

**HOWELL TOWNSHIP BOARD REGULAR MEETING**  
**July 11, 2016**  
**Howell Township Hall**  
**6:30. p.m.**

**MEMBERS PRESENT:**

|                 |                            |
|-----------------|----------------------------|
| Mike Coddington | Supervisor                 |
| Carolyn Eaton   | Clerk/Zoning Administrator |
| Matthew Counts  | Trustee                    |
| Dar Howard      | Trustee                    |
| Lois Kanninen   | Trustee                    |
| Michael Tipton  | Trustee                    |

**MEMBERS ABSENT:**

|                     |           |
|---------------------|-----------|
| Jonathan Hohenstein | Treasurer |
|---------------------|-----------|

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. All rose for the Pledge of Allegiance.

**CALL TO THE BOARD: MOTION** by Howard, seconded by Tipton, **“TO APPROVE THE JULY 11, 2016 AGENDA AS PRESENTED.”** Motion carried.

**APPROVAL OF MINUTES: MOTION** by Eaton, seconded by Howard, **“TO APPROVE THE JUNE 13, 2016 BUDGET MEETING MINUTES AS PRESENTED.”** Motion carried. (See June 13, 2016 Budget Meeting Minutes) **MOTION** by Howard, seconded by Kaniainen, **“TO APPROVE THE JUNE 13, 2016 REGULAR MEETING MINUTES AS PRESENTED.”** Motion carried. (See June 13, 2016 Regular Meeting Minutes)

**CORRESPONDENCE:**

See list.

**CALL TO THE PUBLIC:**

No response.

**UNFINISHED BUSINESS:**

- A. HAPRA PRESENTATION – Paul Rogers from the Howell Area Parks & Recreation Authority (HAPRA) gave a presentation, “2016 Recreation Ballot Information”.
- B. DATAPAK IFT – Postponed.

**NEW BUSINESS:**

- A. LIVINGSTON BUSINESS ECONOMIC DEVELOPMENT ASSOCIATES, INC., AGREEMENT RENEWAL – **MOTION** by Tipton, seconded by Howard, **“TO RENEW THE AGREEMENT BETWEEN HOWELL TOWNSHIP AND (LBDA) LIVINGSTON BUSINESS DEVELOPMENT ASSOCIATES, INC. AS PRESENTED.”** Discussion followed. Motion carried. Rate is at the same rate as last contract.
- B. TRIBAR INDUSTRIAL FACILITIES ABATEMENT, RESOLUTION TO SET PUBLIC HEARING DATE – **MOTION** by Eaton, seconded by Howard, **“TO SET THE PUBLIC HEARING FOR TRIBAR INDUSTRIAL FACILITIES ON AUGUST 8, 2016 AT 6:30 P.M. FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE (IFT) FOR PERSONAL PROPERTY.”** Discussion followed. A roll-call vote was taken: Tipton – yes, Coddington – yes, Eaton – yes, Howard – yes, Kanninen – yes, Counts – yes. Motion carries 6 to 0.

- C. HUMAN RESOURCE UPDATE - Clerk/Zoning Administrator Eaton stated that the Human Resource Committee needs to meet again before making recommendation to the township board.
- D. PRINTER PROPOSAL – Discussion took place on the reasons for new printers at different workstations in the office. **MOTION** Howard, seconded by Eaton, **“TO APPROVE THE PURCHASE OF THREE NEW PRINTERS NOT TO EXCEED \$3,200.00 AS PRESENTED.”** Motion carried.

**REPORTS:**

- A. SUPERVISOR:  
(Coddington)
  - Human Resource
  - Phone calls and follow ups
- B. TREASURER:  
(Hohenstein) given by Coddington
  - Having a yearly budget for jetting the sewer lines as needed for maintenance.
  - Needed sump pump at the WWTP. **MOTION** by Tipton seconded by Howard, **“TO REPLACE A NEEDED SUMP PUMP, NOT TO EXCEED \$900.00, AT THE WASTE WATER TREATMENT PLANT.”** Discussion followed. Motion carried.
  - Discussion on ~~purposed~~ ^proposed^ Road Studies (Tipton)
- C. CLERK/ZONING:  
(Eaton)
  - Lucy Road Court Case
  - Chestnut property, possible charter school
- D. ASSESSING:
  - No report
  - Assessor Collins retired as of June 29<sup>th</sup>. Brent Kilpela is now the Assessor
  - Board of Review, July 19, 2016
- E. AIRPORT:  
(Tipton)
  - No recent meeting
  - Open House during Balloon Fest, successful.
  - Shredding and Red Barrel Day, August 6<sup>th</sup>
- F. FIRE AUTHORITY:  
(Coddington)
  - Generator at Station 24
  - Storage pole building at main station
  - Audit is set for September 7<sup>th</sup>
- G. MHOG:  
(Howard)
  - Routes for Cross Country Line

- REU's
- Budget
- Irrigation for Commercial Properties

H. PLANNING COMMISSION:  
(Counts)

- No Meeting

I. ZONING BOARD OF APPEALS:  
(Kanniainen)

- A variance was granted to Arthur Rimbold on Byron Road for an addition to garage.

J. WEBSITE:  
(Counts)

- New website. It is up and running.

K. WWTP:  
(Coddington)

- DEQ, possible banding of ducks.

L. HAPRA:  
(Kanniainen)

- New staff
- Ballot Presentation

**CALL TO PUBLIC:**

Jean Graham, 4540 Byron Road – introduced herself as candidate running for Howell Township Clerk.

**DISBURSEMENTS REGULAR AND CHECK REGISTER:**

**MOTION** by Eaton, seconded by Howard, **“TO APPROVE THE REGULAR DISBURSEMENTS THROUGH JULY 7, 2016 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Motion carried unanimously

**ADJOURNMENT: MOTION** by, Counts, seconded by Howard, **“TO ADJOURN.”** Motion carried. The meeting adjourned 7:50 p.m.

Approved: \_\_\_\_\_ X

\_\_\_\_\_  
Carolyn Eaton  
Howell Township Clerk

As Presented: \_\_\_\_\_

As Amended: \_\_\_\_\_

As Corrected: \_\_\_\_\_ X

\_\_\_\_\_  
Mike Coddington  
Howell Township Supervisor

Dated 08/08/2016

Signed: \_\_\_\_\_

Debby Johnson  
Recording Secretary