

**HOWELL TOWNSHIP REGULAR BOARD  
MEETING MINUTES**  
3525 Byron Road Howell, MI 48855  
October 7, 2024  
6:30 P.M.

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Sue Daus	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee

**MEMBERS ABSENT:**

Jeff Smith      Trustee

**Also in Attendance:**

9 people were in attendance.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

**CALL TO THE BOARD:**

None

**APPROVAL OF THE AGENDA:**

September 9, 2024

**Motion** by Melton, **Second** by Counts, **“To approve the agenda as presented.”** Motion carried.

**APPROVAL OF BOARD MEETING MINUTES:**

September 09, 2024

REGULAR BOARD MEETING MINUTES

**Motion** by Hohenstein, **Second** by Melton, **“Move to accept the minutes from September 9<sup>th</sup> as presented.”**  
Motion carried, 1 dissent.

**CALL TO THE PUBLIC:**

Tim Boal, 66 Santa Rosa Drive- Addressed integrity and prior statements made by Trustee Bob Wilson.

Curt Hamilton, 1367 Crestwood- Spoke on recent court ruling regarding the Wellhead Protection Zone and ordinance enforcement options.

**UNFINISHED BUSINESS:**

- A. Trustee Wilson’s grievances with Ordinance Enforcement and Zoning Administrator: Trustee Wilson provided his list of names regarding the complaints against Zoning Administrator Hohenstein. It was requested that he provide phone numbers and addresses for the members on the list as originally requested.

- B. Letter to the Board from Deputy Assessor/Deputy Zoning Administrator Makushik- Trustee Wilson refused to apologize to Deputy Assessor/Deputy Zoning Administrator Makushik for the statements that Mr. Wilson made about her. Discussion followed.
- C. Court Opinion and Order, Howell-Mason LLC V. Howell Township: Treasurer Hohenstein reported on the two court cases regarding Howell-Mason LLC lawsuits. Ruling on the first case was in favor of Howell Township, second case is still pending.

### **NEW BUSINESS**

- A. 2024-2025 Budget Update: Deputy Supervisor Kilpela reported on budget, payroll processing, Board of Review. Spoke on allocation of American Rescue Plan Act (ARPA) funds. **Motion** by Wilson, **Second** by Melton, **"To accept Brent's idea."** More detail was requested. **"To allocate the remaining unallocated ARPA funds to the completed Sewer projects. Additionally, I move to have the Sewer/Water Fund transfer \$411,637 which is the total amount of the ARPA allocated funds, to the general fund for the benefit of the entire township."** Motion carried.
- B. Purchase Agreement 8.08-Acres on Bowen Rd.- Treasurer Hohenstein presented the offer to purchase 8.08-acres on Bowen Rd for \$52,000 along with the special assessments being paid off at closing in the amount of \$69,922. **Motion** by Hohenstein, **Second** by Melton, **"To approve Resolution 10.24.542 as presented."** Roll call: Melton-yes, Coddington-yes, Daus-yes, Wilson- not present in the room during roll call vote, Counts-yes, Hohenstein-yes. Motion carried 5-0.
- C. Ordinance Enforcement- Zoning Administrator Hohenstein discussed options on how to enforce the Township's Zoning Ordinances. Discussion followed. Trustee Counts would like the Township to check with other municipalities on how they enforce ordinances. It was the consensus of the Board to require a written complaint, but complainants may remain anonymous.

### **CALL TO THE PUBLIC:**

Shane Fagan, 30 Santa Rosa Drive- Spoke on ordinances, changes he would like to see.

### **REPORTS:**

- A. SUPERVISOR:  
No report
- B. TREASURER:  
Treasurer Hohenstein reported on collected Summer 2024 taxes thus far, investment of Township funds into higher interest rate CDs. Discussed education opportunity for tax collection class for the Deputy Treasurer. **Motion** by Hohenstein, **Second** by Counts, **"To approve the MTA Treasurer's Guide to Tax Collection Class for the Deputy Treasurer for \$164.50."** Motion carried.
- C. CLERK:  
Clerk Daus reported that absentee ballots have been mailed out.
- D. ZONING:  
See Zoning Administrator Hohenstein's reports


- D. Assessors Report:  
See Assessor Kilpela's reports
- E. FIRE AUTHORITY:  
Supervisor Coddington reported on the Fire Authority
- E. MHOG:  
Trustee Counts reported on MHOG
- F. PLANNING COMMISSION:  
See draft minutes
- G. ZONING BOARD OF APPEALS (ZBA):  
See draft minutes
- H. WWTP:  
See Report
- I. HAPRA:  
See the HAPRA meeting packet
- J. PROPERTY COMMITTEE:  
No report
- K. PARK & RECREATION COMMITTEE:  
Treasurer Hohenstein reported that the Eagle Scout finished the benches for the Township gazebo.
- L. Shiawassee River Committee:  
No report


**DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:**

**Motion** by Hohenstein, **Second** by Melton, **"To accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

**ADJOURNMENT:** **Motion** by Counts, **Second** by Hohenstein, **"To adjourn."** Motion carried. The meeting was adjourned at 7:37 pm.

  
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Sue Daus, Howell Township Clerk

  
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Mike Coddington, Howell Township Supervisor

  
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Marnie Hebert, Recording Secretary