

HOWELL TOWNSHIP BOARD ZOOM MEETING

3525 Byron Road  
Howell, MI 48855  
November 9, 2020  
6:30 P.M.

1. Call to Order:
2. Roll Call:           Mike Coddington   ( )           Jeff Smith       ( )  
                          Jean Graham       ( )           Harold Melton   ( )  
                          Jonathan Hohenstein ( )           Evan Rudnicki   ( )  
                          Matthew Counts   ( )
3. Call to the Board:
4. Approval of the Minutes:  
A. Regular Board Meeting October 12, 2020
5. Correspondence:
6. Call to the Public:
7. New Business:  
A. Howell Area Parks and Recreation Authority 2021  
B. Schumcks Brewery – Final Site Plan Extension  
C. Contract Assessment  
D. Ordinance Amendment from Heavy Commercial to Industrial Flex Zone  
E. Approval of New Zoning Map for Industrial Flex Zone  
F. Zoning Board of Appeals – Open Seat  
G. 2021 Meeting Calendars for Board Meeting, Planning, Zoning, & WWTP
8. Reports:  
A. Supervisor    B. Treasurer    C. Clerk        D. Zoning  
E. Assessing    F. Fire Authority G. MHOG        H. Planning Commission  
I. Z B A         J. WWTP        K. HAPRA       L. Property Committee
9. Call to the Public:
10. Disbursements:  
Regular and Check Register
11. Adjournment:

## Notice of Electronic Meeting

The Howell Township Regular Board Meeting on November 9, 2020 at 6:30pm will be held electronically via Zoom. Zoom allows participants to connect with a computer or a telephone. This meeting is being held electronically due to COVID-19 and by Public Act 228 of 2020. Instructions for connecting to the meeting will be posted on the Township website and below. This meeting will be open to the public. Public comments will be limited to the portion(s) of the meeting dedicated to 'Call to the Public' on the meeting agenda. Questions and comments can also be submitted prior to the meeting by email to [supervisor@howelltownshipmi.org](mailto:supervisor@howelltownshipmi.org). Persons with a disability may participate with the use of an attendant or by requesting, in advance, accommodations to participate in the meeting.

Howell Township is inviting you to a scheduled Zoom meeting.

Topic: Howell Township Regular Board Meeting

Time: Nov 9, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83993210383?pwd=cThlU2lJSS9OOEIPaUVUVzBkUmlKQT09>

Meeting ID: 839 9321 0383

Passcode: 273222

One tap mobile

+19294362866,,83993210383#,,,,,0#,,273222# US (New York)

+13017158592,,83993210383#,,,,,0#,,273222# US (Germantown)

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 839 9321 0383

Passcode: 273222

Find your local number: <https://us02web.zoom.us/j/kcQfMPhKDq>

# AGENDA ITEM

4

**HOWELL TOWNSHIP REGULAR BOARD ELECTRONIC/ZOOM MEETING  
MINUTES**

3525 Byron Road  
Howell, MI 48855  
October 12, 2020  
6:30 P.M.

**MEMBERS PRESENT:**

|                     |            |
|---------------------|------------|
| Mike Coddington     | Supervisor |
| Jean Graham         | Clerk      |
| Jonathan Hohenstein | Treasurer  |
| Matthew Counts      | Trustee    |
| Harold Melton       | Trustee    |
| Evan Rudnicki       | Trustee    |
| Jeff Smith          | Trustee    |

**MEMBERS ABSENT:**

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

Due to the meeting being a Zoom Meeting, there was no Pledge of Allegiance.

**APPROVAL OF THE AGENDA:**

October 12, 2020

**MOTION** by Rudnicki, seconded by Melton, **"TO APPROVE THE OCTOBER 12, 2020 AGENDA AS AMENDED: CORRECT THE NAME ON AGENDA ITEM 7D TO TIM BOAL."** Discussion followed. Motion passes by unanimous consent.

**SEPTEMBER 14, 2020 MEETING MINUTES:**

A) REGULAR BOARD MEETING MINUTES

**MOTION** by Hohenstein seconded by Counts, **"TO APPROVE THE SEPTEMBER 14, 2020 MEETING MINUTES AS CORRECTED: CHANGE THE WORDING, "MOTION PASSES WITH ONE NEGATIVE VOTE", ON ALL MOTIONS WITH THE EXCEPTION OF NEW BUSINESS A, EINSTEIN DOG TRAINING, SPECIAL USE AND BUILDING PERMIT REQUEST FOR EXTENSION."** Discussion followed. Motion passes by unanimous consent. (See September 14, 2020 Regular Zoom Meeting Minutes.)

**CORRESPONDENCE:**

No additions and there were no questions.

**CALL TO THE PUBLIC:**

- Shane Fagan, 30 Santa Rosa Drive – wanted to address the Board for a better understanding on General Ordinances and their purpose, why do they apply, violations and how they apply and the number of ordinances. Supervisor Coddington suggested that Mr. Fagan call him the next day to discuss further.

**NEW BUSINESS:**

A. HOWELL TOWNSHIP FINANCIAL REPORT, 9-30-2020

Financial Director Kilpela gave a synopsis on the following:

- General Fund: Revenues and Expenditures – Explaining some items are paid monthly, yearly, some are paid as needed. Some things are only invoiced seasonally. Explained some of the expenses for things that were done to or for the Township Hall. This is what will be reinstated for the last half of the year unless the State revises their budget again. We are close to a \$100,000.00 surplus to the General Fund.

- Road Fund: Road Fund Millage is collected on the Winter Tax bill. Under expenditures the Township did the Byron Road Projects this summer which used up most of that fund. That fund balance will be refunded when the Winter Taxes are collected.
- Recreation Fund: The first quarter of the HAPRA membership was paid. It is proposed that the Township will be able to make a transfer of funds to the Recreation Fund Balance for future development.
- Sewer and Water Fund: Not much activity on the revenue side. The Special Assessments are collected on the Winter Taxes. Sewer Farmland Rental is collected in the spring. Under Utility Billing for Water User Fees, the Industrial and Commercial users have had large spikes in usage. At this time, it is not known if it is temporary. The Sewer Debt Fee has been discontinued. Under expenditures there was a large amount for the Biolac Basin repairs at the Wastewater Treatment Plant. Postage for Utility Billing is paid twice a year. We have had more residents sign up for ACH to pay their Utility Bill. The Sewer Debt Fee shown will be the last that will be collected. Under WWTP Electricity Expense, after the Biolac Basin repair was done, the electricity bill has dropped significantly. WWTP bio solids removal expense is done annually. The fund as it stands in nearly \$350,000.00 surplus. Most of this will be used for the Grand River Pump Station update.
- Questions were taken from the Board. Discussion on the HAPRA and if the residents are utilizing the activities.
- Cash Flow Using Budgeted Revenue: Explained the Bond Payment Cash Flow, General Cash Flow, Road Fund Cash Flow, and Parks & Rec Fund Cash Flow.
- Bond Payment and General Fund Cash Flow using historical average was explained.
- Questions were taken from the Board. Discussion on the bond payments and revenue sharing. It is important to sell the Township owned properties.
- Overall, the Board's consensus was that it was a good report.

#### B. CONTRACT FOR SPECIAL ASSESSMENT LIEN

Treasurer Hohenstein stated that at the last Board Meeting it was discussed on setting up assessment liens. This is the contract. One connection fee is \$5,000.00 and the interest rate is 2.5%. It is too late to put on this Winter Tax Bill. Anything from September through December will not be rolled onto to this year's tax bill but will be rolled onto next year's tax bill. Anything after December will be rolled onto the following year's tax bill. There is a \$30.00 recording fee. This check will be made out to the Register of Deeds to go for the filing. A resolution is needed from the Board to approve this contract. This is item 7C.

#### C. RESOLUTION FOR SPECIAL ASSESSMENT LIEN

Resolution #10.20.477 - Treasurer Hohenstein explained that Exhibit A in the Resolution is the contract discussed in agenda item 7B. The resolution is what the Board needs to approve to have a contract with the resident.

- **MOTION** by Hohenstein, seconded by Graham, **"TO APPROVE RESOLUTION #10.20.477 HOWELL TOWNSHIP RESOLUTION APPROVING SPECIAL ASSESSMENT CONTRACT AND AMENDING SPECIAL ASSESSMENT DISTRICT AND ROLL AS PRESENTED."** Discussion followed. A roll-call vote was taken: Melton – yes, Smith – yes, Counts – yes, Hohenstein – yes, Graham – yes, Coddington – yes, Rudnicki – yes. Motion passes 7 to 0.
- Treasurer Hohenstein added that in District 8 there are individual houses that are not considered in the district, so they never paid the Special Assessment. If their water or septic systems were to fail, they would then have to pay the Special Assessment Fees and the connect fees to get connected into District 8. He is asking the Board if they are okay with having the Special Assessment at the same rate as the Bond Rate for six years for sewer and then another Special Assessment for water. These would be separate liens on the property. Connection fees that are paid to MHOG would still have to be paid

before being connected. Discussion followed on interest rates. It was the consensus of the Board to bring this back to the next Board Meeting.

D. TIM BOAL 66 SANTA ROSA DRIVE

Mr. Boal's information was included in the Board Packet concerning a neighbor's trailer parked in the road. Mr. Boal did not have anything to add. He did inquire about the complaints he filed several months ago. (Tickets have been sent.) Questions were taken from the Board.

**REPORTS:**

A. SUPERVISOR:

(Supervisor Coddington reported on the following items)

- Dealing with many phone calls and emails dealing with election signs and roadways.

B. TREASURER:

(Treasurer Hohenstein reported on the following items)

- Gave an update on the Oakland Tactical lawsuit. The judge ruled in our favor and dismissed the lawsuit. Oakland Tactical is asking the judge to relook at some things. This request is still pending. There are still some other options that Oakland Tactical they can pursue.
- The Township property on Oak Grove Road. The corn was taken down. Mr. Mills acknowledge he did take the corn down and had mowed around the ponds. He has been notified that he is not to trespass on the property. Signs have also been posted for, "No Hunting".
- Looking into extending the Broad Band Internet access across the Township. Internet companies are only willing to extend where there is more heavy population. There are a lot of legislative hurdles to go through. Treasurer Hohenstein stated he will keep looking for ways to have an extension brought into the Township. It is getting more important with more people working from home and more students doing online classes.

C. CLERK:

(Clerk Graham reported on the following items)

- Asking the Board about going forward with the Business Licenses for 2021. Several businesses were lost or temporary closed this year. Business Licenses are \$30.00 a year. It was asked if there are any benefits anymore with cost of employee hours and the cost of mailing. It now goes hand in hand with Personal Property and requesting tenant information. We now get as much information if not more from there. It is time consuming in processing Business Licenses and keeping track of the reminder letters, who pays, sending late notices and then send violation notices. **MOTION** by Graham, seconded by Smith, **"GOING FORWARD STARTING IN 2021, TO DISCONTINUE HOWELL TOWNSHIP BUSINESS LICENSES."** Discussion followed. Motion passes by unanimous consent.
- Update on Elections. Currently we have 6179 registered voters. We have gained over 393 new voters since August 5<sup>th</sup>, the day after the last election. So far, we have sent out 2164 absentee ballots and fulfilling many new applications daily. Our return rate is at about 37%. We have a new person starting Monday that will help with recording returned absentee ballots.
- Human Resource Meeting topics included the pay raises that were agreed upon earlier with a 1% increase in October and another 1% increase in January. With COVID not effecting the Township budget and to help alleviate doing double the paperwork to allow a 2% pay raise starting with the October Payroll. Discussion. **MOTION** by Graham, seconded by Melton, **"TO GIVE THE EMPLOYEES THE 2% INCREASE COMING TO THEM IN TWO PARTS, TO GIVE IT THEM IN ONE PART STARTING WITH THE OCTOBER PAYROLL."** Discussion followed. Motion carried by unanimous consent.

- Another Human Resource topic was a new job title, Utility Director. There are many jobs that have been handled by the current Treasurer but without compensation. We have lost one person a couple of months ago that did do some of these duties. Treasurer Hohenstein has been handling several duties that are outside the Treasurer's duties. We are looking at 15 to 20 hours per pay. This new position will report to the Howell Township Board. Duties will include legal contracts for property and lawsuits, Waste Water Treatment Plant items, Township Road contracts and issues and assist with Zoning and General Township issues. Discussion followed. Treasurer Hohenstein is exceptionally good at reading and understanding legal contracts. **MOTION** by Graham, seconded by Melton with a friendly amendment by Coddington, **"TO ADD THE ADDITIONAL DUTIES OF UTILITY DIRECTOR TO THE CURRENT TREASURE WITH THE ADDED COMPENSATION OF \$25,000.00 PER YEAR."** Discussion followed. Motion passes by unanimous consent.

D. ZONING:

(See Zoning Administrator Daus's prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

- Added that the Audit of Minimum Assessing Requirement (AMAR) went well. MTT's are starting to come in.

F. FIRE AUTHORITY:

(Supervisor Coddington reported on the following items)

- Approved the ladder and hose testing.
- Approved 2 resolutions to correct some banking paperwork with the retirement of the previous Chief.

G. MHOG:

(Trustee Counts reported on the following items)

- The 20- and 24-inch mains are currently waiting for approvals from the DNR.
- Had the highest demand for August in history with 92 million gallons. There was a 12% increase overall from last year.
- Lots of new development projects with 3 walk through for final inspections.
- Fall hydrant flushing is beginning.
- Had 3rd Asset Management Report.

H. PLANNING COMMISSION:

(Trustee Counts reported on the following items)

- Chestnut has asked for a rezoning earlier this year for a parcel in the Heavy Commercial District to be rezoned to Multi Family Residential. Then withdrew the application. Then decided not to withdraw the request. The major issue with the request is that it is surrounded by Heavy Industrial Commercial Zoning, soon to be Industrial Flex Zoning which is not suitable for Multi-Family Residential. There is no contiguous zoning available. This should really be reviewed at Planning during a Master Plan Session which is scheduled for next year. The Planning Commission agreed to postpone his request until next year. It is the consensus of the Planning Commission to not spot zone.

I. ZONING BOARD OF APPEALS (ZBA):

(Trustee Smith reported on the following items)

- Aaren Currie is proposing a 3,000 square foot building that has been approved by the Planning Commission subject to approval for a variance for the runoff for water. It is in the right of way of M-59. The ZBA approved the variance for the runoff.

J. WWTP:

(Treasurer Hohenstein reported on the following items)

- There was no meeting. See prepared written report from last month.).

K. HAPRA:

(Trustee Rudnicki reported on the following items)

- Continuing with some sport leagues with good participation. More virtual participation.
- New PTO policy that was put into place with small crew. Approved to allow rollover of accrued time.
- Looking into new software to allow more things remotely.
- Water has been installed at the Dog Park.
- Talk of Legend of Sleepy Howell going virtual.
- The Aquatic Center is still closed due to School Board decision.
- Discussion on Howell Township's membership fee and the closing of the pool and not all programs available. There will not be a pool installed at the new Recreation Center.

L. PROPERTY COMMITTEE:

(Treasurer Hohenstein reported on the following items)

- Still working with Allen Edwin with the Oak Grove properties. It is too costly to go under the river and will take a long time, so we are looking into putting in a pump station. There could be another amendment to the contract.
- The Annex Group project is moving along.

**CALL TO THE PUBLIC:**

- Shane Fagan, 30 Santa Rosa Drive – Stated he has not been inconvenienced by any roadside parking. The unattended effects are delivery trucks slow down, safer for his children to ride their bikes. Also stated it has not hindered vehicles coming and going from Santa Rosa Drive.
- Had questions about funds for attorney fees.

Clerk Graham reminded the Board Members to read the information given concerning Industrial Flex Zone which will be on the agenda for next month.

**DISBURSEMENTS: REGULAR AND CHECK REGISTER:**

**MOTION** by Hohenstein, seconded by Rudnicki, **“TO APPROVE THE REGULAR DISBURSEMENTS AS OF OCTOBER 10, 2020 CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion passes by unanimous consent.

**ADJOURNMENT: MOTION** by Rudnicki, seconded by Melton, **“TO ADJOURN.”** Motion passes by unanimous consent. The meeting adjourned 8:29 p.m.

As Presented: \_\_\_\_\_

\_\_\_\_\_  
Howell Township Clerk

As Amended: \_\_\_\_\_

Jean Graham



Howell Twp. Board 10.12.2020

As Corrected: \_\_\_\_\_

\_\_\_\_\_  
Mike Coddington  
Howell Township Supervisor

Dated: \_\_\_\_\_

\_\_\_\_\_  
Debby Johnson, Recording Secretary

# AGENDA ITEM

5

**CORRESPONDENCE**

NOVEMBER 9, 2020

1. **AMERICAN FUNDS** – Summary prospectus, October 30, 2020  
Annual report for the year ended August 31, 2020

# AGENDA ITEM

7A



925 W. Grand River Ave.  
Howell, Michigan 48843  
517.546.0693  
517.546.6018 Fax  
[www.howellrecreation.org](http://www.howellrecreation.org)

*"Communities coming together to enrich lives by promoting active and healthy lifestyles"*

DATE: 11/09/2020  
TO: Howell Township Board of Trustees  
FROM: Tim Church – Executive Director  
SUBJECT: **HOWELL AREA PARKS AND RECREATION AUTHORITY 2021 BUDGET**

It is that time of year to present the Howell Area Parks and Recreation Authority's 2021 budget to all the participating municipalities for approval. As 2020 has left everyone with a considerable amount of unknowns for many reasons, here at the Howell Area Parks and Recreation Authority we look to progress forward with stronger partnerships with our local and other fellow community entities such as, Livingston County United Way, Howell DDA, Howell Carnegie Library, and the Howell Chamber of Commerce to provide adequate resources to Howell. We are looking forward to new adventures and opportunities for Howell with the opening of the new Oceola Community Center and bringing back the Howell Teen Center to the Bennett Recreation Center, which it was originally constructed for back in 1965.

Recreation is more than sports and events, it's about building community. With the municipalities' continued support, we will be able to build and grow a stronger community out of this pandemic year and give our patrons a true sense of normalcy.

Thank you for your consideration and for the continued partnership with us.

Tim Church

Executive Director

Howell Area Parks and Recreation Authority

**2021 HAPRA****COMBINED BUDGET**2020  
APPROVED

|   | DESCRIPTION                    | BUDGET         |
|---|--------------------------------|----------------|
| <b>REVENUES</b>                           |                                |                |
|   | FUND 208 - ADMINISTRATION      | 565,050.00     |
|   | FUND 213 - AQUATIC CENTER      | \$130,500.00   |
|   | FUND 214 - YOUTH SPORTS        | \$129,660.00   |
|   | FUND 215 - ENRICHMENT          | \$91,000.00    |
|   | FUND 216 - FESTIVALS & EVENTS  | \$212,000.00   |
|   | FUND 217 - PRESCHOOL           | \$55,830.00    |
|   | FUND 218 - HEALTHY & WELLNESS  | \$23,500.00    |
|   | FUND 219 - SUMMER CAMP         | \$42,500.00    |
|   | FUND 220 - BEACH - BOAT LAUNCH | \$53,500.00    |
|   | FUND 221 - TEEN CENTER         | \$74,150.00    |
|   | FUND 223 - DOG PARK            | \$13,000.00    |
|   | FUND 224 - TRANSPORTATION      | \$15,500.00    |
| <b>TOTAL Revenues</b>                     |                                | \$1,406,190.00 |
|   |                                |                |
|   |                                |                |
| <b>Expenditures</b>                       |                                |                |
|   | FUND 208 - ADMINISTRATION      | 565,050.00     |
|   | FUND 213 - AQUATIC CENTER      | \$130,500.00   |
|   | FUND 214 - YOUTH SPORTS        | \$129,660.00   |
|   | FUND 215 - ENRICHMENT          | \$91,000.00    |
|   | FUND 216 - FESTIVALS & EVENTS  | \$212,000.00   |
|   | FUND 217 - PRESCHOOL           | \$55,830.00    |
|   | FUND 218 - SENIOR CENTER       | \$23,500.00    |
|   | FUND 219 - SUMMER CAMP         | \$42,500.00    |
|   | FUND 220 - BEACH - BOAT LAUNCH | \$53,500.00    |
|   | FUND 221 - TEEN CENTER         | \$74,150.00    |
|   | FUND 223 - DOG PARK            | \$13,000.00    |
|   | FUND 224 - TRANSPORTATION      | \$15,500.00    |
| <b>TOTAL Expenditures</b>                 |                                | \$1,406,190.00 |
|   |                                |                |
| <b>TOTAL REVENUES</b>                     |                                | \$1,406,190.00 |
| <b>TOTAL EXPENDITURES</b>                 |                                | \$1,406,190.00 |
| <b>NET OF REVENUES &amp; EXPENDITURES</b> |                                | \$0.00         |

2021  
Proposed  
BUDGET

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|                |
|----------------|
| \$647,550.00   |
| \$0.00         |
| \$133,660.00   |
| \$0.00         |
| \$149,011.00   |
| \$54,330.00    |
| \$61,250.00    |
| \$45,000.00    |
| \$54,887.00    |
| \$72,455.00    |
| \$10,550.00    |
| \$10,000.00    |
| \$1,238,693.00 |
|                |
|                |
| \$647,550.00   |
| \$0.00         |
| \$133,660.00   |
| \$0.00         |
| \$149,011.00   |
| \$54,330.00    |
| \$61,250.00    |
| \$45,000.00    |
| \$54,887.00    |
| \$72,455.00    |
| \$10,550.00    |
| \$10,000.00    |
| \$1,238,693.00 |
|                |
| \$1,238,693.00 |
| \$1,238,693.00 |
| \$0.00         |

2020

ORIGINAL BUDGET 2020 YTD BALANCE % BDGT 2,021  
 BUDGET AMENDED BUDGET 07/31/2020 USED PROPOSED

Fund 208 - PARKS & REC AUTHORITY

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT

|  |                                 |            |            |            |        |            |
|--|---------------------------------|------------|------------|------------|--------|------------|
| 208-751-587.001                                | PK/RC MARION TWP PARTICIPATION  | 105,000.00 | 105,000.00 | 78,750.00  | 75.00  | 110,000.00 |
| 208-751-587.002                                | PK/RC GENOA TWP PARTICIPATION   | 105,000.00 | 105,000.00 | 78,750.00  | 75.00  | 110,000.00 |
| 208-751-587.003                                | PK/RC OCEOLA TWP PARTICIPATION  | 105,000.00 | 105,000.00 | 78,750.00  | 75.00  | 110,000.00 |
| 208-751-587.005                                | PK/RC HOWELL CITY PARTICIPATION | 105,000.00 | 105,000.00 | 78,750.00  | 75.00  | 110,000.00 |
| 208-751-587.006                                | PK/RC HOWELL TWP PARTICIPATION  | 105,000.00 | 105,000.00 | 78,750.00  | 75.00  | 110,000.00 |
|  | PK/RC NONRESIDENT MEMBERSHIP    |            |            |            |        | 4,000.00   |
|  | FACILITY MEMBERSHIPS            |            |            |            |        | 25,000.00  |
| 208-751-651.020                                | BENNETT BLDG RENTAL FEES        | 14,500.00  | 11,000.00  | 3,200.00   | 29.09  | 14,500.00  |
|  | <b>GYMNASIUM RENTALS</b>        |            |            |            |        | 14,500.00  |
| 208-751-651.022                                | OCEOLA BLDG RENTAL FEES         | 14,500.00  | 2,045.00   | 2,045.00   | 100.00 | 30000      |
| 208-751-651.040                                | YOUTH SERVICES RENTAL           | 500.00     | 0.00       | 0.00       | 0.00   |            |
| 208-751-665.000                                | INVESTMENT INTEREST             | 300.00     | 300.00     | 243.77     | 81.26  | 300.00     |
| 208-751-671.002                                | MISC REVENUES                   | 250.00     | 250.00     | 605.00     | 242.00 | 250.00     |
| 208-751-675.055                                | BEACH MANAGEMENT FEES           | 4,000.00   | 3,000.00   | 0.00       | 0.00   | 4,000.00   |
| 208-751-675.075                                | DOG PARK MAINT SERV FEES        | 6,000.00   | 5,000.00   | 0.00       | 0.00   | 5,000.00   |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                                 | 565,050.00 | 546,595.00 | 399,843.77 | 73.15  | 647,550.00 |
| TOTAL REVENUES                                 |                                 | 565,050.00 | 546,595.00 | 399,843.77 | 73.15  | 647,550.00 |

\$100.00/HR/G should all  
 YM \$50 or rental  
 \$75nr/hr/court revenue

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT

|                 |                                   |           |           |           |       |           |
|-----------------|-----------------------------------|-----------|-----------|-----------|-------|-----------|
| 208-751-702.001 | SAL & WAGES DIRECTOR              | 61,500.00 | 61,500.00 | 38,076.90 | 61.91 | 66,000.00 |
| 208-751-702.003 | SAL & WAGES - BUSINESS MANAGER    | 35,500.00 | 35,500.00 | 19,265.28 | 54.27 | 35,500.00 |
| 208-751-702.004 | SAL & WAGES - OPERATIONS MGR      | 28,500.00 | 33,500.00 | 17,367.59 | 51.84 | 33,500.00 |
| 208-751-702.024 | SAL & WAGES - MARKETING           | 37,960.00 | 37,960.00 | 20,951.00 | 55.19 | 37,960.00 |
| 208-751-702.030 | SAL & WAGES FRONT OFFICE          | 35,000.00 | 35,000.00 | 13,371.88 | 38.21 | 73,000.00 |
| 208-751-702.034 | SAL & WAGE FACILITIES MAINT/COORD | 45,000.00 | 45,000.00 | 10,909.44 | 24.24 | 45,000.00 |
| 208-751-713.000 | EMPLOYER SHARE FICA               | 18,300.00 | 18,300.00 | 9,323.57  | 50.95 | 22,260.00 |
| 208-751-714.000 | EMPLOYEE MEDICAL INSURANCE        | 13,000.00 | 13,000.00 | 3,973.86  | 30.57 | 13,000.00 |
| 208-751-714.002 | EMP DISABILITY /LIFE INSURANCE    | 1,900.00  | 1,900.00  | 1,371.72  | 72.20 | 2,400.00  |
| 208-751-714.004 | ICMA RETIREMENT                   | 21,000.00 | 21,000.00 | 500.00    | 2.38  | 21,000.00 |
| 208-751-727.000 | OFFICE SUPPLIES                   | 1,500.00  | 1,500.00  | 320.17    | 21.34 | 1,500.00  |
| 208-751-730.000 | POSTAGE                           | 15,000.00 | 1,000.00  | 690.27    | 69.03 | 3,000.00  |



|                             |                                    |            |            |            |            |        |            |
|-----------------------------|------------------------------------|------------|------------|------------|------------|--------|------------|
| 208-751-740.000             | OPERATING SUPPLIES - GENL          | 1,500.00   | 1,500.00   | 1,500.00   | 1,246.19   | 83.08  | 3,000.00   |
| 208-751-740.026             | OPERATING SUPPLIES SHIRTS/BADGES   | 2,000.00   | 2,000.00   | 0.00       | 0.00       | 0.00   | 2,000.00   |
| 208-751-751.000             | GASOLINE & DIESEL FUEL             | 0.00       | 0.00       | 800.00     | 584.86     | 73.11  | 1,200.00   |
| 208-751-801.000             | PROFESSIONAL SERVICES              | 35,000.00  | 35,000.00  | 35,000.00  | 20,444.20  | 58.41  | 30,000.00  |
| 208-751-804.000             | CONTRACTUAL SERVICES               | 500.00     | 500.00     | 500.00     | 572.10     | 114.42 | 13,000.00  |
| 208-751-804.010             | CONTRACT SERV - FIELD MAINTENANCE  | 0.00       | 0.00       | 0.00       | 1,950.00   | 100.00 | 5,000.00   |
| 208-751-840.000             | DUES, SUBSCRIPTIONS & MEMBERSHIPS  | 5,000.00   | 5,000.00   | 5,000.00   | 4,474.00   | 89.48  | 19,200.00  |
| 208-751-850.000             | COMMUNICATION - TELEPHONES         | 7,000.00   | 7,000.00   | 7,000.00   | 4,216.70   | 60.24  | 1,200.00   |
| 208-751-850.008             | COMMUNICATION - INTERNET & CABLE   | 2,800.00   | 2,800.00   | 1,700.00   | 662.23     | 38.95  | 4,000.00   |
| 208-751-850.030             | COMMUNICATIONS INTERNET YOUTH CNTR | 2,100.00   | 2,100.00   | 2,100.00   | 935.06     | 44.53  | 2,500.00   |
| 208-751-860.000             | TRAVEL                             | 5,000.00   | 5,000.00   | 2,500.00   | 1,031.65   | 41.27  | 4,000.00   |
| 208-751-900.000             | MARKETING, PRINTING & PUBLISHING   | 20,000.00  | 20,000.00  | 4,000.00   | 1,954.67   | 48.87  | 50,000.00  |
| 208-751-910.000             | INSURANCE                          | 30,000.00  | 30,000.00  | 30,000.00  | 13,570.84  | 45.24  | 6,500.00   |
| 208-751-920.000             | UTILITIES - ELECTRICITY BENNETT    | 6,500.00   | 6,500.00   | 6,500.00   | 1,759.84   | 27.07  | 5,500.00   |
| 208-751-920.001             | UTILITIES - GAS BENNETT            | 5,500.00   | 5,500.00   | 5,500.00   | 3,210.16   | 58.37  | 1,800.00   |
| 208-751-920.002             | UTILITIES - WAT / SEW BENNETT      | 1,800.00   | 1,800.00   | 1,800.00   | 1,068.52   | 59.36  | 700.00     |
| 208-751-920.003             | UTILITIES - RUBBISH BENNETT        | 700.00     | 700.00     | 700.00     | 385.65     | 55.09  | 15,600.00  |
| 208-751-920.012             | UTILITIES - ELEC/OCEOLA            | 4,000.00   | 4,000.00   | 1,500.00   | 1,359.66   | 90.64  | 12,000.00  |
| 208-751-920.013             | UTILITIES - GAS/OCEOLA             | 2,500.00   | 2,500.00   | 1,250.00   | 986.54     | 78.92  | 3,600.00   |
| 208-751-920.014             | UTILITIES - WATER/OCEOLA           | 500.00     | 500.00     | 150.00     | 92.52      | 61.68  | 1,500.00   |
| 208-751-920.015             | UTILITIES - RUBBISH/OCEOLA         | 600.00     | 600.00     | 200.00     | 185.44     | 92.72  | 42.88      |
| 208-751-920.030             | UTILITIES - ELECTRICITY YOUTH CNTR | 3,500.00   | 3,500.00   | 3,500.00   | 1,500.75   | 42.88  | 38.38      |
| 208-751-920.031             | UTILITIES - GAS YOUTH CNTR         | 2,500.00   | 2,500.00   | 2,500.00   | 959.38     | 38.38  | 800.00     |
| 208-751-920.032             | UTILITEIS - WATER/SEWER YOUTH CNTR | 800.00     | 800.00     | 800.00     | 356.67     | 44.58  | 4,000.00   |
| 208-751-930.000             | GROUPS MAINTENANCE BENNETT         | 4,000.00   | 4,000.00   | 4,000.00   | 1,690.00   | 42.25  | 500.00     |
| 208-751-930.006             | REPAIR & MAINT - VEHICLES          | 0.00       | 0.00       | 500.00     | 259.86     | 51.97  | 25,000.00  |
| 208-751-930.014             | GROUND MAINTENANCE OCEOLA          | 15,000.00  | 15,000.00  | 6,500.00   | 6,380.00   | 98.15  | 7.50       |
| 208-751-930.015             | GROUPS MAINTENANCE YOUTH CTR       | 1,500.00   | 1,500.00   | 1,200.00   | 90.00      | 39.27  | 6,000.00   |
| 208-751-931.000             | BLDG R & M AND SUPPLIES BENNETT    | 8,000.00   | 8,000.00   | 8,000.00   | 3,141.39   | 39.27  | 12,000.00  |
| 208-751-931.014             | BLDG R & M OCEOLA                  | 3,000.00   | 3,000.00   | 1,300.00   | 1,242.14   | 95.55  | 10,000.00  |
| 208-751-931.030             | BUILDING R & M YOUTH CNTR          | 4,000.00   | 4,000.00   | 4,000.00   | 1,578.79   | 39.47  | 1,000.00   |
| 208-751-940.000             | EQUIPMENT RENTAL                   | 8,500.00   | 8,500.00   | 10,000.00  | 5,626.95   | 56.27  | 6,000.00   |
| 208-751-940.040             | RENT 214 N WALNUT                  | 23,000.00  | 23,000.00  | 23,000.00  | 12,850.53  | 55.87  | 1,000.00   |
| 208-751-956.000             | MISCELLANEOUS                      | 3,500.00   | 3,500.00   | 3,500.00   | 871.80     | 24.91  | 6,000.00   |
| 208-751-956.003             | BANK CHARGES & FEES                | 5,000.00   | 5,000.00   | 5,000.00   | 3,913.22   | 78.26  | 2,000.00   |
| 208-751-957.000             | EDUCATION / TRAINING               | 2,500.00   | 2,500.00   | 2,500.00   | 0.00       | 0.00   | 20,630.00  |
| 208-751-970.000             | CAPITAL OUTLAY / EQUIPMENT         | 9,690.00   | 9,690.00   | 5,035.00   | 0.00       | 0.00   | 12,000.00  |
| 208-751-970.030             | LEASEHOLD IMP YOUTH CNTR           | 5,000.00   | 5,000.00   | 30,000.00  | 14,335.79  | 47.79  | 0.00       |
| 208-751-980.000             | OFFICE EQUIPMENT                   | 400.00     | 400.00     | 400.00     | 0.00       | 0.00   | 0.00       |
| 208-751-980.004             | EQUIP / COMPUTER HARDWARE          | 2,000.00   | 2,000.00   | 2,000.00   | 173.17     | 8.66   | 16,000.00  |
| 208-751-980.005             | EQUIPMENT/COMPUTER SOFTWARE        | 16,000.00  | 16,000.00  | 20,000.00  | 17,946.40  | 89.73  | 647,550.00 |
| Total Dept 751 - RECREATION | EQUIPMENT / PARKS DEPARTMENT       | 565,050.00 | 546,595.00 | 546,595.00 | 269,729.35 | 49.35  | 647,550.00 |
| TOTAL EXPENDITURES          |                                    | 565,050.00 | 546,595.00 | 546,595.00 | 269,729.35 | 49.35  | 647,550.00 |

CLEANING COMPANY

under internet & cable

Civic Rec

|                                   |            |            |            |        |            |  |  |  |  |
|-----------------------------------|------------|------------|------------|--------|------------|--|--|--|--|
|                                   |            |            |            |        |            |  |  |  |  |
| Fund 208 - PARKS & REC AUTHORITY: |            |            |            |        |            |  |  |  |  |
| TOTAL REVENUES                    | 565,050.00 | 546,595.00 | 399,843.77 | 73.15  | 647,550.00 |  |  |  |  |
| TOTAL EXPENDITURES                | 565,050.00 | 546,595.00 | 269,729.35 | 49.35  | 647,550.00 |  |  |  |  |
| NET OF REVENUES & EXPENDITURES    | 0.00       | 0.00       | 130,114.42 | 100.00 | 0.00       |  |  |  |  |

Fund 214 - YOUTH SPORTS

2,021  
PROPOSED

Revenues

| Dept 751 - RECREATION / PARKS DEPARTMENT       |                            | 14,000.00  | 8,000.00  | 1,055.00  | 13.19  | 14,000.00  |
|--|----------------------------|------------|-----------|-----------|--------|------------|
| 214-751-650.006                                | GENOA SOCCER FIELD RENTALS |            |           |           |        |            |
| 214-751-650.050                                | PROGRAM FEES - VOLLEYBALL  | 4,000.00   | 0.00      | 1,070.00  | 100.00 | 4,000.00   |
| 214-751-650.051                                | PROGRAM FEES - ENRICHMENT  | 11,660.00  | 1,000.00  | 240.00    | 24.00  | 11,660.00  |
| 214-751-650.053                                | PROGRAM FEES - SOCCER      | 67,000.00  | 35,000.00 | 30,981.00 | 88.52  | 67,000.00  |
| 214-751-650.054                                | PROGRAM FEES - BASKETBALL  | 20,000.00  | 20,000.00 | 195.00    | 0.98   | 22,000.00  |
| 214-751-650.094                                | PROGRAM FEES - SOFTBALL    | 3,500.00   | 0.00      | 0.00      | 0.00   | 3,500.00   |
| 214-751-650.096                                | DROP IN SPORTS             | 2,000.00   | 2,000.00  | 610.00    | 30.50  | 4,000.00   |
| 214-751-651.009                                | PAGE FIELD RENTAL          | 6,500.00   | 0.00      | 0.00      | 0.00   | 6,500.00   |
| 214-751-678.095                                | SPONSORSHIP FEES           | 1,000.00   | 1,000.00  | 0.00      | 0.00   | 1,000.00   |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                            | 129,660.00 | 67,000.00 | 34,151.00 | 50.97  | 133,660.00 |
| TOTAL REVENUES                                 |                            | 129,660.00 | 67,000.00 | 34,151.00 | 50.97  | 133,660.00 |

Expenditures

| Dept 751 - RECREATION / PARKS DEPARTMENT       |                                       | 41,600.00  | 38,000.00 | 19,290.00 | 50.76  | 41,600.00  |
|--|---------------------------------------|------------|-----------|-----------|--------|------------|
| 214-751-702.080                                | SAL & WAGES YOUTH SPORTS MGR          | 9,500.00   | 6,650.00  | 3,608.38  | 54.26  | 15,850.00  |
| 214-751-702.081                                | SAL & WAGES YOUTH SPORTS COORDINATORS | 0.00       | 0.00      | 34.13     | 100.00 | 5,000.00   |
| 214-751-702.083                                | SAL & WAGES - YOUTH FACILITIES COOR   | 3,900.00   | 3,400.00  | 1,781.72  | 52.40  | 4,400.00   |
| 214-751-713.000                                | EMPLOYER SHARE FICA                   | 1,000.00   | 0.00      | 0.00      | 0.00   | 1,000.00   |
| 214-751-714.000                                | EMPLOYEE MEDICAL INSURANCE            | 600.00     | 600.00    | 406.98    | 67.83  | 600.00     |
| 214-751-714.002                                | EMP DISABILITY /LIFE INSURANCE        | 4,160.00   | 0.00      | 0.00      | 0.00   | 4,160.00   |
| 214-751-714.004                                | ICMA RETIREMENT                       | 2,000.00   | 0.00      | 46.48     | 100.00 | 2,000.00   |
| 214-751-740.000                                | OPERATING SUPPLIES                    | 1,200.00   | 0.00      | 0.00      | 0.00   | 1,000.00   |
| 214-751-740.080                                | OPER SUPPLIES/VOLLEYBALL              | 17,000.00  | 8,000.00  | 0.00      | 0.00   | 17,000.00  |
| 214-751-740.081                                | OPER SUPP/ SOCCER                     | 3,000.00   | 2,700.00  | 2,648.00  | 98.07  | 3,500.00   |
| 214-751-740.086                                | OPERATING SUPPLIES - BASKETBALL       | 750.00     | 500.00    | 70.00     | 14.00  | 500.00     |
| 214-751-801.017                                | BACKGROUND CHECKS                     | 3,500.00   | 0.00      | 0.00      | 0.00   | 2,500.00   |
| 214-751-804.008                                | CONTRACT SERV - INSTRUCTORS           | 4,500.00   | 3,000.00  | 1,380.00  | 46.00  | 4,500.00   |
| 214-751-804.009                                | CONTRACT SERV - OFFCL /COACHES        | 24,000.00  | 12,000.00 | 9,423.00  | 78.53  | 24,000.00  |
| 214-751-804.010                                | CONTRACT SERV - FIELD MAINTENANCE     | 200.00     | 180.00    | 180.00    | 100.00 | 200.00     |
| 214-751-840.000                                | DUES & MEMBERSHIPS                    | 1,400.00   | 0.00      | 0.00      | 0.00   | 500.00     |
| 214-751-860.000                                | CONFERENCE /TRANSPORTATION            | 0.00       | 0.00      | 912.64    | 100.00 | 2,400.00   |
| 214-751-920.002                                | UTILITIES - WAT / SEW                 | 1,800.00   | 900.00    | 0.00      | 0.00   | 2,400.00   |
| 214-751-942.001                                | PORTA JOHN RENTALS                    | 50.00      | 50.00     | 0.00      | 0.00   | 50.00      |
| 214-751-957.000                                | EDUCATION / TRAINING                  | 500.00     | 500.00    | 225.00    | 45.00  | 500.00     |
| 214-751-964.001                                | PROGRAM REFUNDS                       | 9,000.00   | 7,000.00  | 6,342.50  | 90.61  | 9,000.00   |
| 214-751-965.000                                | HOWELL SCHOOLS REIMBURSEMENT          | 129,660.00 | 83,480.00 | 46,348.83 | 55.52  | 133,660.00 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                                       |            |           |           |        |            |
| Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN      |                                       |            |           |           |        |            |

|   |                           |            |             |             |        |            |  |
|---|---------------------------|------------|-------------|-------------|--------|------------|--|
| 214-999-999.099                                 | ESTIMATED CY FUND BALANCE | 0.00       | (16,480.00) | 0.00        | 0.00   | 0.00       |  |
| Total Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN |                           | 0.00       | (16,480.00) | 0.00        | 0.00   | 0.00       |  |
| TOTAL EXPENDITURES                              |                           | 129,660.00 | 67,000.00   | 46,348.83   | 69.18  | 133,660.00 |  |
| Fund 214 - YOUTH SPORTS:                        |                           |            |             |             |        |            |  |
| TOTAL REVENUES                                  |                           | 129,660.00 | 67,000.00   | 34,151.00   | 50.97  | 133,660.00 |  |
| TOTAL EXPENDITURES                              |                           | 129,660.00 | 67,000.00   | 46,348.83   | 69.18  | 133,660.00 |  |
| NET OF REVENUES & EXPENDITURES                  |                           | 0.00       | 0.00        | (12,197.83) | 100.00 | 0.00       |  |

Fund 216 - FESTIVALS

2,021  
PROPOSED

Revenues

|  |                                   |            |            |           |         |            |  |  |                      |
|--|-----------------------------------|------------|------------|-----------|---------|------------|--|--|----------------------|
| Dept 751 - RECREATION / PARKS DEPARTMENT       |                                   |            |            |           |         |            |  |  |                      |
| 216-751-650.003                                | PROGRAM FEES SPECIAL EVENTS       | 27,000.00  | 27,000.00  | 18,340.20 | 67.93   | 29,011.00  |  |  |                      |
| 216-751-671.013                                | MISC REVENUES - SPECIAL EVENTS    | 0.00       | 0.00       | 2,361.50  | 100.00  | 0.00       |  |  |                      |
| 216-751-678.040                                | SPONSORSHIP FEES MELON FESTIVAL   | 45,000.00  | 15,000.00  | 19,090.00 | 127.27  | 17,000.00  |  |  |                      |
| 216-751-678.041                                | STREET VENDOR FEES MELON          | 25,000.00  | 4,000.00   | (850.00)  | (21.25) | 10,000.00  |  |  |                      |
| 216-751-678.042                                | FESTIVAL TENT MELON FEST          | 18,000.00  | 0.00       | 0.00      | 0.00    | 18,000.00  |  |  |                      |
| 216-751-678.044                                | MIDWAY MELON FESTIVAL             | 9,000.00   | 0.00       | 0.00      | 0.00    | 0.00       |  |  |                      |
| 216-751-678.046                                | MISC REVENUE MELON FEST           | 500.00     | 500.00     | 0.00      | 0.00    | 0.00       |  |  |                      |
| 216-751-678.047                                | SPONSORSHIP FEES MELON RUN        | 6,500.00   | 6,000.00   | 5,000.00  | 83.33   | 4,000.00   |  |  |                      |
| 216-751-678.048                                | PROGRAM FEES MELON RUN            | 22,000.00  | 10,000.00  | 1,456.76  | 14.57   | 22,000.00  |  |  |                      |
| 216-751-678.049                                | FOOD VENDOR FEES MELON            | 9,000.00   | 5,000.00   | 4,400.00  | 88.00   | 9,000.00   |  |  |                      |
| 216-751-678.050                                | SPONSORSHIP FEES LEGEND           | 14,000.00  | 14,000.00  | 1,833.00  | 13.09   | 6,000.00   |  |  |                      |
| 216-751-678.051                                | VENDOR FEES LEGEND                | 1,000.00   | 1,000.00   | 0.00      | 0.00    | 0.00       |  |  | moved to sponsorship |
| 216-751-678.057                                | SPONSORSHIP FEES HORSEMAN RUN     | 6,000.00   | 6,000.00   | 2,500.00  | 41.67   | 4,000.00   |  |  |                      |
| 216-751-678.058                                | PROGRAM FEES HORSEMAN RUN         | 22,000.00  | 22,000.00  | 210.00    | 0.95    | 22,000.00  |  |  |                      |
| 216-751-678.070                                | SPONSORSHIP FEES - SPECIAL EVENTS | 6,000.00   | 6,000.00   | 6,713.00  | 111.88  | 8,000.00   |  |  |                      |
| 216-751-678.075                                | PROGRAM FEES DOC MAY RIDE         | 1,000.00   | 1,000.00   | 0.00      | 0.00    | 0.00       |  |  | moved to run         |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                                   | 212,000.00 | 117,500.00 | 61,054.46 | 51.96   | 149,011.00 |  |  |                      |
| TOTAL REVENUES                                 |                                   | 212,000.00 | 117,500.00 | 61,054.46 | 51.96   | 149,011.00 |  |  |                      |

Expenditures

|  |                                |           |           |           |        |           |  |  |  |
|--|--------------------------------|-----------|-----------|-----------|--------|-----------|--|--|--|
| Dept 751 - RECREATION / PARKS DEPARTMENT |                                |           |           |           |        |           |  |  |  |
| 216-751-702.001                          | SAL & WAGES FESTIVAL DIRECTOR  | 44,000.00 | 40,000.00 | 23,368.12 | 58.42  | 44,000.00 |  |  |  |
| 216-751-702.004                          | SAL & WAGES OPERATIONS MANAGER | 5,000.00  | 0.00      | 0.00      | 0.00   | 0.00      |  |  |  |
| 216-751-702.103                          | SALARY & WAGES STAFF           | 10,000.00 | 1,500.00  | 786.93    | 52.46  | 10,000.00 |  |  |  |
| 216-751-713.000                          | EMPLOYER SHARE FICA            | 4,500.00  | 4,500.00  | 1,664.89  | 37.00  | 4,131.00  |  |  |  |
| 216-751-714.000                          | EMPLOYEE MEDICAL INSURANCE     | 6,250.00  | 10,700.00 | 11,463.02 | 107.13 | 14,000.00 |  |  |  |
| 216-751-714.002                          | EMP DISABILITY /LIFE INSURANCE | 550.00    | 750.00    | 425.60    | 56.75  | 750.00    |  |  |  |
| 216-751-714.004                          | ICMA RETIREMENT                | 4,400.00  | 0.00      | 0.00      | 0.00   | 4,400.00  |  |  |  |

|  |                                       |            |            |           |        |            |   |
|--|---------------------------------------|------------|------------|-----------|--------|------------|---|
| 216-751-727.000                                | OFFICE SUPPLIES                       | 100.00     | 0.00       | 0.00      | 0.00   | 0.00       | 100.00  |
| 216-751-730.000                                | POSTAGE                               | 100.00     | 0.00       | 0.00      | 0.00   | 0.00       | 100.00  |
| 216-751-740.000                                | OPERATING SUPPLIES                    | 100.00     | 0.00       | 7.30      | 100.00 | 0.00       | 0.00  |
| 216-751-740.035                                | OPER SUPPLIES - SPECIAL EVENTS        | 11,500.00  | 11,500.00  | 13,897.43 | 120.85 | 20,000.00  | combine contract SE   |
| 216-751-740.100                                | OPER SUPP ENTERTAINMENT               | 30,000.00  | 7,000.00   | 2,500.00  | 35.71  | 0.00       | combine entertainment, tent, and run and contract city and run      |
| 216-751-740.102                                | OPER SUPP MELON FESTIVAL              | 15,000.00  | 5,000.00   | 114.00    | 2.28   | 24,000.00  |   |
| 216-751-740.104                                | OPER SUPP FESTIVAL TENT               | 14,000.00  | 0.00       | 0.00      | 0.00   | 0.00       |   |
| 216-751-740.106                                | OPER SUPP MELON RUN                   | 8,000.00   | 5,000.00   | 95.00     | 1.90   | 0.00       |   |
| 216-751-740.201                                | OPER SUPP LEGEND OF SLEEPY HOWELL     | 6,000.00   | 6,000.00   | 27.22     | 0.45   | 20,000.00  | combine oper. Headless contract legend and headless and city legend |
| 216-751-740.203                                | OPER SUPPLIES HEADLESS HORSEMAN RUN   | 11,000.00  | 11,000.00  | 0.00      | 0.00   | 0.00       |   |
| 216-751-804.075                                | CONTRACT SERVICES SPECIAL EVENTS      | 2,000.00   | 2,000.00   | 4,418.00  | 220.90 | 0.00       |   |
| 216-751-804.112                                | CONTRACT SERVICES MELON RUN           | 2,000.00   | 0.00       | 0.00      | 0.00   | 0.00       |   |
| 216-751-804.113                                | CONTRACT SERVICES CITY MELON          | 9,500.00   | 2,000.00   | 0.00      | 0.00   | 0.00       |   |
| 216-751-804.114                                | CONTRACT SERVICES CITY LEGEND         | 8,000.00   | 3,450.00   | 0.00      | 0.00   | 0.00       |   |
| 216-751-804.210                                | CONTRACT SERV LEGEND OF SLEEPY HOWELL | 600.00     | 0.00       | 0.00      | 0.00   | 0.00       |   |
| 216-751-804.212                                | CONTRACT SERV HEADLESS HORSEMAN RUN   | 2,000.00   | 2,000.00   | 0.00      | 0.00   | 0.00       |   |
| 216-751-840.000                                | DUES & MEMBERSHIPS                    | 1,000.00   | 1,000.00   | 180.00    | 18.00  | 180.00     |   |
| 216-751-860.000                                | CONFERENCE /TRANSPORTATION            | 2,000.00   | 250.00     | 233.88    | 93.55  | 250.00     |   |
| 216-751-900.000                                | PRINTING & PUBLISHING                 | 5,000.00   | 2,000.00   | 1,038.50  | 51.93  | 2,000.00   |   |
| 216-751-942.001                                | PORTA JOHN RENTALS                    | 8,000.00   | 1,500.00   | 0.00      | 0.00   | 5,000.00   |   |
| 216-751-956.000                                | MISCELLANEOUS                         | 0.00       | 0.00       | 2,868.00  | 100.00 | 0.00       |   |
| 216-751-957.000                                | EDUCATION / TRAINING                  | 100.00     | 50.00      | 0.00      | 0.00   | 100.00     |   |
| 216-751-964.001                                | PROGRAM REFUNDS                       | 300.00     | 300.00     | 178.45    | 59.48  | 0.00       |   |
| 216-751-970.000                                | CAPITAL OUTLAY EQUIP                  | 1,000.00   | 0.00       | 0.00      | 0.00   | 0.00       |   |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                                       | 212,000.00 | 117,500.00 | 63,266.34 | 53.84  | 149,011.00 |   |
| TOTAL EXPENDITURES                             |                                       | 212,000.00 | 117,500.00 | 63,266.34 | 53.84  | 149,011.00 |   |
| Fund 216 - FESTIVALS:                          |                                       |            |            |           |        |            |   |
| TOTAL REVENUES                                 |                                       | 212,000.00 | 117,500.00 | 61,054.46 | 51.96  | 149,011.00 |   |

|                                |            |            |            |        |            |
|--------------------------------|------------|------------|------------|--------|------------|
| TOTAL EXPENDITURES             | 212,000.00 | 117,500.00 | 63,266.34  | 53.84  | 149,011.00 |
| NET OF REVENUES & EXPENDITURES | 0.00       | 0.00       | (2,211.88) | 100.00 | 0.00       |

Fund 217 - PRESCHOOL

2,021

PROPOSED

Revenues

|  |           |           |           |       |           |  |  |  |  |
|--|-----------|-----------|-----------|-------|-----------|--|--|--|--|
| Dept 751 - RECREATION / PARKS DEPARTMENT       |           |           |           |       |           |  |  |  |  |
| 217-751-651.007 REC FEE/PRESCHOOL TUITION      | 50,400.00 | 42,000.00 | 9,429.88  | 22.45 | 50,400.00 |  |  |  |  |
| 217-751-651.030 REGISTRATION FEE               | 2,680.00  | 2,680.00  | 2,065.00  | 77.05 | 2,400.00  |  |  |  |  |
| 217-751-675.015 PRESCHOOL FUNDRAISING          | 2,750.00  | 3,930.00  | 0.00      | 0.00  | 1,530.00  |  |  |  |  |
| 217-751-675.040 DONATIONS - GENERAL            | 0.00      | 1,000.00  | 575.00    | 57.50 | 0.00      |  |  |  |  |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | 55,830.00 | 49,610.00 | 12,069.88 | 24.33 | 54,330.00 |  |  |  |  |
| TOTAL REVENUES                                 | 55,830.00 | 49,610.00 | 12,069.88 | 24.33 | 54,330.00 |  |  |  |  |

REFLECTS 2020 WITH MINOR CHANGES

Expenditures

|  |           |           |            |        |           |  |  |  |  |
|--|-----------|-----------|------------|--------|-----------|--|--|--|--|
| Dept 751 - RECREATION / PARKS DEPARTMENT       |           |           |            |        |           |  |  |  |  |
| 217-751-702.023 SAL & WAGES PRESCHOOL          | 47,500.00 | 43,000.00 | 17,565.26  | 40.85  | 47,500.00 |  |  |  |  |
| 217-751-713.000 EMPLOYER SHARE FICA            | 3,630.00  | 3,300.00  | 1,343.75   | 40.72  | 3,630.00  |  |  |  |  |
| 217-751-714.000 EMPLOYEE MEDICAL INSURANCE     | 1,500.00  | 0.00      | 0.00       | 0.00   | 0.00      |  |  |  |  |
| 217-751-727.000 OFFICE SUPPLIES                | 100.00    | 100.00    | 0.00       | 0.00   | 100.00    |  |  |  |  |
| 217-751-740.028 OPER SUPP/PRESCHOOL            | 2,000.00  | 1,000.00  | 233.63     | 23.36  | 2,000.00  |  |  |  |  |
| 217-751-801.017 BACKGROUND CHECKS              | 50.00     | 50.00     | 0.00       | 0.00   | 50.00     |  |  |  |  |
| 217-751-860.000 CONFERENCE /TRANSPORTATION     | 400.00    | 400.00    | 112.00     | 28.00  | 400.00    |  |  |  |  |
| 217-751-957.000 EDUCATION / TRAINING           | 150.00    | 150.00    | 10.00      | 6.67   | 150.00    |  |  |  |  |
| 217-751-964.001 PROGRAM REFUNDS                | 0.00      | 1,400.00  | 0.00       | 0.00   | 0.00      |  |  |  |  |
| 217-751-980.000 OFFICE EQUIPMENT               | 200.00    | 150.00    | 149.70     | 99.80  | 200.00    |  |  |  |  |
| 217-751-980.015 PRESCHOOL EQUIPMENT            | 300.00    | 60.00     | 58.06      | 96.77  | 300.00    |  |  |  |  |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT | 55,830.00 | 49,610.00 | 19,472.40  | 39.25  | 54,330.00 |  |  |  |  |
| TOTAL EXPENDITURES                             | 55,830.00 | 49,610.00 | 19,472.40  | 39.25  | 54,330.00 |  |  |  |  |
| Fund 217 - PRESCHOOL:                          |           |           |            |        |           |  |  |  |  |
| TOTAL REVENUES                                 | 55,830.00 | 49,610.00 | 12,069.88  | 24.33  | 54,330.00 |  |  |  |  |
| TOTAL EXPENDITURES                             | 55,830.00 | 49,610.00 | 19,472.40  | 39.25  | 54,330.00 |  |  |  |  |
| NET OF REVENUES & EXPENDITURES                 | 0.00      | 0.00      | (7,402.52) | 100.00 | 0.00      |  |  |  |  |



Fund 218 - HEALTH/WEILLNESS

|  |                                  |  |           |           |           | 2,021     |
|--|----------------------------------|--|-----------|-----------|-----------|-----------|
|  |                                  |  |           |           |           | PROPOSED  |
| Revenues                                       |                                  |  |           |           |           |           |
| Dept 751 - RECREATION / PARKS DEPARTMENT       |                                  |  |           |           |           |           |
| 218-751-590.000                                | GRANTS                           |  | 1,000.00  | 3,000.00  | 0.00      | 3,000.00  |
| 218-751-650.030                                | PROGRAM FEES - ENRICHMENT        |  | 4,000.00  | 4,000.00  | 643.25    | 5,500.00  |
|  | PROGRAM FEES - FITNESS           |  |           |           |           | 14,000.00 |
|  | PROGRAM FEES - FITNESS INSURANCE |  |           |           |           | 12,000.00 |
|  | PROGRAM FEES - TRAVEL            |  |           |           |           | 13,000.00 |
| 218-751-675.009                                | DONATIONS / PKS & RECS SENIORS   |  | 2,500.00  | 5,500.00  | 6,168.10  | 1,000.00  |
| 218-751-675.013                                | UNITED WAY SENIORS               |  | 7,500.00  | 7,500.00  | 3,750.00  | 7,500.00  |
| 218-751-675.100                                | FUNDRAISING ENRICHMENT           |  | 2,500.00  | 2,500.00  | 352.69    | 750.00    |
| 218-751-678.012                                | MEMBERSHIP FEES                  |  | 4,000.00  | 4,000.00  | 3,790.00  | 4,000.00  |
| 218-751-678.030                                | SPONSORSHIPS                     |  | 2,000.00  | 2,000.00  | 0.00      | 500.00    |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                                  |  | 23,500.00 | 28,500.00 | 14,704.04 | 61,250.00 |
| TOTAL REVENUES                                 |                                  |  | 23,500.00 | 28,500.00 | 14,704.04 | 61,250.00 |

Expenditures

|  |                                 |  |           |           |          |          |
|--|---------------------------------|--|-----------|-----------|----------|----------|
| Dept 751 - RECREATION / PARKS DEPARTMENT |                                 |  |           |           |          |          |
| 218-751-702.000                          | SAL & WAGES SITE COORDINATOR    |  | 0.00      | 115.00    | 114.88   | 99.90    |
| 218-751-702.027                          | SAL & WAGES SENIORS             |  | 18,500.00 | 18,500.00 | 7,662.41 | 41.42    |
| 218-751-713.000                          | EMPLOYER SHARE FICA             |  | 1,500.00  | 1,500.00  | 185.55   | 12.37    |
| 218-751-727.000                          | OFFICE SUPPLIES                 |  | 0.00      | 200.00    | 67.97    | 33.99    |
| 218-751-730.000                          | POSTAGE                         |  | 700.00    | 700.00    | 0.00     | 0.00     |
| 218-751-740.032                          | OPER SUPP/SENIORS               |  | 1,000.00  | 1,000.00  | 298.78   | 29.88    |
|  | OPER SUPP/FITNESS               |  |           |           |          | 7,500.00 |
| 218-751-804.008                          | CONTRACT SERV - INSTRUCTORS     |  | 500.00    | 500.00    | 160.00   | 32.00    |
| 218-751-804.080                          | CONTRACT SERVICES ENTERTAINMENT |  | 900.00    | 900.00    | 0.00     | 0.00     |
| 218-751-840.000                          | DUES & MEMBERSHIPS              |  | 200.00    | 200.00    | 180.00   | 90.00    |
| 218-751-860.000                          | CONFERENCE /TRANSPORTATION      |  | 100.00    | 485.00    | 0.00     | 0.00     |
| 218-751-957.000                          | EDUCATION / TRAINING            |  | 100.00    | 100.00    | 0.00     | 0.00     |
| 218-751-964.001                          | PROGRAM REFUNDS                 |  | 0.00      | 1,300.00  | 0.00     | 0.00     |

|  |                           |           |           |           |        |           |
|--|---------------------------|-----------|-----------|-----------|--------|-----------|
| 218-751-967.002                                | GRANT EXPENSES            | 0.00      | 3,000.00  | 0.00      | 0.00   | 3,000.00  |
| 218-751-970.000                                | CAPITAL OUTLAY EQUIP      | 0.00      | 0.00      | 1,138.44  | 100.00 | 0.00      |
| 218-751-980.004                                | EQUIP / COMPUTER HARDWARE | 0.00      | 0.00      | 136.59    | 100.00 | 0.00      |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                           | 23,500.00 | 28,500.00 | 9,944.62  | 34.89  | 61,250.00 |
| TOTAL EXPENDITURES                             |                           | 23,500.00 | 28,500.00 | 9,944.62  | 34.89  | 61,250.00 |
| Fund 218 - SENIOR CENTER:                      |                           |           |           |           |        |           |
| TOTAL REVENUES                                 |                           | 23,500.00 | 28,500.00 | 14,704.04 | 51.59  | 61,250.00 |
| TOTAL EXPENDITURES                             |                           | 23,500.00 | 28,500.00 | 9,944.62  | 34.89  | 61,250.00 |
| NET OF REVENUES & EXPENDITURES                 |                           | 0.00      | 0.00      | 4,759.42  | 100.00 | 0.00      |

Fund 219 - SUMMER DAY CAMP

2,021  
PROPOSED

Revenues

|  |                 |           |           |           |       |           |  |  |  |
|--|-----------------|-----------|-----------|-----------|-------|-----------|--|--|--|
| Dept 751 - RECREATION / PARKS DEPARTMENT       |                 |           |           |           |       |           |  |  |  |
| 219-751-651.003                                | SUMMER CAMP     | 40,000.00 | 40,000.00 | 11,800.00 | 29.50 | 40,000.00 |  |  |  |
| 219-751-651.025                                | SPECIALTY CAMPS | 2,500.00  | 2,500.00  | 1,395.00  | 55.80 | 5,000.00  |  |  |  |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                 | 42,500.00 | 42,500.00 | 13,195.00 | 31.05 | 45,000.00 |  |  |  |
| TOTAL REVENUES                                 |                 | 42,500.00 | 42,500.00 | 13,195.00 | 31.05 | 45,000.00 |  |  |  |

Expenditures

|  |                                   |           |           |           |        |           |  |  |  |
|--|-----------------------------------|-----------|-----------|-----------|--------|-----------|--|--|--|
| Dept 751 - RECREATION / PARKS DEPARTMENT       |                                   |           |           |           |        |           |  |  |  |
| 219-751-702.025                                | SAL & WAGES SUMMER CAMP MANAGER   | 2,200.00  | 2,200.00  | 1,853.18  | 84.24  | 2,800.00  |  |  |  |
| 219-751-702.036                                | SAL & WAGE SUMMER CAMP SUPERVISOR | 4,410.00  | 4,410.00  | 0.00      | 0.00   | 5,684.00  |  |  |  |
| 219-751-702.037                                | SAL & WAGES SUMMER CAMP COUNSELOR | 24,165.00 | 24,165.00 | 8,576.75  | 35.49  | 25,821.00 |  |  |  |
| 219-751-713.000                                | EMPLOYER SHARE FICA               | 2,400.00  | 2,400.00  | 656.12    | 27.34  | 2,600.00  |  |  |  |
| 219-751-727.000                                | OFFICE SUPPLIES                   | 100.00    | 100.00    | 0.00      | 0.00   | 0.00      |  |  |  |
| 219-751-740.003                                | OPER SUPPLIES/T-SHIRTS            | 500.00    | 500.00    | 204.75    | 40.95  | 320.00    |  |  |  |
| 219-751-740.033                                | OPER SUPP/SUMMER CAMP             | 1,500.00  | 1,500.00  | 650.50    | 43.37  | 650.00    |  |  |  |
| 219-751-740.041                                | OPERATING SUPPLIES SNACKS         | 1,000.00  | 1,000.00  | 168.09    | 16.81  | 500.00    |  |  |  |
| 219-751-740.042                                | FIELD TRIPS                       | 6,000.00  | 6,000.00  | 0.00      | 0.00   | 6,000.00  |  |  |  |
| 219-751-801.017                                | BACKGROUND CHECKS                 | 125.00    | 125.00    | 54.50     | 43.60  | 125.00    |  |  |  |
| 219-751-860.000                                | CONFERENCE /TRANSPORTATION        | 0.00      | 0.00      | 117.30    | 100.00 | 0.00      |  |  |  |
| 219-751-900.000                                | MARKETING PRINTING & PUBLISHING   | 25.00     | 25.00     | 243.27    | 973.08 | 250.00    |  |  |  |
| 219-751-957.000                                | EDUCATION / TRAINING              | 75.00     | 75.00     | 0.00      | 0.00   | 250.00    |  |  |  |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                                   | 42,500.00 | 42,500.00 | 12,524.46 | 29.47  | 45,000.00 |  |  |  |
| TOTAL EXPENDITURES                             |                                   | 42,500.00 | 42,500.00 | 12,524.46 | 29.47  | 45,000.00 |  |  |  |
| Fund 219 - SUMMER DAY CAMP:                    |                                   |           |           |           |        |           |  |  |  |
| TOTAL REVENUES                                 |                                   | 42,500.00 | 42,500.00 | 13,195.00 | 31.05  | 45,000.00 |  |  |  |
| TOTAL EXPENDITURES                             |                                   | 42,500.00 | 42,500.00 | 12,524.46 | 29.47  | 45,000.00 |  |  |  |
| NET OF REVENUES & EXPENDITURES                 |                                   | 0.00      | 0.00      | 670.54    | 100.00 | 0.00      |  |  |  |

Fund 220 - CITY PARK/BOAT LAUNCH

|  |                              |           |           |           |           |        |           |           |  | 2,021    |
|--|------------------------------|-----------|-----------|-----------|-----------|--------|-----------|-----------|--|----------|
|  |                              |           |           |           |           |        |           |           |  | PROPOSED |
| <b>Revenues</b>                                |                              |           |           |           |           |        |           |           |  |          |
| Dept 751 - RECREATION / PARKS DEPARTMENT       |                              |           |           |           |           |        |           |           |  |          |
| 220-751-649.001                                | CONCESSION SALES - PARK      | 8,500.00  | 8,500.00  | 8,500.00  | 0.00      | 0.00   | 0.00      | 9,887.00  |  |          |
| 220-751-678.021                                | HOWELL CITY PARK GUARD REIMB | 45,000.00 | 45,000.00 | 45,000.00 | 100.00    | 100.00 | 45,000.00 | 45,000.00 |  |          |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                              |           |           |           |           |        |           |           |  |          |
|  |                              | 53,500.00 | 53,500.00 | 53,500.00 | 84.11     | 84.11  | 54,887.00 | 54,887.00 |  |          |
| TOTAL REVENUES                                 |                              | 53,500.00 | 53,500.00 | 45,000.00 | 84.11     | 84.11  | 54,887.00 | 54,887.00 |  |          |
| <b>Expenditures</b>                            |                              |           |           |           |           |        |           |           |  |          |
| Dept 751 - RECREATION / PARKS DEPARTMENT       |                              |           |           |           |           |        |           |           |  |          |
| 220-751-702.000                                | SAL & WAGES MANAGER          | 10,800.00 | 10,800.00 | 10,800.00 | 9,067.66  | 83.96  | 12,572.00 |           |  |          |
| 220-751-702.028                                | SAL & WAGE SEASONAL PARK     | 22,000.00 | 22,000.00 | 22,000.00 | 9,361.01  | 42.55  | 22,000.00 |           |  |          |
| 220-751-702.040                                | SAL & WAGES PARK SUPERVISORS | 7,500.00  | 7,500.00  | 7,500.00  | 5,657.00  | 75.43  | 7,500.00  |           |  |          |
| 220-751-713.000                                | EMPLOYER SHARE FICA          | 2,200.00  | 2,200.00  | 2,200.00  | 1,879.20  | 85.42  | 3,215.00  |           |  |          |
| 220-751-740.000                                | OPERATING SUPPLIES           | 500.00    | 500.00    | 500.00    | 490.37    | 98.07  | 500.00    |           |  |          |
| 220-751-740.037                                | CONCESSION SUPPLIES          | 5,000.00  | 5,000.00  | 5,000.00  | 0.00      | 0.00   | 5,000.00  |           |  |          |
| 220-751-801.000                                | PROFESSIONAL SERVICES        | 4,000.00  | 4,000.00  | 4,000.00  | 0.00      | 0.00   | 4,000.00  |           |  |          |
| 220-751-801.017                                | BACKGROUND CHECKS            | 200.00    | 200.00    | 200.00    | 0.00      | 0.00   | 100.00    |           |  |          |
| 220-751-970.000                                | CAPITAL OUTLAY EQUIP         | 1,300.00  | 1,300.00  | 1,300.00  | 0.00      | 0.00   | 0.00      |           |  |          |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                              |           |           |           |           |        |           |           |  |          |
|  |                              | 53,500.00 | 53,500.00 | 53,500.00 | 26,455.24 | 49.45  | 54,887.00 |           |  |          |
| TOTAL EXPENDITURES                             |                              | 53,500.00 | 53,500.00 | 26,455.24 | 49.45     | 49.45  | 54,887.00 |           |  |          |
| Fund 220 - CITY PARK/BOAT LAUNCH:              |                              |           |           |           |           |        |           |           |  |          |
| TOTAL REVENUES                                 |                              | 53,500.00 | 53,500.00 | 45,000.00 | 84.11     | 84.11  | 54,887.00 |           |  |          |
| TOTAL EXPENDITURES                             |                              | 53,500.00 | 53,500.00 | 26,455.24 | 49.45     | 49.45  | 54,887.00 |           |  |          |
| NET OF REVENUES & EXPENDITURES                 |                              | 0.00      | 0.00      | 18,544.76 | 100.00    | 100.00 | 0.00      |           |  |          |

new proposal???

Fund 221 - TEEN CENTER

2,021  
PROPOSED

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT

|  |                       |           |           |           |       |           |
|--|-----------------------|-----------|-----------|-----------|-------|-----------|
| 221-751-649.000                                | CONCESSION SALES TEEN | 3,500.00  | 2,700.00  | 1,278.00  | 47.33 | 3,500.00  |
| 221-751-650.005                                | PROGRAM FEES TEENS    | 7,500.00  | 7,500.00  | 378.00    | 5.04  | 11,955.00 |
| 221-751-675.010                                | DONATIONS - TEEN      | 15,000.00 | 5,000.00  | 1,512.00  | 30.24 | 5,000.00  |
| 221-751-675.012                                | UNITED WAY - TEENS    | 27,000.00 | 27,000.00 | 13,500.00 | 50.00 | 27,000.00 |
| 221-751-675.110                                | FUNDRAISING           | 12,000.00 | 12,000.00 | 0.00      | 0.00  | 20,000.00 |
| 221-751-679.100                                | GRANTS > \$1000       | 9,150.00  | 9,150.00  | 0.00      | 0.00  | 5,000.00  |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                       | 74,150.00 | 63,350.00 | 16,668.00 | 26.31 | 72,455.00 |
| TOTAL REVENUES                                 |                       | 74,150.00 | 63,350.00 | 16,668.00 | 26.31 | 72,455.00 |

See Kevin's notes,

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT

|  |                                |           |           |           |        |           |
|--|--------------------------------|-----------|-----------|-----------|--------|-----------|
| 221-751-702.026                                | SAL & WAGES TEEN MANAGERS      | 32,800.00 | 32,800.00 | 17,250.81 | 52.59  | 32,800.00 |
| 221-751-702.035                                | SAL & WAGES TEEN COORDINATOR   | 18,500.00 | 14,230.00 | 2,877.04  | 20.22  | 9,020.00  |
| 221-751-702.041                                | SAL & WAGES - TEEN SUPERVISOR  | 7,800.00  | 0.00      | 0.00      | 0.00   | 13,195.00 |
| 221-751-713.000                                | EMPLOYER SHARE FICA            | 4,500.00  | 3,600.00  | 1,420.40  | 39.46  | 4,260.00  |
| 221-751-714.000                                | EMPLOYEE MEDICAL INSURANCE     | 3,500.00  | 4,800.00  | 3,085.82  | 64.29  | 4,200.00  |
| 221-751-714.002                                | EMP DISABILITY /LIFE INSURANCE | 550.00    | 550.00    | 0.00      | 0.00   | 550.00    |
| 221-751-714.004                                | ICMA RETIREMENT                | 3,500.00  | 3,500.00  | 0.00      | 0.00   | 3,500.00  |
| 221-751-727.000                                | OFFICE SUPPLIES                | 50.00     | 100.00    | 65.39     | 65.39  | 950.00    |
| 221-751-740.000                                | OPERATING SUPPLIES             | 400.00    | 265.00    | 0.00      | 0.00   | 300.00    |
| 221-751-740.003                                | OPER SUPPLIES/T-SHIRTS         | 200.00    | 275.00    | 270.50    | 98.36  | 200.00    |
| 221-751-740.015                                | OPER SUPP/CONCESSIONS          | 1,000.00  | 1,280.00  | 732.58    | 57.23  | 1,500.00  |
| 221-751-740.036                                | OPER SUPPLIES - TEENS          | 300.00    | 300.00    | 219.11    | 73.04  | 1,200.00  |
| 221-751-840.000                                | DUES & MEMBERSHIPS             | 150.00    | 180.00    | 180.00    | 100.00 | 180.00    |
| 221-751-860.000                                | CONFERENCE /TRANSPORTATION     | 800.00    | 800.00    | 212.50    | 26.56  | 600.00    |
| 221-751-900.000                                | PRINTING & PUBLISHING          | 100.00    | 100.00    | 75.00     | 75.00  | 0.00      |
| 221-751-979.025                                | FREUDENBURG GRANT EXP          | 0.00      | 570.00    | 568.89    | 99.81  | 0.00      |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                                | 74,150.00 | 63,350.00 | 26,958.04 | 42.55  | 72,455.00 |

|                                |  |           |           |             |        |           |
|--------------------------------|--|-----------|-----------|-------------|--------|-----------|
| TOTAL EXPENDITURES             |  | 74,150.00 | 63,350.00 | 26,958.04   | 42.55  | 72,455.00 |
| Fund 221 - TEEN CENTER:        |  |           |           |             |        |           |
| TOTAL REVENUES                 |  | 74,150.00 | 63,350.00 | 16,668.00   | 26.31  | 72,455.00 |
| TOTAL EXPENDITURES             |  | 74,150.00 | 63,350.00 | 26,958.04   | 42.55  | 72,455.00 |
| NET OF REVENUES & EXPENDITURES |  | 0.00      | 0.00      | (10,290.04) | 100.00 | 0.00      |

Fund 223 - DOG PARK

|  |                         | 2,021<br>PROPOSED |          |          |        |           |
|--|-------------------------|-------------------|----------|----------|--------|-----------|
| <b>Revenues</b>                                |                         |                   |          |          |        |           |
| Dept 751 - RECREATION / PARKS DEPARTMENT       |                         |                   |          |          |        |           |
| 223-751-675.071                                | DOG PK DONATION - CONST | 0.00              | 0.00     | 2.83     | 100.00 | 0.00      |
| 223-751-675.074                                | DOG PARK SALES - FOBS   | 13,000.00         | 9,500.00 | 3,530.00 | 37.16  | 10,550.00 |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                         | 13,000.00         | 9,500.00 | 3,532.83 | 37.19  | 10,550.00 |
| TOTAL REVENUES                                 |                         | 13,000.00         | 9,500.00 | 3,532.83 | 37.19  | 10,550.00 |

**Expenditures**

|  |                              |           |          |          |        |           |
|--|------------------------------|-----------|----------|----------|--------|-----------|
| Dept 751 - RECREATION / PARKS DEPARTMENT       |                              |           |          |          |        |           |
| 223-751-740.000                                | OPERATING SUPPLIES           | 2,600.00  | 1,900.00 | 18.29    | 0.96   | 2,000.00  |
| 223-751-801.018                                | MANAGEMENT SERVICES          | 6,000.00  | 5,000.00 | 0.00     | 0.00   | 5,000.00  |
| 223-751-900.000                                | PRINTING & PUBLISHING        | 150.00    | 0.00     | 0.00     | 0.00   | 150.00    |
| 223-751-910.000                                | INSURANCE                    | 500.00    | 500.00   | 0.00     | 0.00   | 500.00    |
| 223-751-920.002                                | UTILITIES - WAT / SEW        | 400.00    | 0.00     | 0.00     | 0.00   | 400.00    |
| 223-751-930.000                                | REPAIR & MAINTENANCE         | 300.00    | 100.00   | 0.00     | 0.00   | 300.00    |
| 223-751-967.071                                | DOG PARK CONSTRUCTION        | 500.00    | 0.00     | 0.00     | 0.00   | 0.00      |
| 223-751-967.072                                | DOG PARK GROUNDS MAINTENANCE | 2,200.00  | 2,000.00 | 880.00   | 44.00  | 2,200.00  |
| 223-751-970.000                                | CAPITAL OUTLAY EQUIP         | 350.00    | 0.00     | 0.00     | 0.00   | 0.00      |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                              | 13,000.00 | 9,500.00 | 898.29   | 9.46   | 10,550.00 |
| TOTAL EXPENDITURES                             |                              | 13,000.00 | 9,500.00 | 898.29   | 9.46   | 10,550.00 |
| Fund 223 - DOG PARK:                           |                              |           |          |          |        |           |
| TOTAL REVENUES                                 |                              | 13,000.00 | 9,500.00 | 3,532.83 | 37.19  | 10,550.00 |
| TOTAL EXPENDITURES                             |                              | 13,000.00 | 9,500.00 | 898.29   | 9.46   | 10,550.00 |
| NET OF REVENUES & EXPENDITURES                 |                              | 0.00      | 0.00     | 2,634.54 | 100.00 | 0.00      |

Fund 224 - TRANSPORTATION

2,021  
PROPOSED

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT

|  |                                   |           |           |          |       |           |
|--|-----------------------------------|-----------|-----------|----------|-------|-----------|
| 224-751-675.041                                | UNITED WAY TRANSPORTATION         | 10,000.00 | 10,000.00 | 5,000.00 | 50.00 | 10,000.00 |
| 224-751-678.031                                | SPONSORSHIP FEES - TRANSPORTATION | 5,500.00  | 2,000.00  | 0.00     | 0.00  | 0.00      |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                                   | 15,500.00 | 12,000.00 | 5,000.00 | 41.67 | 10,000.00 |
| TOTAL REVENUES                                 |                                   | 15,500.00 | 12,000.00 | 5,000.00 | 41.67 | 10,000.00 |

if expenses are greater than revenues,  
they must find sponsorships for their trips

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT

|  |                                  |           |           |          |        |           |
|--|----------------------------------|-----------|-----------|----------|--------|-----------|
| 224-751-804.900                                | CONTRACT SERVICES LETS           | 8,500.00  | 5,000.00  | 1,334.00 | 26.68  | 5,000.00  |
| 224-751-804.905                                | CONTRACT SERVICES TRANSPORTATION | 7,000.00  | 7,000.00  | 3,539.00 | 50.56  | 5,000.00  |
| Total Dept 751 - RECREATION / PARKS DEPARTMENT |                                  | 15,500.00 | 12,000.00 | 4,873.00 | 40.61  | 10,000.00 |
| TOTAL EXPENDITURES                             |                                  | 15,500.00 | 12,000.00 | 4,873.00 | 40.61  | 10,000.00 |
| Fund 224 - TRANSPORTATION:                     |                                  |           |           |          |        |           |
| TOTAL REVENUES                                 |                                  | 15,500.00 | 12,000.00 | 5,000.00 | 41.67  | 10,000.00 |
| TOTAL EXPENDITURES                             |                                  | 15,500.00 | 12,000.00 | 4,873.00 | 40.61  | 10,000.00 |
| NET OF REVENUES & EXPENDITURES                 |                                  | 0.00      | 0.00      | 127.00   | 100.00 | 0.00      |



# Course Demographics Participation Counts

10/21/2020 03:20 PM

|                      |     |          |    |          |    |
|----------------------|-----|----------|----|----------|----|
| Grand Totals         |     |          |    |          |    |
| Total Registrations: | 217 | 0 - 9:   | 75 | 50 - 59: | 1  |
| Total Males:         | 118 | 10 - 19: | 92 | 60 - 69: | 4  |
| Total Females:       | 99  | 20 - 29: | 1  | 70 - 79: | 3  |
| Total Other:         | 0   | 30 - 39: | 4  | 80 - 89: | 13 |
| Total Online:        | 110 | 40 - 49: | 3  | 90 - 99: | 11 |
| Total In-House:      | 107 | >99:     |    |          | 10 |
| Total Resident:      | 217 |          |    |          |    |
| Total Non-Resident:  | 0   |          |    |          |    |

|                 |     |
|-----------------|-----|
| Howell Township | 217 |
|-----------------|-----|

# Course Demographics Participation Counts

10/21/2020 03:19 PM

|                      |     |          |     |          |    |  |
|----------------------|-----|----------|-----|----------|----|--|
| Grand Totals         |     |          |     |          |    |  |
| Total Registrations: | 562 | 0 - 9:   | 236 | 50 - 59: | 14 |  |
| Total Males:         | 277 | 10 - 19: | 199 | 60 - 69: | 20 |  |
| Total Females:       | 285 | 20 - 29: | 4   | 70 - 79: | 14 |  |
| Total Other:         | 0   | 30 - 39: | 10  | 80 - 89: | 27 |  |
| Total Online:        | 304 | 40 - 49: | 14  | 90 - 99: | 9  |  |
| Total In-House:      | 258 |          |     | >99:     | 15 |  |
| Total Resident:      | 562 |          |     |          |    |  |
| Total Non-Resident:  | 0   |          |     |          |    |  |

Howell Township 562



# Course Demographics Participation Counts

10/21/2020 03:18 PM

|                             |     |                 |     |                 |    |  |
|-----------------------------|-----|-----------------|-----|-----------------|----|--|
| <b>Grand Totals</b>         |     |                 |     |                 |    |  |
| <b>Total Registrations:</b> | 583 | <b>0 - 9:</b>   | 279 | <b>50 - 59:</b> | 9  |  |
| <b>Total Males:</b>         | 280 | <b>10 - 19:</b> | 142 | <b>60 - 69:</b> | 15 |  |
| <b>Total Females:</b>       | 303 | <b>20 - 29:</b> | 5   | <b>70 - 79:</b> | 18 |  |
| <b>Total Other:</b>         | 0   | <b>30 - 39:</b> | 32  | <b>80 - 89:</b> | 38 |  |
| <b>Total Online:</b>        | 350 | <b>40 - 49:</b> | 24  | <b>90 - 99:</b> | 13 |  |
| <b>Total In-House:</b>      | 233 | <b>&gt;99:</b>  |     |                 | 8  |  |
| <b>Total Resident:</b>      | 583 |                 |     |                 |    |  |
| <b>Total Non-Resident:</b>  | 0   |                 |     |                 |    |  |
| <b>Howell Township</b>      |     |                 |     |                 |    |  |
|                             |     |                 | 583 |                 |    |  |



# Membership Demographics

10/21/2020 03:32 PM

|                 | Memberships | Members |
|-----------------|-------------|---------|
| Howell Township | 19          | 19      |

|               | 0 - 9: | 10 - 19: | 20 - 29: | 30 - 39: | 40 - 49: | 50 - 59: | 60 - 69: | 70 - 79: | 80 - 89: | 90 - 99: | >99: |
|---------------|--------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------|
| Memberships:  | 19     | 19       | 4        | 15       | 0        | 0        | 0        | 0        | 1        | 2        | 0    |
| Members:      | 19     | 19       | 4        | 15       | 0        | 0        | 0        | 0        | 1        | 2        | 0    |
| Males:        |        |          |          |          |          |          |          |          |          |          |      |
| Females:      |        |          |          |          |          |          |          |          |          |          |      |
| Other:        |        |          |          |          |          |          |          |          |          |          |      |
| Resident:     | 19     |          |          |          |          |          |          |          |          |          |      |
| Non-Resident: | 0      |          |          |          |          |          |          |          |          |          |      |



# Membership Demographics

10/21/2020 03:21 PM

|                 | Memberships | Members |
|-----------------|-------------|---------|
| Howell Township | 146         | 146     |

|          |    |          |    |
|----------|----|----------|----|
| 0 - 9:   | 0  | 50 - 59: | 24 |
| 10 - 19: | 31 | 60 - 69: | 24 |
| 20 - 29: | 0  | 70 - 79: | 21 |
| 30 - 39: | 9  | 80 - 89: | 20 |
| 40 - 49: | 8  | 90 - 99: | 8  |
|          |    | >99:     | 1  |

|               |     |
|---------------|-----|
| Memberships:  | 146 |
| Members:      | 146 |
| Males:        | 39  |
| Females:      | 107 |
| Other:        | 0   |
| Resident:     | 146 |
| Non-Resident: | 0   |



# Membership Demographics

10/21/2020 02:44 PM

|                 | Memberships | Members |
|-----------------|-------------|---------|
| Howell Township | 311         | 313     |

| 0 - 9: | 10 - 19: | 20 - 29: | 30 - 39: | 40 - 49: | 50 - 59: | 60 - 69: | 70 - 79: | 80 - 89: | 90 - 99: | >99: |
|--------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------|
| 40     | 2        | 58       | 4        | 14       | 22       | 5        | 16       | 5        | 5        | 5    |

*UNKNOWN ages*

|               |     |
|---------------|-----|
| Memberships:  | 311 |
| Members:      | 313 |
| Males:        | 85  |
| Females:      | 228 |
| Other:        | 0   |
| Resident:     | 313 |
| Non-Resident: | 0   |



# Howell Community Recreation

## A HISTORICAL TIMELINE

**1950's**

City of Howell, Genoa Township, Howell Township, Marion Township, and Oceola Township cooperate on pledge drive to build permanent Recreation Center

**1965**

After a successful drive, the Paul Bennett Recreation Center opens

**1965**

Genoa, Howell, Marion, and Oceola Townships begin contributing to the operation of the City's Parks and Recreation Department based upon the number of residents using City facilities

**2001**

The City of Howell, along with Genoa, Howell, Marion, and Oceola Townships, and Livingston County begin informal discussions on potential funding options after determining current funding for recreation is inadequate

**2001**

Informal discussions between the city, townships, and county lead to decision that a Regional Park and Recreation Authority, funded by a millage, is a good option to consider

**2001**

A steering committee, consisting of representatives from each local unit of government and community recreation organizations, forms to set goals and develop an action plan and strategy for developing a Parks and Recreation Authority

**2001**

Steering Committee commissions a Strategic Parks and Recreation Plan and hires Carlisle Wortman and Associates to write the plan

**2002**

Howell Township opts out of the City of Howell Parks and Recreation Department

**2004**

City of Howell, Genoa Township, Oceola Township, and Marion Township adopt Howell Area Parks and Recreation Authority Strategic Plan

**2004**

City of Howell, Genoa Township, Oceola Township, and Marion Township begin to write Recreation Authority *Articles of Incorporation*

**2004**

Four jurisdictions apply for *Partnerships for Change* grant to assist in the development of educational materials and mapping resources to support the development and funding of a multi-jurisdictional Parks and Recreation Authority

**2005**

Four jurisdictions awarded \$40,000 *Partnerships for Change* grant

**2005**

Four jurisdictions formally adopt *Articles of Incorporation* to create the Howell Area Parks and Recreation Authority

**2005**

Jurisdictions appoint Authority Board

**2006**

Four jurisdictions shift from Howell Parks and Recreation Department to Howell Area Parks and Recreation Authority

*PARTNERSHIPS  
for CHANGE*

# AGENDA ITEM

7B



October 20, 2020

Joe Daus, Zoning Administrator  
Howell Township  
3525 Byron Road  
Howell, MI 48855

RE: Schumcks Brewery  
Final Site Plan Extension

Due to the events surrounding Covid our project has been put behind schedule. We request an extension for our Site Plan which will allow my architect and engineer to complete their work needed to proceed with this project.

Sincerely,



Brad Jonckheere  
Bedrock Ventures, LLC

Contract Ends NOV 2020

Request For 1 year

# AGENDA ITEM

7C

**Bendzinski & Co.**



**municipal finance advisors**

August 8, 2005

Mr. Lawrence Hammond, Treasurer  
Township of Howell  
3525 Byron Road  
Howell, MI 48843-7751

RE: \$9,995,000 Township of Howell, County of Livingston, State of Michigan, 2005 Special Assessment Limited Tax Bonds

Dear Larry:

At the bond sale for the above referenced bond issue, you asked the question as to what the interest rate that the Township may charge on the unpaid special assessments that were included in this bond issue. For your review, we have enclosed a copy of the Determination of Net Interest Cost which indicates that the net interest cost is 4.217% over the life of the bond issue. Therefore, in accordance with the Bond Authorizing Resolution, you are allowed to charge up to 5.217%. We have discussed this with Miller, Canfield, Paddock and Stone, P.L.C., and they concur.

Should you have any questions, or require any additional information, please do not hesitate to call.

Sincerely,

**BENDZINSKI & CO.**  
**Municipal Finance Advisors**

A large, stylized handwritten signature in black ink, appearing to read 'Robert J. Bendzinski'.

Robert J. Bendzinski, CIPFA

RJB/jll

Enclosure

cc: William J. Danhof

S:\wpdocs\Township\Howell\05-035

607 Shelby • Suite 600 • Detroit, Michigan 48226-3282  
(313) 961-8222 • FAX (313) 961-8220  
e-mail • [bencomfa@bendzinski.com](mailto:bencomfa@bendzinski.com)

Attachment to Security Report  
State Treasury Form 3892

Township of Howell  
2005 Special Assessment Limited Tax Bonds

| Date         | Principal    | Interest<br>Rate |
|--------------|--------------|------------------|
| May. 1, 2007 | \$545,000.00 | 4.000%           |
| May. 1, 2008 | 525,000.00   | 3.750%           |
| May. 1, 2009 | 525,000.00   | 3.500%           |
| May. 1, 2010 | 525,000.00   | 3.750%           |
| May. 1, 2011 | 525,000.00   | 3.750%           |
| May. 1, 2012 | 525,000.00   | 3.750%           |
| May. 1, 2013 | 525,000.00   | 4.000%           |
| May. 1, 2014 | 525,000.00   | 5.000%           |
| May. 1, 2015 | 525,000.00   | 4.000%           |
| May. 1, 2016 | 525,000.00   | 4.000%           |
| May. 1, 2017 | 525,000.00   | 5.000%           |
| May. 1, 2018 | 525,000.00   | 4.000%           |
| May. 1, 2019 | 525,000.00   | 4.125%           |
| May. 1, 2020 | 525,000.00   | 4.150%           |
| May. 1, 2021 | 525,000.00   | 4.200%           |
| May. 1, 2022 | 525,000.00   | 4.250%           |
| May. 1, 2023 | 525,000.00   | 4.250%           |
| May. 1, 2024 | 525,000.00   | 4.375%           |
| May. 1, 2025 | 525,000.00   | 4.375%           |

# AGENDA ITEM

7D



# Livingston County Department of Planning

RECEIVED

October 22, 2020

OCT 26 2020

HOWELL TOWNSHIP

Howell Township Board of Trustees  
c/o Jean Graham, Clerk  
3525 Byron Road  
Howell, MI 48855

Kathleen J. Kline-Hudson  
AICP, PEM  
Director

Robert A. Stanford  
AICP, PEM  
Principal Planner

Scott Barb  
AICP, PEM  
Principal Planner

**Re: Planning Commission Review of Ordinance Amendment Z-22-20 and Rezoning Request Z-23-20.**

Dear Board Members:

The Livingston County Planning Commission met on Wednesday, October 21, 2020 and reviewed the ordinance amendments and the rezoning request referenced above. The County Planning Commissioners made the following recommendation:

- Z-22-20**     **Approval.** The proposed text amendments are compatible with the Township Ordinance. The creation of the new Industrial Flex Zone will allow the Township to consolidate many similar commercial and industrial uses into a flexible and comprehensive zoning district.
- Z-23-20**     **Approval.** The proposed rezoning of properties from HC Heavy Commercial to IF Industrial Flex is consistent with the goals and objectives of the Howell Township Master Plan and mirrors the intent of the Innovation Zone Future Land Use classification.

Copies of the staff review and Livingston County Planning Commission meeting minutes are enclosed. Please do not hesitate to contact our office should you have any questions regarding county action.

Sincerely,

*Kathleen J. Kline-Hudson*

Kathleen J. Kline-Hudson

sb

Enclosures

c: Andrew Sloan, Township PC Chair  
Joe Daus, Township Zoning Administrator

Meeting minutes and agendas are available at:  
<http://www.livgov.com/plan/Pages/meetings.aspx>

## Department Information

Administration Building  
304 E. Grand River Avenue  
Suite 206  
Howell, MI 48843-2323

(517) 546-7555  
Fax (517) 552-2347

Web Site  
<http://www.livgov.com>

ZONING/MASTER PLAN AMENDMENT FORM

Livingston County Planning Commission, 304 East Grand River, Suite 206, Howell, MI 48843-2323

LOCAL CASE NUMBER \_\_\_\_\_ COUNTY CASE NUMBER Z-22-20 (text amendment)

The Howell Township Planning Commission is submitting the following amendment for review and comment.

REZONING (MAP AMENDMENT) Property description and location (attach a map of the proposed amendment as required by law)

Size: \_\_\_\_\_ Property tax identifier: \_\_\_\_\_

Location: \_\_\_\_\_

Existing Zoning District is: HC, Heavy Commercial Proposed Zoning District: Industrial Flex Zone (New)

Name of Petitioner: Howell Township Name of Property Owner: \_\_\_\_\_

Purpose of Change: Creation of a new zoning district to replace the Heavy Commercial District.

Existing Land Use: Mixed use

ZONING ORDINANCE TEXT AMENDMENT The following Article(s) and Section(s) to be amended.

Article Number(s): XII Article Name(s): Heavy Commercial (old), Industrial Flex Zone (new)

Section Number(s): \_\_\_\_\_ Section Name(s): \_\_\_\_\_

Please attach a copy of the proposed zoning ordinance changes

PUBLIC NOTICE AND PUBLICATION SCHEDULE

Legal notice of the public hearing was published on November 10, 2019 In the Press & Argus

Commission held a public hearing on November 26, 2019 to hear the views of the public on the proposed amendment.

MINUTES OF PUBLIC HEARING (Please check "a" or "b" below)

- a. [x] The meeting minutes are attached.
b. [ ] The minutes of the meeting will be sent later. The case information has been sent so that the Livingston County Planning Department staff can be working on the case while the minutes are being prepared.

MASTER PLAN

[ ] Adoption of new or revised plan [ ] Amendment (Section/Chapter)

Note: For all master plan cases, the municipality must submit a statement signed by the Planning Commission Secretary stating that all of the necessary legislative bodies have been sent notice of the public hearing and copies of the proposed language/map, along with the name and address of each, and date of submittal.

PUBLIC NOTICE AND PUBLICATION SCHEDULE

Legal notice of the public hearing was published on \_\_\_\_\_ in the \_\_\_\_\_ Newspaper, which has general circulation in the jurisdiction.

The Howell Township Planning Commission held a public hearing on \_\_\_\_\_ to hear the views of the public on the proposed amendment.

MINUTES OF PUBLIC HEARING (Please check "a" or "b" below)

- a. [ ] The meeting minutes are attached.
b. [ ] The minutes of the meeting will be sent later. The case information has been sent so that the Livingston County Planning Department staff can be working on the case while the minutes are being prepared.

LOCAL JURISDICTION PLANNING COMMISSION ACTION

The recommendation of the Howell Township Planning Commission, at its meeting of September 22, 2020 was:

- [ ] Approval [ ] Disapproval [x] Approval under the following conditions: (use additional sheets as necessary)

Approved to recommend to the Township Board.

(Chair Signature)

LIVINGSTON COUNTY PLANNING COMMISSION ACTION

Date Received October 7, 2020 Date of LCPC Meeting October 21, 2020

The Commission on the above meeting date took the following action:

- [x] Approval [ ] Approval with conditions stated in attachment [ ] Disapproval [ ] No action-encourage further review

Brian Prokuda (Chair Signature)

Kathleen J. Kline-Hudson (Director Signature)

LOCAL JURISDICTION BOARD ACTION

Date of Meeting \_\_\_\_\_ The Howell Township Board at a legally constituted meeting held on the above date [ ] PASSED [ ] PASSED WITH AMENDED LANGUAGE [ ] DID NOT PASS [ ] NO ACTION-ENCOURAGE FURTHER REVIEW the recommended change contained herein.

Please sign and return one completed copy of this form to the Livingston County Planning Department.

(Clerk)

ZONING/MASTER PLAN AMENDMENT FORM

Livingston County Planning Commission, 304 East Grand River, Suite 206, Howell, MI 48843-2323

LOCAL CASE NUMBER \_\_\_\_\_ COUNTY CASE NUMBER Z-23-20 (zoning amendment)

The Howell Township Planning Commission is submitting the following amendment for review and comment.

REZONING (MAP AMENDMENT) Property description and location (attach a map of the proposed amendment as required by law)

Size: \_\_\_\_\_ Property tax identifier: \_\_\_\_\_

Location: \_\_\_\_\_

Existing Zoning District is: HC, Heavy Commercial Proposed Zoning District: Industrial Flex Zone (New)

Name of Petitioner: Howell Township Name of Property Owner: \_\_\_\_\_

Purpose of Change: Creation of a new zoning district to replace the Heavy Commercial District.

Existing Land Use: Mixed use

ZONING ORDINANCE TEXT AMENDMENT The following Article(s) and Section(s) to be amended.

Article Number(s): XII Article Name(s): Heavy Commercial (old), Industrial Flex Zone (new)

Section Number(s): \_\_\_\_\_ Section Name(s): \_\_\_\_\_

Please attach a copy of the proposed zoning ordinance changes

PUBLIC NOTICE AND PUBLICATION SCHEDULE

Legal notice of the public hearing was published on November 10, 2019 In the Press & Argus (not less than 15 days before the public hearing per Michigan Zoning Enabling Act, Act 118 of 2006, MCL 125.3103)

\_\_\_\_\_ Newspaper, which has general circulation in the jurisdiction. The Howell Township Planning

Commission held a public hearing on November 26, 2019 to hear the views of the public on the proposed amendment.

MINUTES OF PUBLIC HEARING (Please check "a" or "b" below)

- a. [x] The meeting minutes are attached.
b. [ ] The minutes of the meeting will be sent later. The case information has been sent so that the Livingston County Planning Department staff can be working on the case while the minutes are being prepared. The facts brought out at the hearing are: (use additional sheets as necessary)

MASTER PLAN

[ ] Adoption of new or revised plan [ ] Amendment (Section/Chapter)

Note: For all master plan cases, the municipality must submit a statement signed by the Planning Commission Secretary stating that all of the necessary legislative bodies have been sent notice of the public hearing and copies of the proposed language/map, along with the name and address of each, and date of submittal.

PUBLIC NOTICE AND PUBLICATION SCHEDULE

Legal notice of the public hearing was published on \_\_\_\_\_ (not less than 15 days before the public hearing per Michigan Planning Enabling Act, Act 53 of 2009, MCL 125.3843)

in the \_\_\_\_\_ Newspaper, which has general circulation in the jurisdiction,

The Howell Township Planning Commission held a public hearing on \_\_\_\_\_ to hear the views of the public on the proposed amendment. (date)

MINUTES OF PUBLIC HEARING (Please check "a" or "b" below)

- a. [ ] The meeting minutes are attached.
b. [ ] The minutes of the meeting will be sent later. The case information has been sent so that the Livingston County Planning Department staff can be working on the case while the minutes are being prepared. The facts brought out at the hearing are: (use additional sheets as necessary)

LOCAL JURISDICTION PLANNING COMMISSION ACTION

The recommendation of the Howell Township Planning Commission, at its meeting of September 22, 2020 was:

[ ] Approval [ ] Disapproval [x] Approval under the following conditions: (use additional sheets as necessary)

Approved to recommend to the Township Board.

(Chair Signature)

LIVINGSTON COUNTY PLANNING COMMISSION ACTION

Date Received October 7, 2020 Date of LCPC Meeting October 21, 2020

The Commission on the above meeting date took the following action:

[x] Approval [ ] Approval with conditions stated in attachment [ ] Disapproval [ ] No action-encourage further review

Brian Prokuda (Chair Signature)

Kathleen J. Kline-Hudson (Director Signature)

LOCAL JURISDICTION BOARD ACTION

Date of Meeting \_\_\_\_\_ The Howell Township Board at a legally constituted

meeting held on the above date [ ] PASSED [ ] PASSED WITH AMENDED LANGUAGE [ ] DID NOT PASS [ ] NO ACTION-ENCOURAGE FURTHER REVIEW the recommended change contained herein.

Please sign and return one completed copy of this form to the Livingston County Planning Department.

(Clerk)



**Township Planning Commission Recommendation: Approval.** The proposed conditional rezoning was tabled at the August 6, 2020 public hearing. Township Planning Commissioners revisited the conditional rezoning on September 24, 2020 and recommended approval. Comments for and against the rezoning are documented in the minutes.

**Staff Recommendation: Disapproval.** The proposed rezoning is not consistent with the goals and objectives of the Handy Township Master Plan. The Township's Future Land Use Map clearly envisions a corridor of residential, commercial, and professional office space along Grand River Avenue at this location in the Township.

**Commission Discussion:** Commissioner Prokuda asked if this rezoning was for a transfer station. Principal Planner Barb replied that it was, and he explained the development trends of this area.

**Public Comment:** Handy Township resident Connie Pratt stated that she hoped this rezoning application would be denied.

**Commission Action:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER ABRAMSON TO RECOMMEND DISAPPROVAL. SECONDED BY COMMISSIONER ANDERSON.**

**Motion passed: 5-0-1**

**Yea: Prokuda [X] Ikle [X] Anderson [X] Bowdoin [X] Abramson [X]**

**Nay: None**

**Abstain: Call [X]**

**D. Z-22-20: HOWELL TOWNSHIP – ZONING ORDINANCE AMENDMENTS -  
ARTICLE XII, IF: INDUSTRIAL FLEX ZONE**

The Howell Township Planning Commission is proposing to create a new Article XII – Industrial Flex Zone that will replace the existing Article XII Heavy Commercial District. The proposed new section will consolidate the districts and provide flexibility in regulations that allow for a variety of uses that often require similar formats and additional sections of the Ordinance will be amended or created to accompany the new Industrial Flex Zone.

**Township Planning Commission Recommendation: Approval.** Comments at the November 26, 2019 public hearing were regarding potential uses in the IF District and the Township Planning Commission tabled the language while revisions to the text and zoning map were being considered. The Township Planning Commission approved the proposed text amendments at the September 22, 2020 meeting.

**Staff Recommendation: Approval.** The proposed text amendments are compatible with the Township Ordinance. The creation of the new Industrial Flex Zone will allow the Township to consolidate many similar commercial and industrial uses into a flexible and comprehensive zoning district.

**Commission Discussion:** Commissioner Prokuda inquired as to where sound levels would typically be recorded on a site. Principal Planner Barb stated that they are typically recorded at the property lines. Commissioner Prokuda replied that these regulations are usually spelled out more in an ordinance. Principal Planner Barb stated that the pertinent American National Standards Institute ANSI regulation/standard being used here is referenced throughout the amended text.

**Public Comment:** None.

**Commission Action:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO RECOMMEND APPROVAL. SECONDED BY COMMISSIONER ABRAMSON.**

**Motion passed: 6-0**

**Yea: Prokuda [X] Ikle [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]**

**Nay: None.**

**E. Z-23-20: HOWELL TOWNSHIP – REZONING**

**Current Zoning: HC: Heavy Commercial**

**Proposed Zoning: IF: Industrial Flex Zone**

**Sections: Various / Howell Township**

**Township Master Plan:**

The 2016 Howell Township Master Plan designates the great majority of the subject properties as **Innovation Zone** and describes this future land use category on page 18 of the plan:

*'The Innovation Zone is a proposed zoning district that is intended to be flexible with regard to specific use while being more prescriptive with regard to design and quality of development. It is recognized that many of the uses currently permitted in one or more of the industrial or commercial districts could be compatible land uses. In fact, often, such uses have the same or similar building and special requirements. The flexibility of this district is intended to foster economic development, create employment opportunities, and increase the tax base by promoting the development or redevelopment of land that is adjacent to existing industrial and commercially developed property. Regulations should encourage the development of property in a manner that allows mixed industrial and commercial development; eliminates blighted properties; incorporates Low Impact Design (LID) practices, as well as ensuring safe and complementary vehicular and pedestrian circulation patterns; improves environmental quality and remediates degraded properties; and provides and attractive transition between residential and non-residential properties.'*

The proposed rezoning of properties are compatible with the intent of the Township Master Plan which specifically describes a flexible master planned district that accommodates varying industrial and commercial uses. The proposed Industrial Flex Zoning District is comprised of many similar commercial and industrial uses and would complement the intent of the Innovation Zone Future Land Use classification.

**County Comprehensive Plan:**

The 2018 Livingston County Master Plan does not direct future land use patterns, or development within Livingston County. Alternatively, it offers a county-wide land use perspective when reviewing potential rezoning amendments. The Land Use & Growth Management chapter of the plan includes decision-making recommendations regarding potential land use conflicts and promoting policies that encourage appropriate land use management.

**Township Planning Commission Recommendation: Approval.** The proposed rezoning was approved at the September 22, 2020 public hearing on the proposed rezoning. Comments from the public were in favor of the rezoning.

**Staff Recommendation: Approval.** The proposed rezoning of properties from HC-Heavy Commercial to IF-Industrial Flex is consistent with the goals and objectives of the Howell Township Master Plan and mirrors the intent of the Innovation Zone Future Land Use classification.

**Commission Discussion:** None.

**Public Comment:** None.

## Howell Township Inspector

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**From:** Paul Montagno <pmontagno@cwaplan.com>  
**Sent:** Monday, November 2, 2020 4:18 PM  
**To:** Howell Township Inspector  
**Cc:** John Enos  
**Subject:** Industrial Flex Zone Text Amendments and Zoning Map Amendments  
**Attachments:** IFZ Map Changes - 10-9-20.pdf; Industrial Flex Zone Amendment (Ord. Format) 11-2-20.docx; Zoning2020\_v1\_20201102.pdf

Joe,

Attached is the Industrial Flex Zoning Ordinance text amendments (and other changes) in ordinance adoption format. I have also Attached the draft zoning map, with the correction you sent this morning, and a table listing the map amendments.

I think the Zoning Ordinance text amendments and the map amendments would have to be two separate actions because the ordinance adoption document just recognized the text amendments. I'm not sure what the board motions look like when they are doing a map amendment.

Please let me know if you have questions or want to discuss.

Thanks,  
PAul

Paul Montagno, AICP  
*Associate Planner*  
PH: 734.662.2200  
Fax: 734.662.1955  
117 N. First St. Ste. 70  
Ann Arbor, MI 48104



**Howell Township  
Zoning Ordinance Text Amendments for  
the Creation of the Industrial Flex Zone**

October 2, 2020

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Based on the direction in the adopted Howell Township Master Plan, the Industrial Flex Zone is intended to consolidate districts and provide flexibility in regulations to allow for a variety of uses that often require similar large format indoor or outdoor facilities. The following draft text amendments to the Zoning Ordinance have been prepared for the consideration of the Planning Commission. At there regular meeting on September 22<sup>nd</sup>, the Planning Commission recommended of approval of the proposed text amendments and the attached map changes.

**Replace the entire existing ARTICLE XII HC HEAVY COMMERCIAL DISTRICT with the following:**

**ARTICLE XII**

**IF - Industrial Flex Zone**

**Section 12.01 - Purpose and Intent**

The purpose of the Industrial Flex Zone Classification is to provide flexibility for land uses while being more prescriptive regarding design and quality of development. Many industrial or large format commercial uses could be compatible, because such uses often have the same or similar building and spatial requirements such as floor area and building height. The design requirements of this district are intended to allow for the mixing of certain industrial and commercial uses, and promote the reuse of buildings and sites for multiple such uses. The flexibility of this district is intended to foster economic development, create employment opportunities, and increase the tax base by promoting the development, redevelopment, or continued use of land adjacent to existing industrial and commercially developed property.

It is also the intent of the Industrial Flex Zone to allow development of property that eliminates blighted properties, ensures safe and complementary vehicular and pedestrian circulation patterns, improves environmental quality and remediates degraded properties, while also providing an attractive transition between residential and non-residential properties.

**Section 12.02 - Permitted Principal Uses**

The following uses are permitted within the Industrial Flex Zone District.

- A. General office buildings, public or private.
- B. Educational and training facilities.
- C. Facilities for experimental product development, business and scientific research, and testing laboratories.
- D. Photography, art and graphic art studios.
- E. Sale or leasing of new motorized passenger vehicles including cars, and trucks. Outdoor sales/display lots in connection with such use shall not require a special use permit for an open air businesses. (Subject to Section 16.22)

- F. Sale or leasing of used motorized passenger vehicles in conjunction with a new car dealership.
- G. Warehouses and distribution centers.
- H. Warehousing, wholesaling, refrigerated, and general storage conducted completely within a building, or structure.
- I. Mini-warehousing, when conducted completely within a building, or structure.
- J. Retail sales and wholesale of parts equipment, and supplies for: plumbing, electrical, building and construction, furnace and air conditions, home appliances, outdoor and indoor recreation, gardening and landscaping.
- K. Service establishments, either as completely separate units or as an integral part of any of the principal uses permitted in J. above. Public and private office buildings.
- L. Contractor buildings, structures and equipment and materials storage yards for building and other types of construction such that any area used for outdoor storage is completely enclosed and screened from external visibility beyond such storage area.
- M. Woodworking or furniture making shops.
- N. Tool and die, machine shops, light assembly, injection molding.
- O. Any manufacturing plants and uses having performance characteristics similar to those listed in this district that conform with the performance standards in Section 14.45.

**Section 12.03 - Permitted Principal Special Uses with Conditions:**

The following uses are permitted as special uses in accordance with Article XVI, "Special Uses":

- A. Indoor recreation facilities (subject to Section 16.18).
- B. Outdoor recreation facilities (subject to Section 16.18).
- C. Water Parks if completely enclosed with fences, walls or berms with controlled entrances and exits.
- D. Commercial Kennels (subject to Section 14.42).
- E. Veterinary clinics and animal hospitals.
- F. Storage of recreational vehicles.
- G. Open Air Business as a Principal Use. (Subject to Section 16.22)
- H. The following uses are permitted as long as they are conducted completely within a building, structure or an area enclosed and screened from beyond the lot lines of the parcel:
  - a. Electrical machinery, equipment and supplies, electronic components and accessories.
  - b. Professional, scientific and controlling instruments, photography and optical goods.
  - c. Fabricating metal products, except heavy machinery and transportation equipment.
  - d. Contract plastic material processing, molding and extrusion.
- I. Vehicle repair facilities for automobiles, trucks, busses and trailers (subject to section 16.20).
- J. Towing facilities (subject to Section 16.21).
- K. Propane Storage/Distribution.
- L. Sale, leasing, or rental of used motorized vehicles not in conjunction with a new car dealership.

**Section 12.04 - Permitted Accessory Uses:**

1. All normal accessory uses to all “Permitted Principal Uses” and “Permitted Principal Special Uses” including:
  - A. Restaurants.
  - B. Cafeterias.
  - C. Medical and health care facilities.
  - D. Office facilities.
  - E. Warehouse and storage facilities.
  - F. Physical fitness facilities.
  - G. Work clothing sales and service facilities.
  - H. Banking facilities.
  - I. Education, library and training facilities.
  - J. Research and experimentation facilities.
  - K. Truck or other vehicular and equipment service maintenance, repair and storage facilities conducted completely within a building, or structure.
  - L. Indoor sales display areas.
  - M. See Section 14.34.

**Section 12.05 - Required Conditions of All District Uses:**

1. All lots are permitted one (1) driveway unless the Planning Commission determines that any additional drives are necessary in promoting the efficient and safe use of the site due to size, layout, general circulation, or the need to separate drives for truck, or heavy equipment operations from general traffic (see subsection 3 below). The applicant shall provide all information deemed necessary to justify the necessity of any additional driveways.
2. Sites must be designed with sidewalks along building frontages where entrances are located. Such sidewalks should provide for safe and convenient access from parking lots and must connect to adjacent public or private roadways. Where sidewalks cross parking areas and drives the sidewalk material must be carried through. Color changes to highlight the crossing may be appropriate.
3. Parking lots should be designed to accommodate general vehicular and pedestrian traffic as well as employees and commercial traffic. Where heavy equipment and large trucks may be present, sites must be designed to separate such traffic from the general public. Parking areas for customers and employees must be separated physically and visually from loading areas.
4. All toxic wastes shall be disposed of in accordance with all state laws, rules and regulations governing their disposal.
5. The developer of any permitted use or special use with conditions within the IF district must demonstrate that such use will not produce any noise, smoke, fumes, glare, or odors beyond the property boundaries. The Planning Commission may request additional studies to demonstrate compliance with the requirement.

**Section 12.06 - Dimensional Requirements, Except as Otherwise Specified in this Ordinance:**

- A. Lot Area: A minimum of two (2) acres or 40,000 square feet for sites with direct access to water, wastewater, and sewer systems on site.
- B. Lot Width: Minimum of 200 feet at the required minimum building setback line when on-site well water supply and septic tank and field wastewater disposal systems are used or a minimum of 120 feet at the required minimum building setback line when public sewer and water systems are available and connections made to the lot or parcel.
- C. Lot Coverage: Maximum of 75%.
- D. Yard and Setback Requirements:
  - Front yard: Minimum of 35 feet (from the road right of way)
  - Side yards: Minimum of ten (10) feet  
Minimum total of both sides: 25 feet
  - Rear yard: Minimum of ten (10) feet, but minimum of fifty (50) feet when abutting AR, SFR, MFR property lines.
- E. Height Limitations: Maximum of seventy (70) feet unless reduced by the maximum permitted by the Livingston County Airport Zoning Ordinance.
- F. Locational Requirements: Any storage of materials outside of the permitted structure must be proposed and approved by the Planning Commission and be screened from public view and adjacent properties by a wall or fence of no greater than 12 feet in height unless stated otherwise in the Ordinance.

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In order to provide consistency and support the addition of language for the Industrial Flex Zone District, we propose the following action items.

**Create Section 14.45 “Performance Standards” to read as the following:**

**Section 14.45 PERFORMANCE STANDARDS**

- A. Airborne Emissions.
  - 1. Smoke and air contaminants. It shall be unlawful for any person to permit the emission of any smoke or air contaminant from any source whatsoever to a density greater than that permitted by applicable Federal and State Clean Air Standards. There shall not be discharged from any source whatsoever such quantities of air contaminants or other material which cause injury, detriment or nuisance to the public or which endanger comfort, repose, health or safety of persons or which cause injury or damage to business or property.
  - 2. Odors. Any condition or operation which results in the creation of odors of such intensity and character as to be detrimental to the health and welfare of the public or which interferes unreasonably with the comfort of the public shall be removed, stopped or so modified as to remove the odor.

3. Gases. The escape or emission of any gas that is injurious, destructive, or harmful to persons or property or explosive shall be unlawful and shall be abated.
- B. Noise.
1. General Requirements. No use, operation or activity shall be carried on that causes or creates measurable noise levels that are unreasonably loud or that unreasonably interfere with the peace and comfort of others, or that exceed the maximum noise level limits prescribed in Table 14-1 as measured at any point on property adjacent or in close proximity to the lot, parcel or other property on which the operation or activity is located.
  2. Methods and Units of Measurement. The measuring equipment and measurement procedures shall conform to the latest American National Standards Institute (ANSI) specifications. The sound measuring equipment shall be properly calibrated before and after the measurements.

Because sound waves having the same decibel (Db) level “sound” louder or softer to the human ear depending upon the frequency of the sound wave in cycles-per-second (that is, depending on whether the pitch of the sound is high or low) an A-weighted filter constructed in accordance with ANSI specifications shall be used on any sound level meter used to take measurements required in this section. All measurements below are expressed in Db(A) to reflect the use of the A-weighted filter.

3. Table of Maximum Noise Levels. Except as otherwise provided in this section, noise levels shall not exceed the limits set forth in the following Table 14-1:

| <b>Table 14-1</b>  |                   |  |
|--|-------------------|--|
| <b>Noise Level Standards</b>   |                   |  |
| <b>Use</b>   | <b>Time</b>       | <b>Sound Level (A-Weighted) Decibels – Db(A)</b> |
| Residential and Nonresidential Uses (in AR, SRF, MFR, MHD, and PUD, districts) | 7:00am to 7:00pm  | 60   |
| Commercial, Business, Office Uses (in OS, NSC, HSC, and RSC districts)         | 7:00pm to 10:00pm | 55   |
|  | 10:00pm to 7:00am | 50   |
|  | 7:00am to 7:00pm  | 65   |
|  | 7:00pm to 7:00am  | 50   |
| Industrial, Office and Research Office (uses in IF, I, and RT districts)       | Anytime           | 70   |

4. Background Noise. Where existing background noise exceeds the maximum permitted levels specified in Table 14-1, the noise caused or created by a specific operation or activity may exceed the levels specified in the Table, provided that the sound level on property adjacent or in close proximity to the lot or parcel on which the operation or activity is located does not exceed the background noise level. For purposes of this subsection, background noise shall mean noise being produced by permitted uses conducted in a legally-accepted manner from all sources other than those occurring on the lot or parcel on which the operation or activity is located. Background noise levels shall be determined by measurement at substantially the same time and location as the noise levels caused or created by the complained-of operation or activity.



5. Intermittent or Other Unreasonable Sounds. Intermittent sounds or sounds characterized by pure tones might be a source of complaints, even though the measured sound level does not exceed the permitted level in Table 14-1. Such sounds shall be prohibited when found to be unreasonably loud or to unreasonably interfere with the peace and comfort of others. In making such determination, the following shall be considered:
  - a. The proximity of the sound to sleeping facilities;
  - b. The nature of the use from which the sound emanates and the area where it is received or perceived;
  - c. The time (day or night) the sound occurs; and
  - d. The duration of the sound.
6. Exemptions. Noise resulting from the following activities shall be exempt from the maximum permitted sound levels provided such activity occurs in a legally-accepted manner:
  - a. Construction activity between the hours of 7:00am and sunset, Monday through Saturday and between the hours of 10:00am and 6:00pm on Sunday.
  - b. Performance of emergency work, including snow removal;
  - c. Warning devices necessary for public safety, such as police, fire, and ambulance sirens, tornado and civil defense warning devices, and train horns;
  - d. Lawn care and yard maintenance that occurs between 8:00am and 9:00pm;
  - e. Outdoor school and playground activities when conducted in accordance with the manner in which such spaces are generally used, including, but not limited to, school athletic and school entertainment events;
  - f. The operation or use of any organ, bell, chimes or other similar means of announcing religious services at a place of religious worship between the hours of 8:00am and 9:00pm, no more than five (5) times per day, and for a duration of no more than two (2) minutes each time; provided, however, the sound level does not exceed 80Db(A) at the property line of the religious facility;
  - g. An un-amplified human voice; and
  - h. Public works maintenance, repair, or improvement projects being conducted by or on behalf of public agencies.

C. Vibration

1. No use shall generate any ground-transmitted vibration in excess of the limits set forth in Table 14-2. Vibration shall be measured at the nearest adjacent lot line.
2. The instrument used to measure vibrations shall be a three (3) compartment measuring system capable of simultaneous measurement of vibration in three (3) mutually perpendicular directions.
3. The vibration maximums set forth in Table 14-2 are stated in terms of particle velocity, which may be measured directly with suitable instrumentation or computed on the basis of displacement and frequency. When computed, the following formula shall be used:  

$$PV = 6.28 F \times D$$

Where:

PV = Particle velocity, inches-per-second

F = Vibration frequency, cycles-per-second

D = Single amplitude displacement of the vibration, inches

The maximum velocity shall be the vector sum of the three (3) components recorded.

4. The following is the table of maximum ground-transmitted vibration:

| <b>Table 14-2</b>                        |                                       |
|--|---------------------------------------|
| Vibration Standards                      |                                       |
| Particle Velocity (Inches-Per-Second)    |                                       |
| Along Nonresidential District Boundaries | Along Residential District Boundaries |
| 0.10                                     | 0.02                                  |
| 0.20                                     | 0.02                                  |

5. The values stated in Table 14-2 may be multiplied by two (2) for impact vibrations, i.e., non-cyclic vibration pulsations not exceeding one (1) second in duration and having a pause of at least two (2) seconds between pulses.
6. Vibrations resulting from temporary construction activity shall be exempt from the requirements of this section.

**Revise Section 16.17(B)(1): “Public and Private Educational and Training Schools and Facilities:” to read as the following:**

Section 16.17(B)(1): Permitted in all zoning districts which permit any type of residential use, except that professional, business, and technical training schools and facilities shall only be permitted in the RSC, I and IF zoning districts as either a principal or accessory use.

**Add the following definition, “Cafeteria” to read as the following:**

*Cafeteria:* A dining facility typically located within an office or educational facility that does not offer its services to the public, where there is little to no waitstaff service, and food, either brought from home or purchased at a counter, may be eaten. A Cafeteria is not to be used synonymously as a restaurant or café.

**Add the following definition, “Indoor recreation facilities” to read as the following:**

*Indoor recreation facilities:* Facilities for recreation activities conducted entirely within a building, which typically receives a fee in return for providing some recreational activity or part of a facility. Such activities and facilities include but are not limited to: indoor courts and fields for various sports, gymnasiums, swimming pools, skating rinks, performance studios, indoor skateboard parks, climbing facilities, indoor driving ranges, batting cages, sport shooting ranges, and similar activities or facilities. Such facilities may provide ancillary accessory uses such as pro shops or snack bars.

**Add the following definition, “Outdoor recreation facilities” to read as the following:**

*Outdoor recreation facilities:* Facilities for recreation activities conducted outside a building, which typically receives a fee in return for the provision of some recreational activity or facility. Such activities and facilities include, but are not limited to: pools, splash pads, fields or courts for various sports, skateboard parks, shuffleboard, horseshoe courts, archery range, sport shooting ranges, miniature golf, golf driving range, children’s amusement park or similar recreation uses. Such facilities may provide ancillary accessory uses such as pro shops or snack bars.

**Add the following definition, “Water Park (Public)” to read as the following:**

*Water Park (Public):* A recreational area for public use consisting of a splash pad, water playground, wave pool, lazy river, swimming pool or any other similar water feature, including area(s) for bathing or swimming, in solitude or within a group. Although a water park may include one or more swimming pools, a swimming pool by itself is not considered a water park.

**Revise Definition “Swimming Pool (Outdoor)” to be titled “Swimming Pool” and read as follows:**

*Swimming Pool:* Any permanent, non-portable structure or container, for public or private use, located either above or below grade designed to hold water to a depth of greater than 24 inches, intended for swimming or bathing. A swimming pool shall be considered an accessory structure for purposes of computing lot coverage.

**Revise Definition of Open Air Business Uses to remove recreation activities.**

Open Air Business Uses: Display or storage of merchandise or equipment for sale or rent outside of a permanent structure. Such merchandise or equipment shall include the following:

- (a) Sports equipment, motorcycles, watercraft, snowmobiles, off road vehicles, utility truck or trailer, farm implements, construction or home equipment, and similar products.
- (b) Garages, sheds, play structures, mobile homes, swimming pools, and similar products.
- (c) Trees, fruit, vegetables, shrubbery, plants, seeds, topsoil, humus, fertilizer, and similar products.

**Revise Section 10.02.B. PERMITTED PRINCIPAL USES so that the name for indoor recreation is consistent with the name in the definition.**

- B. Service establishments, either as completely separate units or as an integral part of any of the principal uses permitted in A. above, and additionally including service outlets for insurance, real estate, medical and dental clinics, veterinary clinics and hospitals, nursing and convalescent homes, theatres, assembly and concert halls, indoor recreation facilities, clubs, fraternal organizations and lodge halls, restaurants, private and business schools, churches, public and private office buildings, motels and hotels, and uses of a similar character that are normally an integral part of a regional shopping center.

**Add Appropriate Row in the Schedule of Regulations corresponding with Industrial Flex Zone Requirements as follows:**

| ZONING DISTRICT          | MIN LOT SIZE/UNIT                      |                                  | MAXIMUM BUILDING HEIGHT |      | MINIMUM YARD SETBACK REQUIRED |   |                              | MAXIMUM LOT COVERAGE AREA AS PERCENT OF LOT AREA | MINIMUM FIRST FLOOR AREA |
|--------------------------|--|----------------------------------|-------------------------|------|-------------------------------|---|------------------------------|--|--------------------------|
|                          | AREA                                   | WIDTH AT BLDG SITE               | STORIES                 | FEET | FRONT YARD                    | SIDE YARD                                       | REAR YARD                    |  |                          |
| IF, Industrial Flex Zone | 2 acres                                | 200 feet                         | --                      | 70   | 35                            | 10,   | 10,                          | 75%  | --                       |
|                          | 40,000 sq. ft. with public sewer/water | 120 feet with public sewer/water | --                      |      |                               | minimum both side yard setbacks total of 25 ft. | 50 ft. abutting AR, SFR, MFR |  |                          |

**Revise Definition of use identification in the HSC district to be consistent with terminology throughout the ordinance.**

**Section 11.03 PERMITTED PRINCIPAL SPECIAL USES WITH CONDITIONS.**

The following uses are permitted as long as they are conducted completely within a building except as otherwise provided for specific uses, and located in the District so as not to interfere with or interrupt the pattern of development of the "Permitted Principal Uses" in Section 11.02 and shall further meet the requirements of Article XVI, "Special Uses":

- A. Indoor recreation facilities Recreation and sports areas, if areas are completely enclosed with fences, walls or berms with controlled entrances and exits.

**Revise Section 16.18 to include provide additional regulations for recreation facilities to read as follows:**

Section 16.18 Nonprofit public, semi-public and private park and indoor and outdoor recreation facilities

- A. The following public and private park and outdoor and indoor recreation facilities shall be permitted in the zoning districts indicated in Table 16-1. Their minimum land area of the parcels for each use must also conform to the requirements in Table 16-1:

| Land Use   | Zoning District/Location | Minimum Lot Area  |
|--|--------------------------|---|
| Neighborhood parks for active and passive recreation                                     | AR, SFR and MFR          | Five (5) acres  |
| Community parks, serving two (2) or more neighborhoods for active and passive recreation | AR, SFR and MFR          | Twenty (20) acres   |
| Playgrounds for outdoor and indoor activities  | AR, SFR and MFR          | Ten (10) acres, except when located in conjunction with a K - |

|  |   |   |
|--|---|---|
|  |   | 8 school on at least five (5) acres   |
| Tot lots serving children up to five (5) years old                         | All residential zoning districts                          | One-half (1/2) acre   |
| Beaches  | Located on parcels with the waterfront of lakes or rivers | Ten (10) acres  |
| Indoor recreation facilities   | RSC, HSC, IF, and I                                       | Two (2) acres   |
| Outdoor recreation facilities  | RSC, HSC, IF, and I                                       | Twenty (20) acres   |
| Golf courses   | AR, SFR, and MFR  | Forty (40) acres per nine (9) holes of golf   |
| Golf driving ranges  | AR, IF  | Ten (10) acres additional five (5) acres to the minimum acreage for a nine (9) hole golf course |
| Golf driving ranges as an accessory use to a golf course                   | AR  | Five (5) acres in addition to the minimum acreage for a nine (9) hole golf course               |
| Nature study areas   | AR and SFR  | Ten (10) acres  |
| Forest and woodlot preserves   | AR and SFR  | Ten (10) acres  |
| Passive recreation areas and facilities related to the natural environment | AR, SFR, and MFR  | Five (5) acres  |

\* Where no size or district is listed, the minimum lot size for the district where a recreation use is specifically permitted through Article IV through XIII shall apply.

- B. Recreation facilities shall at a minimum conform to the following standards in addition to any conditions placed on an individual permit by the Township Board through Section 16.01 to 16.06.
1. All outdoor recreation and sports areas shall be completely enclosed with fences, walls or berms with controlled entrances and exits.
  2. The site shall maintain free and clear access for emergency service vehicles during all activities. Site access shall be reviewed during the site plan approval/special use permit process.
  3. All activities or facilities shall be located a minimum of two hundred (200) feet from the property lines.
  4. Hours of Operation shall be limited to the hours between sunrise and sunset but not prior to 8:00 a.m. or later than 10:00 p.m. The Township Board may apply more restrictive hours where protection for nearby residential uses or property zoned for residential uses.
  5. Noise. No sound or noise shall be discernible beyond the property lines in excess of street and traffic levels, and in no event shall noise exceed seventy (70) decibels on the dB(A) scale as measured at property lines of the facility. If contained within a multi-tenant building, the sound shall not exceed sixty-five (65) decibels on the dB(A) scale along a common wall. Sound shall be measured using a Leq (10-minute interval). All measurements and modeling shall be conducted in

compliance with ANSI/ISO standards for outdoor sound measurements and be supervised by a qualified acoustical consultant with full member status with the Institute of Noise Control Engineering (INCE).

6. All off-road vehicles are prohibited, except for vehicles used for event control and administration.
7. Outdoor recreation activities shall be subject to lighting in Section 14.22 of this ordinance.
8. Parking shall be provided at a rate of one (1) parking space per two (2) participants anticipated during peak recreational activities. The Planning Commission may allow a waiver of hard surface paving and parking requirements set forth in Section 18.02 for those situations where parking is used on a periodic basis for all or part of the parking requirements.
9. All sites or facilities shall comply with food and water supply regulations, health and sanitation regulations, or other regulations necessary to protect health, safety, or welfare as established by the county health department or the appropriate state agency.
10. All sport shooting ranges shall at a minimum conform to the following standards in addition to any conditions placed on an individual permit by the Township Board through Section 16.02.
  - a. Design and Operation Standards. The design and operation of such facilities shall conform with the specifications and best practices provided by the National Rifle Association Range Source Book, the generally accepted operation practices adopted pursuant to the Michigan Sport Shooting Ranges Act, Public Act 269 of 1989, applicable Environmental Protection Agency regulations and guidelines, Occupational Safety & Health Administration regulations and guidelines, and applicable federal and state law, and local ordinances.
  - b. Safety. The design of the facility shall clearly show that safety of persons on and off the site is guaranteed. This shall mean that no projectile of any kind may be permitted to leave the site. Indoor ranges must be designed so projectiles cannot penetrate the walls, floor or ceiling, and ricochets or back splatter cannot harm range users. Unless this safety requirement is clearly indicated by the design plans, a permit shall not be issued.
  - c. Lead Management/Environmental. The facility shall manage lead contamination and environmental impacts consistent with applicable federal and state law, including but not limited to the Resource Recovery and Conservation Act (RCRA), the Clean Water Act (CWA), and the EPA's Best Practices for Lead at Outdoor Shooting Range.
  - d. Hours of Operation. Shooting on a range shall be limited to the hours between sunrise and sunset but not prior to 9:00 a.m. or later than 8:00 p.m. The Township Board may apply more restrictive hours where protection for nearby residential uses or property zoned for residential uses.
  - e. Facility Size. Outdoor sport shooting ranges must be located on a parcel of twenty (20) acres or more.
  - f. Setbacks. Any area used for firearm shooting activities must be located at least 1,600 feet from a lot line of any property zoned for residential uses, educational institution or school,

public or private park, church, and house of worship or other religious facility. Any outdoor firearm shooting activities must be located at least 100 feet from all other lot lines. The minimum distance between uses shall be measured horizontally between the nearest property lines.

- g. Security. Fencing and gates shall be provided around an outdoor sport shooting range facility to maintain a level of security with a minimum height of 8 feet. Any indoor range shall be secured so as to prevent the unauthorized access to the range. Signage must be maintained and be posted at a minimum of 200-foot intervals by durable, weather proof signs not less than two square feet in size with a minimum of two-inch lettering, containing the following in large print: "DANGER SHOOTING RANGE".
- h. Reclamation: A surety bond, letter of credit or equivalent financial instrument shall be posted, in an amount determined by the Township with consultation of a registered engineer licensed in Michigan, taking into account the costs to reclaim the property to its condition prior to operation of the facility as estimated 30 years in the future. This instrument is to be used in the event the facility is not voluntarily reclaimed when operations cease to mitigate environmental contaminants, parcel grading, and public health and safety concerns associated with sport shooting range facilities. The surety bond, letter of credit or equivalent financial instrument shall be in favor of the Township and shall contain a replenishment obligation. The Township reserves the right to review the decommissioning plan every 5 years and revise the requirements and amount of any such instrument as necessary.
- i. Application Requirements: In addition to all information required by Articles XVI and XX of this Ordinance, all applications for a sport shooting range shall be accompanied with the following information:
  - i. A range safety plan addressing:
    - 1. Firearm handling rules;
    - 2. Range officers;
    - 3. Shooting range rules;
    - 4. Types of firearms permitted and any applicable conditions;
    - 5. Types of activities permitted on the premises; and
    - 6. Range targets.
  - ii. Shot-fall zones, backstops, berms, target locations, and relevant baffling.
  - iii. Existing and proposed structures on the site.
  - iv. Dwellings within one half (1/2) mile from the facility property lines.
  - v. A written plan outlining the facility's Best Management Practices (BMPs) program relating to lead management.

- vi. A report of the predicted sound impact of the proposed facility shall be included with the application. The report shall demonstrate that the sound level limits required by this Ordinance are met and the report conforms with ANSI/ISO standards for outdoor measurements and predictions. The report shall be produced by a qualified acoustical consultant with full member status with the Institute of Noise Control Engineering (INCE). Where such standards include confidence limits or limitations of use, the report shall present them and provide an explanation of how they were addressed. It shall include:
  - 1. A description and map of the facility's sound producing features, including the range of decibel levels expected (to be measured in dB(A)), and the basis for the expectation.
  - 2. A description of the project's proposed sound control features shall be described in detail, including specific measures to minimize noise impacts to neighboring residents and occupants.
- vii. At the Township's request, the applicant shall provide an environmental assessment or impact study and/or other relevant report(s) or studies (including, but not limited to, assessing the potential impact on lead contamination caused by repeated use of lead shot) as required by the Township for review by the Township regarding the area or surrounding areas where the facility will be placed. Each such study or report requested shall be provided to the Township prior to the time when the Township Board makes its final decision.

**Create Section 16.20 to provide additional regulations for vehicle repair facilities:**

Section 16.20 vehicle repair facilities

Vehicle repair facilities shall be subject to the following regulations and conditions in addition to all applicable regulations in effect in the district in which they are to be located:

- A. All work on vehicles shall take place indoors.
- B. No sound or noise shall be discernible beyond the property lines in excess of street and traffic levels, and in no event shall noise exceed seventy (70) decibels on the dB(A) scale as measured at property lines of the facility. If contained within a multi-tenant building, the sound shall not exceed sixty-five (65) decibels on the dB(A) scale along a common wall. Sound shall be measured using a Leq (10-minute interval). All measurements and modeling shall be conducted in compliance with ANSI/ISO standards for outdoor sound measurements and be supervised by a qualified acoustical consultant with full member status with the Institute of Noise Control Engineering (INCE). No vehicle in any state of disrepair shall be stored in front of the principle building.
- C. No outdoor storage of vehicle parts shall be permitted.



**Create Section 16.21 to provide additional regulations for tow yards repair facilities:**

Section 16.21 Tow yards

Tow yards shall be subject to the following regulations and conditions in addition to all applicable regulations in effect in the district in which they are to be located:

- A. Vehicles are stored on site temporarily, not to exceed 365 days, while waiting for repairs or transport to a junk yard or salvage yard. Such period shall be tolled during any period when local, state, or federal law and law enforcement agency requires the tow yards to hold such vehicles.
- B. Vehicle storage areas shall be design with individual stalls and accessible drive lanes consistent with the parking lot design standards in Section 18.02 with the exception that no interior landscaping or landscape islands shall be required. Storage areas shall be paved with asphalt or concrete. This requirement shall not be subject to a waiver as indicated in Section 18.02.E.3.
- C. Storage areas shall be drained to an oil and water separator.
- D. Storage areas shall be screened from the public view and adjacent properties by a screen fence, wall or other means deemed appropriate by the Planning Commission. Such screen shall be high enough to screen any storage areas but shall not exceed twelve (12) feet in height. A cyclone fence with inserts or fabric material shall not be used for screening.

**Create Section 16.22 to provide additional regulations for open air businesses:**

Section 16.22 Open Air Businesses

Open Air Businesses shall be subject to the following regulations and conditions in addition to all applicable regulations in effect in the district in which they are to be located:

- A. All display areas shall meet the minimum setback requirements for the district in which they are located.
- B. Any area for the storage of rental equipment shall be screened from the public view and adjacent properties by a screen fence, wall or other means deemed appropriate by the Planning Commission. A screen fence or wall shall be high enough to screen any storage areas but shall not exceed twelve (12) feet in height. A cyclone fence with inserts or fabric material shall not be used for screening.
- C. All display or storage areas shall be paved with asphalt or concrete.

HOWELL TOWNSHIP

ORDINANCE NO. 285

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF HOWELL TOWNSHIP TO AMEND THE TEXT OF ARTICLE II, SECTION 2.02; ARTICLE III, SECTION 3.17; ARTICLE X, SECTION 10.02.B; ARTICLE XI SECTION 11.03; ARTICLE XII, SECTION 12.01, 12.02, 12.03, 12.04, 12.05 AND 12.06; AND ARTICLE XVI SECTION 16.18; AND TO CREATE ARTICLE XIV, SECTION 14.45; AND ARTICLE XVI SECTION 16.20, SECTION 16.21, SECTION 16.22, OF HOWELL TOWNSHIP; AND TO PROVIDE FOR REPEALER OF ANY ORDINANCES INCONSISTENT HEREWITH.

HOWELL TOWNSHIP ORDAINS AS FOLLOWS:

Section 1. Section of the Howell Township, Zoning Ordinance, shall be amended as follows:

Modify Article II. Definitions.

Sec. 2.02. DEFINITIONS.

Add the following definition, "Cafeteria" to read as the following:

*Cafeteria:* A dining facility typically located within an office or educational facility that does not offer its services to the public, where there is little to no waitstaff service, and food, either brought from home or purchased at a counter, may be eaten. A Cafeteria is not to be used synonymously as a restaurant or café.

Add the following definition, "Indoor recreation facilities" to read as the following:

*Indoor recreation facilities:* Facilities for recreation activities conducted entirely within a building, which typically receives a fee in return for providing some recreational activity or part of a facility. Such activities and facilities include but are not limited to: indoor courts and fields for various sports, gymnasiums, swimming pools, skating rinks, performance studios, indoor skateboard parks, climbing facilities, indoor driving ranges, batting cages, sport shooting ranges, and similar activities or facilities. Such facilities may provide ancillary accessory uses such as pro shops or snack bars.

Add the following definition, "Outdoor recreation facilities" to read as the following:

*Outdoor recreation facilities:* Facilities for recreation activities conducted outside a building, which typically receives a fee in return for the provision of some recreational activity or facility. Such activities and facilities include, but are not limited to: pools, splash pads, fields or courts for various sports, skateboard parks, shuffleboard, horseshoe

courts, archery range, sport shooting ranges, miniature golf, golf driving range, children’s amusement park or similar recreation uses. Such facilities may provide ancillary accessory uses such as pro shops or snack bars.

**Revise Definition “Swimming Pool (Outdoor)” to be titled “Swimming Pool” and read as follows:**

*Swimming Pool:* Any permanent, non-portable structure or container, for public or private use, located either above or below grade designed to hold water to a depth of greater than 24 inches, intended for swimming or bathing. A swimming pool shall be considered an accessory structure for purposes of computing lot coverage.

**Add the following definition, “Water Park (Public)” to read as the following:**

*Water Park (Public):* A recreational area for public use consisting of a splash pad, water playground, wave pool, lazy river, swimming pool or any other similar water feature, including area(s) for bathing or swimming, in solitude or within a group. Although a water park may include one or more swimming pools, a swimming pool by itself is not considered a water park.

**Revise Definition of Open Air Business Uses to read as the following.**

Open Air Business Uses: Display or storage of merchandise or equipment for sale or rent outside of a permanent structure. Such merchandise or equipment shall include the following:

- (a) Sports equipment, motorcycles, watercraft, snowmobiles, off road vehicles, utility truck or trailer, farm implements, construction or home equipment, and similar products.
- (b) Garages, sheds, play structures, mobile homes, swimming pools, and similar products.
- (c) Trees, fruit, vegetables, shrubbery, plants, seeds, topsoil, humus, fertilizer, and similar products.

**Revise Section 3.17 SCHEDULE OF AREA, HEIGHT, AND SETBACK REGULATIONS**

**Add Appropriate Row in the Schedule of Regulations corresponding with Industrial Flex Zone Requirements as follows:**

| ZONING DISTRICT | MIN LOT SIZE/UNIT |                    | MAXIMUM BUILDING HEIGHT |      | MINIMUM YARD SETBACK REQUIRED |           |           | MAXIMUM LOT COVERAGE AREA AS PERCENT OF LOT AREA | MINIMUM FIRST FLOOR AREA |
|-----------------|-------------------|--------------------|-------------------------|------|-------------------------------|-----------|-----------|--|--------------------------|
|                 | AREA              | WIDTH AT BLDG SITE | STORIES                 | FEET | FRONT YARD                    | SIDE YARD | REAR YARD |  |                          |

|                                |  |  |    |    |    |   |  |     |    |
|--------------------------------|--|--|----|----|----|---|--|-----|----|
| IF,<br>Industrial<br>Flex Zone | 2 acres                                      | 200 feet                               | -- | 70 | 35 | 10,<br>minimum<br>both side<br>yard<br>setbacks<br>total of 25<br>ft. | 10,<br>50 ft.<br>abutting<br><br>AR, SFR,<br>MFR | 75% | -- |
|                                | 40,000 sq. ft.<br>with public<br>sewer/water | 120 feet with<br>public<br>sewer/water | -- |    |    |   |  |     |    |

**Replace Section 10.02.B. PERMITTED PRINCIPAL USES**

**Section 10.02 PERMITTED PRINCIPAL USES.**

- B. Service establishments, either as completely separate units or as an integral part of any of the principal uses permitted in A. above, and additionally including service outlets for insurance, real estate, medical and dental clinics, veterinary clinics and hospitals, nursing and convalescent homes, theatres, assembly and concert halls, indoor recreation facilities, clubs, fraternal organizations and lodge halls, restaurants, private and business schools, churches, public and private office buildings, motels and hotels, and uses of a similar character that are normally an integral part of a regional shopping center.

**Replace Section 11.03.A. PERMITTED PRINCIPAL SPECIAL USES WITH CONDITIONS**

**Section 11.03 PERMITTED PRINCIPAL SPECIAL USES WITH CONDITIONS.**

- A. Indoor recreation facilities Recreation and sports areas, if areas are completely enclosed with fences, walls or berms with controlled entrances and exits.

**Create Section 14.45 “Performance Standards” to read as the following:**

**Section 14.45 PERFORMANCE STANDARDS**

- A. Airborne Emissions.
  1. Smoke and air contaminants. It shall be unlawful for any person to permit the emission of any smoke or air contaminant from any source whatsoever to a density greater than that permitted by applicable Federal and State Clean Air Standards. There shall not be discharged from any source whatsoever such quantities of air contaminants or other material which cause injury, detriment or nuisance to the public or which endanger comfort, repose, health or safety of persons or which cause injury or damage to business or property.
  2. Odors. Any condition or operation which results in the creation of odors of such intensity and character as to be detrimental to the health and welfare of the public or which interferes unreasonably with the comfort of the public shall be removed, stopped or so modified as to remove the odor.

3. Gases. The escape or emission of any gas that is injurious, destructive, or harmful to persons or property or explosive shall be unlawful and shall be abated.

B. Noise.

1. General Requirements. No use, operation or activity shall be carried on that causes or creates measurable noise levels that are unreasonably loud or that unreasonably interfere with the peace and comfort of others, or that exceed the maximum noise level limits prescribed in Table 14-1 as measured at any point on property adjacent or in close proximity to the lot, parcel or other property on which the operation or activity is located.
2. Methods and Units of Measurement. The measuring equipment and measurement procedures shall conform to the latest American National Standards Institute (ANSI) specifications. The sound measuring equipment shall be properly calibrated before and after the measurements.

Because sound waves having the same decibel (Db) level “sound” louder or softer to the human ear depending upon the frequency of the sound wave in cycles-per-second (that is, depending on whether the pitch of the sound is high or low) an A-weighted filter constructed in accordance with ANSI specifications shall be used on any sound level meter used to take measurements required in this section. All measurements below are expressed in Db(A) to reflect the use of the A-weighted filter.

3. Table of Maximum Noise Levels. Except as otherwise provided in this section, noise levels shall not exceed the limits set forth in the following Table 14-1:

| <b>Table 14-1</b>  |                   |   |
|--|-------------------|---|
| Noise Level Standards  |                   |   |
| Use  | Time              | Sound Level (A-Weighted) Decibels – Db(A) |
| Residential and Nonresidential Uses (in AR, SRF, MFR, MHD, and PUD, districts) | 7:00am to 7:00pm  | 60  |
| Commercial, Business, Office Uses (in OS, NSC, HSC, and RSC districts)         | 7:00pm to 10:00pm | 55  |
|  | 10:00pm to 7:00am | 50  |
|  | 7:00am to 7:00pm  | 65  |
|  | 7:00pm to 7:00am  | 50  |
| Industrial, Office and Research Office (uses in IF, I, and RT districts)       | Anytime           | 70  |

4. Background Noise. Where existing background noise exceeds the maximum permitted levels specified in Table 14-1, the noise caused or created by a specific

operation or activity may exceed the levels specified in the Table, provided that the sound level on property adjacent or in close proximity to the lot or parcel on which the operation or activity is located does not exceed the background noise level. For purposes of this subsection, background noise shall mean noise being produced by permitted uses conducted in a legally-accepted manner from all sources other than those occurring on the lot or parcel on which the operation or activity is located. Background noise levels shall be determined by measurement at substantially the same time and location as the noise levels caused or created by the complained-of operation or activity.

5. Intermittent or Other Unreasonable Sounds. Intermittent sounds or sounds characterized by pure tones might be a source of complaints, even though the measured sound level does not exceed the permitted level in Table 14-1. Such sounds shall be prohibited when found to be unreasonably loud or to unreasonably interfere with the peace and comfort of others. In making such determination, the following shall be considered:
  - a. The proximity of the sound to sleeping facilities;
  - b. The nature of the use from which the sound emanates and the area where it is received or perceived;
  - c. The time (day or night) the sound occurs; and
  - d. The duration of the sound.
6. Exemptions. Noise resulting from the following activities shall be exempt from the maximum permitted sound levels provided such activity occurs in a legally-accepted manner:
  - a. Construction activity between the hours of 7:00am and sunset, Monday through Saturday and between the hours of 10:00am and 6:00pm on Sunday.
  - b. Performance of emergency work, including snow removal;
  - c. Warning devices necessary for public safety, such as police, fire, and ambulance sirens, tornado and civil defense warning devices, and train horns;
  - d. Lawn care and yard maintenance that occurs between 8:00am and 9:00pm;
  - e. Outdoor school and playground activities when conducted in accordance with the manner in which such spaces are generally used, including, but not limited to, school athletic and school entertainment events;
  - f. The operation or use of any organ, bell, chimes or other similar means of announcing religious services at a place of religious worship between the hours of 8:00am and 9:00pm, no more than five (5) times per day, and for a duration of no more than two (2) minutes each time; provided, however, the sound level does not exceed 80Db(A) at the property line of the religious facility;
  - g. An un-amplified human voice; and
  - h. Public works maintenance, repair, or improvement projects being conducted by or on behalf of public agencies.

C. Vibration

1. No use shall generate any ground-transmitted vibration in excess of the limits set forth in Table 14-2. Vibration shall be measured at the nearest adjacent lot line.
2. The instrument used to measure vibrations shall be a three (3) compartment measuring system capable of simultaneous measurement of vibration in three (3) mutually perpendicular directions.
3. The vibration maximums set forth in Table 14-2 are stated in terms of particle velocity, which may be measured directly with suitable instrumentation or computed on the basis of displacement and frequency. When computed, the following formula shall be used:

$$PV = 6.28 F \times D$$

Where:

PV = Particle velocity, inches-per-second

F = Vibration frequency, cycles-per-second

D = Single amplitude displacement of the vibration, inches

The maximum velocity shall be the vector sum of the three (3) components recorded.

4. The following is the table of maximum ground-transmitted vibration:

| <b>Table 14-2</b>                        |                                       |
|--|---------------------------------------|
| Vibration Standards                      |                                       |
| Particle Velocity (Inches-Per-Second)    |                                       |
| Along Nonresidential District Boundaries | Along Residential District Boundaries |
| 0.10                                     | 0.02                                  |
| 0.20                                     | 0.02                                  |

5. The values stated in Table 14-2 may be multiplied by two (2) for impact vibrations, i.e., non-cyclic vibration pulsations not exceeding one (1) second in duration and having a pause of at least two (2) seconds between pulses.
6. Vibrations resulting from temporary construction activity shall be exempt from the requirements of this section.

**Replace the entire existing ARTICLE XII HC HEAVY COMMERCIAL DISTRICT with the following:**

**ARTICLE XII**

**IF - Industrial Flex Zone**

**Section 12.01 - Purpose and Intent**

The purpose of the Industrial Flex Zone Classification is to provide flexibility for land uses while being more prescriptive regarding design and quality of development. Many industrial or large format commercial uses could be compatible, because such uses often have the same or similar building and spatial requirements such as floor area and building height. The design requirements of this district are intended to allow for the mixing of certain industrial and commercial uses, and promote the reuse of buildings and sites for multiple such uses. The flexibility of this district is intended to foster economic development, create employment opportunities, and increase the tax base by promoting the development, redevelopment, or continued use of land adjacent to existing industrial and commercially developed property.

It is also the intent of the Industrial Flex Zone to allow development of property that eliminates blighted properties, ensures safe and complementary vehicular and pedestrian circulation patterns, improves environmental quality and remediates degraded properties, while also providing an attractive transition between residential and non-residential properties.

**Section 12.02 - Permitted Principal Uses**

The following uses are permitted within the Industrial Flex Zone District.

- A. General office buildings, public or private.
- B. Educational and training facilities.
- C. Facilities for experimental product development, business and scientific research, and testing laboratories.
- D. Photography, art and graphic art studios.
- E. Sale or leasing of new motorized passenger vehicles including cars, and trucks. Outdoor sales/display lots in connection with such use shall not require a special use permit for an open air businesses. (Subject to Section 16.22)
- F. Sale or leasing of used motorized passenger vehicles in conjunction with a new car dealership.
  
- G. Warehouses and distribution centers.
- H. Warehousing, wholesaling, refrigerated, and general storage conducted completely within a building, or structure.
- I. Mini-warehousing, when conducted completely within a building, or structure.



- J. Retail sales and wholesale of parts equipment, and supplies for: plumbing, electrical, building and construction, furnace and air conditions, home appliances, outdoor and indoor recreation, gardening and landscaping.
- K. Service establishments, either as completely separate units or as an integral part of any of the principal uses permitted in J. above. Public and private office buildings.
- L. Contractor buildings, structures and equipment and materials storage yards for building and other types of construction such that any area used for outdoor storage is completely enclosed and screened from external visibility beyond such storage area.
- M. Woodworking or furniture making shops.
- N. Tool and die, machine shops, light assembly, injection molding.
- O. Any manufacturing plants and uses having performance characteristics similar to those listed in this district that conform with the performance standards in Section 14.45.

**Section 12.03 - Permitted Principal Special Uses with Conditions:**

The following uses are permitted as special uses in accordance with Article XVI, "Special Uses":

- A. Indoor recreation facilities (subject to Section 16.18).
- B. Outdoor recreation facilities (subject to Section 16.18).
- C. Water Parks if completely enclosed with fences, walls or berms with controlled entrances and exits.
- D. Commercial Kennels (subject to Section 14.42).
- E. Veterinary clinics and animal hospitals.
- F. Storage of recreational vehicles.
- G. Open Air Business as a Principal Use. (Subject to Section 16.22)
- H. The following uses are permitted as long as they are conducted completely within a building, structure or an area enclosed and screened from beyond the lot lines of the parcel:
  - a. Electrical machinery, equipment and supplies, electronic components and accessories.
  - b. Professional, scientific and controlling instruments, photography and optical goods.
  - c. Fabricating metal products, except heavy machinery and transportation equipment.
  - d. Contract plastic material processing, molding and extrusion.
- I. Vehicle repair facilities for automobiles, trucks, busses and trailers (subject to section 16.20).
- J. Towing facilities (subject to Section 16.21).
- K. Propane Storage/Distribution.
- L. Sale, leasing, or rental of used motorized vehicles not in conjunction with a new car dealership.

#### **Section 12.04 - Permitted Accessory Uses:**

1. All normal accessory uses to all “Permitted Principal Uses” and “Permitted Principal Special Uses” including:
  - B. Restaurants.
  - C. Cafeterias.
  - D. Medical and health care facilities.
  - E. Office facilities.
  - F. Warehouse and storage facilities.
  - G. Physical fitness facilities.
  - H. Work clothing sales and service facilities.
  - I. Banking facilities.
  - J. Education, library and training facilities.
  - K. Research and experimentation facilities.
  - L. Truck or other vehicular and equipment service maintenance, repair and storage facilities conducted completely within a building, or structure.
  - M. Indoor sales display areas.
  - N. See Section 14.34.

#### **Section 12.05 - Required Conditions of All District Uses:**

1. All lots are permitted one (1) driveway unless the Planning Commission determines that any additional drives are necessary in promoting the efficient and safe use of the site due to size, layout, general circulation, or the need to separate drives for truck, or heavy equipment operations from general traffic (see subsection 3 below). The applicant shall provide all information deemed necessary to justify the necessity of any additional driveways.
2. Sites must be designed with sidewalks along building frontages where entrances are located. Such sidewalks should provide for safe and convenient access from parking lots and must connect to adjacent public or private roadways. Where sidewalks cross parking areas and drives the sidewalk material must be carried through. Color changes to highlight the crossing may be appropriate.
3. Parking lots should be designed to accommodate general vehicular and pedestrian traffic as well as employees and commercial traffic. Where heavy equipment and large trucks may be present, sites must be designed to separate such traffic from the general public. Parking areas for customers and employees must be separated physically and visually from loading areas.
4. All toxic wastes shall be disposed of in accordance with all state laws, rules and regulations governing their disposal.

5. The developer of any permitted use or special use with conditions within the IF district must demonstrate that such use will not produce any noise, smoke, fumes, glare, or odors beyond the property boundaries. The Planning Commission may request additional studies to demonstrate compliance with the requirement.

**Section 12.06 - Dimensional Requirements, Except as Otherwise Specified in this Ordinance:**

A. *Lot Area:* A minimum of two (2) acres or 40,000 square feet for sites with direct access to water, wastewater, and sewer systems on site.

B. *Lot Width:* Minimum of 200 feet at the required minimum building setback line when on-site well water supply and septic tank and field wastewater disposal systems are used or a minimum of 120 feet at the required minimum building setback line when public sewer and water systems are available and connections made to the lot or parcel.

C. *Lot Coverage:* Maximum of 75%.

D. *Yard and Setback Requirements:*

*Front yard:* Minimum of 35 feet (from the road right of way)

*Side yards:* Minimum of ten (10) feet  
Minimum total of both sides: 25 feet

*Rear yard:* Minimum of ten (10) feet, but minimum of fifty (50) feet when abutting AR, SFR, MFR property lines.

E. *Height Limitations:* Maximum of seventy (70) feet unless reduced by the maximum permitted by the Livingston County Airport Zoning Ordinance.

F. *Locational Requirements:* Any storage of materials outside of the permitted structure must be proposed and approved by the Planning Commission and be screened from public view and adjacent properties by a wall or fence of no greater than 12 feet in height unless stated otherwise in the Ordinance.

**Revise Section 16.17(B)(1): “Public and Private Educational and Training Schools and Facilities”**

**Section 16.17 PUBLIC, SEMI-PUBLIC AND PRIVATE BUILDINGS AND RELATED STRUCTURES AND OUTDOOR ACTIVITY AREAS**

B. Public and private educational and training schools and facilities

- 1) Permitted in all zoning districts which permit any type of residential use, except that professional, business, and technical training schools and facilities shall only be permitted in the RSC, I and IF zoning districts as either a principal or accessory use.

**Replace Section 16.18 Nonprofit public, semi-public and private park and recreation facilities**

**Section 16.18 Nonprofit public, semi-public and private park and indoor and outdoor recreation facilities**

A. The following public and private park and outdoor and indoor recreation facilities shall be permitted in the zoning districts indicated in Table 16-1. Their minimum land area of the parcels for each use must also conform to the requirements in Table 16-1:

| Table 16-1<br>Minimum Parcel Sizes for Recreation Facilities                             |   |   |
|--|---|---|
| Land Use   | Zoning District/Location                                  | Minimum Lot Area  |
| Neighborhood parks for active and passive recreation                                     | AR, SFR and MFR   | Five (5) acres  |
| Community parks, serving two (2) or more neighborhoods for active and passive recreation | AR, SFR and MFR   | Twenty (20) acres   |
| Playgrounds for outdoor and indoor activities  | AR, SFR and MFR   | Ten (10) acres, except when located in conjunction with a K - 8 school on at least five (5) acres |
| Tot lots serving children up to five (5) years old                                       | All residential zoning districts                          | One-half (1/2) acre   |
| Beaches  | Located on parcels with the waterfront of lakes or rivers | Ten (10) acres  |
| Indoor recreation facilities   | RSC, HSC, IF, and I                                       | Two (2) acres   |
| Outdoor recreation facilities  | RSC, HSC, IF, and I                                       | Twenty (20) acres   |
| Golf courses   | AR, SFR, and MFR  | Forty (40) acres per nine (9) holes of golf   |
| Golf driving ranges  | AR, IF  | Ten (10) acres  |

|  |                  |   |
|--|------------------|---|
|  |                  | additional five (5) acres to the minimum acreage for a nine (9) hole golf course  |
| Golf driving ranges as an accessory use to a golf course                   | AR               | Five (5) acres in addition to the minimum acreage for a nine (9) hole golf course |
| Nature study areas   | AR and SFR       | Ten (10) acres  |
| Forest and woodlot preserves   | AR and SFR       | Ten (10) acres  |
| Passive recreation areas and facilities related to the natural environment | AR, SFR, and MFR | Five (5) acres  |

\* Where no size or district is listed, the minimum lot size for the district where a recreation use is specifically permitted through Article IV through XIII shall apply.

- B. Recreation facilities shall at a minimum conform to the following standards in addition to any conditions placed on an individual permit by the Township Board through Section 16.01 to 16.06.
1. All outdoor recreation and sports areas shall be completely enclosed with fences, walls or berms with controlled entrances and exits.
  2. The site shall maintain free and clear access for emergency service vehicles during all activities. Site access shall be reviewed during the site plan approval/special use permit process.
  3. All activities or facilities shall be located a minimum of two hundred (200) feet from the property lines.
  4. Hours of Operation shall be limited to the hours between sunrise and sunset but not prior to 8:00 a.m. or later than 10:00 p.m. The Township Board may apply more restrictive hours where protection for nearby residential uses or property zoned for residential uses.
  5. Noise. No sound or noise shall be discernible beyond the property lines in excess of street and traffic levels, and in no event shall noise exceed seventy (70) decibels on the dB(A) scale as measured at property lines of the facility. If contained within a multi-tenant building, the sound shall not exceed sixty-five (65) decibels on the dB(A) scale along a common wall. Sound shall be measured using a Leq (10-minute interval). All measurements and modeling shall be conducted in compliance with ANSI/ISO standards

for outdoor sound measurements and be supervised by a qualified acoustical consultant with full member status with the Institute of Noise Control Engineering (INCE).

6. All off-road vehicles are prohibited, except for vehicles used for event control and administration.
7. Outdoor recreation activities shall be subject to lighting in Section 14.22 of this ordinance.
8. Parking shall be provided at a rate of one (1) parking space per two (2) participants anticipated during peak recreational activities. The Planning Commission may allow a waiver of hard surface paving and parking requirements set forth in Section 18.02 for those situations where parking is used on a periodic basis for all or part of the parking requirements.
9. All sites or facilities shall comply with food and water supply regulations, health and sanitation regulations, or other regulations necessary to protect health, safety, or welfare as established by the county health department or the appropriate state agency.
10. All sport shooting ranges shall at a minimum conform to the following standards in addition to any conditions placed on an individual permit by the Township Board through Section 16.02.
  - a. Design and Operation Standards. The design and operation of such facilities shall conform with the specifications and best practices provided by the National Rifle Association Range Source Book, the generally accepted operation practices adopted pursuant to the Michigan Sport Shooting Ranges Act, Public Act 269 of 1989, applicable Environmental Protection Agency regulations and guidelines, Occupational Safety & Health Administration regulations and guidelines, and applicable federal and state law, and local ordinances.
  - b. Safety. The design of the facility shall clearly show that safety of persons on and off the site is guaranteed. This shall mean that no projectile of any kind may be permitted to leave the site. Indoor ranges must be designed so projectiles cannot penetrate the walls, floor or ceiling, and ricochets or back splatter cannot harm range users. Unless this safety requirement is clearly indicated by the design plans, a permit shall not be issued.
  - c. Lead Management/Environmental. The facility shall manage lead contamination and environmental impacts consistent with applicable federal and state law, including but not limited to the Resource Recovery and Conservation Act (RCRA), the Clean Water Act (CWA), and the EPA's Best Practices for Lead at Outdoor Shooting Range.
  - d. Hours of Operation. Shooting on a range shall be limited to the hours between sunrise and sunset but not prior to 9:00 a.m. or later than 8:00 p.m. The Township

Board may apply more restrictive hours where protection for nearby residential uses or property zoned for residential uses.

- e. Facility Size. Outdoor sport shooting ranges must be located on a parcel of twenty (20) acres or more.
- f. Setbacks. Any area used for firearm shooting activities must be located at least 1,600 feet from a lot line of any property zoned for residential uses, educational institution or school, public or private park, church, and house of worship or other religious facility. Any outdoor firearm shooting activities must be located at least 100 feet from all other lot lines. The minimum distance between uses shall be measured horizontally between the nearest property lines.
- g. Security. Fencing and gates shall be provided around an outdoor sport shooting range facility to maintain a level of security with a minimum height of 8 feet. Any indoor range shall be secured so as to prevent the unauthorized access to the range. Signage must be maintained and be posted at a minimum of 200-foot intervals by durable, weather proof signs not less than two square feet in size with a minimum of two-inch lettering, containing the following in large print: "DANGER SHOOTING RANGE".
- h. Reclamation: A surety bond, letter of credit or equivalent financial instrument shall be posted, in an amount determined by the Township with consultation of a registered engineer licensed in Michigan, taking into account the costs to reclaim the property to its condition prior to operation of the facility as estimated 30 years in the future. This instrument is to be used in the event the facility is not voluntarily reclaimed when operations cease to mitigate environmental contaminants, parcel grading, and public health and safety concerns associated with sport shooting range facilities. The surety bond, letter of credit or equivalent financial instrument shall be in favor of the Township and shall contain a replenishment obligation. The Township reserves the right to review the decommissioning plan every 5 years and revise the requirements and amount of any such instrument as necessary.
- i. Application Requirements: In addition to all information required by Articles XVI and XX of this Ordinance, all applications for a sport shooting range shall be accompanied with the following information:
  - i. A range safety plan addressing:
    - 1. Firearm handling rules;
    - 2. Range officers;
    - 3. Shooting range rules;
    - 4. Types of firearms permitted and any applicable conditions;

- 5. Types of activities permitted on the premises; and
  - 6. Range targets.
- ii. Shot-fall zones, backstops, berms, target locations, and relevant baffling.
  - iii. Existing and proposed structures on the site.
  - iv. Dwellings within one half (1/2) mile from the facility property lines.
  - v. A written plan outlining the facility's Best Management Practices (BMPs) program relating to lead management.
  - vi. A report of the predicted sound impact of the proposed facility shall be included with the application. The report shall demonstrate that the sound level limits required by this Ordinance are met and the report conforms with ANSI/ISO standards for outdoor measurements and predictions. The report shall be produced by a qualified acoustical consultant with full member status with the Institute of Noise Control Engineering (INCE). Where such standards include confidence limits or limitations of use, the report shall present them and provide an explanation of how they were addressed. It shall include:
    - 1. A description and map of the facility's sound producing features, including the range of decibel levels expected (to be measured in dB(A)), and the basis for the expectation.
    - 2. A description of the project's proposed sound control features shall be described in detail, including specific measures to minimize noise impacts to neighboring residents and occupants.
  - vii. At the Township's request, the applicant shall provide an environmental assessment or impact study and/or other relevant report(s) or studies (including, but not limited to, assessing the potential impact on lead contamination caused by repeated use of lead shot) as required by the Township for review by the Township regarding the area or surrounding areas where the facility will be placed. Each such study or report requested shall be provided to the Township prior to the time when the Township Board makes its final decision.

**Create Section 16.20 Vehicle Repair Facilities**

**Section 16.20 Vehicle Repair Facilities**

Vehicle repair facilities shall be subject to the following regulations and conditions in addition to all applicable regulations in effect in the district in which they are to be located:



- A. All work on vehicles shall take place indoors.
- B. No sound or noise shall be discernible beyond the property lines in excess of street and traffic levels, and in no event shall noise exceed seventy (70) decibels on the dB(A) scale as measured at property lines of the facility. If contained within a multi-tenant building, the sound shall not exceed sixty-five (65) decibels on the dB(A) scale along a common wall. Sound shall be measured using a Leq (10-minute interval). All measurements and modeling shall be conducted in compliance with ANSI/ISO standards for outdoor sound measurements and be supervised by a qualified acoustical consultant with full member status with the Institute of Noise Control Engineering (INCE). No vehicle in any state of disrepair shall be stored in front of the principle building.
- C. No outdoor storage of vehicle parts shall be permitted.

### **Create Section 16.21 Tow Yards**

#### **Section 16.21 Tow yards**

Tow yards shall be subject to the following regulations and conditions in addition to all applicable regulations in effect in the district in which they are to be located:

- A. Vehicles are stored on site temporarily, not to exceed 365 days, while waiting for repairs or transport to a junk yard or salvage yard. Such period shall be tolled during any period when local, state, or federal law and law enforcement agency requires the tow yards to hold such vehicles.
- B. Vehicle storage areas shall be design with individual stalls and accessible drive lanes consistent with the parking lot design standards in Section 18.02 with the exception that no interior landscaping or landscape islands shall be required. Storage areas shall be paved with asphalt or concrete. This requirement shall not be subject to a waiver as indicated in Section 18.02.E.3.
- C. Storage areas shall be drained to an oil and water separator.
- D. Storage areas shall be screened from the public view and adjacent properties by a screen fence, wall or other means deemed appropriate by the Planning Commission. Such screen shall be high enough to screen any storage areas but shall not exceed twelve (12) feet in height. A cyclone fence with inserts or fabric material shall not be used for screening.

### **Create Section 16.22 Open Air Businesses:**

#### **Section 16.22 Open Air Businesses**

Open Air Businesses shall be subject to the following regulations and conditions in addition to all applicable regulations in effect in the district in which they are to be located:

- A. All display areas shall meet the minimum setback requirements for the district in which they are located.

- B. Any area for the storage of rental equipment shall be screened from the public view and adjacent properties by a screen fence, wall or other means deemed appropriate by the Planning Commission. A screen fence or wall shall be high enough to screen any storage areas but shall not exceed twelve (12) feet in height. A cyclone fence with inserts or fabric material shall not be used for screening.
- C. All display or storage areas shall be paved with asphalt or concrete.

**Section 2. This Ordinance hereby repeals any ordinances in conflict herewith.**

**Section 3. Severability**

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clauses is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

**Section 4. Savings Clause**

That nothing in this Ordinance herby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character by lost, impaired, or affected by this Ordinance.

**Section 5. Publication and Effective Date**

This Ordinance is hereby declared to have been adopted by the Howell Township Board at a meeting thereof duly called and held on the November of 9, 2020, was ordered to be given publication in the manner required by law, and was ordered to be given effect as mandated by Charter and statute.

HOWELL TOWNSHIP

BY: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE: \_\_\_\_\_

**CERTIFICATION**

I, Jean Graham, the Clerk of Howell Township, Livingston County, Michigan, do hereby certify that the foregoing is a true and complete copy of Ordinance No. 285, adopted by the Howell Township at a regular meeting held on November 9, 2020.

The following members of the Township Board of Trustees were present at that meeting:

\_\_\_\_\_

\_\_\_\_\_

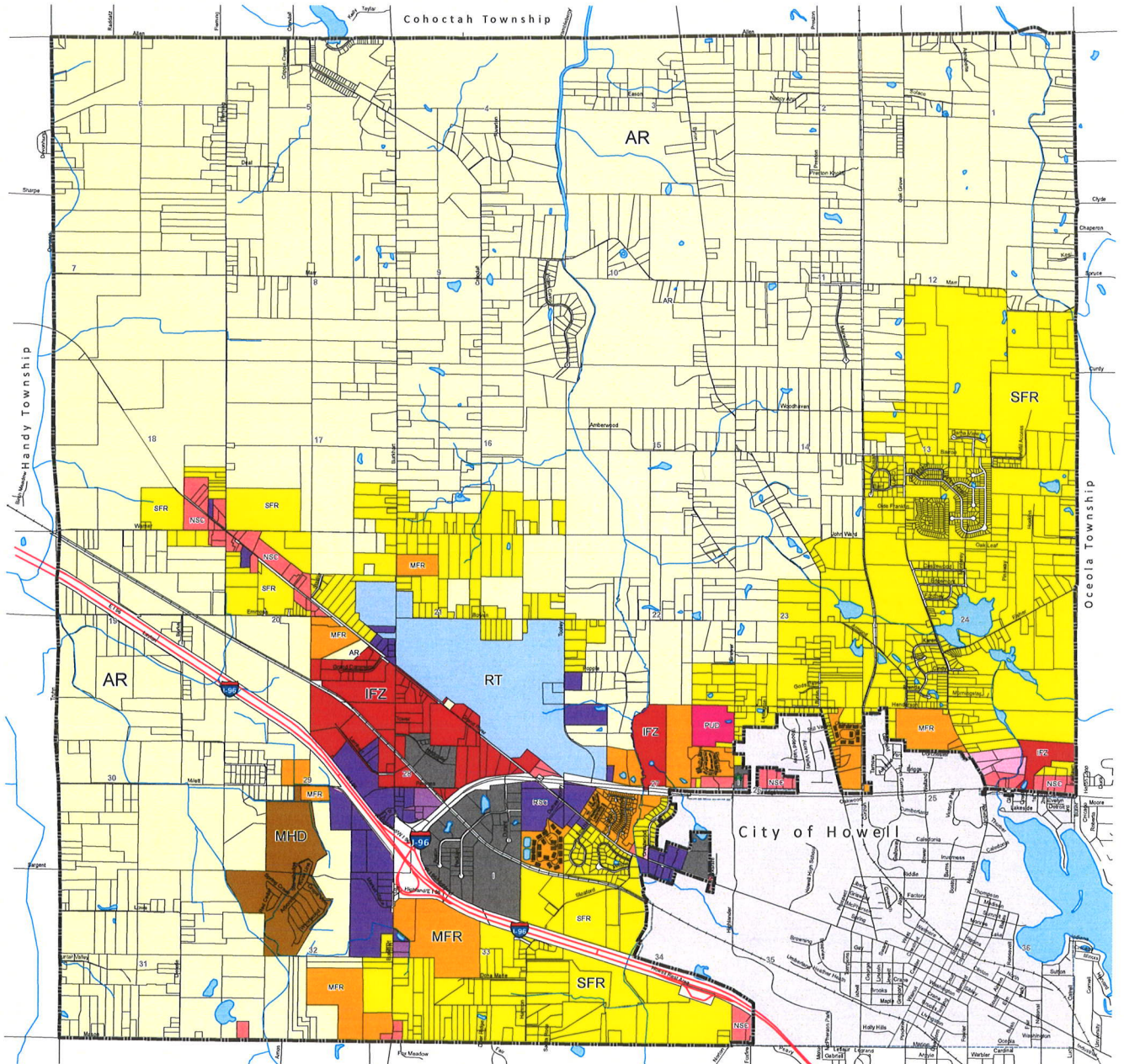
The Ordinance was adopted by the Township Board of Trustees with \_\_\_\_\_ members of the Board voting in favor and \_\_\_\_\_ members voting in opposition. Notice of adoption and publication of the Ordinance was published in the \_\_\_\_\_ on \_\_\_\_\_, 2020. The Ordinance shall be effective on \_\_\_\_\_, 2020, seven (7) days after publication.

By: \_\_\_\_\_

Jean Graham, Township Clerk

# AGENDA ITEM

7E



| Zoning Designation |                                       |
|--------------------|---------------------------------------|
|                    | Conditional Rezoning                  |
|                    | PUD - Planned Unit Development        |
|                    | AR - Agricultural Residential         |
|                    | SFR - Single Family Residential       |
|                    | MFR - Multiple Family Residential     |
|                    | MHD - Manufactured Housing District   |
|                    | OS - Office Service                   |
|                    | NSC - Neighborhood Service Commercial |
|                    | HSC - Highway Service Commercial      |
|                    | RSC - Regional Service Commercial     |
|                    | IFZ - Industrial Flex Zone            |
|                    | I - Industrial                        |
|                    | RT - Research & Technology            |

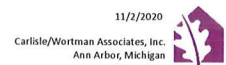
*Draft*

**ZONING DISTRICTS MAP**

Howell Township  
Livingston County



11/2/2020



LAST REVISED  
10/9/2019

PARCELS IN HOWELL TWP PLANNED AS "IZ"  
(SORTED IN NUMERICAL ORDER BY PARCEL NUMBER)

| Parcel Number | Property Address          | Existing Zoning | Proposed Zoning | Comments |
|---------------|---------------------------|-----------------|-----------------|----------|
| 06-20-400-002 | 4029 W GRAND RIVER        | HC              | IFZ             |          |
| 06-20-400-007 | 4375 W GRAND RIVER        | HC              | MFR             |          |
| 06-20-400-011 | 0 GRAND RIVER             | RSC             | IFZ             |          |
| 06-20-400-012 | 4141 W GRAND RIVER        | AR              | IFZ             |          |
| 06-20-401-001 | 2287 GRAND COMMERCE DRIVE | HC              | IFZ             |          |
| 06-20-401-007 | 2123 GRAND COMMERCE DRIVE | HC              | IFZ             |          |
| 06-20-401-008 | 2124 GRAND COMMERCE DRIVE | HC              | IFZ             |          |
| 06-20-401-009 | 0 GRAND COMMERCE DRIVE    | HC              | IFZ             |          |
| 06-20-401-010 | 0 GRAND COMMERCE DRIVE    | HC              | IFZ             |          |
| 06-20-401-018 | 2212 GRAND COMMERCE DRIVE | HC              | IFZ             |          |
| 06-20-401-024 | 2211 GRAND COMMERCE       | HC              | IFZ             |          |
| 06-20-401-025 | 2234 GRAND COMMERCE       | HC              | IFZ             |          |
| 06-21-300-005 | 3750 W GRAND RIVER        | AR              | IFZ             |          |
| 06-21-300-007 | 3845 W GRAND RIVER        | HC              | IFZ             |          |
| 06-21-300-008 | 3875 W GRAND RIVER        | HC              | IFZ             |          |
| 06-21-300-014 | 2084 N BURKHART           | HC              | IFZ             |          |
| 06-21-300-015 | 2168 N BURKHART           | HC              | IFZ             |          |
| 06-21-300-020 | 3919 W GRAND RIVER        | HC              | IFZ             |          |
| 06-21-300-022 | 2200 N BURKHART           | HC              | IFZ             |          |
| 06-21-300-024 | 3923 W GRAND RIVER        | HC              | IFZ             |          |
| 06-21-300-028 | 0 W GRAND RIVER           | HC              | IFZ             |          |
| 06-21-300-029 | 3937 W GRAND RIVER        | HC              | IFZ             |          |
| 06-21-400-014 | 2071 TOOLEY               | HC              | RT              |          |
| 06-21-400-015 | 2061 TOOLEY               | HC              | RT              |          |
| 06-25-200-038 | 275 E HIGHLAND            | OS              | IFZ             |          |
| 06-27-200-010 | 2440 W HIGHLAND           | I               | IFZ             |          |
| 06-28-100-005 | 3573 W GRAND RIVER        | HC              | IFZ             |          |
| 06-28-100-006 | 3575 W GRAND RIVER        | HC              | IFZ             |          |
| 06-28-100-011 | 2000 N BURKHART           | HC              | IFZ             |          |
| 06-28-100-012 | 1800 N BURKHART           | RSC             | IFZ             |          |
| 06-28-100-019 | 1650 N BURKHART           | I               | IFZ             |          |
| 06-28-100-022 | 3970 PARSONS RD           | I               | IFZ             |          |
| 06-28-100-024 | 3590 W GRAND RIVER        | HC              | IFZ             |          |
| 06-28-100-026 | 3680 W GRAND RIVER        | HC              | IFZ             |          |
| 06-28-100-027 | 0 W GRAND RIVER           | HC              | IFZ             |          |
| 06-28-100-034 | 3605 W GRAND RIVER        | HC              | IFZ             |          |
| 06-28-100-035 | 3750 TOWER DRIVE          | HC              | IFZ             |          |
| 06-28-100-038 | 3755 N TOWER DRIVE        | HC              | IFZ             |          |
| 06-28-100-039 | 3585 W GRAND RIVER        | I               | IFZ             |          |
| 06-28-100-041 | 0 W GRAND RIVER           | I               | IFZ             |          |
| 06-28-100-049 | 3835 W GRAND RIVER        | HC              | IFZ             |          |
| 06-28-100-058 | 3985 TOWER DRIVE          | HC              | IFZ             |          |
| 06-28-100-065 | 3705 W GRAND RIVER        | HC              | IFZ             |          |
| 06-28-200-008 | 3505 W GRAND RIVER        | HC              | IFZ             |          |
| 06-28-200-010 | 3265 W GRAND RIVER        | HC              | IFZ             |          |

**LAST REVISED**  
10/9/2019

PARCELS IN HOWELL TWP PLANNED AS "IZ"  
(SORTED IN NUMERICAL ORDER BY PARCEL NUMBER)

|               |                    |     |     |                                     |
|---------------|--------------------|-----|-----|-------------------------------------|
| 06-28-200-011 | 0 W GRAND RIVER    | HC  | IFZ |                                     |
| 06-28-200-013 | 3333 W GRAND RIVER | HC  | IFZ |                                     |
| 06-28-200-039 | 3280 W GRAND RIVER | HC  | IFZ |                                     |
| 06-28-200-040 | 3401 W GRAND RIVER | HC  | IFZ |                                     |
| 06-28-200-047 | 3100 W HIGHLAND    | HC  | NSC | Split -<br>Previously 06-28-200-030 |
| 06-28-200-048 | 3100 W HIGHLAND    | HC  | NSC | Split -<br>Previously 06-28-200-030 |
| 06-28-300-006 | 3717 PARSONS RD    | I   | IFZ |                                     |
| 06-28-300-011 | 3757 PARSONS RD    | I   | IFZ |                                     |
| 06-28-300-012 | 3735 PARSONS RD    | I   | IFZ |                                     |
| 06-29-200-002 | 1825 N BURKHART    | RSC | IFZ |                                     |
| 06-29-200-005 | 4100 LAMBERT DR    | HC  | IFZ |                                     |
| 06-29-200-006 | 0 N BURKHART       | RSC | IFZ |                                     |
| 06-29-200-023 | 0 LAMBERT DR       | RSC | IFZ |                                     |
| 06-29-200-028 | 0 LAMBERT DR       | RSC | IFZ |                                     |
| 06-29-200-029 | 0 BURKHART         | HC  | IFZ |                                     |
| 06-29-200-030 | 4120 LAMBERT DR    | RSC | IFZ |                                     |
| 06-29-200-031 | 1551 N BURKHART    | I   | IFZ |                                     |
| 06-29-200-032 | 4261 LAMBERT DR    | RSC | IFZ |                                     |
| 06-29-200-033 | 0 LAMBERT DR       | RSC | IFZ |                                     |

*Note: Parcels 06-29-200-009 and 06-29-200-018 were previously considered to be rezoned. They will remain zoned within their current zoning designation of RSC, and therefore, are not included in this list.*

# AGENDA ITEM

7F



## Howell Township Inspector

---

**From:** Ken Frenger <kfrenger@msn.com>  
**Sent:** Wednesday, October 14, 2020 9:05 PM  
**To:** Howell Township Inspector  
**Subject:** Howell Township - Zoning Board of Appeals - Open Seat

Dear Mr. Joe Daus,

In response to the Township's notice regarding an open board member seat for the Zoning Board of Appeals I would like to respectfully submit my application for consideration.

I have been a resident and homeowner in Howell Township since 1992. I am a US Navy military veteran. I have 30+ years of construction management experience relative to site work and paving operations. With this experience, review and compliance to plans, specifications, and municipal codes is required.

Feel free to contact me with any questions and to let me know of your decisions for this board seat. Your consideration is appreciated.

Best regards,

Kenneth A. Frenger, Jr.  
2643 Bowen Road  
Howell, MI 48855  
M 248.640.5043  
kfrenger@msn.com

# AGENDA ITEM

7G

# 2021 Calendar

| January 2021 |    |    |    |    |    |       |
|--------------|----|----|----|----|----|-------|
| W            | S  | M  | T  | W  | T  | F S   |
| 53           |    |    |    |    |    | 1 2   |
| 1            | 3  | 4  | 5  | 6  | 7  | 8 9   |
| 2            | 10 | 11 | 12 | 13 | 14 | 15 16 |
| 3            | 17 | 18 | 19 | 20 | 21 | 22 23 |
| 4            | 24 | 25 | 26 | 27 | 28 | 29 30 |
| 5            | 31 |    |    |    |    |       |

| February 2021 |    |    |    |    |    |       |
|---------------|----|----|----|----|----|-------|
| W             | S  | M  | T  | W  | T  | F S   |
| 5             |    | 1  | 2  | 3  | 4  | 5 6   |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 13 |
| 7             | 14 | 15 | 16 | 17 | 18 | 19 20 |
| 8             | 21 | 22 | 23 | 24 | 25 | 26 27 |
| 9             | 28 |    |    |    |    |       |

| March 2021 |    |    |    |    |    |       |
|------------|----|----|----|----|----|-------|
| W          | S  | M  | T  | W  | T  | F S   |
| 9          |    | 1  | 2  | 3  | 4  | 5 6   |
| 10         | 7  | 8  | 9  | 10 | 11 | 12 13 |
| 11         | 14 | 15 | 16 | 17 | 18 | 19 20 |
| 12         | 21 | 22 | 23 | 24 | 25 | 26 27 |
| 13         | 28 | 29 | 30 | 31 |    |       |

| April 2021 |    |    |    |    |    |       |
|------------|----|----|----|----|----|-------|
| W          | S  | M  | T  | W  | T  | F S   |
| 13         |    |    |    |    | 1  | 2 3   |
| 14         | 4  | 5  | 6  | 7  | 8  | 9 10  |
| 15         | 11 | 12 | 13 | 14 | 15 | 16 17 |
| 16         | 18 | 19 | 20 | 21 | 22 | 23 24 |
| 17         | 25 | 26 | 27 | 28 | 29 | 30    |

| May 2021 |    |    |    |    |    |       |
|----------|----|----|----|----|----|-------|
| W        | S  | M  | T  | W  | T  | F S   |
| 17       |    |    |    |    |    | 1     |
| 18       | 2  | 3  | 4  | 5  | 6  | 7 8   |
| 19       | 9  | 10 | 11 | 12 | 13 | 14 15 |
| 20       | 16 | 17 | 18 | 19 | 20 | 21 22 |
| 21       | 23 | 24 | 25 | 26 | 27 | 28 29 |
| 22       | 30 | 31 |    |    |    |       |

| June 2021 |    |    |    |    |    |       |
|-----------|----|----|----|----|----|-------|
| W         | S  | M  | T  | W  | T  | F S   |
| 22        |    |    | 1  | 2  | 3  | 4 5   |
| 23        | 6  | 7  | 8  | 9  | 10 | 11 12 |
| 24        | 13 | 14 | 15 | 16 | 17 | 18 19 |
| 25        | 20 | 21 | 22 | 23 | 24 | 25 26 |
| 26        | 27 | 28 | 29 | 30 |    |       |

| July 2021 |    |    |    |    |    |       |
|-----------|----|----|----|----|----|-------|
| W         | S  | M  | T  | W  | T  | F S   |
| 26        |    |    |    |    | 1  | 2 3   |
| 27        | 4  | 5  | 6  | 7  | 8  | 9 10  |
| 28        | 11 | 12 | 13 | 14 | 15 | 16 17 |
| 29        | 18 | 19 | 20 | 21 | 22 | 23 24 |
| 30        | 25 | 26 | 27 | 28 | 29 | 30 31 |

| August 2021 |    |    |    |    |    |       |
|-------------|----|----|----|----|----|-------|
| W           | S  | M  | T  | W  | T  | F S   |
| 31          | 1  | 2  | 3  | 4  | 5  | 6 7   |
| 32          | 8  | 9  | 10 | 11 | 12 | 13 14 |
| 33          | 15 | 16 | 17 | 18 | 19 | 20 21 |
| 34          | 22 | 23 | 24 | 25 | 26 | 27 28 |
| 35          | 29 | 30 | 31 |    |    |       |

| September 2021 |    |    |    |    |    |       |
|----------------|----|----|----|----|----|-------|
| W              | S  | M  | T  | W  | T  | F S   |
| 35             |    |    | 1  | 2  | 3  | 4     |
| 36             | 5  | 6  | 7  | 8  | 9  | 10 11 |
| 37             | 12 | 13 | 14 | 15 | 16 | 17 18 |
| 38             | 19 | 20 | 21 | 22 | 23 | 24 25 |
| 39             | 26 | 27 | 28 | 29 | 30 |       |

| October 2021 |    |    |    |    |    |       |
|--------------|----|----|----|----|----|-------|
| W            | S  | M  | T  | W  | T  | F S   |
| 39           |    |    |    |    |    | 1 2   |
| 40           | 3  | 4  | 5  | 6  | 7  | 8 9   |
| 41           | 10 | 11 | 12 | 13 | 14 | 15 16 |
| 42           | 17 | 18 | 19 | 20 | 21 | 22 23 |
| 43           | 24 | 25 | 26 | 27 | 28 | 29 30 |
| 44           | 31 |    |    |    |    |       |

| November 2021 |    |    |    |    |    |       |
|---------------|----|----|----|----|----|-------|
| W             | S  | M  | T  | W  | T  | F S   |
| 44            |    | 1  | 2  | 3  | 4  | 5 6   |
| 45            | 7  | 8  | 9  | 10 | 11 | 12 13 |
| 46            | 14 | 15 | 16 | 17 | 18 | 19 20 |
| 47            | 21 | 22 | 23 | 24 | 25 | 26 27 |
| 48            | 28 | 29 | 30 |    |    |       |

| December 2021 |    |    |    |    |    |       |
|---------------|----|----|----|----|----|-------|
| W             | S  | M  | T  | W  | T  | F S   |
| 48            |    |    |    | 1  | 2  | 3 4   |
| 49            | 5  | 6  | 7  | 8  | 9  | 10 11 |
| 50            | 12 | 13 | 14 | 15 | 16 | 17 18 |
| 51            | 19 | 20 | 21 | 22 | 23 | 24 25 |
| 52            | 26 | 27 | 28 | 29 | 30 | 31    |

Board Meeting  
2<sup>nd</sup> Monday

PC Meeting  
4<sup>th</sup> Tuesday

ZBA Meeting  
3<sup>rd</sup> Monday as needed

WWTP Meeting  
3<sup>rd</sup> Thursday

**HOWELL TOWNSHIP  
PUBLIC NOTICE  
2021 MEETING SCHEDULES**

**BOARD MEETINGS**

The Howell Township Board will meet on the 2<sup>nd</sup> Monday of each month, at 6:30 p.m. at the Howell Township Hall 3525 Byron Road, Howell, Michigan 48855 (517)546-2817.

|            |          |              |             |
|------------|----------|--------------|-------------|
| January 11 | April 12 | July 12      | October 11  |
| February 8 | May 10   | August 9     | November 8  |
| *March 15  | June 14  | September 13 | December 13 |

**PLANNING COMISION MEETINGS**

The Howell Township Planning Commission will meet on the 4<sup>th</sup> Tuesday of each month, at 6:30 p.m. at the Howell Township Hall 3525 Byron Road, Howell, Michigan 48855 (517)546-2817.

**Meeting Dates**

January 26  
February 23  
March 23  
April 27  
May 25  
June 22  
July 27  
August 24  
September 28  
October 26  
November 23  
December 28

**Application Due Date**

December 29, 2020  
January 29  
February 25  
March 30  
April 29  
May 27  
June 29  
July 29  
August 31  
September 30  
October 28  
November 30

**ZONING BOARD OF APPEALS (ZBA) MEETINGS**

The Howell Township ZBA will meet on the 3<sup>rd</sup> Monday of the month as needed at 6:30 p.m. at the Howell Township Hall, 3525 Byron Road, Howell, Michigan 48855 (517)546-2817.

**Meeting Dates**

\*\*January 19  
\*\*February 16  
\*March 16  
April 19  
May 17  
June 21  
July 19  
August 16  
September 20  
October 18  
November 15  
December 20

**Application Due Date**

December 22, 2020  
January 29  
February 16  
March 22  
April 19  
May 17  
June 21  
July 19  
August 23  
September 20  
October 18  
November 22

\* DUE TO MANDATORY MARCH DATES FOR BOARD OF REVIEW THE BOARD & ZONING MEETINGS ARE MOVED \*  
\*\*JAN & FEB ZBA MEETINGS MOVED DUE TO HOLIDAYS\*\*

# Board Meeting Schedule 2021

Meeting scheduled 2<sup>nd</sup> Monday every month at

6:30 p.m. at 3525 Byron Rd, Howell 48855

Monday January 11, 2020

Monday February 8, 2020

\*Monday March 15, 2020\*

Monday April 12, 2020

Monday May 10, 2020

Monday June 14, 2020

Monday July 12, 2020

Monday August 9, 2020

Monday September 13, 2020

Monday October 11, 2020

Monday November 8, 2020

Monday December 13, 2020

\*Due to mandatory March dates for Board of Review the Board meeting is moved back one week\*

## Howell Township

### 2021 WWTP

### Meeting Schedule

The Howell Township WWTP Meetings will meet on the 3<sup>rd</sup> Thursday of each month, at 10 a.m. at the Howell Township Hall 3525 Byron RD Howell MI. 48855.

|             |          |              |             |
|-------------|----------|--------------|-------------|
| January 21  | April 15 | July 15      | October 21  |
| February 18 | May 20   | August 19    | November 18 |
| March 18    | June 17  | September 16 | December 16 |

# AGENDA ITEM

8B

**HOWELL TOWNSHIP**

| 1Q20   |                |
|--|----------------|
| <b>G2G CLOUD SOLUTIONS</b>                   |                |
| Transaction Amount                           | \$705.39       |
| Enhanced Access Fees                         | \$38.75        |
| Net Enhanced Access Fees                     | \$24.03        |
| <b>G2G CLOUD SOLUTIONS Share Back Amount</b> | <b>\$12.02</b> |

|   |                |
|---|----------------|
| <b>1Q20 Total Quarterly Share Back Amount</b> | <b>\$12.02</b> |
|---|----------------|

| 2Q20   |                |
|--|----------------|
| <b>G2G CLOUD SOLUTIONS</b>                   |                |
| Transaction Amount                           | \$2,567.34     |
| Enhanced Access Fees                         | \$78.05        |
| Net Enhanced Access Fees                     | \$46.40        |
| <b>G2G CLOUD SOLUTIONS Share Back Amount</b> | <b>\$24.21</b> |

|   |                |
|---|----------------|
| <b>2Q20 Total Quarterly Share Back Amount</b> | <b>\$24.21</b> |
|---|----------------|

| 3Q20   |               |
|--|---------------|
| <b>G2G CLOUD SOLUTIONS</b>                   |               |
| Transaction Amount                           | \$160.00      |
| Enhanced Access Fees                         | \$14.50       |
| Net Enhanced Access Fees                     | \$8.99        |
| <b>G2G CLOUD SOLUTIONS Share Back Amount</b> | <b>\$4.50</b> |

|   |               |
|---|---------------|
| <b>3Q20 Total Quarterly Share Back Amount</b> | <b>\$4.50</b> |
|---|---------------|

| 4Q20   |                 |
|--|-----------------|
| <b>G2G CLOUD SOLUTIONS</b>                   |                 |
| Transaction Amount                           | \$11,120.08     |
| Enhanced Access Fees                         | \$327.34        |
| Net Enhanced Access Fees                     | \$202.95        |
| <b>G2G CLOUD SOLUTIONS Share Back Amount</b> | <b>\$101.49</b> |

|   |                 |
|---|-----------------|
| <b>4Q20 Total Quarterly Share Back Amount</b> | <b>\$101.49</b> |
|---|-----------------|

|   |                 |
|---|-----------------|
| <b>G2G CLOUD SOLUTIONS Share Back Total</b> | <b>\$142.22</b> |
| <b>Shareback YTD Total:</b>                 | <b>\$142.22</b> |

| 1Q20 | G2G CLOUD SOLUTIONS   | Pay Type    | Qty      | Transaction Amount | Enhanced Access Fees |
|------|-----------------------|-------------|----------|--------------------|----------------------|
|      | DOG LICENSES - OTC    | CREDIT CARD | 1        | \$60.00            | \$4.00               |
|      | GENERAL - OTC         | CREDIT CARD | 6        | \$410.00           | \$25.25              |
|      | UTILITY BILLING - OTC | CREDIT CARD | 2        | \$235.39           | \$9.50               |
|      | <b>TOTAL</b>          |             | <b>9</b> | <b>\$705.39</b>    | <b>\$38.75</b>       |

| 2Q20 | G2G CLOUD SOLUTIONS   | Pay Type    | Qty      | Transaction Amount | Enhanced Access Fees |
|------|-----------------------|-------------|----------|--------------------|----------------------|
|      | DOG LICENSES - OTC    | CREDIT CARD | 2        | \$50.00            | \$5.00               |
|      | UTILITY BILLING - OTC | CREDIT CARD | 1        | \$298.91           | \$8.25               |
|      | WINTER TAX - OTC      | CREDIT CARD | 3        | \$2,218.43         | \$64.80              |
|      | <b>TOTAL</b>          |             | <b>6</b> | <b>\$2,567.34</b>  | <b>\$78.05</b>       |

| 3Q20 | G2G CLOUD SOLUTIONS | Pay Type    | Qty      | Transaction Amount | Enhanced Access Fees |
|------|---------------------|-------------|----------|--------------------|----------------------|
|      | DOG LICENSES - OTC  | CREDIT CARD | 2        | \$60.00            | \$6.50               |
|      | GENERAL - OTC       | CREDIT CARD | 2        | \$100.00           | \$8.00               |
|      | <b>TOTAL</b>        |             | <b>4</b> | <b>\$160.00</b>    | <b>\$14.50</b>       |

| 4Q20 | G2G CLOUD SOLUTIONS | Pay Type    | Qty       | Transaction Amount | Enhanced Access Fees |
|------|---------------------|-------------|-----------|--------------------|----------------------|
|      | DOG LICENSES - OTC  | CREDIT CARD | 3         | \$155.00           | \$10.50              |
|      | GENERAL - OTC       | CREDIT CARD | 4         | \$210.00           | \$14.50              |
|      | SUMMER TAX - OTC    | CREDIT CARD | 7         | \$10,755.08        | \$302.34             |
|      | <b>TOTAL</b>        |             | <b>14</b> | <b>\$11,120.08</b> | <b>\$327.34</b>      |

YTD

|            |  |  |           |                    |                 |
|------------|--|--|-----------|--------------------|-----------------|
| <b>YTD</b> |  |  | <b>33</b> | <b>\$14,552.81</b> | <b>\$458.64</b> |
|------------|--|--|-----------|--------------------|-----------------|



# AGENDA ITEM

8D

## ADDRESS ASSIGNMENT

| Permit #  | Contractor               | Job Address     | Fee Total      |
|---|--------------------------|-----------------|----------------|
| PA20-017  | COOPER RICHARD           | 5195 FLEMING    | \$25.00        |
| <b>Work Description:</b> ON THE WEST SIDE OF FLEMING ROAD NORTH OF MARR ROAD AND SOUTH OF ALLEN ROAD.                             |                          |                 |                |
| PA20-018  | HIGHLAND RIDGE CENTER L  | 1050 W HIGHLAND | \$25.00        |
| <b>Work Description:</b> UNIT C HIGHLAND RIDGE CENTER. ON THE WEST SIDE OF HIGHLAND ROAD EAST OF BREWER ROAD, WEST OF BYRON ROAD. |                          |                 |                |
| PA20-019  | JAC PROPERTY ENTERPRISES | 1100 W HIGHLAND | \$25.00        |
| <b>Work Description:</b> ON THE NORTH SIDE OF HIGHLAND ROAD, EAST OF BREWER ROAD AND WEST OF BYRON ROAD.                          |                          |                 |                |
| <b>Total Permits For Type:</b>  |                          |                 | <b>3</b>       |
| <b>Total Fees For Type:</b>   |                          |                 | <b>\$75.00</b> |

## Commercial Land Use

| Permit #   | Contractor               | Job Address         | Fee Total |
|--|--------------------------|---------------------|-----------|
| P20-124  | LIVINGSTON COUNTY AIRPO  | 3950 W. GRAND RIVER | \$150.00  |
| <b>Work Description:</b> CONSTRUCTION OF A CANOPY OVER PROPANE TANK                                      |                          |                     |           |
| P20-130  | HIGHLAND RIDGE CENTER L  | 1070 W HIGHLAND     | \$50.00   |
| <b>Work Description:</b> INTERIOR BUILD OUT. BUILDING A DEMISING WALL.                                   |                          |                     |           |
| P20-127  | JAC PROPERTY ENTERPRISES | 1100 W HIGHLAND     | \$250.00  |
| <b>Work Description:</b> 3,700 SQ FT 2 STORY COMMERCIAL OFFICE BUILDING, ON A FULL BASEMENT.             |                          |                     |           |
| P20-132  | CHESTNUT WOODS LLC       | TESSA DRIVE BLDG D  | \$200.00  |
| <b>Work Description:</b> UNDERGROUND PLUMBING, FOOTINGS, AND FLAT WORK.<br>BUILDING D, 1576 TESSA DRIVE  |                          |                     |           |
| P20-133  | CHESTNUT WOODS LLC       | TESSA DRIVE BLDG E  | \$150.00  |
| <b>Work Description:</b> UNDERGROUND PLUMBING, FOOTINGS, AND FLAT WORK.<br>BUILDING E, 1630 TESSA DRIVE  |                          |                     |           |
| P20-135  | CHESTNUT WOODS LLC       | TESSA DRIVE BLDG F  | \$100.00  |
| <b>Work Description:</b> UNDERGROUND PLUMBING, FOOTINGS, AND FLAT WORK.<br>BUILDING F, 1657 TESSA DRIVE. |                          |                     |           |
| P20-136  | CHESTNUT WOODS LLC       | TESSA DRIVE BLDG G  | \$200.00  |

**Work Description:** UNDERGROUND PLUMBING, FOOTINGS, AND FLAT WORK.

BUILDING G, 1597 TESSA DRIVE.

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|         |                    |                    |          |
|---------|--------------------|--------------------|----------|
| P20-137 | CHESTNUT WOODS LLC | TESSA DRIVE BLDG H | \$100.00 |
|---------|--------------------|--------------------|----------|

**Work Description:** UNDERGROUND PLUMBING, FOOTINGS, AND FLAT WORK.

BUILDING H, 1569 TESSA DRIVE.

---

|         |                    |                    |          |
|---------|--------------------|--------------------|----------|
| P20-138 | CHESTNUT WOODS LLC | ELIJAH LANE BLDG I | \$200.00 |
|---------|--------------------|--------------------|----------|

**Work Description:** UNDERGROUND PLUMBING, FOOTINGS, AND FLAT WORK.

BUILDING I, 1574 ELIJAH LANE.

---

|         |                    |                    |          |
|---------|--------------------|--------------------|----------|
| P20-139 | CHESTNUT WOODS LLC | ELIJAH LANE BLDG J | \$200.00 |
|---------|--------------------|--------------------|----------|

**Work Description:** UNDERGROUND PLUMBING, FOOTINGS, AND FLAT WORK.

BUILDING A, 1640 ELIJAH LANE.

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|         |                    |                    |          |
|---------|--------------------|--------------------|----------|
| P20-140 | CHESTNUT WOODS LLC | ELIJAH LANE BLDG K | \$100.00 |
|---------|--------------------|--------------------|----------|

**Work Description:** UNDERGROUND PLUMBING, FOOTINGS, AND FLAT WORK.

BUILDING K, 1706 ELIJAH LANE.

---

**Total Permits For Type: 11**

**Total Fees For Type: \$1,700.00**

## Residential Land Use

| Permit #   | Contractor              | Job Address       | Fee Total |
|--|-------------------------|-------------------|-----------|
| P20-141  | D & D HOME DEVELOPMENT  | 178 E ALLEN       | \$75.00   |
| <b>Work Description:</b> 1516 SQ FT SINGLE FAMILY DWELLING ON A FULL BASEMENT. 2 CAR ATTACHED GARAGE, WITH A FINISHED BONUS ROOM. CONCRETE COVERED FRONT PORCH AND A 6 X 16 COVERED REAR DECK. |                         |                   |           |
| P20-142  | D & D HOME DEVELOPMENT  | 178 E ALLEN       | \$50.00   |
| <b>Work Description:</b> 46 X 64 X 12 POLE BARN  |                         |                   |           |
| P20-134  | ROMAIN ALLEN J & LYNN M | 5182 OWOSSO       | \$75.00   |
| <b>Work Description:</b> INSTALLATION OF GROUND MOUNTED SOLAR ARRAY  |                         |                   |           |
| P20-126  | IOVAN JAKE E            | 4300 FLEMING      | \$10.00   |
| <b>Work Description:</b> NEW ELECTRICAL SERVICE TO POLE BARN   |                         |                   |           |
| P20-125  | WESTVIEW CAPITAL LLC    | 3021 IVY WOOD CIR | \$105.00  |
| <b>Work Description:</b> 1,822 SQ FT SINGLE STORY DWELLING ON A FULL UNFINISHED BASEMENT, 2 CAR ATTACHED GARAGE, AND A 10 X 10 PATIO.  |                         |                   |           |
| P20-128  | HOWELL TOWNSHIP         | 2990 TOOLEY       | \$0.00    |

**Work Description:** DEMOLITION OF HOUSE AND OUT BUILDINGS.

---

|         |                 |               |        |
|---------|-----------------|---------------|--------|
| P20-129 | HOWELL TOWNSHIP | 3150 CRANDALL | \$0.00 |
|---------|-----------------|---------------|--------|

**Work Description:** DEMOLITION OF HOUSE

---

|         |                |               |         |
|---------|----------------|---------------|---------|
| P20-131 | BOREN SHAUNE C | 174 HENDERSON | \$10.00 |
|---------|----------------|---------------|---------|

**Work Description:** RE-ROOFING HOME

---

**Total Permits For Type: 8**

**Total Fees For Type: \$325.00**

## Water Connection

---

| Permit #  | Contractor       | Job Address       | Fee Total |
|-----------|------------------|-------------------|-----------|
| PWS20-110 | PAHOLAK STEVEN J | 3409 OAK GROVE RD | \$0.00    |

**Work Description:**

---

**Total Permits For Type: 1**

**Total Fees For Type: \$0.00**

## Report Summary

---

Population: All Records  
Permit.DateIssued Between  
10/1/2020 12:00:00 AM AND  
10/31/2020 11:59:59 PM

**Grand Total Fees: \$2,100.00**

**Grand Total Permits: 23**

# AGENDA ITEM

8E

## **Monthly Activity Report for October 2020 – Assessing Dept/Brent Kilpela**

### **MTT UPDATE:**

**Burkhart Ridge v Howell Township:** Prehearing General Call set for April 01, 2021 with valuation disclosure due by January 4, 2021.

**Tanger Properties LLC v Howell Township:** Prehearing General Call set for May 03, 2021 with valuation disclosure due by February 3, 2021. Reached out to opposing counsel for discovery.

**Chestnut Crossing LLC v Howell Township:** Filed answer to appeal on July 20<sup>th</sup>. Waiting for General Call Hearing date. Received building cost information from opposing counsel.

**Amerilodge Group v Howell Township:** Filed answer to appeal on October 20<sup>th</sup>. Waiting for General Call Hearing date.

**SGA Hotels LLC v Howell Township:** Filed answer to appeal on October 20<sup>th</sup>. Waiting for General Call Hearing date.

### **SMALL CLAIMS TRIBUNAL:**

**Crawford Brothers v Howell Township:** Filed answer to appeal on October 22<sup>nd</sup>. Waiting for hearing date.

### **ASSESSING OFFICE:**

**ASSESSOR:** Progress is continuing with the Oblique Imagery. We have reviewed sections 1-12 of the township.

**OTHER:** This year the audit will be done without the auditor visiting the office. I submitted all required items electronically to our audit firm Gabridge & Co. They have purchased the BS&A software which allows them to view and pull reports from a backup copy of our database. Going forward this might be how audits are handled.

# AGENDA ITEM

8G

**RATE CHANGE NOTICE**  
**MARION, HOWELL, OCEOLA & GENOA SEWER AND WATER AUTHORITY**

At a regular scheduled meeting of the Marion, Howell, Oceola, & Genoa Sewer and Water Authority Board on September 16, 2020, the following rates were adopted:

**WATER:**

Operation and Maintenance Metered Charge per 1,000 Gallons

Old Rate: \$4.15

New Rate: \$4.20

Debt Metered Charge per 1,000 Gallons

Remains At: \$0.42

Overall per 1,000 Gallon Charge Increased from \$4.57 to \$4.62

**RATES BECOME EFFECTIVE October 1, 2020**

“Yes” votes to approve the new rates included Bamber, Coddington, Hanvey, Counts, Hunt, Lowe, Rogers, and Schuhmacher.

Certification

NOW COMES William Bamber who is the duly elected secretary of the Marion, Howell, Oceola, Genoa Sewer and Water Authority and certifies that these rate changes were adopted by the Marion Howell Oceola Genoa Sewer & Water Authority on September 16, 2020.

WILLIAM BAMBER, SECRETARY  
MARION, HOWELL, OCEOLA & GENOA  
SEWER AND WATER AUTHORITY

RECEIVED

OCT 22 2020

HOWELL TOWNSHIP



# AGENDA ITEM

8J

Howell Township  
Wastewater Treatment Plant Meeting  
Meeting: October 15, 2020 10am

Attending: Matt Holtz, Greg Tatara, Jim Aulette, Brent Kilpela, Jean Graham, Jonathan Hohenstein

Please see Matt's attached report for details on the plant operation.

**Biolac Aerators:** The project has been completed, and the plant is back online. The basin is running on one blower at partial speed. Inframark is asking the Township to share in the extra cost associated with bringing in the extra crew members to get the basin cleaned out. Attached is the invoice from Inframark. Regional Manager, Kirt Irvin, will be joining the Board meeting to explain the extra expenses. The Committee is split on paying for these added expenses. It comes down to being told that they would take care of it, which was one of the benefits of having a contract with Inframark, to getting a very large bill after the fact. It is preferred to know as much about the costs going into a project as possible.

**Burkhart Ridge:** Inframark will be working toward getting a quote on the extra piping needed for this fix.

**MHOG Water:** Inframark will be looking into getting this project done soon. Hopefully we will have some quotes to bring to the Board meeting.

**State Audit:** The State audited the plant recently. A few minor items came up that can be resolved quite easily. One item that will need to be fixed is the sample location of the influent. To make this change it will require an excavator and possibly a new manhole. Greg and Jim will be working with Matt to determine the best location before getting quotes to install the new sample location.

Respectfully submitted,  
Jonathan Hohenstein



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY  
LANSING DISTRICT OFFICE



LIESL EICHLER CLARK  
DIRECTOR

October 6, 2020

Compliance Communication No. CC-002878

VIA E-MAIL

Mr. Jonathan Hohenstein  
3525 Byron Road  
Howell, Michigan 48855

Dear Mr. Hohenstein:

SUBJECT: National Pollutant Discharge Elimination System (NPDES)  
NPDES Permit No. MI0055727  
Designated Name: Howell Twp WWTP  
Compliance Sampling Inspection (CSI)  
Compliance Communication

On May 5, 2020, September 3, 2020, and September 10, 2020, the Department of Environment, Great Lakes, and Energy (EGLE), Water Resources Division (WRD), conducted an NPDES CSI at the Howell Township Wastewater Treatment Plant (WWTP), located at 1222 Packard, Howell, Livingston County, Michigan, to evaluate the facility's compliance with Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended; and NPDES Permit No. MI0055727, issued March 27, 2018, effective May 1, 2018.

Mr. James Soper and Mr. Matthew Holtz of Inframark, Mr. Andre Randall of Howell Township, and Ms. Ashley McElmurry, Ms. Sarah Campbell, and I (EGLE) participated in the inspection, which included an interview, records review, laboratory review, sampling review, site inspection, and effluent and receiving water sampling. Howell Township (Township) collects municipal wastewater and treats it with an activated sludge treatment system and discharges the treated wastewater to the South Branch of the Shiawassee River.

The site inspection and laboratory review were conducted by Ms. Campbell on September 3, 2020. During the walkthrough portion of the inspection, the facility appeared to be well maintained. Due to maintenance on the biolac basin, the WWTP has been shut down since August 10, 2020. No bypasses have occurred since all influent has been diverted to the on-site lagoons. The basin has been seeded and is undergoing testing to determine when it will be back to normal operations, at which time the WWTP will resume operations. This is expected to happen by the first week of October. Operations include a screening system, grit removal, biolac aeration basin, secondary clarification, sand filters, ultraviolet disinfection, and sludge storage.

Wastewater effluent and receiving water sampling was conducted by Ms. McElmurry during a 24-hour period beginning on May 5, 2020. The physical, chemical, and bacteriological analyses are presented in Tables 1 and 2 of the enclosed CSI Final Report. All results were within NPDES Permit limitations. A composite sample from Monitoring Point 001A was split with the facility to compare laboratory analysis. The results are shown in Table 3 and the WWTP results compared favorably with EGLE's results. The results of this survey are compared to the results of the previous survey performed in September 2015 (see Table 4). Samples were preserved according to Table 5.

Laboratory procedures were evaluated as part of this CSI. Except for Item 3 below, laboratory recordkeeping, Quality Assurance / Quality Control (QA/QC), calibration of equipment, etc., were all found to be acceptable.

To evaluate the WWTP's recordkeeping and reporting, several random dates from the last year were chosen for review. Laboratory bench sheets from these dates were compared to the values reported on the monthly Discharge Monitoring Reports (DMR), and the results were found to be reported accurately except for Item 4 and possibly Item 5 below.

The following items were identified and/or discussed during our inspection.

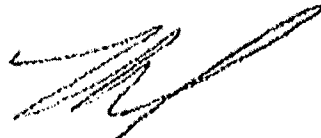
1. At the time of this letter, Mr. Soper is no longer working for the Township and Mr. Holtz is the new plant operator. A letter is required on Township letterhead and signed by a Township representative documenting that Mr. Holtz is now the WWTP's certified operator. The letter must include when Mr. Holtz became the operator and his operator license number. It then needs to be uploaded into MiWaters as an NPDES Unscheduled Permit Required Report.
2. The influent sample is taken after the return flows. Influent samples are required to be taken before any returns when they are being collected for percent removal calculations. This ensures that samples are representative of what is coming into the plant and avoids inaccurate or misleading calculations. This specifically applies for the months of December – April when you are required to report minimum percent removals for Total Suspended Solids.
3. QA/QC Charts are not being generated and are generally required for most analytical methods. It is recommended to review the QA/QC procedures for each method that is performed to determine which methods require them. They are also included in the 2010 State of Michigan Department of Environmental Laboratory Training Manual for Wastewater Treatment Plant Operators. A link to this document and a copy of the 2019 Quality Assurance Manual for Indiana Wastewater Laboratories were e-mailed to Mr. Soper and Mr. Holtz on September 16, 2020.
4. There are a couple of typos on the DMRs. The April 26, 2020, Ammonia result was reported as <0.1 mg/L but should have been <0.01 mg/L, and the July 15, 2020, Ammonia result was reported as 0.1 mg/L but should have been 0.08 mg/L. These will need to be updated on the DMRs.

5. Some of the pollutants on your bench sheets show an analysis of the sample and a duplicate analysis that is averaged and reported on your DMRs. If the duplicate is a reanalysis of the sample and came from the same sample bottle, that is a replicate and not a duplicate, and it is acceptable to average and report. If this is the case, the bench sheet should note the replicate as that. If the duplicate is from a separate sample container, then that is a true duplicate and should only be used for QA/QC purposes and should not be averaged with the sample analysis. In this case, only the sample analysis value is reported. This was discussed with Mr. Holtz who is going to investigate if the bench sheet duplicate is a replicate or a duplicate and follow the above requirements from this point forward.
6. The bench sheet lists methods Colilert-18 and 9223B for Fecal Coliform. Method 9223B is only approved by the Environmental Protection Agency for E. coli and needs to be removed.

Thank you for your cooperation in these matters. Please respond to Items 1-6, above, by **November 5, 2020**.

Should you require further information, please contact me at [WillardP1@michigan.gov](mailto:WillardP1@michigan.gov); 517-243-8809; or EGLE, WRD, Lansing District Office, 525 West Allegan Street, Constitution Hall, 1st Floor South, P.O. Box 30242, Lansing, Michigan 48909-7742.

Sincerely,



Pamela Willard  
Lansing District Office  
Water Resources Division

pw/sea

Enclosures

cc: Mr. Matthew Holtz, Plant Operator, Inframark/Howell Twp WWTP (electronic)  
Ms. Cheri Meyer, EGLE, WRD

## Summary

Please find in this report details that describe the monthly operating characteristics and performance of the wastewater treatment plant and lift stations, as well as other noteworthy items that occurred in September. We are always available to discuss any of these matters in greater detail if you have any further questions or comments. There were no violations in September. We are thankful for the continued opportunity to partner with Howell Township.

|                                  |   |
|----------------------------------|---|
| Site Visit – Town Officials      | 0   |
| Site Visit – Inframark Officials | 1   |
| NPDES Permit Compliance          | met compliance for September                    |
| Preventative Work Orders         | 95 open<br>95 closed                            |
| Corrective Work Orders           | 1 open<br>0 closed                              |
| Locates for Month                | 23 marked<br>120 no conflict                    |
| Health & Safety                  | 0 recordable incidents<br>0 lost time incidents |

## Items Requiring Action

We would like further discussion and consideration on the following:

| Criticality** | Request   | Impact   | Est. Cost | Timing             |
|---------------|---|--|-----------|--------------------|
| High          | Update SCADA to VT SCADA. Inframark is working on putting together a guideline for work to be accomplished to update SCADA. | Allow multiple quotes to be submitted based on the same scope of work                    | TBD       | Estimate submitted |
| High          | Connect potable water to plant piping system  | Allows for cleaning in the facility and some systems require water for proper operation. | TBD       |                    |
| High          | Headworks evaluation, grit removal will require water for proper operation.   | Protect the biolac tank from grit and rags   | TBD       |                    |
| High          | Repair drain valve for UV disinfection system   | Allow for draining of the UV system for proper operation                                 | TBD       |                    |

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## Operations

The treatment plant did not experience any violations in September.

All lab work with the exception of CBOD and mercury is now performed in house.

A copy of the treatment plant performance data can be found at the end of this report. You can see that all operating parameters were within permit limits for the month.

## Maintenance & Repair

A copy of the monthly maintenance report is attached. A total of 95 preventative maintenance work orders were completed in September.

The cleaning of the Biolac tank project was completed and is being brought back into service. What was initially supposed to be a one week project requiring two extra employees was finished in approximately two weeks with the labor of six employees and the support of several sub-contractors. This effort has enhanced the operations of the plant at the same time reducing the electrical costs.

The Biolac project has a projected savings of \$1892 per month in electric costs due to the reduction in blower usage.

## Personnel

Onsite personnel serving the project during September included Matthew Holtz, James Soper, Andre Randall, Bill Jones, with Kirt Ervin as the Regional VP.



# INVOICE

## Inframark, LLC

2002 West Grand Parkway North  
Suite 100  
Katy TX 77449  
United States

INVOICE#  
#56303

CUSTOMER ID  
C1317

PO#

DATE  
10/13/2020

NET TERMS  
Net 30

DUE DATE  
11/12/2020

### BILL TO

Howell Township  
Township Hall  
3525 Byron Rd  
Howell MI 48855-7751  
United States

### Services provided for the Month of: October

| DESCRIPTION  | QTY | UOM | RATE     | AMOUNT    |
|--|-----|-----|----------|-----------|
| Labor Hours : Additional Labor Hours to clean and repair the Biolac Aeration Basin | 1   | Ea  | 8,541.90 | 8,541.90  |
| Additional Expenses : Clean and repair the Biolac Aeration Basin                   | 1   | Ea  | 3,546.07 | 3,546.07  |
| <b>Subtotal</b>  |     |     |          | 12,087.97 |

|                  |             |
|------------------|-------------|
| <b>Subtotal</b>  | \$12,087.97 |
| <b>Tax</b>       | \$0.00      |
| <b>Total Due</b> | \$12,087.97 |

**Remit To:**

Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

Please include CUSTOMER ID and the Invoice number on the check stub of your payment



Curtis Madison

| Date       | Hours | Project Name        | Line of Service | Reg Hrs | Overtime | Total Rate | Adjusted   |
|------------|-------|---------------------|-----------------|---------|----------|------------|------------|
| 08/10/2020 | 16.78 | Howell Township, MI | Travel          | 16.78   | 0.00     | \$604.08   | \$0.00     |
| 08/11/2020 | 10.82 | Howell Township, MI | Base Fee        | 10.82   | 0.00     | \$389.52   | \$0.00     |
| 08/12/2020 | 11.08 | Howell Township, MI | Base Fee        | 11.08   | 0.00     | \$398.88   | \$0.00     |
| 08/13/2020 | 11.45 | Howell Township, MI | Base Fee        | 1.32    | 10.13    | \$594.54   | \$0.00     |
| 08/14/2020 | 8.95  | Howell Township, MI | Base Fee        | 0       | 8.95     | \$483.30   | \$0.00     |
| 08/15/2020 | 6.72  | Howell Township, MI | Base Fee        | 6.72    | 0.00     | \$241.92   | \$241.92   |
| 08/16/2020 | OFF   |                     |                 |         |          |            |            |
| 08/17/2020 | 11.28 | Howell Township, MI | Base Fee        | 11.28   | 0.00     | \$406.08   | \$406.08   |
| 08/18/2020 | 9.80  | Howell Township, MI | Base Fee        | 9.8     | 0.00     | \$352.80   | \$352.80   |
| 08/19/2020 | 9.98  | Howell Township, MI | Base Fee        | 9.98    | 0.00     | \$359.28   | \$359.28   |
| 08/20/2020 | 9.83  | Howell Township, MI | Base Fee        | 2.22    | 7.61     | \$490.86   | \$490.86   |
| 08/21/2020 | 9.88  | Howell Township, MI | Base Fee        | 0       | 9.88     | \$533.52   | \$533.52   |
| 08/22/2020 | 6.17  | Howell Township, MI | Base Fee        | 6.17    | 0.00     | \$222.12   | \$222.12   |
| 08/23/2020 | OFF   |                     |                 |         |          |            |            |
| 08/24/2020 | 18.18 | Howell Township, MI | Travel          | 18.18   | 0.00     | \$654.48   | \$654.48   |
| 08/25/2020 | 6.10  | Howell Township, MI | Travel          | 6.1     | 0.00     | \$219.60   | \$219.60   |
| 08/25/2020 |       | Baymont Hotel       |                 |         |          | \$5,950.98 | \$3,480.66 |
| 08/25/2020 |       |                     |                 |         |          | \$1,221.00 | \$1,221.00 |

Jesse Matta

| Date       | Hours | Project Name        | Line of Service | Reg Hrs | Overtime | Total Pay | Adjusted |
|------------|-------|---------------------|-----------------|---------|----------|-----------|----------|
| 08/10/2020 | 17.25 | Howell Township, MI | Base Fee        | 17.25   | 0.00     | \$496.80  | \$0.00   |
| 08/11/2020 | 10.80 | Howell Township, MI | Base Fee        | 10.8    | 0.00     | \$311.04  | \$0.00   |
| 08/12/2020 | 11.78 | Howell Township, MI | Base Fee        | 11.78   | 0.00     | \$339.26  | \$0.00   |
| 08/13/2020 | 10.68 | Howell Township, MI | Base Fee        | 0.17    | 10.51    | \$458.93  | \$0.00   |
| 08/14/2020 | 9.97  | Howell Township, MI | Base Fee        | 0       | 9.97     | \$430.70  | \$0.00   |
| 08/15/2020 | 6.78  | Howell Township, MI | Base Fee        | 6.78    | 0.00     | \$195.26  | \$195.26 |
| 08/16/2020 | OFF   |                     |                 |         |          |           |          |
| 08/17/2020 | 11.30 | Howell Township, MI | Base Fee        | 11.3    | 0.00     | \$325.44  | \$325.44 |
| 08/18/2020 | 9.75  | Howell Township, MI | Base Fee        | 9.75    | 0.00     | \$280.80  | \$280.80 |
| 08/19/2020 | 10.68 | Howell Township, MI | Base Fee        | 10.68   | 0.00     | \$307.58  | \$307.58 |
| 08/20/2020 | 9.83  | Howell Township, MI | Base Fee        | 1.49    | 8.34     | \$403.20  | \$403.20 |

|            |        |                     |          |      |       |            |            |
|------------|--------|---------------------|----------|------|-------|------------|------------|
| 08/21/2020 | 12.32  | Howell Township, MI | Base Fee | 0    | 12.32 | \$532.22   | \$532.22   |
| 08/22/2020 |        | OFF                 |          |      |       |            |            |
| 08/23/2020 |        | OFF                 |          |      |       |            |            |
| 08/24/2020 | 18.28  | Howell Township, MI | Base Fee | 8    | 10.28 | \$674.50   | \$674.50   |
| 08/25/2020 | 4.52   | Howell Township, MI | Base Fee | 4.52 | 0.00  | \$130.18   | \$130.18   |
|            | 143.94 |                     |          |      |       | \$4,885.92 | \$2,849.18 |
| 08/25/2020 |        | Baymont Hotel       |          |      |       | \$1,221.00 | \$1,221.00 |

Ronnie Childress

| Date         | Hours | Project Name        | Line of Service | Reg Hrs | Overtime | Total Pay  | Adjusted   |
|--------------|-------|---------------------|-----------------|---------|----------|------------|------------|
| 08/18/2020   | 9.92  | Howell Township, MI | Travel          | 9.92    | 0.00     | \$450.86   | \$450.86   |
| 08/19/2020   | 9.98  | Howell Township, MI | Base Fee        | 9.98    | 0.00     | \$453.59   | \$453.59   |
| 08/20/2020   | 9.83  | Howell Township, MI | Base Fee        | 9.83    | 0.00     | \$446.77   | \$446.77   |
| 08/21/2020   | 9.88  | Howell Township, MI | Base Fee        | 9.88    | 0.00     | \$449.05   | \$449.05   |
| 08/22/2020   | 6.17  | Howell Township, MI | Travel          | 0.39    | 5.78     | \$411.78   | \$411.78   |
| <b>TOTAL</b> | 45.78 |                     |                 |         |          | \$2,212.05 | \$2,212.05 |
| 08/25/2020   |       | Baymont Hotel       |                 |         |          | \$341.00   | \$341.00   |

**TOTAL**

\$15,831.95 \$11,324.90

Meals

|        |                  |                                      |      |      |
|--------|------------------|--------------------------------------|------|------|
| 605648 | Curtis A Madison | COLTONS - COLLINSVILLE : LUNCH 8-10  | \$40 | \$40 |
| 605648 | Curtis A Madison | DIAMONDS STEAK & SEAFO : DINNER 8-11 | \$75 | \$75 |
| 605648 | Curtis A Madison | MCDONALD'S F33412 : DINNER 8-24      | \$19 | \$19 |
| 605648 | Curtis A Madison | MCDONALD'S F22032 : BREAKFAST 8-18   | \$16 | \$16 |
| 605648 | Curtis A Madison | MCDONALD'S F22032 : BREAKFAST 8-14   | \$14 | \$14 |
| 605648 | Curtis A Madison | MCDONALD'S F22032 : BREAKFAST 8-20   | \$20 | \$20 |
| 605648 | Curtis A Madison | MCDONALD'S F22032 : BREAKFAST 8-12   | \$17 | \$17 |
| 605648 | Curtis A Madison | LEOS CONEY ISLAND : DINNER 8-12      | \$44 | \$44 |
| 605648 | Curtis A Madison | THREE BLONDES BREWING : DINNER 8-16  | \$62 | \$62 |

|        |                  |                                       |      |      |
|--------|------------------|---------------------------------------|------|------|
| 605648 | Curtis A Madison | BLOCK BREWING COMPANY - : DINNER 8-19 | \$89 | \$89 |
| 605648 | Curtis A Madison | MCDONALD'S F22032 : DINNER 8-23       | \$31 | \$31 |
| 605648 | Curtis A Madison | TACO BELL #32514 : DINNER 8-15        | \$23 | \$23 |
| 605648 | Curtis A Madison | TST* TOMATO BROTHERS : DINNER 8-17    | \$50 | \$50 |
| 605648 | Curtis A Madison | LEOS CONEY ISLAND : DINNER 8-21       | \$35 | \$35 |
| 605648 | Curtis A Madison | TEXAS ROADHOUSE #2060 : LUNCH 8-18    | \$72 | \$72 |
| 605648 | Curtis A Madison | MCDONALD'S F22032 : BREAKFAST 8-21    | \$13 | \$13 |
| 605648 | Curtis A Madison | EL PATRON : DINNER 8-13               | \$36 | \$36 |
| 605648 | Curtis A Madison | FAZOLIS 5057 : LUNCH 8-11             | \$20 | \$20 |
| 605648 | Curtis A Madison | CELLO RISTORANTE : DINNER 8-20        | \$51 | \$51 |
| 605648 | Curtis A Madison | 5GUYS 1786 QSR : DINNER 8-14          | \$36 | \$36 |

**TOTAL**

|  |  |  |       |       |
|--|--|--|-------|-------|
|  |  |  | \$763 | \$763 |
|--|--|--|-------|-------|

\$16,595.02    **\$12,087.97**

Labor  
Expenses

\$8,541.90  
\$3,546.07  
**\$12,087.97**

# AGENDA ITEM

10

**Howell Township**  
**Invoice and Check Registers**  
**As of 11/4/2020**

User: BRENT KILPELA  
DB: Howell Twp

| Inv Num  | Vendor          | Inv Date   | Due Date | Inv Amt | Amt Due | Status | Jrnalized |
|----------|-----------------|------------|----------|---------|---------|--------|-----------|
| Inv Ref# | Description     | Entered By |          |         |         |        | Post Date |
|          | GL Distribution |            |          |         |         |        |           |

|        |                |               |            |          |      |      |            |
|--------|----------------|---------------|------------|----------|------|------|------------|
| 203570 | SPICER GROUP   | 10/01/2020    | 10/08/2020 | 2,543.75 | 0.00 | Paid | Y          |
| 19319  | BD Bond Refund | BRENT KILPELA |            |          |      |      |            |
|        | 101-000-203.00 | BSP19-0001    |            | 2,543.75 |      |      | 10/01/2020 |

|        |                |               |            |          |      |      |            |
|--------|----------------|---------------|------------|----------|------|------|------------|
| 203572 | SPICER GROUP   | 10/01/2020    | 10/08/2020 | 1,575.00 | 0.00 | Paid | Y          |
| 19320  | BD Bond Refund | BRENT KILPELA |            |          |      |      |            |
|        | 101-000-203.00 | BSP20-0005    |            | 1,575.00 |      |      | 10/01/2020 |

|          |                |               |            |          |      |      |            |
|----------|----------------|---------------|------------|----------|------|------|------------|
| 51645573 | TETRA TECH INC | 10/05/2020    | 10/12/2020 | 2,440.00 | 0.00 | Paid | Y          |
| 19321    | BD Bond Refund | BRENT KILPELA |            |          |      |      |            |
|          | 101-000-203.00 | BSP18-0011    |            | 2,440.00 |      |      | 10/08/2020 |

|              |                           |                        |            |       |      |      |            |
|--------------|---------------------------|------------------------|------------|-------|------|------|------------|
| 517548388809 | AT&T                      | 09/28/2020             | 10/19/2020 | 88.13 | 0.00 | Paid | Y          |
| 19322        | 517 548-3888 FOR OCT 2020 | BRENT KILPELA          |            |       |      |      |            |
|              | 592-442-850.00            | WWTP TELEPHONE EXPENSE |            | 88.13 |      |      | 10/08/2020 |

|        |                   |                           |            |       |      |      |            |
|--------|-------------------|---------------------------|------------|-------|------|------|------------|
| 215849 | PRINTING SYSTEMS  | 08/28/2020                | 10/08/2020 | 76.44 | 0.00 | Paid | Y          |
| 19323  | ELECTION SUPPLIES | BRENT KILPELA             |            |       |      |      |            |
|        | 101-191-727.00    | ELECTION SUPPLIES EXPENSE |            | 76.44 |      |      | 10/08/2020 |

|        |                  |                          |            |        |      |      |            |
|--------|------------------|--------------------------|------------|--------|------|------|------------|
| 215952 | PRINTING SYSTEMS | 09/20/2020               | 10/08/2020 | 539.58 | 0.00 | Paid | Y          |
| 19324  | AV ENVELOPES     | BRENT KILPELA            |            |        |      |      |            |
|        | 101-191-726.00   | ELECTION POSTAGE EXPENSE |            | 539.58 |      |      | 10/08/2020 |

|        |                  |                          |            |        |      |      |            |
|--------|------------------|--------------------------|------------|--------|------|------|------------|
| 215953 | PRINTING SYSTEMS | 09/20/2020               | 10/08/2020 | 526.71 | 0.00 | Paid | Y          |
| 19325  | AV ENVELOPES     | BRENT KILPELA            |            |        |      |      |            |
|        | 101-191-726.00   | ELECTION POSTAGE EXPENSE |            | 526.71 |      |      | 10/08/2020 |

|       |                     |                                  |            |        |      |      |            |
|-------|---------------------|----------------------------------|------------|--------|------|------|------------|
| 5282  | PERFECT MAINTENANCE | 09/28/2020                       | 10/08/2020 | 175.00 | 0.00 | Paid | Y          |
| 19326 | OCTOBER CLEANING    | BRENT KILPELA                    |            |        |      |      |            |
|       | 101-265-775.00      | TWP HALL OFFICE CLEANING EXPENSE |            | 175.00 |      |      | 10/08/2020 |

|           |                |                            |            |        |      |      |            |
|-----------|----------------|----------------------------|------------|--------|------|------|------------|
| 9/22/2020 | COMCAST        | 09/22/2020                 | 10/13/2020 | 388.11 | 0.00 | Paid | Y          |
| 19327     | OCTOBER 2020   | BRENT KILPELA              |            |        |      |      |            |
|           | 101-265-850.00 | TWP HALL TELEPHONE EXPENSE |            | 388.11 |      |      | 10/08/2020 |

|       |                            |                           |            |        |      |      |            |
|-------|----------------------------|---------------------------|------------|--------|------|------|------------|
| 61345 | MICRO WORKS COMPUTING, INC | 09/21/2020                | 10/11/2020 | 704.00 | 0.00 | Paid | Y          |
| 19328 | ELECTION PRINTER           | BRENT KILPELA             |            |        |      |      |            |
|       | 101-191-727.00             | ELECTION SUPPLIES EXPENSE |            | 704.00 |      |      | 10/08/2020 |

User: BRENT KILPELA  
 DB: Howell Twp

| Inv Num  | Vendor      | Inv Date   | Due Date | Inv Amt | Amt Due | Status | Jrnalized |
|----------|-------------|------------|----------|---------|---------|--------|-----------|
| Inv Ref# | Description | Entered By |          |         |         |        | Post Date |

|              |                 |  |  |  |  |  |  |
|--------------|-----------------|--|--|--|--|--|--|
| 001124641212 | GL Distribution |  |  |  |  |  |  |
|--------------|-----------------|--|--|--|--|--|--|

|       |                                   |                                 |            |        |      |      |            |
|-------|-----------------------------------|---------------------------------|------------|--------|------|------|------------|
| 19329 | MUTUAL OF OMAHA INSURANCE COMPANY | 09/20/2020                      | 10/08/2020 | 186.38 | 0.00 | Paid | Y          |
|       | OCTOBER 2020                      | BRENT KILPELA                   |            |        |      |      | 10/08/2020 |
|       | 101-265-721.00                    | TWP HALL LIFE INSURANCE EXPENSE |            | 186.38 |      |      |            |

|           |                                    |                    |            |        |      |      |            |
|-----------|------------------------------------|--------------------|------------|--------|------|------|------------|
| 8/25/2020 | PLANNING & ZONING CENTER           | 10/06/2020         | 10/08/2020 | 370.00 | 0.00 | Paid | Y          |
| 19330     | 14 COPIES OF PLANNING & ZONING NEW | BRENT KILPELA      |            |        |      |      | 10/08/2020 |
|           | 101-400-957.00                     | DUES/SUBSCRIPTIONS |            | 370.00 |      |      |            |

|       |                 |                                  |            |       |      |      |            |
|-------|-----------------|----------------------------------|------------|-------|------|------|------------|
| 82805 | MASTER MEDIA    | 09/28/2020                       | 10/08/2020 | 93.33 | 0.00 | Paid | Y          |
| 19331 | OFFICE SUPPLIES | BRENT KILPELA                    |            |       |      |      | 10/08/2020 |
|       | 101-265-727.01  | TWP HALL OFFICE SUPPLIES EXPENSE |            | 93.33 |      |      |            |

|         |                |                                  |            |        |      |      |            |
|---------|----------------|----------------------------------|------------|--------|------|------|------------|
| CYSP116 | IRON MOUNTAIN  | 09/30/2020                       | 10/08/2020 | 170.77 | 0.00 | Paid | Y          |
| 19332   | SHREDDING 9/22 | BRENT KILPELA                    |            |        |      |      | 10/08/2020 |
|         | 101-265-775.00 | TWP HALL OFFICE CLEANING EXPENSE |            | 170.77 |      |      |            |

|              |                |                                  |            |        |      |      |            |
|--------------|----------------|----------------------------------|------------|--------|------|------|------------|
| 200282412645 | DTE ENERGY     | 09/30/2020                       | 11/10/2020 | 465.21 | 0.00 | Paid | Y          |
| 19333        | STREET LIGHTS  | BRENT KILPELA                    |            |        |      |      | 10/08/2020 |
|              | 101-268-920.00 | TWP AT LARGE STREETLIGHT EXPENSE |            | 465.21 |      |      |            |

|       |                                  |                            |            |          |      |      |            |
|-------|----------------------------------|----------------------------|------------|----------|------|------|------------|
| 54921 | FAHEY SCHULTZ BURZYCH RHODES PLC | 10/02/2020                 | 10/08/2020 | 2,934.50 | 0.00 | Paid | Y          |
| 19334 | GENERAL                          | BRENT KILPELA              |            |          |      |      | 10/08/2020 |
|       | 101-268-801.01                   | TWP AT LARGE LEGAL EXPENSE |            | 2,934.50 |      |      |            |

|       |                                  |                            |            |        |      |      |            |
|-------|----------------------------------|----------------------------|------------|--------|------|------|------------|
| 54922 | FAHEY SCHULTZ BURZYCH RHODES PLC | 10/02/2020                 | 10/08/2020 | 675.00 | 0.00 | Paid | Y          |
| 19335 | OAKLAND TACTICAL                 | BRENT KILPELA              |            |        |      |      | 10/08/2020 |
|       | 101-268-801.01                   | TWP AT LARGE LEGAL EXPENSE |            | 675.00 |      |      |            |

|       |                                  |                            |            |        |      |      |            |
|-------|----------------------------------|----------------------------|------------|--------|------|------|------------|
| 54923 | FAHEY SCHULTZ BURZYCH RHODES PLC | 10/02/2020                 | 10/08/2020 | 157.50 | 0.00 | Paid | Y          |
| 19336 | RAINBOW                          | BRENT KILPELA              |            |        |      |      | 10/08/2020 |
|       | 101-268-801.01                   | TWP AT LARGE LEGAL EXPENSE |            | 157.50 |      |      |            |

|         |                              |               |            |       |      |      |            |
|---------|------------------------------|---------------|------------|-------|------|------|------------|
| 2158412 | CARLISLE WORTMAN ASSOC, INC. | 10/08/2020    | 10/15/2020 | 40.00 | 0.00 | Paid | Y          |
| 19337   | BD Bond Refund               | BRENT KILPELA |            |       |      |      | 10/08/2020 |
|         | 101-000-203.00               | BSP20-0003    |            | 40.00 |      |      |            |

|            |                         |                          |            |        |      |      |            |
|------------|-------------------------|--------------------------|------------|--------|------|------|------------|
| 10/05/2020 | DTE ENERGY              | 10/05/2020               | 10/27/2020 | 139.00 | 0.00 | Paid | Y          |
| 19338      | 391 N BURKHART OCT 2020 | BRENT KILPELA            |            |        |      |      | 10/08/2020 |
|            | 592-442-920.00          | WWTP ELECTRICITY EXPENSE |            | 139.00 |      |      |            |

User: BRENT KILPELA  
 DB: Howell Twp

| Inv Num  | Vendor          | Inv Date   | Due Date | Inv Amt | Amt Due | Status | Jrnalized |
|----------|-----------------|------------|----------|---------|---------|--------|-----------|
| Inv Ref# | Description     | Entered By |          |         |         |        | Post Date |
|          | GL Distribution |            |          |         |         |        |           |

|           |                          |                          |            |        |      |      |            |
|-----------|--------------------------|--------------------------|------------|--------|------|------|------------|
| 10/5/2020 | DTE ENERGY               | 10/05/2020               | 10/27/2020 | 116.12 | 0.00 | Paid | Y          |
| 19339     | 1009 N BURKHART OCT 2020 | BRENT KILPELA            |            |        |      |      | 10/08/2020 |
|           | 592-442-920.00           | WWTW ELECTRICITY EXPENSE |            | 116.12 |      |      |            |

|            |                        |                          |            |        |      |      |            |
|------------|------------------------|--------------------------|------------|--------|------|------|------------|
| 10/05/2020 | DTE ENERGY             | 10/05/2020               | 10/26/2020 | 341.69 | 0.00 | Paid | Y          |
| 19340      | 2571 OAKGROVE OCT 2020 | BRENT KILPELA            |            |        |      |      | 10/08/2020 |
|            | 592-442-920.00         | WWTW ELECTRICITY EXPENSE |            | 341.69 |      |      |            |

|         |                              |                                     |            |        |      |      |            |
|---------|------------------------------|-------------------------------------|------------|--------|------|------|------------|
| 2158411 | CARLISLE WORTMAN ASSOC, INC. | 10/07/2020                          | 11/06/2020 | 193.00 | 0.00 | Paid | Y          |
| 19341   | NY DRIVE-IN                  | BRENT KILPELA                       |            |        |      |      | 10/08/2020 |
|         | 101-400-801.00               | PLANNING-CONTRACTED PLANNER EXPENSE |            | 193.00 |      |      |            |

|         |                              |                                     |            |        |      |      |            |
|---------|------------------------------|-------------------------------------|------------|--------|------|------|------------|
| 2158413 | CARLISLE WORTMAN ASSOC, INC. | 10/07/2020                          | 11/06/2020 | 625.00 | 0.00 | Paid | Y          |
| 19342   | ZONING ORDINANCE             | BRENT KILPELA                       |            |        |      |      | 10/08/2020 |
|         | 101-400-801.00               | PLANNING-CONTRACTED PLANNER EXPENSE |            | 625.00 |      |      |            |

|         |                              |                                     |            |        |      |      |            |
|---------|------------------------------|-------------------------------------|------------|--------|------|------|------------|
| 2158410 | CARLISLE WORTMAN ASSOC, INC. | 10/07/2020                          | 11/06/2020 | 160.00 | 0.00 | Paid | Y          |
| 19343   | GENERAL CONSULTATION         | BRENT KILPELA                       |            |        |      |      | 10/08/2020 |
|         | 101-400-801.00               | PLANNING-CONTRACTED PLANNER EXPENSE |            | 160.00 |      |      |            |

|         |                              |                                     |            |        |      |      |            |
|---------|------------------------------|-------------------------------------|------------|--------|------|------|------------|
| 2158409 | CARLISLE WORTMAN ASSOC, INC. | 10/07/2020                          | 11/06/2020 | 120.00 | 0.00 | Paid | Y          |
| 19344   | CHESTNUT REZONING            | BRENT KILPELA                       |            |        |      |      | 10/08/2020 |
|         | 101-400-801.00               | PLANNING-CONTRACTED PLANNER EXPENSE |            | 120.00 |      |      |            |

|       |                        |                                  |            |        |      |      |            |
|-------|------------------------|----------------------------------|------------|--------|------|------|------------|
| 6956  | THE DIRT HUNTER L.L.C. | 10/06/2020                       | 10/15/2020 | 159.00 | 0.00 | Paid | Y          |
| 19345 | FALL WINDOW CLEANING   | BRENT KILPELA                    |            |        |      |      | 10/08/2020 |
|       | 101-265-775.00         | TWP HALL OFFICE CLEANING EXPENSE |            | 159.00 |      |      |            |

|       |                                 |                       |            |        |      |      |            |
|-------|---------------------------------|-----------------------|------------|--------|------|------|------------|
| 3198  | COMPLETE OUTDOOR SERVICES, INC. | 10/06/2020            | 10/21/2020 | 546.75 | 0.00 | Paid | Y          |
| 19346 | CEMETERY MAINT (5 OF 7)         | BRENT KILPELA         |            |        |      |      | 10/08/2020 |
|       | 101-276-931.00                  | GROUNDS CARE & MAINT. |            | 546.75 |      |      |            |

|            |                            |                             |            |       |      |      |            |
|------------|----------------------------|-----------------------------|------------|-------|------|------|------------|
| 10/13/2020 | LCAA                       | 10/13/2020                  | 11/01/2020 | 80.00 | 0.00 | Paid | Y          |
| 19347      | BRENT KILPELA REGISTRATION | BRENT KILPELA               |            |       |      |      | 10/13/2020 |
|            | 101-209-720.00             | ASSESSING EDUCATION EXPENSE |            | 80.00 |      |      |            |

|            |                                |                                       |            |        |      |      |            |
|------------|--------------------------------|---------------------------------------|------------|--------|------|------|------------|
| 0003540854 | LIVINGSTON DAILY PRESS & ARGUS | 10/13/2020                            | 10/20/2020 | 140.00 | 0.00 | Paid | Y          |
| 19348      | SEPTEMBER PUBLICATIONS         | BRENT KILPELA                         |            |        |      |      | 10/13/2020 |
|            | 101-412-900.00                 | BOARD OF APPEALS PRINT & PUBL EXPENSE |            | 140.00 |      |      |            |



User: BRENT KILPELA

DB: Howell Twp

| Inv Num      | Vendor Description   | Inv Date                    | Due Date   | Inv Amt   | Amt Due | Status | Jrnalized Post Date |
|--------------|--|-----------------------------|------------|-----------|---------|--------|---------------------|
| 19349        | CHLORIDE SOLUTIONS, LLC<br>DUST CONTROL<br>204-000-802.00  | 09/26/2020<br>BRENT KILPELA | 10/26/2020 | 11,462.71 | 0.00    | Paid   | 10/13/2020          |
| 784          | CHLORIDE SOLUTIONS, LLC<br>DUST CONTROL<br>204-000-802.00  | 09/19/2020<br>BRENT KILPELA | 10/19/2020 | 11,631.34 | 0.00    | Paid   | 10/13/2020          |
| R74371642404 | MACALLISTER RENTALS<br>RENTAL FINAL BILL<br>592-000-972.00 | 10/06/2020<br>BRENT KILPELA | 10/19/2020 | 991.00    | 0.00    | Paid   | 10/13/2020          |
| 19351        | MACALLISTER RENTALS<br>RENTAL FINAL BILL<br>592-000-972.00 | 10/06/2020<br>BRENT KILPELA | 10/19/2020 | 991.00    | 0.00    | Paid   | 10/13/2020          |
| 1663438      | U. S. BANK<br>SEWER #6<br>592-442-996.06                   | 10/09/2020<br>BRENT KILPELA | 12/01/2020 | 16,987.50 | 0.00    | Paid   | 10/13/2020          |
| 203571       | SPICER GROUP<br>BD Bond Refund<br>101-000-203.00           | 10/15/2020<br>BRENT KILPELA | 10/22/2020 | 812.50    | 0.00    | Paid   | 10/15/2020          |
| 19353        | SPICER GROUP<br>BD Bond Refund<br>101-000-203.00           | 10/15/2020<br>BRENT KILPELA | 10/22/2020 | 812.50    | 0.00    | Paid   | 10/15/2020          |
| 2507         | TRUE VALUE HARDWARE<br>CLEANING SUPPLIES<br>592-442-956.00 | 10/14/2020<br>BRENT KILPELA | 11/15/2020 | 47.97     | 0.00    | Paid   | 10/19/2020          |
| 19355        | DTE ENERGY<br>1034 AUSTIN CT OCT 2020<br>592-442-920.00    | 10/12/2020<br>BRENT KILPELA | 11/03/2020 | 217.91    | 0.00    | Paid   | 10/19/2020          |
| 10/12/2020   | DTE ENERGY<br>1575 N BURKHART OCT 2020<br>592-442-920.00   | 10/12/2020<br>BRENT KILPELA | 11/03/2020 | 311.68    | 0.00    | Paid   | 10/19/2020          |
| 19356        | DTE ENERGY<br>1575 N BURKHART OCT 2020<br>592-442-920.00   | 10/12/2020<br>BRENT KILPELA | 11/03/2020 | 311.68    | 0.00    | Paid   | 10/19/2020          |
| 10/12/2020   | DTE ENERGY<br>1222 PACKARD DR OCT 2020<br>592-442-920.00   | 10/12/2020<br>BRENT KILPELA | 11/03/2020 | 4,221.09  | 0.00    | Paid   | 10/19/2020          |
| 19357        | DTE ENERGY<br>1222 PACKARD DR OCT 2020<br>592-442-920.00   | 10/12/2020<br>BRENT KILPELA | 11/03/2020 | 4,221.09  | 0.00    | Paid   | 10/19/2020          |
| 10/12/2020   | DTE ENERGY<br>2700 TOOLEY OCT 2020<br>592-442-920.00       | 10/12/2020<br>BRENT KILPELA | 11/03/2020 | 168.88    | 0.00    | Paid   | 10/19/2020          |
| 19358        | DTE ENERGY<br>2700 TOOLEY OCT 2020<br>592-442-920.00       | 10/12/2020<br>BRENT KILPELA | 11/03/2020 | 168.88    | 0.00    | Paid   | 10/19/2020          |

11/04/2020 09:11 AM  
 User: BRENT KILPELA  
 DB: Howell Twp

| Inv Num      | Vendor Description               | GL Distribution                     | Inv Date Entered By | Due Date   | Inv Amt    | Amt Due | Status | Jrnlized Post Date |
|--------------|----------------------------------|-------------------------------------|---------------------|------------|------------|---------|--------|--------------------|
| 10/12/2020   | DTE ENERGY                       |                                     | 10/12/2020          | 11/03/2020 | 153.02     | 0.00    | Paid   | Y<br>10/19/2020    |
| 19359        | 3888 OAKGROVE OCT 2020           |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 592-442-920.00                   | WWTP ELECTRICITY EXPENSE            |                     |            | 153.02     |         |        |                    |
| 10/12/2020   | DTE ENERGY                       |                                     | 10/12/2020          | 11/03/2020 | 120.87     | 0.00    | Paid   | Y<br>10/19/2020    |
| 19360        | 2559 W GRAND RIVER OCT 2020      |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 592-442-920.00                   | WWTP ELECTRICITY EXPENSE            |                     |            | 120.87     |         |        |                    |
| 202608368775 | CONSUMERS ENERGY                 |                                     | 10/12/2020          | 11/06/2020 | 18.94      | 0.00    | Paid   | Y<br>10/19/2020    |
| 19361        | 391 N BURKHART OCT 2020          |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 592-442-922.00                   | WWTP NATURAL GAS EXPENSE            |                     |            | 18.94      |         |        |                    |
| 203142300907 | CONSUMERS ENERGY                 |                                     | 10/12/2020          | 11/06/2020 | 188.96     | 0.00    | Paid   | Y<br>10/19/2020    |
| 19362        | 1222 PACKARD DR OCT 2020         |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 592-442-922.00                   | WWTP NATURAL GAS EXPENSE            |                     |            | 188.96     |         |        |                    |
| 10/09/2020   | DTE ENERGY                       |                                     | 10/09/2020          | 11/02/2020 | 431.74     | 0.00    | Paid   | Y<br>10/19/2020    |
| 19363        | TWP HALL OCT 2020                |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 101-265-920.00                   | TWP HALL ELECTRICITY EXPENSE        |                     |            | 431.74     |         |        |                    |
| 2020-0076    | CSM MECHANICAL, LLC              |                                     | 10/12/2020          | 11/11/2020 | 251,229.75 | 0.00    | Paid   | Y<br>10/19/2020    |
| 19364        | GRAND RIVER PUMP STATION UPGRADE |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 592-000-150.00                   | CONSTRUCTION IN PROGRESS            |                     |            | 251,229.75 |         |        |                    |
| 10/19/2020   | HOWELL PUBLIC SCHOOLS            |                                     | 10/19/2020          | 10/19/2020 | 3,585.77   | 0.00    | Paid   | Y<br>10/19/2020    |
| 19365        | 2020 SUMMER TAXES 10/1 - 10/15   |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 703-000-225.00                   | TAX DUE TO HOWELL SCHLS DEBT SUMMER |                     |            | 3,585.77   |         |        |                    |
| 10/19/2020   | HOWELL PUBLIC SCHOOLS            |                                     | 10/19/2020          | 10/19/2020 | 1,538.80   | 0.00    | Paid   | Y<br>10/19/2020    |
| 19366        | 2020 SUMMER TAXES 10/1 - 10/15   |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 703-000-225.01                   | TAX DUE TO HOWELL SCHLS OPER SUMMER |                     |            | 1,538.80   |         |        |                    |
| 10/19/2020   | LIVINGSTON COUNTY TREASURER      |                                     | 10/19/2020          | 10/19/2020 | 7,909.84   | 0.00    | Paid   | Y<br>10/19/2020    |
| 19367        | 2020 SUMMER TAXES 10/1 - 10/15   |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 703-000-228.01                   | TAX DUE TO COUNTY SET SUMMER        |                     |            | 7,909.84   |         |        |                    |
| 10/19/2020   | LIV EDUC SERVICE AGENCY          |                                     | 10/19/2020          | 10/19/2020 | 4,309.05   | 0.00    | Paid   | Y<br>10/19/2020    |
| 19368        | 2020 SUMMER TAXES 10/1 - 10/15   |                                     | BRENT KILPELA       |            |            |         |        |                    |
|              | 703-000-227.00                   | TAX DUE TO LESEA SUMMER             |                     |            | 4,309.05   |         |        |                    |

User: BRENT KILPELA DB: Howell Twp

| Inv Num  | Vendor      | Inv Date   | Due Date | Inv Amt | Amt Due | Status | Jrnlized  |
|----------|-------------|------------|----------|---------|---------|--------|-----------|
| Inv Ref# | Description | Entered By |          |         |         |        | Post Date |

|            |                                |                          |            |          |      |      |            |
|------------|--------------------------------|--------------------------|------------|----------|------|------|------------|
| 10/19/2020 | LIVINGSTON COUNTY TREASURER    | 10/19/2020               | 10/19/2020 | 4,319.34 | 0.00 | Paid | Y          |
| 19369      | 2020 SUMMER TAXES 10/1 - 10/15 | BRENT KILPELA            |            |          |      |      | 10/19/2020 |
|            | 703-000-228.00                 | TAX DUE TO COUNTY SUMMER |            | 4,319.34 |      |      |            |

|            |                         |                          |            |       |      |      |            |
|------------|-------------------------|--------------------------|------------|-------|------|------|------------|
| 10/15/2020 | DTE ENERGY              | 10/15/2020               | 11/06/2020 | 32.58 | 0.00 | Paid | Y          |
| 19370      | 271 E HIGHLAND OCT 2020 | BRENT KILPELA            |            |       |      |      | 10/19/2020 |
|            | 592-442-920.00          | WWTP ELECTRICITY EXPENSE |            | 32.58 |      |      |            |

|       |                           |                      |            |        |      |      |            |
|-------|---------------------------|----------------------|------------|--------|------|------|------------|
| 4157D | SHARPE'S OUTDOOR SERVICES | 10/18/2020           | 10/31/2020 | 187.20 | 0.00 | Paid | Y          |
| 19371 | OCTOBER MAINTENANCE       | BRENT KILPELA        |            |        |      |      | 10/19/2020 |
|       | 101-265-931.00            | GROUPS CARE & MAINT. |            | 187.20 |      |      |            |

|       |                                    |   |            |           |      |      |            |
|-------|------------------------------------|---|------------|-----------|------|------|------------|
| 3490  | DECKER AGENCY                      | 10/13/2020                              | 11/12/2020 | 19,468.00 | 0.00 | Paid | Y          |
| 19372 | ANNUAL INSURANCE 12/1/20 - 12/1/21 | BRENT KILPELA                           |            |           |      |      | 10/19/2020 |
|       | 101-265-822.00                     | TWP HALL INSURANCE & BOND EXPENSE       |            | 8,761.00  |      |      |            |
|       | 592-441-822.00                     | UTILITY BILLING INSURANCE & BOND EXPENS |            | 10,707.00 |      |      |            |

|       |                            |                             |            |        |      |      |            |
|-------|----------------------------|-----------------------------|------------|--------|------|------|------------|
| 61524 | MICRO WORKS COMPUTING, INC | 10/15/2020                  | 11/04/2020 | 156.00 | 0.00 | Paid | Y          |
| 19373 | REMOTE LICENSE             | BRENT KILPELA               |            |        |      |      | 10/19/2020 |
|       | 101-265-728.01             | TWP HALL IT SUPPORT EXPENSE |            | 156.00 |      |      |            |

|              |                  |                              |            |       |      |      |            |
|--------------|------------------|------------------------------|------------|-------|------|------|------------|
| 202608369891 | CONSUMERS ENERGY | 10/12/2020                   | 11/09/2020 | 37.99 | 0.00 | Paid | Y          |
| 19374        | OCT 2020         | BRENT KILPELA                |            |       |      |      | 10/21/2020 |
|              | 101-265-922.00   | TWP HALL NATURAL GAS EXPENSE |            | 37.99 |      |      |            |

|        |                 |  |            |       |      |      |            |
|--------|-----------------|--|------------|-------|------|------|------------|
| 637046 | CULLIGAN WATER  | 10/21/2020                             | 11/20/2020 | 50.74 | 0.00 | Paid | Y          |
| 19375  | 5 JUGS OF WATER | BRENT KILPELA                          |            |       |      |      | 10/21/2020 |
|        | 101-265-727.00  | TWP HALL KITCHEN/BATH SUPPLIES EXPENSE |            | 50.74 |      |      |            |

|         |                                    |                                    |            |          |      |      |            |
|---------|------------------------------------|------------------------------------|------------|----------|------|------|------------|
| 1623371 | APPLIED IMAGING                    | 10/20/2020                         | 11/19/2020 | 1,212.64 | 0.00 | Paid | Y          |
| 19376   | CANON ANNUAL MAINT. 10/23/2020 - 1 | BRENT KILPELA                      |            |          |      |      | 10/21/2020 |
|         | 101-265-930.01                     | TWP HALL OFFICE EQUIPMENT & REPAIR |            | 1,212.64 |      |      |            |

|            |                         |                                  |            |       |      |      |            |
|------------|-------------------------|----------------------------------|------------|-------|------|------|------------|
| 4065005595 | CINTAS CORPORATION #725 | 10/21/2020                       | 11/10/2020 | 71.24 | 0.00 | Paid | Y          |
| 19377      | BLUE MATS               | BRENT KILPELA                    |            |       |      |      | 10/21/2020 |
|            | 101-265-775.00          | TWP HALL OFFICE CLEANING EXPENSE |            | 71.24 |      |      |            |

|              |                        |                          |            |       |      |      |            |
|--------------|------------------------|--------------------------|------------|-------|------|------|------------|
| 207057398917 | CONSUMERS ENERGY       | 10/13/2020               | 11/09/2020 | 95.36 | 0.00 | Paid | Y          |
| 19378        | 2571 OAKGROVE OCT 2020 | BRENT KILPELA            |            |       |      |      | 10/21/2020 |
|              | 592-442-922.00         | WWTP NATURAL GAS EXPENSE |            | 95.36 |      |      |            |

User: BRENT KIPELA  
DB: Howell Twp

| Inv Num      | Vendor Description                  | Inv Date   | Due Date   | Inv Amt  | Amt Due | Status | Jrnlized Post Date |
|--------------|-------------------------------------|------------|------------|----------|---------|--------|--------------------|
| 517552195610 | AT&T                                | 10/13/2020 | 11/02/2020 | 206.16   | 0.00    | Paid   | Y                  |
| 19379        | 517 552-1956 OCT 2020               |            |            |          |         |        |                    |
|              | 592-442-850.00                      |            |            |          |         |        |                    |
|              | WWTP TELEPHONE EXPENSE              |            |            | 206.16   |         |        | 10/21/2020         |
| 10/26/2020   | LIVINGSTON COUNTY TREASURER         | 10/26/2020 | 11/20/2020 | 765.00   | 0.00    | Paid   | Y                  |
| 19386        | MOBILE HOME FEES                    |            |            |          |         |        |                    |
|              | 701-000-239.00                      |            |            |          |         |        |                    |
|              | TRUST MOBILE HOME TAX PAYABLE       |            |            | 765.00   |         |        | 10/26/2020         |
| 11/2/2020    | LIVINGSTON COUNTY TREASURER         | 11/02/2020 | 11/02/2020 | 70.50    | 0.00    | Paid   | Y                  |
| 19395        | DOG LICENSES                        |            |            |          |         |        |                    |
|              | 701-000-238.00                      |            |            |          |         |        |                    |
|              | TRUST DUE TO COUNTY DOG LICENSE     |            |            | 70.50    |         |        | 11/02/2020         |
| 11/1/2020    | HOWELL PUBLIC SCHOOLS               | 11/02/2020 | 11/02/2020 | 2,042.28 | 0.00    | Paid   | Y                  |
| 19396        | 2020 SUMMER TAXES 10/16 - 10/31     |            |            |          |         |        |                    |
|              | 703-000-225.00                      |            |            |          |         |        |                    |
|              | TAX DUE TO HOWELL SCHIS DEBT SUMMER |            |            | 2,042.28 |         |        | 11/02/2020         |
| 11/2/2020    | HOWELL PUBLIC SCHOOLS               | 11/02/2020 | 11/02/2020 | 4,147.40 | 0.00    | Paid   | Y                  |
| 19397        | 2020 SUMMER TAXES 10/16 - 10/31     |            |            |          |         |        |                    |
|              | 703-000-225.01                      |            |            |          |         |        |                    |
|              | TAX DUE TO HOWELL SCHIS OPER SUMMER |            |            | 4,147.40 |         |        | 11/02/2020         |
| 11/1/2020    | LIVINGSTON COUNTY TREASURER         | 11/02/2020 | 11/02/2020 | 4,017.72 | 0.00    | Paid   | Y                  |
| 19398        | 2020 SUMMER TAXES 10/16 - 10/31     |            |            |          |         |        |                    |
|              | 703-000-228.01                      |            |            |          |         |        |                    |
|              | TAX DUE TO COUNTY SET SUMMER        |            |            | 4,017.72 |         |        | 11/02/2020         |
| 11/1/2020    | LIV EDUC SERVICE AGENCY             | 11/02/2020 | 11/02/2020 | 2,188.72 | 0.00    | Paid   | Y                  |
| 19399        | 2020 SUMMER TAXES 10/16 - 10/31     |            |            |          |         |        |                    |
|              | 703-000-227.00                      |            |            |          |         |        |                    |
|              | TAX DUE TO LESEA SUMMER             |            |            | 2,188.72 |         |        | 11/02/2020         |
| 11/1/2020    | LIVINGSTON COUNTY TREASURER         | 11/02/2020 | 11/02/2020 | 2,193.96 | 0.00    | Paid   | Y                  |
| 19400        | 2020 SUMMER TAXES 10/16 - 10/31     |            |            |          |         |        |                    |
|              | 703-000-228.00                      |            |            |          |         |        |                    |
|              | TAX DUE TO COUNTY SUMMER            |            |            | 2,193.96 |         |        | 11/02/2020         |

# of Invoices: 68 # Due: 0  
# of Credit Memos: 0 # Due: 0

Totals: 374,372.12  
Totals: 0.00

Net of Invoices and Credit Memos:

374,372.12  
Agrees with check  
Revised BK

0.00

Inv Num Vendor  
 Inv Ref# Description  
 GL Distribution

Inv Date  
 Entered By  
 Due Date  
 Inv Amt  
 Amt Due  
 Status  
 Jnlized  
 Post Date

---- TOTALS BY FUND ----  
 101 - GENERAL FUND 27,806.08 0.00  
 204 - ROAD FUND 23,094.05 0.00  
 592 - SWR/WTR 286,383.61 0.00  
 701 - TRUST & AGENCY 835.50 0.00  
 703 - TAX FUND 36,252.88 0.00

---- TOTALS BY DEPT/ACTIVITY ----  
 000 - OTHER 319,814.43 0.00  
 191 - ELECTIONS 1,846.73 0.00  
 209 - ASSESSING 80.00 0.00  
 265 - TOWNSHIP HALL 12,081.14 0.00  
 268 - TOWNSHIP AT LARGE 4,232.21 0.00  
 276 - CEMETERY 546.75 0.00  
 400 - PLANNING COMMISSION 1,468.00 0.00  
 412 - BOARD OF APPEALS 140.00 0.00  
 441 - UTILITY BILLING 10,707.00 0.00  
 442 - WWTP 23,455.86 0.00

| Check Date                     | Bank | Check        | Vendor Name                       | Amount    |
|--------------------------------|------|--------------|-----------------------------------|-----------|
| Bank GEN GENERAL FUND CHECKING |      |              |                                   |           |
| 10/12/2020                     | GEN  | 101001683(E) | COMCAST                           | 388.11    |
| 10/12/2020                     | GEN  | 17616        | CARLISLE WORTMAN ASSOC, INC.      | 1,138.00  |
| 10/12/2020                     | GEN  | 17617        | COMPLETE OUTDOOR SERVICES, INC.   | 546.75    |
| 10/12/2020                     | GEN  | 17618        | DTE ENERGY                        | 465.21    |
| 10/12/2020                     | GEN  | 17619        | THE DIRT HUNTER L.L.C.            | 159.00    |
| 10/12/2020                     | GEN  | 17620        | FAHEY SCHULTZ BURZYCH RHODES PLC  | 3,767.00  |
| 10/12/2020                     | GEN  | 17621        | IRON MOUNTAIN                     | 170.77    |
| 10/12/2020                     | GEN  | 17622        | MASTER MEDIA                      | 93.33     |
| 10/12/2020                     | GEN  | 17623        | MICRO WORKS COMPUTING, INC        | 704.00    |
| 10/12/2020                     | GEN  | 17624        | MUTUAL OF OMAHA INSURANCE COMPANY | 186.38    |
| 10/12/2020                     | GEN  | 17625        | PERFECT MAINTENANCE               | 175.00    |
| 10/12/2020                     | GEN  | 17626        | PLANNING & ZONING CENTER          | 370.00    |
| 10/12/2020                     | GEN  | 17627        | PRINTING SYSTEMS                  | 1,142.73  |
| 10/12/2020                     | GEN  | 17628        | SPICER GROUP                      | 4,118.75  |
| 10/12/2020                     | GEN  | 17629        | TETRA TECH INC                    | 2,440.00  |
| 10/21/2020                     | GEN  | 101001684(E) | CONSUMERS ENERGY                  | 37.99     |
| 10/21/2020                     | GEN  | 101001685(E) | DTE ENERGY                        | 431.74    |
| 10/21/2020                     | GEN  | 17630        | APPLIED IMAGING                   | 1,212.64  |
| 10/21/2020                     | GEN  | 17631        | CINTAS CORPORATION #725           | 71.24     |
| 10/21/2020                     | GEN  | 17632        | CULLIGAN WATER                    | 50.74     |
| 10/21/2020                     | GEN  | 17633        | DECKER AGENCY                     | 19,468.00 |
| 10/21/2020                     | GEN  | 17634        | LCAA                              | 80.00     |
| 10/21/2020                     | GEN  | 17635        | LIVINGSTON DAILY PRESS & ARGUS    | 140.00    |
| 10/21/2020                     | GEN  | 17636        | CHLORIDE SOLUTIONS, LLC           | 23,094.05 |
| 10/21/2020                     | GEN  | 17637        | MICRO WORKS COMPUTING, INC        | 156.00    |
| 10/21/2020                     | GEN  | 17638        | SHARPE'S OUTDOOR SERVICES         | 187.20    |
| 10/21/2020                     | GEN  | 17639        | SPICER GROUP                      | 812.50    |

GEN TOTALS:

|                            |           |
|----------------------------|-----------|
| Total of 27 Checks:        | 61,607.13 |
| Less 0 Void Checks:        | 0.00      |
| Total of 27 Disbursements: | 61,607.13 |

Bank T&A TRUST & AGENCY CHECKING

|            |     |      |                             |        |
|------------|-----|------|-----------------------------|--------|
| 11/02/2020 | T&A | 3477 | LIVINGSTON COUNTY TREASURER | 765.00 |
| 11/02/2020 | T&A | 3478 | LIVINGSTON COUNTY TREASURER | 70.50  |

T&A TOTALS:

|                           |        |
|---------------------------|--------|
| Total of 2 Checks:        | 835.50 |
| Less 0 Void Checks:       | 0.00   |
| Total of 2 Disbursements: | 835.50 |

Bank TAX TAX CHECKING

|            |     |      |                             |          |
|------------|-----|------|-----------------------------|----------|
| 10/19/2020 | TAX | 5453 | HOWELL PUBLIC SCHOOLS       | 3,585.77 |
| 10/19/2020 | TAX | 5454 | HOWELL PUBLIC SCHOOLS       | 1,538.80 |
| 10/19/2020 | TAX | 5455 | LIV EDUC SERVICE AGENCY     | 4,309.05 |
| 10/19/2020 | TAX | 5456 | LIVINGSTON COUNTY TREASURER | 7,909.84 |
| 10/19/2020 | TAX | 5457 | LIVINGSTON COUNTY TREASURER | 4,319.34 |
| 11/02/2020 | TAX | 5458 | HOWELL PUBLIC SCHOOLS       | 2,042.28 |
| 11/02/2020 | TAX | 5459 | HOWELL PUBLIC SCHOOLS       | 4,147.40 |
| 11/02/2020 | TAX | 5460 | LIV EDUC SERVICE AGENCY     | 2,188.72 |
| 11/02/2020 | TAX | 5461 | LIVINGSTON COUNTY TREASURER | 4,017.72 |
| 11/02/2020 | TAX | 5462 | LIVINGSTON COUNTY TREASURER | 2,193.96 |

TAX TOTALS:

|                            |           |
|----------------------------|-----------|
| Total of 10 Checks:        | 36,252.88 |
| Less 0 Void Checks:        | 0.00      |
| Total of 10 Disbursements: | 36,252.88 |

Bank UTYCK UTILITY CHECKING

|            |       |              |                     |            |
|------------|-------|--------------|---------------------|------------|
| 10/21/2020 | UTYCK | 2707         | CSM MECHANICAL, LLC | 251,229.75 |
| 10/21/2020 | UTYCK | 2708         | MACALLISTER RENTALS | 991.00     |
| 10/21/2020 | UTYCK | 2709         | TRUE VALUE HARDWARE | 47.97      |
| 10/21/2020 | UTYCK | 2710         | U. S. BANK          | 16,987.50  |
| 10/21/2020 | UTYCK | 590003219(E) | AT&T                | 88.13      |
| 10/21/2020 | UTYCK | 590003220(E) | AT&T                | 206.16     |
| 10/21/2020 | UTYCK | 590003221(E) | CONSUMERS ENERGY    | 18.94      |
| 10/21/2020 | UTYCK | 590003222(E) | CONSUMERS ENERGY    | 188.96     |
| 10/21/2020 | UTYCK | 590003223(E) | CONSUMERS ENERGY    | 95.36      |
| 10/21/2020 | UTYCK | 590003224(E) | DTE ENERGY          | 139.00     |

| Check Date | Bank  | Check         | Vendor Name | Amount   |
|------------|-------|---------------|-------------|----------|
| 10/21/2020 | UTYCK | 590003225 (E) | DTE ENERGY  | 116.12   |
| 10/21/2020 | UTYCK | 590003226 (E) | DTE ENERGY  | 341.69   |
| 10/21/2020 | UTYCK | 590003227 (E) | DTE ENERGY  | 217.91   |
| 10/21/2020 | UTYCK | 590003228 (E) | DTE ENERGY  | 311.68   |
| 10/21/2020 | UTYCK | 590003229 (E) | DTE ENERGY  | 4,221.09 |
| 10/21/2020 | UTYCK | 590003230 (E) | DTE ENERGY  | 168.88   |
| 10/21/2020 | UTYCK | 590003231 (E) | DTE ENERGY  | 153.02   |
| 10/21/2020 | UTYCK | 590003232 (E) | DTE ENERGY  | 120.87   |
| 10/21/2020 | UTYCK | 590003233 (E) | DTE ENERGY  | 32.58    |

UTYCK TOTALS:

|                            |            |
|----------------------------|------------|
| Total of 19 Checks:        | 275,676.61 |
| Less 0 Void Checks:        | 0.00       |
| Total of 19 Disbursements: | 275,676.61 |

REPORT TOTALS:

|                            |            |
|----------------------------|------------|
| Total of 58 Checks:        | 374,372.12 |
| Less 0 Void Checks:        | 0.00       |
| Total of 58 Disbursements: | 374,372.12 |

*Agrees with Invoice  
Resistar BK*