

## **Ordinance Enforcement Complaint Instructions**

Howell Township requires a written complaint before investigating violations of the Township's ordinances. A complaint form is attached but the Township also accepts emails and letters. Please send emails to: [inspector@howelltownshipmi.org](mailto:inspector@howelltownshipmi.org). Please include all evidence you have of the violation with your complaint.

The Township does accept anonymous written complaints. Anonymous complainants will not receive any communication or information back from the Township on the status of a complaint or any action that was taken. Complainants that provide their contact information will receive the same determination letters as the complaine.

Please be aware that complaints are open to Freedom of Information Act (FOIA) requests and may be released to the public.

Any questions please contact:

Jonathan Hohenstein  
Zoning Administrator  
517-546-2817 x 103

Carol Makushik  
Deputy Zoning Administrator  
517-546-2817 x 101

**HOWELL TOWNSHIP**  
**Ordinance Enforcement Complaint Form**

3525 Byron Road Howell, MI 48855

Phone: 517-546-2817 ext. 108

Email: [inspector@howelltownshipmi.org](mailto:inspector@howelltownshipmi.org)

Your Information

Date \_\_\_\_\_

Name _____	Phone Number _____
Address _____	Email Address _____
If necessary, may we have permission to enter your property to view the alleged violation?	

Complaint Information

Property Owner (if known) _____
Occupants (if known) _____ Address _____
If no address is available, provide detailed description of the location:  _____
Describe the complaint: