

**HOWELL TOWNSHIP REGULAR BOARD ELECTRONIC/ZOOM MEETING  
MINUTES**

3525 Byron Road  
Howell, MI 48855  
April 12, 2021  
6:30 P.M.

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Evan Rudnicki	Trustee
Jeff Smith	Trustee

**MEMBERS ABSENT:**

Supervisor Coddington called the meeting to order at 6:30 p.m.

Due to the meeting being a Zoom Meeting, there was no Pledge of Allegiance.

**APPROVAL OF THE AGENDA:**

April 12, 2021

**MOTION** by Counts, seconded by Rudnicki, **“TO APPROVE THE APRIL 12, 2021 AGENDA AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Graham - yes, Rudnicki – yes, Counts – yes, Coddington – yes, Hohenstein – yes, Melton – yes, Smith – yes. Motion carries 7 to 0.

**MARCH 15, 2021 MEETING MINUTES:**

REGULAR BOARD MEETING MINUTES

**MOTION** by Hohenstein, seconded by Counts, **“TO APPROVE THE MARCH 15, 2021 MEETING MINUTES AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Melton – yes, Graham – yes, Coddington – yes, Rudnicki – yes, Counts – yes, Smith – yes, Hohenstein – yes. Motion carries 7 to 0. (See March 15, 2021 Regular Zoom Meeting Minutes.)

**CORRESPONDENCE:**

No additions.

**CALL TO THE PUBLIC:**

No response.

**UNFINISHED BUSINESS:**

RESOLUTION 04.21.485 MASON ROAD

Clerk Graham explained a new resolution #04.21.485 for this parcel needs to be approved. Previous Resolution #04.21.482 had already been approved but there needs to be some clarifications on who can sign at the closing on parcel 4706-32-400-013, Mason Road.

- **MOTION** by Graham, seconded by Smith, **“TO ACCEPT RESOLUTION 04.21.485 AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Graham – yes, Rudnicki – yes, Smith – yes, Hohenstein – yes, Melton – yes, Coddington – yes, Counts – yes. Motion carries 7 to 0.

**NEW BUSINESS:**

**A. OPEN POSITION FOR PLANNING COMMISSION**

Clerk Graham informed the Board of the letter sent from Denise Markham who is interested in the Planning Commission position. She does not live in Howell Township but she does own the Marathon at 1360 N. Burkhart Road as well as two rental houses in the Township. It was noted that the Planning Commission is allowed to have one member who doesn't live in the Township but does have a business within the Township. All current members live in the Township. Discussion followed. It was the consensus of the Board to have Denise Markham attend the next Township Board Meeting to allow them to ask questions.

**REPORTS:**

**A. SUPERVISOR:**

(Supervisor Coddington reported on the following items)

- Emergency Declaration – the Township does have one in effect. The Township has named Therese Cremona as the County Emergency Manager.
- The Supervisor and the Treasurer met with Amber Oaks and Allen Edwin to work out an agreement.
- Working with the Zoning Administrator Daus about the Township Code Enforcer. He is doing a great job but there are some communication gaps. Talked with the Sheriff Department about hiring deputies to help with the code enforcements. Possibility of having Howell and Marion Townships partner with the Sheriff Deputies. Discussion followed.

**B. TREASURER:**

(Treasurer Hohenstein reported on the following items)

- Township Planner is setting up a meeting with the Supervisor, Treasurer, Scott Barb-County Planning, M-DOT & City of Howell to discuss the problems at Oak Grove and M-59 intersection. Trustee Counts added that he would like to join that meeting.

**C. CLERK:**

(Clerk Graham reported on the following items)

- Reminded the Board members that the office is now open to the public on Tuesdays and Thursdays.
- There is a Fowlerville School Election on May 4, 2021. We have a few residents who belong to the Fowlerville School District so we have to be available to give out absentee ballots. Handy Township will be taking our voters and Election Day but we still have to be open for anyone who wants to register or receive an absentee ballot on Election Day.
- The amount of people coming into the office is picking up. The majority are for the Zoning Administrator.

**D. ZONING:**

(See Zoning Administrator Daus's prepared written report)

**E. ASSESSING:**

(See Assessor Kilpela's prepared written report)

**F. FIRE AUTHORITY:**

(Supervisor Coddington reported on the following items)

- Did some budget amendments.
- Update on the new engine. A couple of our guys went down to see the prebuilt and give their ideas.

G. MHOG:

(Trustee Counts reported on the following items)

- The painting on the Genoa Township water tower began on April 1<sup>st</sup>. The Oceola Township water tower painting will start in the fall.
- More testing for EGLE.
- MHOG still has several issues to be reviewed with the Union at Oak Grove (Annex).
- Did 35 million gallons in February.
- Interconnect with the city of Brighton is complete.

H. PLANNING COMMISSION:

(Trustee Counts reported on the following items)

- Preliminary and Final Site Plans for Markham Oil Company. They have a rental house on Burkhart Road across from Tanger Outlet and want to turn the house into an office.
- HAPRA will give each household one free pass.

I. ZONING BOARD OF APPEALS (ZBA):

(Trustee Rudnicki reported on the following items)

- An appeal for an accessory building on an odd shape parcel. This was approved.
- A petition for a gas station at the corner of Burkhart and Mason in the Wellhead Protection area. This was declined.

J. WWTP:

(Treasurer Hohenstein reported on the following items)

- See written report.
- Waiting for bids
- The Federal Government has funding available that we may receive that can be used for infrastructure. Studying to see the best place to use these funds.
- Clerk Graham asked if some of funding can be used for elections to purchase a tabulator. Treasurer Hohenstein will look into seeing if any of the funds can be used for election equipment. This may need to be added to the budget.

K. HAPRA:

(Clerk Graham reported on the following items)

- Had tour of the new facility. Very nice building with several different courts. The soft opening should be soon.
- There was talk on having a dog park.
- Getting pre-school teachers hired for Day Camp.
- HAPRA will run the park in the city along with the boat launch.
- Each household will be granted one Park Pass and the second one may be purchased for \$40.00.
- The egg hunt went well.
- There is a waiting list for soccer.

L. PROPERTY COMMITTEE:

(Treasurer Hohenstein reported on the following items)

- The Annex or Union at Oak Grove purchase closed on April 9<sup>th</sup>.
- Waiting for the purchaser on the Crandall Road property to give a date to close.

- There was an offer on the Oak Grove properties across from Kroger. There is an issue with getting access to the property. This issue will need to be resolved before moving forward on this purchase. Treasurer Hohenstein suggested 3 different options. Discussion followed. It was the consensus of the Board to have Treasurer Hohenstein to look into these options.

**CLOSED SESSION:**

**DISCUSSION ON OAKLAND TACTICAL**

**MOTION** by Graham, seconded by Rudnicki, **“TO ENTER INTO CLOSED SESSION TO CONSIDER LEGAL ADVICE PRESENTED IN WRITTEN LEGAL OPINION DRAFTED BY THE TOWNSHIP ATTORNEYS IN CONNECTION WITH THE SETTLEMENT OFFER RECEIVED FROM OAKLAND TACTICAL REGARDING CURRENT PENDING FEDERAL LITIGATION.”** Discussion followed. A roll-call vote was taken: Melton – yes, Coddington – yes, Graham – yes, Smith – yes, Rudnicki – yes, Counts – yes, Hohenstein – yes. Motion carries 7 to 0.

- There was a slight discussion on putting anyone still connected to the Regular Meeting via Zoom who are not Board Members into the waiting room and then the Board members will enter into Closed Session.
- Board went into Closed Session at 7:23 pm.
- **MOTION** by Counts seconded by Smith, **“TO ENTER BACK INTO REGULAR SESSION”**. Discussion followed. A roll-call vote was taken: Rudnicki – yes, Hohenstein – yes, Melton – yes, Counts – yes, Graham – yes, Smith – yes, Coddington – yes. Motion carries 7 to 0.
- Board came back into Regular Session at 7:40 pm

**CALL TO THE PUBLIC:**

No response.

**DISBURSEMENTS: REGULAR AND CHECK REGISTER:**

**MOTION** by Hohenstein, seconded by Melton, **“TO APPROVE THE REGULAR DISBURSEMENTS AS OF MARCH 31, 2021 CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. A roll-call vote was taken: Counts – yes, Graham – yes, Coddington – yes, Melton – yes, Smith – yes, Hohenstein – yes, Rudnicki – yes. Motion carries 7 to 0.

**ADJOURNMENT:** **MOTION** by Counts, seconded by Rudnicki, **“TO ADJOURN.”** Motion passes by unanimous consent. The meeting adjourned (7:45 pm.)

As Presented:     X    \_\_\_\_\_

\_\_\_\_\_  
Howell Township Clerk  
Jean Graham

As Amended: \_\_\_\_\_

As Corrected: \_\_\_\_\_

\_\_\_\_\_  
Mike Coddington  
Howell Township Supervisor

Dated:     05.10.2021    \_\_\_\_\_

\_\_\_\_\_  
Debby Johnson, Recording Secretary