

HOWELL TOWNSHIP BOARD REGULAR MEETING

MINUTES

3525 Byron Road
Howell, MI 48855
February 10, 2020
6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Evan Rudnicki	Trustee
Jeff Smith	Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

FEBRUARY 10, 2020

MOTION by Graham, seconded by Melton, **“TO APPROVE THE FEBRUARY 10, 2020 AGENDA AS AMENDED: ADD UNDER NEW BUSINESS 9A – ENGINEERING PHASE 3, OAK GROVE MEADOWS DISCUSSION.”** Discussion followed. Motion carried.

JANUARY 13, 2020 MEETING MINUTES:

REGULAR BOARD MEETING MINUTES - **MOTION** by Hohenstein, seconded by Counts, **“TO APPROVE THE JANUARY 13, 2020 MEETING MINUTES AS PRESENTED.”** Discussion followed. Motion carried. (See January 13, 2020 Regular Meeting Minutes)

CORRESPONDENCE:

No additions.

CALL TO THE PUBLIC:

- Dough Helzerman – Handy Township. A County Commissioner for District 4. (Howell Township is in District 5.) Commissioner Helzerman expressed his support for Kristina Like, who is a Republican candidate for Congress on the August 4th. State Primary Election, in which Democratic Elizabeth Slotkin currently holds the seat. Some of Kristina Like’s attributes as mentioned: Always lived in the 8th District. Graduate from Pinckney High School and was on the Pinckney Village Counsel. She has a family-law practice in East Lansing. Once had a radio show entitled, “Like Law”. She is a fighter, Pro-Life, pro-end amendment, pro-Michigan values. Would like all in attendance to consider her when voting.
- Charles Gauci – 2446 Amberwood Trail. Stated he has a complaint he would like settled. Stated he filed a complaint against Glen Miller in June, about his parked commercial vehicle. Mr. Gauci expressed his belief that the Township does not handle complaints equally. Mr. Gauci also stated that both his neighbors Glen Miller and John Gray have complained about his property. He stated that he has a right to files a complaint against them after they have filed complaints against him. Mr. Gauci wanted an answer from the Board why the vehicle has not been moved. (The Call to the Public is to give the audience a change to address the Board. You now have done that. It is not for the Board to give answers at that time. Supervisor Coddington stated he will talk with the Zoning Administrator about the situation.)

UNFINISHED BUSINESS:

GRAND RIVER PUMP STATION BIDS – JASON MAYER GIFFELS WEBSTER

Jason Mayer from Giffels Webster presented the Grand River Pump Station Replacement Contract Award Recommendation. Three bids were submitted that were opened publically on February 3, 2020 at 4:00 P.M. ranging from \$285,505.00 to \$352,410.00. All three contractors were pre-qualified. Mr. Mayer’s recommendation is to award CSM Mechanical, LLC in the amount of \$285,505.00. The overall project budget that will also include; Project Contingency at \$42,825.75, Design Engineering at \$29,865.00, Construction Engineering\$8,565.15 for a total budget of \$366,760.90.

- Questions and discussion from the Board.
- **MOTION** by Graham, seconded by Hohenstein, **“TO ACCEPT CSM MECHANICAL, LLC’S BID AT \$366,760.90 FOR THE GRAND RIVER PUMP STATION.”** Discussion followed. Motion carried.

NEW BUSINESS:

ENGINEERING PHASE 3, OAK GROVE MEADOWS DISCUSSION

Supervisor Coddington conveyed that there has been some questions in regards to the end cost of the project. Tetra Tech is already out there doing the engineering for MHOG and Spicer is doing the sewer. Would like to try and save on the cost of the project for developer, Allen Edwin, by just using Tetra Tech for both engineering projects. The Board was in agreement to follow this plan.

REPORTS:

A. SUPERVISOR:

(Supervisor Coddington reported on the following items)

- Working with developers and legal advice.

B. TREASURER:

(Treasurer Hohenstein reported on the following items)

- Presented a spreadsheet showing a snapshot look at the counter credit card machine.
- Winter Tax collection is at 86%. Summer Tax collection is at 98%.
- Road repairs: The Livingston County Road Commission (LCRC) has a Primary Pavement Preservation Program. They will match \$250,000.00 towards a \$500,000.00 Township Primary Road Project per year. Byron Road is a primary road that runs from M-59 to Allen Road at a cost of \$1,125,000.00. This could be broke up into two separate projects. Byron Road starting at M-59 to Barron Road, 2.18 miles at \$506,250.00 and Byron Road starting at Barron Road to Allen Road, 2.65 miles at \$618,750. By breaking into two projects, it will allow getting \$500,000.00 from the County to do Byron Road instead of just the \$250,000.00. It would be a two-year project. To add a bike lane along Byron Road would be an estimated additional cost of \$2.5 million and the loss of many trees. The Treasurer does not suggest putting in the bike lane. Burkhart Road from Mason Road to I-96 is another road in need of repair. Discussion followed on best use of utilizing the LCRC funds.
- **MOTION** by Hohenstein, seconded by Rudnicki, **“MOVE TO ACCEPT THE BYRON ROAD PROJECT, M-59 TO BARRON ROAD, WITH COST SHARING FROM LCRC AS PRESENTED.”** Discussion followed. Motion carried.
- **MOTION** by Hohenstein, seconded by Counts, **“MOVE TO ACCEPT THE BYRON ROAD PROJECT, BARRON ROAD TO ALLEN ROAD, AS PRESENTED IF MATCHING FUNDS ARE AVAILABLE FROM LCRC.”** Discussion followed. Motion carried.

- **MOTION** by Hohenstein, seconded by Graham, “**MOVE TO APPROVE THE BURKHART ROAD PROJECT FROM MASON ROAD TO I-96, IF MATCHING FUNDS ARE AVAILABLE FROM LCRC.**” Discussion followed. Motion carried.
- LCRC will ground down and resurface Mason Road from Truhn Road to Burkhart Road in 2020.

C. CLERK:

(Clerk Graham reported on the following items)

- Busy with getting ready for the March 10th Election. The Township Public Accuracy Test is scheduled for February 18th at 10:00 am. A lot of absentee ballots are being sent out.

D. ZONING:

(See Zoning Administrator Daus’ prepared written report)

E. ASSESSING:

(See Assessor Kilpela’s prepared written report)

F. FIRE AUTHORITY:

(Supervisor Coddington reported on the following items)

- Past some resolutions.
- Made some budget adjustments.
- Approved the purchase of 16 radios.
- Approved the purchase of 10 sets of turnout gear. This is done on a 10 set rotating schedule every year.

G. MHOG:

(See Treasurer Hohenstein prepared written report)

- Also added: he had discussion with Deputy Supervisor Kilpela about the possibility of taking all Water Connection Fees and paying towards the Township’s portion of the ^24” main^ main for the Cross Country Line. This will be discussed more in detail at the next budget meeting.

H. PLANNING COMMISSION:

(Trustee Counts reported on the following items)

- See January 28, 2020 Synopsis.

I. ZONING BOARD OF APPEALS (ZBA):

(Trustee Rudnicki reported on the following items)

- No January Meeting.

J. WWTP:

(Treasurer Hohenstein reported on the following items)

- The heat exchanger for the administration furnace at the WWTP is failing. Quotes for replacing the furnace were submitted. Plant Manager, James Soper, has recommended, Shultz with the Trane furnace, at \$4,870.00 with a 20 year warranty on the heat exchanger. Trustee Smith mentioned that with the Trane furnace, in order to be in compliance with the warranty, someone has to be in charge of making sure the warranty is submitted properly. Discussion about the time frame for the other parts’ warranties. **MOTION** by Smith, seconded by Melton, “**TO FOLLOW PLANT MANAGER, SOPER’S RECOMMENDATION TO GO WITH SHULTZ TO INSTALL THE TRAN**

FURNACE IN THE WWTP'S ADMINISTRATION BUILDING FOR A PRICE NOT TO EXCEED \$4,870.00." Discussion followed. Motion carried.

- One of the UV Systems is not working. The fourth unit will be pulled out and shipped to Ultra Tech Systems, Inc. and they will build a new unit on the existing frame. Cost is \$29,169.00. Do not need the UV Sensor that was included in the quote. The quote does not include shipping to and from the Ultra Tech Systems, Inc. **MOTION** by Hohenstein, seconded by Counts, **"MOVE TO ACCEPT THE QUOTE OF \$29,169.00, FROM ULTRA TECH SYSTEMS, INC TO REBUILD OUR UV MODULE, PLUS FREIGHT TO AND FROM THEIR FACILITY AS PRESENTED."** Discussion followed. Motion carried.

K. HAPRA:

(Clerk Graham reported on the following items)

- Getting ready for a "Sweetheart Dance".
- Having a fund raiser/Chili Cook Off.
- Working out Medical Plans.
- Audit is happening this week.
- HAPRA Board Members are invited to mParks Trade Show.
- Discussion on grants.

L. PROPERTY COMMITTEE:

(Treasurer Hohenstein reported on the following items)

- There is interest in the parcel behind Kroger for a Pilot Program. The Property Committee will be reviewing the proposal. This should be coming back to the Board at the next meeting.

CALL TO THE PUBLIC:

- Paul Junge from Brighton. Stated he is a Republican candidate running for Congress in which Democratic Elizabeth Slotkin currently holds the seat. Born in Michigan. Has a law degree and was a County Prosecutor. At one time anchor the Fox47 News out of Lansing. Worked with the Trump Administration at U.S. Citizenship and Immigration Services which is part of the Homeland Security. He wanted to come back home to Michigan to be near family.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, seconded by Rudnicki, **"TO APPROVE THE REGULAR DISBURSEMENTS AS OF FEBRUARY 4, 2020 CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH."** Discussion followed. Motion carries.

ADJOURNMENT: **MOTION** by Melton, seconded by Smith, **"TO ADJOURN."** Motion carried. The meeting adjourned 7:27 p.m.

As Presented: _____

Howell Township Clerk
Jean Graham

As Amended: X _____

Mike Coddington
Howell Township Supervisor

As Corrected: _____

Dated: 03.16.2020 _____

Debby Johnson, Recording Secretary