

HOWELL TOWNSHIP BOARD MEETING

3525 Byron Road
Howell, MI. 48855
March 21, 2022
6:30 pm

1. Call to Order:
2. Roll Call: Mike Coddington () Jeff Smith ()
 Jean Graham () Harold Melton ()
 Jonathan Hohenstein () Mike Newstead ()
 Matthew Counts ()
3. Pledge of Allegiance:
4. Call to the Board:
5. Approval of the Minutes:
A. Regular Board Meeting February 14, 2022
6. Correspondence:
7. Call to the Public:
8. Unfinished Business:
A. Oak Grove Pathway Final Easement Cost Estimate
9. New Business:
A. Oakdale Subdivision Drainage Issue
B. 2022 Gravel Road Projects
C. Chloride Solutions Rate Quote
D. Pump Station Engineering Standards
E.
F.
10. Reports:
A. Supervisor B. Treasurer C. Clerk D. Zoning
E. Assessing F. Fire Authority G. MHOG H. Planning Commission
I. Z B A J. WWTP K. HAPRA L. Property Committee
- 11 Call to the Public:
12. Disbursements:
Regular and Check Register
13. Adjournment:

AGENDA ITEM

5A

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855
February 14, 2022
6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Michael Newstead	Trustee
Jeff Smith	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m.

All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

February 14, 2022

MOTION by Melton seconded by Counts, **"TO APPROVE THE FEBRUARY 14, 2022 AGENDA AS AMENDED. REMOVE 9E PINEVIEW-MICHAEL FURNARI AND REPLACE WITH THE DANGEROUS BUILDING ORDINANCE NUMBER 219."** Discussion followed. Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

January 10, 2021

A) REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, seconded by Melton, **"TO APPROVE THE JANUARY 10, 2022 REGULAR MEETING MINUTES AS PRESENTED."** Discussion followed. Motion carried.

CORRESPONDENCE:

No additions. No questions.

CALL TO THE PUBLIC:

No Response.

UNFINISHED BUSINESS:

A. MISIGNAL

Treasurer Hohenstein summarized for the Board an email from Township attorney Kendal O'Connor and the fiber optic broadband project agreement between Howell Township and MiSignal. Josh Rowe, a part owner of MiSignal addressed the Board to clarify any misunderstandings regarding the proposed project and the project agreement itself. A discussion was held on what is defined as served, underserved and unserved areas by the Federal Communications Commission (FCC) and how the ARPA funds Howell Township will be investing will be spent. It is still projected to take 18 months to get the entire Township broadband internet coverage. **MOTION** by Hohenstein, seconded by Melton, **"TO ACCEPT THE AGREEMENT FOR FIBER OPTIC BROADBAND PROJECT WITH MISIGNAL AS PRESENTED."** Discussion followed. Motion carried.

NEW BUSINESS:

A. GABRIDGE & COMPANY, PLC- HOWELL TOWNSHIP 2020-2021 AUDIT

Joe Verlin from Gabridge & Company, PLC reviewed with the Board the completed audit their company conducted for the year ending June 30, 2021. Mr. Verlin stated that Howell Township was in a very healthy financial position. He thanked the Howell Township Board for all of their help while conducting the audit.

Amendment made to the agenda. **Motion** by Hohenstein, seconded by Counts, **"MOVE TO DEVIATE FROM THE AGENDA TO 9D REZONING Z-12-22 SFR/MFR TO PUD."** Discussion followed. Motion carried.

B. REZONING REQUEST: Z-12-22 Heritage Square (Mason and Burkhart Roads) 4706-32-400-013

A copy of the Howell Planning Commission minutes and rezoning approval, the Livingston County Planning Department Review for Rezoning Report Z-12-22, and the Livingston County Planning Commission Meeting Minutes for the January 19, 2022 Meeting were presented to the Board for review. Rezoning request is from a Single Family Residential (SFR) and Multiple Family Residential (MFR) to Planned Unit Development (PUD). Bruce Michael representing Mason and Burkhart, LLC along with Kevin McDevitt from Mega Engineering Group Associates, Inc. was present to answer questions. Discussion followed. Mr. Denson (5828 Crandall Road Howell, MI) addressed the Board with concerns regarding drainage issues due to the proposed project. **MOTION** by Graham, seconded by Counts, **"TO SUPPORT THE PROPOSED REZONING FROM SFR AND MFR TO PUD IS COMPATIBLE WITH BOTH THE HOWELL TOWNSHIP MASTER PLAN AND THE LIVINGSTON COUNTY MASTER PLAN."** Discussion followed. Motion carried.

C. BOND PAY OFF

Deputy Supervisor Kilpela presented three different year bond payoff scenarios for the Board to review. Discussion followed. **MOTION** by Hohenstein, seconded by Counts **"TO ACCEPT RESOLUTION #02-22-502 AUTHORIZING PREPAYMENT AND CALL OF BONDS MATURING OR SUBJECT TO MANDATORY REDEMPTION FROM MAY 1, 2023 THROUGH MAY 1, 2027."** A roll-call vote was taken: Hohenstein-Y, Counts-Y, Newstead-Y, Smith-Y, Graham-Y, Coddington-Y and Melton-Y. Motion passes 7 to 0.

D. SCHOOL SUMMER TAX RESOLUTIONS

Treasurer Hohenstein stated that the tax agreements between the Township and the schools have not changed in the three tax resolutions presented to the Board. The Township will continue to receive \$3.00 per parcel for the collecting of tax payments for the schools.

▪ **LIVINGSTON EDUCATION SERVICES AGENCY (LESA) SUMMER TAXES**

MOTION by Counts, seconded by Melton, **"TO ACCEPT RESOLUTION #02-22-499 AGREEMENT FOR THE COLLECTION OF SUMMER SCHOOL PROPERTY TAXES FOR LESA AS PRESENTED."** Discussion followed. A roll-call vote was taken: Coddington-Y, Smith-Y, Graham-Y, Counts-Y, Melton-Y, Hohenstein-Y, and Newstead-Y. Motion passes 7 to 0.

▪ **FOWLerville COMMUNITY SCHOOLS**

MOTION by Counts, seconded by Newstead, **"TO ACCEPT RESOLUTION #02-22-500 AGREEMENT FOR THE COLLECTION OF SUMMER SCHOOL TAXES FOR FOWLerville COMMUNITY SCHOOLS."** Discussion followed. A roll-call vote was taken: Newstead-Y, Hohenstein-Y, Smith-Y, Melton-Y, Coddington-Y, Graham-Y and Counts-Y. Motion passes 7 to 0.

▪ **HOWELL COMMUNITY SCHOOLS**

MOTION by Counts, seconded by Melton, **"TO ACCEPT RESOLUTION #02-22-501 AGREEMENT FOR THE COLLECTION OF SUMMER SCHOOL PROPERTY TAXES FOR**

HOWELL PUBLIC SCHOOLS AS PRESENTED. Discussion followed. A roll-call vote was taken: Smith-Y, Melton-Y, Hohenstein-Y, Graham-Y, Newstead-Y, Counts-Y, and Coddington-Y. Motion passes 7 to 0.

E. REZONING Z-12-22 SINGLE FAMILY RESIDENTIAL (SFR) / MULTIPLE FAMILY RESIDENTIAL (MFR) TO PLANNED UNIT DEVELOPMENT (PUD): HERITAGE SQUARE DEVELOPMENT.
PLEASE SEE ABOVE- AMENDED AGENDA.

F. DANGEROUS BUILDING ORDINANCE NUMBER 219
Treasurer Hohenstein explained to the Board the need to create two new positions that will enable the Township to better enforce the Dangerous Building Ordinance Number 219. The first position would be a Dangerous Building Administrator/Enforcing Official which would be held by the Zoning Administrator, currently Joe Daus. The second position is a Hearing Officer position which would be held by David Boersma from Spicer Group, Inc. Discussion Followed. **MOTION** by Counts, seconded by Hohenstein, **"TO ADD THE DANGEROUS BUILDING ADMINISTRATOR/ENFORCING OFFICIAL DUTIES TO THE ZONING ADMINISTRATOR POSITION AND APPOINT DAVID BOERSMA FROM SPICER GROUP AS A HEARING OFFICER FOR DANGEROUS BUILDING ORDINANCE."** Discussion followed. Motion carried.

G. HOWELL TOWNSHIP COMMUNITY MASTER PLAN SURVEY RESULTS
Trustee Counts discussion the results of the Howell Township Community Master Plan Survey. It was felt that good feedback was received with over 300 individuals completing the survey. Issues such as traffic, stopping development, and paving roads were the main concerns of those completing the survey. The feedback will be used when the Master Plan is updated. The Board was appreciative of all those who completed the survey.

REPORTS:

A. SUPERVISOR:

Supervisor Coddington advised the board that he is in discussion with the Township attorney regarding what the next steps are with the Oakland Tactical lawsuit.

B. TREASURER:

Treasurer Hohenstein updated the Board on the following:

- Winter Tax Bill collection is at 94%.
- The Federal Government has new ARPA rules on how funds can be spent. Treasurer Hohenstein stated that the new rules allow Townships to spend the funds on any allowable expenses that a Township would normally be able to spend money on.

H. CLERK:

▪ AMERICAN SECURITY CABINETS

Small ballot drop box quote (#QUO3448) **MOTION** by Counts, seconded by Newstead, **"TO APPROVE THE REQUEST FOR THE QUOTE FROM AMERICAN SECURITY CABINETS FOR THE BALLOT DROPBOX"**. Discussion followed. Motion carried.

▪ HOWELL TOWNSHIP CLEAN UP DAY

Clerk Graham updated the Board regarding the Township Clean-Up Day scheduled for May 14, 2022.

- THE STAPLEX COMPANY

Clerk Graham presented to the Board a quote for an Electric Mail Opener with Semi-Automatic Feed for the Absentee Counting Board use on Election Day. The additional electric mail opener is needed due to a second Absentee Counting Board being created. **Motion** by Smith, seconded by Melton **"TO APPROVE CLERKS PRESENTATION OF AN ACCUSLITTER ELECTRIC MAIL OPENER NOT TO EXCEED \$726.95"**. Discussion followed. Motion carried.

- RESOLUTION 02.22.498

Clerk Graham explained to the Board that after each Census is conducted any Township having over the minimum population of 2,000 is eligible to become incorporated if the Board wishes. The Township was required to publish in the paper two notices, one week apart letting property owners know the Township does qualify after the 2020 Census to become a Charter Township. A discussion was held regarding the benefits and disadvantages of a Township becoming incorporated. Clerk Graham presented to the Board Resolution 02.22.498 to oppose incorporation as a Charter Township for Howell Township. **MOTION** by Hohenstein, seconded by Smith, **"TO ACCEPT RESOLUTION #02-22-498 TO OPPOSE INCORPORATION AS A CHARTER TOWNSHIP AS PRESENTED."** Discussion followed. A roll-call vote was taken: Graham-Y, Newstead-Y, Counts-Y, Coddington-Y, Hohenstein-Y, Melton-Y, and Smith-Y. Motion passes 7 to 0.

- LAWN AND SNOW SERVICE CONTRACT

Clerk Graham presented the Board with lawn service and snow removal bids from Leppek Nursery and Garden Center along with Sharpe's Outdoor Services. These bids are for Township owned properties for the 2022 calendar year. Clerk Graham stated that she had contacted other companies but they were unable to submit bids at this time. Discussion followed. **MOTION** by Hohenstein, seconded by Smith, **"TO ACCEPT THE BID FROM LEPPEK NURSERY AND GARDEN CENTER FOR LAWN AND SNOW SERVICES FOR A ONE YEAR CONTRACT."**

D. ZONING:

(See Zoning Administrator Daus's prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

F. FIRE AUTHORITY:

Supervisor Coddington informed the Board that the Howell Fire Department is in the process of interviewing for the two new full-time positions. MMRMA funds have been received and the department is in negotiations with the union.

G. MHOG:

Trustee Counts updated that board on Chestnut Crossing drain issues along with Heritage Square drain concerns. Padnos's lawsuit is still ongoing.

H. PLANNING COMMISSION:

Trustee Counts gave the Board an update from the January 25, 2022 Planning Commission Meeting.

I. ZONING BOARD OF APPEALS (ZBA):

Trustee Smith gave an update of the January 18, 2022 ZBA Meeting. Also stated that the Planning Commission/ZBA training was conducted and felt it was very beneficial.

J. WWTP:

Treasurer Hohenstein updated the Board on the January 20, 2022 Wastewater Treatment Plant Meeting. Treasurer Hohenstein confirmed that Kirt at Inframark did receive the termination of contract letter that was mailed out on January 3rd. **MOTION** by Hohenstein, seconded by Melton, **"TO ACCEPT THE PROJECTS AS PRESENTED IN THE JANUARY 20, 2022 MINUTES."** Discussion followed. Motion carried.

K. HAPRA

Clerk Graham gave the Board a review of the January 18, 2022 Howell Parks and Recreation Meeting along with upcoming events. A strategic HAPRA meeting is scheduled for April 2022.

L. Property Committee

Treasurer Hohenstein gave the Board a review of the January 27, 2022 Property Committee Meeting. **MOTION** made by Hohenstein, seconded by Melton, **"TO APPROVE THE PROPERTY COMMITTEE RECOMMENDATION TO APPROVE THE EXTENSION FOR 180 DAYS AS PRESENTED."** Discussion followed. Motion carried.

CALL TO THE PUBLIC:

No response.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, seconded by Milton, **"TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH."** Discussion followed. Motion carried.

ADJOURNMENT: MOTION by Counts, seconded by Newstead, **"TO ADJOURN."** Motion carried. The meeting adjourned (9:05 pm).

As Presented: _____ X _____

Howell Township Clerk
Jean Graham

As Amended: _____

Mike Coddington
Howell Township Supervisor

As Corrected: _____

Dated: _____ March 21, 2022 _____

Teresa Murrish, Recording Secretary

AGENDA ITEM

8A

Howell Township Clerk

From: Howell Township Treasurer
Sent: Tuesday, January 18, 2022 10:07 AM
To: Howell Township Supervisor; Howell Township Clerk
Subject: FW: Final Easement Spreadsheet
Attachments: Final Easement Cost Estimate Oak Grove Pathway.xlsx

Mike and Jean,
Martha went through the list from the pathway study and calculated the cost of the easements required.

Thanks,
Jonathan

From: Martha Haglund [mailto:mmh216@gmail.com]
Sent: Thursday, January 13, 2022 2:24 PM
To: Howell Township Treasurer
Subject: Final Easement Spreadsheet

Hey Johnathan,
Here is the final estimate for easements from Kroger to Barron. \$399,822. I separated them into sections. The last segment is pretty expensive because of drainage and culvert modifications.

Take care,
~Martha

AGENDA ITEM

9A

Oak Dale Subdivision Drainage Issue
March 7, 2022

Matt Holcomb talked to me on December 28th, 2021 about the drainage issues in the Oak Dale subdivision. Matt explained to me that when the Township ran sewer and water through the subdivision the contractor did not dig the ditches properly and took no care in the installation of the culverts under the driveways. These two issues resulted in ditches that do not drain properly and have standing water in the ditches year round. Matt was looking for the Township to correct these issues possibly with Covid relief money. Please see attached correspondence from March 6, 2022 from Matt.

I spoke with Dub Toddy, our Road Commission Supervisor the same day as the complaint, after his visit to the site. His assessment was that the ditches were running quite fast despite the debris in the ditches and at the culverts. The maintenance of the ditches and culverts, including keeping them mowed and clear, belongs to the homeowners. The other issue that he saw was that homeowner's sump pumps are pumping into the ditch which is not allowed. The sump pumps need to be pumped into a dry well where the water can percolate slowly into the ground. The extra water these pumps put into the ditches, especially in such a wet summer as 2021, can keep water in the ditches beyond what would be typical. Dub also explained that Matt's property has a ditch on the west side of his property that drains property from the north. For reference I have included a map that shows the ditches around Matt's house and the direction of flow.

If the Board desires to move forward with this issue I would recommend a study by either the Road Commission Engineers or the Township engineers to get an idea of the facts of the matter and possibly an estimate to correct any issues that are discovered.

Respectfully submitted,
Jonathan Hohenstein

Howell Township Treasurer

From: matt holcomb <[REDACTED]>
Sent: Monday, March 7, 2022 2:35 PM
To: Howell Township Treasurer
Subject: Re: Oakdale Subdivision

Mr. Hohenstein,

Thank you very much for the quick reply.

I am, sincerely, unsure where to go from here. Therefore, I would follow for your advice in this matter.

My only confidence for any plea to complete the infrastructure work begun in 2006, in the Oakdale subdivision, is that any new request would be met with the same contempt and scorn enumerated by the emails I traded with the "old" Township Board starting way back then.

If you believe that petitioning the Township Board is the next logical step, instead of another conversation with Dub at the Road Commission (or recruiting a different ally), then I would formally request that you take my email to the board "in my absence". I don't have the stomach for confrontation anymore. I am focusing all my moxie, for this year, to drive my "John Deere" at a 40° angle, while avoiding sliding it into standing water, in order to mow the dry parts of my ditches.

Thank you for your help in this matter. You are a true professional and I appreciate you following through with this, even though it is insanely outside your job description.

Sincerely,
Matt Holcomb
139 Edgemont Dr.
Howell, MI 48855

Howell Township Treasurer

From: Howell Township Treasurer
Sent: Monday, March 7, 2022 7:48 AM
To: matt holcomb
Subject: RE: Oakdale Subdivision

Matt,
From our discussion back in December and the email below it sounds like you would like the Township to pay to correct the drainage issues in your subdivision. Any expenditure of Township funds requires the Township Board's approval. Which is why I think your next step should be talking to the Township Board. If you want to speak to them in person our next meeting is March 21st at 6:30pm here at the Township Hall. If you can't make it in person I can take your email to the Board in your absence.

If you have any questions or concerns please let me know.

Thanks,
Jonathan

Howell Township Treasurer
treasurer@howelltownshipmi.org
517-546-2817

From: matt holcomb [REDACTED]
Sent: Sunday, March 6, 2022 3:32 PM
To: Howell Township Treasurer
Subject: Oakdale Subdivision

Mr. Hohenstein,

My name is Matt Holcomb and I live at 139 Edgemont Dr. Howell, MI 48855. We first spoke last December, when I paid my property taxes, about the long history of standing water in the Oak Dale subdivision and its crippled drainage system. Your quick reference to the Road Commission facilitated Dub visiting the subdivision, that day, to assess the situation.

Dub then left me a phone message that explained why the lack of drainage was to be expected. I took the message to explain why there would be no

further action taken by the Road Commission. I have since left two messages with Dub without a return call.

In the original message he noted that there are leaves in the ditches that need to be removed (the ditches need to be kept open) and that basement sump pump “hook-ins” were adding more water to the drainage system.

- Dub’s first explanation presupposes that the ditches are moving like a “river”. They are not! They are a series of low spot “lakes” where only evaporation and absorption bestow dry ditches and culverts.
 - As I have done since 2007, I, again this year, removed ALL the leaves from my front and side yard and mowed them so they would not return to the ditches on the next windy day. But as fall rain inundated the ground making even standing precarious, the standing water in the ditches had captured all the wind driven leaves from other yards and the situation remained unchanged despite my yearly efforts to follow Road Commission advice.

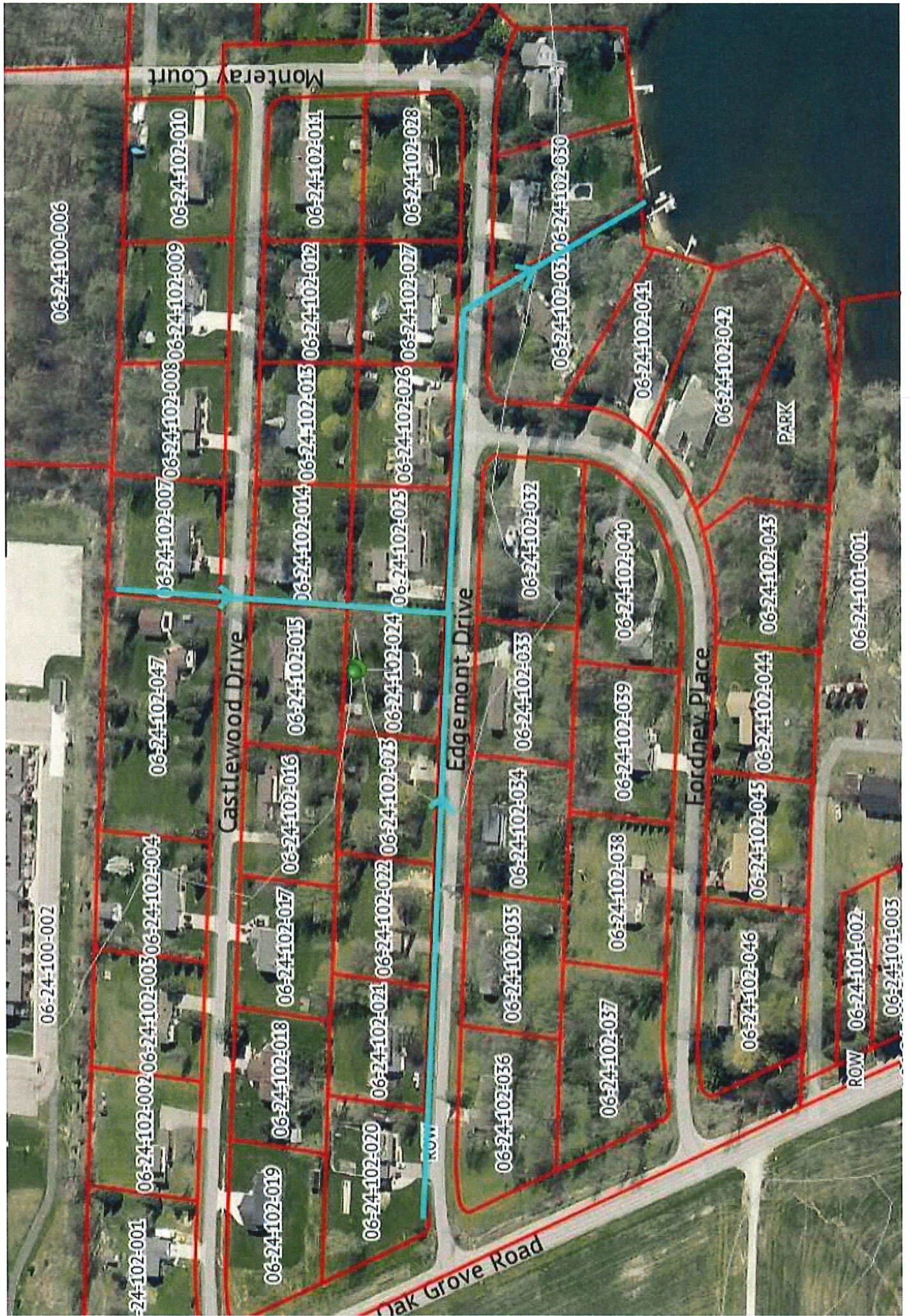
- Dub’s second explanation presupposes that there is another system to remove water from a basement. Further, I argue that basement sump pump water removal is more important than the ditches and culverts and should be an integral part of a working drainage system.

In conclusion, I believe the pitch of the ditches and culverts, which have left a slew of low spots is the catalyst of our drainage issues problem not leaves or additional sump water. The lack of a consistent angle in the ditches hinders stagnant water from free travel to the working infrastructure drains on Oak Grove Rd. and the drain in middle of the subdivision where Fordney Rd. meets Edgemont Dr.

I am requesting help again, now, because the current infusion of COVID relief money is a second opportunity for the Township to rectify this situation. The first opportunity was lost when the old Township Administration decided that placing the culverts, in a subdivision with drainage issues, casually and carelessly was reasonable and NOT worth a little extra time or money even though the pavement was already removed, past every driveway, in the subdivision.

I am looking for allies here! I am looking for a solution to a problem which makes outdoor upgrades to my property ill advised. I look forward to speaking with you soon to continue this inquiry.

Cell: 



AGENDA ITEM

9B

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628
Internet Address: www.livingstonroads.org

February 24, 2022

Mr. Mike Coddington, Supervisor
Howell Township
3525 Byron Road
Howell, MI 48855

Re: Potential 2022 Gravel Road Projects

Dear Mr. Coddington:

Per your request, we are providing you with a list of potential gravel road improvement projects for your review. The location and estimate of each project are shown in the following table.

ROAD	LOCATION	TYPE OF WORK	AMOUNT
Armond Road	Byron to Henderson (4,300 feet)	Limestone Refurbishing and Limited Drainage	\$61,000.00
Barron Road	Byron to Oak Grove (6,600 feet)	Limestone Refurbishing and Limited Drainage	\$85,000.00
Allen Road	Oak Grove to Fisher (5,289 feet)	Gravel Resurfacing and limited Drainage	\$102,000.00
Crandall Road	Marr to Burkhart (6,350 feet)	Gravel Resurfacing and limited Drainage	\$117,000.00

Please review the above list and contact me if you wish to have contracts prepared for any of the projects. In order for projects to be included on this year's construction schedule, all contracts must be in place by May 1, 2022.

If you have any questions, please do not hesitate to contact Dub Toddy or me.

Sincerely,



Trevor Bennett
Director of Operations

Cc: Dub Toddy, LCRC District 1 Foreman
File

AGENDA ITEM

9C

Chloride Solutions

— *Ice & Dust Control* —

RATE QUOTE

Date: March 1, 2022

Customer: *Howell Township*

Product: Dust Control - Mineral Well Brine

Applied Rate: \$.224 per gallon / 9,500 gallons per load
Discount Offered: 1% net 10 days of receipt; net 30 days

Customer Signature: _____

Date: _____

Quoted By: *Brian Hitchcock, President*

If awarded this bid, please sign and return to our office.

~ Fax: 517-338-5005 ~ Telephone: 517-803-4726 ~

~ Email: brian@mbhtrucking.net ~

Chloride Solutions, LLC

672 N. M-52

Webberville, MI. 48892

Quote is good through the 2022 season

AGENDA ITEM

9D

Howell Township Treasurer

From: Anderson, Tracy C. <tracy.anderson@spicergroup.com>
Sent: Monday, March 14, 2022 11:18 AM
To: Howell Township Treasurer
Cc: Jorgensen, Elsie M
Subject: engineering standards
Attachments: WDC1.pdf

Hi Jonathan,

Attached is the work change directive for the new plan that we made at the meeting last week. Here is some explanation you can share with the board; I can expand on anything if there are questions.

When we got into the design of the standards and compared them to the proposed station at Union at Oak Grove, we realized that the standard was much too large for small pump stations.

We agreed that the new pump stations that will be going into the system are most likely going to be small to serve not much more than 1 neighborhood.

There are several other options for pump stations, so we proposed to create 3 pump station standards, each with a range of acceptable flows for a better variety of applications and MHOG and the Township agreed.

Now, since there are less expensive options for the entire station, there will be no option for a private station. We will also prepare a cost estimate for the pump station that would be required at Union at Oak Grove to compare costs.

Thanks,

Tracy Anderson, P.E. | Project Manager

SPICER GROUP, INC.

Cell: 734-751-1909

www.spicergroup.com

Stronger. Safer. Smarter. *Spicer*



**PRIVATE PUMP STATION MEETING AGENDA
HOWELL ENGINEERING STANDARDS**

**Howell Township Hall
March 7, 2022
1:00 PM**

Meeting minutes are in bold and italics.

Introductions

Private Pump Station

With the original plan it would not be easy to switch from private to public and would not save the Developer much money.

1. Option 1: *Township will not be going with this option.*
 - a. Will have the same building as a public station, but Developer is allowed to use whatever pumps they want.
 - b. Pumps would have to be swapped out if the Township were to take over.
2. Option 2:
 - a. A hut station would be allowed for stations under certain flowrate (to be determined by the Township).
 - i. However, another solution would have to be developed for pump stations that do not meet the minimum flow required for these pump station, such as Union at Oak Grove.
3. *Option 3: An Adaptation of Option 2.*
 - a. *Three different pump station design for three overlapping tiers of flowrate. No private pump stations allowed.*

- b. When putting in a pump station it will be at the discretion of the Engineer to decide which pump station would be built if the flow for the pump station falls between two tiers.*
- c. Generator will be required at all stations. Generators must be natural gas up to 100KW. After 100KW, the generator may be diesel. Stations may be able to purchase a portable generator (or pay towards a portion of a generator) in place of an on-site generator. This option would need to be approved by both the Township and the Township's Engineer.*
- d. All stations will have concrete wet well.*
- e. If a grinder is required, the pump station must have VFDs.*
- f. Developer has the option to let the Township Engineer design the pump station.*
- g. Fencing requirements are determined on a case-by-case basis.*
- h. Bollard requirements are determined on a case-by-case basis.*
- i. Pumps must be able to pass 3" solids and maintain velocity (2 ft/s).*

Public Pump Station

- 1. Review Comments
- 2. Bypass
 - a. Bypass configuration will be out the side of hut/building.*

OWNER'S WORK DIRECTIVE CHANGE

NO. 1 TO PROFESSIONAL SERVICES

OWNER - Howell Township

PROJECT - Howell Township Engineering Standards

DATE OF ORIGINAL AGREEMENT - January 11, 2022

PROFESSIONAL'S WORK ORDER - 131763SG2021

In order to help permit the PROFESSIONAL to meet the OWNER'S needs for the referenced project, the OWNER hereby directs the PROFESSIONAL to revise the PROFESSIONAL'S contracted responsibilities (scope of work) according to the following items:

Add two additional public pump station designs for different flowrates/REUs. Effort shall include:

- Determine a range of flows (in both GPM and REUs) that are acceptable for each pump station design
- Prepare plans for a small station with a valve vault and a medium station with an aboveground hut
- Update the large station with a building to include a generator
- Estimate the cost of the small station for Union at Oak Grove
- Meet with the Township and MHOG to review plans
- Present the final standards to the Township Board

Payment for this change shall be based on Standard Hourly Rates as detailed in the Letter Agreement, with an estimated not to exceed amount of \$5,000.

The PROFESSIONAL'S receipt of the fully signed copy of this work directive change from the OWNER shall be the PROFESSIONAL'S notice to proceed with the changes. This document shall be attached to the Letter Agreement and made part of it.

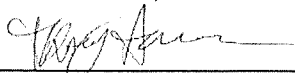
Approved by Owner:

Prepared by Engineer

HOWELL TOWNSHIP

SPICER GROUP, INC.

By: _____
Authorized Signature

By:  _____
Project Manager

Date: _____

Date: March 14, 2022

Instructions to Owner: Please have copy signed and dated by an authorized representative.
Return completed copy to Spicer Group, Inc.

AGENDA ITEM

10B

Deer Control
March 7, 2022

Matt Munsell farms the Township properties around Tooley Road. He has requested permission to allow hunting of deer on these properties. The damage done to the crops is very high.

The Township has also received a complaint regarding the large number of deer in the Township in the Marr Road and Byron Road areas. Resident has requested that the Township do something to reduce the number of deer in the area.

Respectfully submitted,
Jonathan Hohenstein

- 7) To keep the fences (including hedges), and other improvements in good repair and condition as they were when tenant took possession;
- 8) To take proper care of all trees, vines, and shrubs, and to prevent injury to the same;
- 9) To keep farmstead neat and orderly;
- 10) To prevent all unnecessary waste, or loss, or damage to the Property and personal property of the landlord;
- 11) To comply with all local and state pollution control and environmental protection requirements, and to implement soil erosion control practices that comply with the soil loss standards mandated by the state or any local agency.

5. Tenant's Expenses. Tenant agrees to pay the items of expense listed below:

- 1) All the machinery, equipment, labor, fuel and power necessary to farm the Property;
- 2) The hauling of all materials which the tenant furnishes for making repairs and minor improvements to the Property, and the performance of labor required for such repair and improvement;
- 3) All seed, inoculation, disease-treatment materials and fertilizers.

6. Government Programs. The extent of participation in government programs will be discussed and decided on an annual basis. The course of action agreed upon shall be placed in writing and be signed by both parties. A copy of the course of action so agreed upon shall be made available to each party.

7. Insurance. For the Term of the Lease, tenant shall maintain insurance with a carrier acceptable to the landlord, insuring tenant while farming the Property for the following types and in stated minimum amounts:

Crop Insurance: N/A
Liability Insurance: \$1,000,000 per person; \$1,000,000 per occurrence
Property Damage: \$50,000 per occurrence
Workers Compensation: Full statutory limits

8. Addition of Improvements. Tenant further agrees not to:

- 1) Erect or permit to be erected on the farm any non-removable structure or building;
- 2) Incur any expense to the landlord for such purposes; or
- 3) Add electrical wiring, plumbing, or heating to any building without written consent of the landlord.

9. Restrictions. The tenant further agrees, unless prior written consent of the landlord has been obtained:

- 1) Not to permit, encourage, or invite hunting on the Property;
- 2) Not to assign this Lease to any other person or persons or sublet any part of the Property herein leased;

- 3) Not to permit, encourage, or invite other persons to use any part, or all of, this Property for any purpose or activity not directly related to tenant's use for agricultural production;
- 4) Not to plow permanent pasture or meadowland;
- 5) Not to allow any stock on any tillable land except by annual agreement;
- 6) Not to burn or remove cornstalks, straw, or other crop residues grown on the Property;
- 7) Not erect or permit to be erected any commercial advertising signs on the Property.

10. Damage. When leaving the farm, tenant agrees to pay the landlord reasonable compensation for any damages to the farm for which the tenant is responsible. Any decrease in value due to ordinary wear and depreciation or damages outside the control of the tenant are expected.

11. Lease Termination

- 1) Compensation for Early Termination of Lease by Landlord. This lease will terminate, at the end of the calendar year of the successful closing of a sale, transfer, or assign of this property. The transferee, purchaser, or assignee of the Landlord will be provided the contact info of the Tenant for any further possible leasing. Landlord will keep tenant informed if it appears a sale of the property is highly likely within the immediate lease term. If a sale should occur, negotiations will occur that will permit tenant to harvest crops as a first option. If this is not feasible, reasonable compensation will be negotiated. If a sale occurs during the crop year the lease will be terminated not later than the end of the crop year. All crops must be harvested no later than December 1 of that year.
- 2) Termination Upon Default. If either Party fails to carry out substantially the terms of this Lease in due and proper time, the Lease may be terminated by the other Party by serving written notice citing the instance(s) of default. The defaulting Party shall have ten (10) days to remedy the default. If the defaulting party cannot, or chooses not to, remedy the default, then the non-defaulting Party may terminate the Lease on the eleventh (11th) day from the date of such notice. Settlement shall then be made in accordance with the provisions of this Lease, the pro-rated Rent, and any amendments to this Lease.
- 3) Landlord's Lien. The landlord's lien, provided by law on crops grown or growing, shall be the security for the Rent herein specified, and for the faithful performance of the terms of the Lease. The tenant shall provide the landlord with the names of the persons to whom the tenant intends to sell crops grown on the Property at least thirty (30) days prior to the sale of such crops. A shorter period may be allowed by mutual agreement of this Lease, all costs and attorney fees of the landlord in enforcing collection or performance shall be added to, and become a part of, the obligations due and payable to the landlord.

12. Amendments and Alterations. Amendments and alterations of this lease shall be in writing and shall be signed by both the landlord and tenant.

AGENDA ITEM

10C

Howell Township Clerk

From: John Partee <partee73@yahoo.com>
Sent: Thursday, February 24, 2022 4:12 PM
To: Howell Township Clerk
Subject: Re: Fence Quote

Follow Up Flag: Follow up
Due By: Monday, February 28, 2022 9:00 AM
Flag Status: Flagged

OK,

Since you aren't doing the welded wire on the South side, I can take the money that has already been approved for that to fix the area in pink on the North side of 59 by the RR track drop off. I will also try to put back some of the sections that have fallen out. It would be a shame not to get them all back in place and secured, though. I would say 70% of the materials are still there, just lying on the ground and only a few poles need to be replaced, which is the brunt of the work. Probably another \$1500 to \$2000 and we could get that whole north side done right...

Something to think about...let me know what you decide.

Thanks in Advance,

John Partee
Handy Fence

On Tuesday, February 22, 2022, 12:54:28 PM EST, Howell Township Clerk <clerk@howelltownshipmi.org> wrote:

Just the pink area on the picture

From: John Partee [mailto:partee73@yahoo.com]
Sent: Tuesday, February 22, 2022 11:53 AM
To: Howell Township Clerk <clerk@howelltownshipmi.org>
Subject: Re: Fence Quote

Yes, I noticed that section that is missing right where the steep drop off is down to the train tracks. Is that the only part you want fixed then?

[Sent from Yahoo Mail on Android](#)

On Tue, Feb 22, 2022 at 7:58 AM, Howell Township Clerk

AGENDA ITEM

10D

Commercial Land Use

Permit #	Contractor	Job Address	Fee Total
P22-012	TANGER PROPERTIES LLC	1475 N BURKHART G-250	\$50.00

Work Description: NO STRUCTURAL CHANGE, RELOCATING EX SITING FIXTURES.

Total Permits For Type: 1
Total Fees For Type: \$50.00

Residential Land Use

Permit #	Contractor	Job Address	Fee Total
P22-011	HOLDCRAFT KENNETH L AN	540 W MARR	\$50.00

Work Description: ROOF MOUNTED SOLAR ARRAY

P22-010	TOWNE PATRICIA	4445 WYNNWOOD	\$10.00
---------	----------------	---------------	---------

Work Description: REMOVE EXISTING SHINGLES AND INSTALL NEW .

Total Permits For Type: 2
Total Fees For Type: \$60.00

Sign

Permit #	Contractor	Job Address	Fee Total
P22-009	TANGER PROPERTIES LLC	1475 N BURKHART G-240	\$175.00

Work Description: 40" X 90" FLAT PANEL SIGN

Total Permits For Type: 1
Total Fees For Type: \$175.00

Report Summary

Grand Total Fees: \$285.00

Permit.DateIssued Between
2/1/2022 12:00:00 AM AND
2/28/2022 11:59:59 PM

Grand Total Permits:

4

AGENDA ITEM

10E

Monthly Activity Report for February 2022 – Assessing Dept/Brent Kilpela

MTT UPDATE:

Trilogy Real Estate Howell LLC v Howell Township: Prehearing General Call set for September 16, 2022 with valuation disclosure due by June 20, 2022.

Burkhart Ridge v Howell Township: *Petitioner withdrew appeal.*

SMALL CLAIMS TRIBUNAL: no outstanding appeals.

ASSESSING OFFICE:

ASSESSOR: Organized the March Board of Review meeting schedule. Ensured all current and new Board of Review members met the education requirement. The majority of the month of February is traditionally spent on Personal Property. This includes processing submitted traditional Personal Property L-4175 forms, Eligible Manufacturing Personal Property 5278 forms, or Small Business Property Tax Exemption 5076 Affidavits. These three different forms make up the entire Personal Property Class. If a statement is not filed, the taxpayer receives an estimated assessment for the year. The Small Business Exemption will be open to more taxpayers in 2023. The \$80,000 true cash value threshold to qualify will double to \$160,000 in 2023. This means if said taxpayer has \$160,000 or less in personal property they can file the exemption and no longer be liable for tax on that property.

OTHER: Completed necessary paperwork with US Bank to be able to pay off the bonds 5 years early. Cancelled the pump station phone lines. The KISM web-based communication system is now operational. Started to research the reporting requirements for the ARPA funding. This appears to be a paperwork headache so hopefully the projects selected will be beneficial for the future of the Township.

AGENDA ITEM

10J

Howell Township
Wastewater Treatment Plant Meeting
Meeting: February 22, 2022 1pm

Attending: Jason Hall, Travis Wines, Greg Tatara, Brent Kilpela, Jean Graham, Jonathan Hohenstein

Please see the attached report for details on the plant operation.

Epoxy: Still waiting on quotes. Jason contacted a company from Gaylord to get a quote.

Collection System: According to Kirt the collection system has been looked at and information has been gathered and now they just have to enter all the information into the GIS program. Kirt arrived after the meeting to discuss the collection system and how we wanted to proceed with the cleaning of the collection system. None of the manholes were in disrepair or showing signs that the collection system needed to be cleaned. The only way to truly know the condition of the collection system is to jet clean the lines and then televise for issues. For now Jason is going to get a quote to clean the areas we know have issues from past experience. Kirt is going to revise the draft plan that Inframark provided to the Township last year in how best to maintain the collection system.

EQ Tank: Jason plans on using M&K to clean the stations and a few items around the plant including the EQ tank.

Burkhart Ridge Pump Station: CSM has been out to look at this issue and will provide a quote soon.

Asset Analysis: Inframark has done the onsite review and is currently working on the report.

Recycle Pump: The recycle pump that we purchased on the Kennedy +1 program is coming to the end of the program. Kennedy provided a quote to extend the +1 program. If we don't extend the program we keep the current pump. Jason is also getting a quote from Kennedy to purchase a pump. There are supposed to be two recycle pumps, but we currently only have one. If Jason gets the quotes in time for the Board meeting they will be included with the waste water report.

Burkhart Road Station Generator: Issue discovered with the heater. Waiting on quote for replacement.

Pump Station Access: Pump Station #6 on Oak Grove Road and Lambert Drive Station have issues with water which causes issues for access especially when trying to clean the stations. Jason will be getting quotes for culverts and stone to remedy the issues.

Respectfully submitted,
Jonathan Hohenstein

February 17, 2022

Mr. Mike Coddington
Township Supervisor
Howell Township
3525 Byron
Howell, MI 48855

Re: Letter of Transmittal-Monthly Operation Report

Dear Mr. Coddington,

Please find attached the Monthly Client Report for January 2022.

We have read, reviewed and vetted all information conveyed in this report and verify the accuracy of all data. Additionally, this report provides a representation of the overall operations for the month reported.

If you have any questions or comments, please feel free to call 810-624-9656.

Sincerely,

Jason Hall

Plant Manager

Summary

Please find in this report details that describe the monthly operating characteristics and performance of the wastewater treatment plant and lift stations, as well as other noteworthy items that occurred in January. We are always available to discuss any of these matters in greater detail if you have any further questions or comments. There was 0 violations in January. We are thankful for the continued opportunity to partner with Howell Township.

Site Visit – Town Officials	0
Site Visit – Inframark Officials	0
NPDES Permit Compliance	0
Preventative Work Orders	108 open 108 closed
Corrective Work Orders	3 open 3 closed
Locates for Month	6 marked 35 no conflict
Health & Safety	0 recordable incidents 0 lost time incidents

Items Requiring Action

We would like further discussion and consideration on the following:

Criticality**	Request	Impact	Est. Cost	Timing
	Repair leak in the horizontal line at the Burkhart rd pump station	Leak in the horizontal pipe at the Burkhart Rd station Trailerpark		CSM preparing a quote.

Operation

The Phenova QA/QC procedure has been completed. The only remaining step is to complete internal DOCs.

Maintenance & Repair

A copy of the monthly maintenance report is attached. A total of 108 preventative maintenance work orders were completed in January. The repair has begun on the station #6 pump. The field crew is being scheduled to pull the RAS pump at the plant and the pump at station #7. The water pump repair for the Trans West generator has been scheduled for March 18th.

Personnel

Onsite personnel serving the project during January included Andre Randall, Bill Jones, Travis Wines and Jason Hall with Kirt Ervin as the Regional VP.

Howell Township
Wastewater Treatment Plant Meeting
Meeting: March 17, 2022 10am

Attending: Jason Hall, Travis Wines, Greg Tatara, James Aulette, Brent Kilpela, Jean Graham, Jonathan Hohenstein

Please see the attached report for details on the plant operation.

Epoxy: Still waiting on quotes. Jason contacted two more companies to try and get quotes.

Burkhart Ridge Pump Station: CSM has submitted the attached quote. Jason will try to get additional quotes.

Pump Station Cleaning: M&K has cleaned 4 stations and 2 manholes. They will be out tomorrow to work on 3 more pump stations, 2 more manholes, the influent channel, grit removal, and the EQ tank as time allows.

Tans West Generator: Cummins will be out today to repair the Trans West generator water pump.

Pump Station #7: Kennedy has repaired and reinstalled the pump at pump station 7. The VFD is having issues. Kennedy is preparing a quote to repair/replace the VFD.

Violation: The plant did have one violation in February due to the warm weather and all the rain which doubled the water coming through the plant. See page two of the report for more details.

Respectfully submitted,
Jonathan Hohenstein

March 17, 2022

Mr. Mike Coddington
Township Supervisor
Howell Township
3525 Byron
Howell, MI 48855

Re: Letter of Transmittal-Monthly Operation Report

Dear Mr. Coddington,

Please find attached the Monthly Client Report for February 2022.

We have read, reviewed and vetted all information conveyed in this report and verify the accuracy of all data. Additionally, this report provides a representation of the overall operations for the month reported.

If you have any questions or comments, please feel free to call 517-518-1355.

Sincerely,

Travis Wines
Plant Manager

Summary

Please find in this report details that describe the monthly operating characteristics and performance of the wastewater treatment plant and lift stations, as well as other noteworthy items that occurred in February. We are always available to discuss any of these matters in greater detail if you have any further questions or comments. There was 1 violation in February. Due to excessive flows on February 18th, the sand filters were overwhelmed, which led to a loss of the final clarifier blanket. The loss of the blanket elevated the ammonia level. The daily permit level is 7.0, we were at 7.1. A weir was installed in the sand filter influent channel, which should mitigate this situation from happening again. We are thankful for the continued opportunity to partner with Howell Township.

Site Visit – Town Officials	0
Site Visit – Inframark Officials	1
NPDES Permit Compliance	1
Preventative Work Orders	85 open 85 closed
Corrective Work Orders	2 open 2 closed
Locates for Month	4 marked 14 no conflict
Health & Safety	0 recordable incidents 0 lost time incidents

Items Requiring Action

We would like further discussion and consideration on the following:

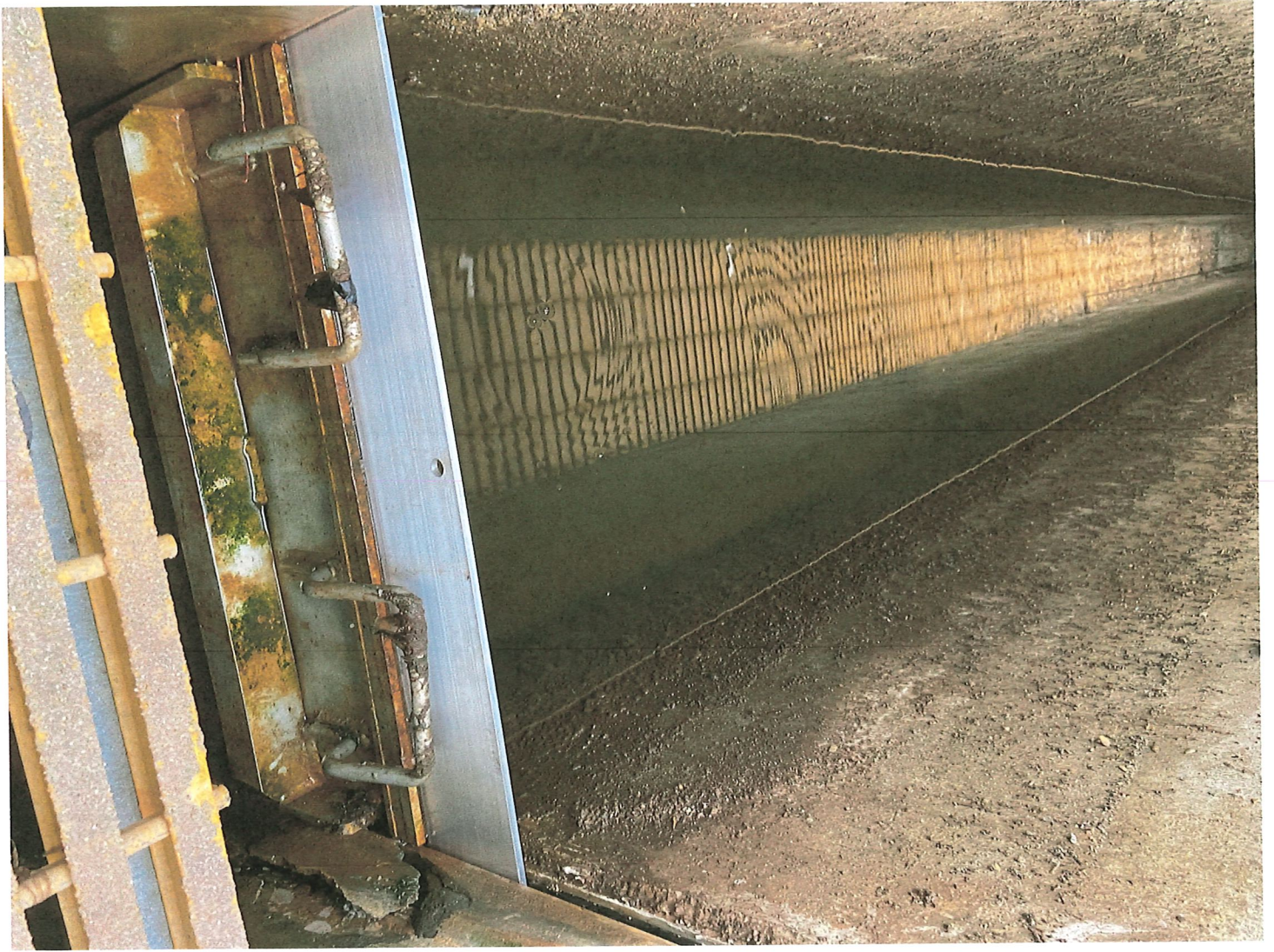
Criticality**	Request	Impact	Est. Cost	Timing
High	Repair leak in discharge line	Horizontal line has a leak.	TBD	CSM giving a quote.
High	Influent channel lining	Influent channel is deteriorating	TBD	Suez was in 11/5/21 No quote yet
High	Influent channel lining	Influent channel is deteriorating	TBD	MCMC Linings Site visit for a quote 3/18/22
High	Soft Start Repair Station # 7	Pump #2 will not run	TBD	Kennedy is quoting
High	Station #5 PLC issue with pump #1	Pump will run continuously in auto	TBD	Kennedy is quoting

Operation

The Phenova QA/QC procedure has been completed. We will be starting the analyzing of ammonia and phosphorous in house as of April 1st. The last step for TSS QA/QC will be completed in April.

Maintenance & Repair

A copy of the monthly maintenance report is attached. A total of 85 preventative maintenance work orders were completed in February. The south clarifier was cleaned. A weir was installed on the sand filter influent channel.







March 11, 2022

Burkhart Road Pump Station
Howell, MI

ATTENTION: Mr. Jason Hall

Quotation No.: CSM 03.11.22

SUBJECT: Burkhart Road Pump Station Rehab

CSM Mechanical, LLC is pleased to provide a proposal for the rehab of the Burkhart Rd. pump station in Howell Twp. pursuant to our recent site visit and meeting.

OUR PROPOSAL INCLUDES:

ITEM #1: Pump 2 Outlet 90 / Piping Repair

- Provide skilled labor, equipment, and material necessary excavate, cut, remove, and replace with new ductile iron pipe / fittings the damaged pump 2 outlet piping and 90 at the Burkhart Rd. pump station in Howell, Michigan
 - Provide excavation roughly 6-8' below grade to access the damaged / leaking pump 2 outlet piping
 - Provide saw cutting outside of manhole chamber and removal of the ductile iron 90 and roughly 5' of 8" ductile iron piping through the manhole chamber
 - Provide procurement and installation of new 8" ductile iron MJ fitting (to connect to existing pipe outside of the manhole chamber), 8" ductile iron piping, and ductile iron 90
 - Backfill excavated hole with existing spoils
 - NOTE: All bypass pumping, and dewatering to be handled by customer
- Provide jobsite supervision, confined space entry and degress, and removal of debris

OUR PRICE TO PROVIDE ITEM #1 IS: **\$19,504.00**

ITEM #2: Pump 1 & 2 Outlet Piping Replacement

- Provide skilled labor, equipment, and material necessary excavate, cut, remove, and replace with new ductile iron pipe / fittings the damaged pump 1 & 2 outlet piping to the pump flanges at the Burkhart Rd. pump station in Howell, Michigan
 - Provide excavation roughly 6-8' below grade to access the damaged / leaking pump 1 & 2 outlet piping
 - Provide saw cutting outside of manhole chamber and removal of all ductile iron piping and fittings back to the pump outlet flanges
 - Provide procurement and installation of new 8" ductile iron MJ fittings (to connect to existing pipe outside of the manhole chamber), 8" ductile iron piping, and ductile iron fittings
 - Backfill excavated hole with existing spoils
 - NOTE: All bypass pumping, and dewatering to be handled by customer
- Provide jobsite supervision, confined space entry and degress, and removal of debris

OUR PRICE TO PROVIDE ITEM #2 IS: **\$22,500.00**

7400 Hickory Valley Drive • Fenton, MI 48430 • Phone (248) 302-2078 • Fax (517) 540-9704



ITEM #3: Wet Well Inlet Piping Modifications

- Provide skilled labor, equipment, and material necessary excavate, cut, remove, and replace with new ductile iron pipe / fittings the damaged pump 1 & 2 outlet piping to the pump flanges at the Burkhart Rd. pump station in Howell, Michigan
 - Provide excavation roughly 6-8' below grade to access the damaged / leaking pump 1 & 2 outlet piping
 - Provide saw cutting outside of manhole chamber and removal of all ductile iron piping and fittings back to the pump outlet flanges
 - Provide procurement and installation of new 8" ductile iron MJ fittings (to connect to existing pipe outside of the manhole chamber), 8" ductile iron piping, and ductile iron fittings
 - Backfill excavated hole with existing spoils
 - NOTE: All bypass pumping, and dewatering to be handled by customer
- Provide jobsite supervision, confined space entry and degress, and removal of debris

OUR PRICE TO PROVIDE ITEM #3 IS: **\$17,136.00**

OUR PRICE TO PROVIDE ALL THE ITEMS ABOVE IS: **\$42,750.00**

NOTE: This proposal is based on STRAIGHT-TIME working hours

This proposal is based on LUMP SUM billing practices with payment terms of Net (30) days per occurrence

This proposal is based on straight time working hours, Monday through Friday, 7:00 am until 3:30 pm. This quotation is valid for thirty (30) days.

The proposed work will begin upon receipt of signed proposal. If you have any further questions regarding the above proposal, please do not hesitate to contact our office at your earliest convenience.

Respectfully,
CSM Mechanical, LLC

Logan H. Mortz

AGENDA ITEM

10K

Howell Park & Recreation
February 16, 2022 7pm

Discussion about a lease agreement for with County for use of Fillmore Park

Discussion/Approval to add vision to BCBS Policy

Discussion/Approval 401K ICMA Retirement payback

Review check register/Bank statement/Financial Report ending January 31, 2022

Discussion on the Audit

Summer camps – 1st session sold out

Grant updates for Bennett: will be doing some need structural updates, reconfigure space for lounge, creative lab, Esport area (12 league gaming computers – Working with Cleary College, Esport give out Scholarships) hope to have it fully functional by start of 2022-2023 school year. Senior Center receive a couple of Grants

March 16, 2022 @ 7pm

Discussion /Approval 2021 HAPRA Audit

Review check register/Bank statement/Financial Report ending February 28, 2022

Update on:
summer camp – all sessions full with a waiting list
Work on the Creative labs at Bennett Center is moving along
Melon Fest planning is going well
The Grand Experience Trip is sold out
How to be a Birdhouse Landlord class

Reminder of the Strategic Work Session Friday April 15, 2022 from 9am-1pm

HAPRA Count Reports Jan 2022

Participation Totals

Row Labels	Count of NAME
Brighton Township	225
City of Brighton	61
City of Howell	1057
Cohoctah Township	109
Conway Township	40
Deerfield Township	109
Genoa Township	951
Green Oak Township	67
Hamburg Township	87
handy township	7
Handy Township/Fowlerville	168
Hartland Township	188
Howell Township	826
Iosco Township	95
Marion Township	1049
Municipalities	1
Oceola Township	1946
Other Area	408
Pinckney Village	18
Putnam Township	40
Tyrone Township	22
Unadilla Township	16
Grand Total	7490

Facility Usage by Location

Row Labels	Count of User
Bennett Recreation Center Room A	1
Oceola Community Center Court 3	8
Oceola Community Center Main Meeting Room 1	15
Oceola Community Center Meeting Room 2	6
Oceola Community Center Meeting Room 3	4
(blank)	
Grand Total	34

Facility Usage by Municipality

Row Labels	Count of User
Brighton Township	1
City of Howell	5
Genoa Township	1
Hartland Township	8
Marion Township	2
Oceola Township	13
Other Area	4
(blank)	
Grand Total	34

Point of Sale Reports

Row Labels	Sum of Total
POS Item: (NON RESIDENT) Community Center Drop-In Pass	330
POS Item: Community Center Drop-In Pass	3665
POS Item: Fitness Class/ Yoga Drop in	320
POS Item: Senior Fitness Class (non Senior Center membe	10
POS Item: Senior Fitness Class (Senior Center Member)	39
Grand Total	4364

Row Labels	Sum of Quantity	Sum of Cash	Sum of Credit/Debit
Admin - Gymnasium Rental	237	920	330
Sports - Drop-in Fees	251	1005	310
Wellness - Memberships	270	1030	320
Wellness - Program Fees Fitness	55	376	70
Grand Total	813	3331	1030

HAPRA Counts Report Feb 2022

Participation Totals

Row Labels	Count of Name
Brighton Township	228
City of Brighton	61
City of Howell	1110
Cohoctah Township	121
Conway Township	47
Deerfield Township	120
Genoa Township	992
Green Oak Township	61
Hamburg Township	91
Handy Township/Fowlerville	190
Hartland Township	196
Howell Township	883
Iosco Township	95
Marion Township	1081
Oceola Township	2044
Other Area	382
Pinckney Village	18
Putnam Township	40
Tyrone Township	22
Unadilla Township	16
(blank)	186
Grand Total	7984

Facility Usage by Location

Row Labels	Count of User
Bennett Recreation Center Room A	1
Oceola Community Center Court 1	1
Oceola Community Center Court 2	1
Oceola Community Center Court 3	9
Oceola Community Center Main Meeting Room 1	17
Oceola Community Center Meeting Room 2	5
Oceola Community Center Meeting Room 3	1
Oceola Community Center Whole Gymnasium	1
(blank)	
Grand Total	36

Facility Usage by Municipality

Row Labels	Count of User
City of Howell	1
Hartland Township	10
Howell Township	1
Marion Township	1
Oceola Township	19
Other Area	4
(blank)	
Grand Total	36

Point of Sales Reports

By Section

Row Labels	Sum of Total
POS Item: (NON RESIDENT) Community Center Drop-In Pass	580
POS Item: Community Center Drop-In Pass	3510
POS Item: Fitness Class/ Yoga Drop in	290
POS Item: Senior Fitness Class (non Senior Center member	50
POS Item: Senior Fitness Class (Senior Center Member)	87
Grand Total	4517

By Quantity, Cash, and Credit

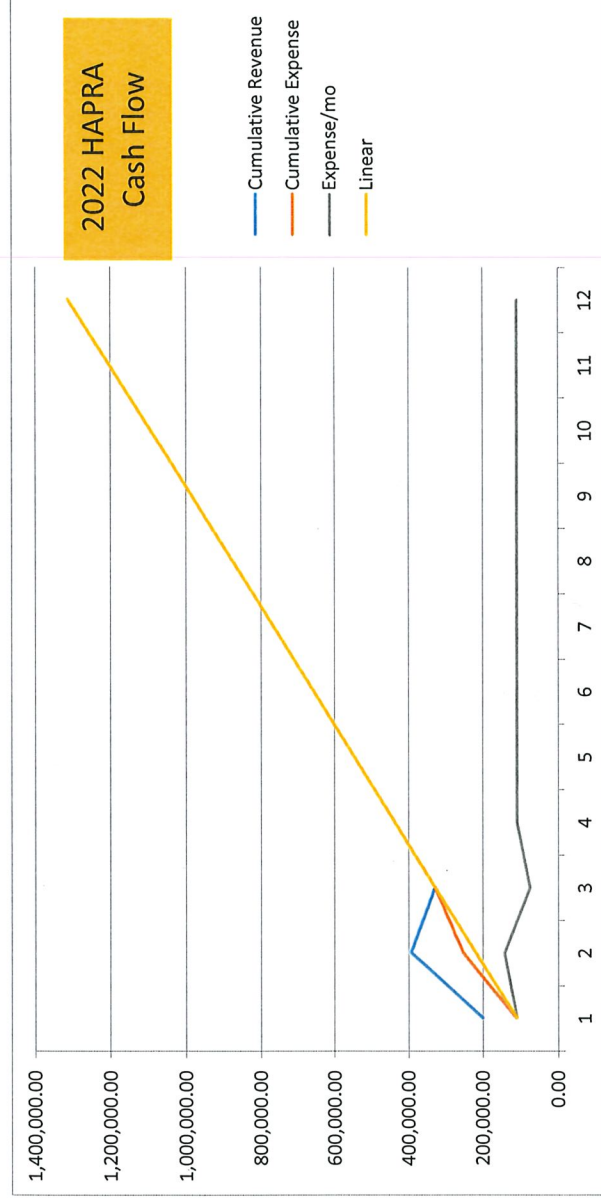
Row Labels	Sum of Quantity	Sum of Cash	Sum of Credit/Debit
Admin - Gymnasium Rental	243	995	330
Sports - Drop-in Fees	216	915	230
Wellness - Memberships	278	1095	295
Wellness - Program Fees	91	477	180
Grand Total	828	3482	1035

33 Tours

782 Drop- In

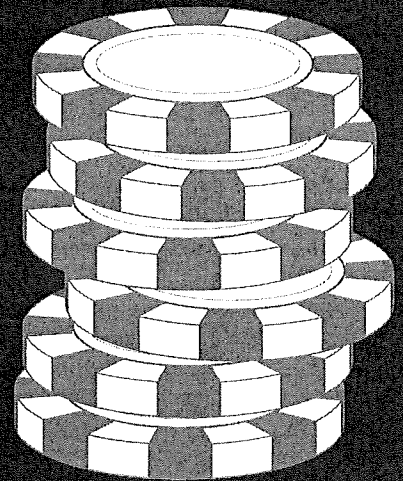
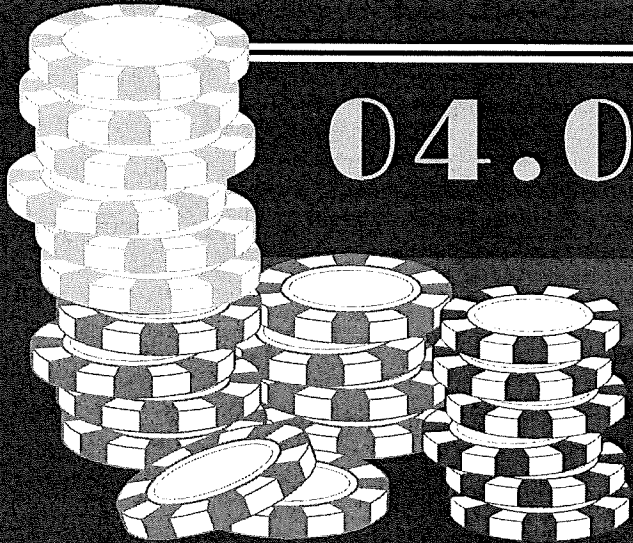
Month	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Budget
Cumulative Revenue	199,019.50	392,526.87	327,975.12	437,300.16	546,625.20	655,950.24	765,275.27	874,600.31	983,925.35	1,093,250.39	1,202,575.43	1,311,900.47	1,311,900.47
Cumulative Expense	109,963.80	252,542.09	327,975.12	437,300.16	546,625.20	655,950.24	765,275.27	874,600.31	983,925.35	1,093,250.39	1,202,575.43	1,311,900.47	1,311,900.47
Expense/mo	109,963.80	142,578.29	75,433.03	109,325.04	109,325.04	109,325.04	109,325.04	109,325.04	109,325.04	109,325.04	109,325.04	109,325.04	109,325.04
Linear	109,325.04	218,650.08	327,975.12	437,300.16	546,625.20	655,950.24	765,275.27	874,600.31	983,925.35	1,093,250.39	1,202,575.43	1,311,900.47	1,311,900.47
Cumulative Revenue %	15.17%	29.92%	25.00%	33.33%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%	100.00%
Cumulative Expense %	8.38%	19.25%	25.00%	33.33%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%	100.00%
Cumulative Surplus	89,055.70	139,984.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Months NOT yet reported so the financial numbers are theoretical based on annual budget



CASINO NIGHT

04.02.22



REGISTRATION NOW OPEN

6 PM - 11 PM

CHEMUNG HILLS GOLF CLUB,
3125 GOLF CLUB RD

\$50/PERSON

YOUR TICKET WILL GET YOU:

- ADMISSION INTO THE EVENT
- PRE-DETERMINED AMOUNT OF "IMITATION MONEY" TO PLAY WITH
- BUTLER-PASSED HOR D'OEUVRES

ADDITIONAL SERVICES:

- ACCESS TO TWO CASH ONLY BARS (WITH A SIGNATURE COCKTAIL)
- OPTION TO PURCHASE MORE "IMITATION MONEY"

BLACKJACK, POKER, MONEY WHEEL, ROULETTE AND MORE ARE GUARANTEED ON THIS NIGHT TO REMEMBER! PROCEEDS MADE THROUGHOUT THE NIGHT WILL GO TO THE HOWELL PARKS AND RECREATION FOUNDATION, A NON-PROFIT ORGANIZATION THAT PRIORITIZES GIVING BACK TO THE COMMUNITY.

ALL GAMES WILL BE PLAYED WITH "IMITATION MONEY" AND THERE WILL BE NO CASH PRIZES. YOUR "IMITATION MONEY" WILL BUY YOU RAFFLE TICKETS TO SUBMIT FOR A CHANCE TO WIN ONE OF THE AMAZING PRIZES VALUED BETWEEN \$250-\$500.

HOWELL recreation

SCAN TO REGISTER



HOWELL recreation

Howell Area Parks and Recreation Authority
Oceola Community Center
1661 N. Latson Rd.
Howell, MI 48843

For Immediate Release

Please email Jordan Jones with questions at jjones@howellrecreation.org or give us a call at 517-579-2867.

Casino Night

Saturday, April 2, 2022 - 6:00PM-11:00PM

You're invited to a night of casino fun for a good cause! Blackjack, poker, money wheel, roulette and more are guaranteed to make this a night to remember! Proceeds made throughout the night will go to the Howell Parks and Recreation Foundation a non-profit organization whose mission is to support local recreational and educational activities within the community.

All games will be played with "imitation money" and there will be NO CASH PRIZES. Your "imitation money" will buy you raffle tickets to submit for a chance to win one of the amazing prizes valued between \$250-\$500.

Your ticket will get you:

- Admission into the event
- Pre-determined amount of "imitation money" to play with
- Butler-passed hors d'oeuvres

Additional Services:

- Access to two cash only bars (with a signature cocktail)
- Option to purchase more "imitation money"

Site: Chemung Hills, 3125 Golf Club Rd. Howell, MI

Cost: \$50/person

Registration link: www.howellrecreation.org/events/casinonight

Contact us: parksandrec@howellrecreation.org

517-546-0693 ext. 0

###

The Howell Area Parks & Recreation Authority was formed in 2006 and serves residents in the City of Howell, Oceola, Genoa, Marion, and Howell Township. Our mission is to bring communities together to enrich lives by promoting active and healthy lifestyles.

Co-Ed Volleyball League (Grades 3-8)



WHERE: First Practice - Week of March 14th; First Match - Friday, April 8th

WHEN: Ocoala Community Center, 1661 N. Latson Rd.

COST: \$80 Resident / \$100 Non-Resident

Practices:

Once per week for an hour
Monday - Thursday from 6pm-8pm.

Matches:

Friday Nights from 6pm-9pm.

Registration Deadline:

February 25th
(spots may fill up before then)

Register



HOWELL
recreation

HOWELL recreation

Howell Area Parks and Recreation Authority
Oceola Community Center
1661 N. Latson Rd.
Howell, MI 48843

For Immediate Release

Please email Steve Fellhauer with questions at sfellhauer@howellrecreation.org or give us a call at 517-579-2868.

Co-Ed Youth Volleyball League

Learn to play the sport of volleyball or pick up some new skills in our co-ed league for kids ages 3rd-8th grade!

Our leagues depend on Parent Volunteer Coaches, we appreciate all of the help and hard work put in to this league and would love to have your support!

3rd/4th Grade - Co-Ed Youth Volleyball

5th/6th Grade - Co-Ed Youth Volleyball

7th/8th Grade - Co-Ed Youth Volleyball

Practices will be held once per week for an hour Monday - Thursday from 6-8pm.

Matches will be held on Friday Nights from 6-9pm.

WHEN: First Practice – Week of March 14; First Match - Friday, April 8

WHERE: Oceola Community Center

COST: Resident - \$80; Non-Resident - \$100

Site: Oceola Community Center, 1661 N. Latson Rd.

Register online at: www.howellrecreation.org/sportsandleagues

Contact us: parksandrec@howellrecreation.org

517-546-0693 ext. 0

###

The Howell Area Parks & Recreation Authority was formed in 2006 and serves residents in the City of Howell, Oceola, Genoa, Marion, and Howell Township. Our mission is to bring communities together to enrich lives by promoting active and healthy lifestyles.

MEN'S 25+ BASKETBALL LEAGUE

WHEN:

Saturdays, March 19th - May 21st (7am-12pm)

WHERE:

Oceola Community Center, 1661 N. Latson Rd.

COST:

Resident - \$550 a Team / Non-Resident - \$600 a Team

FREE AGENTS:

Free agents please choose the free agent option at the time of registration to be added to our free agent list.

SCAN TO REGISTER



HOWELL
recreation



HOWELL recreation

Howell Area Parks and Recreation Authority
Oceola Community Center
1661 N. Latson Rd.
Howell, MI 48843

For Immediate Release

Please email Steve Fellhauer with questions at
sfelhauer@howellrecreation.org or give us a call at 517-579-2868.

Men's 25+ Basketball League

Howell Recreation's Men's 25 and Over Basketball League is a chance for men over the age of 25 to get in the gym and participate in friendly, competitive fun.

This league will feature official referees that will call fouls, manage the clock, and keep score. Games will consist of two, 20-minute halves. ****Each team will be required to pay officials \$30 (cash) before the start of each game****

WHEN: Saturdays March 19 - May 21
(Single elimination tournament starts May 14) *No game on May 7
WHERE: Oceola Community Center
WHO: Adult Men, Age 25+

***COST:** Resident - \$550; Non-Resident - \$600

***This is the price for a TEAM ENTRY**

Free agents - email sfelhauer@howellrecreation.org and also registered to be on the wait list for Free Agents. We will do our best to find a team for you.

Site: Oceola Community Center, 1661 N. Latson Rd.
Register online at: www.howellrecreation.org/sportsandleagues

Contact us: parksandrec@howellrecreation.org

517-546-0693 ext. 0
###

The Howell Area Parks & Recreation Authority was formed in 2006 and serves residents in the City of Howell, Oceola, Genoa, Marion, and Howell Township. Our mission is to bring communities together to enrich lives by promoting active and healthy lifestyles.

AGENDA ITEM

12

Howell Township
Invoice and Check Registers
As of 2/28/2022

Inv Num	Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
212110	SPICER GROUP	01/26/2022	02/26/2022	654.75	0.00	Paid	Y 02/01/2022
20679	WWTP RFP 592-442-801.00	BRENT KILPELA WWTP CONTRACTED SERVICES EXPENSE		654.75			
212112	SPICER GROUP	02/01/2022	02/08/2022	1,895.00	0.00	Paid	Y 02/01/2022
20680	BD Bond Refund 101-000-203.00	BRENT KILPELA BSP20-0003		1,895.00			
210170	SPICER GROUP	02/01/2022	02/08/2022	2,079.75	0.00	Paid	Y 02/01/2022
20681	BD Bond Refund 101-000-203.00	BRENT KILPELA BSP21-0004		2,079.75			
2/2/2022	LIVINGSTON COUNTY TREASURER	02/01/2022	02/01/2022	79.00	0.00	Paid	Y 02/01/2022
20682	DOG LICENSES 701-000-238.00	BRENT KILPELA TRUST DUE TO COUNTY DOG LICENSE		79.00			
1/24/2022	LIVINGSTON COUNTY TREASURER	01/24/2022	02/01/2022	762.50	0.00	Paid	Y 02/01/2022
20683	MOBILE HOME FEES 701-000-239.00	BRENT KILPELA TRUST MOBILE HOME TAX PAYABLE		762.50			
2/1/2022	LIVINGSTON COUNTY TREASURER	02/01/2022	02/15/2022	7,546.62	0.00	Paid	Y 02/01/2022
20684	DPPT - JAN 2022 701-000-228.00	BRENT KILPELA TRUST DUE TO COUNTY		7,546.62			
2/1/2022	HOWELL PUBLIC SCHOOLS	02/01/2022	02/15/2022	4,592.97	0.00	Paid	Y 02/01/2022
20685	DPPT - JAN 2022 701-000-225.00	BRENT KILPELA TRUST DUE TO HOWELL SCHLS OPER		4,592.97			
2/1/2022	HOWELL PUBLIC SCHOOLS	02/01/2022	02/15/2022	5,155.43	0.00	Paid	Y 02/01/2022
20686	DPPT - JAN 2022 701-000-225.01	BRENT KILPELA TRUST DUE TO HOWELL SCHLS DEBT		5,155.43			
2/1/2022	HOWELL AREA FIRE AUTHORITY	02/01/2022	02/15/2022	1,269.43	0.00	Paid	Y 02/01/2022
20687	DPPT - JAN 2022 701-000-234.00	BRENT KILPELA TRUST DUE TO HOWELL FIRE AUTH		1,269.43			
2/1/2022	LIV EDUC SERVICE AGENCY	02/01/2022	02/15/2022	2,268.68	0.00	Paid	Y 02/01/2022
20688	DPPT - JAN 2022	BRENT KILPELA					

03/14/2022 11:09 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
2/1/2022	701-000-227.00	TRUST DUE TO LESA		2,268.68			
20689	HOWELL CARNEGIE LIBRARY	02/01/2022	02/15/2022	923.01	0.00	Paid	Y
	DPPT - JAN 2022	BRENT KILPELA					02/01/2022
	701-000-223.00	TRUST DUE TO HOWELL LIBRARY		923.01			
2/1/2022	HOWELL PUBLIC SCHOOLS	02/01/2022	02/01/2022	840.25	0.00	Paid	Y
20690	2021 SUMMER TAXES 1/16-1/31/2022	BRENT KILPELA					02/01/2022
	703-000-225.00	TAX DUE TO HOWELL SCHLS DEBT SUMMER		840.25			
2/1/2022	LIVINGSTON COUNTY TREASURER	02/01/2022	02/01/2022	1,833.30	0.00	Paid	Y
20691	2021 SUMMER TAXES 1/16-1/31/2022	BRENT KILPELA					02/01/2022
	703-000-228.01	TAX DUE TO COUNTY SET SUMMER		1,833.30			
2/1/2022	LIV EDUC SERVICE AGENCY	02/01/2022	02/15/2022	987.37	0.00	Paid	Y
20692	2021 SUMMER TAXES 1/16-1/31/2022	BRENT KILPELA					02/01/2022
	703-000-227.00	TAX DUE TO LESA SUMMER		987.37			
2/1/2022	LIVINGSTON COUNTY TREASURER	02/01/2022	02/15/2022	989.70	0.00	Paid	Y
20693	2021 SUMMER TAXES 1/16-1/31/2022	BRENT KILPELA					02/01/2022
	703-000-228.00	TAX DUE TO COUNTY SUMMER		989.70			
2/1/2022	LIVINGSTON COUNTY TREASURER	02/01/2022	02/10/2022	44,115.88	0.00	Paid	Y
20694	2021 WINTER TAXES 1/16-1/31/2022	BRENT KILPELA					02/01/2022
	703-000-228.90	TAX DUE TO COUNTY WINTER		44,115.88			
2/1/2022	HOWELL PUBLIC SCHOOLS	02/01/2022	02/10/2022	172,118.97	0.00	Paid	Y
20695	2021 WINTER TAXES 1/16-1/31/2022	BRENT KILPELA					02/01/2022
	703-000-225.91	TAX DUE TO HOWELL SCHLS DEBT WINTER		172,118.97			
2/1/2022	HOWELL CARNEGIE LIBRARY	02/01/2022	02/10/2022	64,978.46	0.00	Paid	Y
20696	2021 WINTER TAXES 1/16-1/31/2022	BRENT KILPELA					02/01/2022
	703-000-223.90	TAX DUE TO HOWELL LIBRARY WINTER		64,978.46			
2/1/2022	FOWLerville SCHOOLS	02/01/2022	02/10/2022	15,538.75	0.00	Paid	Y
20697	2021 WINTER TAXES 1/16-1/31/2022	BRENT KILPELA					02/01/2022
	703-000-226.91	TAX DUE TO FOWL SCHLS DEBT WINTER		15,538.75			

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#		GL Distribution	Entered By					Post Date
2/1/2022								
20698	FOWLERVILLE DIST LIBRARY		02/01/2022	02/10/2022	2,172.56	0.00	Paid	Y
	2021 WINTER TAXES 1/16-1/31/2022		BRENT KILPELA					02/01/2022
	703-000-223.91	TAX DUE TO FOWL LIBRARY WINTER			2,172.56			
02/1/2022								
20699	HOWELL AREA FIRE AUTHORITY		02/01/2022	02/10/2022	91,673.44	0.00	Paid	Y
	2021 WINTER TAXES 1/16-1/31/2022		BRENT KILPELA					02/01/2022
	703-000-234.90	TAX DUE TO HOWELL FIRE WINTER			91,673.44			
2163839								
20700	CARLISLE WORTMAN ASSOC, INC.		02/07/2022	02/14/2022	360.00	0.00	Paid	Y
	BD Bond Refund		BRENT KILPELA					02/01/2022
	101-000-203.00	BSP20-0003			360.00			
2163838								
20701	CARLISLE WORTMAN ASSOC, INC.		02/07/2022	02/14/2022	90.00	0.00	Paid	Y
	BD Bond Refund		BRENT KILPELA					02/01/2022
	101-000-203.00	BSP21-0006			90.00			
2/1/2022								
20702	DTE ENERGY		02/01/2022	02/23/2022	439.23	0.00	Paid	Y
	2571 OAKGROVE FEB 2022		BRENT KILPELA					02/01/2022
	592-442-920.00	WWTP ELECTRICITY EXPENSE			439.23			
47								
20703	MHOG		02/02/2022	03/02/2022	112,212.39	0.00	Paid	Y
	OCT - DEC 2021 WATER CONSUMPTION		BRENT KILPELA					02/07/2022
	592-441-803.00	UTILITY BILLING WATER EXPENSE			112,212.39			
150560912								
20704	AT&T		01/19/2022	02/09/2022	250.02	0.00	Paid	Y
	WWTP FEB 2022		BRENT KILPELA					02/07/2022
	592-442-850.00	WWTP TELEPHONE EXPENSE			250.02			
517540696301								
20705	AT&T		01/22/2022	02/11/2022	191.25	0.00	Paid	Y
	517 540-6963 FOR FEB 2022		BRENT KILPELA					02/07/2022
	592-442-850.00	WWTP TELEPHONE EXPENSE			191.25			
517540695201								
20706	AT&T		01/22/2022	02/11/2022	194.90	0.00	Paid	Y
	517 540-6952 FOR FEB 2022		BRENT KILPELA					02/07/2022
	592-442-850.00	WWTP TELEPHONE EXPENSE			194.90			
517540124101								
20707	AT&T		01/22/2022	02/11/2022	85.18	0.00	Paid	Y
	517 540-1241 FOR FEB 2022		BRENT KILPELA					02/07/2022

Inv Num	Vendor	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#		GL Distribution	Entered By					Post Date
517546516001								
20708	AT&T	517 546-5160 FOR FEB 2022	01/22/2022	02/11/2022	83.82	0.00	Paid	Y
		592-442-850.00	BRENT KILPELA					02/07/2022
			WWTP TELEPHONE EXPENSE		85.18			
7563								
20709	TRUE VALUE HARDWARE	KNIFE, SEALANT, GLOVES	01/26/2022	02/26/2022	77.45	0.00	Paid	Y
		592-442-956.00	BRENT KILPELA					02/07/2022
			WWTP MISCELLANEOUS EXPENSE		77.45			
7628								
20710	TRUE VALUE HARDWARE	PEAK ANITFREEZE	02/01/2022	02/15/2022	33.98	0.00	Paid	Y
		592-442-956.00	BRENT KILPELA					02/07/2022
			WWTP MISCELLANEOUS EXPENSE		33.98			
629442								
20711	KENNEDY INDUSTRIES INC	SERVICE CALL PUMP STATION 7	01/28/2022	02/15/2022	808.50	0.00	Paid	Y
		592-442-801.00	BRENT KILPELA					02/07/2022
			WWTP CONTRACTED SERVICES EXPENSE		808.50			
4560								
20712	BENDZINSKI & CO	2020-2021 REPORTING FEES	01/26/2022	02/25/2022	1,000.00	0.00	Paid	Y
		592-000-929.00	BRENT KILPELA					02/07/2022
			SEWER FUND BOND REPORTING FEES		1,000.00			
891								
20713	FAHEY SCHULTZ BURZYCH RHODES PLC	RAINBOW	02/01/2022	03/03/2022	1,517.50	0.00	Paid	Y
		101-268-801.01	BRENT KILPELA					02/07/2022
			TWP AT LARGE LEGAL EXPENSE		1,517.50			
894								
20714	FAHEY SCHULTZ BURZYCH RHODES PLC	OAKLAND TACTICAL	02/01/2022	03/03/2022	6,458.00	0.00	Paid	Y
		101-268-801.01	BRENT KILPELA					02/07/2022
			TWP AT LARGE LEGAL EXPENSE		6,458.00			
892								
20715	FAHEY SCHULTZ BURZYCH RHODES PLC	GENERAL	02/01/2022	03/03/2022	3,220.50	0.00	Paid	Y
		101-268-801.01	BRENT KILPELA					02/07/2022
			TWP AT LARGE LEGAL EXPENSE		3,220.50			
26109								
20716	NETWORK SERVICES GROUP, LLC	DOMAIN NAME REGISTRATION 5 YEAR	01/27/2022	02/27/2022	99.00	0.00	Paid	Y
		101-265-851.00	BRENT KILPELA					02/07/2022
			TWP HALL WEB SITE EXPENSE		99.00			

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
26185	GL Distribution						
20717	NETWORK SERVICES GROUP, LLC WEBSITE CHANGES 101-265-851.00	02/01/2022 BRENT KILPELA	03/01/2022	75.00	0.00	Paid	02/07/2022
63863							
20718	MICRO WORKS COMPUTING, INC CLERK COMPUTER 101-265-728.01	01/31/2022 BRENT KILPELA	02/20/2022	37.50	0.00	Paid	02/01/2022
001307624355							
20719	MUTUAL OF OMAHA INSURANCE COMPANY FEB 2022 101-265-721.00	01/19/2022 BRENT KILPELA	02/01/2022	186.38	0.00	Paid	02/01/2022
1/22/2022							
20720	COMCAST FEB 2022 101-265-850.00	01/22/2022 BRENT KILPELA	02/12/2022	425.07	0.00	Paid	02/01/2022
0004327144							
20721	LIVINGSTON DAILY PRESS & ARGUS DECEMBER PUBLICATIONS 101-400-900.00	01/01/2022 BRENT KILPELA	02/20/2022	410.00	0.00	Paid	02/07/2022
	PLANNING PRINT & PUBL EXPENSE BOARD OF APPEALS PRINT & PUBL EXPENSE TWP BOARD PRINT & PUBL EXPENSE BOARD OF REVIEW PRINTING & PUB EXP			80.00 70.00 200.00 60.00			
5628							
20722	PERFECT MAINTENANCE FEBRUARY 2022 101-265-775.00	01/30/2022 BRENT KILPELA	02/15/2022	175.00	0.00	Paid	02/01/2022
2163837							
20723	CARLISLE WORTMAN ASSOC, INC. GENERAL CONSULTATION 101-400-801.00	02/03/2022 BRENT KILPELA	02/15/2022	1,047.50	0.00	Paid	02/07/2022
	PLANNING-CONTRACTED PLANNER EXPENSE			1,047.50			
1/2/2022							
20724	DTE ENERGY 391 N BURKHART FEB 2022 592-442-920.00	02/02/2022 BRENT KILPELA	02/24/2022	76.50	0.00	Paid	02/09/2022
	WWTP ELECTRICITY EXPENSE			76.50			
2/2/2022							
20725	DTE ENERGY 1009 N BURKHART FEB 2022 592-442-920.00	02/02/2022 BRENT KILPELA	02/24/2022	123.69	0.00	Paid	02/09/2022
	WWTP ELECTRICITY EXPENSE			123.69			

Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20726	ECONO PRINT 2022 ASSESSMENT CHANGE NOTICE POST BRENT KILPELA 101-209-726.00 ASSESSING POSTAGE EXPENSE	02/09/2022	02/09/2022	1,588.40	0.00	Paid	02/09/2022
20727	IRON MOUNTAIN SHREDDING SERVICE CALL 101-265-775.00 TWP HALL OFFICE CLEANING EXPENSE	01/31/2022 BRENT KILPELA	03/02/2022	182.93	0.00	Paid	02/09/2022
20728	LIVINGSTON COUNTY TREASURER CHARGEBACK 101-547-978.00 GEN FUND CHARGEBACK EXPENSE	01/27/2022 BRENT KILPELA	02/09/2022	32.40	0.00	Paid	02/09/2022
20729	TETRA TECH INC BD Bond Refund 101-000-203.00 BSP21-0006	02/10/2022 BRENT KILPELA	03/08/2022	700.00	0.00	Paid	02/10/2022
20730	TETRA TECH INC PATHWAY FEASIBILITY STUDY 101-447-801.00 ENGINEERING CONTRACTED SVCS EXPENSE	02/08/2022 BRENT KILPELA	03/08/2022	557.24	0.00	Paid	02/10/2022
20731	ELECTION SOURCE BALLOT BAGS 101-191-727.00 ELECTION SUPPLIES EXPENSE	01/20/2022 BRENT KILPELA	02/20/2022	259.26	0.00	Paid	02/10/2022
20732	DTE ENERGY STREETLIGHTS 101-268-920.00 TWP AT LARGE STREETLIGHT EXPENSE	01/31/2022 BRENT KILPELA	03/10/2022	558.32	0.00	Paid	02/10/2022
20733	INFRAMARK, LLC FEBRUARY 2022 592-442-801.00 WWTP CONTRACTED SERVICES EXPENSE	02/09/2022 BRENT KILPELA	03/11/2022	30,854.03	0.00	Paid	02/10/2022
20734	DTE ENERGY TWP HALL FEB 2022 101-265-920.00 TWP HALL ELECTRICITY EXPENSE	02/09/2022 BRENT KILPELA	03/03/2022	449.52	0.00	Paid	02/15/2022
20735	LIVINGSTON DAILY PRESS & ARGUS JANUARY PUBLICATIONS	02/01/2022 BRENT KILPELA	02/20/2022	605.00	0.00	Paid	02/15/2022

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

User: BRENT KILPELA
DB: Howell Twp

Inv Num	Vendor	Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
63894		GL Distribution						
20736	MICRO WORKS COMPUTING, INC	101-412-900.00 BOARD OF APPEALS PRINT & PUBL EXPENSE	02/10/2022 BRENT KILPELA	03/02/2022	90.00	0.00	Paid	Y 02/15/2022
	SERVER MAINTENANCE	101-101-900.00 TWP BOARD PRINT & PUBL EXPENSE			515.00			
13								
20737	HURON CEMETERY MAINT INC	101-265-728.01 TWP HALL IT SUPPORT EXPENSE	02/08/2022 BRENT KILPELA	03/08/2022	75.00	0.00	Paid	Y 02/15/2022
	O/C PENNALA, ESKOLA, FISHER	GEN FUND GRAVE OPENINGS INCOME			2,925.00			
2/10/2022								
20738	DTE ENERGY	2700 TOOLEY FEB 2022	02/10/2022 BRENT KILPELA	03/04/2022	315.76	0.00	Paid	Y 02/16/2022
		592-442-920.00 WWTP ELECTRICITY EXPENSE			315.76			
2/9/2022								
20739	DTE ENERGY	1034 AUSTIN CT FEB 2022	02/09/2022 BRENT KILPELA	03/03/2022	376.21	0.00	Paid	Y 02/16/2022
		592-442-920.00 WWTP ELECTRICITY EXPENSE			376.21			
2/9/2022								
20740	DTE ENERGY	1575 N BURKHART FEB 2022	02/09/2022 BRENT KILPELA	03/03/2022	614.15	0.00	Paid	Y 02/16/2022
		592-442-920.00 WWTP ELECTRICITY EXPENSE			614.15			
2/9/2022								
20741	DTE ENERGY	1222 PACKARD FEB 2022	02/09/2022 BRENT KILPELA	03/03/2022	3,720.54	0.00	Paid	Y 02/16/2022
		592-442-920.00 WWTP ELECTRICITY EXPENSE			3,720.54			
2/9/2022								
20742	DTE ENERGY	3888 OAKGROVE FEB 2022	02/09/2022 BRENT KILPELA	03/03/2022	148.84	0.00	Paid	Y 02/16/2022
		592-442-920.00 WWTP ELECTRICITY EXPENSE			148.84			
2/9/2022								
20743	DTE ENERGY	1216 PACKARD FEB 2022	02/09/2022 BRENT KILPELA	03/03/2022	328.36	0.00	Paid	Y 02/16/2022
		592-442-920.00 WWTP ELECTRICITY EXPENSE			328.36			
02/09/2022								
20744	DTE ENERGY	2559 W GRAND RIVER FEB 2022	02/09/2022 BRENT KILPELA	03/03/2022	338.14	0.00	Paid	Y 02/16/2022
		592-442-920.00 WWTP ELECTRICITY EXPENSE			338.14			

User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
2/16/2022	GL Distribution						
20745	HOWELL PUBLIC SCHOOLS 2021 SUMMER TAXES 2/1 - 2/15/2022 703-000-225.00	02/16/2022 BRENT KILPELA TAX DUE TO HOWELL SCHLS DEBT SUMMER	02/16/2022	1,029.99	0.00	Paid	Y 02/16/2022
2/16/2022							
20746	LIVINGSTON COUNTY TREASURER 2021 SUMMER TAXES 2/1 - 2/15/2022 703-000-228.01	02/16/2022 BRENT KILPELA TAX DUE TO COUNTY SET SUMMER	02/16/2022	2,252.77	0.00	Paid	Y 02/16/2022
2/16/2022							
20747	LIV EDUC SERVICE AGENCY 2021 SUMMER TAXES 2/1 - 2/15/2022 703-000-227.00	02/16/2022 BRENT KILPELA TAX DUE TO LESA SUMMER	02/16/2022	1,213.29	0.00	Paid	Y 02/16/2022
2/16/2022							
20748	LIVINGSTON COUNTY TREASURER 2021 SUMMER TAXES 2/1 - 2/15/2022 703-000-228.00	02/16/2022 BRENT KILPELA TAX DUE TO COUNTY SUMMER	02/16/2022	1,216.14	0.00	Paid	Y 02/16/2022
2/16/2022							
20749	LIVINGSTON COUNTY TREASURER 2021 WINTER TAXES 2/1 - 2/15/2022 703-000-228.90	02/16/2022 BRENT KILPELA TAX DUE TO COUNTY WINTER	02/16/2022	95,640.09	0.00	Paid	Y 02/16/2022
2/16/2022							
20750	HOWELL PUBLIC SCHOOLS 2021 WINTER TAXES 2/1 - 2/15/2022 703-000-225.91	02/16/2022 BRENT KILPELA TAX DUE TO HOWELL SCHLS DEBT WINTER	02/16/2022	334,008.33	0.00	Paid	Y 02/16/2022
2/16/2022							
20751	HOWELL PUBLIC SCHOOLS 2021 WINTER TAXES 2/1 - 2/15/2022 703-000-223.90	02/16/2022 BRENT KILPELA TAX DUE TO HOWELL LIBRARY WINTER	02/16/2022	0.00	0.00	Void	Y 02/16/2022
2/16/2022							
20752	FOWLerville SCHOOLS 2021 WINTER TAXES 2/1 - 2/15/2022 703-000-226.91	02/16/2022 BRENT KILPELA TAX DUE TO FOWL SCHLS DEBT WINTER	02/16/2022	18,491.18	0.00	Paid	Y 02/16/2022
2/16/2022							
20753	FOWLerville DIST LIBRARY 2021 WINTER TAXES 2/1 - 2/15/2022 703-000-223.91	02/16/2022 BRENT KILPELA TAX DUE TO FOWL LIBRARY WINTER	02/16/2022	2,585.34	0.00	Paid	Y 02/16/2022
2/16/2022							
20754	HOWELL AREA FIRE AUTHORITY 2021 WINTER TAXES 2/1 - 2/15/2022	02/16/2022 BRENT KILPELA	02/16/2022	176,154.23	0.00	Paid	Y 02/16/2022

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20755	GL Distribution 703-000-234.90 TAX DUE TO HOWELL FIRE WINTER	02/16/2022 BRENT KILPELA	02/16/2022	126,094.31	0.00	Paid	02/16/2022
2703	HOWELL CARNEGIE LIBRARY	02/16/2022	02/16/2022	126,094.31			
20756	2021 WINTER TAXES 2/1 - 2/15/2022 703-000-223.90 TAX DUE TO HOWELL LIBRARY WINTER	BRENT KILPELA	03/21/2022	1,567.22	0.00	Paid	02/23/2022
20757	LIVINGSTON MICROGRAPHICS, LLC 60 UV BULBS 592-442-930.00 WWTP EQUIPMENT REPAIR EXPENSE	02/21/2022 BRENT KILPELA	03/08/2022	53.09	0.00	Paid	02/23/2022
517552195602	DTE ENERGY	02/14/2022	03/07/2022	53.09			
20758	271 E HIGHLAND FEB 2022 592-442-920.00 WWTP ELECTRICITY EXPENSE	BRENT KILPELA	03/07/2022	68.58	0.00	Paid	02/23/2022
7851	AT&T	02/13/2022	03/07/2022	68.58			
20759	517 552-1956 FOR FEB 2022 592-442-850.00 WWTP TELEPHONE EXPENSE	BRENT KILPELA	03/15/2022	10.99	0.00	Paid	02/22/2022
7859	TRUE VALUE HARDWARE	02/21/2022	03/15/2022	10.99			
20760	FASTENERS, GASKET 592-442-956.00 WWTP MISCELLANEOUS EXPENSE	BRENT KILPELA	03/15/2022	75.97	0.00	Paid	02/23/2022
001323421071	LAMP, GASKET MAKER, RATCHET 592-442-956.00 WWTP MISCELLANEOUS EXPENSE	02/22/2022 BRENT KILPELA	03/01/2022	186.38	0.00	Paid	02/23/2022
20761	MUTUAL OF OMAHA INSURANCE COMPANY MARCH 2022 101-265-721.00 TWP HALL LIFE INSURANCE EXPENSE	02/16/2022 BRENT KILPELA	03/07/2022	75.00	0.00	Paid	02/23/2022
63926	MICRO WORKS COMPUTING, INC	02/15/2022	03/07/2022	75.00			
20762	BOARD PACKET ATTACHMENT 101-265-728.01 TWP HALL IT SUPPORT EXPENSE	BRENT KILPELA	03/07/2022	75.00	0.00	Paid	02/23/2022
20763	JONATHAN HOHENSTEIN TREASURER MILEAGE 101-253-860.00 TREASURER MILEAGE & EXPENSES	02/22/2022 BRENT KILPELA	02/23/2022	93.37	0.00	Paid	02/23/2022

Inv Num Vendor Description Inv Date Entered By Inv Amt Amt Due Status Jrnalized Post Date
 Inv Ref# GL Distribution

2/22/2022
 20764 MISIGNAL, INC. 02/22/2022 02/23/2022 175,000.00 0.00 Paid Y
 INITIAL PAYMENT FOR BROADBAND BRENT KILPELA 02/23/2022
 285-000-852.00 ARPA FUND BROADBAND EXPENSE 175,000.00

of Invoices: 86 # Due: 0 Totals: 1,532,599.55 0.00
 # of Credit Memos: 0 # Due: 0 Totals: 0.00 0.00

Net of Invoices and Credit Memos:

1,532,599.55 0.00
Agrees with Check Register BK

--- TOTALS BY FUND ---

101 - GENERAL FUND 26,364.02 0.00
 285 - AMERICAN RESCUE PLAN ACT (A) 175,000.00 0.00
 592 - SWR/WTR 154,703.54 0.00
 701 - TRUST & AGENCY 22,597.64 0.00
 703 - TAX FUND 1,153,934.35 0.00

--- TOTALS BY DEPT/ACTIVITY ---

000 - OTHER 1,360,581.74 0.00
 101 - TOWNSHIP BOARD 715.00 0.00
 191 - ELECTIONS 259.26 0.00
 209 - ASSESSING 1,588.40 0.00
 247 - BOARD OF REVIEW 60.00 0.00
 253 - TREASURER 93.37 0.00
 265 - TOWNSHIP HALL 1,966.78 0.00
 268 - TOWNSHIP AT LARGE 11,754.32 0.00
 400 - PLANNING COMMISSION 1,127.50 0.00
 412 - BOARD OF APPEALS 160.00 0.00
 441 - UTILITY BILLING 112,212.39 0.00
 442 - WWTP 41,491.15 0.00
 447 - ENGINEERING 557.24 0.00
 547 - CHARGEBACKS 32.40 0.00

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
02/09/2022	GEN	101001737(E)	COMCAST	425.07
02/09/2022	GEN	18001	CARLISLE WORTMAN ASSOC, INC.	1,497.50
02/09/2022	GEN	18002	ECONO PRINT	1,588.40
02/09/2022	GEN	18003	FAHEY SCHULTZ BURZYCH RHODES PLC	11,196.00
02/09/2022	GEN	18004	IRON MOUNTAIN	182.93
02/09/2022	GEN	18005	LIVINGSTON DAILY PRESS & ARGUS	410.00
02/09/2022	GEN	18006	MICRO WORKS COMPUTING, INC	37.50
02/09/2022	GEN	18007	MUTUAL OF OMAHA INSURANCE COMPANY	186.38
02/09/2022	GEN	18008	NETWORK SERVICES GROUP, LLC	174.00
02/09/2022	GEN	18009	PERFECT MAINTENANCE	175.00
02/09/2022	GEN	18010	LIVINGSTON COUNTY TREASURER	32.40
02/23/2022	GEN	101001738(E)	DTE ENERGY	449.52
02/23/2022	GEN	18011	DTE ENERGY	558.32
02/23/2022	GEN	18012	ELECTION SOURCE	259.26
02/23/2022	GEN	18013	JONATHAN HOHENSTEIN	93.37
02/23/2022	GEN	18014	HURON CEMETERY MAINT INC	2,925.00
02/23/2022	GEN	18015	LIVINGSTON DAILY PRESS & ARGUS	605.00
02/23/2022	GEN	18016	MICRO WORKS COMPUTING, INC	150.00
02/23/2022	GEN	18017	MISIGNAL, INC.	175,000.00
02/23/2022	GEN	18018	MUTUAL OF OMAHA INSURANCE COMPANY	186.38
02/23/2022	GEN	18019	TETRA TECH INC	1,257.24

GEN TOTALS:

Total of 21 Checks:	197,389.27
Less 0 Void Checks:	0.00
Total of 21 Disbursements:	197,389.27

Bank T&A TRUST & AGENCY CHECKING

02/01/2022	T&A	3520	HOWELL AREA FIRE AUTHORITY	1,269.43
02/01/2022	T&A	3521	HOWELL CARNEGIE LIBRARY	923.01
02/01/2022	T&A	3522	HOWELL PUBLIC SCHOOLS	4,592.97
02/01/2022	T&A	3523	HOWELL PUBLIC SCHOOLS	5,155.43
02/01/2022	T&A	3524	LIV EDUC SERVICE AGENCY	2,268.68
02/01/2022	T&A	3525	LIVINGSTON COUNTY TREASURER	79.00
02/01/2022	T&A	3526	LIVINGSTON COUNTY TREASURER	762.50
02/01/2022	T&A	3527	LIVINGSTON COUNTY TREASURER	7,546.62

T&A TOTALS:

Total of 8 Checks:	22,597.64
Less 0 Void Checks:	0.00
Total of 8 Disbursements:	22,597.64

Bank TAX TAX CHECKING

02/01/2022	TAX	5646	FOWLerville DIST LIBRARY	2,172.56
02/01/2022	TAX	5647	FOWLerville SCHOOLS	15,538.75
02/01/2022	TAX	5648	HOWELL AREA FIRE AUTHORITY	91,673.44
02/01/2022	TAX	5649	HOWELL CARNEGIE LIBRARY	64,978.46
02/01/2022	TAX	5650	HOWELL PUBLIC SCHOOLS	840.25
02/01/2022	TAX	5651	HOWELL PUBLIC SCHOOLS	172,118.97
02/01/2022	TAX	5652	LIV EDUC SERVICE AGENCY	987.37
02/01/2022	TAX	5653	LIVINGSTON COUNTY TREASURER	1,833.30
02/01/2022	TAX	5654	LIVINGSTON COUNTY TREASURER	989.70
02/01/2022	TAX	5655	LIVINGSTON COUNTY TREASURER	44,115.88
02/16/2022	TAX	5656	FOWLerville DIST LIBRARY	2,585.34
02/16/2022	TAX	5657	FOWLerville SCHOOLS	18,491.18
02/16/2022	TAX	5658	HOWELL AREA FIRE AUTHORITY	176,154.23
02/16/2022	TAX	5659	HOWELL PUBLIC SCHOOLS	1,029.99
02/16/2022	TAX	5660	HOWELL PUBLIC SCHOOLS	334,008.33
02/16/2022	TAX	5661	HOWELL PUBLIC SCHOOLS	126,094.31
			Void Reason: WRONG VENDOR	
02/16/2022	TAX	5662	LIV EDUC SERVICE AGENCY	1,213.29
02/16/2022	TAX	5663	LIVINGSTON COUNTY TREASURER	2,252.77
02/16/2022	TAX	5664	LIVINGSTON COUNTY TREASURER	1,216.14
02/16/2022	TAX	5665	LIVINGSTON COUNTY TREASURER	95,640.09
02/16/2022	TAX	5666	HOWELL CARNEGIE LIBRARY	126,094.31

TAX TOTALS:

Total of 21 Checks:	1,280,028.66
Less 1 Void Checks:	126,094.31
Total of 20 Disbursements:	1,153,934.35

Check Date	Bank	Check	Vendor Name	Amount
Bank UTYCK UTILITY CHECKING				
02/09/2022	UTYCK	2850	BENDZINSKI & CO	1,000.00
02/09/2022	UTYCK	2851	KENNEDY INDUSTRIES INC	808.50
02/09/2022	UTYCK	2852	MHOG	112,212.39
02/09/2022	UTYCK	2853	SPICER GROUP	4,629.50
02/09/2022	UTYCK	2854	TRUE VALUE HARDWARE	111.43
02/09/2022	UTYCK	590003546 (E)	AT&T	250.02
02/09/2022	UTYCK	590003547 (E)	AT&T	191.25
02/09/2022	UTYCK	590003548 (E)	AT&T	194.90
02/09/2022	UTYCK	590003549 (E)	AT&T	85.18
02/09/2022	UTYCK	590003550 (E)	AT&T	83.82
02/09/2022	UTYCK	590003551 (E)	DTE ENERGY	439.23
02/09/2022	UTYCK	590003552 (E)	DTE ENERGY	76.50
02/09/2022	UTYCK	590003553 (E)	DTE ENERGY	123.69
02/23/2022	UTYCK	2855	INFRAMARK, LLC	30,854.03
02/23/2022	UTYCK	2856	LIVINGSTON MICROGRAPHICS, LLC	1,567.22
02/23/2022	UTYCK	2857	TRUE VALUE HARDWARE	86.96
02/23/2022	UTYCK	590003554 (E)	AT&T	68.58
02/23/2022	UTYCK	590003555 (E)	DTE ENERGY	315.76
02/23/2022	UTYCK	590003556 (E)	DTE ENERGY	376.21
02/23/2022	UTYCK	590003557 (E)	DTE ENERGY	614.15
02/23/2022	UTYCK	590003558 (E)	DTE ENERGY	3,720.54
02/23/2022	UTYCK	590003559 (E)	DTE ENERGY	148.84
02/23/2022	UTYCK	590003560 (E)	DTE ENERGY	328.36
02/23/2022	UTYCK	590003561 (E)	DTE ENERGY	338.14
02/23/2022	UTYCK	590003562 (E)	DTE ENERGY	53.09

UTYCK TOTALS:

Total of 25 Checks:	158,678.29
Less 0 Void Checks:	0.00
Total of 25 Disbursements:	158,678.29

REPORT TOTALS:

Total of 75 Checks:	1,658,693.86
Less 1 Void Checks:	126,094.31
Total of 74 Disbursements:	1,532,599.55

*Agrees with Invoice
 Register BK*