

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855
May 9, 2022, 6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Jeff Smith	Trustee
Harold Melton	Trustee
Michael Newstead	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

All rose for the Pledge of Allegiance.

CALL TO THE BOARD:

May 9, 2022

MOTION by Newstead seconded by Hohenstein, “**TO APPROVE THE MAY 9, 2022 AGENDA AS AMENDED. ADD 9C FINANCIAL REPORT AND 9D MARR ROAD PAVING, AND MOVE CALL TO THE PUBLIC TO RIGHT AFTER 9D.**” Discussion followed. Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

April 11, 2022

A. REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, seconded by Melton, “**TO APPROVE THE APRIL 11, 2022 REGULAR MEETING MINUTES AS PRESENTED.**” Discussion followed. Motion carried.

CORRESPONDENCE:

No additions.

CALL TO THE PUBLIC:

No Response.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A. Howell Township Budget 2022 / 2023 Approval

MOTION by Graham, seconded by Melton, “**TO APPROVE THE HOWELL TOWNSHIP 2022 / 2023 BUDGET AS PRESENTED.**” Discussion followed. Motion carried.

B. Final Site Plan Approval for AT&T Mobility Cell Tower (PZBA-2022-02 Parcel ID #4706-29-200-003)
AT&T representative Bryan Monaghan gave the Board a brief presentation detailing why his company needs the final site plan approval for the AT&T mobility cell tower. Discussion followed.

MOTION by Counts, seconded by Melton, “**TO APPROVE THE SPECIAL USE PERMIT FOR PARCEL NUMBER 4706-29-200-003 AT&T MOBILITY TO PLACE A CELLULAR ANTENNA TOWER ON IT**”. Discussion followed. Motion carried.

C. HOWELL TOWNSHIP BUDGET/FINANCIAL REPORT

Deputy Supervisor Kilpela provided the Board with a budget update. Revenue and Expenditure Report period ending 4/30/2022 and Cash Flow Report using budgeted revenue was reviewed. Deputy Supervisor Kilpela took questions and comments from the Board. Discussion followed. The Board thanked Deputy Supervisor Kilpela for the great job he does with the budget.

D. PAVING MARR ROAD: Treasurer Hohenstein stated that he had received a call from a Howell Township homeowner who would like the Township to pave Marr Road from Burkhart Road to Oak Grove Road. Treasurer Hohenstein presented the Board with several options and costs for such a project. **MOTION** by counts, seconded by Newstead, “**TO SUSPEND CURRENT DISCUSSION AND GO TO A CALL OF THE PUBLIC.**” Discussion followed. Motion carried. The following homeowners spoke during the call to the public:

John Bianchi	4108 Indian Camp Trail	Kyle Bianchi	4108 Indian Camp Trail
Jerry Gowan	650 W. Marr Road	Jeffrey Laurain	3233 W. Marr Road
Maggie Tenant	2578 W. Marr Road	Mike Cieslinski	3336 W. Marr Road
Sherley Lintz	173 W. Marr Road	Kerry Lacy	4536 Crandall Road
Thomas Thompson	3186 W. Marr Road	Rachael Hess	3985 Indian Camp Trail
Sara Steinhauer	2575 W. Marr Road	Don Gibbons	4405 Indian Camp Trail
Christa Miner	1365 W. Marr Road	Joe Charney	925 W. Marr Road
Lori Cieslinski	3336 W. Marr Road	Russell Gavin	4213 Indian Camp Trail
Beth Brown	4092 W. Marr Road	Luke Bowman	3680 W. Marr Road
Andrea Rasizzi	4379 Indian Camp Road	Cathy Tallman	4445 Indian Camp Trail
Jeff Alternberger	4168 Indian Camp Road		

The Board thanked all homeowners for coming and sharing their thoughts about the proposed project. The Board felt that at this time additional information was needed before a decision could be made regarding placing a Marr Road paving millage on the November ballot. The Board asked Treasurer Hohenstein to gather additional information and bring the topic back to the June 13, 2022 Board Meeting. It was noted that the millage would have to be to the Livingston County Clerk’s Office by August 26, 2022 to be added to the November ballot.

REPORTS:

A. SUPERVISOR:

Supervisor Coddington gave an update on the Livingston County Sheriff Department’s Officer that Howell Township plans on utilizing to enforce the Township’s ordinances. This officer will be shared with four other townships along with Howell Public Schools. The details and contract of this shared officer have not been finalized.

B. TREASURER:

HUMAN RESOURCE MEETING:

Treasurer Hohenstein stated that the Howell Township Human Resource Committee recommended a 5% pay increase for the hourly Howell Township employees. **MOTION** by Graham, seconded by Smith,

“TO MAKE A RECOMMENDATION FOR THE EMPLOYEES WAGES TO INCREASE 5% FOR JULY 2022-JUNE 2023 WAGE PERIOD”. Discussion followed. Motion carried.

C. CLERK:

- Clerk Graham gave an update on the Pioneer Cemetery soil and groundwater issues.
- Discussion on water issues at the Township Hall. Recommended to install larger gutters on two sections of the Hall. **MOTION** by Smith, seconded by Newstead, **“TO LIVINGSTON GUTTER QUOTE NOT TO EXCEED \$1,040.00.00 AS PRESENTED.”** Discussion followed. Motion carried.

D. ZONING:

(See Zoning Administrator Daus’s prepared written report.)

E. ASSESSING:

(See Assessor Kilpela’s prepared written report.)

F. FIRE AUTHORITY:

Supervisor gave an update on the Howell Area Fire Authority budget.

G. MHOG:

(See MHOG report prepared by Trustee Counts.)

H. PLANNING COMMISSION:

(See Planning Commission report prepared by Trustee Counts.)

I. ZONING BOARD OF APPEALS (ZBA):

Trustee Counts gave an update on the last ZBA Meeting.

J. WWTP:

MOTION by Hohenstein, seconded by Graham, **“TO ACCEPT THE PROPOSAL FROM SPICER GROUP FOR \$4,500.00 FOR THE GIS OVERLAY FOR DISTRICT 8 AS PRESENTED.**

Kennedy Quote for \$12,590.00 for a field service technician onsite to install/repair a pump at Lift Station #6, due to having only one pump working at the time. Ultra Tech Quote for a UV cable not to exceed \$1,988.00 to fix UV banks 2 and 3. TOTAL COST: \$14,578.00 **MOTION** by Hohenstein, seconded by Smith, **“TO ACCEPT ALL RECOMMENDATIONS FROM THE WASTE WATER TREATMENT PLANT COMMITTEE AS PRESENTED.”** Discussion followed. Motion carried.

HAWK MEADOWS GOLF CLUB EASEMENT

The Board has requested more information before a decision can be made regarding the Hawk Meadows Golf Club easement request. The Board asked Treasurer Hohenstein to reach out to Spicer Group to obtain additional information regarding the possible easement and REUs.

K. HAPRA

Clerk Graham gave the Board an update on upcoming events at the Howell Park and Recreation Center.

L. Property Committee

NORTH BURKHART ROAD PROPERTY SALE

MOTION by Hohenstein, seconded by Counts, **“TO ACCEPT THE NORTH BURKHART ROAD PROPERTY OFFER AS PRESENTED.”** Discussion followed. Motion carried. **MOTION** by Graham, seconded by Hohenstein, **“TO ACCEPT RESOLUTION #05.22.504, RESOLUTION TO AUTHORIZE SALE OF PROPERTY.”** A roll-call vote was taken: Coddington-Y, Hohenstein-Y, Graham-Y, Counts-Y, Smith-Y, Melton-Y, and Newstead-Y. Motion passes 7 to 0.

CALL TO THE PUBLIC:

No response.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, seconded by Newstead, **“TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion carried.

ADJOURNMENT:

MOTION by Counts, seconded by Newstead, **“TO ADJOURN.”** Motion carried. The meeting adjourned (9:05 pm).

As Presented: _____ X _____

As Amended: _____

As Corrected: _____

Dated: _____ June 13, 2022 _____

Howell Township Clerk
Jean Graham

Mike Coddington
Howell Township Supervisor

Teresa Murrish, Recording Secretary