

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855

April 10, 2023

6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Jeff Smith	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. There were 21 people in the audience. All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

April 10, 2023

MOTION by Counts, **SECOND** by Hohenstein, **“TO APPROVE THE APRIL 10, 2023 AGENDA AS PRESENTED.”** Discussion followed. Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

March 20, 2023

A) REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, **SECOND** by Smith, **“TO APPROVE THE MARCH 20, 2023 REGULAR MEETING MINUTES WITH AMENDMENTS.”** Discussion followed. Motion carried.

CORRESPONDENCE:

No additions. No questions.

CALL TO THE PUBLIC:

Doug Helzerman introduced himself to the Board and stated he is the County Commissioner in District 1.

UNFINISHED BUSINESS:

A. 2023-2024 Bids for Pioneer Cemetery

Board members discussed the bids for Pioneer Cemetery. **MOTION** by Graham, **SECOND** by Counts, **“TO ACCEPT THE BID FROM BOWMAN EXCAVATING INC. FOR THE PIONEER CEMETERY PROJECT TOTALING 69,500.00 NOT TO EXCEED \$70,000.00 AS PRESENTED.”** A roll-call vote was taken:

Coddington – yes, Smith – yes, Graham – yes, Counts – yes, Melton – yes, Hohenstein – yes, Wilson – no. Motion carried. (6-1)

NEW BUSINESS:

A. Brewer Road Drainage Issue

Treasurer Hohenstein indicated the flooding challenges for residents along Brewer Road. He explained he spoke with Chief Deputy Drain Commissioner, Ken Recker. They discussed challenges, possible remedies for the situation, costs, time and possible alternatives for repair.

Marie Donley spoke regarding flooding challenges along Brewer Road.
Kevin Golsch spoke regarding flooding challenges along Brewer Road.
Michael Hanks spoke regarding flooding challenges along Brewer Road.
Tim Greenlees Spoke regarding flooding challenges along Brewer Road.
Drew Vess spoke regarding flooding challenges along Brewer Road.
Doris Morris spoke regarding flooding challenges along Brewer Road.
Sajid Farida spoke regarding flooding challenges along Brewer Road.
Charles Jacobson spoke regarding flooding challenges along Brewer Road.
Tim Ford spoke regarding flooding challenges along Brewer Road.
Michael Hanks spoke regarding flooding challenges along Brewer Road.
Mike Donley spoke regarding flooding challenges along Brewer Road.
Marie Donley spoke regarding flooding challenges along Brewer Road.
Kevin Golsch spoke regarding flooding challenges along Brewer Road.
Marie Donley spoke regarding flooding challenges along Brewer Road.
Drew Vess spoke regarding longevity and pipe requirements for the repair along Brewer Road.

The Board agreed to have Treasurer Hohenstein work with the residents to find a resolution for the flooding on Brewer Road including input from the Township Attorney.

B. MiSignal - Agreement

Treasurer Hohenstein explained the background and the request from MiSignal. In the packet is the original agreement to install the fiber cable in the Township in the two areas where there is no internet service. Also, in the packet is the first amendment to the agreement from December 2022 amending the phases of the project. There is now a request from Joshua Rowe, from MiSignal, regarding DTE not replacing the poles that need to be replaced to get the line run. His proposal is to hire a third party contractor to complete the work within ninety days (90) but in order to do that he needs the remainder of the funds up front and will give a personal guarantee from the company that the work will be completed. Joshua Rowe was present on behalf of MiSignal, he explained the need to have an amendment to the previous agreement for the current Broadband Project. **MOTION** by Wilson, **SECOND** by Melton **"TO DENY THE SECOND AMENDMENT TO THE AGREEMENT OF THE FIBER OPTIC BROADBAND PROJECT AS PRESENTED."** Discussion followed. A roll-call vote was taken: Wilson – yes, Hohenstein – yes, Smith – yes, Melton – yes, Coddington – yes, Graham – yes, Counts - yes. Motion carried (7-0).

CALL TO THE PUBLIC:

John Mills addressed the Board regarding disc golf on his property.

CLOSED SESSION – SUB COMMITTEE’S INVESTIGATION REPORT:

MOTION by Counts, **SECOND** by Hohenstein, **"TO ENTER INTO CLOSED SESSION TO DISCUSS THE SUBCOMMITTEE’S INVESTIGATION REPORT."** A roll-call vote was taken: Smith – yes, Melton – yes, Hohenstein – yes, Graham – yes, Wilson – yes, Counts – yes, Coddington - yes. Motion carried (7-0).

The regular Board Meeting reconvened at 8:19 p.m.

Trustee Smith reviewed and read aloud the recommendations from the subcommittee's investigation report. **MOTION** by Counts, **SECOND** by Melton, **"TO ACCEPT THE RECOMMENDATION AS PRESENTED."** Motion Carried.

REPORTS:

A. SUPERVISOR:

Supervisor Coddington indicated he received calls from residents regarding Brewer Road.

B. TREASURER:

Treasurer Hohenstein indicated the G2G summary was included in the packet and the new gas line to the Township Hall was completed.

C. CLERK:

Clerk Graham discussed the challenges with the future of elections with all the legislative changes from Proposal 22-2. She further indicated there was updates made to the Affidavit of Identity and Receipt of Filing for candidates running in the future. Clerk Graham discussed purchasing two digital ballot scanners from HART Intercivic for future elections to accommodate the required 9 day early voting and asked for Board approval. She also indicated two challenges for the upcoming 2023 Township Spring clean-up. **MOTION** by Counts, **SECOND** by Melton, **"TO APPROVE THE QUOTE FROM HART INTERCIVIC FOR DIGITAL BALLOT SCANNERS FOR EARLY VOTING AS PRESENTED FOR TWO MACHINES AND FLASH MEMORY FOR \$11,090.00."** Discussion followed. Motion carried.

D. ZONING:

(See Zoning Administrator Daus's prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

F. FIRE AUTHORITY:

Supervisor Coddington indicated the new command vehicle was purchased. It was preapproved but came back for final approval. The Chief stated they are working on the 2023-2024 Budget through the Personnel Committee and Budget Committee. He indicated he attended the Personnel Committee Meeting.

G. MHOG:

Trustee Counts indicated the March MHOG meeting was before the March Board Meeting so the update was given last month. MHOG hasn't met for the April Meeting yet.

H. PLANNING COMMISSION:

Trustee Counts stated he wasn't in attendance for the PC Meeting but the draft minutes are in the packet. There was a presentation on alternative energy, an amendment for the lot size for neighborhood parks, and a review and approval to accept the 2023 Master Plan. Clerk Graham indicated there was a Zoning Ordinance included in the packet which needs approval. **MOTION** by Counts, **SECOND** by Melton, **"TO APPROVE ZONING ORDINANCE NO. 288 FROM THE PLANNING COMMISSION AS PRESENTED."** A roll-call vote was taken: Graham – yes, Wilson – yes, Counts – yes, Coddington – yes, Hohenstein – yes, Melton – yes, Smith - yes. Motion carried (7-0).

I. ZONING BOARD OF APPEALS (ZBA):

Trustee Smith indicated there was no Zoning Meeting.

J. WWTP:

Treasurer Hohenstein reported on March 21st the Tooley Road pump station had an issue with power coming into the station. The high voltage burned up the VFD on pump #1. There was an attached email from Greg, a quote for replacement and installation, and a timeline of events. The Committee recommends approval of the quote from K&J Electric to replace and install a new VFD as presented. Once the VFD is installed they will be able to determine if the power issue damaged pump #1. If there is an issue with the pump due to this power issue, it is the Committee's intent to submit a claim with the Township's insurance provider for the cost of the VFD and the pump. **MOTION** by Hohenstein, **SECOND** by Graham, **"TO ACCEPT THE QUOTE FROM K&G TO REPLACE AND INSTALL THE NEW VFD AS PRESENTED."** Discussion followed. Motion carried.

K. HAPRA

Clerk Graham indicated the report was in the packet.

L. PROPERTY COMMITTEE

Treasurer Hohenstein reported on the Property Committee. He explained the Pineview HOA has received an updated road survey from their consultant G2. The original 2018 G2 survey cost the HOA \$2,885 and the updated survey will cost \$1,950. The HOA is asking the Township to pay for half of the updated survey cost. The Committee recommends denying the request for the township to pay for half of the road survey. The Committee does not have an issue with the HOA using the funds held by the Township to pay their consultant, but the road needs to be complete before funds will be disbursed. Once the HOA gets the updated survey, they will be obtaining updated road construction quotes. **MOTION** by Hohenstein, **SECOND** by Smith, **"TO DENY THE REQUEST FOR THE TOWNSHIP TO PAY HALF OF THEIR ROAD SURVEY."** Discussion followed. Motion carried.

M. P & R COMMITTEE

Clerk Graham clarified the resolution number. Treasurer Hohenstein indicated in working with the engineer there are a long list of things that need to be completed. One of them is for the board to pass a resolution to show support for moving forward with the park for the Department of Natural Resources (DNR). **MOTION** by Counts, **SECOND** by Hohenstein, **"TO APPROVE RESOLUTION 04.23.522 TOOLEY ROAD PARK SPARK GRANT."** A roll-call vote was taken: Melton – yes, Graham – yes, Coddington – yes, Wilson – yes, Counts – yes, Smith – yes, Hohenstein - yes. Motion carried (7-0).

CALL TO THE PUBLIC:

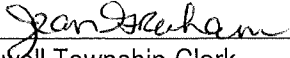
There were no comments.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, **SECOND** by Melton, **"TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY NORMAL AND CUSTOMARY PAYMENTS FOR THE MONTH."** Discussion followed. Motion carried.

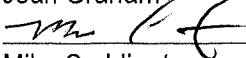
Clerk Graham sought clarification on Board positions. **MOTION** by Hohenstein, **SECOND** by Melton, **"TO APPOINT BOB WILSON AS THE ALTERNATE BOARD REPRESENTATIVE TO THE PLANNING COMMISSION TERM ENDING 11/20/2024."** Discussion followed. Motion carried.

ADJOURNMENT: **MOTION** by Counts, **SECOND** by Hohenstein, **"TO ADJOURN."** Motion carried. The meeting was adjourned at 8:44pm.



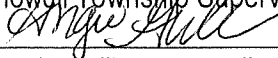
Howell Township Clerk

Jean Graham



Mike Coddington

Howell Township Supervisor



Angie Guillen, Recording Secretary