

**HOWELL TOWNSHIP REGULAR BOARD  
MEETING MINUTES**  
3525 Byron Road Howell, MI 48855  
September 9, 2024  
6:30 P.M.

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Sue Daus	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Jeff Smith	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee

**MEMBERS ABSENT:**

**Also in Attendance:**

21 people were in attendance.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

**CALL TO THE BOARD:**

None

**APPROVAL OF THE AGENDA:**

September 9, 2024

**Motion by Melton, Second by Counts, "To approve the agenda as presented." Motion carried.**

**APPROVAL OF BOARD MEETING MINUTES:**

August 12, 2024

REGULAR BOARD MEETING MINUTES

**Motion by Hohenstein, Second by Melton, "Correction in the unfinished business A with resolution. The first part of the digits 04 should not be in there, otherwise move to accept as presented." Motion carried.**

**CALL TO THE PUBLIC:**

None

**UNFINISHED BUSINESS:**

- A. Howell parks and Recreation Continuing Resolution: Treasurer Hohenstein gave an up-date on HAPRA, providing the board with a continuing resolution of the authority. **Motion by Hohenstein, Second by Counts, "To accept Resolution 09.24.541 approving the continuation of services with Howell Area Parks and Recreation Authority as presented." Roll Call: Daus- yes, Smith-yes, Counts- yes, Coddington- yes, Hohenstein- yes, Melton- no, Wilson- no. Motion carried 5-2.**

- B. Oakland Tactical Filing to the U.S. Supreme Court: Treasurer Hohenstein reported on Oakland Tactical filing with the U.S Supreme Court but that doesn't mean the Supreme Court will accept the case. Trustee Wilson questioned the budget regarding the lawsuit with Oakland Tactical. Discussion followed.
- C. Board Room Sound System: Clerk Daus provided estimate created by American Video Transfer Inc. Matt Eckman from American Video Transfer Inc. discussed options for different types of sound systems. Discussion followed. The board would like quote revised to add Bluetooth, live streaming, pictures of acoustic panels and audio recording.
- D. Trustee Wilson's grievances with Ordinance Enforcement and Zoning Administrator: Trustee Wilson did not provide update with list of names as requested by Trustee Counts and the Board regarding the complaints against Zoning Administrator Hohenstein.
- E. Brewer Road Drainage: Update from Treasurer Hohenstein. Meeting scheduled in 2 weeks with Drain Commissioner and property owners to discuss private drain to be installed. Discussion followed.

### **NEW BUSINESS**

**Motion** by Smith, **Second** by Hohenstein, **"To deviate from the agenda to New Business F."** Motion carried.

- A. End of Year Budget Discussion: Deputy Supervisor Kilpela reported on 2023/2024 budget. Deputy Supervisor Kilpela also addressed the following issues in Trustee Wilson's email: Deputy Assessor Makushik did not request additional money; it was a budget adjustment for the training of the Deputy Treasurer. Explained to Trustee Wilson the difference between net pay and gross pay for the question regarding Treasurer Hohenstein's pay.
- B. Trash Hauling: Deputy Supervisor Kilpela presented options for trash hauling services at the Township Hall. **Motion** by Hohenstein, **Second** by Melton, **"To change garbage service to the Garbage Man including recycling as presented."** Motion carried.
- C. Adding Items to the Board's Agenda: Clerk Daus reports setting a deadline for adding additional items to the agenda packet by Tuesday 5:00 P.M. moving forward.
- D. Spicer Engineering Agreement and Project Estimates: Treasurer Hohenstein discussed the General Engineering Consultant agreement and proposals for projects that have already been started including Grand River Sidewalk, Sewer District 12 and the Tooley Road Park. Discussion followed. **Motion** by Hohenstein, **Second** by Melton, **"To accept the Engineering Consultant Service Agreement with Spicer Engineering as presented."** Motion carried, 1 dissent. **Motion** by Hohenstein, **Second** by Smith **"To approve the engineering proposal with general engineering services proposal not to exceed \$20,000 as presented."** Motion carried, 1 dissent. **Motion** by Hohenstein, **Second** by Counts, **"To accept the engineering project proposal for the Tooley Road Park as presented."** Motion carried
- E. Shiawassee River Superfund Site: Curt Hamilton summarized the EPA 5-year Report and discussed goals for the Shiawassee River Committee.

- F. American Legion Violation: Supervisor Coddington reports that the American Legion has retained an attorney, Township attorney suggests not to openly discuss at an open meeting. Zoning Administrator Hohenstein gave an update on the violation of the American Legion knowingly putting in additional parking without appropriate approvals. American Legions attorney Tara Black- Pearson questioned options that were presented by Zoning Administrator Hohenstein.

**Motion** by Counts, **Second** by Smith, **"To go back into regular agenda."** Motion carried.

**CALL TO THE PUBLIC:**

Shane Fagan, 30 Santa Rosa Drive- spoke on Howell Park and Receptions future involvement with Tooley Road Park.

John Mills, 1750 Oak Grove Rd.- Spoke on sound system for the Township Boardroom, budget for legal fees of the Township and American Legion violation.

Jonathan Black from Sprung Town Outdoor Services- inquiring about a quote he submitted last month to clean up behind the Township Hall.

Shane Fagan, 30 Santa Rosa Drive- Spoke on sound system for Township Boardroom.

Andrew Hamm, 14 Santa Rosa Drive- Spoke on sound system for Township Boardroom.

**REPORTS:**

A. SUPERVISOR:

Supervisor Coddington gave an update on the Shiawassee River.

B. TREASURER:

Treasurer Hohenstein reported on collected Summer 2024 taxes thus far. Updated the Board on the Surf Wireless project status and Supervisor Coddington will contact DTE to get a punch list of items to be completed by Surf Wireless prior to final payment.

C. CLERK:

Clerk Daus reported on complaints from voters on Election Day of campaigning that was blocking the driveway.

D. ZONING:

See Zoning Administrator Hohenstein's reports. Discussed Education opportunity for Zoning Administration Certificate program. **Motion** by Counts, **Second** by Smith, **"To approve MSU Extension Certificate Program as presented."** Motion carried.

E. FIRE AUTHORITY:

Supervisor Coddington reported on the Fire Authority

F. MHOG:

Trustee Counts reported on MHOG

G. PLANNING COMMISSION:

Trustee Counts reported on Chestnut Self Storage on Burkhardt Road, Wranglers Saloon, ADU Ordinance and Shipping Container Ordinance.

H. ZONING BOARD OF APPEALS (ZBA):

Trustee Smith reported on the ZBA.

I. WWTP:

See Reports: Treasurer Hohenstein reported on the North Clarifier repairs of \$6,000 and yearly budget update for storage units. **Motion** by Counts, **Second** by Melton, **"To approve request for Howell Waste Water Treatment Plant for \$6,000 to fix North Clarifier."** Motion carried. **Motion** by Counts, **Second** by Melton, **"To approve contract conditions for MHOG to account for additional fees of \$1,508.80 for renting storage space."** Discussion followed. Motion rescinded. **Motion** by Smith, **Second** by Hohenstein, **"To approve the originally presented agreement with MHOG as to rental space that is split up and allocated to the municipalities based on it rewording of the percentage used by that new municipality."** Motion carried.

H. HAPRA:

Clerk Daus reported on Fall Soccer success and Melon Fest.

I. PROPERTY COMMITTEE:

No report


J. PARK & RECREATION COMMITTEE:

No report

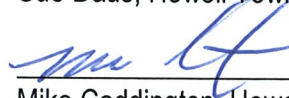
**DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:**

**Motion** by Hohenstein, **Second** by Melton, **"To accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

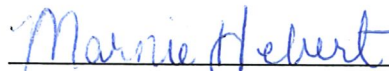
**ADJOURNMENT:** **Motion** by Melton, **Second** by Hohenstein, **"To adjourn."** Motion carried. The meeting was adjourned at 8:37 pm.



Sue Daus, Howell Township Clerk



Mike Coddington, Howell Township Supervisor



Marnie Hebert, Recording Secretary