

**HOWELL TOWNSHIP REGULAR BOARD MEETING
MINUTES**

3525 Byron Road
Howell, MI 48855
December 13, 2021
6:30 P.M.

MEMBERS PRESENT:

Mike Coddington Supervisor
Jonathan Hohenstein Treasurer
Matthew Counts Trustee
Harold Melton Trustee
Jeff Smith Trustee

MEMBERS ABSENT:

Jean Graham Clerk

Supervisor Coddington called the meeting to order at 6:30 p.m.

All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

December 13, 2021

MOTION by Melton seconded by Hohenstein, **“TO APPROVE THE DECEMBER 13, 2021 AGENDA AS AMENDED: ADD UNDER SECTION #11– CLOSED SESSION AND MOVE EVERYTHING ELSE DOWN.”** Discussion followed. Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

November 22, 2021

A) REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, seconded by Counts, **“TO APPROVE THE NOVEMBER 22, 2021 REGULAR MEETING MINUTES AS PRESENTED.”** Discussion followed. Motion carried.

CORRESPONDENCE:

No additions. No questions.

CALL TO THE PUBLIC:

No Response

UNFINISHED BUSINESS:

A. ROAD CONDITIONS

Treasurer Hohenstein presented to the Board a report and map summarizing the condition of all roads within Howell Township. Discussion followed.

NEW BUSINESS:

A. AMERICAN FUND PENSION PLAN

Deputy Supervisor Kilpela and Treasurer Hohenstein presented the proposed American Fund Pension 457b plan to the Board. This fund would replace the current American Fund Pension Plan, allowing employees to make personal contributions to the account. **MOTION** by Counts, seconded by Newstead, **“TO APPROVE THE AMERICAN FUND 457b PENSION PLAN AS PRESENTED.”** Discussion followed. Motion carried.

B. BUDGET UPDATE

Deputy Supervisor Kilpela provided the Board with a budget update. Revenue and Expenditure Report period ending 11/30/2021, Cash Flow Report using budgeted revenue, and a General Obligation Bond report. Deputy Supervisor Kilpela took questions and comments from the Board. Mr. Kilpela discussed with the Board the potential benefits of paying off General Obligation Bonds early. Discussion followed.

MOTION by Hohenstein, seconded by Newstead, **“TO AMEND THE AGENDA BY MOVING HOWELL TOWNSHIP WASTEWATER TREATMENT PLANT TO 8C.”** Discussion followed. Motion carried.

C. WWTP

- Treasurer Hohenstein gave a summary of the November 29, 2021 Howell Township Wastewater Treatment Plant meeting. Jason Hall, Inframark Plant Manager/Operator was present to answer questions. Discussion followed.
- Violations: The Junction Box was cleaned out. **MOTION** by Hohenstein, seconded by Melton, **“TO ACCEPT THE OCTOBER 25, 2021 BID FROM SERVICEPRO FOR THE AMOUNT OF \$5,590.00”** Discussion followed. Motion carried.
- Influent Sample Location: **MOTION** by Hohenstein, seconded by Smith, **“TO ACCEPT FUTURE BID NOT TO EXCEED \$14,000.00 FOR NEW SAMPLING LOCATION AS INDICATED ON THE MAP AND AT THE COMMITTEES DISCRETION.”** Discussion followed. Motion carried.

D. HOWELL PLANNING AND ZONING COMMISSION

Deputy Clerk Murrish asked the Board to reappoint Wayne Williams and Glen Miller to the Howell Township Planning Commission for the term beginning January 1, 2022 and ending December 31, 2025. **MOTION** by Hohenstein, seconded by Smith, **“TO ACCEPT THE RECOMMENDATION FOR MR. WAYNE WILLIAMS TO THE HOWELL TOWNSHIP PLANNING COMMISSION FOR A TERM BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2025.”** Discussion followed. Motion carried. **MOTION** by Hohenstein, seconded by Newstead, **“TO ACCEPT THE RECOMMENDATION FOR MR. GLEN MILLER TO THE HOWELL TOWNSHIP PLANNING COMMISSION FOR A TERM BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2025.”** Discussion followed. Motion carried.

Deputy Clerk Murrish asked the Board to reappoint Tim Boal to the Howell Township Zoning Board of Appeals for the term beginning January 1, 2022 and ending December 31, 2025. **MOTION** by Hohenstein, seconded by Counts, **“TO ACCEPT THE RECOMMENDATION FOR MR. TIM BOAL TO THE HOWELL TOWNSHIP ZONING BOARD OF APPEALS FOR A TERM BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2025.”** Discussion followed. Motion carried.

E. Howell Township Connection Fees for Sewer and Water

Treasurer Hohenstein asked the Board to approve the Howell Township sewer and water connection fees for the year 2022. To avoid a -5% connection fee increase the Board needs to approve the 2022 fee schedule by January 1, 2022. **MOTION** by Smith, seconded by Melton, **“TO LEAVE THE SEWER AND WATER RATES THE SAME AS THEY HAVE BEEN.”** Discussion followed, Motion carried.

REPORTS:

A. SUPERVISOR:

Supervisor Coddington stated he and the WWTP Committee have been exploring management options for the treatment plant once the current management contract expires.

B. TREASURER:

No update at this time.

C. CLERK:

The Howell Township regular board meeting for October falls on a Federal Holiday. **Motion** by Counts, seconded by Melton, **“TO MOVE THE OCTOBER HOWELL TOWNSHIP REGULAR BOARD MEETING TO OCTOBER 3, 2022.”** Discussion followed. Motion carried.

D. ZONING:

(See Zoning Administrator Daus’s prepared written report)

E. ASSESSING:

(See Assessor Kilpela’s prepared written report)

F. FIRE AUTHORITY:

No update at this time.

G. MHOG:

No update at this time.

H. PLANNING COMMISSION:

Trustee Counts gave the Board an update on the Heritage Park project.

I. ZONING BOARD OF APPEALS (ZBA):

Trustee Smith stated that three petitions had been filed, all regarding garage issues.

J. HAPRA:

No report given at this time.

K. Property Committee

- Treasurer Hohenstein stated that due to a title company issue, the closing on the Mason Road property was moved to Friday, December 17, 2021. Noting that all special assessments for the property will be paid in full at the time of sale.
- Treasurer Hohenstein met with the Livingston County Road Commission regarding the Oak Grove Project.

MOTION by Hohenstein, seconded by Smith, **“TO ENTER INTO A CLOSED SESSION TO CONSIDER HOWELL TOWNSHIP ATTORNEY’S LEGAL OPINION RELATED TO SETTLEMENT OF THE OAKLAND TACTICAL VS. HOWELL TOWNSHIP CASE CURRENTLY IN THE 6TH CIRCUIT COURT.”** Discussion followed. Motion carried. A roll-call vote was taken: Yes (6): Counts–Yes, Coddington-Yes, Melton-Yes, Hohenstein-Yes, Smith-Yes, Newstead-Yes, and Graham-Not present.

CALL TO THE PUBLIC:

No response.

