
HOWELL TOWNSHIP PLANNING COMMISSION
APPROVED MINUTES JANUARY 24, 2023, 6:30 P.M.
3525 BYRON RD. HOWELL TOWNSHIP HALL, HOWELL MI 48855 (517-546-2817)

MEMBERS PRESENT:

Martha Haglund	Chairwoman
Wayne Williams	Vice-Chair
Peter Manwiller	Secretary
Matthew Counts	Board Rep
Glen Miller	Commissioner
Denise Markham	Commissioner
Paul Pominville	Commissioner

MEMBERS ABSENT:

Also in attendance: Zoning Administrator Joe Daus, Township Planner Paul Montagno.

The meeting was called to order at 6:30 p.m. The roll was called.

APPROVAL OF AGENDA: MOTION by Counts, second by Miller, **“TO APPROVE THE JANUARY 24, 2023 PLANNING COMMISSION AGENDA.”** Motion carried.

ELECTION OF OFFICERS: MOTION by Manwiller, second by Miller, **“TO NOMINATE MARTHA HAGLUND FOR CHAIR.”** Motion carried.

MOTION by Manwiller, second by Miller, **“TO NOMINATE WAYNE WILLIAMS FOR VICE CHAIR.”** Motion carried.

MOTION by Williams, second by Pominville, **“TO NOMINATE PETER MANWILLER FOR SECRETARY.”** Motion carried.

APPROVAL OF MINUTES: MOTION by Pominville, seconded by Williams, **“TO APPROVE THE NOVEMBER 22, 2022 PLANNING COMMISSION MINUTES.”** Motion carried.

TOWNSHIP BOARD REPORT: Meeting synopsis attached, there were no question.

ZONNING BOARD OF APPEALS REPORT: Meeting minuets attached, there were no questions.

ZONING ADMINISTRATOR REPORT: Monthly Permit list is attached. Joe Daus reported that there have not been any site plans submitted for February’s meeting.

TOWNSHIP PARKS REPORT: Martha reported that the township is working on getting a trail plan put together for the Tooley Road property so we can apply for a spark grant.

NEW BUSINESS: Public Hearing for KR Properties, LLC Amendment to the Heritage Square approved Preliminary/PUD Site Plan, File # PC-2022-08, Parcel #4706-32-400-013, vacant land on Mason Road and Burkhart Road. Paul Montagno presented his report on the proposed changes the project. The member had a few questions for Paul.

MOTION by Counts, second by Manwiller, **“TO OPEN THE PUBLIC HEARING.”** Motion carried. Martha ask if there was anyone that had comments on this project. There was no response. **MOTION** by Manwiller, second by Williams, **“TO CLOSE THE PUBLIC HEARING.”** Motion carried.

The petitioner presented the changes to the project and addressed the concerns of the Planner, Engineer and the Fire Department. The petitioner then took questions, and had a discussion with the members of the planning commission.

MOTION by Manwiller, second by Miller, **“TO RECOMMEND TO THE TOWNSHIP BOARD TO APPROVE THE AMENDMENTS TO THE PRELIMINARY SITE PLAN AND THE PUD FOR KR PROPERTIES, HERITAGE SQUARE, FILE# PC-2022-08, PARCEL #4706-32-400-013 FOR THE VACANT LAND LOCATED AT MASON AND BURKHART ROAD. CONDITIONAL ON THE PLANNERS REPORT, THE ENGINEERS REPORT AND OTHER OUTSIDE GOVERNMENT AGENCY.”** The roll was called, Markham – Yes, Pominville – Yes, Manwiller – Yes, Williams Yes, Miller – Yes, Haglund – Yes, Counts – Yes, Motion carried.


OTHER BUSINESS: Martha Haglund ask on the status of the Master Plan, it was reported that it was just released for review, and it would be another 60 days. The public hearing for the master plan was set for March 28, 2023, at the Planning Commission meeting. Matt Counts ask about moving forward with updates to the Zoning Ordinance. This was discussed with member.

CALL TO THE PUBLIC: No response from the public.

ADJOURNMENT: **MOTION** by Manwiller, seconded by Miller, **“TO ADJOURN.”** Motion carried. Adjourned at 7:40 P.M.

Approved: _____
 XXXXXXXXX
As Presented: _____
 XXXXXXXXX
As Amended: _____
As Corrected: _____
Dated: _____



Martha Haglund, Chairman


Peter Manwiller, Secretary