

HOWELL TOWNSHIP BOARD REGULAR MEETING
May 9, 2016
Howell Township Hall
6:30. p.m.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Carolyn Eaton	Clerk/Zoning Administrator
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Dar Howard	Trustee
Lois Kannianen	Trustee
Michael Tipton	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. All rose for the Pledge of Allegiance.

CALL TO THE BOARD: MOTION by Counts, seconded by Hohenstein, **“TO APPROVE THE MAY 9, 2016 AGENDA AS AMENDED: REMOVE ITEM 9A.”** Motion carried unanimously.

APPROVAL OF MINUTES: MOTION by Howard, seconded by Counts, **“TO APPROVE THE APRIL 11, 2016 REGULAR MEETING MINUTES AS PRESENTED.”** Motion carried unanimously. (See April 11, 2016 Minutes)
MOTION by Eaton, seconded by Hohenstein, **“TO APPROVE THE APRIL 11, 2016 CLOSED SESSION MEETING MINUTES AS AMENDED: CORRECT DATE OF MEETING.”** Motion carried unanimously.

CORRESPONDENCE:

See list.

CALL TO THE PUBLIC:

No response.

OLD BUSINESS:

None.

NEW BUSINESS:

- A. H.E.R.O. TEEN CENTER PRESENTATION – Item was removed and will be placed on next month’s meeting.
- B. RESIGNATION OF PLANNING COMMISSION MATT IKLE – Clerk/Zoning Administrator Eaton reported receiving a letter from Commissioner Ikle that he will be resigning from the Planning Commission because his residency will be changing out of the township. **MOTION** by Eaton, seconded by Howard, **“TO ACCEPT PLANNING COMMISSIONER IKLE’S LETTER OF RESIGNATION.”** Discussion followed. Motion carried unanimously. It was the consensus of the board that Commissioner Ikle has been an asset to the Planning Commission.
- C. WAYNE WILLIAMS JR, APPOINTMENT TO PLANNING COMMISSION – Clerk/Zoning Administrator Eaton introduced Mr. Williams, he has given a letter expressing his desire to be on the Planning Commission. She believes that he will be a very good addition to Planning Commission. Mr. Williams gave a small introduction of himself. **MOTION** Hohenstein, seconded by Howard, **“TO APPOINT**

WAYNE WILLIAMS JR TO THE HOWELL TOWNSHIP PLANNING COMMISSION, TERM EXPIRING 12/31/2018.” Motion carried unanimously.

- D. WASTE WATER TREATMENT PLANT, TOOLEY LIFT STATION – Treasurer Hohenstein stated that the lift station that is near where the new assisted living facility will be going in on Burkhart Road is not functioning properly and needs to be fixed prior to the opening of Burkhart Assisted Living. Jerry Livernois, the plant manager for the waste water treatment plant, gave an explanation of what needs to be repaired and replaced and the cost associated for this project. Questions were taken from the board members. **MOTION** by Howard, seconded by Hohenstein, **“TO APPROVE THE COST FOR THE REPAIRS AND THE YEARLY SERVICE FEE FOR THE TOOLEY ROAD LIFT STATION.”** Discussion followed. It was the consensus of the board to have more clarification on certain issues and have it brought back to the board before signing the contract. Trustee Howard with the agreement of Hohenstein rescinded his motion.
- E. ~~WASTER~~ WASTE WATER TREATMENT PLANT BARGE – Jerry Livernois, plant manager for the waste water treatment plant, explained there are no records that the diffusers within the plant have ever been replaced, which needs to be done every so many years. He explained the current task of performing the maintenance with the current boat/pontoon to lift the diffusers. He then explained a new safer and better boat/barge system to do the repairs that will also save time. Discussion and questions took place. The board would like Mr. Livernois see if the current pontoon boat could be fabricated to accommodate this type of lift system. It was the consensus of the board to table the issue until next meeting when Mr. Livernois could bring back answers to some of their issues and after the upcoming budget meeting.

REPORTS:

- A. SUPERVISOR – Supervisor Coddington reported on the drainage issue on the 1907 Oak Grove property.
- B. TREASURER – Treasurer Hohenstein reported: 1) there is some interest on the Tooley Road properties but the non-paved road is the holdup for those properties being sold. There was discussion to see if the airport has any interest in future development to the back side of the airport where they would want the road paved. Trustee Tipton added that MDOT will be having a meeting in the middle of May and the subject of our two traffic studies that we requested at the corner of M59 and Oak Grove and Grand River by VG’s should be discussed.
- C. CLERK/ZONING - 1) See report. 2) Would like Deputy Clerk Johnson be able to attend the 4-day Clerk’s Institute in June to receive her Clerking 101. Many of the deputies receive this. It is a three year process to receive a Master in Clerking. **MOTION** by Eaton, seconded by Tipton, **“TO ALLOW DEPUTY CLERK JOHNSON TO ATTEND THE CLERK’S INSTITUE IN JUNE IF IT IS IN THE BUDGET.”** Discussion followed that the fee could be from any educational budget line. Motion carried unanimously, 3) Many of the municipalities are sending out ~~lattes~~ letters^ letters^ to their registered voters who are 60 years of age or older and who are not currently on the Permanent Absent Voter Application List. It is believed that the lines for voting for the November General Election will be long and time consuming. The option of a straight party voter will no longer be an option. Voters will take longer time in the voting booth. By having more voters vote by an absentee ballot will help alleviate the lines somewhat. Approximate cost for postage for mailings is \$350.00. **MOTION** by Counts, seconded by Howard, **“TO APPROVE POSTAGE TO SEND LETTERS TO REGISTERED VOTERS, AGE 60 AND OLDER WHO ARE NOT**

ON THE PERMANENT ABSENT VOTER APPLICATION LIST.” Discussion followed. Motion carried unanimously.

- D. ASSESSING – See Report.
- E. AIRPORT – Trustee Tipton reported that there was not a meeting. 2) Clean-up day is set for May 21st. Advertising is on the radio, radio website, our website, newspaper, flyers and signs. 3) He would like to have a company come to the township and do a Shredding and a Red-Barrel Day in August. Flyers could be handed out at the clean-up day to alert residents of the event. **MOTION** by Tipton, seconded by Eaton, **“TO HAVE A RESIDENT SHREDDING AND RED-BARREL DAY ON AUGUST 6, 2016 FOR 3 HOURS, 9:00 AM UNTIL NOON, TO TAKE PLACE HERE AT THE TOWNSHIP HALL AND NOT TO EXCEED COST OF \$750.00.”** Discussion followed. Motion carried unanimously.
- F. FIRE AUTHORITY – Supervisor Coddington reported: 1) on a new cold storage building and the possible expansion to the fire station.
- G. MHOG – Trustee Howard reported on the surveying that took place at the Transwest Well House. Discussion followed.
- H. PLANNING COMMISSION – Trustee Counts reported: 1) Site Plan for the Tribar addition was approved. 2) Master Plan discussion continued and should have final plan at the next meeting and then brought to the board for approval.
- I. ZONING BOARD OF APPEALS – No meeting.
- J. WEBSITE – Trustee Counts reported that the development is going well and there has been a couple of training sessions done. There may be one more formal training session in the future. As of now Deputy Treasurer Makushik, Utility Clerk Alexander and Deputy Clerk Johnson have been working on the website and adding new information and getting familiar with it. The goal is to have it up and completely running by July 1st.
- K. WWTP – Treasurer Hohenstein reported on the 5-year plan and updating it.
- L. HAPRA – Trustee Kanninen reported that millage that they will be seeking is now .75 mills. They may be partnering with Cleary University who will donate some land to allow for a new building and some ball fields. Some of their students can help staff the building. Discussion followed.

CALL TO PUBLIC:

No response.

DISBURSEMENTS REGULAR AND CHECK REGISTER:

MOTION by Eaton, seconded by Hohenstein, **“TO APPROVE THE REGULAR DISBURSEMENTS THROUGH MAY 4, 2016, 2016 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Motion carried unanimously

ADJOURNMENT: **MOTION** by Howard, seconded by Counts, **“TO ADJOURN.”** Motion carried. The meeting adjourned 8:13 p.m.

Approved: **X**

As Presented: _____

As Amended: _____

As Corrected: **x**

Dated 06.13.2016

Signed: _____

Debby Johnson
Recording Secretary

Carolyn Eaton
Howell Township Clerk

Mike Coddington
Howell Township Supervisor