

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855
May 13, 2024
6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Sue Daus	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Jeff Smith	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Also in Attendance:

Deputy Supervisor Brent Kilpela
Fourteen people were in attendance.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

CALL TO THE BOARD:

None

APPROVAL OF THE AGENDA:

May 13, 2024

Motion by Melton, **Second** by Counts, **"To approve the agenda as presented."** Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

April 8, 2024

REGULAR BOARD MEETING MINUTES

Motion by Hohenstein, **Second** by Melton, **"To accept the minutes from April 8th as presented."** Motion carried.

CALL TO THE PUBLIC:

Shane Fagan, 30 Santa Rosa Dr.: Spoke about the shipping container ordinance.

Lorena Ermacora, 1807 Oak Squire Dr.: Spoke in opposition to marijuana dispensaries.

Mike Panczyh, 9484 Wendana Ct.: Spoke in opposition to marijuana dispensaries.

Andrew Hamm, 14 Santa Rosa Dr.: Spoke about Township moral ethics, would like the Township to remove a Planning Commission member.

Darcy McKeon, 2179 Bowen Rd.: Spoke about the condition of Township roads, the quality of the County Road Commission's grading of the roads.

Andrew Hamm, 14 Santa Rosa Dr.: Spoke about his misstatement at the previous meeting, he is running for Township Trustee, not Township Treasurer.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- A. Approval of 2024/2025 Budget
Motion by Counts, **Second** by Hohenstein, **"To approve the 2024/2025 Howell Township proposed budget as presented."** Motion carried.

- B. Financial Update – Deputy Supervisor Brent Kilpela
Deputy Supervisor Kilpela reported on the Township's finances for the 2023/2024 budget year, reviewed the cash flow statement, sewer and water debt owed to the general fund, discussion of adding an opportunity cost to be paid to the general fund. It was the consensus of the Board to add the opportunity cost to the sewer and water debt. Deputy Supervisor Kilpela also reported on Township employee salaries, highlighted property taxes and the amount that stays with the Township, options of reports including employee pay to include in the Board packet. Discussion followed. It was the consensus of the Board to include a new report for the Board packet including employee pay information.

- C. Planning Commission Resignation of Denise Markham
Supervisor Coddington discussed the resignation letter from Denise Markham from the Planning Commission. **Motion** by Hohenstein, **Second** by Melton, **"To accept Denise Markham's resignation from the Planning Commission as presented."** Motion carried.

- D. Planning Commission Appointment
Supervisor Coddington invited members applying for the Planning Commission seat to stand and introduce themselves. Jack Smith introduced himself. Chuck Frantjeskos introduced himself. **Motion** by Wilson, **Second** by Hohenstein, with a friendly amendment by Hohenstein to include the term ending date, **"To nominate Chuck, term ending 12/31/24."** Motion carried.

- E. Township Gazebo Improvement Project
Parks and Recreation Committee member Martha Haglund reported on the Township gazebo project. Discussion followed. **Motion** by Hohenstein, **Second** by Melton, **"To approve the gazebo improvement project not to exceed \$1,500 to be paid from the Township Rec Fund."** Motion carried.

- F. Education Opportunities for Planning Commission and Zoning Board of Appeals
Treasurer Hohenstein reported on education opportunities for both boards and inquired on how the Board would like to proceed. It was the consensus of the Board to get input from the Planning Commission and the ZBA before moving forward.

- G. Walking Path at Township Hall. Future Plans of Property – As requested by Trustee Wilson
Trustee Wilson requested permission to take care of the Township Hall walking path with his lawn mower and use pet safe chemicals on the path at his own expense. Discussion followed. It was the consensus

of the Board to have Mr. Wilson draft a letter that will be reviewed by the Township attorney to indemnify the Township and will use Mr. Wilson's home owner's liability insurance policy first should any incident happen.

- H. Meeting Minutes Discussion on How Minutes Have Been Taken – As requested by Trustee Wilson Mr. Wilson discussed his issues with Board meeting minutes, discussed the two pot holes on Brewer Road, and discussed the Pioneer Cemetery drainage project. Discussion followed.

CALL TO THE PUBLIC:

Darcy, McKeon, 2179 Bowen Rd.: Spoke about the Road Commission and how they grade a road and potholes on Brewer Road. Inquired about the Township gazebo.

Shane Fagan, 30 Santa Rosa Dr.: Spoke about the assessment notices.

Martha Haglund – Livingston County Planning Department: Spoke about Livingston County Planning Department's new master plan, upcoming workshops, photo contest, and the gazebo project at the Township.

Tim Boal, 66 Santa Rosa Dr.: Spoke about national police week.

Andrew Hamm, 14 Santa Rosa Dr.: Spoke about his Township ordinance violation.

REPORTS:

A. SUPERVISOR:

Supervisor Coddington reported on entering into a contract with the Livingston County Sheriff's Department for a deputy to attend meetings at the Supervisor's discretion. **Motion** by Melton, **Second** by Smith, **"To sign the contract."** Motion carried.

B. TREASURER:

Treasurer Hohenstein reported on the status of internet on Brewer Road, and the status of the Surf Wireless/MiSignal internet project. It was the consensus of the Board to request from Surf Wireless an accounting of the Allen Road portion of the project.

C. CLERK:

No report

D. ZONING:

See Zoning Administrator Hohenstein's report

E. ASSESSING:

See Assessor Kilpela's report

F. FIRE AUTHORITY:

Supervisor Coddington reported on the Fire Authority

G. MHOG:

Trustee Counts reported on MHOG

H. PLANNING COMMISSION:

See draft minutes

- I. ZONING BOARD OF APPEALS (ZBA):
See draft minutes
- J. WWTP:
See the wastewater report.
- K. HAPRA:
Clerk Daus reported on HAPRA's millage proposal
- L. PROPERTY COMMITTEE:
No report
- M. PARK & RECREATION COMMITTEE:
No report

DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:

Motion by Hohenstein, **Second** by Melton, **"To accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

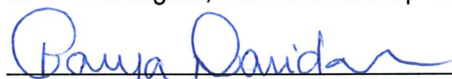
ADJOURNMENT: **Motion** by Counts, **Second** by Hohenstein, **"To adjourn."** Motion carried. The meeting was adjourned at 8:13 pm.



Sue Daus, Howell Township Clerk



Mike Coddington, Howell Township Supervisor



Tanya Davidson, Recording Secretary