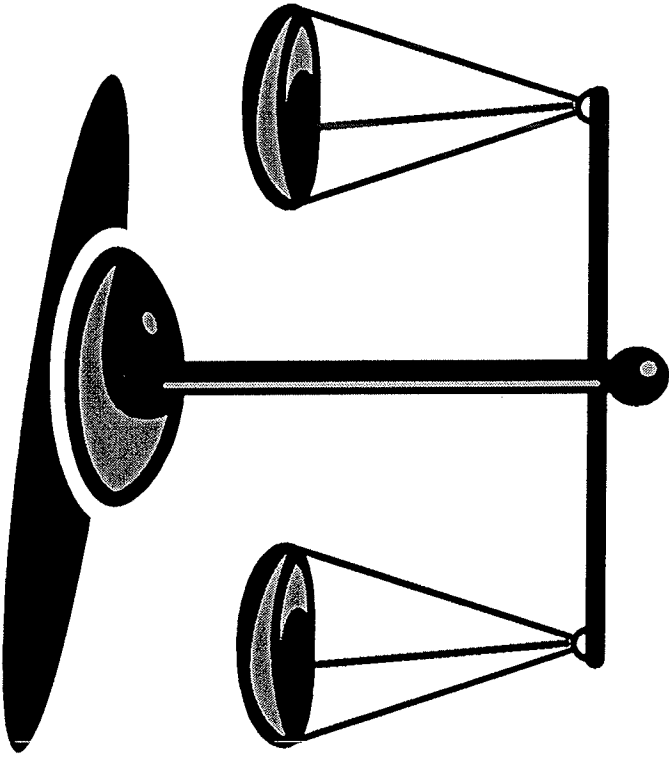


**HOWELL TOWNSHIP BOARD
2016/2017 BUDGET MEETING AGENDA
Howell Township Hall
June 13, 2016
6:00 p.m.**

1. Call to Order
2. Roll Call: Mike Coddington ()
 Carolyn Eaton () Lois Kanninen ()
 Jonathan Hohenstien () Michael Tipton ()
 Matthew Counts () Dar Howard ()
3. Public Hearing 2016/2017 - Budget
4. Call to the Public
5. Budget Committee Recommendation
6. Adjournment

HOWELL TOWNSHIP
2016/2017
PROPOSED BUDGET



Prepared by: Deputy Supervisor/Accounting Clerk

**PROPOSED BUDGET REPORT FOR HOWELL TOWNSHIP
FOR YEAR 2016-2017**

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 05/15/16	2016-17 PROPOSED BUDGET	2016-17 PROPOSED % CHANGE	COMMENTS
Fund 101 - GENERAL FUND								
ESTIMATED REVENUES								
Dept 000-OTHER								
101-000-402.00	GEN FUND PROPERTY TAX INCOME	250,000	272,737	260,000	288,255	280,000	8%	
101-000-403.00	GEN FUND ACT 7 TAX INCOME	18,000	15,098	15,000	17,397	16,000	7%	
101-000-420.00	GEN FUND DELINQ PERSONAL TAX INCOME	1,500	1,219	1,500	2,550	1,500	0%	
101-000-451.00	GEN FUND CABLE TV FRANCHISE FEES INCOME	50,000	69,508	60,000	76,287	70,000	17%	
101-000-452.00	GEN FUND RIGHT OF WAY FEES INCOME		500	500	5,437	500	0%	
101-000-470.00	GEN FUND BUSINESS LICENSE FEES INCOME	5,000	4,835	5,000	5,090	5,000	0%	
101-000-476.00	GEN FUND LICENSES & PERMITS INCOME	12,000	12,895	12,000	14,220	12,000	0%	
101-000-490.00	GEN FUND DOG LICENSES INCOME	175	149	175	137	175	0%	
101-000-495.00	GEN FUND TRAILER FEES INCOME	1,300	1,453	1,300	1,502	1,300	0%	
101-000-575.00	GEN FUND CONSTITUT REVENUE SHARING INC	505,000	521,297	515,000	504,154	515,000	0%	
101-000-607.00	GEN FUND COLLECTION FEE/SCHOOLS INCOME	20,000	20,061	20,000	18,525	18,000	-10%	
101-000-608.00	GEN FUND ZONING FEES INCOME	10,000	10,500	10,000	6,450	10,000	0%	
101-000-609.00	GEN FUND ZONING APPEAL BOARD FEES INCOME	2,000	1,800	1,500	1,300	1,500	0%	
101-000-610.00	GEN FUND LAND DIVISION FEES INCOME	1,000	1,400	1,000	1,200	1,500	50%	
101-000-611.00	GEN FUND MUNICIPAL CIVIL INFRACTION INC	100	0	100	0	100	0%	
101-000-613.00	GEN FUND PARKING VIOLATIONS INCOME	100	88	100	13	100	0%	
101-000-614.00	GEN FUND PRE-CONFERENCE ZONING INCOME	500	0	500	0	500	0%	
101-000-615.00	GEN FUND ADDRESSING FEES INCOME	200	250	200	200	200	0%	
101-000-642.00	GEN FUND CEMETERY LOTS INCOME	1,000	1,550	1,000	650	1,000	0%	
101-000-642.01	GEN FUND GRAVE OPENINGS INCOME	1,000	525	1,000	(450)	1,000	0%	
101-000-664.00	GEN FUND INTEREST INCOME	5,000	8,853	7,500	8,915	10,000	33%	
101-000-694.00	GEN FUND OTHER REVENUE	0	12,500	0	1,373	0	0%	
101-000-695.00	GEN FUND ADMIN FEES INCOME	85,000	92,581	90,000	97,794	95,000	6%	
Totals for dept 000-OTHER		968,875	1,049,799	1,003,375	1,050,999	1,040,375	4%	
TOTAL ESTIMATED REVENUES		968,875	1,049,799	1,003,375	1,050,999	1,040,375	4%	
APPROPRIATIONS								
Dept 101-TOWNSHIP BOARD								
101-101-703.00	TWP BOARD SALARY	21,032	19,120	21,032	17,840	23,135	10%	
101-101-703.02	TWP BOARD CLERICAL EXPENSE	2,500	523	2,500	532	2,500	0%	
101-101-703.03	TWP BOARD FLAT RATE MTG CHARGE EXPENSE	300	150	300	150	600	100%	
101-101-704.00	TOWNSHIP BOARD PER DIEM EXPENSE	200	0	200	0	200	0%	
101-101-705.00	AFFILIATE BOARD PER DIEM EXPENSE	720	400	720	400	1,200	67%	HAPRA Meetings
101-101-900.00	TWP BOARD PRINTING & PUBLICATION EXPENSE	3,075	1,102	3,075	1,264	3,075	0%	
Totals for dept 101-TOWNSHIP BOARD		27,827	21,295	27,827	20,186	30,710	10%	
Dept 171-SUPERVISOR								
101-171-703.00	SUPERVISOR SALARY	27,500	25,135	27,500	23,827	30,250	10%	
101-171-703.01	DEPUTY SUPERVISOR SALARY	11,000	8,088	11,000	6,024	12,100	10%	
101-171-860.00	SUPERVISOR MILEAGE & EXPENSES	100	0	100	0	100	0%	
101-171-957.00	SUPERVISOR DUES & SUBSCRIPTION EXPENSE	100	0	100	0	100	0%	
Totals for dept 171-SUPERVISOR		38,700	33,223	38,700	29,851	42,550	10%	
Dept 191-ELECTIONS								
101-191-703.00	ELECTION SALARY	12,200	12,134	12,250	1,104	13,475	10%	
101-191-707.00	ELECTION CLERICAL EXPENSE	22,340	17,470	24,684	15,471	27,150	10%	
101-191-720.00	ELECTION EDUCATION EXPENSE	250	0	250	133	250	0%	
101-191-726.00	ELECTION POSTAGE EXPENSE	3,000	1,607	3,000	430	3,000	0%	
101-191-727.00	ELECTION SUPPLIES EXPENSE	3,600	3,050	3,600	926	3,600	0%	
101-191-860.00	ELECTION MILEAGE & EXPENSES	250	108	250	(34)	250	0%	
101-191-900.00	ELECTION PRINTING & PUBLICATION EXPENSE	500	381	500	20	500	0%	
101-191-903.00	ELECTION ACCUVOTE SYS EXPENSE	1,650	1,521	1,650	1,531	8,000	385%	New Election Equip. \$6K
101-191-930.00	ELECTION EQUIPMENT REPAIR EXPENSE	1,500	266	1,800	1,539	2,000	11%	
Totals for dept 191-ELECTIONS		45,290	36,537	47,984	21,120	58,225	21%	
Dept 209-ASSESSING								
101-209-703.00	ASSESSING SALARY	55,000	51,923	60,500	44,560	60,500	0%	
101-209-703.01	ASSESSING CONTRACT LABOR	5,000	4,562	5,000	0	2,500	-50%	Marilyn/Carol Hargan
101-209-703.02	ASSESSING FIELD INSPECTOR WAGES	14,816	11,444	17,618	9,499	19,380	10%	Joe
101-209-703.04	ASSESSING HOURLY WAGES CLERICAL	10,450	10,050	11,495	7,378	12,645	10%	Carol Makushik
101-209-703.07	ASSESSING TECHNICIAN SALARY	8,000	7,492	8,000	7,948	0	-100%	
101-209-720.00	ASSESSING EDUCATION EXPENSE	3,000	2,809	3,000	2,412	3,000	0%	Apex, BS&A Classes
101-209-726.00	ASSESSING POSTAGE EXPENSE	3,000	2,935	3,500	2,447	3,500	0%	
101-209-727.00	ASSESSING SUPPLIES EXPENSE	1,000	753	900	470	900	0%	
101-209-801.00	ASSESSING LEGAL (CONTRACT SVC) EXPENSE	27,200	27,073	26,000	9,320	25,000	-4%	
101-209-860.00	ASSESSING MILEAGE & EXPENSES	1,200	1,119	1,200	963	1,200	0%	
101-209-865.00	ASSESSING CONFERENCE EXPENSE	600	552	600	565	700	17%	
101-209-957.00	ASSESSING DUES & SUBSCRIPTION EXPENSE	600	470	700	660	700	0%	
Totals for dept 209-ASSESSING		129,866	121,182	138,513	86,282	130,025	-6%	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 05/15/16	2016-17 PROPOSED BUDGET	2016-17 PROPOSED % CHANGE	COMMENTS
Dept 215-CLERK								
101-215-703.00	CLERK SALARY	27,500	25,135	27,500	23,827	30,250	10%	
101-215-703.01	CLERK DEPUTY WAGES	17,600	15,884	19,360	14,959	21,295	10%	
101-215-703.04	CLERK ACCOUNTING WAGES	41,800	34,980	41,800	31,953	35,000	-16%	
101-215-720.00	CLERK EDUCATION EXPENSE	250	0	250	0	1,000	300%	Deputy Clerk School
101-215-860.00	CLERK MILEAGE & EXPENSES	1,000	436	1,000	462	1,000	0%	
101-215-865.00	CLERK CONFERENCE EXPENSE	400	0	400	0	800	100%	MTA Conference
101-215-957.00	CLERK DUES & SUBSCRIPTION EXPENSE	500	386	500	436	500	0%	
Totals for dept 215-CLERK		89,050	76,821	90,810	71,637	89,845	-1%	
Dept 247-BOARD OF REVIEW								
101-247-703.00	BOARD OF REVIEW SALARY	3,410	2,280	3,410	2,365	3,410	0%	
101-247-900.00	BOARD OF REVIEW PRINTING & PUB EXP	500	308	500	333	500	0%	
Totals for dept 247-BOARD OF REVIEW		3,910	2,588	3,910	2,698	3,910	0%	
Dept 253-TREASURER								
101-253-703.00	TREASURER SALARY	27,500	25,260	27,500	23,827	30,250	10%	
101-253-703.01	TREASURER DEPUTY WAGES	20,350	19,531	22,385	18,692	24,625	10%	
101-253-720.00	TREASURER EDUCATION EXPENSE	1,400	0	1,400	0	1,400	0%	
101-253-726.01	TREASURER POSTAGE	5,300	5,076	5,500	4,956	5,500	0%	
101-253-801.01	TREASURER LEGAL EXPENSE	15,000	5,643	15,000	198	15,000	0%	
101-253-860.00	TREASURER MILEAGE & EXPENSES	700	573	700	453	700	0%	
101-253-865.00	TREASURER CONFERENCE EXPENSE	300	0	300	48	300	0%	
101-253-900.00	TREASURER PRINTING & PUBLICATION EXPENSE	500	11	500	15	500	0%	
101-253-957.00	TREASURER DUES & SUBSCRIPTION EXPENSE	100	60	100	10	100	0%	
Totals for dept 253-TREASURER		71,150	56,154	73,385	48,199	78,375	7%	
Dept 265-TOWNSHIP HALL								
101-265-707.00	TWP HALL CLERICAL EXPENSE	30,800	28,351	33,880	27,447	37,270	10%	
101-265-720.00	TWP HALL EDUCATION EXPENSE	700	0	700	0	700	0%	
101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE	2,800	1,993	2,800	1,843	2,800	0%	
101-265-721.01	TWP HALL HEALTH INSURANCE EXPENSE	4,500	3,001	4,500	0	4,500	0%	
101-265-721.02	TWP HALL HEALTHFLEX EXPENSE	400	167	500	461	800	60%	
101-265-722.00	TWP HALL RETIREMENT EXPENSE	55,000	50,486	60,500	43,069	66,550	10%	
101-265-725.00	TWP HALL FICA/MEDICARE EXPENSE	30,000	26,275	33,000	24,171	36,300	10%	
101-265-726.00	TWP HALL POSTAGE EXPENSE	2,800	1,394	2,800	1,630	2,800	0%	
101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	1,500	845	1,400	834	1,400	0%	
101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE	6,000	4,975	6,000	3,683	6,000	0%	
101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE	10,000	9,548	10,000	9,788	25,000	150%	Server \$12K
101-265-728.01	TWP HALL IT SUPPORT EXPENSE	4,350	4,206	5,000	3,299	6,000	20%	
101-265-775.00	TWP HALL OFFICE CLEANING & MAINT EXPENSE	6,000	3,761	6,000	4,341	6,000	0%	
101-265-776.00	TWP HALL SEPTIC FIELD EXPENSE	1,000	0	1,000	0	1,000	0%	
101-265-801.00	TWP HALL GROUNDS CONTRACTED SVCS EXP	200	0	200	75	200	0%	
101-265-801.01	TWP HALL LEGAL EXPENSE	2,000	4,388	2,000	1,690	2,000	0%	
101-265-801.09	TWP HALL FINANCIAL AUDIT	8,500	8,400	9,000	8,600	9,000	0%	
101-265-822.00	TWP HALL INSURANCE & BOND EXPENSE	10,000	5,705	11,000	10,151	11,000	0%	
101-265-850.00	TWP HALL TELEPHONE EXPENSE	4,000	3,375	4,000	3,828	4,000	0%	
101-265-851.00	TWP HALL WEB SITE EXPENSE	9,000	3,493	9,000	3,777	5,000	-44%	
101-265-860.00	TWP HALL MILEAGE & EXPENSES	200	161	200	100	200	0%	
101-265-900.00	TWP HALL PRINTING & PUBLICATION EXPENSE	150	0	150	0	150	0%	
101-265-920.00	TWP HALL ELECTRICITY EXPENSE	6,400	6,105	6,400	5,284	7,000	9%	
101-265-922.00	TWP HALL NATURAL GAS EXPENSE	5,000	3,490	5,000	1,960	5,000	0%	
101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE	75,000	61,804	50,000	3,224	15,000	-70%	Printers(3 oldest)
101-265-930.01	TWP HALL OFFICE EQUIPMENT & REPAIR	3,800	2,169	4,500	1,495	12,000	167%	
101-265-931.00	TWP HALL GROUNDS CARE EXPENSE	4,000	3,708	4,000	660	4,000	0%	
101-265-932.00	TWP HALL SNOW REMOVAL EXPENSE	3,800	1,813	3,800	0	3,800	0%	
101-265-957.00	TWP HALL DUES & SUBSCRIPTION EXPENSE	6,000	5,535	6,000	5,397	6,000	0%	
Totals for dept 265-TOWNSHIP HALL		293,900	245,148	283,330	166,807	281,470	-1%	
Dept 268-TOWNSHIP AT LARGE								
101-268-801.00	TWP AT LARGE ECONOMIC DEV EXPENSE	6,000	6,000	6,000	6,000	7,000	17%	
101-268-801.01	TWP AT LARGE LEGAL EXPENSE	35,000	10,913	35,000	4,739	35,000	0%	Lucy Road
101-268-882.00	TWP AT LARGE SPRING CLEAN UP EXPENSE	5,500	2,510	5,500	13	5,500	0%	
101-268-882.01	TWP AT LARGE RECYCLE LIVINGSTON EXPENSE	500	0	500	0	0	-100%	
101-268-883.00	TWP AT LARGE ROAD SIDE PICKUP EXPENSE	200	10	200	51	200	0%	
101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE	4,600	3,936	4,600	3,243	4,600	0%	
101-268-974.00	TWP AT LARGE DRAIN EXPENSE	28,000	19,939	25,000	23,287	26,000	4%	
Totals for dept 268-TOWNSHIP AT LARGE		79,800	43,308	76,800	37,333	78,300	2%	
Dept 276-CEMETERY								
101-276-931.00	CEMETERY GROUNDS CARE & MAINT EXPENSE	5,800	5,201	10,000	5,202	10,000	0%	
101-276-933.00	CEMETERY GRAVE OPENINGS EXPENSE	1,150	0	1,150	0	1,150	0%	
Totals for dept 276-CEMETERY		6,950	5,201	11,150	5,202	11,150	0%	
Dept 400-PLANNING COMMISSION								
101-400-703.00	PLANNING COMMISSION-SALARY	4,500	2,900	4,500	2,100	4,500	0%	
101-400-707.00	PLANNING CLERICAL EXPENSE	950	555	950	556	950	0%	
101-400-720.00	PLANNING EDUCATION EXPENSE		0	500	0	500	0%	
101-400-726.00	PLANNING POSTAGE EXPENSE	800	372	800	362	800	0%	
101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE	33,825	19,390	33,825	23,496	20,000	-41%	Master Plan

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 05/15/16	2016-17 PROPOSED BUDGET	2016-17 PROPOSED % CHANGE	COMMENTS
101-400-801.01	PLANNING LEGAL EXPENSE	1,000	919	1,000	0	1,000	0%	
101-400-865.00	PLANNING CONFERENCE EXPENSE	500	0	500	0	500	0%	
101-400-900.00	PLANNING PRINTING & PUBLICATION EXPENSE	1,500	1,878	1,500	673	1,500	0%	
101-400-957.00	PLANNING DUES & SUBSCRIPTION EXPENSE	1,000	790	1,000	790	1,000	0%	
Totals for dept 400-PLANNING COMMISSION		44,075	26,804	44,575	27,977	30,750	-31%	
Dept 402-ZONING ADMINISTRATION								
101-402-703.00	ZONING-SALARY ADMIN	46,507	44,575	51,158	40,492	50,000	-2%	New/PT
101-402-703.05	ZONING WAGES - CODE ENFORCEMENT	500	0	500	0	500	0%	
101-402-860.00	ZONING MILEAGE & EXPENSES	600	570	600	600	600	0%	
101-402-900.00	ZONING PRINTING & PUBLICATION EXP	350	170	350	0	350	0%	
Totals for dept 402-ZONING ADMINISTRATION		47,957	45,315	52,608	41,092	51,450	-2%	
Dept 412-BOARD OF APPEALS								
101-412-703.00	BOARD OF APPEALS SALARY	1,500	900	1,500	150	1,500	0%	
101-412-707.00	BOARD OF APPEALS CLERICAL EXPENSE	900	69	900	52	900	0%	
101-412-720.00	BOARD OF APPEALS EDUCATION EXPENSE	200	0	200	0	200	0%	
101-412-865.00	BOARD OF APPEALS CONFERENCE EXPENSE	200	0	200	0	200	0%	
101-412-900.00	BOARD OF APPEALS PRINTING & PUBLICITN EXP	800	670	800	240	800	0%	
Totals for dept 412-BOARD OF APPEALS		3,600	1,639	3,600	442	3,600	0%	
Dept 447-ENGINEERING								
101-447-801.00	ENGINEERING CONTRACTED SVCS EXPENSE	8,000	91	8,000	2,000	8,000	0%	
Totals for dept 447-ENGINEERING		8,000	91	8,000	2,000	8,000	0%	
Dept 547-CHARGEBACKS								
101-547-978.00	GEN FUND CHARGEBACK EXPENSE	4,000	2,417	4,000	615	4,000	0%	
Totals for dept 547-CHARGEBACKS		4,000	2,417	4,000	615	4,000	0%	
Dept 966-TRANSFER OUT								
101-966-999.00	GEN FUND TRANSFER OUT-PARKS & REC	0	0	50,000	50,000	100,000	100%	Full Member of HAPRA
Totals for dept 966-TRANSFER OUT		0	0	50,000	50,000	100,000	100%	
TOTAL APPROPRIATIONS		894,075	717,723	955,192	611,441	1,002,360	5%	
NET OF REVENUES/APPROPRIATIONS - FUND 101		74,800	332,076	48,183	439,558	38,015	-21%	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 05/15/16	2016-17 PROPOSED BUDGET	2016-17 PROPOSED % CHANGE	COMMENTS
Fund 204 - ROAD FUND								
ESTIMATED REVENUES								
Dept 000-OTHER								
204-000-402.00	ROAD FUND PROPERTY TAX INCOME	275,000	290,585	275,000	306,491	300,000	9%	
204-000-420.00	ROAD FUND DELINQ PERSONAL TAX INCOME	1,000	0	1,000	1,781	1,000	0%	
204-000-665.00	ROAD FUND INTEREST INCOME	1,000	4,441	1,000	3,794	2,000	100%	
Totals for dept 000-OTHER		277,000	295,026	277,000	312,066	303,000	9%	
TOTAL ESTIMATED REVENUES		277,000	295,026	277,000	312,066	303,000	9%	
APPROPRIATIONS								
Dept 000-OTHER								
204-000-801.00	ROAD IMPROVEMENT EXPENSE	353,000	352,518	197,000	0	248,000	26%	Nothing billed for 2015-16
204-000-802.00	ROAD CHLORIDE EXPENSE	70,000	41,886	75,000	40,575	50,000	-33%	
Totals for dept 000-OTHER		423,000	394,404	272,000	40,575	298,000	10%	
Dept 547-CHARGEBACKS								
204-547-978.00	ROAD FUND CHARGEBACK EXPENSE	5,000	1,710	5,000	453	5,000	0%	
Totals for dept 547-CHARGEBACKS		5,000	1,710	5,000	453	5,000	0%	
TOTAL APPROPRIATIONS		428,000	396,114	277,000	41,028	303,000	9%	
NET OF REVENUES/APPROPRIATIONS - FUND 204		(151,000)	(101,088)	0	271,038	0	0%	
Fund 220 - RECREATION FUND								
ESTIMATED REVENUES								
Dept 000-OTHER								
220-000-601.00	REC FUND PROCEEDS FROM FED GRANT INCOME	0	2,500	0	0	0	0%	
220-000-664.00	REC FUND INTEREST INCOME	0	1	10	7	10	0%	
220-000-699.00	REC FUND OPERATING TRANSFER IN	0	0	50,000	50,000	100,000	100%	
Totals for dept 000-OTHER		0	2,501	50,010	50,007	100,010	100%	
TOTAL ESTIMATED REVENUES		0	2,501	50,010	50,007	100,010	100%	
APPROPRIATIONS								
Dept 000-OTHER								
220-000-801.00	REC FUND CONTRACTED SVCS EXPENSE	0	2,552	50,000	25,000	100,000	100%	
220-000-931.00	REC FUND GROUNDS CARE & MAINT EXPENSE	0	0	0	0	0	0%	
Totals for dept 000-OTHER		0	2,552	50,000	25,000	100,000	100%	
TOTAL APPROPRIATIONS		0	2,552	100,000	25,000	100,000	0%	
NET OF REVENUES/APPROPRIATIONS - FUND 220		0	(51)	10	25,007	10	0%	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 05/15/16	2016-17 PROPOSED BUDGET	2016-17 PROPOSED % CHANGE	COMMENTS
Fund 590 - SEWER FUND								
ESTIMATED REVENUES								
Dept 000-OTHER								
590-000-663.00	DEPOSITS FOR LAND SALE INCOME SEWER #6	0	0	0	10,000	0	0%	Pineview \$140K
590-000-663.12	GAIN/LOSS ON LAND SALE INCOME	0	0	0	130,453	0	0%	Brewer Meadows
590-000-664.00	SEWER FUND BANK INTEREST INCOME	500	796	500	978	500	0%	
590-000-664.07	SEWER 7 DEBT BANK INTEREST INCOME	100	9	5	10	5	0%	
590-000-665.06	SEWER 6 SPEC ASSESS INTEREST INC	14,649	14,598	13,498	5,763	11,187	-17%	
590-000-665.07	SEWER 7 SPEC ASSESS INTEREST INC	5,892	2,788	5,584	14,938	4,841	-13%	
590-000-671.00	SEWER CONNECTION FEE INCOME	0	368,400	0	71,300	0	0%	
590-000-671.01	SEWER FUND ADDTL REU SEWER CONNECT FEE	0	0	0	51,672	0	0%	
Totals for dept 000-OTHER		21,141	386,591	19,587	285,114	16,533	-16%	
Dept 441-UTILITY BILLING								
590-441-477.00	UTILITY BILLING SEWER USER FEES INCOME	800,000	795,923	825,000	674,573	825,000	0%	
590-441-477.02	UTILITY BILLING WATER USER FEES INCOME	850,000	797,243	875,000	714,552	875,000	0%	
590-441-617.00	UTILITY BILLING SEWER DEBT SVC FEE INC	35,000	36,784	35,000	33,251	35,000	0%	
590-441-664.00	UTILITY INTEREST INCOME	500	148	500	218	500	0%	
590-441-694.00	UTILITY BILLING PENALTY SEWER USER	15,000	44,162	15,000	29,770	15,000	0%	
590-441-694.02	UTILITY BILLING PENALTY & INT SEWER INC	15,000	37,541	15,000	29,042	15,000	0%	
590-441-694.03	UTILITY BILLING PENALTY SEWER DEBT INC	1,500	3,343	1,500	3,311	1,500	0%	
Totals for dept 441-UTILITY BILLING		1,717,000	1,715,144	1,767,000	1,484,717	1,767,000	0%	
TOTAL ESTIMATED REVENUES		1,738,141	2,101,735	1,786,587	1,769,831	1,783,283	0%	
APPROPRIATIONS								
Dept 000-OTHER								
590-000-775.00	SEWER FUND REPAIR & IMPROV EXPENSE	5,000	0	5,000	0	5,000	0%	
590-000-929.00	SWER FUND BOND REPORTING FEES	1,000	1,000	1,000	1,000	1,000	0%	
590-000-968.00	SEWER FUND DEPRECIATION EXPENSE	0	265,562	0	0	0	0%	
590-000-972.00	SEWER FUND CAPITAL OUTLAY EXPENSE	5,000	0	5,000	0	15,000	200%	Biolac Boat
590-000-996.00	SEWER FUND ISSUANCE COST EXPENSE	9,700	0	9,700	0	9,700	0%	
Totals for dept 000-OTHER		20,700	266,562	20,700	1,000	30,700	48%	
Dept 441-UTILITY BILLING								
590-441-726.00	UTILITY BILLING POSTAGE EXPENSE	4,000	3,677	4,000	2,373	4,000	0%	
590-441-728.00	UTILITY BILLING SOFTWARE SUPPORT EXP	1,400	60	1,400	399	1,400	0%	
590-441-801.01	UTILITY BILLING LEGAL EXPENSE	2,000	0	2,000	0	2,000	0%	
590-441-801.02	UTILITY BILLING AUDITS/STUDIES EXPENSE	1,000	0	1,000	0	1,000	0%	
590-441-803.00	UTILITY BILLING WATER EXPENSE	600,000	445,196	600,000	471,189	600,000	0%	
590-441-811.00	UTILITY BOND DISCOUNT EXPENSE	500	0	500	0	500	0%	
590-441-822.00	UTILITY INSURANCE & BOND EXPENSE	8,500	8,671	8,500	8,400	9,000	0%	
590-441-989.00	UTILITY BILLING CONTINGENCY EXPENSE	5,700	0	5,700	0	5,700	0%	
Totals for dept 441-UTILITY BILLING		623,100	457,604	623,100	482,361	623,600	0%	
Dept 442-WWTP								
590-442-729.00	WWTP CHEMICALS EXPENSE	18,000	11,213	18,000	11,815	18,000	0%	
590-442-801.00	WWTP CONTRACTED SVCS EXPENSE	340,000	310,772	345,000	279,330	350,000	1%	
590-442-850.00	WWTP TELEPHONE EXPENSE	11,000	10,500	12,000	11,469	12,000	0%	
590-442-920.00	WWTP ELECTRICITY EXPENSE	82,000	81,456	82,000	61,136	85,000	4%	
590-442-922.00	WWTP NATURAL GAS EXPENSE	2,500	1,674	5,000	2,989	5,000	0%	
590-442-930.00	WWTP EQUIPMENT REPAIR EXPENSE	5,400	5,165	5,500	5,074	10,000	82%	Pump Station Work
590-442-956.00	WWTP MISCELLANEOUS EXPENSE	15,000	11,467	15,000	13,561	15,000	0%	Plant repairs
590-442-962.00	WWTP MISS DIG FEES EXPENSE	600	421	700	670	800	14%	
590-442-966.00	WWTP STATE OF MICHIGAN EXPENSE	2,150	1,950	2,250	2,025	2,500	11%	
590-442-969.01	WWTP BIOSOLIDS REMOVAL AND LAND APPL EXP	28,000	26,787	30,000	17,903	25,000	-17%	
590-442-996.06	WWTP (SWR 6) BOND INTEREST EXPENSE	178,200	177,269	167,438	167,438	155,963	-7%	
Totals for dept 442-WWTP		682,850	638,674	682,888	573,410	679,263	-1%	
Dept 853-SEWER 7								
590-853-991.02	SEWER 7 AGENT FEES	500	500	500	250	500	0%	
590-853-996.07	SEWER 7 BOND INTEREST EXPENSE	34,430	35,376	32,225	32,225	30,025	-7%	
Totals for dept 853-SEWER 7		34,930	35,876	32,725	32,475	30,525	-7%	
TOTAL APPROPRIATIONS		1,361,580	1,398,477	1,359,413	972,455	1,364,088	0%	
NET OF REVENUES/APPROPRIATIONS - FUND 590		376,561	703,258	427,174	797,376	419,195	-2%	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 05/15/16	2016-17 PROPOSED BUDGET	2016-17 PROPOSED % CHANGE	COMMENTS
Fund 591 - WATER FUND								
ESTIMATED REVENUES								
Dept 000-OTHER								
591-000-664.00	WATER FUND BANK INTEREST INCOME	6,000	6,409	6,000	4,264	3,000	-50%	
591-000-665.01	WATER 1 SPEC ASSESS INTEREST INC	4,582	4,457	0	0	0	0%	
591-000-665.02	WATER 2 SPEC ASSESS INTEREST INC	923	949	0	0	0	0%	
591-000-665.03	WATER 3 SPEC ASSESS INTEREST INC	1,782	1,741	348	1,313	0	-100%	
591-000-665.22	WATER 2X SPEC ASSESS INTEREST INC	0	48	0	0	0	0%	
591-000-692.00	WATER FUND CHANGE IN MHOG EQUITY INCOME	0	(112,488)	0	0	0	0%	
Totals for dept 000-OTHER		13,287	(98,884)	6,348	5,577	3,000	-53%	
Dept 420-WATER 4 CONNECT								
591-420-476.00	WATER CONNECTION FEE INCOME	0	400,200	0	160,950	0	0%	
591-420-476.01	WATER CONNECT ADDL REU FEES INC	0	15,714	0	74,590	0	0%	
591-420-664.00	WATER CONNECT INTEREST INCOME	200	2,308	200	1,781	200	0%	
Totals for dept 420-WATER 4 CONNECT		200	418,222	200	237,321	200	0%	
TOTAL ESTIMATED REVENUES		13,487	319,338	6,548	242,898	3,200	-51%	
Dept 420-WATER 4 CONNECT								
591-420-956.00	WATER CONNECT MISCELLANEOUS EXPENSE	0	5,014	0	0	0	0%	
591-420-956.01	WATER NEW USER AGENT FEE EXP-SERIES B	500	0	500	0	0	0%	
591-420-996.04	WATER NEW USER BOND INTEREST EXPENSE	71,500	71,488	67,888	67,888	64,288	-5%	
Totals for dept 420-WATER 4 CONNECT		72,000	76,502	68,388	67,888	64,288	-6%	
Dept 866-BOND INTEREST & FEES								
591-866-956.01	WATER 1 AGENT B FEE EXPENSE	500	0	0	0	0	0%	
591-866-956.02	WATER 2 AGENT D FEE EXPENSE	200	94	100	47	0	0%	
591-866-956.03	WATER 3 AGENT E FEE EXPENSE	200	88	100	44	0	0%	
591-866-996.02	WATER 2 BOND INTEREST EXPENSE	4,500	11,418	2,188	2,188	0	0%	
591-866-996.03	WATER 3 BOND INTEREST EXPENSE	6,100	18,397	3,024	3,023	0	0%	
Totals for dept 866-BOND INTEREST & FEES		11,500	29,997	5,412	5,302	0	0%	
TOTAL APPROPRIATIONS		83,500	168,811	73,800	73,190	64,288	-13%	
NET OF REVENUES/APPROPRIATIONS - FUND 591		(70,013)	150,527	(67,252)	169,708	(61,088)	9%	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 05/15/16	2016-17 PROPOSED BUDGET	2016-17 PROPOSED % CHANGE	COMMENTS
Fund 592 - SWR/WTR								
ESTIMATED REVENUES								
Dept 000-OTHER								
592-000-663.00	DEPOSITS FOR LAND SALE INCOME #8	0	(34,406)	0	6,000	0	0%	
592-000-663.11	DEPOSITS FOR LAND SALE INCOME #11	0	9,500	0	79,800	0	0%	
592-000-663.12	GAIN/LOSS ON LAND SALE INCOME	0	159,316	0	0	0	0%	
592-000-664.00	SWR/WTR FUND INTEREST INCOME	50	148	50	106	50	0%	
592-000-665.08	SPEC ASSESS INTEREST INCOME-SEWER 8	126,025	80,745	119,800	57,309	118,056	-1%	
592-000-665.09	SPEC ASSESS INTEREST INCOME-WATER 8	56,577	83,804	53,752	25,577	52,944	-2%	
592-000-665.11	SPEC ASSESS INTEREST INCOME-SEWER 11	79,110	14,388	61,963	36,695	55,302	-11%	
592-000-665.12	SPEC ASSESS INTEREST INCOME-WATER 11	25,623	35,837	19,467	7,410	17,513	-10%	
Totals for dept 000-OTHER		287,385	349,332	255,032	212,897	243,865	-4%	
Dept 854-SEWER/WATER 11								
592-854-664.00	SWR/WTR 11 INTEREST INCOME	100	605	100	1,141	100	0%	
592-854-694.11	SWR/WTR 11 FARM LAND RENTAL INCOME	17,000	19,201	17,000	19,201	15,000	-12%	Oak Grove Meadows
Totals for dept 854-SEWER/WATER 11		17,100	19,806	17,100	20,342	15,000	-12%	
TOTAL ESTIMATED REVENUES		304,485	369,138	272,132	233,239	258,865	-5%	
APPROPRIATIONS								
Dept 000-OTHER								
592-000-968.00	SWR/WTR FUND DEPRECIATION EXPENSE	0	361,320	0	0	0	0%	
592-000-990.00	SPECIAL ASSESSMENTS WRITE DOWN	0	262,973	0	0	0	0%	
Totals for dept 000-OTHER		0	624,293	0	0	0	0%	
Dept 547-CHARGEBACKS								
592-547-978.06	CHARGEBACK EXPENSE-SEWER 8	0	0	50,000	8,235	25,000	-50%	
592-547-978.07	CHARGEBACK EXPENSE-WATER 8	0	0	25,000	3,599	12,500	-50%	
592-547-978.11	CHARGEBACK EXPENSE-SEWER 11	150,000	0	75,000	0	37,500	-50%	
592-547-978.23	CHARGEBACK EXPENSE-WATER 11	100,000	0	50,000	0	25,000	-50%	
Totals for dept 547-CHARGEBACKS		250,000	0	200,000	11,834	100,000	-50%	
Dept 852-SEWER/WATER 8								
592-852-801.01	SWR/WTR 8 LEGAL EXPENSE	0	23,167	0	82,229	0	0%	
592-852-956.00	SWR/WTR 8 MISCELLANEOUS EXPENSE	0	29	0	0	10,000	0%	Raze 1907 Oak Grove Road
592-852-992.03	SWR/WTR 8 BOND AGENT FEE EXP	500	100	500	100	0	0%	
592-852-996.08	SWR/WTR 8 BOND INTEREST EXP	186,200	183,413	169,538	169,538	153,038	-10%	
Totals for dept 852-SEWER/WATER 8		186,700	206,709	170,038	251,867	163,038	-4%	
Dept 854-SEWER/WATER 11								
592-854-801.01	SWR/WTR 11 LEGAL EXPENSE	0	20	0	0	0	0%	
592-854-931.01	SWR/WTR 11 LAWN CARE & MAINT EXPENSE	0	2,655	0	0	0	0%	
592-854-992.03	SWR 11 PAYING AGENT FEE EXP	850	100	100	100	0	0%	
592-854-996.05	SWR 11 & 12 PUMP BOND INTEREST EXP	6,775	6,621	4,063	4,063	1,355	-67%	Final Payment in September
592-854-996.11	SWR/WTR 11 BOND INTEREST EXP	216,500	217,293	209,313	209,313	200,313	-4%	
Totals for dept 854-SEWER/WATER 11		224,125	226,689	213,476	213,476	201,668	-6%	
TOTAL APPROPRIATIONS		660,825	1,057,691	583,514	477,177	464,706	-20%	
NET OF REVENUES/APPROPRIATIONS - FUND 592		(356,340)	(688,553)	(311,382)	(243,938)	(205,741)	34%	
ESTIMATED REVENUES - ALL FUNDS		3,301,988	4,137,544	3,395,652	3,659,045	3,488,833	3%	
APPROPRIATIONS - ALL FUNDS		3,427,980	3,741,368	3,298,919	2,200,291	3,298,442	0%	
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(125,992)	396,176	96,733	1,458,754	190,391	97%	

Howell Township Hall
3525 Byron Rd.
Howell, MI 48855

2016/2017 Budget Financial Committee

Meeting was called to order at 4:35 P.M.

Present: Supervisor Mike Coddington, Clerk Carolyn Eaton, Treasurer Jonathan Hohenstein

Also Present: Accounting Clerk Brent Kilpela

2016/2017 Budget: The budget was presented by Kilpela and reviewed by line. Position changes and allocations to those line items were discussed. Other items discussed were the Howell Township Hall roof, computers and the Rec Fund. Consensus of the committee is to recommend approval of the budget as amended at the Financial Meeting. Draft Budget will be available to the public by May 31st.

Adjournment: The meeting was adjourned at 5:45.

Respectfully Submitted,
Carolyn Eaton, Clerk