

HOWELL TOWNSHIP REGULAR BOARD  
MEETING MINUTES

3525 Byron Road Howell, MI 48855

December 9, 2024

6:30 P.M.

**MEMBERS PRESENT:**

Mike Coddington      Supervisor  
Sue Daus              Clerk  
Jonathan Hohenstein    Treasurer  
Matthew Counts        Trustee  
Tim Boal                Trustee  
Shane Fagan            Trustee  
Bob Wilson             Trustee

**MEMBERS ABSENT:**

**Also in Attendance:**

Eight people were in attendance.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

**CALL TO THE BOARD:**

None

**APPROVAL OF THE AGENDA:**

December 9, 2024

**Motion** by Hohenstein, **Second** by Boal, “**To approve the agenda as presented.**” Motion carried.

**APPROVAL OF BOARD MEETING MINUTES:**

November 4, 2024

REGULAR BOARD MEETING MINUTES

**Motion** by Hohenstein, **Second** by Daus, “**Move to accept the regular meeting minutes from November 4<sup>th</sup> as presented.**” Motion carried.

CLOSED SESSION MEETING MINUTES

**Motion** by Hohenstein, **Second** by Counts, “**Move to accept the closed session meeting minutes from November 4<sup>th</sup>, as presented.**” Motion carried.

**CALL TO THE PUBLIC:**

Jeff Smith, 3774 Mason Rd - Thanked the public for the votes that he did receive for Trustee. Also, spoke on Oakland Tactical and Howell-Mason LLC.

**UNFINISHED BUSINESS:**

A. Oakland Tactical v. Howell Township

Treasurer Hohenstein reported on the status of the Oakland Tactical v. Howell Township lawsuit. The

Township attorney is preparing a summary for the board so **[to]** be added to the board packet.

- B. Howell-Mason LLC v. Howell Township  
Treasurer Hohenstein asked the board their preference as to whether they would like the court documents for Howell-Mason LLC to be continued to be added to future board packets.
- C. Ordinance 289  
Treasurer Hohenstein explained that ordinance 287 that amended ordinance 284 was recorded in error due to the ordinance numbers previously not being kept up to date. Therefore, ordinance 287 needed to be updated from ordinance 287 to ordinance 289. Discussion followed. **Motion** by Counts, **Second** by Hohenstein **“To approve ordinance 289.”** Roll call vote: Boal-yes, Counts-yes, Wilson-yes, Daus-yes, Fagan-yes, Hohenstein-yes, Coddington-yes. Motion carried 7-0.
- D. Human Resources Committee – Shane Fagan’s Letter to the Board  
Tim Boal addressed questions and concerns that he had regarding Trustee Fagan’s letter to the Human Resource Committee.

**NEW BUSINESS**

- A. Planning Commission Appointments  
Treasurer Hohenstein reported that Wayne Williams, Mike Newstead, and Chuck Frantjeskos would like to continue on the Planning Commission Board for the three positions that are up for a 3-year term. **Motion** by Counts, **Second** by Boal, **“To approve Planning Commission appointments as presented.”** Motion carried.
- B. Zoning Board of Appeals Appointments  
Treasurer Hohenstein reported that the ZBA Board has a position for a 3-year term open, and Jim McEvoy would like to continue on as the ZBA member for that position. **Motion** by Counts, **Second** by Hohenstein, **“To approve Zoning Board of Appeals appointments as presented.”** Motion carried.
- C. Update Board Member Committee Assignments  
Board discussed Township Board reappointments/reassignments. **Motion** by Counts, **Second** by Hohenstein, **“To reappoint the Supervisor to all of the committees and additional board duties as presented.”** Discussion followed. Motion carried.  
  
**Motion** by Counts, **Second** by Fagan , **“To reassign the duties to the Clerk, all of the upper committees as presented.”**  
Motion carried.  
  
**Motion** by Counts, **Second** by Boal, **“To reappoint the Treasurer to the committees as presented.”** Motion carried  
  
**Motion** by Counts, **Second** by Hohenstein, **“To appoint Tim Boal as the Planning Commission Rep.”** Discussion followed. Roll call vote: Hohenstein-yes, Counts-yes, Boal-yes, Wilson-no, Coddington-yes, Daus-yes, Fagan-no. Motion carried 5-2.  
  
**Motion** by Hohenstein , **Second** by Daus, **“To reappoint Matt Counts to the MHOG Board and Fire**

**Authority alternate.**” Motion carried.

**Motion** by Boal, **Second** by Counts, **“To appoint Jeff Smith if he’s willing to stay on Property.”**  
Motion carried, 2 dissent.

**Motion** by Boal, **Second** by Daus, **“To appoint Matt Counts as the Board Representative to ZBA.”** Motion carried.

**Motion** by Fagan, **Second** by Hohenstein, **“To remove Bob from the Planning Commission seat and to Appoint [appoint] him to the Howell Area Parks and Recreation alternate, as well as the ZBA alternate seat.”** Motion carried.

**Motion** by Fagan, **Second** by Wilson, **“To appoint myself as the Planning Commission alternate.”**  
Motion carried.

D. Howell Schools Tax Collection Agreement

Treasurer Hohenstein explained the agreement between the Howell schools and Howell Township.

**Motion** by Hohenstein, **Second** by Daus, **“To accept the agreement for the collection of the summer school property taxes to Howell Public Schools as presented.”** Motion carried.

E. LESA Tax Collection Agreement

**Motion** by Hohenstein, **Second** by Boal, **“Move to accept the summer tax collection agreement with LESA as presented.”** Motion carried.

**CALL TO THE PUBLIC:**

John Mills 1750 Oak Grove Rd. - Spoke on solar ordinances and sound ordinances.

Curt Hamilton 367 Crestwood Ln. – Spoke about the Howell-Mason lawsuit exhibits A-L, requesting those exhibits to be made available.

Doug Parks 1356 Mason Rd. – Spoke on rezoning his property, would like to build a barn for his landscaping business.

**REPORTS:**

A. SUPERVISOR:

Supervisor Coddington discussed the sound system and asked for the Boards consensus on a new TV for meetings in the Boardroom and an amount not to exceed. **Motion** by Counts, **Second** by Wilson, **“To allocate funds for a TV and mount and installation not to exceed \$2000.00.”** Motion carried.

B. TREASURER:

Treasurer Hohenstein reported that the winter tax bills have been mailed out.

C. CLERK:

Clerk Daus reported that the Clerk’s department is finishing up the paperwork and filing from the November election

D. ZONING:

Treasurer Hohenstein discussed education opportunities for ZBA and Planning

Commission members. **Motion** by Hohenstein, **Second** by Boal, **“Move to schedule the rolls [roles] and responsibilities program here in Howell Township with MSU extension and allow any Planning Commission member, ZBA member, and Board member to attend the good governance series as presented.”** Motion Carried.

- F. Assessors Report:  
See Assessor Kilpela's reports
- G. FIRE AUTHORITY:  
Supervisor Coddington reported on the Fire Authority
- E. MHOG:  
Trustee Counts reported on MHOG
- F. PLANNING COMMISSION:  
See draft minutes
- G. ZONING BOARD OF APPEALS (ZBA):  
No November meeting
- H. WWTP:  
Treasurer Hohenstein reported on the pump station for Union at Oak Grove needing to be brought up to specification for it to be turned over to the Township and that the air release valves need to be replaced. **Motion** by Hohenstein, **Second** by Daus, **“Move to accept the sewer project committees sewer projects as presented.”** Discussion followed. Motion carried.
- I. HAPRA:  
Clerk Daus reported on Rec the Halls and holiday activities. Resumes are being reviewed for the Deputy Director position.
- J. PROPERTY COMMITTEE:  
No report
- K. PARK & RECREATION COMMITTEE: See information in the board packet regarding the environmental site assessments provided by WSP and ASTI. Discussion followed. **Motion** by Fagan, **Second** by ~~Wisn~~ **[Wilson]**, **“To table until the board can take more time to better understand the work that is being proposed.”** Discussion followed. Roll call vote: Counts-no, Daus-no, Coddington-no, Fagan-yes, Boal-no, Hohenstein-no, Wilson-yes. Motion did not pass 2-5. **Motion** by Boal, **Second** by Hohenstein, **“To accept the ASTI bid with their quoting of \$4800.00 to determine if there is any contamination.”** Motion carried.
- L. Shiawassee River Committee:  
No report

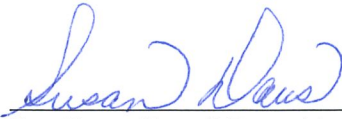
**Motion** by Counts, **Second** by Hohenstein **“To enter into closed session, Burkhart Ridge v. Howell Township.”** Closed session began at 8:07 P.M. Motion carried.

**Motion** by Counts, **Second** by Hohenstein **"To enter back into open session."** Open session began at 8:56 P.M. Motion carried.

**DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:**

**Motion** by Hohenstein, **Second** by Daus , **"Move to accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

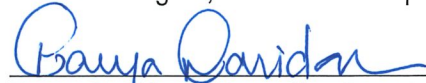
**ADJOURNMENT:** **Motion** by Daus, **Second** by Hohenstein, **"To adjourn at this time"** Motion carried. The meeting was adjourned at 8:57 P.M.



Sue Daus, Howell Township Clerk



Mike Coddington, Howell Township Supervisor



Tanya Davidson, Recording Secretary