

HOWELL TOWNSHIP BOARD REGULAR MEETING
November 14, 2016
Howell Township Hall
6:30. p.m.

MEMBERS PRESENT:

Mike Coddington Supervisor
Carolyn Eaton Clerk/Zoning Administrator
Jonathan Hohenstein Treasurer
Matthew Counts Trustee
Dar Howard Trustee

MEMBERS ABSENT:

Lois Kanninen Trustee
Michael Tipton Trustee

Clerk/Zoning Administrator Eaton called the meeting to order at 6:30 p.m. The roll was called. All rose for the Pledge of Allegiance.

CALL TO THE BOARD:

MOTION by Hohenstein seconded by Howard, **“TO APPROVE THE NOVEMBER 14, 2016 AGENDA AS AMENDED, ADD ITEM 9B - TERRY QUATRO RESIGNATION, ITEM 9C – OPEN TRUSTEE POSITION AND ITEM 9C – RECOGNITION OF CAROLYN EATON, RESOLUTION.”** Motion carried.

APPROVAL OF MINUTES:

MOTION by Hohenstein, seconded by Howard, **“TO APPROVE THE OCTOBER 10, 2016 REGULAR MEETING MINUTES AS AMENDED: UNDER ITEM UNFINISHED BUSINESS B (HAPRA) – IT SHOULD READ, MOTION CARRIED 5 TO 1.”** Motion carried. (See October 10, 2016 Meeting Minutes) **MOTION** by Eaton, seconded by Hohenstein, **“TO APPROVE THE OCTOBER 10, 2016 CLOSED SESSION MEETING MINUTES AS PRESENTED.”** Motion carried.

CORRESPONDENCE:

See list.

CALL TO THE PUBLIC:

Alice Miller, 207 Castlewood – Introduced herself as a candidate for trustee from the August Primary. She stated she did not win the primary but is still interested to serve on the Township Board. She has presented a letter to the Township Board and will present herself again at the December Meeting.

Johann Breece, 2595 Woodcliff Trail, Hartland – Introduced herself as the Township’s Accounting Clerk and that her daughter was here also in attendance for credit for a class assignment.

Alex Hanson, 3513 Amber Oaks Dr. – Introduced himself as a resident interested in applying for the open seat for trustee on the Township Board.

Dan Williams, 4900 Emmons Rd. – Introduced himself as a resident who was wondering how the empty trustee seat would be filled. He gave his interest in also being considered for the position.

UNFINISHED BUSINESS:

- A. 2016 MASTER PLAN UPDATE – Clerk Eaton stated that the Master Plan was adopted by the Planning Commission at their October Meeting. Each Board Member received a copy of the Master Plan, a signed copy of the Resolution will need to be added to the books.

- B. ROADS – Treasurer Hohenstein presented an updated proposal for work improvement on Allen Road between Owosso Road and Crandall Roads. There was discussion about the ditching portion of the

improvement. This item along with bids for other road projects will be placed back on the agenda for the December Meeting.

NEW BUSINESS:

- A. HAPRA 2017 BUDGET – Paul Rogers from the Howell Area Parks and Recreation Authority (HAPRA) presented their proposed 2017 Budget. 2017 is the 2nd full year of having a calendar year budget. The funds are broken down better; now able to track expenses better. **MOTION** by Hohenstein, seconded by Eaton, **“TO ACCEPT THE HAPRA 2017 BUDGET AS PRESENTED.”** Motion carried 4 to 1. There is now a Teen Center in the old 6,000 square feet Swans Building. Soft opening will be the Monday after Thanksgiving where teens can start coming in and then the Grand Opening will be in January. There will be many activities for the teens and the ice rink will be brought to that location.

- B. TERRY QUATRO RESIGNATION – Planning Commissioner Terry Quatro has given his letter of resignation from the Howell Township Planning Commission due to illness. **MOTION** by Eaton, seconded by Hohenstein, **“TO ACCEPT TERRY QUATRO’S RESIGNATION FROM THE PLANNING COMMISSION TO COMMENCE IMMEDIATELY.”** Motion carried. The board is sad to see Mr. Quatro leave and wishes him the best in his recovery. This position will be open and will be posted on our website soon.

- C. OPEN TRUSTEE POSITION – Clerk Eaton stated there is an open seat for trustee on the Township Board due to candidate Elizabeth Dean who did win the seat in the General Election but, is now unable to take the position because she moved out of the district due to family illness. By statute, the Township Board will need to appoint someone to fill that position for a partial term ending with the next Gubernatorial Election in 2018. Anyone who is interested in applying for the trustee seat, must be a Howell Township resident who is at least 18 years of age and is a registered voter in Howell Township. A letter will need to be submitted to the Township Office, no later than December 5th, stating their interest as to why they would like to be considered for this position. They also should come to the December 12, 2016 Township Board Meeting and be prepared to give a short presentation about themselves.

- D. RESOLUTION 11.16.414 RECOGNITION OF CAROLYN EATON – Treasurer Hohenstein read Resolution 11.16.414 in recognition of Carolyn Eaton’s many years of service with Howell Township. **MOTION** by Hohenstein, seconded by Howard, **“TO ADOPT RESOLUTION 11.16.144 RECOGNITION OF CAROLYN EATON.”** A roll-call vote was taken: Eaton – yes, Counts – yes, Coddington – yes, Hohenstein – yes, Howard – yes. Motion carried, 5 to 0.

REPORTS:

- A. SUPERVISOR:
(Coddington)
 - Usual report.

- B. TREASURER:
(Hohenstein)
 - The new server has been ordered, the quote was less than previous quote and the IT person is working on getting it ready to install.

- C. CLERK/ZONING:
(Eaton)
 - Election went well. Good turnout.

- New Zoning Administrator Daus is doing a good job.
- Lucy Resources did receive their Certificate of Occupancy from the County for their wall.

D. ASSESSING:

(Prepared by Assessor Kilpela)

- See report.

E. AIRPORT:

(Tipton)

- No report.

F. FIRE AUTHORITY:

(Coddington)

- Audit was good.
- SCBA's were ordered.
- Paid bills

G. MHOG:

(Howard)

- Flushing of all hydrants is completed.
- The Heads-up Display, used for looking at the lagoons, is now completed and is being used.
- Steve Tervo who had many questions at the last Board Meeting went to the MHOG meeting and did get some answers to his questions.
- Master Agreement is nearly finished.
- Have new BS&A software.
- Still trying to acquire land through Marion Township for the Cross Country Main.

H. PLANNING COMMISSION:

(Counts)

- The Master Plan was approved.

I. ZONING BOARD OF APPEALS (ZBA):

(Kanniainen)

- No meeting.

J. WEBSITE:

(Counts)

- Nothing new to add but the new website is working well.
- The new Board and Planning Commission positions will be posted on the website.

K. WWTP:

(Hohenstein)

- Will have meeting with Jerry Livernois.
- The lagoon from the muskrats cost an extra \$5,000.00.
- The new lagoon pump has been installed.

L. HAPRA:

In Kanninen's absence, Paul Rogers from HAPRA gave the report:

- Approved the budget.
- Revised the employee handbooks.
- Revised the articles of incorporation in the bylaws to include Howell Township.
- Paid bills.
- The Township will need to appoint a new representative for Howell Township.
- Next meeting December 20th.

CALL TO PUBLIC:

John Dinsmore from Lee & Associates – Gave an update on proposals for some of the Township owned properties that are for sale.

CLOSED SESSION:

ATTORNEY CLIENT CONFIDENTIAL CORRESPONDENCE, PROPERTY SALE NEGOTIATIONS – **MOTION** by Counts, seconded by Hohenstein, **“TO GO INTO CLOSED SESSION AT 7:23 P.M. FOR ATTORNEY CLIENT CONFIDENTIAL CORRESPONDENCE, PROPERTY SALE NEGOTIATIONS.”** A roll-call vote was taken: Eaton – yes, Coddington – yes, Counts – yes, Howard – yes, Hohenstein – yes. Motion carried 5 to 0.

MOTION by Eaton, seconded by Howard, **“TO RETURN TO REGULAR SESSION AT 7:48 P.M.”** Motion carried.

PROPERTY SALE/SIGNER RESOLUTIONS:

- A. 4706-21-200-011 WARNER ROAD PROPERTY RESOLUTION – **MOTION** by Eaton, seconded by Hohenstein, **“TO APPROVE RESOLUTION #11.16.415 FOR SALE OF PROPERTY AND SIGNER WITH OUR COUNTER OFFER AS PRESENTED.** Discussion followed. A roll-call vote was taken: Eaton – yes, Howard – yes, Hohenstein – yes, Coddington – yes, Counts – yes. Motion carried 5 to 0.
- B. PROPERTY 60 VACANT PARCELS KNOWS AS PINEVIEW VILLAGE RESOLUTION – **MOTION** by Eaton, seconded by Howard, **“TO APPROVE RESOLUTION #11.16.416 FOR SALE OF PROPERTY AND SIGNER AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Coddington – yes, Eaton – yes, Howard – yes, Counts – yes, Hohenstein – yes. Motion carried 5 to 0.
- C. 4706-21-200-012 WARNER ROAD RESOLUTION – **MOTION** by Eaton, seconded by **“TO APPROVE RESOLUTION #11.16.417 WITH THE COUNTER OFFER AS DISCUSSED IN CLOSED SESSION.”** Discussion followed. A roll-call vote was taken: Hohenstein – yes, Counts – yes, Eaton – yes, Howard – yes, Coddington – yes. Motion carried 5 to 0.
- D. 4706-22-300-047 BOWEN ROAD RESOLUTION – **MOTION** by Eaton, seconded by Hohenstein, **“TO APPROVE RESOLUTION #11.16.418 FOR SALE OF BOWEN ROAD PROPERTY AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Counts- yes, Eaton – yes, Coddington – yes, Howard – yes, Hohenstein – yes. Motion carried 5 to 0.

DISBURSEMENTS REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, seconded by Counts, **“TO APPROVE THE REGULAR DISBURSEMENTS THROUGH NOVEMBER 8, 2016 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion carried unanimously

ADJOURNMENT: MOTION by, Hohenstein, seconded by Counts, **"TO ADJOURN."** Motion carried. The meeting adjourned 7:53 p.m.

Approved: _____ X _____

Jean Graham
Howell Township Clerk

As Presented: _____ X _____

As Amended: _____

As Corrected: _____

Mike Coddington
Howell Township Supervisor

Dated _____ 12.12.2016 _____

Signed: _____
Debby Johnson
Recording Secretary