

HOWELL TOWNSHIP BOARD REGULAR MEETING
January 9, 2017
Howell Township Hall
6:30. p.m.

MEMBERS PRESENT:

Mike Coddington Supervisor
Jonathan Hohenstein Treasurer
Jean Graham Clerk
Matthew Counts Trustee
Harold Melton Trustee

MEMBERS ABSENT:

Carolyn Eaton Trustee
Dar Howard Trustee

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. All rose for the Pledge of Allegiance.

CALL TO THE BOARD:

MOTION by Counts, seconded by Hohenstein, **“TO APPROVE THE JANUARY 9, 2017 AGENDA AS PRESENTED.”** Motion carried.

APPROVAL OF MINUTES:

MOTION by Hohenstein, seconded by Melton, **“TO APPROVE THE DECEMBER 12, 2016 REGULAR MEETING MINUTES AS PRESENTED.”** Motion carried. (See December 12, 2016 Meeting Minutes) **MOTION** by Hohenstein, seconded by Graham, **“TO APPROVE THE DECEMBER 19, 2016 SPECIAL MEETING MINUTES AS AMENDED: UNDER COMMITTEE APPOINTMENTS A, REMOVE THE WORD AUXILIARY AND UNDER CLOSED SESSION, CORRECT THE SPELLING OF CORRESPONDENCE.”** Motion carried. (See December 19, 2016 Special Meeting Minutes) **MOTION** by Hohenstein, seconded by Counts, **“TO APPROVE THE DECEMBER 19, 2016 CLOSED SESSION MEETING MINUTES AS PRESENTED.”** Motion carried.

CORRESPONDENCE:

See list. Add: 1) NATIONAL ENTERTAINMENT TECHNOLOGIES INC. – Brochure for Easter Eggs, 2) THE LITTLE LABOR LAW FIRM PC – 2017 Labor Relations Training, 3) AMERICAN FUNDS – Annual Report 10/31/2016.

CALL TO THE PUBLIC:

Steve Tervo, 2426 Fisher Road – Presented his objection to item 12, Property Sale Re-Negotiations being in Closed Session. Supervisor Coddington stated, these type of decisions are recommended by our attorney to do in Closed Session because there are other properties that are also for sale.

UNFINISHED BUSINESS:

- A. OPEN PLANNING COMMISSION POSITION – Supervisor Coddington invited the 3 applicants who sent letters explaining their desire to be considered for the open seat on the Planning Commission to speak:
- Alex Hansen, 3513 Amber Oaks – Assistant Branch Manager, Financial Sales Representative for Community Financial Credit Union. Has been in the community for a year and would like to be more active and engaged in local government.
- Steve Tervo, 2416 Fisher Road – Is a retired engineer from General Motors. He also is a land and home developer in Howell Township and is currently on the Township Board of Review.
- Adam Dale, 3707 Wescott Court – A practicing attorney with experience in civil litigation, criminal matters, tax, property and labor relations. He would like to further the growth of the Township while maintaining the charm that it has.

Questions were taken from the board to the applicants. **MOTION** by Hohenstein, seconded by Graham, **“TO APPOINT ADAM DALE TO FILL THE OPEN SEAT ON THE PLANNING COMMISSION FOR THE REMAINDER OF THE TERM, ENDING DECEMBER 31, 2017.”** Discussion followed. A roll-call vote was taken: Hohenstein – yes, Counts – yes, Graham – yes, Coddington – yes, Melton – yes. Motion carried 5 to 0.

B. ROAD IMPROVEMENTS – Treasurer Hohenstein reported that he rode along with the Road Commissioner to see the conditions of the roads. The Commissioner created a list of necessary improvements. Proposals were submitted from Culver Excavating Inc. and the Livingston County Road Commissioner for the improvements on these roads. Discussion followed. There is one bid that was not included. It was the consensus of the Board to bring this back to the next meeting when proposals for all the roads on the list are available.

NEW BUSINESS:

A. SCHOOL ELECTION COORDINATING COMMITTEE – All school district Election Coordinating Committee meets January 26, 2017 to review who will “opt in” or “opt out” to conduct special school district elections. Howell Township has “opted in” over the past several years. **MOTION** by Hohenstein, seconded by Counts, **“TO HAVE HOWELL TOWNSHIP “OPT IN” FOR FOUR (4) YEARS TO CONDUCT THE SCHOOL ELECTIONS FOR FOWLerville, HOWELL AND LESA SPECIAL ELECTIONS.”** Discussion followed. Motion carried.

B. SEWER & WATER DEFICIT RESOLUTION – Clerk Graham explained that the audit shows that the Water & Sewer Fund has a deficit fund balance on June 20, 2016. Therefore it is required that the Township adopts a Deficit Elimination Plan and that it be filed with the Michigan Department of Treasury. **MOTION** by Hohenstein, seconded by Graham, **“TO ADOPT RESOLUTION #01.17.422, TO ELIMINATE 592 SEWER & WATER DEFICIT.”** Discussion followed. A roll-call vote was taken: Coddington – yes, Graham – yes, Counts – yes, Melton – yes, Hohenstein – yes. Motion carries 5 to 0.

REPORTS:

A. SUPERVISOR:
(Coddington)

- No report.

B. TREASURER:
(Hohenstein)

- Still collecting taxes; 2016 Summer Taxes are at 97% and 2016 Winter Taxes are at 44.8 %.

C. CLERK:
(Graham)

- No report.

D. ZONING:
(Prepared by Daus)

- See report, plus the Land Use Permit Listing.

E. ASSESSING:
(Prepared by Assessor Kilpela)

- See report.
- F. AIRPORT:
- No report. This will be taken off the future Report Listing.
- G. FIRE AUTHORITY:
(Coddington)
- Update on Promotions.
 - Update on the 2 Fire Fighters that were injured.
 - Award Ceremony is February 22nd.
 - Update on the addition to the Main Fire Station.
- H. MHOG:
(Coddington)
- Discussion on easement for the first portion of the Trans Country Line on Peavy Road.
 - Passed Right of Way Performance Resolution for government.
 - Fixed a valve for the waterline on Burkhart Road.
- I. PLANNING COMMISSION:
(Counts)
- No December Meeting.
- J. ZONING BOARD OF APPEALS (ZBA):
- No meeting. Next meeting is January 17th.
- K. WEBSITE:
(Counts)
- Nothing new. Just a caution of being careful of what you open.
- L. WWTP:
(Hohenstein)
- Discussion on a having a listing of what needs fixing or replaced and cost.
 - Trouble with generators.
 - Trans West Lift Station is in need of repair.
- M. HAPRA:
(Graham)
- Putting in new doors to help buffer noise to other parts of the building.
 - Working on opening of the Youth Center.

CALL TO PUBLIC:

Steve Tervo, 2426 Fisher Road – Wanted to know with the new Gas Tax if that would help with the cost of the repairs to the list of Township Roads that was discussed earlier. (Those monies would most likely go towards major road repairs.)

CLOSED SESSION:

MOTION by Hohenstein, seconded by Counts, **“TO ENTER INTO PROPERTY SALE RE-NEGOTIATIONS CLOSED SESSION AT 7:38 P.M.”**. A roll-call vote was taken: Hohenstein – yes, Melton – yes, Coddington – yes, Graham – yes, Counts – yes. Motion carried 5 to 0.

PROPERTY SALE RESOLUTION:

No action was taken.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Counts, seconded by Hohenstein, **“TO APPROVE THE REGULAR DISBURSEMENTS THROUGH JANUARY 3, 2017 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion carried.

ADJOURNMENT: **MOTION** by, Hohenstein, seconded by Melton, **“TO ADJOURN.”** Motion carried. The meeting adjourned 7:53 p.m.

Approved: 2.13.2017

Jean Graham
Howell Township Clerk

As Presented: _____

As Amended: _____

As Corrected: X

Mike Coddington
Howell Township Supervisor

Dated _____

Signed: _____
Debby Johnson,
Recording Secretary