

**HOWELL TOWNSHIP REGULAR BOARD  
MEETING MINUTES**

3525 Byron Road Howell, MI 48855

March 28, 2022

6:30 P.M.

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Michael Newstead	Trustee
Jeff Smith	Trustee

**MEMBERS ABSENT:**

Supervisor Coddington called the meeting to order at 6:30 p.m.

All rose for the Pledge of Allegiance.

**APPROVAL OF THE AGENDA:**

March 21, 2022

**MOTION** by Hohenstein seconded by Newstead, **“TO APPROVE THE MARCH 21, 2022 AGENDA AS AMENDED. ADD 5B FEBRUARY 28, 2022 SPECIAL BOARD MEETING MINUTES AND 9E FORMS.”**

Discussion followed. Motion carried.

**APPROVAL OF BOARD MEETING MINUTES:**

February 14, 2022

A) REGULAR BOARD MEETING MINUTES

**MOTION** by Hohenstein, seconded by Counts, **“TO APPROVE THE FEBRUARY 14, 2022 REGULAR MEETING MINUTES AS PRESENTED.”** Discussion followed. Motion carried.

February 28, 2022

B) SPECIAL BOARD MEETING MINUTES

**MOTION** by Hohenstein, seconded by Smith, **“TO APPROVE THE FEBRUARY 28, 2022 SPECIAL MEETING MINUTES AS PRESENTED.”** Discussion followed. Motion carried.

**CORRESPONDENCE:**

No additions. No questions.

**CALL TO THE PUBLIC:**

No Response.

**UNFINISHED BUSINESS:**

A. OAK GROVE PATHWAY FINAL EASEMENT COST ESTIMATE

Martha Haglund created and submitted a report calculating the cost for easements needed for an Oak Grove Pathway. Discussion followed.

**NEW BUSINESS:**

**A. OAKDALE SUBDIVISION DRAINAGE ISSUE-HOMEOWNER CONCERN.**

Treasurer Hohenstein will contact the Livingston County Road Commission and Livingston County Drain Office to see what can be done to correct the issue and what funding is available to complete the project.

**B. 2022 LIVINGSTON COUNTY ROAD COMMISSION GRAVEL ROAD PROJECTS**

- Howell Township Board has approved the following 2022 Road Projects.
  - Burkhart Road-A joint project with the Livingston County Road Commission for an asphalt overlay from Grand River Avenue to Crandall Road. The estimated project cost is \$630,000 with the Township contributing \$272,000.00.
  
- The following are gravel or limestone roads that will have work done to them including new stone and limited drainage work to be completed by the Livingston County Road Commission but paid for entirely by Township Road funds.
  - Armond Road (Byron to Henderson)-Limestone refurbishing and limited drainage for \$61,000.00.
  - Barron Road (Byron to Oak Grove)-Limestone refurbishing and limited drainage for \$85,000.00.
  - Allen Road (Oak Grove to Fisher)-Gravel resurfacing and limited drainage for \$102,000.00.
  - Crandall Road (Marr to Burkhart)-Gravel resurfacing and limited drainage for \$117,000.00.

**MOTION** by Graham, seconded by Newstead **“TO ACCEPT THE FOUR POTENTIAL 2022 GRAVEL ROAD PROJECTS AS PRESENTED”** Discussion followed. Motion carried.

**C. CHLORIDE SOLUTIONS RATE QUOTE**

Treasurer Hohenstein presented to the Board a quote from Chloride Solutions, LLC. for dust control.

**MOTION** by Counts, seconded by Hohenstein **“TO APPROVE CHLORIDE SOLUTIONS QUOTE AS PRESENTED.”** Discussion followed. Motion carried.

**D. PUMP STATION ENGINEERING STANDARDS**

Treasurer Hohenstein reviewed a report from Spicer Group regarding Township engineering standards for private pump stations vs. public pump stations within the Township. **MOTION** by Hohenstein, seconded by Melton, **“TO ACCEPT WORK DIRECTIVE CHANGE TO THE HOWELL TOWNSHIP ENGINEERING PUMP STATION STANDARDS NOT TO EXCEED \$5,000.00”**. Discussion followed. Motion carried.

**E. REPORTS**

Trustee Counts would like the Township to start using electronic signatures and fillable forms. Discussion followed. Treasurer Hohenstein will look into fillable forms and take credit card payments over the phone.

**REPORTS:**

**A. SUPERVISOR:**

Supervisor Coddington stated he has been working with Treasurer Hohenstein on ARPA information.

**B. TREASURER:**

- **LIVINGSTON COUNTY TREASURER DEPARTMENT**

Treasurer Hohenstein stated that Howell Township has completed the settlement process with the Livingston County Treasurers' Office. He noted that Deputy Treasurer Carol Makushik always does a great job especially with the settlement.

- **DEER CONTROL-Munsell Farms, Tooley Road Township Property**

A discussion was held regarding Mr. Munsell's request to hunt on the Township owned property that he is currently leasing and farms.

F. CLERK:

- HANDY FENCE AND DECK  
**MOTION** by Graham, seconded by Smith, **"TO APPROVE \$1,500.00-\$2,000.00 FOR ADDITIONAL FENCE WORK ON THE NORTH SIDE OF M-59 ON THE TOWNSHIP'S PATHWAY"**. Discussion followed. Motion carried.
- PIONEER CEMETERY  
Clerk Graham informed the Board that possible solutions to the water issues at the cemetery are currently being investigated and will report back to the Board when more information is received.

D. ZONING:

(See Zoning Administrator Daus's prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

F. FIRE AUTHORITY:

Supervisor Coddington gave the following update:

- Howell Fire Authority will be asking for an 8 year 2 mill millage.
- Possible living quarters at the main fire station and Station 22 (Oceola Twp).
- A new ladder truck will need to be purchased next year as the current truck is 28 years old.

G. MHOG:

Trustee Counts gave the following update:

- The financial audit was completed.
- Transmission line project.

H. PLANNING COMMISSION:

Trustee Counts stated that there was no February 2022 Planning Commission Meeting and that a Planning Commission Meeting was scheduled for March 22, 2022, to discuss a storage facility.

I. ZONING BOARD OF APPEALS (ZBA):

Trustee Smith stated that one application was approved.

J. WWTP:

Treasurer Hohenstein updated the Board on the February 22, 2022 and March 17, 2022 Wastewater Treatment Plant Meetings. The Monthly Operation Report for January and February 2022 was reviewed from Inframark.

K. HAPRA

Clerk Graham gave the Board a review of the February 16, 2022 Howell Parks and Recreation Meeting along with upcoming events.

L. Property Committee

No updates at this time.

**CALL TO THE PUBLIC:**

No response.

**DISBURSEMENTS: REGULAR AND CHECK REGISTER:**

**MOTION** by Hohenstein, seconded by Milton, **“TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion carried.

**ADJOURNMENT: MOTION** by Newstead, seconded by Hohenstein, **“TO ADJOURN.”** Motion carried. The meeting adjourned (8:10 pm).

As Presented: \_\_\_\_\_ X \_\_\_\_\_

\_\_\_\_\_  
Howell Township Clerk  
Jean Graham

As Amended: \_\_\_\_\_

\_\_\_\_\_  
Mike Coddington  
Howell Township Supervisor

As Corrected: \_\_\_\_\_

Dated: \_\_\_\_\_ April 11, 2022 \_\_\_\_\_

\_\_\_\_\_  
Teresa Murrish, Recording Secretary