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**HOWELL TOWNSHIP PLANNING COMMISSION**  
**UNAPPROVED MINUTES: JANUARY 26, 2021, 6:30 P.M. ZOOM**  
3525 BYRON RD. HOWELL TOWNSHIP HALL, HOWELL MI 48855 (517-546-2817)

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**MEMBERS PRESENT:**

Andrew Sloan	Chairman
Martha Haglund	Vice-Chairwoman
Wayne Williams	Secretary
Matthew Counts	Board Rep.
Peter Manwiller	Commissioner
Glen Miller	Commissioner

Also in attendance: Zoning Administrator Joe Daus, and Township Planner Paul Montagno.

**MEMBERS ABSENT:**

The meeting was called to order at 6:30 p.m. The roll was called.

**Election of Officers:** *MOTION* by Counts, seconded by Manwiller, **“TO REELECT ANDREW SLOAN AS CHAIR, MARTHA HAGLUND AS VICE-CHAIR, AND WAYNE WILLIAMS AS SECRETARY”**. All in favor motion carried.

**APPROVAL OF AGENDA:** *MOTION* by Counts, seconded by Miller, **“TO APPROVE THE JANUARY 26, 2021 PLANNING COMMISSION AGENDA AS PRESENTED.”** Motion carried.

**APPROVAL OF MINUTES:** *MOTION* by Counts, seconded by Miller, **“TO APPROVE THE DECEMBER 15, 2020 PLANNING COMMISSION MINUTES AS AMENDED TO CORRECT SPELLING.”** Motion carried.

**TOWNSHIP BOARD REPORT:** Township Board Representative, Matthew Counts, reported on the following.

- Approved the 2019-2020 audit. The audit is available for review at the Township Hall, or on the web site.
- Board approved agreement the collection of summer school taxes for LESA, Fowlerville, and Howell schools.
- The Board re-appointed Andrew Sloan, Martha Haglund and Peter Manwiller to the Planning Commission.
- The Board approved to pay the bills for the month.

**ZONING BOARD OF APPEALS REPORT:** No meeting in December

**ZONING ADMINISTRATOR REPORT:** Monthly Permit list.

**HOWELL TOWNSHIP PARKS REPORT:**

- Vice-Chairwoman Martha Haglund reported she has been working with the Howell Area Foundation / Parks and Recreation Foundation, reviewing their master plan looking for some common ground and possible apply for grants.

**NEW BUSINESS: Preliminary & Final Site Plan Review:** LACASA. File# PC-2020-09. Parcel# 4706-27-100-003 Located at 1920 Tooley Road, Howell, MI 48855.

- Paul Montagno presented his review of the site plan.
- Matt Vetter with Schafer Construction spoke to the concerns noted in the planners report, the engineers report, and the Fire Marshalls report.
- Glen Miller questioned the number of trees being removed. Discussion followed.
- Paul Montagno questioned the loading and storage area for donations. Discussion followed.
- Martha Haglund questioned the lack of curb and gutters around the parking area. Discussion on storm water drainage followed.

- Matt Counts questioned the Fire Departments loop accesses road. Discussion followed.

**Motion** by Williams, with friendly amendments by Haglund, seconded by Sloan, **TO APPROVE FINAL SITE PLAN FOR LACASA FILE# PC-2020-09, PARCEL# 4706-27-100-003, PENDING ADMINIASTRATIVE REVIEW OF FINAL CHANGES SUBJECT TO ALL OUTSIDE AGNECY REVIEWS, ALSO CONDITIONAL ON THE PLANNERS REPORT DATED 1.19.2021 OMITTING #1, AND CONDITIONAL ON ENGINEERS REPORT DATED 1.11.2021 OMITTING #4.** Roll was called. Miller – Yes, Manwiller – Yes, Williams – Yes, Counts – Yes, Haglund – Yes, Sloan – Yes, Motion carried.

**UNFINISHED BUSINESS: None**

**OTHER BUSINESS:** Discussion on putting the pledge of allegiance back on the meeting agenda.

**CALL TO THE PUBLIC: No response.**

**ADJOURNMENT: MOTION** by Williams, seconded by Manwiller, **“TO ADJOURN.”** Motion carried. Meeting adjourned at 7:24 P.M.

Approved: \_\_\_\_\_

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Andrew Sloan, Chairman

As Presented: \_\_\_\_\_

As Amended: \_\_\_\_\_

\_\_\_\_\_  
Wayne Williams, Secretary

As Corrected: \_\_\_\_\_

Dated: \_\_\_\_\_