

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855

August 12, 2024

6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Sue Daus	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Jeff Smith	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Also in Attendance:

14 people were in attendance.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

CALL TO THE BOARD:

Trustee Melton requested the letter he submitted to be added to the board packet.

APPROVAL OF THE AGENDA:

August 12, 2024

Motion by Melton, **Second** by Smith, **“To approve the agenda as presented.”** Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

July 8, 2024

REGULAR BOARD MEETING MINUTES

Motion by Hohenstein, **Second** by Melton, **“To accept the minutes from July 8th as presented.”** Motion carried, 1 dissent.

CALL TO THE PUBLIC:

Curt Hamilton, 1367 Crestwood Lane: Spoke about the Shiawassee River, EPA report is available, would like it added to the September Board agenda.

Shane Fagan, 30 Santa Rosa Drive: Spoke about Tooley Rd development, sound system installation and Zoning Ordinance Enforcement.

Tim Boal, 66 Santa Rosa Drive: Spoke on Trustee Wilson.

Andrew Hamm, 14 Santa Rosa Drive: Spoke on Tim Boal.

UNFINISHED BUSINESS:

A. Salary Resolution- Clerk

Supervisor Coddington noted that at the previous meeting the resolution for the Clerk's salary did not receive support prior to voting on the resolution.

Motion by Hohenstein, **Second** by Smith, **"To accept resolution 04-07.24.538 for a 4.2% increase in salary for the Clerk as presented."** Roll call vote: Wilson- no, Hohenstein- yes, Melton- yes, Smith- yes, Daus- yes, Counts- yes, Coddington- yes. Motion carried 6-1.

B. Spicer Engineering Contract- Oak Grove Road Sidewalk

Treasurer Hohenstein discussed the easements to install sidewalks on Oak Grove Road, and the agreement from Spicer Group to proceed with the survey work to be done. Trustee Smith questioned the timeframe to allocate funds for the project. **Motion** by Hohenstein, **Second** by Counts, **"To accept agreement with Spicer Group for the Oak Grove Road sidewalk easement as presented and utilizing ARPA funds to do so."** Motion carried.

NEW BUSINESS:

A. Howell Area Parks and Recreation Authority: Tim Church, Executive Director of Howell Parks and Recreation, reported on the failed millage and requesting to continue in supporting Recreation Authority. **Motion** by Hohenstein, **Second** by Smith, **"To continue Township support with the Howell Area Park and Rec. Authority for the benefit of the citizens of Howell Township."** Discussion followed. Motion carried

B. Township Fall Event- Proposal: Treasurer Hohenstein discussed the fall event proposed by Deputy Treasurer Murrish with Township staff providing all supplies. **Motion** by Counts, **Second** by Smith, **"To accept Howell event proposal as presented."** Motion carried.

C. Tooley Road Park- Proposal: Treasurer Hohenstein discussed the Tooley Road Park plan and the end of the year transfer of funds from the Sewer and Water fund to the General fund and the request to transfer that money from the General Fund to the Park and Rec. Fund. A Conservation Easement on the park property was also discussed. **Motion** by Hohenstein, **Second** by Counts, **"To add Deputy Treasurer Teresa Murrish to the Park and Recreation Committee."** Discussion followed. Motion carried, 1 dissent. **Motion** by Hohenstein, **Second** by Smith, **"To accept recommendation to transfer 1.2 million dollars from the General Fund to the Park and Recreation funds for the Tooley Road Park."** Roll Call: Hohenstein- yes, Melton- yes, Wilson- no, Smith- yes, Daus- yes, Coddington- yes, Counts- yes. Motion carried 6-1.

D. Sound System: Trustee Wilson is requesting that the Township seek quotes for a new sound system for the Boardroom. Treasurer Hohenstein discussed adding the audio recording of the Board meetings to the Township website. **Motion** by Wilson, **Second** by Melton, **"To get quotes."** Clarification was requested. **"To get prices on a sound system so we can allow these people to hear, I think six speakers and microphones up here. I'd like to see a video, I'd like to be able to put videos online, other than just mine and Shane's. I'd like to get quotes on a system."** Motion carried.

E. Township Walking Path: Trustee Wilson discussed quotes for mowing the walking path, treatment for spraying the walking path, and leveling the ground around the Township walking path. It was brought to the Board's attention that we already have a contract to mow the Township property and to spray the walking path.

- F. Ordinance Enforcement and General Grievance: Trustee Wilson discussed that he would like to see more personal contact with the Ordinance Officer, does not like how Shane Fagan was violated under the Ordinance. Trustee Wilson would like Trustee Melton to be the Township Zoning Ordinance Officer. Trustee Counts requested that Trustee Wilson provide his evidence including names and addresses of people that have complained to Trustee Wilson about Zoning Administrator Hohenstein.

CALL TO THE PUBLIC:

John Mills, 1750 Oak Grove Rd.: Spoke about the Oak Grove Rd. sidewalk, Tooley Rd. Park, sound system for the Boardroom.

Curt Hamilton, 1367 Crestwood Ln.: Spoke about Tooley Rd. Park, Shiawassee River contamination, sound system and posting audio on the Township website.

Shane Fagan, 30 Santa Rosa Dr.: Spoke about Tooley Rd. Park.

Tim Boal, 66 Santa Rosa Dr.: Spoke on Santa Rosa Dr. and civil matters.

Andrew Hamm, 14 Santa Rosa Dr.: Spoke on Santa Rosa Dr. and civil matters.

Jordan Lamb, 1312 Edgebrook Dr.: Spoke on Tooley Rd. Park, sidewalks throughout the Township.

Jeff Demaske, 3180 Warner Rd.: Spoke on Tooley Rd. Park.

Shane Fagan, 30 Santa Rosa Dr.: Spoke on agreement with Trustee Wilson to work on the Township property.

Jeff Demaske, 3180 Warner Rd.: Spoke on Tooley Rd. Park.

Andrew Hamm, 14 Santa Rosa Dr.: Spoke on Tooley Rd. Park.

REPORTS:

- A. SUPERVISOR:

No report

- B. TREASURER:

Treasurer Hohenstein reported on the quarterly report from G2G, collection of taxes

- C. CLERK:

No report

- D. ZONING:

See Zoning Administrator Hohenstein's report

- E. ASSESSING:

See Assessor Kilpela's report

- F. FIRE AUTHORITY:

Supervisor Coddington reported on the Fire Authority

- G. MHOG:
Trustee Counts reported on MHOG

- H. PLANNING COMMISSION:
See draft minutes

- I. ZONING BOARD OF APPEALS (ZBA):
No report

- J. WWTP:
Treasurer Hohenstein discussed pump station 70, the modification to the MHOG operating agreement needed due to the new storage buildings MHOG is working on, and a project to fix the clarifier scum drains. **Motion** by Hohenstein, **Second** by Counts, **“Move to accept the quote from Kennedy Industries for \$19,825 for a backup pump for station number 70 as presented.”** Discussion followed. Motion carries.

Motion by Hohenstein, **Second** by Melton, **“Move to accept the modification to the agreement with MHOG as presented.”** Discussion followed. Motion rescinded due to needing more clarification.

Motion by Hohenstein, **Second** by Smith, **“Move to accept the scum drain project from Vince D’Angelo, D’Angelo Brothers, for \$11,971 as presented.”** Motion carried.

- H. HAPRA:
No report

- I. PROPERTY COMMITTEE:
No report

- J. PARK & RECREATION COMMITTEE:
No report. Trustee Wilson inquired as to public comment on the Tooley Road park. It was indicated that public input was sought as part of the Park and Recreation Master Plan.

- K. SHIAWASSEE RIVER COMMITTEE:
Supervisor Coddington reported that the Committee have had discussions, EPA report has been received, looking to get a meeting with the Committee members along with the County Drain Commissioner, and EGLE, trying to get an in-depth explanation of the EPA report.

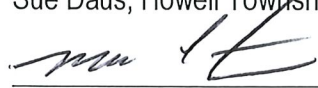
DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:

Motion by Hohenstein, **Second** by Melton, **“Move to accept the disbursements as presented and any normal and customary payments for the month.”** Motion carried.

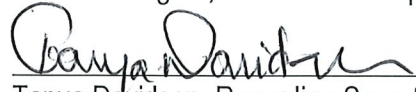
ADJOURNMENT: **Motion** by Counts, **Second** by Smith, **“To adjourn.”** Motion carried. The meeting was adjourned at 8:20 pm.



Sue Daus, Howell Township Clerk



Mike Coddington, Howell Township Supervisor



Tanya Davidson, Recording Secretary