

**HOWELL TOWNSHIP BOARD MEETING**

3525 Byron Road  
Howell, MI. 48855  
November 14, 2022  
6:30 pm

1. Call to Order:
2. Roll Call:     Mike Coddington     ( )     Jeff Smith     ( )  
                  Jean Graham           ( )     Harold Melton   ( )  
                  Jonathan Hohenstein   ( )     Mike Newstead   ( )  
                  Matthew Counts        ( )
3. Pledge of Allegiance:
4. Call to the Board:
5. Approval of the Minutes:
  - A. Regular Board Meeting October 3, 2022
  - B. Closed Session Minutes October 3, 2022
6. Correspondence:
7. Call to the Public:
8. Unfinished Business:
  - A. Bio Tech Agronomics, Inc. Updated Contract
  - B. Howell Township Agreement for Law Enforcement Services
9. New Business:
  - A. Howell Area Park and Recreation Authority 2023 Budget –  
    Tim Church
  - B. WWTP – Greg Tatara
  - C. Russell Springborn – Oak Grove Parcels 4706-25-200-046 & 047
  - D. Parks and Recreation Committee
  - E. Budget - Brent Kilpela
10. Reports:
  - A. Supervisor   B. Treasurer   C. Clerk     D. Zoning
  - E. Assessing   F. Fire Authority   G. MHOG   H. Planning Commission
  - I. Z B A        J. WWTP        K. HAPRA   L. Property Committee
11. Call to the Public
12. Disbursements:

Regular and Check Register
13. Adjournment:

**5A**

**HOWELL TOWNSHIP REGULAR BOARD  
MEETING MINUTES**

3525 Byron Road Howell, MI 48855  
October 3, 2022, 6:30 P.M.

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Michael Newstead	Trustee
	Trustee

**MEMBERS ABSENT:**

Jeff Smith

**ALSO IN ATTENDANCE:** Michelle Spisz, Tim Boal.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

All rose for the Pledge of Allegiance.

**APPROVAL OF THE AGENDA:**

October 3, 2022

**MOTION** by Counts, **SECOND** by Melton, **"TO APPROVE THE OCTOBER 3, 2022 REGULAR MEETING AGENDA AS PRESENTED WITH AMENDMENT TO ADD SEWER & WATER RATE DISCUSSION AS ITEM D. UNDER NEW BUSINESS."** Discussion followed. Motion carried.

**APPROVAL OF BOARD MEETING MINUTES:**

September 12, 2022,

**MOTION** by Hohenstein, **SECOND** by Melton, **"TO APPROVE THE SEPTEMBER 12, 2022 REGULAR MEETING MINUTES AS PRESENTED."** Discussion followed. Motion carried.

**MOTION** by Hohenstein, **SECOND** by Newstead, **"TO APPROVE THE SEPTEMBER 12, 2022 CLOSED MEETING MINUTES AS PRESENTED."** Motion carried.

**CORRESPONDENCE:**

There was no correspondence.

**CALL TO THE PUBLIC:**

Michelle Spisz introduced herself to the Board and stated she is running for County Commissioner. She described the success of Military Appreciation Day at Fowlerville High School on September 23, 2022.

**UNFINISHED BUSINESS:**

A. Dangerous Building Resolution 07-22-511

Clerk Graham explained in detail the property at 1073 Barron and included current pictures. She discussed the next steps to move forward in the resolution of blight on the property. Treasurer Hohenstein discussed ramifications if there is a daily fee for blight on the property. Member Counts

discussed taxes. **MOTION** by Hohenstein, **SECOND** by Melton, **“TO MOVE FORWARD AND OBTAIN ESTIMATES FOR THE COST OF DEMOLITION AND CLEAN-UP OF THE DANGEROUS BUILDING AT 1073 BARRON, HOWELL MI.”** Discussion followed. Motion carried.

B. Pioneer Cemetery Work Change Directive

Clerk Graham inquired on the cost of the work change directive. The project plan for Pioneer Cemetery was discussed in detail. **MOTION** by Hohenstein, **SECOND** by Newstead, **“TO ACCEPT THE CHANGE DIRECTIVE FOR THE CEMETERY CONSTRUCTION AS PRESENTED.”** Discussion followed. Motion carried.

**NEW BUSINESS:**

C. MIHAF Partner

Treasurer Hohenstein explained there is a program for qualified residents to utilize Covid relief funds to pay delinquent taxes or delinquent utility bills. He stated if we agree to be a partner, there are steps to take to be in the program. **MOTION** by Hohenstein, **SECOND** by Graham, **“TO BECOME A PARTNER WITH THE MICHIGAN HOMEOWNER ASSISTANCE FUND PROGRAM.”** Discussion followed. Motion carried.

D. Sewer & Water Rate Discussion

Treasurer Hohenstein discussed MHOG raising their water rates recently and noted the Township has a higher rate. In previous discussions regarding debt and bond pay off, the Township should consider lowering rates over time as MHOG's rate rises. **MOTION** by Hohenstein, **SECOND** by Graham, **“TO HOLD THE TOWNSHIP RATE STEADY AND ABSORB THE MHOG RATE INCREASE AS PRESENTED.”** Discussion followed. Motion carried.

**MOTION** by Counts, **SECOND** by Newstead, **“TO DEVIATE FROM THE AGENDA.”** Discussion followed. Motion Carried.

**REPORTS:**

A. SUPERVISOR:

Supervisor Coddington discussed a Burkhart Road house being used as a rental house and the challenges surrounding it.

B. TREASURER:

Treasurer Hohenstein inquired if the clean-up date May 20, 2023 was acceptable to utilize and print the notice on the winter tax bill. He further noted his department collecting taxes and did the biggest disbursement in Howell Township history.

C. CLERK:

Elections – Clerk Graham indicated preliminary testing was done on the election machines and we have sent out over 1,000 absentee ballots. The public accuracy testing is scheduled for October 20, 2022 at 9am. She presented the 2023 Board Meeting Schedule and indicated it may need an adjustment for one meeting as it falls on Columbus Day. **MOTION** by Counts, **SECOND** by Graham, **“TO ACCEPT THE 2023 BOARD MEETINGS WITH AMENDMENTS.”** Clerk Graham indicated the MAMC (Michigan Association of Municipal Clerks) Master Academy Conference is upcoming and she would like to attend with her Deputy Clerk. She is asking for approval from the Board for the conference and accommodations. **MOTION** by Counts, **SECOND** by Hohenstein, **“TO APPROVE THE CLERK AND DEPUTY CLERK ATTEND THE MAMC MASTER ACADEMY.”** Discussion followed. Motion carried.

D. ZONING:

(See Zoning Administrator Daus's prepared written report.)



E. ASSESSING:

(See Assessor Kilpela's prepared written report.)

F. Fire Authority:

(Supervisor Coddington gave an update on the recent Fire Authority meeting.)

G. MHOG:

(Trustee Counts gave an update on the recent MHOG meeting.)

H. PLANNING COMMISSION:

(Trustee Counts gave an update on the Planning Commission meeting.)

I. ZONING BOARD OF APPEALS (ZBA)

(Trustee Melton gave an update on the Zoning Commission meeting.)

J. WWTP:

Clerk Graham discussed the BioTech Agronomics, Inc. contract renewal. The Board decided to table the renewal and bring back for later discussion.

K. HAPRA

(See prepared written report by Graham.)

L. PROPERTY COMMITTEE:

Treasurer Hohenstein discussed the North Burkhart Road property stating a letter was sent from the attorney.

**CALL TO THE PUBLIC:**

There were no public comments.

**DISBURSEMENTS: REGULAR AND CHECK REGISTER:**

**MOTION** by Hohenstein, **SECOND** by Counts, **"TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY NORMAL AND CUSTOMARY PAYMENTS FOR THE MONTH."** Discussion followed. Motion carried.

**CLOSED SESSION MOTIONS:**

**MOTION** by Hohenstein, **SECOND** by Graham. **"TO MOVE INTO A CLOSED SESSION PURSUANT TO MCL 15.268(h) TO DISCUSS PINEVIEW VILLAGE."** A roll call vote was taken: Hohenstein – Y, Graham – Y, Counts – Y, Newstead – Y, Coddington – Y, Melton – Y.

**MOTION** by Counts, **SECOND** by Newstead, **TO ENTER BACK INTO OPEN SESSION."** Motion Carried.

**ADJOURNMENT:**

**MOTION** by Newstead, **SECOND** by Melton, **"TO ADJOURN."** Motion carried. The meeting adjourned at 7:49 pm.

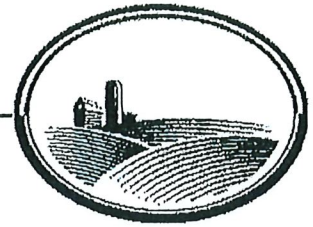
\_\_\_\_\_  
Jean Graham, Howell Township Clerk

\_\_\_\_\_  
Mike Coddington, Howell Township  
Supervisor

\_\_\_\_\_  
Angela Guillen, Recording Secretary

**8A**

# BioTech Agronomics, Inc.



Residual Management Company  
1651 Beulah Highway • Beulah • Michigan • 49617

Expires  
12-31-2022

July 8, 2019

## CONTRACT FOR TESTING, REMOVAL AND LAND APPLICATION OF BIOSOLIDS FROM THE HOWELL TOWNSHIP WASTEWATER TREATMENT PLANT

Ms. Jean Graham, Clerk  
Howell Township  
3525 Byron Road  
Howell, Michigan 48855

### Proposal

BIOTECH AGRONOMICS, INC. is pleased to present this proposal to define proposed work associated with the removal and land application of Biosolids generated by the Howell Township WWTP located at 1222 Packard Rd., Howell, Michigan.

### Biosolids Loading and Transport

BIOTECH AGRONOMICS, INC. will furnish the necessary labor and equipment to efficiently and safely provide Biosolids Management services for the Howell Township WWTP. BIOTECH AGRONOMICS, INC. will load Biosolids into transport vehicles, transport the Biosolids to MDEQ and federally approved application sites, and finally to land apply the Biosolids to suitable local farmland sites. All work performed will be under Michigan Part 24, Federal 503 and local regulations.

### Land Application of Biosolids

BIOTECH AGRONOMICS, INC. will provide the labor and equipment to properly apply the Biosolids to suitable local application sites at agronomic rates in accordance with Michigan State University recommendations and applicable federal, state and local regulations. The Biosolids will be subsurface injected or surface applied according to a DEQ approved Residuals Management Plan using sewage sludge applicators equipped with a pressure/vacuum application system.

### Determination of Quantity Removed

BIOTECH AGRONOMICS, INC. shall provide the Owner/Plant Superintendent a duplicate copy of load sheets, which detail the following items:

- Date of removal
- Time the applicator loaded in the field
- Applicator identification number
- Operator name
- Gallons of Biosolids on the applicator
- Farmer name and approved field identification number and the number of acres acceptable for use in the field
- Number of acres accepting Biosolids

- d) Pollution Liability Insurance with a minimum combined single limit of FIVE MILLION DOLLARS (\$5,000,000), including the broad form property endorsement

A certificate of insurance will be presented to the Owner with the Owner additionally insured, if requested, upon award of contract.

**Digester or Tank Cleaning**

At the request of the Owner, BIOTECH AGRONOMICS, INC. will provide confined space Digester or Tank cleaning services to remove accumulated Biosolids and or related matter for subsequent land application at the specified unit rate. Under these conditions, the Owner shall provide for all required cleaning water at no cost to BIOTECH AGRONOMICS, INC. Any material removed under this confined space option shall be billed at the appropriate hourly rate plus the unit rate per gallon for land application of the Biosolids.

**Biosolids Tender**

Howell Township shall tender all biosolids generated to BIOTECH AGRONOMICS, INC. that are suitable for land application on agricultural land as specified in the scope of this Agreement.

**Notification**

The Township of Howell will provide BIOTECH AGRONOMICS, INC. with adequate advance notice of when the facility desires for BIOTECH AGRONOMICS, INC. to remove biosolids from the Facility. Depending on weather, seasonal weight restrictions, and farm land cropping cycles, additional notification may be required.

**Cost of Services**

Year 2020 - \$0.0525 per gallon for Biosolids hauling and land application.  
Standard metals & nutrients testing - \$440.00 per sample.  
Fecal coliform testing - \$448.00 per set of seven.  
Optional Tank cleaning services - \$500.00 per hour.

Year 2021 - \$0.0540 per gallon for Biosolids hauling and land application.  
Standard metals & nutrients testing - \$453.00 per sample.  
Fecal coliform testing - \$461.00 per set of seven.  
Optional Tank cleaning services - \$500.00 per hour.

Year 2022 - \$0.0556 per gallon for Biosolids hauling and land application.  
Standard metals & nutrients testing - \$466.00 per sample.  
Fecal coliform testing - \$474.00 per set of seven.  
Optional Tank cleaning services - \$510.00 per hour.

**Good Faith**

In the event BIOTECH AGRONOMICS, INC. is unable to remove and land apply the Township of Howell biosolids because (i) changes in the biosolids make it unfit for utilization on agricultural land as defined or interpreted by federal, state or local regulatory agencies, or (ii) changes in law prohibit providing the services or increase the cost of providing the services, or (iii) if unfavorable climatic or agronomic conditions have impeded efforts by BIOTECH AGRONOMICS, INC. to faithfully dispose of the biosolids as contemplated by this proposal, or (iv) as the result of flood, fire, strikes, acts of God, act of war or terrorism, civil disturbance, force majeure, or other occurrences not reasonable within the province and control of BIOTECH AGRONOMICS, INC. performance is hindered or halted, BIOTECH AGRONOMICS, INC. shall not be liable for any additional costs incurred by the Township of Howell, and BIOTECH AGRONOMICS, INC. will not be deemed in default under this proposal unless thirty (30) days after the impediment has been resolved or eliminated BIOTECH AGRONOMICS, INC. fails or refuses to remove biosolids tendered to it.

One copy of the load sheet(s) will stay with the Owner's plant superintendent and the other will remain with BIOTECH AGRONOMICS, INC. The quantity of Biosolids loaded on and transported by the vehicle will be recorded as the certified capacity of the vehicle. All billed quantities will be invoiced by the gallon capacity of each vehicle transporting the material.

### **Agronomic Services**

BIOTECH AGRONOMICS, INC. will provide agronomic management services that include the location of suitable local farmland application sites. Application sites will meet the requirements for land application in accordance with applicable federal, state and local regulations for the use and disposal of Biosolids. Proposed farmland application sites shall be properly documented in accordance with Michigan Part 24 requirements. Records at a minimum shall include the following:

- Landowner agreement and permission form
- Soil analyses
- MDEQ site I.D. information
- Plat maps indicating location and ownership of property
- SCS or equivalent soil survey map indicating soil types, slope and drainage class
- Relative sludge analyses, soil analyses or cropping information
- Proof of notification to local governing bodies as per MDEQ requirements

### **Regulatory Reports**

BIOTECH AGRONOMICS, INC. shall complete all required federal or state reports applicable to the Biosolids land application program including yearend requirements. These records shall be maintained by BIOTECH AGRONOMICS, INC. as required by federal, state and local regulations and shall be provided to the Owner.

### **Laboratory Analyses and Permits**

BIOTECH AGRONOMICS, INC. will be provided a MDEQ approved Residuals Management Plan (RMP) by the facility. BIOTECH AGRONOMICS, INC. will provide laboratory analyses for total metals and nutrients and fecal coliform testing as needed on the Biosolids prior to removal from the facility. BIOTECH AGRONOMICS, INC. will be responsible for all routine soil fertility analyses associated with land application of the Owner's Biosolids during the term of this Agreement. BIOTECH AGRONOMICS, INC. shall not be responsible for any additional analytical testing that federal, state or local regulatory agencies may require.

### **Health and Safety**

BIOTECH AGRONOMICS, INC. shall comply with the federal, state and local laws and regulations and take any needed actions to protect the life and health of employees on the job and the safety of the public and to protect property during the performance of the Agreement.

### **Insurance**

BIOTECH AGRONOMICS, INC. shall provide and maintain at all times during the term of this Agreement the following minimum insurance coverage:

- a) Workers Compensation Insurance in compliance with the statutes of the State of Michigan which has jurisdiction of BIOTECH AGRONOMICS, INC. employees engaged in the performance of services hereunder with a limit of FIVE HUNDRED THOUSAND DOLLARS (\$500,000)
- b) General Liability Insurance with a minimum combined single limit of THREE MILLION DOLLARS (\$3,000,000), including the broad form property damage endorsement
- c) Automobile Liability Insurance (owned, non-owned or hired units) with a minimum combined single coverage limit of ONE MILLION DOLLARS (\$1,000,000)

BIOTECH AGRONOMICS INC work schedule is highly controlled by weather, soil conditions, permits and the availability of suitable farmland due to cropping cycles. As such we cannot liable for any losses either directly or indirectly associated with any weather related delays. BIOTECH AGRONOMICS, INC will not accept responsibility for any assessment of liquidated damages.

**Spill Plan and Protocol**

BIOTECH AGRONOMICS, INC. has a strict protocol to be followed in the untimely event of a spill. If such an event occurs the person in charge of the load, the operator of the application equipment, load stand operator or truck driver, must contact their immediate supervisor after making a visual assessment of the action and if possible taking action to contain or correct the problem. The supervisor is to contact the BIOTECH AGRONOMICS, INC. Operations Manager and the chain of contacts begins. The plant personnel are informed and an assessment will be done by personnel from both entities. At this time the decisions will be made to contact local authorities, MDEQ representative, additional emergency services and so on depending upon severity. All the above continues while the containment efforts are addressed. All assets and efforts of BIOTECH AGRONOMICS, INC. will be focused on cleanup and rectifying the problem to protect the health and safety of the public.

**Fuel Cost and Adjustment**

BIOTECH AGRONOMICS, INC. shall adjust the cost of services for each hauling event should fuel costs exceed \$4.00 per gallon. The fuel adjustment schedule will be the fixed document used for such purpose throughout the duration of this contract.

The unit price for biosolids management beneficial use services for any given removal operation will be subject to the adjustment below depending on the weekly fuel price (based on the week biosolids removal commences) determined by the United States Department of Energy’s Energy Information Administration publication of Retail Prices for the Midwest United States in the On-Highway Diesel Fuel Price Table.

Diesel Price \$/Gallon	% Increase to Contract Price
Below \$4.00	None
\$4.00 - \$4.099	1.0%
\$4.10 - \$4.199	2.0%
\$4.20 and above = 1% increase per each \$0.10 increase in price/gallon.	

(This information is available at the website <http://www.eia.doe.gov>).

(On-Highway Diesel Prices Table – Midwest Column)

**Terms**

Payment terms shall be net 30 days from the date of invoice. Overdue payments will be assessed a finance charge of 1.5% per month on the unpaid balance.

**Contract Duration**

This Agreement shall remain in full force and effect from 1/1/2020 through 12/31/2022

**Extensions**

The term of this Agreement may be extended for one (1) additional three (3) year term upon mutual agreement of both parties.

**BIOTECH AGRONOMICS, INC.**

Submitted by: 

Printed Name: Don Popma

Its: General Manager

Date: 7/2/19

**HOWELL TOWNSHIP, MICHIGAN**

Accepted By: 

Printed Name: Jean Graham

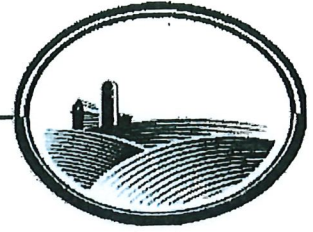
Its: Clerk Howell Township

Date: 8-20-2019

This document is representative of a complete contract. Upon award the document can be signed by both parties to become binding.



# BioTech Agronomics, Inc.



Residual Management Company  
1651 Beulah Highway • Beulah • Michigan • 49617

September 26, 2022

## CONTRACT FOR TESTING, REMOVAL AND LAND APPLICATION OF BIOSOLIDS FROM THE HOWELL TOWNSHIP WASTEWATER TREATMENT PLANT

**Ms. Jean Graham, Clerk**  
**Howell Township**  
**3525 Byron Road**  
**Howell, Michigan 48855**

### **Proposal**

BIOTECH AGRONOMICS, INC. is pleased to present this proposal to define proposed work associated with the removal and land application of Biosolids generated by the Howell Township WWTP located at 1222 Packard Rd., Howell, Michigan.

### **Biosolids Loading and Transport**

BIOTECH AGRONOMICS, INC. will furnish the necessary labor and equipment to efficiently and safely provide Biosolids Management services for the Howell Township WWTP. BIOTECH AGRONOMICS, INC. will load Biosolids into transport vehicles, transport the Biosolids to EGLE and federally approved application sites, and finally to land apply the Biosolids to suitable local farmland sites. All work performed will be under Michigan Part 24, Federal 503 and local regulations.

### **Land Application of Biosolids**

BIOTECH AGRONOMICS, INC. will provide the labor and equipment to properly apply the Biosolids to suitable local application sites at agronomic rates in accordance with Michigan State University recommendations and applicable federal, state and local regulations. The Biosolids will be subsurface injected or surface applied according to a EGLE approved Residuals Management Plan using sewage sludge applicators equipped with a pressure/vacuum application system.

### **Determination of Quantity Removed**

BIOTECH AGRONOMICS, INC. shall provide the Owner/Plant Superintendent a duplicate copy of load sheets, which detail the following items:

- Date of removal
- Time the applicator loaded in the field
- Applicator identification number
- Operator name
- Gallons of Biosolids on the applicator
- Farmer name and approved field identification number and the number of acres acceptable for use in the field
- Number of acres accepting Biosolids



One copy of the load sheet(s) will stay with the Owner's plant superintendent and the other will remain with BIOTECH AGRONOMICS, INC. The quantity of Biosolids loaded on and transported by the vehicle will be recorded as the certified capacity of the vehicle. All billed quantities will be invoiced by the gallon capacity of each vehicle transporting the material.

### **Agronomic Services**

BIOTECH AGRONOMICS, INC. will provide agronomic management services that include the location of suitable local farmland application sites. Application sites will meet the requirements for land application in accordance with applicable federal, state and local regulations for the use and disposal of Biosolids. Proposed farmland application sites shall be properly documented in accordance with Michigan Part 24 requirements. Records at a minimum shall include the following:

- Landowner agreement and permission form
- Soil analyses
- EGLE site I.D. information
- Plat maps indicating location and ownership of property
- SCS or equivalent soil survey map indicating soil types, slope and drainage class
- Relative sludge analyses, soil analyses or cropping information
- Proof of notification to local governing bodies as per EGLE requirements

### **Regulatory Reports**

BIOTECH AGRONOMICS, INC. shall complete all required federal or state reports applicable to the Biosolids land application program including yearend requirements. These records shall be maintained by BIOTECH AGRONOMICS, INC. as required by federal, state and local regulations and shall be provided to the Owner.

### **Laboratory Analyses and Permits**

BIOTECH AGRONOMICS, INC. will be provided a EGLE approved Residuals Management Plan (RMP) by the facility. BIOTECH AGRONOMICS, INC. will provide laboratory analyses for total metals and nutrients and fecal coliform testing as needed on the Biosolids prior to removal from the facility. BIOTECH AGRONOMICS, INC. will be responsible for all routine soil fertility analyses associated with land application of the Owner's Biosolids during the term of this Agreement. BIOTECH AGRONOMICS, INC. shall not be responsible for any additional analytical testing that federal, state or local regulatory agencies may require.

### **Health and Safety**

BIOTECH AGRONOMICS, INC. shall comply with the federal, state and local laws and regulations and take any needed actions to protect the life and health of employees on the job and the safety of the public and to protect property during the performance of the Agreement.

### **Insurance**

BIOTECH AGRONOMICS, INC. shall provide and maintain at all times during the term of this Agreement the following minimum insurance coverage:

- a) Workers Compensation Insurance in compliance with the statutes of the State of Michigan which has jurisdiction of BIOTECH AGRONOMICS, INC. employees engaged in the performance of services hereunder with a limit of FIVE HUNDRED THOUSAND DOLLARS (\$500,000)
- b) General Liability Insurance with a minimum combined single limit of THREE MILLION DOLLARS (\$3,000,000), including the broad form property damage endorsement
- c) Automobile Liability Insurance (owned, non-owned or hired units) with a minimum combined single coverage limit of ONE MILLION DOLLARS (\$1,000,000)

- d) Pollution Liability Insurance with a minimum combined single limit of FIVE MILLION DOLLARS (\$5,000,000), including the broad form property endorsement

A certificate of insurance will be presented to the Owner with the Owner additionally insured, if requested, upon award of contract.

#### **Digester or Tank Cleaning**

At the request of the Owner, BIOTECH AGRONOMICS, INC. will provide confined space Digester or Tank cleaning services to remove accumulated Biosolids and or related matter for subsequent land application at the specified unit rate. Under these conditions, the Owner shall provide for all required cleaning water at no cost to BIOTECH AGRONOMICS, INC. Any material removed under this confined space option shall be billed at the appropriate hourly rate plus the unit rate per gallon for land application of the Biosolids.

#### **Biosolids Tender**

Howell Township shall tender all biosolids generated to BIOTECH AGRONOMICS, INC. that are suitable for land application on agricultural land as specified in the scope of this Agreement.

#### **Notification**

The Township of Howell will provide BIOTECH AGRONOMICS, INC. with adequate advance notice of when the facility desires for BIOTECH AGRONOMICS, INC. to remove biosolids from the Facility. Depending on weather, seasonal weight restrictions, and farm land cropping cycles, additional notification may be required.

#### **Cost of Services**

Year 2023 - \$0.0594 per gallon for Biosolids hauling and land application.  
Standard metals & nutrients testing - \$491.00 per sample.  
Fecal coliform testing - \$500.00 per set of seven.  
Optional Tank cleaning services - \$510.00 per hour.

Year 2024 - \$0.0626 per gallon for Biosolids hauling and land application.  
Standard metals & nutrients testing - \$518.00 per sample.  
Fecal coliform testing - \$527.00 per set of seven.  
Optional Tank cleaning services - \$525.00 per hour.

Year 2025 - \$0.0660 per gallon for Biosolids hauling and land application.  
Standard metals & nutrients testing - \$546.00 per sample.  
Fecal coliform testing - \$555.00 per set of seven.  
Optional Tank cleaning services - \$535.00 per hour.

#### **Good Faith**

In the event BIOTECH AGRONOMICS, INC. is unable to remove and land apply the Township of Howell biosolids because (i) changes in the biosolids make it unfit for utilization on agricultural land as defined or interpreted by federal, state or local regulatory agencies, or (ii) changes in law prohibit providing the services or increase the cost of providing the services, or (iii) if unfavorable climatic or agronomic conditions have impeded efforts by BIOTECH AGRONOMICS, INC. to faithfully dispose of the biosolids as contemplated by this proposal, or (iv) as the result of flood, fire, strikes, acts of God, act of war or terrorism, civil disturbance, force majeure, or other occurrences not reasonable within the province and control of BIOTECH AGRONOMICS, INC. performance is hindered or halted, BIOTECH AGRONOMICS, INC. shall not be liable for any additional costs incurred by the Township of Howell, and BIOTECH AGRONOMICS, INC. will not be deemed in default under this proposal unless thirty (30) days after the impediment has been resolved or eliminated BIOTECH AGRONOMICS, INC. fails or refuses to remove biosolids tendered to it.

BIOTECH AGRONOMICS INC work schedule is highly controlled by weather, soil conditions, permits and the availability of suitable farmland due to cropping cycles. As such we cannot be liable for any losses either directly or indirectly associated with any weather related delays. BIOTECH AGRONOMICS, INC will not accept responsibility for any assessment of liquidated damages.

**Spill Plan and Protocol**

BIOTECH AGRONOMICS, INC. has a strict protocol to be followed in the untimely event of a spill. If such an event occurs the person in charge of the load, the operator of the application equipment, load stand operator or truck driver, must contact their immediate supervisor after making a visual assessment of the action and if possible taking action to contain or correct the problem. The supervisor is to contact the BIOTECH AGRONOMICS, INC. Operations Manager and the chain of contacts begins. The plant personnel are informed and an assessment will be done by personnel from both entities. At this time the decisions will be made to contact local authorities, EGLE representative, additional emergency services and so on depending upon severity. All the above continues while the containment efforts are addressed. All assets and efforts of BIOTECH AGRONOMICS, INC. will be focused on cleanup and rectifying the problem to protect the health and safety of the public.

**Fuel Cost and Adjustment**

BIOTECH AGRONOMICS, INC. shall adjust the cost of services for each hauling event should fuel costs exceed \$4.00 per gallon. The fuel adjustment schedule will be the fixed document used for such purpose throughout the duration of this contract.

The unit price for biosolids management beneficial use services for any given removal operation will be subject to the adjustment below depending on the weekly fuel price (based on the week biosolids removal commences) determined by the United States Department of Energy's Energy Information Administration publication of Retail Prices for the Midwest United States in the On-Highway Diesel Fuel Price Table.

<b>Diesel Price \$/Gallon</b>	<b>% Increase to Contract Price</b>
Below \$4.00	None
\$4.00 - \$4.099	1.0%
\$4.10 - \$4.199	2.0%
\$4.20 and above = 1% increase per each \$0.10 increase in price/gallon.	

(This information is available at the website <http://www.eia.doe.gov>).

(On-Highway Diesel Prices Table – Midwest Column)

**Terms**

Payment terms shall be net 30 days from the date of invoice. Overdue payments will be assessed a finance charge of 1.5% per month on the unpaid balance.

**Contract Duration**

This Agreement shall remain in full force and effect from 1/1/2023 through 12/31/2025

**Extensions**

The term of this Agreement may be extended for one (1) additional three (3) year term upon mutual agreement of both parties.

**BIOTECH AGRONOMICS, INC.**

Submitted by: Don Popma

Printed Name: Don Popma

Its: General Manager

Date: 9/26/2022

**HOWELL TOWNSHIP, MICHIGAN**

Accepted By: \_\_\_\_\_

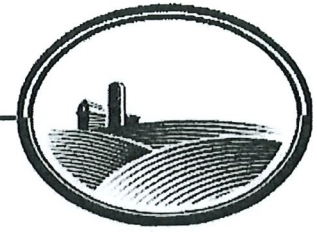
Printed Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

This document is representative of a complete contract. Upon award the document can be signed by both parties to become binding.

# BioTech Agronomics, Inc.



Residual Management Company  
1651 Beulah Highway • Beulah • Michigan • 49617

October 10, 2022

## CONTRACT FOR TESTING, REMOVAL AND LAND APPLICATION OF BIOSOLIDS FROM THE HOWELL TOWNSHIP WASTEWATER TREATMENT PLANT

Ms. Jean Graham, Clerk  
Howell Township  
3525 Byron Road  
Howell, Michigan 48855

### Proposal

BIOTECH AGRONOMICS, INC. is pleased to present this proposal to define proposed work associated with the removal and land application of Biosolids generated by the Howell Township WWTP located at 1222 Packard Rd., Howell, Michigan.

### Biosolids Loading and Transport

BIOTECH AGRONOMICS, INC. will furnish the necessary labor and equipment to efficiently and safely provide Biosolids Management services for the Howell Township WWTP. BIOTECH AGRONOMICS, INC. will load Biosolids into transport vehicles, transport the Biosolids to EGLE and federally approved application sites, and finally to land apply the Biosolids to suitable local farmland sites. All work performed will be under Michigan Part 24, Federal 503 and local regulations.

### Land Application of Biosolids

BIOTECH AGRONOMICS, INC. will provide the labor and equipment to properly apply the Biosolids to suitable local application sites at agronomic rates in accordance with Michigan State University recommendations and applicable federal, state and local regulations. The Biosolids will be subsurface injected or surface applied according to a EGLE approved Residuals Management Plan using sewage sludge applicators equipped with a pressure/vacuum application system.

### Determination of Quantity Removed

BIOTECH AGRONOMICS, INC. shall provide the Owner/Plant Superintendent a duplicate copy of load sheets, which detail the following items:

- Date of removal
- Time the applicator loaded in the field
- Applicator identification number
- Operator name
- Gallons of Biosolids on the applicator
- Farmer name and approved field identification number and the number of acres acceptable for use in the field
- Number of acres accepting Biosolids

One copy of the load sheet(s) will stay with the Owner's plant superintendent and the other will remain with BIOTECH AGRONOMICS, INC. The quantity of Biosolids loaded on and transported by the vehicle will be recorded as the certified capacity of the vehicle. All billed quantities will be invoiced by the gallon capacity of each vehicle transporting the material.

### **Agronomic Services**

BIOTECH AGRONOMICS, INC. will provide agronomic management services that include the location of suitable local farmland application sites. Application sites will meet the requirements for land application in accordance with applicable federal, state and local regulations for the use and disposal of Biosolids. Proposed farmland application sites shall be properly documented in accordance with Michigan Part 24 requirements. Records at a minimum shall include the following:

- Landowner agreement and permission form
- Soil analyses
- EGLE site I.D. information
- Plat maps indicating location and ownership of property
- SCS or equivalent soil survey map indicating soil types, slope and drainage class
- Relative sludge analyses, soil analyses or cropping information
- Proof of notification to local governing bodies as per EGLE requirements

### **Regulatory Reports**

BIOTECH AGRONOMICS, INC. shall complete all required federal or state reports applicable to the Biosolids land application program including yearend requirements. These records shall be maintained by BIOTECH AGRONOMICS, INC. as required by federal, state and local regulations and shall be provided to the Owner.

### **Laboratory Analyses and Permits**

BIOTECH AGRONOMICS, INC. will be provided a EGLE approved Residuals Management Plan (RMP) by the facility. BIOTECH AGRONOMICS, INC. will provide laboratory analyses for total metals and nutrients and fecal coliform testing as needed on the Biosolids prior to removal from the facility. BIOTECH AGRONOMICS, INC. will be responsible for all routine soil fertility analyses associated with land application of the Owner's Biosolids during the term of this Agreement. BIOTECH AGRONOMICS, INC. shall not be responsible for any additional analytical testing that federal, state or local regulatory agencies may require.

### **Health and Safety**

BIOTECH AGRONOMICS, INC. shall comply with the federal, state and local laws and regulations and take any needed actions to protect the life and health of employees on the job and the safety of the public and to protect property during the performance of the Agreement.

### **Insurance**

BIOTECH AGRONOMICS, INC. shall provide and maintain at all times during the term of this Agreement the following minimum insurance coverage:

- a) Workers Compensation Insurance in compliance with the statutes of the State of Michigan which has jurisdiction of BIOTECH AGRONOMICS, INC. employees engaged in the performance of services hereunder with a limit of FIVE HUNDRED THOUSAND DOLLARS (\$500,000)
- b) General Liability Insurance with a minimum combined single limit of THREE MILLION DOLLARS (\$3,000,000), including the broad form property damage endorsement
- c) Automobile Liability Insurance (owned, non-owned or hired units) with a minimum combined single coverage limit of ONE MILLION DOLLARS (\$1,000,000)

- d) Pollution Liability Insurance with a minimum combined single limit of FIVE MILLION DOLLARS (\$5,000,000), including the broad form property endorsement

A certificate of insurance will be presented to the Owner with the Owner additionally insured, if requested, upon award of contract.

#### **Digester or Tank Cleaning**

At the request of the Owner, BIOTECH AGRONOMICS, INC. will provide confined space Digester or Tank cleaning services to remove accumulated Biosolids and or related matter for subsequent land application at the specified unit rate. Under these conditions, the Owner shall provide for all required cleaning water at no cost to BIOTECH AGRONOMICS, INC. Any material removed under this confined space option shall be billed at the appropriate hourly rate plus the unit rate per gallon for land application of the Biosolids.

#### **Biosolids Tender**

Howell Township shall tender all biosolids generated to BIOTECH AGRONOMICS, INC. that are suitable for land application on agricultural land as specified in the scope of this Agreement.

#### **Notification**

The Township of Howell will provide BIOTECH AGRONOMICS, INC. with adequate advance notice of when the facility desires for BIOTECH AGRONOMICS, INC. to remove biosolids from the Facility. Depending on weather, seasonal weight restrictions, and farm land cropping cycles, additional notification may be required.

#### **Cost of Services**

Year 2023 - \$0.0623 per gallon for Biosolids hauling and land application.  
Standard metals & nutrients testing - \$491.00 per sample.  
Fecal coliform testing - \$500.00 per set of seven.  
Optional Tank cleaning services - \$510.00 per hour.

Year 2024 - \$0.0657 per gallon for Biosolids hauling and land application.  
Standard metals & nutrients testing - \$518.00 per sample.  
Fecal coliform testing - \$527.00 per set of seven.  
Optional Tank cleaning services - \$525.00 per hour.

Year 2025 - \$0.0693 per gallon for Biosolids hauling and land application.  
Standard metals & nutrients testing - \$546.00 per sample.  
Fecal coliform testing - \$555.00 per set of seven.  
Optional Tank cleaning services - \$535.00 per hour.

#### **Good Faith**

In the event BIOTECH AGRONOMICS, INC. is unable to remove and land apply the Township of Howell biosolids because (i) changes in the biosolids make it unfit for utilization on agricultural land as defined or interpreted by federal, state or local regulatory agencies, or (ii) changes in law prohibit providing the services or increase the cost of providing the services, or (iii) if unfavorable climatic or agronomic conditions have impeded efforts by BIOTECH AGRONOMICS, INC. to faithfully dispose of the biosolids as contemplated by this proposal, or (iv) as the result of flood, fire, strikes, acts of God, act of war or terrorism, civil disturbance, force majeure, or other occurrences not reasonable within the province and control of BIOTECH AGRONOMICS, INC. performance is hindered or halted, BIOTECH AGRONOMICS, INC. shall not be liable for any additional costs incurred by the Township of Howell, and BIOTECH AGRONOMICS, INC. will not be deemed in default under this proposal unless thirty (30) days after the impediment has been resolved or eliminated BIOTECH AGRONOMICS, INC. fails or refuses to remove biosolids tendered to it.

BIOTECH AGRONOMICS INC work schedule is highly controlled by weather, soil conditions, permits and the availability of suitable farmland due to cropping cycles. As such we cannot be liable for any losses either directly or indirectly associated with any weather related delays. BIOTECH AGRONOMICS, INC will not accept responsibility for any assessment of liquidated damages.

**Spill Plan and Protocol**

BIOTECH AGRONOMICS, INC. has a strict protocol to be followed in the untimely event of a spill. If such an event occurs the person in charge of the load, the operator of the application equipment, load stand operator or truck driver, must contact their immediate supervisor after making a visual assessment of the action and if possible taking action to contain or correct the problem. The supervisor is to contact the BIOTECH AGRONOMICS, INC. Operations Manager and the chain of contacts begins. The plant personnel are informed and an assessment will be done by personnel from both entities. At this time the decisions will be made to contact local authorities, EGLE representative, additional emergency services and so on depending upon severity. All the above continues while the containment efforts are addressed. All assets and efforts of BIOTECH AGRONOMICS, INC. will be focused on cleanup and rectifying the problem to protect the health and safety of the public.

**Fuel Cost and Adjustment**

BIOTECH AGRONOMICS, INC. shall adjust the cost of services for each hauling event should fuel costs exceed \$4.50 per gallon. The fuel adjustment schedule will be the fixed document used for such purpose throughout the duration of this contract.

The unit price for biosolids management beneficial use services for any given removal operation will be subject to the adjustment below depending on the weekly fuel price (based on the week biosolids removal commences) determined by the United States Department of Energy's Energy Information Administration publication of Retail Prices for the Midwest United States in the On-Highway Diesel Fuel Price Table.

Diesel Price \$/Gallon	% Increase to Contract Price
Below \$4.50	None
\$4.50 - \$4.599	1.0%
\$4.60 - \$4.699	2.0%
\$4.70 and above = 1% increase per each \$0.10 increase in price/gallon.	

(This information is available at the website <http://www.eia.doe.gov>).

(On-Highway Diesel Prices Table – Midwest Column)



**Terms**

Payment terms shall be net 30 days from the date of invoice. Overdue payments will be assessed a finance charge of 1.5% per month on the unpaid balance.

**Contract Duration**

This Agreement shall remain in full force and effect from 1/1/2023 through 12/31/2025

**Extensions**

The term of this Agreement may be extended for one (1) additional three (3) year term upon mutual agreement of both parties.

**BIOTECH AGRONOMICS, INC.**

Submitted by: Don Popma

Printed Name: Don Popma

Its: General Manager

Date: 10/10/2022

**HOWELL TOWNSHIP, MICHIGAN**

Accepted By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

This document is representative of a complete contract. Upon award the document can be signed by both parties to become binding.

**8B**

**HOWELL TOWNSHIP AGREEMENT FOR LAW ENFORCEMENT SERVICES**  
**("Agreement")**

**THIS AGREEMENT** made and entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between the COUNTY OF LIVINGSTON, 304 E Grand River Ave, Howell, MI 48843 (hereinafter referred to as the "COUNTY"), and LIVINGSTON COUNTY SHERIFF'S DEPARTMENT, 150 S Highlander Way, Howell, MI 48843 (hereinafter referred to as the "SHERIFF"), and HOWELL TOWNSHIP, 3525 Byron Rd, Howell, MI 48855 (hereinafter referred to as the "HTWP").

**WITNESSETH:**

For and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

1. **Services to be Performed by SHERIFF.** SHERIFF shall furnish police services as set forth in the attached Appendix A.
2. **Agreement Period.** This Agreement shall commence upon August 1, 2022, and shall continue until July 31, 2023, at which time it shall terminate.
3. **Insurance.** The COUNTY, SHERIFF and HTWP shall be responsible for obtaining and maintaining their own property and liability insurance. It is understood that the COUNTY and SHERIFF are insured through a self-insurance program administered by the Michigan Municipal Risk Management Authority (MMRMA) and at HTWP's request shall provide HTWP with a Certificate of Coverage issued by MMRMA setting forth the COUNTY's and SHERIFF's coverage for the vehicles and SHERIFF personnel providing services pursuant to this Agreement. SHERIFF attests that at all times the self-insurance policy through MMRMA shall meet or exceed the following coverage:
  - A. **Commercial General Liability Insurance:** The COUNTY and SHERIFF shall maintain during the life of this contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent. The insurance policies shall retain all existing Explosion, Collapse or Underground coverage, which shall not be removed.
  - B. **Motor Vehicle Liability:** The COUNTY and SHERIFF shall maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability of not less than \$1,000,000 per occurrence combined single limit, Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
  - C. **Law Enforcement Liability:** The COUNTY and SHERIFF shall maintain during the life of this contract Law Enforcement Liability Insurance with limits of liability of not less than \$1,000,000 per occurrence.
4. **Liability.**
  - A. **Intentional or Negligent Acts:** Unless otherwise specified, no party to this Agreement, its officers, employees or agents shall be liable for intentional or negligent acts of any other party or any officer, employee, or agent thereof.

- B. Special Limitations: HTWP shall not be called upon to assume any liability for the direct payment of any salaries, wages or other compensation to any COUNTY or SHERIFF personnel performing these services for HTWP, or other liability, other than that provided for in this Agreement.

HTWP shall not be liable for compensation or indemnity to any COUNTY or SHERIFF employee for injury or sickness arising out of his or her employment while performing services under this Agreement, and the COUNTY and SHERIFF hereby agrees to hold HTWP harmless against any such claims.

In the event that a health condition or other leave causes absence of the deputy assigned to the HTWP for a period greater than two work weeks, the SHERIFF shall designate a substitute deputy to perform service without additional cost to HTWP.

- C. Liability: The parties to this Agreement agree that each must seek its own legal representative and bear its own costs, including judgements, in any litigation that may arise from the activities covered by this Agreement. It is understood and agreed that neither party will indemnify the other party in such litigation. Nothing herein shall be construed as a waiver by any of the parties to this Agreement of any governmental immunity provided to that party and its elected officials and employees by the U.S. or State of Michigan's Constitutions, statutes, or court decisions, as applicable. This provision shall survive the termination of this Agreement.
5. Compensation. HTWP shall pay the COUNTY the sum of \$25,000 in total. \$12,500 will be invoiced and paid bi-annually during the Agreement period set forth in Section 2. HTWP will be billed in two equal bi-annual installments (i.e. August and February).
6. Location Where Compensation is to be Paid. HTWP shall remit all payments to the Livingston County Sheriff's Office, 150 S. Highlander Way, Howell, MI, 48843, and Attn: Lt. Eric Sanborn.
7. Facilities, Supplies and Equipment.  
HTWP shall not be obligated to provide supplies or equipment to the COUNTY or SHERIFF relative to the general law enforcement services rendered to HTWP pursuant to this Agreement except any items identified in this Agreement.
8. Status of Sheriff Deputies Assigned Under Agreement. SHERIFF's deputies and other law enforcement officers assigned to HTWP's jurisdiction in accordance with this Agreement are employees of the COUNTY and SHERIFF. HTWP shall not assign, delegate, subcontract, or otherwise transfer, promise, commit, or lend any of the COUNTY's, SHERIFF's, or Sheriff's deputies' services, duties, or obligations under this Agreement to any other public or private person, corporation, entity, or organization of any kind. The COUNTY and SHERIFF shall retain responsibility and liability for the activities of law enforcement officers assigned to HTWP under this Agreement. Under this arrangement the COUNTY AND SHERIFF shall:
- A. Pay, or cause to be paid, all compensation and fringe benefits of such SHERIFF's deputies;
  - B. Withhold, or cause to be withheld, all applicable federal, state and local taxes, including without limitations, FICA;
  - C. Make, or cause to be made, any and all required payments relating to such SHERIFF's deputies, including any unemployment compensation fund payments;
  - D. Maintain, or cause to be maintained, workers' compensation fund insurance as required under Michigan law; and
  - E. Pay, or cause to be paid, required costs of continuing or additional education or training to maintain law enforcement officer licensing or certification as required by the Michigan

Commission on Law Enforcement Standards.

SHERIFF's deputies rendering services to HTWP through their employment with the COUNTY and SHERIFF are not employees of HTWP, and accordingly are not eligible to participate in any fringe benefit program, receive any sickness or health insurance benefits, or receive any pension or similar benefits accorded employees of HTWP.

9. **Personnel.** All persons who provide law enforcement services to HTWP on behalf of the COUNTY and SHERIFF pursuant to this Agreement shall be and remain at all times duly qualified and shall also be certified in good standing as required by Michigan Law. Further, all such persons shall be knowledgeable of and able to enforce all applicable State statutes and local ordinances.
10. **Removal of Sheriff Deputies for Emergencies.** SHERIFF reserves the right, at his sole discretion, to remove any SHERIFF deputy, who is otherwise assigned to HTWP for emergencies that might exist outside the area designated by this Agreement.
11. **Nondiscrimination.** In carrying out the terms of this Agreement, the parties hereto shall adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination. The parties hereto, as required by law, shall not discriminate against persons to receive services under this Agreement or against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this covenant shall be regarded as a material breach of this Agreement.
12. **Termination.** Notwithstanding any other provision of this Agreement to the contrary, this Agreement may be terminated at any time by either the COUNTY, SHERIFF, or HTWP upon thirty (30) days prior written notice to the other parties. Termination by HTWP will relieve it of the obligation to make future payments. Termination by the COUNTY or SHERIFF will relieve HTWP of any obligation to make future payments and will entitle HTWP to a pro rata refund of the payment for the current bi-annual period for time SHERIFF does not provide services under this Agreement.
13. **Definition.** Whenever in this Agreement there is a reference to SHERIFF's deputies, such reference shall be deemed to include only persons who are employees of the COUNTY and SHERIFF.
14. **Miscellaneous.**
  - A. **Assignments:** This Agreement and all rights and obligations hereunder shall be non-assignable unless all parties agree in writing to such assignment. This Agreement shall inure to the benefits of and be binding upon the parties hereto and their respective permitted assignees and successors.
  - B. **Notices:** All notices and other documents to be served or transmitted hereunder shall be in writing and addressed to the respective parties hereto at the addresses stated on Page 1 of this Agreement or such other address or addresses as shall be specified by the parties hereto from time to time; further, such notices and documents may be served or transmitted in person or by ordinary or certified mail properly addressed with sufficient postage.
  - C. **Applicable Law and Venue:** This Agreement has been executed in the State of Michigan and shall be governed by Michigan Law. The parties agree that the proper forum and venue for litigation arising out of the Agreement is in Livingston County, Michigan.
  - D. **Waivers:** The waiver by any party hereto of a breach or violation of any provision of this Agreement shall not be waiver of any subsequent breach or violation of the same or any

other provision of this Agreement.

- E. Invalid/Unenforceable Provisions: If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. Where the deletion of the invalid or unenforceable clause or provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the clause or provision was rendered invalid or unenforceable.
  - F. Counterparts and Execution: This Agreement may be executed in counterparts; each of which when so executed shall be deemed an original and all of which together shall constitute one and the same instrument. The counterparts of this Agreement may be executed by electronic signature and delivered by facsimile, scanned signature, or other electronic means by any of the parties to any other party and the receiving party may rely on the receipt of this Agreement so executed and delivered as if the original had been received.
  - G. Amendments: This Agreement shall not be changed, modified or discharged orally, but only in a written document, signed by the authorized representatives of both parties.
  - H. Exhibits Incorporation: Any exhibits now or hereafter attached hereto are incorporated by reference as though fully stated herein.
15. **Complete Agreement**. This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other Agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.
16. **Certification of Authority to Sign Agreement**. The people signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

**THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY SIGNED THIS AGREEMENT FOR LAW ENFORCEMENT SERVICES ON THE DAY AND YEAR FIRST ABOVE WRITTEN.**

**LIVINGSTON COUNTY**

**HOWELL TOWNSHIP**

\_\_\_\_\_  
WES NAKAGIRI - CHAIRMAN (Date)  
County Board of Commissioners

\_\_\_\_\_  
MIKE CODDINGTON – SUPERVISOR (Date)

\_\_\_\_\_  
MICHAEL J. MURPHY – SHERIFF (Date)

APPROVED AS TO FORM FOR COUNTY OF LIVINGSTON:  
COHL, STOKER & TOSKEY, P.C.

By:

On:

N:\Client\Livingston\Sheriff\Agreements\Howell Twp\Howell Township Agreement for Law Enforcement Service (rev).docx  
Liv/Sheriff #22-005

## APPENDIX A

### DESCRIPTION OF SERVICES:

LIVINGSTON COUNTY, THE LIVINGSTON COUNTY SHERIFF'S DEPARTMENT AND HOWELL TOWNSHIP HAVE ENTERED INTO A COOPERATIVE AGREEMENT FOR DEDICATED LAW ENFORCEMENT SERVICE WITHIN HOWELL TOWNSHIP FOR ORDINANCE ENFORCEMENT AND ANY OTHER ADDITIONAL LAW ENFORCEMENT SUPPORT HOWELL TOWNSHIP MAY REQUEST, THAT ARE MUTUALLY AGREED UPON IN WRITING BY THE COUNTY, SHERIFF, AND HOWELL TOWNSHIP. THE DEPUTY WILL BE RESPONSIBLE FOR MONITORING TRAFFIC ISSUES, EMERGENCY PLANNING, AND OTHER MUTUALLY AGREED UPON DUTIES. FURTHER, THE DEPUTY WILL CHECK IN WEEKLY WITH THE DESIGNATED TOWNSHIP OFFICIAL TO BRIEF THEM AS WELL AS PROBLEM SOLVE ANY CONCERNS THE TOWNSHIP HAS.



**9A**

# HOWELL recreation

To: Supervisor Coddington and the Howell Township Trustees  
From: Tim Church, Executive Director, Howell Area Parks and Recreation Authority  
**Request Approval of the Howell Area Parks and Recreation Authority 2023 Budget**

Each year, the Howell Area Parks and Recreation Authority (HAPRA) must seek approval of our annual budget from the participating municipalities. The focus of our presentation each year is to discuss the rate increase to those participating municipalities. The rate of increase is based on the Consumer Price Index. This year the Consumer Price Index from September 2021-September 2022 rose to 8.2%. HAPRA understands that this would be a major increase over one year and we decided to not ask the municipalities for the full amount. Instead, we are asking for a 5.8% increase.

**Current contribution by participating municipalities = \$113,500**

CPI (September 2021 to September 2022) = 8.2%\*

\*Potential increase based on Articles of Incorporation  $\$113,500 \times .082 = \$9,308$

**Actual Request  $113,500 \times .058 = \$6,500$**

The CPI increase of \$9,300 per municipality would only get HAPRA back to a break-even rate with the increases we are experiencing with our utilities and regular operating supplies. Knowing we still need to cover the remaining \$2,800 per municipality (total cost to make up is \$14,000) we have decided to increase our participation fees and membership rates.

I will be in attendance for the November 14<sup>th</sup> meeting to handle any questions regards to this matter or any other questions in our budget proposal.

Thank you again for your continual support for recreation and for the support of the Howell Area Parks and Recreation Authority,

Best Regards  
Tim Church  
Executive Director  
Howell Area Parks and Recreation Authority

# HOWELL AREA PARKS AND RECREATION AUTHORITY 2023 BUDGET REPORT

Calculations As Of 12/31/2023

GL Number	Description	2023 BOARD REVIEW
Fund: 208 PARKS & REC AUTHORITY		
Account Category: Estimated Revenues		
208-751-587.001	PK/RC MARION TWP PARTICIPATION	120,000.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	120,000.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	120,000.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	120,000.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	120,000.00
208-751-650.106	FACILITY MEMBERSHIPS	85,000.00
208-751-651.022	OCEOLA BLDG RENTAL FEES	75,000.00
208-751-651.026	GYMANASIUM RENTALS	30,000.00
208-751-665.000	INVESTMENT INTEREST	300.00
208-751-671.002	MISC REVENUES	400.00
208-751-675.026	GIFT CERTIFICATE	1,000.00
208-751-675.075	DOG PARK MAINT SERV FEES	5,000.00
208-751-678.010	SPONSORSHIP FEES	11,000.00
	Estimated Revenues	807,700.00
Account Category: Appropriations		
208-751-702.001	SAL & WAGES DIRECTOR	70,233.39
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	46,000.00
208-751-702.004	SAL & WAGES - OPERATIONS MGR	29,809.68
208-751-702.024	SAL & WAGES -MARKETING	29,183.60
208-751-702.030	SAL & WAGES FRONT OFFICE	90,000.00
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	75,000.00
208-751-713.000	EMPLOYER SHARE FICA	26,027.34
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	18,040.00
208-751-714.004	ICMA RETIREMENT	20,510.06
208-751-727.000	OFFICE SUPPLIES	1,500.00
208-751-730.000	POSTAGE	5,000.00
208-751-740.000	OPERATING SUPPLIES - GENL	1,500.00
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,500.00
208-751-751.000	GASOLINE & DIESEL FUEL	3,000.00
208-751-801.000	PROFESSIONAL SERVICES	30,000.00
208-751-804.000	CONTRACTUAL SERVICES	7,500.00
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	3,000.00
208-751-850.000	COMMUNICATION - TELEPHONES	10,000.00
208-751-850.008	COMMUNICATION - INTERNET & CABLE	19,000.00
208-751-860.000	TRAVEL	6,000.00
208-751-900.000	MARKETING, PRINTING & PUBLISHING	15,000.00
208-751-910.000	INSURANCE	40,500.00
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00
208-751-920.001	UTILITIES - GAS	6,500.00

208-751-920.002	UTILITIES - WAT / SEW	2,000.00
208-751-920.003	UTILITIES - RUBBISH	900.00
208-751-920.012	UTILITIES - ELEC/OCEOLA	48,000.00
208-751-920.013	UTILITIES - GAS/OCEOLA	12,000.00
208-751-920.014	UTILITIES - WATER/OCEOLA	1,500.00
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	850.00
208-751-930.000	GROUNDS MAINTENANCE BENNETT	4,000.00
208-751-930.006	REPAIR & MAINT - VEHICLES	2,000.00
208-751-930.014	GROUNDS MAINTENANCE OCEOLA	45,000.00
208-751-931.000	BLDG R&M BENNETT	8,000.00
208-751-931.014	BLDG R &M OCEOLA	10,000.00
208-751-940.000	EQUIPMENT RENTAL	35,000.00
208-751-940.040	FACILITY RENT	24,000.00
208-751-956.000	MISCELLANEOUS	1,045.93
208-751-956.003	BANK CHARGES & FEES	18,000.00
208-751-957.000	EDUCATION / TRAINING	600.00
208-751-980.004	EQUIP / COMPUTER HARDWARE	2,500.00
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	30,000.00
Appropriations		807,700.00
Fund 208 - PARKS & REC AUTHORITY:		
TOTAL ESTIMATED REVENUES		807,700.00
TOTAL APPROPRIATIONS		807,700.00
NET OF REVENUES & APPROPRIATIONS:		0

2023  
BOARD  
REVIEW

GL Number	Description	
Fund: 214 YOUTH SPORTS		
Account Category: Estimated Revenues		
214-751-650.006	GENOA SOCCER FIELD RENTALS	15,000.00
214-751-650.050	PROGRAM FEES - VOLLEYBALL	11,000.00
214-751-650.051	PROGRAM FEES - ENRICHMENT	17,000.00
214-751-650.052	PROGRAM FEES - PICKLEBALL	2,500.00
214-751-650.053	PROGRAM FEES - SOCCER	100,000.00
214-751-650.054	PROGRAM FEES - BASKETBALL	30,000.00
214-751-650.094	PROGRAM FEES - SOFTBALL	2,300.00
214-751-650.102	DROP IN SPORTS	10,000.00
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	4,500.00
	Estimated Revenues	192,300.00
Account Category: Appropriations		
214-751-702.004	SAL & WAGES OPERATION MANAGER	12,423.20
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	42,848.00
214-751-702.083	SAL & WAGES - YOUTH FACILITIES COOR	25,000.00
214-751-713.000	EMPLOYER SHARE FICA	5,190.37
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00
214-751-714.004	ICMA RETIREMENT	4,284.80
214-751-740.000	OPERATING SUPPLIES	3,600.00
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,500.00
214-751-740.081	OPER SUPP/ SOCCER	25,000.00
214-751-740.083	OPERATING SUPPLIES - PICKLEBALL	2,000.00
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	5,000.00
214-751-801.017	BACKGROUND CHECKS	750.00
214-751-804.008	CONTRACT SERV - INSTRUCTORS	4,500.00
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	7,000.00
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	40,000.00
214-751-840.000	DUES & MEMBERSHIPS	200.00
214-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00
214-751-920.002	UTILITIES - WAT / SEW	3,000.00
214-751-942.001	PORTA JOHN RENTALS	4,000.00
214-751-957.000	EDUCATION / TRAINING	50.00
214-751-970.000	CAPITAL OUTLAY EQUIP	3,953.63
	Appropriations	192,300.00
Fund 214 - YOUTH SPORTS:		
	TOTAL ESTIMATED REVENUES	192,300.00
	TOTAL APPROPRIATIONS	192,300.00
	NET OF REVENUES & APPROPRIATIONS:	0

2023  
BOARD  
REVIEW

GL Number	Description	
Fund: 216 FESTIVALS		
Account Category: Estimated Revenues		
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	30,000.00
216-751-675.101	FUNDRAISING - SPECIAL EVENTS	1,000.00
216-751-678.039	PROGRAM FEES - MELON FESTIVAL	15,000.00
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	32,000.00
216-751-678.041	STREET VENDOR FEES MELON	15,000.00
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00
216-751-678.047	SPONSORSHIP FEES MELON RUN	10,000.00
216-751-678.048	PROGRAM FEES MELON RUN	17,500.00
216-751-678.049	FOOD VENDOR FEES MELON	10,000.00
216-751-678.050	SPONSORSHIP FEES LEGEND	12,000.00
216-751-678.054	PROGRAM FEES - LEGENDS	2,500.00
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	4,000.00
216-751-678.058	PROGRAM FEES HORSEMAN RUN	14,000.00
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	10,000.00
Estimated Revenues		191,000.00
Account Category: Appropriations		
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	41,600.00
216-751-702.004	SAL & WAGES OPERATIONS MANAGER	7,453.92
216-751-702.103	SALARY & WAGES STAFF	17,400.00
216-751-713.000	EMPLOYER SHARE FICA	5,083.72
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00
216-751-714.004	ICMA RETIREMENT	4,160.00
216-751-727.000	OFFICE SUPPLIES	115.00
216-751-730.000	POSTAGE	100.00
216-751-740.000	OPERATING SUPPLIES	1,000.00
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	24,500.00
216-751-740.102	OPER SUPP MELON FESTIVAL	47,800.00
216-751-740.106	OPER SUPP MELON RUN	5,800.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	15,000.00
216-751-740.203	OPER SUPPLIES HEADLESS HORSEMAN RUN	3,500.00
216-751-840.000	DUES & MEMBERSHIPS	200.00
216-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00
216-751-900.000	PRINTING & PUBLISHING	3,500.00
216-751-942.001	PORTA JOHN RENTALS	6,000.00
216-751-957.000	EDUCATION / TRAINING	100.00
216-751-970.000	CAPITAL OUTLAY EQUIP	3,987.36
216-751-980.004	EQUIP / COMPUTER HARDWARE	1,700.00
Appropriations		191,000.00
Fund 216 - FESTIVALS:		
TOTAL ESTIMATED REVENUES		191,000.00
TOTAL APPROPRIATIONS		191,000.00
NET OF REVENUES & APPROPRIATIONS:		0

2023  
BOARD  
REVIEW

GL Number	Description	
Fund: 217 PRESCHOOL		
Account Category: Estimated Revenues		
217-751-651.003	PRESCHOOL CAMP TUITION	4,160.00
217-751-651.007	PRESCHOOL TUITION	58,560.00
217-751-675.015	PRESCHOOL FUNDRAISING	1,000.00
Estimated Revenues		63,720.00
Account Category: Appropriations		
217-751-702.023	SAL & WAGES PRESCHOOL	54,840.00
217-751-713.000	EMPLOYER SHARE FICA	4,195.26
217-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00
217-751-740.028	OPER SUPP/PRESCHOOL	1,500.00
217-751-801.017	BACKGROUND CHECKS	37.00
217-751-840.000	DUES & MEMBERSHIPS	75.00
217-751-860.000	CONFERENCE /TRANSPORTATION	400.00
217-751-957.000	EDUCATION / TRAINING	150.00
217-751-980.015	PRESCHOOL EQUIPMENT	1,522.74
Appropriations		63,720.00
Fund 217 - PRESCHOOL:		
TOTAL ESTIMATED REVENUES		63,720.00
TOTAL APPROPRIATIONS		63,720.00
NET OF REVENUES & APPROPRIATIONS:		0

2023  
BOARD  
REVIEW

GL Number	Description	
Fund: 218 SENIOR CENTER		
Account Category: Estimated Revenues		
218-751-590.000	GRANTS	3,000.00
218-751-650.030	PROGRAM FEES - ENRICHMENT	8,000.00
218-751-650.098	PROGRAM FEES - FITNESS	45,000.00
218-751-650.107	TRAVEL	20,000.00
218-751-675.009	DONATIONS / PKS & RECS SENIORS	600.00
218-751-675.013	UNITED WAY SENIORS	5,000.00
218-751-675.100	FUNDRAISING ENRICHMENT	500.00
218-751-678.012	MEMBERSHIP FEES	35,000.00
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	1,000.00
	Estimated Revenues	118,100.00
Account Category: Appropriations		
218-751-702.024	SAL & WAGES -MARKETING	5,056.80
218-751-702.027	SAL & WAGES SENIORS	41,600.00
218-751-713.000	EMPLOYER SHARE FICA	3,569.25
218-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00
218-751-714.004	ICMA RETIREMENT	4,160.00
218-751-727.000	OFFICE SUPPLIES	100.00
218-751-730.000	POSTAGE	900.00
218-751-740.032	OPER SUPP/SENIORS	4,500.00
218-751-740.061	OPER SUPP/FITNESS	10,000.00
218-751-740.070	OPER SUPP/ TRAVEL	20,000.00
218-751-804.008	CONTRACT SERV - INSTRUCTORS	20,000.00
218-751-840.000	DUES & MEMBERSHIPS	300.00
218-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00
218-751-957.000	EDUCATION / TRAINING	500.00
218-751-967.002	GRANT EXPENSES	3,000.00
218-751-970.000	CAPITAL OUTLAY EQUIP	2,413.95
	Appropriations	118,100.00
Fund 218 - SENIOR CENTER:		
	TOTAL ESTIMATED REVENUES	118,100.00
	TOTAL APPROPRIATIONS	118,100.00
	NET OF REVENUES & APPROPRIATIONS:	0



2023  
BOARD  
REVIEW

GL Number	Description	
Fund: 219 SUMMER DAY CAMP		
Account Category: Estimated Revenues		
219-751-651.003	SUMMER CAMP	70,000.00
219-751-651.025	SPECIALTY CAMPS	5,000.00
219-751-678.030	SPONSORSHIP FEES - ENRICHMENT	5,000.00
	Estimated Revenues	80,000.00
Account Category: Appropriations		
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	4,800.00
219-751-702.036	SAL & WAGE SUMMER CAMP SUPERVISOR	8,820.00
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	44,000.00
219-751-713.000	EMPLOYER SHARE FICA	4,407.93
219-751-740.003	OPER SUPPLIES/T-SHIRTS	1,500.00
219-751-740.033	OPER SUPP/SUMMER CAMP	5,000.00
219-751-740.041	OPERATING SUPPLIES SNACKS	500.00
219-751-740.042	FIELD TRIPS	10,000.00
219-751-801.017	BACKGROUND CHECKS	180.00
219-751-860.000	CONFERENCE /TRANSPORTATION	150.00
219-751-900.000	MARKETING PRINTING & PUBLISHING	500.00
219-751-957.000	EDUCATION / TRAINING	142.07
	Appropriations	80,000.00
Fund 219 - SUMMER DAY CAMP:		
	TOTAL ESTIMATED REVENUES	80,000.00
	TOTAL APPROPRIATIONS	80,000.00
	NET OF REVENUES & APPROPRIATIONS:	0

2023  
BOARD  
REVIEW

GL Number	Description	
Fund: 221 TEEN CENTER		
Account Category: Estimated Revenues		
221-751-649.000	CONCESSION SALES TEEN	3,604.33
221-751-650.005	PROGRAM FEES TEENS	26,000.00
221-751-675.010	DONATIONS - TEEN	1,000.00
221-751-675.012	UNITED WAY - TEENS	20,000.00
221-751-675.110	FUNDRAISING	18,000.00
221-751-678.010	SPONSORSHIPS	12,000.00
221-751-679.100	GRANTS > \$1000	40,000.00
	Estimated Revenues	120,604.33
Account Category: Appropriations		
221-751-702.026	SAL & WAGES TEEN MANAGERS	36,648.00
221-751-702.035	SAL & WAGES TEEN COORDINATOR	14,700.00
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	23,940.00
221-751-713.000	EMPLOYER SHARE FICA	5,759.53
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	5,500.00
221-751-714.004	ICMA RETIREMENT	4,544.80
221-751-727.000	OFFICE SUPPLIES	300.00
221-751-740.003	OPER SUPPLIES/T-SHIRTS	300.00
221-751-740.015	OPER SUPP/CONCESSIONS	1,800.00
221-751-740.036	OPER SUPPLIES - TEENS	3,300.00
221-751-840.000	DUES & MEMBERSHIPS	200.00
221-751-860.000	CONFERENCE /TRANSPORTATION	700.00
221-751-900.000	PRINTING & PUBLISHING	500.00
221-751-970.000	CAPITAL OUTLAY EQUIP	2,412.00
221-751-979.100	GRANTS >\$1000 EXP	20,000.00
	Appropriations	120,604.33
Fund 221 - TEEN CENTER:		
	TOTAL ESTIMATED REVENUES	120,604.33
	TOTAL APPROPRIATIONS	120,604.33
	NET OF REVENUES & APPROPRIATIONS:	0

**9B**

Howell Township  
Wastewater Treatment Plant Meeting  
Meeting: August 17, 2022 10am

Attending: Greg Tatara, James Aulette, Brent Kilpela, Jean Graham, Jonathan Hohenstein

Please see the attached report for details on the plant operation.

**UV** – Greg has been working for weeks with Spicer Engineering and trying to get someone from Trojan onsite to review the plan and get everything finalized. It has not been easy dealing with Trojan and a representative has still not come out to the plant. In the meantime Greg has discovered that UltraTech (the manufacturer of our current UV system) is still in business (with a different location and a different website and a different phone number). With all of the issues and delays in dealing with Trojan Greg is looking into getting quotes from UltraTech. The benefits to using UltraTech are: their system would be cheaper over all, the project could be spread out over time – rehabbing one module at a time, no modifications are needed for the UV channel, rehab time for each module would be about 3 weeks.

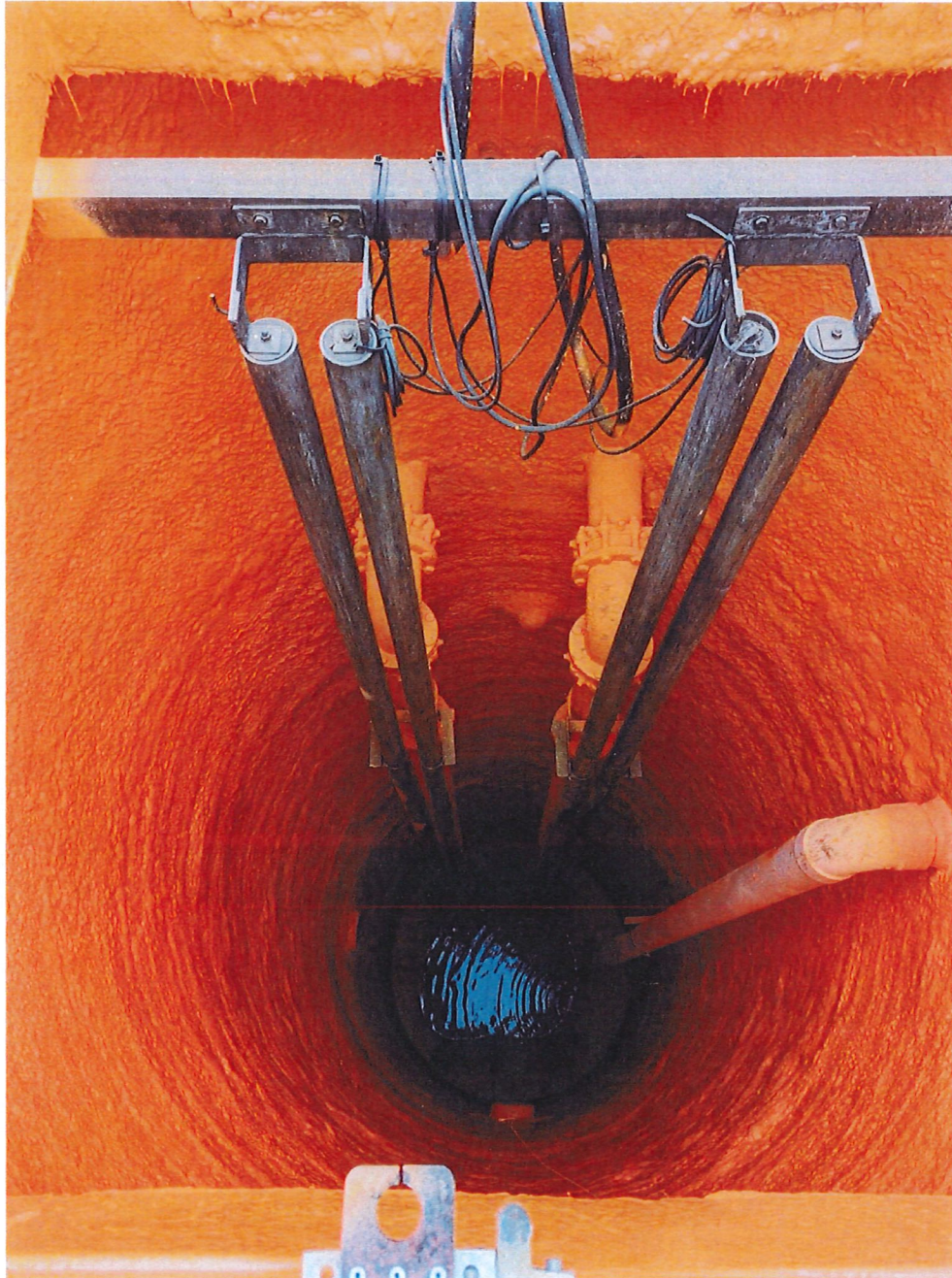
**KISM** – James has been working with Kennedy to provide the same KISM system on all of our pump stations. Attached is the quote for \$41,910. This would put the cost of each station around \$10,000 which is higher than we paid several years ago which was around \$7,000 per station. Committee recommends approval.

**Transfer Switch** – Station 73 is in need of a new transfer switch between the generator and the pumps. Attached are quotes from Cummins for the switch at \$7,750 and from K&J for the installation at \$1,800 for a total of \$9,950. Committee recommends approval.

**Recommend to accept all approvals from the Wastewater Committee as presented.**

Respectfully submitted,  
Jonathan Hohenstein

# Howell Township Monthly Wastewater Operations Report



*October 2022*

# Howell Township Plant Operations

## Summary

Please find in this report details that describe the monthly operating characteristics and the performance of the wastewater treatment plant, as well as any other noteworthy items that occurred in September.

During the last month of operations, we treated **7.91 MG** of wastewater with no permit violations

All of the monthly preventive maintenance was completed and is up to date at the plant.

Howell Township Wastewater Treatment Plant was issued a new permit from the State of Michigan. The permit took effect October 1, 2022 and expires at midnight October 1, 2026. The new permit requires us to sample Total Phosphorus 5X Weekly vs 1X Weekly and also requires us to sample Chloride and Sulfate monthly.

## Process Summary

### EQ Tank

- Operating North Tank
- 5 broken gate valves (repair spring 2023)

### Influent Sampler

- Need to insulate and repair shed

### Headworks

- Meeting Contractor to discuss and Schedule Fine Screen Project on 10/18

### FeCl<sub>2</sub> Chemical Room

- Received Ferric Delivery

### Aeration Basin

- Boat needs to be repaired

### Junction Chamber

- Design new mixing chamber

## **RAS Building & Clarifier**

### **Sand Filters**

- Air Compressor Arrived 10/17. Still Needs to be Installed

### **Post Aeration**

### **UV System**

- Work in Progress

## Howell Township Pump Stations

### Summary

We have started checking Pump Stations every Monday and Thursday because we do not have complete confidence in the current alarm system.

The rehab project at Pump Station 71 was completed on 10/13. When the station was being bypassed we also serviced the pumps. This included checking impeller tolerance and changing the fluids.

Kennedy has provided a quote to upgrade stations 71, 72,73,75,76 and 77. I have personally worked with them every step of the way to make sure we are getting exactly what we want this time. The original quote on 9/21 had an electrical allowance per station of \$1,500 with a potential of costing an extra \$9,000 to the total cost. After talking this over with Kennedy I was able to get them to remove the electrical allowance from the quote. The latest quote from 10/4 does not include an electrical allowance and is good for 60 days.

#### PS-70 (Trans West)

- Monday/Thursday Station Checks / Manually Exercise Generator

#### PS-71 (Burkhart North)

- Monday/Thursday Station Checks
- Rehab Project was Completed 10/13
- Having Issues with Pumps Alternating

#### PS-72 (Burkhart South)

- Monday/Thursday Station Checks
- Generator Did Not Exercise

#### PS-73 (Lambert)

- Monday/Thursday Station Checks / Manually Exercise Generator
- Received Quotes for Transfer Switch

#### PS-74 (Tooley)

- Monday/Thursday Station Checks

#### PS-75 (South Oak Grove)

- Monday/Thursday Station Checks
- Gas Meter on Generator Needs to be Changed



**PS-76 (North Oak Grove)**

- Monday/Thursday Station Checks

**PS-77 (Operator School)**

- Monday/Thursday Station Checks

**PS-78 (Grand River)**

- Monday/Thursday Station Checks











Pump Station 71 Rehabilitation  
October 2022





**Required Repair and Capital Improvement Plan Summary**  
**Updated 10-17-22**

<b>Wastewater Plant Immediate Repairs &amp; Capital Improvements</b>				
<b>No.</b>	<b>Project Description</b>	<b>Criticality</b>	<b>Cost</b>	<b>Status</b>
1	Lining of Influent Channel Due to Corrosion, Causing Bypass of Screen (Need to Add Cost of Bypass Pumping Headworks)	High	\$17,250	Plan for Winter of 2023
2	Repair of Fine Screen	High	\$22,294	Lakeside Equipment has part shipments scheduled for October 19th, meeting with CSM Mechanical on 10-18-22
3	UV Disinfection System Upgrade	High	\$59,275	Trying to get Trojan on Site (See Emails) - <i>UltraTech?</i>
4	New Air Compressor	High	\$30,568	Air compressor delivered on 10-17-22, meeting with CSM to Install on 10-18/22
5	Upgrade of Kennedy SCADA	High	\$41,000	Kennedy working on repairs of existing, pending board approval in November
<b>Subtotal of Plant Immediate Upgrades</b>			<b>\$170,387</b>	
<b>Collection System Immediate Repairs and Capital Improvements</b>				
C1	Rehabilitation of Pump Station 71 (Multiple Quotes)	High	\$102,086	Complete, less restoration
<b>Subtotal of Collection System Immediate Upgrades</b>			<b>\$102,086</b>	
<b>Total of Plant and Collection System Immediate Repairs</b>			<b>\$272,473</b>	
<b>20% Contingencies of Installation, Parts, Etc.</b>			<b>\$54,494.60</b>	
<b>Grand Total</b>			<b>\$326,967.60</b>	

<b>Other Repairs Non Immediate or Quoted Yet</b>				
<b>No.</b>	<b>Project Description</b>	<b>Criticality</b>	<b>Cost</b>	<b>Status</b>
1	SCADA System for Plant (DO Monitoring, Level Monitoring, Alarm Improvements, Trending)	High	\$75,000	Discuss adding in Spring with Tax Transfer
2	Second Recycle Pump Station Pump	Moderate	\$15,000	On Hold, need to do something in 2023
3	Walker North Clarifier Upgrade and Coating	Moderate	\$450,000	Walker inspected, report to repair was high. Perform limited repairs
4	Junction Chamber and Ferric Chloride Injection Improvements	Moderate	\$20,000	Working on composite manhole
5	Drainage from Scum Pit to Drain Line	Moderate	\$12,000	No Activity
6	Painting of Doors, Posts, & Other Exposed Metal	Moderate	\$75,000	No Activity
7	Repair Valves to EQ Tank	Moderate	\$50,000	No Activity
8	Transfer Switch at Lambert Drive Pump Station	Moderate	\$8,000	Working on quotes
9	Chemical Resistant Sump Pumps	High	\$4,000	No Activity
10	RAS Roof Repairs	Low	\$5,000	No Activity
11	Pump Station 76 Drainage	Moderate	\$5,000	Met homeowners, try to get done prior to winter (November)
12	Plant Driveway Repairs (Crack Sealing)	Low	\$10,000	No Activity
<b>Total</b>			<b>\$729,000</b>	



# MHOG UTILITY DEPARTMENT HOWELL TOWNSHIP KISM SCADA UPGRADE

September 26, 2022

## OVERVIEW

### 1. Project Background and Description

To upgrade the Howell Township pump station control panels from KI Dialer for alarming callouts to KISM for providing full station monitoring and control. This upgrade builds upon and will utilize the KI Dialer equipment installed in January 2022 and expand system capabilities with the addition of communications modules, current transformers, submersible pressure transducers and back up pump controls. All components previously installed are required and if not already installed would be required at this time. Below is the list of pump stations with the former pump station name and the new pump station number per MHOG configuration.

PS #	Old PS Name	PS #	Old PS Name
70	<i>Industrial Drive*</i>	75	Oak Grove By Lake
71	Burkhart North	76	Oak Grove Far
72	Burkhart South	77	Crane School
73	Lambert Street	78	<i>Grand River*</i>
74	<i>Tooley Road*</i>	*	<i>Already on KISM</i>

### 2. Project Scope

To upgrade the Howell Township pump station control panels from KI Dialer for alarming callouts to KISM for providing full station monitoring and control. This upgrade builds upon and will utilize the KI Dialer equipment installed in January 2022 and expand system capabilities with the addition of communications modules, current transformers, submersible pressure transducers and back up pump controls. The previously installed hardware components are:

- Power supply with battery backup
- Cellular modem, with I/O module
- Cellular antenna, magnet mount
- I/O cable, 5 digital inputs
- Remote I/O module, 16 digital inputs
- Ethernet cable

The attached quote lists 4 pieces of hardware, 1 of which are required to move from a 1-way communication of the ki alarm dialer to the 2-way communication of the KISM SCADA is the:

- *Unitronics, 24vdc digital analog module, 16 digital inputs, 8 relay outputs*

In addition to upgrading to KISM we will be replacing the primary level control devices and adding backup pump control functionality to the stations. Items making up the additional 3 hardware components are:

- *Integra SLX 130 submersible transducers*
- *Turck analog ISB*
- Signal conditioners, FC-11

Unfortunately, there is a portion of the KI Dialer system development which can not be reused for the KISM upgrade, however a portion such as the pump station naming, mapping, modem configuration and call list names & order will be reused. New development items will be site specific and will allow for remote command control of the station along with expanding the amount of information monitored. Programming scope of work will include the following tasks:

- *KISM SCADA web portal development, alarm call roster, and reporting.*
- *Remote startup and training.*
- *Add relays for float back up pump control capabilities.*
- *Ensure these alarms are present at each station: high level, high float, low level, low float, pump 1 fail, pump 2 fail, running on backup, generator running, generator exercising, control power loss (if applicable).*
- *Add well level transducer and ISB to each station to replace older technology. Sonic level devices are to be left in place.*
- *Add wire to receive flow meter data.*

### **3. High-Level Requirements**

The upgraded system will be configured so there is a seamless transition onto MHOG's existing KISM SCADA system.

The new system must include the following:

- *Loss of Power*
- *Pump Run*
- *Station Level*
- *Motor/Pump Fault*
- *Pump Run Time*
- *Starts Per Hour*
- *Flow Rate (flowmeter or calculated volumetric)*
- *Remote operation of pump and setpoints*
- *Generator ATS*

### **4. Deliverables**

List agencies, stakeholders or divisions which will be impacted by this project and describe how they will be affected by the project.

### **5. Affected Business Processes or Systems**

There will be minimal downtime of the stations when power will be shut off in order to provide a safe working environment and properly work inside the control panels. These instances will be coordinated with MHOG and station locations. Following installation MHOG and Howell Township will be positively affected allowing them greater visibility on the pump stations in order to proactively monitor and schedule pump maintenance.

### **6. Specific Exclusions from Scope**

All installation, development and equipment will be provided by Kennedy Industries as listed on the attached quote. Current proposal does not include any work being completed for the 3 stations currently on KISM SCADA (Pump Stations 70,74,78. If there are any modifications to these stations such as level control or additional inputs to receive, please advise.



## **7. Implementation Plan**

Once approved development will begin on the KISM system converting the Howell Township station alarm dialers to SCADA. Upon receipt of new equipment, it will be tested in Kennedy Industries facility before scheduling KI Field Service to install equipment at each of the 6 pump stations. Upon installation all equipment and system will undergo final testing and startup to ensure customer satisfaction is met.

## **8. High-Level Timeline/Schedule**

Upon approval additional equipment will be ordered, programming will begin to merge 6 stations onto MHOG KISM system and field service will be scheduled to perform installation. It is expected this can be completed before December 2022.





QUOTATION		
DATE	NUMBER	PAGE
9/21/2022	0048550	1 of 2

B SEV987  
I  
L MHOG SEWER & WATER AUTHORITY  
L 900 CHILSON ROAD  
T Jenifer@mhog.org  
O HOWELL, MI 48843

Accepted By: \_\_\_\_\_  
Date: \_\_\_\_\_  
PO#: \_\_\_\_\_  
Ship To: \_\_\_\_\_  
\_\_\_\_\_

ATTENTION:  
JIM AULETTE                      517-672-9653                      JIMA@MHOG.ORG

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	HOWELL TOWNSHIP, STATIONS 71,72,73,75,76,77, STATION UPGRADES, VARIOUS	BHS/CRB	FIELD SERVICE
QTY	DESCRIPTION		

THE FOLLOWING QUOTE IS FOR THE COST OF LABOR AND MATERIALS TO SERVICE THE ABOVE REFERENCED STATIONS.

NEW PARTS REQUIRED:

\*\*\*\*\*

- (5) UNITRONICS, 24VDC DIGITAL ANALOG MODULE, 16 DIGITAL INPUTS, 8 RELAY OUTPUTS
- (6) TRANSDUCERS, INTEGRA SLX 130, 100' CABLE
- (12) SIGNAL CONDITIONERS, FC-11
- (6) TURCK ISB

CONTROLS PROGRAMMING WORK SCOPE:

- KISM SCADA WEB PORTAL DEVELOPMENT, ALARM CALL ROSTER, AND REPORTING.
- REMOTE STARTUP AND TRAINING.
- ADD RELAYS FOR FLOAT BACK UP CAPABILITIES.
- ENSURE THESE ALARMS ARE PRESENT AT EACH STATION: HIGH LEVEL, HIGH FLOAT, LOW LEVEL, LOW FLOAT, PUMP 1 FAIL, PUMP 2 FAIL, RUNNING ON BACKUP, GENERATOR RUNNING, GENERATOR EXERCISING, CONTROL POWER LOSS (IF APPLICABLE).
- ADD WELL LEVEL TRANSDUCER AND ISB TO EACH STATION TO REPLACE OLDER TECHNOLOGY. SONIC LEVEL DEVICES ARE TO BE LEFT IN PLACE.
- ADD WIRE TO RECEIVE FLOW METER DATA.

\*\*\*\*\*

FIELD SERVICE LABOR REQUIRED:

\*\*\*\*\*

KENNEDY INDUSTRIES WILL PROVIDE (1) FIELD SERVICE TECHNICIAN(S) ONSITE FOR (6) DAYS TO INSTALL THE MATERIALS LISTED ABOVE, START UP, TEST RUN, AND VERIFY PROPER OPERATION.

\*\*\*\*\*

TOTAL COST PER STATION: \$6,985.00

TOTAL COST: \$41,910.00

TOTAL ELECTRICAL ALLOWANCE PER STATION: \$1,500.00 - NOT TO EXCEED

ELECTRICAL ALLOWANCE IS NOT INCLUDED IN THE TOTAL COST.

\*\*\*\*\*

*\$1500 x 6 stations = \$9000*



QUOTATION		
DATE	NUMBER	PAGE
9/21/2022	0048550	2 of 2

QTY	DESCRIPTION
-----	-------------

PLEASE NOTE:

- PROVIDED ITEMS TO BE INSTALLED IN CUSTOMER PROVIDED EXISTING PANEL.
- KISM CELLULAR USAGE IS BASED ON 1GB ALLOWANCE PER MONTH. IF ALLOWANCE IS EXCEEDED, CUSTOMER WILL BE RESPONSIBLE FOR ANY Overage CHARGES.
- ANY OPERATIONAL DEFICIENCIES THAT DO NOT MEET THE SPECIFICATION AND ARE DISCOVERED WITHIN ONE YEAR WILL BE CORRECTED AT NO COST.
- ANY EQUIPMENT OR EXISTING EQUIPMENT SUPPLIED BY THE CUSTOMER MUST HAVE THE ABILITY TO WORK WITH THE KISM SYSTEM. IF ANY ADDITIONAL TIME & MATERIAL IS REQUIRED THE CUSTOMER WILL BE BILLED ACCORDINGLY.

\*\*\*\*\*

PRICE AND LEAD TIME ARE BASED OFF CURRENT MARKET PRICING AND AVAILABILITY AND ARE SUBJECT TO CHANGE – PLEASE NOTE QUOTE IS VALID FOR 30 DAYS.

PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS.

IF YOU HAVE QUESTIONS, COMMENTS, OR ARE IN NEED OR ANY ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

SINCERELY,

CODY BYERS  
CBYERS@KENNEDYIND.COM

<p>This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms &amp; Conditions (Rev'd 4/2019) and Customer Warranty available at <a href="http://www.kennedyind.com">www.kennedyind.com</a> which will be provided by email upon written request. Kennedy reserves the right to change the Terms &amp; Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms &amp; Conditions and Customer Warranty posted on Kennedy's website.</p> <p><b>QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30</b></p>	<p><b>TOTAL: \$41,910.00</b></p>
--	----------------------------------





**KENNEDY**  
INDUSTRIES

INNOVATE  
SOLVE  
MONITOR  
REPAIR

QUOTATION		
DATE	NUMBER	PAGE
10/04/2022	0048550	1 of 2

B SEV987  
I MHOG SEWER & WATER AUTHORITY  
L 900 CHILSON ROAD  
T Jenifer@mhog.org  
O HOWELL, MI 48843

Accepted By: \_\_\_\_\_  
Date: \_\_\_\_\_  
PO#: \_\_\_\_\_  
Ship To: \_\_\_\_\_

ATTENTION:  
JIM AULETTE                      517-672-9653                      JIMA@MHOG.ORG

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	HOWELL TOWNSHIP, STATIONS 71,72,73,75,76,77, STATION UPGRADES, VARIOUS	BHS/CRB	FIELD SERVICE
QTY	DESCRIPTION		

THE FOLLOWING QUOTE IS FOR THE COST OF LABOR AND MATERIALS TO SERVICE THE ABOVE REFERENCED STATIONS.

**NEW PARTS REQUIRED:**

\*\*\*\*\*

- (5) UNITRONICS, 24VDC DIGITAL ANLOG MODULE, 16 DIGITAL INPUTS, 8 RELAY OUTPUTS
- (6) TRANSDUCERS, INTEGRA SLX 130, 100' CABLE
- (12) SIGNAL CONDITIONERS, FC-11
- (6) TURCK ISB

**CONTROLS PROGRAMMING WORK SCOPE:**

- KISM SCADA WEB PORTAL DEVELOPMENT, ALARM CALL ROSTER, AND REPORTING.
- REMOTE STARTUP AND TRAINING.
- ADD RELAYS FOR FLOAT BACK UP CAPABILITIES.
- ENSURE THESE ALARMS ARE PRESENT AT EACH STATION: HIGH LEVEL, HIGH FLOAT, LOW LEVEL, LOW FLOAT, PUMP 1 FAIL, PUMP 2 FAIL, RUNNING ON BACKUP, GENERATOR RUNNING, GENERATOR EXERCISING, CONTROL POWER LOSS (IF APPLICABLE).
- ADD WELL LEVEL TRANSDUCER AND ISB TO EACH STATION TO REPLACE OLDER TECHNOLOGY. SONIC LEVEL DEVICES ARE TO BE REPLACED.
- ADD WIRE TO RECEIVE FLOW METER DATA.

\*\*\*\*\*

**FIELD SERVICE LABOR REQUIRED:**

\*\*\*\*\*

KENNEDY INDUSTRIES WILL PROVIDE (1) FIELD SERVICE TECHNICIAN(S) ONSITE FOR (6) DAYS TO INSTALL THE MATERIALS LISTED ABOVE, START UP, TEST RUN, AND VERIFY PROPER OPERATION.

\*\*\*\*\*

TOTAL COST PER STATION: \$6,985.00

TOTAL COST: \$41,910.00

ELECTRICAL ALLOWANCE IS NOT INCLUDED IN THE TOTAL COST.

\*\*\*\*\*



QUOTATION		
DATE	NUMBER	PAGE
9/29/2022	0048550	2 of 2

QTY	DESCRIPTION
-----	-------------

PLEASE NOTE:

- PROVIDED ITEMS TO BE INSTALLED IN CUSTOMER PROVIDED EXISTING PANEL.
- KISM CELLULAR USAGE IS BASED ON 1GB ALLOWANCE PER MONTH. IF ALLOWANCE IS EXCEEDED, CUSTOMER WILL BE RESPONSIBLE FOR ANY Overage CHARGES.
- ANY OPERATIONAL DEFICIENCIES THAT DO NOT MEET THE SPECIFICATION AND ARE DISCOVERED WITHIN ONE YEAR WILL BE CORRECTED AT NO COST.
- ANY EQUIPMENT OR EXISTING EQUIPMENT SUPPLIED BY THE CUSTOMER MUST HAVE THE ABILITY TO WORK WITH THE KISM SYSTEM. IF ANY ADDITIONAL TIME & MATERIAL IS REQUIRED THE CUSTOMER WILL BE BILLED ACCORDINGLY.

\*\*\*\*\*

PRICE AND LEAD TIME ARE BASED OFF CURRENT MARKET PRICING AND AVAILABILITY AND ARE SUBJECT TO CHANGE – PLEASE NOTE QUOTE IS VALID FOR 60 DAYS.

PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS.

IF YOU HAVE QUESTIONS, COMMENTS, OR ARE IN NEED OR ANY ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

SINCERELY,

CODY BYERS  
CBYERS@KENNEDYIND.COM

<p>This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms &amp; Conditions (Rev'd 4/2019) and Customer Warranty available at <a href="http://www.kennedyind.com">www.kennedyind.com</a> which will be provided by email upon written request. Kennedy reserves the right to change the Terms &amp; Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms &amp; Conditions and Customer Warranty posted on Kennedy's website.</p> <p><b>QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30</b></p>	<p><b>TOTAL: \$41,910.00</b></p>
--	----------------------------------

**PROPOSAL**  
**K & J Electric, Inc.**

7219 East Highland Rd., Howell, MI, 48843-9081 Ph. 517-546-6245, Fax 517-548-7810

TO: MHOG Utilities  
2911 Dorr Rd.  
Brighton, MI 48116  
Phone: 810-227-5225 Fax: \_\_\_\_\_

Date: 26-Sep-22  
Project Name: Transfer switch replacment  
Project Location: Station 73  
Project #: \_\_\_\_\_  
Proposal Number: 22-4

**We propose to:** Provide and install the following items:

Replace customer supplied 480V 600amp transfer switch at station 73

Quote based on new transfer switch fitting on rack, and existing wiring matching up and being long enough to terminate at required location in switch

One Thousand Eight Hundred----- Dollars \$1,800.00

**Payment to be made as follows:**

On completion of project.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

NOTE: This proposal will be withdrawn by us if not accepted within 30 days.

**Authorized**

**Signature:** Aaron Baize

**Date of Proposal:** 26-Sep-22

**Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. All accounts not paid within 30 days after bill date are subject to 1.5% per Month (18% per Year) Service Charge.

**Date of Acceptance:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_





August 4, 2022

Prepared by

Dennis Robak  
(248) 207-2876  
mb596@cummins.com

We are pleased to provide you this quotation based on your inquiry.

Item	Description	Qty
1	<b>OTECC, OTEC Transfer Switch-Electronic Control: 300A/400A/600A</b> OTE600, Transfer Switch, PowerCommand, 600 Amp Interface-Communications Network, MODBUS RTU Module Control Panel, Security Key Cover Listing-UL 1008/CSA Certification Application-Utility to Genset Transfer Switch Warranty-2 Year Comprehensive Cabinet-Type 3R Poles-3 (Solid Neutral) Frequency-60 Hz System-3 Phase, 3 or 4 Wire Voltage-480 Volts AC Genset Starting Battery-12V DC PC40 Control	1
2	<b>Battery Charger Kit-2Amp, 12DC Lead-Acid, 240V</b>	1
3	<b>Service - start up &amp; testing</b>	1
4	<b>Freight &amp; other charges</b>	1

**TOTAL: \$ 7,750.00**

Quote value does not include any tax.

**NOTES:**

Proposal is for equipment only, offloading, rigging, and installation by others.  
Fuel and permits, unless listed above, is not included.  
Cummins Standard Start-up and testing is included. Additional tests, such as NETA testing, if required, is by others  
Coordination Study not provided.

Please feel free to contact me if you require any additional information; or if you have any further questions or concerns that I may be of assistance with.

Thank you for choosing Cummins.

**Submitted by:**

Dennis Robak  
[mb596@cummins.com](mailto:mb596@cummins.com)  
(248) 207-2876

**SUBMITTALS.** An order for the equipment covered by this quotation will be accepted on a hold for release basis. Your order will not be released and scheduled for production until written approval to proceed is received in our office. Such submittal approval shall constitute acceptance of the terms and conditions of this quotation unless the parties otherwise agree in writing.

**THERE ARE ADDITIONAL CONTRACT TERMS AND CONDITIONS ATTACHED TO THIS QUOTATION, INCLUDING LIMITATIONS OF WARRANTIES AND LIABILITIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN. BY ACCEPTING THIS QUOTATION,**

# UltraTech Systems, Inc.

33 Sunset Ridge  
 Carmel, NY 10512  
 Tel (845) 225-5444  
 Fax (845) 225-5455

# Quotation

DATE	QUOTE #
11/4/2022	UTS-1580

NAME / ADDRESS
Marion, Howell, Oceola and Genoa Sewer an Address to be furnished Attn: James Aulette

Ship To
To Be Determined

TERMS	REP	FOB	Est. Ship Date
Net 20		Ship Point	6-8 Weeks ARO

ITEM	DESCRIPTION	QTY	U/M	COST	TOTAL
T28i-2RB-NB	Rebuild and refurbish of customer supplied UV module including new ballasts and circuit boards. (Gland nuts, o-rings, quartz, UV sensor and UV lamps not included). Note: The above includes Strip, clean rebuild - reuse of customer's module legs, module box and lid ballast racks and other sheet metal. New wiring and inshop verification and testing is included.	1		31,780.00	31,780.00
<del>T10R-NB-12H</del>	Optional: Kit to convert to New Style UV Sensor for Terminator UV Modules produced Prior to January 2015. Includes UV sensor and electronics to work with older systems	<del>1</del>		<del>29,888.00</del>	<del>29,888.00</del>
<del>WFC-2004-04</del>	Cable Assembly Wire Way to 40 lamp UV module with 73" of yellow cable	<del>1</del>		<del>1,095.00</del>	<del>1,095.00</del>
<del>UB20025</del>	UltraTech Electronic Ballast Assembly With Connector  Note: If the module is excessively dirty, an additional day of cleaning may be required  Payment Terms are Net 20 days subject to approved credit. Inbound freight is the customer's responsibility. Return freight will be prepaid and added to the invoice.	<del>1</del>		<del>229.65</del>	<del>229.65</del>

We hope to be favored with your order.

**TOTAL**

~~362,932.65~~

This quote is valid for 30 days and subject to review at such time.

**TOTAL \$ 31,780.00**

# UltraTech Systems, Inc.

33 Sunset Ridge  
 Carmel, NY 10512  
 Tel (845) 225-5444  
 Fax (845) 225-5455

# Quotation

DATE	QUOTE #
11/7/2022	UTS-1581

NAME / ADDRESS
Marion, Howell, Occola and Genoa Sewer an Address to be furnished Attn: James Aulette

Ship To
To Be Determined

TERMS	REP	FOB	Est. Ship Date
Net 20		Ship Point	6-8 Weeks ARO

ITEM	DESCRIPTION	QTY	U/M	COST	TOTAL
007-58-PTL-14	UV lamp for Terminator UV Systems	30		50.00	1,500.00
Freight	Lamps ship via LTL truck on a skid to avoid breakage Estimated			350.00	350.00

We hope to be favored with your order.	<b>TOTAL</b>	\$1,850.00
--	--------------	------------

This quote is valid for 30 days and subject to review at such time.



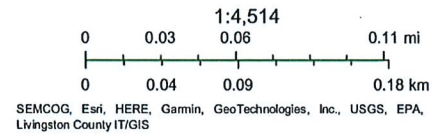
9C

# Livingston County GIS Map



10/25/2022, 3:09:39 PM

- |                           |                    |             |              |
|---------------------------|--------------------|-------------|--------------|
| Tax Parcel                | <b>Roads</b>       | State Route | PLSS Section |
| Subdivision / Condominium | Interstate Highway | Major Road  | Municipality |
|                           | U.S. Highway       | Minor Road  |              |



Livingston County IT/GIS

Map information depicted is not intended to replace or substitute for any official or primary source. Boundary measurements and area calculations are approximate and should not be construed as survey measurements.



# National Flood Hazard Layer FIRMette



Legend

SEE FIS REPT

SPECIAL HAZARD

OTHER ARI FLOOD H

OTHER GE STRUC

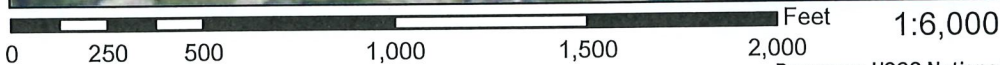
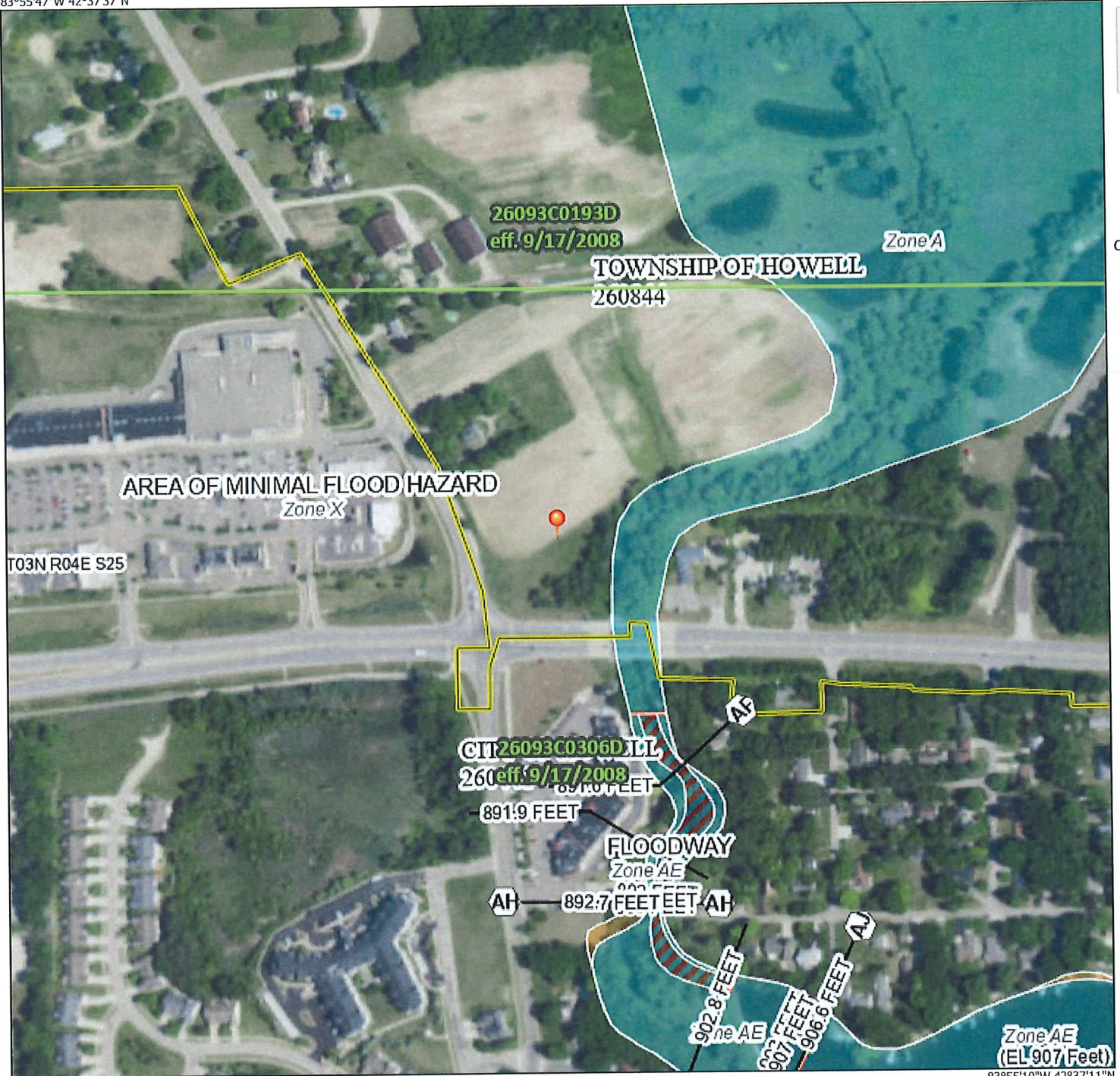
FEA

MAP I

This n  
digita  
The b  
accur  
The fl  
autho  
was e  
reflec  
time.  
becor

This n  
elemt  
legen  
FIRM  
unma  
regul

83°55'47"W 42°37'37"N

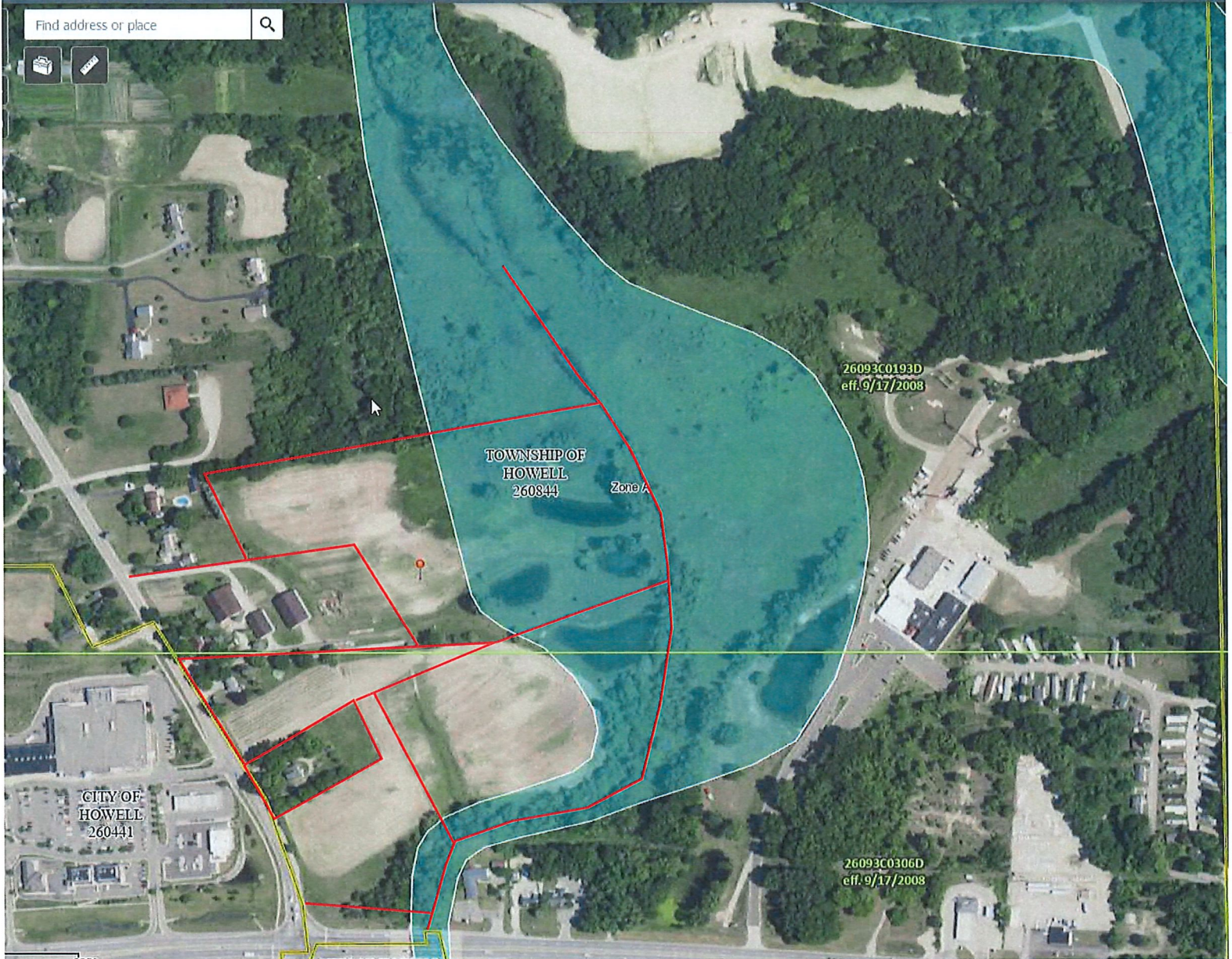


83°55'10"W 42°37'11"N

Basemap: USGS National Map: Orthoimagery: Data refreshed October, 2020



Find address or place





Scott Griffith  
GRIFFITH REALTY  
scoll@griffithrealty.com  
Ph: (810) 227-1016



**vac Oak Grove Road, Howell Twp, Michigan 48855**

MLS#: 20221043192  
P Type: Land  
Status: Active

Area: 01062 - Howell Twp  
DOM: N/4/4

Short Sale: No  
Trans Type: Sale  
ERTS/FS

LP: \$320,000  
OLP: \$320,000



Location Information

County: Livingston  
Township: Howell Twp  
Mailing City: Howell  
Side of Str:  
School District: Howell  
Location: N of Highland Road / E of Oak Grove

Waterfront Information

Water Name:  
Water Facilities:  
Water Features:  
WaterFront Feet:

Lot Information

Acreage: 23.97  
List \$/Acre: \$13,350.02  
Min Lots/Acre:  
Lot Dim: irregular  
Road Front Feet: 60  
Zoning: Office, Residential

Land Contract Information

Land DWP:  
Land Int Rate: %  
Land Payment:  
Land Terms:

Contact Information

Name: SCOTT GRIFFITH  
Phone: (810) 227-1016

Additional Information

Internet Avail:  
Mineral Rights:  
Sqft Min Lot:

Survey:  
Irrigation:  
Perk:



Recent CH: 09/19/2022 : New : PS->ACTV

Listing Information

Listing Date: 09/19/22

Off Mkt Date:  
ABO Date:  
Protect Period: 180

Pending Date:  
Contingency Date:  
Exclusions:

MLS Source: REALCOMP  
BMK Date:  
Originating MLS#: 20221043192

Restrictions:  
Directions: 1/2 mile north of Highland Road and Oak Grove intersection  
Terms Offered: Cash, Covenant Deed

Short Sale: No  
Possession: At Close

Features

Current Use: Unimproved  
Site Desc: Easement  
Water Source: Water at Street

Road Frontage: Paved  
Sewer: Sewer at Street

Legal/Tax/Financial

Property ID: 0625200046  
Tax Summer: \$  
SEV: 0.00  
Legal Desc: A PARCEL OF LAND BEING IN THE NORTHEAST 1/4 AND IN THE NORTHWEST 1/4 OF SECTION 25, TOWN 3 NORTH, RANGE 4 EAST, HOWELL TOWNSHIP, LIVINGSTON COUNTY, STATE OF MICHIGAN, MORE PARTICULARLY DESCRIBED BY DARRELL HUGHES, MICHIGAN REGISTERED LAND SURVEYOR NO. 19834, AS BEGINNING AT A POINT, SAID POINT BEING DISTANT THE FOLLOWING FOUR COURSES FROM THE WEST 1/4 CORNER OF SECTION 25: NORTH 00 DEGREES 03 MINUTES 35 SECONDS WEST 1329.05 FEET, ALONG THE WEST LINE OF SECTION 25; THENCE SOUTH 88 DEGREES 50 MINUTES 41 SECONDS EAST 1931.32 FEET, ALONG THE NORTH 1/8 LINE OF SECTION 25, TO THE CENTER LINE OF OAK GROVE ROAD; THENCE SOA

Ownership: Government - Owned  
Oth/Spec Assmnt:  
Existing Lease: No

Agent/Office Information

Sale Ag Comp: Yes: 3%  
Buy Ag Comp: Yes: 3%  
Trans Crd Comp:

Compensation Arrangements:  
List Office: Griffith Realty  
List Agent: SCOTT GRIFFITH

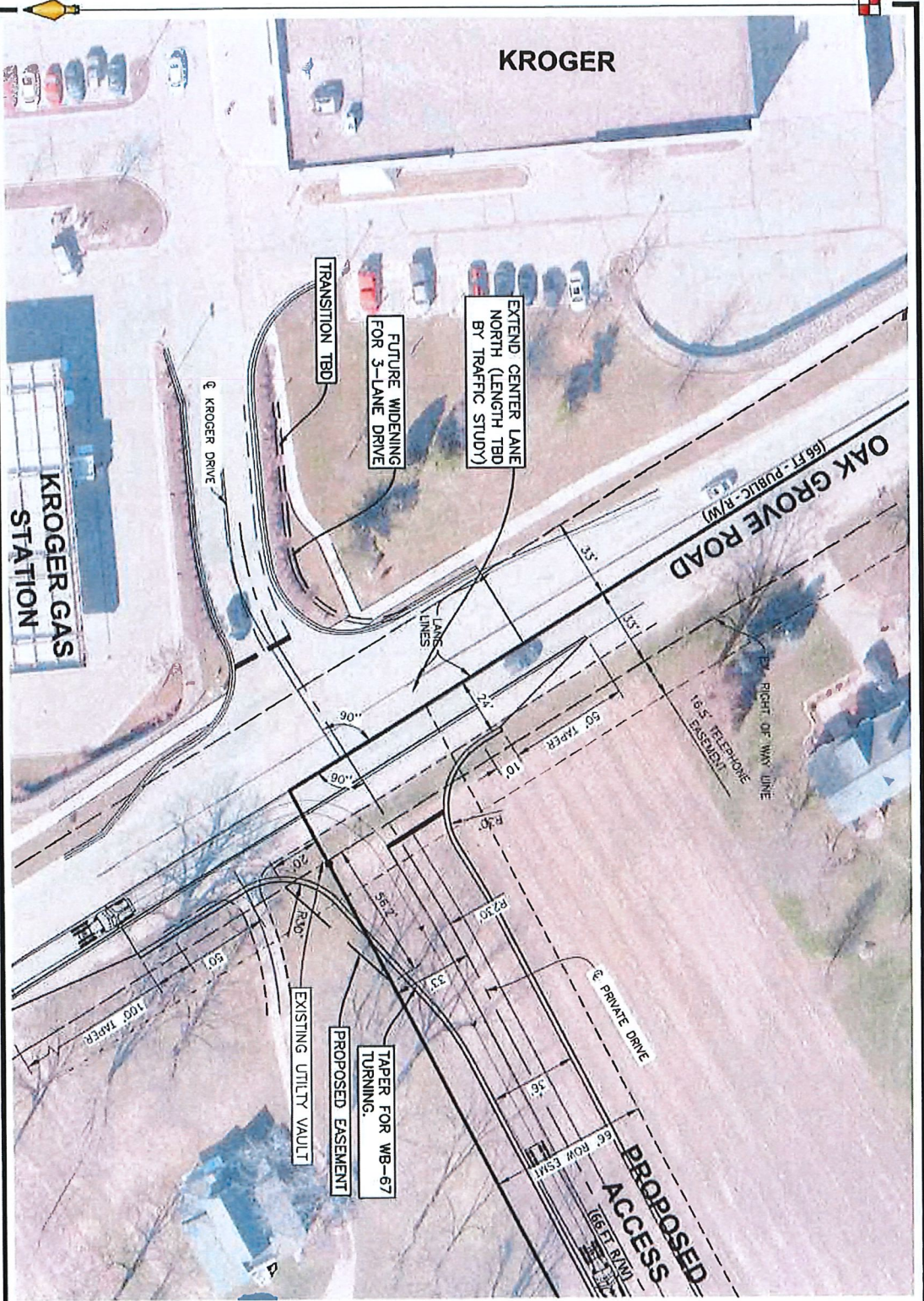
List Office Ph: (810) 227-1016  
List Agent Ph: (313) 580-1933

Remarks

Public Remarks: Includes tax parcel 0625200047. Two parcels being sold together in a fantastic development location, just north of the M-59 intersection with Oak Grove and just minutes from Downtown Howell.103 REUs allocated to this parcel. Buyer to assume the sewer and water assessments of \$356,391, payable in installments until 2024.

REALTOR@ Remarks: Includes tax parcel 0625200047.Two parcels being sold together in a fantastic development location, just north of the M-59 intersection with Oak Grove and just minutes from Downtown Howell.103 REUs allocated to this parcel. Buyer to assume the sewer and water assessments of \$247,786, payable in installments until 2024.Please use Township approved purchase agreement attached.





FILEP:\Projects\2021\21-282 Oak Grove Subdivision\Draw Base\21-282\_Pbase\_3-Lane.dwg PLOT DATE:1/3/2022 5:07 PM

**PROJECT NAME:**  
3-LANE CONCEPT

**PROJECT NO:** 21-282

**DATE:** 01/03/2022

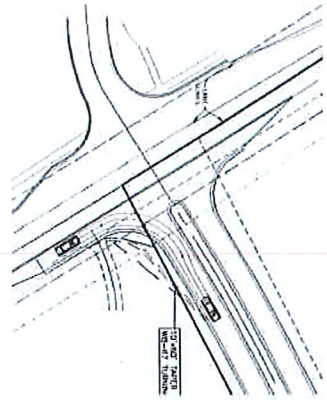
INNOVATIVE GEOSPATIAL & ENGINEERING SOLUTIONS

**MEGA**  
Monument Engineering Group Associates, Inc.

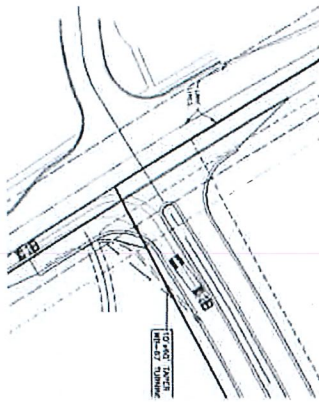
298 VETERANS DRIVE  
FOWLERVILLE  
MICHIGAN 48836  
(OFFICE) 517-223-3512  
MONUMENTENGINEERING.COM  
SERVICE DISABLED VETERAN OWNED  
SMALL BUSINESS (50VOSB)



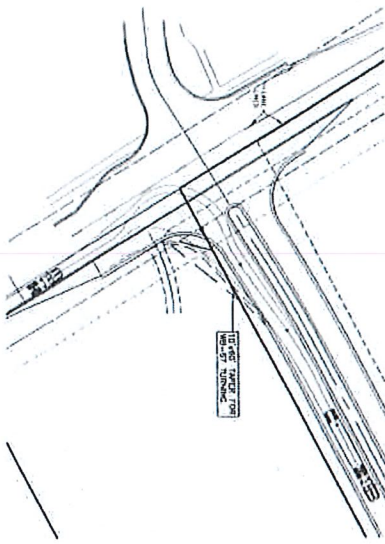
PASSENGER CAR TURNING



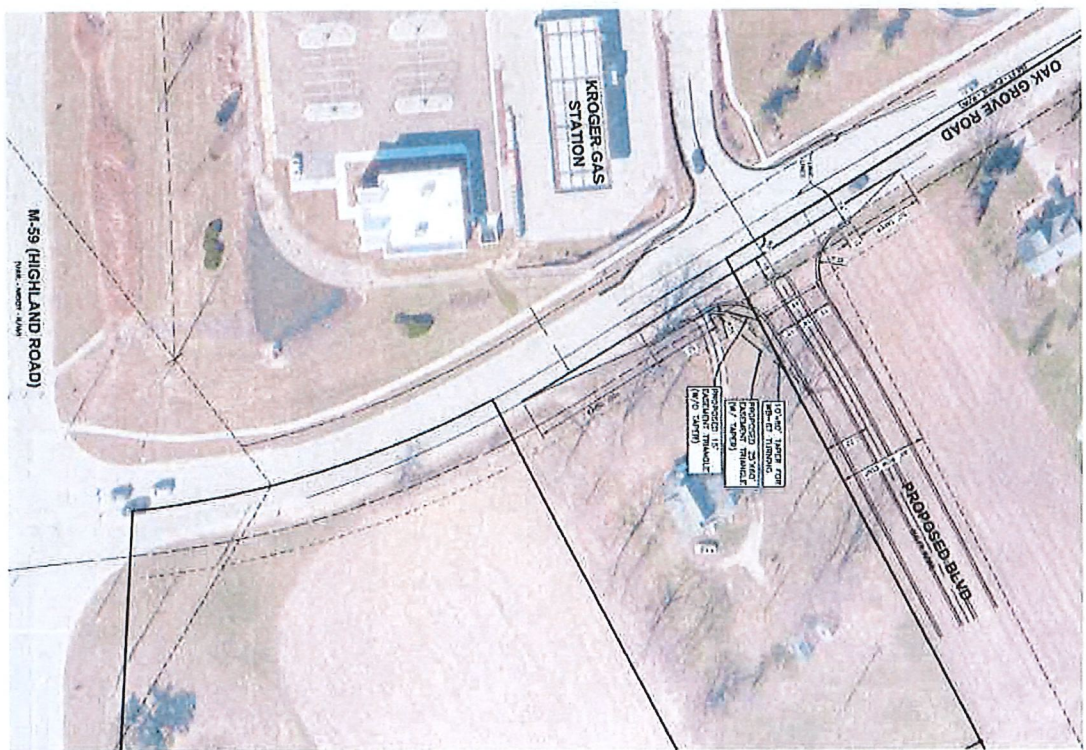
WB-40 (COMMERCIAL DELIVERY TRUCK) TURNING



WB-57 (LARGE MOVING VAN) TURNING



DIMENSIONAL PLAN

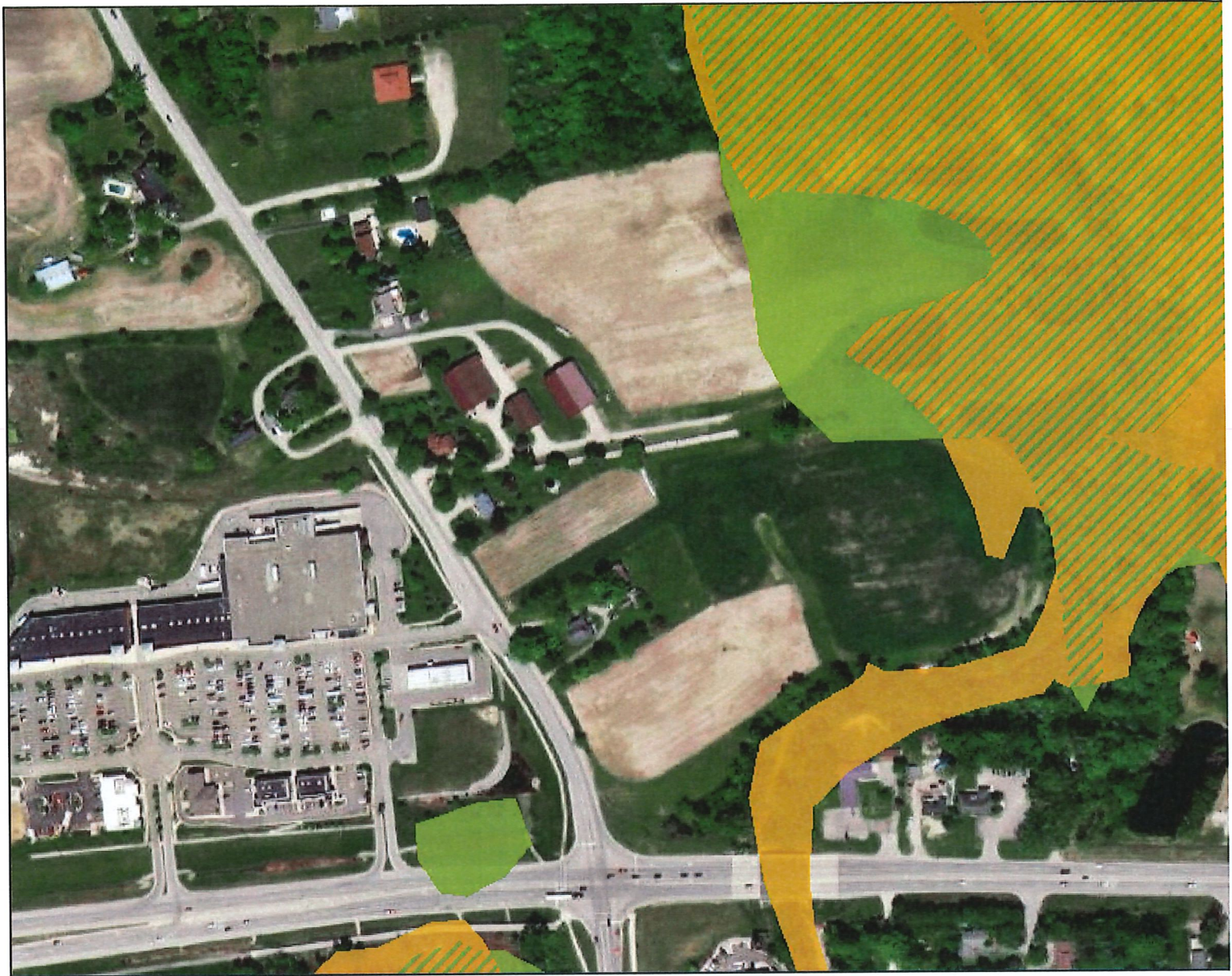


	<p><b>DRAFT</b></p>	<p>CLIENT:</p>	<p><b>OAK GROVE BOULEVARD APPROACH</b></p> <p>ACROSS FROM KROGER DRIVE HOWELL TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN</p>	<p>DATE: 11/11/2011</p> <p>SCALE: 1" = 40'</p> <p>PROJECT: 10-21-2011</p> <p>DESIGNER: [Name]</p> <p>CHECKER: [Name]</p> <p>DATE: 11/11/2011</p>
			<p>1</p>	

NOT FOR CONSTRUCTION



# Wetlands Map Viewer

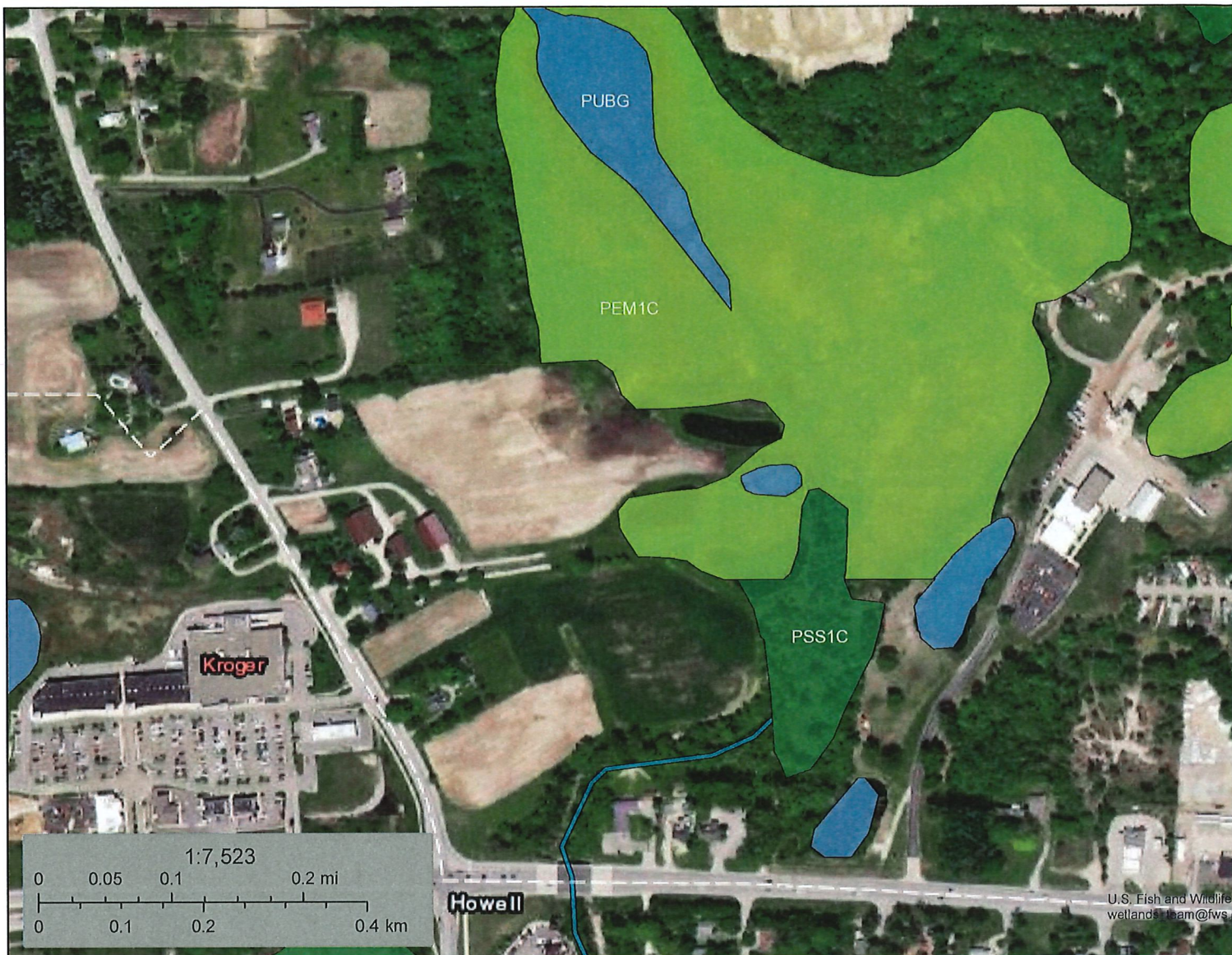


October 25, 2022

Part 303 Final Wetlands Inventory

-  Wetlands as identified on NWI and MIRIS maps
-  Soil areas which include wetland soils
-  Wetlands as identified on NWI and MIRIS maps and soil areas which include wetland soils





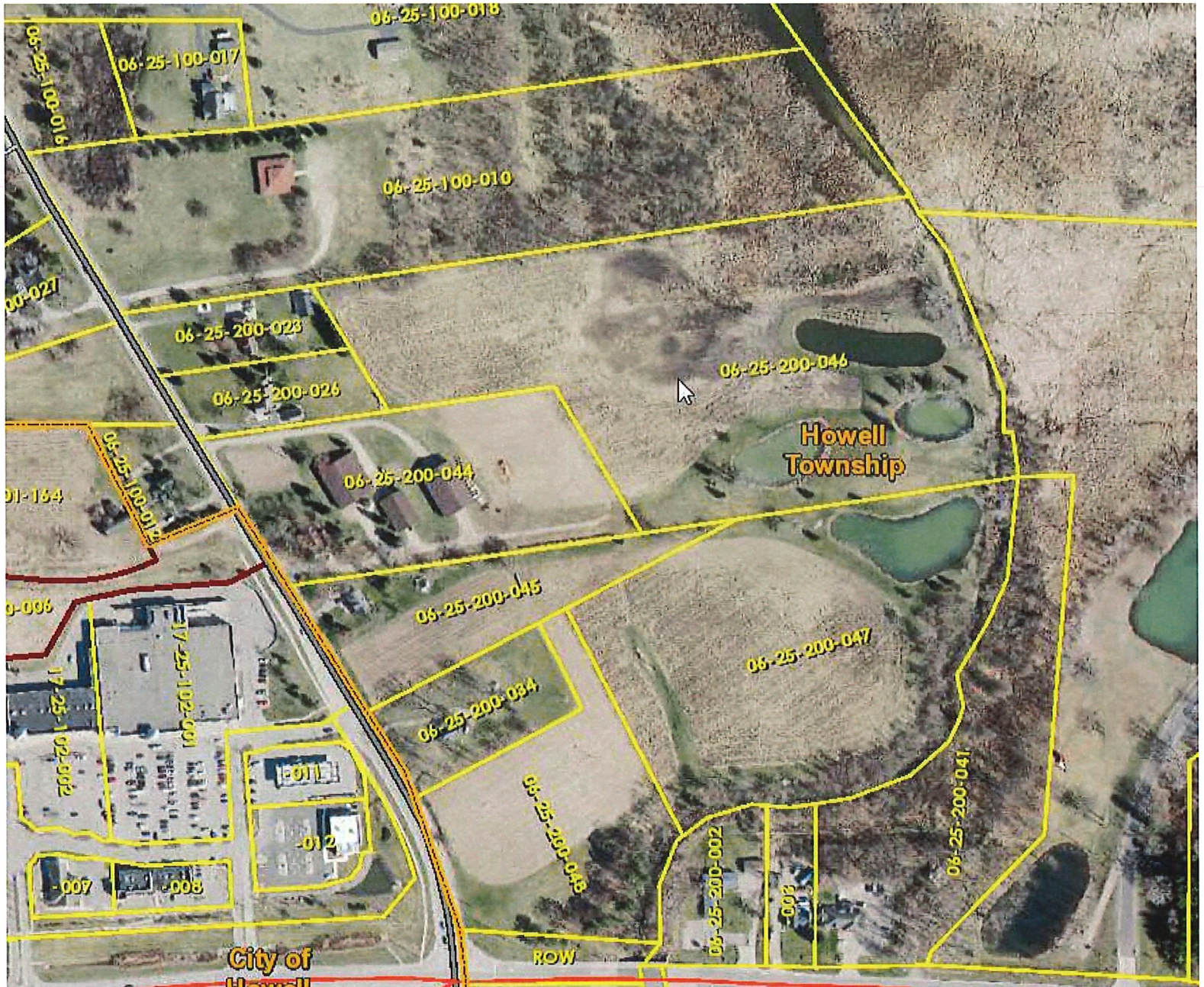
October 26, 2022

**Wetlands**

- |  |   |  |
|--|---|--|
|  Estuarine and Marine Deepwater |  Freshwater Emergent Wetland       |  Lake     |
|  Estuarine and Marine Wetland   |  Freshwater Forested/Shrub Wetland |  Other    |
|  |  Freshwater Pond                   |  Riverine |

This map is for informational purposes only. The U.S. Fish and Wildlife Service is not responsible for any errors or omissions. Base data shown on this map are from the National Wetlands Inventory. For more information, contact wetlands\_team@fws.gov





**9D**

Parks and Recreation Committee  
November 2, 2022  
9:30 am

Present: Martha Haglund, Joe Daus, Jonathan Hohenstein

**Discussion on Spark Grants**

Spark Grants is a \$65 million dollar Federal funded program, administered by the State and must be applied towards outdoor recreation and come with certain conditions. The goal is to create, renovate or redevelop public outdoor recreation that was adversely affected by the COvid-19 pandemic. First round of applications are due Dec 19, 2022. The second round will be due in 2023. Each community can submit up to 3 applications for the duration of the grant process

Spark Grants differ from MDNR Grants:

- Mini \$100,000 Max \$1,000,000
- No match required (although encouraged)
- No Park & Recreation Plan or Public Participation required (although encouraged)
- Reimbursement program: The community pays for the work and is then reimbursed at the percentage listed in the grant agreement of the cost up to the grant amount.
- Project pre-planning is capped at 25%
- Sidewalk/pathways in ROW are ineligible

Discussion on possible park projects that could be completed with a Spark Grant including the Township owned lot on the corner of Oak Grove Road and Barron Road. This is a 2.5 acre parcel that was given to the Township by the developer of the Amber Oaks subdivision for a future park.

Martha proposed 2 options:

Option 1: Small splash pad, playground, parking, future restroom

Option 2: A one acre fenced dog park with small parking lot

Also discussed possible plans with the Tooley Road properties, included are two maps; the first showing all of the Township owned property in the Tooley Road corridor; the second showing the 2 parcels that have been dedicated as future park land and possible site of a Township Hall.

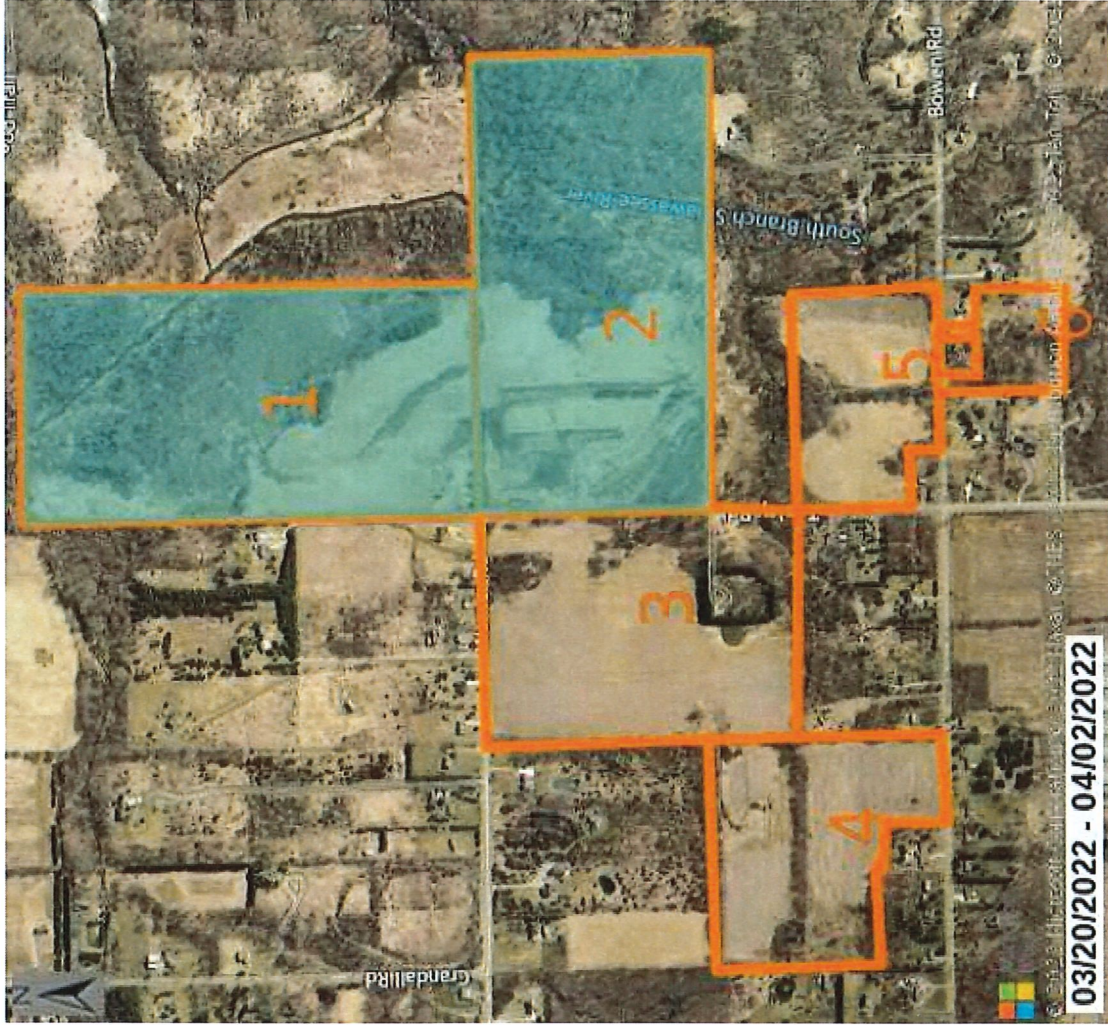
If Tooley site is to ever be used for a future Township Hall it would be beneficial for planning purposes to know where the Hall would be placed on the site with exact dimensions. A site plan would bring options for the Hall site and for possible recreation areas due to things like wetlands, low-lying areas, or underground infrastructure. It was the consensus of the Committee to get cost estimates for a site plan at Tooley. The funds for a site plan would need to come out of the park and recreation fund.

The Spark grant would not reimburse this pre-planning expense because it focuses on the township hall and not specifically outdoor recreation. Once a site plan is accomplished we could start applying for grants and start holding open houses to understand what the community wants in terms of recreation options for the remaining area on the property.

The grant application would contain the pre-planning expenses, and Phase 1 (parking & trail system) of the project at Tooley. Submitted for the 2023 round of the Spark grant.

Respectfully submitted,  
Jonathan Hohenstein  
Martha Haglund







**9E**



**REVENUE AND EXPENDITURE REPORT FOR HOWELL TOWNSHIP**

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	% BDGT USED	COMMENTS
<b>Fund 101 - GENERAL FUND</b>					
<b>REVENUES</b>					
Dept 000 - OTHER					
101-000-402.00	GEN FUND PROPERTY TAXES	371,000.00	0.00	0.00	Winter Tax Bill
101-000-403.00	GEN FUND ACT 7 TAXES	36,000.00	0.00	0.00	Annex Payment Late
101-000-420.00	GEN FUND DELINQ PERSONAL TAXES	1,500.00	0.00	0.00	
101-000-452.00	GEN FUND RIGHT OF WAY FEES	5,000.00	0.00	0.00	
101-000-476.00	GEN FUND LICENSE & PERMIT FEES	12,000.00	3,310.00	27.58	
101-000-476.01	GEN FUND CABLE TV FRANCHISE FEES	77,500.00	22,485.14	29.01	
101-000-476.02	GEN FUND TRAILER FEES	1,500.00	610.00	40.67	
101-000-476.03	GEN FUND DOG LICENSE FEES	50.00	19.50	39.00	
101-000-573.00	GEN FUND LOCAL COMMUNITY SHARING	75,000.00	0.00	0.00	
101-000-574.00	GEN FUND STATE REVENUE SHARING	755,000.00	289,600.00	38.36	\$157K in November
101-000-607.00	GEN FUND SCHOOL COLLECTION FEES	10,500.00	10,617.00	101.11	
101-000-607.01	GEN FUND ADMIN FEES	125,000.00	95,777.39	76.62	
101-000-608.00	GEN FUND ZONING FEES INCOME	15,000.00	1,875.00	12.50	
101-000-609.00	GEN FUND ZBA FEES INCOME	4,000.00	800.00	20.00	
101-000-610.00	GEN FUND LAND DIVISION FEES INCOME	2,500.00	800.00	32.00	
101-000-614.00	GEN FUND PRE-CONF ZONING INCOME	500.00	0.00	0.00	
101-000-615.00	GEN FUND ADDRESSING FEES INCOME	250.00	75.00	30.00	
101-000-641.00	GEN FUND GRAVE OPENING FEES	1,000.00	1,025.00	102.50	
101-000-642.00	GEN FUND CEMETERY LOTS FEES	1,000.00	600.00	60.00	
101-000-652.00	GEN FUND PARKING VIOLATION FEES	100.00	0.00	0.00	
101-000-657.00	GEN FUND MUNI CIVIL INFRACTION FEE	100.00	0.00	0.00	
101-000-665.00	GEN FUND INTEREST INCOME	1,000.00	1,268.98	126.90	
101-000-675.00	GEN FUND OTHER REVENUE	250.00	10.53	4.21	
Total Dept 000 - OTHER		1,495,750.00	428,873.54	28.67	
<b>TOTAL REVENUES</b>		<b>1,495,750.00</b>	<b>428,873.54</b>	<b>28.67</b>	
<b>EXPENDITURES</b>					
Dept 101 - TOWNSHIP BOARD					
101-101-703.00	TWP BOARD SALARY	25,600.00	6,422.70	25.09	
101-101-703.02	TWP BOARD CLERICAL EXPENSE	2,500.00	154.95	6.20	
101-101-703.03	TWP BOARD FLAT RATE MTG CHARGE EXP	600.00	45.00	7.50	
101-101-704.00	TWP BOARD PER DIEM EXPENSE	200.00	0.00	0.00	
101-101-705.00	TWP BOARD AFFILIATE BOARD EXPENSE	2,400.00	230.00	9.58	
101-101-900.00	TWP BOARD PRINT & PUBL EXPENSE	2,500.00	310.00	12.40	
Total Dept 101 - TOWNSHIP BOARD		33,800.00	7,162.65	21.19	
Dept 171 - SUPERVISOR					
101-171-703.00	SUPERVISOR SALARY	33,800.00	9,538.83	28.22	
101-171-703.01	SUPERVISOR DEPUTY SALARY	14,175.00	3,779.08	26.66	
101-171-860.00	SUPERVISOR MILEAGE & EXPENSES	100.00	0.00	0.00	
101-171-957.00	SUPERVISOR DUES & SUBSCRIPTION EXP	100.00	0.00	0.00	
Total Dept 171 - SUPERVISOR		48,175.00	13,317.91	27.64	
Dept 215 - CLERK					
101-215-703.00	CLERK SALARY	33,800.00	9,604.46	28.42	
101-215-703.01	CLERK DEPUTY WAGES	27,825.00	4,314.25	15.50	
101-215-703.04	CLERK ACCOUNTING WAGES	45,675.00	13,023.32	28.51	
101-215-720.00	CLERK EDUCATION EXPENSE	1,000.00	900.00	90.00	Annual
101-215-860.00	CLERK MILEAGE & EXPENSES	1,000.00	0.00	0.00	
101-215-865.00	CLERK CONFERENCE EXPENSE	300.00	0.00	0.00	
101-215-957.00	CLERK DUES & SUBSCRIPTION EXPENSE	500.00	20.00	4.00	
Total Dept 215 - CLERK		110,100.00	27,862.03	25.31	
Dept 247 - BOARD OF REVIEW					

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	% BDGT	COMMENTS
		AMENDED BUDGET	10/31/2022	USED	
101-247-703.00	BOARD OF REVIEW SALARY	3,000.00	240.00	8.00	
101-247-900.00	BOARD OF REVIEW PRINTING & PUBL EXP	500.00	60.00	12.00	
101-247-964.00	BOARD OF REVIEW REFUNDS	2,000.00	122.16	6.11	
Total Dept 247 - BOARD OF REVIEW		5,500.00	422.16	7.68	
Dept 253 - TREASURER					
101-253-703.00	TREASURER SALARY	33,800.00	9,538.83	28.22	
101-253-703.01	TREASURER DEPUTY WAGES	27,825.00	8,421.40	30.27	
101-253-720.00	TREASURER EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-253-726.01	TREASURER POSTAGE	6,500.00	2,721.73	41.87	Summer Tax Bills
101-253-801.01	TREASURER LEGAL EXPENSE	4,000.00	96.64	2.42	
101-253-860.00	TREASURER MILEAGE & EXPENSES	1,000.00	206.88	20.69	
101-253-865.00	TREASURER CONFERENCE EXPENSE	300.00	0.00	0.00	
101-253-900.00	TREASURER PRINT & PUBL EXPENSE	500.00	20.00	4.00	
101-253-957.00	TREASURER DUES & SUBSCRIPTION EXP	100.00	0.00	0.00	
Total Dept 253 - TREASURER		75,025.00	21,005.48	28.00	
Dept 257 - ASSESSING					
101-257-703.00	ASSESSING SALARY	74,025.00	21,482.65	29.02	
101-257-703.01	ASSESSING CONTRACT LABOR	5,000.00	0.00	0.00	
101-257-703.02	ASSESSING FIELD INSPECTOR WAGES	2,000.00	215.93	10.80	
101-257-703.04	ASSESSING CLERICAL WAGES	20,000.00	5,951.81	29.76	
101-257-720.00	ASSESSING EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-257-726.00	ASSESSING POSTAGE EXPENSE	4,000.00	0.00	0.00	
101-257-727.00	ASSESSING SUPPLIES EXPENSE	2,000.00	0.00	0.00	
101-257-801.00	ASSESSING LEGAL EXPENSE	5,000.00	0.00	0.00	
101-257-860.00	ASSESSING MILEAGE & EXPENSES	1,000.00	0.00	0.00	
101-257-865.00	ASSESSING CONFERENCE EXPENSE	500.00	0.00	0.00	
101-257-957.00	ASSESSING DUES & SUBSCRIPTION EXP	700.00	20.00	2.86	
Total Dept 257 - ASSESSING		115,225.00	27,670.39	24.01	
Dept 262 - ELECTIONS					
101-262-703.00	ELECTION WORKERS WAGES	20,000.00	9,258.00	46.29	
101-262-707.00	ELECTION CLERK WAGES	27,825.00	8,059.98	28.97	
101-262-720.00	ELECTION EDUCATION EXPENSE	200.00	25.00	12.50	
101-262-726.00	ELECTION POSTAGE EXPENSE	5,000.00	277.13	5.54	
101-262-727.00	ELECTION SUPPLIES EXPENSE	4,000.00	3,320.80	83.02	
101-262-860.00	ELECTION MILEAGE & EXPENSES	2,500.00	417.02	16.68	
101-262-900.00	ELECTION PRINTING & PUBL EXPENSE	600.00	178.75	29.79	
101-262-930.00	ELECTION EQUIP REPAIR EXPENSE	15,000.00	3,059.91	20.40	
Total Dept 262 - ELECTIONS		75,125.00	24,596.59	32.74	
Dept 265 - TOWNSHIP HALL					
101-265-707.00	TWP HALL CLERICAL EXPENSE	24,675.00	4,201.01	17.03	
101-265-708.00	TWP HALL UTILITY DIRECTOR EXPENSE	29,500.00	8,334.25	28.25	
101-265-720.00	TWP HALL EDUCATION EXPENSE	700.00	0.00	0.00	
101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE	2,800.00	878.65	31.38	
101-265-721.01	TWP HALL HEALTH INSURANCE EXPENSE	30,000.00	8,411.48	28.04	
101-265-721.02	TWP HALL HEALTHFLEX EXPENSE	800.00	0.00	0.00	
101-265-722.00	TWP HALL RETIREMENT EXPENSE	72,975.00	18,841.91	25.82	
101-265-725.00	TWP HALL FICA/MEDICARE EXPENSE	39,375.00	10,090.84	25.63	
101-265-726.00	TWP HALL POSTAGE EXPENSE	2,800.00	638.12	22.79	
101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXP	2,000.00	469.42	23.47	
101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE	8,000.00	2,223.37	27.79	
101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE	40,000.00	11,681.09	29.20	
101-265-728.01	TWP HALL IT SUPPORT EXPENSE	7,000.00	1,213.00	17.33	
101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE	5,000.00	1,788.98	35.78	
101-265-776.00	TWP HALL SEPTIC FIELD EXPENSE	1,000.00	0.00	0.00	
101-265-801.00	TWP HALL GROUNDS CONTRACTED SVCS EXP	500.00	458.00	91.60	Weed Control 2X Yr
101-265-801.01	TWP HALL LEGAL EXPENSE	2,000.00	67.50	3.38	
101-265-801.09	TWP HALL FINANCIAL AUDIT	10,000.00	0.00	0.00	
101-265-822.00	TWP HALL INSURANCE & BOND EXPENSE	15,000.00	0.00	0.00	
101-265-850.00	TWP HALL TELEPHONE EXPENSE	5,500.00	1,718.99	31.25	
101-265-851.00	TWP HALL WEB SITE EXPENSE	5,000.00	3,919.00	78.38	Annual

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	% BDGT USED	COMMENTS
101-265-860.00	TWP HALL MILEAGE & EXPENSES	200.00	0.00	0.00	
101-265-900.00	TWP HALL PRINT & PUBL EXPENSE	200.00	0.00	0.00	
101-265-920.00	TWP HALL ELECTRICITY EXPENSE	7,000.00	2,254.54	32.21	
101-265-922.00	TWP HALL NATURAL GAS EXPENSE	5,000.00	363.96	7.28	
101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXP	10,000.00	1,349.00	13.49	
101-265-930.01	TWP HALL OFFICE EQUIPMENT & REPAIR	5,000.00	1,197.90	23.96	
101-265-931.00	TWP HALL GROUNDS CARE EXPENSE	6,000.00	4,125.00	68.75	
101-265-932.00	TWP HALL SNOW REMOVAL EXPENSE	4,000.00	0.00	0.00	
101-265-957.00	TWP HALL DUES & SUBSCRIPTION EXPENSE	7,000.00	6,852.61	97.89	Annual
Total Dept 265 - TOWNSHIP HALL		349,025.00	91,078.62	26.10	
Dept 268 - TOWNSHIP AT LARGE					
101-268-801.01	TWP AT LARGE LEGAL EXPENSE	125,000.00	92,709.48	74.17	Oakland Tactical
101-268-882.00	TWP AT LARGE SPRING CLEAN UP EXPENSE	5,000.00	0.00	0.00	
101-268-883.00	TWP AT LARGE ROAD SIDE PICKUP EXPENSE	1,200.00	0.00	0.00	
101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE	7,000.00	1,879.45	26.85	
101-268-974.00	TWP AT LARGE DRAIN EXPENSE	50,000.00	0.00	0.00	
101-268-977.00	TWP AT LARGE CAPITAL OUTLAY EXPENSE	135,000.00	16,450.00	12.19	
Total Dept 268 - TOWNSHIP AT LARGE		323,200.00	111,038.93	34.36	
Dept 276 - CEMETERY					
101-276-931.00	CEMETERY GROUNDS CARE & MAINT EXP	20,000.00	3,405.00	17.03	
Total Dept 276 - CEMETERY		20,000.00	3,405.00	17.03	
Dept 447 - ENGINEERING					
101-447-801.00	ENGINEERING CONTRACTED SVCS EXPENSE	25,000.00	2,928.50	11.71	
Total Dept 447 - ENGINEERING		25,000.00	2,928.50	11.71	
Dept 701 - PLANNING					
101-701-703.00	PLANNING COMMISSION SALARY	8,000.00	1,040.00	13.00	
101-701-707.00	PLANNING CLERICAL EXPENSE	2,000.00	0.00	0.00	
101-701-720.00	PLANNING EDUCATION EXPENSE	1,000.00	15.00	1.50	
101-701-726.00	PLANNING POSTAGE EXPENSE	1,000.00	0.00	0.00	
101-701-801.00	PLANNING CONTRACTED PLANNER EXPENSE	20,000.00	2,662.50	13.31	
101-701-801.01	PLANNING LEGAL EXPENSE	2,000.00	898.00	44.90	
101-701-865.00	PLANNING CONFERENCE EXPENSE	500.00	0.00	0.00	
101-701-900.00	PLANNING PRINTING & PUBL EXPENSE	1,500.00	0.00	0.00	
101-701-957.00	PLANNING DUES & SUBSCRIPTION EXPENSE	1,000.00	520.00	52.00	
Total Dept 701 - PLANNING		37,000.00	5,135.50	13.88	
Dept 702 - ZONING					
101-702-703.00	ZONING ADMINISTRATOR SALARY	64,050.00	18,016.35	28.13	
101-702-703.05	ZONING CODE ENFORCEMENT SERVICE EXP	25,000.00	0.00	0.00	
101-702-860.00	ZONING MILEAGE & EXPENSES	1,000.00	117.50	11.75	
101-702-900.00	ZONING PRINTING & PUBL EXPENSE	400.00	0.00	0.00	
Total Dept 702 - ZONING		90,450.00	18,133.85	20.05	
Dept 703 - ZONING BOARD OF APPEALS					
101-703-703.00	BOARD OF APPEALS SALARY	3,000.00	480.00	16.00	
101-703-707.00	BOARD OF APPEALS CLERICAL EXPENSE	900.00	0.00	0.00	
101-703-720.00	BOARD OF APPEALS EDUCATION EXPENSE	200.00	0.00	0.00	
101-703-865.00	BOARD OF APPEALS CONFERENCE EXPENSE	200.00	0.00	0.00	
101-703-900.00	BOARD OF APPEALS PRINTING & PUBL EXP	800.00	190.00	23.75	
Total Dept 703 - ZONING BOARD OF APPEALS		5,100.00	670.00	13.14	
Dept 966 - TRANSFER OUT					
101-966-999.00	GEN FUND TRANSFER OUT-PARKS & REC	175,000.00	0.00	0.00	
Total Dept 966 - TRANSFER OUT		175,000.00	0.00	0.00	
<b>TOTAL EXPENDITURES</b>		<b>1,487,725.00</b>	<b>354,427.61</b>	<b>23.82</b>	
<b>Fund 101 - GENERAL FUND:</b>					
<b>TOTAL REVENUES</b>		<b>1,495,750.00</b>	<b>428,873.54</b>	<b>28.67</b>	
<b>TOTAL EXPENDITURES</b>		<b>1,487,725.00</b>	<b>354,427.61</b>	<b>23.82</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>8,025.00</b>	<b>74,445.93</b>		

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	% BDGT USED	COMMENTS
<b>Fund 204 - ROAD FUND</b>					
<b>REVENUES</b>					
Dept 000 - OTHER					
204-000-402.00	ROAD FUND PROPERTY TAX INCOME	395,000.00	0.00	0.00	Winter Tax Bill
204-000-665.00	ROAD FUND INTEREST INCOME	100.00	527.36	527.36	
Total Dept 000 - OTHER		395,100.00	527.36	0.13	
<b>TOTAL REVENUES</b>		<b>395,100.00</b>	<b>527.36</b>	<b>0.13</b>	
<b>EXPENDITURES</b>					
Dept 000 - OTHER					
204-000-801.00	ROAD IMPROVEMENT EXPENSE	637,000.00	357,973.28	56.20	4 Road Projects
204-000-802.00	ROAD CHLORIDE EXPENSE	90,000.00	36,760.89	40.85	
Total Dept 000 - OTHER		727,000.00	394,734.17	54.30	
Dept 547 - CHARGEBACKS					
204-547-978.00	ROAD FUND CHARGEBACK EXPENSE	1,000.00	0.00	0.00	
Total Dept 547 - CHARGEBACKS		1,000.00	0.00	0.00	
<b>TOTAL EXPENDITURES</b>		<b>728,000.00</b>	<b>394,734.17</b>	<b>54.22</b>	
<b>Fund 204 - ROAD FUND:</b>					
<b>TOTAL REVENUES</b>		<b>395,100.00</b>	<b>527.36</b>	<b>0.13</b>	
<b>TOTAL EXPENDITURES</b>		<b>728,000.00</b>	<b>394,734.17</b>	<b>54.22</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(332,900.00)</b>	<b>(394,206.81)</b>		
<b>Fund 208 - REC FUND</b>					
<b>REVENUES</b>					
Dept 000 - OTHER					
208-000-665.00	REC FUND INTEREST INCOME	100.00	213.20	213.20	
208-000-699.00	REC FUND OPERATING TRANSFER IN	175,000.00	0.00	0.00	December
Total Dept 000 - OTHER		175,100.00	213.20	0.12	
<b>TOTAL REVENUES</b>		<b>175,100.00</b>	<b>213.20</b>	<b>0.12</b>	
<b>EXPENDITURES</b>					
Dept 000 - OTHER					
208-000-801.00	REC FUND CONTRACTED SERVICES EXPENSE	125,000.00	28,375.00	22.70	
Total Dept 000 - OTHER		125,000.00	28,375.00	22.70	
<b>TOTAL EXPENDITURES</b>		<b>125,000.00</b>	<b>28,375.00</b>	<b>22.70</b>	
<b>Fund 208 - PARK/RECREATION FUND:</b>					
<b>TOTAL REVENUES</b>		<b>175,100.00</b>	<b>213.20</b>	<b>0.12</b>	
<b>TOTAL EXPENDITURES</b>		<b>125,000.00</b>	<b>28,375.00</b>	<b>22.70</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>50,100.00</b>	<b>(28,161.80)</b>		



GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	% BDGT USED	COMMENTS
<b>Fund 285 - AMERICAN RESCUE PLAN ACT (ARPA)</b>					
<b>REVENUES</b>					
Dept 000 - OTHER					
285-000-528.00	ARPA FUND OTHER FEDERAL GRANTS	378,377.00	231,473.00	61.18	
285-000-665.00	ARPA FUND INTEREST INCOME	0.00	571.47	100.00	
Total Dept 000 - OTHER		378,377.00	232,044.47	61.33	
<b>TOTAL REVENUES</b>		<b>378,377.00</b>	<b>232,044.47</b>	<b>61.33</b>	
<b>EXPENDITURES</b>					
Dept 000 - OTHER					
285-000-852.00	ARPA FUND BROADBAND EXPENSE	175,000.00	0.00	0.00	
285-000-853.00	ARPA FUND SEWER EXPENSE	231,473.00	71,753.00	31.00	Compressor, PS #71
Total Dept 000 - OTHER		406,473.00	71,753.00	17.65	
<b>TOTAL EXPENDITURES</b>		<b>406,473.00</b>	<b>71,753.00</b>	<b>17.65</b>	
<b>Fund 285 - AMERICAN RESCUE PLAN ACT (ARPA):</b>					
<b>TOTAL REVENUES</b>		<b>378,377.00</b>	<b>232,044.47</b>	<b>61.33</b>	
<b>TOTAL EXPENDITURES</b>		<b>406,473.00</b>	<b>71,753.00</b>	<b>17.65</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(28,096.00)</b>	<b>160,291.47</b>		
<b>Fund 592 - SWR/WTR</b>					
<b>REVENUES</b>					
Dept 000 - OTHER					
592-000-663.00	DEPOSITS FOR LAND SALE #8	0.00	10,000.00	100.00	Earnest Money
Total Dept 000 - OTHER		0.00	10,000.00	100.00	
Dept 536 - SEWER/WATER					
592-536-665.00	SEWER/WATER INTEREST INCOME	500.00	289.96	56.41	
592-536-665.07	SPEC ASSESS INTEREST INCOME-SEWER #7	1,689.00	0.00	0.00	Winter Tax Bill
592-536-665.08	SPEC ASSESS INTEREST INCOME-SEWER 8	22,658.00	105.83	0.47	Winter Tax Bill
592-536-665.09	SPEC ASSESS INTEREST INCOME-WATER 8	10,317.00	50.23	0.49	Winter Tax Bill
592-536-665.11	SPEC ASSESS INTEREST INCOME-SEWER 11	16,539.00	127.19	0.77	Winter Tax Bill
592-536-665.12	SPEC ASSESS INTEREST INCOME-WATER 11	4,885.00	0.00	0.00	Winter Tax Bill
592-536-665.20	SEWER FARM LAND RENTAL INCOME	12,500.00	0.00	0.00	
592-536-671.00	SEWER CONNECTION FEE INCOME	0.00	13,700.00	100.00	
592-536-671.01	WATER CONNECTION FEE INCOME	0.00	20,500.00	100.00	
Total Dept 536 - SEWER/WATER		69,088.00	34,773.21	50.32	
Dept 537 - CHARGES FOR SERVICES					
592-537-477.00	UTILITY BILLING SEWER USER FEES INCOME	925,000.00	323,301.53	34.95	
592-537-477.02	UTILITY BILLING WATER USER FEES INCOME	1,050,000.00	572,721.75	54.54	
592-537-694.00	UTILITY BILLING PENALTY SEWER USER	20,000.00	9,213.66	46.07	
592-537-694.02	UTILITY BILLING PENALTY & INT SEWER INC	20,000.00	11,858.50	59.29	
Total Dept 537 - CHARGES FOR SERVICES		2,015,000.00	917,095.44	45.51	
<b>TOTAL REVENUES</b>		<b>2,084,088.00</b>	<b>961,868.65</b>	<b>46.15</b>	
<b>EXPENDITURES</b>					
Dept 536 - SEWER/WATER					
592-536-775.00	SEWER FUND REPAIR & IMPROVE EXPENSE	15,000.00	0.00	0.00	
592-536-801.02	SEWER FUND AUDITS/STUDIES EXPENSE	10,000.00	0.00	0.00	
592-536-929.00	SEWER FUND BOND REPORTING FEES	1,000.00	0.00	0.00	
592-536-972.00	SEWER/WATER CAPITAL OUTLAY EXPENSE	150,000.00	0.00	0.00	
Total Dept 536 - SEWER/WATER		176,000.00	0.00	0.00	

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	% BDGT	COMMENTS
		AMENDED BUDGET	10/31/2022	USED	
Dept 537 - CHARGES FOR SERVICES					
592-537-726.00	UTILITY BILLING POSTAGE EXPENSE	4,000.00	1,986.35	49.66	
592-537-728.00	UTILITY BILLING SOFTWARE SUPPORT EXP	1,000.00	0.00	0.00	
592-537-801.01	UTILITY BILLING LEGAL EXPENSE	1,000.00	0.00	0.00	
592-537-803.00	UTILITY BILLING WATER EXPENSE	700,000.00	419,126.95	59.88	Matches Billings
Total Dept 537 - CHARGES FOR SERVICES		706,000.00	421,113.30	59.65	
Dept 538 - WWTP					
592-538-729.00	WWTP CHEMICALS EXPENSE	20,000.00	9,163.01	45.82	2 or 3 Orders a Year
592-538-801.00	WWTP CONTRACTED SERVICES EXPENSE	300,000.00	98,156.36	32.72	
592-538-801.01	WWTP VACTOR TRUCK EXPENSE	20,000.00	0.00	0.00	
592-538-801.02	WWTP STATION CLEANING EXPENSE	20,000.00	0.00	0.00	
592-538-801.03	WWTP MANHOLE CLEANING EXPENSE	20,000.00	0.00	0.00	
592-538-801.04	WWTP SEWER LINE CLEANING EXPENSE	20,000.00	0.00	0.00	
592-538-801.05	WWTP LABORATORY FEES EXPENSE	5,000.00	3,181.89	63.64	Replacement Parts
592-538-801.06	WWTP GIS FEES EXPENSE	5,000.00	0.00	0.00	
592-538-822.00	WWTP INSURANCE & BOND EXPENSE	15,000.00	0.00	0.00	
592-538-850.00	WWTP TELEPHONE EXPENSE	3,500.00	1,043.15	29.80	
592-538-851.00	WWTP SCADA MONITORING EXPENSE	8,000.00	819.00	10.24	
592-538-920.00	WWTP ELECTRICITY EXPENSE	85,000.00	21,813.81	25.66	
592-538-922.00	WWTP NATURAL GAS EXPENSE	10,000.00	2,028.42	20.28	
592-538-930.00	WWTP PLANT EQUIPMENT REPAIR EXP	50,000.00	4,695.87	9.39	
592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXP	50,000.00	19,503.44	39.01	Pump Repair
592-538-956.00	WWTP MISCELLANEOUS EXPENSE	15,000.00	3,350.09	22.33	
592-538-962.00	WWTP MISS DIG FEES EXPENSE	3,000.00	0.00	0.00	
592-538-966.00	WWTP STATE OF MICHIGAN EXPENSE	3,000.00	0.00	0.00	
592-538-969.01	WWTP BIOSOLIDS REMOVAL EXPENSE	35,000.00	0.00	0.00	
Total Dept 538 - WWTP		687,500.00	163,755.04	23.82	
TOTAL EXPENDITURES		1,569,500.00	584,868.34	37.26	
Fund 592 - SWR/WTR:					
TOTAL REVENUES		2,084,088.00	961,868.65	46.15	
TOTAL EXPENDITURES		1,569,500.00	584,868.34	37.26	
NET OF REVENUES & EXPENDITURES		514,588.00	377,000.31		
TOTAL REVENUES - ALL FUNDS		4,528,415.00	1,623,527.22	35.85	
TOTAL EXPENDITURES - ALL FUNDS		4,316,698.00	1,434,158.12	33.22	
NET OF REVENUES & EXPENDITURES		211,717.00	189,369.10		



**GENERAL FUND PAYBACK**

	7/1/2022	7/1/2023	7/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028	7/1/2029	7/1/2030	7/1/2031
DUE TO GENERAL FUND	\$4,291,905	\$3,881,905	\$3,431,905	\$2,831,905	\$2,431,905	\$1,961,905	\$1,561,905	\$1,161,905	\$761,905	\$361,905
PROPERTY SALES	(\$10,000)									
SPECIAL ASSESSMENT	(\$300,000)	(\$300,000)	(\$300,000)	(\$100,000)	(\$70,000)					
YEAR END SURPLUS TRANSFER	(\$100,000)	(\$150,000)	(\$300,000)	(\$300,000)	(\$400,000)	(\$400,000)	(\$400,000)	(\$400,000)	(\$400,000)	(\$361,905)
TOTAL DUE GF @ YEAR END	\$3,881,905	\$3,431,905	\$2,831,905	\$2,431,905	\$1,961,905	\$1,561,905	\$1,161,905	\$761,905	\$361,905	\$0



**10D**

## ADDRESS ASSIGNMENT

Permit #	Contractor	Job Address	Fee Total
PA22-012	RIGENHAGEN RICHARD	2562 BYRON RD	\$25.00
<b>Work Description:</b> ON THE EAST SIDE OF BYRON ROAD JUST SOUTH OF ARMOND ROAD.			
<b>Total Permits For Type:</b>			<b>1</b>
<b>Total Fees For Type:</b>			<b>\$25.00</b>

## Commercial Land Use

Permit #	Contractor	Job Address	Fee Total
P21-127	UNION AT OAK GROVE	MOLLY LN BLDG 10	\$250.00
<b>Work Description:</b> 12 UNIT 2 STORY APARTMENT BUILDING. BUILDING 10, TYPE C 1935, 1937, 1939, 1941, 1943, 1945, 1947, 1949, 1951, 1953, 1955, 1957, MOLLY LANE.			
P21-132	UNION AT OAK GROVE	MOLLY LN BLDG 11	\$250.00
<b>Work Description:</b> 8 UNIT 2 STORY APARTMENT BUILDING. BUILDING 11, TYPE A 1911, 1913, 1915, 1917, 1919, 1921, 1923, 1925, MOLLY LANE			
P22-146	LUCY ROAD RESOURCES LLC	HIGHLAND	\$250.00
<b>Work Description:</b> GRADING PERMIT TO RESTORE WETLANDS AS REQUIRED BY EGLE.			
<b>Total Permits For Type:</b>			<b>3</b>
<b>Total Fees For Type:</b>			<b>\$750.00</b>

## MHOG

Permit #	Contractor	Job Address	Fee Total
PMHOG22-002	WESTVIEW CAPITAL LLC	3055 IVY WOOD CIR	\$0.00
<b>Work Description:</b>			
PMHOG22-024	D C REAL PROPERTIES LLC	3280 W GRAND RIV	\$0.00
<b>Work Description:</b>			
<b>Total Permits For Type:</b>			<b>2</b>
<b>Total Fees For Type:</b>			<b>\$0.00</b>

## Residential Land Use

Permit #	Contractor	Job Address	Fee Total
P22-138	MCMURRY LISA M	2647 BOWEN	\$10.00
<b>Work Description:</b> REPAIR AND REPLACE FRONT PORCH			
P22-139	MCPHERSON MARK AND ROS	5417 ARBORETUM	\$10.00
<b>Work Description:</b> TEAR OFF AND RE-ROOF HOUSE AND GARAGE			
P22-140	MANTOVANI BRIAN	2631 THISTLEWOOD DR	\$10.00
<b>Work Description:</b> RE-ROOF			
P22-141	TEPPER MICHAEL AND HAHN	2427 KAREN DR	\$75.00
<b>Work Description:</b> 26 X 34 DETACHED GARAGE			
P22-142	ZOTOS MICHAEL AND CAROL	2686 THISTLEWOOD DR	\$10.00
<b>Work Description:</b> RE-ROOF - NO STRUCTURAL CHANGES			
P22-143	HAMM ANDREW	14 SANTA ROSA	\$10.00
<b>Work Description:</b> LAND BALANCE AND GRADING AFTER DEMOLITON OF OLD POLE BARN - PER JOE DAUS DEMOLITION PERMIT NOT REQUIRED FOR THIS PROJECT.			
P22-144	IOVAN JAKE E	4300 FLEMING	\$10.00
<b>Work Description:</b> ADDING A EGRESS WINDOW IN THE BASEMENT.			
P22-145	SIMMONS WILLIAM AND ROB	1670 OAK GROVE RD	\$75.00
<b>Work Description:</b> 32' X 24' DETACHED GARAGE.			
P22-147	RUSSELL WILLIAM AND MELIS	5916 CRANDALL	\$10.00
<b>Work Description:</b> RE-ROOF LEFT 1/2 OF HOUSE ONLY			
<b>Total Permits For Type:</b>			<b>9</b>
<b>Total Fees For Type:</b>			<b>\$220.00</b>

## Sewer Connection

Permit #	Contractor	Job Address	Fee Total
PWS21-028	UNION AT OAK GROVE	MOLLY LN BLDG 10	\$0.00
<b>Work Description:</b> BUILDING 10			
PWS21-038	UNION AT OAK GROVE	MOLLY LN BLDG 11	\$0.00
<b>Work Description:</b> BUILDING 11			
PWS22-006	CROSS MICHAEL L	2342 KAREN DR	\$5,000.00
<b>Work Description:</b>			

Total Permits For Type: 3  
Total Fees For Type: \$5,000.00

## Water Connection

Permit #	Contractor	Job Address	Fee Total
PWS21-029	UNION AT OAK GROVE	MOLLY LN BLDG 10	\$0.00
Work Description: BUILDING 10			
PWS21-039	UNION AT OAK GROVE	MOLLY LN BLDG 11	\$0.00
Work Description: BUILDING 11			
PWS22-007	D C REAL PROPERTIES LLC	3280 W GRAND RIV	\$7,500.00
Work Description:			

Total Permits For Type: 3  
Total Fees For Type: \$7,500.00

## Report Summary

Population: All Records  
Permit.DateIssued Between  
10/1/2022 12:00:00 AM AND  
10/31/2022 11:59:59 PM

Grand Total Fees: \$13,495.0  
Grand Total Permits: 21



**10E**

## Monthly Activity Report for October 2022 – Assessing Dept/Brent Kilpela

### MTT UPDATE:

**Chestnut Woods v Howell Township:** Filed answer to appeal on June 22<sup>nd</sup>. The Michigan Tax Tribunal Prehearing General Call set for May 1, 2023 with valuation disclosure due by February 1, 2023.

**Antolin Interiors USA, Inc. v Howell Township:** Filed answer to appeal on July 18<sup>th</sup>. The Michigan Tax Tribunal Prehearing General Call set for July 17, 2023 with valuation disclosure due by April 19, 2023.

### SMALL CLAIMS TRIBUNAL:

**Violet Storey v Howell Township:** The Michigan Tax Tribunal issued a Proposed Opinion and Judgement. The proposed judgement states the subject property shall not be granted a poverty exemption for the 2022 tax year. The petitioner has 20 days to respond to the Opinion. If no response is received, the Proposed Opinion and Judgement will become Final.

### ASSESSING OFFICE:

**ASSESSOR:** Field work is wrapping up. Sections 1-18 for both Residential and Agricultural have been completed. This represents 50% of the township which is our annual goal. We are currently working on both the Commercial and Industrial classes. We send out letters annually to our Industrial and Commercial taxpayers. This letter requests information on any Tenant that is occupying space. It is part of our annual personal property canvass. Those letters went out in October.

**OTHER:** Attended monthly Waste Water Treatment Plant meeting. Assisted Jonathan on a Personal Property Tax matter at 53rd district court. Attended BS&A Kickoff meeting for the Cloud conversion. Started the annual financial audit. Prepared financial reports for November board meeting.

**10K**

Howell Park & Recreation  
October 18, 2022

Discussed & approved 3<sup>rd</sup> quarter budget amendments

Discussed & approved 2023 HAPRA Proposed Budget – Tim Church will be at the November Board Meeting to cover the board on the budget

Presentation, Discussion & approved HAPRA Strategic Plan

Directors Report – see attached



# HOWELL

## recreation

### Director's Report 10.18.2022

#### 1. Special Events

- a. Annual Buck Pole @ Marion Township- November 15th
  - i. Come out and enjoy a great local tradition the event runs 4p-8pm
  - ii. Raffles will be available as well
  - iii. If you or you have a friend or family member who hunts and tags a buck this year in the Livingston County area, bring it over to the event and register it for \$10.00
- b. Holiday Events
  - i. Pictures w/ Santa
    1. Participants can sign up for Dec. 5 or Dec 12 to come to the Ocoala Community Center to have their photo taken with Santa himself. There will also be a holiday craft and hot coco while you wait.
  - ii. Santa S.T.E.M Workship
    1. This event has become a holiday tradition presented by our Youth Services Center. Participants with work our teens and staff to create holiday buttons , paint ornaments, enjoy a yummy pancake breakfast and have the chance to get their picture with Santa
  - iii. Bad Santa Trivia
    1. The biggest Santa trivia in town is now in our 5<sup>th</sup> year. It has been a sold-out crowd since the beginning, and we suspect the same this year.
  - iv. Santa Videos
    1. Parents can register the children for a personalized message from Santa.
  - v. Reindeer Games
    1. Participants will receive a custom workbook that is full of activities , games and a Christmas light scavenger hunt.

#### 2. Municipalities Meeting

- a. November 1<sup>st</sup> – Ocoala Township
- b. November 7<sup>th</sup> – Genoa Townshp
- c. November 14<sup>th</sup>- Howell Township and City of Howell
- d. November 17<sup>th</sup> – Marion Township
- e. November 28<sup>th</sup>- City of Howell as a back up date.

**SEPT 2022 HAPRA PARTICIPATION REPORTS**

**Facility Usage by Location**

Row Labels	Count of User
Bennett Recreation Center Room A	3
Genoa Soccer Complex Field 1	20
Genoa Soccer Complex Field 2	16
Oceola Community Center Main Meeting Room 1	17
Oceola Community Center Meeting Room 2	5
Oceola Community Center Meeting Room 3	4
<b>Grand Total</b>	<b>65</b>

**Oceola Community Center Drop-In**

City of Howell	74
Oceola Twp	68
Marion Twp	49
Genoa Twp	15
Howell Twp	42
Other	54
Unknown	46
<b>TOTAL</b>	<b>348</b>

**Facility Usage by Municipality**

Row Labels	Count of User
Brighton Township	2
City of Brighton	25
City of Howell	3
Genoa Township	4
Green Oak Township	1
Marion Township	2
Oceola Township	14
Other Area	6
Tyrone Township	1
Unadilla Township	7
<b>Grand Total</b>	<b>65</b>

**Oceola Community Center Tours**

City of Howell	0
Oceola Twp	15
Marion Twp	2
Genoa Twp	0
Howell Twp	3
Other	5
Unknown	5
<b>TOTAL</b>	<b>30</b>

**Point of Sale Reports**

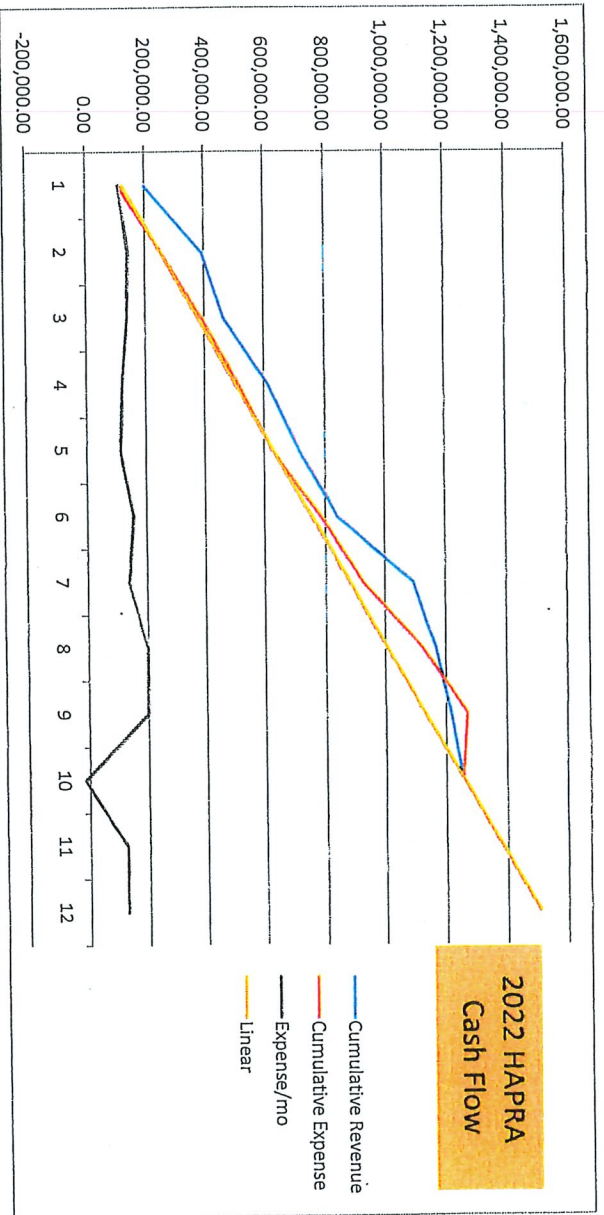
Row Labels	Sum of Total
POS Item: (NON RESIDENT) Community Center Drop-In Pass	390
POS Item: Community Center Drop-In Pass	1410
POS Item: Fitness Class/ Yoga Drop in	190
POS Item: Holiday Fitness Shirt Order	140
POS Item: Senior Fitness Class (non Senior Center membe	100
POS Item: Senior Fitness Class (Senior Center Member)	213
<b>Grand Total</b>	<b>2443</b>

**Row Labels**

Row Labels	Sum of Quantity	Sum of Cash	Sum of Credit/Debit
Admin - Gymnasium Rental	163	675	220
Sports - Drop-in Fees	158	645	260
Wellness - Program Fees Fitness	117	554	89
<b>Grand Total</b>	<b>438</b>	<b>1874</b>	<b>569</b>

Month	1	2	3	4	5	6	7	8	9	10	11	12	Budget
Cumulative Revenue	199,019.50	392,526.87	465,956.72	615,420.37	718,925.81	840,775.29	1,094,002.60	1,167,244.51	1,215,385.08	1,254,020.72	1,379,422.79	1,504,824.86	1,504,824.86
Cumulative Expense	109,963.80	252,542.09	391,939.11	512,960.95	625,439.10	782,295.89	922,330.00	1,121,227.71	1,268,370.71	1,254,020.72	1,379,422.79	1,504,824.86	1,504,824.86
Expense/mo	109,963.80	142,578.29	139,397.02	121,021.84	112,478.15	156,856.79	140,034.11	198,897.71	198,897.71	-14,349.99	125,402.07	125,402.07	
Linear	125,402.07	250,804.14	376,206.22	501,608.29	627,010.36	752,412.43	877,814.50	1,003,216.57	1,128,618.65	1,254,020.72	1,379,422.79	1,504,824.86	
Cumulative Revenue %	13.23%	26.08%	30.96%	40.90%	47.77%	55.87%	72.70%	77.57%	80.77%	83.33%	91.67%	100.00%	
Cumulative Expense %	7.31%	16.78%	26.05%	34.09%	41.56%	51.99%	61.29%	74.51%	84.29%	83.33%	91.67%	100.00%	
Cumulative Surplus	89,055.70	139,984.78	74,017.61	102,459.42	93,486.71	58,479.40	171,672.60	46,016.80	(52,985.63)	0.00	0.00	0.00	

Months NOT yet reported so the financial numbers are theoretical based on annual budget





## PARTICIPATION TOTALS

Row Labels	Count of Name
Brighton Township	293
City of Brighton	85
City of Howell	1419
Cohoctah Township	161
Conway Township	60
Deerfield Township	152
Genoa Township	1255
Green Oak Township	85
Hamburg Township	117
Handy Township/Fowlerville	245
Hartland Township	241
Howell Township	1115
Iosco Township	114
Marion Township	1367
Oceola Township	2542
Other Area	584
Pinckney Village	22
Putnam Township	54
Tyrone Township	31
Unadilla Township	18
(blank)	68
<b>Grand Total</b>	<b>10028</b>

## 50&BEYOND + TRAVEL

Row Labels	Count of Name
Brighton Township	10
City of Brighton	6
City of Howell	85
Cohoctah Township	3
Conway Township	1
Deerfield Township	10
Genoa Township	77
Hamburg Township	2
Handy Township/Fowlerville	3
Hartland Township	5
Howell Township	54
Iosco Township	2
Marion Township	71
Oceola Township	204
Other Area	23
Pinckney Village	1
Putnam Township	4
<b>Grand Total</b>	<b>561</b>

## SPECIAL EVENTS

Row Labels	Count of Name
Brighton Township	91
City of Brighton	21
City of Howell	316
Cohoctah Township	39
Conway Township	15
Deerfield Township	26
Genoa Township	268
Green Oak Township	24
Hamburg Township	41
Handy Township/Fowlerville	68
Hartland Township	48
Howell Township	255
Iosco Township	26
Marion Township	277
Oceola Township	400
Other Area	152
Pinckney Village	5
Putnam Township	18
Tyrone Township	8
Unadilla Township	4
(blank)	2
<b>Grand Total</b>	<b>2104</b>

## YOUTH SERVICES PROGRAMS

Row Labels	Count of Name
Brighton Township	8
City of Brighton	1
City of Howell	97
Cohoctah Township	6
Conway Township	2
Deerfield Township	4
Genoa Township	62
Green Oak Township	5
Hamburg Township	4
Handy Township/Fowlerville	9
Hartland Township	3
Howell Township	55
Iosco Township	3
Marion Township	85
Oceola Township	115
Other Area	22
Putnam Township	4
Unadilla Township	2
(blank)	
<b>Grand Total</b>	<b>487</b>



## SPORTS PROGRAMS

Row Labels	Count of Name
Brighton Township	24
City of Brighton	6
City of Howell	238
Cohoctah Township	36
Conway Township	7
Deerfield Township	35
Genoa Township	285
Green Oak Township	6
Hamburg Township	7
Handy Township/Fowlerville	42
Hartland Township	35
Howell Township	250
Iosco Township	28
Marion Township	356
Oceola Township	578
Other Area	44
Pinckney Village	2
Putnam Township	7
Tyrone Township	5
Unadilla Township	1
<b>Grand Total</b>	<b>1992</b>

## FITNESS MEMBERSHIPS & CLASSES

Row Labels	Count of Name
Brighton Township	23
City of Brighton	5
City of Howell	163
Cohoctah Township	10
Conway Township	5
Deerfield Township	17
Genoa Township	159
Green Oak Township	1
Hamburg Township	10
Handy Township/Fowlerville	4
Hartland Township	34
Howell Township	84
Iosco Township	7
Marion Township	105
Oceola Township	564
Other Area	38
Tyrone Township	3
Unadilla Township	1
(blank)	1
<b>Grand Total</b>	<b>1234</b>

**10L**

**AGREEMENT TO TERMINATE  
LAND PURCHASE AGREEMENT**

This Termination Agreement terminates the Land Purchase Agreement Dated March 11, 2020 by and between JMF Properties LLC, 1700 Big Beaver, Suite 120, Troy, MI 48084 ("Purchaser") and Howell Township, a Michigan municipal corporation, 3525 Byron Rd., Howell, MI 48855 ("Seller") (individually, "a Party", and collectively, the "Parties").

WHEREAS, the Parties have been unable to satisfy the contingencies to close the sale under the Land Purchase Agreement and its Addendums, through no fault of either Party;

NOW, THEREFORE, the Parties agree as follows:

1. Termination. The Land Purchase Agreement dated March 11, 2020, as amended by subsequent Addendums, (the "Purchase Agreement") is hereby terminated, and the Parties shall have no further obligations or rights arising out of the Purchase Agreement except as set forth herein.
2. Escrow Deposit. The Escrow Deposit in the amount of \$35,000 held by Bell Title Company, 6910 S. Cedar Street, Lansing, MI 48911 (File No. 19204423-OK) shall be released forthwith to the Purchaser. Seller's signature below shall serve as Seller's written direction to Bell Title Company to release the Escrow Deposit to the Purchaser.
3. Electronic Delivery. This Termination Agreement may be validly executed and delivered by facsimile transfer or other electronic transmission, including but not limited to electronic mail. Any signer who executes this document and transmits this document by electronic transmission intends that the electronic transmission of their signature is to be deemed an original signature for all purposes. This Termination Agreement may be executed in one or more counterparts, each of which when taken together, shall constitute one and the same Termination Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Termination Agreement to be executed effective as of the last signature of the Parties below.

SELLER: Howell Township

By: \_\_\_\_\_

Date: \_\_\_\_\_, 2022

PURCHASER: JMF Properties, LLC

By: \_\_\_\_\_

Date: \_\_\_\_\_, 2022

**12**



**Howell Township**  
**Invoice and Check Registers**  
**As of 10/31/2022**



User: BRENT KILPELA  
 DB: Howell Twp  
 Inv Num Vendor  
 Inv Ref# Description  
 GI Distribution

Inv Num	Vendor	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4132756243	CINTAS CORPORATION		09/28/2022	10/08/2022	90.43	0.00	Paid	Y 09/29/2022
21364	BLUE MATS		BRENT KILPELA					
	101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE			90.43			
09374	LEPPER LANDSCAPES & NURSERY		09/29/2022	10/01/2022	1,375.00	0.00	Paid	Y 09/27/2022
21365	SEPTEMBER LAWN MAINTENANCE		BRENT KILPELA					
	101-265-931.00	TWP HALL GROUNDS CARE EXPENSE			1,375.00			
208.0927003	HOWELL PARKS AND RECREATION		09/27/2022	10/27/2022	28,375.00	0.00	Paid	Y 09/29/2022
21366	HAPRA 4TH QTR PART FEE		BRENT KILPELA					
	208-000-801.00	REC FUND CONTRACTED SERVICES EXPENSE			28,375.00			
5773	PERFECT MAINTENANCE		09/27/2022	10/15/2022	195.00	0.00	Paid	Y 10/01/2022
21367	OCTOBER CLEANING		BRENT KILPELA					
	101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE			195.00			
10/03/2022	HOWELL PUBLIC SCHOOLS		10/03/2022	10/03/2022	28,579.20	0.00	Paid	Y 10/03/2022
21368	2022 SUMMER TAXES 9/16 - 9/30/2022		BRENT KILPELA					
	703-000-225.00	TAX DUE TO HOWELL SCHLS DEPT SUMMER			28,579.20			
10/03/2022	HOWELL PUBLIC SCHOOLS		10/03/2022	10/03/2022	114,339.55	0.00	Paid	Y 10/03/2022
21369	2022 SUMMER TAXES 9/16 - 9/30/2022		BRENT KILPELA					
	703-000-225.01	TAX DUE TO HOWELL SCHLS OPER SUMMER			114,339.55			
10/03/2022	LIVINGSTON COUNTY TREASURER		10/03/2022	10/03/2022	60,218.21	0.00	Paid	Y 10/03/2022
21370	2022 SUMMER TAXES 9/16 - 9/30/2022		BRENT KILPELA					
	703-000-228.01	TAX DUE TO COUNTY SET SUMMER			60,218.21			
10/03/2022	LIV EDUC SERVICE AGENCY		10/03/2022	10/03/2022	34,569.39	0.00	Paid	Y 10/03/2022
21371	2022 SUMMER TAXES 9/16 - 9/30/2022		BRENT KILPELA					
	703-000-227.00	TAX DUE TO IESA SUMMER			34,569.39			
10/03/2022	LIVINGSTON COUNTY TREASURER		10/03/2022	10/03/2022	34,641.72	0.00	Paid	Y 10/03/2022
21372	2022 SUMMER TAXES 9/16 - 9/30/2022		BRENT KILPELA					
	703-000-228.00	TAX DUE TO COUNTY SUMMER			34,641.72			
10/03/2022	STATE OF MICHIGAN		10/03/2022	10/03/2022	10,402.52	0.00	Paid	Y 10/03/2022
21373	2022 SUMMER TAXES 9/16 - 9/30/2022		BRENT KILPELA					
	703-000-230.01	TAX DUE TO STATE IFT SET SUMMER			4,161.01			
	703-000-230.02	TAX DUE TO STATE IFT SCHL OPER SUMMER			6,241.51			

User: BRENT KILPELA  
 DB: Howell Twp  
 Inv Num Vendor  
 Inv Ref# Description  
 GI Distribution

Inv Num	Vendor	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
11082018-466	GENOA TOWNSHIP DW		10/03/2022	10/03/2022	23,866.99	0.00	Paid	Y 10/03/2022
21374	OCTOBER 2022		BRENT KILPELA					
	592-538-801.00	WWTP CONTRACTED SERVICES EXPENSE			23,866.99			
27237	NETWORK SERVICES GROUP, LLC		09/19/2022	10/03/2022	375.00	0.00	Paid	Y 10/03/2022
21375	HOWELL TWP PEPLINK & NEW ROUTER		BRENT KILPELA					
	592-538-956.00	WWTP MISCELLANEOUS EXPENSE			375.00			
22621946-01	MCAUGHTON-MCKAY		09/21/2022	10/21/2022	1,154.76	0.00	Paid	Y 10/03/2022
21376	SMART MTR CONTROLLER		BRENT KILPELA					
	592-538-930.00	WWTP PLANT EQUIPMENT REPAIR EXPENSE			1,154.76			
9456872309	GRAINGER		09/26/2022	10/26/2022	56.83	0.00	Paid	Y 10/03/2022
21377	CAM AND GROOVE ADAPTER		BRENT KILPELA					
	592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXPENSE			56.83			
S104735002.001	ETNA SUPPLY		09/12/2022	10/12/2022	1,049.50	0.00	Paid	Y 10/03/2022
21378	GASKETS, FLANGES		BRENT KILPELA					
	592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXPENSE			1,049.50			
S104647994.003	ETNA SUPPLY		09/01/2022	10/01/2022	88.00	0.00	Paid	Y 10/03/2022
21379	6 MEGALUG RET GLAND FOR PVC PIPE		BRENT KILPELA					
	592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXPENSE			88.00			
407112BRI	COMPLETE BATTERY SOURCE		09/27/2022	10/03/2022	377.92	0.00	Paid	Y 10/03/2022
21380	GROUP 4D 12V COMM (2) IESS RETURNS		BRENT KILPELA					
	592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXPENSE			377.92			
9/18/2022	ANGELA GUILLEN		09/18/2022	10/03/2022	23.30	0.00	Paid	Y 10/03/2022
21381	ELECTION EXPENSES - THUMB DRIVES (		BRENT KILPELA					
	101-262-727.00	ELECTION SUPPLIES EXPENSE			23.30			
80890	FIRST IMPRESSIONS PRINT & MKTG		09/29/2022	10/03/2022	77.14	0.00	Paid	Y 10/03/2022
21382	BUSINESS CARDS ANGELA GUILLEN		BRENT KILPELA					
	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE			77.14			
80889	FIRST IMPRESSIONS PRINT & MKTG		09/29/2022	10/03/2022	480.98	0.00	Paid	Y 10/03/2022
21383	WINDOW #10 ENVELOPES		BRENT KILPELA					
	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE			480.98			



User: BRENT KILPELA  
 DB: Howell Twp  
 Inv Num Vendor  
 Inv Ref# Description  
 GI Distribution Entered By Due Date Inv Amt Amt Due Status Jnlized Post Date

150560912	AT&T	09/19/2022	10/10/2022	288.88	0.00	Paid	Y	10/04/2022
21384	OCTOBER 2022	BRENT KILPELA						
	592-538-850.00	WWTP TELEPHONE EXPENSE		288.88				
10/04/2022	LIVINGSTON COUNTY TREASURER	10/04/2022	10/04/2022	102.50	0.00	Paid	Y	10/04/2022
21385	DOG LICENSES	BRENT KILPELA						
	701-000-238.00	TRUST DUE TO COUNTY DOG LICENSE		102.50				
65043	MICRO WORKS COMPUTING, INC	09/26/2022	10/16/2022	187.50	0.00	Paid	Y	10/03/2022
21386	DEPUTY CLERK LAPTOP CLEANUP	BRENT KILPELA						
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		187.50				
65064	MICRO WORKS COMPUTING, INC	09/30/2022	10/20/2022	168.00	0.00	Paid	Y	10/04/2022
21387	REMOTE SUPPORT LICENSES (2)	BRENT KILPELA						
	101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE		168.00				
65141	MICRO WORKS COMPUTING, INC	09/29/2022	10/19/2022	37.50	0.00	Paid	Y	10/04/2022
21388	DEPUTY CLERK PRINTING ISSUE	BRENT KILPELA						
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		37.50				
65152	MICRO WORKS COMPUTING, INC	09/29/2022	10/19/2022	138.00	0.00	Paid	Y	10/04/2022
21389	SCANNERS (2)	BRENT KILPELA						
	101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE		138.00				
10/04/2022	MICHIGAN ASSOC OF MUNICIPAL CLKS	10/04/2022	11/04/2022	450.00	0.00	Paid	Y	10/04/2022
21390	JEAN GRAHAM 3-DAY REGISTRATION	BRENT KILPELA						
	101-215-720.00	CLERK EDUCATION EXPENSE		450.00				
10/04/2022	MICHIGAN ASSOC OF MUNICIPAL CLKS	10/04/2022	11/04/2022	450.00	0.00	Paid	Y	10/04/2022
21391	ANGELA GUTLIEN 3-DAY REGISTRATION	BRENT KILPELA						
	101-215-720.00	CLERK EDUCATION EXPENSE		450.00				
7614892	JUDICIAL SERVICES GROUP, LTD	09/27/2022	10/27/2022	31.64	0.00	Paid	Y	10/04/2022
21392	CASH 4 CARS	BRENT KILPELA						
	101-253-801.01	TREASURER LEGAL EXPENSE		31.64				
BSP22-0004	CARLISLE WORTMAN ASSOC, INC.	10/11/2022	10/18/2022	482.50	0.00	Paid	Y	10/11/2022
21393	BD Bond Refund	BRENT KILPELA						
	101-000-203.00	BSP22-0004		482.50				

User: BRENT KILPELA  
 DB: Howell Twp  
 Inv Num Vendor  
 Inv Ref# Description  
 GI Distribution

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Inlized
2166763	CARLISLE WORTMAN ASSOC, INC.	10/10/2022	10/15/2022	1,512.50	0.00	Paid	Y
21394	GENERAL CONSULTATION	BRENT KILPELA					
	101-701-801.00	PLANNING CONTRACTED PLANNER EXPENSE		1,512.50			10/11/2022
7297	LIVINGSTON COUNTY ROAD COMMISSION	10/07/2022	10/11/2022	102,000.00	0.00	Paid	Y
21395	ALLEN ROAD	BRENT KILPELA					
	204-000-801.00	ROAD IMPROVEMENT EXPENSE		102,000.00			10/11/2022
7298	LIVINGSTON COUNTY ROAD COMMISSION	10/07/2022	10/11/2022	61,000.00	0.00	Paid	Y
21396	ARMOND ROAD	BRENT KILPELA					
	204-000-801.00	ROAD IMPROVEMENT EXPENSE		61,000.00			10/11/2022
7299	LIVINGSTON COUNTY ROAD COMMISSION	10/07/2022	10/11/2022	83,606.59	0.00	Paid	Y
21397	BARRON ROAD	BRENT KILPELA					
	204-000-801.00	ROAD IMPROVEMENT EXPENSE		83,606.59			10/11/2022
24541525	GRANGER WASTE SERVICES	09/30/2022	10/25/2022	23.91	0.00	Paid	Y
21398	OCTOBER 2022	BRENT KILPELA					
	101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE		23.91			10/11/2022
200243839200	DTE ENERGY	09/30/2022	11/10/2022	480.84	0.00	Paid	Y
21399	STREETLIGHTS	BRENT KILPELA					
	101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE		480.84			10/11/2022
9419265	ABSOPURE	09/27/2022	10/27/2022	12.50	0.00	Paid	Y
21400	5 WATER BOTTLES LESS DEPOSIT OF 9	BRENT KILPELA					
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		12.50			10/11/2022
59629970	ABSOPURE	09/30/2022	10/30/2022	12.00	0.00	Paid	Y
21401	COOLER RENTAL OCTOBER	BRENT KILPELA					
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		12.00			10/11/2022
GXR624	IRON MOUNTAIN	09/30/2022	10/30/2022	497.67	0.00	Paid	Y
21402	SHREDDING ONSITE CALLS (2)	BRENT KILPELA					
	101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE		497.67			10/11/2022
6245	FAHEY SCHULTZ BURZYCH RHODES PLC	10/03/2022	11/02/2022	6,005.43	0.00	Paid	Y
21403	GENERAL	BRENT KILPELA					
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE		6,005.43			10/11/2022

User: BRENT KILPELA  
 DB: Howell Twp  
 Inv Num Vendor  
 Inv Ref# Description Entered By  
 GL Distribution

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
6246	FAHEY SCHULTZ BURZYCH RHODES PLC	10/03/2022	11/02/2022	67.50	0.00	Paid	Y 10/11/2022
21404	PERSONNEL ISSUES (ELECTION WORKER) TWP HALL LEGAL EXPENSE 101-265-801.01	BRENT KILPELA		67.50			
6247	FAHEY SCHULTZ BURZYCH RHODES PLC	10/03/2022	11/02/2022	832.50	0.00	Paid	Y 10/11/2022
21405	ZONING 101-701-801.01	BRENT KILPELA		832.50			
6249	FAHEY SCHULTZ BURZYCH RHODES PLC	10/03/2022	11/02/2022	46.50	0.00	Paid	Y 10/11/2022
21406	BURKHART ROAD ASSOC 101-268-801.01	BRENT KILPELA		46.50			
6250	FAHEY SCHULTZ BURZYCH RHODES PLC	10/03/2022	11/02/2022	67,566.55	0.00	Paid	Y 10/11/2022
21407	OAKLAND TACTICAL 101-268-801.01	BRENT KILPELA		67,566.55			
10/18/2022	CORELOGIC CENTRALIZED REFUNDS	10/18/2022	10/25/2022	1,959.99	0.00	Paid	Y 10/18/2022
21408	2022 Sum Tax Refund 4706-14-401-03	BRENT KILPELA		1,959.99			
10/18/2022	703-000-214.10	TAX DUE TO TAXPAYERS					
10/18/2022	HOWELL PUBLIC SCHOOLS	10/18/2022	10/30/2022	6,766.25	0.00	Paid	Y 10/18/2022
21409	2022 SUMMER TAXES 10/1 - 10/15/202	BRENT KILPELA		6,766.25			
10/18/2022	703-000-225.00	TAX DUE TO HOWELL SCHLS DEBT SUMMER					
10/18/2022	HOWELL PUBLIC SCHOOLS	10/18/2022	10/30/2022	8,954.13	0.00	Paid	Y 10/18/2022
21410	2022 SUMMER TAXES 10/1 - 10/15/202	BRENT KILPELA		8,954.13			
10/18/2022	703-000-225.01	TAX DUE TO HOWELL SCHLS OPER SUMMER					
10/18/2022	LIVINGSTON COUNTY TREASURER	10/18/2022	10/30/2022	8,887.30	0.00	Paid	Y 10/18/2022
21411	2022 SUMMER TAXES 10/1 - 10/15/202	BRENT KILPELA		8,887.30			
10/18/2022	703-000-228.01	TAX DUE TO COUNTY SET SUMMER					
10/18/2022	LIV EDUC SERVICE AGENCY	10/18/2022	10/30/2022	8,801.84	0.00	Paid	Y 10/18/2022
21412	2022 SUMMER TAXES 10/1 - 10/15/202	BRENT KILPELA		8,801.84			
10/18/2022	703-000-227.00	TAX DUE TO LESEA SUMMER					
10/18/2022	LIVINGSTON COUNTY TREASURER	10/18/2022	10/30/2022	8,820.28	0.00	Paid	Y 10/18/2022
21413	2022 SUMMER TAXES 10/1 - 10/15/202	BRENT KILPELA		8,820.28			
10/18/2022	703-000-228.00	TAX DUE TO COUNTY SUMMER					

User: BRENT KILPELA  
 DB: Howell Twp

Inv Num Vendor  
 Inv Ref# Description  
 GI Distribution

Inv Date Entered By  
 Due Date  
 Inv Amt  
 Amt Due  
 Status  
 Jnlized Post Date

10/05/2022	DTE ENERGY	1009 N BURKHART RD OCT 2022	10/05/2022	BRENT KILPELA	10/27/2022	81.74	0.00	Paid	Y	10/18/2022
21414	592-538-920.00	WWTP ELECTRICITY EXPENSE				81.74				
10/05/2022	DTE ENERGY	391 N BURKHART OCT 2022	10/05/2022	BRENT KILPELA	10/27/2022	82.39	0.00	Paid	Y	10/18/2022
21415	592-538-920.00	WWTP ELECTRICITY EXPENSE				82.39				
10/03/2022	DTE ENERGY	2571 OAKGROVE OCT 2022	10/03/2022	BRENT KILPELA	10/25/2022	514.41	0.00	Paid	Y	10/18/2022
21416	592-538-920.00	WWTP ELECTRICITY EXPENSE				514.41				
10/11/2022	DTE ENERGY	1216 PACKARD OCT 2022	10/11/2022	BRENT KILPELA	11/02/2022	27.61	0.00	Paid	Y	10/18/2022
21417	592-538-920.00	WWTP ELECTRICITY EXPENSE				27.61				
10/11/2022	DTE ENERGY	2559 W GRAND RIVER OCT 2022	10/11/2022	BRENT KILPELA	11/02/2022	217.89	0.00	Paid	Y	10/18/2022
21418	592-538-920.00	WWTP ELECTRICITY EXPENSE				217.89				
10/11/2022	DTE ENERGY	1222 PACKARD DR OCT 2022	10/11/2022	BRENT KILPELA	11/02/2022	3,340.53	0.00	Paid	Y	10/18/2022
21419	592-538-920.00	WWTP ELECTRICITY EXPENSE				3,340.53				
10/11/2022	DTE ENERGY	1575 N BURKHART OCT 2022	10/11/2022	BRENT KILPELA	11/02/2022	327.86	0.00	Paid	Y	10/18/2022
21420	592-538-920.00	WWTP ELECTRICITY EXPENSE				327.86				
10/11/2022	DTE ENERGY	1034 AUSTIN CT OCT 2022	10/11/2022	BRENT KILPELA	11/02/2022	236.03	0.00	Paid	Y	10/18/2022
21421	592-538-920.00	WWTP ELECTRICITY EXPENSE				236.03				
10/11/2022	DTE ENERGY	3888 OAKGROVE OCT 2022	10/11/2022	BRENT KILPELA	11/02/2022	139.64	0.00	Paid	Y	10/18/2022
21422	592-538-920.00	WWTP ELECTRICITY EXPENSE				139.64				
10/11/2022	DTE ENERGY	2700 TOOLLEY RD OCT 2022	10/11/2022	BRENT KILPELA	11/04/2022	162.84	0.00	Paid	Y	10/18/2022
21423	592-538-920.00	WWTP ELECTRICITY EXPENSE				162.84				



User: BRENT KILPELA  
 DB: Howell Twp  
 Inv Num  
 Inv Ref#

Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
530368513 UIS SCADA	10/07/2022	11/07/2022	468.00	0.00	Paid	Y 10/18/2022
21424 SERVICE CALL TO CHANGE FLOAT	BRENT KILPELA					
592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXPENSE		468.00			
633364 KENNEDY INDUSTRIES INC	10/12/2022	11/12/2022	124.00	0.00	Paid	Y 10/18/2022
21425 LUBRICANT	BRENT KILPELA					
592-538-930.01	WWTP COLLECTION SYSTEM REPAIR EXPENSE		124.00			
26283079 INGERSOLL-RAND INDUSTRIAL US INC	10/04/2022	11/03/2022	1,201.00	0.00	Paid	Y 10/18/2022
21426 GENERAL PURPOSE FILTER PS 71	BRENT KILPELA					
285-000-853.00	ARPA FUND SEWER EXPENSE		1,201.00			
26294674 INGERSOLL-RAND INDUSTRIAL US INC	10/13/2022	11/12/2022	21,877.00	0.00	Paid	Y 10/18/2022
21427 DUPLIX RECIPROCATING COMPRESSOR	BRENT KILPELA					
285-000-853.00	ARPA FUND SEWER EXPENSE		21,877.00			
10269 TRUE VALUE	10/12/2022	11/12/2022	2.40	0.00	Paid	Y 10/18/2022
21428 FASTENERS	BRENT KILPELA					
592-538-956.00	WWTP MISCELLANEOUS EXPENSE		2.40			
22-667 CSM MECHANICAL, LLC	10/11/2022	11/10/2022	44,200.00	0.00	Paid	Y 10/18/2022
21429 BURKHART ROAD PUMP STATION REHAB P	BRENT KILPELA					
285-000-853.00	ARPA FUND SEWER EXPENSE		44,200.00			
143867 BS&A SOFTWARE	11/01/2022	12/01/2022	2,256.00	0.00	Paid	Y 10/18/2022
21430 ASSESSING, DPPT, SA ANNUAL SUPPORT	BRENT KILPELA					
101-265-728.00	COMPUTER SOFTWARE SUPPORT		2,256.00			
2063629 APPLIED INNOVATION	10/13/2022	11/12/2022	353.88	0.00	Paid	Y 10/18/2022
21431 COPY OVERAGES	BRENT KILPELA					
101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		353.88			
OE-56613-1 SMART BUSINESS SOURCE, LLC	10/13/2022	11/12/2022	116.25	0.00	Paid	Y 10/18/2022
21432 CALENDARS, PADS, ENVELOPES,	BRENT KILPELA					
101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		116.25			
OE-56770-1 SMART BUSINESS SOURCE, LLC	10/17/2022	11/16/2022	12.44	0.00	Paid	Y 10/18/2022
21433 SHARPIES	BRENT KILPELA					
101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		12.44			

User: BRENT KILPELA  
 DB: Howell Twp  
 Inv Num  
 Inv Ref#

Vendor  
 Description  
 GL Distribution

Inv Date  
 Entered By

Due Date

Inv Amt

Amt Due

Status

Jrnlized  
 Post Date

10/11/2022	DTE ENERGY	10/11/2022	11/02/2022	483.32	0.00	Paid	Y
21434	OCTOBER 2022	BRENT KILPELA					
	101-265-920.00	TWP HALL ELECTRICITY EXPENSE		483.32			10/18/2022
3426	COMPLETE OUTDOOR SERVICES, INC.	10/12/2022	10/27/2022	870.00	0.00	Paid <td>Y</td>	Y
21435	CEMETERY MAINT (6 OF 8)	BRENT KILPELA					
	101-276-931.00	GROUNDS CARE & MAINT.		870.00			10/18/2022
0004990033	LIVINGSTON DAILY PRESS & ARGUS	09/30/2022	10/20/2022	170.00	0.00	Paid <td>Y</td>	Y
21436	SEPTEMBER PUBLICATIONS	BRENT KILPELA					
	101-703-900.00	BOARD OF APPEALS PRINTING & PUBL EXPENS		100.00			10/18/2022
	101-101-900.00	TWP BOARD PRINT & PUBL EXPENSE		70.00			
10/11/2022	PURCHASE POWER	10/11/2022	11/07/2022	1,234.77	0.00	Paid <td>Y</td>	Y
21437	PREPAID POSTAGE	BRENT KILPELA					
	101-000-123.00	GEN FUND PREPAID EXPENSES		1,234.77			10/18/2022
10/14/2022	DTE ENERGY	10/14/2022	11/07/2022	34.35	0.00	Paid <td>Y</td>	Y
21438	271 E HIGHLAND OCTOBER 2022	BRENT KILPELA					
	592-538-920.00	WWTW ELECTRICITY EXPENSE		34.35			10/24/2022
10/17/2022	MHOG	10/17/2022	11/15/2022	262,191.25	0.00	Paid <td>Y</td>	Y
21439	JULY - SEPT 2022	BRENT KILPELA					
	592-537-803.00	UTILITY BILLING WATER EXPENSE		262,191.25			10/24/2022
10/13/2022	LIVINGSTON COUNTY TREASURER	10/13/2022	11/12/2022	23.38	0.00	Paid <td>Y</td>	Y
21440	CHARGEBACKS	BRENT KILPELA					
	101-247-964.00	BOARD OF REVIEW REFUNDS & CHARGEBACKS		23.38			10/24/2022
1873	TLS CONSTRUCTION	09/20/2022	10/24/2022	4,475.00	0.00	Paid <td>Y</td>	Y
21441	PUMP STATION #71 SEWER REPAIR	BRENT KILPELA					
	285-000-853.00	ARPA FUND SEWER EXPENSE		4,475.00			10/24/2022
65173	MICRO WORKS COMPUTING, INC	10/04/2022	10/24/2022	37.50	0.00	Paid <td>Y</td>	Y
21442	PERMIT IMPORT ISSUE	BRENT KILPELA					
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		37.50			10/24/2022
001433182776	MUTUAL OF OMAHA INSURANCE COMPANY	10/19/2022	11/01/2022	168.63	0.00	Paid <td>Y</td>	Y
21443	NOVEMBER 2022	BRENT KILPELA					
	101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE		168.63			10/24/2022

User: BRENT KILPELA  
 DB: Howell Twp  
 Inv Num Vendor  
 Inv Ref# Description Entered By  
 GI Distribution

10/26/2022 JULIUS DAUS III 10/26/2022 10/26/2022 117.50 0.00 Paid Y  
 21444 ZONING MILEAGE BRENT KILPELA  
 101-702-860.00 ZONING MILEAGE & EXPENSES 117.50

4135465879 CINTAS CORPORATION 10/26/2022 10/26/2022 90.43 0.00 Paid Y  
 21445 BLUE MATS BRENT KILPELA  
 101-265-775.00 TWP HALL OFFICE CLEANING EXPENSE 90.43

92  
 21446 HURON CEMETERY MAINT INC 10/24/2022 11/23/2022 1,125.00 0.00 Paid Y  
 SHIRLEEN BENNETT O/C GRAVE BRENT KILPELA  
 101-000-641.00 GEN FUND GRAVE OPENING FEES 1,125.00

# of Invoices: 93 # Due: 0 Totals: 1,061,477.56 0.00  
 # of Credit Memos: 0 # Due: 0 Totals: 0.00 0.00

Net of Invoices and Credit Memos: 1,061,477.56 0.00

*Agreed with Check Register BK*

--- TOTALS BY FUND ---  
 101 - GENERAL FUND 88,897.26 0.00  
 204 - ROAD FUND 246,606.59 0.00  
 208 - PARK/RECREATION FUND 28,375.00 0.00  
 285 - AMERICAN RESCUE PLAN ACT (A) 71,753.00 0.00  
 592 - SWR/WTR 296,250.33 0.00  
 701 - TRUST & AGENCY 2,655.00 0.00  
 703 - TAX FUND 326,940.38 0.00

--- TOTALS BY DEPT/ACTIVITY ---  
 000 - OTHER 679,172.24 0.00  
 101 - TOWNSHIP BOARD 70.00 0.00  
 215 - CLERK 900.00 0.00  
 247 - BOARD OF REVIEW 23.38 0.00  
 253 - TREASURER 196.39 0.00  
 262 - ELECTIONS 23.30 0.00  
 265 - TOWNSHIP HALL 7,310.10 0.00  
 268 - TOWNSHIP AT LARGE 74,099.32 0.00  
 276 - CEMETERY 870.00 0.00  
 537 - CHARGES FOR SERVICES 262,191.25 0.00  
 538 - WWTP 34,059.08 0.00  
 701 - PLANNING 2,345.00 0.00  
 702 - ZONING 117.50 0.00  
 703 - ZONING BOARD OF APPEALS 100.00 0.00

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
10/11/2022	GEN	18233	ABSOPURE	24.50
10/11/2022	GEN	18234	CARLISLE WORTMAN ASSOC, INC.	1,995.00
10/11/2022	GEN	18235	CINTAS CORPORATION	90.43
10/11/2022	GEN	18236	COMCAST	428.52
10/11/2022	GEN	18237	FAHEY SCHULTZ BURZYCH RHODES PLC	74,518.48
10/11/2022	GEN	18238	FIRST IMPRESSIONS PRINT & MKTG	558.12
10/11/2022	GEN	18239	GRANGER WASTE SERVICES	23.91
10/11/2022	GEN	18240	ANGELA GUILLEN	23.30
10/11/2022	GEN	18241	JONATHAN HOHENSTEIN	164.75
10/11/2022	GEN	18242	HOWELL PARKS AND RECREATION	28,375.00
10/11/2022	GEN	18243	IRON MOUNTAIN	497.67
10/11/2022	GEN	18244	JUDICIAL SERVICES GROUP, LTD	31.64
10/11/2022	GEN	18245	LIVINGSTON COUNTY ROAD COMMISSION	246,606.59
10/11/2022	GEN	18246	LEPPEK LANDSCAPES & NURSERY	1,375.00
10/11/2022	GEN	18247	MICHIGAN ASSOC OF MUNICIPAL CLKS	900.00
10/11/2022	GEN	18248	MICRO WORKS COMPUTING, INC	531.00
10/11/2022	GEN	18249	PERFECT MAINTENANCE	195.00
10/11/2022	GEN	18250	DTE ENERGY	480.84
10/26/2022	GEN	101001757 (E)	DTE ENERGY	483.32
10/26/2022	GEN	18251	APPLIED INNOVATION	353.88
10/26/2022	GEN	18252	BS&A SOFTWARE	2,256.00
10/26/2022	GEN	18253	CINTAS CORPORATION	90.43
10/26/2022	GEN	18254	COMPLETE OUTDOOR SERVICES, INC.	870.00
10/26/2022	GEN	18255	JULIUS DAUS III	117.50
10/26/2022	GEN	18256	HURON CEMETERY MAINT INC	1,125.00
10/26/2022	GEN	18257	LIVINGSTON DAILY PRESS & ARGUS	170.00
10/26/2022	GEN	18258	MICRO WORKS COMPUTING, INC	37.50
10/26/2022	GEN	18259	MUTUAL OF OMAHA INSURANCE COMPANY	168.63
10/26/2022	GEN	18260	PURCHASE POWER	1,234.77
10/26/2022	GEN	18261	SMART BUSINESS SOURCE, LLC	128.69
10/26/2022	GEN	18262	LIVINGSTON COUNTY TREASURER	23.38

GEN TOTALS:

Total of 31 Checks:	363,878.85
Less 0 Void Checks:	0.00
Total of 31 Disbursements:	363,878.85

Bank T&A TRUST & AGENCY CHECKING

10/04/2022	T&A	3551	MHOG	1,790.00
10/04/2022	T&A	3552	LIVINGSTON COUNTY TREASURER	762.50
10/04/2022	T&A	3553	LIVINGSTON COUNTY TREASURER	102.50

T&A TOTALS:

Total of 3 Checks:	2,655.00
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	2,655.00

Bank TAX TAX CHECKING

10/04/2022	TAX	5711	HOWELL PUBLIC SCHOOLS	28,579.20
10/04/2022	TAX	5712	HOWELL PUBLIC SCHOOLS	114,339.55
10/04/2022	TAX	5713	LIV EDUC SERVICE AGENCY	34,569.39
10/04/2022	TAX	5714	STATE OF MICHIGAN	10,402.52
10/04/2022	TAX	5715	LIVINGSTON COUNTY TREASURER	60,218.21
10/04/2022	TAX	5716	LIVINGSTON COUNTY TREASURER	34,641.72
10/18/2022	TAX	5717	HOWELL PUBLIC SCHOOLS	6,766.25
10/18/2022	TAX	5718	HOWELL PUBLIC SCHOOLS	8,954.13
10/18/2022	TAX	5719	LIV EDUC SERVICE AGENCY	8,801.84
10/18/2022	TAX	5720	CORELOGIC CENTRNALIZED REFUNDS	1,959.99
10/18/2022	TAX	5721	LIVINGSTON COUNTY TREASURER	8,887.30
10/18/2022	TAX	5722	LIVINGSTON COUNTY TREASURER	8,820.28

TAX TOTALS:

Total of 12 Checks:	326,940.38
Less 0 Void Checks:	0.00
Total of 12 Disbursements:	326,940.38

Bank UTYCK UTILITY CHECKING

10/04/2022	UTYCK	2945	COMPLETE BATTERY SOURCE	377.92
10/04/2022	UTYCK	2946	ETNA SUPPLY	1,137.50
10/04/2022	UTYCK	2947	GENOA TOWNSHIP DPW	23,866.99



Check Date	Bank	Check	Vendor Name	Amount
10/04/2022	UTYCK	2948	GRAINGER	56.83
10/04/2022	UTYCK	2949	MCNAUGHTON-MCKAY	1,154.76
10/04/2022	UTYCK	2950	NETWORK SERVICES GROUP, LLC	375.00
10/04/2022	UTYCK	590003675 (E)	AT&T	288.88
10/04/2022	UTYCK	590003676 (E)	CONSUMERS ENERGY	593.24
10/04/2022	UTYCK	590003677 (E)	CONSUMERS ENERGY	93.16
10/04/2022	UTYCK	590003678 (E)	CONSUMERS ENERGY	319.72
10/04/2022	UTYCK	590003679 (E)	DTE ENERGY	35.39
10/24/2022	UTYCK	2951	CSM MECHANICAL, LLC	44,200.00
10/24/2022	UTYCK	2952	INGERSOLL-RAND INDUSTRIAL US INC	23,078.00
10/24/2022	UTYCK	2953	KENNEDY INDUSTRIES INC	124.00
10/24/2022	UTYCK	2954	MHOG	262,191.25
10/24/2022	UTYCK	2955	TLS CONSTRUCTION	4,475.00
10/24/2022	UTYCK	2956	TRUE VALUE	2.40
10/24/2022	UTYCK	2957	UIS SCADA	468.00
10/24/2022	UTYCK	590003680 (E)	DTE ENERGY	81.74
10/24/2022	UTYCK	590003681 (E)	DTE ENERGY	82.39
10/24/2022	UTYCK	590003682 (E)	DTE ENERGY	514.41
10/24/2022	UTYCK	590003683 (E)	DTE ENERGY	27.61
10/24/2022	UTYCK	590003684 (E)	DTE ENERGY	217.89
10/24/2022	UTYCK	590003685 (E)	DTE ENERGY	3,340.53
10/24/2022	UTYCK	590003686 (E)	DTE ENERGY	327.86
10/24/2022	UTYCK	590003687 (E)	DTE ENERGY	236.03
10/24/2022	UTYCK	590003688 (E)	DTE ENERGY	139.64
10/24/2022	UTYCK	590003689 (E)	DTE ENERGY	162.84
10/24/2022	UTYCK	590003690 (E)	DTE ENERGY	34.35

UTYCK TOTALS:

Total of 29 Checks:	368,003.33
Less 0 Void Checks:	0.00
Total of 29 Disbursements:	368,003.33

REPORT TOTALS:

Total of 75 Checks:	1,061,477.56
Less 0 Void Checks:	0.00
Total of 75 Disbursements:	1,061,477.56

*Charges with Invoice  
Resister BK*