

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855
December 12, 2022, 6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Bob Wilson	Trustee
Jeff Smith	Trustee

MEMBERS ABSENT:

Jean Graham

ALSO IN ATTENDANCE: Tim Boal, Dana Boal, Matt Graham, Martha Haglund, Josh Rowe

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

November 14, 2022

MOTION by Melton, **SECOND** by Smith, **“TO APPROVE THE NOVEMBER 14, 2022 REGULAR MEETING AGENDA AS PRESENTED WITH AMENDMENT TO ADD RESOLUTION 12.22.519 AS ITEM 9G UNDER NEW BUSINESS FOR SEWER & WATER CONNECTION FEES.”** Discussion followed. Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

November 14, 2022

MOTION by Hohenstein, **SECOND** by Melton, **“TO APPROVE THE OCTOBER 3, 2022 REGULAR MEETING MINUTES AS PRESENTED WITH AMENDMENTS TO ADD THE ORDINANCE FOR SOLAR FARMS AND OTHER ENERGY SOURCES AND FORWARD TO THE PLANNING COMMISSION UNDER REPORTS, B - TREASURER.”** Discussion followed. Motion carried.

CORRESPONDENCE:

There was no correspondence.

CALL TO THE PUBLIC:

There was no public comment.

UNFINISHED BUSINESS:

A. MiSignal

Treasurer Hohenstein discussed the proposed MiSignal report included in the board packet. Josh Rowe was present on behalf of MiSignal and discussed the challenges on phases for internet in Howell Township. **MOTION** by Hohenstein, **SECOND** by Smith, **“TO ACCEPT THE MISIGNAL PROPOSED AGREEMENT CHANGE FOR PHASE I, SOUTH OF I-96 AND PHASE II, NORTH OF I-**

96 AND THE REMAINDER OF THE AGREEMENT WILL STAY THE SAME AS PRESENTED.”

Discussion followed. Motion carried.

B. Easement Request from Dama Farms (Hawk Meadows Golf Course)

Treasurer Hohenstein discussed the original request from Dama Farms for an utility easement across Township property. There was explanation and discussion on the spreadsheet from Spicer Engineering on Sewer District #8 capacity. He discussed the challenges in the district and sought direction from the Board on the easement to Dama Farms for REU's that currently don't exist. Discussion followed. It was the consensus of the Board to not provide utility easement across the Township property at this time.

C. 'Future Township Hall/Park – Tooley Road'

Treasurer Hohenstein discussed Spark Grants, ARPA funds, recommendations from Spicer engineers and the need to get a plan together quickly to apply for the second round of three rounds available for the Spark Grants. He explained the number one thing wanted by residents is trails according to the Township's Recreation Master Plan. The recommendation from the engineer was to proceed quickly to request the grant. Planning Commission Chair Martha Haglund, was present and discussed MDNR Grants. **MOTION** by Counts, **SECOND** by Smith, **“TO APPROVE SPICER GROUP TO CREATE CONCEPTUAL PLANS FOR A TOWNSHIP HALL PARK AND TO INVESTIGATE GRANT FUNDING NOT TO EXCEED \$12,000.00 AS AMENDED AND PRESENTED.”** Discussion followed. Motion carried.

Treasurer Hohenstein discussed terminating the farmers lease on two Township owned parcels that the conceptual plans are being created for. **MOTION** by Counts, **SECOND** by Melton, **“TO REFER BACK TO THE PARKS AND RECREATION COMMITTEE AS PRESENTED.”** Discussion followed. Motion carried.

NEW BUSINESS:

A. Public Nuisance Ordinance

Resident Tim Boal was present to discuss in detail the public nuisance ordinance and present to the Board the challenges with a neighbor regarding the road right of way access at the cross streets of Mason Road and Santa Rosa Drive. Discussion followed. The Board requested that the Township Zoning Administrator provide the Board with an explanation of the actions taken on this situation.

B. Resolution 12.22.516 Howell Public Schools Summer Tax Collection Agreement

Treasurer Hohenstein discussed the resolutions for school summer tax collection agreements for approval as presented. **MOTION** by Counts, **SECOND** by Melton. **“TO APPROVE RESOLUTION 12.22.516 AS PRESENTED.”** Discussion followed. A roll call vote was taken. Wilson – yes, Hohenstein – yes, Melton - yes, Counts – yes, Smith – yes, Coddington – yes. Motion carried (6-0).

C. Resolution 12.22.517 LESA Summer Tax Collection Agreement

MOTION by Counts, **SECOND** by Melton. **“TO APPROVE RESOLUTION 12.22.517 AS PRESENTED.”** Discussion followed. A roll call vote was taken. Counts – yes, Coddington – yes, Melton – yes, Smith – yes, Hohenstein – yes, Wilson – yes. Motion carried (6-0).

D. Resolution 12.22.518 Fowlerville Community Schools Summer Tax Collection Agreement

MOTION by Counts, **SECOND** by Melton. **“TO APPROVE RESOLUTION 12.22.518 AS PRESENTED.”** Discussion followed. A roll call vote was taken. Coddington – yes, Counts – yes, Wilson - yes, Hohenstein – yes, Melton – yes, Smith – yes. Motion carried (6-0).

E. Approval of funds for Deputy Clerk Guillen to attend MAMC Institute

Deputy Clerk Guillen would like to attend The Michigan Association of Municipal Clerks Conference March 12-17, 2023. Payment is required by February 19, 2023. The Clerk is requesting approval of funds to attend as presented. **MOTION** by Hohenstein, **SECOND** by Melton, **“TO APPROVE THE DEPUTY**

CLERK ATTEND THE MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS CONFERENCE AS PRESENTED.” Discussion followed. Motion carried.

F. Approval of Budget Amendment if requested education is approved.

MOTION by Hohenstein, **SECOND** by Melton, **“TO ACCEPT THE BUDGET AMENDMENT FROM ELECTION EQUIPMENT REPAIR EXPENSE TO CLERK EDUCATION EXPENSE AS PRESENTED.”**

Discussion followed. Motion carried.

G. Resolution No. 12.22.519 Township Sewer and Water Connection fees

Treasurer Hohenstein indicated the Township ordinance states our connection fee has to be approved from the Board by resolution. The original fee of \$4,200.00 was set in 2004 when the ordinance was written. Currently the connection fee is \$5,000.00 each, If the resolution does not pass the connection goes up 5% automatically. Expenses have gone up and it is hard to justify raising the connection fee considering all the other expenses that go into actual connection of sewer and water for the Township residents. His recommendation is to leave the sewer and water connection fee at \$5,000.00. **MOTION** by Counts, **SECOND** by Smith, **“TO APPROVE RESOLUTION 12.22.519 SETTING THE CONNECTION FEE AS OF 1/1/2023 TO \$5,000.00 AS PRESENTED.”** Discussion followed. A roll count vote was taken. Smith – yes, Melton – yes, Hohenstein – yes, Coddington – yes, Counts – yes, Wilson – yes. Motion carried (6-0).

REPORTS:

A. SUPERVISOR:

Supervisor Coddington indicated the Sherriff’s contract is finished and the Township has a plan going forward. He confirmed with the under Sheriff a communication plan to resolve any challenges going forward. The Board requested that moving forward a report from the Zoning Administrator be included in the Board packet on ordinance violations. There was discussion on challenges and safety issues regarding fireworks.

B. TREASURER:

Treasurer Hohenstein updated the board that Oakland Tactical has been granted a hearing in Detroit on 1/17/2023. He further noted one of the farmers that leases Township property is late making his lease payment. The Board was in consensus to send a letter regarding the late lease payment. Questions arose regarding the length and end date for the current lease.

C. CLERK:

(See written report from Clerk Graham.)

D. ZONING:

(See written report from Zoning Administrator Daus.)

E. ASSESSING:

(See written report from Assessor Kilpela.)

F. FIRE AUTHORITY:

(Supervisor Coddington gave an update on the recent Fire Authority meeting.)

G. MHOG:

(Trustee Counts gave an update on the recent MHOG meeting.)

H. PLANNING COMMISSION:

(Trustee Counts gave a brief update and asked Chair Haglund to discuss the meeting.)

I. ZONING BOARD OF APPEALS (ZBA)

(There was no update as the meeting is on December 20, 2022.)

J. WWTP:

Treasurer Hohenstein explained work the engineers performed for the capacity of District 8. Spicer created the previously discussed spreadsheet for the sewer capacity and created an additional layer in our GIS program. Spicer engineering is asking for a change directive from \$4,500.00 to \$6,350.00 for this work item. The rest of the report is informational. **MOTION** by Hohenstein, **SECOND** by Melton, **"TO ACCEPT THE WORK CHANGE DIRECTIVE NUMBER ONE FROM SPICER ENGINEERING AS PRESENTED."** Discussion followed. Motion carried.

K. HAPRA

(See written report by Graham.)

L. PROPERTY COMMITTEE:

Treasurer Hohenstein updated the Board on the Pineview Village property and discussed the Board's directive to not respond to the previous purchaser's agreement to return all of his deposits. There was discussion on how to get the deposits turned over to the Township and on how to move forward with the property itself. Consensus was to have the Township Attorney create a document for the Board to review and approve at the January 9, 2023 Board meeting.

CALL TO THE PUBLIC:

Dana Boal, addressed the Board regarding the public nuisance ordinance and the challenges with a neighbor regarding the road right of way access at the cross streets of Mason Road and Santa Rosa Drive.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

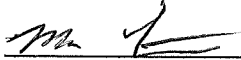
MOTION by Hohenstein, **SECOND** by Melton, **"TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY NORMAL AND CUSTOMARY PAYMENTS FOR THE MONTH."** Discussion followed. Motion carried.

ADJOURNMENT:

MOTION by Counts, **SECOND** by Hohenstein, **"TO ADJOURN."** Motion carried. The meeting adjourned at 9:13 p.m.



Jean Graham, Howell Township Clerk



Mike Coddington, Howell Township
Supervisor



Angela Guillen, Recording Secretary