

HOWELL TOWNSHIP BOARD MEETING
3525 Byron Road
Howell, MI 48855
April 13, 2020
6:30 P.M.

1. Call to Order:
2. Roll Call: Mike Coddington () Jeff Smith ()
 Jean Graham () Harold Melton ()
 Jonathan Hohenstein () Evan Rudnicki ()
 Matthew Counts ()
3. Call to the Board:
4. Approval of the Minutes:
A. Regular Board Meeting March 16, 2020
5. Correspondence:
6. Call to the Public:
7. New Business:
A. Code Enforcement Officer
B. Crossroads LLC request for 90 day extension
C. Union at Oak Grove Pilot discussion
D. Howell Clean – Up Day May 16th
8. Reports:
A. Supervisor B. Treasurer C. Clerk D. Zoning
E. Assessing F. Fire Authority G. MHOG H. Planning Commission
I. Z B A J. WWTP K. HAPRA L. Property Committee
9. Call to the Public:
10. Disbursements:
Regular and Check Register
11. Adjournment:

Notice of Electronic Meeting

The Howell Township Regular Board Meeting on April 13th, 2020 at 6:30 pm will be held electronically via Zoom. Zoom allows participants to connect with a computer or a telephone. This meeting is being held electronically due to COVID-19 and by Executive Order 2020-15. Instructions for connecting to the meeting will be posted on the Township website and below. This meeting will be open to the public. Public comments will be limited to the portion(s) of the meeting dedicated to 'Call to the Public' on the meeting agenda. Questions and comments can also be submitted prior to the meeting by email to supervisor@howelltownshipmi.org. Persons with a disability may participate with the use of an attendant or by requesting, in advance, accommodations to participate in the meeting.

Howell Township Board is inviting you to a scheduled Zoom meeting.

Topic: Howell Township Board Meeting

Time: Apr 13, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/491415934?pwd=cy9RVmVNMkFFRGJGUUdNZGM2SFVaQT09>

Meeting ID: 491 415 934

Password: 145600

One tap mobile

+13126266799,,491415934#,,#,145600# US (Chicago)

+19294362866,,491415934#,,#,145600# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 491 415 934

Password: 145600

Find your local number: <https://zoom.us/u/abmmFd2nVS>

AGENDA ITEM

4

HOWELL TOWNSHIP BOARD REGULAR MEETING

MINUTES

3525 Byron Road

Howell, MI 48855

March 16, 2020

6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Evan Rudnicki	Trustee
Jeff Smith	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

MARCH 16, 2020

MOTION by Graham, seconded by Counts, **"TO APPROVE THE MARCH 16, 2020 AGENDA AS AMENDED: REVERSE AGENDA ITEMS 8 AND 9."** Discussion followed. Motion carried.

FEBRUARY 10, 2020 MEETING MINUTES:

REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, seconded by Counts, **"TO APPROVE THE FEBRUARY 10, 2020 MEETING MINUTES AS AMENDED: UNDER REPORTS, ITEM G – MHO, CHANGE THE WORD MAIN TO 24 INCH MAIN."** Discussion followed. Motion carried. (See February 10, 2020 Regular Meeting Minutes)

CORRESPONDENCE:

No additions.

CALL TO THE PUBLIC:

- Lee Ann Blazejewski from the city of Howell: she is running as a Republican for the Livingston County Board of Commissioners for District 5, (Howell Township is in District 5). She would like to introduce herself to the residents, she would like to serve.

NEW BUSINESS:

EINSTEIN DOG TRAINING – SPECIAL LAND USE PERMIT & FINAL SITE PLAN APPROVAL

- Planning Commissioners Counts and Smith gave a report on the Planning Commission's decision to recommend approval. The petitioner is seeking a Conditional Rezoning to allow for a pole barn on parcel #4706-20-100-027. All criteria have been met and all outstanding issues have been addressed.
- Owner stated training will be one-hour behavior modification sessions. There is no boarding at this facility.
- **MOTION** by Graham, seconded by Melton, **"TO ACCEPT EINSTEIN DOG TRAINING'S SPECIAL LAND USE PERMIT AND FINAL SITE PLAN APPROVAL BASED ON THE RECOMMENDATION OF THE HOWELL TOWNSHIP PLANNING COMMISSION."** Discussion followed. Motion carried.

AMBER OAKS – FAILURE OF BUILDER REGARDING THEIR BOND & MASTER DEED

- Brian Hornacek, 3614 Amber Oaks Dr. and Julia Barker, 336 Keenen Ct. both board members of their homeowner's association for Amber Oaks. They wanted to address some shortcomings they believe of Allen Edwin Homes. They stated a walk through was done almost a year ago with Allen Edwin and Howell Township on Phase 3. Issues revealed at the time of the walk through were drainage around the perimeter of the community, incomplete landscaping at the rear the development, incomplete walking paths and sidewalks that were not consistent with the master deed. Mr. Hornacek stated that since the walk through none of these issues have been addressed by either Allen Edwin or the Township. He also claims that Allen Edwin has pocketed tens of thousands of dollars that their community is owed in work. The Amber Oaks Homeowner Association is asking the Township to use their authority to refuse Allen Edwin the remaining of the bond that the Township holds in the amount of \$30,000.00 plus and use that to facilitate a fair settlement to the Amber Oaks Community. He claims that they represent over 200 homes in and nearly 400 registered voters.
- Supervisor Coddington requested a hard copy of their list of concerns. Once we have the list then the Township can contact the developer and seek legal counsel about these issues.
- Further discussion took place about driveways, the size of sidewalks, walking paths and mulch.

MOTION by Graham, seconded by Counts, **“TO MOVE AGENDA ITEM NEW BUSINESS C, HOWELL TOWNSHIP TRAIL FEASIBILITY STUDY, TO REPORTS, H, PLANNING COMMISSION.”** Discussion followed. Motion carried.

CLOSED SESSION:

LEGAL COUNSEL ON PROPOSED SETTLEMENT BEING OFFERED

- **MOTION** by Graham, seconded by Hohenstein, **“TO MOVE INTO CLOSED SESSION TO DISCUSS LEGAL COUNSEL ON A PROPOSED SETTLEMENT CURRENTLY BEING OFFERED AT 6:57 P.M.”** Discussion followed. A roll-call vote was taken: Melton – yes, Coddington – yes, Graham - yes, Smith – yes, Rudnicki – yes, Counts – yes, Hohenstein – yes. Motion carries 7 to 0.
- **MOTION** by Counts, seconded by Rudnicki, **“TO RE-ENTER INTO REGULAR SESSION AT 7:45 P.M.”** Motion carried.

UNFINISHED BUSINESS:

None.

REPORTS:

A. SUPERVISOR:

(Supervisor Coddington reported on the following items)

- Been dealing with lots of conference calls.
- Having conference calls twice weekly with County to discussing the amount of cases in the County and what emergency supplies and kits are available.
- It is decided that the office will reduce the amount of staff in the office at any given time. The doors will be closed to the public. Office hours will be Mondays and Thursdays from 9:00 AM until 1:00 PM to answer phone calls, check phone messages, take care of incoming mail and check emails. This will be until April 6th and then we will reassess.
- Working on Township lawsuits.

B. TREASURER:

(Treasurer Hohenstein reported on the following items)

- It is time to choose a chloride provider. Chloride Solutions is the only company that submitted a bid. They are the same company that have done our roads in the past. The bid is the same price as last year. They work the best with the Road Commission. Discussion on the amount of passes they will apply. **MOTION** by Counts, seconded by Rudnicki, **“TO ACCEPT THE PROPOSAL FROM CHLORIDE SOLUTIONS AS PRESENTED.”** Discussion followed. Motion carried.
- The Deputy Treasurer's computer is having issues. After discussion with our IT person it is recommended to replace the computer rather than trying to fix the computer. This will fit into the Township technology goals to replace computers on a rotating basis. The two oldest computers are the Assessing and Deputy Treasurer computers. Cost is \$2,934.02 for two computers including installation of all software. This is in the technology budget. **MOTION** by Graham, seconded by Melton, **“TO REPLACE THE DEPUTY TREASURER’S AND THE ASSESSOR’S COMPUTERS AT THE COST NOT TO EXCEED \$3,000.00.”** Discussion followed. Motion carried.

C. CLERK:

(Clerk Graham reported on the following items)

- Howell Township's March Election has been cleared and approved by the Livingston County Board of Canvassers. It doesn't look like there will be any audits for this election. The results of the election are included in the packet.
- It is being looked into by other municipalities on what they are doing about having extra help at the front counter to help handle the intake of applications and ballots for future elections. Will install a scanner on to the Clerk's computer for checking in ballots. This helps make the process go a little faster. There is a scanner on the Deputy Clerk's computer.
- The Deputy Clerk and I will be going over to M-Tec which holds two of our election precincts. There is rumor that the building is up for sale. We may have to find a new facility to hold two of our precincts. This takes time and must be done several weeks prior to the election.
- The letter opener that was purchased for the election for the AVCB worked very well. The inspectors stated that it made opening the ballots a much faster process.
- We now have over 1,000 permanent absentee voters. That does not include voters who request an absentee ballot for only a current election.

D. ZONING:

(See Zoning Administrator Daus' prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

F. FIRE AUTHORITY:

(Supervisor Coddington reported on the following items)

- The bank that the Fire Authority uses is changing names.
- Engine 23 is in place. Discussion on method of selling the old engine.

G. MHOG:

(Treasurer Hohenstein reported on the following items)

- See prepared written report.
- Reported that there was a discussion with Accounting/Deputy Supervisor on taking all the water tap fees that the Township takes in as the funding source to pay for the line item in the MHOG budget that Township pays for. Will know more when it gets closer to present the budget.

H. PLANNING COMMISSION:

Bringing back in agenda item 9C – Howell Township Tail Feasibility Study

- Supervisor Coddington reported the main objective for the study is to obtain grants. The other reason is that the more developments come in, the pathways, trails and sidewalks have been drafted in as to what needs to be met. As of now there is no feasibility work plan in place.
- Discussion on it might have been better to do the study before the Master Plan.
- Discussion on studies to be conducted along Oak Grove Road and Grand River out to Tomato Brothers. It was the consensus of the Board to have Township Planner Montagno come to a Board Meeting to discuss this issue.
- Trustee Smith reported the Planning Commission had questions about the Byron Road paving and an ordinance for sidewalks from M-59 to Henderson Road. Discussion followed.
- Trustee Smith also reported that the Planning Commission wanted to know if the Board has any interest in Recreational Marijuana. Discussion followed. It was the consensus of the Board, the answer is “no” at this time.
- See February 25, 2020 Synopsis for further items.

I. ZONING BOARD OF APPEALS (ZBA):

(Trustee Rudnicki reported on the following items)

- Welcomed new member, Tim Boal.
- Voted to appoint Carrie Newstead as Chairperson and Andrew Sloan as Vice-Chairman.
- Held Public Hearing on 3 interpretations for file #PZA-2020-01
- Had a closed session to hear Confidential Legal Opinion on #PZA-2020-01.
- The 3 separate interpretation were denied with reason. (See ZBA Minutes, February 18, 2020 for complete reasons.)

J. WWTP:

(Treasurer Hohenstein reported on the following items)

- RAS Pump #3 is not working. Seeking approval to replace this pump for \$4,050.00. This pump is needed to allow both clarifiers to work. **MOTION** by Hohenstein, seconded by Melton, **“TO APPROVE QUOTE FROM UIS FOR RAS PUMP #3 NOT TO EXCEED \$4,050.00 AS PRESENTED.”** Discussion followed. Motion carried.
- Inframark is asking for more people. Their request was too general to decide. The committee is reviewing and will make some changes before offering it back to Inframark. Discussion followed.
- Inframark would like to update the software that runs the plant at cost of over \$150,000.00. Discussion followed. No updates will be made at this time.

K. HAPRA:

(Clerk Graham reported on the following items)

- Tomorrow’s meeting has been cancelled. An emergency meeting is scheduled for March 30th.
- Most activities have been canceled and they are working with a skeletal crew. Some refunds will have to be given for cancelled classes.

L. PROPERTY COMMITTEE:

(Treasurer Hohenstein reported on the following items)

- Offers for the Oak Grove parcels #4706-25-200-046 and #4706-25-200-047 were presented. Offers have been submitted with counter offers going back and forth. There will be some zoning request changes on these two parcels. A mistake was found in the Special Assessment section; the amount

is incorrect. The developers would like bulk pricing for connection fees if they are bought in groups of at least 50 at a time. Discussion followed. **MOTION** by Hohenstein, seconded by Graham, **“MOVE TO ACCEPT THE PURCHASE AGREEMENT AS PRESENTED WITH CORRECTION OF PRICE IN THE SPECIAL ASSESMENT SECTION.”** Discussion followed. Motion carried.

- RESOLUTION 03.20.475 SALE OF PROPERTY.
MOTION by Graham, seconded by Hohenstein, **“TO ACCEPT RESOLUTON 03.20.475 FOR SALE OF PROERTY FOR TWO PARCELS ON OAK GROVE ROAD #4706-25-200-46 AND #4706-25-200-047 AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Counts – yes, Graham – yes, Coddington – yes, Melton – yes, Smith – yes, Hohenstein – yes, Rudnicki – yes. Motion carries 7 to 0. (See Board Packet for full Land Purchase Agreement and Resolution.)
- Offers for the Pineview Village property was presented. An offer was submitted. They are still seeking some approvals. Discussion followed. **MOTION** by Hohenstein, seconded by Smith, **“MOVE TO ACCEPT THE LAND PURCHASE AGREEMENT FOR PINEVIEW VILLAGE AS PRESENTED.”** Discussion followed. Motion carried.
- RESOLUTION 03.20.476 SALE OF PROPERTY.
MOTION by Graham, seconded by Smith, **“TO ACCEPT RESOLUTON 03.20.476 FOR THE SALE OF PROPERTY KNOWN AS PINEVIEW VILLAGE AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Coddington – yes, Counts – yes, Rudnicki – yes, Graham – yes, Hohenstein – yes, Melton – yes, Smith – yes. Motion carries 7 to 0. (See Board Packet for full Land Purchase Agreement and Resolution.)
- There has been an offer the 74-acre Marr Road property. There are issues with this parcel. The Township designated part of that parcel for a park. Discussion on how set is the Board on having a park on this parcel, the size of the park and location of the park. The other issue is the size of the property. Developers do not want to take a risk on developing something that would take 6 to 10 years to develop. They only want to take, no more than a 3-year risk. Would the Board be willing to split the property? Splitting the property does generate other problems. Developers do not want the entire parcel but would like to place a hold on the rest of parcel so they might be able to develop later. They would like extensions on the Special Assessments. This is something that the Township can just do without State approval and at a cost to the Township. Discussion followed. It was the consensus to allow changes in size and location of parks and to allow splitting of large properties.

CALL TO THE PUBLIC:

No response.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, seconded by Rudnicki, **“TO APPROVE THE REGULAR DISBURSEMENTS AS OF MARCH 5, 2020 CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion carries.

ADJOURNMENT: **MOTION** by Melton, seconded by Smith, **“TO ADJOURN.”** Motion carried. The meeting adjourned 9:18 p.m.

As Presented: _____

Howell Township Clerk
Jean Graham

As Amended: _____

As Corrected: _____

Mike Coddington
Howell Township Supervisor

Dated: _____

Debby Johnson, Recording Secretary

AGENDA ITEM

7A

Code Enforcement Officer

The Township Zoning Administrator and Supervisor have been working towards getting a code enforcement officer in place. The initial proposal is \$250 per month to respond to the complaints forwarded by the Township. The Officer will issue Civil Ordinance Tickets as necessary to enforce the Township's Ordinances. While enforcing the complaints they will also look for major violations going to and from the complaint address. If the Township Board is interested the Officer is also willing to drive the Township for approximately 10 hours per month looking for violations. If the Officer is required to go to court they will charge a \$50 appearance fee.

AGENDA ITEM

8D

ADDRESS ASSIGNMENT

Permit #	Contractor	Job Address	Fee Total
PA20-003	MACDERMOTT DAVID T	3520 CRANDALL	\$25.00
Work Description: EAST SIDE OF CRANDALL ROAD. NORTH OF WARNER, SOUTH OF MARR.			
PA20-002	JAY512 LLC	2395 W GRAND RIVER	\$0.00
Work Description: TWO PARCELS HAVE BEEN COMBINED INTO ONE, EACH PARCEL HAD AN EXISTING ADDRESS. A NEW MULTI TENT BUILDING IS UNDER CONSTRUCTION. 2395 W. GRAND RIVER HOWELL MI 48843 WILL BE ASSIGNED TO THE EAST HALF OF THE NEW BUILDING. 2425 W. GRAND RIVER WILL BE ASSIGNED TO THE WEST HALF OF THE NEW BUILDING.			
Total Permits For Type:			2
Total Fees For Type:			\$25.00

Residential Land Use

Permit #	Contractor	Job Address	Fee Total
P20-019	FISHER DOUGLAS S AND REGI	3673 WESCOTT CT	\$50.00
Work Description: FENCE IN BACK YARD INSTALLED ALONG PROPERTY BOUNDARIES. TO THE WEST - FENCE MEETS THE DWELLING REAR BOUNDARY. TO THE EAST - FENCE MEETS GARAGE REAR BOUNDARY.			
P20-018	MACDERMOTT DAVID T	3520 CRANDALL	\$75.00
Work Description: 1000 SF. SINGLE FAMILY DWELLING ON A FULL UNFINISHED WALK OUT BASEMENT. TWO-CAR ATTACHED GARAGE. 10 X10 FOOT DECK			
P20-016	CAMPBELL DENNIS K AND MA	3419 BOWEN	\$10.00
Work Description: REPLACING 1 PATIO DOOR			
Total Permits For Type:			3
Total Fees For Type:			\$135.00

Sewer Connection

Permit #	Contractor	Job Address	Fee Total
PWS20-002	WESTVIEW CAPITAL LLC	3265 HILL HOLLOW LN	\$3,500.00
Work Description:			

PWS20-004	WESTVIEW CAPITAL LLC	3279 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-006	WESTVIEW CAPITAL LLC	3283 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-008	WESTVIEW CAPITAL LLC	3287 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-010	WESTVIEW CAPITAL LLC	3291 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-012	WESTVIEW CAPITAL LLC	3295 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-014	WESTVIEW CAPITAL LLC	3299 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-016	WESTVIEW CAPITAL LLC	3305 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-018	WESTVIEW CAPITAL LLC	3311 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-020	WESTVIEW CAPITAL LLC	3312 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-022	WESTVIEW CAPITAL LLC	3304 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-024	WESTVIEW CAPITAL LLC	3296 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-026	WESTVIEW CAPITAL LLC	3292 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-028	WESTVIEW CAPITAL LLC	3037 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-030	WESTVIEW CAPITAL LLC	3041 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-032	WESTVIEW CAPITAL LLC	3045 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-034	WESTVIEW CAPITAL LLC	3049 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-036	WESTVIEW CAPITAL LLC	3051 IVY WOOD CIR	\$3,500.00

Work Description:

PWS20-038	WESTVIEW CAPITAL LLC	3055 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-040	WESTVIEW CAPITAL LLC	3059 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-042	WESTVIEW CAPITAL LLC	3061 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-044	WESTVIEW CAPITAL LLC	3065 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-046	WESTVIEW CAPITAL LLC	3067 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-048	WESTVIEW CAPITAL LLC	3071 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-050	WESTVIEW CAPITAL LLC	3075 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-052	WESTVIEW CAPITAL LLC	3079 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-054	WESTVIEW CAPITAL LLC	3083 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-056	WESTVIEW CAPITAL LLC	3087 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-058	WESTVIEW CAPITAL LLC	3091 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-060	WESTVIEW CAPITAL LLC	3095 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-062	WESTVIEW CAPITAL LLC	3099 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-064	WESTVIEW CAPITAL LLC	3103 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-066	WESTVIEW CAPITAL LLC	3107 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-068	WESTVIEW CAPITAL LLC	3245 HILL HOLLOW LN	\$3,500.00
-----------	----------------------	---------------------	------------

Work Description:

PWS20-070	WESTVIEW CAPITAL LLC	3072 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-072	WESTVIEW CAPITAL LLC	3017 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-074	WESTVIEW CAPITAL LLC	3021 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-076	WESTVIEW CAPITAL LLC	140 PINE COVE TRL	\$3,500.00
Work Description:			
PWS20-078	WESTVIEW CAPITAL LLC	134 PINE COVE TRL	\$3,500.00
Work Description:			
PWS20-080	WESTVIEW CAPITAL LLC	3042 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-082	WESTVIEW CAPITAL LLC	3044 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-084	WESTVIEW CAPITAL LLC	3048 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-086	WESTVIEW CAPITAL LLC	3054 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-088	WESTVIEW CAPITAL LLC	3066 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-090	WESTVIEW CAPITAL LLC	3078 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-092	WESTVIEW CAPITAL LLC	3088 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-094	WESTVIEW CAPITAL LLC	3094 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-096	WESTVIEW CAPITAL LLC	3098 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-098	WESTVIEW CAPITAL LLC	3104 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-100	WESTVIEW CAPITAL LLC	3108 IVY WOOD CIR	\$3,500.00
Work Description:			

Total Permits For Type:

50

Total Fees For Type: \$175,000.

Sign

Permit #	Contractor	Job Address	Fee Total
P20-017	JAY512 LLC	2395 W GRAND RIVER	\$225.00
Work Description: (6' X 8') 48 SF. FREE STANDING SIGN ON 25 FT. POLE (134" X 42.5") 40 SF. WALL SIGN			

Total Permits For Type: 1
Total Fees For Type: \$225.00

Water Connection

Permit #	Contractor	Job Address	Fee Total
PWS20-003	WESTVIEW CAPITAL LLC	3265 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-005	WESTVIEW CAPITAL LLC	3279 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-007	WESTVIEW CAPITAL LLC	3283 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-009	WESTVIEW CAPITAL LLC	3287 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-011	WESTVIEW CAPITAL LLC	3291 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-013	WESTVIEW CAPITAL LLC	3295 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-015	WESTVIEW CAPITAL LLC	3299 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-017	WESTVIEW CAPITAL LLC	3305 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-019	WESTVIEW CAPITAL LLC	3311 HILL HOLLOW LN	\$3,500.00
Work Description:			

PWS20-021	WESTVIEW CAPITAL LLC	3312 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-023	WESTVIEW CAPITAL LLC	3304 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-025	WESTVIEW CAPITAL LLC	3296 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-027	WESTVIEW CAPITAL LLC	3292 HILL HOLLOW LN	\$3,500.00
Work Description:			
PWS20-029	WESTVIEW CAPITAL LLC	3037 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-031	WESTVIEW CAPITAL LLC	3041 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-033	WESTVIEW CAPITAL LLC	3045 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-035	WESTVIEW CAPITAL LLC	3049 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-037	WESTVIEW CAPITAL LLC	3051 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-039	WESTVIEW CAPITAL LLC	3055 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-041	WESTVIEW CAPITAL LLC	3059 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-043	WESTVIEW CAPITAL LLC	3061 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-045	WESTVIEW CAPITAL LLC	3065 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-047	WESTVIEW CAPITAL LLC	3067 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-049	WESTVIEW CAPITAL LLC	3071 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-051	WESTVIEW CAPITAL LLC	3075 IVY WOOD CIR	\$3,500.00
Work Description:			
PWS20-053	WESTVIEW CAPITAL LLC	3079 IVY WOOD CIR	\$3,500.00

Work Description:

PWS20-055	WESTVIEW CAPITAL LLC	3083 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-057	WESTVIEW CAPITAL LLC	3087 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-059	WESTVIEW CAPITAL LLC	3091 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-061	WESTVIEW CAPITAL LLC	3095 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-063	WESTVIEW CAPITAL LLC	3099 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-065	WESTVIEW CAPITAL LLC	3103 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-067	WESTVIEW CAPITAL LLC	3107 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-069	WESTVIEW CAPITAL LLC	3245 HILL HOLLOW LN	\$3,500.00
-----------	----------------------	---------------------	------------

Work Description:

PWS20-071	WESTVIEW CAPITAL LLC	3072 HILL HOLLOW LN	\$3,500.00
-----------	----------------------	---------------------	------------

Work Description:

PWS20-073	WESTVIEW CAPITAL LLC	3017 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-075	WESTVIEW CAPITAL LLC	3021 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-077	WESTVIEW CAPITAL LLC	140 PINE COVE TRL	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-079	WESTVIEW CAPITAL LLC	134 PINE COVE TRL	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-081	WESTVIEW CAPITAL LLC	3042 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-083	WESTVIEW CAPITAL LLC	3044 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-085	WESTVIEW CAPITAL LLC	3048 IVY WOOD CIR	\$3,500.00
-----------	----------------------	-------------------	------------

Work Description:

PWS20-087 WESTVIEW CAPITAL LLC 3054 IVY WOOD CIR \$3,500.00

Work Description:

PWS20-089 WESTVIEW CAPITAL LLC 3066 IVY WOOD CIR \$3,500.00

Work Description:

PWS20-091 WESTVIEW CAPITAL LLC 3078 IVY WOOD CIR \$3,500.00

Work Description:

PWS20-093 WESTVIEW CAPITAL LLC 3088 IVY WOOD CIR \$3,500.00

Work Description:

PWS20-095 WESTVIEW CAPITAL LLC 3094 IVY WOOD CIR \$3,500.00

Work Description:

PWS20-097 WESTVIEW CAPITAL LLC 3098 IVY WOOD CIR \$3,500.00

Work Description:

PWS20-099 WESTVIEW CAPITAL LLC 3104 IVY WOOD CIR \$3,500.00

Work Description:

PWS20-101 WESTVIEW CAPITAL LLC 3108 IVY WOOD CIR \$3,500.00

Work Description:

Total Permits For Type: 50

Total Fees For Type: \$175,000.

Report Summary

Population: All Records
Permit.DateIssued Between
3/1/2020 12:00:00 AM AND
3/31/2020 11:59:59 PM

Grand Total Fees: \$350,385.

Grand Total Permits: 106

AGENDA ITEM

8E

Monthly Activity Report for March 2020 – Assessing Dept/Brent Kilpela

MTT UPDATE: (All Cases on hold until at least 4/20/2020)

Chestnut Development LLC v Howell Township: A stipulation has been entered for a consent judgement. Waiting for decision.

Amerilodge v Howell Township: Filed answer to appeal on August 21st. Prehearing General Call set for August 16, 2020 with valuation disclosure due by May 20, 2020. Still waiting for response to my rebuttal.

Burkhart Ridge v Howell Township: Filed answer to appeal on October 9th. Prehearing General Call set for September 16, 2020 with valuation disclosure due by June 19, 2020.

SMALL CLAIMS TRIBUNAL: No pending litigation.

ASSESSING OFFICE:

ASSESSOR: The March Board of Review was opened on March 3rd with the organizational meeting. Appeals were heard on March 9th and 11th. The Board of Review acted on 24 total petitions. They approved 15 Veterans Exemptions, and 3 Poverty Exemptions. There were 4 Personal Property petitions and 2 Residential appeals. All in all the March Board of Review went well with being squeezed in around the Presidential Primary Election. Completed and filed all required reports to Livingston County Equalization and the State Tax Commission. Have been in communication with the vendor for the scheduled oblique imagery flyover. Everything is still on schedule for this flight to take place in April.

OTHER: Started working on the budget for the 2020-2021 fiscal year for Howell Township.

AGENDA ITEM

9K

Howell Township Clerk

From: Tim Church <TChurch@howellrecreation.org>
Sent: Tuesday, April 7, 2020 8:55 PM
To: Sean Dunleavy; tammybeal@mariontownship.com; dianalee1963@gmail.com; Robert Ellis; Howell Township Clerk
Subject: HAPRA update

Hello Everyone,

I wanted to take a minute to update you on the last week with just a couple quick bullet points.

- Lay offs As of April 5th
 - ALL part time staff (minus Jen Savage) have been put on temporary layoff - 9 Part time staff
 - One (1) part time staff was terminated, this was already a planned termination as their position would no longer be available with the Oceola Facility being under construction
 - Two (2) full time staff have also been laid off
- The rest of our full time staff has been reduced to 30hr a week (they can get to 40 hr if they need to by using their PTO. They will be reports two week schedules to me with day to day work. We will be discussing one on one if I see any changes or additions.
- With school being closed for the rest of the year, I sent a quick survey out to preschool parents to see if virtual learning would be of interest of them. we received a quick yes from majority of the parents. I talked with Deanna who is the lead teacher and she was excited for the positive response and we begin to discuss how she will move forward with it. She is putting together the Kindergarten standards that kids will need to know and pairing them the activities and instructions for the parents to work one. She will also continue doing her Facebook reading and engagement 3 days a week as well. We will continue this through April 30th. Our second teacher , Nancy, did opt to no participate in this as she was uncomfortable and unable to do "virtual" learning and would rather just take the unemployment. I did agree to pay Deanna 21 hrs per week to work (both teachers typically work 28 per week totally 56 hrs) so we will be saving there. I will be putting Nancy on unemployment at the end of this week as this was her last week of work.
- The City of Howell has postponed the approval of the beach contract until April 20. The council asked Erv to discuss with us next steps. Kyle and I will be talking with Erv next Tuesday to discuss pay options in regards to the issue/ concerns council has.

If you have any questions or updates please reach out. I hope everyone is doing well and staying healthy.

Tim

AGENDA ITEM

9L

Howell Township
Property Committee Meeting:
March 26, 2020
9 – 11

Attending: Jean Graham, Jeff Smith, Jonathan Hohenstein

Pilot Agreement: The market study was submitted to the property committee to review. Developer would like the Township to approve the pilot agreement at the April board meeting so they can stay on track for their MHSDA approval. Property committee reviewed the market study. I will be working with the Township attorney on the Pilot agreement submitted by the developer. The Board will need to make a decision on the agreement for this project to move forward.

Respectfully submitted,

Jonathan Hohenstein

AGENDA ITEM

10

Howell Township
Invoice and Check Registers
As of 4/2/2020

User: BRENT KILPELA

DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

3310746870							
18696	PITNEY BOWES GLOBAL FINANCIAL SERV. QTRLY RENTAL 12/30/2019 - 3/29/202	02/29/2020	03/29/2020	384.57	0.00	Paid	03/10/2020
	101-265-930.01	BRENT KILPELA					
	TWP HALL OFFICE EQUIPMENT & REPAIR			384.57			

3/1/2020							
18697	CAREFREE MAINTENANCE CO. FEBRUARY 2020 CLEANING	03/01/2020	04/01/2020	230.00	0.00	Paid	03/10/2020
	101-265-775.00	BRENT KILPELA					
	TWP HALL OFFICE CLEANING & MAINT EXPENS			230.00			

200092048402							
18698	DTE ENERGY STREET LIGHTS	03/02/2020	04/13/2020	477.44	0.00	Paid	03/10/2020
	101-268-920.00	BRENT KILPELA					
	TWP AT LARGE STREETLIGHT EXPENSE			477.44			

3/8/2020							
18699	CAROL MAKUSHIK TWP EXPENSES	03/08/2020	04/07/2020	99.14	0.00	Paid	03/10/2020
	101-253-860.00	BRENT KILPELA					
	TREASURER MILEAGE & EXPENSES			25.18			
	101-209-860.00			73.96			
	ASSESSING MILEAGE & EXPENSES						

51554							
18700	FAHEY SCHULTZ BURZYCH RHODES PLC ANNEX GROUP PA REVIEW	03/03/2020	04/02/2020	135.00	0.00	Paid	03/10/2020
	101-268-801.01	BRENT KILPELA					
	TWP AT LARGE LEGAL EXPENSE			135.00			

51555							
18701	FAHEY SCHULTZ BURZYCH RHODES PLC GENERAL	03/03/2020	04/02/2020	4,780.50	0.00	Paid	03/10/2020
	101-268-801.01	BRENT KILPELA					
	TWP AT LARGE LEGAL EXPENSE			4,780.50			

51556							
18702	FAHEY SCHULTZ BURZYCH RHODES PLC OAKLAND TACTICAL SUPPLY LITIGATION	03/03/2020	04/02/2020	1,687.50	0.00	Paid	03/10/2020
	101-268-801.01	BRENT KILPELA					
	TWP AT LARGE LEGAL EXPENSE			1,687.50			

51557							
18703	FAHEY SCHULTZ BURZYCH RHODES PLC RAINBOW	03/03/2020	04/02/2020	720.00	0.00	Paid	03/10/2020
	101-268-801.01	BRENT KILPELA					
	TWP AT LARGE LEGAL EXPENSE			720.00			

51558							
18704	FAHEY SCHULTZ BURZYCH RHODES PLC ZONING	03/03/2020	04/02/2020	1,054.50	0.00	Paid	03/10/2020
	101-400-801.01	BRENT KILPELA					
	PLANNING LEGAL EXPENSE			1,054.50			

152275							
18705	ROCKET ENTERPRISES ANNUAL FLAG SERVICE	03/02/2020	04/01/2020	370.00	0.00	Paid	03/10/2020
	101-265-930.00	BRENT KILPELA					
	TWP HALL GROUNDS EQUIP REPAIR EXPENSE			370.00			

User: BRENT KILPELA
DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jnlized Post Date
18706	DTE ENERGY 2517 OAKGROVE MAR 2020 592-442-920.00	03/03/2020 BRENT KILPELA	03/25/2020	416.09	0.00	Paid	03/10/2020
18707	DTE ENERGY 391 N BURKHART MAR 2020 592-442-920.00	03/04/2020 BRENT KILPELA	03/26/2020	188.99	0.00	Paid	03/10/2020
18708	DTE ENERGY 1009 N BURKHART MAR 2020 592-442-920.00	03/04/2020 BRENT KILPELA	03/26/2020	139.15	0.00	Paid	03/10/2020
18709	UIS SCADA FLOW PACE INFLUENT SAMPLER 592-000-972.00	03/04/2020 BRENT KILPELA	04/03/2020	7,695.00	0.00	Paid	03/10/2020
18710	AT&T 517 548-3888 FOR MARCH 2020 592-442-850.00	02/28/2020 BRENT KILPELA	03/20/2020	116.88	0.00	Paid	03/10/2020
18711	M & K JETTING AND TELEVISIONS CLEANED 3 LIFT STATIONS 592-442-801.00	03/03/2020 BRENT KILPELA	04/02/2020	1,850.00	0.00	Paid	03/10/2020
18712	CARLISLE WORTMAN ASSOC, INC. BD Bond Refund 101-000-203.00	03/11/2020 BRENT KILPELA	03/18/2020	495.00	0.00	Paid	03/11/2020
18713	CARLISLE WORTMAN ASSOC, INC. ZONING ORDINANCE 101-400-801.00	03/06/2020 BRENT KILPELA	04/05/2020	127.50	0.00	Paid	03/11/2020
18714	CARLISLE WORTMAN ASSOC, INC. GENERAL CONSULTATION 101-400-801.00	03/06/2020 BRENT KILPELA	04/05/2020	760.00	0.00	Paid	03/11/2020
18715	BS&A SOFTWARE JOSIE MODRACK CLASS FOR BUILDING.N 101-400-720.00	03/09/2020 BRENT KILPELA	04/08/2020	205.00	0.00	Paid	03/11/2020

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jnlized
Inv Ref#	Description	Entered By					Post Date

200204	M & K JETTING AND TELEVISION	03/09/2020	04/08/2020	1,295.00	0.00	Paid	Y
18716	CLEANED LIFSTATIONS #5, #6	BRENT KILPELA					
	592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE		1,295.00			03/12/2020

404983634	CINTAS CORPORATION #725	03/11/2020	04/10/2020	71.24	0.00	Paid	Y
18717	BLUE MATS	BRENT KILPELA					
	101-265-775.00	TWP HALL OFFICE CLEANING & MAINT EXPENS		71.24			03/12/2020

0003239131	LIVINGSTON DAILY PRESS & ARGUS	03/01/2020	03/20/2020	400.00	0.00	Paid	Y
18718	FEBRUARY PUBLICATIONS	BRENT KILPELA					
	101-101-900.00	TWP BOARD PRINTING & PUBLICATION EXPENS		130.00			03/12/2020
	101-247-900.00	BOARD OF REVIEW PRINTING & PUB EXP		270.00			

3/8/2020	JEAN GRAHAM	03/08/2020	03/16/2020	306.09	0.00	Paid	Y
18719	CLERK/ELECTION EXPENSES	BRENT KILPELA					
	101-215-860.00	CLERK MILEAGE & EXPENSES		3.68			03/16/2020
	101-191-860.00	ELECTION MILEAGE & EXPENSES		18.63			
	101-191-727.00	ELECTION SUPPLIES EXPENSE		283.78			

3/16/2020	DTE ENERGY	03/16/2020	04/07/2020	45.18	0.00	Paid	Y
18720	271 E HIGHLAND MARCH 2020	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		45.18			03/19/2020

3/11/2020	DTE ENERGY	03/11/2020	04/02/2020	1,021.13	0.00	Paid	Y
18721	1575 N BURKHART MAR 2020	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		1,021.13			03/19/2020

3/11/2020	DTE ENERGY	03/16/2020	04/02/2020	7,681.63	0.00	Paid	Y
18722	1222 PACKARD DR MAR 2020	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		7,681.63			03/19/2020

3/11/2020	DTE ENERGY	03/11/2020	04/02/2020	260.68	0.00	Paid	Y
18723	2559 W GRAND RIVER MAR 2020	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		260.68			03/19/2020

3/11/2020	DTE ENERGY	03/11/2020	04/02/2020	269.73	0.00	Paid	Y
18724	2700 TOOLEY MAR 2020	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		269.73			03/19/2020

3/11/2020	DTE ENERGY	03/11/2020	04/02/2020	195.22	0.00	Paid	Y
18725	3888 OAKROVE MAR 2020	BRENT KILPELA					
	592-442-920.00	WWTP ELECTRICITY EXPENSE		195.22			03/19/2020

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
18726	DTE ENERGY 1034 AUSTIN CT MAR 2020 592-442-920.00	03/11/2020 BRENT KILPELA	04/02/2020	273.82	0.00	Paid	03/19/2020
204921841866	CONSUMERS ENERGY 1222 PACKARD DR MAR 2020 592-442-922.00	03/12/2020 BRENT KILPELA	04/07/2020	1,436.43	0.00	Paid	03/19/2020
201896101986	CONSUMERS ENERGY 391 N BURKHART MAR 2020 592-442-922.00	03/12/2020 BRENT KILPELA	04/02/2020	20.42	0.00	Paid	03/19/2020
18729	KENNEDY INDUSTRIES INC SERVICE CALL LAGOON PUMP 592-442-930.00	03/13/2020 BRENT KILPELA	04/13/2020	1,325.25	0.00	Paid	03/19/2020
3/11/2020	DTE ENERGY MARCH 2020 101-265-920.00	03/11/2020 BRENT KILPELA	04/02/2020	481.65	0.00	Paid	03/23/2020
2322	HURON CEMETERY MAINT INC DONALD MACIVER BURIAL 101-000-642.01	03/16/2020 BRENT KILPELA	04/02/2020	525.00	0.00	Paid	03/23/2020
03/07/2020	PURCHASE POWER POSTAGE REFILL 101-000-123.00	03/07/2020 BRENT KILPELA	04/07/2020	2,520.00	0.00	Paid	03/23/2020
216	TRUE VALUE HARDWARE PLUMBING & HEATING 592-442-956.00	03/23/2020 BRENT KILPELA	04/15/2020	96.26	0.00	Paid	03/23/2020
200765	SPICER GROUP BD Bond Refund 101-000-203.00	03/26/2020 BRENT KILPELA	04/02/2020	550.00	0.00	Paid	03/26/2020
18735	SPICER GROUP BD Bond Refund 101-000-203.00	03/26/2020 BRENT KILPELA	04/02/2020	150.00	0.00	Paid	03/26/2020

04/02/2020 11:20 AM
 User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jnlized Post Date
200767							
18736	SPICER GROUP BD Bond Refund 101-000-203.00	03/26/2020 BRENT KILPELA	04/02/2020	825.00	0.00	Paid	03/26/2020
49538							
18737	INFRAARK, LLC MARCH 2020 MAINTENANCE 592-442-801.00	03/24/2020 BRENT KILPELA	04/24/2020	25,352.91	0.00	Paid	03/26/2020
252							
18738	TRUE VALUE HARDWARE KEYS, BUSHING 592-442-956.00	03/26/2020 BRENT KILPELA	04/15/2020	9.78	0.00	Paid	03/26/2020
204476866563							
18739	CONSUMERS ENERGY 2571 OAKGROVE MARCH 2020 592-442-922.00	03/13/2020 BRENT KILPELA	04/08/2020	91.98	0.00	Paid	03/26/2020
517552195603							
18740	CONSUMERS ENERGY 517 552-1956 FOR MARCH 2020 592-442-850.00	03/13/2020 BRENT KILPELA	04/03/2020	264.40	0.00	Paid	03/26/2020
201273222763							
18741	CONSUMERS ENERGY TWP HALL MARCH 2020 101-265-922.00	03/13/2020 BRENT KILPELA	04/08/2020	376.14	0.00	Paid	03/26/2020
92461093							
18742	AMERICAN FUNDS QUARTERLY RECORDKEEPING FEE 101-265-722.00	03/11/2020 BRENT KILPELA	04/10/2020	125.00	0.00	Paid	03/26/2020
517540694703							
18743	AMERICAN FUNDS 517 540-6947 FOR APR 2020 592-442-850.00	03/22/2020 BRENT KILPELA	04/13/2020	78.56	0.00	Paid	03/30/2020
517540695203							
18744	AMERICAN FUNDS 517 540-6952 FOR APR 2020 592-442-850.00	03/22/2020 BRENT KILPELA	04/13/2020	82.14	0.00	Paid	03/30/2020
517546516003							
18745	AT&T 517 546-5160 FOR APR 2020 592-442-850.00	03/22/2020 BRENT KILPELA	04/13/2020	82.05	0.00	Paid	03/30/2020

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jnlized
Inv Ref#	Description	Entered By					Post Date

517540696303	AT&T		03/22/2020	101.56	0.00	Paid	Y
18746	517 540-6963 FOR APR 2020		04/13/2020				
	BRENT KILPELA						
	592-442-850.00			101.56			03/30/2020
	WTWP TELEPHONE EXPENSE						

517540124103	AT&T		03/22/2020	102.03	0.00	Paid	Y
18747	517 540-1241 FOR APR 2020		04/13/2020				
	BRENT KILPELA						
	592-442-850.00			102.03			03/30/2020
	WTWP TELEPHONE EXPENSE						

150560912	AT&T		03/19/2020	217.53	0.00	Paid	Y
18748	WTWP APR 2020		04/09/2020				
	BRENT KILPELA						
	592-442-850.00			217.53			03/30/2020
	WTWP TELEPHONE EXPENSE						

3/30/2020	JULIUS DAUS III		03/30/2020	107.53	0.00	Paid	Y
18749	ZONING MILEAGE		03/30/2020				
	BRENT KILPELA						
	101-402-860.00			107.53			03/30/2020
	ZONING MILEAGE & EXPENSES						

10383448647	DELL MARKETING LP		03/28/2020	1,734.02	0.00	Paid	Y
18750	ASSESSOR & DEPUTY TREASURER COMPUT		03/30/2020				
	BRENT KILPELA						
	101-265-728.00			1,734.02			03/30/2020
	TWP HALL COMPUTER SUPPORT EXPENSE						

001071773587	MUTUAL OF OMAHA INSURANCE COMPANY		03/19/2020	204.13	0.00	Paid	Y
18751	APRIL 2020		04/01/2020				
	BRENT KILPELA						
	101-265-721.00			204.13			03/30/2020
	TWP HALL LIFE INSURANCE EXPENSE						

287282886379	AT&T		03/17/2020	23.50	0.00	Paid	Y
18752	ASSESSING TABLET APRIL 2020		04/12/2020				
	BRENT KILPELA						
	101-209-957.00			23.50			03/30/2020
	ASSESSING DUES & SUBSCRIPTION EXPENSE						

3/30/2020	LIVINGSTON COUNTY TREASURER		03/30/2020	762.50	0.00	Paid	Y
18753	MOBILE HOME FEES		03/30/2020				
	BRENT KILPELA						
	701-000-239.00			762.50			03/30/2020
	TRUST MOBILE HOME TAX PAYABLE						

3/30/2020	LIVINGSTON COUNTY TREASURER		03/30/2020	47.00	0.00	Paid	Y
18754	DOG LICENSES		03/30/2020				
	BRENT KILPELA						
	701-000-238.00			47.00			03/30/2020
	TRUST DUE TO COUNTY DOG LICENSE						

# of Invoices:	59	# Due:	0	Totals:	71,444.75	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	

Net of Invoices and Credit Memos: 71,444.75 0.00

Agrees with Check Register
 BK

User: BRENT KILPELA
 DB: Howell Twp

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jnlized
Inv Ref#	Description	Entered By					Post Date

GL Distribution

--- TOTALS BY FUND ---							
101 - GENERAL FUND				19,925.45	0.00		
592 - SMR/WTR				50,709.80	0.00		
701 - TRUST & AGENCY				809.50	0.00		

--- TOTALS BY DEPT/ACTIVITY ---

000 - OTHER				13,569.50	0.00		
101 - TOWNSHIP BOARD				130.00	0.00		
191 - ELECTIONS				302.41	0.00		
209 - ASSESSING				97.46	0.00		
215 - CLERK				3.68	0.00		
247 - BOARD OF REVIEW				270.00	0.00		
253 - TREASURER				25.18	0.00		
265 - TOWNSHIP HALL				3,976.75	0.00		
268 - TOWNSHIP AT LARGE				7,800.44	0.00		
400 - PLANNING COMMISSION				2,147.00	0.00		
402 - ZONING ADMINISTRATION				107.53	0.00		
442 - WWTP				43,014.80	0.00		

04/02/2020 11:18 AM
User: BRENT KILPELA
DB: Howell Twp

CHECK REGISTER FOR HOWELL TOWNSHIP
CHECK DATE FROM 03/06/2020 - 04/02/2020

Check Date	Bank	Check	Vendor Name	Amount
------------	------	-------	-------------	--------

REPORT TOTALS:

Total of 49 Checks:				71,444.75
Less 0 Void Checks:				0.00

Total of 49 Disbursements:

	<u>71,444.75</u>
	71,444.75
	<i>(Agrees with Invoice Register)</i>
	<i>BK</i>

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
03/16/2020	GEN	17453	BS&A SOFTWARE	205.00
03/16/2020	GEN	17454	CAREFREE MAINTENANCE CO.	230.00
03/16/2020	GEN	17455	CARLISLE WORTMAN ASSOC, INC.	1,382.50
03/16/2020	GEN	17456	CINTAS CORPORATION #725	71.24
03/16/2020	GEN	17457	DTE ENERGY	477.44
03/16/2020	GEN	17458	FAHEY SCHULTZ BURZYCH RHODES PLC	8,377.50
03/16/2020	GEN	17459	JEAN GRAHAM	306.09
03/16/2020	GEN	17460	LIVINGSTON DAILY PRESS & ARGUS	400.00
03/16/2020	GEN	17461	CAROL MAKUSHIK	99.14
03/16/2020	GEN	17462	PITNEY BOWES GLOBAL FINANCIAL SERV.	384.57
03/16/2020	GEN	17463	ROCKET ENTERPRISES	370.00
03/30/2020	GEN	101001658 (E)	AT&T	23.50
03/30/2020	GEN	101001659 (E)	CONSUMERS ENERGY	376.14
03/30/2020	GEN	101001660 (E)	DTE ENERGY	481.65
03/30/2020	GEN	17464	AMERICAN FUNDS	125.00
03/30/2020	GEN	17465	JULIUS DAUS III	107.53
03/30/2020	GEN	17466	DELL MARKETING LP	1,734.02
03/30/2020	GEN	17467	HURON CEMETERY MAINT INC	525.00
03/30/2020	GEN	17468	MUTUAL OF OMAHA INSURANCE COMPANY	204.13
03/30/2020	GEN	17469	PURCHASE POWER	2,520.00
03/30/2020	GEN	17470	SPICER GROUP	1,525.00

GEN TOTALS:

Total of 21 Checks:	19,925.45
Less 0 Void Checks:	0.00
Total of 21 Disbursements:	19,925.45

Bank T&A TRUST & AGENCY CHECKING

03/30/2020	T&A	3453	LIVINGSTON COUNTY TREASURER	762.50
03/30/2020	T&A	3454	LIVINGSTON COUNTY TREASURER	47.00

T&A TOTALS:

Total of 2 Checks:	809.50
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	809.50

Bank UTYCK UTILITY CHECKING

03/16/2020	UTYCK	2619	M & K JETTING AND TELEVISIONING	3,145.00
03/16/2020	UTYCK	2620	UIS SCADA	7,695.00
03/16/2020	UTYCK	590003074 (E)	AT&T	116.88
03/16/2020	UTYCK	590003075 (E)	DTE ENERGY	416.09
03/16/2020	UTYCK	590003076 (E)	DTE ENERGY	188.99
03/16/2020	UTYCK	590003077 (E)	DTE ENERGY	139.15
03/30/2020	UTYCK	2621	INFRAMARK, LLC	25,352.91
03/30/2020	UTYCK	2622	KENNEDY INDUSTRIES INC	1,325.25
03/30/2020	UTYCK	2623	TRUE VALUE HARDWARE	106.04
03/30/2020	UTYCK	590003078 (E)	AT&T	264.40
03/30/2020	UTYCK	590003079 (E)	AT&T	78.56
03/30/2020	UTYCK	590003080 (E)	AT&T	82.14
03/30/2020	UTYCK	590003081 (E)	AT&T	82.05
03/30/2020	UTYCK	590003082 (E)	AT&T	101.56
03/30/2020	UTYCK	590003083 (E)	AT&T	102.03
03/30/2020	UTYCK	590003084 (E)	AT&T	217.53
03/30/2020	UTYCK	590003085 (E)	CONSUMERS ENERGY	1,436.43
03/30/2020	UTYCK	590003086 (E)	CONSUMERS ENERGY	20.42
03/30/2020	UTYCK	590003087 (E)	CONSUMERS ENERGY	91.98
03/30/2020	UTYCK	590003088 (E)	DTE ENERGY	45.18
03/30/2020	UTYCK	590003089 (E)	DTE ENERGY	1,021.13
03/30/2020	UTYCK	590003090 (E)	DTE ENERGY	7,681.63
03/30/2020	UTYCK	590003091 (E)	DTE ENERGY	260.68
03/30/2020	UTYCK	590003092 (E)	DTE ENERGY	269.73
03/30/2020	UTYCK	590003093 (E)	DTE ENERGY	195.22
03/30/2020	UTYCK	590003094 (E)	DTE ENERGY	273.82

UTYCK TOTALS:

Total of 26 Checks:	50,709.80
Less 0 Void Checks:	0.00
Total of 26 Disbursements:	50,709.80