

HOWELL TOWNSHIP BOARD ZOOM MEETING

3525 Byron Road

Howell, MI 48855

May 10, 2021

6:30 P.M.

1. Call to Order:
2. Roll Call: Mike Coddington () Jeff Smith ()
 Jean Graham () Harold Melton ()
 Jonathan Hohenstein () Evan Rudnicki ()
 Matthew Counts ()
3. Call to the Board:
4. Approval of the Minutes:
A. Special Board Meeting April 8, 2021
B. Regular Board Meeting April 12, 2021
C. Closed Session Meeting April 12, 2021
5. Correspondence:
6. Call to the Public:
7. Public Hearing
A. Special Assessment District and Cost
8. Public Hearing
A. Special Assessment Roll – Water
B. Special Assessment Roll – Sewer
C. Resolution 05.21.487
9. Unfinished Business:
A. Planning Committee Open Seat
10. New Business:
A. Financial Report April 30, 2021
 Cash Flow-Budget Revenue 2020-2021
 Historical Average Revenue 2020-2021
B. Agreement for Law Enforcement Services
C. Lawn Service Contract
D. Duct Cleaning Bids
E. Furnaces Inspections & New Filters
11. Reports:
A. Supervisor B. Treasurer C. Clerk D. Zoning
E. Assessing F. Fire Authority G. MHOG H. Planning Commission
I. Z B A J. WWTP K. HAPRA L. Property Committee
12. Call to the Public:
13. Disbursements:
 Regular and Check Register
14. Adjournment:

Howell Township is inviting you to a scheduled Zoom meeting.

Topic: Regular Board Meeting

Time: May 10, 2021 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81804649863?pwd=UUIwOXY4Ylo2NXRBT0NHb0tQN3pYdz09>

Meeting ID: 818 0464 9863

Passcode: 008882

One tap mobile

+13017158592,,81804649863#,,,,*008882# US (Washington DC)

+13126266799,,81804649863#,,,,*008882# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 818 0464 9863

Passcode: 008882

Find your local number: <https://us02web.zoom.us/j/81804649863?pwd=UUIwOXY4Ylo2NXRBT0NHb0tQN3pYdz09>

AGENDA ITEM

4A

**HOWELL TOWNSHIP SPECIAL BOARD ELECTRONIC/ZOOM MEETING
MINUTES**

3525 Byron Road
Howell, MI 48855
April 8, 2021
10:00 A.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Harold Melton	Trustee
Evan Rudnicki	Trustee
Jeff Smith	Trustee

MEMBERS ABSENT:

Matthew Counts

Supervisor Coddington called the meeting to order at 10:00 a.m. The roll was called.

Due to the meeting being a Zoom Meeting, there was no Pledge of Allegiance.

APPROVAL OF THE AGENDA:

April 8, 2021

MOTION by Melton, seconded by Smith **“TO APPROVE THE APRIL 8, 2021 SPECIAL BOARD MEETING AGENDA AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Coddington – yes, Smith – yes, Graham – yes, Melton – yes, Hohenstein – yes, Rudnicki – yes. Motion passes 6 to 0.

CALL TO THE PUBLIC:

No response

UNFINISHED BUSINESS:

A. RESOLUTION 04.21.486

Clerk Graham explained that an updated version of Resolution #04.21.486 be in place that will allow for either Clerk Graham, Treasurer Hohenstein or Supervisor Coddington to do the signing at the close of sale for Annex. Treasurer Hohenstein added that the Annex Group changed their title company. In the purchase agreement it states Bell Title and now they have a different title company. The new company did not like how the resolution was written. We now have an updated revised version of the resolution.

- **MOTION** by Graham, seconded by Smith, **“TO ACCEPT RESOLUTION 04.21.486 TO AUTHORIZE SALE OF PROPERTY AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Rudnicki – yes, Hohenstein – yes, Smith – yes, Melton – yes, Coddington – yes, Graham – yes. Motion passes 6 to 0.

ADJOURNMENT: **MOTION** by Rudnicki, seconded by Hohenstein, **“TO ADJOURN.”** Discussion followed. A roll-call vote was taken: Smith – yes, Melton – yes, Hohenstein – yes, Graham – yes, Rudnicki – yes, Coddington – yes. Motion passes by unanimous consent 6 to 0. The meeting adjourned at 10:07 a.m.

As Presented: _____

As Amended: _____

As Corrected: _____

Dated: _____

Howell Township Clerk
Jean Graham

Mike Coddington
Howell Township Supervisor

Debby Johnson, Recording Secretary

AGENDA ITEM

4B

**HOWELL TOWNSHIP REGULAR BOARD ELECTRONIC/ZOOM MEETING
MINUTES**

3525 Byron Road
Howell, MI 48855
April 12, 2021
6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Evan Rudnicki	Trustee
Jeff Smith	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m.

Due to the meeting being a Zoom Meeting, there was no Pledge of Allegiance.

APPROVAL OF THE AGENDA:

April 12, 2021

MOTION by Counts, seconded by Rudnicki, **"TO APPROVE THE APRIL 12, 2021 AGENDA AS PRESENTED."**

Discussion followed. A roll-call vote was taken: Graham - yes, Rudnicki – yes, Counts – yes, Coddington – yes, Hohenstein – yes, Melton – yes, Smith – yes. Motion carries 7 to 0.

MARCH 15, 2021 MEETING MINUTES:

REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, seconded by Counts, **"TO APPROVE THE MARCH 15, 2021 MEETING MINUTES AS PRESENTED."** Discussion followed. A roll-call vote was taken: Melton – yes, Graham – yes, Coddington – yes, Rudnicki – yes, Counts – yes, Smith – yes, Hohenstein – yes. Motion carries 7 to 0. (See March 15, 2021 Regular Zoom Meeting Minutes.)

CORRESPONDENCE:

No additions.

CALL TO THE PUBLIC:

No response.

UNFINISHED BUSINESS:

RESOLUTION 04.21.485 MASON ROAD

Clerk Graham explained a new resolution #04.21.485 for this parcel needs to be approved. Previous Resolution #04.21.482 had already been approved but there needs to be some clarifications on who can sign at the closing on parcel 4706-32-400-013, Mason Road.

- **MOTION** by Graham, seconded by Smith, **"TO ACCEPT RESOLUTION 04.21.485 AS PRESENTED."** Discussion followed. A roll-call vote was taken: Graham – yes, Rudnicki – yes, Smith – yes, Hohenstein – yes, Melton – yes, Coddington – yes, Counts – yes. Motion carries 7 to 0.

NEW BUSINESS:

A. OPEN POSITION FOR PLANNING COMMISSION

Clerk Graham informed the Board of the letter sent from Denise Markham who is interested in the Planning Commission position. She does not live in Howell Township but she does own the Marathon at 1360 N. Burkhart Road as well as two rental houses in the Township. It was noted that the Planning Commission is allowed to have one member who doesn't live in the Township but does have a business within the Township. All current members live in the Township. Discussion followed. It was the consensus of the Board to have Denise Markham attend the next Township Board Meeting to allow them to ask questions.

REPORTS:

A. SUPERVISOR:

(Supervisor Coddington reported on the following items)

- Emergency Declaration – the Township does have one in effect. The Township has named Therese Cremona as the County Emergency Manager.
- The Supervisor and the Treasurer met with Amber Oaks and Allen Edwin to work out an agreement.
- Working with the Zoning Administrator Daus about the Township Code Enforcer. He is doing a great job but there are some communication gaps. Talked with the Sheriff Department about hiring deputies to help with the code enforcements. Possibility of having Howell and Marion Townships partner with the Sheriff Deputies. Discussion followed.

B. TREASURER:

(Treasurer Hohenstein reported on the following items)

- Township Planner is setting up a meeting with the Supervisor, Treasurer, Scott Barb-County Planning, M-DOT & City of Howell to discuss the problems at Oak Grove and M-59 intersection. Trustee Counts added that he would like to join that meeting.

C. CLERK:

(Clerk Graham reported on the following items)

- Reminded the Board members that the office is now open to the public on Tuesdays and Thursdays.
- There is a Fowlerville School Election on May 4, 2021. We have a few residents who belong to the Fowlerville School District so we have to be available to give out absentee ballots. Handy Township will be taking our voters and Election Day but we still have to be open for anyone who wants to register or receive an absentee ballot on Election Day.
- The amount of people coming into the office is picking up. The majority are for the Zoning Administrator.

D. ZONING:

(See Zoning Administrator Daus's prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

F. FIRE AUTHORITY:

(Supervisor Coddington reported on the following items)

- Did some budget amendments.
- Update on the new engine. A couple of our guys went down to see the prebuilt and give their ideas.

G. MHOG:

(Trustee Counts reported on the following items)

- The painting on the Genoa Township water tower began on April 1st. The Oceola Township water tower painting will start in the fall.
- More testing for EGLE.
- MHOG still has several issues to be reviewed with the Union at Oak Grove (Annex).
- Did 35 million gallons in February.
- Interconnect with the city of Brighton is complete.

H. PLANNING COMMISSION:

(Trustee Counts reported on the following items)

- Preliminary and Final Site Plans for Markham Oil Company. They have a rental house on Burkhart Road across from Tanger Outlet and want to turn the house into an office.
- HAPRA will give each household one free pass.

I. ZONING BOARD OF APPEALS (ZBA):

(Trustee Rudnicki reported on the following items)

- An appeal for an accessory building on an odd shape parcel. This was approved.
- A petition for a gas station at the corner of Burkhart and Mason in the Wellhead Protection area. This was declined.

J. WWTP:

(Treasurer Hohenstein reported on the following items)

- See written report.
- Waiting for bids
- The Federal Government has funding available that we may receive that can be used for infrastructure. Studying to see the best place to use these funds.
- Clerk Graham asked if some of funding can be used for elections to purchase a tabulator. Treasurer Hohenstein will look into seeing if any of the funds can be used for election equipment. This may need to be added to the budget.

K. HAPRA:

(Clerk Graham reported on the following items)

- Had tour of the new facility. Very nice building with several different courts. The soft opening should be soon.
- There was talk on having a dog park.
- Getting pre-school teachers hired for Day Camp.
- HAPRA will run the park in the city along with the boat launch.
- Each household will be granted one Park Pass and the second one may be purchased for \$40.00.
- The egg hunt went well.
- There is a waiting list for soccer.

L. PROPERTY COMMITTEE:

(Treasurer Hohenstein reported on the following items)

- The Annex or Union at Oak Grove purchase closed on April 9th.
- Waiting for the purchaser on the Crandall Road property to give a date to close.

- There was an offer on the Oak Grove properties across from Kroger. There is an issue with getting access to the property. This issue will need to be resolved before moving forward on this purchase. Treasurer Hohenstein suggested 3 different options. Discussion followed. It was the consensus of the Board to have Treasurer Hohenstein to look into these options.

CLOSED SESSION:

DISCUSSION ON OAKLAND TACTICAL

MOTION by Graham, seconded by Rudnicki, **“TO ENTER INTO CLOSED SESSION TO CONSIDER LEGAL ADVICE PRESENTED IN WRITTEN LEGAL OPINION DRAFTED BY THE TOWNSHIP ATTORNEYS IN CONNECTION WITH THE SETTLEMENT OFFER RECEIVED FROM OAKLAND TACTICAL REGARDING CURRENT PENDING FEDERAL LITIGATION.”** Discussion followed. A roll-call vote was taken: Melton – yes, Coddington – yes, Graham – yes, Smith – yes, Rudnicki – yes, Counts – yes, Hohenstein – yes. Motion carries 7 to 0.

- There was a slight discussion on putting anyone still connected to the Regular Meeting via Zoom who are not Board Members into the waiting room and then the Board members will enter into Closed Session.
- Board went into Closed Session at 7:23 pm.
- **MOTION** by Counts seconded by Smith, **“TO ENTER BACK INTO REGULAR SESSION”**. Discussion followed. A roll-call vote was taken: Rudnicki – yes, Hohenstein – yes, Melton – yes, Counts – yes, Graham – yes, Smith – yes, Coddington – yes. Motion carries 7 to 0.
- Board came back into Regular Session at 7:40 pm

CALL TO THE PUBLIC:

No response.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, seconded by Melton, **“TO APPROVE THE REGULAR DISBURSEMENTS AS OF MARCH 31, 2021 CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. A roll-call vote was taken: Counts – yes, Graham – yes, Coddington – yes, Melton – yes, Smith – yes, Hohenstein – yes, Rudnicki – yes. Motion carries 7 to 0.

ADJOURNMENT: **MOTION** by Counts, seconded by Rudnicki, **“TO ADJOURN.”** Motion passes by unanimous consent. The meeting adjourned (7:45 pm.)

As Presented: _____

Howell Township Clerk

As Amended: _____

Jean Graham

As Corrected: _____

Mike Coddington

Howell Township Supervisor

Dated: _____

Debby Johnson, Recording Secretary

AGENDA ITEM

5

CORRESPONDENCE

MAY 10, 2021

1. **AMERICAN FUNDS** – Summary prospectus February 1, 2021

AGENDA ITEM

8A

CONTRACT FOR SPECIAL ASSESSMENT LIEN

This Special Assessment Contract ("Contract") is entered into as of May 10th, 2021, between Howell Township (the "Township"), with an address of 3525 Byron Road, Howell, Michigan 48855, and Barry Burgess ("Property Owner"), with an address of 3295 N. Burkhart Road, Howell, Michigan 48855.

The Township is engaged in the development and the operation of a municipal water supply system within Howell Township (the "Project"), which is being financed with bonds, and which bonds are to be repaid through special assessment revenues (including the Howell Water District #11) from property owners and other revenues received from benefitting property owners.

Property Owner owns real property ("Parcel") and wishes to receive potable water to the Parcel from the Township using Project improvements. Accordingly, the Township created a subsequent special assessment district named Howell Water District #11 – B. Burgess Special Assessment District ("Special Assessment District") that contains the Parcel so Property Owner can benefit from Project improvements. Property Owner consents to the Township: (1) including the Parcel into the Special Assessment District; and (2) confirmation of a Special Assessment Roll for the Special Assessment District ("Special Assessment Roll"), so that the Parcel is specially assessed the principal amount of \$5,000.00 (five thousand dollars), plus interest at 2.5% per annum. This Contract shall serve as the Special Assessment Roll.

The Parcel is associated with Property Tax Identification Number 4706-17-400-025, and is located at the following address: 3295 N. Burkhart Rd. Howell, Michigan. The Parcel is legally described as: PART OF THE SOUTHEAST 1/4 OF SECTION 17, T3N-R4E, HOWELL TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SECTION 17; THENCE ALONG THE EAST LINE OF SECTION 17 AND CENTERLINE OF BURKHART ROAD (66 FOOT WIDE RIGHT-OF-WAY), N 00°01'51" W, 940.75 FEET, TO THE POINT OF BEGINNING OF THE PARCEL TO BE DESCRIBED; THENCE S 89°58'09" W, 360.58 FEET; THENCE NORTHERLY ON AN ARC LEFT, HAVING A LENGTH OF 16.41 FEET, A RADIUS OF 533.00 FEET, A CENTRAL ANGLE OF 01°45'52", AND A LONG CHORD WHICH BEARS N 00°51'05" E, 16.41 FEET; THENCE N 00°01'51" W, 148.22 FEET; THENCE N 89°58'09" E, 360.33 FEET; THENCE ALONG THE EAST LINE OF SECTION 17 AND CENTERLINE OF BURKHART ROAD, S 00°01'51" E, 164.63 FEET, TO THE POINT OF BEGINNING, CONTAINING 1.36 ACRES, MORE OR LESS, AND SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE EXISTING BURKHART ROAD. ALSO SUBJECT TO ANY OTHER EASEMENTS OR RESTRICTIONS OF RECORD. SPLIT 4/17/08 FROM -008.

Property Owner agrees that the Project, including plans, sketches, contractor invoices, and related information evidencing the Project, is necessary to enable the Parcel to receive potable water service, and that the Parcel's access to such water service through the Project will benefit the Parcel and will result in an increase in the value of the Parcel in excess of the principal amount stated above.

Property Owner requests and petitions, and the Township agrees, that \$5,000.00 of the cost of the Project shall be levied by special assessment upon the Parcel in a principal amount equal to \$5,000.00. Such principal amount shall be divided into 10 (ten) equal annual installments of principal, together with interest from and after June 1, 2021, with the first such installment of principal and interest to be due on February 14, 2022, and the subsequent installments of principal and interest to be due on February 14th of each of the subsequent 10 (ten) consecutive years, in accordance with the attached amortization and repayment schedule, otherwise serving as the Special Assessment Roll (**Exhibit A**).

The assessments shall be billed and collected when they are due per the special assessment roll. See **Exhibit A**. The remaining principal amount shall bear interest at a rate of 2.5% annually. If any special assessment installment is not paid when due, then the special assessment shall be considered to be delinquent and there shall be collected, in addition to interest, a penalty at the rate of 1% for each month, or fraction of a month, that the special assessment remains unpaid before being reported to the Township Board for reassessment upon the Township Tax Roll. If not paid by the due date, the installments will be subject to collection, fines, and penalties in the same manner as delinquent property taxes.

In addition to the foregoing, Property Owner shall provide to the Township a check made out to: The Register or Deeds for \$30.00 as reimbursement for recording of this Contract.

Property Owner agrees that, to further evidence the special assessment and lien created hereunder, the Township may amend the Special Assessment Roll (**Exhibit A**) or create any new special assessment roll under Act 188 or other applicable law to show the herein special assessment against the Parcel. The special assessment levied on the Parcel shall be secured by a statutory lien on the Parcel in accordance with Act 188 and any other remedies available to the Township under law. See MCL 41.728. Likewise, Property Owner waives all rights to appeal confirmation of the Special Assessment Roll, which shall be deemed final, conclusive, and not subject to appeal. See MCL 41.726(3).

Nothing in this Contract shall be construed to exempt Property Owner or the Parcel from any ad valorem tax liability or assessments which may be authorized by law.

Property Owner shall comply with all applicable rules, regulations, and ordinances of the Township as it relates to using the public services offered from the construction of the Project. These include, but are not limited to, proper permitting and approval for connection to the Township's water system, paying all utility bills at rates established by the Township or other governing entity for a water or sewer improvement project and adding any necessary infrastructure, such as installing service lines and a water meter for receiving public water service.

Property Owner agrees, warrants and certifies to the Township that: (a) Property Owner is the owner of record of the Parcel; (b) the Parcel is sufficiently benefitted by the Project to justify the levy of the above special assessment against the Parcel; (c) the above special assessment to be levied against the Parcel is proportional to the benefit received by the Parcel from the Project; and (d) there is a reasonable relationship between the total amount of the above special assessment levied against the Parcel and the enhanced fair market value of the Parcel due to the Project. Property Owner(s) certifies that they entered into this Contract under their own free will and had an opportunity to consult with legal counsel before executing this Contract.

Property Owner acknowledges that the Township will, in reliance on this Contract, incur the expenditures necessary for the design, financing, and construction of the Project and the Township enters into this Contract to induce the Township to do so, understanding that the Property Owner will pay all costs to the Township over the terms of this Contract.

This Contract shall serve as a petition by Property Owner to request the Township to proceed with the Project and the above special assessment against the Parcel. Property Owner hereby waives any rights to formal special assessment proceedings of the type required by Act 188 or other applicable laws absent this Contract and further waives notice including the right to receive notice under Act 188 (both by mail and publication). Property Owner also agrees to not challenge the Special Assessment District or Special Assessment Roll due to any irregularities in any special assessment proceedings, including public hearings, if any, undertaken by the Township with respect to the special assessment levied in accordance with this Contract. Property Owner waives notice, hearing, appeal, and judicial or Tax Tribunal review of the above special assessment against the Parcel.

Property Owner herewith pays the first installment of the special assessments due against the Parcel, in the amount of \$500.00 (five hundred dollars), plus interest from and after June 1, 2021, to the date of this Contract.

This Contract may be recorded in the Office of the Livingston County Register of Deeds.

Property Owner personally guarantees the prompt payment of each of the installments on the special assessments when due, and personally guarantees the full payment of the special assessments under this Contract. Property Owner agrees that, in the event any installment of the special assessments is not paid promptly when due, the Township may elect to accelerate the special assessment installments and to sue Property Owner individually or collectively for the full amount of the special assessments.

This Contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns, and personal representatives. This Contract shall run with the land (Parcel), but in the event Property Owner transfers ownership of the Parcel and a future owner does not pay any owed assessments, Property Owner will be jointly and severally liable for any unpaid assessments pursuant to this Contract if Property Owner does not obtain a written release from the Township. Moreover, all remaining annual special assessment installments on the Parcel are immediately due and payable at the time Property Owner transfers ownership of the Parcel

Amortization Table
Special Assessment: BURGESS2 B. BURGESS - WATER. Year Started: 2021
Info for 4706-17-400-025, Declining Balance Method
Current Principal: 5,000.00, APR Interest: 2.5000000

Period	Payment	Toward Interest	Toward Principal	Outstanding
2021	572.92	72.92	500.00	4,500.00
2022	612.50	112.50	500.00	4,000.00
2023	600.00	100.00	500.00	3,500.00
2024	587.50	87.50	500.00	3,000.00
2025	575.00	75.00	500.00	2,500.00
2026	562.50	62.50	500.00	2,000.00
2027	550.00	50.00	500.00	1,500.00
2028	537.50	37.50	500.00	1,000.00
2029	525.00	25.00	500.00	500.00
2030	512.50	12.50	500.00	0.00
	5,635.42	635.42	5,000.00	

** THIS AMORTIZATION TABLE DISPLAYS A SCHEDULE OF PAYMENTS BASED ON THE NUMBER OF YEARS,
** STARTING YEAR, AND INTEREST RATE OF SPECIAL ASSESSMENT DISTRICT BURGESS2 (B. BURGESS - WATER).
** IT DOES NOT TAKE INTO CONSIDERATION PAYOFFS OR ADVANCE PAYMENTS

EXHIBIT "B"

AGENDA ITEM

8B

CONTRACT FOR SPECIAL ASSESSMENT LIEN

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Property Owner owns real property ("Parcel") and wishes to receive sewer to the Parcel from the Township using Project improvements. Accordingly, the Township created a subsequent special assessment district named Howell Sewer District #11 – B. Burgess Special Assessment District ("Special Assessment District") that contains the Parcel so Property Owner can benefit from Project improvements. Property Owner consents to the Township: (1) including the Parcel into the Special Assessment District; and (2) confirmation of a Special Assessment Roll for the Special Assessment District ("Special Assessment Roll"), so that the Parcel is specially assessed the principal amount of \$5,000.00 (five thousand dollars), plus interest at 2.5% per annum. This Contract shall serve as the Special Assessment Roll.

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Property Owner agrees that the Project, including plans, sketches, contractor invoices, and related information evidencing the Project, is necessary to enable the Parcel to receive sewer service, and that the Parcel's access to such sewer service through the Project will benefit the Parcel and will result in an increase in the value of the Parcel in excess of the principal amount stated above.

Property Owner requests and petitions, and the Township agrees, that \$5,000.00 of the cost of the Project shall be levied by special assessment upon the Parcel in a principal amount equal to \$5,000.00. Such principal amount shall be divided into 10 (ten) equal annual installments of principal, together with interest from and after June 1, 2021, with the first such installment of principal and interest to be due on February 14, 2022, and the subsequent installments of principal and interest to be due on February 14th of each of the subsequent 10 (ten) consecutive years, in accordance with the attached amortization and repayment schedule, otherwise serving as the Special Assessment Roll (**Exhibit A**).

The assessments shall be billed and collected when they are due per the special assessment roll. See **Exhibit A**. The remaining principal amount shall bear interest at a rate of 2.5% annually. If any special assessment installment is not paid when due, then the special assessment shall be considered to be delinquent and there shall be collected, in addition to interest, a penalty at the rate of 1% for each month, or fraction of a month, that the special assessment remains unpaid before being reported to the Township Board for reassessment upon the Township Tax Roll. If not paid by the due date, the installments will be subject to collection, fines, and penalties in the same manner as delinquent property taxes.

In addition to the foregoing, Property Owner shall provide to the Township a check made out to: The Register or Deeds for \$30.00 as reimbursement for recording of this Contract.

Property Owner agrees that, to further evidence the special assessment and lien created hereunder, the Township may amend the Special Assessment Roll (**Exhibit A**) or create any new special assessment roll under Act 188 or other applicable law to show the herein special assessment against the Parcel. The special assessment levied on the Parcel shall be secured by a statutory lien on the Parcel in accordance with Act 188 and any other remedies available to the Township under law. See MCL 41.728. Likewise, Property Owner waives all rights to appeal confirmation of the Special Assessment Roll, which shall be deemed final, conclusive, and not subject to appeal. See MCL 41.726(3).

Nothing in this Contract shall be construed to exempt Property Owner or the Parcel from any ad valorem tax liability or assessments which may be authorized by law.

Property Owner shall comply with all applicable rules, regulations, and ordinances of the Township as it relates to using the public services offered from the construction of the Project. These include, but are not limited to, proper permitting and approval for connection to the Township's sewer system, paying all utility bills at rates established by the Township or other governing entity for a water or sewer improvement project and adding any necessary infrastructure, such as installing service lines for receiving public sewer service.

Property Owner agrees, warrants and certifies to the Township that: (a) Property Owner is the owner of record of the Parcel; (b) the Parcel is sufficiently benefitted by the Project to justify the levy of the above special assessment against the Parcel; (c) the above special assessment to be levied against the Parcel is proportional to the benefit received by the Parcel from the Project; and (d) there is a reasonable relationship between the total amount of the above special assessment levied against the Parcel and the enhanced fair market value of the Parcel due to the Project. Property Owner(s) certifies that they entered into this Contract under their own free will and had an opportunity to consult with legal counsel before executing this Contract.

Property Owner acknowledges that the Township will, in reliance on this Contract, incur the expenditures necessary for the design, financing, and construction of the Project and the Township enters into this Contract to induce the Township to do so, understanding that the Property Owner will pay all costs to the Township over the terms of this Contract.

This Contract shall serve as a petition by Property Owner to request the Township to proceed with the Project and the above special assessment against the Parcel. Property Owner hereby waives any rights to formal special assessment proceedings of the type required by Act 188 or other applicable laws absent this Contract and further waives notice including the right to receive notice under Act 188 (both by mail and publication). Property Owner also agrees to not challenge the Special Assessment District or Special Assessment Roll due to any irregularities in any special assessment proceedings, including public hearings, if any, undertaken by the Township with respect to the special assessment levied in accordance with this Contract. Property Owner waives notice, hearing, appeal, and judicial or Tax Tribunal review of the above special assessment against the Parcel.

Property Owner herewith pays the first installment of the special assessments due against the Parcel, in the amount of \$500.00 (five hundred dollars), plus interest from and after June 1, 2021, to the date of this Contract.

This Contract may be recorded in the Office of the Livingston County Register of Deeds.

Property Owner personally guarantees the prompt payment of each of the installments on the special assessments when due, and personally guarantees the full payment of the special assessments under this Contract. Property Owner agrees that, in the event any installment of the special assessments is not paid promptly when due, the Township may elect to accelerate the special assessment installments and to sue Property Owner individually or collectively for the full amount of the special assessments.

This Contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns, and personal representatives. This Contract shall run with the land (Parcel), but in the event Property Owner transfers ownership of the Parcel and a future owner does not pay any owed assessments, Property Owner will be jointly and severally liable for any unpaid assessments pursuant to this Contract if Property Owner does not obtain a written release from the Township. Moreover, all remaining annual special assessment installments on the Parcel are immediately due and payable at the time Property Owner transfers ownership of the Parcel

Witnesses:

Howell Township:

By: _____
Mike Coddington, Supervisor

STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

The foregoing instrument was acknowledged before me, a notary public, on the ____ day of _____ 2021, by Mike Coddington, Howell Township Supervisor.

_____, Notary Public
_____ County, MI
My Commission Expires: _____
Acting in Livingston County, Michigan

After Recording Return to:
Mike Coddington
Howell Township Supervisor
3525 Byron Road,
Howell, Michigan 48855

Amortization Table
Special Assessment: BURGESS B. BURGESS - SEWER. Year Started: 2021
Info for 4706-17-400-025, Declining Balance Method
Current Principal: 5,000.00, APR Interest: 2.5000000

Period	Payment	Toward Interest	Toward Principal	Outstanding
2021	572.92	72.92	500.00	4,500.00
2022	612.50	112.50	500.00	4,000.00
2023	600.00	100.00	500.00	3,500.00
2024	587.50	87.50	500.00	3,000.00
2025	575.00	75.00	500.00	2,500.00
2026	562.50	62.50	500.00	2,000.00
2027	550.00	50.00	500.00	1,500.00
2028	537.50	37.50	500.00	1,000.00
2029	525.00	25.00	500.00	500.00
2030	512.50	12.50	500.00	0.00
	5,635.42	635.42	5,000.00	

** THIS AMORTIZATION TABLE DISPLAYS A SCHEDULE OF PAYMENTS BASED ON THE NUMBER OF YEARS,
** STARTING YEAR, AND INTEREST RATE OF SPECIAL ASSESSMENT DISTRICT BURGESS (B. BURGESS - SEWER).
** IT DOES NOT TAKE INTO CONSIDERATION PAYOFFS OR ADVANCE PAYMENTS

EXHIBIT

"A"

AGENDA ITEM

8C

HOWELL TOWNSHIP

**RESOLUTION APPROVING SPECIAL ASSESSMENT CONTRACT, CREATING
SPECIAL ASSESSMENT DISTRICT, AND CONFIRMING ROLL
RESOLUTION NO. 05.21.487**

At a meeting of the Township Board of Howell Township, Livingston County, Michigan, held at the Howell Township Hall, 3525 Byron Road, Howell, Michigan 48855, on the 10th day of May, 2021, at 6:30 p.m., Eastern Standard Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____

and supported by _____;

WHEREAS, pursuant to Act 188, Public Acts of Michigan of 1954, as amended (“Act 188”), the Township Board may proceed to initiate and carry out water system improvements; and

WHEREAS, the subject of this resolution concerns the parcel identified by parcel identification number, common address, (“Parcel”) and property owner contained in the special assessment roll attached as **Exhibit A**; and

WHEREAS, pursuant to the Special Assessment Contract (“Contract”) between the Township and property owner, Barry Burgess, (“Owner”), attached to this resolution as **Exhibit B**, Owner has petitioned for and consented to the creation of a special assessment district containing the Parcel and levying special assessments against the Parcel shown in the special assessment roll in order to obtain access to and benefit from water system improvements to be constructed servicing the Parcel; and

WHEREAS, Act 188 generally requires public hearings to create a special assessment district and to confirm a special assessment roll. The Township notified Owner of

two public hearings, one to create a special assessment district for Parcel and one to confirm a special assessment district roll to levy special assessments on Owner; and

WHEREAS, the Township Board, pursuant to the attached Contract, desires to create the Howell Township Water District #11-Barry Burgess Special Assessment District (“Special Assessment District”) containing the Parcel and to confirm a Special Assessment District Roll to levy special assessments against the Parcel consistent with the Contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Howell Township, Livingston County, Michigan, as follows:

1. The Township Board approves the Contract and creates the Howell Township Water District #11-Barry Burgess Special Assessment District and the Howell Township Sewer District #11-Barry Burgess Assessment District containing the Parcel, which will be used to fund water system improvements consistent with the Contract. The Contract, and documents referenced or incorporated by reference, shall constitute the plans and costs for water system improvements to the Parcel. Likewise, the Contract specifies the term of the Special Assessment District and incorporate the Special Assessment Roll.
2. The Township Board also confirms the Special Assessment Roll, as provided and included in the attached Contract in the principal amount of \$10,000.00, plus interest. The Township Clerk shall endorse the Special Assessment Roll, which shall be deemed final and conclusive unless an action contesting an assessment is filed in a court of competent jurisdiction within 30 days after the date of confirmation of the roll.
3. The Supervisor is authorized to execute the Contract on behalf of the Township.

4. In all other respects, the Township Board's previous resolutions with all other special assessment districts, including those for water system improvements, remain in full force and effect.

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Mike Coddington, Howell Township Supervisor

CERTIFICATION

STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

Jean Graham, Howell Township Clerk, DOES HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Howell Township Board at a meeting held on the 10th day of May, 2021, and further certifies that the above resolution was adopted at said meeting.

Jean Graham, Howell Township Clerk

AGENDA ITEM

9A

Howell Township Clerk

From: Howell Township Inspector
Sent: Thursday, March 25, 2021 1:46 PM
To: Howell Township Clerk
Subject: FW: Planning committee

Follow Up Flag: Follow up
Due By: Tuesday, May 4, 2021 9:00 AM
Flag Status: Flagged

From: Denise Markham [mailto:dmarkham@markhamoil.com]
Sent: Thursday, March 25, 2021 12:14 PM
To: Howell Township Inspector <inspector@howelltownshipmi.org>
Subject: Planning committee

Hi Joe,

This is Denise Markham. My cousin Mike Mitchell asked me to reach out to you. I own the Marathon at 1360 N Burkhart Rd as well as two rental houses around the corner and some attached vacant parcels. I am interested in the planning committee. Let me know what else you may need from me re this. I hope to chat with you soon. Have a great day!

Denise Markham

Paul Pominville
5075 North Burkhart Road
Howell, MI 48855
517.404.9823
paul.pominville@gmail.com

April 28, 2021

Howell Township
Attention Jean Graham
3525 Byron Road
Howell, MI 48855

Dear Ms. Graham:

I am writing to express my interest in serving on the Howell Township Planning Commission. I am a lifelong resident of Livingston County and a current resident of Howell Township where I have resided at 5075 North Burkhart Road for the past 25 years. I have been an employee of Howell Public Schools working in the district's central office for the past 23 years.

Having had three children involved in 4H, I would represent a rural perspective as I have operated a small family farm consisting of hay crops, steer, pigs, goats, etc. to support this endeavor. I hope to join the planning commission to help shape the future of our township. I appreciate the open space and country feel of many parts of our township and would continue to support the master plan which protects these spaces. While I appreciate the open spaces in our community, I also understand the need for growth and development in appropriately zoned areas to help create a larger tax base, and would support development if it is inline with the township master plan.

I understand that there is a planning commission meeting on May 10 where you would like interested parties to attend so that current standing members can ask questions of prospective members. Unfortunately, I am unable to attend this meeting as I have a conflicting Howell School's Board of Education meeting that same night. However, members of the commission can reach out to me at 517.404.9823 with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Pominville", with a long horizontal flourish extending to the right.

Paul Pominville

Howell Township Clerk

From: paul.pominville@gmail.com
Sent: Wednesday, April 28, 2021 3:33 PM
To: Howell Township Clerk
Subject: Howell Township Planning Commission
Attachments: Pominville.pdf

Follow Up Flag: Follow up
Due By: Thursday, April 29, 2021 9:00 AM
Flag Status: Flagged

Hello Jean,

My name is Paul Pominville and attached is a letter of interest for one of the townships open planning commission seats. If you have any questions feel free to call me on my cell at 517-404-9823.

Thank you
Paul Pominville

AGENDA ITEM

10A

REVENUE AND EXPENDITURE REPORT FOR HOWELL TOWNSHIP

PERIOD ENDING 04/30/2021

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2020-21 BUDGET	YTD BALANCE 04/30/2021	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND					
Revenues					
Dept 000 - OTHER					
101-000-402.00	GEN FUND PROPERTY TAX INCOME	340,000.00	329,426.46	96.89	
101-000-403.00	GEN FUND ACT 7 TAX INCOME	26,000.00	32,326.79	124.33	
101-000-420.00	GEN FUND DELINQ PERSONAL TAX INCOME	1,500.00	0.00	0.00	
101-000-451.00	GEN FUND CABLE TV FRANCHISE FEES INCOME	77,500.00	62,366.96	80.47	
101-000-452.00	GEN FUND RIGHT OF WAY FEES INCOME	5,000.00	0.00	0.00	
101-000-470.00	GEN FUND BUSINESS LICENSE FEES INCOME	0.00	0.00	0.00	
101-000-476.00	GEN FUND LICENSES & PERMITS INCOME	12,000.00	13,165.00	109.71	
101-000-490.00	GEN FUND DOG LICENSES INCOME	50.00	39.00	78.00	
101-000-495.00	GEN FUND TRAILER FEES INCOME	1,500.00	1,377.00	91.80	
101-000-573.00	GEN FUND LOCAL COMMUNITY SHARE	50,000.00	30,268.00	60.54	Balance in May
101-000-575.00	GEN FUND CONSTITUT REVENUE SHARING INC	600,000.00	496,480.00	82.75	
101-000-607.00	GEN FUND COLLECTION FEE/SCHOOLS INCOME	10,500.00	10,650.00	101.43	
101-000-608.00	GEN FUND ZONING FEES INCOME	15,000.00	8,250.00	55.00	
101-000-609.00	GEN FUND ZBA FEES INCOME	4,000.00	3,400.00	85.00	
101-000-610.00	GEN FUND LAND DIVISION FEES INCOME	2,500.00	1,000.00	40.00	
101-000-611.00	GEN FUND MUNICIPAL CIVIL INFRACTION INC	100.00	165.00	165.00	Santa Rosa
101-000-613.00	GEN FUND PARKING VIOLATIONS INCOME	100.00	0.00	0.00	
101-000-614.00	GEN FUND PRE-CONFERENCE ZONING INCOME	500.00	0.00	0.00	
101-000-615.00	GEN FUND ADDRESSING FEES INCOME	250.00	11,350.00	4,540.00	Burkhart Ridge North
101-000-642.00	GEN FUND CEMETERY LOTS INCOME	1,000.00	0.00	0.00	
101-000-642.01	GEN FUND GRAVE OPENINGS INCOME	1,000.00	50.00	5.00	
101-000-664.00	GEN FUND INTEREST INCOME	15,000.00	4,836.66	32.24	Interest Rates dropped
101-000-694.00	GEN FUND OTHER REVENUE	250.00	435.82	174.33	Election FOIA, G2G
101-000-695.00	GEN FUND ADMIN FEES INCOME	115,000.00	119,539.39	103.95	
Total Dept 000 - OTHER		1,278,750.00	1,125,126.08	87.99	
TOTAL REVENUES		1,278,750.00	1,125,126.08	87.99	
EXPENDITURES					
Dept 101 - TOWNSHIP BOARD					
101-101-703.00	TWP BOARD SALARY	25,000.00	17,346.80	69.39	
101-101-703.02	TWP BOARD CLERICAL EXPENSE	2,500.00	289.20	11.57	
101-101-703.03	TWP BOARD FLAT RATE MTG CHARGE EXPENSE	600.00	60.00	10.00	
101-101-704.00	TOWNSHIP BOARD PER DIEM EXPENSE	200.00	0.00	0.00	
101-101-705.00	AFFILIATE BOARD PER DIEM EXPENSE	2,400.00	1,380.00	57.50	
101-101-900.00	TWP BOARD PRINT & PUBL EXPENSE	2,500.00	470.00	18.80	
Total Dept 101 - TOWNSHIP BOARD		33,200.00	19,546.00	58.87	
Dept 171 - SUPERVISOR					
101-171-703.00	SUPERVISOR SALARY	33,400.00	26,206.12	78.46	
101-171-703.01	DEPUTY SUPERVISOR SALARY	12,700.00	9,043.98	71.21	
101-171-860.00	SUPERVISOR MILEAGE & EXPENSES	100.00	0.00	0.00	
101-171-957.00	SUPERVISOR DUES & SUBSCRIPTION EXPENSE	100.00	0.00	0.00	
Total Dept 171 - SUPERVISOR		46,300.00	35,250.10	76.13	
Dept 191 - ELECTIONS					
101-191-703.00	ELECTION SALARY	18,000.00	10,617.05	58.98	
101-191-707.00	ELECTION CLERICAL EXPENSE	25,000.00	19,489.12	77.96	
101-191-720.00	ELECTION EDUCATION EXPENSE	200.00	0.00	0.00	
101-191-726.00	ELECTION POSTAGE EXPENSE	5,000.00	2,309.32	46.19	
101-191-727.00	ELECTION SUPPLIES EXPENSE	3,600.00	1,516.65	42.13	
101-191-860.00	ELECTION MILEAGE & EXPENSES	400.00	167.16	41.79	
101-191-900.00	ELECTION PRINT & PUBL EXPENSE	600.00	232.78	38.80	
101-191-930.00	ELECTION EQUIPMENT REPAIR EXPENSE	12,000.00	4,696.30	39.14	

GL NUMBER	DESCRIPTION	2020-21 BUDGET	YTD BALANCE 04/30/2021	% BDGT USED	COMMENTS
Total Dept 191 - ELECTIONS		64,800.00	39,028.38	60.23	
Dept 209 - ASSESSING					
101-209-703.00	ASSESSING SALARY	66,500.00	52,211.78	78.51	
101-209-703.01	ASSESSING CONTRACT LABOR	5,000.00	0.00	0.00	
101-209-703.02	ASSESSING FIELD INSPECTOR WAGES	4,000.00	1,852.08	46.30	
101-209-703.04	ASSESSING HOURLY WAGES CLERICAL	17,000.00	12,999.22	76.47	
101-209-720.00	ASSESSING EDUCATION EXPENSE	1,000.00	80.00	8.00	
101-209-726.00	ASSESSING POSTAGE EXPENSE	4,000.00	2,506.40	62.66	
101-209-727.00	ASSESSING SUPPLIES EXPENSE	2,000.00	754.00	37.70	
101-209-801.00	ASSESSING LEGAL (CONTRACT SVC) EXPENSE	5,000.00	0.00	0.00	
101-209-860.00	ASSESSING MILEAGE & EXPENSES	1,000.00	168.48	16.85	
101-209-865.00	ASSESSING CONFERENCE EXPENSE	500.00	0.00	0.00	
101-209-957.00	ASSESSING DUES & SUBSCRIPTION EXPENSE	700.00	355.00	50.71	
Total Dept 209 - ASSESSING		106,700.00	70,926.96	66.47	
Dept 215 - CLERK					
101-215-703.00	CLERK SALARY	33,400.00	26,206.12	78.46	
101-215-703.01	CLERK DEPUTY WAGES	25,000.00	21,590.55	86.36	
101-215-703.04	CLERK ACCOUNTING WAGES	40,500.00	32,740.40	80.84	
101-215-720.00	CLERK EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-215-860.00	CLERK MILEAGE & EXPENSES	1,000.00	0.00	0.00	
101-215-865.00	CLERK CONFERENCE EXPENSE	300.00	0.00	0.00	
101-215-957.00	CLERK DUES & SUBSCRIPTION EXPENSE	500.00	120.00	24.00	
Total Dept 215 - CLERK		101,700.00	80,657.07	79.31	
Dept 247 - BOARD OF REVIEW					
101-247-703.00	BOARD OF REVIEW SALARY	3,000.00	1,920.00	64.00	
101-247-900.00	BOARD OF REVIEW PRINTING & PUB EXP	500.00	390.00	78.00	
Total Dept 247 - BOARD OF REVIEW		3,500.00	2,310.00	66.00	
Dept 253 - TREASURER					
101-253-703.00	TREASURER SALARY	33,400.00	26,206.12	78.46	
101-253-703.01	TREASURER DEPUTY WAGES	25,000.00	16,410.81	65.64	
101-253-703.02	TREASURER CLERICAL EXPENSE	12,500.00	1,367.98	10.94	Budget Amendment 1
101-253-720.00	TREASURER EDUCATION EXPENSE	1,400.00	0.00	0.00	
101-253-726.01	TREASURER POSTAGE	6,500.00	3,921.37	60.33	
101-253-801.01	TREASURER LEGAL EXPENSE	4,000.00	0.00	0.00	
101-253-860.00	TREASURER MILEAGE & EXPENSES	700.00	283.42	40.49	
101-253-865.00	TREASURER CONFERENCE EXPENSE	300.00	0.00	0.00	
101-253-900.00	TREASURER PRINT & PUBL EXPENSE	500.00	21.00	4.20	
101-253-957.00	TREASURER DUES & SUBSCRIPTION EXPENSE	100.00	10.00	10.00	
Total Dept 253 - TREASURER		84,400.00	48,220.70	57.13	
Dept 265 - TOWNSHIP HALL					
101-265-707.00	TWP HALL CLERICAL EXPENSE	22,000.00	17,058.63	77.54	
101-265-708.00	TWP HALL UTILITY DIRECTOR EXPENSE	12,000.00	13,461.56	112.18	Budget Amendment 2
101-265-720.00	TWP HALL EDUCATION EXPENSE	700.00	0.00	0.00	
101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE	2,800.00	1,899.30	67.83	
101-265-721.01	TWP HALL HEALTH INSURANCE EXPENSE	28,000.00	18,667.18	66.67	
101-265-721.02	TWP HALL HEALTHFLEX EXPENSE	800.00	0.00	0.00	
101-265-722.00	TWP HALL RETIREMENT EXPENSE	62,500.00	51,863.41	82.98	
101-265-725.00	TWP HALL FICA/MEDICARE EXPENSE	38,500.00	26,199.61	68.05	
101-265-726.00	TWP HALL POSTAGE EXPENSE	2,800.00	450.98	16.11	
101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	2,000.00	1,420.94	71.05	
101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE	8,000.00	4,809.42	60.12	
101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE	40,000.00	20,195.62	50.49	
101-265-728.01	TWP HALL IT SUPPORT EXPENSE	7,000.00	3,487.00	49.81	
101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE	5,000.00	2,838.40	56.77	
101-265-776.00	TWP HALL SEPTIC FIELD EXPENSE	1,000.00	445.00	44.50	
101-265-801.00	TWP HALL GROUNDS CONTRACTED SVCS EXP	500.00	0.00	0.00	
101-265-801.01	TWP HALL LEGAL EXPENSE	2,000.00	1,400.00	70.00	
101-265-801.09	TWP HALL FINANCIAL AUDIT	9,600.00	0.00	0.00	
101-265-822.00	TWP HALL INSURANCE & BOND EXPENSE	12,000.00	11,681.00	97.34	Completed

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT	COMMENTS
		BUDGET	04/30/2021	USED	
101-265-850.00	TWP HALL TELEPHONE EXPENSE	4,200.00	3,741.42	89.08	Monitor
101-265-851.00	TWP HALL WEB SITE EXPENSE	5,000.00	3,485.00	69.70	
101-265-860.00	TWP HALL MILEAGE & EXPENSES	200.00	29.90	14.95	
101-265-900.00	TWP HALL PRINT & PUBL EXPENSE	200.00	0.00	0.00	
101-265-920.00	TWP HALL ELECTRICITY EXPENSE	7,500.00	4,620.54	61.61	
101-265-922.00	TWP HALL NATURAL GAS EXPENSE	5,000.00	1,876.09	37.52	
101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE	10,000.00	8,051.70	80.52	
101-265-930.01	TWP HALL OFFICE EQUIPMENT & REPAIR	5,000.00	3,431.86	68.64	
101-265-931.00	TWP HALL GROUNDS CARE EXPENSE	5,000.00	3,031.62	60.63	
101-265-932.00	TWP HALL SNOW REMOVAL EXPENSE	5,000.00	0.00	0.00	
101-265-957.00	TWP HALL DUES & SUBSCRIPTION EXPENSE	6,500.00	0.00	0.00	
Total Dept 265 - TOWNSHIP HALL		310,800.00	204,146.18	65.68	
Dept 268 - TOWNSHIP AT LARGE					
101-268-801.01	TWP AT LARGE LEGAL EXPENSE	75,000.00	73,119.93	97.49	Budget Amendment 3
101-268-882.00	TWP AT LARGE SPRING CLEAN UP EXPENSE	4,000.00	0.00	0.00	
101-268-883.00	TWP AT LARGE ROAD SIDE PICKUP EXPENSE	1,200.00	0.00	0.00	
101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE	6,000.00	5,054.73	84.25	
101-268-974.00	TWP AT LARGE DRAIN EXPENSE	50,000.00	48,620.48	97.24	Completed
Total Dept 268 - TOWNSHIP AT LARGE		136,200.00	126,795.14	93.09	
Dept 276 - CEMETERY					
101-276-931.00	CEMETERY GROUNDS CARE & MAINT EXPENSE	5,000.00	3,330.50	66.61	
101-276-933.00	CEMETERY GRAVE OPENINGS EXPENSE	1,200.00	0.00	0.00	
Total Dept 276 - CEMETERY		6,200.00	3,330.50	53.72	
Dept 400 - PLANNING COMMISSION					
101-400-703.00	PLANNING COMMISSION-SALARY	8,000.00	4,320.00	54.00	
101-400-707.00	PLANNING CLERICAL EXPENSE	2,000.00	110.68	5.53	
101-400-720.00	PLANNING EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-400-726.00	PLANNING POSTAGE EXPENSE	1,000.00	186.40	18.64	
101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE	20,000.00	6,744.00	33.72	
101-400-801.01	PLANNING LEGAL EXPENSE	2,000.00	67.50	3.38	
101-400-865.00	PLANNING CONFERENCE EXPENSE	500.00	0.00	0.00	
101-400-900.00	PLANNING PRINT & PUBL EXPENSE	1,500.00	210.00	14.00	
101-400-957.00	PLANNING DUES & SUBSCRIPTION EXPENSE	1,000.00	370.00	37.00	
Total Dept 400 - PLANNING COMMISSION		37,000.00	12,008.58	32.46	
Dept 402 - ZONING ADMINISTRATION					
101-402-703.00	ZONING-SALARY ADMIN	57,700.00	46,506.36	80.60	Budget Amendment 4
101-402-703.02	ZONING CLERICAL EXPENSE	13,200.00	1,717.47	13.01	
101-402-703.05	ZONING WAGES - CODE ENFORCEMENT	3,500.00	1,000.00	28.57	
101-402-860.00	ZONING MILEAGE & EXPENSES	700.00	213.33	30.48	
101-402-900.00	ZONING PRINTING & PUBLICATION EXP	400.00	162.76	40.69	
Total Dept 402 - ZONING ADMINISTRATION		75,500.00	49,599.92	65.70	
Dept 412 - BOARD OF APPEALS					
101-412-703.00	BOARD OF APPEALS SALARY	3,000.00	840.00	28.00	
101-412-707.00	BOARD OF APPEALS CLERICAL EXPENSE	900.00	68.03	7.56	
101-412-720.00	BOARD OF APPEALS EDUCATION EXPENSE	200.00	0.00	0.00	
101-412-865.00	BOARD OF APPEALS CONFERENCE EXPENSE	200.00	0.00	0.00	
101-412-900.00	BOARD OF APPEALS PRINT & PUBL EXPENSE	800.00	500.00	62.50	
Total Dept 412 - BOARD OF APPEALS		5,100.00	1,408.03	27.61	
Dept 447 - ENGINEERING					
101-447-801.00	ENGINEERING CONTRACTED SVCS EXPENSE	3,000.00	450.00	15.00	
Total Dept 447 - ENGINEERING		3,000.00	450.00	15.00	
Dept 547 - CHARGEBACKS					
101-547-978.00	GEN FUND CHARGEBACK EXPENSE	2,000.00	0.00	0.00	
Total Dept 547 - CHARGEBACKS		2,000.00	0.00	0.00	
Dept 966 - TRANSFER OUT					
101-966-999.00	GEN FUND TRANSFER OUT-PARKS & REC	160,000.00	160,000.00	100.00	Completed

GL NUMBER	DESCRIPTION	2020-21 BUDGET	YTD BALANCE 04/30/2021	% BDGT USED	COMMENTS
Total Dept 966 - TRANSFER OUT		160,000.00	160,000.00	100.00	
TOTAL EXPENDITURES		1,176,400.00	853,677.56	72.57	
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		1,278,750.00	1,125,126.08	87.99	
TOTAL EXPENDITURES		1,176,400.00	853,677.56	72.57	
NET OF REVENUES & EXPENDITURES		102,350.00	271,448.52		
Fund 204 - ROAD FUND					
REVENUES					
Dept 000 - OTHER					
204-000-402.00	ROAD FUND PROPERTY TAX INCOME	360,000.00	350,838.34	97.46	
204-000-665.00	ROAD FUND INTEREST INCOME	0.00	1,113.86	100.00	
Total Dept 000 - OTHER		360,000.00	351,952.20	97.76	
TOTAL REVENUES		360,000.00	351,952.20	97.76	
EXPENDITURES					
Dept 000 - OTHER					
204-000-801.00	ROAD IMPROVEMENT EXPENSE	562,500.00	551,198.74	97.99	Completed
204-000-802.00	ROAD CHLORIDE EXPENSE	80,000.00	48,401.02	60.50	
Total Dept 000 - OTHER		642,500.00	599,599.76	93.32	
Dept 547 - CHARGEBACKS					
204-547-978.00	ROAD FUND CHARGEBACK EXPENSE	1,000.00	0.00	0.00	
Total Dept 547 - CHARGEBACKS		1,000.00	0.00	0.00	
TOTAL EXPENDITURES		643,500.00	599,599.76	93.18	
Fund 204 - ROAD FUND:					
TOTAL REVENUES		360,000.00	351,952.20	97.76	
TOTAL EXPENDITURES		643,500.00	599,599.76	93.18	
NET OF REVENUES & EXPENDITURES		(283,500.00)	(247,647.56)		
Fund 220 - RECREATION FUND					
REVENUES					
Dept 000 - OTHER					
220-000-664.00	REC FUND INTEREST INCOME	500.00	149.69	29.94	
220-000-699.00	REC FUND OPERATING TRANSFER IN	160,000.00	160,000.00	100.00	Completed
Total Dept 000 - OTHER		160,500.00	160,149.69	99.78	
TOTAL REVENUES		160,500.00	160,149.69	99.78	
EXPENDITURES					
Dept 000 - OTHER					
220-000-801.00	REC FUND CONTRACTED SVCS EXPENSE	120,000.00	81,250.00	67.71	
Total Dept 000 - OTHER		120,000.00	81,250.00	67.71	
TOTAL EXPENDITURES		120,000.00	81,250.00	67.71	
Fund 220 - RECREATION FUND:					
TOTAL REVENUES		160,500.00	160,149.69	99.78	
TOTAL EXPENDITURES		120,000.00	81,250.00	67.71	
NET OF REVENUES & EXPENDITURES		40,500.00	78,899.69		

GL NUMBER	DESCRIPTION	2020-21 BUDGET	YTD BALANCE 04/30/2021	% BDGT USED	COMMENTS
Fund 592 - SWR/WTR					
REVENUES					
Dept 000 - OTHER					
592-000-663.00	DEPOSITS FOR LAND SALE #8	0.00	1,034,650.00	100.00	Union At Oak Grove Sale
592-000-664.00	SWR/WTR FUND INTEREST INCOME	2,000.00	1,453.09	72.65	
592-000-665.06	SPEC ASSESS INTEREST INCOME-SEWER #6	1,939.00	1,922.23	99.14	
592-000-665.07	SPEC ASSESS INTEREST INCOME-SEWER #7	2,854.00	2,863.82	100.34	
592-000-665.08	SPEC ASSESS INTEREST INCOME-SEWER 8	39,337.00	35,117.82	89.27	
592-000-665.09	SPEC ASSESS INTEREST INCOME-WATER 8	17,793.00	15,934.08	89.55	
592-000-665.11	SPEC ASSESS INTEREST INCOME-SEWER 11	25,846.00	23,207.93	89.79	
592-000-665.12	SPEC ASSESS INTEREST INCOME-WATER 11	7,789.00	6,512.52	83.61	
592-000-665.20	SEWER FARM LAND RENTAL INCOME	28,000.00	31,283.00	111.73	
592-000-671.00	SEWER CONNECTION FEE INCOME	0.00	298,800.00	100.00	Chestnut Woods
592-000-671.01	SEWER ADDTL REU CONNECT FEE INCOME	0.00	0.00	0.00	
Total Dept 000 - OTHER		125,558.00	1,451,744.49	1,156.23	
Dept 420 - WATER 4 CONNECT					
592-420-476.00	WATER CONNECTION FEE INCOME	0.00	298,800.00	100.00	Chestnut Woods
592-420-476.01	WATER CONNECT ADDL REU FEES INC	0.00	0.00	0.00	
Total Dept 420 - WATER 4 CONNECT		0.00	298,800.00	100.00	
Dept 441 - UTILITY BILLING					
592-441-477.00	UTILITY BILLING SEWER USER FEES INCOME	925,000.00	735,664.35	79.53	
592-441-477.02	UTILITY BILLING WATER USER FEES INCOME	1,000,000.00	894,984.51	89.50	
592-441-617.00	UTILITY BILLING SEWER DEBT SVC FEE INC	0.00	6,735.04	100.00	
592-441-694.00	UTILITY BILLING PENALTY SEWER USER	20,000.00	17,574.96	87.87	
592-441-694.02	UTILITY BILLING PENALTY & INT SEWER INC	20,000.00	19,416.49	97.08	
592-441-694.03	UTILITY BILLING PENALTY SEWER DEBT INC	1,500.00	897.07	59.80	
Total Dept 441 - UTILITY BILLING		1,966,500.00	1,675,272.42	85.19	
TOTAL REVENUES		2,092,058.00	3,425,816.91	163.75	
EXPENDITURES					
Dept 000 - OTHER					
592-000-775.00	SEWER FUND REPAIR & IMPROV EXPENSE	15,000.00	823.00	5.49	
592-000-929.00	SEWER FUND BOND REPORTING FEES	1,000.00	1,000.00	100.00	Completed
592-000-972.00	SEWER/WATER CAPITAL OUTLAY EXPENSE	100,000.00	64,941.68	64.94	Biolac Repairs
592-000-996.00	SWR/WTR FUND ISSUANCE COST EXPENSE	200.00	0.00	0.00	
Total Dept 000 - OTHER		116,200.00	66,764.68	57.46	
Dept 420 - WATER 4 CONNECT					
592-420-996.04	WATER NEW USER BOND INTEREST EXPENSE	45,913.00	45,912.50	100.00	Completed
Total Dept 420 - WATER 4 CONNECT		45,913.00	45,912.50	100.00	
Dept 441 - UTILITY BILLING					
592-441-726.00	UTILITY BILLING POSTAGE EXPENSE	4,000.00	3,706.18	92.65	Completed
592-441-728.00	UTILITY BILLING SOFTWARE SUPPORT EXPENSE	1,000.00	0.00	0.00	
592-441-801.01	UTILITY BILLING LEGAL EXPENSE	1,000.00	0.00	0.00	
592-441-801.02	UTILITY BILLING AUDITS/STUDIES EXPENSE	10,000.00	0.00	0.00	
592-441-803.00	UTILITY BILLING WATER EXPENSE	650,000.00	484,769.64	74.58	
592-441-822.00	UTILITY BILLING INSURANCE & BOND EXPENSE	11,000.00	10,707.00	97.34	Completed
592-441-989.00	UTILITY BILLING CONTINGENCY EXPENSE	5,700.00	0.00	0.00	
Total Dept 441 - UTILITY BILLING		682,700.00	499,182.82	73.12	
Dept 442 - WWTP					
592-442-729.00	WWTP CHEMICALS EXPENSE	20,000.00	10,505.61	52.53	Biolac Savings
592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE	465,000.00	375,719.69	80.80	
592-442-850.00	WWTP TELEPHONE EXPENSE	11,000.00	9,490.52	86.28	
592-442-920.00	WWTP ELECTRICITY EXPENSE	110,000.00	71,237.35	64.76	Biolac Savings
592-442-922.00	WWTP NATURAL GAS EXPENSE	10,000.00	5,089.75	50.90	
592-442-930.00	WWTP EQUIPMENT REPAIR EXPENSE	15,000.00	6,209.25	41.40	
592-442-956.00	WWTP MISCELLANEOUS EXPENSE	15,000.00	4,698.32	31.32	

GL NUMBER	DESCRIPTION	2020-21 BUDGET	YTD BALANCE 04/30/2021	% BDGT USED	COMMENTS
592-442-962.00	WWTP MISS DIG FEES EXPENSE	2,000.00	1,533.38	76.67	Completed
592-442-966.00	WWTP STATE OF MICHIGAN EXPENSE	2,000.00	1,950.00	97.50	Completed
592-442-969.01	WWTP BIOSOLIDS REMOVAL EXPENSE	35,000.00	27,621.45	78.92	Completed
592-442-996.06	WWTP (SWR 6) BOND INTEREST EXPENSE	33,976.00	16,987.50	50.00	
Total Dept 442 - WWTP		718,976.00	531,042.82	73.86	
Dept 547 - CHARGEBACKS					
592-547-978.00	CHARGEBACK EXPENSE	5,000.00	0.00	0.00	
Total Dept 547 - CHARGEBACKS		5,000.00	0.00	0.00	
Dept 852 - SEWER/WATER 8					
592-852-992.03	SWR/WTR 8 BOND AGENT FEE EXP	1,000.00	300.00	30.00	
592-852-996.08	SWR/WTR 8 BOND INTEREST EXP	82,988.00	82,987.50	100.00	Completed
Total Dept 852 - SEWER/WATER 8		83,988.00	83,287.50	99.17	
Dept 853 - SEWER 7					
592-853-991.02	SEWER 7 AGENT FEES	1,000.00	550.00	55.00	
592-853-996.07	SEWER 7 BOND INTEREST EXPENSE	19,163.00	19,162.50	100.00	Completed
Total Dept 853 - SEWER 7		20,163.00	19,712.50	97.77	
Dept 854 - SEWER/WATER 11					
592-854-992.03	SWR 11 PAYING AGENT FEE EXP	1,000.00	300.00	30.00	
592-854-996.11	SWR/WTR 11 BOND INTEREST EXP	138,663.00	138,662.50	100.00	Completed
Total Dept 854 - SEWER/WATER 11		139,663.00	138,962.50	99.50	
TOTAL EXPENDITURES		1,812,603.00	1,384,865.32	76.40	
Fund 592 - SWR/WTR:					
TOTAL REVENUES		2,092,058.00	3,425,816.91	163.75	
TOTAL EXPENDITURES		1,812,603.00	1,384,865.32	76.40	
NET OF REVENUES & EXPENDITURES		279,455.00	2,040,951.59		
TOTAL REVENUES - ALL FUNDS					
		3,891,308.00	5,063,044.88	130.11	
TOTAL EXPENDITURES - ALL FUNDS					
		3,752,503.00	2,919,392.64	77.80	
NET OF REVENUES & EXPENDITURES		138,805.00	2,143,652.24		
2020-2021 PROPOSED BUDGET AMENDMENTS					
		2020-2021	YTD BALANCE	% BDGT	2020-2021
Budget Amendment 1		BUDGET	4/30/2021	USED	AMENDED BUDGET
Dept 253 - TREASURER					
101-253-703.02	TREASURER CLERICAL EXPENSE	12,500.00	1,367.98	10.94	1,500.00
*Decrease TREASURER CLERICAL EXPENSE by \$11,000 to account for Utility Director.					
Budget Amendment 2					
Dept 265 - TOWNSHIP HALL					
101-265-708.00	TWP HALL UTILITY DIRECTOR EXPENSE	12,000.00	13,461.56	112.18	17,500.00
*Increase TWP HALL UTILITY DIRECTOR EXPENSE by \$5,500 to account for remainder of the year.					
Budget Amendment 3					
Dept 268 - TOWNSHIP AT LARGE					
101-268-801.01	TWP AT LARGE LEGAL EXPENSE	75,000.00	73,119.93	97.49	100,000.00
*Increase TWP AT LARGE LEGAL EXPENSE by \$25,000 to account for additional legal fees.					
Budget Amendment 4					
Dept 402 - ZONING ADMINISTRATION					
101-402-703.02	ZONING CLERICAL EXPENSE	13,200.00	1,717.47	13.01	2,200.00
*Decrease ZONING CLERICAL EXPENSE by \$11,000 to account for Utility Director.					

Cash Flow Using Budgeted Revenue

Bond Payment Cash Flow-Using Budget												
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Beg. Cash Balance	\$1,270,855	\$1,317,042	\$1,363,229	\$1,409,416	\$1,455,603	\$1,380,327	\$1,417,064	\$1,463,252	\$1,509,439	\$1,555,626	\$1,601,813	\$81,537
Proj./Actual Net Rev.												
592 Sewer/Water	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187
Total Revenue	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187	\$46,187
Bond Payments												
592 Sewer/Water					\$121,463	\$9,450					\$1,566,463	\$359,450
Total Bond Payments	\$0	\$0	\$0	\$0	\$121,463	\$9,450	\$0	\$0	\$0	\$0	\$1,566,463	\$359,450
Ending Cash Balance	\$1,317,042	\$1,363,229	\$1,409,416	\$1,455,603	\$1,380,327	\$1,417,064	\$1,463,252	\$1,509,439	\$1,555,626	\$1,601,813	\$81,537	(\$231,726)
General Fund Cash Flow-Using Budget												
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Beginning Balance	\$2,080,413	\$2,081,192	\$2,081,971	\$2,082,750	\$2,083,529	\$2,084,308	\$2,085,087	\$2,085,866	\$2,086,645	\$2,087,424	\$2,088,203	\$2,088,982
Proj./Actual Net. Rev.	\$779	\$779	\$779	\$779	\$779	\$779	\$779	\$779	\$779	\$779	\$779	\$779
Ending Cash Balance	\$2,081,192	\$2,081,971	\$2,082,750	\$2,083,529	\$2,084,308	\$2,085,087	\$2,085,866	\$2,086,645	\$2,087,424	\$2,088,203	\$2,088,982	\$2,089,761
Cash Due to Gen. Fund From W/S Funds												
\$3,000,174												
Road Fund Cash Flow-Using Budget												
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Beginning Balance	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054
Proj./Actual Net. Rev.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Cash Balance	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054	\$899,054
Parks & Rec Fund Cash Flow-Using Budget												
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Beginning Balance	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624
Proj./Actual Net. Rev.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Cash Balance	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624	\$251,624

Cash Flow Using Historical Average Revenue

Bond Payment Cash Flow-Using Historical Average												
Beg. Cash Balance	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
	\$1,540,855	\$1,722,042	\$1,903,229	\$2,084,416	\$2,265,603	\$2,325,328	\$2,497,065	\$2,678,252	\$2,859,439	\$3,040,626	\$3,221,813	\$1,836,537
Proj./Actual Net Rev.												
592 Sewer/Water	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187
Total Revenue	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187	\$181,187
Bond Payments												
592 Sewer/Water					\$121,463	\$9,450					\$1,566,463	\$359,450
Total Bond Payments	\$0	\$0	\$0	\$0	\$121,463	\$9,450	\$0	\$0	\$0	\$0	\$1,566,463	\$359,450
Ending Cash Balance	\$1,722,042	\$1,903,229	\$2,084,416	\$2,265,603	\$2,325,328	\$2,497,065	\$2,678,252	\$2,859,439	\$3,040,626	\$3,221,813	\$1,836,537	\$1,658,274
General Fund Cash Flow-Using Historical Average												
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Beginning Balance	\$2,127,256	\$2,151,457	\$2,175,658	\$2,199,858	\$2,224,059	\$2,248,260	\$2,272,461	\$2,296,662	\$2,320,862	\$2,345,063	\$2,369,264	\$2,393,465
Proj./Actual Net Rev.	\$24,201	\$24,201	\$24,201	\$24,201	\$24,201	\$24,201	\$24,201	\$24,201	\$24,201	\$24,201	\$24,201	\$24,201
Ending Cash Balance	\$2,151,457	\$2,175,658	\$2,199,858	\$2,224,059	\$2,248,260	\$2,272,461	\$2,296,662	\$2,320,862	\$2,345,063	\$2,369,264	\$2,393,465	\$2,417,665
Cash Due to Gen. Fund From W/S Funds \$3,000,174												

AGENDA ITEM

10B

AGREEMENT FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made and entered into on May 1, 2021 by and between the COUNTY OF LIVINGSTON, State of Michigan (hereinafter referred to as the "COUNTY"), and LIVINGSTON COUNTY SHERIFF (hereinafter referred to as the "SHERIFF"), and Howell Township (hereinafter referred to as the "Howell Twp").

WITNESSETH:

For and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

1. **Services to be Performed by SHERIFF.** The SHERIFF shall furnish police services as set forth in the attached Appendix A.
2. **Agreement Period.** This Agreement shall commence upon May1, 2021, and shall continue until December 31, 2021, at which time it shall terminate.
3. **Insurance.** The HOWELL TWP shall be responsible for obtaining and maintaining its own property and liability insurance.
4. **Compensation.** The HOWELL TWP shall pay the COUNTY the sum of SIXTY-FIVE DOLLARS AND 0 CENTS (\$65.00) per hour per Sheriff Deputy performing services under this Agreement. HOWELL TWP will be invoiced monthly for the duration of the contract and will be billed \$520.00 in equal monthly installments, pro-rated if partial month.
5. **Location Where Compensation is to be Paid.** The HOWELL TWP shall remit all payments to the Livingston County Sheriff's Office, 150 S. Highlander Way, Howell, MI, 48843, and Attn: Lt. Eric Sanborn
6. **Status of Sheriff Deputies Assigned Under Agreement.** The Sheriff Deputy assigned to the HOWELL TWP under this Agreement shall remain employees of the SHERIFF and under his supervision, direction, management and control.
7. **Removal of Sheriff Deputies for Emergencies.** The SHERIFF reserves the right, at his sole discretion, to remove any Sheriff Deputy, who is otherwise assigned to the HOWELL TWP, for emergencies that might exist outside the area designated by this Agreement.
8. **Nondiscrimination.** In carrying out the terms of this Agreement, the parties hereto shall adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination. The parties hereto, as required by law, shall not discriminate against persons to receive services under this Agreement or against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this covenant shall be regarded as a material breach of this Agreement.
9. **Complete Agreement.** This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

Notwithstanding any other provision of this Agreement to the contrary, this Agreement may be terminated at any time by either the County, the Sheriff, or the HOWELL TWP upon thirty (30) days prior written notice to the other parties.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY SIGNED THIS AGREEMENT FOR LAW ENFORCEMENT SERVICES ON THE DAY AND YEAR FIRST ABOVE WRITTEN.

COUNTY OF LIVINGSTON

HOWELL TOWNSHIP

By: _____
WES NAKAGIRI - CHAIRMAN (Date)
County Board of Commissioners

By: _____
(Signature) (Date)

Name: _____
(Print or Type)

Title: _____
(Print or Type)

By: _____
JEFF WARDER - UNDERSHERIFF (Date)

BOILERPLATE APPROVED AS TO FORM FOR
COUNTY OF LIVINGSTON:
COHL, STOKER & TOSKEY, P.C.
BY: PETER A. COHL - 10/1/12

APPENDIX A

DESCRIPTION OF SERVICES:

THE LIVINGSTON COUNTY SHERIFF'S OFFICE WILL PROVIDE ORDINANCE ENFORCEMENT AND SUPPORT AS IT RELATES TO THE TOWNSHIPS' ORDINANCES, AS WELL AS TRAFFIC MONITORING TO ENFORCE CERTAIN NOISE VIOLATIONS THAT FALL UNDER THE AFORMENTIONED ORDINANCE.

THE TOWNSHIP OF HOWELL HAS ENTERED INTO AN AGREEMENT WITH THE LIVINGSTON COUNTY SHERIFF'S OFFICE FOR 64 HRS (8HRS PER MONTH) FOR THE REMAINDER OF THE 2021 YEAR FOR ORDINANCE ENFORCEMENT AS DESCRIBED ABOVE.

THIS IS A PARTNERSHIP BETWEEN THE LIVINGSTON COUNTY SHERIFF'S OFFICE AND THE TOWNSHIP OF HOWELL.

AGENDA ITEM

10C



2021 LAWN MAINTENANCE PROPOSAL
Service dates: 5/1/2021 through 11/15/2021
Date: 4/29/2021

Name: HOWELL TOWNSHIP Bill to: _____
Address: 3525 BYRON RD _____
City, Zip: HOWELL MI 48855 _____
517-546-2817 ext 106 Jean _____
clerk@howelltownshipmi.org

SERVICE DESCRIPTION:

Weekly: Lawn cutting, trimming of all areas that require maintenance. Grass clippings will be removed from walks, drives, and other areas. \$125.00 per cut.
Brush hog field 2 times per season \$ 500.00 each
Bed Maintenance around building one time weeding, edging, mulch (brown) \$3,200.00
Shrub trimming \$400.00
Monthly Maintenance of bed spraying & weeding \$200.00
Fertilizing & Broadleaf control Spring & Fall applications \$135.00 per app

Upon signing of this Proposal, this becomes a binding contract for services listed herein. All services will be complete in a reasonable and professional manner. All paved areas will be cleared of clippings and debris as a result of service. Scheduling is based on fair weather conditions; therefore, service visits may change slightly. Ever So Green LLC will not be held responsible for damage to any property due to reasons beyond our control. Ever So Green LLC will not be held liable for delays in service due to severe weather conditions such as, excessive rainfall, hail like conditions or lightening. All payments are due within ten (10) days or receipt of invoice.

I accept this proposal and agree to have the above work completed:

Signature of Customer: _____

Date: _____

If you have any questions please feel free to contact me. Scott Ronald- Cell 517-404-5333
Please return agreement by mail, email eversogrn@gmail.com or Fax 517-540-1727

All accepted bids due within 10 days. Thank you.
P.O. Box 416 · Howell, Michigan 48844
1-888-383-7764 · Fax 517-540-1727 · www.EverSoGreen.net

SHARPE'S OUTDOOR SERVICES

P.O. Box 338
LAKELAND, MI 48143
+1 5174046919
sales@sharpesoutdoorservices.com
www.sharpesoutdoorservices.com



Estimate

ADDRESS

HOWELL TOWNSHIP
3525 BYRON ROAD
HOWELL, MI 48843

ESTIMATE # 6724

DATE 04/27/2021

ACTIVITY	QTY	RATE	AMOUNT
Spring Clean Up SPRING CLEAN UP - Thatch and vacuum all lawn areas to remove all snow moss, dead grass, leaves and debris, raking and/or blowing of planting bed areas to remove leaves, papers, twigs, debris etc.	1	135.00	135.00
Fertilizer 6 step fertilization program April-November	6	58.50	351.00
Bed Weeding weed all beds April-November	14	22.50	315.00
Weekly Lawn Maintenance WEEKLY LAWN MAINTENANCE - Mowing and weed whipping of all lawn areas, and clean up of all grass trimmings	29	46.80	1,357.20
Shrub Trimming Trim all shrubs twice per year	2	81.00	162.00
Fall Clean Up FALL CLEAN UP - Remove all leaves and debris from lawn areas and planting beds, and cut all perennials	1	202.50	202.50

TOTAL **\$2,522.70**

Accepted By

Accepted Date



SCOPE OF WORK: Property Address: _____

A. **CONTRACT PERIOD: April 19, 2021 through December 1, 2021**

B. **MOWING AND CLEANING OF LAWN AREAS**

Lawns are to be mowed on a (7) day frequency schedule. All equipment is to be of professional quality, industry recognized standard and shall be furnished and maintained by Sharpe's Outdoor Services, LLC.

C. **LAWN TRIMMING**

In those areas where the turf abuts a dissimilar surface, including but not limited to, fences, trees, sign posts, fire hydrants and buildings, Sharpe's Outdoor Services will trim along in accordance with the services provided in scheduling mowing.

D. **EDGING**

Power edge all concrete walks and drives every two weeks. Power edge all street curbs once a month. Use fresh blades to provide a sharp and clean edge. Clean up excess edging prior to blowing or power cleaning of walks and drives.

E. **CLIPPINGS**

Clippings are to be removed from all concrete and asphalt surfaces, including, but not limited to sidewalks, porches, driveways, patios and open parking following each mowing.

CONDUCT AND PROFESSIONALISM

All work will be done in a professional and workmanlike manner. All personnel will be courteous and professional at all times and will not behave in such a manner as to offend or disturb residents of the community.

PAYMENT TERMS

Sharpe's Outdoor Services shall submit invoices to the customer each month for payments, and the customer shall pay each invoice within ten (10) days after receipt.

CANCELLATION/ TERMINATION TERMS

This Contract may be cancelled with or without cause by either party by written notice to the other party. Cancellation will go into effect thirty (30) days after written notice is sent. Unless otherwise specified, there shall be no penalties for cancellation. Additionally, Sharpe's Outdoor Service may discontinue service immediately if payment is not received within 30 days of last submitted invoice, no notice required.

CONTRACTOR:

CUSTOMER:

SIGNATURE - DATE

SIGNATURE - DATE

SIGNATURE - DATE

AGENDA ITEM

10D



- E. Amistee, Inc. shall employ only skilled mechanics and technicians and experienced supervisors. The work specified by the Contract shall be performed in the best and most workmanlike manner in strict accordance with specifications.
- F. All duct cleaning shall consist of the removal of all possible dirt, dust, mold, and other contaminants by the use of manual or pneumatic means.
- G. Amistee, Inc. shall, after the final completion of the source removal of dirt, dust, mold, and other contaminants from duct interiors, be required to apply a certified solution of a bactericide and fungicide product which shall effectively deter accumulation of mold, mildew, and disease-causing bacteria. Conventional high production spray equipment will be used to apply this solution. This solution will be **EPA registered**. Amistee, Inc. assumes no responsibility for anyone in the building with chemical allergies. Management must take responsibility for allowing Amistee, Inc. to use certified solution of bactericide and fungicide.
- H. Amistee, Inc. will provide insurance certificate upon request.
- I. Management will make available, at no cost to Amistee, Inc., all electricity necessary for Amistee, Inc. to operate their electrically powered equipment such as blowers, compressors, industrial vacuuming equipment, explosion-proof and conventional drop lights and all other electrical equipment necessary to the performance of the work.
- J. Management will designate areas in which Amistee, Inc. shall be permitted to park their trucks, utility trailers, trailer supply room, and other automotive equipment necessary while performing the work specified under this contract.
- K. Management will inspect for acceptance and so certify all work completed by Amistee, Inc. within a 24-hour period after being advised by Amistee, Inc. that work has been completed.
- L. Amistee, Inc., at their own expense, will repair any damage to property or equipment of management, which can be attributed to Amistee, Inc.

II. AFFILIATIONS AND SAFETY

- A. Affiliations: Amistee, Inc. will perform their work in strict accordance with the National Air Duct Cleaners Association standard ACR-2013, and all other accredited standards and codes.
- B. NADCA: A NADCA certified ASCS (Air System Cleaning Specialist), CVI (Commercial Ventilation Inspector), or VSMR (Ventilation System Mold Remediator) will be onsite throughout the entire job as the Project Manager.
- C. Safety Procedures: At minimum, the Project Manager, has been trained for Confined Space Training (CST), Personal Protection Equipment (PPE), and Hazard Communications. The Contractor will provide all training and equipment necessary to meet or exceed these guidelines.

III. SPECIAL CONDITIONS

- A. Measure of Payment: Upon the submission of properly certified invoices and vouchers, the amounts stipulated below as compensation for services rendered shall become **due and payable UPON COMPLETION. Our technicians and/or office staff will collect after completion.** This is an estimate, price below subject to change between parties.



Date: Wednesday April 21, 2021

Project: Howell Township – 3525 Byron Rd, Howell MI 48855

- ❖ Proposal for cleaning 5 furnaces, associated ductwork, and associated diffusers/vents.

SCOPE OF WORK – HVAC REMEDIATION

- 1.) Removal of all visible surface contaminants of the entire airside of the HVAC unit. In this proposal that shall mean:
 - Supply ductwork
 - Return air ductwork
 - Diffusers and/or vents
 - Dampers, turning vanes, and components inside ductwork
 - Coils, blowers, and air components of furnaces
- 2.) Collection equipment to be used will be a large vacuum truck with a minimum of 15,000 cfm's and portable HEPA vacuums.
- 3.) Various access ports will be opened in ductwork as needed for cleaning.
- 4.) High-pressure air and different agitation devices will be inserted into ductwork for cleaning.
- 5.) Reassemble with access doors where openings were cut.
- 6.) Follow up report provided to appropriate parties, including before and after pictures of the areas to be cleaned as well as any finds and/or suggestions.

I. GENERAL PROVISIONS

- A. In as much as the work to be performed under this contract is to be accomplished in occupied areas, Amistee, Inc. and Management will coordinate the work, whereby both management and Amistee, Inc. may continue their operations with the least possible interference and inconvenience. Amistee, Inc. shall notify Management approximately 24 hours before commencing work in order that Management may arrange a schedule of clearance in the buildings where the work is to be performed and set out the actual hours during which Amistee, Inc. may perform their duties. All tools, labor, and materials shall be at the site prior to the beginning of service in order to insure a minimum loss of time.
- B. Amistee, Inc. shall use drop cloths, shields, and other protective devices to prevent damage to mechanical equipment and/or to areas adjacent to units being decontaminated.
- C. All lint, dust, dirt, mold, and other combustible contaminants removed from any areas shall be gathered. Contained, and removed from each site by Amistee, Inc. and disposed of as directed by Management under strict standards of safety.
- D. Amistee, Inc. will comply with all regulations, security and otherwise, imposed by Management governing the conduct of outside personnel and will be held strictly responsible for the conduct of their employees.



B. Duct Smoke Detectors: We do ask that the duct smoke detectors be placed in test mode during cleaning hours.

C. Amistee Services: to the extent this project relates to the Coronavirus (COVID-19), the air duct cleaning performed in accordance with the most up to date available guidance from the Centers for Disease Control, the World Health Organization and the Environmental Protection Agency. However, as the disease and its prevention are not fully understood, even adherence to those guidelines cannot and does not guarantee the eradication of all contagions and/or all contaminants. By executing this authorization, Customer hereby agrees to hold harmless, defend and indemnify Amistee (and its Affiliates), of and from any and all manner of claims, in law and/or in equity, made by any person or entity for injury to property and/or for personal injury, result from, arising out of or in any way related to the COVID 19 services to be performed by Amistee.

A. DESCRIPTION

1. Supply Ductwork
2. Return Air Ductwork
3. Diffusers and/or Vents
4. Dampers, Turning Vanes, and Components inside ductwork
5. Coils, Blowers, and Air Components of Furnaces
6. Antimicrobial/Deodorizing Applications (Benefect Decon 30/Metal Ductwork)

Price: \$2,150

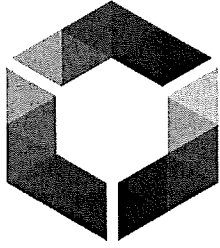
****PAYMENT IS DUE UPON COMPLETION****

Respectfully submitted,

Kevin Van Tiem, ASCS, CVI, VSMR
Amistee Air Duct Cleaning & Insulation

Accepted: _____ Date: _____

P.O. #: _____



TRUSTED

HEATING & COOLING SOLUTIONS

Trusted Heating & Cooling
Solutions, Inc
7534 M State Road-36
Hamburg, MI 48139

Phone: (810) 355-1669
Fax: (888) 542-4938
service@trustedhvacsolutions.com
www.trustedhvacsolutions.com

Mechanical License: 7117936

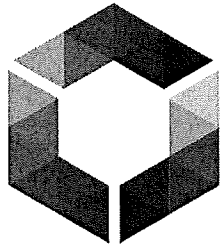
Bill to
Howell Township
3525 Byron Rd.
Howell MI 48855

Ship to
Howell Township
Howell Township
3525 Byron Rd.
Howell MI 48855

Quote Q2920

Item	Description	Quantity	Price	Amount
Duct Cleaning Service	Duct Cleaning Service- - Perform duct cleaning of supply lines and returns on each of the (5) Furnace systems. - Includes sanitization.	5	\$780.00	\$3,900.00

Subtotal: \$3,900.00
Tax: \$0.00
Total: \$3,900.00
Payments: \$0.00



TRUSTED

HEATING & COOLING SOLUTIONS

Trusted Heating & Cooling
Solutions, Inc
7534 M State Road-36
Hamburg, MI 48139

Phone: (810) 355-1669
Fax: (888) 542-4938
service@trustedhvacolutions.com
www.trustedhvacolutions.com

Mechanical License: 7117936

Authorization

I hereby authorize Trusted Heating & Cooling Solutions, Inc. to complete the proposed service, repair, or replacement and agree to pay the invoiced amount upon completion. I additionally certify that I am fully authorized to authorize this work and commit to payment.

AGENDA ITEM

11D

ADDRESS ASSIGNMENT

Permit #	Contractor	Job Address	Fee Total
PA21-005	K Z J PROPERTIES LLC	2187 ARMOND	\$25.00
Work Description: NORTH OF HENDERSON ROAD ON THE WEST SIDE OF ARMOND ROAD. FOR A UTILITY METER.			
PA21-004	HOWELL TOWNSHIP	OAK GROVE RD	\$6,100.00
Work Description: 244 ADDRESS FOR THE UNION AT OAK GROVE. SEE ATTACHED			

Total Permits For Type: 2
Total Fees For Type: \$6,125.00

Commercial Land Use

Permit #	Contractor	Job Address	Fee Total
P21-029	KOVANDA KEVIN P	1892 HYDRAULIC DR	\$50.00
Work Description: NEW INTERIOR OFFICES			
P21-027	TANGER PROPERTIES LLC	1475 N BURKHART G-270	\$110.00
Work Description: REMODEL INTERIOR OF STORE.			

Total Permits For Type: 2
Total Fees For Type: \$160.00

Residential Land Use

Permit #	Contractor	Job Address	Fee Total
P21-028	ROBERTS JEFFREY DEAN	3648 RIVERTON DR	\$75.00
Work Description: 28 X 36 POLE BARN WITH AN 8 X 12 PATIO.			
P21-039	LAPAN DANIEL AND CHRISTI	3270 OAK GROVE RD	\$50.00
Work Description: 4 FOOT FENCE IN BACK YARD.			
P21-031	BRENNAN HUGH F III	327 CIMARRON DR	\$50.00
Work Description: FENCE ALONG REAR PROPERTY LINE.			
P21-037	WORDELMAN RICHARD III AN	355 SUNBURY DR	\$50.00
Work Description: 85 FEET OF 6 FOOT VINYL FENCE AND 83 FEET OF 4 FOOT VINYL FENCE, WITH TWO GATES.			

P21-026	WOOLSON DARREN AND NIC	3687 WESCOTT CT	\$50.00
Work Description: ADDING A DECK AROUND AN EXISTING ABOVE GROUND POOL			
P21-034	KASCHALK ANDREW AND AM	3305 HILL HOLLOW LN	\$50.00
Work Description: DECK ON REAR OF HOUSE			
P21-033	WESTVIEW CAPITAL LLC	3044 IVY WOOD CIR	\$105.00
Work Description: 1,736 SQ FT BI-LEVEL, ATTACHED 2 CAR GARAGE, & A 10 X 10 DECK			
P21-038	PRICE ROBERT C II	3450 BOWEN	\$75.00
Work Description: 27 X 22 DETACHED GARAGE			
P21-030	THOMAS JEFFREY AND TINA	2653 POPPLE LN	\$75.00
Work Description: 30 X 40 POLE BARN WITH A 16 X 40 COVERED PORCH.			
P21-035	ZIOLKOWSKI BRIAN AND SUS	3136 KNEELAND CIR	\$10.00
Work Description: REPLACING 6 WINDOWS AND 1 PATIO DOOR			

Total Permits For Type: 10
Total Fees For Type: \$590.00

Sewer Connection

Permit #	Contractor	Job Address	Fee Total
PWS21-005	JOHNSTON ANDREW AND CA	2445 KAREN DR	\$5,000.00
Work Description:			

Total Permits For Type: 1
Total Fees For Type: \$5,000.00

Sign

Permit #	Contractor	Job Address	Fee Total
P21-032	HIGHLAND RIDGE CENTER L	1070 W HIGHLAND	\$175.00
Work Description: 10.5 FT X 2.75 FT INTERNAL ILLUMINATED WALL SIGN.			
P21-036	TANGER PROPERTIES LLC	1475 N BURKHART G-270	\$225.00
Work Description: 2 WALL SIGNS ON FRONT OF BUILDING			

Total Permits For Type: 2
Total Fees For Type: \$400.00

Report Summary

Population: All Records
Permit.DateIssued Between
4/1/2021 12:00:00 AM AND
4/30/2021 11:59:59 PM

Grand Total Fees:

\$12,275.0

Grand Total Permits:

17

AGENDA ITEM

11E

Monthly Activity Report for April 2021 – Assessing Dept/Brent Kilpela

MTT UPDATE:

Amerilodge Group v Howell Township: Prehearing General Call set for December 1, 2021 with valuation disclosure due by September 3, 2021.

SGA Hotels LLC v Howell Township: Prehearing General Call set for November 16, 2021 with valuation disclosure due by August 19, 2021.

SMALL CLAIMS TRIBUNAL: no outstanding appeals.

ASSESSING OFFICE:

ASSESSOR: Rolled over the assessing database and started work preparing the 2022 assessment roll. The goal is to complete sections 19-36 using the oblique imagery. This will keep us right on schedule for the 2022 flight. Along with all the traditional tasks in assessing the State Tax Commission is requiring CAMA Data Standards. Which basically in Michigan means BS&A standards. All municipalities are required to enter data into computer aided mass appraisal systems the same way. These standards are being put in place so the state can utilize the datasets from around the state as a whole. I attended a BS&A sponsored class on April 21st on CAMA Data standards to help us gain compliance. Upon completing the class I am proud to announce our database is now compliant.

OTHER: Completed the 2021-2022 Township budget. Held the Financial Monitoring meeting on April 26th virtually.

AGENDA ITEM

11L

Howell Township
Property Committee Meeting:
May 3, 2021

Attending: Jeff Smith, Jean Graham, Jonathan Hohenstein & Martha Haglund

Township Park Land Discussion: Discussion about Township property and future park land designation. Currently the Township has designated a portion of the acreage on the Township property at Mason and Burkhart, a portion of the acreage at Marr and Oak Grove, and all 80 acres on the corner of Tooley and Warner.

Our discussion revolved around the idea of removing the park property from the Marr and Oak Grove property (4706-12-300-009) and create park land elsewhere. The Marr and Oak Grove property has about 73 acres and 322 REUs. Any amount of park land extremely limits the ability to develop this land.

Our proposal has two parts.

1. To create park land on Tooley Road (4706-22-100-001). This is an 80 acre parcel that is contiguous to the previously designated 80 acre park land (4706-15-300-002). This would create 160 acres of park land with possibilities for playing fields, walking paths, and nature trails.
2. Designate a Township owned parcel on the corner of Barron and Oak Grove as park land (4706-13-300-030). This 2.5 acre parcel could be a good spot for a fenced public play area for younger children.

Respectfully submitted,

Jonathan Hohenstein

AGENDA ITEM

13

Howell Township
Invoice and Check Registers
As of 4/30/2021

User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Inlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

206448	SPICER GROUP	03/30/2021	04/06/2021	1,038.00	0.00	Paid	Y
19801	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP21-0001		1,038.00			03/30/2021

206446	SPICER GROUP	03/30/2021	04/06/2021	1,626.25	0.00	Paid	Y
19802	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP20-0003		1,626.25			03/30/2021

001188083305	MUTUAL OF OMAHA INSURANCE COMPANY	03/19/2021	04/01/2021	186.38	0.00	Paid	Y
19803	APRIL 2021	BRENT KILPELA					
	101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE		186.38			03/30/2021

203676522603	CONSUMERS ENERGY	03/22/2021	04/16/2021	501.02	0.00	Paid	Y
19804	MARCH 2021	BRENT KILPELA					
	101-265-922.00	TWP HALL NATURAL GAS EXPENSE		501.02			03/30/2021

03/22/2021	COMCAST	03/22/2021	04/12/2021	390.67	0.00	Paid	Y
19805	APRIL 2021	BRENT KILPELA					
	101-265-850.00	TWP HALL TELEPHONE EXPENSE		390.67			04/01/2021

517540696303	AT&T	03/22/2021	04/12/2021	163.23	0.00	Paid	Y
19806	517 540-6963 FOR APRIL 2021	BRENT KILPELA					
	592-442-850.00	WWTTP TELEPHONE EXPENSE		163.23			04/01/2021

517540695203	AT&T	03/22/2021	04/12/2021	156.94	0.00	Paid	Y
19807	517 540-6952 FOR APRIL 2021	BRENT KILPELA					
	592-442-850.00	WWTTP TELEPHONE EXPENSE		156.94			04/01/2021

150560912	AT&T	03/19/2021	04/10/2021	227.00	0.00	Paid	Y
19808	WWTTP APRIL 2021	BRENT KILPELA					
	592-442-850.00	WWTTP TELEPHONE EXPENSE		227.00			04/01/2021

517546516003	AT&T	03/22/2021	04/12/2021	24.43	0.00	Paid	Y
19809	517 546-5160 FOR APRIL 2021	BRENT KILPELA					
	592-442-850.00	WWTTP TELEPHONE EXPENSE		24.43			04/01/2021

517540694703	AT&T	03/22/2021	04/12/2021	19.94	0.00	Paid	Y
19810	517 540-6947 FOR APRIL 2021	BRENT KILPELA					
	592-442-850.00	WWTTP TELEPHONE EXPENSE		19.94			04/01/2021

User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

204833394148

19811	CONSUMERS ENERGY	03/19/2021	04/15/2021	25.49	0.00	Paid	Y
	391 N BURKHART MAR 2021	BRENT KILPELA					03/30/2021
	592-442-922.00	WWTP NATURAL GAS EXPENSE		25.49			

203142542276

19812	CONSUMERS ENERGY	03/19/2021	04/15/2021	894.25	0.00	Paid	Y
	1222 PACKARD MARCH 2021	BRENT KILPELA					03/30/2021
	592-442-922.00	WWTP NATURAL GAS EXPENSE		894.25			

206612973399

19813	CONSUMERS ENERGY	03/19/2021	04/15/2021	131.90	0.00	Paid	Y
	2571 OAKGROVE MARCH 2021	BRENT KILPELA					03/30/2021
	592-442-922.00	WWTP NATURAL GAS EXPENSE		131.90			

2642

19814	LIVINGSTON MICROGRAPHICS, LLC	02/27/2021	03/30/2021	1,542.44	0.00	Paid	Y
	60 UV BULBS	BRENT KILPELA					03/30/2021
	592-442-930.00	WWTP EQUIPMENT REPAIR EXPENSE		1,542.44			

83540

19815	MASTER MEDIA	03/25/2021	04/25/2021	296.00	0.00	Paid	Y
	2X3 OUTDOOR BOARD	BRENT KILPELA					04/01/2021
	101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE		296.00			

03/29/2021

19816	LIVINGSTON COUNTY TREASURER	03/29/2021	04/15/2021	765.00	0.00	Paid	Y
	MOBILE HOME FEES	BRENT KILPELA					04/01/2021
	701-000-239.00	TRUST MOBILE HOME TAX PAYABLE		765.00			

662873

19817	CULLIGAN WATER	03/31/2021	04/30/2021	44.24	0.00	Paid	Y
	MARCH DELIVERY 5 JUGS	BRENT KILPELA					04/05/2021
	101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		44.24			

S6-65075

19818	CUMMINS BRIDGEMAY, LLC	03/20/2021	04/20/2021	496.88	0.00	Paid	Y
	SERVICE CALL 1034 AUSTIN CT	BRENT KILPELA					04/05/2021
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE		496.88			

530363247

19819	UIS SCADA	03/31/2021	04/30/2021	588.00	0.00	Paid	Y
	SERVICE CALL	BRENT KILPELA					04/05/2021
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE		588.00			

1736524

19820	U. S. BANK	03/11/2021	04/30/2021	566,493.75	0.00	Paid	Y
	S/W #8	BRENT KILPELA					04/05/2021
	592-000-300.00	SWR/WTR FUND LONG TERM BONDS PAY		525,000.00			
	592-852-996.08	SWR/WTR 8 BOND INTEREST EXP		41,493.75			

User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

1736522	U. S. BANK	03/11/2021	05/03/2021	1,036,868.75	0.00	Paid	Y
19821	WNUN, S#7, S/W #11	BRENT KILPELA					04/05/2021

	592-000-300.00	SWR/WTR FUND LONG TERM BONDS PAY		215,000.00			
	592-420-996.04	WATER NEW USER BOND INTEREST EXPENSE		22,956.25			
	592-000-300.00	SWR/WTR FUND LONG TERM BONDS PAY		100,000.00			
	592-853-996.07	SEWER 7 BOND INTEREST EXPENSE		9,581.25			
	592-000-300.00	SWR/WTR FUND LONG TERM BONDS PAY		620,000.00			
	592-854-996.11	SWR/WTR 11 BOND INTEREST EXP		69,331.25			

5433	PERFECT MAINTENANCE	03/31/2021	04/06/2021	175.00	0.00	Paid	Y
19822	APRIL CLEANING	BRENT KILPELA					04/05/2021
	101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE		175.00			

208.0330003	HOWELL PARKS AND RECREATION	03/30/2021	04/06/2021	27,500.00	0.00	Paid	Y
19823	HAPRA 2ND QTR FEE	BRENT KILPELA					04/05/2021
	220-000-801.00	REC FUND CONTRACTED SVCS EXPENSE		27,500.00			

200492524436	DTE ENERGY	03/31/2021	05/10/2021	0.00	0.00	Void	Y
19824	STREETLIGHTS	BRENT KILPELA					04/05/2021
	101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE		532.31			

INV-8701	DELETED VENDOR	04/05/2021	04/17/2021	0.00	0.00	Void	Y
19825	GREETING CHANGE	BRENT KILPELA					04/05/2021
	101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE		50.00			

62336	MICRO WORKS COMPUTING, INC	03/30/2021	04/19/2021	75.00	0.00	Paid	Y
19826	SERVICE FOR DEBBY AND JONATHAN COM	BRENT KILPELA					04/05/2021
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		75.00			

200492524436	DTE ENERGY	03/31/2021	05/10/2021	532.31	0.00	Paid	Y
19827	STREETLIGHTS	BRENT KILPELA					04/08/2021
	101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE		532.31			

INV-8701	UTS ACCOUNTING DEPT	04/02/2021	04/17/2021	50.00	0.00	Paid	Y
19828	CHANGE GREETING	BRENT KILPELA					04/08/2021
	101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE		50.00			

007581	RANDY'S SERVICE STATION	03/03/2021	04/18/2021	242.26	0.00	Paid	Y
19829	FUEL REFILL	BRENT KILPELA					04/08/2021
	592-442-956.00	WTWP MISCELLANEOUS EXPENSE		242.26			

User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Inlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

530362761	UIS SCADA	01/29/2021	04/18/2021	1,470.00	0.00	Paid	Y
19830	SERVICE CALL	BRENT KILPELA					
	592-442-801.00			1,470.00			04/08/2021
	WWTP CONTRACTED SERVICES EXPENSE						

4/6/2021	DTE ENERGY	04/06/2021	04/28/2021	173.80	0.00	Paid	Y
19831	391 N BURKHART RD APRIL 2021	BRENT KILPELA					
	592-442-920.00			173.80			04/14/2021
	WWTP ELECTRICITY EXPENSE						

4/6/2021	DTE ENERGY	04/06/2021	04/28/2021	146.88	0.00	Paid	Y
19832	1009 N BURKHART RD APRIL 2021	BRENT KILPELA					
	592-442-920.00			146.88			04/14/2021
	WWTP ELECTRICITY EXPENSE						

4/6/2021	DTE ENERGY	04/06/2021	04/27/2021	372.02	0.00	Paid	Y
19833	2571 OAKGROVE APRIL 2021	BRENT KILPELA					
	592-442-920.00			372.02			04/14/2021
	WWTP ELECTRICITY EXPENSE						

62452	INFRAMARK, LLC	04/09/2021	05/09/2021	28,685.68	0.00	Paid	Y
19834	MAINT FEE APRIL 2021	BRENT KILPELA					
	592-442-801.00			28,685.68			04/14/2021
	WWTP CONTRACTED SERVICES EXPENSE						

530363307	UIS SCADA	04/09/2021	05/09/2021	900.27	0.00	Paid	Y
19835	SERVICE CALL	BRENT KILPELA					
	592-442-801.00			900.27			04/14/2021
	WWTP CONTRACTED SERVICES EXPENSE						

602604-0	APPLIED IMAGING	04/12/2021	05/12/2021	5,226.50	0.00	Paid	Y
19836	RICOH IMC3000 COLOR COPIER	BRENT KILPELA					
	101-000-146.00			5,226.50			04/14/2021
	OFFICE FURN & EQUIPMENT						

0003789033	LIVINGSTON DAILY PRESS & ARGUS	03/31/2021	04/21/2021	320.00	0.00	Paid	Y
19837	MARCH PUBLICATIONS	BRENT KILPELA					
	101-412-900.00			180.00			04/14/2021
	BOARD OF APPEALS PRINT & PUBL EXPENSE						
	101-101-900.00			140.00			
	TWP BOARD PRINT & PUBL EXPENSE						

83568	MASTER MEDIA	04/01/2021	05/01/2021	330.85	0.00	Paid	Y
19838	OFFICE SUPPLIES	BRENT KILPELA					
	101-265-727.01			330.85			04/14/2021
	TWP HALL OFFICE SUPPLIES EXPENSE						

58181	FAHEY SCHULTZ BURZYCH RHODES PLC	04/05/2021	05/05/2021	589.00	0.00	Paid	Y
19839	CROSSROADS OUTDOOR	BRENT KILPELA					
	101-268-801.01			589.00			04/14/2021
	TWP AT LARGE LEGAL EXPENSE						

User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

58182	FAHEY SCHULTZ BURZYCH RHODES PLC	04/05/2021	05/05/2021	12,227.00	0.00	Paid	Y
19840	GENERAL	BRENT KILPELA					04/14/2021
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE		12,227.00			

58183	FAHEY SCHULTZ BURZYCH RHODES PLC	04/05/2021	05/05/2021	1,270.00	0.00	Paid	Y
19841	OAKLAND TACTICAL	BRENT KILPELA					04/14/2021
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE		1,270.00			

58184	FAHEY SCHULTZ BURZYCH RHODES PLC	04/05/2021	05/05/2021	22.50	0.00	Paid	Y
19842	RAINBOW	BRENT KILPELA					04/14/2021
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE		22.50			

58185	FAHEY SCHULTZ BURZYCH RHODES PLC	04/05/2021	05/05/2021	67.50	0.00	Paid	Y
19843	ZONING	BRENT KILPELA					04/14/2021
	101-400-801.01	PLANNING LEGAL EXPENSE		67.50			

3499A	SHARPE'S OUTDOOR SERVICES	04/14/2021	04/20/2021	140.40	0.00	Paid	Y
19844	MAY 2019	BRENT KILPELA					04/14/2021
	101-265-931.00	GROUNDS CARE & MAINT.		140.40			

3630A	SHARPE'S OUTDOOR SERVICES	04/14/2021	04/20/2021	374.40	0.00	Paid	Y
19845	JUNE & JULY 2019	BRENT KILPELA					04/14/2021
	101-265-931.00	GROUNDS CARE & MAINT.		374.40			

3813A	SHARPE'S OUTDOOR SERVICES	04/14/2021	04/20/2021	140.40	0.00	Paid	Y
19846	OCTOBER 2019	BRENT KILPELA					04/14/2021
	101-265-931.00	GROUNDS CARE & MAINT.		140.40			

4324D	SHARPE'S OUTDOOR SERVICES	04/14/2021	04/20/2021	249.30	0.00	Paid	Y
19847	NOVEMBER 2019 & FALL CLEANUP	BRENT KILPELA					04/14/2021
	101-265-931.00	GROUNDS CARE & MAINT.		249.30			

206832	SPICER GROUP	04/16/2021	04/23/2021	1,453.50	0.00	Paid	Y
19848	BD Bond Refund	BRENT KILPELA					04/16/2021
	101-000-203.00	BSP21-0002		1,453.50			

206831	SPICER GROUP	04/16/2021	04/23/2021	525.75	0.00	Paid	Y
19849	BD Bond Refund	BRENT KILPELA					04/16/2021
	101-000-203.00	BSP21-0001		525.75			

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

1382.25							
19850	SPICER GROUP	04/16/2021	04/23/2021	1,382.25	0.00	Paid	04/16/2021
	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP19-0004		1,382.25			

51719042							
19851	TETRA TECH INC	04/16/2021	04/23/2021	1,200.00	0.00	Paid	04/16/2021
	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP20-0006		1,200.00			

51719043							
19852	TETRA TECH INC	04/16/2021	04/23/2021	1,145.00	0.00	Paid	04/16/2021
	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP18-0011		1,145.00			

2160271							
19853	CARLISLE WORKMAN ASSOC, INC.	04/16/2021	04/23/2021	650.50	0.00	Paid	04/16/2021
	BD Bond Refund	BRENT KILPELA					
	101-000-203.00	BSP21-0002		650.50			

4/19/2021							
19854	LCAA	04/19/2021	04/19/2021	10.00	0.00	Paid	04/19/2021
	BRENT KILPELA MEMBERSHIP	BRENT KILPELA					
	101-209-957.00	ASSESSING DUES & SUBSCRIPTION EXPENSE		10.00			

4/19/2021							
19855	LCAA	04/19/2021	04/19/2021	10.00	0.00	Paid	04/19/2021
	CAROL MAKUSHIK MEMBERSHIP	BRENT KILPELA					
	101-209-957.00	ASSESSING DUES & SUBSCRIPTION EXPENSE		10.00			

11082018-307							
19856	GENOA TOWNSHIP DPW	04/13/2021	04/19/2021	5,616.25	0.00	Paid	04/19/2021
	MHOG UTY DEPT JAN - MAR 2021	BRENT KILPELA					
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE		5,616.25			

517552195604							
19857	AT&T	04/12/2021	05/03/2021	68.49	0.00	Paid	04/19/2021
	517 552-1956 FOR APR 2021	BRENT KILPELA					
	592-442-850.00	WWTP TELEPHONE EXPENSE		68.49			

4/12/2021							
19858	DTE ENERGY	04/12/2021	05/04/2021	492.21	0.00	Paid	04/19/2021
	1575 N BURKHART APR 2021	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		492.21			

4/12/2021							
19859	DTE ENERGY	04/12/2021	05/04/2021	222.36	0.00	Paid	04/19/2021
	1034 AUSTIN CT APR 2021	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		222.36			

User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor	Inv Ref#	Description	GL Distribution	Inv Date	Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized
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4/12/2021	DTE ENERGY		1222 PACKARD DR APR 2021		04/19/2021		05/04/2021	5,888.16	0.00	Paid	Y
19860			592-442-920.00	WWTP ELECTRICITY EXPENSE				5,888.16			04/19/2021

04/12/2021	DTE ENERGY		2559 W GRAND RIVER APR 2021		04/12/2021		05/04/2021	206.85	0.00	Paid	Y
19861			592-442-920.00	WWTP ELECTRICITY EXPENSE				206.85			04/19/2021

4/12/2021	DTE ENERGY		1216 PACKARD APR 2021		04/12/2021		05/04/2021	52.51	0.00	Paid	Y
19862			592-442-920.00	WWTP ELECTRICITY EXPENSE				52.51			04/19/2021

4/12/2021	DTE ENERGY		3888 OAKGROVE RD APR 2021		04/12/2021		05/04/2021	170.55	0.00	Paid	Y
19863			592-442-920.00	WWTP ELECTRICITY EXPENSE				170.55			04/19/2021

4/12/2021	DTE ENERGY		2700 TOOLEY APR 2021		04/12/2021		05/04/2021	219.10	0.00	Paid	Y
19864			592-442-920.00	WWTP ELECTRICITY EXPENSE				219.10			04/19/2021

4/12/2021	DTE ENERGY		TWP HALL APR 2021		04/12/2021		05/04/2021	412.09	0.00	Paid	Y
19865			101-265-920.00	TWP HALL ELECTRICITY EXPENSE				412.09			04/19/2021

# of Invoices:	65	# Due:	0	Totals:	1,713,487.20	0.00					
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00					

Net of Invoices and Credit Memos:

1,713,487.20

0.00

C Agrees with check Register

BK

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
04/05/2021	GEN	101001702 (E)	COMCAST	390.67
04/05/2021	GEN	101001703 (E)	CONSUMERS ENERGY	501.02
04/05/2021	GEN	101001704 (E)	DTE ENERGY	532.31 V
			Void Reason: WRONG VENDOR	
04/05/2021	GEN	17749	CULLIGAN WATER	44.24
04/05/2021	GEN	17750	HOWELL PARKS AND RECREATION	27,500.00
04/05/2021	GEN	17751	MASTER MEDIA	296.00
04/05/2021	GEN	17752	MICRO WORKS COMPUTING, INC	75.00
04/05/2021	GEN	17753	MUTUAL OF OMAHA INSURANCE COMPANY	186.38
04/05/2021	GEN	17754	PERFECT MAINTENANCE	175.00
04/05/2021	GEN	17755	SPICER GROUP	2,664.25
04/05/2021	GEN	17756	DELETED VENDOR	50.00 V
			Void Reason: WRONG VENDOR	
04/19/2021	GEN	101001705 (E)	DTE ENERGY	412.09
04/19/2021	GEN	17757	APPLIED IMAGING	5,226.50
04/19/2021	GEN	17758	CARLISLE WORTMAN ASSOC, INC.	650.50
04/19/2021	GEN	17759	DTE ENERGY	532.31
04/19/2021	GEN	17760	FAHEY SCHULTZ BURZYCH RHODES PLC	14,176.00
04/19/2021	GEN	17761	LCAA	10.00
04/19/2021	GEN	17762	LCAA	10.00
04/19/2021	GEN	17763	LIVINGSTON DAILY PRESS & ARGUS	320.00
04/19/2021	GEN	17764	MASTER MEDIA	330.85
04/19/2021	GEN	17765	SHARPE'S OUTDOOR SERVICES	904.50
04/19/2021	GEN	17766	SPICER GROUP	3,361.50
04/19/2021	GEN	17767	TETRA TECH INC	2,345.00
04/19/2021	GEN	17768	UTS ACCOUNTING DEPT	50.00

GEN TOTALS:

Total of 24 Checks:	60,744.12
Less 2 Void Checks:	582.31
Total of 22 Disbursements:	<u>60,161.81</u>

Bank T&A TRUST & AGENCY CHECKING

04/05/2021	T&A	3487	LIVINGSTON COUNTY TREASURER	<u>765.00</u>
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T&A TOTALS:

Total of 1 Checks:	765.00
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	<u>765.00</u>

Bank UTYCK UTILITY CHECKING

04/05/2021	UTYCK	2758	CUMMINS BRIDGEWAY, LLC	496.88
04/05/2021	UTYCK	2759	U. S. BANK	1,603,362.50
04/05/2021	UTYCK	2760	UIS SCADA	588.00
04/05/2021	UTYCK	590003336 (E)	AT&T	163.23
04/05/2021	UTYCK	590003337 (E)	AT&T	156.94
04/05/2021	UTYCK	590003338 (E)	AT&T	227.00
04/05/2021	UTYCK	590003339 (E)	AT&T	24.43
04/05/2021	UTYCK	590003340 (E)	AT&T	19.94
04/05/2021	UTYCK	590003341 (E)	CONSUMERS ENERGY	25.49
04/05/2021	UTYCK	590003342 (E)	CONSUMERS ENERGY	894.25
04/05/2021	UTYCK	590003343 (E)	CONSUMERS ENERGY	131.90
04/05/2021	UTYCK	590003344 (E)	LIVINGSTON MICROGRAPHICS, LLC	1,542.44
04/19/2021	UTYCK	2761	GENOA TOWNSHIP DPW	5,616.25
04/19/2021	UTYCK	2762	INFRAMARK, LLC	28,685.68
04/19/2021	UTYCK	2763	RANDY'S SERVICE STATION	242.26
04/19/2021	UTYCK	2764	UIS SCADA	2,370.27
04/19/2021	UTYCK	590003345 (E)	AT&T	68.49
04/19/2021	UTYCK	590003346 (E)	DTE ENERGY	173.80
04/19/2021	UTYCK	590003347 (E)	DTE ENERGY	146.88
04/19/2021	UTYCK	590003348 (E)	DTE ENERGY	372.02
04/19/2021	UTYCK	590003349 (E)	DTE ENERGY	492.21
04/19/2021	UTYCK	590003350 (E)	DTE ENERGY	222.36
04/19/2021	UTYCK	590003351 (E)	DTE ENERGY	5,888.16
04/19/2021	UTYCK	590003352 (E)	DTE ENERGY	206.85
04/19/2021	UTYCK	590003353 (E)	DTE ENERGY	52.51
04/19/2021	UTYCK	590003354 (E)	DTE ENERGY	170.55
04/19/2021	UTYCK	590003355 (E)	DTE ENERGY	<u>219.10</u>

UTYCK TOTALS:

Total of 27 Checks:	1,652,560.39
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Check Date	Bank	Check	Vendor Name	Amount
Less 0 Void Checks:				0.00
Total of 27 Disbursements:				<u>1,652,560.39</u>

REPORT TOTALS:

Total of 52 Checks:	1,714,069.51
Less 2 Void Checks:	582.31
Total of 50 Disbursements:	<u>1,713,487.20</u>

C Agrees with Invoice Register
BK