

HOWELL TOWNSHIP BOARD MEETING

3525 Byron Road
Howell, MI. 48855
May 8, 2023
6:30 pm

1. Call to Order:
2. Roll Call: Mike Coddington () Jeff Smith ()
 Jean Graham () Harold Melton ()
 Jonathan Hohenstein () Bob Wilson ()
 Matthew Counts ()
3. Pledge of Allegiance:
4. Call to the Board:
5. Approval of the Minutes:
 A. Regular Board Meeting April 10, 2023
6. Correspondence:
7. Call to the Public:
8. New Business:
 A. Howell Township Budget 2023/2024 Approval
 B. Financial Update
 C. WWTP
 D. Howell Township v John Mills
 E. Wellhead Protection Ordinance
 F. Subcommittee Compensation
 G. Howell Township Recreation Plan Proposal
 H. Bids: Election Security
9. Call to the Public
10. Reports:
 A. Supervisor B. Treasurer C. Clerk D. Zoning
 E. Assessing F. Fire Authority G. MHOG H. Planning Commission
 I. Z B A J. WWTP K. HAPRA L. Property Committee
 M. P&R Committee
11. Disbursements:
 Regular and Check Register
12. Adjournment:

Next Board Meeting: Monday June 12, 2023 @ 6:30pm

5A

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855

April 10, 2023

6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Jeff Smith	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. There were 21 people in the audience. All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

April 10, 2023

MOTION by Counts, **SECOND** by Hohenstein, **"TO APPROVE THE APRIL 10, 2023 AGENDA AS PRESENTED."** Discussion followed. Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

March 20, 2023

A) REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, **SECOND** by Smith, **"TO APPROVE THE MARCH 20, 2023 REGULAR MEETING MINUTES WITH AMENDMENTS."** Discussion followed. Motion carried.

CORRESPONDENCE:

No additions. No questions.

CALL TO THE PUBLIC:

Doug Helzerman introduced himself to the Board and stated he is the County Commissioner in District 1.

UNFINISHED BUSINESS:

A. 2023-2024 Bids for Pioneer Cemetery

Board members discussed the bids for Pioneer Cemetery. **MOTION** by Graham, **SECOND** by Counts, **"TO ACCEPT THE BID FROM BOWMAN EXCAVATING INC. FOR THE PIONEER CEMETERY PROJECT TOTALING 69,500.00 NOT TO EXCEED \$70,000.00 AS PRESENTED."** A roll-call vote was taken: Coddington – yes, Smith – yes, Graham – yes, Counts – yes, Melton – yes, Hohenstein – yes, Wilson – no. Motion carried. (6-1)

NEW BUSINESS:

A. Brewer Road Drainage Issue

Treasurer Hohenstein indicated the flooding challenges for residents along Brewer Road. He explained he spoke with Chief Deputy Drain Commissioner, Ken Recker. They discussed challenges, possible remedies for the situation, costs, time and possible alternatives for repair.

Marie Donley spoke regarding flooding challenges along Brewer Road.
Kevin Golsch spoke regarding flooding challenges along Brewer Road.
Michael Hanks spoke regarding flooding challenges along Brewer Road.
Tim Greenlees Spoke regarding flooding challenges along Brewer Road.
Drew Vess spoke regarding flooding challenges along Brewer Road.
Doris Morris spoke regarding flooding challenges along Brewer Road.
Sajid Farida spoke regarding flooding challenges along Brewer Road.
Charles Jacobson spoke regarding flooding challenges along Brewer Road.
Tim Ford spoke regarding flooding challenges along Brewer Road.
Michael Hanks spoke regarding flooding challenges along Brewer Road.
Mike Donley spoke regarding flooding challenges along Brewer Road.
Marie Donley spoke regarding flooding challenges along Brewer Road.
Kevin Golsch spoke regarding flooding challenges along Brewer Road.
Marie Donley spoke regarding flooding challenges along Brewer Road.
Drew Vess spoke regarding longevity and pipe requirements for the repair along Brewer Road.

The Board agreed to have Treasurer Hohenstein work with the residents to find a resolution for the flooding on Brewer Road including input from the Township Attorney.

B. MiSignal - Agreement

Treasurer Hohenstein explained the background and the request from MiSignal. In the packet is the original agreement to install the fiber cable in the Township in the two areas where there is no internet service. Also, in the packet is the first amendment to the agreement from December 2022 amending the phases of the project. There is now a request from Joshua Rowe, from MiSignal, regarding DTE not replacing the poles that need to be replaced to get the line run. His proposal is to hire a third party contractor to complete the work within ninety days (90) but in order to do that he needs the remainder of the funds up front and will give a personal guarantee from the company that the work will be completed. Joshua Rowe was present on behalf of MiSignal, he explained the need to have an amendment to the previous agreement for the current Broadband Project. **MOTION** by Wilson, **SECOND** by Melton **“TO DENY THE SECOND AMENDMENT TO THE AGREEMENT OF THE FIBER OPTIC BROADBAND PROJECT AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Wilson – yes, Hohenstein – yes, Smith – yes, Melton – yes, Coddington – yes, Graham – yes, Counts - yes. Motion carried (7-0).

CALL TO THE PUBLIC:

John Mills addressed the Board regarding disc golf on his property.

CLOSED SESSION – SUB COMMITTEE’S INVESTIGATION REPORT:

MOTION by Counts, **SECOND** by Hohenstein, **“TO ENTER INTO CLOSED SESSION TO DISCUSS THE SUBCOMMITTEE’S INVESTIGATION REPORT.”** A roll-call vote was taken: Smith – yes, Melton – yes, Hohenstein – yes, Graham – yes, Wilson – yes, Counts – yes, Coddington - yes. Motion carried (7-0).

The regular Board Meeting reconvened at 8:19 p.m.

Trustee Smith reviewed and read aloud the recommendations from the subcommittee's investigation report. **MOTION** by Counts, **SECOND** by Melton, **"TO ACCEPT THE RECOMMENDATION AS PRESENTED."** Motion Carried.

REPORTS:

A. SUPERVISOR:

Supervisor Coddington indicated he received calls from residents regarding Brewer Road.

B. TREASURER:

Treasurer Hohenstein indicated the G2G summary was included in the packet and the new gas line to the Township Hall was completed.

C. CLERK:

Clerk Graham discussed the challenges with the future of elections with all the legislative changes from Proposal 22-2. She further indicated there was updates made to the Affidavit of Identity and Receipt of Filing for candidates running in the future. Clerk Graham discussed purchasing two digital ballot scanners from HART Intercivic for future elections to accommodate the required 9 day early voting and asked for Board approval. She also indicated two challenges for the upcoming 2023 Township Spring clean-up. **MOTION** by Counts, **SECOND** by Melton, **"TO APPROVE THE QUOTE FROM HART INTERCIVIC FOR DIGITAL BALLOT SCANNERS FOR EARLY VOTING AS PRESENTED FOR TWO MACHINES AND FLASH MEMORY FOR \$11,090.00."** Discussion followed. Motion carried.

D. ZONING:

(See Zoning Administrator Daus's prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

F. FIRE AUTHORITY:

Supervisor Coddington indicated the new command vehicle was purchased. It was preapproved but came back for final approval. The Chief stated they are working on the 2023-2024 Budget through the Personnel Committee and Budget Committee. He indicated he attended the Personnel Committee Meeting.

G. MHOG:

Trustee Counts indicated the March MHOG meeting was before the March Board Meeting so the update was given last month. MHOG hasn't met for the April Meeting yet.

H. PLANNING COMMISSION:

Trustee Counts stated he wasn't in attendance for the PC Meeting but the draft minutes are in the packet. There was a presentation on alternative energy, an amendment for the lot size for neighborhood parks, and a review and approval to accept the 2023 Master Plan. Clerk Graham indicated there was a Zoning Ordinance included in the packet which needs approval. **MOTION** by Counts, **SECOND** by Melton, **"TO APPROVE ZONING ORDINANCE NO. 288 FROM THE PLANNING COMMISSION AS PRESENTED."** A roll-call vote was taken: Graham – yes, Wilson – yes, Counts – yes, Coddington – yes, Hohenstein – yes, Melton – yes, Smith - yes. Motion carried (7-0).

I. ZONING BOARD OF APPEALS (ZBA):

Trustee Smith indicated there was no Zoning Meeting.

J. WWTP:

Treasurer Hohenstein reported on March 21st the Tooley Road pump station had an issue with power coming into the station. The high voltage burned up the VFD on pump #1. There was an attached email from Greg, a quote for replacement and installation, and a timeline of events. The Committee recommends approval of the quote from K&J Electric to replace and install a new VFD as presented. Once the VFD is installed they will be able to determine if the power issue damaged pump #1. If there is an issue with the pump due to this power issue, it is the Committee's intent to submit a claim with the Township's insurance provider for the cost of the VFD and the pump. **MOTION** by Hohenstein, **SECOND** by Graham, **"TO ACCEPT THE QUOTE FROM K&G TO REPLACE AND INSTALL THE NEW VFD AS PRESENTED."** Discussion followed. Motion carried.

K. HAPRA

Clerk Graham indicated the report was in the packet.

L. PROPERTY COMMITTEE

Treasurer Hohenstein reported on the Property Committee. He explained the Pineview HOA has received an updated road survey from their consultant G2. The original 2018 G2 survey cost the HOA \$2,885 and the updated survey will cost \$1,950. The HOA is asking the Township to pay for half of the updated survey cost. The Committee recommends denying the request for the township to pay for half of the road survey. The Committee does not have an issue with the HOA using the funds held by the Township to pay their consultant, but the road needs to be complete before funds will be disbursed. Once the HOA gets the updated survey, they will be obtaining updated road construction quotes. **MOTION** by Hohenstein, **SECOND** by Smith, **"TO DENY THE REQUEST FOR THE TOWNSHIP TO PAY HALF OF THEIR ROAD SURVEY."** Discussion followed. Motion carried.

M. P & R COMMITTEE

Clerk Graham clarified the resolution number. Treasurer Hohenstein indicated in working with the engineer there are a long list of things that need to be completed. One of them is for the board to pass a resolution to show support for moving forward with the park for the Department of Natural Resources (DNR). **MOTION** by Counts, **SECOND** by Hohenstein, **"TO APPROVE RESOLUTION 04.23.522 TOOLEY ROAD PARK SPARK GRANT."** A roll-call vote was taken: Melton – yes, Graham – yes, Coddington – yes, Wilson – yes, Counts – yes, Smith – yes, Hohenstein - yes. Motion carried (7-0).

CALL TO THE PUBLIC:

There were no comments.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, **SECOND** by Melton, **"TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY NORMAL AND CUSTOMARY PAYMENTS FOR THE MONTH."** Discussion followed. Motion carried.

Clerk Graham sought clarification on Board positions. **MOTION** by Hohenstein, **SECOND** by Melton, **"TO APPOINT BOB WILSON AS THE ALTERNATE BOARD REPRESENTATIVE TO THE PLANNING COMMISSION TERM ENDING 11/20/2024."** Discussion followed. Motion carried.

ADJOURNMENT: **MOTION** by Counts, **SECOND** by Hohenstein, **"TO ADJOURN."** Motion carried. The meeting was adjourned at 8:44pm.

Howell Township Clerk
Jean Graham

Mike Coddington
Howell Township Supervisor

Angie Guillen, Recording Secretary

8C

Howell Township Clerk

From: Howell Township Treasurer
Sent: Thursday, April 27, 2023 7:44 AM
To: Howell Township Clerk; Howell Township Assessor
Subject: WWTP

Jean,
Can you please put the WWTP report at the top of the agenda. Since I was not at the WWTP meeting Brent will be reporting on it. This way when he is done he doesn't have to stay for the rest of the meeting.

Thanks,
Jonathan

Howell Township Treasurer
treasurer@howelltownshipmi.org
517-546-2817

Howell Township
Wastewater Treatment Plant
Meeting: April 18, 2023

Attending: Greg Tatara, James Aulette, Jean Graham, Brent Kilpela

Please see the attached report for details on the plant operation.

Junction Chamber and Influent Channel: Both the junction chamber and influent channel are in need of lining to prevent any further deterioration. Advanced Rehabilitation Technology has submitted two quotes. The original quote for lining the influent channel was submitted and approved last July. In a cost saving effort it made fiscal sense to combine the projects. The second quote for the junction chamber is \$14,500. To accomplish these tasks, bypass pumping will also be needed. The third quote from MacAllister Rentals for \$15,242 is included. The three combined quotes total \$46,992. **Committee recommends approval of the quotes from Advanced Rehabilitation Technology and MacAllister Rentals as presented.**

Exterior Painting: A proposal from Nelson Tank Engineering and Consulting was provided by our operator MHOG. Nelson will handle the spec and bid process on the painting project for \$4,700. MHOG believes the painting project should come in around \$75,000. If the bids received do not meet our needs we can shelve the project. At this time the only approval that is being asked for is the \$4,700 to have Nelson Tank Engineering and Consulting handle the spec and bid process. **Committee has reservations on the importance of the painting project over other projects still on the list.**

Influent Flow Metering: The influent flow meter needs to be replaced. The new meter has already been ordered and that will be installed on the exterior of the pipe in the manhole. The old meter will need to be removed and a new straight pipe will replace the old meter. The quote for parts to complete this project is from ETNA Supply in the amount of \$1,717. This quote was previously approved with the influent flow meter.

Station 73: The Lambert lift station pump stopped working. Pump was pulled (see photograph) and brought to Kennedy Industries for inspection. Two quotes provided for replacement. Getting a new pump would be \$69,730. Having Kennedy rebuild our existing pump would be \$39,985. The consensus was to go the rebuild route, because

after repairs, the pump would essentially be new. **Committee recommends approval of the Kennedy quote to repair our existing pump.**

Recommend approval for wastewater projects as discussed.

Respectfully submitted,
Brent Kilpela

Howell Township
 Repair Project and Capital Improvement Plan Summary
 Updated 04-17-23

No.	Project Description	Criticality	Aug. Original	Current	Status	Info.
1	Unling of Influent Channel Due to Corrosion, Causing Bypass of Screen (Need to Add Cost of Bypass Pumping Headworks)	High	\$17,250	see blow	Met McCallister, obtained quote for by-pass pumping	3.2
2	Repair of Fine Screen	High	\$22,294	\$22,294	Complete	
3	UV Disinfection System Upgrade	High	\$59,275	\$33,280	Still waiting on UltrTech to send us unit back, still claiming supply delays.	
4	New Air Compressor	High	\$30,568	\$30,568	Complete	
5	Upgrade of Kennedy-SCADA	High	\$0	\$43,000	Complete	
Subtotal of Plant Immediate Upgrades			\$129,587	\$127,142		
Collection System Immediate Repairs and Capital Improvements						
C1	Rehabilitation of Pump Station Z1 (Multiple Quotes)	High	\$103,388	\$94,060	100% Complete	
Subtotal of Collection System Immediate Upgrades			\$103,388	\$94,060		
Total of Plant and Collection System Immediate Repairs			\$232,575	\$221,202		
Contingencies of Installation, Parts, Etc.			\$46,515.00	\$35,000.00		
Grand Total			\$279,090.00	\$256,202.50		

Other Repairs in Progress						
No.	Project Description	Criticality	Aug. Original	Current	Status	Info.
1	SCADA System for Plant (DO Monitoring, Level Monitoring, Alarm Improvements, Trending)	High	\$75,000	\$75,000	Discuss adding in Spring with Tax Transfer	
2	Second Recycle Pump Station Pump	High	\$15,000	\$8,830	HOMA Pump Replacement Scheduled for 4/20/23	
3	Walker North Clarifier Upgrade and Coating	Moderate	\$100,000	\$450,000	Walker inspected, report to repair was high. Perform limited repairs	
4	Junction Chamber and Ferric Chloride Injection Improvements	Moderate	\$20,000	\$46,992	Obtained quote for Influent Plus Junction along with bypass. Total Project will be \$46,992, original of two together was \$37,250	3.2
5	Drainage from Scum Pit to Drain Line	Moderate	\$12,000	\$12,000	No Activity	
6	Painting of Doors, Posts, & Other Exposed Metal	Moderate	\$75,000	\$100,000	See Nelson Quote, \$19,810 for Engineering plus est of \$75,000 for painting	3.3
7	Repair Valves to EQ Tank	Moderate	\$50,000	\$50,000	No Activity; not essential immediately	
8	Transfer Switch at Lambert Drive Pump Station	Moderate	\$8,000	\$9,550	Ordered switch, waiting on arrival	
9	Chemical Resistant Sump Pumps	High	\$4,000	\$4,000	Installed new sump in RAS, need still for ferric room	
10	RAS Roof Repairs	Low	\$5,000	\$5,000	No Activity	
12	Plant Driveway Repairs (Crack Sealing)	Low	\$10,000	\$10,000	No Activity	
13	Biologic Maintenance Boat	Moderate	\$7,238	\$7,238	Boat is shipped, waiting on pontoons to arrive	
14	Influent Flow Meter	High	\$8,797	\$8,797	Approved clamp on style flow meter at March 20, 2023 Meeting. \$7080, plus \$1,717 for spool piece, sleeve, gaskets, etc.	3.4
15	New Valve and Actuator for RAS Waste	High	\$9,804	\$9,804	Ordered	
16	Purchase Plus 1 Pumps for Station 70	High	\$18,000	\$18,000	Approved?	
17	Station 73 Flygt Pump	Low	\$39,985	\$39,985	See quote for Repair versus New	3.5
16	RAS / WAS Pump	High	\$29,995	\$29,995	See Quote from Kennedy, obtaining new repair quote	3.6
Total			\$374,000	\$787,407		

- New Project
- Activity in Past Month
- Completed Project

CSM Mechanical Invoice Summary	
\$1,285.00	Demo of Compressor
\$1,280.00	Placement of Compressor
\$1,583.56	Air Dryer Installation
\$1,618.44	Screening Replacement
\$5,767.00	Total of \$35,000



M.H.O.G.
600 Chilson Rd.
Howell, MI 48843

July 5, 2022

SUBJECT: Channel Lining Howell Sanitary Sewer System

Advanced Rehabilitation Technology LLC is pleased to offer the following pricing to install OBIC Liner on the Flow Channel at the Howell Sanitary Sewer System Plant in Howell, MI. Flow Channel to be lined is approx.. 650 Sq. Ft. in area.

Conditions & Clarifications:

- This quote is good for 30 days
- Pricing is for installation of the Liner System including surface preparation, average leak stoppage (up to 1 gallon of chemical grout), materials for minor concrete patching, installation and supervision.
- Requires Application Truck access within 100' of the channel to be provided.
- Off road locations may require assistance from owner for access.
- DOT Traffic Control to be provided by others if required. Our crew will supply cones for the immediate work area.
- By-pass Pumping, if required, is to be provided by others.
- Permits, Fees and Inspector Rates are not included in this quote.
- We ask that a vac-truck be supplied to remove debris after our hydro-blasting of the pump station. This will be a small amount of water and sand/stone less than 1/2 yard.
- Quote is based on completing structure in 1 mobilization.

OBIC Liner Installation as Described Above: \$17,250.00

Upon agreeing to the terms we ask you acknowledge in the area below and fax to our office. Should you have any questions regarding this proposal, please feel free to call me.

Thank you,
Eric Stanford
Advanced Rehabilitation Technology
419-636-2684 Office
419-636-7437 Fax

Signature: _____
Name: _____
P.O. #: _____
Date: _____



Advanced Rehabilitation Technology

Large Station Lining Process:

- We are generally the last ones in. Complete any mechanical work and penetrations before we arrive.
- We ask that a water supply be made available. A garden hose spigot or nearby hydrant is fine.
- When we arrive we will Hydro-Blast the interior. Sometimes this is completed by the end of the first day and sometimes it runs into the second.
- After the Hydro-Blasting is complete we ask that you have a Vac-Truck come and suck out the debris. Our crew will be able to be the ones inside the channel just send the Vac-Truck with a hose. This debris is just sand and stone from profiling the surface and is less than ½ yard. Generally the Vac-Truck is only on site for an hour or so.
- After the Flow Channel is sucked out we would dry, prime and then line it. Sometimes these are completed on the second day but please plan on 3 days for larger stations.
- The material cures in minutes and if needed, the station can be put into service an hour after completion.



525 Winzeler Drive, Unit 1
Bryan, Ohio 43506
P: 419-636-2684

Date: March 21, 2023
To: MHOG
Address: 4288 Norton Rd.
Howell, MI 48843

Contact: Jim Aulette
Phone: 517-672-9653
Email: jima@mhog.org

ART Contact: Eric Stanford
Cell: 248-931-1254
Email: eric@artcoatingtech.com

Project: Junction Chamber Lining
Location: Howell, MI

We are pleased to quote the following prices for the work listed below.

**Install OBIC Liner System Liner into 10x20x4 Junction Chamber
Total Cost \$14,500.00**

The OBIC Liner System Has a 10 Year Limited Warranty

Notes:

- Owner/Contractor to provide Application Truck access within 100' of the structure
- The OBIC Liner System is a multi-layer Polyurea/Polyurethane/Polyurea application.
- Off road locations may require assistance from the owner/contractor to access.
- Vac-Truck is to be provided by owner.
- DOT traffic control to be supplied by others if needed. Our crews will supply cones for immediate area.
- By-pass pumping is not included.
- Owner/Contractor must provide a water supply near the work site via hydrant or spigot (with water meter use free of charge).
- Excessive leaking requiring more than 1 gallon of chemical grout will be billed at 125.00 dollars for each additional gallon.

General Terms and Conditions:

- This quote is good for 60 days.
- The quoted prices are exclusive of applicable state and local sales taxes.
- Payment terms: Net 30 days. Interest will be added to balances outstanding after 30 days.
- Pricing is contingent on the work as stated in this proposal. Advanced Rehabilitation Technology (ART) reserves the right to adjust our unit rate and/or overall bid proposal accordingly to account for any changes (increase or decrease) from this scope.
- ART's bid proposal shall be incorporated into the subcontract agreements. ART will initiate this project upon receipt of this signed proposal as well as, receipt of a subcontract or purchase order agreeing to this proposal.
- Pricing does not include working nights, holidays, or weekends. Additional cost will be required for these situations.
- Non-weather-related delays (may include job site not prepared to allow ART to begin; road closures due to community, city, or private events; traffic control not ready or any work stoppages outside the control of ART) may result in a \$5,000/day mobilization fee.



525 Winzeler Drive, Unit 1
Bryan, Ohio 43506
P: 419-636-2684

ACCEPTED BY:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____
(Print Name)

Signature: _____

Date: _____

Eric Stanford
Advanced Rehabilitation Technology
OBIC Liner Systems
419-633-3146
eric@artcoatingtech.com





MacAllister Rentals

7825 NORTHPORT DRIVE
LANSING, MI 48917
248-674-0000

Contract No.	Date
5097154	10MAR2023

COPY QUOTE

L E S S E E	2919181	Date out	Date In
	GENOA-OCEOLA WATER AND SEWER A	01APR2023	8:00 AM
	2911 DORR RD	Job Number	Purchase Order
	BRIGHTON, MI 48116	3 - GENOA-OCEOLA WAT	
	Phone: 810-227-5225	Job Location	Ordered by
	Fax: 810-227-3420	1222 PACKARD, HOWELL	GREG 810-623-4725
	WYNSTEVEJ	000333	

Qty	Equipment #	Min	Day	Week	4 Week	Amount	
1	BYPASS KIT **ESTIMATE** QUOTES FOR PROJECT ESTIMATES/ JOBS NOT YET AWARDED/ OR PROJECTS NOT EXPECTED TO BEGIN WITHIN 30 DAYS OF QUOTE DATE ARE FOR ESTIMATE ASSISTANCE ONLY. RENTAL/SALE MUST BE RE-QUOTED WITHIN 30 DAYS PROJECT START. 2-BYPASS SYSTEMS FOR WWTP CIPP LINING			1800.00	5400.00	16200.00	5400.00 <i>\$10,800.00 Two Week</i>
1	1- ELECTRIC SUB PRIMARY/DIESEL BACK-UP 1- DIESEL PRIMARY / DIESEL BACK-UP ALL PIPE, FITTINGS, VALVES, ETC REQUIRED						
1	REMOTE CALL OUT BOX 0750450			200.00	500.00	1200.00	500.00 <i>\$1,000.00</i>
SALES ITEMS:							
Qty	Item number	Unit	Price				
8	MOBILIZATION	EA	135.00			1080.00	
4	ASSEMBLY OF RENTAL EQUIPMENT DEMOBILIZATION DISASSEMBLY OF RENTAL EQUIPMENT	EA	135.00			540.00	
1	MIEX MICHIGAN RENTAL EXCISE TAX	EA	118.00			118.00	
1	ENVIRONMENTAL FEE ENVIRONMENTAL FEE	EA	19.00			19.00	
			CONTINUED				

IMPORTANT! Please note and acknowledge safety instruction by initialing here: _____

By his/her Initial, Lessee will provide All safety accessories as required, per safety instructions. Initial here: _____
PAYMENT: Net-30 days from invoice date unless otherwise specified herein. A service charge will apply to all past due accounts.

RENTAL EQUIPMENT PROTECTION PLAN ("REP"): Lessee will purchase REP (terms at www.macallister.com/rep and incorporated herein by reference) if Lessee fails to obtain insurance coverage and provide MacAllister with proof of such coverage or if such insurance contains coverage amounts that are inadequate to cover the Equipment at any time.

TERMS AND CONDITIONS: The rental agreement terms and conditions found at www.macallister.com/rentalterms ("Rental Terms") are incorporated herein by this reference and apply to your rental of Equipment from or provision of Services by MacAllister (as defined in the Rental Terms). Please read carefully. This agreement includes an indemnification clause, a jury waiver, warranty disclaimers, and limitations of MacAllister's liability. By accepting delivery of or using the Equipment or Services or making payment(s) to MacAllister for the same, Lessee agrees to be bound by the Rental Terms and REP Terms, even if this Rental Out form has not been fully executed.

ACCEPTED BY CUSTOMER _____



MacAllister Rentals

7825 NORTHPORT DRIVE
LANSING, MI 48917
248-674-0000

Contract No.	Date
5097154	10MAR2023

COPY QUOTE

L E S S E E 2919181 GENOA-OCEOLA WATER AND SEWER A 2911 DORR RD BRIGHTON, MI 48116 Phone: 810-227-5225 Fax: 810-227-3420	Date out		Date In	
	01APR2023		8:00 AM	
	Job Number		Purchase Order	
	3 - GENOA-OCEOLA WAT			
	Job Location		Ordered by	
	1222 PACKARD, HOWELL		GREG 810-623-4725	
WYNSTEVEJ		000333		

Qty	Equipment #	Min	Day	Week	4 Week	Amount
	DELIVERY CHARGE					400.00
	PICKUP CHARGE					400.00
	Rental Equipment Protection Plan					885.00

Sub-total	9342.00
Exempt	
Total	9342.00
	\$15,242

IMPORTANT! Please note and acknowledge safety instruction by initialing here: _____
By his/her Initial, Lessee will provide All safety accessories as required, per safety instructions. Initial here: _____

PAYMENT: Net-30 days from invoice date unless otherwise specified herein. A service charge will apply to all past due accounts.

RENTAL EQUIPMENT PROTECTION PLAN ("REP"): Lessee will purchase REP (terms at www.macallister.com/rep and incorporated herein by reference) if Lessee fails to obtain insurance coverage and provide MacAllister with proof of such coverage or if such insurance contains coverage amounts that are inadequate to cover the Equipment at any time.

TERMS AND CONDITIONS: The rental agreement terms and conditions found at www.macallister.com/rentalterms ("Rental Terms") are incorporated herein by this reference and apply to your rental of Equipment from or provision of Services by MacAllister (as defined in the Rental Terms). Please read carefully. This agreement includes an indemnification clause, a jury waiver, warranty disclaimers, and limitations of MacAllister's liability. By accepting delivery of or using the Equipment or Services or making payment(s) to MacAllister for the same, Lessee agrees to be bound by the Rental Terms and REP Terms, even if this Rental Out form has not been fully executed.

ACCEPTED BY CUSTOMER _____



**Nelson Tank Engineering
& Consulting, Inc.**

16240 National Parkway
Lansing, MI 48906

PROPOSAL AND CONTRACT AGREEMENT

This agreement between MHOG, 2911 Dorr Rd., Brighton, MI 48116 (OWNER) and NELSON TANK ENGINEERING and CONSULTING, INC. (CONSULTANT) for consulting services on the Wastewater Treatment Plant (PROJECT) at Howell Township is as follows:

The OWNER agrees to engage the services of the CONSULTANT for services hereinafter set forth.

- A. CONSULTANT agrees to perform services as detailed in the attached Section I.
- B. OWNER agrees to pay CONSULTANT, for services rendered, the sum of Nineteen Thousand Eight Hundred Ten Dollars (\$19,810). Terms of Payment shall be detailed in Section II.
- C. Additional services performed by CONSULTANT requested by the OWNER which are not within the proposed scope of services as defined in section I, shall be paid to the CONSULTANT in accordance with time and material fees per Section III plus reimbursable expenses.
- D. The OWNER and CONSULTANT agree to the conditions as set forth in the attached General Provisions of the agreement.

This contract format shall include this cover sheet, Sections I, II, III and General Conditions. Any changes in this CONTRACT shall be made by written addendum.

Debra Otberg	March 17, 2023
Proposed by CONSULTANT	Date
Contract Approved by CONSULTANT	Date
Contract Approved by OWNER (Title)	Date
Cosignature (If Required) (Title)	Date

SECTION I

Proposed Services and Responsibilities

Wastewater Treatment Plant Howell Township Miscellaneous Painting and Repair

I. Preparation of Specifications and Contract Documents

A. Scope of Services Performed by the Owner

1. Provide a place for the bid opening.
2. Preside over the Bid Opening and open the bids received.
3. Review insurance certificate coverages.
4. Review Payment, Performance and Maintenance Bonds.

B. Scope of Services Performed by Consultant

1. Prepare Contract Documents and Technical Specifications for project to include, but not limited to, the following:
 - a. Advertisement for Bids
 - b. Information for Bidders
 - c. General Conditions
 - d. Detailed Specifications
 - e. Inspection Form
 - f. Proposal Format
 - g. Contract Agreement
2. Address all questions, written or verbal response, concerning the project that are submitted.
3. Direct mail Advertisements to Contractors who have been prior approved as capable and conscientious.
4. Send Specifications to selected appropriate Plan rooms.
5. Review the bids submitted to the Owner and recommend award.
6. Furnish Owner and Contractor Contract Documents to complete.
7. Review Payment and Performance Bonds of selected Contractor and the Insurance Certificates. The Owner's Insurance Consultant and Attorney should also review.
8. Furnish Owner with complete Notice to Proceed to sign and forward to the Contractor.

II. Project Administration

- A. Attend and preside over pre-bid and preconstruction meeting.
- B. Review material submittals.
- C. Review claims and change order requests.
- D. Prepare change order documents if applicable.
- E. Issue inspection reports in PDF format.
- F. Review pay applications and prepare documents for signature.
- G. Review final submittal documents.

III. Critical Phase Inspection Services

- A. Eight visits to review surface preparation for thoroughness, surface profile, and compliance with specification, prior to application of the primer coat. Record and review all materials delivered to the site for specification compliance.
- B. Three visits to review the primer coat for uniformity, coverage, and dry film thickness, prior to application of the intermediate coat.
- C. Three visits to review the intermediate coat for uniformity, coverage and dry film thickness prior to application of the topcoat.
- D. Three visits to review the topcoat for uniformity, coverage and dry film thickness for compliance with specification. Examine the overall project for possible damage caused by equipment removal.
- E. One visit to finalize the project, to review items in the contract specification for completion. To review the quality of workmanship for contract requirements.

IV. Miscellaneous Provisions

- A. All documents produced by the Consultant under this agreement shall remain the property of the Consultant and may not be used by the Owner for any other endeavor without the written consent of the Consultant.
- B. Inspection reports shall detail work completed, report progress, provide test results and prepare punch list for incomplete work.
- C. Consultant shall provide review and recommendations for pay requests submitted by Contractor.
- D. Consultant shall provide only inspection visits as described above unless otherwise directed by Owner.
- E. Consultant shall endeavor to observe Contractor's corrections of deficiencies or punch list items concurrently with regularly scheduled inspection visits. Additional visits, beyond the final inspection, required observing Contractor's corrections of deficiencies or punch list items shall be assessed per Section II. Payment to the Contractor shall be reduced to cover the cost of additional inspection services when deemed appropriate.

SECTION II

Proposed Service Fees

Wastewater Treatment Plant Howell Township Miscellaneous Painting and Repair

1. Payment for preparation of specifications and contract documents shall be the lump sum fee of \$4,700.
2. Payment for project administration shall be \$2,150 in accordance the following:

Prebid meeting		\$550
Precon meeting:		\$550
Project administration	7 hrs@\$150/hr	\$1,050
3. Payment for Inspection Services shall be \$12,960. Inspection fees shall be lump sum for each individual site visit. Payment shall be a \$720 per visit fee with 18 visits detailed in Section I.
4. Requests for Professional services not included in the original scope of work, Section I, shall be assessed at time and material fees per Section III.
5. Invoices shall include all work performed during the month. The invoice will start on the beginning of each month and will close on the end of each month. Partial payment requests may be allowed if approved by the Owner. Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% (or the legal rate) on the unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Owner shall pay all costs of collection, including reasonable attorney fees.





ETNA SUPPLY - GRAND RAPIDS
 4901 CLAY AVENUE SW
 GRAND RAPIDS, MI 49548-3038
 616 241 5414
 Fax 616 241 4786



Quotation

QUOTE DATE	QUOTE NUMBER	PAGE NO.
04/14/2023	S105051346	
ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 245 9940		1 of 1

QUOTE TO:

SHIP TO:

M H O G SEWER & WATER
 2911 DORR RD
 BRIGHTON, MI 48116-9498

M H O G SEWER & WATER
 4288 NORTON RD
 HOWELL, MI 48843

CUSTOMER NUMBER	JOB NAME / PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
20331			Jason McClanahan	
WRITER	SHIP VIA	TERMS	EXPIRE DATE	FREIGHT EXEMPT
Chad Hart		NET 25TH	04/17/2023	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
	<div style="border: 1px solid black; padding: 5px;"> <p align="center">SHIPPING INSTRUCTIONS</p> <p>DELIVERY DATE: DELIVERY TIME: CONTACT NAME: CONTACT #: ADD'L INSTR: DAN (810)533-4929</p> </div>			
1ea	FAB DI PIPE 12 X 4'0 FLG X PE *Nonstock - Restock Policy Applies* Pn: 50440		1123.000/ea	1123.00
1ea	12 FULL FACE RED RUBBER 1/8 GSKT Pn: 75253		14.000/ea	14.00
1ea	12 DI MJ SP SLEEVE LESS/ACC USA *Nonstock - Restock Policy Applies* Pn: 11935		266.000/ea	266.00
2ea	12 MEGALUG RET GLAND FOR DI Pn: 59818		120.000/ea	240.00
2ea	IMPORT 12" MJ COR-TEN T-BOLT AND GASKET SET INCLUDES (1) 12" MJ GASKET (8) 3/4 X 4" MJ COR-TEN T-BOLTS W/NUTS Pn: 27014		37.000/ea	74.00

This Quotation is expressly conditioned and controlled by Seller's standard terms and conditions of sale found at www.etnasupply.com/tcsale. All other terms are expressly rejected. To the extent there is a conflict between any of the terms appearing on the face of this Quotation and ETNA's Standard Terms, the terms appearing on the face of the Quotation control. TAXES ARE NOT INCLUDED ON THIS QUOTE!

Prices are firm for 3 days. Price subject to change after 3 days.

Subtotal	1717.00
S&H Charges	0.00
Amount Due	1717.00



QUOTATION		
DATE	NUMBER	PAGE
4/17/2023	0051642	1 of 1

B MHO100
I
L MHO WATER TREATMENT PLANT
L 2911 DORR RD.
T BRIGHTON, MI 48116
O

Accepted By: _____

Date: _____

PO#: _____

Ship To: _____

ATTENTION:
JIM AULETTE 517-672-9653

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	STATION 73, FLYGT, PUMP, 3202.095, WATER	TJC/SER	CUSTOMER PICKUP

QTY	DESCRIPTION
-----	-------------

(1) FLYGT EXPLOSION PROOF, SUBMERSIBLE SEWAGE PUMP, MODEL NP3202.095-467 IMP WITH HIGH CHROME IMPELLER AND INSERT RING. RATED FOR 60HP, 3 PHASE, 460 VOLT WITH 4" DISCHARGE AND 100 FT. MOTOR AND SENSOR CABLE. PUMP EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLE.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: \$69,730.00

DELIVERY: 14-16 WEEKS (AFTER RECEIPT OF ORDER)

WE DO NOT INCLUDE: INSTALLATION, SITE WORK, CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, STARTERS, CONTROLS, CONDUIT, WIRING, JUNCTION BOXES OR START-UP UNLESS LISTED ABOVE. WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,
SARAH RAHN
SRAHN@KENNEDYIND.COM

<p>This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.</p> <p>QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30</p>	<p>TOTAL: \$69,730.00</p>
--	----------------------------------



QUOTATION		
DATE	NUMBER	PAGE
4/5/2023	0051524	1 of 2

B MHO100
I MHOG WATER TREATMENT PLANT
L 2911 DORR RD.
T BRIGHTON, MI 48116
O

Accepted By: _____
Date: _____
PO#: _____
Ship To: _____

ATTENTION:
JIM AULETTE 517-672-9653

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	HOWELL TOWNSHIP, STATION 73, FLYGT, PUMP, 3202.090-0740032, SEWAGE	TJC/CRB	CUSTOMER PICKUP
QTY	DESCRIPTION		

THE FOLLOWING QUOTE IS FOR THE COST OF LABOR AND MATERIALS TO REPAIR THE ABOVE REFERENCED PUMP.

NEW PARTS REQUIRED:

- (1) UPPER MECHANICAL SEAL
- (1) LOWER MECHANICAL SEAL
- (1) UPPER BEARING
- (1) LOWER BEARING
- (1) O-RING KIT
- (1) RAIL
- (1) VOLUTE
- (1) IMPELLER - HIGH CHROME
- (1) INSERT RING - HIGH CHROME
- (1) SET OF FASTENERS
- (9) TERMINAL CLAMPS
- (3) CROSS CONNECTIONS
- (2) END SUPPORTS
- (1) PARTITION
- (1) SLEEVE

LABOR REQUIRED:

CUSTOMER DROPPED PUMP OFF AT KENNEDY INDUSTRIES' WIXOM REPAIR FACILITY.

PERFORM ALL ELECTRICAL TESTS AND TEST RUN.

DISASSEMBLE, SANDBLAST, CLEAN AND INSPECT COMPLETE PUMP.

CLEAN, BAKE AND TEST STATOR ASSEMBLY.

DIMENSIONALLY MEASURE ALL OPERATING CLEARANCES AND RECORD ON INSPECTION REPORT.

ASSEMBLE ALL ROTATING PARTS ON SHAFT AND PLACE IN BALANCE MACHINE.

VERIFY TOTAL INDICATOR RUN OUTS THEN DYNAMICALLY BALANCE ROTOR TO ISO G2.5.

ASSEMBLE PUMP COMPLETE WITH NEW PARTS LISTED.

PRESSURE TEST SEAL CHAMBER TO ENSURE LEAK FREE.



QUOTATION		
DATE	NUMBER	PAGE
4/5/2023	0051524	2 of 2

QTY	DESCRIPTION
-----	-------------

INSTALL NEW OIL OR COOLANT IN SEAL CHAMBER.

PERFORM ALL ELECTRICAL TESTS AND TEST RUN.

PRESERVE AND CRATE FOR CUSTOMER PICKUP.

TOTAL REPAIR COST: \$39,985.00

DELIVERY: 10 WEEKS (AFTER RECEIPT OF ORDER)

IF YOU CHOOSE NOT TO REPAIR THIS PUMP, YOU WILL BE CHARGED AN INSPECTION FEE OF \$1,430.00

REPAIR EXTENDED WARRANTY OPTIONS:

2 YEARS: \$3,998.50 (10%) ADDITIONAL

3 YEARS: \$5,997.75 (15%) ADDITIONAL

PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS.

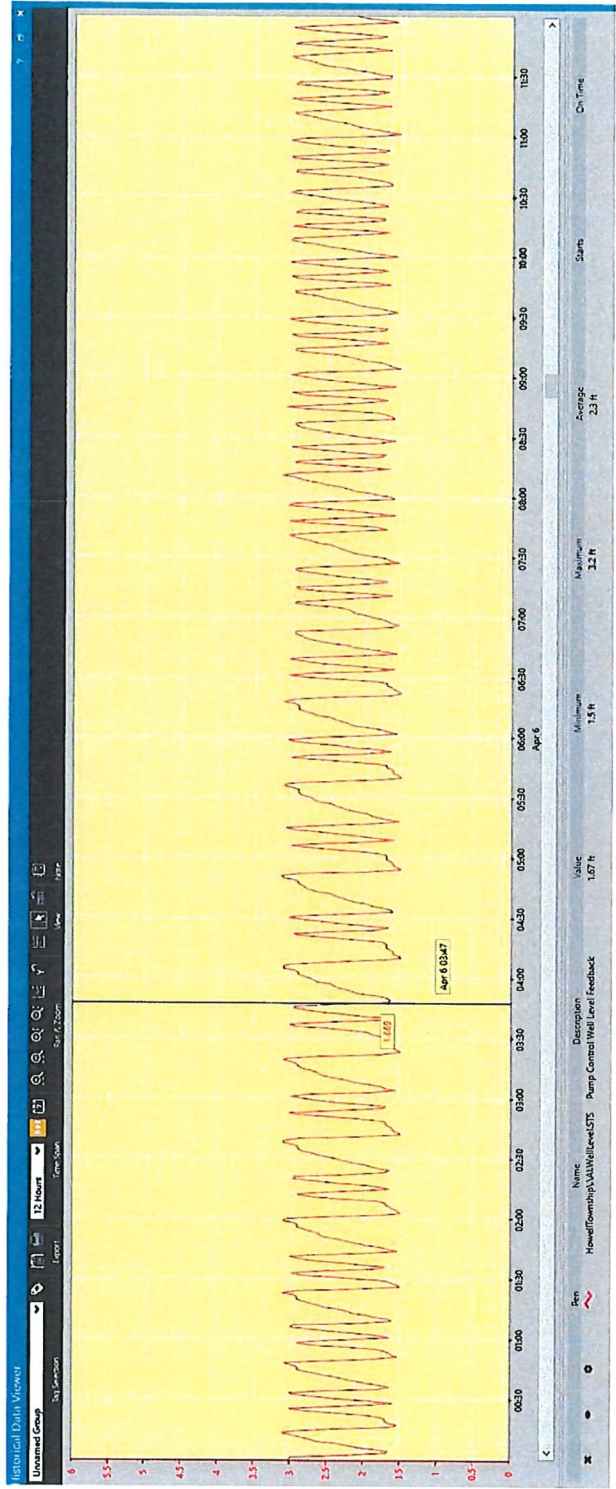
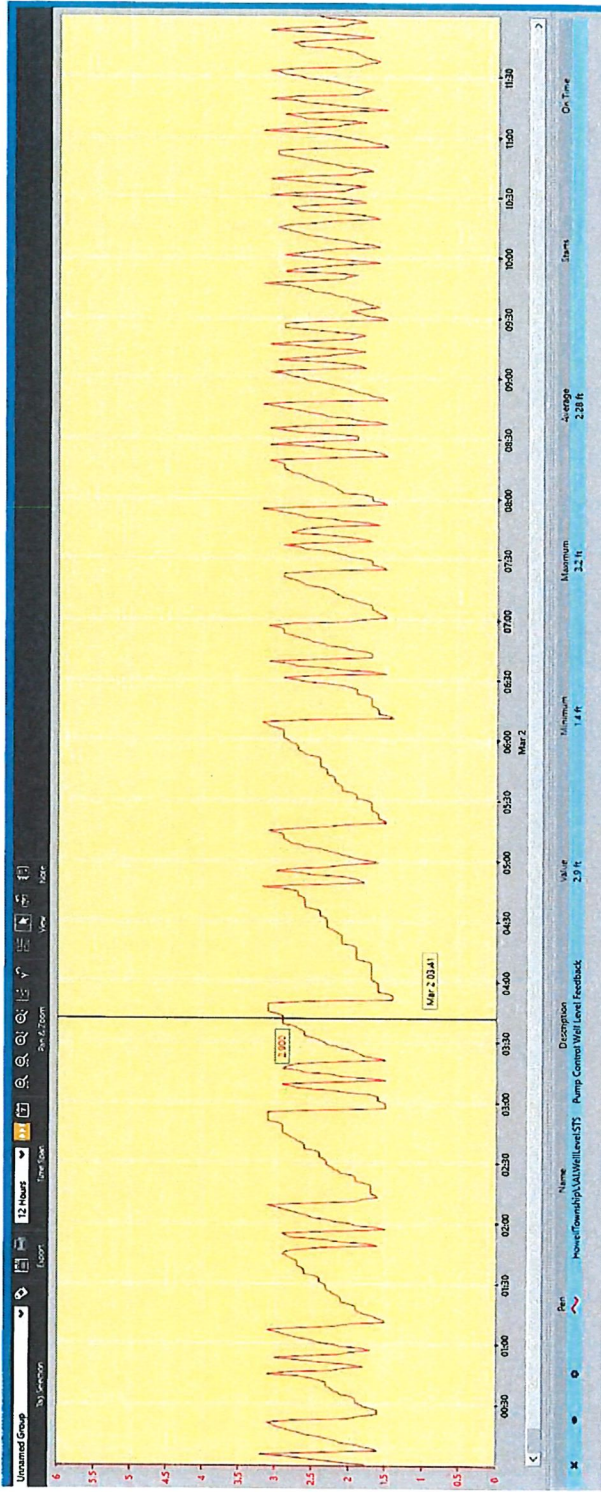
IF YOU HAVE ANY QUESTIONS, COMMENTS, OR ARE IN NEED OF ANY ADDITIONAL INFORMATION PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

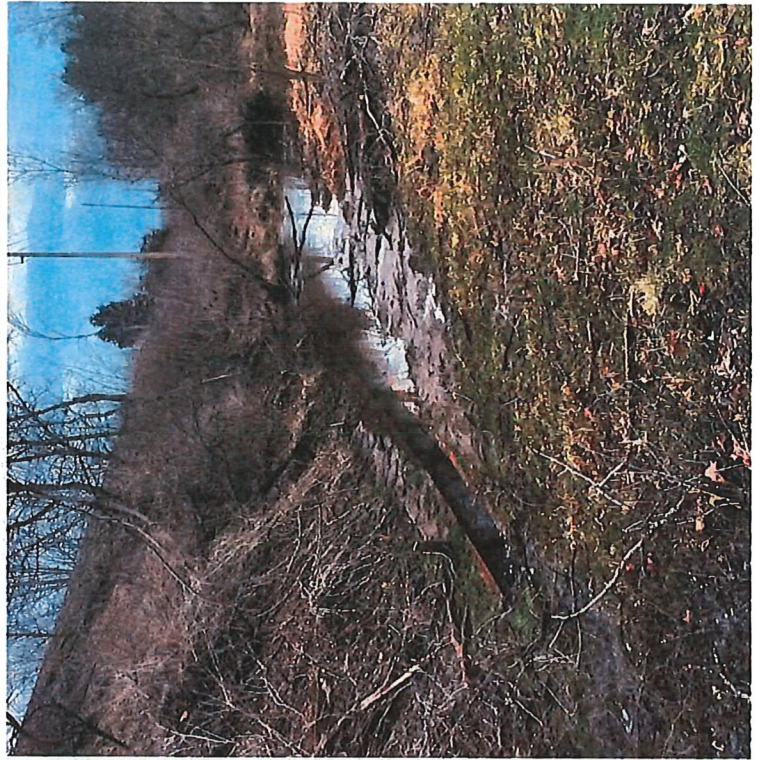
SINCERELY,

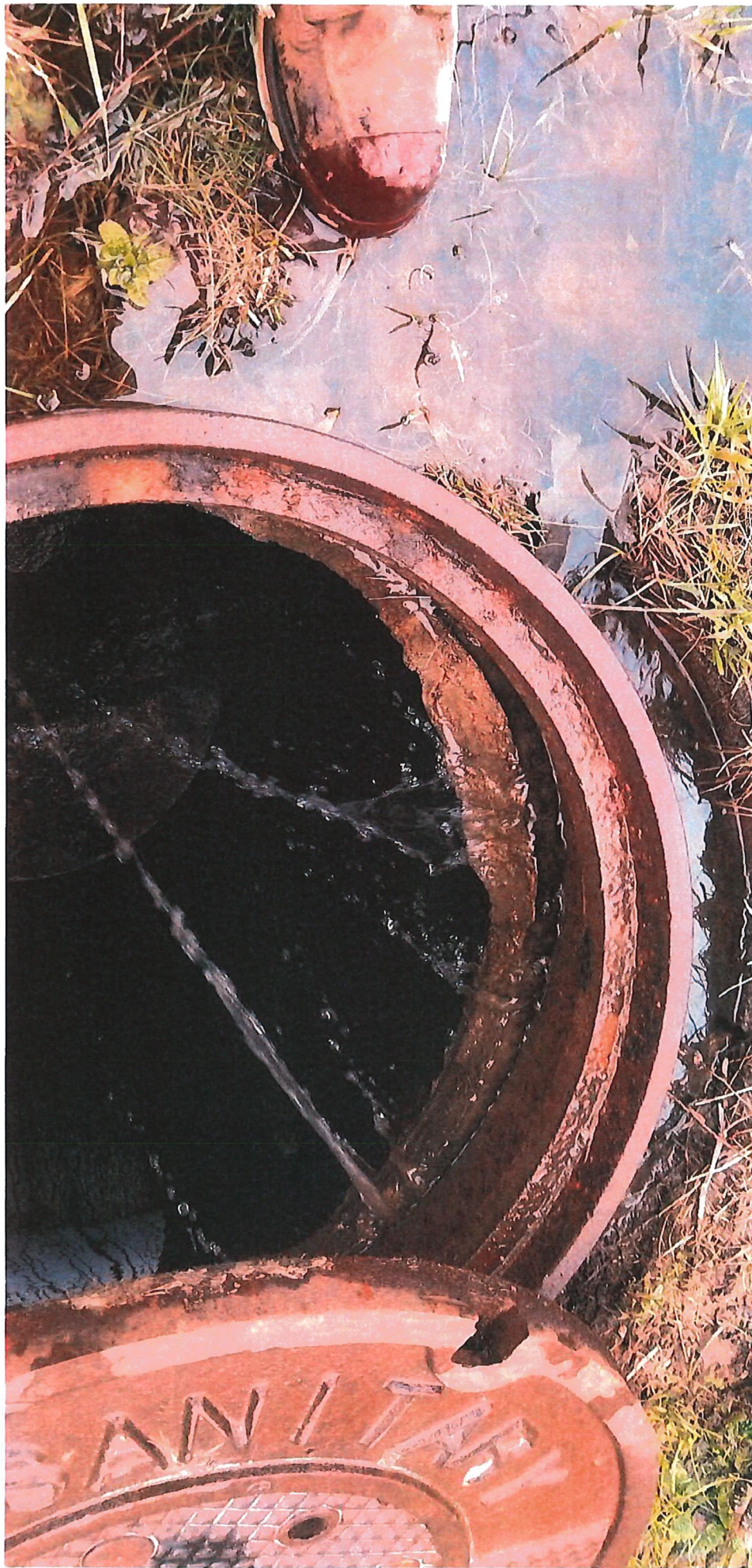
CODY BYERS
CBYERS@KENNEDYIND.COM

<p>This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.</p> <p>QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30</p>	<p>TOTAL: \$39,985.00</p>
--	----------------------------------

PS 70 Dry Versus Wet Weather Flow







8D

Howell Township v. John Mills

Summary

April 17, 2023

John Mills has a disc golf course on Oak Grove Road called Ponder Hills. Ponder Hills has had several large disc golf events. During at least one of these events, there was insufficient on-site parking and numerous attendees were parking along Oak Grove Road. Zoning Administrator Joe Daus sent John a letter in the summer of 2021 due to these issues. After back and forth between our attorneys' it ended with the conclusion that if John wanted to continue this use as a commercial disc golf course he would need to receive site plan approval from the Planning Commission.

In the summer of 2022 Ponder Hills held more events. The communication between the Township and John resumed and ended with a violation ticket being issued and posted on the property. The court case was put on hold to determine how the disc golf course fits within the Township's ordinances. Zoning Administrator Joe Daus provided a determination letter defining a disc golf course as a 'passive recreation area.' John submitted an application to the ZBA to reject the definition of a disc golf course as a passive recreation area and insists that it is "an accessory use to agriculture." The ZBA upheld the Zoning Administrator's determination and that to continue with the use would require site plan approval. The ZBA gave John Mills the option to voluntarily limit his use by submitting a letter of understanding, but this was not completed. John also did not timely appeal the ZBA's determination and so it is binding to his property. To the Township's knowledge, the property has remained compliant with the ZBA's determination since the determination was made in December 2022. The Township considers the matter resolved as long as these conditions continue.

Respectfully submitted,

Jonathan Hohenstein

Howell Township

3525 Byron Road • Howell, MI 48855
Phone: (517) 546-2817 • Fax (517) 546-1483
www.howelltownshipmi.org



June 10, 2021

Parcel ID #4706-23-200-026
John E. Mills
1750 Oak Grove Road
Howell MI 48855

Re: **Violations Warning**

Mr. Mill,

The property located on Oak Grove Road, Parcel ID #4706-23-200-026, Howell MI 48855, is in violation of the Howell Township Zoning Ordinance.

ARTICLE XX – SITE PLAN REVIEW PROCEDURES. When the use was changed from Agricultural to a use the included commercial disc golf course the Site Plan Review Procedures where not followed.

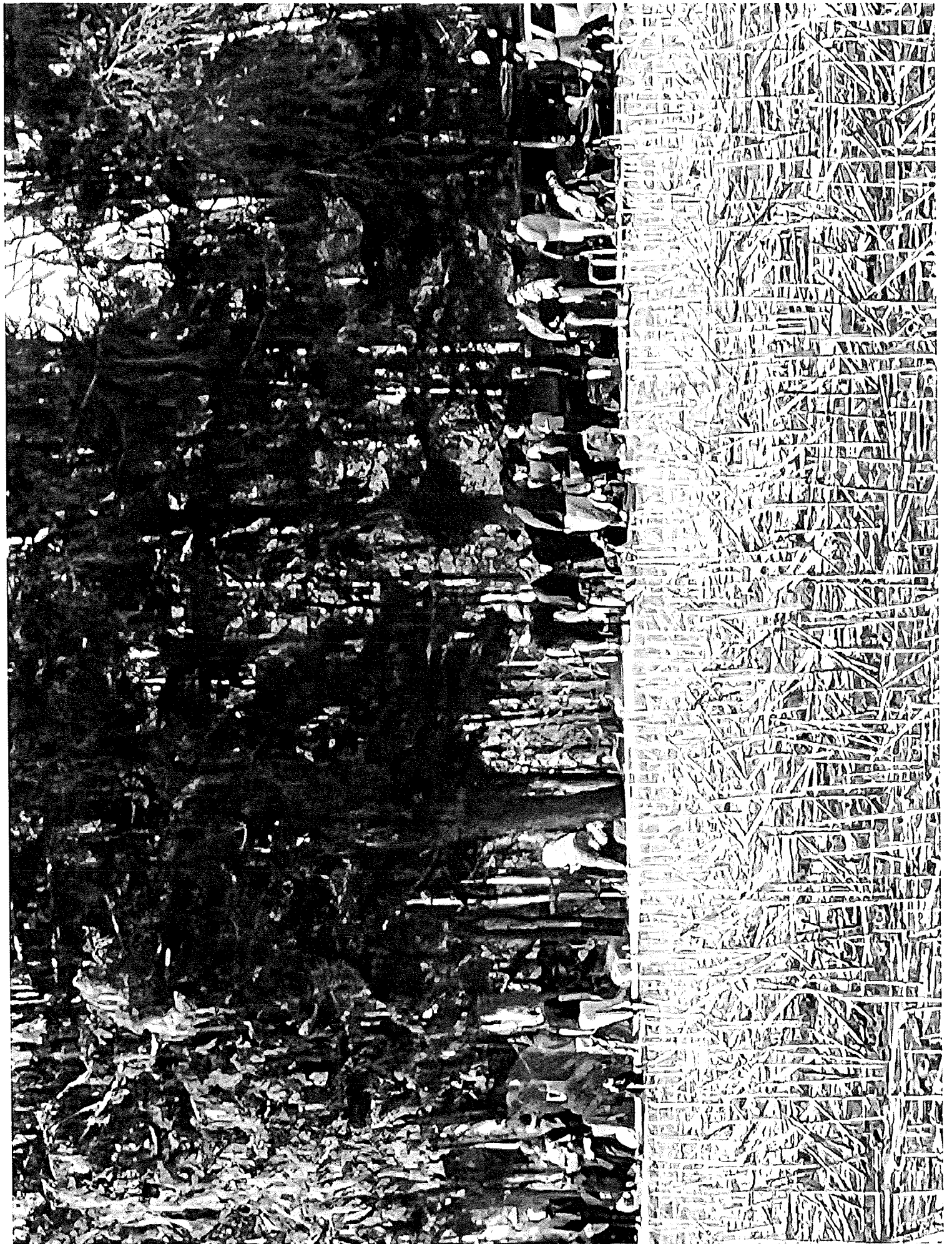
The Zoning Ordinance can be found on our website, www.howelltownshipmi.org

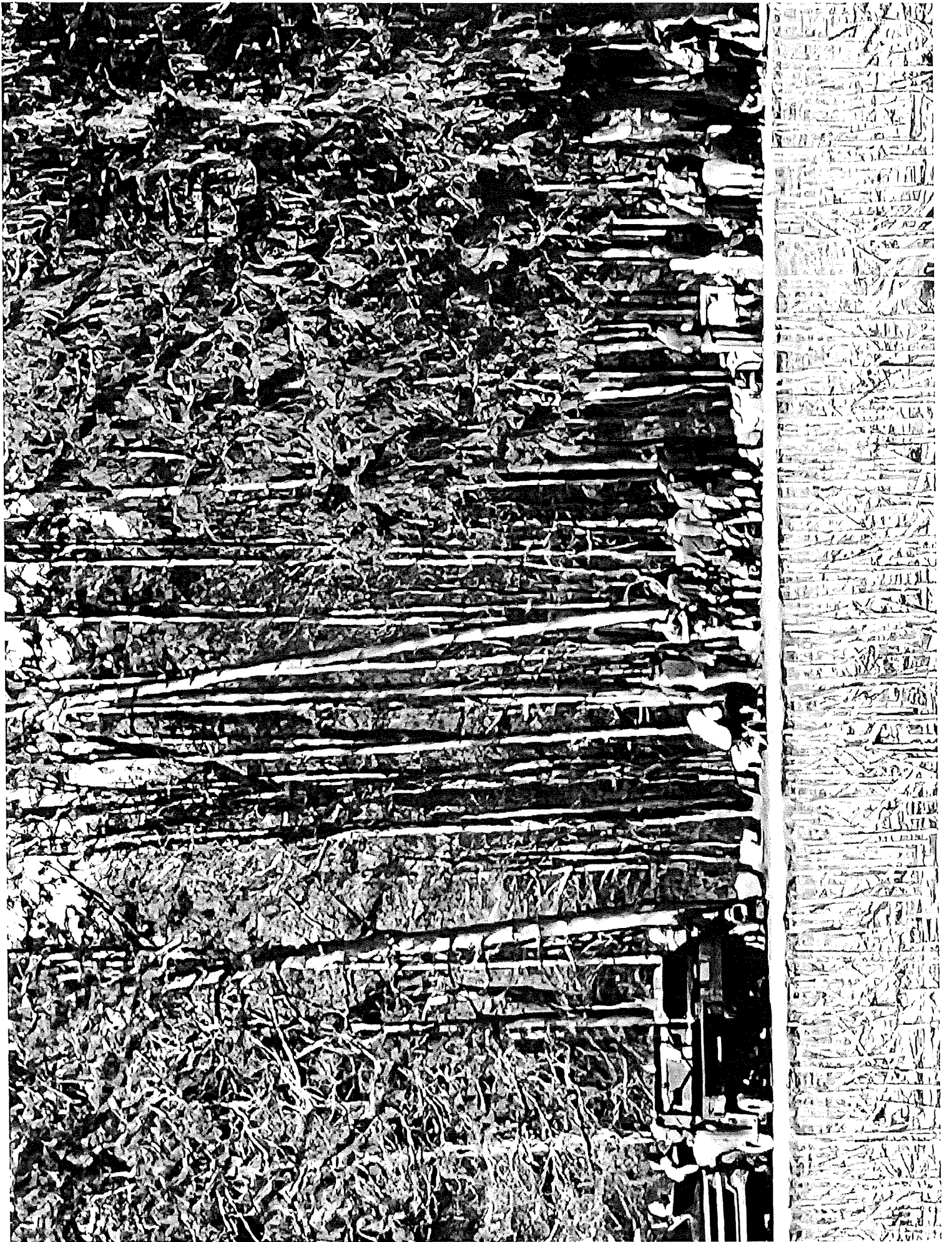
If steps are not taken to resolve these violations this matter will be turned over to the Code Enforcement Officer and the Townships Attorney.

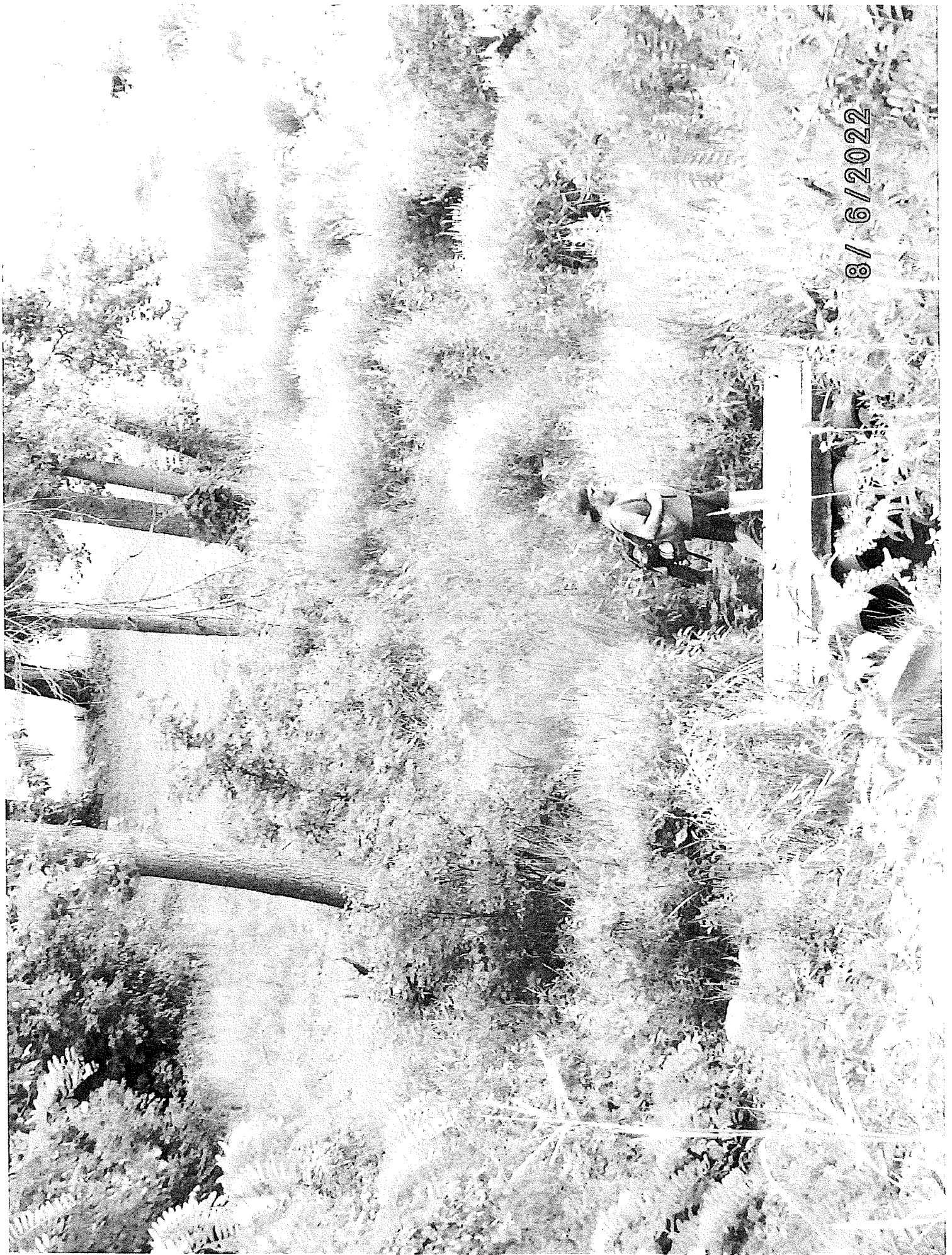
Sincerely,

Joe Daus
Zoning Administrator
517-546-2817 Ext: 108
inspector@howelltownshipmi.org

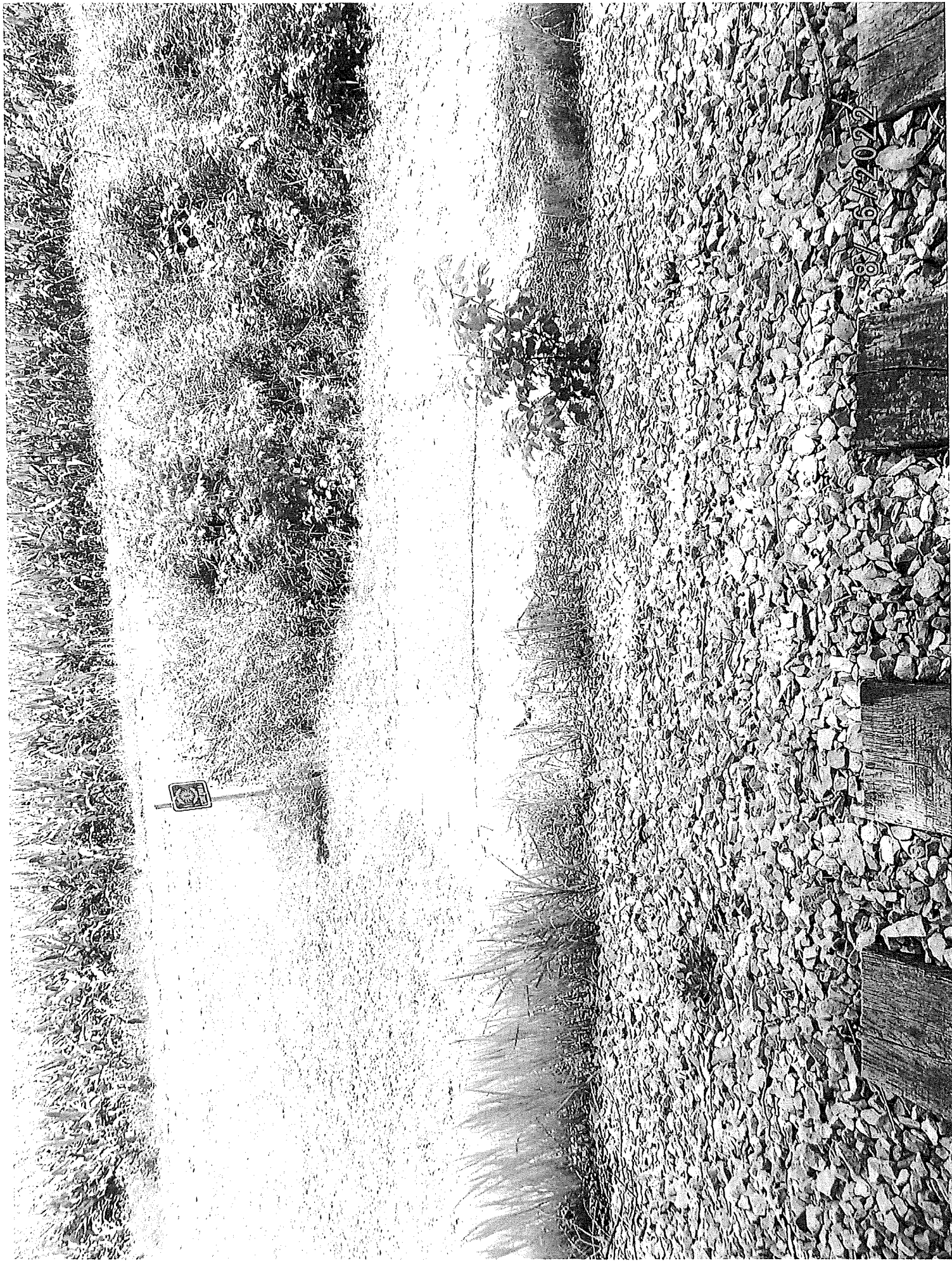








8/6/2022



6/20/22



8/6/2022

FRANCE
HILLS

The Disc Golf Scene

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Outlaws Lizard Games 2021

35

Like

April - September 2021 • Howell, Michigan
Doubles league

League schedule

Upcoming league days

Date	Time	Location
Wednesday, June 9	6:15pm	Kensington Metropark · Milford, MI
Wednesday, June 16	6:15pm	BRATS · Ann Arbor, MI
Wednesday, June 23	6:15pm	Mnt Pingree · Howell, MI

Full schedule

Date	Time	Location	
Wednesday April 21, 2021	6:15pm	Brighton Recreation Area	view scores
Wednesday April 28, 2021	6:15pm	Independence Lake County Park	view scores
Wednesday May 5, 2021	6:15pm	Kensington Metropark	view scores
Wednesday May 12, 2021	6:15pm	BRATS	view scores
Wednesday May 19, 2021	6:15pm	Ponder Hills	view scores
Wednesday May 26, 2021	6:15pm	Brighton Recreation Area	view scores
Wednesday June 2, 2021	6:15pm	Independence Lake County Park	
Wednesday June 9, 2021	6:15pm	Kensington Metropark	
Wednesday June 16, 2021	6:15pm	BRATS	
Wednesday June 23, 2021	6:15pm	Mnt Pingree	
Wednesday June 30, 2021	6:15pm	Merrill Park West	
Wednesday	6:15pm	Brighton Recreation Area	

July 7, 2021
Wednesday 6:15pm Independence Lake County Park
July 14, 2021
Wednesday 6:15pm Kensington Metropark
July 21, 2021
Wednesday 6:15pm BRATS
July 28, 2021
Wednesday 6:15pm Mnt Pingree
August 4, 2021
Wednesday 6:15pm Ponder Hills
August 11, 2021
Wednesday 6:15pm Brighton Recreation Area
August 18, 2021
Wednesday 6:15pm Independence Lake County Park
August 25, 2021
Wednesday 6:15pm Kensington Metropark
September 1, 2021
Wednesday 6:15pm BRATS
September 8, 2021
Wednesday 6:15pm The Farm House
September 15, 2021
Wednesday 6:15pm Brighton Recreation Area
September 29, 2021

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Driftwood Sunday Travelers

0

Like

June - September 2021 • Pontiac, Michigan
Singles league

League schedule

Upcoming league days

Date	Time	Location
Sunday, July 11	9:00am	Cass Benton Hills · Northville, MI
Sunday, July 18	189:00am	Hawthorne Park · Pontiac, MI
Sunday, July 25	259:00am	Atchison Park · New Hudson, MI

Full schedule

Date	Time	Location
Sunday June 13, 2021	9:00am	Hawthorne Park
Sunday June 20, 2021	9:00am	Bay Court Park
Sunday June 27, 2021	9:00am	Kensington Metropark - Toboggan Course
Sunday July 11, 2021	9:00am	Cass Benton Hills
Sunday July 18, 2021	9:00am	Hawthorne Park
Sunday July 25, 2021	9:00am	Atchison Park
Sunday August 1, 2021	9:00am	Oakwood Lake Park
Sunday August 8, 2021	9:00am	Ponder Hills
Sunday August 15, 2021	9:00am	Hawthorne Park
Sunday August 22, 2021	9:00am	Hawthorne Park
Sunday August 29, 2021	9:00am	Hawthorne Park
Sunday	9:00am	Hawthorne Park

September 5, 2021

Sunday

September 12, 2021 9:00am [Hawthorne Park](#)

Sunday

September 19, 2021 9:00am [Hawthorne Park](#)

Sunday

September 26, 2021 9:00am [Hawthorne Park](#)

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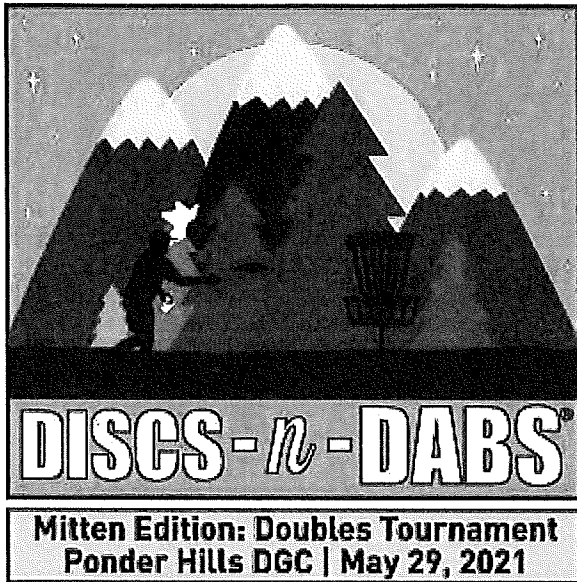
[DiscGolfScene on Twitter](#)

The Disc Golf Scene

[Home](#) › [Tournaments](#) › [Michigan](#) › Discs-n-Dabs®: Mitten Edition

Discs-n-Dabs®: Mitten Edition


Saturday, May 29, 2021 at [Ponder Hills](#) in Howell, Michigan
Disc golf doubles tournament



discsndabs.com

Staff

[Contact tournament staff](#) ›

 Tournament Director
[Ben Owens](#)

About this tournament

Discs-N-Dabs® Mitten Edition – MI – Doubles Tournament: May 29, 2021

For our first Michigan Discs-n-Dabs tournament, we will be headed to a private course in between Lansing & Detroit for the inaugural Discs-n-Dabs® Mitten Edition, presented by CannaVenture®. Bring your own Doubles partner and let the fun begin! This is a private, 21+ event and only teams with confirmed invites will be admitted.

THIS EVENT HAS SOLD OUT!
WAIT LIST >> www.discsndabs.com

Details:

Bring Your Own Partner Doubles Scramble Tournament (Best Disc)

Am & Open Divisions

What you need to know:

You have to have a confirmed RSVP to attend the event. No exceptions.

There is a maximum # of teams. Once the max is hit, the list will close.

The property owners have been gracious enough to allow us to use the land and recreate responsibly.

There is a strict Leave No Trace Policy in Effect and we will spend our last hour on-site making sure we have gotten any trash or remnants.

There are no ATMs on site.

There will be absolutely no ticket/invite sales at the door. If you do not have an invite prior to the tournament, you will be turned away.

Dogs are allowed if they can behave on-leash and in group settings with other people and dogs. If there is an issue, those animals/pet-owners involved may be asked to take their pet(s) home.

21+ ONLY. No Exceptions.

There is no reentry. Due to the nature of the consumption involved in the tournament, we cannot have attendees and participants coming and going or driving in and out of the property. Once you leave, you will not be allowed back in.

There will be a limit to the amount of vehicles that each team will be able to park on site. Please plan ahead and carpool with your fellow golfers.

ALL COURSE FEES ARE FINAL. NO REFUNDS WILL BE ISSUED UNDER ANY CIRCUMSTANCES.
THIS IS A RAIN OR SHINE EVENT.

By attending this event and partaking in the activities, you consent to be photographed and/or filmed and that content may appear in and be used for promotional purposes.

Schedule:

Arrival/Check-in 8am

First tee off is at 9am. First round of 9.

Shotgun start. There will be assigned tee times.

Lunch/Break between rounds.

Afternoon round play opposite 9 from the morning.

Awards

*Discs-N-Dabs® rules will be encouraged but not required.

Location



Ponder Hills

Howell, MI [Get Directions](#)

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New tournament New league New club New course

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[Home](#) › [Tournaments](#) › [Michigan](#) › WGE - Women Wander Ponder: MWS10

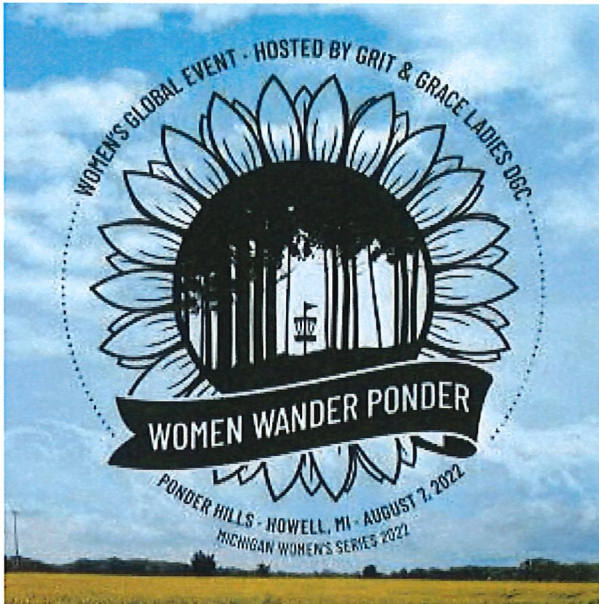
WGE - Women Wander Ponder: MWS10



Sunday, August 7, 2022 at [Ponder Hills](#) in Howell, Michigan

C-tier · PDGA-sanctioned singles tournament

Part of [2022 Michigan Women's Series](#)



Staff

[Contact tournament staff](#) ›



Tournament Director

[Jen Trombley](#)



Assistant TD

[Scott Sprow](#)

About this tournament

Grit & Grace Ladies DGC and WC Glow invite you to participate at Women Wander Ponder. This tournament is part of the 2022 Women's Global Event and is event #10 in the Michigan Women's Series. For those that don't know, the Women's Global Event is a worldwide tournament that unites female disc golfers of all backgrounds. This is a wonderful platform for new players to experience disc golf in a formal setting, and for veteran players to compete on a global level. More information can be found here: https://www.pdga.com/women/global-event?fbclid=IwAR2XqueT1TPQOvy_TG1kGyHqh51E0K5FwqXHM0mpbcPgSwFAc_7yVCZq2D4

This tournament will be a sanctioned singles C-Tier event for all female divisions. 2 rounds of 18 holes at the

unique private course Ponder Hills in Howell, MI. Player Packs and Lunch, by Go Taco, will be provided for all divisions. Pros play pro pads both rounds and amateurs play shorts both rounds. Caddies are encouraged, if you would like to volunteer to caddy for a competitor or if you are registering for the event and will have a caddy please leave a comment with their information.

Two Berths to the Michigan State Disc Golf Championships have been donated by 24 Chains DGC and two more donated by the Michigan Women's Series. Two will be awarded to the winners of FA3, one for FA4 and one to FA1 divisions.

Please contact Jen Trombley if you would like to sponsor or volunteer for this event! We have three tiers of sponsorship...

Bronze - \$50 for a tee sign with your logo (18" x 24")

Silver - \$100 for two tee signs with your logo and logo on our presenting banner

Gold - \$500 for three tee signs with your logo, your logo on our presenting banner and we will provide 1.25" pins with your logo on each canvas player pack bag

Platinum - \$1000 for the above plus your companies name added to the logo as "Presented by..." and also added to the custom print of our canvas bag.

Feel free to message over Disc Golf Scene or FB or email [email redacted].

VIRTUAL PLAYERS MEETING: <https://www.loom.com/share/8b1ddad225f3448aa962dfad268c5bc2>

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Location



[Ponder Hills](#)

Howell, MI [Get Directions](#)

Pictures



[More pictures \(20 total\)](#)

Final Results

FPO

	Player	R1	R2	Total	Payout
1	Sarah DeMar	61	57	118	\$116
2	Jessica Cook	65	65	130	\$69
3	Elizabeth Szubinski	70	66	136	

FA1

	Player	R1	R2	Total	Payout
1	Madeline Boyes	52	53	105	
2	Samantha Roberts	53	52	105	
3	Audrey Wicklander	55	55	110	
4	Kristen Clauder	58	53	111	
5	Madison Amlotte	60	54	114	
6	Katie Bramble	61	55	116	
7	Taylor Mitchell	59	61	120	
8	Sylvia Dibble	70	58	128	

FA40

	Player	R1	R2	Total	Payout
1	Erin Faulkner	57	56	113	
2	Cory Mitchell	69	61	130	
2	Cristina Carlstrom	65	65	130	
2	Tara St. Aubin	57	73	130	
5	Tracy L Titler	78	-	78	

FA55

	Player	R1	R2	Total	Payout
1	Diane Racicot	57	56	113	
2	Mary Egbert	71	78	149	

FA60

	Player	R1	R2	Total	Payout
1	Elaine McCarthy	70	66	136	

FA65

	Player	R1	R2	Total	Payout
1	Rebecca Gilbert	94	89	183	
2	Sharon Common	104	86	190	

FA2

	Player	R1	R2	Total	Payout
1	Ashley Kliphuis	60	57	117	
2	Rebecca Brown	63	56	119	
3	Ashley Spicher	60	60	120	
4	Becky Campbell	61	61	122	

FA3

	Player	R1	R2	Total	Payout
1	Samantha Hartner	58	58	116	
2	Chelsea Serrato	61	58	119	
3	AMY GENTRY	63	57	120	
3	Jennifer Sylvester	59	61	120	
5	Melissa Taulbee	66	62	128	
6	Ashley Joseph	70	59	129	
6	Melanie Rose	57	72	129	
8	Sarah Ciccarelli	60	70	130	
9	Cynthia Dziengel	66	65	131	
10	Heidi Matheson	67	65	132	
11	Amanda Benoit	64	69	133	
12	Sarah O'Leary	74	65	139	
13	Kimberly Malott	77	66	143	

14	Lisa Wolf	76	74	150
15	Nicole Proehl	80	73	153
16	Sara Muchmore	62	-	62

FA4

	Player	R1	R2	Total	Payout
1	Paige Grimmer	62	57	119	
2	Kayla Kulpinski	61	59	120	
3	Aryll Behrends	62	58	120	
4	Christina Kottke	69	67	136	
5	Rosie Larsen	74	67	141	
6	Ashley Gorski	70	72	142	
6	Krissy Martin	70	72	142	
6	Sinica Bottorff	69	73	142	
9	Lauren Bottorff	75	68	143	
10	Sarah McCarthy	73	71	144	
11	Kalyn Heminger	73	72	145	
12	Michelle Fleming	73	74	147	
13	Jordyn Harriger	78	80	158	
14	Bianca Sword	84	78	162	
15	Ann Zuzuly	86	77	163	
16	Sierra Soleimani	67	-	67	
17	LeAnn Dimitroff	70	-	70	
18	Emily Ifversen	77	-	77	
19	Jill Kapp	89	-	89	

FJ15

	Player	R1	Total	Payout
1	Moriah St. Aubin	81	-	81 \$10

FJ08

	Player	R1	Total	Payout
1	Everly Armstrong	109-	109	\$20
2	Liliana Heminger	122-	122	

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KENNETH V. ZICHI, J.D.

ATTORNEYS AT LAW

1360 W. Grand River Ave. Howell, MI

email: KVZICHI@HOTMAIL.COM

Mailing Address:

PO Box 1121

Fowlerville MI 48836

Telephone:

(517) 258-8020

Kenneth V. Zichi, J.D.

or Brighton: (810) 299-5222

Tuesday, June 29, 2021

Joe Daus, Zoning Administrator
Howell Township
3525 Byron Rd
Howell MI 48855

RECEIVED

JUL 06 2021

HOWELL TOWNSHIP

Re: Violation Warning letter dated June 10

Dear Mr. Daus:

Please be informed I represent Mr. John Mills in the above matter. I have reviewed the situation with him and his grandson and son-in-law, and I am confused at exactly how this property use is in violation of any ordinance.

First of all, there is no 'commercial disc golf course' on this property. My client's relatives have arranged the land for use as a **private** disc golf course. As such, this is more akin to someone putting croquet wickets in their back yard rather than something that would require zoning approval. My interpretation is that this would fall under section 20.03 (either subsections A or B as you see fit but I would argue "A" since this is a non-commercial accessory use rather than a commercial farming accessory use) and therefore does not require a site plan or approval.

Specifically, the 'targets' are not in any way permanently affixed to the ground and the only 'modification' to the terrain is mowing the field, neither of which requires a 'site plan' of any kind so far as I'm aware. If I am mistaken and there is some sort of review required for 'agricultural/residential' things such as mowing an area or plowing a field or putting in play equipment for private use, I'm interested in learning specifically where those provisions are located and under what authority you can make such requirements. This really is just a large croquet court!

If you are referring to the occasional use by groups of people, I do note that your Ordinance 6 addresses 'group outdoor gatherings'. But the terms of that ordinance (more than 1000 attendees) do not

Letter, Howell Township Page 2
Tuesday, June 29, 2021

apply to the use of this property and so far as I know, their use has never reached anything even close to that level.

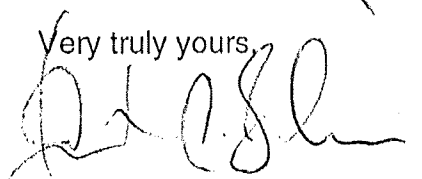
Finally, and I assume this is why this matter has come to your attention, I will disclose that my clients were 'snookered' into hosting a non-commercial event which was far larger than they expected (but still less than the size of a gathering that would trigger Ordinance 6 permit requirements). They were not happy as it was happening and have vowed never to let that happen again. You may consider that a 'lesson learned' by them, and even without your letter they have assured me they will never do that again, and the use will continue only for their invited guests as a 'social' and not a commercial enterprise.

I trust this addresses your concerns and clarifies why a site plan was not required for this use.

If there are some other facts I'm unaware of that would subject this situation to the provisions of the Zoning ordinance I would be happy to discuss this with you, and them, and perhaps we can reach an understanding.

If you have any further questions, please contact me.

Very truly yours,



Kenneth V. Zichi, J.D.
Attorney at Law

cc: client

RECEIVED
JUN 30 2021
TOWNSHIP OF HOWELL

KENNETH V. ZICHI, J.D.

ATTORNEYS AT LAW

1360 W. Grand River Ave. Howell, MI

email: KVZICHI@HOTMAIL.COM

Mailing Address:

PO Box 1121
Fowlerville MI 48836

Telephone:
(517) 258-8020

Kenneth V. Zichi, J.D.

or Brighton: (810) 299-5222

Thursday, August 5, 2021

Joe Daus, Zoning Administrator
Howell Township
3525 Byron Rd
Howell MI 48855

Re: Violation Warning letter dated June 10

Dear Mr. Daus:

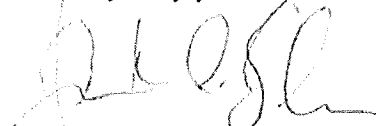
I write in follow up to my June 29 letter.

Since you have not responded, I assume you are satisfied with my explanation of how my client's actions (and the actions of his relatives) on his land do not run afoul of the Township's Zoning requirements. I trust that you are satisfied at this point.

If I do not hear further from you within the next 7 days, I will assume this matter is closed.

If you have any further questions, please contact me.

Very truly yours,



Kenneth V. Zichi, J.D.
Attorney at Law

cc: client

RECEIVED

AUG 09 2021

HOWELL TOWNSHIP

Fahey Schultz Burzych Rhodes

ATTORNEYS AT LAW
4151 OKEMOS ROAD
OKEMOS, MI 48864 USA

FSBRLAW.COM
TEL: 517.301.0100
FAX: 517.301.5051

August 11, 2021

Via First-Class Mail

Kenneth V. Zichi
The Law Office of Kenneth V. Zichi, J.D.
P.O. Box 1121
Fowlerville, MI 48836

Dear Mr. Zichi:

Re: Violation Warning Letter dated June 10, 2021

This letter is in response to your letter to the Township Zoning Administrator dated June 29, 2021. As you may know, Howell Township has the statutory authority to adopt and enforce a Zoning Ordinance pursuant to the Michigan Zoning Enabling Act, MCL 125.3101 *et seq.* ("MZEA").

Mr. Mills' parcel is located in the SFR – Single Family Residential Use District. The permitted principal uses include single-family dwellings, among others. Section 6.02. Other uses that are permitted subject to special conditions include Home Businesses that must not include any "outside display or storage of goods or materials." Section 6.03(H). The permitted accessory uses in the SFR District include operations "customarily incidental" to agricultural activities or single-family residences. Section 6.04. There are no permitted accessory uses subject to conditions in the SFR District that would include disc golf courses. See Section 6.05.

In addition to the land uses in the SFR District provided in Article 6, the Supplemental Regulations of Article 16 provide other allowable special land uses. The purpose of Article 16 is to provide for those "specific or unique uses which may be necessary or desirable [but] . . . on account of their peculiar location need or the nature of the service offered, may have to be established in a district in which **they cannot be reasonably allowed as an unrestricted permitted use.**" Section 16.01. Uses in Article 16 must undergo special use review by the Township Board after a recommendation from the Planning Commission. Section 16.02. **All special uses must meet the requirements of Article 20 and undergo Site Plan Review.** Section 16.03. Table 16-1 provides that 9-hole golf courses may be allowable on parcels of 40 acres and larger in the SFR District. Section 16.18(A). Uses like golf courses must conform to the standards of Section 16.18 "in addition to any conditions placed on an individual permit by the Township Board." Section 16.18(B). Notably, Section 16.18(B)(8) requires at least one parking space for every two participants anticipated during peak recreational activities.



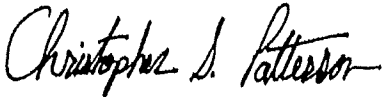
EXPERT COUNSEL. REAL SOLUTIONS.

A disc golf course is not a permitted accessory use in the District. While it may be permitted as a special use subject to Article 16, Mr. Mills has not applied for a special use permit or undergone site plan review. Both a special use permit and an approved site plan would be required for the disc golf course to be allowable on the property.

Your letter construes the use of the disc golf course as a "non-commercial accessory use" under Section 20.03, however, there is no permitted accessory use similar to a disc golf course in Article 6 of the Zoning Ordinance. The Zoning Ordinance defines accessory use as "[a] use normally and naturally incidental to, subordinate to, and devoted exclusively to the main use of the land or buildings." Article 2, Use, Accessory. Because a disc golf course is not naturally incidental to or devoted exclusively to the main use of the property in question, operation of the disc golf course without a special use permit or with an approved site plan is an unlawful land use and a violation of the Zoning Ordinance.

Because your client has and continues to operate a disc golf course on his property without a special use permit or approved site plan, he is in violation of Section 20.05 and Section 18.02 of the Zoning Ordinance in addition to engaging in unlawful land use. Please communicate with your client and relate to us if he has any intention to apply for a special use permit and submit a site plan. If not, the Township is entitled to all available remedies at law for ongoing violations of the Township Zoning Ordinance.

Sincerely,



**CHRISTOPHER S. PATTERSON
MEMBER**

Direct: 517.381.3205

cpatterson@fsbriaw.com

CSP/kjm

Cc: Joe Daus, Howell Township Zoning Administrator

Fahey Schultz Burzych Rhodes

ATTORNEYS AT LAW
4151 OKEMOS ROAD
OKEMOS, MI 48864 USA

FSBRLAW.COM
TEL: 517.381.0100
FAX: 517.381.5051

May 26, 2022

Via First-Class Mail

Kenneth V. Zichi
The Law Office of Kenneth V. Zichi, J.D.
P.O. Box 1121
Fowlerville, MI 48836

Dear Mr. Zichi:

Re: *Howell Township Zoning Ordinance Violation – John Mills*

This letter is sent on behalf of Howell Township (the "Township") regarding your client John Mills' use of his property located at 1750 Oak Grove Road, Howell, Michigan 48855 (the "Property") for a disc golf course. When we last corresponded in September of 2021, it was made exceedingly clear that your client's use of the Property for a disc golf course violated the Howell Township Zoning Ordinance. Despite our letters describing in detail both how and why your client's use of the Property was unlawful, the Township understands that your client hosted a sizeable disc golf tournament on April 23, and that additional events are planned through the summer.

As we previously explained to you, disc golf courses are not allowed by right as a principal or accessory land use in the SFR – Single Family Residential Use Zoning District ("SFR District") in which the Property is located. Zoning Ordinance, Sec. 6.02; 6.04. While a disc golf course might be permitted as a "golf course," which is allowed as a special land use in the SFR District, your client has not received a special land use permit as required by Section 20.05, or an approved site plan, as required by Section 18.02. Although your responses made it clear that you disagreed with these conclusions, you did not provide the Township with any legal authority that would undercut its position that a disc golf course is not permitted by right in the SFR District.

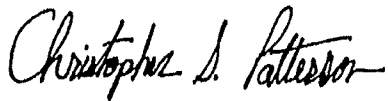
Our last letter directed your client to apply for these approvals, but he has made no effort towards compliance. Instead, he has continued to engage in his use of the property for a disc golf course, inviting others to participate in the same. Given the ongoing unlawful use of the Property and your client's refusal to apply for the necessary approvals for that use required by the Zoning Ordinance, the Township has issued your client a municipal civil infraction citation for violating Sections 20.05, 18.02, and 6.02 of the Zoning Ordinance. A copy of that citation is attached to this letter. As you are likely aware, a civil infraction citation may result in the issuance of fines and costs, which may be enforced as a lien against the Property, as well as injunctive relief.



EXPERT COUNSEL. REAL SOLUTIONS.

If your client wishes to avoid these consequences, we again invite him to promptly discontinue his unlawful land use and apply for the appropriate Township approvals to determine if a lawful disc golf course can exist on the property. If your client refuses to cooperate, the Township will continue to pursue formal enforcement of these violations until abatement is achieved.

Sincerely,



**CHRISTOPHER S. PATTERSON
MEMBER**

Direct: 517.381.3205
cpatterson@fsbriaw.com

CSP/kjm

Enclosure

Cc: Joe Daus, Howell Township Zoning Administrator

COPY

STATE OF MICHIGAN
IN THE 53rd DISTRICT COURT FOR THE COUNTY OF LIVINGSTON

HOWELL TOWNSHIP,

Plaintiff,

Case No. 0151 ON

v

HON. DANIEL B. BAIN

JOHN E. MILLS,

Defendant.

53RD DISTRICT COURT
2012 SEP 12 A 10:06

Christopher S. Patterson (P74350)
Jacob N. Witte (P82558)
Fahey Schultz Burzych Rhodes PLC
Attorneys for Plaintiff
4151 Okemos Road
Okemos, Michigan 48864
Tel: (517) 381-0100
Fax: (517) 381-5051

Kenneth V. Zichi (P39513)
The Law Office of Kenneth V. Zichi, P.C.
Attorneys for Defendant
P.O. Box 1121
Fowlerville, MI 48836
(517) 258-8020

STIPULATION OF DISMISSAL WITHOUT PREJUDICE

Pursuant to MCR 2.504(A)(1)(b), Plaintiff Howell Township (the "Township"), and Defendant John Mills ("Defendant," collectively, the "Parties"), by and through their respective counsel, jointly stipulate to dismiss this case without prejudice to facilitate the potential resolution of this matter through the Township's Zoning Board of Appeals. To that end, the Parties stipulate to the following:

- 1) By no later than thirty (30) days from the effective date of the Court's Order dismissing this case, the Howell Township Zoning Administrator will issue a formal determination letter to Defendant regarding Defendant's use of his Oak Grove Road property.
- 2) If the Zoning Administrator determines that Defendant's use is not permitted or requires additional approvals, by no later than thirty (30) days from his receipt of the Zoning

Administrator's determination letter, Defendant shall submit an application for appeal containing his response to the Howell Township Zoning Board of Appeals. The Township shall waive any application fees associated with this appeal.

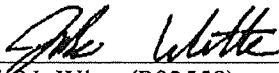
- 3) Upon receiving Defendant's application, the Howell Township Zoning Board of Appeals shall schedule a duly noticed public hearing to hear and decide Defendant's appeal.

Accordingly, the Parties stipulate to dismiss this case without prejudice. A proposed Order is attached for this Court's convenience.

Approved as to form:

Fahey Schultz Burzych Rhodes PLC
Attorneys for Plaintiff

Dated: September 9, 2022

By: 

Jacob N. Witte (P82558)

The Law Office of Kenneth V. Zichi, J.D.
Attorneys for Defendant

Dated: September 9, 2022

By: /s/ Kenneth V. Zichi (with permission)
Kenneth V. Zichi (P39513)

STATE OF MICHIGAN
IN THE 53rd DISTRICT COURT FOR THE COUNTY OF LIVINGSTON

HOWELL TOWNSHIP,

Plaintiff,

Case No. 0151 ON

v

HON. DANIEL B. BAIN

JOHN E. MILLS,

Defendant.

Christopher S. Patterson (P74350)
Jacob N. Witte (P82558)
Fahey Schultz Burzych Rhodes PLC
Attorneys for Plaintiff
4151 Okemos Road
Okemos, Michigan 48864
Tel: (517) 381-0100
Fax: (517) 381-5051

Kenneth V. Zichi (P39513)
The Law Office of Kenneth V. Zichi, J.D.
Attorneys for Defendant
P.O. Box 1121
Fowlerville, MI 48836
(517) 258-8020

53RD DISTRICT COURT
2022 SEP 12 A 10:00

**ORDER OF DISMISSAL WITHOUT
PREJUDICE**

At a session of said Court, held this 12 day of
September, 2022.

PRESENT: Honorable Daniel B. Bain, District Court Judge

This matter having come before the Court upon stipulation of the Parties, and the Court being otherwise fully advised in the premises:

IT IS HEREBY ORDERED, based on the stipulation of the parties, that this case is dismissed without prejudice.

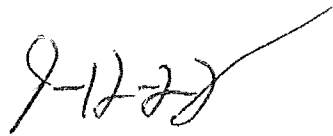
IT IS FURTHER ORDERED that by no later than thirty (30) days from the effective date of this Order, the Howell Township Zoning Administrator will issue a formal determination letter to Defendant regarding Defendant's use of his Oak Grove Road property.

IT IS FURTHER ORDERED that if the Zoning Administrator determines that Defendant's use is not permitted or requires additional approvals, by no later than thirty (30) days from his receipt of the Zoning Administrator's determination letter, Defendant shall submit an application for appeal containing his response to the Howell Township Zoning Board of Appeals. The Township shall waive any application fees associated with this appeal.

IT IS FURTHER ORDERED that upon receiving Defendant's application, the Howell Township Zoning Board of Appeals shall schedule a duly noticed public hearing to hear and decide Defendant's appeal.

This Order resolves the last pending claim in the above-captioned matter and closes the case.

Dated: _____



Hon. Daniel B. Bain
District Court Judge

Howell Township

3525 Byron Road • Howell, MI 48855
Phone: (517) 546-2817 • Fax (517) 546-1483
www.howelltownshipmi.org



October 6, 2022

Kenneth V. Zichi
The Law Office of Kenneth V. Zichi, J.D.
P.O. Box 1121
Fowlerville, MI 48836

Re: Disc Golf Course Determination Letter

Mr. Zichi:

I have been asked to make a formal determination regarding your client's use of his property located on Oak Grove Road, Parcel ID #4706-23-200-026, Howell, MI 48855 (the "Property"). For the reasons explained below, my determination is that the Property is currently being used by your client as a "passive recreation area," which is permitted only if he receives a special land use permit and site plan approval.

I. Background

The Property is approximately 65 acres in area and is located within the Township's Single Family Residential Use Zoning District, or SFR District. The Property is largely vacant aside from a wireless communications support structure. The northern portion of the Property appears to be used for farming, while the southern portion of the Property is primarily in a natural state. The Property contains a gravel driveway that extends from Oak Grove Road to the wireless communications support structure located on the Property. A railway comprises the Property's western border.

Under Article VI of the Zoning Ordinance, the principal permitted uses in the SFR District are single-family dwellings, and state licensed day care and foster care facilities. Permitted principal uses with conditions include other state licensed day care facilities and the raising of various farm animals. Permitted accessory uses include normal existing accessory uses to single family housing and existing agricultural uses. Section 16.18 of the Zoning Ordinance also lists a number of nonprofit, public, semi-public, and private indoor and outdoor recreation uses that are allowed by special land use permit in the SFR District, including parks, playgrounds, "tot lots," golf courses and "passive recreation areas and facilities related to the natural environment."

To date, your client has not applied for any zoning approvals from the Township, including a land use permit, special use permit, or site plan review, for his current use of the Property, although Township records indicate the wireless communications support structure on the Property was approved via special land use.

II. Observed Use of the Property

In recent years, I have observed the southern portion of the Property being used as a disc golf course. I understand that the course consists of 18 holes, containing improved tee areas (often little more than a woodchipped area with a section of AstroTurf) and disc golf goals, as well as mowed and woodchipped trails leading two and from the holes. My investigation of the Property indicates that it is held out for public or semi-public use as a tournament venue, referred to as the “Ponder Hills” disc golf course, and has hosted multiple large-scale events.

The most notable event took place in May of 2021, when I observed a considerable number of cars parked both on the driveway leading into the Property and along Oak Grove Road, accompanied by numerous people gathered at the Property. This tournament event was advertised as “Discs-n-Dabs” in partnership with CannaVenture, and was advertised on its own website, www.discndabs.com, as well as on the website www.discgolfscene.com, which identifies Ponder Hills as an 18-hole course. According to these websites, the event advertised availability for 50 teams at a registration fee of \$60 per team, with teams consisting of two players and a spectator/caddy. The discgolfscene.com page for Discs-n-Dabs indicated that the event was sold out, so it is not unlikely that over 100 people attended this event.

This summer, I observed at least two more large scale events on the Property—one in April and one in August, although there may have been more. These events were not as large as the Disc-n-Dabs event, but still involved large groups of people and numerous vehicles parked along the interior gravel driveway. According to the discgolfscene.com page for Ponder Hills, it was used to host tournaments and league events advertised on this site in May, August, and as recently as October of 2022. Although Ponder Hills is held out as an “invitation only” course, it is clear to me that fairly large groups of persons are able to register for and attend events at Ponder Hills through the discgolfscene.com website.

My concerns about the Property’s use as a disc golf course relate to the intensity of the use coupled with the lack of improvements on the Property. For a venue that has ostensibly hosted over 100 visitors at a single event, there is little consideration afforded to parking, and even less to emergency vehicle access should there be a medical emergency. There are also no restrooms to accommodate the large number of visitors. I also have safety concerns regarding the proximity of the disc golf course to Oak Grove Road and the railway situated on the western edge of the Property.

III. Determination

Based on my observed use of the Property and the Zoning Ordinance, my determination is that it is being used as a “passive recreation area,” which under Section 16.18 of the Zoning Ordinance requires a special land use permit. My reasoning is set forth below.

As a preliminary matter, my determination is based on the fact that the disc golf course is a principal use of the Property because it could not be considered accessory to the other uses of the Property for agriculture or a for a wireless communications support structure. An accessory use

can only exist in relation to a principal use, and the Zoning Ordinance is clear that any accessory use must relate to and depend upon the principal use, as Article II defines an accessory use as: “A use normally and naturally incidental to, subordinate to, and devoted exclusively to the main use of the land or buildings.” Your client’s use of the Property has far exceeded the scope of a permissible accessory use, as the intensity of this use eclipses any other use of the Property, such that it is not “subordinate” or “incidental” to an existing principal use. In addition, a use of this nature and scope is not “normally” found in connection with the principal uses of agriculture or a wireless communications support structure. This by itself does not preclude the establishment of a disc golf course as a principal use on a property with existing principal uses, as Sections 3.07.G, 14.06, and 14.33 authorize the Planning Commission to permit more than one principal use and/or structure on a single parcel through the site plan review process.

Notably, a disc golf course does not fit any of the principal uses allowed in the SFR District by Article VI of the Zoning Ordinance. The only uses that might encompass a disc golf course are the recreational uses permitted in the SFR District listed in Section 16.18 of the Zoning Ordinance, specifically a “golf course” and a “passive recreation area.” Of these two terms, a disc golf course more closely matches the Zoning Ordinance’s definition and regulation of “passive recreation areas.”

While there could certainly be an argument that a “disc golf course” should be considered a “golf course,” I don’t think this use is the most applicable. Neither is defined in the Zoning Ordinance, but my understanding of these two terms is that they refer to two distinct activities. Compared to a golf course, a disc golf course requires significantly less space (as discs cannot be thrown as far as golf balls can be hit), and the course itself is generally in a more natural state than a golf course, which typically involve large manicured greens, sandpits, and improved paths for golf carts (which I understand are not normally used in disc golf).

A disc golf course is not defined by the Zoning Ordinance or even mentioned by the Zoning Ordinance. However, it fits in the same class of activities mentioned in connection with “passive recreation areas,” as that term is defined and used in the Zoning Ordinance. Article II of the Zoning Ordinance provides that a “passive recreation area” means land in its “natural undeveloped state,” which in turn means the following:

Means preserving natural resources, natural features, or scenic or wooded conditions; agricultural use; open space; or similar use condition. Land in an undeveloped state does not include a golf course, but may include a recreational trail, picnic area, children’s play area, a passive recreation area where no intensely active recreation takes place, greenway, linear park, conservation easement, as defined in Section 2140 of P.A. 451 of 1994, the Natural Resources and Environmental Protection Act, flora and fauna preserve, natural study area and similar types of undeveloped areas essentially kept in their natural state.

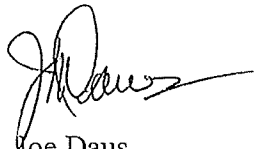
Aside from the disc golf tees, goals, and mowed or woodchipped trails, I understand that the Ponder Hills course is largely left in its natural undeveloped state. Recreational trails are included in the above definition of “natural undeveloped state,” and the term “passive recreation equipment” is used in Section 4.03.D.8 of the Zoning Ordinance to include “swings, horseshoe pits,

shuffleboard courts and the like,” which could fairly include disc golf tees and goals. As to whether throwing discs constitutes an activity where “no intensely active recreation takes place,” my opinion is that such activity is reasonably analogous to throwing horseshoes or playing shuffleboard. While “active recreation” is defined by Article II of the Zoning Ordinance to include “court and field game areas,” I would construe this phrase to apply to activities like soccer, baseball, or football, which take place on a developed field and are of a greater intensity than an activity such as disc golf. Finally, it is important to note that Section 16.18 of the Zoning Ordinance applies to recreation facilities that are nonprofit, public, semi-public, or private, so the fact that Ponder Hills is “invitation only,” does not impact my determination.

IV. Conclusion

For the reasons stated above, I determine your client’s use of the Property to be for a “passive recreation area,” as defined and regulated by the Zoning Ordinance. As required by Section 16.18, your client must apply for and receive a special land use permit to engage in such use. In addition, an approved site plan is required under Section 20.02.B, which provides that all special land uses must receive site plan approval. Your client’s failure to obtain these approvals violates the Zoning Ordinance.

Sincerely,



Joe Daus
Zoning Administrator
517-546-2817 Ext. 108
inspector@howelltownshipmi.org

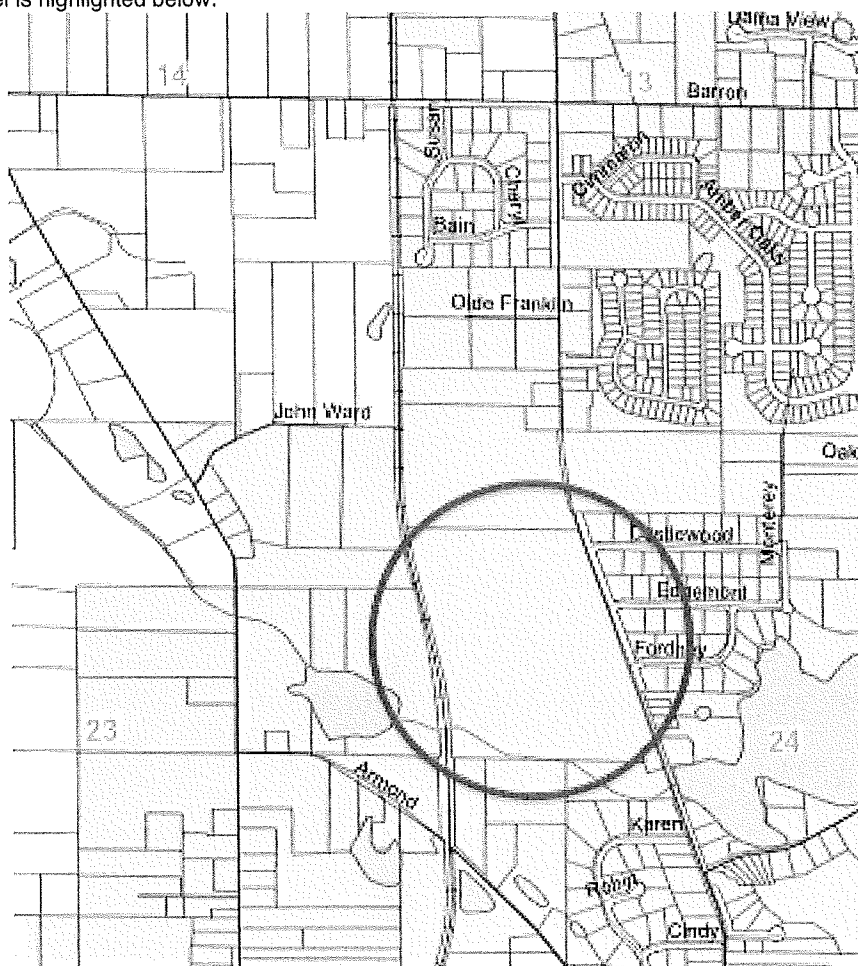
We are in receipt of the determination letter from the Zoning Administrator dated October 6 but not mailed until October 11 in this land use matter. It is important to note that this land, while in the 'Single Family Residential' Zone is grandfathered into an agricultural use, and has been 'vacant' agricultural land since my client purchased the property in the mid-2000s, predating your current zoning map. (See a map of the parcel, below.)¹

The Zoning Administrator, per the October 11 letter, has determined that a site plan and approval through his office and/or the ZBA is required for the current/existing use of this property. He cites the provision concerning "NONPROFIT PUBLIC, SEMI-PUBLIC AND PRIVATE PARK AND INDOOR AND OUTDOOR RECREATION FACILITIES", and says he finds my client's use is as a "passive recreation area". We disagree for the reasons set forth below.

Agreed upon facts:

The Zoning Administrator has found, and we concur, that this property is in the SFR zone. The Township categorizes it as 'vacant agricultural' land, and there are no permanent structures on the land. We further appear to agree that this is not a 'commercial' enterprise in that there are no charges of any kind made on those using the property, and it is offered for use on an 'invitation only' basis, and not held 'open to the general public'.

¹ The parcel is highlighted below:



Parcel 4706-23-200-026, approximately 64.65A

That said there are some disagreements, and this October 11 'finding' has several problems from the perspective of the landowners.

Issues disagreed upon:

The Zoning Administrator has found this property is being used as a "passive recreation area". This land is agricultural property covered by the "Right to Farm Act" and attempting to regulate it as the determination here does, is inappropriate.

This determination letter is problematic for several reasons, and claiming that the owners therefore need a 'site plan' is equally problematic.

- First, while the term 'passive recreation area' is used in a few places in the ordinance (notably **not** in Article VI which defines uses in the SFR zone) it is not a defined term in the ordinance. It is **only** used, without further explanation, in the definition of "Natural Undeveloped State"² and in Article 16 — see further discussion of that below⁷. The definition of such a 'natural undeveloped' area, however, borders on incomprehensible when used in the context of requiring a site plan. In short, using it in this context would imply owners need a site plan and permit to do **nothing** to a piece of property! That cannot logically, practically, or legally be true. What if a beaver family decides to build a dam? Would the property owner need to apply for a site plan? Indeed, applying this definition here implies a site plan is needed to plant crops, plow or even just mow fields! And remember, mowing the field is exactly the 'improvement' at issue with this parcel.

Unless the Zoning officials intend to make every farmer provide a site plan whenever he plants, harvests or attends crops, this section of the ordinance cannot be applied in this way. Remember, there are no permanent fixtures or structures on this property. It is basically just a mowed field.

To be clear, we do not think that this sort of 'enforcement action' was intended in the ordinance, and thus the section itself isn't 'bad' or unenforceable, but applying it in such a way as to require site plan approval for the 'activity' here is inappropriate.³

In other words, this cannot both be a 'natural undeveloped piece of property' and still require a 'site plan' for its 'development'. To hold otherwise would be illogical.

•Second,

Since claiming 'undeveloped' land must apply for a site plan cannot be accurate logically or

2

Natural Undeveloped State. Means preserving natural resources, natural features, or scenic or wooded conditions; agricultural use; open space; or similar use condition. Land in an undeveloped state does not include a golf course, but may include a recreational trail, picnic area, children's play area, a passive recreation area where no intensely active recreation takes place, greenway, linear park, conservation easement, as defined in Section 2140 of P.A. 451 of 1994, the Natural Resources and Environmental Protection Act, flora and fauna preserve, natural study area and similar types of undeveloped areas essentially kept in their natural state. (See definition of Open Space Preservation).

Open Space Preservation. Land which has been set aside in accordance with Section 506b of P.A. 110 of 2006, The Michigan Zoning Enabling Act in its natural undeveloped state. (See definition of Natural Undeveloped State.)

³ Of note the Ordinance contradicts itself within the definition of 'undeveloped' by saying trails and passive recreation areas are 'undeveloped'. In short, the Ordinance appears to define an 'undeveloped area' as one that has some sort of 'development'. This is especially telling here, as in this case it is acknowledged that there are no permanent structures that would require a building permit as a real 'development' would. Indeed, the 'maintenance' of the area is limited to mowing grass. In short, this is not really a 'natural undeveloped site' as used in the ordinance; it is a managed 'farm field' and despite the claims in the finding, **as such it is not subject to a site plan review, any more than a vacant lawn next to a house, or a field of planted wheat or hay would be.**

structurally under the ordinance, we need to look further in the determination to divine a rationale for a site plan requirement. The Zoning Administrator provides just such a rationale, and cites §§16.18 and 20.02(B) of the Zoning Ordinance as, which requires a permit.

Article 16 does indeed define 'special uses' such as 'outdoor recreation areas' that requires a Site Plan, and Article 20 does provide Site Plan Review Procedures for such special uses. While this does not create logical inconsistencies in and of itself, we still have some structural issues. That is because Articles 16 and 20 of the Ordinance **must** be read in conjunction with the special uses in specific zoning areas. Interestingly, Article 16 and Article 6 *actually conflict with each other* about what uses are permitted in the SFR zone.

In this case, both Articles 6 and 16 agree the SFR zone, specifically **prohibits** primary or accessory use of land as a 'private recreational area'. Indeed, the **only** permitted uses are spelled out in §6.02⁴. There are permitted principal special uses **with conditions** (which would require Zoning Administrator review) spelled out in §6.03⁵ and **permitted** accessory uses which do not require such review, are spelled out in §6.04⁶ See footnotes for specific language of what uses are allowed.

Significantly, none of those permitted uses includes 'outdoor recreational facility'. Indeed the only zones where that use *is* permitted are the RSC, HSC, IF and I zones⁷. Claiming this is an outdoor recreation facility would mean that if a special use permit were applied for, it must be denied. This places us in a wonderful 'Catch-22'. If this is an 'outdoor recreational facility', the

⁴ 6.02 PERMITTED PRINCIPAL USES. (SFR Zone)

- A. Single family conventional dwellings.
- B. Single family conventional dwelling that meet the requirements of the Single Family Residential District.
- C. State Licensed Day Care Facilities.
- D. State Licensed Foster Care Facilities.

⁵ PERMITTED PRINCIPAL SPECIAL USES WITH CONDITIONS. (SFR Zone)

The following special uses of land, buildings and structures are permitted subject to the provisions of Article XVI "Special Uses":

- A. State Licensed Day Care Facilities.
 - 1) Adult Group Day Care Homes (seven (7) to twelve (12) adults).
 - 2) Child Group Day Care Homes (seven (7) to twelve (12) minor children).
- B. The rearing and housing of horses, mules and similar domestic animals.

⁶ PERMITTED ACCESSORY USES. (SFR Zone)

- A. Normal existing accessory uses to single family housing and existing agricultural uses.
- B. Normal accessory uses to permitted and approved "Special Uses."
- C. House Hold Pets

⁷ (Table 16-1 showing permitted uses in various zones -- *edited*):

Section 16.18 NONPROFIT PUBLIC, SEMI-PUBLIC AND PRIVATE PARK AND INDOOR AND OUTDOOR RECREATION FACILITIES.

- A. The following public and private park and outdoor and indoor recreation facilities shall be permitted in the zoning districts indicated in Table 16-1. Their minimum land area of the parcels for each use must also conform to the requirements in Table 16-1:

Table 16-1 Minimum Parcel Sizes for Recreation Facilities		
Land Use	Zoning District/Location	Minimum Lot Area
Indoor recreation facilities	RSC, HSC, IF, and I	Two (2) acres
Outdoor recreation facilities	RSC, HSC, IF, and I	Twenty (20) acres
Passive recreation areas and facilities related to the natural environment	AR, SFR, and MFR	Five (5) acres

Zoning Administrator in this determination is asking for an application for something that the ordinance requires **must** be denied.

The Zoning Administrator has very properly determined this is *not* an outdoor recreation facility, and therefore his determination is that *must* be a 'passive recreation area' which *is* permitted in the SFR zone per the chart in Article 16 (even though, interestingly, Article 6 does *not* allow such a use). Leaving aside the inconsistent requirements of Articles 6 and 16, we're again faced with a requirement of providing a 'site plan' for a 'facility' that consists only of a mowed field. What level of 'plan' is needed to define a mowed farm field?

More to the point, however, the Ordinance does not grant the Zoning administrator the authority to grant (or even require) such a permit:

"The Township Board, after review and recommendation by the Planning Commission, shall have the authority to grant special use permits, subject to such conditions of design and operations, safeguards and time limitations as it may determine for all special uses conditionally allowed in the various district provisions of this Ordinance." (emphasis added)⁸

In other words, neither the ZBA nor the Zoning Administrator has authority to review such an application, only the Planning Commission and Board do. That means this determination cannot be correct. **More to the point, do we really want to interpret the Zoning Ordinance so that we need to have Township Board and Planning Commission approval to plow or mow a field?** And how would such a requirement dovetail with the Right To Farm Act? We trust the ZBA can see the problems this would raise.

But, the solution to this dilemma is simple; the ZBA can avoid all the complications and uncertainty by simply not 'overly complicating' things here. All that needs to be done is to acknowledge that a permit and site plan are not required here.

Calling this a 'passive recreation area', in short, would require Township Board approval to mow a field. Acknowledging that the use here (mowing a field and using it as a private gathering place) is an appropriate (and permitted without conditions) accessory use under Zoning Ordinance §6.04 as a 'normal accessory use to existing agricultural uses' as set forth above removes all these complications and solves all these inconsistencies, uncertainties and contradictions.⁹

•And Third,

As noted, the Zoning Administrator, apparently recognizing the difficulties with the various definitions and Zoning interactions as set forth above, has finally determined this is a 'passive recreation facility' but has done so without citing any definition that explains how 'mowing a field' creates such a 'facility'. We cannot explain what definition or part of the Zoning

⁸ Zoning Ordinance §16.02

⁹ This of course does not fully address the issue of whether or not this is a 'private park' or 'outdoor recreational facility' directly. To directly address things, would require complex (and dense!) statutory interpretation, but if the ZBA wants to explore this, we can provide the rationale for a statutory interpretation that shows how this use cannot be defined as a park or recreational facility. However, since the Administrator has decided to call this a passive recreation facility instead of either a park or outdoor recreation facility, I don't think that is truly necessary.

Further, the definition of 'recreational facility':

Outdoor Recreation Facilities. Facilities for recreation activities conducted outside a building, which typically receives a fee in return for the provision of some recreational activity or facility. Such activities and facilities include, but are not limited to: pools, splash doesn't at all fit the use here since it includes the concept of receiving a fee for use which is not the case.

And remember, "outdoor recreation facilities" are only permitted in RSC, HSC, IF and I zones, *not* in SFR zones so this *cannot* be permitted in the SFR Zone if you define it as such.

Ordinance addresses when land open for use by the landowner and his invited guests only becomes a 'facility' such that it requires a site plan. And the Township is inviting a constitutional challenge for a 'taking without cause or compensation' if you try to install one now.

Regardless, if indeed this is a 'passive recreation facility', as noted above, that would mean this is not a decision for the Zoning Administrator or the ZBA to consider at all, but it is one reserved to the Township Board and Planning Commission. Let that sink in a bit. The Township Board and Planning Commission will be tasked with 'approving' when farmers mow their fields under some sort of 'review' process if that is what the Zoning Administrator and ZBA determine.

Is that truly the intent of the Ordinance? The ZBA has an opportunity here to solve these definitional issues.

Conclusion:

As shown, this land is not a 'private park' or 'outdoor recreational facility' or even a 'passive recreation facility', but is merely a 'normal existing accessory use' to agriculture. The property is mowed and maintained as vacant land to help with water runoff and retention to enhance adjacent farm operations, and incidentally some temporary 'play equipment' that is not in any way open to the public, is placed to make maintaining the property more useful to the owner. No 'site plan' or 'special use permit' or anything else is required consistent with the language of the Zoning Ordinance as this is a **permitted** accessory use in the SFR zone without any other conditions.

In essence, the Zoning Administrator's findings seem to boil down to 'this *feels like* an awfully intensive use to allow without a permit'. However, looking at the definitions of the Ordinance and the various zoning conditions, such a permit actually is not part of the ordinance requirements.

Indeed, 'intensive use' considerations don't figure into Zoning regulations. That concern, which is a legitimate Township concern we hasten to add, *is* addressed in Township Ordinance #6. But that too does not apply to this use. That ordinance says a 'license' (and a 'site plan') is required for an "Outdoor Assembly". But the 'trigger' for that requirement is "any event attended by more than 1,000 attendants, all or any part of which includes a(n) ... entertainment, amusement, or other peace festival or similar gatherings...."¹⁰

While this use, is indeed in some ways for 'entertainment or amusement', it is for the sole use of the landowner and his invited guests. Further, it is also undisputed that there have never been more than 1000 attendees so it does not, and has never, triggered this requirement for a license and site plan under Ordinance 6.

We appreciate that this 'looks like' a public park and it 'feels like' it should be regulated, but it is undisputed that this is not a commercial enterprise or even open to the public in any way. Unless and until the Township wants to manage land use in the 'communist' model of planning for other people's use of their own private property, this requirement of a site plan and zoning review is not appropriate for public safety or any other legitimate governmental reason.

¹⁰ Township Ordinance 6. eff. Jan 26, 1976

Requested findings:

We ask the ZBA to determine the Zoning Administrator is incorrect, and a site plan and special use permit is not required for this parcel as this is a permitted accessory use to agricultural land with no permanent structures and the determination should be set aside.

In the alternative, we would request *if* the ZBA determines this is a 'passive recreation facility' or 'park' (despite neither of those terms being defined in the ordinance) then the process required under the ordinance is with the Planning Commission and Township Board, and not by the Zoning Administrator or ZBA. Again, for that reason, this determination should be set aside.

HOWELL TOWNSHIP ZONING BOARD OF APPEALS
APPROVED MINUTES: DECEMBER 20, 2022,
3525 BYRON RD. HOWELL TOWNSHIP HALL, HOWELL MI 48855 (517-546-2817)

MEMBERS PRESENT:

Carrie Newstead Chairwoman
Martha Haglund P.C. Rep. / Vice Chair
Tim Boal Member
Jeff Smith Board Representative
Ken Frenger Member

Also in attendance Joe Daus, Zoning Administrator, Chris Patterson, Township Attorney.

MEMBERS ABSENT:

Chairwoman Newstead called the meeting to order at 6:30 p.m. The roll was called.

APPROVAL OF AGENDA:

MOTION by Frenger, seconded by Haglund, **"TO APPROVE THE DECEMBER 20, 2022 ZONING BOARD OF APPEALS AGENDA"** Motion carried.

APPROVAL OF MINUTES:

MOTION by Boal, seconded by Smith, **"TO APPROVE THE NOVEMBER 15, 2022 ZONING BOARD OF APPEAL MINUTES AS AMENDED"** Motion carried.

TOWNSHIP BOARD REPORT: Jeff reported that a large part of the board meeting was taken up with an issue on Santa Rosa Dr. on an enforcement issue, there was a discussion on the Pine View property and the direction the township should take.

PLANNING COMMISSION REPORT: Martha reported that the Planning Commission met on the update of the master plan and sent it to the Township Board to approve it release for review. Also the park committee was working on a plan for the Tooley Road site, and will be applying for a spark grant.

OLD BUSINESS: None

NEW BUSINESS / PUBLIC HEARING:

Chairwoman Newstead opened the public hearing for **PETITIONER:** John E. Mills, FILE# PZBA-2022-08, PARCEL ID# 4706-23-200-026, Oak Grove Road, Howell MI 48855

REQUEST: Appeal of zoning administrator's decision & interpretation of the zoning ordinance.

Chris Patterson noted that Mr. Zichi was present, he represented the petitioner and is opposing counsel. He then reported on the history of this case, the current principal use, as there is a communication tower on the site and the site is being farmed. Then a use of a disc golf course was added. Mr. Patterson explained the township position and concerns with the added principal use as a disc golf course. As the zoning ordinance does not address disc golf the ZBA has jurisdiction on how this use would fit in to the zoning ordinance and what it would be classified as. Also that the ZBA has the power to affirm, deny or modify the zoning administrator determination.

Mr. Zichi presented his clients position that this is just used for private use that is permitted by right, and all that is being done is the grass is being cut, they are no walking paths, no parking lots, no permeant structures. He does not know how to create a site for mowing lawn.

Mr. Zichi took questions from the ZBA members, about pictures that are online showing the improvements, questions about the tournaments that have been held on this site. Discussion followed with Mr. Mills about the site including the parking area, access to the site, and trespassing.

Chairwoman Newstead opened the meeting for public comment. Tim Parker, 2610 Oak Grove Road. Lives across the road from this parcel. He has not seen any heavy traffic and did not have a problem with the use. Denise Harp, 212 Edgemont Drive. She is concerned about the traffic now and in the future as disc golf becomes more popular. She also mentioned the deck that was on the course, the rocks by the parking area, and the porta johns that are there in the summer. Dave Dirmeyer, 1730 Oak Grove Road. He stated that there was no advertisement, he put this on his personal social media inviting his personal friends. He also addressed the large tournament that was held in 2021, it got out of their control and it would never happen again. Tim Park stated that they were putting a limit on the number of people being invited, and that they have the vehicle control in place. Denise Harp again stated her concerns about the amount of traffic and the noise.

Discussion among the ZBA members continued, Martha asked if there was any way they could issue a letter of understanding that would limit the use. Chris Patterson addressed the question. Discussion continued.

MOTION by Haglund, **MOVED TO HAVE THE PETITIONER SUBMIT A LETTER OF UNDERSTANDING TO OUR TOWNSHIP COUNSEL WITHIN THIRTY DAYS FROM TODAY TO ADDRESS PARKING, ANY ONLINE ADVERTISING OTHERWISE AFTER THIRTY DAYS IF THAT IS NOT SUBMITTED AND REVIEWED, IF WE DO NOT RECIVE THAT LETTER I WILL AFFIRM THE ZONING ADMINISTRATORS LETTER THAT IT IS A PASSIVE RECREATION USE THAT NEEDS A SPECIAL LAND USE AND SITE PLAN APPROVAL.** A discussion followed. Chris Patterson noted that the zoning administrator does not the authority to approve the letter she is asking to be submitted. Martha rescinded her Motion.

Motion by Haglund, seconded by Smith, **TO AFFIRM THE DETERMINATION OF THE ZONING ADMINISTRATOR FOR THE USE OF THE PROPERTY FOR DISC GOLF DOES CONSTITUTE A PASSIVE RECREATION AREA AND REQUIRES A SPECIAL LAND USE PERMIT AND SITE PLAN APPROVAL BASED ON THE FACTS IN THE WRITTEN DECISION. FOR FILE NUMBER PZBA-2022-08**

Roll was called: Boal-Yes, Frenger-Yes, Haglund-Yes, smith-Yes, Newstead-Yes, Motion carried 5 - 0.

OTHER BUSINESS: None.

CALL TO THE PUBLIC: No Response.

ADJOURNMENT: **MOTION** by Boal, seconded by Haglund, **"TO ADJOURN."** Motion carried. Meeting adjourned at 7:28 P.M.

Approved: _____XXXXXXXXXX-_____

As Presented: _____

As Amended: _____

As Corrected: _____

Dated: _____


Martha Haglund, Vice-Chairman

8E

**Wellhead Protection Ordinance
May 1, 2023**

At the March 20, 2023 Howell Township Board meeting the Board discussed a request to change the wording of our ordinance to allow a gas station to be sited inside MHOG's wellhead protection area. The Board rejected the request to change the current wording in the ordinance therefore denying the gas station at the proposed site. After that meeting, I have had discussions with Greg Tatara, Director of MHOG, regarding their wellhead protection area. Greg has been working with the municipalities that are in the wellhead protection area to try to get similar wellhead protection ordinances in place. Marion Township has passed the attached draft wellhead protection ordinance; the City of Howell is still working on theirs. **Recommend approval to send the attached draft wellhead protection ordinance to the Planning Commission for consideration as a zoning ordinance for Howell Township.**

Respectfully submitted,
Jonathan Hohenstein

ARTICLE XXXX
WELLHEAD PROTECTION OVERLAY DISTRICT

Marion Township Zoning Ordinance
Livingston County, Michigan

Insert Date Here

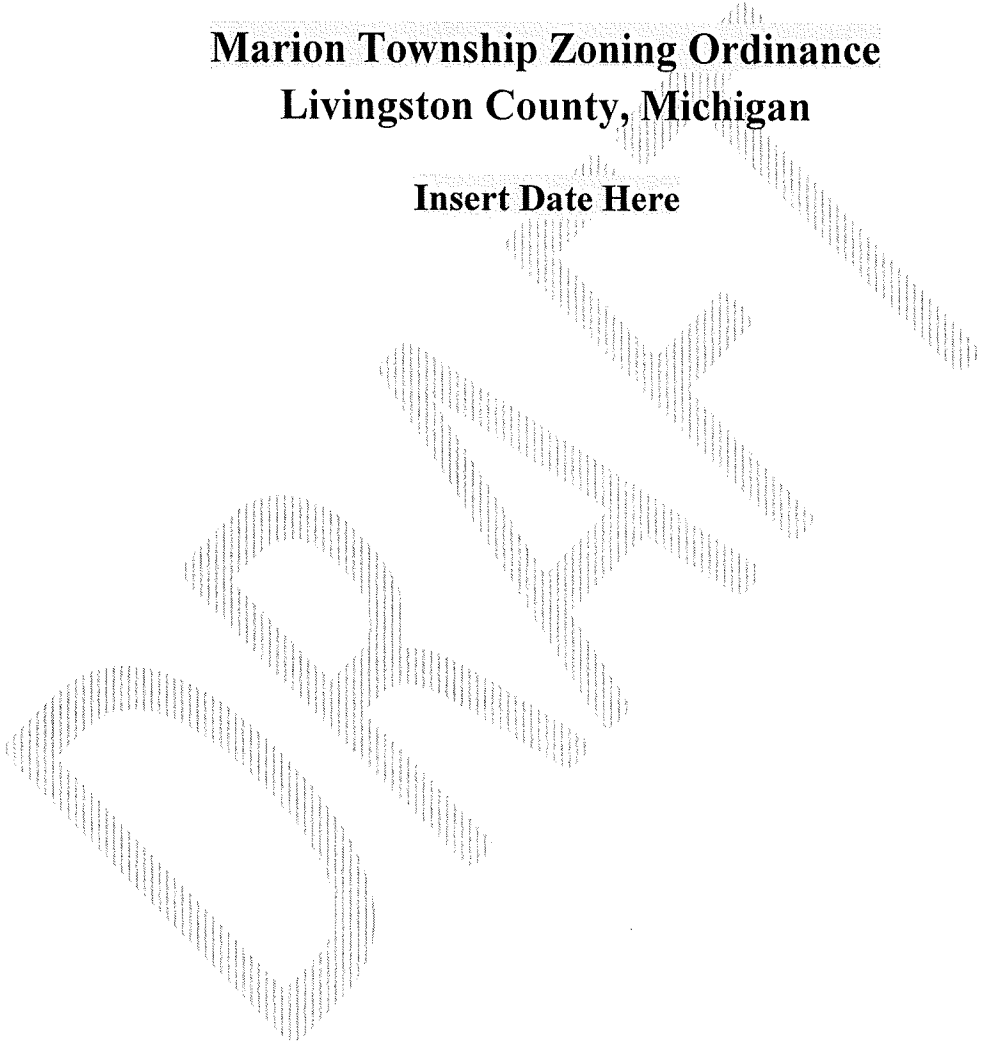


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ARTICLE XXXX

WELLHEAD PROTECTION OVERLAY DISTRICT

Section 1 – STATEMENT OF PURPOSE

The purpose of the Wellhead Protection Overlay District is to provide supplemental developmental regulations in the designated wellhead protection zone so as to protect and preserve the surface and groundwater resources of Marion Township and the region from any use of land or buildings that may reduce the quality and/or quantity of water resources. This Wellhead Protection Overlay District has been created in accordance with both the City of Howell's and Marion, Howell, Oceola & Genoa Sewer and Water Authority's (MHOG) **Wellhead Protection Plans** drafted by Wood Environment & Infrastructure Solutions, Inc. (Wood). This Wellhead Protection Overlay District was also created in conjunction with the City of Howell and Howell Township.

Section 2 – DEFINITIONS

As used in this Article, the following words and terms shall have the meaning specified, unless the context clearly indicates otherwise.

Aquifer. A geologic formation composed of rock or sand and gravel that contain significant amounts of potentially recoverable potable water.

Discharge. Discharge includes, but is not limited to, any spilling, leaking, seeping, pouring, misapplying, emitting, emptying or dumping of any pollutants prohibited by law or regulation, which affects surface water and/or groundwater.

Impervious Surface. Materials or structures on or above the ground that do not allow precipitation to infiltrate the underlying soil.

Overlay District. That area of the Township in which special requirements and restrictions are applied to land uses and activities to eliminate or minimize contamination of the aquifers supplying the City of Howell's and MHOG's municipal water wells.

Regulated Substances shall include: 1. Substances for which there is a material safety data sheet (MSDS), as established by the United States Occupational Safety and Health Administration, and the MSDS cites possible health hazards for said substance; 2. Hazardous Waste, as defined by the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976, as amended; 3. Hazardous Substance, as defined by the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) when the hazardous substance is the focus of remedial or removal action being conducted under CERCLA in accordance with the U.S. EPA regulations; 4. Radiological materials; and 5. Biohazards.

Wellhead Protection Area. The surface and subsurface area surrounding a public water supply well or well field through which contaminants, if discharged, are reasonably likely to move toward and reach the well or the well field. This area is also known as the zone of contribution (ZOC) which contributes groundwater to the well or well field. Wellhead Protection Areas for both the City of Howell and MHOG are present in areas of the Township.

Section 3 – SCOPE OF AUTHORITY

The Wellhead Protection Overlay District is a mapped zoning district that imposes a set of requirements in addition to those of the underlying zoning district. In an area where an overlay district is established, the property is placed simultaneously in the two districts, and the property may be developed only under the applicable conditions and requirements of both districts. In the event there is a conflict between the requirements of the two districts, the requirements of the Wellhead Protection Overlay District shall prevail.

Section 4 – CREATION OF OVERLAY DISTRICT BOUNDARIES

The Wellhead Protection Overlay District boundaries shall be established on the official Township Zoning Map. The Overlay District boundaries may be amended according to the Zoning Ordinance procedures in Article YYYY.

Section 5 – DISTRICT DELINEATION

- A. The Wellhead Protection Overlay District is hereby established to include all lands within Marion Township that are approved Wellhead Protection Areas, including recharge areas of groundwater aquifers and watershed areas that lie within the wellhead protection area which now or may in the future provide public water supply. If the wellhead protection area includes a portion of the parcel, the entire parcel shall be considered to be within the wellhead protection area.
- B. Where the boundaries delineated are in doubt or in dispute, the burden of proof shall be upon the owner(s) of the land in question to show whether the property should be located in the District. At the request of the owner(s), the Township may engage the services of a qualified professional to determine more accurately the location and extent of an aquifer within the wellhead protection area. The Township shall charge the owner(s) for all or a part of the investigation. The Owner shall place the funds necessary into an escrow account at the Township to cover the necessary fees of the qualified professional.

Section 6 – SITE PLAN REVIEW REQUIREMENTS

- A. **New or Expanded Uses and Structures.** All proposed new or expanded structures or uses within in the Wellhead Protection Overlay District, except single family uses, shall be subject to site plan review, pursuant to Article WWWW.
- B. **Existing Uses and Structures.** All land uses and activities existing prior to approval the Wellhead Protection Overlay District must conform to the site plan review standards in this Article within 365 days after adoption of the Wellhead Protection Overlay Ordinance.

Section 7 – DATA REQUIREMENTS

The following data are required for site plan review in the Wellhead Protection Overlay District, in addition to the information required by Article WWWW, Section WWWW of the Zoning Ordinance.

- A. **List of Regulated Substances.** A complete list of chemicals, pesticides, fuels and other Regulated Substances to be used or stored on the premises. Businesses that use or store such Regulated Substances shall file a management plan with the Fire Chief. The management plan shall include the following, at minimum:

1. Provisions to protect against the discharge of Regulated Substances or wastes to the environment due to spillage, accidental damage, corrosion, leakage or vandalism, including spill containment and clean-up procedures.
 2. Provisions for indoor, secured storage of Regulated Substances and wastes with impervious floor surfaces.
 3. Evidence of compliance with the rules and regulations of the Michigan Department of Environment, Great Lakes and Energy (MDEGLE).
 4. Drainage recharge features and provisions to prevent loss of recharge.
 5. Provisions to control soil erosion and sedimentation, soil compaction, and to prevent seepage from sewer pipes.
- B. **Service Facilities and Structures.** Location of existing and proposed service facilities and structures, above and below ground, including:
1. General location of the site within the Wellhead Protection Overlay District.
 2. Areas to be used for the storage, loading/unloading, recycling, or disposal of Regulated Substances, including interior and exterior areas.
 3. Underground storage tank locations.
 4. Location of exterior drains, dry wells, catch basins, retention/detention areas, sumps and other facilities designed to collect, store or transport storm water or wastewater. The point of discharge for all drains and pipes shall be specified on the site plan.
- C. **Water Resources.** Location of existing wetlands and watercourses, including ponds and streams on or within a quarter mile of the site.
- D. **Soils.** Soil characteristics of the site, at least to the detail provided by the Natural Resources Conservation Service.
- E. **Topography.** Existing topography of the site, with a maximum contour interval of two (2) feet.
- F. **Existing Contamination.** Delineation of areas on the site that are known or suspected to be contaminated, together with a report on the status of site clean-up.
- G. **MDEGLE Checklist.** Completion of a Michigan Department of Environment, Great Lakes and Energy checklist, indicating the types of environmental permits and approvals that may be needed for the project.

Section 8 – PERMITTED PRINCIPAL USES

The following uses shall be permitted in the Wellhead Protection Overlay District, provided they comply with all applicable restrictions and standards specified in this Article:

- A. Single family residential uses.
- B. Residential accessory uses, including garages, driveways, private roads, utility rights-of-way, and on-site wastewater disposal systems (i.e., septic systems).
- C. Agricultural uses such as farming, grazing, and horticulture.
- D. Forestry and nursery uses.
- E. Outdoor recreation uses, including fishing, boating, and play areas.
- F. Conservation of water, plants, and wildlife, including wildlife management areas.

Section 9 – CONDITIONAL USES

The following uses may be permitted subject to conditions specified for each use, review and recommendation by the Planning Commission and approval by the Township Board, and subject further to any special conditions that are necessary to fulfill the purposes of this Ordinance, and the provisions set forth in Article UUUU:

- A. Commercial, industrial, governmental or education uses which are allowed in the underlying district, and which are not prohibited in Section 11.
- B. Any enlargement, intensification, alteration, or change of use of an existing commercial, industrial, governmental or education use.
- C. The rendering impervious of more than fifteen percent (15%) or 2,500 sq. ft. of any parcel, whichever is less, provided that a system for artificial recharge of precipitation to groundwater is developed, which shall not result in degradation of the groundwater.
- D. The mining or excavation for removal of earth, loam, sand, gravel and other soils or mineral resources, provided that such excavation shall not extend closer than five (5) feet above the historical high groundwater table (as determined from on-site monitoring wells and historical water fluctuation data compiled by the United States Geological Survey). One (1) or more monitoring wells shall be installed by the property owner to verify groundwater elevations. This sub-section shall not apply to excavations incidental to permitted uses, including but not limited to installation or maintenance of structural foundations, freshwater ponds, utility conduits or on-site sewage disposal.
 - 1. Upon completion of earth removal operations, all altered areas shall be restored with topsoil and vegetative plantings suitable to control erosion on the site.
 - 2. All fine materials, such as clays and silts, removed as part of the earth removal operation and leftover as by-products, shall be disposed of off-site to prevent damage to aquifer recharge characteristics.

- E. The storage of sodium chloride, calcium chloride, chemically treated abrasives or other chemicals used for removal of ice and snow on roads, provided such chemicals are covered and located on a paved surface with berms, or within a structure designed to prevent the generation and escape of contaminated run-off.
- F. Fertilizers, pesticides, herbicides, lawn care chemicals, or other leachable materials provide that such materials are stored in accordance with the manufacturer's label instructions approved by the United States Environmental Protection Agency or the Michigan Department of Agriculture and that they are used in routine agricultural operations and applied under the "Generally Accepted Agricultural Management Practices" and all other necessary precautions are taken to minimize adverse impact on surface and groundwater.
- G. The storage of commercial fertilizers and soil conditioners provided such storage shall be within structures designed to prevent the generation and escape of contaminated run-off or leachate.
- H. All liquid Regulated Substances, provided such materials must be stored either in a freestanding container within a building, or in a freestanding container above ground level with protection to contain a spill the size of the container's total storage capacity.

Section 10 – CONDITIONS

In addition to Section 9, Conditional Uses shall comply with the following:

- A. The Township Board may grant Conditional Use approval only upon finding that the proposed use meets to the following standards:
 - 1. In no way, during construction or thereafter, shall a project adversely affect the quality or quantity of water that is available in the Wellhead Protection Overlay District.
 - 2. The project shall be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation and water-related natural characteristics of the site to be developed.
- B. The Township Board shall not approve a Conditional Use under this section unless the petitioner's application materials include, in the Board's opinion, sufficiently detailed, definite and credible information to support positive findings in relation to the standards of this section.

Section 11 – PROHIBITED USES

The following uses are prohibited in the Wellhead Protection Overlay District:

- A. Business and industrial uses that generate, use, treat, process, store, or dispose of Regulated Substances, including but not limited to metal plating, chemical manufacturing, wood preserving, and dry cleaning factory, except for the following:
 - 1. Generators of a very small quantity of Regulated Substances (less than 20 kilograms or six (6) gallons per month), subject to Special Land Use review.
 - 2. Municipally-operated or sanctioned household waste collection stations.
 - 3. Waste oil retention facilities.

4. Treatment works designed for the treatment of contaminated ground or surface waters, provided the facilities have been approved by the Michigan Department of Environment, Great Lakes and Energy.
- B. Business and industrial uses that dispose of process wastewater on-site.
 - C. Solid waste landfills, dumps, landfilling, spreading or storage of sludge or septage, with the exception of disposal of brush or stumps.
 - D. Storage of liquid petroleum products of any kind, except for the following:
 1. Storage that is incidental to:
 - a. Normal household use and outdoor maintenance or the heating of a structure.
 - b. Use of emergency generators.
 - c. Treatment works designed for the treatment of contaminated ground or surface waters, provided the facilities has been approved by the Michigan Department of Environment, Great Lakes and Energy.
 2. Replacement of storage tanks and systems for the keeping, dispensing or storing of gasoline, which existed at the time of adoption of this Article, provided that:
 - a. All such replacement storage tanks or systems shall be located underground as required by the Michigan Department of Environment, Great Lakes and Energy.
 - b. All such storage systems shall be protected by a secondary containment system as specified by the Michigan Department of Environment, Great Lakes and Energy.
 - c. The Fire Chief may deny an application for tank replacement, or approve it subject to conditions if he/she determines that it would constitute a danger to public or private water supplies.
 - E. Outdoor storage of salt, de-icing materials, pesticides or herbicides.
 - F. Dumping or disposal on the ground, in water bodies, or in residential septic systems of any toxic chemical, including but not limited to septic systems cleaners which contain toxic chemicals such as methylene chloride and 1-1-1 trichlorethane, or other household Regulated Substances.
 - G. Stockpiling and disposal of snow or ice removed from highways and streets located outside of the Wellhead Protection Overlay District that contains sodium chloride, calcium chloride, chemically treated abrasives, or other chemicals used for snow and ice removal.
 - H. Sewage disposal systems that are designed to receive more than 110 gallons of sewage per quarter acre per day or 440 gallons of sewage per acre per day, whichever is greater, provided that:
 1. The replacement or repair of an existing system shall be exempted if it does not result in an increase in design capacity above the original design.

2. In calculating the maximum sewage disposal system density, it shall be assumed that each single-family-residential home will generate 280 gallons of sewage per day.
3. The maximum sewage disposal system density may be computed using the following method:
 - a. On an individual per lot basis (i.e., a single-family home typically generates 280 gallons of sewage per day, creating the need for a minimum lot area of $\frac{3}{4}$ acre).

In addition to meeting the above standards, all lots shall conform to any applicable minimum lot size requirements specified in Article VVVV of the Zoning Ordinance.

- I. Wastewater treatment works, except the following:
 1. The replacement or repair of an existing system that will not result in a design capacity greater than the design capacity of the existing system.
 2. The replacement of an existing subsurface sewage disposal system with wastewater treatment works that will not result in a design capacity greater than the design capacity of the existing system.
 3. Treatment works designed for the treatment of contaminated ground or surface waters.

Section 12 – MISCELLANEOUS REQUIREMENTS

The following requirements shall apply to all uses in the Wellhead Protection Overlay District:

- A. **Drainage.** For commercial and industrial uses, run-off from impervious surfaces shall not be discharged directly to drains, streams, ponds, or other surface water bodies. Oil, grease and sediment traps shall be used to facilitate removal of contamination. Forebays/sediment basins and other requirements shall be adhered to per the Township Engineering Design Standards.
- B. **Discharge of Regulated Substances.** The property owner shall prevent the discharge of regulated substances.
 1. Upon discovery of a discharge within the Wellhead Protection Area, the owner of the property on which a discharge occurred, as well as the person responsible for the discharge if they are not the same, shall take appropriate reasonable actions to mitigate the potential impact of the discharge on the groundwater and remediate the discharge. Remediation shall be conducted in a timely manner and in accordance with applicable law. Wastes generated during remediation of a Regulated Substance discharge must be handled in accordance with all applicable legal requirements. Storage of these materials for a period of greater than ninety (90) days must be reported to, and approved obtained from, the Township Supervisor or his/her designee.
 2. All discharges shall be documented in writing and mailed to the Township Supervisor or his/her designee within ten (10) business days of said incident. Initial discharge notification shall include, at a minimum, the following:
 - i. Location of the discharge (name, address, and phone);
 - ii. Reporting party's name, address and phone (if different from above);
 - iii. Emergency contact and phone;

- iv. Description of the nature of the incident, including date, time, location, and cause of the incident; type, concentration, and volume of substance(s) discharged;
 - v. Map showing exact discharge location, and relevant site features (i.e. paved area, storm sewer catch basins/inlets, water features, etc.), scale, and north arrow;
 - vi. All measures taken to clean up the discharge; and
 - vii. All measures proposed to be taken to reduce and prevent any future discharge.
3. The Township Supervisor or his/her designee shall determine if and where any additional investigative work needs to be completed to assess the potential impact of the discharge. The owner or operator shall retain a copy of the written notice for at least three years.

Section 13 – ENFORCEMENT

- A. Whenever the Township Supervisor or his/her designee determines that a person has violated a provision of this Ordinance, the Township Supervisor or his/her designee may order compliance by issuing a written Notice of Violation to the responsible person/facility.
- B. If the Township Supervisor or his/her designee requires abatement of a violation and/or restoration of affected property, the notice shall set forth a deadline by which such action must be completed. Said notice may further advise that, should the violator fail to remediate or restore within the established deadline, the work could be performed by the Township, with the resulting expense thereof charged to the violator and the expenses may be assessed onto the property if the property owner is also the violator.

Section 14 – VARIANCE/APPEAL RIGHTS

- A. If an owner of property within a Wellhead Protection Area believes the requirements of this ordinance impose an unreasonable burden on the use of the owner's property, the owner may seek a variance from the Marion Township Zoning Board of Appeals ("ZBA") in any appeal to the ZBA, the Township Consulting Engineer shall assist the ZBA for purposes of a variance request or of appeal rights. Such a request must be in writing with enough detail to allow the Township Consulting Engineer to assist the ZBA for purposes of a variance request or of appeal rights, to understand the situation and proposed variance. If the Township Consulting Engineer determines that additional information is needed, the request for additional information shall be made within 15 days of the owner's request. Within 30 days of the receipt of such additional information, or, if no such request is made, within 30 days of the owner's request a hearing in front of the ZBA. The ZBA shall grant, deny, or partially grant the request. A grant, partial or complete, may relieve the property owner from strict compliance of this Ordinance. Reasonable conditions may be imposed by the ZBA as part of such a grant. The ZBA shall be guided by the primary goal of protecting the Township's Wellhead Protection Area without creating undue hardship upon the property owners affected.
- B. Any person receiving a notice of violation may appeal the determination by submitting a written notice of appeal to the Marion Township Zoning Board of Appeals. The notice of appeal must be received by the Zoning Board of Appeals within 30 days from the date of the notice of violation, with enough detail to allow the Township's Consulting Engineer, as a staff representative to the ZBA to understand the situation. Within 30 days of the receipt of such an appeal, the Township Consulting Engineer shall issue a written response to the appeal to the applicant and to the ZBA unless the Township Consulting Engineer has requested additional information, in which case the Township Consulting Engineer's response shall be issued within 30 days of receipt of the information. The Zoning Board of Appeals shall affirm, reverse or modify the notice of violation being appealed.

- C. If the person who has made a variance request or an appeal of a notice of violation does not agree with the decision of the ZBA, said person may appeal the matter by filing an action in the Livingston County Circuit Court, which may affirm, reverse or modify the decision being appealed. Such an appeal must be filed within 30 days of the decision of the ZBA or within the time period required by Michigan General Court Rules, whichever has the shortest appeal period.

Section 15 – ABATEMENT/REMEDIAL ACTIVITIES BY THE TOWNSHIP

- A. The Township is authorized to take or contract with others to take reasonable and necessary abatement or remedial activities whenever the Township determines a violation of this Ordinance has occurred and that the responsible party cannot or will not timely correct the violation, or when no known responsible party exists. The responsible party shall reimburse the Township for all expenses thus incurred by the Township.
- B. If the Township desires the responsible party to reimburse it for the abatement activity expenses, the Township, shall within 90 days of the completion of such activities mail to that person a notice of claim outlining the expenses incurred, including reasonable administrative costs, and the amounts thereof. The person billed shall pay said sum in full within 30 days of receipt of the claim. If the person billed desires to object to all or some of the amount sought by the Township, said person may file, within the same 30-day period, a written objection so stating. The Township shall, within 30 days of its receipt of the objection, provide an opportunity for the objecting party to present facts or arguments supporting said objection. If the Township determines that some or the entire amount originally billed is appropriate, the person shall pay said sum within 30 days of receipt of that determination. If the amount due is not timely paid, the Township may cause the charges to become a special assessment against the property and shall constitute a lien on the property. In the alternative, the Township may attempt collection of the sum due by filing a civil lawsuit.

Section 16 – INJUNCTIVE RELIEF

- A. If a person has violated or continues to violate the provisions of this Ordinance, the Township may petition the appropriate court for injunctive relief restraining the person from activities abatement or remediation.

Section 17 – VIOLATIONS DEEMED A PUBLIC NUISANCE

- A. In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this Ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil infraction to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken by the Township.

Section 18 – CRIMINAL PROSECUTION

- A. Any violation of this Ordinance shall be considered a misdemeanor, punishable by a fine of not more than \$500.00 or imprisonment of not more than 90 days. Each day a violation exists shall be deemed a separate violation. A citation charging such a misdemeanor may be issued by the Township Supervisor, his or her designee, the Township's Ordinance Enforcement Officer or the Sheriff's Department.

Section 19 – REMEDIES NOT EXCLUSIVE

- A. The remedies listed in this Ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the Township to seek cumulative remedies.



8F

Confirmation of Sub Committee In person/ZOOM meetings for the Township Hall Office staff environment for sub committee compensation:

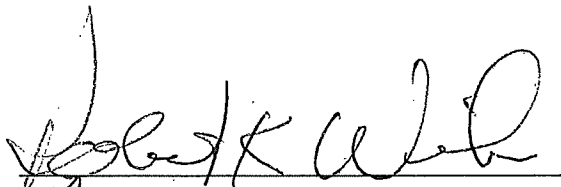
Matt Counts and Jeff Smith meeting dates:

03-15-23, 03-08-23, 03-22-23

Bob Wilson, Matt Counts and Jeff Smith meeting dates:

02-21-23, 02-23-23, 03-28-23 and 04-07-23

Agreed:



Bob Wilson



Matt Counts



Jeff Smith

8G

F e e s

The fees presented below represent the hours anticipated for the

Total Project Cost: \$12,500

One hard copy and one electronic (PDF) copy of the plan are provided. Additional copies would be charged at-cost.

Meetings: Four meetings are included: one kickoff meeting with Steering Committee, two status/review meetings with the Steering Committee, and a Public Hearing/Adoption meeting with Township Board. Additional meetings may be desired and would be billed at hourly rates. Status meetings will be held via Zoom where practical to reduce overall project costs.

Proposal accepted by:

Signature _____ Date _____
Michael Coddington
Howell Township Supervisor

Signature _____ Date _____
Paul Montagno
Principal, Carlisle/Wortman Associates, Inc.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

April 18, 2023

Mike Coddington
Supervisor
Howell Township
3525 Byron Road
Howell, Michigan 48855

RE: Howell Township 2024 – 2028 Recreation Plan

Dear Supervisor Coddington:

Carlisle/Wortman Associates is pleased to submit a proposal of services to update the Howell Township Recreation Plan. Our previous work with the community and our recreation planning experience makes us well-qualified to assist you in the development of this plan. In addition, we are well-acquainted with the current Michigan Department of Natural Resources (MDNR) requirements for recreation plan and grant application submittals. Adoption of the plan will be critical for the community as you pursue grant funding in the coming years.

We are enclosing a work plan, and timeline for your review. While the deadline for submission of Recreation Master Plans is February 1, 2024, the MDNR accepts plans throughout the year. We propose completion of the plan before December 1, 2023, which would allow you to submit and qualify you for any grant application next year. As the proposed work is an update to the plan, rather than a new composition, we anticipate the required time commitment and therefore the project budget to be less than the previous efforts. We are proposing a not-to-exceed fee of \$12,500 for completion of the plan and submittal to the DNR website.

We would like to schedule a kickoff meeting with the Recreation Plan Steering Committee as soon as possible to allow adequate time to gather community input. Chris Nordstrom will act as the Project Manager and will be lead the plan composition efforts.

We appreciate the opportunity to submit this proposal.

Sincerely,

CARLISLE/WORTMAN ASSOCIATES, INC.

Paul Montagho, AICP
Principal

Chris Nordstrom, ASLA, PLA
Landscape Architect / Planner

Benjamin R. Carlisle, *President* Douglas J. Lewan, *Executive Vice President* John L. Enos, *Vice President*
David Scurto, *Principal* Sally M. Elmiger, *Principal* R. Donald Wortman, *Principal*
Paul Montagno, *Principal*, Megan Masson-Minock, *Principal*, Laura Kreps, *Senior Associate*
Richard K. Carlisle, *Past President/Senior Principal*

Howell Township Recreation Master Plan Work Plan, Timeline, and Fees

The object of this proposal is to update Howell Township’s Recreation Master Plan, preparing a document that will both act as a useful tool for the Parks and Recreation Department and meet the requirement set forth by the Michigan Department of Natural Resources (MDNR). The primary goal of the Master Plan is to provide a clear direction for the Township over the next five years and to articulate a vision for long-term development of parks and recreation in the community.

For the previous plan, the Township appointed a Recreation Plan Steering Committee to offer guidance on policies and visions for the community. We recommend reconvening this group to ensure that your plan best meets the needs of the Township.

Project Highlights

The main tasks of the Master Plan include:

- A community profile,
- The formulation of recreation goals and objectives for the community as well as a specific capital improvement schedule including costs, and
- Implementation strategies addressing priority and funding.

The following work plan details the tasks described above. In addition, a timeline with fees further describes when each task would be completed.

W o r k P l a n

1. Community Profile

- Document the demographic, physical, and land use characteristics of the community using US Census and SEMCOG data and other sources of information.
- Prepare a description of the current administrative structure of the Township and the role of recreation in the community. This will include a description of the volunteers and any partnerships with other organizations such as schools or private recreation providers.
- Acquire current GIS data and aerial imagery. Prepare local and regional inventory maps.

2. Recreation Inventory

- Prepare a description of the Township recreation and trail facilities, if any, and their relationship to Township residents, as well as the recreation facilities of nearby communities, the county, and schools. Input from Township staff will be used.
- Analyze the inventory data along with the community description and formulate conclusions regarding opportunities and needs for the community's recreation system. The analysis will also provide a comparison to national recreation standards.
- Photograph facilities for inclusion in inventory analysis.

3. Public Participation and Needs Assessment

The MDNR requires all communities receive public input in at least two forms. Greater public input means a more accurate and useful plan. With this in mind, we suggest the following:

- Create and monitor an online survey to be hosted on SoGoSurvey. CWA will analyze the results from the survey and provide it to Township staff to help further inform the decision making process.
- A required Public Hearing at the end of the planning process counts as the second form of public input.
- Other forms of input may be considered and will be discussed with the Steering Committee.

4. Master Plan

- Develop draft plan using MDNR guidelines.
- Submit draft plan to the Recreation Plan Steering Committee for review and attend meeting to receive comments. Revise draft accordingly.
- Submit draft plan for the 30-day public review.
- Receive comments, discuss revisions, and submit for final approval by the Recreation Commission.
- Public hearing at a Township Board meeting followed by Plan adoption.
- Assemble adoption papers and prepare certification checklist.
- Submit plan to regional and county agencies.
- Submit final plan to MDNR.

This last task will be done with assistance from Township staff for preparing and publishing notices in local newspaper, the Township website, social media, and other locations.

T i m e l i n e

The proposed timeline below is flexible can be adjusted to best meet the needs of Township staff and other stakeholders, although leaving ample time for public commentary is strongly encouraged. Where practical, meetings may be hosted by CWA via Zoom to reduce project costs.

May 2023	KO	<ul style="list-style-type: none">• Kickoff meeting with Township staff and the Recreation Plan Steering Committee.• Complete community profile and recreation inventory using information from staff.
May 2023		<ul style="list-style-type: none">• Create and begin collecting data via online survey.
Summer 2023		<ul style="list-style-type: none">• Prepare complete draft report and submit to Recreation Plan Steering Committee for review. Drafts of the chapters will be sent to the Committee on an agreed upon basis. Revise accordingly.
September 2023	RC	<ul style="list-style-type: none">• Recreation Plan Steering Committee Meeting Review draft document and discuss any changes. Action requested: Approve draft plan for public review.• 30-day (minimum) public review of draft plan The draft master plan is made available for public review at several locations in the Township. A notice of the availability of draft plan for public review and comment must be published in local newspaper and incorporated in the Plan.
October – November 2023 (To be determined)	RC	<ul style="list-style-type: none">• Recreation Plan Steering Committee Meeting Receive comments and discuss any needed revisions. Action requested: Formal approval and recommendation for Township Board adoption. <i>Note that formal approval must be granted after the completion of the 30-day community review process.</i>
	PH	<ul style="list-style-type: none">• Township Board Meeting Public Hearing. The public hearing must be published one week prior to the meeting in at least one newspaper with a general circulation. The notice and minutes of the public hearing need to be incorporated in the plan.

Action Requested: Adoption of the Master Plan after the public hearing conditional upon any potential changes resulting from the public hearing.

December 2023 –
January 2024

- **Submit Plan to MDNR.** Upload final document to MDNR system prior to February 1, 2024 deadline.

RC: Recreation Plan Steering Committee Meeting

PH: Public Hearing – Township Board Adoption

8H

May 8, 2023

As you know, a constitutional amendment was passed in November 2022 that greatly impacts Michigan elections. The amendment calls for 9 days of early voting for all state-wide and federal elections; State paid postage for all absent voter mail; the Governor signing Senate Bill 259 with immediate effect for military voters and several other procedures that will obligate local clerks as election administrators. To be successful, we need to make sure we have the tools and resources to keep the security and integrity of our elections intact. The Clerk's office is asking for the following approvals:

- 1) Micro Works Computing for security cameras quote
- 2) Fire safe cabinets moved to the basement quote
- 3) Finish the election wall to secure voting equipment
- 4) Install a secure ballot box outside of the Township Hall
- 5) Shelving for election storage

Jean Graham
Township Clerk



Michigan Secretary of State's Office

4/17/2023 News Update - Absent Voter Ballot Drop Boxes Update, Pre-paid Postage Update, Drop Box Collection Requirements, and more

Michigan Secretary of State sent this bulletin at 04/17/2023 06:07 PM EDT

Having trouble viewing this email? [View it as a Web page.](#)



April 17, 2023

Regular Edition News Update #2023-8

Absent Voter Ballot Drop Boxes Update



1963 Michigan Constitution, Article II, section 4(1)(j) requires all jurisdictions to have at least one state-funded drop box for every 15,000 registered voters in the jurisdiction. Please note the following:

- Every jurisdiction is entitled to at least one new state-funded drop box, even if one was provided in 2020.
- The cost of installing the drop box and security cameras will also be covered for any state-funded drop box.
- A jurisdiction with 15,001 registered voters must have at least two state-funded drop boxes; one with 30,001 must have at least three; etc.
- Clerks who recently purchased a drop box because they have a May election will be able to request reimbursement. The reimbursement forms have been provided to clerks with a May election.

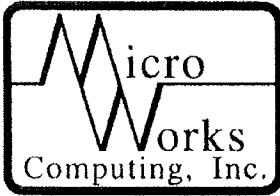
In this issue:

- Absent Voter Ballot Drop Boxes Update
- Pre-paid Postage Update
- Reminder - Drop Box Collection Requirements
- Tips for Success from the Training & Election Assistance Section
- Voter Registration
- BOE is Hiring
- Write-in Filing Deadline
- May Pre-paid Postage and Drop Box Reimbursement



Pre-paid Postage Update

The Bureau of Elections is continuing to work with the United States Postal Service to establish a permit process by which each municipal jurisdiction will be able to print applications and ballot envelopes with a permit that will be billed to the state. Establishment of this permit takes several months, as separate billing details must be established for each of the 1,520 municipal jurisdictions in the state.



Micro Works Computing, Inc.

101 Appian Way Drive
 Suite 105
 Brighton, MI 48116
 810-229-6781
 FAX: 810-229-6818
 mike@mwcomp.com

QUOTE

Quote # MWCQ2521
Date 05/02/23

Quote To:

Howell Township

 3525 Byron
 Howell, MI 48855
 Phone:

*Your information –
 When you want it,
 Where you want it,
 How you want it*

*Partnering Productivity with
 Technology since 1987*

Microsoft Partner



Security Cameras

Qty	Description	Unit Price	Ext. Price
	- Outdoor Cameras		
4	Ring Spotlight Camera Plus (Black or White Finish) - Wireless Connection - Solar Panel - 10' Cable for connection between camera and solar panel - Pole or Wall Mounts (Depending on location) Camera Locations -Front Door area looking at Drop Box (Looking at Face) -Front Corner of entrance looking at Drop Box (Approaching/Leaving) -Front Corner of Building (Looking at Parking Lot) -Back Corner of Building (Looking at Parking Lot)	\$399.00	\$1,596.00
1	Yearly Ring Pro Monitoring	\$300.00	\$300.00
	SubTotal Parts		\$1,896.00
	Installation and Setup		
6	- Setup Ring Account and configure Users for Access - Install/Mount Cameras - Test and Train	\$160.00	\$960.00
	SubTotal Labor (Micro Works Computing)		\$960.00
	SubTotal		\$2,856.00
	State Sales Tax		\$0.00
	Total		\$2,856.00

Design and Specifications © Micro Works Computing, Inc. 1987-2023. Not to be copied or distributed in any form without prior written permission from Micro Works Computing, Inc.

Acceptance of Quote # **MWCQ2521**

PAYMENT TERMS:
100% Parts Prepaid
Phase I - 50% Labor Prepay
Phase II - 35% Labor Paid upon completion.
Phase III - 15% remaining within 15 days of completion
Payment by Credit Card, Cash or Check
(Visa/Mastercard/American Express Accepted)

Travel is not included in this quote. (Maximum One (1) travel charge per day)

Parts purchased through Micro Works Computing, unless otherwise specified, carry a One (1) Year Manufacturers Warranty, not including labor.

Quote is in effect for 30 Days. Some items may be subject to market price on day of purchase (ie: Memory, Licenses, & Upgrades).

ACCEPTED BY:

Howell Township

DATE:

Project
Township Colleauge
Bid Requirements

Fireking file cabinets
move to basement

Bid

HI-Tech safe & lock	Two Men & a Truck
\$350.00 per cabinet X 7	3 men 2 hours = \$458 3 men 3 hours = \$687 3 men 4 hours = \$916 fuel/travel charge \$60

Total Costs

\$2,400.00 \$518 to \$976

Comments / Bid Differences

Recommendation

840 Victory Dr
 Howell, MI 48843-6633
 Phone: (810) 588-5930



TWO MEN AND A TRUCK®

"Movers Who Care.®"

U.S. DOT No.2098478

MC-731991-C
 MPSC 34556

Each franchise independently owned and operated.

www.twomenandatruck.com
Estimate Detail

Thank you for choosing **TWO MEN AND A TRUCK®** for your moving needs. The information below includes the details of the estimate based on the information collected. Please let me know if any changes occur that could impact the estimate provided.

Customer Information:

Name: Graham, Jane
Customer Type: Home
Primary Phone: (517) 546-2869 (Mobile)
Primary Email: clerk@howelltownshipmi.org

Estimate #: 0297-026578314

Preferred Move Date: 4/13/2023

Zone: Local

Service Type: Move-Internal

Estimator: Bower, James

Move Locations:

Move From

3525 Byron Rd
 Howell, MI 48855
Notes:

Special Conditions:

Move Items:

Total No. of Items: 7
Estimated Weight: 2450.00 lbs.
Building Type: General Office

Move From
 3525 Byron Rd
 Howell, MI 48855

Room	Item Description	Qty	Extras	Note
Office/Den Move From: Floor 1 Move To: Floor 2	File,Fireproof	7	\$0.00	21w x 52.5h x 32d
Total Weight (lbs.): 2450.00				

Estimated Boxes & Supplies:

Cost Estimate Breakdown:

Service/Item	Estimate
Number of Trucks	1.00
Number of Movers	3.00

	Service	Hours	Qty.	Rate
	Move			
Est.	3 Men / 1 Truck	2.00 to 4.00	1	\$229.00

Services	\$458.00 to \$916.00
Travel Charge	\$0.00
Fuel Surcharge	\$30.00
Valuation	\$30.00
Total	\$518.00 to \$976.00

No one likes surprises at the end of their move, so please review this information carefully. This estimate is based upon the information you've provided us, which is detailed above. Please contact our office if there's anything we've missed or overlooked, as any changes to the amount of goods we move may impact your final cost.

Mover's
 Signature: _____ Date: _____

Customer's
 Signature: _____ Date: _____



TWO MEN AND A TRUCK® "Movers Who Care.™"

2508 Harte Drive • Brighton, MI 48114 • 810.588.5930
US DOT 2098478 • MC 684426
www.twomenandatruck.com

Each Franchise Independently Owned and Operated

MOVING SERVICES AGREEMENT

Charges for Moving and/or Packing Service: I understand and agree that the total bill presented to me at the completion of the move is based on the actual number of hours it takes to drive, load, move, and unload my possessions, multiplied by \$_____ per hour. I understand that this charge will include drive time from and back to **TWO MEN AND A TRUCK®**'s office.

Packing Service: I understand and agree that packing is based on the actual number of hours spent packing my possessions, multiplied by \$_____ per hour. I understand and agree that this charge will include drive time at the moving service rate of \$_____ per hour, from and a back to **TWO MEN AND A TRUCK®**'s office.

Time, Minimums, and Extra Charges: We have a minimum charge of 1 hour for both moving and packing services. After that, we charge in 1/4 hour increments, 5 minutes into the next quarter hour - we round to the next full 15 minutes. There is an extra charge on certain oversize or unique items, which include: pianos, organs, safes, full size copiers, fire proof file cabinets, pool tables, marble top tables, slate top pool tables, riding lawn mowers and motorcycles.

Estimates: Any estimate given by **TWO MEN AND A TRUCK®** for this move, prior to signing this agreement, has been made as carefully as possible, based on the information provided to us. The estimate was based on your house being packed and furniture disassembled upon Movers arrival.

Payment. Home Moves: Payment is due at completion of the move. Payment can be made by cash, debit, credit card or certified check. We accept the following credit cards: Master Card, Visa, and Discover.

Business Moves: Deferred Payment arrangements must be made in advance and are for business accounts, only. An administration fee of \$10.00 will be applied to the final charge. Payment can be made by cash, debit, credit card or business check made payable to **TWO MEN AND A TRUCK®**

Damage Claims. If there is damage to any item, notify your Movers immediately. They will complete a Damage Report before they leave your site. If you discover damage after the move, the damage must be reported within 96 hours of your move. If we determine that the damage cannot be repaired, we reserve the right to either replace a damaged item or compensate you based on your selection in **TWO MEN AND A TRUCK®** Protection Plan below. No damage claims will be honored until the charges for moving services have been paid in full., including any collection costs charged by a collection agent as described in Additional cost below. The mechanical condition of appliances, electronics, furniture and household items, cannot be established prior to a move, therefore unless there is exterior damage noted about the items or cartons, it is assumed that it is in working condition. **TWO MEN AND A TRUCK®** will not be liable for internal components unless physical damage indicates mishandling or carrier's negligence.

Other Damages **TWO MEN AND A TRUCK®** is only responsible for items in our immediate care, custody and control. Therefore, we are not responsible for damage to items coming out of storage, items from your truck, or items you packed into boxes yourself. You will be asked to sign a Release of Liability acknowledging this.

TWO MEN AND A TRUCK® Protection Plans

Option A: _____ I agree to a \$10.00 charge per 1,000 lbs of estimated weight of my shipment. Subject to Damage Claims above this coverage will compensate me for the full replacement value or \$3.50 per pound per article, whichever is greater, of any lost or damaged item. Minimum coverage of 1,000 lbs required. Declared Value of load based on estimated weight \$_____. Price for Full Protection based on estimated weight is \$_____.

Option B: _____ I choose to declare my own value of my shipment, I agree to pay \$6 per every \$1,000 of declared value (min. \$3,500 declared value). Subject to Damages Claims above this coverage will compensate me for the full replacement value of \$3.50 per pound per article, whichever is greater, of any lost or damaged item. Declared Value \$_____ / \$1,000 x \$6 = \$_____.

Minimal Reimbursement-

_____ I understand I will be reimbursed for lost or damaged goods at a value of 60 cents per pound. This coverage is provided as required by the State of Michigan at no additional cost. Declared Value of load based on estimated weight \$_____.

I understand in a situation of a complete loss of shipment that the carrier will payout no more than the declared value above and the shipment loss will be covered at the valuation that I selected. Maximum amount of coverage per truck load is \$50,000. If you need more than this you will need to make arrangements with the office 3 days before your move date at the latest. The customer warrants that no items of extraordinary value are being transported unless specifically listed. Items of extraordinary value are defined as items with a value in excess of \$100.00 per pound.

Additional Costs: Your signature below confirms your understanding and agreement that if payment is not made within 5 days of the date of the move, the matter will be sent to a debt collection agency. Costs charged by the debt collection agency shall be added to the charge for moving services. The cost charged by the debt collection agency shall not exceed 30 % of the charge for moving services. If the cost charged by the debt collection agency and added to the charge for moving services is determined by a court to exceed that allowable by law, the cost shall be the maximum allowable by law. You acknowledge and agree that we may recover costs and reasonable attorney fees from you for any collection, litigation or appeal to enforce this agreement if we obtain judgment against you.

TWO MEN AND A TRUCK® reserves the right to repair damaged goods as a first course of action prior to reimbursement. I have read this Moving Service Agreement. I have received and read the Pre-Move Confirmation Letter. I agree to these terms and I agree to have **TWO MEN AND A TRUCK®** move me to my new location pursuant to these terms.

IMPORTANT!! THIS IS A BINDING CONTRACT. READ BEFORE SIGNING.

Customer's Signature

Date

New Phone Number

TWO MEN AND A TRUCK® Representative Signature

Date

Sale order #

Howell Township Clerk

From: Dawn <hitechsafe@yahoo.com>
Sent: Tuesday, May 2, 2023 12:23 PM
To: Howell Township Clerk
Subject: File cabinet move

Good afternoon, Jean I have the following for your consideration.

Labor to move Fireking Fire File cabinets to basement \$350.00 each.

Thank you, Dawn

Hi-Tech Safe & Lock Inc.

X 7 cabinets = 2,450

Project
Township Colleauge
Bid Requirements

Ballot Box
Clerk
Install Ballot box

Bid	Vendor	
	SEI Construction	Finley Constuction
	\$ 525.00	\$ 625.00

Total Costs	\$ 525.00	\$ 625.00
--------------------	-----------	-----------

Comments / Bid Differences

Recommendation

FINLEY CONSTRUCTION Inc.

Nathan Finley ~ 8995 Schrepfer Rd. ~ Howell, MI. 48855

Ph: 810-599-7014 ~ E-mail – nathanfinley@aol.com

Estimate - # 2310

4-29-23

Howell Township

Job Site: 3525 Byron Rd. Howell, Mi.

We purpose to provide all labor and materials to construct and erect the following bid items.

All work to be done in accordance with local codes & regulations.

Scope of work:

Security Cabinet :

- Install concrete footings
- Anchor cabinet to footings per installation instructions

Total estimated cost: 625 .00

Interior partition wall :

- Finish interior wall- drywall, paint and door trim.

Total estimated cost: 1150.00.00

Project
Township Colleauge
Bid Requirements

Ballot Box
Clerk
Election room

Bid	Vendor	
	SEI Construction	Finley Constuction
	\$ 750.00	\$ 1,150.00

Total Costs \$ 750.00 \$ 1,150.00

Comments / Bid Differences

Recommendation

FINLEY CONSTRUCTION Inc.

Nathan Finley ~ 8995 Schrepfer Rd. ~ Howell, MI. 48855
Ph: 810-599-7014 ~ E-mail – nathanfinley@aol.com

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Security Cabinet :

- Install concrete footings
- Anchor cabinet to footings per installation instructions

Total estimated cost: 625 .00

Interior partition wall :

- Finish interior wall- drywall, paint and door trim.

Total estimated cost: 1150.00.00

This is an estimate only; cost values may vary due to actual site conditions, and any unforeseen preexisting problems or conditions.

Thank you: Nathan Finley

PAYMENT TERMS:

50% to start project

50% at completion

SIGNATURE: _____ **DATE:** _____

Customer signature indicates acceptance of estimate and payment terms as outlined above.

Home Inspections
Remodeling & New Construction
Home Improvements
CAD Drawing Services

S.E.I. Construction Co.

517-861-1920

Wm. A. Soos

CRAFTSMAN NAME (PRINT)

Bill Soos

S.E.I. Construction Co.

(517) 861-1920

4861 W. Marr Rd.

Howell MI 48855

Licensed Builder, Certified Home Inspector
Michigan Builders License: 2101088326

Email: w25624s@outlook.com

Web: www.seiconst.com

clerk@howelltownshipmi.org

CUSTOMER NAME Howell Township	CELL PHONE 4122023
HOME PHONE (517) 546-2317	WORK PHONE
ADDRESS 3525 Byron Rd.	ZIP CODE 48555
CITY Howell	STATE MI
LABOR REQUIREMENTS 010 JEAN GRINHAM Ext. 106	

#	WORK ORDER DESCRIPTION	LABOR REQUIREMENTS
	Election room drywall	Provide & install 1/2" drywall on stud wall.
		Tap / mud / sand finish paint (2) sides of new election room wall.
		Paint color / sheen to match existing as close as possible.
		Provide & install 2 1/4" Colonial door casing to election room door.
		Prepint casing to white color. Does not include painting door.

<input type="checkbox"/> Remarks <input type="checkbox"/> Pre-existing Conditions <input type="checkbox"/> Warranty Exclusions	PROGRESS PAYMENTS AS FOLLOWS: Signed contract to start. Balance due on completion of work.	INVOICE ORIGINAL CONTRACT TOT: \$750.00 CHANGE ORDER(S) TOT: FINAL CONTRACT TOT: LESS DEPOSIT: 0.00 PROGRESS PAYMENT:	<input type="checkbox"/> ADDITIONAL SERVICE DETAILS ON NEXT PAGE MATERIALS PICKED UP BY: <input checked="" type="checkbox"/> Craftsman <input type="checkbox"/> Customer <input type="checkbox"/> NA DEBRIS REMOVAL BY: <input checked="" type="checkbox"/> Craftsman <input type="checkbox"/> Customer <input type="checkbox"/> NA MAKE ALL CHECKS PAYABLE TO S.E.I CONSTRUCTION Co.
CUSTOMER WILL SUPPLY AND PAY FOR ALL MATERIALS SEPARATE FROM LABOR This proposal is for completing the job as described above. It is based upon our evaluation and does NOT include additional labor and materials which may be required should unforeseen problems or hidden damages arise after the work has started.		CHECK # _____ DATE _____ AMOUNT _____	I HAVE INSPECTED THE ABOVE WORK AND HAVE FOUND IT SATISFACTORY DATE: _____
CUSTOMER ACCEPTANCE OF PROPOSAL The specifications and conditions are satisfactory and the items are hereby accepted. You are authorized to do the work as specified. Acceptance of this proposal agrees to all terms of the agreement as defined on the reverse of this contract.		BALANCE DUE: \$750.00	CUSTOMER APPROVAL OF WORK PERFORMED
PROPOSAL ACCEPTED BY: _____ DATE: _____		PRICES SUBJECT TO CHANGE AFTER 15 DAYS.	

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You're shopping Southfield
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heavy duty shelves



Cart | 0 items

Home / Storage & Organization / Shelving / Freestanding Shelving Units

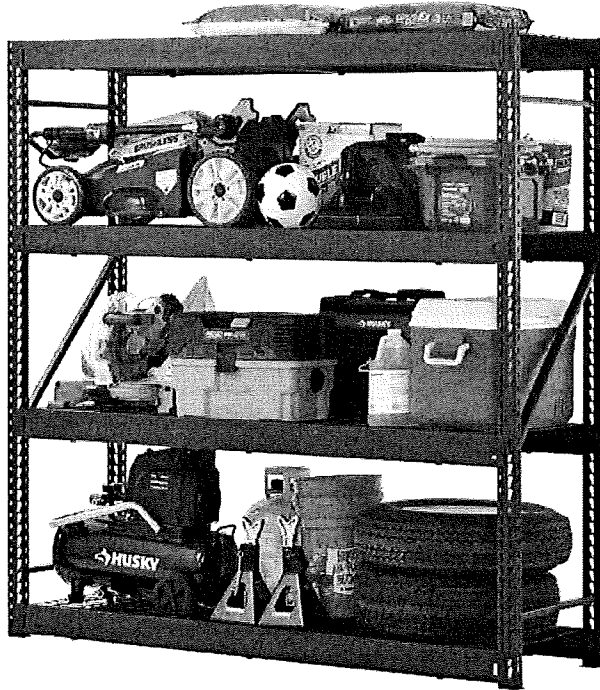
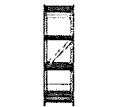
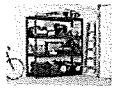
Internet #319132737 Model #N2W772478W4B Store SKU #1007784729

Best Seller



Husky 4-Tier Industrial Duty Steel Freestanding Garage Storage Shelving Unit in Black (77 in. W x 78 in. H x 24 in. D)

★★★★ (4317) Questions & Answers (394)



Hover Image to Zoom

\$249.00 ~~\$349.00~~
Save \$100.00 (29%)

Pay \$224.00 after \$25 OFF your total qualifying purchase upon opening a new card.
 Apply for a Home Depot Consumer Card

Southfield Store

✓ 6 in stock Aisle BW, Bay 026 [Text to Me](#)

Color/Finish: Black



Width x Height x Depth: 77 in W x 78 in H x 24 in D

77 in W x 78 in H x 24 in D

Delivering to: 48076 | [Change](#)



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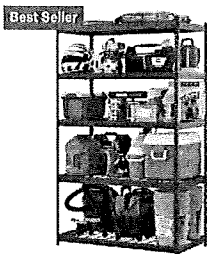
Feedback Live Chat

[Compare Similar Freestanding Shelving Units](#)

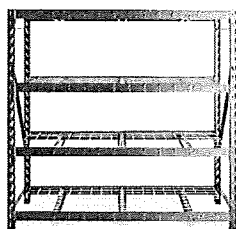
	CURRENT PRODUCT Best Seller	Exclusive		
Brand	Husky	Husky	TRINITY	Gladiator
Name	4-Tier Industrial Duty Steel Freestanding Garage Storage Shelving Unit in Black (77 in. W x 78 in. H x 24 in. D)	3-Tier Heavy Duty Industrial Welded Steel Garage Storage Shelving Unit in Black (65 in. W x 54 in. H x 24 in. D)	PRO Black 5-Tier Steel Wire Garage Storage Shelving Unit (60 in. W x 72 in. H x 24 in. D)	4-Tier Welded Steel Garage Storage Shelving Unit (77 in. W x 72 in. H x 24 in. D)
Price	\$249⁰⁰ \$249.00 Save \$100.00 (29%)	\$249⁰⁰	\$317⁷⁸ /box	\$349⁹⁹
Ratings	★★★★★ (4316)	★★★★★ (4226)	★★★★★ (69)	★★★★★ (4444)
Assembled Width (in.)	77.00 in	65 in	60 in	77 in
Assembled Depth (in.)	24.00 in	24 in	24 in	24 in
Shelf Material	Steel	Steel	Steel	Metal
Assembled Height (in.)	78.00 in	54 in	72 in	72 in
Number of Shelves	4 Tiers	3 Tiers	5 Tiers	4
Features	Adjustable Shelves,Boltless,Heavy Duty,NSF Certified	Adjustable Shelves,Boltless,NSF Certified	Adjustable Shelves,NSF Certified	Adjustable Shelves
Frame Material	Steel	Steel	Steel	Steel
Shelf Type	Wire	Wire	Wire	
	View Product	View Product	View Product	View Product

[Live Chat](#)
[Feedback](#)

Customers Also Viewed

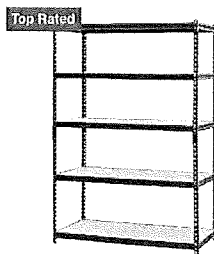


Husky 5-Tier Heavy Duty Boltless Steel Garage Storage Shelving Unit in Black (48 in. W x 78 in. H x 24 in. D)

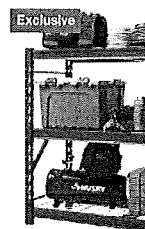


Gladiator 4-Tier Welded Steel Garage Storage Shelving Unit (77 in. W x 72 in. H x 24 in. D)

★★★★★ (4144)



Muscle Rack 5-Tier Heavy Duty Steel Garage Storage Shelving Unit in Black (48 in. W x 72 in. H x 24 in. D)



Husky 3-Tier Heavy Duty Industrial Welded Storage Shelving (65 in. W x 54 in. H x 24 in. D)

10B

Change Request

BS&A Software, Inc. | bsasoftware.com | 855 BSASOFT

Customer: **Howell Township, Livingston County MI**

Prepared By: Keegan Nixon, Account Executive

Change #	1	Date Submitted	5/2/2023
		Date Required	5/2/2023
Module/Area Affected	Cash Receipting Hardware		

No.	Changed Deliverable	Reason or Description	Net Change in Cost
1	Add Honeywell Hyperion 1300g Linear-Imaging Scanner	4 @ \$250/unit	\$1,000
Total Net Changes			\$1,000.00

IMPORTANT: The availability, model numbers, and pricing for all third party hardware listed above is subject to availability from the manufacturers. In the event that the listed hardware is no longer available at the time of purchase, a comparable replacement will be available, at the then current cost. Returns require pre-approval, and all purchased equipment must be shipped back to BS&A in its original packaging. Returns are subject to a re-stocking fee of \$50.00.

BS&A Software, Inc.

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

10D

Permit #	Contractor	Job Address	Fee Total
PMHOG23-007	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$0.00

Work Description:

Total Permits For Type: 1
Total Fees For Type: \$0.00

Residential Land Use

Permit #	Contractor	Job Address	Fee Total
P23-034	ESPER PATRICK AND DEANN	5700 EMMONS	\$75.00
Work Description: TEMPORARY MOBILE HOME DURING CONSTRUCTION AFTER A FIRE.			
P23-035	BURKHART RIDGE LLC	1058 RIVER LINE DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-036	BURKHART RIDGE LLC	1028 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-037	BURKHART RIDGE LLC	1036 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-038	BURKHART RIDGE LLC	1040 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-039	BURKHART RIDGE LLC	1039 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-040	BURKHART RIDGE LLC	1035 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-041	BURKHART RIDGE LLC	1031 ELLINGTON DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-042	BURKHART RIDGE LLC	1027 ELLINGTON DR	\$0.00
Work Description:			
P23-043	BURKHART RIDGE LLC	1013 STONEHEDGE DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-044	BURKHART RIDGE LLC	1017 STONEHEDGE DR	\$0.00
Work Description: SETTING MOBILE HOME			
P23-045	BURKHART RIDGE LLC	1021 STONEHEDGE DR	\$0.00

Work Description: SETTING MOBILE HOME

P23-046	BURKHART RIDGE LLC	1029 STONEHEDGE DR	\$0.00
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Work Description: SETTING MOBILE HOME

P23-047	BURKHART RIDGE LLC	1020 STONEHEDGE DR	\$0.00
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Work Description: SETTING MOBILE HOME

P23-048	BISHOPP GERALDINE E	1024 WILLOW LN	\$0.00
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Work Description:

P23-049	COOLEY BRION AND THERES	472 N BURKHART	\$10.00
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Work Description: TEAR OFF AND RE-ROOF

P23-050	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$75.00
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Work Description: 2,358 SQ FT 2 STORY DWELLING WITH A 3 CAR ATTACHED GARAGE.

P23-051	ESPER PATRICK AND DEANN	5700 EMMONS	\$50.00
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Work Description: DEMOLITION OF THE HOME AFTER A FIRE.

P23-053	BRAUN JONATHAN AND SARA	2135 OAK GROVE RD	\$50.00
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Work Description: REPLACING EXISTING DECK WITH TREX - APPROXIMATELY 410' SQ FT

P23-054	PECKENS REX A	4739 FLEMING	\$10.00
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Work Description: BRING IN FILL AND DO SOME GRADING.

Total Permits For Type:	20
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Total Fees For Type:	\$270.00
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Sewer Connection

Permit #	Contractor	Job Address	Fee Total
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PWS23-004	BURKHART RIDGE LLC	1058 RIVER LINE DR	\$5,000.00
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Work Description:

PWS23-006	BURKHART RIDGE LLC	1028 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-008	BURKHART RIDGE LLC	1036 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-010	BURKHART RIDGE LLC	1040 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-012	BURKHART RIDGE LLC	1039 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-014	BURKHART RIDGE LLC	1035 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-016	BURKHART RIDGE LLC	1031 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-018	BURKHART RIDGE LLC	1027 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-020	BURKHART RIDGE LLC	1013 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-022	BURKHART RIDGE LLC	1017 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-024	BURKHART RIDGE LLC	1021 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-026	BURKHART RIDGE LLC	1029 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-028	BURKHART RIDGE LLC	1020 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-030	BURKHART RIDGE LLC	1024 STONEHEDGE DR	\$5,000.00
Work Description:			
PWS23-031	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$5,000.00
Work Description:			

Total Permits For Type: 15
Total Fees For Type: \$75,000.0

Water Connection

Permit #	Contractor	Job Address	Fee Total
PWS23-003	BURKHART RIDGE LLC	1058 RIVER LINE DR	\$5,000.00
Work Description:			
PWS23-005	BURKHART RIDGE LLC	1028 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-007	BURKHART RIDGE LLC	1036 ELLINGTON DR	\$5,000.00
Work Description:			
PWS23-009	BURKHART RIDGE LLC	1040 ELLINGTON DR	\$5,000.00

Work Description:

PWS23-011	BURKHART RIDGE LLC	1039 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-013	BURKHART RIDGE LLC	1035 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-015	BURKHART RIDGE LLC	1031 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-017	BURKHART RIDGE LLC	1027 ELLINGTON DR	\$5,000.00
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Work Description:

PWS23-019	BURKHART RIDGE LLC	1013 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-021	BURKHART RIDGE LLC	1017 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-023	BURKHART RIDGE LLC	1021 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-025	BURKHART RIDGE LLC	1029 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-027	BURKHART RIDGE LLC	1020 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-029	BURKHART RIDGE LLC	1024 STONEHEDGE DR	\$5,000.00
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Work Description:

PWS23-032	DABKOWSKI STEPHEN AND L	3742 WARNER RD	\$5,000.00
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Work Description:

Total Permits For Type:	15
Total Fees For Type:	\$75,000.0

Report Summary

Population: All Records
Permit.DateIssued Between
4/1/2023 12:00:00 AM AND
4/30/2023 11:59:59 PM

Grand Total Fees:	\$162,001.
Grand Total Permits:	56

Code Enforcement List

05/02/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
370 N TRUHN RD	MUNSELL MATTHEW	4706-31-300-003	08/02/2022	PUBLIC/PHONE	OPEN - SECOND LETTER SEN
Complaint CALLER COM PLANED OF JUNK AND UN LICENSED VEHICLES					
Comments DID A SITE VISIT ON 8.3.2022 PICTURES ATTACHED. 4.17.2023 THERE ARE STILL SEVREAL VEHICLES AND JUNK IN THE YARD. 4.24.2023 MATT CALLED SAID WE WILL TALK WITH THE RENTER AND GET BACK WITH ME NEXT WEEK.					
2420 FISHER RD	TERVO STEVEN	4706-24-300-043	08/01/2022	STAFF	OPEN - FIRST LETTER SENT
Complaint RUNNING A AUTO REPAIR / BODY SHOP IN A RESIDENTIAL ZONING. STORAGE OF UNLICENSED VEHICLES					
Comments SITE VISIT ON 8.3.2022 THERE WHERE UNLICENSED VEHICLES STORED ON SITE TO VEHICLES WHERE BEING WORKED ON. SEE ATTACHED PHOTOS. 8.23.2022 SITE VISIT. CARS HAVE BEEN MOVED THERE WAS NO WORK BEING DONE ON CARS AT THIS TIME. WILL RECHECK BEFORE CLOSING ENFORCEMENT. 2.2.2023 UNLICENSED VEHICLES ARE BEING STORED ON SITE. SENT A FINAL NOTICE. 2.13.2023 SENT E-MAIL TO SHERIFFS OFFICE RE: SERVING CIVIL INFRACTION CITATION. 2.15.2023 DEPUTY SERVED THE CITATION WENT TO FILE IT WITH THE COURT. THE COURT REJECTED THE CITATION.					

Code Enforcement List

05/02/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
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GOD'S PEACE DR - VACA	TERVO STEVEN	4706-23-300-058	08/04/2022	PUBLIC/PHONE	OPEN - NOTICE ISSUED
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Complaint
JUNK, TRAILERS AND VEHICLES THAT CAN BE SEEN FROM HER PROPERTY.

Comments

2.2.2023 NOTICE OF VIOLATION SENT.

2.13.2023 SENT E-MAIL TO SHERIFF'S OFFICE RE: SERVING CIVIL INFRACTION CITATION.

2.15.2023 DEPUTY SERVED THE CITATION WENT TO FILE IT WITH THE COURT. THE COURT REJECTED THE CITATION.

5057 WARNER	HARTER EDWARD H	4706-19-200-005	03/14/2022	PUBLIC/EMAIL	OPEN - SECOND LETTER SEN
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Complaint
LARGE AMOUNT OF JUNK AND LITTER IN THE YARD.

Comments

4.17.2023 THERE IS MORE JUNK NOW THEN THERE WAS LAST MARCH OF 2022 OR JANUARY OF 2023.

Code Enforcement List

05/02/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
1455 CRESTWOOD	PORTILLO JOSEPH	4706-27-401-001	09/22/2022	PUBLIC/COMPL	OPEN - COMPLAINT RECEIVE
Complaint MANY VEHICLES AND EQUIPMENT. APPEARS TO BE RUNNING A LANDSCAPING BUSINESS.					
Comments					
5704 CRANDALL	JEWETT RICHARD L &	4706-05-200-004	01/10/2023	PUBLIC/COMPL	OPEN - FIRST LETTER SENT
Complaint MULTIPLE CAMPER BEING USED AS RESIDENCES.					
Comments 01.11.2023 SITE VIST SHOWED A NEW TARP STRUCTURE, A RV CAMPER AND A VEHICLE AT THIS LOCATION. LETTER WILL BE SENT. 1.12.2023 FIRST LETTER SENT. 1.17.2023 WES GRAY CALLED IN RESPONS TO THE LETTER, WE DISCUSSED ISSUES ABOUT LIVING IN HIS CAMPER. 1.24.2023 MR. GRAY CALLED HAS NOT MOVED YET, BUT HE IS WORKING ON FINDING A PLACE.					

Code Enforcement List

05/02/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
2945 BREWER	WILSON ROBERT K	4706-22-200-026	01/18/2023	PUBLIC/COMPL	OPEN - FIRST LETTER SENT

Complaint
 DUMPING OF TIRES AND TRASH ON THE COMPLAINANTS PROPERTY AND ALONG THE PROPERTY LINE. MULTIPLE VEHICLES SITTING OUT ALONG THE CREEK. TRAILER FULL OF GARBAGE. GARBAGE THROWN AROUND THE PROPERTY, SCRAP METAL AND CONSTRUCTION MATERIALS. ORIGINAL COMPLAINT FILED OCTOBER 25, 2022.

Comments

3.30.2023 DID A SITE VIST. PHOTOS ATTACHED. 4.5.2023 SENT VIOLATION LETTER.

FISHER RD - VACANT	TERVO STEVEN	4706-24-300-042	02/02/2023	PUBLIC/PHONE	OPEN - NOTICE ISSUED
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Complaint
 VEHICLES BEING STORED ON THE VACANT PARCEL

Comments

2.2.23 VIOLATION NOTICE SENT.

2.13.2023 SENT E-MAIL TO SHERIFFS OFFICE RE: SERVING CIVIL INFRACTION CITATION.

2.15.2023 DEPUTY SERVED THE CITATION WENT TO FILE IT WITH THE COURT. THE COURT REJECTED THE CITATION.

Code Enforcement List

05/02/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
2255 BREWER	VESS DREW R	4706-22-400-014	04/12/2023	PUBLIC/COMPL	CLOSED - NO VIOLATIONS FO
Compliant DISCHARGING SUMP PUMP WATER INTO STREET. JUNK MACHINERY IN YARD.					
Comments 4.12.2023 COMPLETED A SITE VISIT. THERE WAS NO EVIDENCE THAT WATER WAS BING PUMP INTO THE STRBET. THE JUNK MACHINERY WAS OLD ANTIQUE FARM EQUIPMENT BEING USED AS LAWN ORNAMENTS. I DO NOT FIND ANY VIOLATIONS.					

BREWER	GENTILCORE BRIAN R	4706-22-200-041	04/12/2023	PUBLIC/COMPL	OPEN - VERBAL WARNING
Compliant TRES TRES STACKED ON PROPERTY, TRASH BARRELS, 2 BRUSH PILES, SHOOTING BENCH, HUNTING BLIND LESS THEN 450 FT FROM DWELLING.					
Comments 5.2.23 SPOKE WITH MR GENTILCORE HE STATED THAT HE HAS DISPOSED OF THE TRES THAT WERE NOT ON RIMS. HE IS WAITTING UNTIL THE PROPERTY DRYs UP TO REMOVE THE REMAINING TIRE THAT ARE STILL ON RIMS.					

Records: 10

Population: All Records

Enforcement.DateClosed = <Empty>

10E

Monthly Activity Report for April 2023 – Assessing Dept/Brent Kilpela

MTT UPDATE:

Antolin Interiors USA, Inc. v Howell Township: Filed answer to appeal on July 18th. The Michigan Tax Tribunal Prehearing General Call is set for July 17, 2023 with valuation disclosure due by April 19, 2023. Opposing counsel has filed a motion requesting more time to make a decision on hiring an appraiser. Waiting for Tribunal to rule on the motion.

SMALL CLAIMS TRIBUNAL:

No appeals at this time.

ASSESSING OFFICE:

ASSESSOR: The assessing database has been rolled over to start the 2024 assessment roll. The splits and combinations have been completed that came in during the County Equalization process. Land Divisions have to wait for the rollover process to be completed. The reason for this, is that no additional changes can be made to the current year roll after it is turned over to the March Board of Review. Any land divisions must wait for the subsequent assessment roll.

We have continued with the Oblique Imagery and are now through section 26 for the Residential and Agricultural Classes. Our goal is to complete the remainder of the Township this year. This will allow us to be prepared for the new flight imagery which will take place at the end of March or early April in 2024. I met with EagleView our flight imagery vendor on the upcoming flight. The purpose of the meeting was to nail down flight dates and the timeline for receiving the imagery and the Change Finder project.

OTHER: Attended monthly Waste Water Treatment Plant meeting. Completed the proposed 2023-2024 Howell Township budget. Met with ClearGov for a demonstration on budgeting software that syncs with BS&A. It is a powerful program but the price tag outweighs the value for the size of our Township at this time.

10K

Howell Area Parks & Recreation Authority

April 11, 2023

•
Discussion /Approval 1st - quarter budget amendments

Discussion/Approval – New HAPRA credit card with a limit set by the board

Discussion/Approval of the following policy's: Cash Handling & Payment Policy, Cell Phone Policy, Coaches Voucher Policy, Credit Card Policy, Inclement Weather Policy, Preschool Policy & Procedures, & PTO Policy

• Events & programs update: Egg hunts on Saturday 4/15 & Sunday 4/16, Melon Festival Updates, & Fitness Challenge

Sponsorship & Marketing updates: redesigned a new template for our enews, repurpose "This Week in Rec" to be a weekly email newsletter highlighting what's going on for the Howell Rec each week, send out a monthly "letter from the Director", short video for the Melon Ball and Melon Classic to be posted on Melon Festival Facebook, create video to promote positions when hiring, a & new program guide for May-September 2023 will be published May 3rd

• Discussion on preventive maintenance

Directors Report: Meeting with municipalities Supervisors – working on times with Marion & Howell Township, working with Livingston County Veterans to put on a 5K (trail run) in remembrance of 9/11 on 09/16/2023 @ Fillmore Park, supporting Senior Survivor who are raising money that will go to Support Dogs for each of the HPS Schools, Catholic Charities looking to expand program support for Teen center, & Helping build support and awareness annual walk for Alzheimer September 30, 2023 which will be move from Brighton due to construction to downtown Howell

March 2023 HAPRA PARTICIPATION REPORTS

4/3/2023

PARTICIPATION TOTALS

Row Labels	Count of Name
Brighton Township	342
City of Brighton	100
City of Howell	1743
Cohoctah Township	208
Conway Township	67
Deerfield Township	178
Genoa Township	1522
Green Oak Township	92
Hamburg Township	132
Handy Township/Fowlerville	285
Hartland Township	294
Howell Township	1357
Iosco Township	141
Marion Township	1631
Oceola Township	3027
Other Area	666
Pinckney Village	25
Putnam Township	60
Tyrone Township	41
Unadilla Township	23
(blank)	107
Grand Total	12041

SPECIAL EVENTS

Row Labels	Count of Name
Brighton Township	103
City of Brighton	23
City of Howell	429
Cohoctah Township	51
Conway Township	16
Deerfield Township	28
Genoa Township	335
Green Oak Township	25
Hamburg Township	42
Handy Township/Fowlerville	80
Hartland Township	53
Howell Township	330
Iosco Township	32
Marion Township	343
Oceola Township	568
Other Area	185
Pinckney Village	6
Putnam Township	22
Tyrone Township	11
Unadilla Township	5
(blank)	5
Grand Total	2692

50&BEYOND + TRAVEL

Row Labels	Count of Name
Brighton Township	12
City of Brighton	7
City of Howell	99
Cohoctah Township	6
Conway Township	1
Deerfield Township	12
Genoa Township	99
Hamburg Township	2
Handy Township/Fowlerville	3
Hartland Township	10
Howell Township	62
Iosco Township	2
Marion Township	83
Oceola Township	245
Other Area	25
Pinckney Village	2
Putnam Township	4
Grand Total	674

YOUTH SERVICES PROGRAMS

Row Labels	Count of Name
Brighton Township	13
City of Brighton	1
City of Howell	135
Cohoctah Township	8
Conway Township	3
Deerfield Township	6
Genoa Township	91
Green Oak Township	5
Hamburg Township	5
Handy Township/Fowlerville	11
Hartland Township	8
Howell Township	88
Iosco Township	5
Marion Township	114
Oceola Township	160
Other Area	28
Putnam Township	4
Tyrone Township	2
Unadilla Township	2
(blank)	2
Grand Total	691

SPORTS PROGRAMS

Row Labels	Count of Name
Brighton Township	34
City of Brighton	11
City of Howell	321
Cohoctah Township	46
Conway Township	9
Deerfield Township	43
Genoa Township	360
Green Oak Township	9
Hamburg Township	7
Handy Township/Fowlerville	56
Hartland Township	42
Howell Township	335
Iosco Township	41
Marion Township	452
Oceola Township	707
Other Area	57
Pinckney Village	3
Putnam Township	9
Tyrone Township	8
Unadilla Township	1
(blank)	4
Grand Total	2555

FITNESS MEMBERSHIPS & CLASSES

Row Labels	Count of Name
Brighton Township	27
City of Brighton	7
City of Howell	226
Cohoctah Township	16
Conway Township	7
Deerfield Township	25
Genoa Township	230
Green Oak Township	2
Hamburg Township	7
Handy Township/Fowlerville	6
Hartland Township	40
Howell Township	118
Iosco Township	7
Marion Township	150
Oceola Township	701
Other Area	44
Putnam Township	2
Tyrone Township	3
Unadilla Township	1
(blank)	2
Grand Total	1621

TOTAL PARTICIPATION BY MUNICIPALITY

	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
City of Howell	1554	1655	1718	1743	0.1	0.1	0.1
% change per month		6.50%	3.81%	1.46%	-99.99%	0.00%	0.00%
Genoa Township	1358	1434	1496	1522	0.1	0.1	0.1
% change per month		5.60%	4.32%	1.74%	-99.99%	0.00%	0.00%
Howell Township	1195	1268	1340	1357	0.1	0.1	0.1
% change per month		6.11%	5.68%	1.27%	-99.99%	0.00%	0.00%
Marion Township	1438	1538	1611	1631	0.1	0.1	0.1
% change per month		6.95%	4.75%	1.24%	-99.99%	0.00%	0.00%
Oceola Township	2711	2870	2972	3027	0.1	0.1	0.1
% change per month		5.86%	3.55%	1.85%	-100.00%	0.00%	0.00%

March 2023 HAPRA PARTICIPATION REPORTS

4/3/2023

Facility Usage by Location

Row Labels	Count of User
Bennett Recreation Center Main Room	1
Oceola Community Center Court 1	1
Oceola Community Center Court 3	6
Oceola Community Center Main Meeting Room 1	14
Oceola Community Center Meeting Room 2	6
Oceola Community Center Meeting Room 3	1
Grand Total	29

Oceola Community Center Drop-In

City of Howell	141
Oceola Twp	184
Marion Twp	22
Genoa Twp	91
Howell Twp	64
Other	154
Unknown	0
TOTAL	656

Facility Usage by Municipality

Row Labels	Count of User
Brighton Township	1
City of Howell	5
Genoa Township	2
Howell Township	7
Marion Township	1
Oceola Township	9
Other Area	4
Grand Total	29

Oceola Community Center Tours

City of Howell	2
Oceola Twp	23
Marion Twp	2
Genoa Twp	10
Howell Twp	0
Other	4
Unknown	10
TOTAL	51

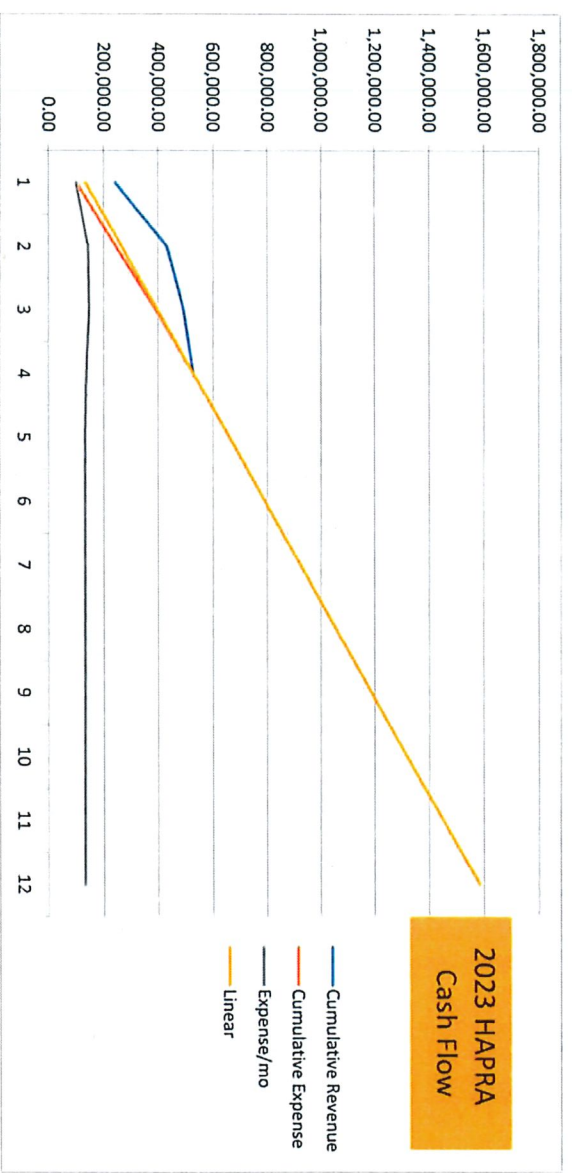
Point of Sale Reports (reported as revenues)

Row Labels	Sum of Total
POS Item: (NON RESIDENT) Community Center Drop-In Pass	410
POS Item: Community Center Drop-In Pass	4495
POS Item: Fitness Class/ Yoga Drop in	400
POS Item: Senior Fitness Class (NON- Senior member)	55
POS Item: Senior Fitness Class (Senior Center Member)	273
Grand Total	5633

Row Labels	Sum of Quantity	Sum of Cash	Sum of Credit/ Debit
Admin - Gymnasium Rental	299	1175	400
Sports - Drop-in Fees	298	1135	405
Wellness - Memberships	330	1120	530
Wellness - Program Fees Fitness	155	648	210
Grand Total	1082	4078	1545

Month	1	2	3	4	5	6	7	8	9	10	11	12	Budget
Cumulative Revenue	240,272.89	431,633.10	492,549.47	528,324.78	660,405.97	792,487.17	924,568.36	1,056,649.55	1,188,730.75	1,320,811.94	1,452,893.14	1,584,974.33	1,584,974.33
Cumulative Expense	99,944.64	243,567.26	390,398.99	528,324.78	660,405.97	792,487.17	924,568.36	1,056,649.55	1,188,730.75	1,320,811.94	1,452,893.14	1,584,974.33	1,584,974.33
Expense/mo	99,944.64	143,622.62	146,831.73	137,925.79	132,081.19	132,081.19	132,081.19	132,081.19	132,081.19	132,081.19	132,081.19	132,081.19	132,081.19
Linear	132,081.19	264,162.39	396,243.58	528,324.78	660,405.97	792,487.17	924,568.36	1,056,649.55	1,188,730.75	1,320,811.94	1,452,893.14	1,584,974.33	1,584,974.33
Cumulative Revenue %	15.16%	27.23%	31.08%	33.33%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%	100.00%
Cumulative Expense %	6.31%	15.37%	24.63%	33.33%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%	100.00%
Cumulative Surplus	140,328.25	188,065.84	102,150.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Months NOT yet reported so the financial numbers are theoretical based on annual budget



TENTATIVE

11

Howell Township
Invoice and Check Registers
As of 4/30/2023

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

05/01/2023 08:13 AM
 User: BRENT KILPELA
 DB: Howell Twp
 Inv Num Vendor
 Inv Ref# Description
 GL Distribution
 Inv Date Entered By
 Due Date
 Inv Amt
 Amt Due
 Status
 Jnlized
 Post Date

3/23/2023	LIVINGSTON COUNTY TREASURER	03/23/2023	04/15/2023	762.50	0.00	Paid	Y	04/01/2023
21935	MOBILE HOME FEES	BRENT KILPELA						
	701-000-239.00	TRUST MOBILE HOME TAX PAYABLE		762.50				
US433586								
21936	PICTOMETRY INTERNATIONAL INC	04/10/2023	04/30/2023	15,676.88	0.00	Paid	Y	04/10/2023
	FLIGHT 2 YEAR 2	BRENT KILPELA						
	101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE		15,676.88				
4150152385								
21937	CINTAS CORPORATION	03/22/2023	04/10/2023	90.43	0.00	Paid	Y	03/27/2023
	BLUE MATS	BRENT KILPELA						
	101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE		90.43				
3/23/2023								
21938	LCAA	03/23/2023	04/30/2023	10.00	0.00	Paid	Y	03/27/2023
	CAROL MAKUSHIK MEMBERSHIP	BRENT KILPELA						
	101-000-123.00	GEN FUND PREPAID EXPENSES		10.00				
3/27/2023								
21939	LCAA	03/27/2023	04/30/2023	10.00	0.00	Paid	Y	03/27/2023
	BRENT KILPELA MEMBERSHIP	BRENT KILPELA						
	101-000-123.00	GEN FUND PREPAID EXPENSES		10.00				
530370212								
21940	UIS SCADA	03/17/2023	04/17/2023	320.00	0.00	Paid	Y	03/27/2023
	SERVICE CALL WWTP	BRENT KILPELA						
	592-538-930.00	WWTP PLANT EQUIPMENT REPAIR EXPENSE		320.00				
8082308052297								
21941	ADVANCE AUTO PARTS	03/21/2023	04/21/2023	24.70	0.00	Paid	Y	03/27/2023
	HEATER HOSE STATION 75	BRENT KILPELA						
	592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXPENSE		24.70				
S6-4130								
21942	CUMMINS BRIDGEWAY, LLC	03/17/2023	04/17/2023	273.16	0.00	Paid	Y	03/27/2023
	SERVICE CALL STATION 74 & 75	BRENT KILPELA						
	592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXPENSE		273.16				
66090								
21943	MICRO WORKS COMPUTING, INC	03/21/2023	04/10/2023	494.00	0.00	Paid	Y	04/03/2023
	SERVICE CALL ELECTION LAPTOPS, SCA	BRENT KILPELA						
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		494.00				
5873								
21944	PERFECT MAINTENANCE	03/27/2023	04/15/2023	195.00	0.00	Paid	Y	04/03/2023
	APRIL CLEANING	BRENT KILPELA						

User: BRENT KILPELA
 DB: Howell Twp

Inv Num Vendor Description Inv Date Entered By Due Date Inv Amt Amt Due Status Jrnalized Post Date

Inv Ref# GL Distribution
 101-265-775.00 TWP HALL OFFICE CLEANING EXPENSE 195.00

202342730726
 21945 CONSUMERS ENERGY 03/22/2023 04/18/2023 790.69 0.00 Paid Y 03/31/2023

TWP HALL MARCH 2023 BRENT KILPELA
 101-265-922.00 TWP HALL NATURAL GAS EXPENSE 790.69

208.0330003
 21946 HOWELL PARKS AND RECREATION 03/30/2023 04/30/2023 30,000.00 0.00 Paid Y 04/03/2023

HAPRA 2ND QTR FEE 2023 BRENT KILPELA
 208-000-801.00 REC FUND CONTRACTED SERVICES EXPENSE 30,000.00

3/23/2023
 21947 ANGELA GUILLEN 03/23/2023 04/15/2023 151.70 0.00 Paid Y 04/03/2023

DEPUTY CLERK MILEAGE BRENT KILPELA
 101-215-860.00 CLERK MILEAGE & EXPENSES 151.70

001508967699
 21948 MUTUAL OF OMAHA INSURANCE COMPANY 03/20/2023 04/01/2023 191.63 0.00 Paid Y 04/03/2023

APRIL 2023 BRENT KILPELA
 101-265-721.00 TWP HALL LIFE INSURANCE EXPENSE 191.63

03/30/2023
 21949 CAROL MAKUSHIK 03/30/2023 04/15/2023 36.71 0.00 Paid Y 04/03/2023

DEPUTY TREASURER MILEAGE BRENT KILPELA
 101-253-860.00 TREASURER MILEAGE & EXPENSES 26.75
 101-257-860.00 ASSESSING MILEAGE & EXPENSES 9.96

207147044496
 21950 CONSUMERS ENERGY 03/21/2023 04/17/2023 181.92 0.00 Paid Y 03/31/2023

391 N BURKHART MARCH 2023 BRENT KILPELA
 592-538-922.00 WWTW NATURAL GAS EXPENSE 181.92

203143640143
 21951 CONSUMERS ENERGY 03/21/2023 04/17/2023 747.79 0.00 Paid Y 03/31/2023

1222 PACKARD DR MARCH 2023 BRENT KILPELA
 592-538-922.00 WWTW NATURAL GAS EXPENSE 747.79

207147045601
 21952 CONSUMERS ENERGY 03/22/2023 04/18/2023 124.80 0.00 Paid Y 03/31/2023

2571 OAK GROVE MARCH 2023 BRENT KILPELA
 592-538-922.00 WWTW NATURAL GAS EXPENSE 124.80

3/19/2023
 21953 AT&T 03/19/2023 04/11/2023 272.85 0.00 Paid Y 04/03/2023

WWTW APRIL 2023 BRENT KILPELA
 592-538-850.00 WWTW TELEPHONE EXPENSE 272.85

User: BRENT KILPELA
 DB: Howell Twp
 Vendor
 Invt Num
 Invt Ref#
 Description
 GL Distribution

Inv Num	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Unlized
Inv Ref#	GL Distribution	Entered By					Post Date
8082308345326	ADVANCE AUTO PARTS	03/24/2023	04/24/2023	6.04	0.00	Paid	04/03/2023
21954	HOSE TUBING	BRENT KILPELA					
	592-538-930.01	WWTB COLLECTION SYSTEM REPAIR EXPENSE		6.04			
8082308352464	ADVANCE AUTO PARTS	03/24/2023	04/24/2023	312.77	0.00	Paid	04/03/2023
21955	2 BATTERIES STATION 74	BRENT KILPELA					
	592-538-930.01	WWTB COLLECTION SYSTEM REPAIR EXPENSE		312.77			
8082308152342	ADVANCE AUTO PARTS	03/22/2023	04/22/2023	565.56	0.00	Paid	04/03/2023
21956	2 BATTERIES STATION 75	BRENT KILPELA					
	592-538-930.01	WWTB COLLECTION SYSTEM REPAIR EXPENSE		565.56			
3/31/2023	WYLLIE SOFT WATER	03/29/2023	04/29/2023	53.04	0.00	Paid	04/03/2023
21957	WATER SOFTENER SALT	BRENT KILPELA					
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		53.04			
2310	BRIGHTON GARAGE DOOR LLC	12/22/2022	04/15/2023	3,900.00	0.00	Paid	04/03/2023
21958	REPLACE GARAGE DOOR	BRENT KILPELA					
	592-536-972.00	SEWER/WATER CAPITAL OUTLAY EXPENSE		3,900.00			
2023074	HAMLETT ENVIRONMENTAL TECHNOLOGIES	03/16/2023	04/16/2023	2,993.00	0.00	Paid	04/04/2023
21959	RAS VALVE	BRENT KILPELA					
	592-536-972.00	SEWER/WATER CAPITAL OUTLAY EXPENSE		2,993.00			
330593	PVS TECHNOLOGIES, INC	03/30/2023	04/30/2023	6,210.95	0.00	Paid	04/04/2023
21960	FERRIC CHLORIDE	BRENT KILPELA					
	592-538-729.00	WWTB CHEMICALS EXPENSE		6,210.95			
11082018-533	GENOA TOWNSHIP DPW	04/03/2023	04/15/2023	26,720.25	0.00	Paid	04/04/2023
21961	APRIL 2023	BRENT KILPELA					
	592-538-801.00	WWTB CONTRACTED SERVICES EXPENSE		26,720.25			
4/6/2023	THUY & QUANG LE	04/06/2023	04/15/2023	2,500.00	0.00	Paid	04/06/2023
21962	SEWER BACKUP RELEASE PAYMENT	BRENT KILPELA					
	592-536-775.00	SEWER FUND REPAIR & IMPROVE EXPENSE		2,500.00			
25319023	GRANGER WASTE SERVICES	03/31/2023	04/30/2023	23.91	0.00	Paid	04/06/2023
21963	APRIL 2023	BRENT KILPELA					

User: BRENT KILPELA
 DB: Howell Twp

Inv Num Vendor Inv Date Inv Amt Amt Due Status Jrnalized
 Inv Ref# Description Entered By Due Date Post Date

4/10/2023
 21964 JONATHAN HOHENSTEIN 04/10/2023 374.63 0.00 Paid Y
 TREASURER EXPENSES BRENT KILPELA 04/10/2023

101-253-860.00 TREASURER MILEAGE & EXPENSES 94.25
 101-265-728.00 TWP HALL COMPUTER SUPPORT EXPENSE 254.27
 101-265-727.01 TWP HALL OFFICE SUPPLIES EXPENSE 11.11
 101-253-801.01 TREASURER LEGAL EXPENSE 15.00

10130 FAHEY SCHULTZ BURZYCH RHODES PLC 04/03/2023 430.00 0.00 Paid Y
 GENERAL BRENT KILPELA 04/10/2023
 101-265-801.01 TWP HALL LEGAL EXPENSE 430.00

10131 FAHEY SCHULTZ BURZYCH RHODES PLC 04/03/2023 3,111.00 0.00 Paid Y
 PERSONNEL ISSUES BRENT KILPELA 04/10/2023
 101-268-801.01 TWP AT LARGE LEGAL EXPENSE 3,111.00

10132 FAHEY SCHULTZ BURZYCH RHODES PLC 04/03/2023 1,242.50 0.00 Paid Y
 ZONING BRENT KILPELA 04/10/2023
 101-268-801.01 TWP AT LARGE LEGAL EXPENSE 1,242.50

10133 FAHEY SCHULTZ BURZYCH RHODES PLC 04/03/2023 837.50 0.00 Paid Y
 PERSONAL PROPERTY TAX COLLECTION BRENT KILPELA 04/10/2023
 101-253-801.01 TREASURER LEGAL EXPENSE 837.50

10134 FAHEY SCHULTZ BURZYCH RHODES PLC 04/03/2023 157.50 0.00 Paid Y
 BURKHARDT ROAD ASSOC BRENT KILPELA 04/10/2023
 101-268-801.01 TWP AT LARGE LEGAL EXPENSE 157.50

10135 FAHEY SCHULTZ BURZYCH RHODES PLC 04/03/2023 492.50 0.00 Paid Y
 OAKLAND TACTICAL BRENT KILPELA 04/10/2023
 101-268-801.01 TWP AT LARGE LEGAL EXPENSE 492.50

10136 FAHEY SCHULTZ BURZYCH RHODES PLC 04/03/2023 1,766.50 0.00 Paid Y
 BURKHART ROAD ASSOCIATES (22-292-A BRENT KILPELA 04/10/2023
 101-268-801.01 TWP AT LARGE LEGAL EXPENSE 1,766.50

59973764 ABSOPURE 03/31/2023 04/30/2023 12.00 0.00 Paid Y
 21972 COOLER RENTAL BRENT KILPELA 04/10/2023

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
88775990								
21973	ABSOPURE	5 BOTTLES OF WATER	03/21/2023	04/21/2023	43.45	0.00	Paid	Y
		101-265-727.00						04/10/2023
		TWP HALL KITCHEN/BATH SUPPLIES EXPENSE			12.00			
4/10/2023								
21974	MICHIGAN ASSOC OF MUNICIPAL CLKS	2023 ANNUAL CONFERENCE ANGELA GULL	04/10/2023	05/10/2023	400.00	0.00	Paid	Y
		101-265-720.00						04/10/2023
		TWP HALL EDUCATION EXPENSE			400.00			
200164223403								
21975	DTE ENERGY	STREETLIGHTS	03/31/2023	05/10/2023	651.84	0.00	Paid	Y
		101-268-920.00						04/10/2023
		TWP AT LARGE STREETLIGHT EXPENSE			651.84			
4/4/2023								
21976	DTE ENERGY	391 N BURKHART APRIL 2023	04/04/2023	04/26/2023	336.53	0.00	Paid	Y
		592-538-920.00						04/11/2023
		WWTP ELECTRICITY EXPENSE			336.53			
4/4/2023								
21977	DTE ENERGY	1009 N BURKHART APRIL 2023	04/04/2023	04/26/2023	162.84	0.00	Paid	Y
		592-538-920.00						04/11/2023
		WWTP ELECTRICITY EXPENSE			162.84			
4/4/2023								
21978	DTE ENERGY	2571 OAKGROVE APRIL 2023	04/04/2023	04/25/2023	664.99	0.00	Paid	Y
		592-538-920.00						04/10/2023
		WWTP ELECTRICITY EXPENSE			664.99			
0237-002010164								
21979	REPUBLIC SERVICES	TRASH PICKUP BIWEEKLY	03/31/2023	04/30/2023	111.83	0.00	Paid	Y
		592-538-801.02						04/11/2023
		WWTP STATION CLEANING EXPENSE			111.83			
206400								
21980	MICHIGAN TOWNSHIPS ASSOCIATION	4 CLERK BOOKS	04/10/2023	05/10/2023	105.00	0.00	Paid	Y
		101-215-957.00						04/11/2023
		CLERK DUES & SUBSCRIPTION EXPENSE			105.00			
2168728								
21981	CARLISLE WORTMAN ASSOC, INC.	BD Bond Refund	04/11/2023	04/18/2023	125.00	0.00	Paid	Y
		101-000-203.00						04/10/2023
		BSP23-0001			125.00			

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

2168729	CARLISLE WORTMAN ASSOC, INC.	04/11/2023	05/11/2023	800.00	0.00	Paid	04/11/2023
21982	GENERAL CONSULTATION	BRENT KILPELA					
	101-701-801.00	PLANNING CONTRACTED PLANNER EXPENSE		800.00			

0005503363	LIVINGSTON DAILY PRESS & ARGUS	03/31/2023	04/20/2023	620.00	0.00	Paid	04/12/2023
21983	MARCH PUBLICATIONS	BRENT KILPELA					
	101-703-900.00	BOARD OF APPEALS PRINTING & PUBL EXPENS		70.00			
	101-701-900.00	PLANNING PRINTING & PUBL EXPENSE		430.00			
	101-101-900.00	TWP BOARD PRINT & PUBL EXPENSE		120.00			

4/11/2023	PURCHASE POWER	04/11/2023	05/08/2023	1,510.00	0.00	Paid	04/13/2023
21984	PREPAID POSTAGE	BRENT KILPELA					
	101-000-123.00	GEN FUND PREPAID EXPENSES		1,510.00			

4/12/2023	JULIUS DAUS III	04/12/2023	05/13/2023	109.39	0.00	Paid	04/13/2023
21985	ZONING ADMINISTRATOR EXPENSES	BRENT KILPELA					
	101-702-860.00	ZONING MILEAGE & EXPENSES		109.39			

2192743	APPLIED INNOVATION	04/12/2023	05/12/2023	777.99	0.00	Paid	04/13/2023
21986	ANNUAL MAINTENANCE AND OVERAGES	BRENT KILPELA					
	101-000-123.00	GEN FUND PREPAID EXPENSES		532.80			
	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		245.19			

OE-63977-1	SMART BUSINESS SOURCE, LLC	04/12/2023	05/12/2023	36.36	0.00	Paid	04/13/2023
21987	ELECTION FLASH DRIVES	BRENT KILPELA					
	101-262-727.00	ELECTION SUPPLIES EXPENSE		36.36			

9324715040	CONSUMERS ENERGY	04/11/2023	04/25/2023	850.17	0.00	Paid	04/18/2023
21988	INSTALL NEW METER FINAL INVOICE	BRENT KILPELA					
	101-268-977.00	TWP AT LARGE CAPITAL OUTLAY EXPENSE		850.17			

OE-63976-1	SMART BUSINESS SOURCE, LLC	04/13/2023	05/13/2023	350.20	0.00	Paid	04/18/2023
21989	TONER FOR DEPUTY CLERK PRINTER	BRENT KILPELA					
	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		350.20			

04/10/2023	DTE ENERGY	04/10/2023	05/04/2023	444.61	0.00	Paid	04/18/2023
21990	APRIL 2023	BRENT KILPELA					
	101-265-920.00	TWP HALL ELECTRICITY EXPENSE		444.61			

User: BRENT KILPELA
 DB: Howell Twp

Inv Num Vendor Inv Date Entered By Due Date Inv Amt Amt Due Status Jrnlnized Post Date

Inv Ref# Description GL Distribution
 592-538-956.00 WWTW MISCELLANEOUS EXPENSE 400.00

634631
 22001 KENNEDY INDUSTRIES INC 01/09/2023 04/20/2023 555.00 0.00 Paid Y
 FIELD SERVICE CALL BRENT KILPELA
 592-538-930.00 WWTW PLANT EQUIPMENT REPAIR EXPENSE 555.00 04/18/2023

4/12/2023
 22002 G-O WWTW VACTOR PAD 04/12/2023 05/12/2023 209.45 0.00 Paid Y
 PUMP STATION #76 CLEANING BRENT KILPELA
 592-538-801.02 WWTW STATION CLEANING EXPENSE 209.45 04/18/2023

04/18/2023
 22003 WEN, WEIJIAN & SHU WANG 04/18/2023 04/25/2023 71.52 0.00 Paid Y
 UB refund for account: 0000002470 BRENT KILPELA
 592-000-214.89 SEWER METERED 71.52 04/18/2023

4/18/2023
 22004 MHOG 04/18/2023 05/18/2023 109,070.12 0.00 Paid Y
 JAN - MAR 2023 WATER CONSUMPTION BRENT KILPELA
 592-537-803.00 UTILITY BILLING WATER EXPENSE 109,070.12 04/18/2023

4152945415
 22005 CINTAS CORPORATION 04/19/2023 05/10/2023 90.43 0.00 Paid Y
 BLUE MATS BRENT KILPELA
 101-265-775.00 TWP HALL OFFICE CLEANING EXPENSE 90.43 04/20/2023

4/20/2023
 22006 SILVER LAKE FABRICATION 04/20/2023 04/20/2023 1,809.50 0.00 Paid Y
 REMAINING 25% FOR WWTW BOAT BRENT KILPELA
 592-536-972.00 SEWER/WATER CAPITAL OUTLAY EXPENSE 1,809.50 04/20/2023

10457
 22007 K & J ELECTRIC, INC 04/18/2023 05/18/2023 11,660.00 0.00 Paid Y
 REPLACE VFD PER PROPOSAL #23-1 BRENT KILPELA
 592-538-930.00 WWTW PLANT EQUIPMENT REPAIR EXPENSE 11,660.00 04/20/2023

4/11/2023
 22013 INTERNATIONAL INSTITUTE OF MC 04/11/2023 05/11/2023 225.00 0.00 Paid Y
 ANGELA GUILLEN ANNUAL MEMBERSHIP BRENT KILPELA
 101-215-957.00 CLERK DUES & SUBSCRIPTION EXPENSE 200.00 04/24/2023
 101-215-720.00 CLERK EDUCATION EXPENSE 25.00

4/25/2023
 22014 MICHIGAN ASSOCIATION OF PLANNING 04/01/2023 06/30/2023 585.00 0.00 Paid Y
 PLANNING DUES 7/1/23 - 6/30/24 BRENT KILPELA
 101-000-123.00 GEN FUND PREPAID EXPENSES 585.00 04/25/2023

User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

219765	SPICER GROUP	04/25/2023	05/02/2023	11,460.25	0.00	Paid	Y
22015	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP20-0003		11,460.25			04/24/2023

220278	SPICER GROUP	04/25/2023	05/02/2023	9,644.38	0.00	Paid	Y
22016	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP20-0003		9,644.38			04/24/2023

220635	SPICER GROUP	04/25/2023	05/02/2023	890.00	0.00	Paid	Y
22017	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP20-0003		890.00			04/24/2023

220633	SPICER GROUP	04/25/2023	05/02/2023	1,080.00	0.00	Paid	Y
22018	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP23-0001		1,080.00			04/24/2023

220637	SPICER GROUP	04/20/2023	05/20/2023	1,445.00	0.00	Paid	Y
22019	NEW TWP HALL	BRENT KILPELA					
	101-447-801.00	ENGINEERING CONTRACTED SVCS EXPENSE		1,445.00			04/25/2023

# of Invoices:	80	# Due:	0	Totals:	267,679.99	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	

Net of Invoices and Credit Memos: 267,679.99 0.00

*Agrees with
Check Register
BK*

User: BRENT KILPELA
 DB: Howell Twp

Inv Num Vendor Inv Date Inv Amt Amt Due Status Jrnalized
 Inv Ref# Description Entered By Due Date Post Date

GL Distribution

---- TOTALS BY FUND ----
 101 - GENERAL FUND 59,600.19 0.00
 208 - PARK/RECREATION FUND 30,000.00 0.00
 592 - SWR/WTR 177,317.30 0.00
 701 - TRUST & AGENCY 762.50 0.00

---- TOTALS BY DEPT/ACTIVITY ----

000 - OTHER 57,889.45 0.00
 101 - TOWNSHIP BOARD 120.00 0.00
 215 - CLERK 481.70 0.00
 253 - TREASURER 973.50 0.00
 257 - ASSESSING 9.96 0.00
 262 - ELECTIONS 36.36 0.00
 265 - TOWNSHIP HALL 19,796.84 0.00
 268 - TOWNSHIP AT LARGE 8,272.01 0.00
 447 - ENGINEERING 1,445.00 0.00
 536 - SEWER/WATER 11,202.50 0.00
 537 - CHARGES FOR SERVICES 109,070.12 0.00
 538 - WWTP 56,973.16 0.00
 701 - PLANNING 1,230.00 0.00
 702 - ZONING 109.39 0.00
 703 - ZONING BOARD OF APPEALS 70.00 0.00

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
04/10/2023	GEN	101001769(E)	CONSUMERS ENERGY	790.69
04/10/2023	GEN	18393	ABSOPURE	55.45
04/10/2023	GEN	18394	CINTAS CORPORATION	90.43
04/10/2023	GEN	18395	DTE ENERGY	651.84
04/10/2023	GEN	18396	FAHEY SCHULTZ BURZYCH RHODES PLC	8,037.50
04/10/2023	GEN	18397	GRANGER WASTE SERVICES	23.91
04/10/2023	GEN	18398	ANGELA GUILLEN	151.70
04/10/2023	GEN	18399	JONATHAN HOHENSTEIN	374.63
04/10/2023	GEN	18400	HOWELL PARKS AND RECREATION	30,000.00
04/10/2023	GEN	18401	LCAA	20.00
04/10/2023	GEN	18402	MICHIGAN ASSOC OF MUNICIPAL CLKS	400.00
04/10/2023	GEN	18403	CAROL MAKUSHIK	36.71
04/10/2023	GEN	18404	MICRO WORKS COMPUTING, INC	494.00
04/10/2023	GEN	18405	MUTUAL OF OMAHA INSURANCE COMPANY	191.63
04/10/2023	GEN	18406	PERFECT MAINTENANCE	195.00
04/10/2023	GEN	18407	PICTOMETRY INTERNATIONAL INC	15,676.88
04/10/2023	GEN	18408	WYLIE SOFT WATER	53.04
04/25/2023	GEN	101001770(E)	CONSUMERS ENERGY	850.17
			Void Reason: NEED PAPER CHECK	
04/25/2023	GEN	101001771(E)	DTE ENERGY	444.61
04/25/2023	GEN	18409	APPLIED INNOVATION	777.99
04/25/2023	GEN	18410	BS&A SOFTWARE	1,208.00
04/25/2023	GEN	18411	CARLISLE WORTMAN ASSOC, INC.	925.00
04/25/2023	GEN	18412	CINTAS CORPORATION	90.43
04/25/2023	GEN	18413	JULIUS DAUS III	109.39
04/25/2023	GEN	18414	INTERNATION INSTITUTE OF MC	225.00
04/25/2023	GEN	18415	LIVINGSTON DAILY PRESS & ARGUS	620.00
04/25/2023	GEN	18416	MICHIGAN ASSOCIATION OF PLANNING	585.00
04/25/2023	GEN	18417	MICHIGAN TOWNSHIPS ASSOCIATION	105.00
04/25/2023	GEN	18418	PURCHASE POWER	1,510.00
04/25/2023	GEN	18419	SMART BUSINESS SOURCE, LLC	386.56
04/25/2023	GEN	18420	SPICER GROUP	24,519.63
04/25/2023	GEN	18421	CONSUMERS ENERGY	850.17
GEN TOTALS:				
Total of 32 Checks:				90,450.36
Less 1 Void Checks:				850.17
Total of 31 Disbursements:				89,600.19
Bank T&A TRUST & AGENCY CHECKING				
04/04/2023	T&A	3577	LIVINGSTON COUNTY TREASURER	762.50
T&A TOTALS:				
Total of 1 Checks:				762.50
Less 0 Void Checks:				0.00
Total of 1 Disbursements:				762.50
Bank UTYCK UTILITY CHECKING				
04/10/2023	UTYCK	3034	ADVANCE AUTO PARTS	909.07
04/10/2023	UTYCK	3035	BRIGHTON GARAGE DOOR LLC	3,900.00
04/10/2023	UTYCK	3036	CUMMINS BRIDGEWAY, LLC	273.16
04/10/2023	UTYCK	3037	GENOA TOWNSHIP DPW	26,720.25
04/10/2023	UTYCK	3038	HAMLETT ENVIRONMENTAL TECHNOLOGIES	2,993.00
04/10/2023	UTYCK	3039	THUY & QUANG LE	2,500.00
04/10/2023	UTYCK	3040	PVS TECHNOLOGIES, INC	6,210.95
04/10/2023	UTYCK	3041	UIS SCADA	320.00
04/10/2023	UTYCK	590003768(E)	AT&T	272.85
04/10/2023	UTYCK	590003769(E)	CONSUMERS ENERGY	181.92
04/10/2023	UTYCK	590003770(E)	CONSUMERS ENERGY	747.79
04/10/2023	UTYCK	590003771(E)	CONSUMERS ENERGY	124.80
04/20/2023	UTYCK	3042	G-O WWTP VACTOR PAD	209.45
04/20/2023	UTYCK	3043	HOWELL TOWNSHIP	400.00
04/20/2023	UTYCK	3044	K & J ELECTRIC, INC	11,660.00
04/20/2023	UTYCK	3045	KENNEDY INDUSTRIES INC	555.00
04/20/2023	UTYCK	3046	MHOG	109,070.12
04/20/2023	UTYCK	3047	WEN, WEJIAN & SHU WANG	71.52
04/20/2023	UTYCK	3048	NORTHWEST PIPE AND SUPPLY, INC	400.81
04/20/2023	UTYCK	3049	REPUBLIC SERVICES	111.83
04/20/2023	UTYCK	590003772(E)	DTE ENERGY	336.53
04/20/2023	UTYCK	590003773(E)	DTE ENERGY	162.84
04/20/2023	UTYCK	590003774(E)	DTE ENERGY	664.99
04/20/2023	UTYCK	590003775(E)	DTE ENERGY	379.45

Check Date	Bank	Check	Vendor Name	Amount
04/20/2023	UTYCK	590003776 (E)	DTE ENERGY	232.11
04/20/2023	UTYCK	590003777 (E)	DTE ENERGY	4,486.09
04/20/2023	UTYCK	590003778 (E)	DTE ENERGY	818.06
04/20/2023	UTYCK	590003779 (E)	DTE ENERGY	428.88
04/20/2023	UTYCK	590003780 (E)	DTE ENERGY	33.55
04/20/2023	UTYCK	590003781 (E)	DTE ENERGY	332.78
04/20/2023	UTYCK	590003782 (E)	SILVER LAKE FABRICATION	1,809.50

UTYCK TOTALS:

Total of 31 Checks:	177,317.30
Less 0 Void Checks:	0.00
Total of 31 Disbursements:	177,317.30

REPORT TOTALS:

Total of 64 Checks:	268,530.16
Less 1 Void Checks:	850.17
Total of 63 Disbursements:	267,679.99

Agrees with
Invoice Register
BK