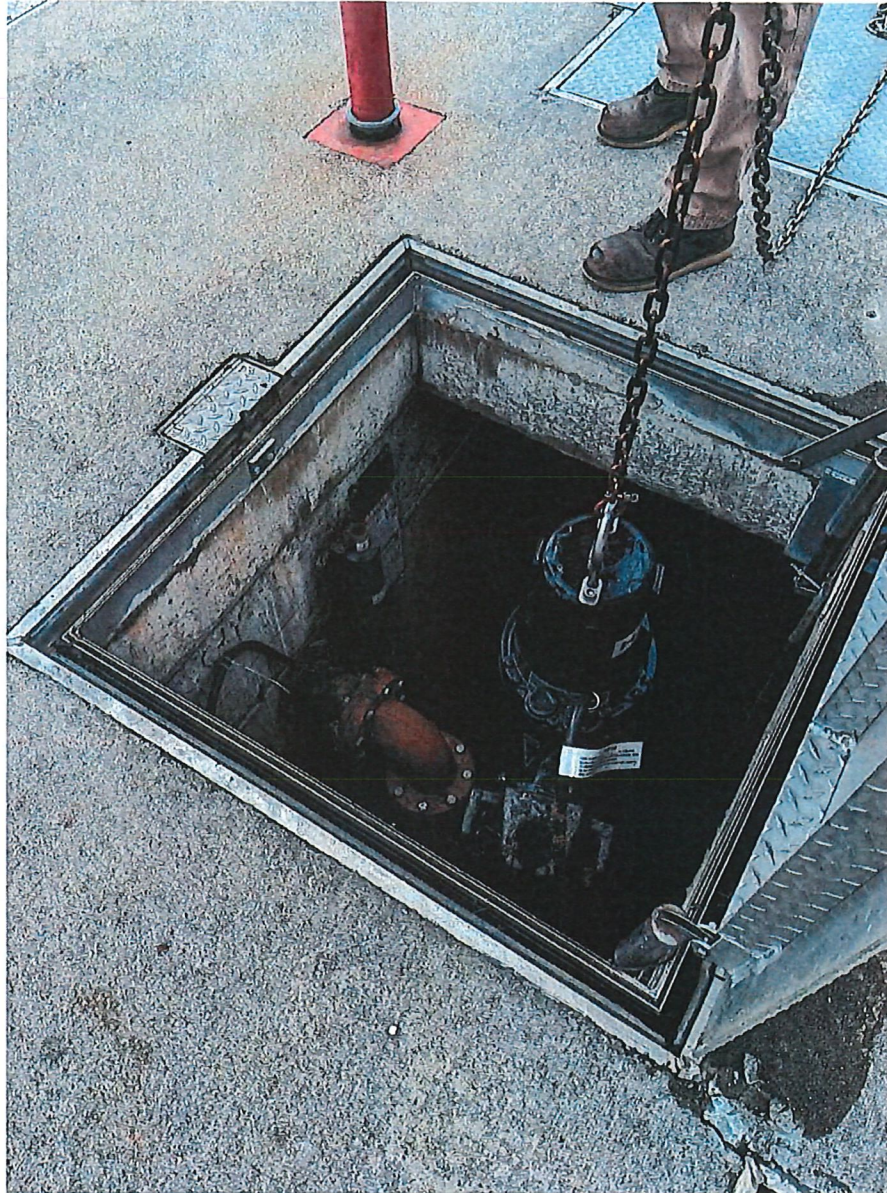
Date of Discovery of Property Damages or Physical Injuries: _____

Please Return To:

*MHOG Utility Department
2911 Dorr Road
Brighton, MI 48116*

FOR OFFICE USE ONLY	Date Received: _____
Forwarded to: _____	Date: _____
Forwarded to: _____	Date: _____
Forwarded to: _____	Date: _____
Forwarded to: _____	Date: _____

Howell Township Monthly Wastewater Operations Report



New Homa Pump Installation – Recycle Pump Station

May 2023

Howell Township Plant Operations

Summary

Please find in this report details that describe the monthly operating characteristics and the performance of the wastewater treatment plant, as well as any other noteworthy items that occurred in April.

During the last month of operations, we treated **11.11MG** of wastewater with no permit violations.

After all of the rain in April operators have started pumping the lagoons out. We are required to pump the water through the wastewater treatment plant. This will cause the influent and effluent flows to increase.

Process Summary

EQ Tank

- Operating North Tank
- 5 broken gate valves (repair spring 2023)

Influent Sampler

- Still waiting for New Meter

Headworks

- Nothing to Report

FeCl₂ Chemical Room

- Nothing to Report

Aeration Basin

- Assembled Boat

Junction Chamber

- Design new mixing chamber

RAS Building & Clarifier

- Hesco is working on a quote for a New RAS Pump

Sand Filters

- Nothing to Report

Post Aeration

- Nothing to Report

UV System

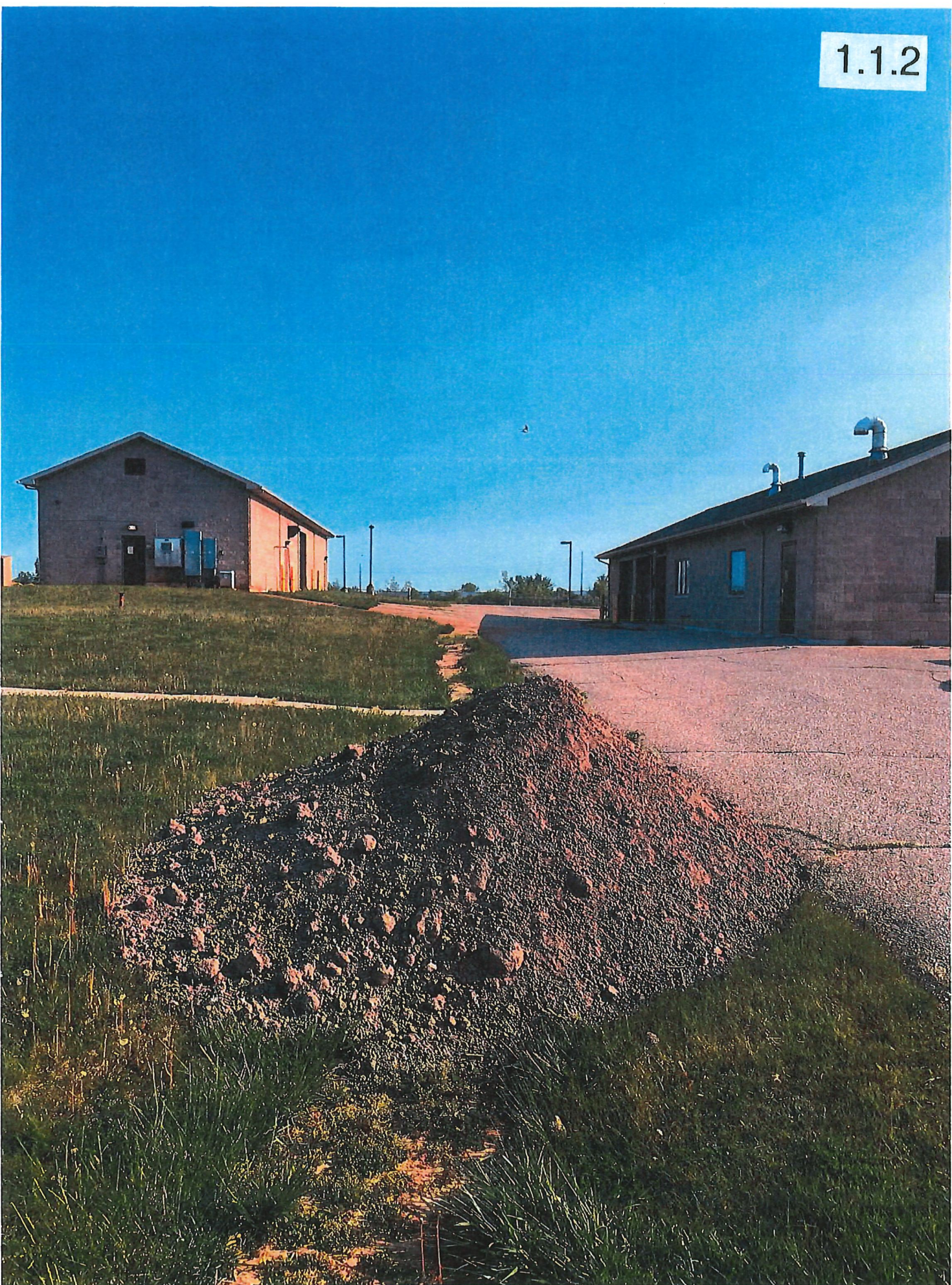
- Still Waiting on Module

Recycle Pump Station

- Installed Homa Pump



1.1.2



1.1.3

JTM Cleaning & General Contracting,
LLC
PO Box 1290
Fowlerville, MI 48836
(734) 255-8581

ADDRESS

Greg Tatara
M.H.O.G. Water Utility - Packard
Location
1222 Packard St
Howell, MI 48843 USA

Estimate 1183

DATE 04/24/2023

ACTIVITY

QTY

RATE

AMOUNT

ACTIVITY	QTY	RATE	AMOUNT
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Floor Strip And Wax Strip and Wax Floor Services for M.H.O.G Packard Plant as outlined below.	1	680.00	680.00
---	---	--------	--------

- Office:
- * Floor Prep prior to strip & wax
 - * Apply solution onto tile floor
 - * Scrap corner and edges to remove old wax and dirt
 - * Using commercial scrubber machine with aggressive pad remove old wax and dirt from floor
 - * Vacuum up dirty solution from tile floor using wet vac
 - * Wet mop tile floor with neutralizer rinse water to clean floor
 - * Wipe clean solution from baseboards and walls if needed
 - * Air dry floor using high speed fans
 - * Apply 2 coats of high solids finish

- Restroom:
- Ceramic Floor and Grout Cleaning Service
- * Applied cleaning solution onto tile and grout
 - * Scrub in corners and edges using grout brush
 - * Use auto scrubber with turf pad to clean tile and grout and wet vac to remove dirty solution from tile floor
 - * Wet mop tile floor with hot rinse water

- Lab & Hallway:
- Concrete Scrubbing
- * Use auto scrubber with pad to clean concrete and wet mop to remove dirty solution from concrete
- ** Customer will be responsible for removal & replacement of all tables/chairs/equipment (stationary items will be waxed around)
- ** JTM is not responsible for loose or broken tiles
- ** Any tile imbedded with dirt cannot be guaranteed it will come clean
- ** Estimate valid for 30 days
- ** Credit card payments have additional 3.5% charge
- ** Net terms 15 days

SUBTOTAL	680.00
TAX	0.00
TOTAL	\$680.00

Accepted By

Accepted Date

Howell Township Pump Stations

Summary

Pump Stations were checked every week on Monday.

M&K had issues with their equipment but were able to televise a majority of Trans West Industrial Park gravity sewer.

We have started putting together a list of manholes that need to be repaired to help with infiltration.

Last month we finished exercising all of the valves at the pump stations.

PS-70

- Manually Exercise Generator Weekly

PS-71

- No Issues

PS-72

- Kennedy needs to fix Daily Report

PS-73

- Manually Exercise Generator Weekly
- Pump 1 Higher Runtimes

PS-74

- No issues

PS-75

- No Issues

PS-76


- No Issues

PS-77

- No Issues

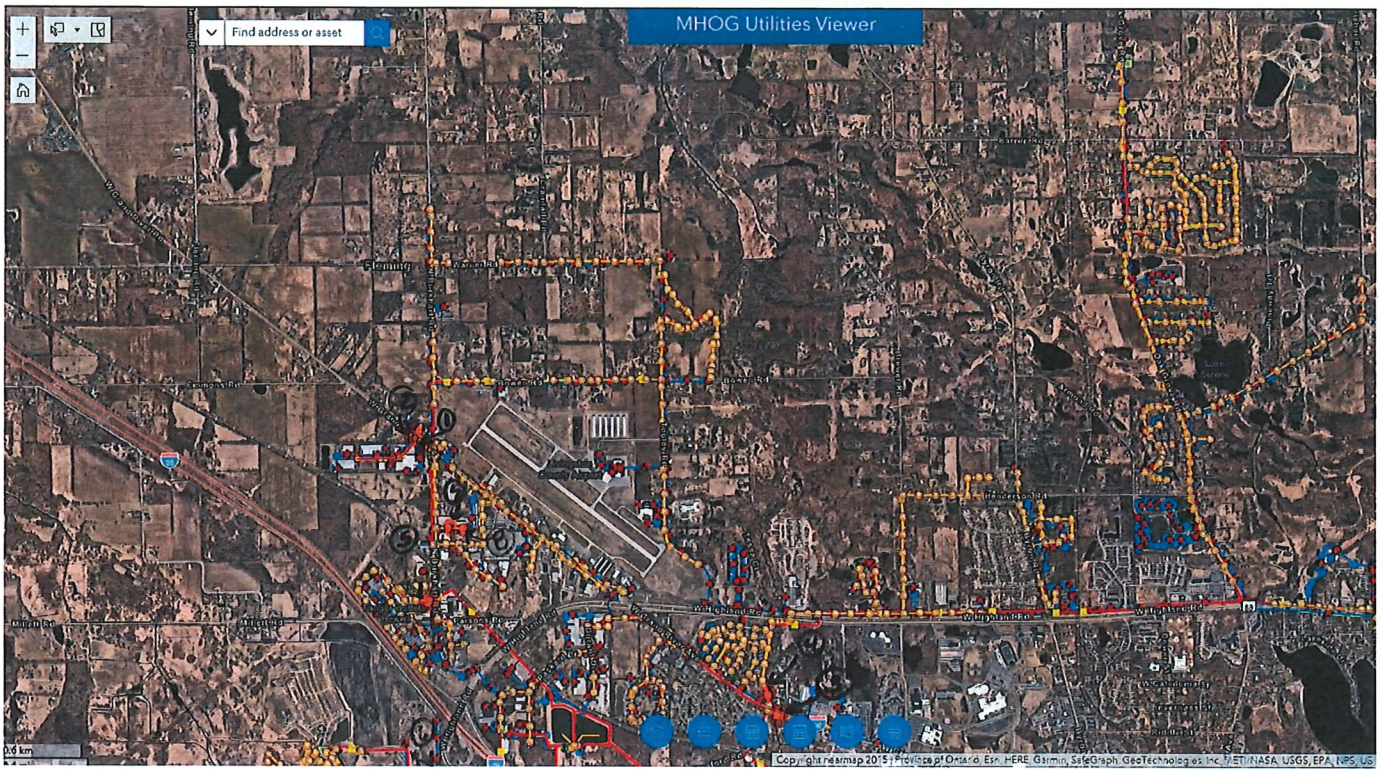
PS-78

- No Issues

		Genoa Daily Report for: May 13, 2023		
Station	Pump 1 Run Hours	Pump 2 Run Hours	Min Wet Well Level	Max Wet Well Level
Liftstation 39	1.6	1.6	2.3	4.0
Liftstation 42	0.4	0.4	2.1	4.6
Liftstation 43	0.4	0.4	2.9	6.2
Liftstation 50	0.2	0.0	4.8	5.7
Liftstation 54	0.6	0.6	4.3	8.5
Liftstation 55	0.8	0.8	4.2	6.5
Liftstation 56	0.2	0.2	2.1	6.1
Liftstation 57	1.1	1.1	4.6	7.0
Liftstation 58	1.0	0.8	2.5	4.5
Liftstation 59	1.0	0.8	1.1	2.4
Liftstation 60	1.3	1.3	4.0	9.2
Liftstation 61	0.6	0.8	3.1	4.9
Liftstation 62	0.4	0.4	1.8	3.0
Liftstation 67	1.1	1.1	2.9	6.5
Liftstation 68	2.7	1.8	1.5	3.5
Liftstation 70	2.1	2.0	1.5	3.2
Liftstation 71	0.4	0.4	2.3	7.0
Liftstation 72	0.2	0.0	2.3	5.4
Liftstation 73	1.6	1.1	4.0	8.0
Liftstation 74	0.2	0.2	3.3	7.1
Liftstation 75	0.4	0.4	2.3	6.0
Liftstation 76	0.6	0.6	2.4	5.5
Liftstation 77	0.1	0.0	2.1	4.0
Liftstation 78	1.3	1.3	2.1	4.6

Howell Township Infiltration Manholes

Howell Township Infiltration Manholes	
HSMH 0101	Concrete Around Chimney, Extra Dirt Outside
HSMH 0102	New 26" Lid
HSMH 0212	6" Riser, 26" Lid
HSMH 0213	Fix Infiltration on side
HSMH 0269	Off Center, Concrete Aound Chimney, Extra Dirt
HSMH 0578	Plug and Concrete Around Chimney
HSMH 0645	Concrete Around Chimney
HSMH 0646	Lined



Howell Township
 Repair Project and Capital Improvement Plan Summary
 Updated 05-15-23

Wastewater Plant Immediate Repairs & Capital Improvements						
No.	Project Description	Criticality	Aug. Original	Current	Status	Info.
1	Uning of Influent Channel Due to Corrosion, Causing Bypass of Screen (Need to Add Cost of Bypass Pumping Headworks)	High	\$17,250	see bleow	Approved - Pending Schedule	
2	Repair of Fine Screen	High	\$22,294	\$22,294	Complete	
3	UV Disinfection System Upgrade	High	\$59,275	\$33,280	Still waiting on UltraTech , called and emailed again - 5 Months	
4	New Air Compressor	High	\$30,568	\$30,568	Complete	
5	Upgrade of Kennedy SCADA	High	\$0	\$41,000	Complete	
Subtotal of Plant Immediate Upgrades			\$129,387	\$127,142		
Collection System Immediate Repairs and Capital Improvements						
C1	Rehabilitation of Pump Station 71 (Multiple Quotes)	High	\$103,188	\$94,060	100% Complete	
Subtotal of Collection System Immediate Upgrades			\$103,188	\$94,060		
Total of Plant and Collection System Immediate Repairs			\$232,575	\$221,202		
Contingences of Installation, Parts, Etc.			\$46,515.00	\$35,000.00		
Grand Total			\$279,090.00	\$256,201.50		

Other Repairs In Progress						
No.	Project Description	Criticality	Aug. Original	Current	Status	Info.
1	SCADA System for Plant (DO Monitoring, Level Monitoring, Alarm Improvements, Trending)	High	\$175,000	\$92,455	Spent Day with UIS On Site, Discuss quote scope and approval, cruze system	3.2
2	Second Recycle Pump Station Pump	High	\$15,000	\$8,830	Complete	
3	Walker North Clarifier Upgrade and Coating	Moderate	\$100,000	\$450,000	Walker Inspected, report to repair was high. Perform limited repairs	
4	Junction Chamber and Ferric Chloride Injection Improvements	Moderate	\$20,000	\$46,992	Approved, need to schedule with ART and McCallister	
5	Drainage from Scum Pit to Drain Line	Moderate	\$12,000	\$12,000	No Activity	
6	Painting of Doors, Posts, & Other Exposed Metal	Moderate	\$75,000	\$100,000	On Hold Until 2024	
7	Repair Valves to EQ Tank	Moderate	\$50,000	\$50,000	No Activity,not essential immediately	
8	Transfer Switch at Lambert Drive Pump Station	Moderate	\$8,000	\$9,550	Ordered switch, waiting on arrival	
10	RAS Roof Repairs	Low	\$5,000	\$5,000	No Activity	
12	Plant Driveway Repairs (Crack Sealing)	Low	\$10,000	\$10,000	No Activity	
13	Biolac Maintenance Boat	Moderate		\$7,238	Complete	
14	Influent Flow Meter	High		\$8,797	Received Spool Piece, Sleeve, still waiting on Meter to Arrive to schedule work	
15	New Valve and Actuator for RAS Waste	High		\$9,804	Ordered	
16	Purchase Plus 1 Pumps for Station 70	High		\$18,000	Have until December when it expires	
17	Station 73 Flygt Pump	Low		\$39,985	See quote for Repair versus New	3.3
16	RAS / WAS Pump	High		\$29,995	Quote from Kennedy to rebuild for \$29,000, not approved. Obtaining new repair quote from Hesco	

- New Project
- Activity in Past Month
- Completed Project

Howell Township WWTP SCADA Implementation

- **Internet**
 - Verify Existing AT&T Internet will support VT SCADA calling, texting, and remote access
 - Township has AT&T Internet 25 – Download 25 MBPS and Upload of 1.5 MBPS
- **Computers**
 - UIS Provide Compute as part of Implementation
 - Back-up computer recommended?
 - Web Based VT SCADA?
- **Existing PLCs**
 - Sufficient I/O or Need New PLC for Main Plant or Sub PLCs
- **Monitoring / Reporting Requested (Verify If Existing Communication/IO Present for Each)**
 - Headworks
 - Fine Screen Operation
 - Ferric Feed Point Pump Operation
 - Influent Flow Meter (Instant and 24 hour – Midnight to Midnight)
 - Blower Building
 - Blower Motor Operation
 - Air Compressor Operation /Pressure
 - RAS Building
 - RAS Flow Rate
 - RAS /WAS Motor Frequency
 - WAS Flow Rate
 - Waste Valve Position (Open / Close)
 - RAS Valve Position (Open / Close)
 - RAS or WAS Flow Rate
 - UV Power On
 - Clarifier Motor On
 - Administration Building
 - Flow Meter (Instant and 24 Hour)
 - Recycle Station
 - Recycle Flow Rate (Instant and 24 Hour) – **Note Need New Meter**
 - Generator
 - Running
 - ATS Position
 - Phase
- **Control Required**
 - RAS and WAS Rate GPM via VFD Frequency
 - For WAS, want Manual Option, Hourly Option, Bulk Option Per Day
 - VFD for Blower Motor

- **Alarms Required**
 - Fine Screen Fault
 - Ferric Motor Fault
 - Blower Fault
 - Power Outage
 - Phase Loss
 - Generator Running
 - UV Power Fault
 - RAS Pump Fault
 - Clarifier Motor Fault
 - Compressor Fault / Low Pressure
 - Recycle Pump Fault

- **Data Daily Summary**
 - Flow Totals
 - Influent Flow
 - Effluent Flow
 - Recycle Flow
 - Sludge Volume RAS
 - Sludge Volume WAS
 - Run Totals
 - Blower Hours
 - Fine Screen Hours
 - Clarifier Motor Hours
 - Recycle Pump Hours
 - Air Compressor Hours

- **Other Work Requests / Wish List**
 - Ferric Level Bulk and Day
 - Ferric Usage Daily
 - Fine Screen Wash Water Flow

NEW

3.2



Date May 5, 2023	Customer Howell Township	To Greg Tatara
Description WWTP SCADA Upgrades		
Quote # 230831		
Estimator Ken Wesley	Email ken.wesley@teamuis.com	

Scope of Work	Cost
----------------------	-------------

Headworks SCADA Upgrades

- Provide necessary labor to prove the existing I/O currently terminated in the PLC panel.
- Provide necessary labor to terminate the existing I/O in the Headworks PLC panel that is not currently terminated on the Micro Logix PLC and clean up panel.
- Provide necessary programming of the PLC and new HMI for the Headworks I/O.
- Furnish and install one (1) new Vega radar level transmitter with local display for the Bulk Ferric Tank level.
- Provide startup services.

Blower Building SCADA Upgrades

- Provide necessary labor to prove the existing I/O currently terminated in the PLC panel.
- Furnish and install necessary Micro Logix PLC I/O modules for the existing and new I/O that is not currently terminated on the existing PLC and clean up panel.
- Provide necessary labor to terminate the existing and new I/O in the Blower PLC panel that is not currently terminated on the Micro Logix PLC.
- Furnish and install one (1) pressure transducer to monitor the air compressor air pressure.
- Provide necessary labor and materials to interface the air compressor run signal with the new SCADA system.
- Furnish and install one Phase monitor and interface with the new SCADA system.
- Provide necessary programming of the PLC and new HMI for the Blower I/O.
- Provide startup services.

RAS/WAS Building SCADA Upgrades

- Provide necessary labor to prove the existing I/O currently terminated in the PLC panel.
- Furnish and install necessary Micro Logix PLC I/O modules for the existing I/O that is not currently terminated on the existing PLC and clean up panel.
- Provide necessary labor to terminate the existing I/O in the RAS/WAS PLC panel that is not currently terminated on the Micro Logix PLC.
- Provide necessary programming of the PLC and new HMI for the RAS/WAS I/O.
- Provide startup services.

Administration Building SCADA Upgrades

Provide necessary labor to prove the existing I/O currently terminated in the PLC panel.

Furnish and install necessary Micro Logix PLC I/O modules for the existing I/O that is not currently terminated on the existing PLC and clean up panel.

Provide necessary labor to terminate the existing I/O in the Admin PLC panel that is not currently terminated on the Micro Logix PLC.

Provide necessary programming of the PLC and new HMI for the Admin I/O.

Provide startup services.

Recycle Flow Meter

Furnish only, one (1) 4" Rosemount flow meter with remote transmitter, 50' of potted cable, and two (2) stainless steel grounding rings.

Provide necessary labor to install the remote transmitter and startup the meter.

Note: Mechanical installation of the flow tube including bolts and gaskets is by others for this project.

Drawings and Training

Provide necessary PLC I/O drawings for each PLC upgraded.

Provide one (1) day of training services.

HMI Upgrade Options

Option 1 - UIS CRUISE HMI (cloud-based)

Furnish and install one (1) cellular modem to interface the WWTP SCADA I/O with the CRUISE HMI.

Provide the first year of the CRUISE (cloud-based HMI) subscription and cellular fees, currently \$1,415.00 per year. The CRUISE provides easy trending, reports, unlimited remote connections utilizing MFA, and alarm notifications via voice calls, emails, and text messages.

Option 2 - Onsite SCADA Computer with VT SCADA HMI

Furnish and install one (1) Dell Opti Plex computer with 23" monitor, mouse, key-board, and sound bar.

Furnish and install one (1) VT SCADA 1000 tag runtime HMI license with alarm dialing package.

Total for Upgrades with CRUISE HMI: \$92,455.00

Total for Upgrades with Onsite VT SCADA HMI: \$99,545.00

UIS SCADA Approved by



Date May 5, 2023

Please make Purchase Orders/Subcontracts out to: UIS SCADA, Inc. and reference Quote #230831

Client Acceptance when the Client will not be providing a PO or Contract to UIS SCADA, Inc.

Client authorizes Utilities Instrumentation Service, Inc. to proceed with the work and agrees to comply with the attached Terms and Conditions.

Client Acceptance

Signature _____

Team UIS
2290 Bishop Circle East
Dexter, MI 48130
(734) 424-1200

Utilities Instrumentation Service
UIS SCADA
UIS Renewable Power
Utilities Instrumentation Service-Ohio

11K

Howell Area Parks & Recreation Authority
May 17, 2023

Discussion/Approval - Melon Festival Civic Event Application

Discussion/Approval – Melon Festival Special Liquor License

Discussion/Approval – Financial Policy & Procedures

Discussion/Approval – Background Screening Policy

Discussion/Approval – Travel Policy

Discussion/Approval – Scholarship Policy

Discussion/Approval – Identity Theft Policy

Events & Programs – Spark Fitness is doing a youth circuit training for ages 8-14, working with Lake Chemung for youth golf & Sunday afternoon intro to golf for women, 6 senior centers were give APRPA funds, Touch a Truck held on May 13 at Tanger outlet was a big hit already looking to do it next year

Sponsorship & Marketing updates – summer program guide for May thru September 2023 is uploaded to the website, Bob Maxey Ford sponsors many programs

Directors Report – Create a process to bring new board members up to speed, Tim completed having discussions with all municipalities about going for a mileage and will now speak with County Clerk to assist with ballot language, he will also sent some dates to have another meeting with all the stockholder to create a plan to get information out to the voters

April 2023 HAPRA PARTICIPATION REPORTS

5/1/2023

PARTICIPATION TOTALS

Row Labels	Count of Name
Brighton Township	348
City of Brighton	101
City of Howell	1776
Cohoctah Township	209
Conway Township	67
Deerfield Township	181
Genoa Township	1542
Green Oak Township	94
Hamburg Township	132
Handy Township/Fowlerville	290
Hartland Township	299
Howell Township	1374
Iosco Township	141
Marion Township	1648
Oceola Township	3054
Other Area	675
Pinckney Village	25
Putnam Township	60
Tyrone Township	44
Unadilla Township	23
(blank)	115
Grand Total	12198

SPECIAL EVENTS

Row Labels	Count of Name
Brighton Township	105
City of Brighton	23
City of Howell	433
Cohoctah Township	51
Conway Township	16
Deerfield Township	28
Genoa Township	338
Green Oak Township	25
Hamburg Township	42
Handy Township/Fowlerville	81
Hartland Township	55
Howell Township	335
Iosco Township	32
Marion Township	344
Oceola Township	578
Other Area	188
Pinckney Village	6
Putnam Township	22
Tyrone Township	12
Unadilla Township	5
(blank)	5
Grand Total	2724

50&BEYOND + TRAVEL

Row Labels	Count of Name
Brighton Township	12
City of Brighton	7
City of Howell	102
Cohoctah Township	6
Conway Township	1
Deerfield Township	12
Genoa Township	111
Green Oak Township	1
Hamburg Township	2
Handy Township/Fowlerville	3
Hartland Township	12
Howell Township	64
Iosco Township	2
Marion Township	90
Oceola Township	248
Other Area	27
Pinckney Village	2
Putnam Township	4
Tyrone Township	1
(blank)	1
Grand Total	708

YOUTH SERVICES PROGRAMS

Row Labels	Count of Name
Brighton Township	17
City of Brighton	1
City of Howell	141
Cohoctah Township	8
Conway Township	3
Deerfield Township	8
Genoa Township	94
Green Oak Township	5
Hamburg Township	5
Handy Township/Fowlerville	13
Hartland Township	10
Howell Township	94
Iosco Township	6
Marion Township	115
Oceola Township	165
Other Area	29
Putnam Township	4
Tyrone Township	2
Unadilla Township	2
(blank)	2
Grand Total	724

SPORTS PROGRAMS

Row Labels	Count of Name
Brighton Township	36
City of Brighton	11
City of Howell	330
Cohoctah Township	45
Conway Township	9
Deerfield Township	43
Genoa Township	363
Green Oak Township	9
Hamburg Township	7
Handy Township/Fowlerville	57
Hartland Township	43
Howell Township	340
Iosco Township	42
Marion Township	456
Oceola Township	718
Other Area	58
Pinckney Village	3
Putnam Township	9
Tyrone Township	8
Unadilla Township	1
(blank)	4
Grand Total	2592

FITNESS MEMBERSHIPS & CLASSES

Row Labels	Count of Name
Brighton Township	28
City of Brighton	7
City of Howell	230
Cohoctah Township	18
Conway Township	7
Deerfield Township	25
Genoa Township	239
Green Oak Township	2
Hamburg Township	8
Handy Township/Fowlerville	6
Hartland Township	41
Howell Township	124
Iosco Township	7
Marion Township	153
Oceola Township	719
Other Area	47
Putnam Township	2
Tyrone Township	4
Unadilla Township	1
(blank)	2
Grand Total	1670

April 2023 HAPRA PARTICIPATION REPORTS

5/2/2023

Facility Usage by Location

Row Labels	Count of Section
Genoa Soccer Complex Field 2	12
Oceola Community Center Court 3	9
Oceola Community Center Main Meeting Room 1	14
Oceola Community Center Meeting Room 2	5
Oceola Community Center Meeting Room 3	2
Grand Total	42

Oceola Community Center Drop-In

City of Howell	80
Oceola Twp	96
Marion Twp	21
Genoa Twp	32
Howell Twp	22
Other	90
Unknown	0
TOTAL	341

Facility Usage by Municipality

Row Labels	Count of Municipalities
City of Brighton	12
City of Howell	6
Howell Township	6
Marion Township	1
Oceola Township	13
Other Area	4
Grand Total	42

Oceola Community Center Tours

City of Howell	1
Oceola Twp	23
Marion Twp	1
Genoa Twp	2
Howell Twp	3
Other	10
Unknown	0
TOTAL	40

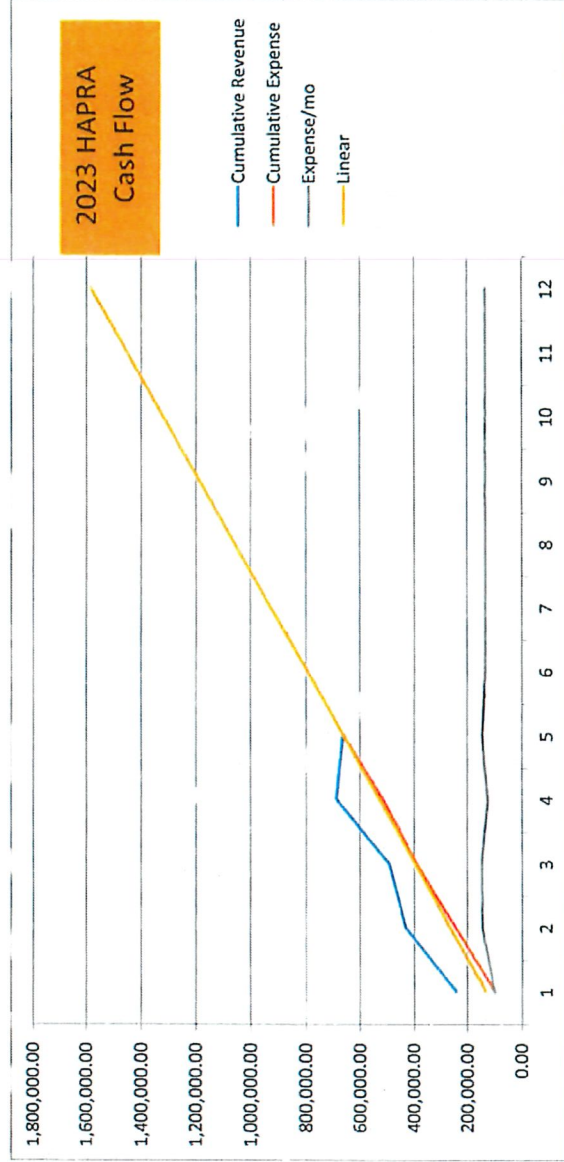
Point of Sale Reports (reported as revenues)

Row Labels	Sum of Total
POS Item: (NON RESIDENT) Community Center Drop-In Pass	590
POS Item: Community Center Drop-In Pass	3175
POS Item: Fitness Class/ Yoga Drop in	220
POS Item: Senior Fitness Class (NON- Senior membe	40
POS Item: Senior Fitness Class (Senior Center Member)	198
Grand Total	4223

Row Labels	Sum of Quantity	Sum of Cash	Sum of Credit/ Debit
Admin - Gymnasium Rental	426	1585	725
Sports - Drop-in Fees	216	895	295
Wellness - Memberships	51	175	80
Wellness - Program Fees Fitness	97	290	172
Grand Total	790	2945	1272

Month	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23 Budget
Cumulative Revenue	240,272.89	431,633.10	492,549.47	685,424.05	660,405.97	792,487.17	924,568.36	1,056,649.55	1,188,730.75	1,320,811.94	1,452,893.14	1,584,974.33
Cumulative Expense	99,944.64	243,567.26	390,398.99	514,486.04	660,405.97	792,487.17	924,568.36	1,056,649.55	1,188,730.75	1,320,811.94	1,452,893.14	1,584,974.33
Expense/mo	99,944.64	143,622.62	146,831.73	124,087.05	145,919.93	132,081.19	132,081.19	132,081.19	132,081.19	132,081.19	132,081.19	132,081.19
Linear	132,081.19	264,162.39	396,243.58	528,324.78	660,405.97	792,487.17	924,568.36	1,056,649.55	1,188,730.75	1,320,811.94	1,452,893.14	1,584,974.33
Cumulative Revenue %	15.16%	27.23%	31.08%	43.25%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%
Cumulative Expense %	6.31%	15.37%	24.63%	32.46%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%
Cumulative Surplus	140,328.25	188,065.84	102,150.48	170,938.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Months NOT yet reported so the financial numbers are theoretical based on annual budget



TOTAL PARTICIPATION BY MUNICIPALITY	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
City of Howell	1554	1655	1718	1743	1776	0.1	0.1
% change per month		6.50%	3.81%	1.46%	1.89%	-99.99%	0.00%
Genoa Township	1358	1434	1496	1522	1542	0.1	0.1
% change per month		5.60%	4.32%	1.74%	1.31%	-99.99%	0.00%
Howell Township	1195	1268	1340	1357	1374	0.1	0.1
% change per month		6.11%	5.68%	1.27%	1.25%	-99.99%	0.00%
Marion Township	1438	1538	1611	1631	1648	0.1	0.1
% change per month		6.95%	4.75%	1.24%	1.04%	-99.99%	0.00%
Oceola Township	2711	2870	2972	3027	3054	0.1	0.1
% change per month		5.86%	3.55%	1.85%	0.89%	-100.00%	0.00%

11M

Park and Recreation Committee
May 18, 2023
10 am

Present: Cindy Todd, Martha Haglund, Joe Daus, Jonathan Hohenstein

Tooley Road Park – Spark Grant:

The Committee met with Cindy to discuss all of the documents that were submitted for Cindy's review. We have initiated the Spark Grant in the State's grant program website and Cindy will start to load our information into the system. The Committee will review the information before Cindy submits for the Spark Grant.

Respectfully submitted,
Jonathan Hohenstein



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

April 18, 2023

Mike Coddington
Supervisor
Howell Township
3525 Byron Road
Howell, Michigan 48855

RE: Howell Township 2024 – 2028 Recreation Plan

Dear Supervisor Coddington:

Carlisle/Wortman Associates is pleased to submit a proposal of services to update the Howell Township Recreation Plan. Our previous work with the community and our recreation planning experience makes us well-qualified to assist you in the development of this plan. In addition, we are well-acquainted with the current Michigan Department of Natural Resources (MDNR) requirements for recreation plans and grant application submittals. Adoption of the plan will be critical for the community as you pursue grant funding in the coming years.

We are enclosing a work plan and timeline for your review. We understand that Howell Township does not currently have any recreation properties and therefore there should be relatively few changes from the previous plan. Certain activities, such as public outreach, are required and we will assist the Township with those necessary updates. We are proposing a not-to-exceed fee of \$6,000 for completion of the plan and submittal to the DNR website. The deadline for submission of Recreation Master Plans is February 1, 2024, but the DNR accepts plans throughout the year. We propose completion of the plan before December 1, 2023, which would allow you to submit and qualify you for any grant application next year.


We would like to schedule a kickoff meeting with the Recreation Plan Steering Committee as soon as possible to allow adequate time to gather community input. Chris Nordstrom will act as the Project Manager and will lead the plan composition efforts.

We appreciate the opportunity to submit this proposal.

Sincerely,

CARLISLE/WORTMAN ASSOCIATES, INC.


Paul Montagno, AICP
Principal


Chris Nordstrom, ASLA, PLA
Landscape Architect / Planner

Benjamin R. Carlisle, *President* Douglas J. Lewan, *Executive Vice President* John L. Enos, *Vice President*
David Scurto, *Principal* Sally M. Elmiger, *Principal* R. Donald Wortman, *Principal*
Paul Montagno, *Principal*, Megan Masson-Minock, *Principal*, Laura Kreps, *Senior Associate*
Richard K. Carlisle, *Past President/Senior Principal*

Howell Township Recreation Master Plan Work Plan, Timeline, and Fees

The object of this proposal is to update Howell Township’s Recreation Master Plan, preparing a document that will both act as a useful tool for the Parks and Recreation Department and meet the requirement set forth by the Michigan Department of Natural Resources (MDNR). The primary goal of the Master Plan is to provide a clear direction for the Township over the next five years and to articulate a vision for long-term development of parks and recreation in the community.

For the previous plan, the Township appointed a Recreation Plan Steering Committee to offer guidance on policies and visions for the community. We recommend reconvening this group to ensure that your plan best meets the needs of the Township.

Project Highlights

The main tasks of this update to the Master Plan include:

- Updating the community profile,
- Gather input from community residents,
- Revisit recreation goals and objectives for the community as well as a specific capital improvement schedule including costs, and
- Provide implementation strategies addressing priority and funding.

The following work plan details the tasks described above. In addition, a timeline with fees further describes when each task would be completed.

W o r k P l a n

1. Community Profile

- Update data documenting the demographic, physical, and land use characteristics of the community using US Census and SEMCOG data and other sources of information.
- Review the previous description of the administrative structure of the Township and the role of recreation in the community to ensure that the information is still accurate.
- Previously prepared maps will be reused in this plan. Updates to facility information will be added as required.

2. Recreation Inventory

- As the Township does not have any recreation facilities, this section will remain unchanged. Regional facilities will be evaluated to ensure that their descriptions are accurate.

3. Public Participation and Needs Assessment

The MDNR requires all communities to receive public input in at least two forms. We propose either:

- Create and monitor an online survey to be hosted on SoGoSurvey. CWA will analyze the results from the survey and provide it to Township staff to help further inform the decision making process; OR
- Host an in-person “Town Hall Forum” to gather input from residents.
- A required Public Hearing at the end of the planning process counts as the second form of public input.
- Update the public participation section of the plan to reflect information gathered from these sessions.

4. Master Plan

- Develop draft plan using MDNR guidelines.
- Submit draft plan to the Recreation Plan Steering Committee for review and attend meeting to receive comments. Revise draft accordingly.
- Submit draft plan for the 30-day public review.
- Receive comments, discuss revisions, and submit for final approval by the Recreation Commission.
- Public hearing at a Township Board meeting followed by Plan adoption.
- Assemble adoption papers and prepare certification checklist.
- Submit plan to regional and county agencies.
- Submit final plan to MDNR.

This last task will be done with assistance from Township staff for preparing and publishing notices in local newspaper, the Township website, social media, and other locations.

T i m e l i n e

The proposed timeline below has some flexibility and can be adjusted to best meet the needs of Township staff and other stakeholders. Where practical, meetings may be hosted by CWA via Zoom to reduce project costs.

May 2023	KO	<ul style="list-style-type: none">• Kickoff meeting with Township staff and the Recreation Plan Steering Committee.• Complete community profile and recreation inventory using information from staff.
June 2023		<ul style="list-style-type: none">• Create and begin collecting data via online survey OR• Host a Town Hall meeting with area residents
Summer 2023		<ul style="list-style-type: none">• Prepare complete draft report and submit to Recreation Plan Steering Committee for review. Drafts of the chapters will be sent to the Committee on an agreed upon basis. Revise accordingly.
September 2023		<ul style="list-style-type: none">• Prepare complete draft report and submit to Recreation Plan Steering Committee for approval.• Action requested: Approve draft plan for public review.• 30-day (minimum) public review of draft plan The draft master plan is made available for public review at Town Hall and online. A notice of the availability of draft plan for public review and comment must be published in local newspaper and incorporated in the Plan.
October – November 2023 (To be determined)	RC	<ul style="list-style-type: none">• Recreation Plan Steering Committee Meeting Receive comments and discuss any needed revisions. Action requested: Formal approval and recommendation for Township Board adoption. <i>Note that formal approval must be granted after the completion of the 30-day community review process.</i>
November – December 2023 (To be determined)	PH	<ul style="list-style-type: none">• Township Board Meeting Public Hearing. The public hearing must be published at least one week prior to the meeting in the local newspaper of record. The notice and minutes of the public hearing need to be incorporated in the plan.

Action Requested: Adoption of the Master Plan after the public hearing conditional upon any potential changes resulting from the public hearing.

December 2023 –
January 2024

- **Submit Plan to MDNR.** Upload final document to MDNR system prior to February 1, 2024 deadline.

RC: Recreation Plan Steering Committee Meeting
PH: Public Hearing – Township Board Adoption

F e e s

The fees presented below represent the hours anticipated for the

Total Project Cost: \$6,000

One hard copy and one electronic (PDF) copy of the plan are provided. Additional copies would be charged at-cost.

Meetings: Three meetings are included: one kickoff meeting with Steering Committee, one status/review meeting with the Steering Committee, and a Public Hearing/Adoption meeting with Township Board. Additional meetings may be desired and would be billed at hourly rates. Status meetings will be held via Zoom where practical to reduce overall project costs.

Proposal accepted by:

Signature	Date
Michael Coddington	
Howell Township Supervisor	

Signature	Date
Paul Montagno	
Principal, Carlisle/Wortman Associates, Inc.	

12

Howell Township
Invoice and Check Registers
As of 5/31/2023

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

06/07/2023 10:47 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4/17/2023							
22008	DTE ENERGY 271 E HIGHLAND 592-538-920.00 WWTP ELECTRICITY EXPENSE	04/17/2023 BRENT KILPELA	05/09/2023	49.51	0.00	Paid	Y 04/24/2023
0423-129553							
22009	BRIGHTON ANALYTICAL MERCURY TESTING 592-538-801.00 WWTP CONTRACTED SERVICES EXPENSE	04/21/2023 BRENT KILPELA	05/21/2023	216.00	0.00	Paid	Y 04/25/2023
0423-129477							
22010	BRIGHTON ANALYTICAL ANIONS (CHLORIDE SULFATE) 592-538-801.00 WWTP CONTRACTED SERVICES EXPENSE	04/18/2023 BRENT KILPELA	05/18/2023	30.00	0.00	Paid	Y 04/25/2023
8082310853674							
22011	ADVANCE AUTO PARTS ANTI FREEZE, HOSE CLAMPS 592-538-930.01 WWTP COLLECTION SYSTEM REPAIR EXPENSE	04/18/2023 BRENT KILPELA	05/18/2023	107.14	0.00	Paid	Y 04/25/2023
4/24/2023							
22012	LIVINGSTON COUNTY TREASURER MOBILE HOME FEES 701-000-239.00 TRUST MOBILE HOME TAX PAYABLE	04/24/2023 BRENT KILPELA	05/15/2023	762.50	0.00	Paid	Y 04/25/2023
1003							
22020	A&W CONTRACTING LLC 2575 OAK GROVE ROAD RESTORATION 592-538-801.02 WWTP STATION CLEANING EXPENSE	04/18/2023 BRENT KILPELA	05/18/2023	1,756.71	0.00	Paid	Y 04/25/2023
09824							
22022	LEPPEK LANDSCAPES & NURSERY MARCH SNOW MAINT TWP HALL 101-265-932.00 TWP HALL SNOW REMOVAL EXPENSE	04/06/2023 BRENT KILPELA	05/06/2023	2,290.00	0.00	Paid	Y 04/24/2023
09825							
22023	LEPPEK LANDSCAPES & NURSERY MARCH 2023 WALKING PATHS 101-265-932.00 TWP HALL SNOW REMOVAL EXPENSE	04/06/2023 BRENT KILPELA	05/06/2023	3,250.00	0.00	Paid	Y 04/27/2023
5888							
22024	PERFECT MAINTENANCE MAY CLEANING 101-265-775.00 TWP HALL OFFICE CLEANING EXPENSE	04/25/2023 BRENT KILPELA	05/15/2023	195.00	0.00	Paid	Y 05/01/2023
201096979260							
22025	CONSUMERS ENERGY 1222 PACKARD DR APRIL 2023	04/21/2023 BRENT KILPELA	05/17/2023	910.14	0.00	Paid	Y 04/27/2023

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

06/07/2023 10:47 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
201986814120	592-538-922.00	WWTP NATURAL GAS EXPENSE		910.14			
22026	CONSUMERS ENERGY 391 N BURKHART RD APRIL 2023	04/20/2023 BRENT KILPELA	05/17/2023	23.80	0.00	Paid	Y 04/27/2023
	592-538-922.00	WWTP NATURAL GAS EXPENSE		23.80			
BMHOG23-0004							
22027	MHOG BD Bond Refund	05/01/2023 BRENT KILPELA	05/08/2023	3,500.00	0.00	Paid	Y 05/01/2023
	701-000-210.00	BMHOG23-0004 - PMHOG23-007		3,500.00			
BMHOG23-0005							
22028	GCT METER FUND BD Bond Refund	05/01/2023 BRENT KILPELA	05/08/2023	834.00	0.00	Paid	Y 05/01/2023
	701-000-210.00	BMHOG23-0005 - P23-050		834.00			
5/1/2023							
22029	LIVINGSTON COUNTY TREASURER DOG LICENSES	05/01/2023 BRENT KILPELA	05/01/2023	94.00	0.00	Paid	Y 05/01/2023
	701-000-238.00	TRUST DUE TO COUNTY DOG LICENSE		94.00			
4/30/2023							
22030	JEAN GRAHAM CLERK EXPENSES	04/30/2023 BRENT KILPELA	05/30/2023	130.72	0.00	Paid	Y 05/01/2023
	101-215-860.00	CLERK MILEAGE & EXPENSES		40.35			
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		90.37			
66286							
22031	MICRO WORKS COMPUTING, INC DEPUTY CLERK LAPTOP SETUP	04/25/2023 BRENT KILPELA	05/15/2023	899.00	0.00	Paid	Y 05/01/2023
	101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE		899.00			
66303							
22032	MICRO WORKS COMPUTING, INC MOVE COMPUTERS IN OFFICE	04/27/2023 BRENT KILPELA	05/17/2023	586.00	0.00	Paid	Y 05/01/2023
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		586.00			
66312							
22033	MICRO WORKS COMPUTING, INC CLEANUP ZONING ADMIN COMPUTER	04/27/2023 BRENT KILPELA	05/17/2023	120.00	0.00	Paid	Y 05/01/2023
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		120.00			
4/22/2023							
22034	COMCAST MAY 2023	04/22/2023 BRENT KILPELA	05/13/2023	427.50	0.00	Paid	Y 05/01/2023
	101-265-850.00	TWP HALL TELEPHONE EXPENSE		427.50			

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

06/07/2023 10:47 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
001522454188							
22035	MUTUAL OF OMAHA INSURANCE COMPANY MAY 2023 101-265-721.00	04/18/2023 BRENT KILPELA TWP HALL LIFE INSURANCE EXPENSE	05/01/2023	191.63 191.63	0.00	Paid	Y 05/01/2023
INV-12480							
22036	UTS ACCOUNTING DEPT SWAP LINES AT DESKS 101-265-728.01	04/27/2023 BRENT KILPELA TWP HALL IT SUPPORT EXPENSE	05/12/2023	160.00 160.00	0.00	Paid	Y 05/01/2023
4/19/2023							
22037	AT&T MAY 2023 592-538-850.00	04/19/2023 BRENT KILPELA WWTP TELEPHONE EXPENSE	05/11/2023	284.59 284.59	0.00	Paid	Y 05/01/2023
207147083637							
22038	CONSUMERS ENERGY 2571 OAKGROVE APRIL 2023 592-538-922.00	04/21/2023 BRENT KILPELA WWTP NATURAL GAS EXPENSE	05/18/2023	120.18 120.18	0.00	Paid	Y 05/01/2023
05/02/2023							
22039	BEVERLY MUSICH & CINDY SMITH UB refund for account: 0627304042 592-000-214.89 592-000-214.89	05/02/2023 BRENT KILPELA SEWER METERED WATER METERED	05/09/2023	265.59 200.79 64.80	0.00	Paid	Y 05/01/2023
25433218							
22040	GRANGER WASTE SERVICES MAY 2023 101-265-775.00	04/30/2023 BRENT KILPELA TWP HALL OFFICE CLEANING EXPENSE	05/25/2023	23.91 23.91	0.00	Paid	Y 05/04/2023
3465							
22041	COMPLETE OUTDOOR SERVICES, INC. CEMETERY MAINT (1 OF 8), TOPSOIL & 101-276-931.00	05/01/2023 BRENT KILPELA TWP HALL OFFICE CLEANING EXPENSE	06/01/2023	870.00 870.00	0.00	Paid	Y 05/01/2023
10778							
22042	FAHEY SCHULTZ BURZYCH RHODES PLC RAINBOW 101-268-801.01	05/01/2023 BRENT KILPELA TWP AT LARGE LEGAL EXPENSE	05/31/2023	2,751.00 2,751.00	0.00	Paid	Y 05/04/2023
10779							
22043	FAHEY SCHULTZ BURZYCH RHODES PLC GENERAL 101-268-801.01	05/01/2023 BRENT KILPELA TWP AT LARGE LEGAL EXPENSE	05/31/2023	5,092.27 5,092.27	0.00	Paid	Y 05/04/2023

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

06/07/2023 10:47 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Ref#	Vendor	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Num	GL Distribution	Entered By						Post Date
10780								
22044	FAHEY SCHULTZ BURZYCH RHODES PLC	PERSONNEL ISSUES	05/01/2023	05/31/2023	2,573.00	0.00	Paid	Y
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE	BRENT KILPELA		2,573.00			05/04/2023
10781								
22045	FAHEY SCHULTZ BURZYCH RHODES PLC	ZONING	05/01/2023	05/31/2023	570.00	0.00	Paid	Y
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE	BRENT KILPELA		570.00			05/04/2023
10782								
22046	FAHEY SCHULTZ BURZYCH RHODES PLC	BURKHARDT ROAD ASSOC	05/01/2023	05/31/2023	273.50	0.00	Paid	Y
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE	BRENT KILPELA		273.50			05/04/2023
10783								
22047	FAHEY SCHULTZ BURZYCH RHODES PLC	OAKLAND TACTICAL	05/01/2023	05/31/2023	7,180.00	0.00	Paid	Y
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE	BRENT KILPELA		7,180.00			05/04/2023
10784								
22048	FAHEY SCHULTZ BURZYCH RHODES PLC	BURKHART ROAD ASSOC (22-292-AA)	05/01/2023	05/31/2023	11,774.50	0.00	Paid	Y
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE	BRENT KILPELA		11,774.50			05/04/2023
0237-002016190								
22049	REPUBLIC SERVICES	WASTE PICKUP SERVICE APRIL 2023	04/30/2023	05/20/2023	110.69	0.00	Paid	Y
	592-538-801.02	WWTP STATION CLEANING EXPENSE	BRENT KILPELA		110.69			05/08/2023
5/2/2023								
22050	DTE ENERGY	2571 OAKGROVE MAY 2023	05/02/2023	05/25/2023	644.85	0.00	Paid	Y
	592-538-920.00	WWTP ELECTRICITY EXPENSE	BRENT KILPELA		644.85			05/08/2023
5/3/2023								
22051	DTE ENERGY	391 N BURKHART MAY 2023	05/04/2023	05/26/2023	209.53	0.00	Paid	Y
	592-538-920.00	WWTP ELECTRICITY EXPENSE	BRENT KILPELA		209.53			05/08/2023
5/4/2023								
22052	DTE ENERGY	1009 N BURKHART MAY 2023	05/04/2023	05/26/2023	149.88	0.00	Paid	Y
	592-538-920.00	WWTP ELECTRICITY EXPENSE	BRENT KILPELA		149.88			05/08/2023
200114308590								
22053	DTE ENERGY	STREET LIGHTS	05/01/2023	06/12/2023	0.00	0.00	Void	Y
			BRENT KILPELA					05/08/2023

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

06/07/2023 10:47 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
HLTK821							
22054	IRON MOUNTAIN SHREDDING APRIL 2023 101-265-775.00	05/01/2023 BRENT KILPELA	05/30/2023	205.97	0.00	Paid	Y 05/08/2023
	TWP AT LARGE STREETLIGHT EXPENSE			582.93			
BD23-0001							
22055	TRIPLE D DEMOLITION BD Bond Refund 101-000-203.00	05/08/2023 BRENT KILPELA	05/15/2023	3,000.00	0.00	Paid	Y 05/08/2023
	BD23-0001 - P23-001			3,000.00			
5/10/2023							
22056	DETROIT MARRIOTT AT THE REN CENTER ANGELA GUILLEN RESERVATION 101-262-860.00	05/10/2023 BRENT KILPELA	06/12/2023	440.22	0.00	Paid	Y 05/10/2023
	ELECTION MILEAGE & EXPENSES			440.22			
2169259							
22057	CARLISLE WORTMAN ASSOC, INC. BD Bond Refund 101-000-203.00	05/10/2023 BRENT KILPELA	05/17/2023	1,065.00	0.00	Paid	Y 05/10/2023
	BSP23-0001			1,065.00			
2169260							
22058	CARLISLE WORTMAN ASSOC, INC. GENERAL CONSULTATION 101-701-801.00	05/10/2023 BRENT KILPELA	06/10/2023	300.00	0.00	Paid	Y 05/10/2023
	PLANNING CONTRACTED PLANNER EXPENSE			300.00			
OE-65139-1							
22059	SMART BUSINESS SOURCE, LLC TONER, BATTERIES, REPORT COVERS 101-265-727.01	05/10/2023 BRENT KILPELA	06/10/2023	442.87	0.00	Paid	Y 05/10/2023
	TWP HALL OFFICE SUPPLIES EXPENSE			442.87			
0005583022							
22060	LIVINGSTON DAILY PRESS & ARGUS APRIL PUBLICATIONS 101-701-900.00	05/01/2023 BRENT KILPELA	05/20/2023	590.00	0.00	Paid	Y 05/15/2023
	PLANNING PRINTING & PUBL EXPENSE			60.00			
	BOARD OF APPEALS PRINTING & PUBL EXPENS			170.00			
	TWP BOARD PRINT & PUBL EXPENSE			310.00			
	TWP AT LARGE SPRING CLEAN UP EXPENSE			50.00			
601013278724							
22061	CONSUMERS ENERGY TWP HALL APRIL 2023 101-265-922.00	04/21/2023 BRENT KILPELA	05/30/2023	399.58	0.00	Paid	Y 05/15/2023
	TWP HALL NATURAL GAS EXPENSE			399.58			
88800717							
22062	ABSOPURE WATER BOTTLE DELIVERY	05/11/2023 BRENT KILPELA	06/11/2023	20.85	0.00	Paid	Y 05/15/2023

User: BRENT KILPELA
 DB: Howell Twp
 Inv Num Vendor Description Inv Date Due Date Inv Amt Amt Due Status Jrnlized Post Date
 Inv Ref# GL Distribution

30029821	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE				20.85				
22063	ABSOPURE	04/30/2023	05/30/2023	12.00	0.00	Paid	Y	05/15/2023	
	COOLER RENTAL	BRENT KILPELA							
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		12.00					
05/10/2023									
22064	DTE ENERGY	05/10/2023	06/02/2023	453.04	0.00	Paid	Y	05/15/2023	
	MAY 2023	BRENT KILPELA							
	101-265-920.00	TWP HALL ELECTRICITY EXPENSE		453.04					
66356									
22065	MICRO WORKS COMPUTING, INC	05/08/2023	05/28/2023	120.00	0.00	Paid	Y	05/15/2023	
	NEW EMAIL ADDRESS FOR INVOICES	BRENT KILPELA							
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		120.00					
99462									
22066	HART INTERCIVIC INC	05/11/2023	06/11/2023	11,090.00	0.00	Paid	Y	05/15/2023	
	2 TABULATORS	BRENT KILPELA							
	101-268-977.00	TWP AT LARGE CAPITAL OUTLAY EXPENSE		11,090.00					
INV00010578									
22067	USA BLUEBOOK	05/12/2023	06/12/2023	2,235.93	0.00	Paid	Y	05/15/2023	
	FLYGT SUBMERSIBLE PUMP	BRENT KILPELA							
	592-536-972.00	SEWER/WATER CAPITAL OUTLAY EXPENSE		2,235.93					
0423-129596									
22068	BRIGHTON ANALYTICAL	04/24/2023	05/24/2023	240.00	0.00	Paid	Y	05/15/2023	
	MERCURY TESTING	BRENT KILPELA							
	592-538-801.00	WWTP CONTRACTED SERVICES EXPENSE		240.00					
0523-129859									
22069	BRIGHTON ANALYTICAL	05/09/2023	06/09/2023	30.00	0.00	Paid	Y	05/15/2023	
	ANIONS (CHLORIDE, SULFATE)	BRENT KILPELA							
	592-538-801.00	WWTP CONTRACTED SERVICES EXPENSE		30.00					
11082018-546									
22070	GENOA TOWNSHIP DPW	05/10/2023	06/10/2023	26,720.25	0.00	Paid	Y	05/15/2023	
	MAY 2023	BRENT KILPELA							
	592-538-801.00	WWTP CONTRACTED SERVICES EXPENSE		26,720.25					
5/10/2023									
22071	DTE ENERGY	05/10/2023	06/02/2023	242.20	0.00	Paid	Y	05/15/2023	
	2559 W GRAND RIVER MAY 2023	BRENT KILPELA							
	592-538-920.00	WWTP ELECTRICITY EXPENSE		242.20					

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

06/07/2023 10:47 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Description	Inv Ref#	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	Post Date
5/10/2023	DTE ENERGY	1216 PACKARD DR MAY 2023		05/10/2023	06/02/2023	18.30	0.00	Paid	Y	05/15/2023
		592-538-920.00		BRENT KILPELA		18.30				
				WWTP ELECTRICITY EXPENSE						
05/10/2023	DTE ENERGY	3888 OAKGROVE MAY 2023		05/10/2023	06/02/2023	171.87	0.00	Paid	Y	05/15/2023
		592-538-920.00		BRENT KILPELA		171.87				
				WWTP ELECTRICITY EXPENSE						
5/10/2023	DTE ENERGY	2700 TOOLEY RD MAY 2023		05/10/2023	06/02/2023	261.80	0.00	Paid	Y	05/15/2023
		592-538-920.00		BRENT KILPELA		261.80				
				WWTP ELECTRICITY EXPENSE						
05/10/2023	DTE ENERGY	1034 AUSTIN CT MAY 2023		05/10/2023	06/02/2023	375.04	0.00	Paid	Y	05/15/2023
		592-538-920.00		BRENT KILPELA		375.04				
				WWTP ELECTRICITY EXPENSE						
5/10/2023	DTE ENERGY	1222 PACKARD DR MAY 2023		05/10/2023	06/10/2023	4,337.20	0.00	Paid	Y	05/15/2023
		592-538-920.00		BRENT KILPELA		4,337.20				
				WWTP ELECTRICITY EXPENSE						
5/11/2023	DTE ENERGY	1575 N BURKHART MAY 2023		05/11/2023	06/02/2023	601.06	0.00	Paid	Y	05/15/2023
		592-538-920.00		BRENT KILPELA		601.06				
				WWTP ELECTRICITY EXPENSE						
5/16/2023	LASHBROOK SEPTIC SERVICE	SPRING CLEANUP		05/16/2023	06/16/2023	100.00	0.00	Paid	Y	05/17/2023
		101-268-882.00		BRENT KILPELA		100.00				
				TWP AT LARGE SPRING CLEAN UP EXPENSE						
04/30/2023	DTE ENERGY	STREETLIGHTS		05/01/2023	06/12/2023	582.93	0.00	Paid	Y	05/17/2023
		101-268-920.00		BRENT KILPELA		582.93				
				TWP AT LARGE STREETLIGHT EXPENSE						
12454	TRUE VALUE HARDWARE	DRILL BIT, CLAMPS, FASTENERS		05/18/2023	06/15/2023	38.16	0.00	Paid	Y	05/22/2023
		592-538-956.00		BRENT KILPELA		38.16				
				WWTP MISCELLANEOUS EXPENSE						
5/16/2023	G-O WWTP VACTOR PAD	MANHOLE CLEANING		05/16/2023	06/16/2023	69.82	0.00	Paid	Y	05/22/2023
				BRENT KILPELA		69.82				

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

06/07/2023 10:47 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	JrnLized Post Date
0237-002015437	992-538-801.03	WWTP MANHOLE CLEANING EXPENSE		69.82			
22082	REPUBLIC SERVICES ACCOUNT # 3-0237-0000896	04/30/2023 BRENT KILPELA	05/20/2023	507.25	0.00	Paid	Y 05/22/2023
230645	992-538-801.02	WWTP STATION CLEANING EXPENSE		507.25			
22083	M & K JETTING AND TELEVISION TRANSWEST TELEVISION 992-538-801.04	05/10/2023 BRENT KILPELA	06/10/2023	1,755.00	0.00	Paid	Y 05/22/2023
0323-128967	992-538-801.04	WWTP SEWER LINE CLEANING EXPENSE		1,755.00			
22084	BRIGHTON ANALYTICAL ANIONS (CHLORIDE, SULFATE) 992-538-801.00	03/14/2023 BRENT KILPELA	05/22/2023	27.00	0.00	Paid	Y 05/22/2023
4155749179	992-538-801.00	WWTP CONTRACTED SERVICES EXPENSE		27.00			
22085	CINTAS CORPORATION BLUE MATS 101-265-775.00	05/17/2023 BRENT KILPELA	06/10/2023	90.43	0.00	Paid	Y 05/22/2023
5/18/2023	101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE		90.43			
22086	JONATHAN HOHENSTEIN TREASURER EXPENSES 101-253-860.00	05/18/2023 BRENT KILPELA	05/23/2023	163.09	0.00	Paid	Y 05/22/2023
22087	101-253-860.00	TREASURER MILEAGE & EXPENSES		74.27			
OE-65288-1	101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE		81.87			
22087	101-265-860.00	TWP HALL MILEAGE & EXPENSES		6.95			
22087	SMART BUSINESS SOURCE, LLC STORAGE BOXES (2 CASES) 101-265-727.01	05/12/2023 BRENT KILPELA	05/23/2023	131.90	0.00	Paid	Y 05/22/2023
5/20/2023	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		131.90			
22088	SILVER LINING TIRE RECYCLING CLEAN UP DAY TIRE COLLECTION 101-268-882.00	05/20/2023 BRENT KILPELA	06/20/2023	701.00	0.00	Paid	Y 05/22/2023
5/15/2023	101-268-882.00	TWP AT LARGE SPRING CLEAN UP EXPENSE		701.00			
22090	DTE ENERGY 271 E HIGHLAND MAY 2023 992-538-920.00	05/16/2023 BRENT KILPELA	06/07/2023	43.00	0.00	Paid	Y 05/22/2023
221304	992-538-920.00	WWTP ELECTRICITY EXPENSE		43.00			
22091	SPICER GROUP BD Bond Refund 101-000-203.00	05/22/2023 BRENT KILPELA	05/29/2023	400.00	0.00	Paid	Y 05/22/2023
22091	101-000-203.00	BSP20-0003		400.00			

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

06/07/2023 10:47 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
221303							
22092	SPICER GROUP	05/22/2023	05/29/2023	1,766.75	0.00	Paid	Y
	BD Bond Refund	BRENT KILPELA					05/22/2023
	101-000-203.00	BSP23-0001		1,766.75			
221305							
22093	SPICER GROUP	05/18/2023	05/23/2023	440.75	0.00	Paid	Y
	PIONEER CEMETERY GROUNDWATER STUDY	BRENT KILPELA					05/22/2023
	101-276-931.00	CEMETERY GROUNDS CARE & MAINT EXPENSE		440.75			
221306							
22094	SPICER GROUP	05/18/2023	05/23/2023	1,005.00	0.00	Paid	Y
	NEW TOWNSHIP HALL	BRENT KILPELA					05/22/2023
	101-447-801.00	ENGINEERING CONTRACTED SVCS EXPENSE		1,005.00			
4122023							
22095	SEI CONSTRUCTION CO	05/22/2023	05/22/2023	750.00	0.00	Paid	Y
	DRYWALL REPAIRS	BRENT KILPELA					05/22/2023
	101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE		750.00			
5/17/2023							
22096	ANGELA GUILLEN	05/17/2023	05/23/2023	67.41	0.00	Paid	Y
	DEPUTY CLERK EXPENSES	BRENT KILPELA					05/23/2023
	101-262-860.00	ELECTION MILEAGE & EXPENSES		67.41			
5/22/2023							
22097	JEAN GRAHAM	05/22/2023	05/23/2023	1,145.03	0.00	Paid	Y
	CLERK REIMBURSEMENT	BRENT KILPELA					05/23/2023
	101-268-882.00	TWP AT LARGE SPRING CLEAN UP EXPENSE		147.36			
	101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE		968.61			
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		29.06			
# of Invoices:	81	# Due:	0	Totals:	112,584.84	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					112,584.84	0.00	

Agrees with Check Register BK

Inv Ref#	Inv Num	Vendor	Description	GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---										
	101	-	GENERAL FUND				64,841.85	0.00		
	592	-	SWR/WTR				42,552.49	0.00		
	701	-	TRUST & AGENCY				5,190.50	0.00		
--- TOTALS BY DEPT/ACTIVITY ---										
	000	-	OTHER				11,687.84	0.00		
	101	-	TOWNSHIP BOARD				310.00	0.00		
	215	-	CLERK				40.35	0.00		
	253	-	TREASURER				74.27	0.00		
	262	-	ELECTIONS				507.63	0.00		
	265	-	TOWNSHIP HALL				11,946.54	0.00		
	268	-	TOWNSHIP AT LARGE				42,885.56	0.00		
	276	-	CEMETERY				1,310.75	0.00		
	447	-	ENGINEERING				1,005.00	0.00		
	536	-	SEWER/WATER				2,235.93	0.00		
	538	-	WWTP				40,050.97	0.00		
	701	-	PLANNING				360.00	0.00		
	703	-	ZONING BOARD OF APPEALS				170.00	0.00		

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
05/08/2023	GEN	101001772(E)	DTE ENERGY Void Reason: NEEDS PAPER CHECK	582.93 V
05/08/2023	GEN	18422	COMCAST	427.50
05/08/2023	GEN	18423	COMPLETE OUTDOOR SERVICES, INC.	870.00
05/08/2023	GEN	18424	FAHEY SCHULTZ BURZYCH RHODES PLC	30,214.27
05/08/2023	GEN	18425	JEAN GRAHAM	130.72
05/08/2023	GEN	18426	GRANGER WASTE SERVICES	23.91
05/08/2023	GEN	18427	IRON MOUNTAIN	205.97
05/08/2023	GEN	18428	LEPPEK LANDSCAPES & NURSERY	5,540.00
05/08/2023	GEN	18429	MICRO WORKS COMPUTING, INC	1,605.00
05/08/2023	GEN	18430	TRIPLE D DEMOLITION	3,000.00
05/08/2023	GEN	18431	MUTUAL OF OMAHA INSURANCE COMPANY	191.63
05/08/2023	GEN	18432	PERFECT MAINTENANCE	195.00
05/08/2023	GEN	18433	UTS ACCOUNTING DEPT	160.00
05/23/2023	GEN	101001773(E)	CONSUMERS ENERGY	399.58
05/23/2023	GEN	101001774(E)	DTE ENERGY	453.04
05/23/2023	GEN	18434	ABSOPURE	32.85
05/23/2023	GEN	18435	CARLISLE WORTMAN ASSOC, INC.	1,365.00
05/23/2023	GEN	18436	CINTAS CORPORATION	90.43
05/23/2023	GEN	18437	DTE ENERGY	582.93
05/23/2023	GEN	18438	JEAN GRAHAM	1,145.03
05/23/2023	GEN	18439	ANGELA GUILLEN	67.41
05/23/2023	GEN	18440	HART INTERCIVIC INC	11,090.00
05/23/2023	GEN	18441	JONATHAN HOHENSTEIN	163.09
05/23/2023	GEN	18442	LASHBROOK SEPTIC SERVICE	100.00
05/23/2023	GEN	18443	LIVINGSTON DAILY PRESS & ARGUS	590.00
05/23/2023	GEN	18444	DETROIT MARRIOTT AT THE REN CENTER	440.22
05/23/2023	GEN	18445	MICRO WORKS COMPUTING, INC	120.00
05/23/2023	GEN	18446	SEI CONSTRUCTION CO	750.00
05/23/2023	GEN	18447	SILVER LINING TIRE RECYCLING	701.00
05/23/2023	GEN	18448	SMART BUSINESS SOURCE, LLC	574.77
05/23/2023	GEN	18449	SPICER GROUP	3,612.50

GEN TOTALS:

Total of 31 Checks:	65,424.78
Less 1 Void Checks:	582.93
Total of 30 Disbursements:	64,841.85

Bank T&A TRUST & AGENCY CHECKING

05/01/2023	T&A	3578	GCT METER FUND	834.00
05/01/2023	T&A	3579	MHOG	3,500.00
05/01/2023	T&A	3580	LIVINGSTON COUNTY TREASURER	762.50
05/01/2023	T&A	3581	LIVINGSTON COUNTY TREASURER	94.00

T&A TOTALS:

Total of 4 Checks:	5,190.50
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	5,190.50

Bank UTYCK UTILITY CHECKING

05/08/2023	UTYCK	3050	A&W CONTRACTING LLC	1,756.71
05/08/2023	UTYCK	3051	ADVANCE AUTO PARTS	107.14
05/08/2023	UTYCK	3052	BRIGHTON ANALYTICAL	246.00
05/08/2023	UTYCK	3053	ENVIRONMENTAL SYSTEMS RESEARCH INS. Void Reason: WRONG ADDRESS	1,650.00 V
05/08/2023	UTYCK	3054	BEVERLY MUSICH & CINDY SMITH	265.59
05/08/2023	UTYCK	3055	REPUBLIC SERVICES	110.69
05/08/2023	UTYCK	590003783(E)	AT&T	284.59
05/08/2023	UTYCK	590003784(E)	CONSUMERS ENERGY	910.14
05/08/2023	UTYCK	590003785(E)	CONSUMERS ENERGY	23.80
05/08/2023	UTYCK	590003786(E)	CONSUMERS ENERGY	120.18
05/08/2023	UTYCK	590003787(E)	DTE ENERGY	49.51
05/08/2023	UTYCK	590003788(E)	DTE ENERGY	644.85
05/08/2023	UTYCK	590003789(E)	DTE ENERGY	209.53
05/08/2023	UTYCK	590003790(E)	DTE ENERGY	149.88
05/24/2023	UTYCK	3056	BRIGHTON ANALYTICAL	297.00
05/24/2023	UTYCK	3057	GENOA TOWNSHIP DPW	26,720.25
05/24/2023	UTYCK	3058	G-O WWTP VACTOR PAD	69.82
05/24/2023	UTYCK	3059	M & K JETTING AND TELEVISIONING	1,755.00
05/24/2023	UTYCK	3060	REPUBLIC SERVICES	507.25
05/24/2023	UTYCK	3061	TRUE VALUE HARDWARE	38.16
05/24/2023	UTYCK	3062	USA BLUEBOOK	2,235.93

Check Date	Bank	Check	Vendor Name	Amount
05/24/2023	UTYCK	590003791 (E)	DTE ENERGY	242.20
05/24/2023	UTYCK	590003792 (E)	DTE ENERGY	18.30
05/24/2023	UTYCK	590003793 (E)	DTE ENERGY	171.87
05/24/2023	UTYCK	590003794 (E)	DTE ENERGY	261.80
05/24/2023	UTYCK	590003795 (E)	DTE ENERGY	375.04
05/24/2023	UTYCK	590003796 (E)	DTE ENERGY	4,337.20
05/24/2023	UTYCK	590003797 (E)	DTE ENERGY	601.06
05/24/2023	UTYCK	590003798 (E)	DTE ENERGY	43.00

UTYCK TOTALS:

Total of 29 Checks:	44,202.49
Less 1 Void Checks:	1,650.00
Total of 28 Disbursements:	42,552.49

REPORT TOTALS:

Total of 64 Checks:	114,817.77
Less 2 Void Checks:	2,232.93
Total of 62 Disbursements:	112,584.84

*Agrees with
Invoice Register
BK*