

HOWELL TOWNSHIP BOARD REGULAR MEETING

MINUTES

3525 Byron Road

Howell, MI 48855

October 8, 2018

6:30. p.m.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Dar Howard	Trustee
Harold Melton	Trustee
Sally Newstead	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA: MOTION by Counts, seconded by Melton, “**TO APPROVE THE OCTOBER 8, 2018 AGENDA AS AMENDED: ADD ITEM 5B APPROVAL OF SEPTEMBER 10, 2018 CLOSED SESSION MINUTES.**” Motion carried.

APPROVAL OF MINUTES:

A. SEPTEMBER 10, 2018 REGUAL MEETING MINUTES

- **MOTION** by Hohenstein, seconded by Howard, “**TO APPROVE THE SEPTEMBER 10, 2018 REGULAR SESSION MEETING MINUTES AS PRESENTED.**” Motion carried. (See September 10, 2018 Regular Meeting Minutes)

B. SEPTEMBER 10, 2018 CLOSED SESSION MINUTES

- **MOTION** by Melton, seconded by Counts, “**TO APPROVE THE SEPTEMBER 10, 2018 CLOSED SESSION MEETING MINUTES AS PRESENTED.**” Motion carried.

CORRESPONDENCE:

No additions.

CALL TO THE PUBLIC:

- Judith Minton, 552 Olde English Circle – Stated that at the September Board Meeting residents, Amy and Jerry Terrell, on Brewer Road attended the meeting to file complaints against their neighbor at 1800 Brewer Road. Ms. Minton read an e-mail that she received from the Terrell’s about what is going on with the neighbor. Ms. Minton stated she would like to see the Township give a time-frame for this complaint to be resolved.
- Carrie Newstead 5029 Fisher Road – Stated she was proud of her Mother In-law Sally Newstead for her service and also to say that Sally’s upcoming move from the Township was a hard decision for her to make.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A. RESOLUTION 10.18.453

- Clerk Graham read Resolution 10.18.453, Recognition of Sally Newstead. The resolution thanked Newstead for her time on the Board. **MOTION** by Counts, seconded by Howard, **“TO APPROVE RESOLUTION 10.18.453 AS PRESENTED.”** A roll-call vote was taken: Counts – yes, Graham – yes, Coddington – yes, Melton – yes, Howard – yes, Hohenstein – yes, Newstead – yes. Motion carries 7 to 0. Newstead stated she thanked and respects the Board for their impact on the community.

REPORTS:

A. SUPERVISOR:

(Supervisor Coddington reported on the following items)

- There have been trespassers on some of the Township’s properties. There will be conservation officers checking those properties.
- A water connection on Parson’s Road was not where it was supposed to be but the issue has been resolved.

B. TREASURER:

(Treasurer Hohenstein reported on the following items)

- We are at 96% on Summer Tax collection.
- Received a letter from Handy Township about share costing to repave part of Owosso Road. It was the consensus of the Board to not go forward with this project at this time, as there are other more highly used roads by Howell Township residents that is in need of repair.
- The Pine View Village asphalt bids are likely go up by 20% next year.
- The office hired a new employee, Kelly Martinez, for the assistant to the Treasurer. She will start on the 15th.

C. CLERK:

(Clerk Graham reported on the following items)

- Preliminary and Public testing on the voting equipment has been done.
- Absentee Ballots went out the 2nd.
- We have an IFT for HATCH.

D. ZONING:

(See Zoning Administrator Daus’ prepared written report)

E. ASSESSING:

(See Assessor Kilpela’s prepared written report)

F. FIRE AUTHORITY:

(Supervisor Coddington reported on the following items)

- Purchased a new fire engine for Station #23; the Marion Township Station.
- The rain has slowed down the finishing of the Main Station addition. The Fire Chief has canceled the Open House for this year. There are plans of a ribbon cutting ceremony in November.
- Paid bills.

G. MHOG:

(Trustee Howard reported on the following items)

- The Howell Township water tower has been painted/coated. This will hopefully last 15 to 20 years.
- There were no issues with MHOG’s PFAS test.

- We had a peak day 4.5 million gallons of water use.
- Continuing acquire more property for cross country mains.
- Paid bills.

H. PLANNING COMMISSION:

(Trustee Counts reported on the following items)

- TLS Construction purchased property on Burkhart Road for storage. Will convert existing house into office space.
- The Sign Ordinance is being recommended by the Planning Commission. It is been given to the County Planning and should be at the Township Board Meeting in November.

I. ZONING BOARD OF APPEALS (ZBA):

(No meeting to report on.)

J. WWTP:

(Treasurer Hohenstein reported on the following items)

- Biolac Diffusers are in need of replacing. **MOTION** by Hohenstein, seconded by Melton, **“APPROVAL FOR JERRY LIVERNOIS TO PURCHASE PARTS FROM PARKSON TO REPLACE BIOLAC DIFFUSERS NOT TO EXCEED \$9,000.”** Discussion followed. Motion carries.
- They are In the process of redoing 3 sand filters; cells had a leak causing a sink hole. Three bids have been received to fix the issue. Will not know the extent of the problem until it is opened up. **MOTION** by Howard, seconded by Hohenstein, **“TO APPROVE TO GO WITH JOE RAICA EXCAVATING, INC. TO FIX THE LEAK AND SINK HOLE.”** Discussion followed. Motion carries.
- PFAS; a chemical that leaks into the ground water. Spicer is working with the State to audit all of Howell Township’s big commercial users. There are no known issues at this time but this is a precautionary procedure.

K. HAPRA

(Clerk Graham reported on the following items)

- Trying to get a contract with the school about the pool.
- Sleepy Hollow is October 27th. There is need for volunteers.

CALL TO PUBLIC:

- Judith Minton, 552 Olde English Circle – Stated she commends that the Township is taking the PFAS alert seriously. She believes PFAS is going to be a National Health crises because PFAS was used in so many things. She wants the Township to be pro-active with new companies coming in. (It is part of the IFT’s.)
- Ms. Minton wanted to know if the Township has representation on the Airport Board. (No.) She has concern about the de-icing causing ground water contamination.

CLOSED SESSION MEETING:

- **MOTION** by Hohenstein, seconded by Howard, **“TO ENTER INTO CLOSED SESSION MEETING AT 7:12 P.M.”** A roll-call vote was taken: Coddington – yes, Counts– yes, Newstead – yes, Graham – yes, Hohenstein – yes, Melton – yes, Howard - yes. Motion carries 7 to 0.
- **MOTION** by Hohenstein, seconded by Newstead, **“TO ENTER BACK INTO REGULAR SESSION MEETING AT 7:20 P.M.”** Motion carried.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, seconded by Howard, **“TO APPROVE THE REGULAR DISBURSEMENTS THROUGH OCTOBER 3, 2018 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion carried.

ADJOURNMENT: MOTION by Newstead, seconded by Hohenstein, **“TO ADJOURN.”** Motion carried. The meeting adjourned 7:22 p.m.

APPROVED:

As Presented: _____ X _____	_____ Jean Graham Howell Township Clerk
As Amended: _____	_____ Mike Coddington Howell Township Supervisor
As Corrected: _____	
Dated: _____ 11.12.2018 _____	_____ Debby Johnson Recording Secretary