

**HOWELL TOWNSHIP BOARD REGULAR MEETING**  
**October 10, 2016**  
**Howell Township Hall**  
**6:30. p.m.**

**MEMBERS PRESENT:**

Carolyn Eaton	Clerk/Zoning Administrator
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Dar Howard	Trustee (6:40 p.m.)
Lois Kanninen	Trustee
Michael Tipton	Trustee

**MEMBERS ABSENT:**

Mike Coddington                      Supervisor

Clerk/Zoning Administrator Eaton called the meeting to order at 6:30 p.m. The roll was called. All rose for the Pledge of Allegiance.

**CALL TO THE BOARD:**

**MOTION** by Hohenstein seconded by Tipton, **“TO APPROVE THE OCTOBER 10, 2016 AGENDA AS AMENDED, MOVE ITEM 10M LUCY ROAD, TO UNFINISHED BUSINESS, ITEM 8A AND MOVING ALL OTHER UNFINISHED BUSINESS ITEMS ONE DOWN ON THE LIST, ADD ITEM NEW BUSINESS 9D, SCAVENGER SALE.”** Motion carried. (Trustee Howard not present for this motion)

**APPROVAL OF MINUTES:**

**MOTION** by Hohenstein, seconded by Counts, **“TO APPROVE THE SEPTEMBER 12, 2016 REGULAR MEETING MINUTES AS AMENDED: UNDER ITEM UNFINISHED BUSINESS B (HAPRA) - REMOVE {FROM HOWELL TOWNSHIP} AND UNDER THE CLOSED SESSION MOTION - CORRECT THE SPELLING OF GUARANTEED.”** Motion carried. (See September 12, 2016 Meeting Minutes) **MOTION** by Hohenstein, seconded by Counts, **“TO APPROVE THE OCTOBER 3, 2016 SPECIAL MEETING MINUTES AS CORRECTED: UNDER LUCY RESOURCES CORRECT THE WORD WIND SURFACE TO WIND LOAD.”** Motion carried. (See October 10, 2016 Special Meeting Minutes) (Trustee Howard not present for this motion)

**CORRESPONDENCE:**

See list.

**CALL TO THE PUBLIC:**

No response.

**UNFINISHED BUSINESS:**

- A. LUCY RESOURCES – Vern Brockway from Lucy Resources presented 2 examples of paint/stain colors that will be used on his bunker block fencing wall, for the board members to choose from. Mr. Brockway, stating it should last at least 10 years before needing repainting. **MOTION** by Kanninen, seconded by Hohenstein, **“TO APPROVE THE DARKER GREEN PAINT/STAIN FOR THE BUNKER BLOCK WALL FOR LUCY RESOURCES.”** Discussion followed. Motion carried. (Trustee Howard not present for this motion) Discussion followed about his site plan not being specific concerning what type of trees, number of trees and placement for those trees. Mr. Brockway was notified that he does need to turn in a plan showing tree type, number of and placement of those trees.
  
- B. HOWELL AREA PARKS AND RECREATION PROPOSAL (HAPRA) - Paul Rogers from HAPRA presented a spreadsheet showing Howell Township households’ participation with the recreation department. Discussion followed. Because of the failed millage for the HAPRA in August, Mr. Rogers is

looking for the board's approval if they are planning for the Township to go forward and participate in 2017 and at what level. Deadline for a decision is November 1, 2016. Discussion followed at what level the Township may want to participate at. **MOTION** by Tipton, seconded by Hohenstein, **"TO JOIN THE HAPRA AT THE PRICE OF \$52,000.00 ANNUALLY CONTINGENT THAT THE TOWNSHIP WILL BE AT THE SAME LEVEL/BENIFITS AS LAST YEAR WHICH GIVES THE TOWNSHIP 1 PERSON ON THE HAPRA BOARD AND EACH HOWELL TOWNSHIP HOUSEHOLD 1 PARK PASS."** Discussion followed. A roll-call vote was taken: Hohenstein – yes, Counts – yes, Kanniainen – yes, Howard – no, Eaton – yes, Tipton – yes. Motion carried 5 to 0 ^5 to 1.

- C. TOWNSHIP LANDSCAPING PROPOSAL – Master Gardner Marlas Greiger has offered to clean-up the plant beds around the Township Hall for free and to replant with many plants from her gardens. Treasurer Hohenstein showed a spreadsheet of the proposed landscaping work to be done. Other plants and material will need to be purchased to complete the project. **MOTION** by Howard, seconded by Hohenstein, **"TO MOVE FORWARD WITH THE LANDSCAPING IMPROVEMENTS, NOT TO EXCEED \$2,250.00, OVER THE NEXT YEAR."** Discussion followed. Motion carried.
- D. 2016 MASTER PLAN DISCUSSION/RESOLUTION – Clerk/Zoning Administrator Eaton brought up who should make final approval of the Master Plan, the Planning Commission or the Township Board. Per the statutes, the Planning Commission does the final approval. If the board wishes they can adopt a resolution to permit the board to have final approval. The Public Hearing for the Master Plan is October 25, 2016. It was the consensus of the board that since the Board has already given their input and the input has been included in the final draft to be given at the Public Hearing to leave it to the Planning Commission for final approval. It was noted that the changes to the Recreation Area will show in the draft for the Public Hearing.
- E. MHOG PRICE INCREASE OCT. 1, 2016 – Clerk/Zoning Administrator Eaton stated that the board had approved the changes to the Water/Sewer Tap-in Fees due to the MHOG increase would take effect January 1, 2017. Greg Tatara, MHOG Utility Director said it takes effect starting October 1, 2016. Discussion followed. **MOTION** by Howard, seconded by Hohenstein, **"TO INCREASE THE WATER/SEWER TAP-IN FEES TO \$6,580.00 STARTING OCTOBER 11, 2016 TO RECAPTURE THE INCREASE BY MHOG."** Discussion followed. Motion carried 5 to 1.
- F. SIGNER, PROPERTY CLOSING 1907 OAK GROVE – Clerk/Zoning Administrator Eaton reported that a resolution needs to be approved for a signer at the closing of the property at 1907 Oak Grove. **MOTION** by Hohenstein, seconded by Howard, **"TO APPROVE RESOLUTION 10.16.413 APPROVING PROPERTY SALE AND SIGNER FOR 1907 OAK GROVE ROAD, TOWNSHIP OWNED PROPERTY."** Discussion followed. A roll-call vote was taken: Howard – yes, Eaton – yes, Counts – yes, Tipton – yes, Hohenstein – yes, Kanniainen – yes. Motion carried 6 to 0.

#### **NEW BUSINESS:**

- A. LAGOON PUMP PURCHASE – Treasurer Hohenstein went over the quote by Jerry Livernois to either purchase a new pump versus to go with a rebuilt for the lagoons. It was Jerry Livernois suggestion to go with the new pump in this case. **MOTION** by Kanniainen, seconded by Howard, **"TO PURCHASE THE NEW PUMP AT THE PRICE OF \$6,211.00 AS PRESENTED."** Discussion followed. Motion carried.

- B. DEPOSITION ENGINEER DAN WOLF – Clerk/Zoning Administrator Eaton stated that the lawsuit with Rainbow may continue on for a year or more. Dan Wolf who was the engineer on the project at the time but who is now retired and the only witness left who knows the facts in the case pertaining to engineering and the contract. It is recommended that the attorney get a full deposition from him on tape so that it is available if we do go back to trial and Mr. Wolf would not be available to testify. **MOTION** by Howard, seconded by Hohenstein, **“TO PAY FOR THE DEPOSITION OF DAN WOLF NOT TO EXCEED \$5,000.00.”** Discussion followed. Motion carried.
  
- C. HUMAN RESOURCE MEETING RECOMMENDATION INSURANCE – Clerk/Zoning Administrator Eaton explained the insurance chart and the recommendation from the Human Resource Committee Meeting. **MOTION** by Howard, seconded by Tipton, **“TO APPROVE THE BLUE H.S.A. PPO BRONZE PLAN FOR FULL TIME EMPLOYEES (80% PAID BY TOWNSHIP, 20% PAID BY EMPLOYEE) FOR THOSE FULL TIME EMPLOYEES WHO CHOOSE TO TAKE IT.”** Discussion followed. Motion carried. It was also discussed that Joe Daus who will be taking over as Zoning Administrator November 1, 2016, he will start receiving his previously approved raise at that time. Discussion also followed concerning an option to pay some amount of compensation to full time employees who do not take the insurance. This will be taken up at the next Human Resource Meeting.
  
- D. SCAVENGER SALE – Treasurer Hohenstein discussed 4 Howell Township parcels that were purchased at the Scavenger Sale. Discussion followed concerning the sale of the parcels. **MOTION** by Howard, seconded by Counts, **“TO MOVE FORWARD WITH PUTTING THE 4 PARCELS UP FOR SALE BASED ON THE FORMULA PREVIOUSLY USED AND PRESENTED.”** Discussion followed. Motion carried.

**REPORTS:**

- A. SUPERVISOR:  
(Coddington)
  - Clerk/Zoning Administrator Eaton reported that Supervisor Coddington recently had leg surgery after a mule riding accident. He is well and doing fine and hoping to be back soon.
  
- B. TREASURER:  
(Hohenstein)
  - Tax Collection is near 95% and still coming in. Reminder notices went out to those who did not have their payments in by the due date.
  - Need to decide if Clean-up Day notices will go on the next Tax Bills.
  - Trustee Tipton reported that the two possible days for the Clean-up Day are May 13<sup>th</sup> or 20<sup>th</sup>. **MOTION** by Counts, seconded by Howard, **“TO HAVE THE NEXT HOWELL TOWNSHIP CLEAN-UP DAY MAY 20<sup>TH</sup>, 2017.”** Discussion followed. Motion carried. (it was noted that the trash company used this last year has been bought out by another company)
  - Waiting to hear back from the Township IT person about a new server.
  - Next proposed road projects: parts of Allen Rd (Owosso to Crandall), Fisher Rd (Clyde to Allen) and Tooley Rd. (Bowen south to airport blacktop).
  
- C. CLERK/ZONING:  
(Eaton)
  - See reports.
  - Requested an approval for resignation from Zoning Administrator position to take effect as of at the end of the day November 17, 2016. **MOTION** by Howard, seconded by Hohenstein, **“TO**

**ACCEPT CAROLYN EATONS' RESIGNATION AS ZONING ADMINISTRATOR EFFECTIVE NOVEMBER 17, 2016."** Discussion followed. Motion carried.

- D. ASSESSING:  
(Prepared by Assessor Kilpela)
  - See report.
  
- E. AIRPORT:  
(Tipton)
  - Established next year's meeting dates. (Keeping the same day of the month as this year)
  - Township Clean-up.
  
- F. FIRE AUTHORITY:  
(Coddington)
  - No report.
  
- G. MHOG:  
(Howard)
  - Approved next year's budget. (increase caused by the hiring of two new employees)
  - Water usage is up due to getting more homes on the system.
  - Trying to procure more land for the cross country main.
  
- H. PLANNING COMMISSION:  
(Counts)
  - Established the Public Hearing for the Master Plan.
  
- I. ZONING BOARD OF APPEALS (ZBA):  
(Kanniainen)
  - No meeting.
  
- J. WEBSITE:  
(Counts)
  - New website is looking good.
  
- K. WWTP:  
(Hohenstein)
  - Jerry Livernois has been ill, so waiting for him to return to work to get reports.
  
- L. HAPRA:  
(Kanniainen)
  - See item 8B.
  
- M. LUCY ROAD:  
(Eaton)
  - See item 8A

**CALL TO PUBLIC:**

Steve Tervo, 2426 Fisher Road expressed his concerns about the new Water/Sewer Tap-In Fees that is going into effect. He has disagreement with MHOG’s report and using the plant’s water system for irrigation. It was the board’s consensus that he attend the MHOG Meeting.

**CLOSED SESSION:**

ATTORNEY CLIENT CONFIDENTIAL CORRESPONDENCE, TOWNSHIP PROPERTY – **MOTION** by Hohenstein, seconded by Howard, **“TO GO INTO CLOSED SESSION AT 9:05 P.M. FOR ATTORNEY CLIENT CONFIDENTIAL CORRESPONCE, TOWNSHIP PROPERTY.”** A roll-call vote was taken: Kanniainen – yes, Hohenstein – yes, Howard – yes, Tipton – yes, Eaton – yes, Counts – yes. Motion carried 6 to 0.

**MOTION** by Counts, seconded by Howard, **“TO RETURN TO REGULAR SESSION AT 9:22 P.M.”** Motion carried.

**PURCHASE AGREEMENTS:**

A. WARNER ROAD PROPERTY – **MOTION** by Howard, seconded by Hohenstein, **“TO COUNTER OFFER WITH THE AMOUNT OF \$69,000.00 PLUS THE AMENDMENT REGARDING THE SPLITS ON THE WARNER ROAD PARCEL #4706-21-200-011.”** Discussion followed. Motion carried.

B. PINEVIEW VILLAGE – **MOTION** by Hohenstein, seconded by Howard, **“TO SEND THE CONTRACT BACK TO JOHN DINSMORE FOR REVISION BASED ON BOARD INPUT FROM LAST MEETING.”** Discussion followed. Motion carried.

**DISBURSEMENTS REGULAR AND CHECK REGISTER:**

**MOTION** by Counts, seconded by Hohenstein, **“TO APPROVE THE REGULAR DISBURSEMENTS THROUGH OCTOBER 4, 2016 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion carried unanimously

**ADJOURNMENT:** **MOTION** by, Hohenstein, seconded by Kanniainen, **“TO ADJOURN.”** Motion carried. The meeting adjourned 9:25 p.m.

Approved:           X          

\_\_\_\_\_  
Carolyn Eaton  
Howell Township Clerk

As Presented: \_\_\_\_\_

As Amended: \_\_\_\_\_

As Corrected:           X          

\_\_\_\_\_  
Mike Coddington  
Howell Township Supervisor

Dated \_\_\_\_\_

Signed: \_\_\_\_\_

Debby Johnson  
Recording Secretary