

**HOWELL TOWNSHIP BOARD
ELECTRONIC
2020/2021 BUDGET MEETING AGENDA
3525 Byron Road
Howell, MI 48855
May 11, 2020
6:00 p.m.**

1. Call to Order:

2. Roll Call:	Mike Coddington	()	Jeff Smith	()
	Jean Graham	()	Harold Melton	()
	Jonathan Hohenstein	()	Evan Rudnicki	()
	Matthew Counts	()		

3. Public Hearing 2020/2021 – Budget:

4. Call to the Public:

5. Budget Committee Recommendation:

6. Adjournment:

**HOWELL TOWNSHIP PROPOSED BUDGET REPORT
FOR YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 PROPOSED BUDGET	2020-21 PROPOSED % CHANGE	COMMENTS
Fund 101 - GENERAL FUND						
ESTIMATED REVENUES						
Dept 000 - OTHER						
101-000-402.00	GEN FUND PROPERTY TAX INCOME	310,000	314,071	340,000	9.68	
101-000-403.00	GEN FUND ACT 7 TAX INCOME	25,000	25,964	26,000	4.00	
101-000-420.00	GEN FUND DELINQ PERSONAL TAX INCOME	1,500	694	1,500	0.00	
101-000-451.00	GEN FUND CABLE TV FRANCHISE FEES INCOME	80,000	62,707	77,500	{3.13}	
101-000-452.00	GEN FUND RIGHT OF WAY FEES INCOME	5,000	0	5,000	0.00	
101-000-470.00	GEN FUND BUSINESS LICENSE FEES INCOME	5,000	6,535	5,000	0.00	
101-000-476.00	GEN FUND LICENSES & PERMITS INCOME	12,000	6,815	12,000	0.00	
101-000-490.00	GEN FUND DOG LICENSES INCOME	50	63	50	0.00	
101-000-495.00	GEN FUND TRAILER FEES INCOME	1,500	1,374	1,500	0.00	
101-000-573.00	GEN FUND LOCAL COMMUNITY SHARE	50,000	30,030	50,000	0.00	
101-000-575.00	GEN FUND CONSTITUT REVENUE SHARING INC	580,000	503,797	300,000	{48.28}	State projected decrease
101-000-607.00	GEN FUND COLLECTION FEE/SCHOOLS INCOME	10,500	10,650	10,500	0.00	
101-000-608.00	GEN FUND ZONING FEES INCOME	15,000	15,425	15,000	0.00	
101-000-609.00	GEN FUND ZONING APPEAL BOARD FEES INC	2,000	5,550	4,000	100.00	
101-000-610.00	GEN FUND LAND DIVISION FEES INCOME	2,000	2,650	2,500	25.00	
101-000-611.00	GEN FUND MUNICIPAL CIVIL INFRACTION INC	100	0	100	0.00	
101-000-613.00	GEN FUND PARKING VIOLATIONS INCOME	100	0	100	0.00	
101-000-614.00	GEN FUND PRE-CONFERENCE ZONING INC	500	0	500	0.00	
101-000-615.00	GEN FUND ADDRESSING FEES INCOME	500	2,400	250	{50.00}	
101-000-642.00	GEN FUND CEMETERY LOTS INCOME	1,000	1,700	1,000	0.00	
101-000-642.01	GEN FUND GRAVE OPENINGS INCOME	1,000	925	1,000	0.00	
101-000-664.00	GEN FUND INTEREST INCOME	5,000	12,442	15,000	200.00	
101-000-694.00	GEN FUND OTHER REVENUE	250	81	250	0.00	
101-000-695.00	GEN FUND ADMIN FEES INCOME	110,000	112,530	115,000	4.55	
Totals for dept 000 - OTHER		1,218,000	1,116,403	983,750	{19.23}	
TOTAL ESTIMATED REVENUES		1,218,000	1,116,403	983,750	{19.23}	
APPROPRIATIONS						
Dept 101 - TOWNSHIP BOARD						
101-101-703.00	TWP BOARD SALARY	25,000	17,167	25,000	0.00	
101-101-703.02	TWP BOARD CLERICAL EXPENSE	2,500	552	2,500	0.00	
101-101-703.03	TWP BOARD FLAT RATE MTG CHARGE EXPENSE	600	120	600	0.00	
101-101-704.00	TOWNSHIP BOARD PER DIEM EXPENSE	200	0	200	0.00	
101-101-705.00	AFFILIATE BOARD PER DIEM EXPENSE	1,700	1,320	2,400	41.18	Property Committee
101-101-900.00	TWP BOARD PRINTING & PUBLICATION EXPENSE	2,500	1,347	2,500	0.00	
Totals for dept 101 - TOWNSHIP BOARD		32,500	20,506	33,200	2.15	
Dept 171 - SUPERVISOR						
101-171-703.00	SUPERVISOR SALARY	33,400	26,112	33,400	0.00	
101-171-703.01	DEPUTY SUPERVISOR SALARY	12,700	9,785	12,700	0.00	
101-171-860.00	SUPERVISOR MILEAGE & EXPENSES	100	0	100	0.00	
101-171-957.00	SUPERVISOR DUES & SUBSCRIPTION EXPENSE	100	0	100	0.00	
Totals for dept 171 - SUPERVISOR		46,300	35,897	46,300	0.00	
Dept 191 - ELECTIONS						
101-191-703.00	ELECTION SALARY	22,000	6,156	18,000	{18.18}	
101-191-707.00	ELECTION CLERICAL EXPENSE	28,400	19,503	25,000	{11.97}	
101-191-720.00	ELECTION EDUCATION EXPENSE	200	0	200	0.00	
101-191-726.00	ELECTION POSTAGE EXPENSE	5,000	3,812	5,000	0.00	
101-191-727.00	ELECTION SUPPLIES EXPENSE	3,600	629	3,600	0.00	
101-191-860.00	ELECTION MILEAGE & EXPENSES	300	19	400	33.33	
101-191-900.00	ELECTION PRINTING & PUBLICATION EXPENSE	500	415	600	20.00	
101-191-930.00	ELECTION EQUIPMENT REPAIR EXPENSE	10,000	1,966	12,000	20.00	
Totals for dept 191 - ELECTIONS		70,000	32,500	64,800	{7.43}	
Dept 209 - ASSESSING						
101-209-703.00	ASSESSING SALARY	63,500	50,166	63,500	0.00	
101-209-703.01	ASSESSING CONTRACT LABOR	10,000	0	5,000	{50.00}	

GL NUMBER	DESCRIPTION	2019-20	2019-20	2020-21	2020-21	COMMENTS
		AMENDED BUDGET	ACTIVITY THRU 04/30/20	PROPOSED BUDGET	PROPOSED % CHANGE	
101-209-703.02	ASSESSING FIELD INSPECTOR WAGES	13,000	8,373	8,000	(38.46)	
101-209-703.04	ASSESSING HOURLY WAGES CLERICAL	12,600	9,291	16,000	26.98	
101-209-720.00	ASSESSING EDUCATION EXPENSE	1,500	55	1,000	(33.33)	
101-209-726.00	ASSESSING POSTAGE EXPENSE	4,500	2,799	4,000	(11.11)	
101-209-727.00	ASSESSING SUPPLIES EXPENSE	3,000	523	2,000	(33.33)	
101-209-801.00	ASSESSING LEGAL (CONTRACT SVC) EXPENSE	5,000	0	5,000	0.00	
101-209-860.00	ASSESSING MILEAGE & EXPENSES	2,500	312	1,000	(60.00)	
101-209-865.00	ASSESSING CONFERENCE EXPENSE	700	0	500	(28.57)	
101-209-957.00	ASSESSING DUES & SUBSCRIPTION EXPENSE	700	537	700	0.00	
Totals for dept 209 - ASSESSING		117,000	72,056	106,700	(8.80)	
Dept 215 - CLERK						
101-215-703.00	CLERK SALARY	33,400	26,112	33,400	0.00	
101-215-703.01	CLERK DEPUTY WAGES	25,700	18,023	25,000	(2.72)	
101-215-703.04	CLERK ACCOUNTING WAGES	38,500	31,400	40,500	5.19	
101-215-720.00	CLERK EDUCATION EXPENSE	2,000	0	1,000	(50.00)	
101-215-860.00	CLERK MILEAGE & EXPENSES	2,000	251	1,000	(50.00)	
101-215-865.00	CLERK CONFERENCE EXPENSE	300	0	300	0.00	
101-215-957.00	CLERK DUES & SUBSCRIPTION EXPENSE	500	180	500	0.00	
Totals for dept 215 - CLERK		102,400	75,966	101,700	(0.68)	
Dept 247 - BOARD OF REVIEW						
101-247-703.00	BOARD OF REVIEW SALARY	3,000	1,740	3,000	0.00	
101-247-900.00	BOARD OF REVIEW PRINTING & PUB EXP	500	370	500	0.00	
Totals for dept 247 - BOARD OF REVIEW		3,500	2,110	3,500	0.00	
Dept 253 - TREASURER						
101-253-703.00	TREASURER SALARY	33,400	26,112	33,400	0.00	
101-253-703.01	TREASURER DEPUTY WAGES	29,820	18,684	25,000	(16.16)	
101-253-703.02	TREASURER CLERICAL EXPENSE	12,500	8,650	12,500	0.00	
101-253-720.00	TREASURER EDUCATION EXPENSE	1,400	0	1,400	0.00	
101-253-726.01	TREASURER POSTAGE	6,500	5,544	6,500	0.00	
101-253-801.01	TREASURER LEGAL EXPENSE	4,000	1,755	4,000	0.00	
101-253-860.00	TREASURER MILEAGE & EXPENSES	700	379	700	0.00	
101-253-865.00	TREASURER CONFERENCE EXPENSE	300	62	300	0.00	
101-253-900.00	TREASURER PRINTING & PUBLICATION EXP	500	20	500	0.00	
101-253-957.00	TREASURER DUES & SUBSCRIPTION EXPENSE	100	10	100	0.00	
Totals for dept 253 - TREASURER		89,220	61,216	84,400	(5.40)	
Dept 265 - TOWNSHIP HALL						
101-265-707.00	TWP HALL CLERICAL EXPENSE	30,000	25,865	34,000	13.33	
101-265-720.00	TWP HALL EDUCATION EXPENSE	700	0	700	0.00	
101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE	2,800	2,068	2,800	0.00	
101-265-721.01	TWP HALL HEALTH INSURANCE EXPENSE	30,000	21,201	28,000	(6.67)	
101-265-721.02	TWP HALL HEALTHFLEX EXPENSE	800	0	800	0.00	
101-265-722.00	TWP HALL RETIREMENT EXPENSE	62,500	54,605	62,500	0.00	
101-265-725.00	TWP HALL FICA/MEDICARE EXPENSE	38,500	25,902	38,500	0.00	
101-265-726.00	TWP HALL POSTAGE EXPENSE	2,800	778	2,800	0.00	
101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	2,000	1,599	2,000	0.00	
101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE	8,000	4,736	8,000	0.00	
101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE	50,000	17,714	40,000	(20.00)	
101-265-728.01	TWP HALL IT SUPPORT EXPENSE	7,000	1,352	7,000	0.00	
101-265-775.00	TWP HALL OFFICE CLEANING & MAINT EXP	6,000	3,575	6,000	0.00	
101-265-776.00	TWP HALL SEPTIC FIELD EXPENSE	1,000	0	1,000	0.00	
101-265-801.00	TWP HALL GROUNDS CONTRACTED SVCS EXP	500	118	500	0.00	
101-265-801.01	TWP HALL LEGAL EXPENSE	2,000	0	2,000	0.00	
101-265-801.09	TWP HALL FINANCIAL AUDIT	9,500	9,400	9,800	3.16	
101-265-822.00	TWP HALL INSURANCE & BOND EXPENSE	12,000	9,972	11,000	(8.33)	
101-265-850.00	TWP HALL TELEPHONE EXPENSE	4,000	2,850	4,000	0.00	
101-265-851.00	TWP HALL WEB SITE EXPENSE	5,000	3,922	5,000	0.00	
101-265-860.00	TWP HALL MILEAGE & EXPENSES	200	91	200	0.00	
101-265-900.00	TWP HALL PRINTING & PUBLICATION EXPENSE	200	96	200	0.00	
101-265-920.00	TWP HALL ELECTRICITY EXPENSE	7,500	4,697	7,500	0.00	
101-265-922.00	TWP HALL NATURAL GAS EXPENSE	5,000	2,088	5,000	0.00	
101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE	20,000	4,608	10,000	(50.00)	
101-265-930.01	TWP HALL OFFICE EQUIPMENT & REPAIR	5,000	2,246	5,000	0.00	
101-265-931.00	TWP HALL GROUNDS CARE EXPENSE	5,000	1,900	5,000	0.00	
101-265-932.00	TWP HALL SNOW REMOVAL EXPENSE	5,000	0	5,000	0.00	
101-265-957.00	TWP HALL DUES & SUBSCRIPTION EXPENSE	6,000	5,926	6,500	8.33	
Totals for dept 265 - TOWNSHIP HALL		329,000	207,309	310,800	(5.53)	

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 PROPOSED BUDGET	2020-21 PROPOSED % CHANGE	COMMENTS
Dept 268 - TOWNSHIP AT LARGE						
101-268-801.00	TWP AT LARGE ECONOMIC DEV EXPENSE	6,000	0	0	(100.00)	No Contract
101-268-801.01	TWP AT LARGE LEGAL EXPENSE	80,000	56,123	50,000	(37.50)	Rainbow Resolution
101-268-882.00	TWP AT LARGE SPRING CLEAN UP EXPENSE	4,000	217	4,000	0.00	
101-268-883.00	TWP AT LARGE ROAD SIDE PICKUP EXPENSE	1,200	450	1,200	0.00	
101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE	6,000	4,663	6,000	0.00	
101-268-974.00	TWP AT LARGE DRAIN EXPENSE	25,000	17,375	33,000	32.00	New Drain No. 3
Totals for dept 268 - TOWNSHIP AT LARGE		122,200	78,828	94,200	(22.91)	
Dept 276 - CEMETERY						
101-276-931.00	CEMETERY GROUNDS CARE & MAINT EXPENSE	10,000	3,331	5,000	(50.00)	
101-276-933.00	CEMETERY GRAVE OPENINGS EXPENSE	1,200	0	1,200	0.00	
Totals for dept 276 - CEMETERY		11,200	3,331	6,200	(44.64)	
Dept 400 - PLANNING COMMISSION						
101-400-703.00	PLANNING COMMISSION-SALARY	8,000	4,160	8,000	0.00	
101-400-707.00	PLANNING CLERICAL EXPENSE	2,000	651	2,000	0.00	
101-400-720.00	PLANNING EDUCATION EXPENSE	1,000	255	1,000	0.00	
101-400-726.00	PLANNING POSTAGE EXPENSE	1,000	801	1,000	0.00	
101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE	25,000	17,083	20,000	(20.00)	
101-400-801.01	PLANNING LEGAL EXPENSE	2,000	1,167	2,000	0.00	
101-400-865.00	PLANNING CONFERENCE EXPENSE	500	0	500	0.00	
101-400-900.00	PLANNING PRINTING & PUBLICATION EXP	1,500	150	1,500	0.00	
101-400-957.00	PLANNING DUES & SUBSCRIPTION EXPENSE	1,000	910	1,000	0.00	
Totals for dept 400 - PLANNING COMMISSION		42,000	25,177	37,000	(11.90)	
Dept 402 - ZONING ADMINISTRATION						
101-402-703.00	ZONING-SALARY ADMIN	57,700	35,828	57,700	0.00	
101-402-703.02	ZONING CLERICAL EXPENSE	12,500	9,077	13,200	5.60	
101-402-703.05	ZONING WAGES - CODE ENFORCEMENT	500	0	3,500	600.00	Judicial Services Group
101-402-860.00	ZONING MILEAGE & EXPENSES	700	527	700	0.00	
101-402-900.00	ZONING PRINTING & PUBLICATION EXP	400	0	400	0.00	
Totals for dept 402 - ZONING ADMINISTRATION		71,800	45,432	75,500	5.15	
Dept 412 - BOARD OF APPEALS						
101-412-703.00	BOARD OF APPEALS SALARY	3,000	1,740	3,000	0.00	
101-412-707.00	BOARD OF APPEALS CLERICAL EXPENSE	900	359	900	0.00	
101-412-720.00	BOARD OF APPEALS EDUCATION EXPENSE	200	0	200	0.00	
101-412-865.00	BOARD OF APPEALS CONFERENCE EXPENSE	200	0	200	0.00	
101-412-900.00	BOARD OF APPEALS PRINTING & PUBLICITN EXP	800	775	800	0.00	
Totals for dept 412 - BOARD OF APPEALS		5,100	2,874	5,100	0.00	
Dept 447 - ENGINEERING						
101-447-801.00	ENGINEERING CONTRACTED SVCS EXPENSE	8,000	0	3,000	(62.50)	
Totals for dept 447 - ENGINEERING		8,000	0	3,000	(62.50)	
Dept 547 - CHARGEBACKS						
101-547-978.00	GEN FUND CHARGEBACK EXPENSE	4,000	38	2,000	(50.00)	
Totals for dept 547 - CHARGEBACKS		4,000	38	2,000	(50.00)	
Dept 966 - TRANSFER OUT						
101-966-999.00	GEN FUND TRANSFER OUT-PARKS & REC	160,000	160,000	0	(100.00)	No Budgeted Transfer
Totals for dept 966 - TRANSFER OUT		160,000	160,000	0	(100.00)	
TOTAL APPROPRIATIONS		1,214,220	823,240	974,400	(19.75)	
NET OF REVENUES/APPROPRIATIONS - FUND 101		3,780	293,163	9,350		

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 PROPOSED BUDGET	2020-21 PROPOSED % CHANGE	COMMENTS
Fund 204 - ROAD FUND						
ESTIMATED REVENUES						
Dept 000 - OTHER						
204-000-402.00	ROAD FUND PROPERTY TAX INCOME	330,000	334,822	360,000	9.09	
204-000-665.00	ROAD FUND INTEREST INCOME	0	1,230	0	0.00	
Totals for dept 000 - OTHER		330,000	336,052	360,000	9.09	
TOTAL ESTIMATED REVENUES		330,000	336,052	360,000	9.09	
APPROPRIATIONS						
Dept 000 - OTHER						
204-000-801.00	ROAD IMPROVEMENT EXPENSE	249,000	267,268	562,500	125.90	Byron Road Project
204-000-802.00	ROAD CHLORIDE EXPENSE	80,000	48,485	80,000	0.00	
Totals for dept 000 - OTHER		329,000	315,753	642,500	95.29	
Dept 547 - CHARGEBACKS						
204-547-978.00	ROAD FUND CHARGEBACK EXPENSE	1,000	0	1,000	0.00	
Totals for dept 547 - CHARGEBACKS		1,000	0	1,000	0.00	
TOTAL APPROPRIATIONS		330,000	315,753	643,500	95.00	
NET OF REVENUES/APPROPRIATIONS - FUND 204		0	20,299	(283,500)		
BEGINNING FUND BALANCE				1,204,062		
ENDING FUND BALANCE				920,562		
Fund 220 - RECREATION FUND						
ESTIMATED REVENUES						
Dept 000 - OTHER						
220-000-664.00	REC FUND INTEREST INCOME	250	648	500	100.00	
220-000-699.00	REC FUND OPERATING TRANSFER IN	160,000	160,000	0	(100.00)	No Budgeted Transfer
Totals for dept 000 - OTHER		160,250	160,648	500	(99.69)	
TOTAL ESTIMATED REVENUES		160,250	160,648	500	(99.69)	
APPROPRIATIONS						
Dept 000 - OTHER						
220-000-801.00	REC FUND CONTRACTED SVCS EXPENSE	110,000	52,056	120,000	9.09	HAPRA/ Pathways Study
Totals for dept 000 - OTHER		110,000	52,056	120,000	9.09	
TOTAL APPROPRIATIONS		110,000	52,056	120,000	9.09	
NET OF REVENUES/APPROPRIATIONS - FUND 220		50,250	108,592	(119,500)		
BEGINNING FUND BALANCE				173,561		
ENDING FUND BALANCE				54,061		

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Fund 592 - SWR/WTR						
ESTIMATED REVENUES						
Dept 000 - OTHER						
592-000-664.00	SWR/WTR FUND INTEREST INCOME	2,000	6,139	2,000	0.00	
592-000-665.06	SPEC ASSESS INTEREST INCOME-SEWER #6	4,977	3,849	1,939	(61.04)	
592-000-665.07	SPEC ASSESS INTEREST INCOME-SEWER #7	3,330	3,330	2,854	(14.29)	
592-000-665.08	SPEC ASSESS INTEREST INCOME-SEWER 8	49,113	45,914	39,337	(19.91)	
592-000-665.09	SPEC ASSESS INTEREST INCOME-WATER 8	22,167	20,772	17,793	(19.73)	
592-000-665.11	SPEC ASSESS INTEREST INCOME-SEWER 11	29,851	27,897	25,846	(13.42)	
592-000-665.12	SPEC ASSESS INTEREST INCOME-WATER 11	8,988	8,298	7,789	(13.34)	
592-000-665.20	SEWER FARM LAND RENTAL INCOME	18,000	22,833	28,000	55.56	New Contracts
592-000-671.00	SEWER CONNECTION FEE INCOME	175,000	187,365	0	(100.00)	Development Uncertain
592-000-671.01	SEWER ADDTL REU CONNECT FEE INCOME	25,000	5,772	0	(100.00)	Development Uncertain
Totals for dept 000 - OTHER		338,426	332,169	125,558	(62.90)	
Dept 420 - WATER 4 CONNECT						
592-420-476.00	WATER CONNECTION FEE INCOME	175,000	187,365	0	(100.00)	Development Uncertain
592-420-476.01	WATER CONNECT ADDL REU FEES INC	35,000	4,680	0	(100.00)	Development Uncertain
Totals for dept 420 - WATER 4 CONNECT		210,000	192,045	0	(100.00)	
Dept 441 - UTILITY BILLING						
592-441-477.00	UTILITY BILLING SEWER USER FEES INCOME	925,000	688,352	925,000	0.00	
592-441-477.02	UTILITY BILLING WATER USER FEES INCOME	1,000,000	738,821	1,000,000	0.00	
592-441-617.00	UTILITY BILLING SEWER DEBT SVC FEE INC	30,000	30,861	0	(100.00)	Ending Fee For Residents
592-441-694.00	UTILITY BILLING PENALTY SEWER USER	20,000	19,507	20,000	0.00	
592-441-694.02	UTILITY BILLING PENALTY & INT SEWER INC	20,000	22,043	20,000	0.00	
592-441-694.03	UTILITY BILLING PENALTY SEWER DEBT INC	1,500	2,007	1,500	0.00	
Totals for dept 441 - UTILITY BILLING		1,996,500	1,501,591	1,966,500	0.00	
TOTAL ESTIMATED REVENUES		2,544,926	2,025,805	2,092,058	(17.79)	
APPROPRIATIONS						
Dept 000 - OTHER						
592-000-775.00	SEWER FUND REPAIR & IMPROV EXPENSE	15,000	3,480	15,000	0.00	
592-000-929.00	SEWER FUND BOND REPORTING FEES	1,000	1,000	1,000	0.00	
592-000-968.00	SWR/WTR FUND DEPRECIATION EXPENSE	0	0	0	0.00	
592-000-972.00	SEWER/WATER CAPITAL OUTLAY EXPENSE	70,000	12,565	100,000	42.86	Demo Bldgs on Twp Prop
592-000-996.00	SWR/WTR FUND ISSUANCE COST EXPENSE	200	0	200	0.00	
Totals for dept 000 - OTHER		86,200	17,045	116,200	34.80	
Dept 420 - WATER 4 CONNECT						
592-420-996.04	WATER NEW USER BOND INTEREST EXPENSE	51,288	51,288	45,913	(10.48)	
Totals for dept 420 - WATER 4 CONNECT		51,288	51,288	45,913	(10.48)	
Dept 441 - UTILITY BILLING						
592-441-726.00	UTILITY BILLING POSTAGE EXPENSE	4,000	3,360	4,000	0.00	
592-441-728.00	UTILITY BILLING SOFTWARE SUPPORT EXPENSE	1,000	0	1,000	0.00	
592-441-801.01	UTILITY BILLING LEGAL EXPENSE	1,000	0	1,000	0.00	
592-441-801.02	UTILITY BILLING AUDITS/STUDIES EXPENSE	13,000	0	10,000	(23.08)	Sewer Audit Follow-Up
592-441-803.00	UTILITY BILLING WATER EXPENSE	650,000	507,124	650,000	0.00	
592-441-822.00	UTILITY BILLING INSURANCE & BOND EXPENSE	11,000	9,691	11,000	0.00	
592-441-989.00	UTILITY BILLING CONTINGENCY EXPENSE	5,700	0	5,700	0.00	
Totals for dept 441 - UTILITY BILLING		685,700	520,175	682,700	(0.44)	
Dept 442 - WWTP						
592-442-729.00	WWTP CHEMICALS EXPENSE	20,000	18,131	20,000	0.00	
592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE	460,500	312,250	465,000	0.98	Addl Employee Proposal
592-442-850.00	WWTP TELEPHONE EXPENSE	11,000	9,551	11,000	0.00	
592-442-920.00	WWTP ELECTRICITY EXPENSE	100,000	93,682	110,000	10.00	Usage/Price Increase
592-442-922.00	WWTP NATURAL GAS EXPENSE	10,000	6,708	10,000	0.00	
592-442-930.00	WWTP EQUIPMENT REPAIR EXPENSE	15,000	10,341	15,000	0.00	
592-442-956.00	WWTP MISCELLANEOUS EXPENSE	15,000	6,151	15,000	0.00	
592-442-962.00	WWTP MISS DIG FEES EXPENSE	1,500	1,140	1,500	0.00	
592-442-966.00	WWTP STATE OF MICHIGAN EXPENSE	2,500	1,950	2,500	0.00	
592-442-969.01	WWTP BIOSOLIDS REMOVAL & LAND APP EXP	35,000	29,764	35,000	0.00	
592-442-996.06	WWTP (SWR 6) BOND INTEREST EXPENSE	48,376	48,375	33,976	(29.77)	

GL NUMBER	DESCRIPTION	2019-20	2019-20	2020-21	2020-21	COMMENTS
		AMENDED BUDGET	ACTIVITY THRU 04/30/20	PROPOSED BUDGET	PROPOSED % CHANGE	
Totals for dept 442 - WWTP		718,876	538,043	718,976	0.01	
Dept 547 - CHARGEBACKS						
592-547-978.00	CHARGEBACK EXPENSE	5,000	0	5,000	0.00	
Totals for dept 547 - CHARGEBACKS		5,000	0	5,000	0.00	
Dept 852 - SEWER/WATER 8						
592-852-992.03	SWR/WTR 8 BOND AGENT FEE EXP	1,000	300	1,000	0.00	
592-852-996.08	SWR/WTR 8 BOND INTEREST EXP	98,888	98,888	82,988	(16.08)	
Totals for dept 852 - SEWER/WATER 8		99,888	99,188	83,988	(15.92)	
Dept 853 - SEWER 7						
592-853-991.02	SEWER 7 AGENT FEES	1,000	300	1,000	0.00	
592-853-996.07	SEWER 7 BOND INTEREST EXPENSE	22,313	22,313	19,163	(14.12)	
Totals for dept 853 - SEWER 7		23,313	22,613	20,163	(13.51)	
Dept 854 - SEWER/WATER 11						
592-854-992.03	SWR 11 PAYING AGENT FEE EXP	1,000	550	1,000	0.00	
592-854-996.11	SWR/WTR 11 BOND INTEREST EXP	154,563	154,563	138,663	(10.29)	
Totals for dept 854 - SEWER/WATER 11		155,563	155,113	139,663	(10.22)	
TOTAL APPROPRIATIONS		1,825,828	1,403,465	1,812,603	(0.72)	
NET OF REVENUES/APPROPRIATIONS - FUND 592		719,098	622,340	279,455	(61.14)	
ESTIMATED REVENUES - ALL FUNDS		4,253,176	3,638,911	3,436,308	(19.21)	
APPROPRIATIONS - ALL FUNDS		3,480,048	2,594,514	3,550,503	2.02	
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		773,128	1,044,397	(114,195)		

Howell Township Clerk

From: Howell Township Assessor
Sent: Monday, May 4, 2020 1:30 PM
To: Howell Township Supervisor; Howell Township Treasurer; Howell Township Clerk; hdmelton500promag@outlook.com; matthew counts; j smith; evanrudnicki@yahoo.com
Subject: Howell Township Propsed 2020-2021 Budget
Attachments: Proposed 2020-2021 Budget.pdf

All,

Please find attached the 2020-2021 proposed budget. This will be the topic of discussion at **6:00** on May 11th. This annual budget meeting is separate from the regular monthly board meeting at 6:30.

Thanks,
Brent Kilpela

Assessor
Howell Township
(517) 546-2817 x111