

**HOWELL TOWNSHIP BOARD ZOOM MEETING**

3525 Byron Road  
Howell, MI 48855  
April 12, 2021  
6:30 P.M.

1. Call to Order:
2. Roll Call:           Mike Coddington   ( )           Jeff Smith       ( )  
                          Jean Graham       ( )           Harold Melton   ( )  
                          Jonathan Hohenstein ( )           Evan Rudnicki   ( )  
                          Matthew Counts   ( )
3. Call to the Board:
4. Approval of the Minutes:  
A. Regular Board Meeting March 15, 2021
5. Correspondence:
6. Call to the Public:
7. Unfinished Business:  
A. Resolution 04.21.485 Mason Road
8. New Business:  
A. Open Position for Planning Committee
9. Reports:  
A. Supervisor    B. Treasurer    C. Clerk           D. Zoning  
E. Assessing    F. Fire Authority G. MHOG           H. Planning Commission  
I. Z B A         J. WWTP         K. HAPRA          L. Property Committee
10. Close Session Discussion on Oakland Tactical
11. Call to the Public:
12. Disbursements:  
Regular and Check Register
13. Adjournment:

## Notice of Electronic Meeting

The Howell Township Regular Board Meeting on April 12, 2021 at 6:30pm will be held electronically via Zoom. Zoom allows participants to connect with a computer or a telephone. This meeting is being held electronically due to COVID-19 and by Public Act 228 of 2020. Instructions for connecting to the meeting will be posted on the Township website and below. This meeting will be open to the public. Public comments will be limited to the portion(s) of the meeting dedicated to 'Call to the Public' on the meeting agenda. Questions and comments can also be submitted prior to the meeting by email to [supervisor@howelltownshipmi.org](mailto:supervisor@howelltownshipmi.org). Persons with a disability may participate with the use of an attendant or by requesting, in advance, accommodations to participate in the meeting.

Howell Township is inviting you to a scheduled Zoom meeting.

Topic: Regular Board Meeting

Time: Apr 12, 2021 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89765355833?pwd=NFZHNjZGNDVsVWFhbTBhK05TV0o2Zz09>

Meeting ID: 897 6535 5833

Passcode: 539928

One tap mobile

+13126266799,,89765355833#,,,,\*539928# US (Chicago)

+19294362866,,89765355833#,,,,\*539928# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 897 6535 5833

Passcode: 539928

Find your local number: <https://us02web.zoom.us/j/89765355833?pwd=NFZHNjZGNDVsVWFhbTBhK05TV0o2Zz09>

# AGENDA ITEM

4

**HOWELL TOWNSHIP REGULAR BOARD ELECTRONIC/ZOOM MEETING  
MINUTES**

3525 Byron Road  
Howell, MI 48855  
March 15, 2021  
6:30 P.M.

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Evan Rudnicki	Trustee
Jeff Smith	Trustee

**MEMBERS ABSENT:**

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

Due to the meeting being a Zoom Meeting, there was no Pledge of Allegiance.

**APPROVAL OF THE AGENDA:**

March 15, 2021

**MOTION** by Melton, seconded by Counts **“TO APPROVE THE MARCH 15, 2021 AGENDA AS PRESENTED.”** Discussion followed. Motion passes by unanimous consent.

**FEBRUARY 8, 2021 MEETING MINUTES:**

A) **REGULAR BOARD MEETING MINUTES**

**MOTION** by Hohenstein, seconded by Rudnicki **“TO APPROVE THE FEBRUARY 8, 2021 MEETING MINUTES AS PRESENTED.”** Discussion followed. Motion passes by unanimous consent. (See February 8, 2021 Regular Zoom Meeting Minutes.)

**CORRESPONDENCE:**

No additions.

**CALL TO THE PUBLIC:**

No response.

**UNFINISHED BUSINESS:**

A. **AMBER OAKS**

Supervisor Coddington informed the Board that there are issues between Amber Oaks and Allen Edwin on problems that have never been resolved. The Township has been waiting to receive a list of the issues that are of concern. The Township Board has now received a letter and petition from the residents of the Amber Oaks Community to demand that Howell Township hold Allen Edwin accountable for these concerns. Township legal counsel Chris Patterson gave insight on these issues. Amber Oaks Homeowners Association President Julia Barker also commented about the unfinished issues with Allen Edwin. The Board agreed to have Supervisor Coddington, Treasurer Hohenstein and Zoning Administrator Daus meet with the Amber Oaks Homeowners' Association and Allen Edwin to discuss these unfinished issues.

B. PINEVIEW

Legal Counsel Chris Patterson gave an overview of the history of the Pineview property and issues with the roads. Michael Furnari who would like to purchase the property also spoke about issues that came with the property. Mr. Furnari is out of contract at this time and would like an extension to the purchase agreement. The Township Property Committee would like to move forward with this purchase. Part of the issue is the agreement with the Pineview Village Homeowners and the cost sharing of paving/fixing the roads. Mr. Furnari, Pineview Village and Howell Township will meet to discuss this matter.

- **MOTION** by Smith, seconded by Hohenstein, **“TO EXPRESS ITS INTENT TO EXTEND THE PURCHASE AGREEMENT AT THE NEXT BOARD MEETING.”** Discussion followed. Motion passes by unanimous consent.

C. ANNEX

Discussion on Annex Group Union at Oak Grove. MSHDA will not pay until some changes are made with the REU Special Assessment Agreement. The Board discussed the latest agreement. They agreed to allow paying off the Special Assessments at the closing with the MSHDA loan.

- **MOTION** by Hohenstein, seconded by Smith, **“TO ACCEPT THE 3<sup>RD</sup> AMENDMENT TO THE PURCHASE AGREEMENT INCLUDING THE REU SPECIAL ASSESSMENT AGREEMENT AS PRESENTED BUT WITH CHANGES TO BE MADE BY CHRIS PATTERSON AS DISCUSSED.”** Discussion followed. A roll-call vote was taken: Hohenstein – yes, Counts – yes, Rudnicki – yes, Melton – yes, Melton – yes, Smith – yes, Coddington – yes, Graham – yes. Motion carries 7 to 0/

D. LIQUOR LICENSE ORDINANCE

Legal Counsel Chris Patterson explained the Liquor License Ordinance. The Board discussed the issue.

- **MOTION** by Rudnicki, seconded by Hohenstein, **“TO ACCEPT HOWELL TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN LIQUOR LICENSE ORDINANCE #286 AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Rudnicki – yes, Counts – yes, Hohenstein – yes, Melton – yes, Graham – yes, Smith – yes, Coddington – yes. Motion passed 7 to 0.

E. REPEALING BUSINESS LICENSING ORDINANCE #241.

At the October 12, 2020 the Board decided to discontinue the Howell Township Business Licenses starting 2021. That decision needed to be done by repealing the Business License Ordinance #241. Legal counsel Chris Patterson gave a synopsis of the repealing ordinance.

- **MOTION** by Counts, seconded by Rudnicki, **“TO PASS ORDINANCE #287 REPEALING THE HOWELL TOWNSHIP ORDINANCE #241.”** Discussion followed. A roll-call vote was taken: Graham – yes, Hohenstein – yes, Counts – yes, Smith – yes, Melton – yes, Rudnicki – yes, Coddington – yes. Motion passed 7 to 0.

F. OAKLAND TACTICAL

Treasurer Hohenstein gave an update to the Oakland Tactical law suit: *OPINION AND ORDER DENYING PLAINTIFFS' MOTION FOR RECONSIDERATION AND FOR LEAVE TO FILE A THIRD AMENDED COMPLAINT.*

G. RESOLUTION 03.21.482 MASON RD.

A resolution was presented for the sale of property #4706-32-400-013 on Mason Road.

- **MOTION** by Hohenstein, seconded by Graham, **“TO ACCEPT RESOLUTION #03.21.482 FOR THE SALE OF TOWNSHIP PROPERTY ON MASON ROAD.”** Discussion followed. A roll-call vote was taken: Coddington – yes, Hohenstein - yes, Graham – yes, Counts – yes, Smith – yes, Melton – yes, Rudnicki – yes. Motion passed 7 to 0.

**NEW BUSINESS:**

None.

**REPORTS:**

A. SUPERVISOR:

(Supervisor Coddington reported on the following items)

- Discussion regarding the state of emergency. **MOTION** by Hohenstein, seconded by Smith, **“TO ACCEPT THE ADDENDUM TO TOWNSHIP BOARD RULES OF PROCEDURES AS ACCEPTED.”** Discussion followed. Motion passes by unanimous consent.
- Discussion regarding a local state of emergency. **MOTION** by Hohenstein, seconded by Graham, **“TO ACCEPT RESOLUTION #03.21.484 DECLARING A LOCAL STATE OF EMERGENCY TO PROTECT THE PUBLIC PEACE, HEALTH, SAFETY, AND GENERAL WELFARE (COVID-19) AS PRESENTED WITH THE STRIKING OF PARAGRAPH #3.”** Discussion followed. A roll-call vote was taken: Counts - yes, Graham - yes, Hohenstein – yes, Coddington - yes, Rudnicki – yes, Melton – yes, Smith – yes, Motion passed 7 to 0.

B. TREASURER:

(Treasurer Hohenstein reported on the following items)

- See written report in packet.

It was asked to deviate from the agenda and to item 9L Property Committee. **MOTION** by Counts, seconded by Rudnicki, **“TO DEVIATE FROM THE AGENDA AND GO TO ITEM 9L PROPERTY COMMITTEE.”** Motion passes by unanimous consent.

L. PROPERTY COMMITTEE

- Discussion on the Crandall Road property. Scott Griffith explained the agreement. **MOTION** by Hohenstein, seconded by Rudnicki, **“TO ACCEPT THE OFFER FOR 3150 CRANDALL ROAD AS PRESENTED, PARCEL #4706-16-400-001”** Discussion followed. Motion passes by unanimous consent.
- **MOTION** by Graham, seconded by Smith, **“TO ACCEPT RESOLUTION #03.21.483 FOR THE SALE OF TOWNSHIP PROPERTY ON CRANDALL ROAD.”** A roll-call vote was taken: Hohenstein – yes, Graham – yes, Coddington – yes, Counts – yes, Smith – yes, Rudnicki – yes. Motion passed 7 to 0.

MEETING WENT BACK TO THE TREASURER REPORT – AGENDA ITEM 9B

- Township Road Projects.
  1. Top coat Burkhart Road from Mason Road to the I-96 interchange with adding a right turn lane at the I-96 intersection. This was approved at the February Meeting.
  2. Burkhart Road north of the railroad crossing to Grand River. The project would mill out the top layer of the existing pavement and pave back approximately 2.5” of Hot Mix Asphalt. The project is approximately 0.47 miles long. **MOTION** by Hohenstein, seconded by Graham, **“TO ACCEPT BURKHART RD PROJECT, FROM THE RAILROAD CROSSING TO GRAND RIVER AVENUE NOT TO EXCEED \$180,000.00 AS LONG AS COST SHARING IS AVAILABLE FROM THE COUNTY ROAD COMMISSION.”** Discussion followed. Motion passes by unanimous consent.
  3. Burkhart Road from Grand River Avenue to Crandall Road. The project would include a chip seal and fog seal over the existing roadway. The project is approximately 3.26 miles long. **MOTION** by Hohenstein, seconded by Melton, **“TO ACCEPT BURKHART RD PROJECT FROM GRAND RIVER TO THE END BY CRANDALL ROAD NOT TO EXCEED \$150,000.00**

**AS LONG AS COST SHARING IS AVAILABLE FROM THE COUNTY ROAD COMMISSION.”** Discussion followed. Motion passes by unanimous consent.

4. Chloride bids were discussed. There was discussion on the amount of chloride being put down and how often it is put down. It was noted that there have been complaints from residents after the chloride Supervisor Coddington stated there have been complaints for several years about this situation. The current chloride provider seems to do the best job. **MOTION** by Rudnicki, seconded by Hohenstein, **“TO ACCEPT THE BID FROM CHLORIDE SOLUTIONS AS PRESENTED.”** Discussion followed. Motion passes by unanimous consent.

C. CLERK:

(Clerk Graham reported on the following items)

- No report.

D. ZONING:

(See Zoning Administrator Daus’s prepared written report)

E. ASSESSING:

(See Assessor Kilpela’s prepared written report)

F. FIRE AUTHORITY:

(Supervisor Coddington reported on the following items)

- Bought new fire hoses.
- Engine 20 went down but it was still under warranty.

G. MHOG:

(Trustee Counts reported on the following items)

- Received bids to paint the Genoa and Ocoola water towers. Projects should be done by end of summer or early fall.
- Passed the budget.

H. PLANNING COMMISSION:

(Trustee Counts reported on the following items)

- Approve preliminary and final site plan for Lare Enterprise.
- Discussion on road and traffic studies.

I. ZONING BOARD OF APPEALS (ZBA):

(Trustee Rudnicki reported on the following items)

- There was no ZBA Meeting.

J. WWTP:

(Treasurer Hohenstein reported on the following items)

- See written report.
- Discussion on violation at the plant. New UV bulbs have been put in place and should take care of the issue. It is suggested that they be replaced every year.
- New effluent meter was installed on an emergency basis and could not wait for Board approval. **MOTION** by Hohenstein, seconded by Counts, **“TO APPROVE AFTER THE FACT REPLACEMENT**

**OF THE EFFLUENT METER QUOTE FROM UIS NOT TO EXCEED \$6,080.00 AS PRESENTED.”**

Discussion followed. Motion passes by unanimous consent.

**K. HAPRA:**

(Clerk Graham reported on the following items)

- There is a plan for a soft opening for the new facility in the spring.
- Talk about installing new furniture and equipment and where the money will come from for this cost.
- Discussion on park passes. Howell City is out of money and not sure how the park issue will be handled.

**CALL TO THE PUBLIC:**

- Paul DeBuff, city manager for Howell – stated the city is trying to come up with options for HAPRA and the issue with the park passes.

**DISBURSEMENTS: REGULAR AND CHECK REGISTER:**

**MOTION** by Hohenstein, seconded by Counts, **“TO APPROVE THE REGULAR DISBURSEMENTS AS OF FEBRUARY 28, 2021 CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion passes by unanimous consent.

**ADJOURNMENT: MOTION** by Counts, seconded by Hohenstein, **“TO ADJOURN.”** Motion passes by unanimous consent. The meeting adjourned (9:03 p.m.)

As Presented: \_\_\_\_\_

\_\_\_\_\_  
Howell Township Clerk  
Jean Graham

As Amended: \_\_\_\_\_

As Corrected: \_\_\_\_\_

\_\_\_\_\_  
Mike Coddington  
Howell Township Supervisor

Dated: \_\_\_\_\_

\_\_\_\_\_  
Debby Johnson, Recording Secretary



# AGENDA ITEM

5

There are  
No Correspondence

# AGENDA ITEM

7A

**HOWELL TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN  
RESOLUTION TO AUTHORIZE SALE OF PROPERTY  
RESOLUTION NO. 04.21.485**

At a regular meeting of the Howell Township Board, held at the Township Hall on the 12<sup>th</sup> day of April, 2021, at 6:30 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_  
\_\_\_\_\_:

**WHEREAS**, the Township Board wishes to sell the property located in Howell Township, identified as Parcel ID No. 4706-32-400-013 (“the Property”); and

**WHEREAS**, the Township Board finds the Property is no longer needed for public use by the Township; and

**WHEREAS**, the sale of the Property is determined to be in the best interests of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of Howell Township, Livingston County, Michigan, as follows:

1. The Township Board approves the sale of the Property to Ded Dedvukaj and Linda Dedvukaj, of 29350 Woodward Avenue, Royal Oak, Michigan 48073 for the sum of Six Hundred Seventy Five Thousand and 00/100 Dollars (\$675,000.00).

2. The Township Board authorizes and directs the Township Supervisor, the Township Clerk or the Township Treasurer to execute such documents as are necessary to effectuate the sale of the Property.

3. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN            )  
  ) ss  
COUNTY OF LIVINGSTON    )

I, the undersigned, the duly qualified and acting Clerk for the Howell Township, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Howell Township Board at a meeting held on the 12th day of April, 2021, and further certify that the above Resolution was adopted at said meeting.

\_\_\_\_\_  
Jean Graham, Township Clerk  
Howell Township

# AGENDA ITEM

8A

## Howell Township Clerk

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**From:** Howell Township Inspector  
**Sent:** Thursday, March 25, 2021 1:46 PM  
**To:** Howell Township Clerk  
**Subject:** FW: Planning committee

**Follow Up Flag:** Follow up  
**Due By:** Monday, March 29, 2021 9:00 AM  
**Flag Status:** Flagged

**From:** Denise Markham [mailto:dmarkham@markhamoil.com]  
**Sent:** Thursday, March 25, 2021 12:14 PM  
**To:** Howell Township Inspector <inspector@howelltownshipmi.org>  
**Subject:** Planning committee

Hi Joe,

This is Denise Markham. My cousin Mike Mitchell asked me to reach out to you. I own the Marathon at 1360 N Burkhart Rd as well as two rental houses around the corner and some attached vacant parcels. I am interested in the planning committee. Let me know what else you may need from me re this. I hope to chat with you soon. Have a great day!

Denise Markham

# AGENDA ITEM

9D

**Commercial Land Use**

Permit #	Contractor	Job Address	Fee Total
P21-014	NORTH WINDS INVESTMENT	3580 PARSONS RD	\$150.00
<b>Work Description:</b> ERECTING A DIGITAL BILLBOARD			
<b>Total Permits For Type:</b>			<b>1</b>
<b>Total Fees For Type:</b>			<b>\$150.00</b>

**Residential Land Use**

Permit #	Contractor	Job Address	Fee Total
P21-018	STEELE MICHAEL AND JODY	3080 OAK GROVE RD	\$50.00
<b>Work Description:</b> 4.8KW DC ROOF MOUNTED SOLAR SYSTEM			
P21-013	HEIDT DAKOTA J AND LYDIA	3620 AMBER OAKS DR	\$10.00
<b>Work Description:</b> FINISHING BASEMENT			
P21-012	WESTVIEW CAPITAL LLC	3037 IVY WOOD CIR	\$105.00
<b>Work Description:</b> 1,822 SQ FT 2 STORY DWELLING ON A FULL UNFINISHED BASEMENT A 2 CAR ATTACHED GARAGE, AND A 10X10 PATIO			
P21-025	WESTVIEW CAPITAL LLC	3041 IVY WOOD CIR	\$105.00
<b>Work Description:</b> 2,022 SQ FT 2 STORY HOME ON A FULL BASEMENT, 2 CAR ATTACHED GARAGE, 14 X 20 PATIO.			
P21-024	WESTVIEW CAPITAL LLC	3107 IVY WOOD CIR	\$105.00
<b>Work Description:</b> 2,059 SQ FT BI-LEVEL, 2 CAR ATTACHED GARAGE AND A 12 X 12 DECK.			
P21-021	WESTVIEW CAPITAL LLC	3072 HILL HOLLOW LN	\$105.00
<b>Work Description:</b> 1,830 SQ FT 2 STORY HOME ON A FULL UNFINISHED BASEMENT, 2 CAR ATTACHED GARAGE AND A 10 X 10 PATIO.			
P21-020	WESTVIEW CAPITAL LLC	3042 IVY WOOD CIR	\$105.00
<b>Work Description:</b> 2,059 BI-LEVEL HOME WITH A 2 CAR ATTACHED GARAGE.			
P21-015	BROWN (TUTRO) DIANA R	5727 LAYTON	\$75.00
<b>Work Description:</b> TEMPORARY MOBILE HOME WHILE REBUILDING DUE TO HOUSE FIRE			
P21-016	BODURKA GARY A & ROBIN G	2865 BYRON	\$10.00
<b>Work Description:</b> TEAR OFF AND RE-ROOF HOUSE.			
P21-011	STEINBERGER RICKY & SAND	2710 ARMOND	\$10.00



Work Description: REPLACING 3 WINDOWS

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P21-022	SPITLER GREGORY J AND LIN	2432 FISHER RD	\$50.00
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Work Description: 12 X 24 2ND STORY DECK.

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P21-017	COOLEY MICHAEL	5465 ARBORETUM	\$10.00
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Work Description: TEAR OFF AND RE-ROOF HOUSE AND SHED

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**Total Permits For Type: 12**

**Total Fees For Type: \$740.00**

## Sewer Connection

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Permit #	Contractor	Job Address	Fee Total
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PWS21-003	REYNOLDS EARL & HEATHER	3601 OAK GROVE RD	\$5,000.00
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Work Description:

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**Total Permits For Type: 1**

**Total Fees For Type: \$5,000.00**

## Sign

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Permit #	Contractor	Job Address	Fee Total
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P21-023	GRAND RIVER HOWELL LLC	2280 W GRAND RIV	\$75.00
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Work Description: TEMPORARY HELP WANTED SIGN ON FRONT OF BUILDING

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**Total Permits For Type: 1**

**Total Fees For Type: \$75.00**

## Water Connection

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Permit #	Contractor	Job Address	Fee Total
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PWS21-004	REYNOLDS EARL & HEATHER	3601 OAK GROVE RD	\$5,000.00
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Work Description:

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**Total Permits For Type: 1**

**Total Fees For Type: \$5,000.00**

# Report Summary

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Population: All Records  
Permit.DateIssued Between  
3/1/2021 12:00:00 AM AND  
3/31/2021 11:59:59 PM

<b>Grand Total Fees:</b>	<b>\$10,965.0</b>
<b>Grand Total Permits:</b>	<b>16</b>

# AGENDA ITEM

9E

## Monthly Activity Report for March 2021 – Assessing Dept/Brent Kilpela

### MTT UPDATE:

**Chestnut Crossing LLC v Howell Township:** *Petitioner withdrew appeal on March 29<sup>th</sup>. No cost to Township.*

**Amerilodge Group v Howell Township:** Prehearing General Call set for December 1, 2021 with valuation disclosure due by September 3, 2021.

**SGA Hotels LLC v Howell Township:** Prehearing General Call set for November 16, 2021 with valuation disclosure due by August 19, 2021.

### SMALL CLAIMS TRIBUNAL:

**Crawford Brothers v Howell Township:** *Tribunal dismissed the appeal on March 22<sup>nd</sup>. No cost to the Township.*

### ASSESSING OFFICE:

**ASSESSOR:** The March Board of Review was held virtually. The board heard a total of 22 petitions. The petitions consisted of 19 Veteran Exemptions, 1 late filed EMPP, and 2 valuation appeals. The virtual meetings worked but made it more difficult to get the paperwork done. Currently there is not an acceptable way to electronically sign the paperwork. I will rollover the database and start working on the 2022 assessment roll on April 1.

**OTHER:** Completed the Livingston County Tax Allocation Budget. Attended WWTP meeting on Zoom.

# AGENDA ITEM

9J

Howell Township  
Wastewater Treatment Plant Meeting  
Meeting: March 18, 2021 10am

Attending: Matt Holtz, Greg Tatara, James Aulette, Brent Kilpela, Jean Graham, Jonathan Hohenstein

Please see Matt's attached report for details on the plant operation.

**VFD – Lambert Drive**

We received the quote from Kennedy. After reviewing the quotes and discussing with Greg and James it was decided to approve the UIS quote for the Square D VFD for \$8,160.

**UV issue**

Matt got the bulbs replaced and the fecal numbers dropped and the plant is back within the permit levels. We will be budgeting for replacement bulbs each year.

**Epoxy**

Matt received one quote to line both the influent channel and the Burkhart Ridge station for \$23,000. Matt will be getting at least one more quote.

**Water Service**

Matt got a quote from Pete Black plumbing for \$9,500 to connect the system to MHOG water. There will also be the additional cost for a 2-inch water meter which is about \$2,000. Matt is trying to get another quote before moving forward.

**Influent Sampling**

Matt has a call into TLS for a quote on this project.

**SCADA**

Matt let us know again that Inframark has purchased a SCADA company and they will be getting us a quote to install a new SCADA system at the plant and the pump stations. Matt will also be getting quotes from Kennedy and UIS for pump station monitoring systems and for a plant SCADA system. Once we get the quotes we will need to evaluate the long term and short term costs versus the benefits of each system.

**Trans West**

Matt will be updating the SOP so that the issue that occurred at the end of February will not be happening again. In particular they will be making changes to when the generators run at the pump stations just as a systems check, this way they will know if a generator running is out of the ordinary. They will also be checking pump stations more often than once per week. They will be updating the KISM system so that it is not calling former employees, and adding an alarm so they will know that power from the generator is powering the pumps. They will also be checking the Ki stations on the computers daily.

**NPDES**

Matt will be working toward getting the paperwork filled out for the plants NPDES permit with the State.

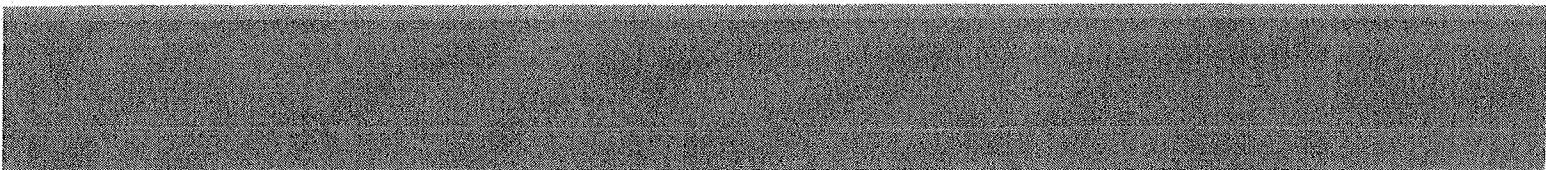
Respectfully submitted, Jonathan Hohenstein

# Howell Township, MI

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## February 2021 Monthly Report

March 16, 2021



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March 16, 2020

Mr. Mike Coddington  
Township Supervisor  
Howell Township  
3525 Byron  
Howell, MI 48855

Re: Letter of Transmittal-Monthly Operation Report

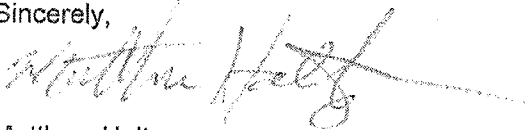
Dear Mr Coddington,

Please find attached the Monthly Client Report for February 2021.

We have read, reviewed and vetted all information conveyed in this report and verify the accuracy of all data. Additionally, this report provides a representation of the overall operations for the month reported.

If you have any questions or comments, please feel free to call 517-518-1355.

Sincerely,



Matthew Holtz  
Plant Manager



## Summary

Please find in this report details that describe the monthly operating characteristics and performance of the wastewater treatment plant and lift stations, as well as other noteworthy items that occurred in February. We are always available to discuss any of these matters in greater detail if you have any further questions or comments. There was a violation in February. We exceeded the monthly geometric mean, our limit is 200 MPN and ours for the month was 1330. We have been having issues with the UV system. However, we have rectified the situation and should not have anymore problems moving forward. We have done everything possible on our end, we have had a technician out and are now waiting on new bulbs. We are thankful for the continued opportunity to partner with Howell Township.

Site Visit – Town Officials	0
Site Visit – Inframark Officials	0
NPDES Permit Compliance	1 Violation, fecal sample
Preventative Work Orders	89 open 89 closed
Corrective Work Orders	0 open 0 closed
Locates for Month	5 marked 23 no conflict
Health & Safety	0 recordable incidents 0 lost time incidents

## Items Requiring Action

We would like further discussion and consideration on the following:

Criticality**	Request	Impact	Est. Cost	Timing
High	Update SCADA to VT SCADA. Inframark is working on putting together a guideline for work to be accomplished to update SCADA.	Allow multiple quotes to be submitted based on the same scope of work	TBD	Estimate submitted
High	Connect potable water to plant piping system	Allows for cleaning in the facility and some systems require water for proper operation.	TBD	
High	Headworks evaluation, grit removal will require water for proper operation.	Protect the biolac tank from grit and rags	TBD	

Criticality**	Request	Impact	Est. Cost	Timing
High	Main power disconnect for treatment plant	Allow the ability to disconnect the plant from DTE in case of partial loss of power	TBD	
High	Replace VFD for Lambert Rd. lift station, pump #1.	Pump #1 is down and is also affecting pump #2 hour meter.	\$8160.00 to \$9980.00	

## Operations

There are ongoing issues with the UV system. We have done everything that we could do on our end. We have had technicians out to inspect the system. At this point we are waiting for new bulbs.

All lab work with the exception of CBOD and mercury is now performed in house.

A copy of the treatment plant performance data can be found at the end of this report. You can see that all operating parameters were within permit limits for the month.

## Maintenance & Repair

A copy of the monthly maintenance report is attached. A total of 93 preventative maintenance work orders were completed in February.

Inspection was done on Lambert Rd. lift station and it was determined that the VFD for pump #1 is bad. A quote from UIS has been sent, another quote is pending from Kennedy Industries.

## Personnel

Onsite personnel serving the project during January included Matthew Holtz, Andre Randall, Bill Jones, and Chris McDonald with Kirt Ervin as the Regional VP.

# AGENDA ITEM

9L

Howell Township  
Property Committee Meeting:  
March 2021

Attending: Jeff Smith, Jean Graham, Jonathan Hohenstein

**Annex:** We had some issues that needed to be worked through at the last minute with Annex. Since the beginning we have been using Bell Title, and the purchase agreement reflects this. A few months ago Annex decided to use a different title company. However, they told us about it on March 31<sup>st</sup>, two days before they wanted to close. We had been working with Bell Title, getting all of the closing documents finalized and ready for execution. Everything was ready. This change, which could have been worked out much earlier, took a lot of our attorney's time to sort through and to finalize new closing documents. The new title company also didn't like the Board's resolution accepting the offer on the property. This forced the Township to try and schedule a special meeting to approve a new resolution that met their requirements-all before April 9<sup>th</sup>, when Annex is required to close on the property.

**Crandall Road:** Worked on closing documents. Now waiting for purchaser to set a closing date that works for them.

**Oak Grove Properties:** Received an offer for the Oak Grove Road properties across from Kroger. After review of the previous offer we noticed an issue regarding access to the property. The Board will need to decide how best to move forward with the options from our attorney. This issue will need to be resolved before we can move forward with the offer to purchase.

Respectfully submitted,

Jonathan Hohenstein

## Howell Township Clerk

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**From:** Howell Township Treasurer  
**Sent:** Monday, April 5, 2021 5:08 PM  
**To:** Howell Township Clerk; j smith  
**Subject:** FW: Oak Grove Road Property Issues

Please review the below. Let me know if you wish to discuss.

Thanks,  
Jonathan

Howell Township Treasurer  
[treasurer@howelltownshipmi.org](mailto:treasurer@howelltownshipmi.org)  
517-546-2817

**From:** Christopher Patterson [mailto:cpatterson@fsbrlaw.com]  
**Sent:** Monday, April 5, 2021 4:37 PM  
**To:** Howell Township Treasurer <treasurer@howelltownshipmi.org>  
**Cc:** John Brennan <jbrennan@fsbrlaw.com>  
**Subject:** RE: Oak Grove Road Property Issues

Jonathan:

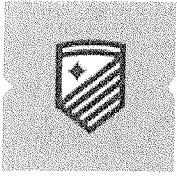
We discussed the properties' access and the County Road Commission reviews this afternoon to see the various options available. Some of these will require further research to verify the potential likeness for a favorable outcome, but we provide the following list of options for consideration (and more than one may be suitable to explore at a given time):

1. Based on our experience in other situations, a traffic light at the Kroger outlet and the easement may reduce any issues with location of the offset drives. Do we know if this was explored with the Road Commission and whether it would make any difference?
2. Explore with the Road Commission and Kroger the realignment of the Kroger and Township approaches;
3. Purchase or otherwise acquire the necessary footage to adjust the Township's approach to the south through an easement;
4. Purchase the excepted parcel show on the surveys, which would allow realignment of the Township's approach;
5. Explore a commercial shared driveway with the church and Road Commission for a drive to the far north;
6. Explore any opportunities that would exist for a road on the northern boundary of Parcel C (it appears to close to the house and we presume it is a property owner that would not participate);
7. Sue the Road Commission for a regulatory taking (if you are at all interested in this possibility, we would need to conduct further research to verify potential outcomes for the Township); and
8. Sue the excepted parcel's owners for an easement implied by law (we have initial thoughts this may not be successful because of how the situation was created and that the property owner is now a governmental entity). We note that for practical reasons it also may not be palatable to the community.

Please let us know if you have any additional thoughts or how we might assist in pursuing any one or more of these options.

Sincerely,

Chris



**Christopher S. Patterson**

Member • Fahey Schultz Burzych Rhodes

Direct: 517.381.3205 • Cell: 269.744.4807

Office: 517.381.0100 • Fax: 517.381.3185

fsbrlaw.com • [cpatterson@fsbrlaw.com](mailto:cpatterson@fsbrlaw.com)

4151 Okemos Road, Okemos, MI 48864 USA

✓ U.S. News & World Report Ranked Best Law Firm

**From:** Howell Township Treasurer <[treasurer@howelltownshipmi.org](mailto:treasurer@howelltownshipmi.org)>

**Sent:** Monday, April 5, 2021 11:32 AM

**To:** Christopher Patterson <[cpatterson@fsbrlaw.com](mailto:cpatterson@fsbrlaw.com)>

**Subject:** Oak Grove Road Property Issues

Chris,

Would you be able to get me the list of options that we discussed for the Oak Grove Road property so that the property committee can try to keep it moving forward? We probably should have discussed this at our meeting this morning, but I forgot about it.

Thanks,  
Jonathan

Howell Township Treasurer  
[treasurer@howelltownshipmi.org](mailto:treasurer@howelltownshipmi.org)  
517-546-2817

# AGENDA ITEM

12

**Howell Township**  
**Invoice and Check Registers**  
**As of 3/31/2021**



User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

BSP20-0002

19728	MAS HOLDINGS LLC	02/24/2021	03/09/2021	802.25	0.00	Paid	Y
	BD Bond Refund	BRENT KILPELA					02/24/2021
	101-000-203.00			802.25			
		BSP20-0002					

530362924

19729	UIS SCADA	02/12/2021	03/12/2021	588.00	0.00	Paid	Y
	SERVICE CALL	BRENT KILPELA					02/25/2021
	592-442-801.00			588.00			
		WWTP CONTRACTED SERVICES EXPENSE					

3889

19730	TRUE VALUE HARDWARE	02/24/2021	03/15/2021	21.98	0.00	Paid	Y
	4 TINE CULTIVATOR	BRENT KILPELA					02/25/2021
	592-442-956.00			21.98			
		WWTP MISCELLANEOUS EXPENSE					

2/24/2021

19731	LIVINGSTON COUNTY TREASURER	02/24/2021	03/15/2021	765.00	0.00	Paid	Y
	MOBILE HOME FEES	BRENT KILPELA					02/25/2021
	701-000-239.00			765.00			
		TRUST MOBILE HOME TAX PAYABLE					

001176607403

19732	MUTUAL OF OMAHA INSURANCE COMPANY	02/16/2021	03/01/2021	186.38	0.00	Paid	Y
	MARCH 2021	BRENT KILPELA					02/25/2021
	101-265-721.00			186.38			
		TWP HALL LIFE INSURANCE EXPENSE					

121294

19733	JUDICIAL SERVICES GROUP, LTD	10/20/2020	03/15/2021	250.00	0.00	Paid	Y
	JULY 2020	BRENT KILPELA					03/01/2021
	101-402-703.05			250.00			
		ZONING WAGES - CODE ENFORCEMENT					

121295

19734	JUDICIAL SERVICES GROUP, LTD	10/20/2020	03/15/2021	250.00	0.00	Paid	Y
	AUGUST 2020	BRENT KILPELA					03/01/2021
	101-402-703.05			250.00			
		ZONING WAGES - CODE ENFORCEMENT					

121296

19735	JUDICIAL SERVICES GROUP, LTD	10/20/2021	03/15/2021	250.00	0.00	Paid	Y
	SEPTEMBER 2020	BRENT KILPELA					03/01/2021
	101-402-703.05			250.00			
		ZONING WAGES - CODE ENFORCEMENT					

121298

19736	JUDICIAL SERVICES GROUP, LTD	10/20/2020	03/15/2021	250.00	0.00	Paid	Y
	OCT 2020	BRENT KILPELA					03/01/2021
	101-402-703.05			250.00			
		ZONING WAGES - CODE ENFORCEMENT					

3880

19737	TRUE VALUE HARDWARE	02/24/2021	03/15/2021	69.97	0.00	Paid	Y
	TUBING & BATTERIES	BRENT KILPELA					03/01/2021

User: BRENT KILPELA  
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
3928	TRUE VALUE HARDWARE	03/01/2021	03/15/2021	12.98	0.00	Paid	Y
19738	BATTERIES	BRENT KILPELA					03/01/2021
	592-442-956.00	WWTP MISCELLANEOUS EXPENSE		12.98			
60351	INFRAARK, LLC	02/26/2021	03/26/2021	28,685.68	0.00	Paid	Y
19739	FEBRUARY MAINTENANCE	BRENT KILPELA					03/02/2021
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE		28,685.68			
9025788	PETE BLACK PLUMBING	02/25/2021	03/25/2021	618.00	0.00	Paid	Y
19740	JETTED SEWER LINE	BRENT KILPELA					03/02/2021
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE		618.00			
150560912	AT&T	02/19/2021	03/12/2021	227.00	0.00	Paid	Y
19741	WWTP MAR 2021	BRENT KILPELA					03/02/2021
	592-442-850.00	WWTP TELEPHONE EXPENSE		227.00			
517540695202	AT&T	02/22/2021	03/15/2021	160.44	0.00	Paid	Y
19742	517 540-6952 FOR MAR 2021	BRENT KILPELA					03/02/2021
	592-442-850.00	WWTP TELEPHONE EXPENSE		160.44			
00372905	RANDY'S SERVICE STATION	02/24/2021	03/15/2021	797.68	0.00	Paid	Y
19743	GENERATOR FUEL REFILL	BRENT KILPELA					03/02/2021
	592-442-956.00	WWTP MISCELLANEOUS EXPENSE		797.68			
517540696302	AT&T	02/22/2021	03/15/2021	264.65	0.00	Paid	Y
19744	517 540-6963 FOR MAR 2021	BRENT KILPELA					03/02/2021
	592-442-850.00	WWTP TELEPHONE EXPENSE		264.65			
517540124102	AT&T	02/22/2021	03/15/2021	314.84	0.00	Paid	Y
19745	517 540-1241 FOR MAR 2021	BRENT KILPELA					03/02/2021
	592-442-850.00	WWTP TELEPHONE EXPENSE		314.84			
517546516002	AT&T	02/22/2021	03/15/2021	263.90	0.00	Paid	Y
19746	517 546-5160 FOR MAR 2021	BRENT KILPELA					03/02/2021
	592-442-850.00	WWTP TELEPHONE EXPENSE		263.90			

User: BRENT KILPELA  
DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

517540694702	AT&T	02/22/2021	03/15/2021	269.09	0.00	Paid	Y
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19747	517 540-6947 FOR MAR 2021	BRENT KILPELA					03/02/2021
	592-442-850.00	WWTP TELEPHONE EXPENSE		269.09			

BSP18-0001	TRILOGY HEALTH SERVICE LLC	03/02/2021	03/15/2021	1,388.00	0.00	Paid	Y
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19748	BD Bond Refund	BRENT KILPELA					03/02/2021
	101-000-203.00	BSP18-0001		1,388.00			

BSP18-0005	FERNCO DEVELOPMENT LTD ET AL	03/02/2021	03/15/2021	2,326.08	0.00	Paid	Y
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19749	BD Bond Refund	BRENT KILPELA					03/02/2021
	101-000-203.00	BSP18-0005		2,326.08			

62176	MICRO WORKS COMPUTING, INC	02/23/2021	03/15/2021	99.00	0.00	Paid	Y
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19750	BATTERY BACKUP	BRENT KILPELA					03/02/2021
	101-265-728.01	TWP HALL IT SUPPOT EXPENSE		99.00			

62197	MICRO WORKS COMPUTING, INC	02/25/2021	03/17/2021	37.50	0.00	Paid	Y
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19751	DEPUTY CLERK COMPUTER SERVICE	BRENT KILPELA					03/02/2021
	101-265-728.01	TWP HALL IT SUPPOT EXPENSE		37.50			

2/22/2021	COMCAST	02/22/2021	03/15/2021	390.67	0.00	Paid	Y
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19752	MARCH 2021	BRENT KILPELA					03/02/2021
	101-265-850.00	TWP HALL TELEPHONE EXPENSE		390.67			

5408	PERFECT MAINTENANCE	03/01/2021	03/15/2021	175.00	0.00	Paid	Y
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19753	MARCH 2021	BRENT KILPELA					03/02/2021
	101-265-775.00	TWP HALL OFFICE CLEANING EXPENSE		175.00			

3/2/2021	HOWELL PUBLIC SCHOOLS	03/02/2021	03/15/2021	827.79	0.00	Paid	Y
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19754	2020 SUMMER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-225.00	TAX DUE TO HOWELL SCHLS DEBT SUMMER		827.79			

3/2/2021	HOWELL PUBLIC SCHOOLS	03/02/2021	03/15/2021	2.65	0.00	Paid	Y
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19755	2020 SUMMER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-225.01	TAX DUE TO HOWELL SCHLS OPER SUMMER		2.65			

3/2/2021	LIVINGSTON COUNTY TREASURER	03/02/2021	03/15/2021	1,628.47	0.00	Paid	Y
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19756	2020 SUMMER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
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User: BRENT KILPELA  
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

03/02/2021	703-000-228.01		TAX DUE TO COUNTY SET SUMMER	1,628.47			
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19757	LIV EDUC SERVICE AGENCY	03/02/2021	03/15/2021	887.16	0.00	Paid	Y
	2020 SUMMER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-227.00		TAX DUE TO LESA SUMMER	887.16			

3/2/2021	LIVINGSTON COUNTY TREASURER	03/02/2021	03/15/2021	889.27	0.00	Paid	Y
19758	2020 SUMMER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-228.00		TAX DUE TO COUNTY SUMMER	889.27			

3/3/2021	LIVINGSTON COUNTY TREASURER	03/02/2021	03/15/2021	48,620.48	0.00	Paid	Y
19759	2020 DRAINS AT LARGE	BRENT KILPELA					03/03/2021
	101-268-974.00		TWP AT LARGE DRAIN EXPENSE	48,620.48			

660332	CULLIGAN WATER	02/28/2021	03/15/2021	160.20	0.00	Paid	Y
19760	COOLER RENTAL MAR 2021 - FEB 2022	BRENT KILPELA					03/03/2021
	101-265-727.00		TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	160.20			

3/2/2021	LIVINGSTON COUNTY TREASURER	03/02/2021	03/15/2021	20,964.52	0.00	Paid	Y
19761	2020 WINTER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-228.90		TAX DUE TO COUNTY WINTER	20,964.52			

3/2/2021	HOWELL PUBLIC SCHOOLS	03/02/2021	03/15/2021	71,273.88	0.00	Paid	Y
19762	2020 WINTER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-225.91		TAX DUE TO HOWELL SCHLS DEBT WINTER	71,273.88			

3/2/2021	HOWELL CARNEGIE LIBRARY	03/02/2021	03/15/2021	24,519.71	0.00	Paid	Y
19763	2020 WINTER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-223.90		TAX DUE TO HOWELL LIBRARY WINTER	24,519.71			

3/2/2021	FOWLERVILLE SCHOOLS	03/02/2021	03/15/2021	2,834.43	0.00	Paid	Y
19764	2020 WINTER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-226.91		TAX DUE TO FOWL SCHLS DEBT WINTER	2,834.43			

03/02/2021	FOWLERVILLE DIST LIBRARY	03/02/2021	03/15/2021	404.37	0.00	Paid	Y
19765	2020 WINTER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-223.91		TAX DUE TO FOWL LIBRARY WINTER	404.37			

User: BRENT KILPELA  
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date

3/2/2021	HOWELL AREA FIRE AUTHORITY	03/02/2021	03/15/2021	34,160.07	0.00	Paid	Y
19766	2020 WINTER TAXES 2/16 - 3/1/2021	BRENT KILPELA					03/03/2021
	703-000-234.90	TAX DUE TO HOWELL FIRE WINTER		34,160.07			

3313038783	PITNEY BOWES GLOBAL FINANCIAL SERV.	02/23/2021	03/29/2021	384.57	0.00	Paid	Y
19767	QUARTERLY RENTAL	BRENT KILPELA					03/03/2021
	101-265-930.01	TWP HALL OFFICE EQUIPMENT & REPAIR		384.57			

3949	TRUE VALUE HARDWARE	03/02/2021	03/15/2021	29.97	0.00	Paid	Y
19768	ROPE, CONNECTOR, CRIMP TOOL	BRENT KILPELA					03/03/2021
	592-442-956.00	WWTP MISCELLANEOUS EXPENSE		29.97			

200102744081	DTE ENERGY	03/01/2021	04/12/2021	535.82	0.00	Paid	Y
19769	STREETLIGHTS	BRENT KILPELA					03/05/2021
	101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE		535.82			

51705924	TETRA TECH INC	03/05/2021	03/12/2021	200.00	0.00	Paid	Y
19770	BD Bond Refund	BRENT KILPELA					03/03/2021
	101-000-203.00	BSP18-0011		200.00			

51698759	TETRA TECH INC	03/08/2021	03/15/2021	2,025.00	0.00	Paid	Y
19771	BD Bond Refund	BRENT KILPELA					03/08/2021
	101-000-203.00	BSP18-0011		2,025.00			

3/4/2021	DTE ENERGY	03/04/2021	03/26/2021	432.12	0.00	Paid	Y
19772	2571 OAKGROVE MAR 2021	BRENT KILPELA					03/08/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE		432.12			

2160109	CARLISLE WORTMAN ASSOC, INC.	03/17/2021	03/23/2021	360.00	0.00	Paid	Y
19773	BD Bond Refund	BRENT KILPELA					03/17/2021
	101-000-203.00	BSP21-0001		360.00			

3/12/2021	DTE ENERGY	03/12/2021	04/05/2021	732.58	0.00	Paid	Y
19774	1575 N BURKHART MAR 2021	BRENT KILPELA					03/17/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE		732.58			

3/12/2021	DTE ENERGY	03/12/2021	04/05/2021	371.16	0.00	Paid	Y
19775	1034 AUSTIN CT MAR 2021	BRENT KILPELA					03/17/2021

User: BRENT KILPELA  
DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

GL Distribution

592-442-920.00 WWTP ELECTRICITY EXPENSE

371.16

3/12/2021	DTE ENERGY	03/12/2021	04/05/2021	4,503.14	0.00	Paid	Y
19776	1222 PACKARD DR MAR 2021	BRENT KILPELA					03/17/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE		4,503.14			

03/12/2021

DTE ENERGY

315.31

03/12/2021	DTE ENERGY	03/12/2021	04/05/2021	315.31	0.00	Paid	Y
19777	2559 W GRAND RIVER MAR 2021	BRENT KILPELA					03/17/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE		315.31			

03/12/2021

DTE ENERGY

195.32

03/12/2021	DTE ENERGY	03/12/2021	04/05/2021	195.32	0.00	Paid	Y
19778	1216 PACKARD DR MAR 2021	BRENT KILPELA					03/17/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE		195.32			

03/12/2021

DTE ENERGY

206.85

03/12/2021	DTE ENERGY	03/12/2021	04/05/2021	206.85	0.00	Paid	Y
19779	3888 OAKGROVE MAR 2021	BRENT KILPELA					03/17/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE		206.85			

3/12/2021

DTE ENERGY

352.00

3/12/2021	DTE ENERGY	03/12/2021	04/05/2021	352.00	0.00	Paid	Y
19780	2700 TOOLEY MAR 2021	BRENT KILPELA					03/17/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE		352.00			

3/05/2021

DTE ENERGY

198.96

3/05/2021	DTE ENERGY	03/05/2021	03/29/2021	198.96	0.00	Paid	Y
19781	391 N BURKHART MAR 2021	BRENT KILPELA					03/17/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE		198.96			

03/05/2021

DTE ENERGY

148.13

03/05/2021	DTE ENERGY	03/05/2021	03/29/2021	148.13	0.00	Paid	Y
19782	1009 N BURKHART MAR 2021	BRENT KILPELA					03/17/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE		148.13			

61382

INFRAMARK, LLC

29,378.83

61382	INFRAMARK, LLC	03/09/2021	04/08/2021	29,378.83	0.00	Paid	Y
19783	WWTP MARCH MAINTENANCE	BRENT KILPELA					03/17/2021
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE		29,378.83			

9782

OUDBIER INSTRUMENT CO

616.70

9782	OUDBIER INSTRUMENT CO	03/05/2021	04/05/2021	616.70	0.00	Paid	Y
19784	CALIBRATE 4 FLOW METERS	BRENT KILPELA					03/17/2021
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE		616.70			

User: BRENT KILPELA  
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

3/12/2021							
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19785	DTE ENERGY	03/12/2021	04/05/2021	492.21	0.00	Paid	Y
	3525 BYRON MAR 2021	BRENT KILPELA					03/17/2021
	101-265-920.00	TWP HALL ELECTRICITY EXPENSE		492.21			

2160108	CARLISLE WORTMAN ASSOC, INC.	03/11/2021	04/11/2021	280.00	0.00	Paid	Y
19786	GENERAL CONSULTATION	BRENT KILPELA					03/17/2021
	101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE		280.00			

159746	ROCKET ENTERPRISES	03/01/2021	04/01/2021	370.00	0.00	Paid	Y
19787	ANNVA FLAG SERVICE	BRENT KILPELA					03/17/2021
	101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE		370.00			

0003745387	LIVINGSTON DAILY PRESS & ARGUS	02/28/2021	04/01/2021	360.00	0.00	Paid	Y
19788	FEBRUARY PUBLICATIONS	BRENT KILPELA					03/17/2021
	101-402-900.00	ZONING PRINTING & PUBLICATION EXP		90.00			
	101-247-900.00	BOARD OF REVIEW PRINTING & PUB EXP		270.00			

57598	FAHEY SCHULTZ BURZYCH RHODES PLC	03/02/2021	04/01/2021	589.00	0.00	Paid	Y
19789	CROSSROADS OUTDOOR LITIGATION	BRENT KILPELA					03/17/2021
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE		589.00			

57599	FAHEY SCHULTZ BURZYCH RHODES PLC	03/02/2021	04/02/2021	7,613.00	0.00	Paid	Y
19790	GENERAL	BRENT KILPELA					03/17/2021
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE		7,613.00			

575600	FAHEY SCHULTZ BURZYCH RHODES PLC	03/02/2021	04/02/2021	360.00	0.00	Paid	Y
19791	OAKLAND TACTICAL SUPPLY LITIGATION	BRENT KILPELA					03/17/2021
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE		360.00			

57601	RAINBOW CONSTRUCTION COMPANY	03/02/2021	04/02/2021	0.00	0.00	Void	Y
19792	RAINBOW	BRENT KILPELA					03/17/2021
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE		2,542.50			

517552195603	AT&T	03/13/2021	04/05/2021	68.27	0.00	Paid	Y
19793	517 552-1956 FOR MAR 2021	BRENT KILPELA					03/22/2021
	592-442-850.00	WWTP TELEPHONE EXPENSE		68.27			

User: BRENT KILPELA  
DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

3/17/2021	DTE ENERGY		03/17/2021	04/08/2021	49.39	0.00	Paid	Y
19794	271 E HIGHLAND RD MAR 2021	BRENT KILPELA						03/22/2021
	592-442-920.00	WWTP ELECTRICITY EXPENSE			49.39			

S6-64624	CUMMINS BRIDGEMAY, LLC		03/12/2021	03/22/2021	455.60	0.00	Paid	Y
19795	1222 PACKARD SERVICE CALL	BRENT KILPELA						03/22/2021
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE			455.60			

530363143	UIS SCADA		03/19/2021	03/22/2021	2,238.35	0.00	Paid	Y
19796	TRANSDUCERS	BRENT KILPELA						03/22/2021
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE			2,238.35			

62246	MICRO WORKS COMPUTING, INC		03/12/2021	04/01/2021	150.00	0.00	Paid	Y
19797	UB CHANGES	BRENT KILPELA						03/22/2021
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE			150.00			

62264	MICRO WORKS COMPUTING, INC		03/17/2021	04/06/2021	112.50	0.00	Paid	Y
19798	MICROSOFT UPDATES CAROL & JEANS CO	BRENT KILPELA						03/22/2021
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE			112.50			

62296	MICRO WORKS COMPUTING, INC		03/19/2021	04/08/2021	37.50	0.00	Paid	Y
19799	UPDATES FOR CAROL & JEANS COMPUTER	BRENT KILPELA						03/22/2021
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE			37.50			

57601	FAHEY SCHULTZ BURZYCH RHODES PLC		03/02/2021	03/22/2021	2,542.50	0.00	Paid	Y
19800	RAINBOW	BRENT KILPELA						03/22/2021
	101-268-801.01	TWP AT LARGE LEGAL EXPENSE			2,542.50			

# of Invoices:	73	# Due:	0	Totals:	303,341.87	0.00		
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00		

Net of Invoices and Credit Memos: 303,341.87  
 Agree with Check Register 0.00  
 BK



User: BRENT KILPELA  
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date

--- TOTALS BY FUND ---  
 GL Distribution

101 - GENERAL FUND				71,597.66	0.00		
592 - SWR/WTR				72,586.89	0.00		
701 - TRUST & AGENCY				765.00	0.00		
703 - TAX FUND				158,392.32	0.00		

--- TOTALS BY DEPT/ACTIVITY ---

000 - OTHER				166,258.65	0.00		
247 - BOARD OF REVIEW				270.00	0.00		
265 - TOWNSHIP HALL				2,595.53	0.00		
268 - TOWNSHIP AT LARGE				60,260.80	0.00		
400 - PLANNING COMMISSION				280.00	0.00		
402 - ZONING ADMINISTRATION				1,090.00	0.00		
442 - WWTP				72,586.89	0.00		

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
03/09/2021	GEN	101001700 (E)	COMCAST	390.67
03/09/2021	GEN	17730	CULLIGAN WATER	160.20
03/09/2021	GEN	17731	DTE ENERGY	535.82
03/09/2021	GEN	17732	JUDICIAL SERVICES GROUP, LTD	1,000.00
03/09/2021	GEN	17733	MICRO WORKS COMPUTING, INC	136.50
03/09/2021	GEN	17734	MAS HOLDINGS LLC	802.25
03/09/2021	GEN	17735	TRILOGY HEALTH SERVICE LLC	1,388.00
03/09/2021	GEN	17736	FERNCO DEVELOPMENT LTD ET AL	2,326.08
03/09/2021	GEN	17737	MUTUAL OF OMAHA INSURANCE COMPANY	186.38
03/09/2021	GEN	17738	PERFECT MAINTENANCE	175.00
03/09/2021	GEN	17739	PITNEY BOWES GLOBAL FINANCIAL SERV.	384.57
03/09/2021	GEN	17740	TETRA TECH INC	2,225.00
03/09/2021	GEN	17741	LIVINGSTON COUNTY TREASURER	48,620.48
03/22/2021	GEN	101001701 (E)	DTE ENERGY	492.21
03/22/2021	GEN	17742	CARLISLE WORTMAN ASSOC, INC.	640.00
03/22/2021	GEN	17743	FAHEY SCHULTZ BURZYCH RHODES PLC	8,562.00
03/22/2021	GEN	17744	LIVINGSTON DAILY PRESS & ARGUS	360.00
03/22/2021	GEN	17745	MICRO WORKS COMPUTING, INC	300.00
03/22/2021	GEN	17746	RAINBOW CONSTRUCTION COMPANY	2,542.50
			Void Reason: WRONG VENDOR	
03/22/2021	GEN	17747	ROCKET ENTERPRISES	370.00
03/22/2021	GEN	17748	FAHEY SCHULTZ BURZYCH RHODES PLC	2,542.50

GEN TOTALS:

Total of 21 Checks:	74,140.16
Less 1 Void Checks:	2,542.50
Total of 20 Disbursements:	71,597.66

Bank T&A TRUST & AGENCY CHECKING

03/03/2021	T&A	3486	LIVINGSTON COUNTY TREASURER	765.00
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T&A TOTALS:

Total of 1 Checks:	765.00
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	765.00

Bank TAX TAX CHECKING

03/04/2021	TAX	5533	FOWLERVILLE DIST LIBRARY	404.37
03/04/2021	TAX	5534	FOWLERVILLE SCHOOLS	2,834.43
03/04/2021	TAX	5535	HOWELL AREA FIRE AUTHORITY	34,160.07
03/04/2021	TAX	5536	HOWELL CARNEGIE LIBRARY	24,519.71
03/04/2021	TAX	5537	HOWELL PUBLIC SCHOOLS	827.79
03/04/2021	TAX	5538	HOWELL PUBLIC SCHOOLS	2.65
03/04/2021	TAX	5539	HOWELL PUBLIC SCHOOLS	71,273.88
03/04/2021	TAX	5540	LIV EDUC SERVICE AGENCY	887.16
03/04/2021	TAX	5541	LIVINGSTON COUNTY TREASURER	1,628.47
03/04/2021	TAX	5542	LIVINGSTON COUNTY TREASURER	889.27
03/04/2021	TAX	5543	LIVINGSTON COUNTY TREASURER	20,964.52

TAX TOTALS:

Total of 11 Checks:	158,392.32
Less 0 Void Checks:	0.00
Total of 11 Disbursements:	158,392.32

Bank UTYCK UTILITY CHECKING

03/09/2021	UTYCK	2749	INFRAMARK, LLC	28,685.68
03/09/2021	UTYCK	2750	PETE BLACK PLUMBING	618.00
03/09/2021	UTYCK	2751	RANDY'S SERVICE STATION	797.68
03/09/2021	UTYCK	2752	TRUE VALUE HARDWARE	134.90
03/09/2021	UTYCK	2753	UIS SCADA	588.00
03/09/2021	UTYCK	590003318 (E)	AT&T	227.00
03/09/2021	UTYCK	590003319 (E)	AT&T	160.44
03/09/2021	UTYCK	590003320 (E)	AT&T	264.65
03/09/2021	UTYCK	590003321 (E)	AT&T	314.84
03/09/2021	UTYCK	590003322 (E)	AT&T	263.90
03/09/2021	UTYCK	590003323 (E)	AT&T	269.09
03/09/2021	UTYCK	590003324 (E)	DTE ENERGY	432.12
03/22/2021	UTYCK	2754	CUMMINS BRIDGEWAY, LLC	455.60
03/22/2021	UTYCK	2755	INFRAMARK, LLC	29,378.83

Check Date	Bank	Check	Vendor Name	Amount
03/22/2021	UTYCK	2756	OUDBIER INSTRUMENT CO	616.70
03/22/2021	UTYCK	2757	UIS SCADA	2,238.35
03/22/2021	UTYCK	590003325 (E)	AT&T	68.27
03/22/2021	UTYCK	590003326 (E)	DTE ENERGY	732.58
03/22/2021	UTYCK	590003327 (E)	DTE ENERGY	371.16
03/22/2021	UTYCK	590003328 (E)	DTE ENERGY	4,503.14
03/22/2021	UTYCK	590003329 (E)	DTE ENERGY	315.31
03/22/2021	UTYCK	590003330 (E)	DTE ENERGY	195.32
03/22/2021	UTYCK	590003331 (E)	DTE ENERGY	206.85
03/22/2021	UTYCK	590003332 (E)	DTE ENERGY	352.00
03/22/2021	UTYCK	590003333 (E)	DTE ENERGY	198.96
03/22/2021	UTYCK	590003334 (E)	DTE ENERGY	148.13
03/22/2021	UTYCK	590003335 (E)	DTE ENERGY	49.39

UTYCK TOTALS:

Total of 27 Checks:	72,586.89
Less 0 Void Checks:	0.00
Total of 27 Disbursements:	72,586.89

REPORT TOTALS:

Total of 60 Checks:	305,884.37
Less 1 Void Checks:	2,542.50
Total of 59 Disbursements:	303,341.87

*(Agrees with Invoice Register BK)*