

HOWELL TOWNSHIP BOARD MEETING

3525 Byron Road
Howell, MI. 48855
February 13, 2023
6:30 pm

1. Call to Order:
 2. Roll Call: Mike Coddington () Jeff Smith ()
 Jean Graham () Harold Melton ()
 Jonathan Hohenstein () Bob Wilson ()
 Matthew Counts ()
 3. Pledge of Allegiance:
 4. Call to the Board:
 5. Approval of the Minutes:
 - A. Regular Board Meeting January 9, 2023
 6. Correspondence:
 7. Call to the Public:
 8. Unfinished Business:
 - A. Dangerous Building Demo
 - B. Heritage Square PUD/Site Plan Review Amendment
 - C. Pioneer Cemetery
 9. New Business:
 - A. Livingston County Drain Resolution 02.23.520
 - B. Howell Township Annual Financial Report Year Ending June 30, 2022
 - C. Financial Report ending 01/31/2023
 - D. Approve/Deny Resignation of Glen Miller from Planning Commission
 - E. Generator Issues
 - F. 2023-2024 Bids for Lawn Service & Snow Plowing
 10. Reports:
 - A. Supervisor B. Treasurer C. Clerk D. Zoning
 - E. Assessing F. Fire Authority G. MHOG H. Planning Commission
 - I. Z B A J. WWTP K. HAPRA L. Property Committee
 - M. P&R Committee
 11. Call to the Public
 12. Disbursements:
 - Regular and Check Register
 13. Adjournment:
- Next Board Meeting: Monday March 20, 2023 @ 6:30pm

5A

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855

January 9, 2023

6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Jeff Smith	Trustee
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Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. There were 6 people in the audience. All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

January 9, 2023

MOTION by Melton, **SECOND** by Counts, **"TO APPROVE THE JANUARY 9, 2023 AGENDA AS SUBMITTED."** Discussion followed. Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

December 12, 2022

A) REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, **SECOND** by Melton, **"TO APPROVE THE DECEMBER 12, 2022 REGULAR MEETING MINUTES AS PRESENTED."** Discussion followed. Motion carried.

CORRESPONDENCE:

No additions. No questions.

CALL TO THE PUBLIC:

There was no comment.

UNFINISHED BUSINESS:

A. Public Nuisance Ordinance – Santa Rosa Drive

Supervisor Coddington discussed the Zoning Administrator's report included in the packet. Tim Boal was present and discussed the challenges with the enforcement of a Township ordinance. Discussion ensued with Board Members. The Board requested the Supervisor work with the neighbors to find a resolution to the delineators at the corner of Mason Rd and Santa Rosa Drive.

NEW BUSINESS:

A. ZBA Appointment

Clerk Graham indicated a vacancy on the ZBA and that there were two applicants who applied. Both applicants were in attendance and fielded questions from the Board. The Board appointed Carol Weaver to the ZBA with the second candidate Scott Marsh as an alternate. **MOTION** by Wilson,

SECOND by Hohenstein, **"TO APPOINT CAROL WEAVER TO THE ZBA BOARD, WITH THE SECOND CANDIDATE SCOTT MARSH, AS AN ALTERNATE AS PRESENTED."** Discussion followed. Motion carried.

B. Approval of Changes to Board of Review

Assessor Kilpela submitted a letter to the Board recommending the following appointments be made to the Board of Review:

- Re-Appoint Susan Daus, William Graham and Carol Makushik for a 2-year term starting 1/1/2023 and ending 12/31/2024.
- Appoint Aaren Currie and Jonathan Dekoninck as alternates for a 2-year term starting 1/1/2023 and ending 12/31/2024.

MOTION by Graham, **SECOND** by Melton, **"TO ACCEPT THE RECOMMENDATIONS MADE BY BRENT KILPELA FOR THE BOARD OF REVIEW."** Discussion followed. Motion carried. (5-1)

C. Master Plan Review Period Update

Clerk Graham indicated the Zoning Administrator is seeking authorization to release the draft Master Plan update for review in accordance with Michigan Planning and Enabling Act PA 33 2008. **MOTION** by Graham, **SECOND** by Counts, **"TO AUTHORIZE THE RELEASE OF THE DRAFT MASTER PLAN UPDATE FOR REVIEW AS PRESENTED."** Discussion followed. Motion carried.

D. Pioneer Cemetery Bids

Clerk Graham indicated there were three bids received regarding improvements to Pioneer Cemetery to assist with current water issues. The Board discussed revisions necessary to complete the proper bid process. **MOTION** by Counts, **SECOND** by Melton, **"TO HAVE BOARD MEMBER WILSON REVIEW, REVISE AND RESUBMIT PROPOSALS WITH MORE DETAILED INFORMATION AS PRESENTED AND TO HAVE A BID SPECIFICATION SHEET BE UTILIZED."** Discussion followed. Motion carried.

REPORTS:

A. SUPERVISOR:

Supervisor Coddington indicated some challenges for residents regarding trash price complaints. He noted in the past the Township discussed a single contractor for Township pickup. Discussion ensued. He further discussed the Drain Commissioners office wanting to utilize ARPA funds to administer some drain projects in the Township. He and Treasurer Hohenstein will meet with them on January 13, 2023 to see which projects are the most beneficial. Discussion ensued regarding the Barron Road demolition progress.

B. TREASURER:

Treasurer Hohenstein discussed the Road Commission and the funding for the Marr Road Bridge replacement. The Commission did not receive the requested funds to get it replaced and are now working with MDOT to receive federal funds to replace it. He further noted Hawk Meadows Golf Course's displeasure of the Board's decision denying an easement and noted this would be ongoing until a decision is reached.

C. CLERK:

Clerk Graham discussed the Mutual of Omaha contract the Board received in their folders. This copy satisfies regulatory requirements by the Township to provide members with a copy. She further acknowledged Board positions, alternates and additional responsibilities for Board members for the Township. Discussion ensued.

There was an update provided about the upcoming state wide audit for the November election and discussion on finishing the constructed election room. Discussion followed.

D. ZONING:

(See Zoning Administrator Daus's prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

F. FIRE AUTHORITY:

Supervisor Coddington reported on the Fire Authority Meeting. He discussed transferring of funds, donations from Tanger Outlets used for the smoke detector program, the sale of engine 21 and the Howell Fire Authority is no longer a union.

G. MHOG:

Trustee Counts reported on the MHOG Meeting. He discussed water production, updates to the capital improvement plan, transmission line updates being on hold due to increased material and construction costs, water tower and generator maintenance, service install quotes, and the water main break in front of Hamilton Propane where there was significant water loss.

H. PLANNING COMMISSION:

No update at this time.

I. ZONING BOARD OF APPEALS (ZBA):

No update at this time.

J. WWTP:

Treasurer Hohenstein reported on the WWTP Meeting. He noted the items in the packet needing approval. **MOTION** by Hohenstein, **SECOND** by Counts, **"TO APPROVE THE RECOMMENDATIONS FROM THE WWTP COMMITTEE AS PRESENTED."** Discussion followed. Motion carried.

K. HAPRA

Clerk Graham noted the report was in the packet.

L. PROPERTY COMMITTEE

Treasurer Hohenstein discussed the challenges with the Burkhart Road property and working with the County to resolve it. He further indicated the need to set wages for Martha Haglund as a Park and Recreation Committee member as presented. Clerk Graham clarified how she would receive Martha Haglund's time sheets. **MOTION** by Wilson, **SECOND** by Hohenstein, **"TO APPROVE THE WAGE FOR MARTHA HAGLUND AS PRESENTED."** Discussion followed. Motion carried.

CALL TO THE PUBLIC:

Shane Fagan addressed the Board regarding the challenges at Mason Road and Santa Rosa Drive. He further noted the trash complaints mentioned by the Supervisor.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, **SECOND** by Graham, **“TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion carried.

ADJOURNMENT: MOTION by Counts, **SECOND** by Hohenstein, **“TO ADJOURN.”** Motion carried. The meeting was adjourned at 7:47pm.

Howell Township Clerk
Jean Graham

Mike Coddington
Howell Township Supervisor

Angie Guillen, Recording Secretary

DRAFT

8A

Triple D Demolition

4337 E. Grand River
Suite 170



Howell, MI 48843

Proposal

January 18, 2023

To: Howell Township (Att. Joe)
517-546-2817 Ext. 108
517-546-3697
inspector@howelltownshipmi.org

Line Items:

1. 1073 E. Barron Rd. – Singlewide cleanup (\$2500) including contents and shed (\$200)
2. Crush Septic (n/c)
3. Permits (\$1000)

Total Due: \$3,700.00

*** Credit card payments will incur a 4% processing fee ***

This agreement does not include and is the responsibility of Owner where applicable:

1. Environmental or Abatement work.

Other Terms:

1. Triple D will not be held liable for any damages upon entering and exiting said property due to trafficking (i.e, but not limited to: curbs, gutters, spoils, concrete or asphalt driveways, sidewalks, grass, sprinklers, underground utilities, etc). This includes interior entry to and from work area(s) and associated traffic patterns. Shared interior walls can sustain damage due to pounding and we will not be liable for stress cracks. Settling of soil is also not covered.
2. Triple D shall maintain all necessary insurances.
3. Triple D will complete the project within the project requirements.
4. Disconnects are the responsibility of owner.
5. Unknown conditions (including any bonding) will be the responsibility of the Owner.
6. Pulling of permits **IS** included in this quote.
7. Landscaping including shrubs, trees, pavers, and the like are not included.
8. Triple D will dispose of **ONLY** the tires that come with a mobile home. We will not dispose of any additional tires.
9. All materials on site and salvage rights to the property belong to Triple D once agreement is signed.
10. Quote is good for 30 days.

Payment Terms:

100% non-refundable deposit required upon signing of contract

Thank you,
Madelyne McBride
Operations Manager
517-375-3378

Please sign and return.

X _____ X _____
Owner or Representative Date Triple D Representative Date

Howell Township Inspector

From: Madelyne McBride <madelyne.tripled@gmail.com>
Sent: Wednesday, January 18, 2023 1:50 PM
To: Howell Township Inspector
Subject: UPDATED Howell mobile home demo - Barron Rd.
Attachments: Howell mobile home cleanup Howell Township.rtf

Joe,

I confirmed with Dave that we can crush the septic AFTER it is pumped however the abandonment of the well which includes the capping needs to be done by a licensed company.

Please let me know if you have any other questions.

--

Madelyne McBride | Operations Manager

Triple D Demolition
4337 E. Grand River Suite 170 Howell, MI 48843
C (517) 375-3378 | madelyne.tripled@gmail.com | www.tripleddemolition.com

8B



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Date: January 13, 2023

PUD/Site Plan Review
For
Howell Township, Michigan

Applicant:	KR Properties LLC/ Burkhart Mason Community LLC
Project Name:	Heritage Square
Plan Date:	4/30/19
Revision Date:	12/22/22
Location:	Northwest Corner of Mason and Burkhart
Zoning:	SFR - Single Family Residential/MFR - Multiple Family Residential
Action Requested:	Planned Unit Development / Preliminary Site Plan Approval
Required Information:	As noted in the following review

PROJECT AND SITE DESCRIPTION

The applicant has applied for an amendment to a preliminary site plan that was approved by the Township Board on February 14, 2022. The applicant proposes to develop a mixed density, "planned residential community," consisting of 405 dwelling units total; 115 single-family houses and 290 multi-family units. Substantial changes have been made to the site plan since its initial approval. Therefore, the applicant will need to re-apply for PUD and preliminary site plan approval. The quantity of housing has been reduced to 405 total dwelling units, compared to the 577 total units originally proposed. As amended, the applicant proposes no more than two (2) housing types:

1. Detached, single story houses, each with an attached, 2 stall garage
2. Attached, two story townhomes, each with an attached 2 stall garage.

The subject site is a 95.74 acre single parcel of land, located on the northwest corner of Mason and Burkhart Roads. The parcel surrounds two developments which are also located on the northwest corner of the Mason/Burkhart intersection: a 17 (seventeen) acre, multi-family residential development, and a gas station. The subject parcel surrounds either side of these existing developments, consisting of inland area as well as site frontage on Mason and Burkhart Roads.

The subject parcel has split zoning with roughly 30 acres of SFR - Single Family Residential fronting Burkhart and roughly 65 acres of MFR - Multiple Family Residential fronting Mason. The proposed mixture of residential densities is consistent with the existing zoning districts but does not follow the existing delineation of those zoning districts. Therefore, this is being processed as a Type 2 PUD, which if approved would constitute a rezoning of the property to the PUD designation. This requires site plan approval in addition to rezoning, subject to the procedure required by Article XXIII. The Planning Commission must hold a public hearing and make a recommendation to the Township Board who has the final authority to approve the PUD and preliminary site plan.

Proposed amendments to the site plan include the addition of a clubhouse/office, a pool, an outdoor recreation area, and open space, all of which are clustered south of the Burkhart access drive. All proposed land use in the multi-family area is permitted, per section 7.05. Regarding these additions, the final site plan will need to include the following:

- Area dimensions, to scale
- Fencing around the proposed pool, per sections 14.18 and 14.26.
- Some descriptive detail about the recreation area

Items to be Addressed: Provide comprehensive site plan information for the proposed clubhouse, clubhouse parking, outdoor pool, and recreation area, as noted above.

Aerial Image of Subject Site and Vicinity



NEIGHBORING ZONING, LAND USE AND MASTER PLAN

Neighboring zoning, land use, and current Master Plan designations are summarized in the following chart:

Table 1
Zoning, Land Use and Master Plan Designations

	North	South	East	West
Zoning	AR and SFR	MFR	SFR	AR
Land Use	Large lot Rural Residential	Residential Large lot Rural and Medium Density	Church and Residential	Undeveloped Open Space
Master Plan	Residential - Medium Density	Low density Residential	General Commercial	Agricultural Preservation

DENSITY, AREA, WIDTH, HEIGHT, SETBACKS

As noted above, there are two different residential density types provided for this development, Single-family and Multi-family. Residential areas may contain several different types of dwelling units if it can be demonstrated to the satisfaction of the Planning Commission and Township Board that the proposed combination will not interfere with the reasonable arrangement of lots. Compared to the preliminary plan that was previously approved, the majority of the single family area (north) remains the same. The following changes are proposed:

Table 2. Proposed Changes

Location	Previously Proposed (10/27/21)	Currently Proposed (12/22/22)
Eastern half of the site, south of the Burkhart entrance	58 lots were reserved for single family housing	<ul style="list-style-type: none"> • 85 townhouse units • The Clubhouse • Outdoor recreation and open space
Center of the site (wetland)	2 lots were reserved for single family housing	Preserved open space
Southwest arm of the site, fronting Mason Road	378 mixed density units <ul style="list-style-type: none"> • ranch style townhouses • 2 story townhouse • garden apartments • senior assisted living 	205, single story townhouse units

Open Space

Additionally, the PUD designation requires a 10% open space exclusive of water surface to be provided. The applicant has provided calculations indicating that they are preserving 7.93 acres of the total 68.4 acres of upland for open space. This represents 11.6 % open space.

Housing Density

The section of the ordinance regarding PUD development defines density as the number of units per net developable acres of land (section 27.07). We exclude wetland and ten percent (10%) open space from the net acreage. In this way, the applicant has demonstrated the same approach in their calculation on Sheet C-1.1. The following tables distinguish the proposed density of the single family area from the multi-family area. We note that when these areas are combined, the average permissible density is 7.5 units per acre. The proposed average density of the site is 6.6 units per acre. Said differently, if the SFR and MFR areas were developed separately, 545 total dwelling units would be permissible, per their current zoning designations. By comparison, the actual number of units proposed is 405.

Table 3. Density

	Gross acreage	Net acreage	Max. Density Permitted	Proposed Density	Compared to Max. Density
SFR	26.8 acres	21.6 acres	3 units/ acre	5.32 units/acre	77% greater
MFR	65.2 acres	40 acres	12 units/acre	7.25 units/acre	40% less
Combined PUD	92 acres	61.6 acres	7.5 units/acre	6.6 units/acre	12% less

Table 4. Density

	Max. No. Units Permitted	No. Units Proposed	Compared to Max. Units
SFR	65	115	77 % greater
MFR	480	290	40% less
Combined PUD	545	405	26% less

Note: Density calculations assume that EGLE will allow minor wetlands to be filled and become upland.

PUD zoning allows proposed density to exceed the requirement by up to 25% (section 27.07.A). The proposed density of the SFR area exceeds the requirement by 77% (Tables 3 and 4). However, when the SFR and MFR areas are combined, the average proposed density is actually twelve percent (12%) less than the maximum density allowed. We also note that greater densities can mean signify an increase in the preservation of open space.

Area, Width, Height, Setbacks

A reduction of up to 30% is permitted for dimensional requirements in a PUD districts (section 27.07.A). Some proposed dimensions do not meet the standard minimum (i.e., single family lot area, lot width). However, all proposed discrepancies were previously approved by the planning commission.

Table 5. Dimensional Regulations

Single-Family	Required	Proposed
Lot Area	10,000 SF w/ public sewer	5918 SF min
Lot Width	70 Feet	50 Feet
Front Setback (Burkhart Rd)	30 Feet	24 Feet
Side Setback	10 Feet	7 Feet
Rear Setback	40 Feet	30 Feet
Perimeter Setback	50 feet	40 feet
Lot Coverage	30 % Max	Review for individual units
Building Height	2.5 stories/35 Feet Max	Review for individual units

Multi-family	Required	Provided
Lot Area	31 Acres	40 Acres
Lot Width	200 Feet	768.79 Feet
Front Setback (Mason Rd)	30 Feet	40 Feet
Side Setback	30 Feet	30 Feet
Rear Setback	50 Feet	40 Feet
Perimeter Setback	--	40 Feet
Spacing Between Buildings	13.63 Feet	20 Feet min
Lot Coverage	40 % Max	Not provided
Building Height	5 stories/60 Feet Max	13.63 Feet

The applicant has provided a table showing the lot sizes for the single-family units (Sheet C-1.0). The lots range in size from 5,918 square feet to just over 11,977 square feet. However, only seven (7) are the minimum lot size while most are closer to 6,000 square feet. Based on Section 7.06.A, the lot area requirement appears to be roughly 31 acres. The calculation for lot area has not been provided for the multi-family area.

Section 27.08 of the zoning ordinance indicates that the Planning Commission may recommend, and the Township Board may grant a waiver from the requirements. Any regulatory modification shall be approved through a finding by the Planning Commission and Township Board that the deviation shall “result in a more creative design, an arrangement of infrastructure that is more economical and/or sensitive to existing natural features” (section 27.08). Additionally, all deviations must be indicated on the site plan in a table and the applicant should provide justification for the deviations. The Planning Commission must discuss the deviations and determine that they meet the intent of the ordinance.

Items to be Addressed: 1) Provide lot coverage calculation for the multi-family area. 2) The Planning Commission must discuss the deviations and determine that they meet the intent of section 27.08 of the ordinance. 3) Indicate deviations on the site plan in a table and provide justification for the deviations.

NATURAL RESOURCES

Topography: The site is generally flat. The grade slopes gradually upward towards the northwest corner within the proposed development area.

Woodlands: There are substantial woodlands on the site. Roughly 50 acres of the site contain woodlands. No tree inventory is provided. Sheet V 1.0 indicates that 22.16 acres of woodland will be cleared. The provisions of Section 15.09 would suggest that the area should not be clear cut as this area is designated as a priority 1 environmental feature in the Township Master Plan. The applicant must demonstrate that they are complying with section 15.09.B.3. of the Zoning Ordinance.

Wetlands: There are substantial wetlands depicted on sheet V 1.0, which indicates that 6620 square feet of them are to be filled. The applicant notes they have applied for a wetland permit through the Department of the Environment Great Lakes and Energy (EGLE). The wetland boundaries should be verified by EGLE and a permit must be obtained.

Items to be Addressed: 1) The applicant must demonstrate that they are complying with Section 15.09.B.3. of the Zoning Ordinance. 2) The wetland boundaries should be verified by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and a permit must be obtained.

PARKING, LOADING

Parking must be provided in accordance with section 18.02. The requirement for single-family dwellings is 2 parking spaces per unit. This has been provided. The requirement for multifamily residential is Two (2) parking spaces per dwelling unit, plus one (1) additional space for each four (4) dwelling units and one (1) space for each employee working during maximum employment hours. In addition, it is required that at least one required space be covered.

Items to be Addressed: 1) Parking calculations must be provided. 2) Clarify the anticipated number of clubhouse/office employees.

SITE ACCESS AND CIRCULATION

There are access points proposed on Burkhart Road and Mason Road. Units are accessed by a series of internal drives. Of the two access points, the single family unit portion of the site is only directly adjacent to the Burkhart Road access. However, the single family unit portion of the site is still indirectly connected to the Mason Road entrance via internal drives.

Five foot (5') sidewalks are provided on both sides of the internal drives where buildings are located. It appears that a pathway, about the same width, is provided along the frontage of Mason Road; and along Burkhart Road, from the entrance to the development going south. There are wetlands along the frontage to the north, so the pathway is not provided along the entirety of Burkhart Road. Instead, an 8 foot pathway extends from the Burkhart entrance through the interior of the project to provide a pedestrian connection to the north.

The proposed vehicular and pedestrian circulation plan appears logical and is acceptable. Turning templates for fire truck movements will need to be provided by the applicant and will need to be reviewed and approved by the Fire Department. Refuse vehicle circulation plans will also need to be provided.

Items to be Addressed: Circulation plans for refuse trucks and fire trucks, with approval from the fire department.

LANDSCAPING

The applicant has provided a landscaping plan with detailed calculations. It appears from the calculations that the applicant has met the requirements of Section 28.03B of the Zoning Ordinance. The ordinance does not specify requirements for single family units, but the applicant proposes to provide one (1) street tree per single family unit, according to their application letter. The applicant will need to include all proposed street trees in the landscape plan.

Items to be Addressed: *Include all proposed street trees in the landscape plan.*

LIGHTING

With the exception of the illuminated monument sign proposed on sheet LSC-6, no lighting plan has been proposed. The applicant must provide lighting details that demonstrate compliance with Section 14.22. Specifically, lighting for the guest parking areas must be provided, in addition to fixture details demonstrating that all exterior lighting is to be fully shielded and down directed. Further, we would recommend that neighborhood scale street lighting be provided along the streets within the development. Residents in a neighborhood with the proposed density expect such lighting for vehicular and pedestrian safety.

Items to be Addressed: *1) Provide a lighting plan with lighting details for all exterior lights that demonstrate compliance with Section 14.22. 2) the Planning Commission should discuss the necessity of providing neighborhood scale street lighting through the development.*

SIGNS

Conceptual entry site plans on sheets LSC-6 and LSC-7 indicate the applicant's plans to install one monument sign adjacent to the site entrance on Mason Road and one monument sign adjacent to the site entrance on Burkhart Road. Indirect illumination is proposed for the signs. As currently proposed, the signs are consistent with the requirements outlined by sections 19.03 and 19.07. A sign permit must be obtained before installation.

Items to be Addressed: *None.*

FENCES

The conceptual entry site plan (sheet LSC-7) indicates that the access point on Mason Road will be framed by two (2) stone pillars, with an ornamental fence extending along the property line in either direction. Per section 14.26.B, the erection of any fence shall be approved through a permit by the Zoning Administrator.

Items to be Addressed: *None.*

FLOOR PLAN AND ELEVATIONS

Floor plans or elevations have been provided for all for the building types in the development. The final site plan review will need floor plans that are to scale.

Single family units consist of four different models: The Michigan, the Ontario, the Higgins, and the Houghton. According to the Master Plan, quality housing is an essential part of Howell Township's land use. The applicant should provide more architectural variation in the proposed rows of townhomes. This can be achieved with the use of different materials in the building façade, different paint colors, added variation in roof pitch, setback variation, garage door variation, additional windows, etc. The Planning Commission should review and comment on the proposed exterior materials.

Items to be Addressed: 1) *The Planning Commission should review and comment on a) the proposed exterior materials and b) the quality of townhouse design.* 2) *Provide floor plans that are to scale.*

TRASH ENCLOSURE

It appears there is a trash enclosure by the club house. Enclosure details and turning radii for garbage trucks will need to be provided in the final site plan.


Items to be Addressed: *Provide dumpster enclosure details and turning radii for the garbage truck.*

RECOMMENDATIONS

The following requirements should be discussed by the Planning Commission before a recommendation is provided to the board:

1. The Planning Commission must hold a public hearing and make a recommendation to the Township Board for the approval of the PUD rezoning and the preliminary site plan approval. The applicant must demonstrate that they are complying with section 15.09.B.3. of the Zoning Ordinance.
 2. The applicant must provide comprehensive site plan information for the proposed clubhouse, clubhouse parking, outdoor pool, and recreation area
 3. The applicant must provide lot coverage calculation for the multi-family area.
 4. The Planning Commission must discuss lot dimension and setback deviations, and must determine that they meet the intent of section 27.08 of the ordinance.
 5. The applicant must indicate deviations in the site plan in a table and provide justification for the deviations
-

6. The wetland boundaries should be verified by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and a permit must be obtained.
 7. The applicant must clarify the anticipated number of clubhouse/office employees and must provide a complete parking plan, including the number of proposed, barrier free parking spaces intended for the clubhouse/office.
 8. The applicant must provide circulation plans for refuse trucks and fire trucks, and must receive approval from the fire department.
 9. The applicant must provide a lighting plan with lighting details for all exterior lights that demonstrate compliance with Section 14.22.
 10. The Planning Commission should discuss the necessity of providing neighborhood scale street lighting through the development.
 11. The applicant should incorporate architectural variation and/or add variation to materials and colors used in building façade to improve the quality of townhouse design.
 12. The applicant must provide floor plans that are to scale.
 13. Provide dumpster enclosure details and turning radii for the garbage truck.
-


CARLISLE/WORTMAN ASSOC., INC.
Paul Montagno, AICP
Associate

#308-2106

cc: Joe Daus, Township Zoning Administrator
John Enos, Principle CWA

Good afternoon Paul,

In receipt of your review letter for the revised Heritage Square PUD. Wanted to send to you the PDF of the plans we submitted as many of the comments are addressed in the plans. Am wondering if maybe one of the sheets did not plot in the hard copy (C-1.0).

Your comments and our clarifications for the meeting are as follows:

1. The Planning Commission must hold a public hearing and make a recommendation to the Township Board for the approval of the PUD rezoning and the preliminary site plan approval. The applicant must demonstrate that they are complying with section 15.09.B.3 of the Zoning Ordinance.
Acknowledged.
2. The applicant must provide comprehensive site plan information for the proposed clubhouse, clubhouse parking, outdoor pool and recreation area.
Response: Though we did not identify a dimension for setbacks in the location of the clubhouse, the dashed line along the Burkhardt Road ROW is the required 40' perimeter setback, and the building/pool area/recreation area and parking lot are all outside of the required setback. We will provide a detailed smaller scale site plan for this area in the Final Site Plan package, including grading and utilities. The facility will be served with utilities from within the development. No utility leads will tap municipal lines in Burkhardt or Mason Road beyond the proposed public utility connections.
3. The applicant must provide lot coverage calculation for the multi-family area.
Response: Calculation is included on sheet C-1.0 in the lower left information area.
4. The Planning Commission must discuss lot dimension and setback deviations, and must determine that they meet the intent of section 27.08 of the ordinance.
Response: All setback dimensions and lot dimensions (save the new units 38 and 37 which changed a little) match the previously approved PUD plan.
5. The applicant must indicate deviations in the site plan in a table and provide justification for the deviations.
Was not a requirement of the previously approved PUD. No new deviations are proposed.
6. The wetland boundaries should be verified by the Michigan Department of Environment, Great Lakes and Energy (EGLE) and a permit must be obtained.
Applicant is aware and will be scheduling a WIP review of the wetland limits in the spring and will submit EGLE Joint Permit Application early in the Final Site Plan process.
7. The applicant must clarify the anticipated number of clubhouse/office employees and must provide a complete parking plan, including the number of proposed, barrier free parking spaces intended for the clubhouse/office.
See sheet C-1.0 for parking calculations which includes an approximate number of employees and their classifications.
8. The applicant must provide circulation plans for refuse trucks and fire trucks, and must receive approval from the fire department.
Acknowledged. Will provide with Final Site Plan submittal. Hydrant location and spacing is subject to change based on both FD and MHOG comment and approval. Should trash truck circulation prove difficult, a second entry to the clubhouse parking lot can be placed adjacent to the dumpster location without impacting parking spaces.
9. The applicant must provide a lighting plan with lighting details for all exterior lights that demonstrate compliance with Section 14.22.

Acknowledged. As was proposed with the prior PUD approval, lighting plans, photometric plans, and details will be provided with the Final Site Plan submittal. Plan will comply with Township zoning requirements including maximum fixture heights, min and max lighting levels and light pollution standards.

10. The Planning Commission should discuss the necessity of providing neighborhood scale street lighting through the development.

Applicant is open to and looks forward to discussions about neighborhood lighting.

11. The applicant should incorporate architectural variation and/or add variation to materials and colors used in building façade to improve the quality of the townhouse design.

Applicant is open to discussions about façade suggestions. However, owner reserves the right to use materials as they see fit that meet the ordinance requirements.

12. The applicant must provide floor plans that are to scale.

Full signed and sealed, scaled architectural drawings will be provided for Final Site Plan submittal and for building permits. They are not yet available at this time.

13. Provide dumpster enclosure details and turning radii for the garbage truck.

Acknowledged. Will be provided with final site plan submittal. All single family and multi-family units will be served with curb-side roll-off containers to be stored within the garages. Only the clubhouse facility shall be served with a single standard sized dumpster. Current enclosure is proposed to be 12'x12' to fit standard 2 to 10 yard dumpster sizes.

If you have any further questions, please feel free to contact us. We look forward to discussing the project at the January 24th planning commission meeting



Kevin C. McDevitt, PE

Senior Project Engineer

Monument Engineering Group Associates, Inc. (MEGA)

A Service Disabled Veteran Owned Small Business (SDVOSB)

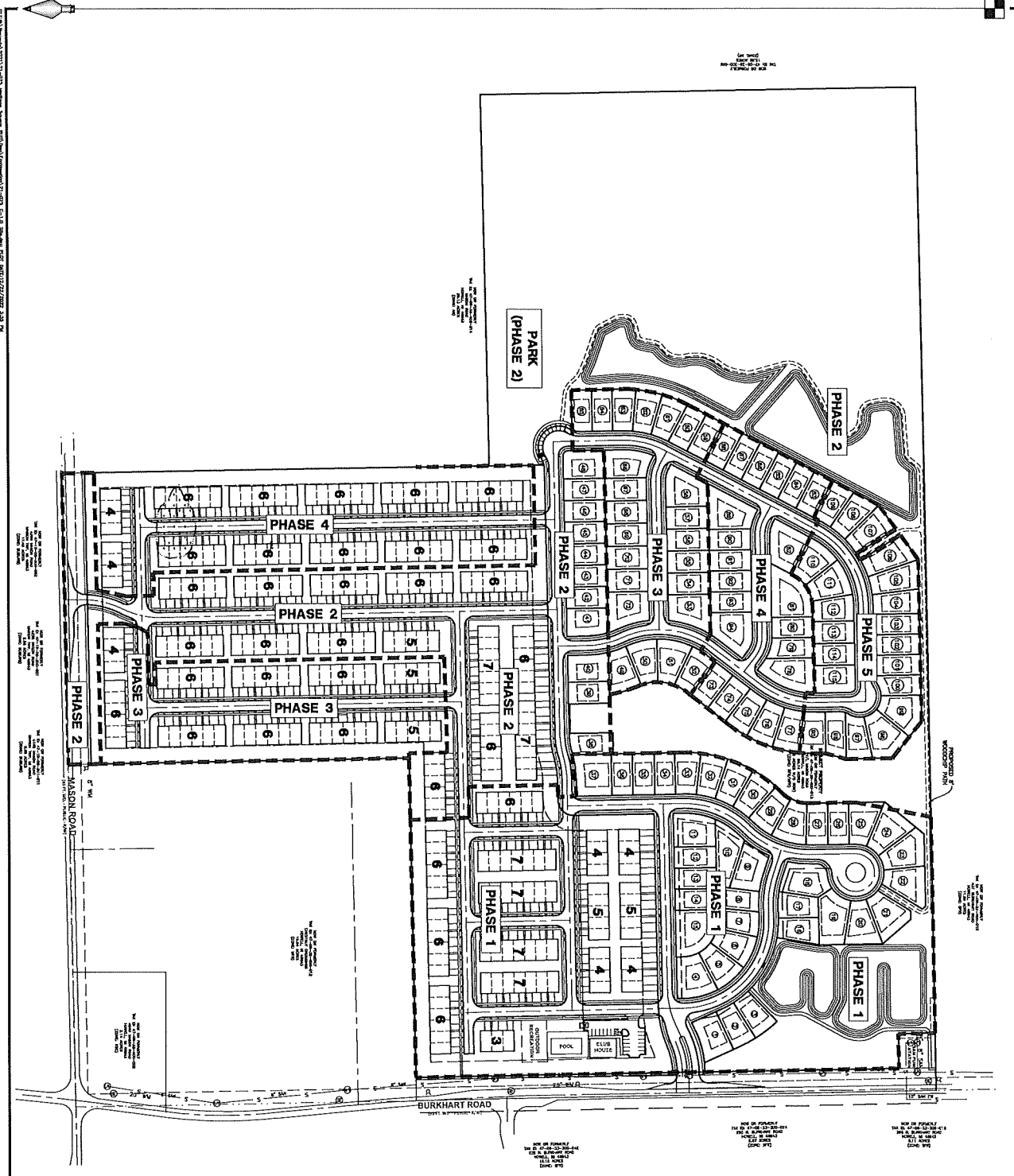
298 Veterans Drive

Fowlerville, MI 48836

☎ (517) 223-3512 X 308 C: (734) 395-0598

www.monumentengineering.com





DENSITY AND UNIT COUNT

TOTAL SITE AREA: 93 ACRES
 AREA CURRENTLY ZONED SFR: 35.8 AC (39.0% UNPAID)
 AREA CURRENTLY ZONED MFR: 57.2 AC (61.4% UNPAID)
 OPEN SPACE REQUIRED (27.2%)
 25% OF TOTAL DENSITY EXCEPTIVE OF WATER SPACES
 25% (6.8 ACRES SPRAWL) + 8.8 ACRES
 OPEN SPACE PROVIDED = 7.9 ACRES (11.9% OF UNPAID AREA)
 ALLOWED DENSITY: 272 U/A
 UNPAID AREA: 57.2 ACRES
 REDUCED DENSITY REQUIRED OPEN SPACE: 21.6 ACRES
 25% = 5.4 ACRES (9.4% UNPAID) + 1.9 ACRES (3.3% UNPAID)
 REDUCED DENSITY REQUIRED OPEN SPACE = 46 ACRES
 25% = 11.5 ACRES (12.5% UNPAID) + 12.5% = 600 UNITS
 TOTAL ALLOWED UNITS = 681
 UNITS PROPOSED:
 SINGLE FAMILY UNITS: 115 PROPOSED
 MULTI-FAMILY UNITS: 200 PROPOSED
 TOTAL UNITS PROPOSED = 405

PHASING PLAN

PHASE 1 (2024)
 SINGLE FAMILY UNITS: 31 UNITS
 MULTI-FAMILY UNITS: 81 UNITS
 ALSO BUILD OUT FRONT PARK INCLUDING CLUBHOUSE, POOL, AND RECREATIONAL AREA.

PHASE 2 (2025)
 SINGLE FAMILY UNITS: 11 UNITS
 MULTI-FAMILY UNITS: 85 UNITS
 ALSO BUILD OUT ROAD CONNECTION TO MASON ROAD, WEST RIVER PARK AND ADJACENT, AND SECOND WATER MAIN CONNECTION.

PHASE 3 (2026)
 SINGLE FAMILY UNITS: 24 UNITS
 MULTI-FAMILY UNITS: 56 UNITS

PHASE 4 (2027)
 SINGLE FAMILY UNITS: 23 UNITS
 MULTI-FAMILY UNITS: 68 UNITS

PHASE 5 (2028)
 SINGLE FAMILY UNITS: 21 UNITS

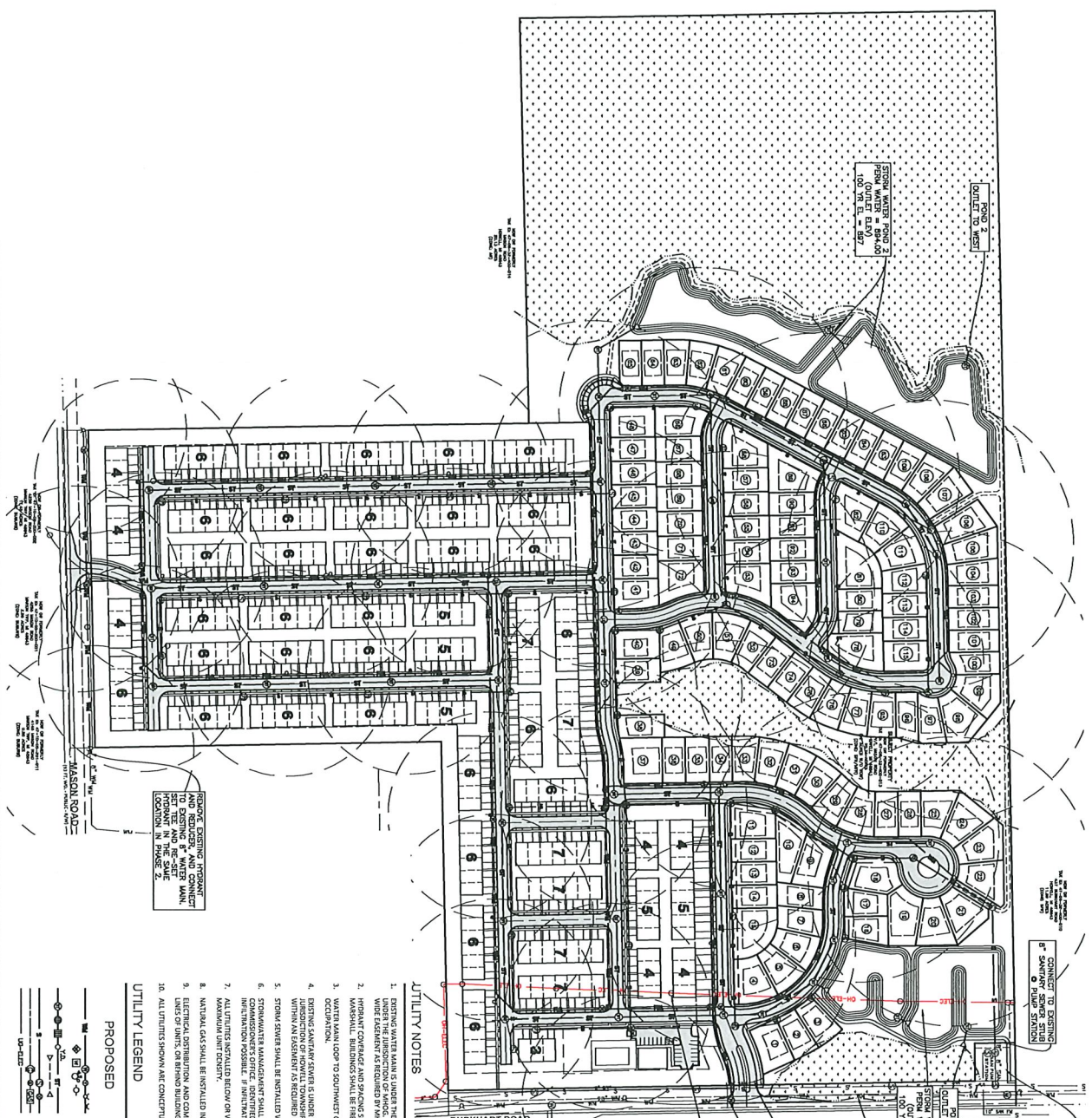
NO.	DESCRIPTION	DATE
1	PLAN SUBMITTALS/REVISED	12/11/2023
2	FINAL PLAN FOR CONSTRUCTION	12/11/2023
3	REVISED PLO SUBMITTAL	10/27/2023
4	ORIGINAL ISSUE DATE	10/27/2023
PROJECT NO. 21-079		
SCALE: 1" = 120'		
DATE: 12/11/2023		
DESIGNED BY:	SKANEN BY:	SKANEN BY:
CHECKED BY:	SKANEN BY:	SKANEN BY:

OVERALL PHASING PLAN

HERITAGE SQUARE PUD
 95 AC. NW CORNER BURKHART & MASON ROADS
 PART OF THE SE 1/4 OF SEC. 32, T3N, R4E,
 HOWELL TWP., LIVINGSTON COUNTY, MICHIGAN

CLIENT:
 BURKHART MASON
 COMMUNITY, LLC
 2350 WOODWARD AVE
 KENT, OHIO 44205
 (440) 752-0550

MEGA ENGINEERS
 2700 WOODWARD AVE
 KENT, OHIO 44205
 (440) 937-1111



- UTILITY NOTES**
- EXISTING WATER MAIN IS UNDER THE JURISDICTION OF MHOIC. PROPOSED WATER MAIN TO BE 8" DUCTILE IRON WATER MAIN, AND SHALL BE WIDELY EXPANDED AS REQUIRED BY MHOIC.
 - MANHOLE COVER AND SINKING SHALL BE PER MHOIC STANDARDS, OR AS MODIFIED BY THE HOWELL LEAK-FREE GOVERNMENT FIRE MARSHALL. BUILDINGS SHALL BE FIRE SUPPRESSED IF REQUIRED BY CODE.
 - WATER MAIN LOOP TO EQUIPMENT COUPLER OF CHECKVALVE CROSSING TO BE CONSTRUCTED IN PHASE 2. MINOR TO PHASE 3 HOUSE OCCUPATION.
 - EXISTING SANITARY SEWER IS UNDER THE JURISDICTION OF HOWELL TOWNSHIP. PROPOSED 8" INCH SANITARY SEWER SHALL BE UNDER THE JURISDICTION OF HOWELL TOWNSHIP. ALL UTILITIES SHALL BE INSTALLED WITHIN PROPOSED RIGHT OF WAY, OR SHALL BE PLACED WITHIN AN EASEMENT AS REQUIRED BY HOWELL TOWNSHIP.
 - SEWER SEWER SHALL BE INSTALLED WITHIN THE ROADWAY AND SHALL BE AS HIGH AS 48" PIPE.
 - STORMWATER MANAGEMENT SHALL BE DESIGNED AND CONSTRUCTED PER THE CURRENT STANDARDS OF THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS OFFICE. IDENTIFIED PONDING AREAS SHALL BE THE CURRENT LIVINGSTON COUNTY STANDARDS FOR SITES WITH MINIMAL INFILTRATION POSSIBLE. IF INFILTRATION IS DEEMED POSSIBLE, THE PONDING MAY DECREASE IN SIZE.
 - ALL UTILITIES INSTALLED BELOW OR WITHIN 1 ON 1 INFLUENCE OF FLOODING SHALL BE ENCASED WITH CLASS 1 SAND COMPACTED TO 95% MAXIMUM UNIT WEIGHT.
 - NATURAL GAS SHALL BE INSTALLED IN AN EASEMENT ON THE SAME SIDE OF THE ROAD AS THE WATER MAIN.
 - ELECTRICAL DISTRIBUTION AND COMMUNICATIONS SHALL BE INSTALLED UNDERGROUND IN AN EASEMENT ALONG THE REAR PROPERTY LINE OF DWGS OR BARRING BUILDINGS ON THE MULTICHASE MAIN.
 - ALL UTILITIES SHOWN ARE CONCEPTUAL ONLY AND SHALL BE REVISED UPON DESIGN AND REVIEW BY THE AUTHORITY HAVING JURISDICTION.

DATE	DESCRIPTION
12/17/2022	REVISED PUD SUBMITTAL
11/17/2021	PLAN SUBMITTAL/REVISION

UTILITY PLAN

HERITAGE SQUARE PUD
95 AC. NW CORNER BURKHART & MASON ROADS
PART OF THE SE 1/4 OF SEC. 32, T3N, R4E,
HOWELL TWP, LIVINGSTON COUNTY, MICHIGAN

CLIENT :
BURKHART MASON
COMMUNITY, LLC
2030 WOODWAY AVE
HOWELL, MI 48823
(517) 522-4633

DESIGNER :
JAMES C. BURKHART
1800 WOODWAY AVE
HOWELL, MI 48823
(517) 522-4633

SCALE: 1" = 100'

PROJECT NO.: 21-075

DATE: 10/27/2021

DESIGNED BY: JCB

CHECKED BY: JCB

DATE: 10/27/2021

8C

To: Pioneer cemetery bidders

From: Bob Wilson, Howell twp trustee

Re: Bids on Pioneer cemetery

Date: 2-7-2023

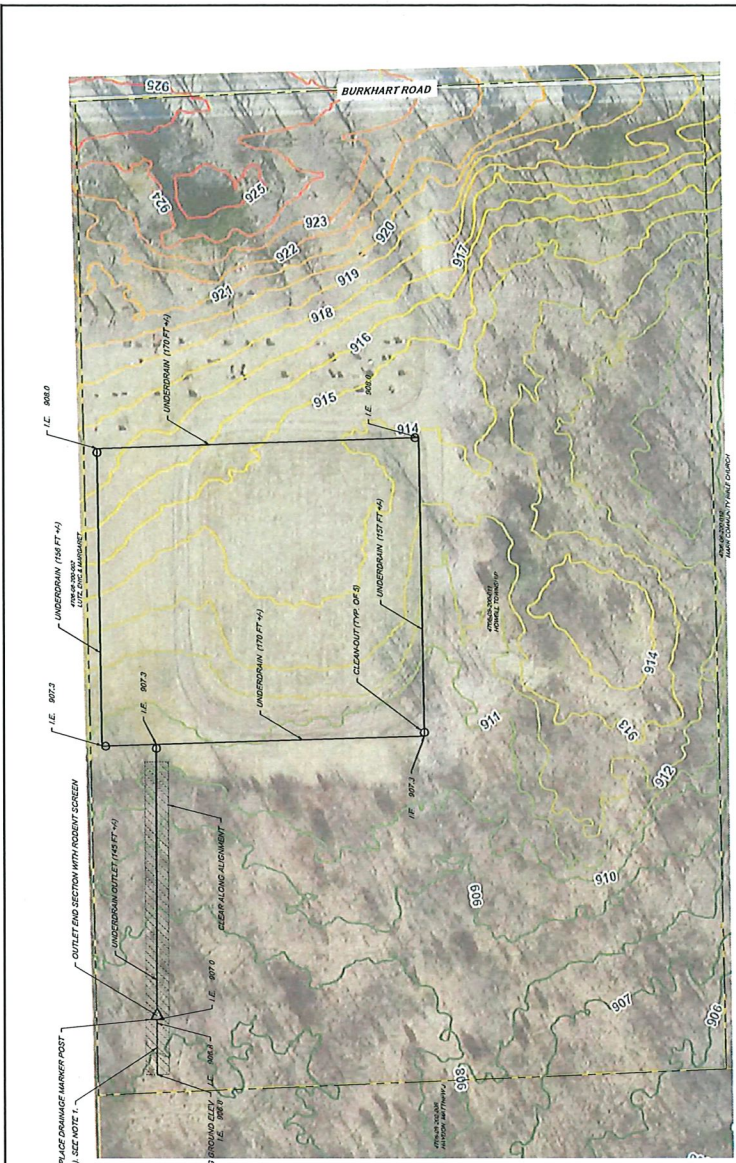
Howell twp needs bids on the project at Pioneer cemetery on Burkhart rd. The spec sheets give numerous options, but we need comparable bids to be fair with everyone bidding this job.

The bid sheets give option to leave the excavated soil on the property but this cannot be an option as it would cause issues at the present grave sites and road. Dirt needs to be removed.

It also gives option to use sand with a sock, or stone and a barrier. Sand is adequate per engineer and possibly cheaper. Keep this in mind as the twp will be selecting the lowest bid.

Bids need to have all permits and inspections included in bid. Per engineer, EGLE permits are not needed and the only thing that should be necessary is an erosion permit through the Livingston county drain commission. If the engineering company has a fee for inspection, it will be up to the contractor to pay that.

In a nutshell the twp needs bids with no unseen extras that could be added on at the end of the project. The twp also understands that none of us know what is underground and hitting a 30 ton rock would be an unseen problem and would be dealt with accordingly and at the time of occurrence.



GENERAL NOTES

THE WORK INCLUDED IN THESE PLANS INCLUDES INSTALLATION OF TRENCH UNDERDRAIN AND OUTLET, TO LOWER GROUNDWATER LEVELS WITHIN THE CEMETERY PROPERTY. THIS WORK SHALL BE AS CONTRACTED, AND THIS AS A LUMP SUM. ANY WORK NECESSARY FOR THE COMPLETION OF THE PROJECT, EVEN IF NOT EXPLICITLY SHOWN, SHALL BE INCLUDED IN THE LUMP SUM PRICE.

COORDINATE SITE ACCESS WITH OWNER. OWNER WILL OBTAIN APPROVAL FOR ACCESSING ADJACENT PROPERTIES, IF NECESSARY.

NO WORK SHALL BE PERFORMED BEFORE 7:00 AM OR AFTER 7:00 PM MONDAY THROUGH FRIDAY. NO WORK SHALL HAPPEN ON SATURDAY OR HOLIDAYS UNLESS AUTHORIZED BY OWNER.

CONTRACTOR SHALL NOTIFY ENGINEER 72 HOURS PRIOR TO START OF CONSTRUCTION, CONSTRUCTION STAGING, AND INSPECTION.

CONTRACTOR SHALL MAINTAIN PUBLIC ACCESS TO OCCURRED GROUNDWATER AT ALL TIMES THROUGHOUT THE PROJECT.

CONTRACTOR SHALL PROVIDE DUST CONTROL AND SPEED ROADWAY DAILY.

ALL LOCATED MATERIAL NOT TO BE REUSED OR DISPOSED OF ON SITE SHALL BE REMOVED FROM SITE ACCORDING TO LOCAL AND STATE REQUIREMENTS.

RESTORE ANY AREAS WITHIN 48 HOURS OF WORK. GRASS TO MATCH ADJACENT GRASS. SEED AND MULCH. SEED AT 200 LB/ACRE WITH A MIXTURE CONTAINING 30% KENTUCKY BLUE GRASS, 30% PERENNIAL RYEGRASS, AND 50% CREEPING BEEGRASS.

RESTORE DRIVE DRIVE AREAS WITH 4 INCHES OF COMPACTED #57 3/4 AGGREGATE, DOWDED TO MATCH ADJACENT DRIVE.

RESTORE UNDERDRAIN AREAS WITH 3 INCHES OF SALVAGED TOPSOIL, SEED, AND MULCH. SEED AT 100 LB/ACRE WITH A MIXTURE OF 50% PERENNIAL RYEGRASS AND 50% SPRING DATE. USE MULCH IN BAY AREA DITCHES.

RESTORE INDIVIDUAL DAMAGES ON THE PROJECT AS DIRECTED BY OWNER AND ENGINEER AT NO ADDITIONAL COST TO OWNER, INCLUDING BUT NOT LIMITED TO: ELEVATION CONTROLS, SIGNAGE, APPROXIMATED BASED ON LEASER DATA. A TOPOGRAHY SURVEY WAS NOT PERFORMED FOR THIS PROJECT.

UNDERGROUND UTILITIES

FOR PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH PUBLIC ACT 74, 2013, THE CONTRACTOR SHALL SHALL 1,400-424-1771 OR BY A MINIMUM OF THREE FEET. THE CONTRACTOR SHALL BE RESPONSIBLE FOR IDENTIFYING AND MARKING ALL UTILITIES AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES. OWNERS WILL, THIS DOES NOT RELIEVE THE CONTRACTOR OF NOTIFYING UTILTY OWNERS WHO MAY NOT BE A PART OF THE "MISS-DIG" ALERT SYSTEM.

SOIL LOSS AND SEDIMENT CONTROL MEASURES

CONFORM TO SOIL EROSION AND SEDIMENTATION CONTROL ACT, PART 91 OF ACT 451 OF 1974.

PROVIDE APPROPRIATE SOIL EROSION AND SEDIMENT CONTROL MEASURES TO PREVENT EROSION AND OFF-SITE SEDIMENT MOVEMENT. MEASURES SHALL BE IN PLACE PRIOR TO ANY EXCAVATION ACTIVITIES. PLACE TYPE FORTHANAGEMENT TRENCH AS SOON AS POSSIBLE ON POTENTIAL EROSION SURFACES. MAINTAIN PROVISION CONTROL MEASURES UNTIL THE PROJECT HAS BEEN COMPLETED AND ACCEPTED. REMOVE TEMPORARY MEASURES ONCE PERMANENT MEASURES ARE IN PLACE. USE CARE WHEN REMOVING TEMPORARY MEASURES TO PREVENT EROSION OF EXISTING OR ADJACENT AREAS.

GROUNDWATER SEPARATION AND STORAGE TRENCHES ARE NOT TO BE CONSIDERED AS A FACTOR DURING CONSTRUCTION. ANY TRENCHES, AND DEWATERING SYSTEMS, SHALL BE DESIGNED AND CONSTRUCTED TO PREVENT GROUNDWATER FROM ENTERING THE PROJECT. ALL TRENCHES SHALL BE INSTALLED IN THE PROUD FOR THE WORK. DRAIN TRENCHES AND WATER CONTROL MEASURES SHALL BE APPROVED BY THE OWNER AND ENGINEER PRIOR TO CONSTRUCTION.

USE FILTER BAGS WHEN DEWATERING.

MATERIALS

UNDERDRAIN PIPE SHALL BE CORUGATED POLYETHYLENE PIPE WITH THE REQUIREMENTS OF ASTM D1585. UNDERDRAIN PIPE SHALL BE 6 INCHES IN DIAMETER. UNDERDRAIN PIPE SHALL BE AT LEAST 100' LONG, AND AN APPROPRIATE OPENING SIZE (AOST) OF 0.80 MM.

CONCRETE UNDERDRAIN OUTLET PIPE AND CLEAN-OUT RISER PIPE SHALL BE NON-REINFORCATED, CORUGATED POLYETHYLENE PIPE MEETING THE REQUIREMENTS OF ASTM F876 AND ASTM A5004.

THE FINAL 10 FEET OF UNDERDRAIN OUTLET PIPE SHALL BE PVC. MEETING THE REQUIREMENTS OF ASTM D1585 SCHEDULE 40. ASTM D2688. 40. ASTM D2688 TYPE SDR 33.5.

END SECTIONS SHALL BE STEEL OR CONCRETE WITH RODENT SCREENS. RODENT SCREENS MUST BE GALVANIZED HARDWARE CLOTH WITH A MESH SIZE OF 0.075 INCH AND OPENING SIZE OF 0.375 INCH ON LINES.

USE FITTINGS COMPATIBLE WITH THE PIPE BEING CONNECTED.

DRAINAGE MARKER POST SHALL BE A GALVANIZED STEEL POST WITH A HEIGHT OF AT LEAST 1.12 FEET AND A LENGTH OF 6 FEET.

INSTALLATION

CONFORM TO OUTLET LOCATION, ELEVATION, AND CLEARANCE LIMITS WITH OWNER AND ENGINEER.

CONFORM UNDERDRAIN ALIGNMENT WITH OWNER AND ENGINEER.

EXCAVATE TO THE APPROPRIATE LINE AND GRADE. ENSURE FIRM BEARING FOR THE PIPE.

WHERE UNDERDRAIN FITTINGS WITH ADJACENT GROUNDWATER AND SEAL TO ADJACENT PIPE WITH WATERPROOF TAPE.

ENSURE PIPE IS PLACED IN A STRAIGHT ALIGNMENT WITHOUT KIPS AND DIP.

PLACE BACKFILL IN COMPACTED LIFTS. AVOID CONTAMINATING UNDERDRAIN AND BACKFILL MATERIAL WITH FINE SOILS. THE UPPER 3 FEET SHALL BE COMPACTED TO AT LEAST 90% OF ITS MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D1557 (MODIFIED PROCTOR) IN 15 MIN AND 1500MM PAGES.

ENSURE CLEAN-OUTS ARE WELL SUPPORTED AND FLUSH WITH THE ADJACENT GROUND SURFACE.

ENSURE THE INSTALLED UNDERDRAINS AND OUTLETS ARE FREE OF SILT, DEBRIS, AND OTHER DELETERIOUS MATERIAL AT THE COMPLETION OF THE PROJECT.

SECTION 8
7.3M-R-4E,
HOWELL TOWNSHIP,
LIVINGSTON COUNTY, MICHIGAN

NO.	REVISIONS	DATE

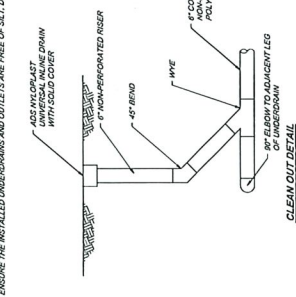
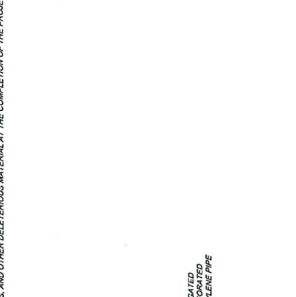
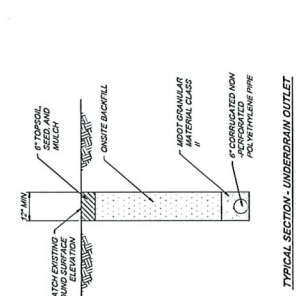
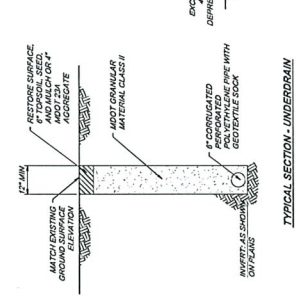
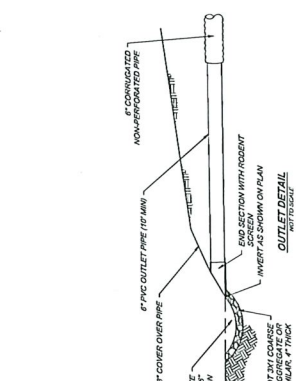
HOWELL TOWNSHIP
PIONEER CEMETERY DRAINAGE IMPROVEMENTS

PIONEER CEMETERY DRAINAGE IMPROVEMENTS

PIONEER CEMETERY DRAINAGE IMPROVEMENTS

PROJECT NO. 132428552022
SHEET 1 OF 1
DATE: SEPTEMBER 2022
SCALE: AS SHOWN

FILE NO. JD-1880-01



9A

STATE OF MICHIGAN
COUNTY OF LIVINGSTON
TOWNSHIP OF HOWELL

RESOLUTION

02.23.20

WHEREAS, the Livingston County Drain Commissioner, has advised the Howell Township Board of Trustees that, pursuant to Section 196 of the Michigan Drain Code (MCL 280.196; MSA 11.1196), an inspection has been made of the Howell No. 5 Drain, and it has been determined, as a result of the inspection, that certain maintenance must be performed upon the Drain;

WHEREAS, the inspection performed indicates that maintenance and repair on the Drain is necessary to provide adequate drainage;

WHEREAS, the Livingston County Drain Commissioner has the authority to expend Five Thousand and no/100 Dollars (\$5,000.00) per mile in any one (1) year for the maintenance of the Drain, and where it is estimated that expenditures in excess of Five Thousand and no/100 Dollars (\$5,000.00) per mile are necessary, those amounts may not be expended until approved by Resolution of the governing body of each township, city and village affected by more than twenty percent (20%) of the cost;

WHEREAS, the Livingston County Drain Commissioner, has advised the Howell Township Board of Trustees that it will be necessary to expend funds in excess of Five Thousand and no/100 Dollars (\$5,000.00) per mile for the maintenance of the Howell No. 5 Drain and that Howell Township is affected by more than twenty percent (20%) of the cost; and

WHEREAS, the Livingston County Drain Commissioner estimates that the cost for the maintenance of the Howell No. 5 Drain will be approximately forty one thousand Dollars (\$41,000), which constitutes thirty six thousand Dollars (\$36,000) in excess of the authorized Five Thousand and no/100 Dollars (\$5,000.00) per mile.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Howell Township Board of Trustees, that pursuant to Section 196 of the Drain Code, the Livingston County Drain Commissioner is authorized to expend money

for the interim maintenance and repair of the Howell No. 5 Drain in excess of Five Thousand and no/100 Dollars (\$5,000.00) per mile and, to the extent that the drain fund for the Drain contains insufficient funds for the payment of costs incurred for the maintenance or repair of the Drain, then the Livingston County Drain Commissioner is authorized to levy a special assessment, as allowed by law.

RESOLUTION approved this _____ day of _____, 2023, by the Howell Township Board of Trustees, governing body of Howell Township.

BOARD OF TRUSTEES OF HOWELL TOWNSHIP

By: _____

I, the undersigned, being the duly qualified and acting Clerk of Howell Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Howell Township Board of Trustees at a meeting held on the _____ day of _____, 2023.

Clerk _____

**RESOLUTION FOR
PETITION FOR MAINTENANCE AND IMPROVEMENT OF A DRAIN
HOWELL TOWNSHIP
ROSSINGTON DRAIN**

At a _____ meeting of the Howell Township Board, held in Livingston County, State of Michigan on the ____ day of _____, 2023, at _____ a.m./p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____
_____.

WHEREAS, the Township requests the maintenance and improvement of a drain, located in Livingston County, pursuant to Chapter 8 of Public Act 40 of 1956, as amended; and

WHEREAS, the Township has determined that the maintenance and improvement of the drain benefits the public health in the Township; and

WHEREAS, the Township will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

NOW, THEREFORE BE IT RESOLVED THAT, the Township Board does authorize the filing of a petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED THAT the Supervisor is authorized to execute the petition for maintenance and improvement of the drain.

BE IT FURTHER RESOLVED that the Clerk shall forward to the Livingston County Drain Commissioner a copy of this Resolution for the petition for maintenance and improvement of the drain.

HOWELL TOWNSHIP

Dated: _____

By: Michael Coddington
Its: Supervisor

Yeas: _____

Nays: _____

Abstain: _____

Absent: _____

Resolution No. 02, 23.520

I, the undersigned, being duly qualified and acting Clerk of Howell Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board for Howell Township at a regular meeting held on the _____ day of _____, 2023, and that notice of said meeting was given in accordance with the Open Meetings Act.

_____, Clerk
Howell Township

Date

HOWELL TOWNSHIP

**PETITION FOR MAINTENANCE
AND IMPROVEMENT OF A DRAIN**

ROSSINGTON DRAIN

To the Livingston County Drain Commissioner:

The undersigned is Howell Township, Livingston County, Michigan. This petition has been duly authorized by the governing body of Howell Township and requests that the Rossington Drain be maintained and improved as provided in Chapter 8 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District.

The Rossington Drain is located in Howell Township, Livingston County, Michigan.

The proposed maintenance and improvement is necessary for the public health, convenience or welfare and benefits the public health in Howell Township.

Howell Township will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

Dated: _____, 2023

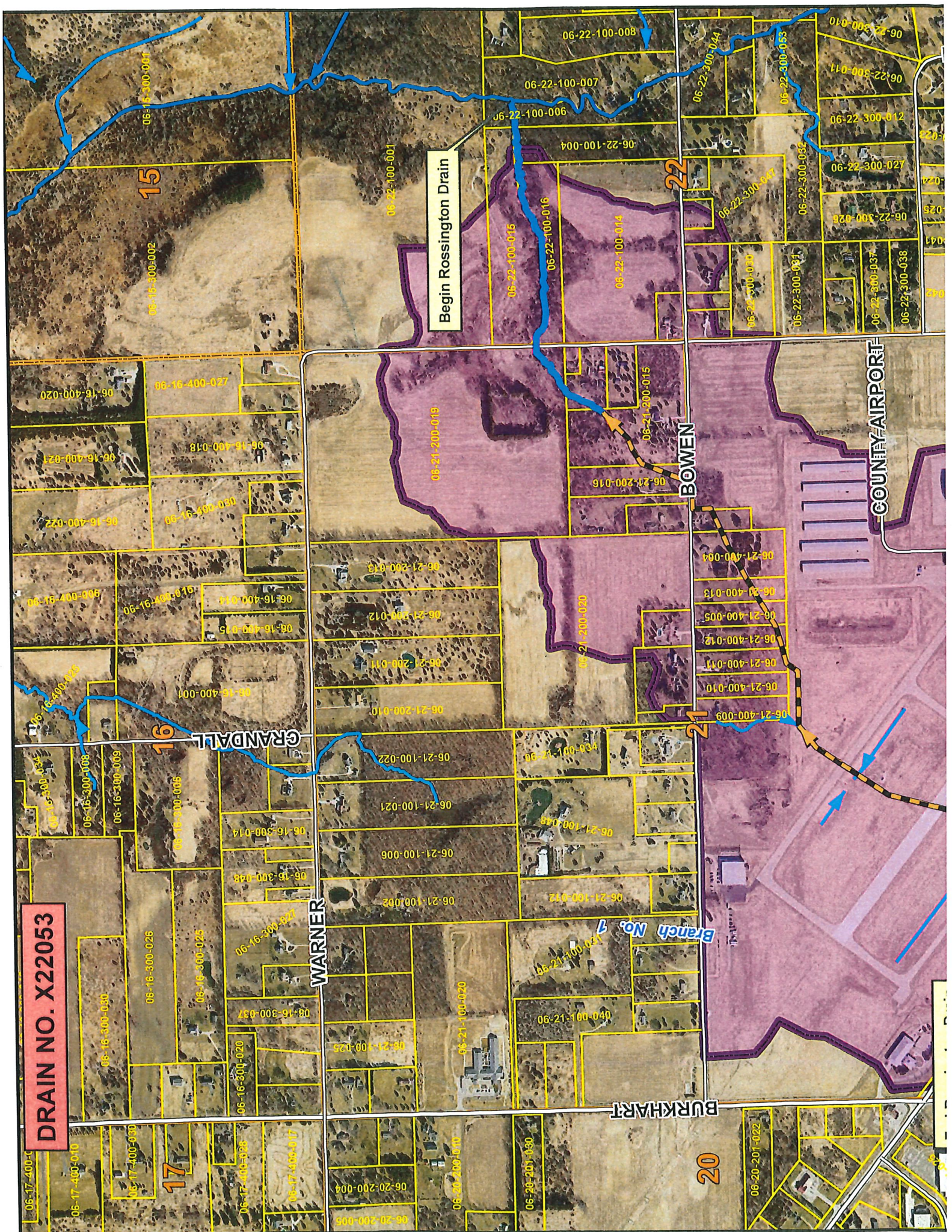
By: _____

Its: _____

By: _____

Its: _____

DRAIN NO. X22053



Begin Rossington Drain

15

16

17

22

BOWEN

21

BURKHART

20

COUNTY AIRPORT

Branch No. 1

WARNER

GRANDALL

06-17-400-010

06-17-400-011

06-17-400-030

06-17-400-036

06-17-400-037

06-16-300-026

06-16-300-050

06-16-300-025

06-16-300-037

06-16-300-020

06-21-100-125

06-21-100-020

06-21-100-021

06-21-100-022

06-21-100-014

06-21-100-006

06-21-100-002

06-21-100-048

06-21-100-012

06-21-100-010

06-21-200-013

06-21-200-012

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06-21-200-011

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06-16-400-020

06-16-400-018

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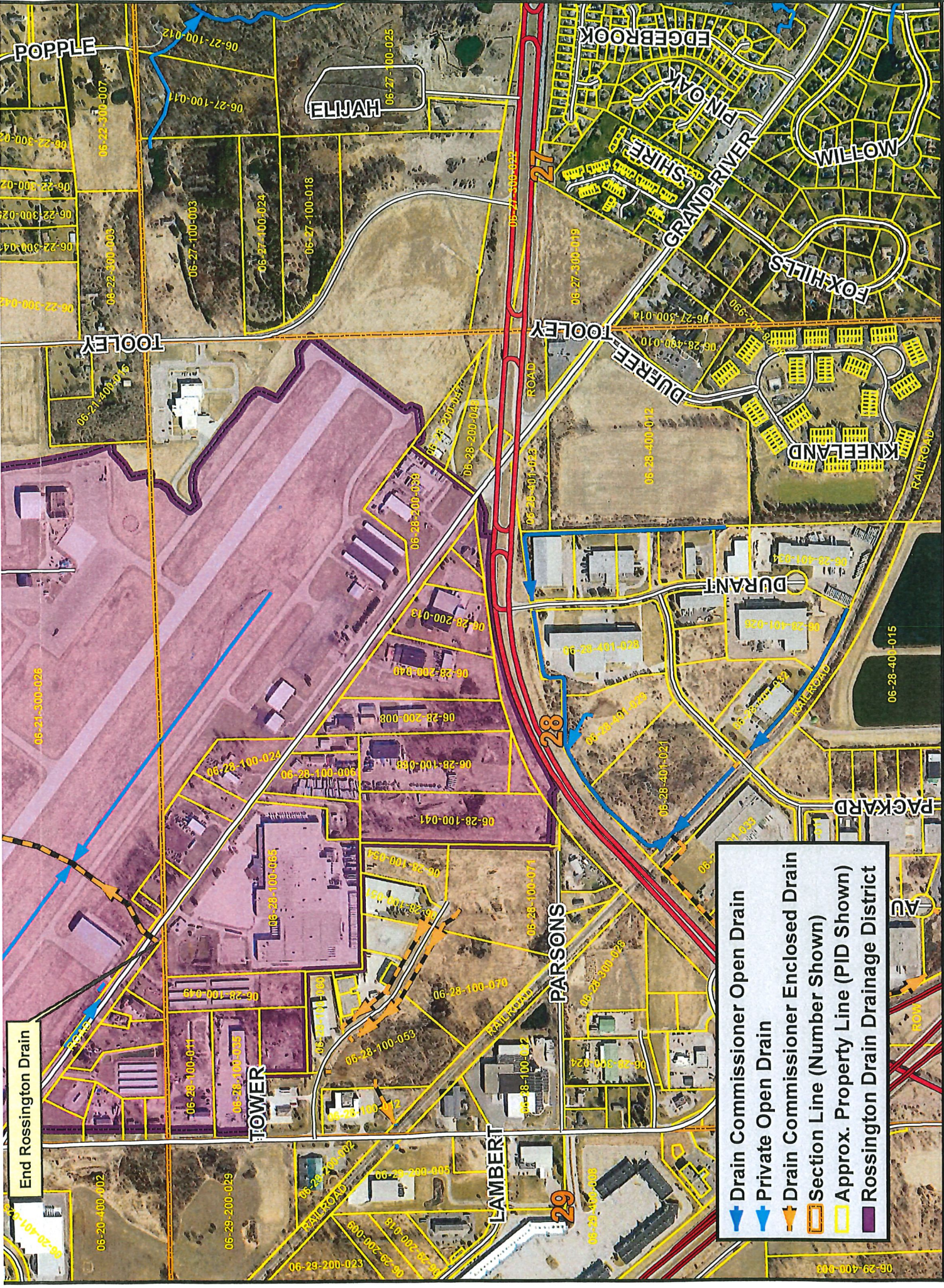
06-22-300-038

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06-22-300-037

06-22-300-038



End Rossington Drain

- ▶ Drain Commissioner Open Drain
- ▶ Private Open Drain
- ▶ Drain Commissioner Enclosed Drain
- Section Line (Number Shown)
- Approx. Property Line (PID Shown)
- Rossington Drain Drainage District

Rossington Drain

Livingston County Drain Commissioner
 2300 E Grand River
 Livingston, MS 38644



9B

9C

REVENUE AND EXPENDITURE REPORT FOR HOWELL TOWNSHIP					
PERIOD ENDING 01/31/2023					
% Fiscal Year Completed: 58.90					
GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND					
REVENUES					
Dept 000 - OTHER					
101-000-402.00	GEN FUND PROPERTY TAXES	371,000.00	192,677.80	51.93	Winter Tax Bill
101-000-403.00	GEN FUND ACT 7 TAXES	36,000.00	36,909.79	102.53	Annual
101-000-420.00	GEN FUND DELINQ PERSONAL TAXES	1,500.00	1,511.21	100.75	
101-000-452.00	GEN FUND RIGHT OF WAY FEES	5,000.00	0.00	0.00	
101-000-476.00	GEN FUND LICENSE & PERMIT FEES	12,000.00	4,620.00	38.50	
101-000-476.01	GEN FUND CABLE TV FRANCHISE FEES	77,500.00	41,781.33	53.91	
101-000-476.02	GEN FUND TRAILER FEES	1,500.00	1,068.00	71.20	
101-000-476.03	GEN FUND DOG LICENSE FEES	50.00	34.50	69.00	
101-000-573.00	GEN FUND LOCAL COMMUNITY SHARING	75,000.00	0.00	0.00	Feb. & May
101-000-574.00	GEN FUND STATE REVENUE SHARING	755,000.00	596,682.00	79.03	
101-000-607.00	GEN FUND COLLECTION FEE/SCHOOLS INCOME	10,500.00	10,617.00	101.11	Annual
101-000-607.01	GEN FUND ADMIN FEES	125,000.00	115,009.27	92.01	
101-000-608.00	GEN FUND ZONING FEES INCOME	15,000.00	3,325.00	22.17	
101-000-609.00	GEN FUND ZBA FEES INCOME	4,000.00	1,700.00	42.50	
101-000-610.00	GEN FUND LAND DIVISION FEES INCOME	2,500.00	1,150.00	46.00	
101-000-614.00	GEN FUND PRE-CONFERENCE ZONING INCOME	500.00	0.00	0.00	
101-000-615.00	GEN FUND ADDRESSING FEES INCOME	250.00	150.00	60.00	
101-000-641.00	GEN FUND GRAVE OPENING FEES	1,000.00	1,025.00	102.50	
101-000-642.00	GEN FUND CEMETERY LOTS FEES	1,000.00	600.00	60.00	
101-000-652.00	GEN FUND PARKING VIOLATION FEES	100.00	0.00	0.00	
101-000-657.00	GEN FUND MUNICIPAL CIVIL INFRACTION FEE	100.00	0.00	0.00	
101-000-665.00	GEN FUND INTEREST INCOME	1,000.00	4,178.40	417.84	
101-000-675.00	GEN FUND OTHER REVENUE	250.00	308.66	123.46	
Total Dept 000 - OTHER		1,495,750.00	1,013,347.96	67.75	
TOTAL REVENUES		1,495,750.00	1,013,347.96	67.75	
EXPENDITURES					
Dept 101 - TOWNSHIP BOARD					
101-101-703.00	TWP BOARD SALARY	25,600.00	11,939.34	46.64	
101-101-703.02	TWP BOARD CLERICAL EXPENSE	2,500.00	261.20	10.45	
101-101-703.03	TWP BOARD FLAT RATE MTG CHARGE EXPENSE	600.00	75.00	12.50	
101-101-704.00	TWP BOARD PER DIEM EXPENSE	200.00	0.00	0.00	
101-101-705.00	TWP BOARD AFFILIATE BOARD EXPENSE	2,400.00	610.00	25.42	
101-101-900.00	TWP BOARD PRINT & PUBL EXPENSE	2,500.00	550.00	22.00	
Total Dept 101 - TOWNSHIP BOARD		33,800.00	13,435.54	39.75	
Dept 171 - SUPERVISOR					
101-171-703.00	SUPERVISOR SALARY	33,800.00	18,450.39	54.59	
101-171-703.01	SUPERVISOR DEPUTY SALARY	14,175.00	7,585.52	53.51	
101-171-860.00	SUPERVISOR MILEAGE & EXPENSES	100.00	0.00	0.00	
101-171-957.00	SUPERVISOR DUES & SUBSCRIPTION EXPENSE	100.00	0.00	0.00	
Total Dept 171 - SUPERVISOR		48,175.00	26,035.91	54.04	
Dept 215 - CLERK					
101-215-703.00	CLERK SALARY	33,800.00	18,516.02	54.78	
101-215-703.01	CLERK DEPUTY WAGES	27,825.00	9,945.68	35.74	
101-215-703.04	CLERK ACCOUNTING WAGES	45,675.00	25,184.21	55.14	
101-215-720.00	CLERK EDUCATION EXPENSE	2,200.00	1,550.00	70.45	
101-215-860.00	CLERK MILEAGE & EXPENSES	1,000.00	733.86	73.39	
101-215-865.00	CLERK CONFERENCE EXPENSE	300.00	0.00	0.00	
101-215-957.00	CLERK DUES & SUBSCRIPTION EXPENSE	500.00	187.00	37.40	
Total Dept 215 - CLERK		111,300.00	56,116.77	50.42	
Dept 247 - BOARD OF REVIEW					

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	% BDGT	COMMENTS
		AMENDED BUDGET	01/31/2023	USED	
101-247-703.00	BOARD OF REVIEW SALARY	3,000.00	400.00	13.33	
101-247-900.00	BOARD OF REVIEW PRINTING & PUB EXP	500.00	120.00	24.00	
101-247-964.00	BOARD OF REVIEW REFUNDS & CHARGEBACKS	2,000.00	122.16	6.11	
Total Dept 247 - BOARD OF REVIEW		5,500.00	642.16	11.68	
Dept 253 - TREASURER					
101-253-703.00	TREASURER SALARY	33,800.00	18,450.39	54.59	
101-253-703.01	TREASURER DEPUTY WAGES	27,825.00	16,466.98	59.18	
101-253-720.00	TREASURER EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-253-726.01	TREASURER POSTAGE	6,500.00	6,073.24	93.43	Tax Bills 2X per Yr
101-253-801.01	TREASURER LEGAL EXPENSE	4,000.00	2,482.14	62.05	PP Collection
101-253-860.00	TREASURER MILEAGE & EXPENSES	1,000.00	601.05	60.11	
101-253-865.00	TREASURER CONFERENCE EXPENSE	300.00	0.00	0.00	
101-253-900.00	TREASURER PRINT & PUBL EXPENSE	500.00	20.00	4.00	
101-253-957.00	TREASURER DUES & SUBSCRIPTION EXPENSE	100.00	0.00	0.00	
Total Dept 253 - TREASURER		75,025.00	44,093.80	58.77	
Dept 257 - ASSESSING					
101-257-703.00	ASSESSING SALARY	74,025.00	42,212.63	57.02	
101-257-703.01	ASSESSING CONTRACT LABOR	5,000.00	0.00	0.00	
101-257-703.02	ASSESSING FIELD INSPECTOR WAGES	2,000.00	581.35	29.07	
101-257-703.04	ASSESSING CLERICAL WAGES	20,000.00	10,058.63	50.29	
101-257-720.00	ASSESSING EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-257-726.00	ASSESSING POSTAGE EXPENSE	4,000.00	225.95	5.65	
101-257-727.00	ASSESSING SUPPLIES EXPENSE	2,000.00	0.00	0.00	
101-257-801.00	ASSESSING LEGAL EXPENSE	5,000.00	0.00	0.00	
101-257-860.00	ASSESSING MILEAGE & EXPENSES	1,000.00	45.01	4.50	
101-257-865.00	ASSESSING CONFERENCE EXPENSE	500.00	0.00	0.00	
101-257-957.00	ASSESSING DUES & SUBSCRIPTION EXPENSE	700.00	342.38	48.91	
Total Dept 257 - ASSESSING		115,225.00	53,465.95	46.40	
Dept 262 - ELECTIONS					
101-262-703.00	ELECTION WORKERS WAGES	20,000.00	17,858.25	89.29	
101-262-707.00	ELECTION CLERK WAGES	27,825.00	13,994.36	50.29	
101-262-720.00	ELECTION EDUCATION EXPENSE	200.00	25.00	12.50	
101-262-726.00	ELECTION POSTAGE EXPENSE	5,000.00	2,556.37	51.13	
101-262-727.00	ELECTION SUPPLIES EXPENSE	7,000.00	4,087.29	58.39	
101-262-860.00	ELECTION MILEAGE & EXPENSES	2,500.00	1,076.47	43.06	
101-262-900.00	ELECTION PRINTING & PUBL EXPENSE	600.00	357.91	59.65	
101-262-930.00	ELECTION EQUIP REPAIR EXPENSE	10,800.00	5,159.91	47.78	
Total Dept 262 - ELECTIONS		73,925.00	45,115.56	61.03	
Dept 265 - TOWNSHIP HALL					
101-265-707.00	TWP HALL CLERICAL EXPENSE	18,175.00	9,849.77	54.19	
101-265-708.00	TWP HALL UTILITY DIRECTOR EXPENSE	29,500.00	16,125.25	54.66	
101-265-720.00	TWP HALL EDUCATION EXPENSE	700.00	0.00	0.00	
101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE	2,800.00	1,207.16	43.11	
101-265-721.01	TWP HALL HEALTH INSURANCE EXPENSE	36,500.00	18,724.90	51.30	
101-265-721.02	TWP HALL HEALTHFLEX EXPENSE	800.00	0.00	0.00	
101-265-722.00	TWP HALL RETIREMENT EXPENSE	72,975.00	36,151.64	49.54	
101-265-725.00	TWP HALL FICA/MEDICARE EXPENSE	39,375.00	19,587.41	49.75	
101-265-726.00	TWP HALL POSTAGE EXPENSE	2,800.00	1,013.47	36.20	
101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	2,000.00	611.32	30.57	
101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE	8,000.00	3,621.33	45.27	
101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE	40,000.00	13,358.05	33.40	
101-265-728.01	TWP HALL IT SUPPORT EXPENSE	7,000.00	2,886.00	41.23	
101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE	5,000.00	3,076.66	61.53	Monitor
101-265-776.00	TWP HALL SEPTIC FIELD EXPENSE	1,000.00	0.00	0.00	
101-265-801.00	TWP HALL GROUNDS CONTRACTED SVCS EXP	500.00	458.00	91.60	Twice per Year
101-265-801.01	TWP HALL LEGAL EXPENSE	2,000.00	67.50	3.38	
101-265-801.09	TWP HALL FINANCIAL AUDIT	10,000.00	0.00	0.00	
101-265-822.00	TWP HALL INSURANCE & BOND EXPENSE	15,000.00	13,434.75	89.57	Annual
101-265-850.00	TWP HALL TELEPHONE EXPENSE	5,500.00	3,636.84	66.12	Monitor
101-265-851.00	TWP HALL WEB SITE EXPENSE	5,000.00	3,919.00	78.38	Annual

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	% BDGT	COMMENTS
		AMENDED BUDGET	01/31/2023	USED	
101-265-860.00	TWP HALL MILEAGE & EXPENSES	200.00	0.00	0.00	
101-265-900.00	TWP HALL PRINT & PUBL EXPENSE	200.00	0.00	0.00	
101-265-920.00	TWP HALL ELECTRICITY EXPENSE	7,000.00	3,493.18	49.90	
101-265-922.00	TWP HALL NATURAL GAS EXPENSE	5,000.00	2,580.18	51.60	
101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE	8,000.00	1,349.00	16.86	
101-265-930.01	TWP HALL OFFICE EQUIPMENT & REPAIR	5,000.00	2,619.28	52.39	
101-265-931.00	TWP HALL GROUNDS CARE EXPENSE	6,000.00	5,500.00	91.67	Leppek
101-265-932.00	TWP HALL SNOW REMOVAL EXPENSE	6,000.00	4,665.00	77.75	Leppek
101-265-957.00	TWP HALL DUES & SUBSCRIPTION EXPENSE	7,000.00	6,852.61	97.89	Annual
Total Dept 265 - TOWNSHIP HALL		349,025.00	174,788.30	50.08	
Dept 268 - TOWNSHIP AT LARGE					
101-268-801.01	TWP AT LARGE LEGAL EXPENSE	125,000.00	48,373.66	38.70	Rainbow
101-268-882.00	TWP AT LARGE SPRING CLEAN UP EXPENSE	5,000.00	0.00	0.00	
101-268-883.00	TWP AT LARGE ROAD SIDE PICKUP EXPENSE	1,200.00	0.00	0.00	
101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE	7,000.00	3,647.58	52.11	
101-268-974.00	TWP AT LARGE DRAIN EXPENSE	55,000.00	0.00	0.00	
101-268-977.00	TWP AT LARGE CAPITAL OUTLAY EXPENSE	130,000.00	16,450.00	12.65	AC, BS&A Cloud
Total Dept 268 - TOWNSHIP AT LARGE		323,200.00	68,471.24	21.19	
Dept 276 - CEMETERY					
101-276-931.00	CEMETERY GROUNDS CARE & MAINT EXPENSE	20,000.00	9,962.83	49.81	
Total Dept 276 - CEMETERY		20,000.00	9,962.83	49.81	
Dept 447 - ENGINEERING					
101-447-801.00	ENGINEERING CONTRACTED SVCS EXPENSE	25,000.00	6,508.25	26.03	
Total Dept 447 - ENGINEERING		25,000.00	6,508.25	26.03	
Dept 701 - PLANNING					
101-701-703.00	PLANNING COMMISSION SALARY	8,000.00	1,360.00	17.00	
101-701-707.00	PLANNING CLERICAL EXPENSE	2,000.00	0.00	0.00	
101-701-720.00	PLANNING EDUCATION EXPENSE	1,000.00	15.00	1.50	
101-701-726.00	PLANNING POSTAGE EXPENSE	1,000.00	385.05	38.51	
101-701-801.00	PLANNING CONTRACTED PLANNER EXPENSE	20,000.00	5,887.50	29.44	
101-701-801.01	PLANNING LEGAL EXPENSE	2,000.00	1,010.50	50.53	
101-701-865.00	PLANNING CONFERENCE EXPENSE	500.00	0.00	0.00	
101-701-900.00	PLANNING PRINTING & PUBL EXPENSE	1,500.00	0.00	0.00	
101-701-957.00	PLANNING DUES & SUBSCRIPTION EXPENSE	1,000.00	520.00	52.00	
Total Dept 701 - PLANNING		37,000.00	9,178.05	24.81	
Dept 702 - ZONING					
101-702-703.00	ZONING ADMINISTRATOR SALARY	64,050.00	35,335.26	55.17	
101-702-703.05	ZONING CODE ENFORCEMENT EXPENSE	25,000.00	0.00	0.00	
101-702-860.00	ZONING MILEAGE & EXPENSES	1,000.00	188.75	18.88	
101-702-900.00	ZONING PRINTING & PUBL EXPENSE	400.00	0.00	0.00	
Total Dept 702 - ZONING		90,450.00	35,524.01	39.27	
Dept 703 - ZONING BOARD OF APPEALS					
101-703-703.00	BOARD OF APPEALS SALARY	3,000.00	1,440.00	48.00	
101-703-707.00	BOARD OF APPEALS CLERICAL EXPENSE	900.00	0.00	0.00	
101-703-720.00	BOARD OF APPEALS EDUCATION EXPENSE	200.00	0.00	0.00	
101-703-865.00	BOARD OF APPEALS CONFERENCE EXPENSE	200.00	0.00	0.00	
101-703-900.00	BOARD OF APPEALS PRINTING & PUBL EXPENSE	800.00	370.00	46.25	
Total Dept 703 - ZONING BOARD OF APPEALS		5,100.00	1,810.00	35.49	
Dept 966 - TRANSFER OUT					
101-966-999.00	GEN FUND TRANSFER OUT-PARKS & REC	175,000.00	175,000.00	100.00	Annual
Total Dept 966 - TRANSFER OUT		175,000.00	175,000.00	100.00	
TOTAL EXPENDITURES		1,487,725.00	720,148.37	48.41	
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		1,495,750.00	1,013,347.96	67.75	
TOTAL EXPENDITURES		1,487,725.00	720,148.37	48.41	
NET OF REVENUES & EXPENDITURES		8,025.00	293,199.59		

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	% BDGT	COMMENTS
		AMENDED BUDGET	01/31/2023	USED	
Fund 204 - ROAD FUND					
REVENUES					
Dept 000 - OTHER					
204-000-402.00	ROAD FUND PROPERTY TAX INCOME	395,000.00	206,138.81	52.19	Winter Tax Bill
204-000-665.00	ROAD FUND INTEREST INCOME	100.00	1,301.78	1,301.78	
Total Dept 000 - OTHER		395,100.00	207,440.59	52.50	
TOTAL REVENUES		395,100.00	207,440.59	52.50	
EXPENDITURES					
Dept 000 - OTHER					
204-000-801.00	ROAD IMPROVEMENT EXPENSE	637,000.00	357,973.28	56.20	4 Road Projects
204-000-802.00	ROAD CHLORIDE EXPENSE	90,000.00	36,760.89	40.85	
Total Dept 000 - OTHER		727,000.00	394,734.17	54.30	
Dept 547 - CHARGEBACKS					
204-547-978.00	ROAD FUND CHARGEBACK EXPENSE	1,000.00	0.00	0.00	
Total Dept 547 - CHARGEBACKS		1,000.00	0.00	0.00	
TOTAL EXPENDITURES		728,000.00	394,734.17	54.22	
Fund 204 - ROAD FUND:					
TOTAL REVENUES		395,100.00	207,440.59	52.50	
TOTAL EXPENDITURES		728,000.00	394,734.17	54.22	
NET OF REVENUES & EXPENDITURES		(332,900.00)	(187,293.58)	56.26	
Fund 208 - REC FUND					
REVENUES					
Dept 000 - OTHER					
208-000-665.00	REC FUND INTEREST INCOME	100.00	718.51	718.51	
208-000-699.00	REC FUND OPERATING TRANSFER IN	175,000.00	175,000.00	100.00	Annual
Total Dept 000 - OTHER		175,100.00	175,718.51	100.35	
TOTAL REVENUES		175,100.00	175,718.51	100.35	
EXPENDITURES					
Dept 000 - OTHER					
208-000-801.00	REC FUND CONTRACTED SERVICES EXPENSE	125,000.00	58,375.00	46.70	
Total Dept 000 - OTHER		125,000.00	58,375.00	46.70	
TOTAL EXPENDITURES		125,000.00	58,375.00	46.70	
Fund 208 - PARK/RECREATION FUND:					
TOTAL REVENUES		175,100.00	175,718.51	100.35	
TOTAL EXPENDITURES		125,000.00	58,375.00	46.70	
NET OF REVENUES & EXPENDITURES		50,100.00	117,343.51	234.22	

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	% BDGT	COMMENTS
		AMENDED BUDGET	01/31/2023	USED	
Fund 285 - AMERICAN RESCUE PLAN ACT (ARPA)					
REVENUES					
Dept 000 - OTHER					
285-000-528.00	ARPA FUND OTHER FEDERAL GRANTS	378,377.00	314,546.00	83.13	
285-000-665.00	ARPA FUND INTEREST INCOME	0.00	1,487.18	100.00	
Total Dept 000 - OTHER		378,377.00	316,033.18	83.52	
TOTAL REVENUES		378,377.00	316,033.18	83.52	
EXPENDITURES					
Dept 000 - OTHER					
285-000-852.00	ARPA FUND BROADBAND EXPENSE	175,000.00	70,000.00	40.00	MiSignal
285-000-853.00	ARPA FUND SEWER EXPENSE	244,546.00	146,453.00	59.89	WWTP Projects
Total Dept 000 - OTHER		419,546.00	216,453.00	51.59	
TOTAL EXPENDITURES		419,546.00	216,453.00	51.59	
Fund 285 - AMERICAN RESCUE PLAN ACT (ARPA):					
TOTAL REVENUES		378,377.00	316,033.18	83.52	
TOTAL EXPENDITURES		419,546.00	216,453.00	51.59	
NET OF REVENUES & EXPENDITURES		(41,169.00)	99,580.18		
Fund 592 - SWR/WTR					
REVENUES					
Dept 000 - OTHER					
592-000-663.00	DEPOSITS FOR LAND SALE #8	0.00	10,000.00	100.00	Earnest Money
Total Dept 000 - OTHER		0.00	10,000.00	100.00	
Dept 536 - SEWER/WATER					
592-536-665.00	SEWER/WATER INTEREST INCOME	500.00	1,512.30	302.46	
592-536-665.07	SPEC ASSESS INTEREST INCOME-SEWER #7	1,689.00	404.55	23.95	
592-536-665.08	SPEC ASSESS INTEREST INCOME-SEWER 8	22,658.00	14,291.22	63.07	
592-536-665.09	SPEC ASSESS INTEREST INCOME-WATER 8	10,317.00	6,643.64	64.40	
592-536-665.11	SPEC ASSESS INTEREST INCOME-SEWER 11	16,539.00	2,917.97	17.64	
592-536-665.12	SPEC ASSESS INTEREST INCOME-WATER 11	4,885.00	1,029.46	21.07	
592-536-665.14	SPEC ASSESS INTEREST INCOME-SEWER CONN	0.00	112.50	100.00	
592-536-665.15	SPEC ASSESS INTEREST INCOME-WATER CONN	0.00	112.50	100.00	
592-536-665.20	SEWER FARM LAND RENTAL INCOME	12,500.00	24,325.00	194.60	
592-536-671.00	SEWER CONNECTION FEE INCOME	0.00	13,700.00	100.00	Hamilton Propane
592-536-671.01	WATER CONNECTION FEE INCOME	0.00	46,482.91	100.00	Hamilton, Chestnut
Total Dept 536 - SEWER/WATER		69,088.00	111,532.05	161.43	
Dept 537 - CHARGES FOR SERVICES					
592-537-477.00	UTILITY BILLING SEWER USER FEES INCOME	925,000.00	551,960.12	59.67	
592-537-477.02	UTILITY BILLING WATER USER FEES INCOME	1,050,000.00	798,793.24	76.08	
592-537-694.00	UTILITY BILLING PENALTY SEWER USER	20,000.00	16,252.10	81.26	
592-537-694.02	UTILITY BILLING PENALTY & INT SEWER INC	20,000.00	21,753.15	108.77	
Total Dept 537 - CHARGES FOR SERVICES		2,015,000.00	1,388,758.61	68.92	
TOTAL REVENUES		2,084,088.00	1,510,290.66	72.47	
EXPENDITURES					
Dept 536 - SEWER/WATER					
592-536-775.00	SEWER FUND REPAIR & IMPROVE EXPENSE	15,000.00	3,500.00	23.33	
592-536-801.02	SEWER FUND AUDITS/STUDIES EXPENSE	10,000.00	1,505.50	15.06	
592-536-929.00	SEWER FUND BOND REPORTING FEES	1,000.00	1,000.00	100.00	Annual
592-536-972.00	SEWER/WATER CAPITAL OUTLAY EXPENSE	150,000.00	0.00	0.00	
Total Dept 536 - SEWER/WATER		176,000.00	6,005.50	3.41	

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	% BDGT	COMMENTS
		AMENDED BUDGET	01/31/2023	USED	
Dept 537 - CHARGES FOR SERVICES					
592-537-726.00	UTILITY BILLING POSTAGE EXPENSE	4,000.00	1,986.35	49.66	
592-537-728.00	UTILITY BILLING SOFTWARE SUPPORT EXPENSE	1,000.00	0.00	0.00	
592-537-801.01	UTILITY BILLING LEGAL EXPENSE	1,000.00	0.00	0.00	
592-537-803.00	UTILITY BILLING WATER EXPENSE	700,000.00	558,675.80	79.81	Matches Billings
Total Dept 537 - CHARGES FOR SERVICES		706,000.00	560,662.15	79.41	
Dept 538 - WWTP					
592-538-729.00	WWTP CHEMICALS EXPENSE	20,000.00	15,796.00	78.98	Ordered as Needed
592-538-801.00	WWTP CONTRACTED SERVICES EXPENSE	300,000.00	184,073.21	61.36	
592-538-801.01	WWTP VACTOR TRUCK EXPENSE	20,000.00	3,116.97	15.59	
592-538-801.02	WWTP STATION CLEANING EXPENSE	20,000.00	0.00	0.00	
592-538-801.03	WWTP MANHOLE CLEANING EXPENSE	20,000.00	0.00	0.00	
592-538-801.04	WWTP SEWER LINE CLEANING EXPENSE	20,000.00	0.00	0.00	
592-538-801.05	WWTP LABORATORY FEES EXPENSE	5,000.00	3,181.89	63.64	
592-538-801.06	WWTP GIS FEES EXPENSE	5,000.00	0.00	0.00	
592-538-822.00	WWTP INSURANCE & BOND EXPENSE	15,000.00	12,600.00	84.00	Annual
592-538-850.00	WWTP TELEPHONE EXPENSE	3,500.00	1,850.45	52.87	
592-538-851.00	WWTP SCADA MONITORING EXPENSE	8,000.00	6,991.50	87.39	Annual
592-538-920.00	WWTP ELECTRICITY EXPENSE	85,000.00	42,505.29	50.01	
592-538-922.00	WWTP NATURAL GAS EXPENSE	10,000.00	4,117.11	41.17	
592-538-930.00	WWTP PLANT EQUIPMENT REPAIR EXPENSE	50,000.00	20,688.85	41.38	
592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXPENSE	50,000.00	27,097.73	54.20	
592-538-956.00	WWTP MISCELLANEOUS EXPENSE	15,000.00	11,182.33	74.55	New Operator
592-538-962.00	WWTP MISS DIG FEES EXPENSE	3,000.00	1,578.09	52.60	Annual
592-538-966.00	WWTP STATE OF MICHIGAN EXPENSE	3,000.00	1,950.00	65.00	Annual
592-538-969.01	WWTP BIOSOLIDS REMOVAL EXPENSE	35,000.00	1,635.25	4.67	
Total Dept 538 - WWTP		687,500.00	338,364.67	49.22	
TOTAL EXPENDITURES		1,569,500.00	905,032.32	57.66	
Fund 592 - SWR/WTR:					
TOTAL REVENUES		2,084,088.00	1,510,290.66	72.47	
TOTAL EXPENDITURES		1,569,500.00	905,032.32	57.66	
NET OF REVENUES & EXPENDITURES		514,588.00	605,258.34		
TOTAL REVENUES - ALL FUNDS		4,528,415.00	3,222,830.90	71.17	
TOTAL EXPENDITURES - ALL FUNDS		4,329,771.00	2,294,742.86	53.00	
NET OF REVENUES & EXPENDITURES		198,644.00	928,088.04		

Cash Flow Using Budgeted Revenue

Sewer & Water Fund Cash Flow-Using Budget												
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Beg. Cash Balance	\$188,172	\$276,783	\$322,377	\$501,010	\$461,733	\$601,727	\$867,304	\$867,245	\$908,044	\$948,843	\$989,642	\$1,030,441
Proj./Actual Net Rev.												
592 Sewer/Water	\$88,611	\$45,594	\$178,633	(\$39,277)	\$139,994	\$265,577	(\$59)	\$40,799	\$40,799	\$40,799	\$40,799	\$40,799
Total Revenue	\$88,611	\$45,594	\$178,633	(\$39,277)	\$139,994	\$265,577	(\$59)	\$40,799	\$40,799	\$40,799	\$40,799	\$40,799
General Fund Payback												
Total Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Cash Balance	\$276,783	\$322,377	\$501,010	\$461,733	\$601,727	\$867,304	\$867,245	\$908,044	\$948,843	\$989,642	\$1,030,441	\$1,071,240
General Fund Cash Flow-Using Budget												
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Beginning Balance	\$1,338,669	\$1,392,075	\$1,331,972	\$1,498,090	\$1,362,647	\$1,477,737	\$1,575,547	\$1,508,387	\$1,509,056	\$1,509,725	\$1,510,394	\$1,511,063
Proj./Actual Net. Rev.	\$53,406	(\$60,103)	\$166,118	(\$135,443)	\$115,090	\$97,810	(\$67,160)	\$669	\$669	\$669	\$669	\$669
Ending Cash Balance	\$1,392,075	\$1,331,972	\$1,498,090	\$1,362,647	\$1,477,737	\$1,575,547	\$1,508,387	\$1,509,056	\$1,509,725	\$1,510,394	\$1,511,063	\$1,511,732
Cash Due to Gen Fund From W/S Funds												
\$4,291,905												
Road Fund Cash Flow-Using Budget												
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Beginning Balance	\$716,144	\$716,271	\$710,052	\$568,437	\$321,937	\$322,152	\$500,477	\$528,850	\$713,850	\$716,850	\$716,850	\$716,850
Proj./Actual Net. Rev.	\$127	(\$6,219)	(\$141,615)	(\$246,500)	\$215	\$178,325	\$28,373	\$185,000	\$3,000	\$0	\$0	\$0
Ending Cash Balance	\$716,271	\$710,052	\$568,437	\$321,937	\$322,152	\$500,477	\$528,850	\$713,850	\$716,850	\$716,850	\$716,850	\$716,850
Parks & Rec Fund Cash Flow-Using Budget												
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Beginning Balance	\$271,863	\$271,907	\$271,956	\$272,009	\$243,701	\$243,841	\$243,982	\$389,206	\$389,206	\$389,206	\$359,206	\$359,206
Proj./Actual Net. Rev.	\$44	\$49	\$53	(\$26,308)	\$140	\$140	\$145,225	\$0	\$0	(\$30,000)	\$0	(\$30,000)
Ending Cash Balance	\$271,907	\$271,956	\$272,009	\$243,701	\$243,841	\$243,982	\$389,206	\$389,206	\$389,206	\$359,206	\$359,206	\$329,206
ARPA Fund Cash Flow-Using Budget												
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Beginning Balance	\$187,253	\$567,252	\$567,381	\$567,523	\$495,963	\$426,228	\$421,889	\$352,178	\$352,178	\$260,648	\$260,648	\$260,648
Proj./Actual Net. Rev.	\$380,000	\$128	\$142	(\$71,560)	(\$69,735)	(\$4,339)	(\$69,710)	\$0	(\$91,530)	\$0	\$0	(\$105,000)
Ending Cash Balance	\$567,252	\$567,381	\$567,523	\$495,963	\$426,228	\$421,889	\$352,178	\$352,178	\$260,648	\$260,648	\$260,648	\$155,648

9D

Howell Township Inspector

From: Glen Miller <glenmillerthehomedoctor@gmail.com>
Sent: Tuesday, January 31, 2023 9:48 AM
To: Howell Township Inspector
Subject: Planning commission

Good morning Joe!

It is with a heavy heart that I must resign from the Howell Township Planning Commission. I have thoroughly enjoyed the opportunity to serve the Township and its residents but new developments in my personal as well as professional life have made this move necessary. Thank you to the Township Board members for having faith in me and allowing me the opportunity to serve on the commission. And finally thank you to my fellow members. I will always remember this experience.

Thank You All!

Glen Miller

Sent from my iPhone

9E

Generator Issue

2-9-23

Howell Township has been having some issues with the new generator installed at the Township Hall. Ion electric noticed that the generator stopped turning on for its regular weekly maintenance run. After Ion completed a review of the demands on the natural gas system for the Township Hall, I completed the attached gas information sheet from Consumers Energy. According to Consumers Energy, the gas service line and meter need to be upgraded. The new meter is \$906, upgrading the service line is \$670 plus \$29.21 per foot of service line with an additional \$3 per foot for winter construction costs and permit costs. The current service line is 174 feet. Consumers may be able to come off Barron Road which would reduce the service line to about 100 feet, but may include an excavation fee of \$355.

174 foot service line: $5604.54 + 906 + 670 = \$7180.54$

100 foot service line: $3221 + 355 + 906 + 670 = \5152

I recommend approving this work not to exceed \$7,500.

Respectfully submitted,
Jonathan Hohenstein

9F



7341 W. Grand River Avenue, Brighton, Michigan 48114 Phone (810)
227-2566 Fax (810) 227-5795
2-7-23

Landscape Maintenance Proposal

2023 2024 Seasons

Client: Howell Township
3525 Byron Rd
Howell Mi

Sites Township Hall, Walking Paths, WWTP and Contact Jean
Township Lot Off Oak Grove

Howell Township Hall

- Lawn Mowing/ Weed Whacking once per week throughout the growing season
- Fertilization of the Township Lawn (4 Step Program)
- Shrub Trimming (Twice per season)
- Weed removal throughout the landscape beds (Done once per month)

M- 59 Walking Paths

- Twice per season Cut the grass along the edge of the walking path.

Oak Grove/Barron

- Once throughout the growing season the property will be brushed hogged.

WWTP 1222 Packard Dr

- Lawn Mowing/ Weed Whacking once per week throughout the growing season

\$15,575 Total Payment per season

Payments will be split up into 7 Equal payments of \$2,225 Per month starting April 1st through October 1st

LEPPEK NURSERY

date

CLIENT

date



Leppek
Nursery & Garden Center

7341 W. Grand River Avenue, Brighton, Michigan 48114 Phone (810)
227-2566 Fax (810) 227-5795

SNOW PLOWING PROPOSAL

Client; Howell Township Hall

Date; 2/7/23

Job Location: 3525 Byron Rd

City Howell

MI 48843

Phone 517-546-2817

Contact Jean

Individual "Push" Rates: Snow plowing services for the 2023-2025 winter seasons are as follows:

2"-4" Depth @ \$85 per push
5"-7" Depth @ \$115 per push
8"-10" Depth @ \$165 per push

Optional Services: Ice conditions may cause pedestrian slippage, for which this contractor disclaims responsibility. Leppek Nursery is not responsible for thawing and refreezing piles of snow. Clients should notify Leppek Nursery if such conditions, or any potentially dangerous conditions exist. Safety conditions can be improved greatly with the additions of deicing materials and services, as listed below: Leppeks is not responsible for snow/ice melt off the rooftops or gutters. Moving Piles of snow or hauling snow will be an additional charge.

- * Salt spreading @ \$100 Per application
- * Calcium Chloride Blend @ \$45 Per application
- * Sidewalk shoveling @ \$45 Per occurrence
- * Unseen obstructions and special instructions:

Insurance: Our firm is insured against liability and property damage.

Terms: Billing on 15th and 30th of each month. Net 10 days. A monthly rate of 3% interest will be applied on all balances over 30 days (18% annually).

Please fill in the following service requests:

Snowplowing?	Yes _____	No _____
Salt Application?	Yes _____	No _____
Calcium Chloride?	Yes _____	No _____
Sidewalk Shoveling?	Yes _____	No _____

Leppek Nursery Inc.

Date

Client

Date



Leppek
Nursery & Garden Center

7341 W. Grand River Avenue, Brighton, Michigan 48114 Phone (810)
227-2566 Fax (810) 227-5795

SNOW PLOWING PROPOSAL

Client: Howell Township Hall

Date: 2/7/23

Job Location: M 59 Walking Paths

City Howell

MI 48843

Phone 517-546-2817

North and South Paths

Contact Jean

Individual "Push" Rates: Snow plowing services for the 2023-2025 winter seasons are as follows:

2"-4" Depth @ \$200 per push
5"-7" Depth @ \$275 per push
8"-10" Depth @ \$350 per push

Optional Services: Ice conditions may cause pedestrian slippage, for which this contractor disclaims responsibility. Leppek Nursery is not responsible for thawing and refreezing piles of snow. Clients should notify Leppek Nursery if such conditions, or any potentially dangerous conditions exist. Safety conditions can be improved greatly with the additions of deicing materials and services, as listed below: Leppek is not responsible for snow/ice melt off the rooftops or gutters. Moving Piles of snow or hauling snow will be an additional charge.

- * Salt spreading on the walking paths @ \$235 Per application
- *
- * Unseen obstructions and special instructions:

Insurance: Our firm is insured against liability and property damage.

Terms: Billing on 15th and 30th of each month. Net 10 days. A monthly rate of 3% interest will be applied on all balances over 30 days (18% annually).

Please fill in the following service requests:

Snowplowing?	Yes _____	No _____
Salt Application?	Yes _____	No _____
Calcium Chloride?	Yes _____	No _____
Sidewalk Shoveling?	Yes _____	No _____

Leppek Nursery Inc.

Date

Client

Date

Howell Township Clerk

From: Denise Cooper <denise@coopersturf.com>
Sent: Tuesday, February 7, 2023 7:39 PM
To: Howell Township Clerk
Subject: Lawn, Snow and Misc Quotes
Attachments: CTM Ground_Fert Contract-WWTP Packard Dr..pdf; Untitled attachment 00082.html; CTM Ground_Fert Contract-Howell Twsp Walking Path.pdf; Untitled attachment 00085.html; CTM Ground_Fert Contract-Howell Township.pdf; Untitled attachment 00088.html; CTM Ground_Fert Contract-Howell Twsp Oak Grove lot.pdf; Untitled attachment 00091.html; CTM SNOW CONTRACT Howell Township .pdf; Untitled attachment 00094.html

Hi Jean,

Please ignore the first email as I accidentally sent without including all quotes. We have been servicing Howell and the surrounding areas since 1988. A certificate of insurance will be provided by our insurance company (Security First Insurance) upon acceptance. Please feel free to reach out with any questions or if you need us to revise any quotes.

We appreciate the opportunity!

Take care,



**GROUND MAINTENANCE
PROPOSAL/CONTRACT**

April 1, 2023- December 1, 2024

P.O. Box 501 | Howell, MI 48844-0501 | 517-548-6653 | info@coopersturf.com

Name WWTP Howell Township Phone clerk@howelltownshipmi.org 517-546-2817 ext 106
 Address 1222 Packard Dr. City Howell State Mi Zip 48843

ROUND 1: Fertilization with Crabgrass control	_____
ROUND 2: Fertilization with Broadleaf control	_____
ROUND 3: Fertilization with Broadleaf control	_____
ROUND 4: Fertilization with Spot weed control	_____
ROUND 5: Fertilization with Spot weed control	_____
ROUND 6: Turf winterization fertilization	_____
VEGETATION CONTROL Bi-weekly weeding/per time	_____
GRUB CONTROL	_____
TRIM SHRUBS	PER TIME _____
WEEKLY LAWN CARE	PER CUT \$ 1,145.00
SPRING CLEAN-UP Includes: Raking and/or blowing of lawn and planting bed areas to remove leaves, papers, twigs and debris.	_____
FALL CLEAN-UP Includes: Raking and/or blowing of lawn and planting bed areas to remove leaves, papers, twigs and debris.	_____
MULCH Type of Mulch _____ approx. yds _____ cost/yd _____	_____
OTHER <u>If it is more convenient, we can total all services for the year and bill in equal monthly installments</u>	_____

Customer agrees to defend and hold Cooper's Turf Management harmless from any and all liability. reports of damaged must be reported to our office within 24 hours of occurrence. We will not be responsible, or liable for sprinkler systems which are improperly installed or maintained (exposed or shallow wires, pipes or valves, sprinkler heads which fail to operate properly, etc.) Charges that any damage is our responsibility must be made directly to our office PRIOR TO ANY REPAIR of said damage. We will not pay for other contractors' services unless we have authorized it. An appropriate serviceman will inspect and determine responsibility. Costs may be subject to change if maintained area is altered. Invoices/statements will be mailed monthly. Payment is due upon receipt. Payments not received by the next billing cycle will be subject to \$25.00 late fee in addition to finance charges of 18% annually (1.5% monthly). Customer assumes full seasonal contract price regardless of whether services are cancelled mid-season or not. If you will not need services on a particular day, we must be notified a minimum of 24 hours in advance. If there is excessive growth during that time, and additional cutting time is needed,

This proposal is valid if signed within fifteen (15) days of the above date. This contract may be cancelled, in writing by customer or contractor. Account balance must be paid in full upon cancellation.

2/7/23

Cooper's Turf Management Representative Customer's Signature Acceptance Date

RISK/BENEFIT INFORMATION FOR PESTICIDE APPLICATIONS

NOTICE: Please ask your applicator about special preparations you may need to make (yard, house, pool) prior to application, and other precautionary measures specific to the material applied.

Definition of a Pesticide

A pesticide is any substance or mixture of substances intended to control pest infestations. The word "pesticide" is an umbrella term for products which control a wide range of pests. Pests commonly found include weeds, insects, diseases, mites, and rodents. Pesticides designed to control these pests are called herbicides, insecticides, fungicides, miticides, and rodenticides. Another group of pesticides called plant growth regulators are used to manage the growth of plants in the landscape.

State and federal laws require that pesticides must be applied according to label directions. Labels direct users as to how, where and at what rate the material must be applied. Upon request, we will supply you with a label of material applied.

How Pesticides Work

Products intended for use on your property are applied as a liquid, dust, aerosol, granule, or bait and are generally active for a few minutes to a few Months. Some compounds control pests on contact by damaging the physical structure of the pest. Other compounds become active only after they are absorbed or ingested, by interfering with the physical development or preventing the pest from reproducing. The label on the pesticide contains specific information on how to control targeted pests. All pesticides must be applied in accordance with label directions.

Pesticides may be effective against a large class of organisms or specific to particular organisms. This means that many times, our applicators can choose an effective pesticide or pest control strategy which will minimize any potential impact to humans and pets.

Why Pesticides are Used

Pesticides are a tool people use to protect crops, homes, animals, structures, or their landscape plants from pest damage. Examples are the protection of buildings from termites, turf from weed and insect damage, and indoor environments from invasion by insects and rodents. They are also used to control mosquito populations, disease vectors for public health concerns, protect food crops and for weed control in lakes and ponds.

General Toxicity Information

Toxicity is a general term used to indicate the adverse effects produced by a pesticide. Understanding the potential health risks from pesticides requires a knowledge of the exposure and the toxicity of the compound.

Exposure: Pesticides can enter the body by ingestion, inhalation, or absorption through the skin. Exposure occurs most frequently by absorption through the skin. One of the most effective ways to reduce any potential exposure is by restricting access to the treatment area.

There are two broad classifications of pesticides — general use and restricted use. These are EPA designations used to determine who may purchase and use the many kinds of pesticides available. General use pesticides are usually considered to have a lower toxicity or risk than restricted use pesticides, and have fewer restrictions regarding who may purchase or use the products. For example, all of the pesticide products that homeowners may purchase are general use pesticides. The majority of the materials that are routinely used on your property/yard are also general use pesticides.

Restricted use pesticides can be purchased and used only by state certified and trained professionals. Only in specific instances will these kinds of products be used on your property. Please refer to the section of your invoice that shows which products were used at the time of application.(If you have any questions as to the type or toxicity of the products used on your property, please contact your service technician or the manufacturer indicated on the pesticide label.)

Common Sense Precautionary Measures and Site Preparation

It is important to discuss site preparation and precautionary measures with our service technician. Additionally,

- DO NOT enter the treatment area until the time period stated/posted by our applicator has elapsed.
- The product applied may have a specific reentry or preharvest interval during which you may NOT enter the area or harvest the crop.
- For indoor applications — put away food, children's toys and clothing, cover fish tanks, and remote pets.
- For outdoor applications - put away children's toys and any clothing drying on the line, remove pets, cover or discard water for pets and in birdbaths, close windows as needed, and make certain that our applicator understand what areas, such as children's play areas, dog runs, etc. should not be treated.

Exposure to light, heat and other agents in the environment cause pesticides to deteriorate. The amount of the time which it takes to break down the pesticides depends on the temperature, humidity, light, moisture conditions and other factors encountered in the environment. As a result, degradation times are highly variable depending on the compound and the environment in which it is applied. Generally, your applicator will select those pesticides that are the most effective and least persistent. Any area on your property that may be of specific concern should be brought to the attention of our applicator.

If you observe an unusual reaction following a pesticide application, immediately wash with soap and water and consult a physician. It is important to provide the doctor with any information you may have concerning the pesticide used. Additional emergency information about the pesticide may be obtained by contacting the Poison Control Center at 800-632-2727, or the National Pesticide Telecommunications Network at 800-858-7378. For a copy of our MSDS or product labels, please call at (517) 548-6653.



**GROUND MAINTENANCE
PROPOSAL/CONTRACT**

April 1, 2023- December 1, 2024

P.O. Box 501 | Howell, MI 48844-0501 | 517-548-6653 | info@coopersturf.com

Name Howell Township Phone clerk@howelltownshipmi.org 517-546-2817 ext 106
 Address 3525 Byron Rd. City Howell State Mi Zip 48843

ROUND 1: Fertilization with Crabgrass control	\$	148.00
ROUND 2: Fertilization with Broadleaf control	\$	148.00
ROUND 3: Fertilization with Broadleaf control	\$	148.00
ROUND 4: Fertilization with Spot weed control	\$	148.00
ROUND 5: Fertilization with Spot weed control	\$	148.00
ROUND 6: Turf winterization fertilization	\$	148.00
VEGETATION CONTROL Bi-weekly weeding/per time	\$	50.00
GRUB CONTROL	\$	148.00
TRIM SHRUBS	\$	350.00
WEEKLY LAWN CARE	\$	105.00
SPRING CLEAN-UP		
Includes: Raking and/or blowing of lawn and planting bed areas to remove leaves, papers, twigs and debris.		
FALL CLEAN-UP		
Includes: Raking and/or blowing of lawn and planting bed areas to remove leaves, papers, twigs and debris.		
MULCH Type of Mulch _____ approx. yds _____ cost/yd _____		
OTHER <u>If it is more convenient, we can total all services for the year and bill in equal monthly installments</u>		

Customer agrees to defend and hold Cooper's Turf Management harmless from any and all liability. reports of damaged must be reported to our office within 24 hours of occurrence. We will not be responsible, or liable for sprinkler systems which are improperly installed or maintained (exposed or shallow wires, pipes or valves, sprinkler heads which fail to operate properly, etc.) Charges that any damage is our responsibility must be made directly to our office PRIOR TO ANY REPAIR of said damage. We will not pay for other contractors' services unless we have authorized it. An appropriate serviceman will inspect and determine responsibility. Costs may be subject to change if maintained area is altered. Invoices/statements will be mailed monthly. Payment is due upon receipt. Payments not received by the next billing cycle will be subject to \$25.00 late fee in addition to finance charges of 18% annually (1.5% monthly). Customer assumes full seasonal contract price regardless of whether services are cancelled mid-season or not. If you will not need services on a particular day, we must be notified a minimum of 24 hours in advance. If there is excessive growth during that time, and additional cutting time is needed,

This proposal is valid if signed within fifteen (15) days of the above date. This contract may be cancelled, in writing by customer or contractor. Account balance must be paid in full upon cancellation.

2/7/23

Cooper's Turf Management Representative _____ Customer's Signature Acceptance _____ Date _____

RISK/BENEFIT INFORMATION FOR PESTICIDE APPLICATIONS

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Definition of a Pesticide

A pesticide is any substance or mixture of substances intended to control pest infestations. The word "pesticide" is an umbrella term for products which control a wide range of pests. Pests commonly found include weeds, insects, diseases, mites, and rodents. Pesticides designed to control these pests are called herbicides, insecticides, fungicides, miticides, and rodenticides. Another group of pesticides called plant growth regulators are used to manage the growth of plants in the landscape.

State and federal laws require that pesticides must be applied according to label directions. Labels direct users as to how, where and at what rate the material must be applied. Upon request, we will supply you with a label of material applied.

How Pesticides Work

Products intended for use on your property are applied as a liquid, dust, aerosol, granule, or bait and are generally active for a few minutes to a few Months. Some compounds control pests on contact by damaging the physical structure of the pest. Other compounds become active only after they are absorbed or ingested, by interfering with the physical development or preventing the pest from reproducing. The label on the pesticide contains specific information on how to control targeted pests. All pesticides must be applied in accordance with label directions.

Pesticides may be effective against a large class of organisms or specific to particular organisms. This means that many times, our applicators can choose an effective pesticide or pest control strategy which will minimize any potential impact to humans and pets.

Why Pesticides are Used

Pesticides are a tool people use to protect crops, homes, animals, structures, or their landscape plants from pest damage. Examples are the protection of buildings from termites, turf from weed and insect damage, and indoor environments from invasion by insects and rodents. They are also used to control mosquito populations, disease vectors for public health concerns, protect food crops and for weed control in lakes and ponds.

General Toxicity Information

Toxicity is a general term used to indicate the adverse effects produced by a pesticide. Understanding the potential health risks from pesticides requires a knowledge of the exposure and the toxicity of the compound.

Exposure: Pesticides can enter the body by ingestion, inhalation, or absorption through the skin. Exposure occurs most frequently by absorption through the skin. One of the most effective ways to reduce any potential exposure is by restricting access to the treatment area.

There are two brand classifications of pesticides — general use and restricted use. These are EPA designations used to determine who may purchase and use the many kinds of pesticides available. General use pesticides are usually considered to have a lower toxicity or risk than restricted use pesticides, and have fewer restrictions regarding who may purchase or use the products. For example, all of the pesticide products that homeowners may purchase are general use pesticides. The majority of the materials that are routinely used on your property/yard are also general use pesticides.

Restricted use pesticides can be purchased and used only by state certified and trained professionals. Only in specific instances will these kinds of products be used on your property. Please refer to the section of your invoice that shows which products were used at the time of application.(If you have any questions as to the type or toxicity of the products used on your property, please contact your service technician or the manufacturer indicated on the pesticide label.)

Common Sense Precautionary Measures and Site Preparation

It is important to discuss site preparation and precautionary measures with our service technician. Additionally,

- DO NOT enter the treatment area until the time period stated/posted by our applicator has elapsed.
- The product applied may have a specific reentry or preharvest interval during which you may NOT enter the area or harvest the crop.
- For indoor applications — put away food, children's toys and clothing, cover fish tanks, and remote pets.
- For outdoor applications - put away children's toys and any clothing drying on the line, remove pets, cover or discard water for pets and in birdbaths, close windows as needed, and make certain that our applicator understand what areas, such as children's play areas, dog runs, etc. should not be treated.

Exposure to light, heat and other agents in the environment cause pesticides to deteriorate. The amount of the time which it takes to break down the pesticides depends on the temperature, humidity, light, moisture conditions and other factors encountered in the environment. As a result, degradation times are highly varied depending on on the compound and the environment in which it is applied. Generally, your applicator will select those pesticides that are the most effective and least persistent. Any area on your property that may be of specific concern should be brought to the attention of our applicator.

If you observe an unusual reaction following a pesticide application, immediately wash with soap and water and consult a physician. It is important to provide the doctor with any information you may have concerning the pesticide used. Additional emergency information about the pesticide may be obtained by contacting the Poison Control Center at 800-632-2727, or the National Pesticide Telecommunications Network at 800-858-7378. For a copy of our MSDS or product labels, please call at (517) 548-6653.



**GROUND MAINTENANCE
PROPOSAL/CONTRACT**

April 1, 2023- December 1, 2024

P.O. Box 501 | Howell, MI 48844-0501 | 517-548-6653 | info@coopersturf.com

Name Howell Township Oak Grove lot Phone clerk@howelltownshipmi.org 517-546-2817 ext 106
 Address Oak Grove and Barron Rd. City Howell State Mi Zip 48843

ROUND 1: Fertilization with Crabgrass control	_____
ROUND 2: Fertilization with Broadleaf control	_____
ROUND 3: Fertilization with Broadleaf control	_____
ROUND 4: Fertilization with Spot weed control	_____
ROUND 5: Fertilization with Spot weed control	_____
ROUND 6: Turf winterization fertilization	_____
VEGETATION CONTROL Bi-weekly weeding/per time	_____
GRUB CONTROL	_____
TRIM SHRUBS	PER TIME _____
WEEKLY LAWN CARE	PER CUT _____
SPRING CLEAN-UP Includes: Raking and/or blowing of lawn and planting bed areas to remove leaves, papers, twigs and debris.	_____
FALL CLEAN-UP Includes: Raking and/or blowing of lawn and planting bed areas to remove leaves, papers, twigs and debris.	_____
MULCH Type of Mulch _____ approx. yds _____ cost/yd _____	_____
OTHER <u>Brush hogging approx 2.5 acres, per time</u>	\$ <u>595.00</u>

Customer agrees to defend and hold Cooper's Turf Management harmless from any and all liability. reports of damaged must be reported to our office within 24 hours of occurrence. We will not be responsible, or liable for sprinkler systems which are improperly installed or maintained (exposed or shallow wires, pipes or valves, sprinkler heads which fail to operate properly, etc.) Charges that any damage is our responsibility must be made directly to our office PRIOR TO ANY REPAIR of said damage. We will not pay for other contractors' services unless we have authorized it. An appropriate serviceman will inspect and determine responsibility. Costs may be subject to change if maintained area is altered. Invoices/statements will be mailed monthly. Payment is due upon receipt. Payments not received by the next billing cycle will be subject to \$25.00 late fee in addition to finance charges of 18% annually (1.5% monthly). Customer assumes full seasonal contract price regardless of whether services are cancelled mid-season or not. If you will not need services on a particular day, we must be notified a minimum of 24 hours in advance. If there is excessive growth during that time, and additional cutting time is needed,

This proposal is valid if signed within fifteen (15) days of the above date. This contract may be cancelled, in writing by customer or contractor. Account balance must be paid in full upon cancellation.

2/7/23

Cooper's Turf Management Representative Customer's Signature Acceptance Date

RISK/BENEFIT INFORMATION FOR PESTICIDE APPLICATIONS

NOTICE: Please ask your applicator about special preparations you may need to make (yard, house, pool) prior to application, and other precautionary measures specific to the material applied.

Definition of a Pesticide

A pesticide is any substance or mixture of substances intended to control pest infestations. The word "pesticide" is an umbrella term for products which control a wide range of pests. Pests commonly found include weeds, insects, diseases, mites, and rodents. Pesticides designed to control these pests are called herbicides, insecticides, fungicides, miticides, and rodenticides. Another group of pesticides called plant growth regulators are used to manage the growth of plants in the landscape.

State and federal laws require that pesticides must be applied according to label directions. Labels direct users as to how, where and at what rate the material must be applied. Upon request, we will supply you with a label of material applied.

How Pesticides Work

Products intended for use on your property are applied as a liquid, dust, aerosol, granule, or bait and are generally active for a few minutes to a few Months. Some compounds control pests on contact by damaging the physical structure of the pest. Other compounds become active only after they are absorbed or ingested, by interfering with the physical development or preventing the pest from reproducing. The label on the pesticide contains specific information on how to control targeted pests. All pesticides must be applied in accordance with label directions.

Pesticides may be effective against a large class of organisms or specific to particular organisms. This means that many times, our applicators can choose an effective pesticide or pest control strategy which will minimize any potential impact to humans and pets.

Why Pesticides are Used

Pesticides are a tool people use to protect crops, homes, animals, structures, or their landscape plants from pest damage. Examples are the protection of buildings from termites, turf from weed and insect damage, and indoor environments from invasion by insects and rodents. They are also used to control mosquito populations, disease vectors for public health concerns, protect food crops and for weed control in lakes and ponds.

General Toxicity Information

Toxicity is a general term used to indicate the adverse effects produced by a pesticide. Understanding the potential health risks from pesticides requires a knowledge of the exposure and the toxicity of the compound.

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PROPOSAL/CONTRACT**

April 1, 2023- December 1, 2024

P.O. Box 501 | Howell, MI 48844-0501 | 517-548-6653 | info@coopersturf.com

Name Howell Township Walking Path Phone clerk@howelltownshipmi.org 517-546-2817 ext 106
 Address 3525 Byron Rd. (N & S Walking Path M59) City Howell State Mi Zip 48843

ROUND 1: Fertilization with Crabgrass control	_____
ROUND 2: Fertilization with Broadleaf control	_____
ROUND 3: Fertilization with Broadleaf control	_____
ROUND 4: Fertilization with Spot weed control	_____
ROUND 5: Fertilization with Spot weed control	_____
ROUND 6: Turf winterization fertilization	_____
VEGETATION CONTROL	Bi-weekly weeding/per time	_____
GRUB CONTROL	_____
TRIM SHRUBS PER TIME	_____
WEEKLY LAWN CARE PER CUT	_____
SPRING CLEAN-UP		_____
Includes: Raking and/or blowing of lawn and planting bed areas to remove leaves, papers, twigs and debris.		_____
FALL CLEAN-UP		_____
Includes: Raking and/or blowing of lawn and planting bed areas to remove leaves, papers, twigs and debris.		_____
MULCH	Type of Mulch _____ approx. yds _____ cost/yd _____	_____
OTHER	Clear sides of walking paths (trim back to keep clear) twice per year, price is each	\$ 295.00

Customer agrees to defend and hold Cooper's Turf Management harmless from any and all liability. reports of damaged must be reported to our office within 24 hours of occurrence. We will not be responsible, or liable for sprinkler systems which are improperly installed or maintained (exposed or shallow wires, pipes or valves, sprinkler heads which fail to operate properly, etc.) Charges that any damage is our responsibility must be made directly to our office PRIOR TO ANY REPAIR of said damage. We will not pay for other contractors' services unless we have authorized it. An appropriate serviceman will inspect and determine responsibility. Costs may be subject to change if maintained area is altered. Invoices/statements will be mailed monthly. Payment is due upon receipt. Payments not received by the next billing cycle will be subject to \$25.00 late fee in addition to finance charges of 18% annually (1.5% monthly). Customer assumes full seasonal contract price regardless of whether services are cancelled mid-season or not. If you will not need services on a particular day, we must be notified a minimum of 24 hours in advance. If there is excessive growth during that time, and additional cutting time is needed,

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2/7/23

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SNOW REMOVAL CONTRACT

A Lawn, Landscape, Sprinkler and Snow Company

PO BOX 501 HOWELL, MI. 48844-0501 517.548.6653

Contract Dates November-23 **to** April-24

CUSTOMER INFORMATION:

Full Legal Name Howell Township Phone _____ Fax _____
 Address 3525 Byron Rd City Howell State MI. Zip 48843
 Site Address same City _____ State _____ Zip _____
 DOB _____ SS# _____ D.L. # _____

SNOW PLOWING

Snow will be plowed when accumulation reaches a minimum of 2 inches, avoiding fire hydrants, handicaps and sidewalks. Plowing does NOT include salt. Failure to salt may cause unusually slippery conditions which may cause injury to persons or property. We highly recommend salt following plowing. Please sign the appropriate "X" under "SALT".

Cost per push.....\$ 95.00
 Seasonal price.....\$ _____

SALT

Parking lots and streets will be de-iced as needed and additionally as requested by the management agent in the event of any snow fall, plowable or not, an ice storm or under other conditions that pose an injury hazard. These conditions will be left to the discretion of Cooper's Turf Management.

Salt per Pound Cost.....\$ _____
 Salt per Ton Cost.....\$ _____
 Salt per Application Cost.....\$ 110.00

I/WE want salt to be applied at the discretion of Cooper's Turf Management, please sign X _____

I/WE do NOT want salt applications, please read waiver and sign X _____

WAIVER to salt application—I/We do not wish to have parking lots/streets salted. I/We understand that accidents may occur under these conditions and I/We take full responsibility if any accidents do occur even if salt application is requested on a "will call" basis. I/We agree to defend and hold Cooper's Turf Management harmless of any and all liability.

SIDEWALKS

Walks shall be cleared by snow blower or snow shovel, removing or chipping of ice and snow. Walks shall be Cleaned the entire length and entire width up to 36". Snow will not be piled on landscaping. Calcium Chloride Is used on concrete walks.

Sidewalk Cost.....\$ 65.00
 Calcium Chloride Cost.....\$ 50.00

I/WE want de-icer to be applied at the discretion of Cooper's Turf Management, please sign X _____

I/We do NOT want de-icer applied, please read waiver and sign X _____

WAIVER for sidewalk de-icer--I/We do not wish to have sidewalks de-iced. I/We understand that accidents may occur under these conditions and I/We take full responsibility if any accidents do occur even if de-icing is requested on a "will call" basis. I/We agree to defend and hold Cooper's Turf Management harmless of any and all liability.

Customer agrees to defend and hold Cooper's Turf Management harmless from any and all liability. We will not be responsible or liable for said damage to asphalt/concrete surfaces or curbing. Damage claims must be reported to our office within 24 hours of the occurrence. A/R billing is done the first of each month. Payments are due upon receipt. Outstanding balances are subject to a \$ 25.00 late fee and finance charges of 18% annually (1.5% monthly). Per push plowing/per application salting and de-icing contracts may be canceled in writing at any time by either party. Account balance must be paid in full upon cancellation. Seasonal contracts may be canceled but the customer is responsible to pay the entire seasonal price upon cancellation. If you will not need services on a particular day we must be notified a minimum of 24 hours in advance.

Cooper's Turf Management, LLC Representative _____ **Date** _____ **Customer Acceptance Signature** _____ **Date** _____

SHARPE'S OUTDOOR SERVICES

P.O. Box 338
LAKELAND, MI 48143
+1 5174046919
sales@sharpesoutdoorservices.com
www.sharpesoutdoorservices.com



Estimate

ADDRESS

HOWELL TOWNSHIP
3525 BYRON ROAD
HOWELL, MI 48843

ESTIMATE # 6799

DATE 02/09/2022

ACTIVITY	QTY	RATE	AMOUNT
SERVICE 3525 includes spring and fall clean up COST \$600 EACH = \$1200 CAN BE REMOVED FROM TOTAL COST IF DESIRED			
Fertilizer 3525 Byron Rd 4 step fertilization program April-November			
Bed Weeding 3525 Byron Rd weed all bed April-November			
Weekly Lawn Maintenance 3525 Byron Rd WEEKLY LAWN MAINTENANCE - Mowing and weed whipping of all lawn areas, and clean up of all grass trimmings			
Shrub Trimming 3525 Byron Rd Trim all shrubs twice per year			
SERVICE WWTP 1222 Packard Drive keep reasonably mowed and weed wacked			
SERVICE M-59 Walking Paths cleared twice per year			
SERVICE Oak Grove and Barron Brush Hog lot once per year			
SERVICE 8 equal payments April through November	8	1,350.00	10,800.00
SERVICE Sharpe's does have adequate insurance			
TOTAL			\$10,800.00

Accepted By

Accepted Date

SHARPE'S OUTDOOR SERVICES

P.O. Box 338
LAKELAND, MI 48143
+1 5174046919
sales@sharpesoutdoorservices.com
www.sharpesoutdoorservices.com



Estimate

ADDRESS

HOWELL TOWNSHIP
3525 BYRON ROAD
HOWELL, MI 48843

ESTIMATE # 6800

DATE 02/09/2022

ACTIVITY	QTY	RATE	AMOUNT
SNOW PLOWING 3525 BYRON RD SNOW PLOWING 2" - 4" per push	1	80.00	80.00
SNOW PLOWING 3525 BYRON RD SNOW PLOWING 5"-7"per push	1	110.00	110.00
SNOW PLOWING 3525 BYRON RD SNOW PLOWING 8" and above per push	1	160.00	160.00
SERVICE 3525 BYRON RD SIDEWALK SNOW SHOVELING PER APPLICATION	1	35.00	35.00
SNOW PLOWING 3525 BYRON RD SALTING PARKING LOT PER APPLICATION	1	100.00	100.00
SALTING 3525 BYRON RD SALTING POTASSIUM CHLORIDE SIDEWALKS 3525 BYRON RD per application	1	45.00	45.00
SERVICE SHARPE'S HAS ADEQUATE INSURANCE			

TOTAL

\$530.00

Accepted By

Accepted Date

SHARPE'S OUTDOOR SERVICES

P.O. Box 338
LAKELAND, MI 48143
+1 5174046919
sales@sharpesoutdoorservices.com
www.sharpesoutdoorservices.com



Estimate

ADDRESS

HOWELL TOWNSHIP
3525 BYRON ROAD
HOWELL, MI 48843

ESTIMATE # 6953

DATE 02/08/2023

ACTIVITY	QTY	RATE	AMOUNT
SNOW PLOWING SNOW PLOWING M-59 WALKING PATHS 2"-4" PER PUSH	1	195.00	195.00
SNOW PLOWING SNOW PLOWING M-59 WALKING PATHS 5"-7" PER PUSH	1	265.00	265.00
SNOW PLOWING SNOW PLOWING M-59 WALKING PATHS 8" PLUS PER PUSH	1	325.00	325.00
SALTING SALTING OF M-59 WALKING PATHS PER APPLICATION	1	200.00	200.00
TOTAL			\$985.00

Accepted By

Accepted Date

10B

**Howell Township Proposed Road Projects
2023**

Attached are the proposed road projects from the Livingston County Road Commission. According to Trevor Bennett, LCRC will be improving Marr Road from the Marr Road Bridge to Byron Road out of their maintenance budget. This project will include using Permazyme as discussed at the July 11th Board meeting with Steve Wasyk. Trevor has included the other section of Marr Road in his list of road improvement options. Trevor has offered to use Permazyme on any gravel road project, at the Township's discretion, at no extra cost to the Township.

Respectfully submitted,

Jonathan Hohenstein

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628
Internet Address: www.livingstonroads.org

January 10, 2023

Mr. Mike Coddington, Supervisor
Howell Township
3525 Byron Road
Howell, MI 48855

Re: Potential 2023 Gravel Road Projects

Dear Mr. Coddington:

Per your request, we are providing you with a list of potential gravel road improvement projects for your review. The location and estimate of each project are shown in the following table.

ROAD	LOCATION	TYPE OF WORK	AMOUNT
Bowen Road	Brewer to Tooley (5,450' feet)	Limestone Refurbishing and Limited Drainage	\$244,000.00
Fleming Road	Marr to Allen (7,582' feet)	Gravel Refurbishing and Limited Drainage	\$167,000.00
Fleming Road	Grand River to Marr (6,600' feet)	Gravel Resurfacing and limited Drainage	\$130,000.00
Marr Road	Burkhart to the Bridge (5,600' feet)	Limestone Resurfacing and limited Drainage	\$241,000.00

Please review the above list and contact me if you wish to have contracts prepared for any of the projects. In order for projects to be included on this year's construction schedule, all contracts must be in place by May 1, 2023.

If you have any questions, please do not hesitate to contact Todd Musson or me.

Sincerely,



Trevor Bennett
Director of Operations

Cc: Todd Musson, LCRC District 1 Foreman
File

10C

Howell Township

3525 Byron Road • Howell, MI 48855
Phone: (517) 546-2817 • Fax (517) 546-1483
www.howelltownshipmi.org



Memorandum

To: Howell Township Board
From: Jean Graham, Howell Township Clerk
Date: February 7, 2023
Re: 2023 Capital Conference - Lansing

I respectfully ask the Board to approve the cost for Angie Guillen, Deputy Clerk to attend the one day Michigan Townships Association Capital Conference 2023 in Lansing, March 1, 2023. See course work below:

Michigan Township Associations 2023 MTA Capital Conference 3/1/23

- Conference is one day held at the Lansing Center in Lansing Michigan 8 a.m. – 4:30 p.m.
- One day of full instruction

\$75.00 for registration

Registration fee covers

- Instructional costs
- Conference material
- Lunch

Course of Instruction

- Welcome & Keynote Speaker - Governor Whitmer
 - Capital Update
 - Bureau of Elections – Implementation of Election changes for Proposal 2, Early Voting
 - Breakout Session
 - Lunch with Legislators
 - State Department Expo
 - Breakout Sessions
 - From Township Office to the State Legislature
-

10D

Residential Land Use

Permit #	Contractor	Job Address	Fee Total
P22-057	WESTVIEW CAPITAL LLC	3083 IVY WOOD CIR	\$105.00
Work Description: 2,276 SQ FT 2 STORY DWELLING ON A FULL UNFINISHED BASEMENT, WITH A 2 CAR ATTACHED GARAGE, AND A 14 X 20 PATIO			
P22-060	WESTVIEW CAPITAL LLC	3099 IVY WOOD CIR	\$105.00
Work Description: 2,059 SQ FT BI-LEVEL DWELLING WITH A 2 CAR ATTACHED GARAGE AND A 12 X 10 WOOD DECK			
P22-096	WESTVIEW CAPITAL LLC	3079 IVY WOOD CIR	\$105.00
Work Description: 1576 SQ FT 2 STORY DWELLING ON A FULL UNFINISHED BASEMENT WITH A 2 CAR ATTACHED GARAGE.			
P22-106	GILL RANDALL S AND KAYLA	5371 FISHER RD	\$10.00
Work Description: FIRE RESTORATION			
P22-133	REES STEVEN & DEBRA	5453 ARBORETUM TRL	\$10.00
Work Description: TEAR OFF & RE-ROOF HOUSE AND GARAGE			
P22-139	MCPHERSON MARK AND ROS	5417 ARBORETUM	\$10.00
Work Description: TEAR OFF AND RE-ROOF HOUSE AND GARAGE			
P22-143	HAMM ANDREW	14 SANTA ROSA	\$10.00
Work Description: LAND BALANCE AND GRADING AFTER DEMOLITON OF OLD POLE BARN - PER JOE DAUS DEMOLITION PERMIT NOT REQUIRED FOR THIS PROJECT.			
P22-147	RUSSELL WILLIAM AND MELIS	5916 CRANDALL	\$10.00
Work Description: RE-ROOF LEFT 1/2 OF HOUSE ONLY			
P22-149	HAMM ANDREW	14 SANTA ROSA	\$75.00
Work Description: 40 X 56 X 16 POLE BARN			

Total Permits For Type: 9

Total Fees For Type: \$440.00

Sewer Connection

Permit #	Contractor	Job Address	Fee Total
PWS20-052	WESTVIEW CAPITAL LLC	3079 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-054	WESTVIEW CAPITAL LLC	3083 IVY WOOD CIR	\$3,500.00

Work Description:

PWS20-062	WESTVIEW CAPITAL LLC	3099 IVY WOOD CIR	\$3,500.00
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Work Description:

Total Permits For Type:	3
Total Fees For Type:	\$10,500.0

Water Connection

Permit #	Contractor	Job Address	Fee Total
PWS20-053	WESTVIEW CAPITAL LLC	3079 IVY WOOD CIR	\$3,500.00

Work Description:

PWS20-055	WESTVIEW CAPITAL LLC	3083 IVY WOOD CIR	\$3,500.00
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Work Description:

PWS20-063	WESTVIEW CAPITAL LLC	3099 IVY WOOD CIR	\$3,500.00
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Work Description:

Total Permits For Type:	3
Total Fees For Type:	\$10,500.0

Report Summary

Population: All Records
Permit.DateFinaled Between
1/1/2023 12:00:00 AM AND
1/31/2023 11:59:59 PM

Grand Total Fees:	\$21,440.0
Grand Total Permits:	15

Code Enforcement List

02/07/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
370 N TRUHN RD	MUNSELL MATTHEW	4706-31-300-003	08/02/2022	PUBLIC/ PHONE	OPEN - FIRST LETTER SENT
Compliant CALLER COM PLANED OF JUNK AND UN LICENSED VEHICLES					
Comments DID A SITE VISIT ON 8.3.2022 PICTURES ATTACHED.					
2420 FISHER RD	TERVO STEVEN	4706-24-300-043	08/01/2022	STAFF	OPEN - FIRST LETTER SENT
Compliant RUNNING A AUTO REPAIR / BODY SHOP IN A RESIDENTIAL ZONING. STORAGE OF UNLICENSED VEHICLES					
Comments SITE VISIT ON 8.3.2022 THERE WHERE UNLICENSED VEHICLES STORED ON SITE TO VEHICLES WHERE BEING WORKED ON. SEE ATTACHED PHOTOS. 8.23.2022 SITE VISIT. CARS HAVE BEEN MOVED THERE WAS NO WORK BEING DONE ON CARS AT THIS TIME. WILL RECHECK BEFORE CLOSING ENFORCEMENT. 2.2.2023 UNLICENSED VEHICLES ARE BEING STORED ON SITE. SENT A FINIAL NOTICE.					

Code Enforcement List

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
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GOD'S PEACE DR - VACA	TERVO STEVEN	4706-23-300-058	08/04/2022	PUBLIC/PHONE	OPEN - NOTICE ISSUED
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Complant
JUNK, TRAILERS AND VEHICLES THAT CAN BE SEEN FROM HER PROPERTY.

Comments

2.2.2023 NOTICE OF VIOLATION SENT.

5057 WARNER	HARTER EDWARD H	4706-19-200-005	03/14/2022	PUBLIC/EMAIL	OPEN - FIRST LETTER SENT
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Complant
LARGE AMOUNT OF JUNK AND LITTER IN THE YARD.

Comments

Code Enforcement List

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
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1345 CRESTWOOD	ROBERTS JACOB D	4706-27-401-002	09/22/2022	PUBLIC/COMPL	OPEN - COMPLAINT RECEIVE
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Compliant
JUNK, TRASH AND OLD CARS

Comments

1455 CRESTWOOD	PORTILLO JOSEPH	4706-27-401-001	09/22/2022	PUBLIC/COMPL	OPEN - COMPLAINT RECEIVE
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Compliant
MANY VEHICLES AND EQUIPMENT. APPEARS TO BE RUNNING A LANDSCAPING BUSINESS.

Comments

Code Enforcement List

02/07/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
5704 CRANDALL	JEWETT RICHARD L &	4706-05-200-004	01/10/2023	PUBLIC/COMPL	OPEN - FIRST LETTER SENT
Compliant	MULTIPLE CAMPERS BEING USED AS RESIDENCES.				
Comments	01.11.2023 SITE VIST SHOWED A NEW TARP STRUCTURE, A RV CAMPER AND A VEHICLE AT THIS LOCATION. LETTER WILL BE SENT. 1.12.2023 FIRST LETTER SENT. 1.17.2023 WES GRAY CALLED IN RESPONS TO THE LETTER, WE DISCUSSED ISSUES ABOUT LIVING IN HIS CAMPER. 1.24.2023 MR. GRAY CALLED HAS NOT MOVED YET, BUT HE IS WORKING ON FINDING A PLACE.				
5860 CRANDALL	WATZA KEVIN M AND	4706-05-201-016	01/10/2023	PUBLIC/COMPL	OPEN - FIRST LETTER SENT
Compliant	DUMP SITE IN FRONT YARD				
Comments	1.11.2023 SITE VISITSHOWED PILES OF LEVAVES DRAIN PIPE, ROCKS. YARD WASTE IN THE FRONT YARD. LETTER WILL BE SENT. 1.12.2023 LETTER SENT. 1.19.2023 MR. WATZA CALLED. SAID THAT WE WOULD BE CLEANING UP WASTE FROM THE YARD, IT MAY TAKE A COUPLE OF WEEKS. HE WILL CALL AND LET ME KNOW WHEN IT IS DONE. 1.26.2023 MR. WARZA CALLED. SAID THAT HE HAD A 3RD OF HE PILE CLEANED UP, THEN THE SNOW CAME, IT WILL BE A LITTEL BITE LONGER BEFORE HE IS COMPLETED.				

Code Enforcement List

02/07/2023

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
2945 BREWER	WILSON ROBERT K	4706-22-200-026	01/18/2023	PUBLIC/COMPL	COMPLANT RECEIVED
Complaint DUMPING OF TIRES AND TRASH ON THE COMPLAINANTS PROPERTY AND ALONG THE PROPERTY LINE. MULTIPLE VEHICLES SITTING OUT ALONG THE CREEK. TRAILER FULL OF GARBAGE. GARBAGE THROWN AROUND THE PROPERTY, SCRAP METAL AND CONSTRUCTION MATERIALS. ORIGINAL COMPLAINT FILED OCTOBER 25, 2022.					
Comments					
395 GENEVA CT	WATERBURY KEVIN L	4706-13-301-095	01/30/2023	PUBLIC/EMAIL	OPEN - CITATION ISSUED
Complaint OVER FLOWING GARBAGE CANS. GARBAGE BAGS AND OTHER TRASH ON THE GROUND IN FRONT OF THE GARAGE.					
Comments 2.1.2023 SITE WAS VISITED THERE WAS A PILE OF TRASH AND GARBAGE ON THE GROUND IN FRONT OF THE GARAGE. A CITATION WAS ISSUED WITH A \$100.00 FINE, NO ONE WAS HOME A COPY WAS LEFT ON THE DOOR AND ONE WAS MAILED BY CERTIFIED MAIL.					

Code Enforcement List

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
FISHER RD - VACANT	TERVO STEVEN	4706-24-300-042	02/02/2023	PUBLIC/PHONE	OPEN - NOTICE ISSUED

Complaint
VEHICLES BEING STORED ON THE VACANT PARCEL

Comments
2.2.23 VIOLATION NOTICE SENT.

Records: 11

Population: All Records
Enforcement.DateClosed = <Empty>

10E

Monthly Activity Report for January 2023 – Assessing Dept/Brent Kilpela

MTT UPDATE:

Chestnut Woods v Howell Township: *Petitioner withdrew appeal. No cost to Howell Township.*

Antolin Interiors USA, Inc. v Howell Township: Filed answer to appeal on July 18th. The Michigan Tax Tribunal Prehearing General Call set for July 17, 2023 with valuation disclosure due by April 19, 2023. Reached out to opposing counsel to see if there is interest in pursuing this appeal. Awaiting a response.

SMALL CLAIMS TRIBUNAL:

No appeals at this time.

ASSESSING OFFICE:

ASSESSOR: The 2023 assessment roll has been completed for the real property. The taxable value grew 7% year over year. This increase is a combination of the 5% inflation rate multiplier, uncapping, and new construction. The Commercial, Industrial, and Utility companies have until February 21st to file their personal property statements. The value for the personal property assessment roll is derived from these filings. If a business fails to timely file, I am required to estimate the assessment. The values in Howell Township remained strong through the end of 2022. I do not expect a busy March Board of Review this year. We will keep the same appeal schedule as the last few years. Please accept my gratitude for reappointing the requested members to the new Board of Review two year term.

OTHER: Attended monthly Waste Water Treatment Plant meeting. Completed the January financial update for the February Board meeting.

10J

Howell Township
Wastewater Treatment Plant Meeting
Meeting: January 18, 2023 10am

Attending: Greg Tatara, James Aulette, Brent Kilpela, Jean Graham, Jonathan Hohenstein

Please see the attached report for details on the plant operation.

Recycle Pump: The current recycle pump was on the Kennedy +1 program, which leases the pump and includes yearly maintenance. The pump stopped working in December and Kennedy had no records of the pump ever being maintained. Kennedy eventually dropped off a temporary pump while they worked on fixing the current pump. Picture 3.2 shows Greg and the crew working to get the temporary pump installed. The +1 program is set to expire soon. Kennedy estimated a cost of \$18,000 to replace the current pump. Greg received the attached quote from DuBois Cooper for \$8,830. **Committee recommends approval of the quote from DuBois-Cooper as presented.**

Exterior Painting: Greg is getting quotes for the exterior painting needs at the plant, see pictures at 3.3. The paint is in a condition that would most likely require sandblasting.

RAS Valve and Actuator: In the RAS building the actuator on the valve has stopped working, see picture 3.5. This failure requires manual operation to open and close the valve daily. James and his crew disconnected the actuator and removed the valve in an attempt to perform maintenance. The valve is in very bad shape and no maintenance could be performed; valve was reinstalled in its current condition. Attached are quotes for a new valve and actuator. **Committee recommends approval of the quote from Val-Matic and Systems Specialties as presented.**

Committee recommends approval of wastewater projects as presented.

Respectfully submitted,
Jonathan Hohenstein

Howell Township Plant Operations

Summary

Please find in this report details that describe the monthly operating characteristics and the performance of the wastewater treatment plant, as well as any other noteworthy items that occurred in December.

During the last month of operations, we treated **9.0 MG** of wastewater with no permit violations

On December 16th a pump failed at the Recycle station. We were able to get the pump working again but at a much lower gpm. The Recycle Station pump is part of the plus 1 program Kennedy offers. The plus 1 program requires Kennedy to fix the pump and give us a loaner pump until the pump is fixed.

Process Summary

EQ Tank

- Operating North Tank
- 5 broken gate valves (repair spring 2023)

Influent Sampler

- Still waiting for a couple Quotes

Headworks

- Adjusted Fine Screen to limit water usage

FeCl₂ Chemical Room

- Nothing to Report

Aeration Basin

- Ordered New Boat

Junction Chamber

- Design new mixing chamber

RAS Building & Clarifier

- Quote for New Actuator and Valve

Sand Filters

- Nothing to Report

Post Aeration

- Nothing to Report

UV System

- UV Module is being Repaired

Recycle Pump Station

- Pump is still at Kennedy

Howell Township Pump Stations

Summary

Pump Stations were checked every week on Monday and Thursday except the week of December 26th due to Holiday schedule.

Kennedy has pushed back the KISM install date to 1/30/2023.

We have been spending time repairing and cleaning manholes that required service.

PS-70 (Trans West)

- Manually Exercise Generator Weekly

PS-71 (Burkhart North)

- Having Issues with Pumps Alternating (KISM will fix problem)

PS-72 (Burkhart South)

- No Issues

PS-73 (Lambert)

- Manually Exercise Generator Weekly
- Transfer Switch has been ordered

PS-74 (South Oak Grove)

- DTE Replaced Meter

PS-75

- No Issues

PS-76

- No Issues

PS-77

- No Issues

PS-78

- No Issues

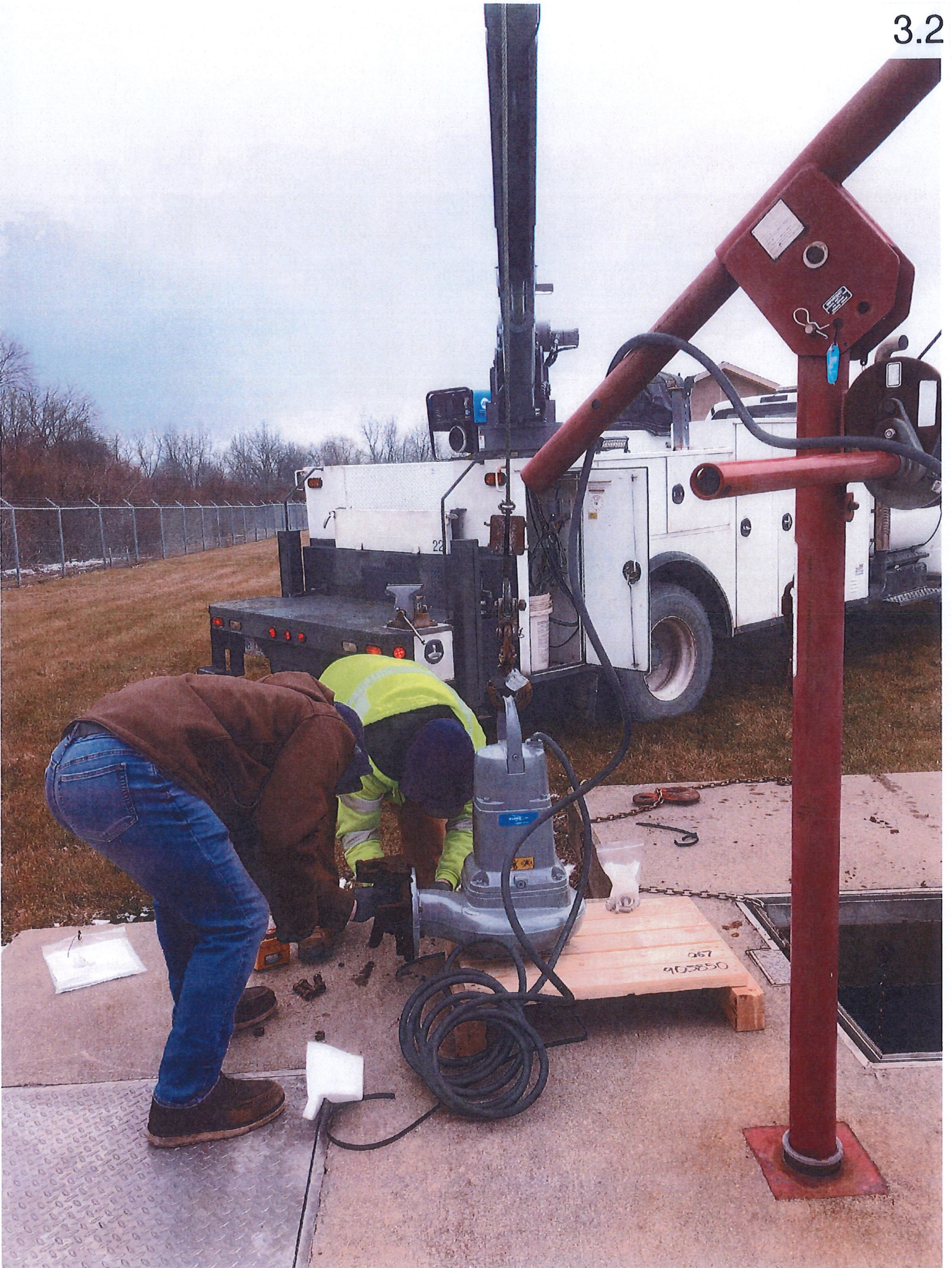
Howell Township
 Repair Project and Capital Improvement Plan Summary
 Updated 01-17-23

Wastewater Plant Immediate Repairs & Capital Improvements					
No.	Project Description	Criticality	Aug. Original	Current	Status
1	Lining of Influent Channel Due to Corrosion, Causing Bypass of Screen (Need to Add Cost of Bypass Pumping Headworks)	High	\$17,250	\$17,250	Plan for Warmer Weather Due to By-Pass Freezing
2	Repair of Fine Screen	High	\$22,294	\$22,294	Complete
3	UV Disinfection System Upgrade	High	\$59,275	\$33,280	Waiting on UltraTech to send us unit back, need to wire in new cord
4	New Air Compressor	High	\$30,568	\$30,568	Complete
5	Upgrade of Kennedy SCADA	High	\$0	\$41,000	Kennedy moved the date from starting Jan. 9 to January 30
Subtotal of Plant Immediate Upgrades			\$129,387	\$144,392	
Collection System Immediate Repairs and Capital Improvements					
C1	Rehabilitation of Pump Station 71 (Multiple Quotes)	High	\$103,188	\$94,060	100% Complete
Subtotal of Collection System Immediate Upgrades			\$103,188	\$94,060	
Total of Plant and Collection System Immediate Repairs			\$232,575	\$238,452	
Contingencies of Installation, Parts, Etc.			\$46,515.00	\$35,000.00	
Grand Total			\$279,090.00	\$273,451.50	

CSM Mechanical Invoice Summary	
\$1,285.00	Demo of Compressor
\$1,280.00	Placement of Compressor
\$1,583.56	Air Dryer Installation
\$1,618.44	Screening Replacement
\$5,767.00	Total of \$35,000

Other Repairs In Progress					
No.	Project Description	Criticality	Aug. Original	Current	Status
1	SCADA System for Plant (DO Monitoring, Level Monitoring, Alarm Improvements, Trending)	High	\$75,000	\$75,000	Discuss adding in Spring with Tax Transfer
2	Second Recycle Pump Station Pump	High	\$15,000	\$15,000	Kennedy try to charge for Plus 1 pump, looking at a Gormann-Rupp Replacement
3	Walker North Clarifier Upgrade and Coating	Moderate	\$100,000	\$450,000	Walker inspected, report to repair was high. Perform limited repairs
4	Junction Chamber and Ferric Chloride Injection Improvements	Moderate	\$20,000	\$20,000	Inspect concrete again in spring, possibly line when we line channel - lowest cost option
5	Drainage from Scum Pit to Drain Line	Moderate	\$12,000	\$12,000	No Activity
6	Painting of Doors, Posts, & Other Exposed Metal	Moderate	\$75,000	\$75,000	Met on site with Nelson Tank. Sandblasting required, will work up a spec for bids
7	Repair Valves to EQ Tank	Moderate	\$50,000	\$50,000	No Activity
8	Transfer Switch at Lambert Drive Pump Station	Moderate	\$8,000	\$9,550	Ordered switch, have quotes
9	Chemical Resistant Sump Pumps	High	\$4,000	\$4,000	Installed new sump in RAS, need still for ferric room
10	RAS Roof Repairs	Low	\$5,000	\$5,000	No Activity
12	Plant Driveway Repairs (Crack Sealing)	Low	\$10,000	\$10,000	No Activity
13	Biolac Maintenance Boat	Moderate	\$6,572	\$6,572	Ordered new boat, with new pontoon company
14	Influent Flow Meter	High			Discussed with UIS, still waiting on quote
15*	New Valve and Actuator for RAS Waste	High		\$9,804	Quotes for Approval in Section 3.5
Total			\$374,000	\$732,122	
Other Repairs Completed					
1	Pump Station 76 Drainage	Moderate	\$5,000	\$6,443	Completed by TLS in October
Total			\$5,000	\$6,443	

* New Project
 Activity in Past Month
 Completed Project

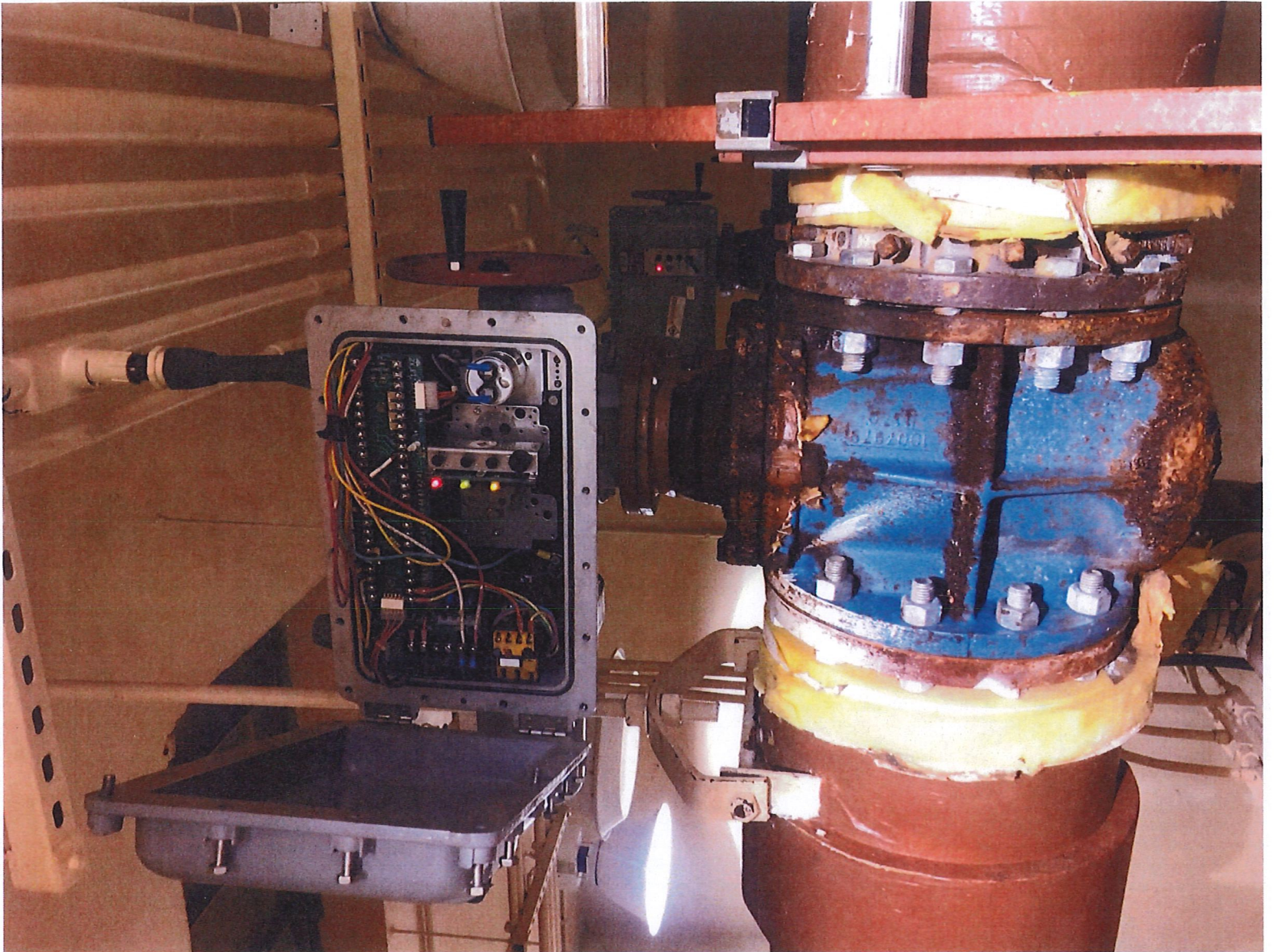


Howell Township WWTP
Plant Exterior Painting Needs



**Howell Township WWTP
Plant Exterior Painting Needs**







VAL-MATIC® VALVE AND MANUFACTURING CORP.

905 RIVERSIDE DRIVE • ELMHURST, IL 60126
PHONE (630) 941-7600 • FAX (630) 941-8042
www.valmatic.com • e-mail: valves@valmatic.com

BID PROPOSAL

Date 1-13-2023

To: MHOG/ Howell Twp

Attn: Matt Hunt

Val-Matic® is pleased to offer the following:

Quantity	Size	Model & Description	Net Unit Price
1	10"	Valmatic 100% Port Plug Valve, Flanged, with bare stem Cast Iron Body, Ductile Iron Disc, Buna-N Plug facing and V-type packing, SS bearings, nickel seat • Actuator, Mounting Bracket/Hardware, Start Up NOT included and by others	\$2,775.00
TOTAL PRICE			\$2,775.00

- Note:
- Any deviation from this quotation can result in a change of price and availability for the items listed herein.
 - Standard Operation, Installation and Maintenance manuals supplied, if required.
 - Products requiring compliance with EPA/SRF AIS Act are Available but NOT included. Please consult factory where applicable.
 - Taxes, Installation, Shipping, Flange Accessories, Actuator, Mounting/Adaption, Start Up, and anything not specifically detailed above is NOT included
 - Shipping will be pre-paid and added to the invoice at actual cost and is NOT included

WQA We do hereby certify compliance of all of our product lines for lead free drinking water systems per

Pricing: Valid 30 days and based on quantities and models shown

Terms: 100% Net 30 days. **Liquidated damages and/or retention are not allowed.**

Val-Matic®'s standard Terms & Conditions apply to this quote.

Freight: F.O.B. factory with full freight allowed – one shipment only.

Shipment sent via common carrier per Val-Matic®.

Special requirements such as: flat bed, 24-hour notice, etc., are subject to special handling charges.

Shipment: Approximately 4-6 weeks after receipt of approved drawings/purchase order.

Delivery is based on current material availability and is subject to prior sales.

Val-Matic® thanks you for this opportunity. Feel free to contact us if we may be of further service.



390 Enterprise Ct. Ste 200 Bloomfield Hills, MI 48302 www.sysspec.com Phone 800-686-9341 or 248-332-0099 Fax 248-849-0222

January 10, 2023

Quote #: SK011023SK-1

Jim Aulette
M.H.O.G. Water Utilities
Phone: 517-548-1416
Email: jima@mhog.org

Reference: Rotork Electric Valve Actuator Quote / EIM Replacement

Jim,
Systems Specialties is pleased to offer this firm quotation for the following Rotork products.

Quantity 1	IQT1000 FA12	\$ 7,029 / each
	Rotork Quarter-Turn Electric Actuator for 10" Plug Valve <ul style="list-style-type: none">• Open/close service• Watertight enclosure – IP66/68• 120/1/ power supply• Manual override handwheel• Rated for 60 starts / hour• Wiring diagram 300B0000• To be used on new Val-matic plug valve (supplied by Hamlett Environmental)	

Note: Price includes mounting/adaption hardware and drive bushing bore and key to existing valves, as well as start-up services. Does not include wiring or installation.

The prices in this quotation are good for thirty days.

Delivery: Approximately 16 weeks / ARO (subject to change based on supply chain)
Terms: Net 30 days (Standard)
Freight: FOB shipping point / Included

SHOULD WE BE FAVORED WITH AN ORDER
PLEASE MAKE YOUR PURCHASE ORDER OUT TO:

Systems Specialties Company
390 Enterprise Court
Bloomfield Hills, MI 48302
Fax: 248.849.0222

We appreciate the opportunity to review our quotation with you in detail and should you have additional questions please do not hesitate to call.

Sincerely,
Scott Kelley
Scott Kelley
skelley@sysspec.com
734-755-0987

We are best known by the quality of the products we represent and the service we render these quality products.

Howell Township Treasurer

From: Greg Tatara <greg@mhog.org>
Sent: Thursday, January 26, 2023 1:36 PM
To: Howell Township Treasurer; Howell Township Assessor; Howell Township Clerk
Subject: FW: Howell Twp WWTP Recycle Pump Station - Homa Pump Quote for Replacement of Existing ABS Submersible Pump
Attachments: 221413 Howell Twp Recycle PS- HOMA.pdf; AMS446-230 3.8TC.pdf; Homa GO Switch.pdf; Homa A-Series Standard 5 Year Municipal Warranty.pdf

Hi Everyone,

During our last meeting, we discussed the Plus 1 pump at the recycle station at the plant. Here is the alternative we came up with that I think is pretty timely and cost effective. Joe Moore from DuBois Cooper came out and inspected the station and this pump would go in the other slot, currently with an ABS pump in it. That way, when the plus 1 ends, we do not have to continue on with Kennedy. The price of this new pump is \$8,830, much cheaper than the plus 1. We should have the capability in house to handle installation. I am requesting if this can go to the board at the next meeting for approval. With six weeks turn around, we should be able to get it installed by the end of March. For reference, I forwarded their original email with an explanation of the proposed pump.

Thank you and let me know if you have any questions.

Greg Tatara
Utility Director
MHOG Sewer and Water Utilities
greg@mhog.org
Direct: 810-224-5837

From: Joe Moore <Jmoore@duboiscooper.com>
Sent: Monday, January 23, 2023 8:20 AM
To: Greg Tatara <greg@mhog.org>
Cc: Sales <Sales@duboiscooper.com>
Subject: Howell Twp WWTP Recycle Pump Station - Homa Pump Quote for Replacement of Existing ABS Submersible Pump

Greg,
Good morning. Attached is the quote for a new Homa 4" submersible pump, AMS446-230/3,8T/C FM with 3.8 HP explosion-proof motor to replace the existing ABS 4" submersible pump, Model AFP1041.1-M35/4FM with 4.7 HP motor. The hydraulic performance (pump curve) of the proposed Homa submersible pump matches the pump curve of the existing ABS submersible pump. Attached is the Technical Data with pump curve of the proposed Homa 4" submersible pump, Model AMS446-230/3,8T/C FM. The attached Homa pump curve shows four (4) of the ABS pump operating points for comparison. Below is the performance curve of the existing ABS AFP1041.1-M35/4 pump (curve 4).



905 Penniman | P.O. Box 6161 | Plymouth, MI 48170
 T: 734-455-6700 | F: 734-455-6711
 E: sales@duboiscooper.com
 www.duboiscooper.com

QUOTATION

Quoted To:
Howell Township WWTP 1222 Packard Drive Howell, MI 48843 USA

Quote Number: 221413
 Quote Date: Jan 20, 2023
 Page: 1

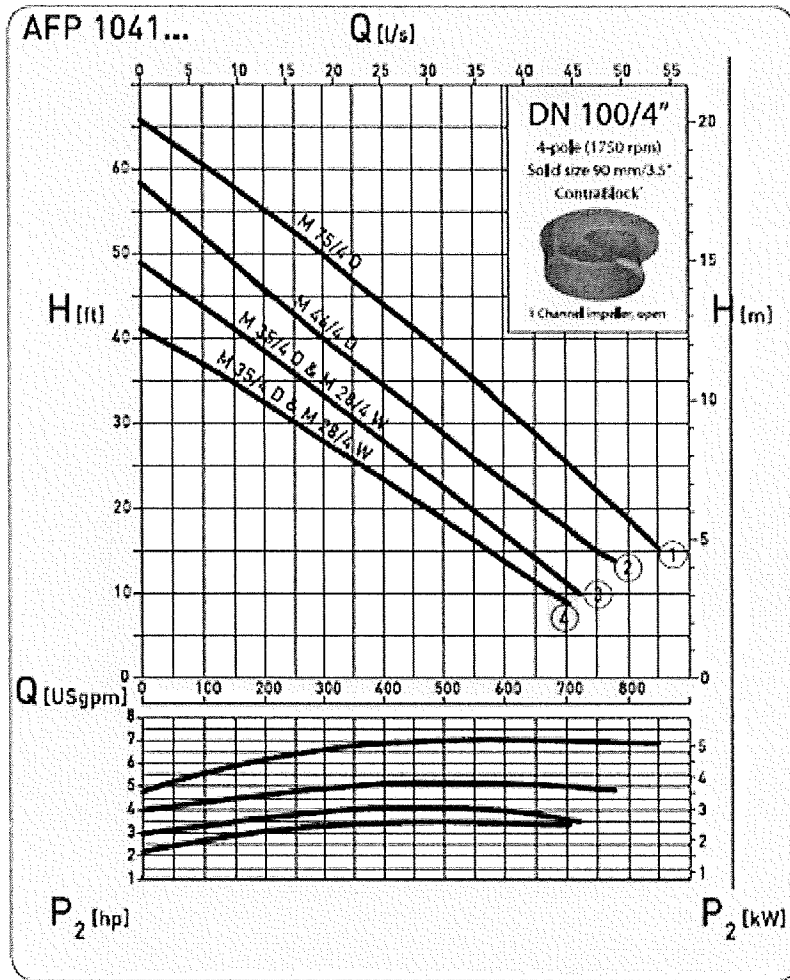
Customer ID	Good Thru	Payment Terms	Sales Rep
HOWELL TWP	2/19/23	Net 30 Days	HOMA

Quantity	Item	Description	Unit Price	Amount
1.00		Homa 4" submersible pump, Model AMS446-230/3,8T/C FM with 32-foot cables to replace existing ABS 4" submersible pump, Model AFP1041.1-M35 / 4FM (SN 0086783).	8,830.00	8,830.00
1.00	GS1050	<p>Homa AMS446-230/3,8T/C FM pump has same hydraulic performance as the existing ABS submersible pump. Also includes: Homa GoSwitch, GS1050 (moisture and thermal pump protection relay to be installed in existing control panel)</p> <p>Reuse existing ABS pump guide claw (DIN bolt pattern) on new Homa submersible pump</p> <p>Reuse existing lifting cable or chain</p> <p>Includes freight</p> <p>Lead time 6 weeks</p> <p>Project: Howell Twp WWTP Recycle Pump Station</p>		

Subtotal	8,830.00
Sales Tax	
TOTAL	8,830.00

Quote Accepted By: _____

Performance Curves 60 Hz, DN 100/4"



The Homa pump quote includes a new Homa Go Switch GS1050 (pump moisture and thermal protection relay) to be installed in the existing control panel. The Homa Go Switch would replace the existing Warrick Controls Pump Moisture Detector relay on the existing control panel.

Lead time for this Homa submersible pump is 6 weeks.

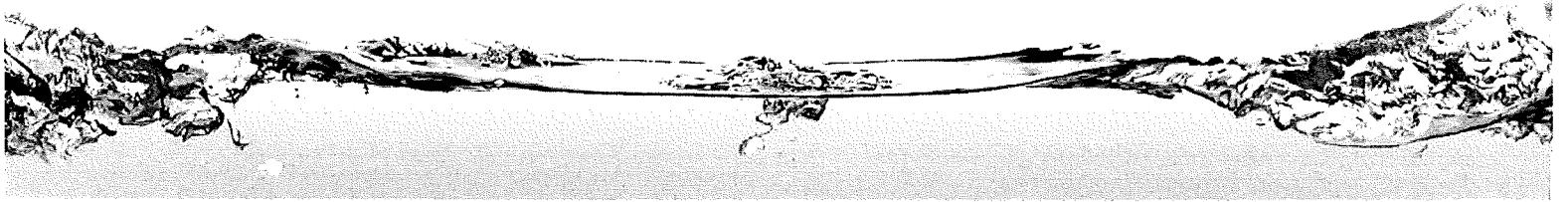
This Homa 4" submersible pump is an excellent solids handling pump that we have several Michigan installations. We have replaced grinder and chopper pumps with this 4" Homa submersible pump without issue. Homa began as a submersible motor manufacturer in the 1950's and expanded into full submersible pump production in the 1960's. Homa has been manufacturing submersible pumps for over 50 years and has over \$12,000,000 of parts and pump inventory in stock at their Ansonia, Connecticut facility. Parts are immediately available to support the Homa pumps in service.

The existing guide claw from the ABS submersible pump would be re-used on the Homa pump discharge flange (4" DIN pattern). The existing lifting cable / chain for the ABS pump would be re-used with the Homa pump.

This Homa submersible pump comes with a 5-year pro-rated warranty. See attached Warranty document.

Call me with any questions.

Joseph Moore, P.E.



Overview

The GO switch pump protection and monitoring modules are designed to provide a low-cost, flexible solution for protecting HOMA submersible sewage pumps against thermal and seal-failure conditions. Separate LED indication and relay contact outputs for each function are included. Flexible model options enable protection of any submersible sewage pump with heat sensor and/or seal-failure sensing devices installed. The GO Switch may be powered by 24 through 240 VAC, 50/60 Hz with no modifications. Standard models are available for monitoring via resistance probes, seal-failure float switches, Klixon thermal switches, RTDs and thermistors. Custom modules may also be factory configured.

Operation Description

The GO Switch combines detection circuits for both motor and bearing over-temperature and seal-failure in a single plug-in unit. In an alert condition, the appropriate LED is illuminated and relay contacts associated with the condition toggle. Thus a load, such as the motor contactor, may be turned off, or a warning light might be turned on. Upon occurrence of the first alarm condition, the proper LED will illuminate a steady alarm indication. If the alarm is cleared automatically, the LED will then begin to flash, so that the operator will know that one or more alarm occurrences has been detected, and automatically cleared.

A low voltage supply provides power to the over-temperature and seal-failure monitoring circuits which control relay outputs based on instructions contained in a microprocessor. The microprocessor circuitry includes power-on-reset and oscillator start-up timers as well as an independent watchdog timer to ensure reliable operation. Both hardware and software filtering is implemented on the sensor inputs for reliable signal integrity in noisy environments.

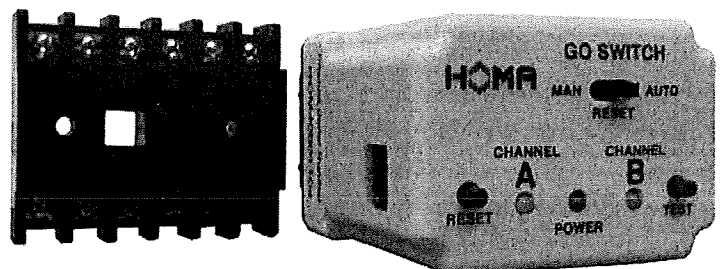
A Test push button simulates faults on both sensor channels, and a Reset push button clears the alert indicators after (1) The Test push button has been depressed, or (2) an actual alert has been corrected. The Reset push button performs a "hard" microprocessor reset.

To prevent dislodgement of the module it is designed to be mounted in an industrial type 12-pin socket with hold down clip.

Model	Channel A	Channel B
GS1050	100K resistance probe (seal-fail)	NC Klixon (thermal)
GS1250	NC seal chamber float switch (seal-fail)	NC Klixon (thermal)
GS1010	100K resistance probe (seal-fail)	100K resistance probe (seal-fail)
GS1212	NC seal chamber float switch (seal-fail)	NC seal chamber float switch (seal-fail)
GS5454	Thermistor DIN44082/01D463 (thermal)	Thermistor DIN44082/01D463 (thermal)
GS1052	100K resistance probe (seal-fail)	Pt100 RTD (thermal)
GS1252	NC seal chamber float switch (seal-fail)	Pt100 RTD (thermal)
GS5252	Pt100 RTD (thermal)	Pt100 RTD (thermal)
GS5452	Thermistor DIN44082/01D463 (thermal)	Pt100 RTD (thermal)

Common Features (All Models)

- >> **Auto/Manual Reset:** Channels that monitor temperature can be set for Manual or Auto reset after experiencing an alarm condition. (Seal failures automatically reset when the alarm condition is removed although the LED continues to flash until reset.)
- >> **Reset Push-button:** The reset button is used to reset all alarm conditions and clear flashing LED states.
- >> **Test Push-button:** The test button simulates an alarm condition in both channels until released. NOTE: In many cases, this will cause the pump to stop because of the simulated high temperature condition.



1. Select sensors to be provided

Available Sensors	Type	Designation
100kΩ Probe	Moisture	10
NC Float Switch*	Moisture	12
NC Thermal Switch	Thermal	50
Pt100 RTD**	Thermal	52
Thermistor	Thermal	54

2. Select GO Switches to be provided, each GO Switch can monitor up to 2 sensors

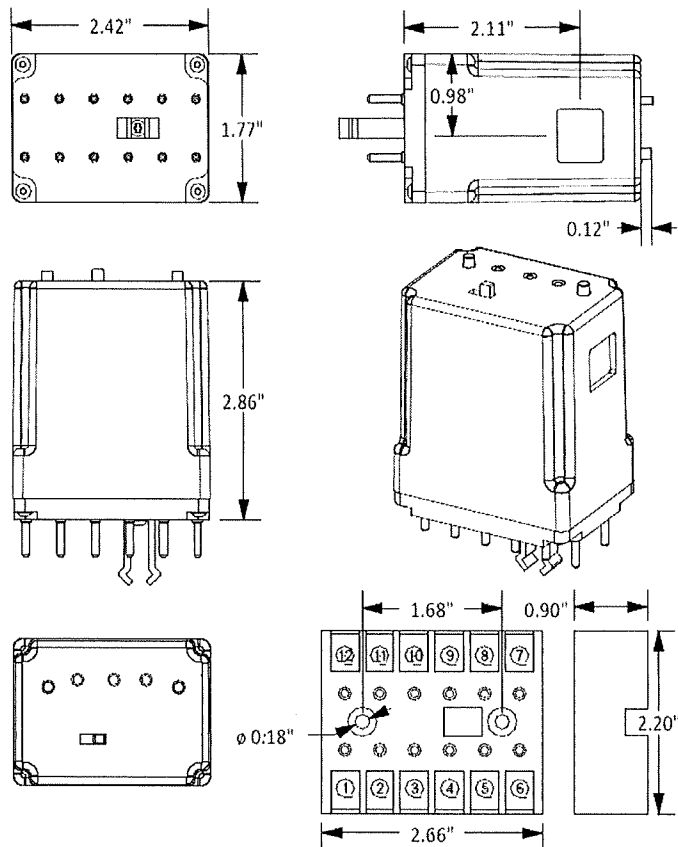
GO Switch Designation	Channel A	Channel B
GS1050	100kΩ Probe	NC Thermal Switch
GS1052	100kΩ Probe	Pt100 RTD**
GS1010	100kΩ Probe	100kΩ Probe
GS1250	NC Float Switch*	NC Thermal Switch

Note: Please consult factory for alternate configurations

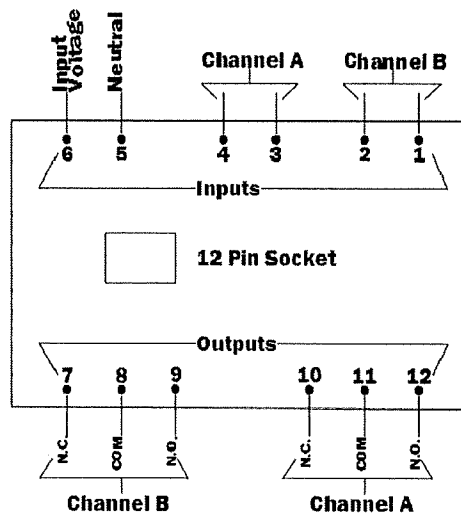
Technical Specifications

Measurement Principle	Current Sensing
Environment	-40 to 55 °C (-40 to 131 °F)
Supply Voltage	24-240 VAC, 50-60 Hz. / 24-48 VDC
Power Consumption	24 VAC - 50/60 Hz 1.7 VA
	120 VAC - 50/60 Hz 1.9 VA
	240 VAC - 50/60 Hz 2.4 VA
	24 VDC 1.4 Watts
Relay Contact Rating	NEMA B300 Pilot Duty, 1/6th HP, 3A @240VAC; Form C
Sensor Voltage	Varies with resistance. Not to exceed 10 VDC±2%
Contact States	N.O. contact closes on fault condition or on loss of supply power.
LED States (Both Channels)	GREEN: no fault
	RED: thermal fault
	AMBER: seal-fail fault
	FLASHING: fault automatically cleared

Relay/Socket Dimensions



Socket Electrical Wiring



On 1-wire seal-fail circuits attach Pin 4 to COMMON GROUND point with PUMP SAFETY GROUND WIRE



P U M P T E C H N O L O G Y

390 Birmingham Blvd. Ansonia, Connecticut 06401 203 736 8890 www.homapump.com PUB# BF1281-12



UL FILE No: E222351

Technical Information

AMS446-230/3,8T/C



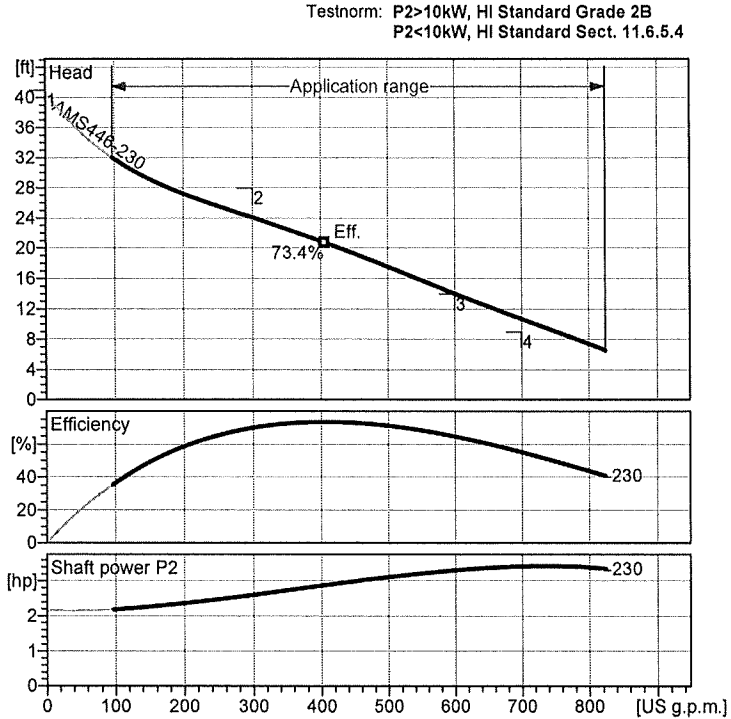
Operating data	
Flow	600 US g.p.m.
Head	14 ft
Shaft power P2	3.31 hp
Pump efficiency	64.6 %
Required pump NPSH	
Pumpe type	Single pump
No. of pumps	1
Fluid	Water, clean

Pump	
Pump Code	AMS446-230/3,8T/C
Impeller	Single channel impeller
Impeller size	230 mm
Solid size	100 mm
Discharge port	4" ANSI
Suction port	DN150

Motor	
Rated voltage	230 / 460V
Frequency	60 Hz
Rated power P2	3.8 hp
Rated speed	1160 rpm
Number of poles	6
Efficiency	82 %
Rated current	11 / 5,5A
Degree of protection	IP 68

Materials	
Motor housing	Cast Iron ASTM A48;CI.40B
Pump housing	Cast Iron ASTM A48;CI.40B
Impeller	Cast Iron ASTM A48;CI.40B
Wear ring	Bronze ASTM B505; C93200
Motor shaft	AISI 430 F Stainless Steel
Bolts	AISI 304 Stainless Steel
Elastomeres	Nitrile Rubber

Mechanical seal on motor side	SiC / SiC
Mechanical seal on medium side	SiC / SiC
Lower Bearing	Double row angular ball bearing
Upper Bearing	Deep Groove Ball Bearing



Wet well installation with coupling kit (T, 210...230)
Dimensions in mm (inch), letters see table

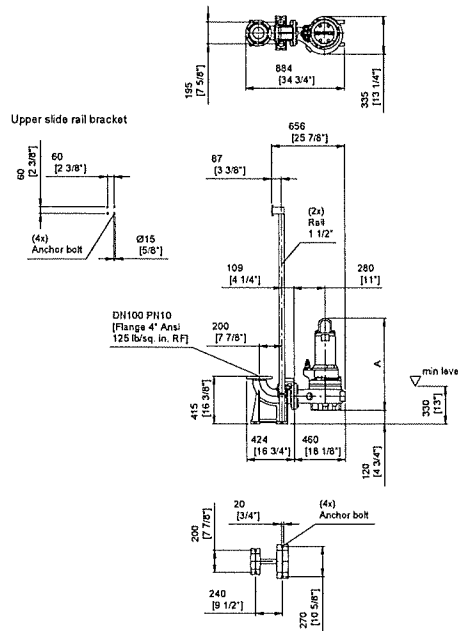


Table Dimensions (mm)	
A	739

2.0.1 - 14.09.2018 (Build 147)

Project	Project no.:	Created by:	Page: 1	Date: 2023-01-16
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Performance Curve

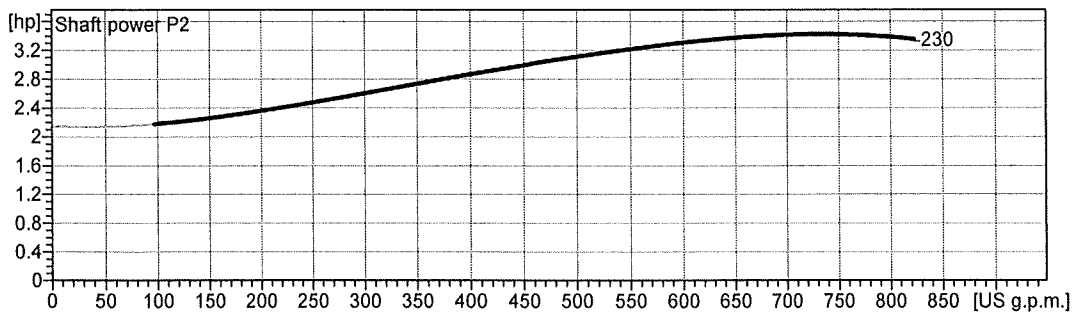
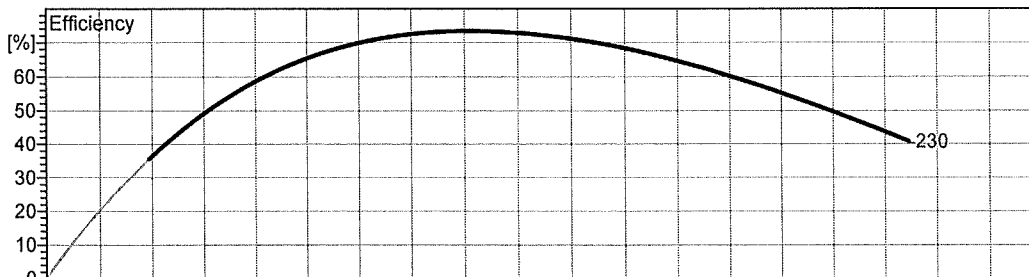
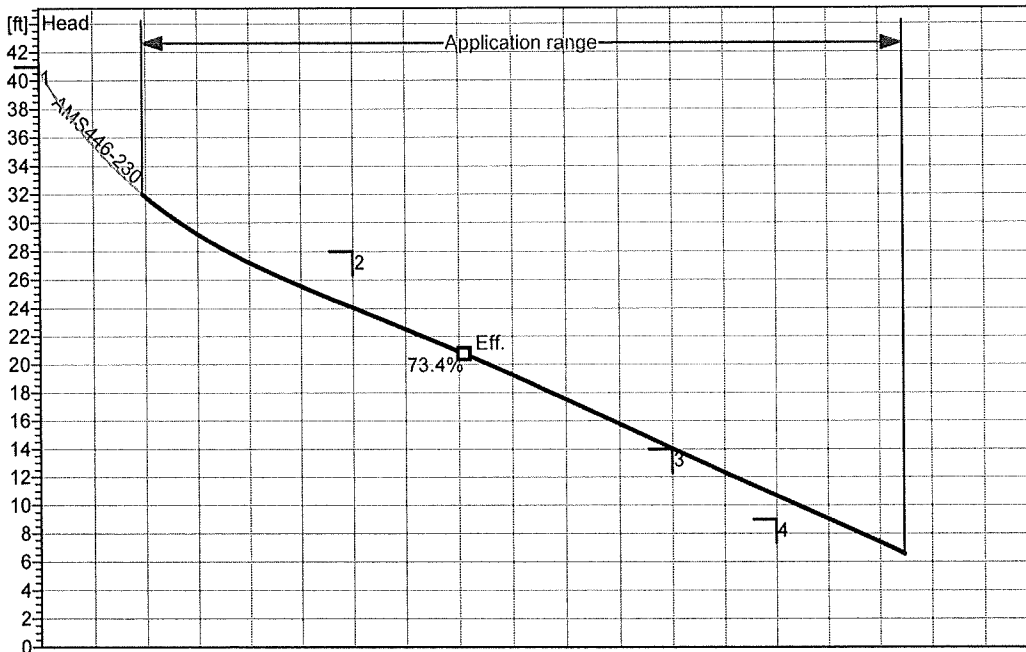
AMS446-230/3,8T/C



Impeller					
Impeller type: Single channel impeller	Solid size 100 mm	Ø:	Max. Ø: 230 mm	Min. Ø: 210 mm	Sel. Ø: 230 mm
Operating data					
Speed: 1160 rpm	Frequency: 60 Hz	Duty point: Q = 600 US g.p.m. H = 14 ft	Shaft power P2: 3.31 hp	Discharge port: 4" ANSI	

Power data referred to:
Water, clean [100%]; 68°F; 62.322lb/ft³; 1.0775E-5ft²/s

Testnorm: P2>10kW, HI Standard Grade 2B
P2<10kW, HI Standard Sect. 11.6.5.4



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Dimensions

AMS446-230/3,8T/C

Wet well installation with coupling kit (T, 210...230)
 Dimensions in mm [inch], letters see table

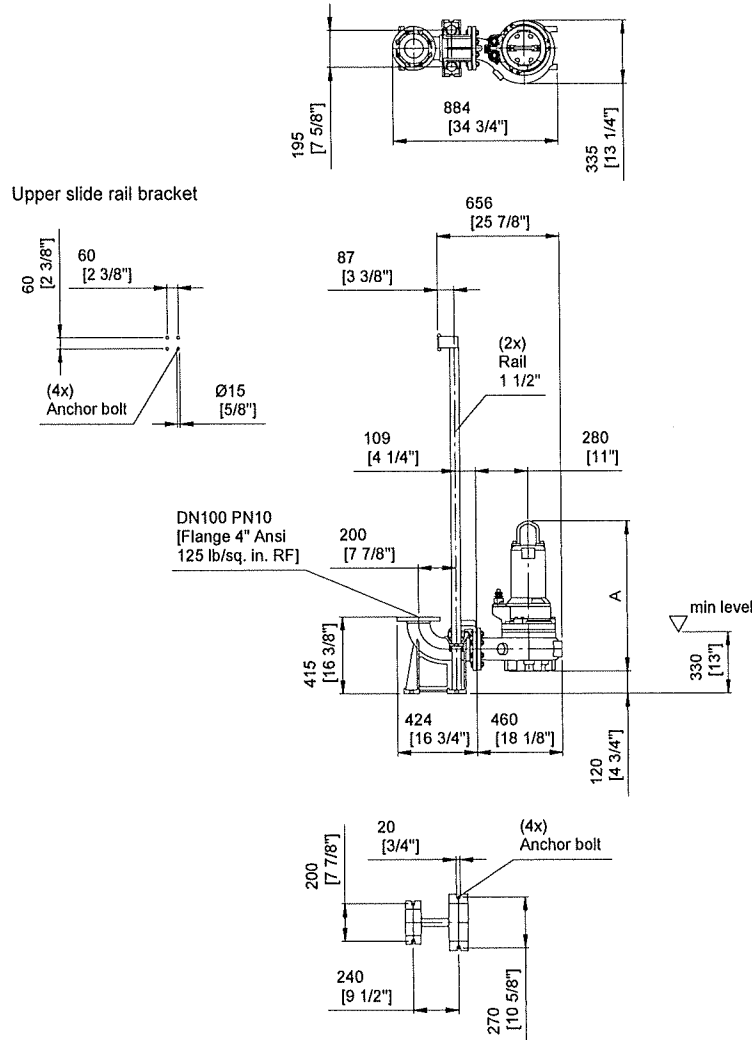


Table Dimensions

(mm)

A	739
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min level = Minimum fluid level for intermittent operation (S3)

2.0.1 - 14.09.2018 (Build 147)

Project	Project no.:	Created by:	Page: 3	Date: 2023-01-16
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Technical Data

AMS446-230/3,8T/C



Operating data				
Flow	600 US g.p.m./US g.p.m.	Head	14 ft	ft
Shaft power P2	3.3 hp	Static head	0	ft
Pump efficiency	64.6 %	Required pump NPSH		ft
Pumpe type	Single pump	No. of pumps	1	
Fluid	Water, clean	Temperature	68	°F
Density	62.32 lb/ft³	Kin. viscosity	1.082E-5	ft²/s

Pump				
Pump Code	AMS446-230/3,8T/C	Speed	1160	rpm
Suction port	DN150	Head	Max.	32.0 ft
Discharge port	4" ANSI		Min.	6.6 ft
Impeller type	Single channel impeller	Flow	Max.	823.3 US g.p.m.
Solid size	100 mm	Pump efficiency max.	73.4	%
Impeller Ø	230 mm	Required rated power max. P2	3.4	hp

Motor				
Motor design	Submersible motor	Insulation class	H	
Motor name	AM173.4,6T/6/3	Degree of protection	IP 68	
Frequency	60 Hz	Temperature class	T3C	
Rated power P2	3.8 hp	NEMA code	E	
		Explosion protection		
Rated speed	1160 rpm	Efficiency at % rated power	100%	82.0 %
Rated voltage	230 / 460 V 3~		75%	83.0 %
Rated current	11.0 / 5,5 A		50%	85.0 %
Starting current, direct starting	44.0 / 22 A	cos phi at % rated power	100%	0.78
Starting current, star-delta	A		75%	0.70
Starting mode	Directly		50%	0.58
Power cable	10G1,5 / 14AWG-4+14AWG-4	Control cable		
Type of power cable	H07RN8-F PLUS / RHW-2	Type of control cable		
Cable length	32.8 ft	Service factor	1.15	
Shaft seal	Mechanical seal on motor side	SiC / SiC		
	Mechanical seal on medium side	SiC / SiC		
Bearing	Lower Bearing	Double row angular ball bearing		
	Upper Bearing	Deep Groove Ball Bearing		
Remarks				

Materials / Weight			
Motor housing	Cast Iron ASTM A48;CI.40B	Bolts	AISI 304 Stainless Steel
Pump housing	Cast Iron ASTM A48;CI.40B	Elastomeres	Nitrile Rubber
Impeller	Cast Iron ASTM A48;CI.40B		
Wear ring	Bronze ASTM B505; C93200		
Motor shaft	AISI 430 F Stainless Steel		
Weight aggregat	282.19 lb		

2.0.1 - 14.09.2018 (Build 147)

Project	Project no.:	Created by:	Page: 4	Date: 2023-01-16
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Warranty

FIVE YEAR PRO-RATED MUNICIPAL PUMP WARRANTY A Series PUMPS STANDARD & EXPLOSION PROOF PERMANENT TYPE INSTALLATION*

Homa Pump Technology warrants the above referenced pumps ("Products") to be free from defects in workmanship and materials as follows:

If used in a permanent municipal application, the warranty period shall expire five (5) years from date of initial installation. If start up does not occur within six (6) months after date of shipment from Manufacturer, the warranty period shall expire five (5) years after the date of shipment from Manufacturer. This warranty is contingent upon purchaser's or end user's payment of the applicable percentage of the list price (list price minus covered %) of the following parts in effect at time of replacement.

WARRANTY COVERAGE

	Months	Months	Months	Months
	0-18	19-31	32-45	46-60
Percentage	100%	75%	50%	25%

*If used in any non-municipal application, the warranty period shall expire on the earliest of the below dates:

- i) one (1) year from date of installation of the Products; or
- ii) eighteen (18) months from date of shipment of the Products from Manufacturer.

Products or parts thereof that are replaced or repaired under warranty during the original warranty period, shall be covered under this warranty until the expiration of the original warranty period or ninety (90) days from the date of such replacement or repair, whichever is later. In any event, such extended warranty period shall not exceed ninety (90) days after the expiration of the original warranty period.

The warranties stated above are contingent upon start-up of the equipment on site by an authorized Manufacturer's representative, as verified by receipt of start-up reports completed and signed by an authorized Manufacturer's representative. (For all "P" and larger Motors the report must be on file at Homa PTI).

If during the warranty period, any Products fail to meet the requirements set out in this warranty, the purchaser or end user shall give written notification to Manufacturer stating the reasons therefor. Upon receipt of prior written authorization from Manufacturer, Products shall be transported to Manufacturer's authorized service center, prepaid, at purchaser or end-user's cost. Manufacturer's sole obligation shall be to repair, modify or replace Products or parts thereof, at Manufacturer's sole option. Products repaired under this warranty will be returned with freight prepaid. Products must be repaired by an authorized Manufacturer repair center for warranty coverage to be considered. All warranty repairs will be done with OEM parts, use of Non-OEM parts is not authorized.

All protection features (such as moisture sensors, bearing monitors, and thermal overloads) incorporated in the Products must be connected and operable for warranty coverage. Proof of monitoring must be provided upon request.

This warranty shall not apply to any Products or parts thereof which have been (i) subjected to misuse, misapplication, accident, alteration, neglect, failure to act in a timely manner to address alarms/warnings, or physical damage; (ii) installed, operated, and/or maintained in a manner which is contrary to Manufacturer's written instructions as it pertains to installation, operation and maintenance of the Products, including but without limitation to being operated without being connected to monitoring devices supplied with specific products for protection; (iii) used in an application or for pumping liquids other than the use for which it is intended as specified in Manufacturer's product literature; (iv) damaged due to a defective power supply, improper electrical protection, faulty repair, ordinary wear and tear, corrosion, erosion or chemical attack, an act of God, an act of war or by an act of terrorism; (v) damaged resulting from the use of accessory equipment not sold by Manufacturer or not approved by Manufacturer for use in connection with Manufacturer's products; or (vi) repaired or altered without Manufacturer's written consent.

This warranty does not cover costs for standard and/or scheduled maintenance that is performed, nor does it cover Manufacturer's parts that, by virtue of their operation, require replacement through normal wear (aka: Wear Parts), unless a defect in material or workmanship is determined by Manufacturer. Wear Parts are defined as cutters, cutting plates, impellers, diffusers, wear rings (stationary or rotating), volutes (when used in an abrasive environment), oil, grease, cooling fluids and/or any items deemed necessary to perform and meet the requirements of normal maintenance on all Manufacturer equipment.

Manufacturer shall not be liable for any special, indirect, consequential, or punitive damages, or profit loss of any kind. Major components not manufactured by the Manufacturer are covered by the original manufacturer's warranty in lieu of this warranty. In addition to any other special, indirect or consequential damages referenced above, Manufacturer shall not be responsible for travel expenses, rented (replacement) equipment, pump removal fees, installation fees, outside contractor's fees, or unauthorized repair shop expenses.

This warranty shall extend only to the initial end user.

ALL OTHER WARRANTIES, CONDITIONS AND REPRESENTATIONS, EXPRESSED OR IMPLIED BY STATUTE, COMMON LAW OR OTHERWISE, IN RELATION TO THE SUPPLY OF THE PRODUCTS INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXCLUDED TO THE EXTENT PERMITTED BY LAW.

*This warranty is applicable to Products supplied by Homa Pump Technology, unless specifically indicated otherwise in writing by Manufacturer.

Rev 9/24/2020

10K

Howell Area Parks & Recreation Authority
Board Meeting January 17, 2023 @ 7pm

Discussion/Approval Consent Agenda

Discussion/Approval 2022 Audit Agreement with Smith & Klaczkiewicz, PC to be
Conducted February 7-9, 2023

Discussion/Approval 2023 Blue Cross Blue Shield Renewal

Discussion/Approval Employee Health Contribution

Discussion/Approval ICMA 401 & ICMA 457(b) Plan Contributions for 2023

Discussion/Approval 2023 in-lieu of insurance payment

Directors Report: Strategic Plan Update

Move April meeting to the April 11th

Looking to set up stockholders meeting to discuss the financial
Stability of HAPRA moving forward possibly March 31st

9am-noon

Student ID program-looking at offering a discount
drop-in rate of \$5 with a student id between 12pm-5pm during
the school year when they are off – did it for MLK day
and had 93 drop-ins

Discussion on preventive maintenance

Some of the Upcoming Programs:

Sweetheart Dance 80's Prom February 3rd-5th

Easter Luncheon April 5 11:30am at Chemung Hills

Flip N Flop fishing tournament ages 2-15 on June 10

The Grand experience for 50 and older October 17-20

The Hive:

kids night out February 17 5:30pm-10pm

teen flashlight egg hunt April 6 8pm-9:30pm

dodgeball tournament April 22

Nerf Nights ages 8-10 Feb 3, March 3, April 14 & May 12

And many more – check out the Winter/Summer 2023 Program guide

Board Meeting – January 17th Marketing Updates

We made two end of the year highlights videos that went out last week of December. Some fun end of the year stats for you all:

- Over 6,400 Community Center drop-ins in 2022.
- We had about 1,300 Community Center Members
- We served 2,443 Individuals 50+
- 50 & Beyond Had over 12 weekly programs/groups and at least one Special Event a week
- We have 16 hours a week of instructor lead group fitness classes
- We had over 1,140 kids in soccer in 2022
- Over 11,000 games of pickleball were played in 2022
- 250+ dog park members
- 600 hours of youth camps
- 830 hours at the teen center
- 35 teens programs
- 10 brand-new special events!
- 400 photos with Santa taken in 2022
- Over 25,000 people serve in 2022!

DEC 2022 HAPRA PARTICIPATION REPORTS

1/4/2023

PARTICIPATION TOTALS

Row Labels	Count of Name
Brighton Township	305
City of Brighton	87
City of Howell	1554
Cohoctah Township	174
Conway Township	63
Deerfield Township	160
Genoa Township	1358
Green Oak Township	89
Hamburg Township	125
Handy Township/Fowlerville	250
Hartland Township	264
Howell Township	1195
Iosco Township	126
Marion Township	1438
Oceola Township	2711
Other Area	605
Pinckney Village	23
Putnam Township	57
Tyrone Township	35
Unadilla Township	23
(blank)	114
Grand Total	10756

50&BEYOND + TRAVEL

Row Labels	Count of Name
Brighton Township	11
City of Brighton	6
City of Howell	93
Cohoctah Township	6
Conway Township	1
Deerfield Township	10
Genoa Township	87
Hamburg Township	2
Handy Township/Fowlerville	3
Hartland Township	9
Howell Township	58
Iosco Township	2
Marion Township	76
Oceola Township	219
Other Area	23
Pinckney Village	1
Putnam Township	4
Grand Total	611

SPECIAL EVENTS

Row Labels	Count of Name
Brighton Township	94
City of Brighton	22
City of Howell	353
Cohoctah Township	40
Conway Township	15
Deerfield Township	26
Genoa Township	300
Green Oak Township	25
Hamburg Township	41
Handy Township/Fowlerville	70
Hartland Township	51
Howell Township	274
Iosco Township	29
Marion Township	295
Oceola Township	455
Other Area	162
Pinckney Village	6
Putnam Township	21
Tyrone Township	9
Unadilla Township	5
(blank)	2
Grand Total	2295

YOUTH SERVICES PROGRAMS

Row Labels	Count of Name
Brighton Township	8
City of Brighton	1
City of Howell	108
Cohoctah Township	8
Conway Township	2
Deerfield Township	6
Genoa Township	73
Green Oak Township	5
Hamburg Township	5
Handy Township/Fowlerville	9
Hartland Township	4
Howell Township	62
Iosco Township	3
Marion Township	87
Oceola Township	125
Other Area	23
Putnam Township	4
Unadilla Township	2
(blank)	4
Grand Total	539

SPORTS PROGRAMS

Row Labels	Count of Name
Brighton Township	28
City of Brighton	6
City of Howell	270
Cohoctah Township	37
Conway Township	8
Deerfield Township	37
Genoa Township	302
Green Oak Township	6
Hamburg Township	7
Handy Township/Fowlerville	46
Hartland Township	38
Howell Township	277
Iosco Township	34
Marion Township	380
Oceola Township	616
Other Area	44
Pinckney Village	2
Putnam Township	9
Tyrone Township	5
Unadilla Township	1
(blank)	11
Grand Total	2164

FITNESS MEMBERSHIPS & CLASSES

Row Labels	Count of Name
Brighton Township	25
City of Brighton	6
City of Howell	197
Cohoctah Township	11
Conway Township	5
Deerfield Township	19
Genoa Township	202
Green Oak Township	2
Hamburg Township	10
Handy Township/Fowlerville	4
Hartland Township	35
Howell Township	103
Iosco Township	7
Marion Township	128
Oceola Township	628
Other Area	44
Tyrone Township	3
Unadilla Township	1
(blank)	2
Grand Total	1432

Dec 2022 HAPRA PARTICIPATION REPORTS

1/4/2023

Facility Usage by Location

Row Labels	Count of User
Oceola Community Center Court 1	1
Oceola Community Center Court 2	1
Oceola Community Center Court 3	4
Oceola Community Center Main Meeting Room 1	15
Oceola Community Center Meeting Room 2	7
Oceola Community Center Meeting Room 3	1
Oceola Community Center Whole Gymnasium	2
Grand Total	31

Oceola Community Center Drop-In

City of Howell	175
Oceola Twp	183
Marion Twp	79
Genoa Twp	50
Howell Twp	67
Other	141
Unknown	0
TOTAL	695

Facility Usage by Municipality

Row Labels	Count of User
City of Howell	4
Genoa Township	3
Howell Township	1
Marion Township	1
Oceola Township	18
Other Area	4
Grand Total	31

Oceola Community Center Tours

City of Howell	8
Oceola Twp	20
Marion Twp	14
Genoa Twp	5
Howell Twp	6
Other	5
Unknown	8
TOTAL	66

Point of Sale Reports

Row Labels	Sum of Total
POS Item: Community Center Drop-In Pass	4744
POS Item: Fitness Class/ Yoga Drop in	240
POS Item: Senior Fitness Class (NON- Senior membe	75
POS Item: Senior Fitness Class (Senior Center Member)	261
POS Item: STUDENT ID Special drop-in	485
Grand Total	5805

Row Labels	Sum of Quantity	Sum of Cash	Sum of Credit/ Debit
Admin - Gymnasium Rental	468	2151	1422
Sports - Drop-in Fees	222	1001	655
Wellness - Program Fees Fitness	122	474	102
Grand Total	812	3626	2179

no meeting so no report created

Total Participation Annual Reflection

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Drop-In	791	782	971	710	661	350	335	353	348	410	539	695
% change per month	-9.50%	-1.14%	24.17%	-26.88%	-6.90%	-47.05%	-4.29%	5.37%	-1.42%	17.82%	31.46%	28.94%
% change to previous year												
Tours	28	33	38	27	45	40	38	45	43	38	42	66
% change per month	33.33%	17.86%	15.15%	-28.95%	66.67%	-11.11%	-5.00%	18.42%	-4.44%	-11.63%	10.53%	57.14%
% change to previous year												
Total Participation	7490	7984	8608	8434	8783		9493	9723	10028	10258	10504	10756
% change per month		6.60%	7.82%	-2.02%	4.14%		8.08%	2.42%	3.14%	2.29%	2.40%	2.40%
% change to previous year												
50 & Beyond	381	408	429	457	480		502	512	561	573	600	611
% change per month		7.09%	5.15%	6.53%	5.03%		4.58%	1.99%	9.57%	2.14%	4.71%	1.83%
% change to previous year												
Youth Services	258	292	325	339	373		407	442	487	497	527	539
% change per month		13.18%	11.30%	4.31%	10.03%		9.12%	8.60%	10.18%	2.05%	6.04%	2.28%
% change to previous year												
Sports	1467	1539	1620	1620	1754		1915	1982	1992	2075	2136	2164
% change per month		4.91%	5.26%	0.00%	8.27%		9.18%	3.50%	0.50%	4.17%	2.94%	1.31%
% change to previous year												
Fitness Memberships	847	918	967	1029	1059		1138	1172	1234	1280	1346	1432
% change per month		8.38%	5.34%	6.41%	2.92%		7.46%	2.99%	5.29%	3.73%	5.16%	6.39%
% change to previous year												
Special Events	1483	1577	1646	1698	1751		1774	1996	2104	2144	2201	2295
% change per month		6.34%	4.38%	3.16%	3.12%		1.31%	12.51%	5.41%	1.90%	2.66%	4.27%
% change to previous year												

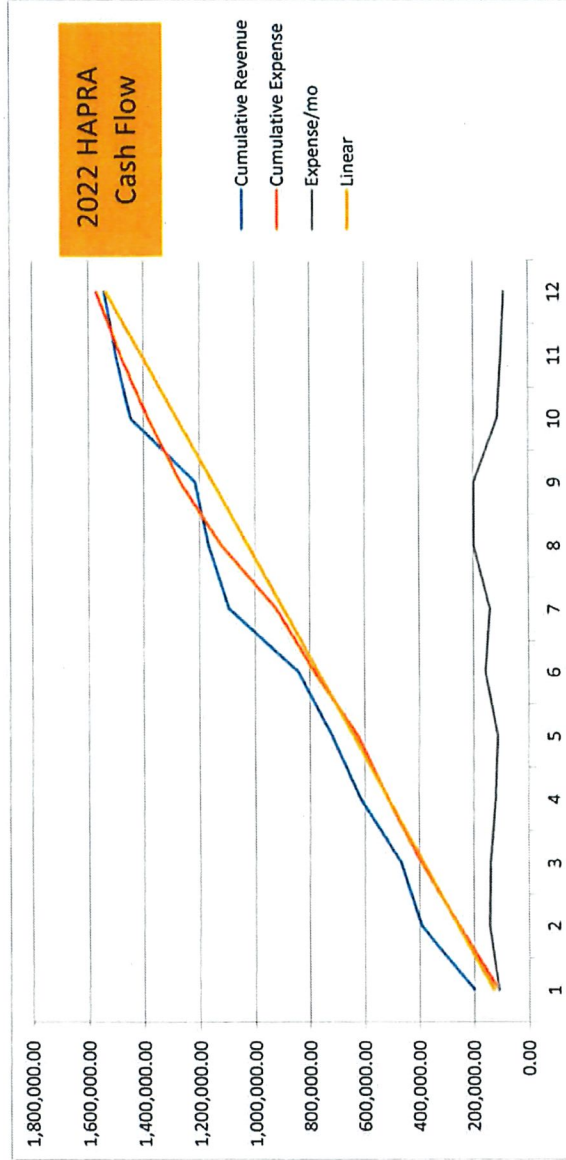
TOTAL PARTICIPATION BY MUNICIPALITY

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
City of Howell	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	1419	1466	1520	1554
% change per month		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	#####	3.31%	3.68%	2.24%
Genoa Township	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	1255	1281	1325	1358
% change per month		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	#####	2.07%	3.43%	2.49%
Howell Township	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	1115	1140	1162	1195
% change per month		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	#####	2.24%	1.93%	2.84%
Marion Township	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	1367	1390	1412	1438
% change per month		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	#####	1.68%	1.58%	1.84%
Oceola Township	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	2542	2597	2649	2711
% change per month		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	#####	2.16%	2.00%	2.34%

Month	1	2	3	4	5	6	7	8	9	10	11	12
Jan-22	199,019.50	392,526.87	465,956.72	615,420.37	718,925.81	840,775.29	1,094,002.60	1,167,244.51	1,215,385.08	1,444,702.99	1,498,207.74	1,540,148.03
Cumulative Revenue	199,019.50	392,526.87	465,956.72	615,420.37	718,925.81	840,775.29	1,094,002.60	1,167,244.51	1,215,385.08	1,444,702.99	1,498,207.74	1,540,148.03
Cumulative Expense	109,963.80	252,542.09	391,939.11	512,960.95	625,439.10	782,295.89	922,330.00	1,121,227.71	1,268,370.71	1,382,824.19	1,482,058.87	1,569,707.64
Expense/mo	109,963.80	142,578.29	139,397.02	121,021.84	112,478.15	156,856.79	140,034.11	198,897.71	198,897.71	114,453.48	99,234.68	87,648.77
Linear	127,935.73	255,871.46	383,807.18	511,742.91	639,678.64	767,614.37	895,550.09	1,023,485.82	1,151,421.55	1,279,357.28	1,407,293.00	1,535,228.73
Cumulative Revenue %	12.96%	25.57%	30.35%	40.09%	46.83%	54.77%	71.26%	76.03%	79.17%	94.10%	97.59%	100.32%
Cumulative Expense %	7.16%	16.45%	25.53%	33.41%	40.74%	50.96%	60.08%	73.03%	82.62%	90.07%	96.54%	102.25%
Cumulative Surplus	89,055.70	139,984.78	74,017.61	102,459.42	93,486.71	58,479.40	171,672.60	46,016.80	(52,985.63)	61,878.80	16,148.87	(29,559.61)

TENTATIVE

Months NOT yet reported so the financial numbers are theoretical based on annual budget



10L

Howell Township
Property Committee Meeting:
January 17, 2023

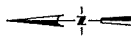
Attending: Jeff Smith, Jean Graham, Jonathan Hohenstein

Oak Grove Road Properties:

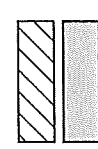
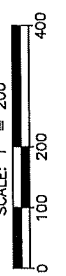
Russell Springborn submitted the attached documents from MEGA Engineering. The Committee reviewed the documents but declined Russell's request to meet with the Committee to explain his offer. Committee received the attached offer on January 19th. The Committee rejected the offer because it included only purchasing one of the two parcels and rejected the offer based on price.

The Committee recommends that the attached engineering documents be included with the listing for all future offers.

Respectfully submitted,
Jonathan Hohenstein



SCALE: 1" = 200'

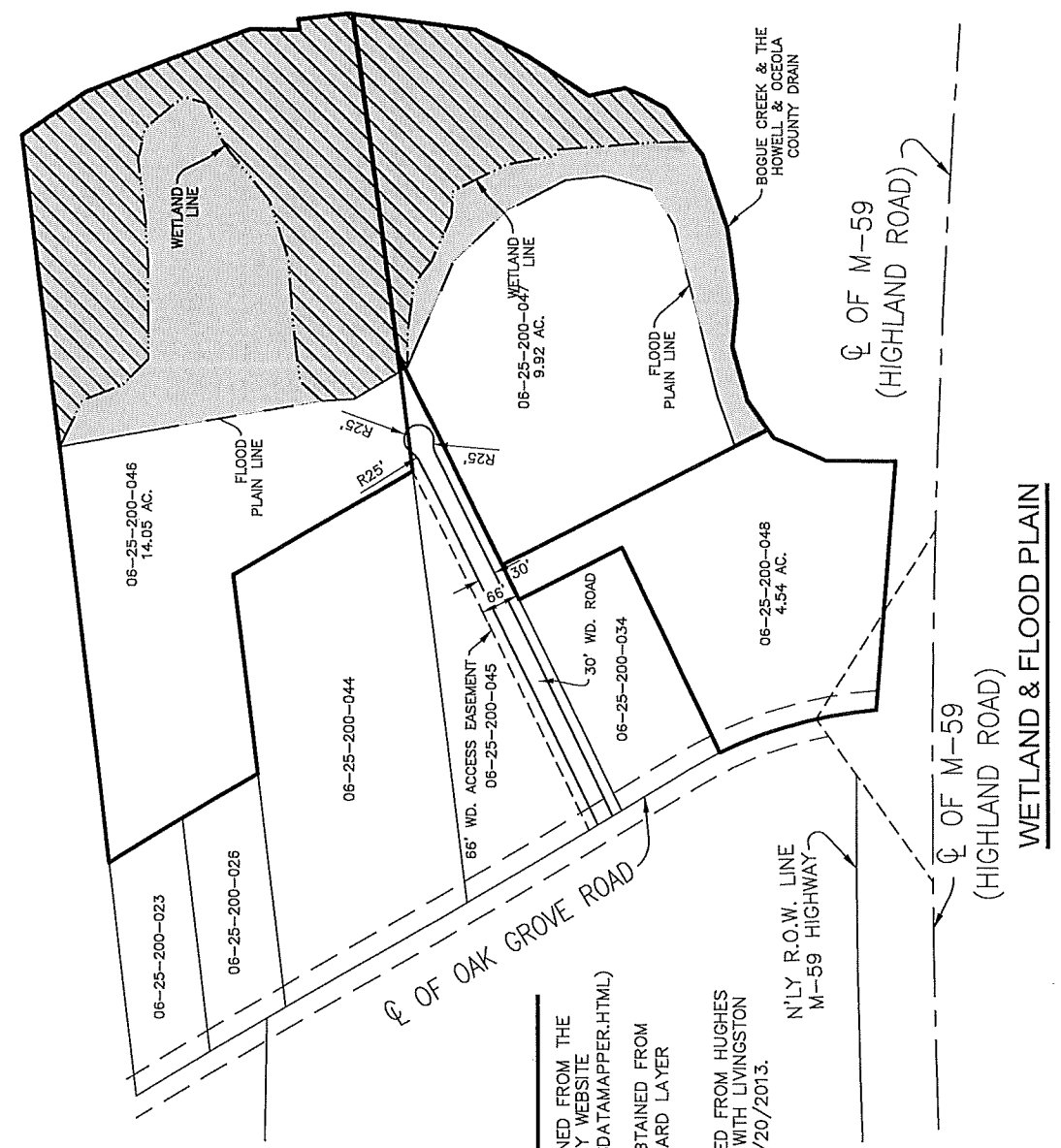


SOURCES

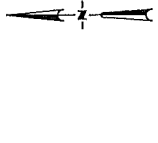
WETLAND INFORMATION OBTAINED FROM THE NATIONAL WETLAND INVENTORY WEBSITE (HTTP://WWW.FWS.GOV/WETLANDSDATAMAPPER.HTML)

FLOOD PLAIN INFORMATION OBTAINED FROM FEMA'S NATIONAL FLOOD HAZARD LAYER (NFHL) VIEWER

SURVEY INFORMATION OBTAINED FROM HUGHES LAND SURVEYORS RECORDED WITH LIVINGSTON COUNTY (2013S-0007) ON 3/20/2013.

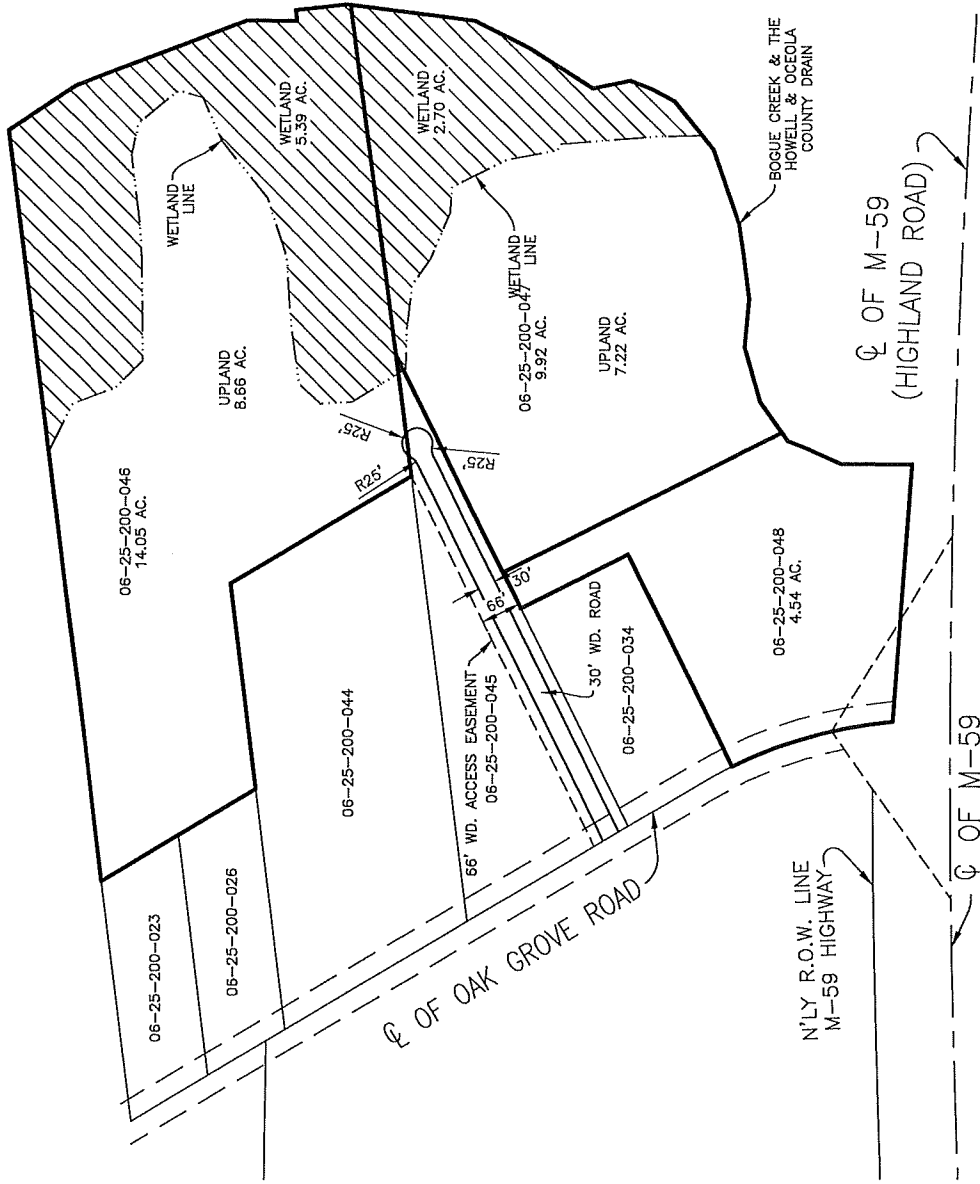


PROJECT NAME:	
PROJECT NO: 22-282	
DATE: 12/22/2022	
INNOVATIVE GEOSPATIAL & ENGINEERING SOLUTIONS	
298 VETERANS DRIVE FOWLERVILLE, MICHIGAN 48836 (OFFICE) 517-273-3512 MONUMENTENGINEERING.COM SERVICE DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB)	



WETLAND COVERAGE

- 06-25-200-046
WETLAND AC./SUBJECT PARCEL AC. = XX%
5.39 AC./14.05 AC. = 0.384 = 38.4%
- 06-25-200-047
WETLAND AC./SUBJECT PARCEL AC. = XX%
2.70 AC./9.92 AC. = 0.272 = 27.2%



APPENDIX A

PROJECT NAME:
PROJECT NO: 22-282
DATE: 12/22/2022
<small>INNOVATIVE GEOSPATIAL & ENGINEERING SOLUTIONS</small> 298 VETERANS DRIVE FOWLERVILLE, MICHIGAN 48836 (OFFICE) 517-223-3512 MONUMENTENGINEERING.COM SERVICE DISABLED VETERAN OWNED SMALL BUSINESS (SDVOSB)

LAND PURCHASE AGREEMENT

This LAND PURCHASE AGREEMENT (“Agreement”) is made January 17, 20 23, by and between Russell Springborn & Monique Springborn (“Purchaser”) and Howell Township, of 3525 Byron Rd, Howell, MI 48855 (“Seller”) as follows:

BACKGROUND

Seller desires to sell, and Purchaser desires to purchase vacant land located in Howell Township, Livingston County, Michigan (the “Land”), which Land is owned by Seller in fee simple.

AGREEMENT

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:

1. Land. Seller agrees to sell and Purchaser agrees to purchase vacant Land located in Howell Township, Livingston County, State of Michigan, identified as Parcel ID No. 0625200047, legally described on Exhibit “A”.

2. Purchase Price. The Purchase Price shall be Seventy-Five Thousand Dollars (\$75,000.00), paid in cash in United States currency or its equivalent at closing.

3. Deposit. Purchaser hereby tenders to Seller a good faith deposit in the amount of Ten Thousand Dollars (\$10,000.00) with Scott Griffith at Griffith Realty, 502 W. Grand River Ave., Brighton, Michigan 48116, to be credited to the Purchase Price at the time of Closing. This deposit is nonrefundable except as may otherwise be provided in this Agreement. An earnest money or escrow agreement consistent with this Agreement, to the extent required by Griffith Realty, shall be completed by both parties to effectuate this Agreement.

4. Payment of Property Taxes. Property taxes for the year of Closing shall be pro-rated as of the date of Closing on a calendar basis based upon the amount of such taxes if known at the time of Closing. Taxes will be treated as if they cover the calendar year in which they are first billed. Taxes first billed in years prior to year of Closing will be paid by Seller without proration. If any bill for taxes is not issued as of the date of Closing, the then current taxable value and tax rate and any administrative fee will be substituted.

5. Inspection Period. Purchaser shall have sixty (60) days following the execution date noted in this Agreement (“Inspection Period”) to conduct its due diligence. If Purchaser is not satisfied, in its discretion, that it has been or likely will be satisfied with the conditions required of this Agreement, Purchaser may terminate this Agreement by providing written notice to Seller, and upon such termination, Purchaser’s good faith deposit shall be returned. Upon commencement of the Inspection Period and throughout the term of this Agreement, Purchaser and its agents shall have the right to enter upon the Land to conduct the Examinations, which shall include soil borings, surveys, drilling and all tests normally performed for the determination of the suitability of real estate and for the collecting of all information necessary thereto (except to the extent that any right to exercise Purchaser’s termination ends as of the expiration of the Inspection Period). The

Examinations are to be made at Purchaser's expense and Purchaser shall be liable for any damage (ordinary wear and tear excepted) caused to the Land during said Examinations. Further, Purchaser agrees to indemnify and hold harmless Seller from and against any damages or claims for injuries to any persons or to the Land that arise as a direct result of such Examinations, except to the extent such damages or claims are caused by or arise from preexisting conditions or Seller's, or its officers', directors', members', managers', principals', employees' or agents', negligence or intentional misconduct, which indemnity shall survive the Closing or any earlier termination of this Agreement. Purchaser shall provide Seller with evidence of insurance coverage, from Purchaser or any of its consultants entering the Land pursuant to this Section. If Purchaser terminates during the Inspection Period, Purchaser shall provide to Seller all reports and information obtained regarding the Land.

6. Closing Deadline Schedule. The parties agree to schedule a closing at the earliest possible time, but in no event later than ninety (90) days following the date of this Agreement. Seller and Purchaser agree to use Bell Title Insurance Company, 6910 S. Cedar St., Suite 1, Lansing, Michigan 48911, as escrow agent and closing agent.

7. Seller's Closing Deliveries. At the Closing, Seller shall deliver to the Purchaser a Limited Warranty or Special Warranty Deed conveying to Purchaser only such title to the Land as is held by Seller, executed and acknowledged by Seller in recordable form.

8. Purchaser's Closing Deliveries. At Closing, Purchaser shall deliver to Seller the balance of the Purchase Price in the form of cash in U.S. currency or certified funds, and execute a signed Closing Statement, transfer tax declarations and state and local law reports and forms, evidence satisfactory to establish Purchaser's authority to purchase the Land and other documents as are necessary and appropriate for the consummation of this transaction by Purchaser.

9. Closing Costs. Seller will pay for the following costs of the Closing, including (i) all transfer and/or conveyance taxes, if any, assessed in connection with the Closing, (ii) the premium for the Title Policy. Purchaser will pay for the following costs of Closing, if any (iii) any Closing fee charged by the title company in connection with this transaction, (iv) any special assessments (water, sewer or otherwise) that currently are due at the time this Agreement is executed, and (v) any and all other regular and customary costs and expenses related to the Land.

10. Title. Seller will at its own expense order a commitment for an owner's policy of title insurance (the "Title Policy") within ten (10) days of the date of this Agreement. If Purchaser is not satisfied with the title to Land as shown by the Title Policy, Purchaser may cancel this Agreement within thirty (30) days after the date of this Agreement, but not thereafter. Seller shall have no obligation to cure any alleged defects or objections to title to the Land.

11. Survey. Within ten (10) days of the date of this Agreement, Purchaser may order, at its own expense, a new ALTA survey (the "Survey") of the Land, showing the legal description of the Land, any boundary encroachments that may impact the Land, all easements affecting the Land and such other matters desired by Purchaser. If Purchaser is not satisfied with the Land as shown by the Survey, Purchaser may cancel this Agreement within thirty (30) days after the date of this

Agreement, but not thereafter. Seller shall have no obligation to cure any alleged defects or objections shown by the Survey.

12. Environmental Matters. Within ten (10) days of the date of this Agreement, Purchaser may, at its own expense, conduct such environmental site evaluations of the Land as it deems appropriate including, without limitation, a Phase I and Phase II environmental site assessment and/or a Baseline Environmental Assessment (collectively, the "Site Investigation Reports"). If Purchaser is not satisfied with the Land as shown by the Site Investigation Reports, Purchaser may cancel this Agreement within thirty (30) days after the date of this Agreement, but not thereafter. Seller shall have no obligation to cure any alleged defects or objections shown by the Site Investigation Reports.

13. Representations of Seller. Seller hereby represents to Purchaser that to the best of Seller's knowledge, as of the date hereof and on the date of Closing, but without additional investigation by Seller:

A. Seller has the right, power and authority to enter into this Agreement and to sell the Land in accordance with the terms hereof, and Seller has granted no option or right of first refusal to any other person or entity to purchase the Land and has not entered into any contract to sell the Land as of the date of the Agreement. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Seller are and shall be duly authorized to sign the same on Seller's behalf and to bind Seller thereto.

B. Except as set forth in the Site Investigation Reports, Seller has not received any notice of, and has no knowledge of, existing violations on the Land or any portion thereof of any zoning, building, fire, health, pollution, environmental protection, hazardous or toxic substance or waste disposal law or ordinance.

C. Seller will convey the Land to Purchaser pursuant to the Limited Warranty or Special Warranty Deed.

D. All prior due general real estate related property taxes and assessments shall have been paid when due.

E. There is no litigation, proceeding or investigation pending or, to and to Seller's officials' knowledge, threatened against or involving Seller or the Land, and Seller does not know or have reason to know of any grounds for any such litigation, proceeding or investigation, which could have an adverse impact on Purchaser or Purchaser's title to or use of the Land, either before or after Closing.

F. Seller is not a "foreign person" as that term is defined in section 1445 of the Internal Revenue Code of 1986, as amended.

G. Except as set forth in any reports obtained or provided and to Seller's officials' knowledge, the Land and Seller are in full compliance with all requirements of federal, state and local environmental, health or safety laws, regulations and administrative or judicial decrees, as

amended (the “Environmental Laws”), limited only to within the time-frame from when the seller acquired the interest being conveyed and the closing of the Land to the Purchaser.

H. With the exception of the documents provided to the Purchaser and to Seller’s officials’ knowledge, there are no reports, studies, appraisals, engineering reports, correspondence, agreements with governmental authorities, wetland studies or reports, flood plain studies or reports and/or other written information related to the Land of which Seller is aware or that are in Seller’s possession or control.

14. Representations of Purchaser. Purchaser hereby represents to Seller, which representations and warranties shall survive Closing, that as of the date hereof, and on the date of Closing:

A. Purchaser has the full power and authority to execute, deliver and perform this Agreement and all of Purchaser’s obligations under this Agreement; and

B. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Purchaser are and shall be duly authorized to sign the same on Purchaser’s behalf and to bind Purchaser thereto.

C. Purchaser acknowledges that the Land was obtained by Seller through foreclosure sale and may dictate that title is transferred with a covenant or special warranty deed recognizing the same.

15. Default and Remedies.

A. Purchaser’s Default; Seller’s Remedy. If the Purchaser fails to close on the purchase of the Land, Seller may, as its sole and exclusive remedy terminate this Agreement by giving an appropriate Notice of Default as provided below. Upon termination, Seller may retain any deposit paid by Purchaser to Seller, except as otherwise provided in this Agreement.

B. Seller’s Default; Purchaser’s Remedies. In the event Seller fails to timely perform any material act, or provide any material document or information required to be provided by Seller, then Purchaser shall be entitled to (i) terminate this Agreement, and (ii) seek return of the deposit.

C. Notice of Default. In the event either party declares the other to be in default, such declaration shall be in writing, with an outline of the actions required to cure such default. The recipient of such notice of default shall have 30 days to cure the alleged default.

16. Sale and Assignment of Agreement. Neither party may assign its rights or delegate its obligations under this Agreement without the consent of the other party, which consent may be withheld in such other party's sole discretion.

17. Right to Split Land. The Land may be located within the vicinity of farmland or farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act. The Seller grants to the Purchaser the right to make TBD division(s) under section 108

of the Land Division Act, Act No 288 of the Public Acts of 1967. (If no number is inserted, the right to make divisions stays with the portion of the parent tract retained by the Seller; if all of the parent tract is conveyed, then all division rights are granted.) No number shall or will be inserted on the line before divisions and has been intentionally left blank.

18. Special Assessments. Purchaser acknowledges that there are Special Assessments for sewer and water residential equivalency units (REUs) assigned to the Land that are due for payment in the future in the principal amount of \$ 191,190.00, exclusive of interest. Purchaser agrees to pay said Special Assessments in full at closing.

19. Miscellaneous.

A. TIME IS OF THE ESSENCE OF THIS AGREEMENT.

B. This Agreement shall be governed by and construed under the laws of the state of Michigan.

C. This Agreement supersedes all prior discussions and agreements between Seller and Purchaser with respect to the conveyance of the Land and all other matters contained herein and constitutes the sole and entire agreement between Seller and Purchaser with respect thereto. This Agreement may not be modified or amended unless such amendment is set forth in writing and signed by both Seller and Purchaser.

D. All notices, payments, demands or requests required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given or served effective on the second (2nd) business day after being deposited in the United States mail, postpaid and registered or certified with return receipt requested; or when sent by private courier service for same-day delivery or one day after being sent by private courier service for next-day delivery. Notices shall be sent to the respective addresses set forth below:

To Seller:

Howell Township
Attention: Jean Graham, Clerk
3525 Byron Rd
Howell, MI 48855

With a copy to:

Fahey Schultz Burzych Rhodes PLC
Attn: Christopher S. Patterson
4151 Okemos Road
Okemos, MI 48864
Phone: 517-381-0100

To Purchaser:

Russell Springborn
353 High Hillcrest Road
Howell, MI 48843
russs@springbornproperties.com

With a copy to:

Sam Gerardi
Gerardi Group Inc
800 W Grand River Ave, #802D
Brighton, MI 48116
Phone: 810-626-8839
sam@gerardigroup.com

E. This Agreement shall inure to the benefit of and bind the parties hereto and their respective heirs, legal representatives, successors and permitted assigns.

F. Purchaser shall be responsible for any compensation owing to any broker or consultant that they created in connection with the transaction contemplated by this Agreement and agrees to indemnify and hold the Seller harmless against any and all liability, loss, cost, damage and expense (including, but not limited to, attorneys' fees and costs of litigation) that the Seller shall ever suffer or incur because of any claim by any such broker or consultant. These obligations will survive closing or termination of this Agreement.

G. Purchaser is aware that this Property may be subject to a lease, which includes the use for agricultural purposes. If it is, a copy of the lease will be furnished to the Purchaser. The lessee of the Land (not a third-beneficiary of this Agreement with no right to bring any claim under the terms of this Agreement) may have planted a crop on the Land. The Closing Date will be scheduled no sooner than after the existing crop has been harvested, or if the Closing Date is prior to the harvest, the Purchaser must pay any damages or costs of Seller to compensate the lessee for any lost crop due to the sale of the Land through a credit to the Seller and debit to the Buyer at the Closing for approximately \$ 0.00 . The actual compensation will be determined at Closing but cannot increase by more than 10% than the stated amount provided in this Paragraph. Purchaser further agrees to assume all obligations of the Seller under the terms and conditions of said lease and will honor the lessee's rights, which is limited to the end of the calendar year in which this property and transaction does close and disburse.

H. Seller agrees to act in good faith to execute any documents reasonably requested by Purchaser for any approvals or consents in Seller's role as an owner of the real estate, but this Agreement shall have no binding effect on any request for decisions, determinations, approvals, consent, governmental reviews, permits, or other governmental actions - whether an exercise of administrative or legislative authority - of any board, commission, committee, or public body of the Seller.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal as of the date first above written.

SELLER: HOWELL TOWNSHIP

By: _____

Its:

WITNESS:

PURCHASER:

By: Sam Gerardi 01-18-2023

By: Russell Springborn 01-18-2023

By: Monique Springborn 01-18-2023

EXHIBIT A

Residential Equivalency Units. The parcel includes 42 Residential Equivalency Units (REUs) to be paid in full at time of closing.

Legal Description of Land. A parcel of land situated in Howell Township, Livingston County, Michigan containing approximately 5.61 Non-Flood Plain Acres, legally described as follows:

PARCEL D – ID# 0625200047 – Approximately 9.92 Total Acres

A PARCEL OF LAND BEING IN THE NORTHEAST 1/4 OF SECTION 25, TOWN 3 NORTH, RANGE 4 EAST, HOWELL TOWNSHIP, LIVINGSTON COUNTY, STATE OF MICHIGAN, MORE PARTICULARLY DESCRIBED BY DARRELL HUGHES, MICHIGAN REGISTERED LAND SURVEYOR NO. 19834, AS BEGINNING AT A POINT ON THE CENTER LINE OF OAK GROVE ROAD, SAID POINT BEING DISTANT THE FOLLOWING FOUR COURSES FROM THE WEST 1/4 CORNER OF SECTION 25: NORTH 00 DEGREES 03 MINUTES 35 SECONDS WEST 1329.05 FEET, ALONG THE WEST LINE OF SECTION 25; THENCE SOUTH 88 DEGREES 50 MINUTES 41 SECONDS EAST 1931.32 FEET, ALONG THE NORTH 1/8 LINE OF SECTION 25, TO THE CENTER LINE OF OAK GROVE ROAD; THENCE SOUTH 30 DEGREES 11 MINUTES 18 SECONDS EAST 391.93 FEET, ALONG THE CENTER LINE OF OAK GROVE ROAD; THENCE NORTH 82 DEGREES 56 MINUTES 22 SECONDS EAST 938.28 FEET, TO THE POINT OF BEGINNING; PROCEEDING THENCE, FROM SAID POINT OF BEGINNING, NORTH 82 DEGREES 56 MINUTES 22 SECONDS EAST 582.56 FEET; THENCE THE FOLLOWING THIRTEEN COURSES, ALONG THE EAST BANK OF BOGUE CREEK: THENCE SOUTH 07 DEGREES 25 MINUTES 03 SECONDS WEST 208.29 FEET; THENCE SOUTH 26 DEGREES 24 MINUTES 00 SECONDS WEST 98.92 FEET; THENCE SOUTH 32 DEGREES 12 MINUTES 28 SECONDS WEST 125.46 FEET; THENCE SOUTH 11 DEGREES 26 MINUTES 11 SECONDS EAST 64.91 FEET; THENCE SOUTH 21 DEGREES 20 MINUTES 31 SECONDS WEST 36.52 FEET; THENCE SOUTH 28 DEGREES 15 MINUTES 47 SECONDS WEST 43.39 FEET; THENCE SOUTH 50 DEGREES 36 MINUTES 01 SECONDS WEST 102.45 FEET; THENCE SOUTH 70 DEGREES 41 MINUTES 12 SECONDS WEST 130.46 FEET; THENCE SOUTH 81 DEGREES 49 MINUTES 15 SECONDS WEST 46.48 FEET; THENCE SOUTH 82 DEGREES 46 MINUTES 26 SECONDS WEST 78.24 FEET; THENCE NORTH 84 DEGREES 07 MINUTES 51 SECONDS WEST 79.70 FEET; THENCE SOUTH 74 DEGREES 24 MINUTES 43 SECONDS WEST 94.50 FEET; THENCE SOUTH 54 DEGREES 31 MINUTES 25 SECONDS WEST 61.57 FEET; THENCE, LEAVING THE EAST BANK OF BOGUE CREEK, NORTH 26 DEGREES 18 MINUTES 39 SECONDS WEST 520.28 FEET; THENCE NORTH 63 DEGREES 41 MINUTES 21 SECONDS EAST 398.85 FEET, TO THE POINT OF BEGINNING, CONTAINING 9.922 ACRES. PARCEL D SPLIT 4/27/09 FROM -035

12

Howell Township
Invoice and Check Registers
As of 1/31/2022

Vendor Description GL Distribution
 Inv Num Description
 Inv Ref# GL Distribution

Inv Num	Description	GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
BMHOG22-0013								
21591	GENOA TOWNSHIP DPW BD Bond Refund 701-000-210.00		12/12/2022 BRENT KILPELA BMHOG22-0013 - PMHOG22-026	12/19/2022	778.00	0.00	Paid	Y 12/12/2022
BMHOG22-0012								
21592	GENOA TOWNSHIP DPW BD Bond Refund 701-000-210.00		12/12/2022 BRENT KILPELA BMHOG22-0012 - PMHOG22-025	12/19/2022	778.00	0.00	Paid	Y 12/12/2022
BMHOG22-0016								
21593	GENOA TOWNSHIP DPW BD Bond Refund 701-000-210.00		12/12/2022 BRENT KILPELA BMHOG22-0016 - PMHOG22-029	12/19/2022	778.00	0.00	Paid	Y 12/12/2022
BMHOG22-0016								
21594	MHOG BD Bond Refund 701-000-210.00		12/12/2022 BRENT KILPELA BMHOG22-0016 - PMHOG22-029	12/19/2022	3,500.00	0.00	Paid	Y 12/12/2022
BMHOG22-0015								
21595	MHOG BD Bond Refund 701-000-210.00		12/12/2022 BRENT KILPELA BMHOG22-0015 - PMHOG22-028	12/19/2022	3,500.00	0.00	Paid	Y 12/12/2022
BMHOG22-0015								
21596	GENOA TOWNSHIP DPW BD Bond Refund 701-000-210.00		12/12/2022 BRENT KILPELA BMHOG22-0015 - PMHOG22-028	12/19/2022	778.00	0.00	Paid	Y 12/12/2022
BMHOG22-0014								
21597	MHOG BD Bond Refund 701-000-210.00		12/12/2022 BRENT KILPELA BMHOG22-0014 - PMHOG22-027	12/19/2022	3,500.00	0.00	Paid	Y 12/12/2022
BMHOG22-0014								
21598	GENOA TOWNSHIP DPW BD Bond Refund 701-000-210.00		12/12/2022 BRENT KILPELA BMHOG22-0014 - PMHOG22-027	12/19/2022	778.00	0.00	Paid	Y 12/12/2022
218653								
21660	SPICER GROUP BD Bond Refund 101-000-203.00		12/28/2022 BRENT KILPELA BSP20-0003	01/21/2023	1,117.00	0.00	Paid	Y 12/27/2022
12/16/2022								
21661	MUTUAL OF OMAHA INSURANCE COMPANY JAN 2022 101-265-721.00		12/16/2022 BRENT KILPELA TWP HALL LIFE INSURANCE EXPENSE	01/05/2023	177.63	0.00	Paid	Y 01/01/2023

User: BRENT KILPELA
 DB: Howell Twp
 Vendor Description
 Inv Num
 Inv Ref#
 GL Distribution

Inv Num	Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
4141054581								
21662		CINTAS CORPORATION BLUE MATS 101-265-775.00	12/21/2022 BRENT KILPELA	01/10/2023	90.43	0.00	Paid	Y 12/28/2022
		TWP HALL OFFICE CLEANING EXPENSE			90.43			
218652								
21663		SPICER GROUP GENERAL SERVICES 101-447-801.00	12/21/2022 BRENT KILPELA	01/21/2023	1,308.50	0.00	Paid	Y 12/28/2022
		ENGINEERING CONTRACTED SVCS EXPENSE			1,308.50			
10985								
21664		TRUE VALUE HARDWARE EXT CORD, LIGHT BULBS, PIPE WRAP 592-538-956.00	12/21/2022 BRENT KILPELA	01/15/2023	159.96	0.00	Paid	Y 12/28/2022
		WWTP MISCELLANEOUS EXPENSE			159.96			
78223								
21665		FOUR SEASONS COOLING AND HEATING LL SERVICE CALL 592-538-930.00	12/16/2022 BRENT KILPELA	01/16/2023	444.19	0.00	Paid	Y 12/28/2022
		WWTP PLANT EQUIPMENT REPAIR EXPENSE			444.19			
206702768683								
21666		CONSUMERS ENERGY 1222 PACKARD DEC 2022 592-538-922.00	12/20/2022 BRENT KILPELA	01/13/2023	1,006.51	0.00	Paid	Y 12/27/2022
		WWTP NATURAL GAS EXPENSE			1,006.51			
201363710206								
21667		CONSUMERS ENERGY 391 N BURKHART DEC 2022 592-538-922.00	12/19/2022 BRENT KILPELA	01/13/2023	29.22	0.00	Paid	Y 12/27/2022
		WWTP NATURAL GAS EXPENSE			29.22			
206435865122								
21668		CONSUMERS ENERGY 2571 OAKGROVE DEC 2022 592-538-922.00	12/22/2022 BRENT KILPELA	01/17/2023	123.88	0.00	Paid	Y 12/27/2022
		WWTP NATURAL GAS EXPENSE			123.88			
20269573500								
21669		CONSUMERS ENERGY DECEMBER 2022 101-265-922.00	12/20/2022 BRENT KILPELA	01/17/2023	829.98	0.00	Paid	Y 12/27/2022
		TWP HALL NATURAL GAS EXPENSE			829.98			
12/29/2022								
21670		CAROL MAKUSHIK DEPUTY TREASURER MILEAGE 101-253-860.00	12/29/2022 BRENT KILPELA	01/15/2023	104.61	0.00	Paid	Y 12/29/2022
		TREASURER MILEAGE & EXPENSES			104.61			
12/29/2022								
21671		JONATHAN HOHENSTEIN TREASURER MILEAGE 101-253-860.00	12/29/2022 BRENT KILPELA	01/15/2023	178.31	0.00	Paid	Y 12/29/2022
		TREASURER MILEAGE & EXPENSES			178.31			

User: BRENT KILPELA
 DB: Howell Twp
 Vendor Description
 Inv Num
 Inv Ref#
 GL Distribution

Inv Num	Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
5824								
21672		PERFECT MAINTENANCE	12/27/2022 BRENT KILPELA	01/15/2023	195.00	0.00	Paid	Y 01/01/2023
		JANUARY CLEANING						
		101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE		195.00			
01/03/2023								
21673		CORELOGIC CENTRALIZED REFUNDS	01/03/2023 BRENT KILPELA	01/10/2023	267.79	0.00	Paid	Y 01/03/2023
		2022 Win Tax Refund 4706-28-402-11						
		703-000-214.10	TAX DUE TO TAXPAYERS		267.79			
01/03/2023								
21674		CORELOGIC CENTRALIZED REFUNDS	01/03/2023 BRENT KILPELA	01/10/2023	476.30	0.00	Paid	Y 01/03/2023
		2022 Win Tax Refund 4706-14-300-01						
		703-000-214.10	TAX DUE TO TAXPAYERS		476.30			
01/03/2023								
21675		CORELOGIC CENTRALIZED REFUNDS	01/03/2023 BRENT KILPELA	01/10/2023	614.12	0.00	Paid	Y 01/03/2023
		2022 Win Tax Refund 4706-28-402-19						
		703-000-214.10	TAX DUE TO TAXPAYERS		614.12			
01/03/2023								
21676		CORELOGIC CENTRALIZED REFUNDS	01/03/2023 BRENT KILPELA	01/10/2023	427.23	0.00	Paid	Y 01/03/2023
		2022 Win Tax Refund 4706-26-202-00						
		703-000-214.10	TAX DUE TO TAXPAYERS		427.23			
01/03/2023								
21677		CORELOGIC CENTRALIZED REFUNDS	01/03/2023 BRENT KILPELA	01/10/2023	22.10	0.00	Paid	Y 01/03/2023
		2022 Win Tax Refund 4706-14-400-01						
		703-000-214.10	TAX DUE TO TAXPAYERS		22.10			
01/03/2023								
21678		MEMBERS FIRST MORTGAGE LLC	01/03/2023 BRENT KILPELA	01/10/2023	464.70	0.00	Paid	Y 01/03/2023
		2022 Win Tax Refund 4706-26-202-11						
		703-000-214.10	TAX DUE TO TAXPAYERS		464.70			
12/19/2022								
21679		LIVINGSTON COUNTY TREASURER	12/19/2023 BRENT KILPELA	01/03/2023	765.00	0.00	Paid	Y 01/03/2023
		MOBILE HOME FEES						
		701-000-239.00	TRUST MOBILE HOME TAX PAYABLE		765.00			
1/3/2023								
21680		LIVINGSTON COUNTY TREASURER	01/03/2023 BRENT KILPELA	01/03/2023	87.50	0.00	Paid	Y 01/03/2023
		DOG LICENSES						
		701-000-238.00	TRUST DUE TO COUNTY DOG LICENSE		87.50			
BMHOG22-0017								
21681		GENOA TOWNSHIP DPW	01/03/2023 BRENT KILPELA	01/10/2023	4,816.00	0.00	Paid	Y 01/03/2023
		BD Bond Refund						
		701-000-210.00	BMHOG22-0017 - FMHOG22-030		4,816.00			

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

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DB: Howell Twp

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12/29/2022	21682	HOWELL CARNEGIE LIBRARY DPPT JULY - DEC 2022 701-000-223.00	01/03/2023 BRENT KILPELA TRUST DUE TO HOWELL LIBRARY	01/03/2023	1,083.64	0.00	Paid	Y	01/03/2023
12/29/2022	21683	LIV EDUC SERVICE AGENCY DPPT JULY - DEC 2022 701-000-227.00	01/03/2023 BRENT KILPELA TRUST DUE TO LE SA	01/03/2023	2,243.84	0.00	Paid	Y	01/03/2023
12/29/2022	21684	HOWELL AREA FIRE AUTHORITY DPPT JULY - DEC 2022 701-000-234.00	01/03/2023 BRENT KILPELA TRUST DUE TO HOWELL FIRE AUTH	01/03/2023	1,490.60	0.00	Paid	Y	01/03/2023
12/29/2022	21685	HOWELL PUBLIC SCHOOLS DPPT JULY - DEC 2022 701-000-225.01	01/03/2023 BRENT KILPELA TRUST DUE TO HOWELL SCHLS DEBT	01/03/2023	5,130.06	0.00	Paid	Y	01/03/2023
12/29/2022	21686	HOWELL PUBLIC SCHOOLS DPPT JULY - DEC 2022 701-000-225.00	01/03/2023 BRENT KILPELA TRUST DUE TO HOWELL SCHLS OPER	01/03/2023	3,646.89	0.00	Paid	Y	01/03/2023
12/29/2022	21687	LIVINGSTON COUNTY TREASURER DPPT JULY - DEC 2022 701-000-228.00	01/03/2023 BRENT KILPELA TRUST DUE TO COUNTY	01/03/2023	6,443.01	0.00	Paid	Y	01/03/2023
1/3/2023	21688	HOWELL PUBLIC SCHOOLS 2022 SUMMER TAXES 12/16 - 12/31/22 703-000-225.00	01/03/2023 BRENT KILPELA TAX DUE TO HOWELL SCHLS DEBT SUMMER	01/03/2023	2,094.15	0.00	Paid	Y	01/03/2023
1/3/2023	21689	LIVINGSTON COUNTY TREASURER 2022 SUMMER TAXES 12/16 - 12/31/22 703-000-228.00	01/03/2023 BRENT KILPELA TAX DUE TO COUNTY SUMMER	01/03/2023	2,933.21	0.00	Paid	Y	01/03/2023
1/3/2023	21690	LIV EDUC SERVICE AGENCY 2022 SUMMER TAXES 12/16 - 12/31/22 703-000-227.00	01/03/2023 BRENT KILPELA TAX DUE TO LE SA SUMMER	01/03/2023	2,927.09	0.00	Paid	Y	01/03/2023
1/3/2023	21691	LIVINGSTON COUNTY TREASURER 2022 SUMMER TAXES 12/16 - 12/31/22 703-000-228.01	01/03/2023 BRENT KILPELA TAX DUE TO COUNTY SET SUMMER	01/03/2023	5,484.59	0.00	Paid	Y	01/03/2023

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1/3/2023 21692	HOWELL PUBLIC SCHOOLS 2022 SUMMER TAXES 12/16 - 12/31/22 703-000-225.01	01/03/2023 BRENT KILPELA TAX DUE TO HOWELL SCHLS OFER SUMMER	01/03/2023	2,289.55	0.00	Paid	Y 01/03/2023
1/3/2023 21693	LIVINGSTON COUNTY TREASURER 2022 WINTER TAXES 12/16 - 12/31/22 703-000-228.90	01/03/2023 BRENT KILPELA TAX DUE TO COUNTY WINTER	01/03/2023	123,706.47	0.00	Paid	Y 01/03/2023
1/3/2023 21694	HOWELL PUBLIC SCHOOLS 2022 WINTER TAXES 12/16 - 12/31/22 703-000-225.91	01/03/2023 BRENT KILPELA TAX DUE TO HOWELL SCHLS DEBT WINTER	01/03/2023	452,429.48	0.00	Paid	Y 01/03/2023
1/3/2023 21695	HOWELL CARNEGIE LIBRARY 2022 WINTER TAXES 12/16 - 12/31/22 703-000-223.90	01/03/2023 BRENT KILPELA TAX DUE TO HOWELL LIBRARY WINTER	01/03/2023	168,924.04	0.00	Paid	Y 01/03/2023
1/3/2023 21696	FOWLERVILLE SCHOOLS 2022 WINTER TAXES 12/16 - 12/31/22 703-000-226.91	01/03/2023 BRENT KILPELA TAX DUE TO FOWL SCHLS DEBT WINTER	01/03/2023	53,880.29	0.00	Paid	Y 01/03/2023
1/3/2023 21697	FOWLERVILLE DIST LIBRARY 2022 WINTER TAXES 12/16 - 12/31/22 703-000-223.91	01/03/2023 BRENT KILPELA TAX DUE TO FOWL LIBRARY WINTER	01/03/2023	7,452.62	0.00	Paid	Y 01/03/2023
1/3/2023 21698	HOWELL AREA FIRE AUTHORITY 2022 WINTER TAXES 12/16 - 12/31/22 703-000-234.90	01/03/2023 BRENT KILPELA TAX DUE TO HOWELL FIRE WINTER	01/03/2023	240,229.88	0.00	Paid	Y 01/03/2023
207650 21699	USA BLUEBOOK CUSTOMER NO. 916363 (GENOA TWP) 592-538-930.00	12/16/2023 BRENT KILPELA WWTP PLANT EQUIPMENT REPAIR EXPENSE	01/15/2023	1,942.95	0.00	Paid	Y 01/03/2023
208.1229003 21700	HOWELL PARKS AND RECREATION HAPRA 1ST QTR PART FEE 208-000-801.00	12/29/2022 BRENT KILPELA REC FUND CONTRACTED SERVICES EXPENSE	01/29/2023	30,000.00	0.00	Paid	Y 01/03/2023
1/3/2023 21701	JULIUS DAUS III ZONING MILEAGE 101-702-860.00	01/03/2023 BRENT KILPELA ZONING MILEAGE & EXPENSES	01/03/2023	71.25	0.00	Paid	Y 01/03/2023

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11082018-501									
21702		GENOA TOWNSHIP DPW JANUARY 2023		01/03/2023 BRENT KILPELA	01/03/2023	27,886.99	0.00	Paid	Y 01/03/2023
		592-538-801.00		WWTP CONTRACTED SERVICES EXPENSE		27,886.99			
HCSN364									
21703		IRON MOUNTAIN SHREDDING DECEMBER		12/31/2022 BRENT KILPELA	01/30/2023	193.49	0.00	Paid	Y 01/03/2023
		101-265-775.00		TWP HALL OFFICE CLEANING EXPENSE		193.49			
12/22/2022									
21704		COMCAST JANUARY 2023		12/20/2022 BRENT KILPELA	01/12/2023	436.82	0.00	Paid	Y 01/03/2023
		101-265-850.00		TWP HALL TELEPHONE EXPENSE		436.82			
12/19/2022									
21705		AT&T JANUARY 2023		12/19/2023 BRENT KILPELA	01/10/2023	269.10	0.00	Paid	Y 01/03/2023
		592-538-850.00		WWTP TELEPHONE EXPENSE		269.10			
AR1/51032528									
21706		PARKSON CORPORATION PARTS ORDER 052004597		11/18/2022 BRENT KILPELA	01/05/2023	184.34	0.00	Paid	Y 01/03/2023
		592-538-930.00		WWTP PLANT EQUIPMENT REPAIR EXPENSE		184.34			
01/03/2023									
21707		LANDRY, REBECCA & JON UB refund for account: 000002463		01/03/2023 BRENT KILPELA	01/10/2023	29.02	0.00	Paid	Y 01/03/2023
		592-000-214.89		SEWER METERED		25.69			
		592-000-214.89		READY TO SERVE		3.33			
09657									
21708		LEPPEK LANDSCAPES & NURSERY NOVEMBER SNOW MAINTENANCE WALKING		12/05/2022 BRENT KILPELA	01/05/2023	1,075.00	0.00	Paid	Y 01/05/2023
		101-265-932.00		TWP HALL SNOW REMOVAL EXPENSE		1,075.00			
09658									
21709		LEPPEK LANDSCAPES & NURSERY NOVEMBER SNOW MAINT. TWP HALL		12/05/2022 BRENT KILPELA	01/05/2023	685.00	0.00	Paid	Y 01/05/2023
		101-265-932.00		TWP HALL SNOW REMOVAL EXPENSE		685.00			
1/5/2023									
21710		BRENT KILPELA ASSESSING MILEAGE		01/05/2023 BRENT KILPELA	01/05/2023	23.13	0.00	Paid	Y 01/05/2023
		101-257-860.00		ASSESSING MILEAGE & EXPENSES		23.13			
1/4/2023									
21711		DTE ENERGY 2571 OAKGROVE JAN 2023		01/04/2023 BRENT KILPELA	01/26/2023	645.61	0.00	Paid	Y 01/09/2023
		592-538-920.00		WWTP ELECTRICITY EXPENSE		645.61			

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1/5/2023 21712	DTE ENERGY 391 N BURKHART JAN 2023 592-538-920.00	01/05/2023 BRENT KILPELA WWTP ELECTRICITY EXPENSE	01/27/2023	328.28	0.00	Paid	Y 01/09/2023
1/5/2023 21713	DTE ENERGY 1009 N BURKHART JAN 2023 592-538-920.00	01/05/2023 BRENT KILPELA WWTP ELECTRICITY EXPENSE	01/27/2023	178.37	0.00	Paid	Y 01/09/2023
4674 21714	BENDZINSKI & CO CONTINUING DISCLOSURE FYE JUNE 202 592-536-929.00	01/09/2023 BRENT KILPELA SEWER FUND BOND REPORTING FEES	02/08/2023	1,000.00	0.00	Paid	Y 01/09/2023
761-11052902 21715	STATE OF MICHIGAN - EGLE-NP1 NPDES ANNUAL PERMIT FEE 2023 MI005 592-538-966.00	12/01/2022 BRENT KILPELA WWTP STATE OF MICHIGAN EXPENSE	01/15/2023	1,950.00	0.00	Paid	Y 01/12/2023
761-11060133 21716	STATE OF MICHIGAN - EGLE - BIO BIOSOLIDS LAND APP FEE 2023 MI0055 592-538-969.01	12/15/2023 BRENT KILPELA WWTP BIOSOLIDS REMOVAL EXPENSE	01/31/2023	1,635.25	0.00	Paid	Y 01/12/2023
701077 21717	KISM, LLC SCADA MONITORING 2023 592-538-851.00	01/10/2023 BRENT KILPELA WWTP SCADA MONITORING EXPENSE	02/10/2023	4,878.00	0.00	Paid	Y 01/12/2023
1/9/2023 21718	GENOA-OCEOLA WWTP 2 YARD WASTE CONTAINER NOV-DEC 202 592-538-956.00	01/09/2023 BRENT KILPELA WWTP MISCELLANEOUS EXPENSE	02/09/2023	224.50	0.00	Paid	Y 01/12/2023
217317 21719	SPICER GROUP BD Bond Refund 101-000-203.00	01/12/2023 BRENT KILPELA BSP20-0003	01/19/2023	16,796.00	0.00	Paid	Y 01/12/2023
200124067416 21720	DTE ENERGY STREETLIGHT 101-268-920.00	01/03/2023 BRENT KILPELA TWP AT LARGE STREETLIGHT EXPENSE	02/10/2023	652.30	0.00	Paid	Y 01/12/2023
24891657 21721	GRANGER WASTE SERVICES JANUARY 2023 101-265-775.00	12/31/2023 BRENT KILPELA TWP HALL OFFICE CLEANING EXPENSE	01/25/2023	23.91	0.00	Paid	Y 01/12/2023

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Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
59803731							
21722	ABSOPURE COOLER RENTAL 101-265-727.00	12/31/2023 BRENT KILPELA	01/30/2023	12.00	0.00	Paid	Y 01/12/2023
88654876							
21723	ABSOPURE 2 BOTTLES 101-265-727.00	12/15/2023 BRENT KILPELA	01/19/2023	10.90	0.00	Paid	Y 01/12/2023
8467							
21724	FAHEY SCHULTZ BURZYCH RHODES PLC GENERAL 101-268-801.01	01/04/2023 BRENT KILPELA	02/03/2023	1,693.00	0.00	Paid	Y 01/12/2023
8468							
21725	FAHEY SCHULTZ BURZYCH RHODES PLC ZONING 101-268-801.01	01/04/2023 BRENT KILPELA	02/03/2023	5,573.00	0.00	Paid	Y 01/12/2023
8469							
21726	FAHEY SCHULTZ BURZYCH RHODES PLC PERSONAL PROPERTY COLLECTIONS 101-253-801.01	01/04/2023 BRENT KILPELA	02/03/2023	1,415.50	0.00	Paid	Y 01/12/2023
8470							
21727	FAHEY SCHULTZ BURZYCH RHODES PLC OAKLAND TACTICAL 101-268-801.01	01/04/2023 BRENT KILPELA	02/03/2023	7,037.00	0.00	Paid	Y 01/12/2023
8471							
21728	FAHEY SCHULTZ BURZYCH RHODES PLC BURKHART ROAD ASSOC. 101-268-801.01	01/04/2023 BRENT KILPELA	02/03/2023	2,982.50	0.00	Paid	Y 01/12/2023
1/17/2023							
21729	HOWELL PUBLIC SCHOOLS SUMMER 2022 TAXES 1/1 - 1/15/23 703-000-225.00	01/17/2023 BRENT KILPELA	01/17/2023	353.29	0.00	Paid	Y 01/17/2023
1/17/2023							
21730	HOWELL PUBLIC SCHOOLS SUMMER 2022 TAXES 1/1 - 1/15/23 703-000-225.01	01/17/2023 BRENT KILPELA	01/17/2023	543.89	0.00	Paid	Y 01/17/2023
1/17/2023							
21731	LIVINGSTON COUNTY TREASURER SUMMER 2022 TAXES 1/1 - 1/15/23 703-000-228.01	01/17/2023 BRENT KILPELA	01/17/2023	770.84	0.00	Paid	Y 01/17/2023

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1/17/2023	LIV EDUC SERVICE AGENCY		01/17/2023		01/17/2023	411.41	0.00	Paid	Y	01/17/2023
21732	SUMMER 2022 TAXES 1/1 - 1/15/23		BRENT KILPELA							
	703-000-227.00		TAX DUE TO LESA SUMMER			411.41				
1/17/2023	LIVINGSTON COUNTY TREASURER		01/17/2023		01/17/2023	412.26	0.00	Paid	Y	01/17/2023
21733	SUMMER 2022 TAXES 1/1 - 1/15/23		BRENT KILPELA							
	703-000-228.00		TAX DUE TO COUNTY SUMMER			412.26				
1/17/2023	LIVINGSTON COUNTY TREASURER		01/17/2023		01/17/2023	23,102.91	0.00	Paid	Y	01/17/2023
21734	2022 WINTER TAXES 1/1 - 1/15/23		BRENT KILPELA							
	703-000-228.90		TAX DUE TO COUNTY WINTER			23,102.91				
1/17/2023	HOWELL PUBLIC SCHOOLS		01/17/2023		01/17/2023	81,695.54	0.00	Paid	Y	01/17/2023
21735	WINTER 2022 TAXES 1/1 - 1/15/23		BRENT KILPELA							
	703-000-225.91		TAX DUE TO HOWELL SCHLS DEBT WINTER			81,695.54				
1/17/2023	HOWELL CARNEGIE LIBRARY		01/17/2023		01/17/2023	30,502.75	0.00	Paid	Y	01/17/2023
21736	WINTER 2022 TAXES 1/1 - 1/15/23		BRENT KILPELA							
	703-000-223.90		TAX DUE TO HOWELL LIBRARY WINTER			30,502.75				
1/17/2023	FOWLERVILLE SCHOOLS		01/17/2023		01/17/2023	13,115.27	0.00	Paid	Y	01/17/2023
21737	WINTER 2022 TAXES 1/1 - 1/15/23		BRENT KILPELA							
	703-000-226.91		TAX DUE TO FOWL SCHLS DEBT WINTER			13,115.27				
1/17/2023	FOWLERVILLE DIST LIBRARY		01/17/2023		01/17/2023	1,814.09	0.00	Paid	Y	01/17/2023
21738	WINTER 2022 TAXES 1/1 - 1/15/23		BRENT KILPELA							
	703-000-223.91		TAX DUE TO FOWL LIBRARY WINTER			1,814.09				
1/17/2023	HOWELL AREA FIRE AUTHORITY		01/17/2023		01/17/2023	43,879.11	0.00	Paid	Y	01/17/2023
21739	WINTER 2022 TAXES 1/1 - 1/15/23		BRENT KILPELA							
	703-000-234.90		TAX DUE TO HOWELL FIRE WINTER			43,879.11				
2124347	APPLIED INNOVATION		01/12/2023		02/11/2023	215.63	0.00	Paid	Y	01/17/2023
21740	COPY OVERAGES		BRENT KILPELA							
	101-265-727.01		TWP HALL OFFICE SUPPLIES EXPENSE			215.63				
1/11/2023	DTE ENERGY		01/11/2023		02/02/2023	435.80	0.00	Paid	Y	01/17/2023
21741	JANUARY 2023		BRENT KILPELA							
	101-265-920.00		TWP HALL ELECTRICITY EXPENSE			435.80				

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Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
09702	GL Distribution						
21742	LEPEK LANDSCAPES & NURSERY DECEMBER SNOW MAINT (TWP HALL) 101-265-932.00	01/16/2023 BRENT KILPELA	02/16/2023	1,180.00	0.00	Paid	Y 01/17/2023
09703							
21743	LEPEK LANDSCAPES & NURSERY DECEMBER SNOW MAINT (WALKING PATHS 101-265-932.00	01/16/2023 BRENT KILPELA	02/16/2023	1,725.00	0.00	Paid	Y 01/17/2023
0005235375							
21744	LIVINGSTON DAILY PRESS & ARGUS DECEMBER PUBLICATIONS 101-703-900.00	01/17/2023 BRENT KILPELA	01/17/2023	340.00	0.00	Paid	Y 01/17/2023
2167703							
21745	CARLISLE WORTMAN ASSOC, INC. GENERAL CONSULTATION 101-701-801.00	01/11/2023 BRENT KILPELA	02/11/2023	1,042.50	0.00	Paid	Y 01/17/2023
1/11/2023							
21746	DTE ENERGY 1575 N BURKHART JAN 2023 592-538-920.00	01/11/2023 BRENT KILPELA	02/02/2023	677.07	0.00	Paid	Y 01/18/2023
1/11/2023							
21747	DTE ENERGY 1034 AUSTIN CT JAN 2023 592-538-920.00	01/11/2023 BRENT KILPELA	02/02/2023	388.73	0.00	Paid	Y 01/18/2023
1/11/2023							
21748	DTE ENERGY 1222 PACKARD JAN 2023 592-538-920.00	01/11/2023 BRENT KILPELA	02/02/2023	4,461.37	0.00	Paid	Y 01/18/2023
1/11/2023							
21749	DTE ENERGY 1216 PACKARD JAN 2023 592-538-920.00	01/11/2023 BRENT KILPELA	02/02/2023	190.19	0.00	Paid	Y 01/18/2023
1/11/2023							
21750	DTE ENERGY 2559 W GRAND RIVER JAN 2023 592-538-920.00	01/11/2023 BRENT KILPELA	02/02/2023	220.86	0.00	Paid	Y 01/18/2023
1/11/2023							
21751	DTE ENERGY 3888 OAKGROVE JAN 2023 592-538-920.00	01/11/2023 BRENT KILPELA	02/02/2023	241.84	0.00	Paid	Y 01/18/2023

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 DB: Howell Twp

Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
1/13/2023 21752	DTE ENERGY 2700 TOOLEY RD JAN 2023 592-538-920.00 WWTP ELECTRICITY EXPENSE	01/13/2023 BRENT KILPELA	02/07/2023	174.96	0.00	Paid	Y 01/23/2023
1/13/2023 21753	DTE ENERGY 271 E HIGHLAND RD JAN 2023 592-538-920.00 WWTP ELECTRICITY EXPENSE	01/13/2023 BRENT KILPELA	02/07/2023	58.19	0.00	Paid	Y 01/23/2023
20231005 21754	MISS DIG 811 MEMBERSHIP FEE 592-538-962.00 WWTP MISS DIG FEES EXPENSE	01/06/2023 BRENT KILPELA	02/06/2023	1,578.09	0.00	Paid	Y 01/23/2023
1/15/2023 21755	GENOA TOWNSHIP DPW QUARTERLY REIMBURSEMENT 10/1 - 12/ 592-538-801.00 WWTP CONTRACTED SERVICES EXPENSE	01/15/2023 BRENT KILPELA	02/15/2023	1,084.28	0.00	Paid	Y 01/23/2023
0123-128123 21756	BRIGHTON ANALYTICAL CHLORIDE SULFATE TEST 592-538-729.00 WWTP CHEMICALS EXPENSE	01/10/2023 BRENT KILPELA	02/10/2023	30.00	0.00	Paid	Y 01/23/2023
0123-128154 21757	BRIGHTON ANALYTICAL MERCURY TESTING 592-538-729.00 WWTP CHEMICALS EXPENSE	01/12/2023 BRENT KILPELA	02/12/2023	240.00	0.00	Paid	Y 01/23/2023
632748 21758	KENNEDY INDUSTRIES INC TRANSFER SCADA SCREENS TO GENOA WE 592-538-851.00 WWTP SCADA MONITORING EXPENSE	08/30/2023 BRENT KILPELA	01/25/2023	1,294.50	0.00	Paid	Y 01/23/2023
632216 21759	KENNEDY INDUSTRIES INC WWTP RAS SERVICE CALL 592-538-930.00 WWTP PLANT EQUIPMENT REPAIR EXPENSE	07/26/2023 BRENT KILPELA	01/25/2023	1,321.50	0.00	Paid	Y 01/23/2023
632251 21760	KENNEDY INDUSTRIES INC RAS PUMP REPAIR 592-538-930.00 WWTP PLANT EQUIPMENT REPAIR EXPENSE	07/27/2023 BRENT KILPELA	01/25/2023	7,190.00	0.00	Paid	Y 01/23/2023
21971 21764	MISIGNAL, INC. PHASE 1 COMPLETION 285-000-852.00 ARPA FUND BROADBAND EXPENSE	01/25/2023 BRENT KILPELA	01/26/2023	70,000.00	0.00	Paid	Y 01/25/2023

User: BRENT KILPELA
 DB: Howell Twp
 Inv Num Vendor Description
 Inv Ref# GL Distribution

1/24/2023	21765	MHOG	01/24/2023	02/24/2023	139,548.85	0.00	Paid	Y
		OCT - DEC 2022 WATER CONSUMPTION	BRENT KILPELA					01/25/2023
		592-537-803.00	UTILITY BILLING WATER EXPENSE		139,548.85			
# of Invoices:	111	# Due:	0	Totals:	1,650,559.30	0.00		
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:								
--- TOTALS BY FUND ---					1,650,559.30	0.00		
101 - GENERAL FUND					47,621.19	0.00		
208 - PARK/RECREATION FUND					30,000.00	0.00		
285 - AMERICAN RESCUE PLAN ACT (A					70,000.00	0.00		
592 - SWR/WTR					201,616.60	0.00		
701 - TRUST & AGENCY					40,096.54	0.00		
703 - TAX FUND					1,261,224.97	0.00		
<i>- Agrees with Check Register BK</i>								
--- TOTALS BY DEPT/ACTIVITY ---					1,419,263.53	0.00		
000 - OTHER					160.00	0.00		
101 - TOWNSHIP BOARD					1,698.42	0.00		
253 - TREASURER					23.13	0.00		
257 - ASSESSING					7,286.59	0.00		
265 - TOWNSHIP HALL					17,937.80	0.00		
268 - TOWNSHIP AT LARGE					1,308.50	0.00		
447 - ENGINEERING					1,000.00	0.00		
536 - SEWER/WATER					139,548.85	0.00		
537 - CHARGES FOR SERVICES					61,038.73	0.00		
538 - WWTP					1,042.50	0.00		
701 - PLANNING					71.25	0.00		
702 - ZONING					180.00	0.00		
703 - ZONING BOARD OF APPEALS						0.00		

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
01/05/2023	GEN	101001763(E)	CONSUMERS ENERGY	829.98
01/05/2023	GEN	18324	CINTAS CORPORATION	90.43
01/05/2023	GEN	18325	COMCAST	436.82
01/05/2023	GEN	18326	JULIUS DAUS III	71.25
01/05/2023	GEN	18327	JONATHAN HOHENSTEIN	178.31
01/05/2023	GEN	18328	HOWELL PARKS AND RECREATION	30,000.00
01/05/2023	GEN	18329	IRON MOUNTAIN	193.49
01/05/2023	GEN	18330	BRENT KILPELA	23.13
01/05/2023	GEN	18331	LEPPEK LANDSCAPES & NURSERY	1,760.00
01/05/2023	GEN	18332	CAROL MAKUSHIK	104.61
01/05/2023	GEN	18333	MUTUAL OF OMAHA INSURANCE COMPANY	177.63
01/05/2023	GEN	18334	PERFECT MAINTENANCE	195.00
01/05/2023	GEN	18335	SPICER GROUP	2,425.50
01/17/2023	GEN	101001764(E)	DTE ENERGY	435.80
01/17/2023	GEN	18336	ABSOPURE	22.90
01/17/2023	GEN	18337	APPLIED INNOVATION	215.63
01/17/2023	GEN	18338	CARLISLE WORTMAN ASSOC, INC.	1,042.50
01/17/2023	GEN	18339	DTE ENERGY	652.30
01/17/2023	GEN	18340	FAHEY SCHULTZ BURZYCH RHODES PLC	18,701.00
01/17/2023	GEN	18341	GRANGER WASTE SERVICES	23.91
01/17/2023	GEN	18342	LEPPEK LANDSCAPES & NURSERY	2,905.00
01/17/2023	GEN	18343	LIVINGSTON DAILY PRESS & ARGUS	340.00
01/17/2023	GEN	18344	SPICER GROUP	16,796.00

GEN TOTALS:

Total of 23 Checks:	77,621.19
Less 0 Void Checks:	0.00
Total of 23 Disbursements:	77,621.19

Bank T&A TRUST & AGENCY CHECKING

01/03/2023	T&A	3560	MHOG	10,500.00
01/03/2023	T&A	3561	GENOA TOWNSHIP DPW	8,706.00
01/03/2023	T&A	3562	HOWELL AREA FIRE AUTHORITY	1,490.60
01/03/2023	T&A	3563	HOWELL CARNEGIE LIBRARY	1,083.64
01/03/2023	T&A	3564	HOWELL PUBLIC SCHOOLS	5,130.06
01/03/2023	T&A	3565	HOWELL PUBLIC SCHOOLS	3,646.89
01/03/2023	T&A	3566	LIV EDUC SERVICE AGENCY	2,243.84
01/03/2023	T&A	3567	LIVINGSTON COUNTY TREASURER	765.00
01/03/2023	T&A	3568	LIVINGSTON COUNTY TREASURER	87.50
01/03/2023	T&A	3569	LIVINGSTON COUNTY TREASURER	6,443.01

T&A TOTALS:

Total of 10 Checks:	40,096.54
Less 0 Void Checks:	0.00
Total of 10 Disbursements:	40,096.54

Bank TAX TAX CHECKING

01/03/2023	TAX	5754	MEMBERS FIRST MORTGAGE LLC	464.70
01/03/2023	TAX	5755	CORELOGIC CENTRALIZED REFUNDS	1,807.54
01/03/2023	TAX	5756	FOWLerville DIST LIBRARY	7,452.62
01/03/2023	TAX	5757	FOWLerville SCHOOLS	53,880.29
01/03/2023	TAX	5758	HOWELL AREA FIRE AUTHORITY	240,229.88
01/03/2023	TAX	5759	HOWELL CARNEGIE LIBRARY	168,924.04
01/03/2023	TAX	5760	HOWELL PUBLIC SCHOOLS	2,094.15
01/03/2023	TAX	5761	HOWELL PUBLIC SCHOOLS	2,289.55
01/03/2023	TAX	5762	HOWELL PUBLIC SCHOOLS	452,429.48
01/03/2023	TAX	5763	LIV EDUC SERVICE AGENCY	2,927.09
01/03/2023	TAX	5764	LIVINGSTON COUNTY TREASURER	2,933.21
01/03/2023	TAX	5765	LIVINGSTON COUNTY TREASURER	5,484.59
01/03/2023	TAX	5766	LIVINGSTON COUNTY TREASURER	123,706.47
01/17/2023	TAX	5767	FOWLerville DIST LIBRARY	1,814.09
01/17/2023	TAX	5768	FOWLerville SCHOOLS	13,115.27
01/17/2023	TAX	5769	HOWELL AREA FIRE AUTHORITY	43,879.11
01/17/2023	TAX	5770	HOWELL CARNEGIE LIBRARY	30,502.75
01/17/2023	TAX	5771	HOWELL PUBLIC SCHOOLS	353.29
01/17/2023	TAX	5772	HOWELL PUBLIC SCHOOLS	543.89
01/17/2023	TAX	5773	HOWELL PUBLIC SCHOOLS	81,695.54
01/17/2023	TAX	5774	LIV EDUC SERVICE AGENCY	411.41
01/17/2023	TAX	5775	LIVINGSTON COUNTY TREASURER	770.84
01/17/2023	TAX	5776	LIVINGSTON COUNTY TREASURER	412.26
01/17/2023	TAX	5777	LIVINGSTON COUNTY TREASURER	23,102.91

Check Date	Bank	Check	Vendor Name	Amount
TAX TOTALS:				
Total of 24 Checks:				1,261,224.97
Less 0 Void Checks:				0.00
Total of 24 Disbursements:				<u>1,261,224.97</u>

Bank UTYCK UTILITY CHECKING

01/09/2023	UTYCK	2993	BENDZINSKI & CO	1,000.00
01/09/2023	UTYCK	2994	FOUR SEASONS COOLING AND HEATING LL	444.19
01/09/2023	UTYCK	2995	GENOA TOWNSHIP DPW	27,886.99
01/09/2023	UTYCK	2996	LANDRY, REBECCA & JON	29.02
01/09/2023	UTYCK	2997	PARKSON CORPORATION	184.34
01/09/2023	UTYCK	2998	TRUE VALUE HARDWARE	159.96
01/09/2023	UTYCK	2999	USA BLUEBOOK	1,942.95
01/09/2023	UTYCK	590003722(E)	AT&T	269.10
01/09/2023	UTYCK	590003723(E)	CONSUMERS ENERGY	1,006.51
01/09/2023	UTYCK	590003724(E)	CONSUMERS ENERGY	29.22
01/09/2023	UTYCK	590003725(E)	CONSUMERS ENERGY	123.88
01/09/2023	UTYCK	590003726(E)	DTE ENERGY	645.61
01/09/2023	UTYCK	590003727(E)	DTE ENERGY	328.28
01/09/2023	UTYCK	590003728(E)	DTE ENERGY	178.37
01/12/2023	UTYCK	3000	STATE OF MICHIGAN - EGLE-NP1	1,950.00
01/12/2023	UTYCK	3001	STATE OF MICHIGAN - EGLE - BIO	1,635.25
01/12/2023	UTYCK	3002	GENOA-OCEOLA WWTP	224.50
01/12/2023	UTYCK	3003	KISM, LLC	4,878.00
01/25/2023	UTYCK	3004	GENOA TOWNSHIP DPW	1,084.28
01/25/2023	UTYCK	3005	KENNEDY INDUSTRIES INC	9,806.00
01/25/2023	UTYCK	3006	MHOG	139,548.85
01/25/2023	UTYCK	3007	MISIGNAL, INC.	70,000.00
01/25/2023	UTYCK	3008	MISS DIG 811	1,578.09
01/25/2023	UTYCK	3009	BRIGHTON ANALYTICAL	270.00
01/25/2023	UTYCK	590003729(E)	DTE ENERGY	677.07
01/25/2023	UTYCK	590003730(E)	DTE ENERGY	388.73
01/25/2023	UTYCK	590003731(E)	DTE ENERGY	4,461.37
01/25/2023	UTYCK	590003732(E)	DTE ENERGY	190.19
01/25/2023	UTYCK	590003733(E)	DTE ENERGY	220.86
01/25/2023	UTYCK	590003734(E)	DTE ENERGY	241.84
01/25/2023	UTYCK	590003735(E)	DTE ENERGY	174.96
01/25/2023	UTYCK	590003736(E)	DTE ENERGY	58.19

UTYCK TOTALS:				
Total of 32 Checks:				271,616.60
Less 0 Void Checks:				0.00
Total of 32 Disbursements:				<u>271,616.60</u>

REPORT TOTALS:				
Total of 89 Checks:				1,650,559.30
Less 0 Void Checks:				0.00
Total of 89 Disbursements:				<u>1,650,559.30</u>

(Agrees with Invoice Register BK