

HOWELL TOWNSHIP BOARD MEETING

3525 Byron Road

Howell, MI 48855

April 11, 2016

6:30 P.M.

1. Call to Order
2. Roll Call:       Mike Coddington       (   )       Dar Howard       (   )  
                      Carolyn Eaton       (   )       Lois Kanninen   (   )  
                      Jonathan Hohenstein   (   )       Michael Tipton   (   )  
                      Matthew Counts       (   )
3. Pledge of Allegiance
4. Call to the Board:
5. Approval of the Minutes: Regular Board Meeting, March 14, 2016
6. Correspondence:
7. Call to the Public:
8. Old Business:    A. Roads – Allen Road from Byron to Oak Grove
9. New Business:  
    A. Joseph T. Harvey – Permit Fees  
    B. Howell City Joint Planning Commission Mtg. - Update  
    C. Howell Fire Authority - Budget  
    D. Rainbow Litigation - Update
10. Reports: A. Supervisor   B. Treasurer   C. Clerk / Zoning   D. Assessing   E. Airport   F. Fire Authority  
              G. MHOG       H. Planning Commission   I. Z B A       J. Website   K. WWTP    L. HAPRA
11. Call to the Public
12. Closed Session Attorney Legal Opinion - Property Purchase Agreement
13. Disbursements: Regular and Check Register
14. Adjournment

**HOWELL TOWNSHIP BOARD REGULAR MEETING**  
**March 14, 2016**  
**Howell Township Hall**  
**6:30. p.m.**

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Carolyn Eaton	Clerk/Zoning Administrator
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Dar Howard	Trustee
Lois Kanninen	Trustee
Michael Tipton	Trustee

**MEMBERS ABSENT:**

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. All rose for the Pledge of Allegiance.

**CALL TO THE BOARD: MOTION** by Hohenstein, seconded by Tipton, **“TO APPROVE THE MARCH 14, 2016 AGENDA AS PRESENTED.”** Motion carried unanimously.

**APPROVAL OF MINUTES: MOTION** by Hohenstein, seconded by Counts, **“TO APPROVE THE FEBRUARY 8, 2016 REGULAR MEETING MINUTES AS CORRECTED: UNDER AUDITOR’S REPORT, CORRECT SPELLING OF THE WORD COOPERATION.”** Motion carried unanimously. (See February 8, 2016 Minutes)  
**MOTION** by Eaton, seconded by Howard, **“TO APPROVE THE FEBRUARY 8, 2016 CLOSED SESSION MEETING MINUTES AS PRESENTED.”** Motion carried unanimously.

**CORRESPONDENCE:**

See list.

**CALL TO THE PUBLIC:**

Paul Rogers from the HAPRA discussed the proposed Recreation Millage to be placed on the August 2, 2016 Election, of 0.75 mills levied against all property within the 5 entities of the HAPRA which are contained in the Howell Public School District. This would be for five (5) years, for the period of January 2017 – January 2022 inclusive, as a new millage for the purpose of funding the operation of and capital equipment, facilities and improvements. He discussed some of the changes of funding that would occur if the mileage passes and some of the projects that are planned. Each of the entities that are involved with the HAPRA will have to pass the millage in order for it to go into effect.  
Questions and concerns were taken from the board.

Donald Parker from LCBOC discussed the Livingston County General Fund, decrease in foreclosures, increase in building permits, pension system, the jail expansion, and improvements to the Old County Court House Annex Amphitheater. He also stated that Livingston County maintains a very strong fiscal position and has the lowest tax rate of the 83 counties in Michigan.

State Representative Hank Vaupel stated it is Budget Time at the state and would like the township's input during the work sessions. Important issues for the Emergency Appropriations are the Flint water problem and the Detroit Schools. He would like feedback from the board on both of those issues. He also talked about Hoop Houses and the bill that is up for a vote and the effect it could have on local zoning.

**OLD BUSINESS:**

- A. OAK GROVE MEADOWS, EXTENSION THROUGH 2017 FINAL SITE PLAN REVIEW – Clerk/Zoning Administrator Eaton stated Allen Edwin Homes would like an extension of the PUD and Site Plan approvals for Oak Grove Meadows. They are about to finish Amber Oaks and will start on Oak Grove Meadows in the summer of 2017. **MOTION** by Eaton, seconded by Hohenstein, **“TO EXTEND THE PUD AND SITE PLAN FOR OAK GROVE MEADOWS FOR ONE (1) YEAR THROUGH 2017.”** Discussion followed. Motion carried unanimously.
- B. REVOLVING FUND, RESOLUTION REMOVAL OF CERTAIN PARCELS – Treasurer Hohenstein stated that at last month’s meeting the board agreed to withhold the Tax and Special Assessment Payments from the County Chargebacks on certain parcels. However, this should have been done by resolution. **MOTION** by Hohenstein, seconded by Howard, **“TO APPROVE RESOLUTION #03.16.401, LIVINGSTON COUNTY REVOLVING FUND AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Tipton – yes, Coddington – yes, Eaton – yes, Howard – yes, Kanninen – yes, Counts – yes, Hohenstein – yes. Motion carries 7 to 0.
- C. RAINBOW VS. HOWELL TOWNSHIP, SETTLEMENT MOTION – Clerk, Zoning Administrator Eaton stated that the settlement amount and authorization to approve a settlement agreement was done last month with the court date included. However, it did not happen on that date and is now going to court on the 15<sup>th</sup>. This requires a new motion to approve the settlement if needed. **MOTION** by Howard, seconded by Tipton, **“TO ALLOW CLERK EATON OR TREASUER HOHENSTEIN OR SUPERVISOR CODDINGTON TO APPROVE A SETTLEMENT FOR THE RAINBOW LITIGATION NOT TO EXCEED THE AMOUNT DISCUSSED AND RECOMMENDED BY THE ATTORNEY IN THE EXECUTIVE SESSION. DATE ACCEPTED NOW THROUGH JULY 15, 2016.”** Discussion followed. Motion carried unanimously.
- D. CHLORIDE CORRECTION – Treasurer Hohenstein stated that at last month’s meeting the wrong Chloride Company name was given in the motion. The board’s intent was to stay with previous company that we have been using. Instead of MCS, it should be Chloride Solution. **MOTION** by Hohenstein, seconded by Howard, **“TO ACCEPT BID FOR 2016 FROM CHLORIDE SOLUTIONS AT \$0.169 PER GALLON.”** Discussion followed. Motion carried unanimously.

**NEW BUSINESS:**

- A. KREBS 4706-19-400-002 / 4706-19-300-020, REQUEST FARMLAND AND OPEN SPACE PRESERVATION PA16 – Clerk/Zoning Administrator Eaton stated that the entities were notified of the request and there has been no response from the public about this request. Livingston County Planning has recommend approval. **MOTION** by Howard, seconded by Eaton, **“TO APPROVE KREBS 4706-19-400-002 / 4706-19-300-020 FARMLAND AND OPEN SPACE PRESERVATION PA16.”** Discussion followed. Motion carried unanimously.
- B. ROAD WORK – Treasurer Hohenstein stated that he has talked with the Cohoctah Clerk about cost sharing some of the projects on Allen Road. Their meeting is not until the 14<sup>th</sup> and they will get back to us afterwards. It was the consensus of the board to hold off until next the meeting to make decision on those cost sharing projects with Cohoctah Township. Discussion concerning which is better; to do an entire project in one year or divide the project into 2 years. The first year, ditching and tree trimming or removal would be done and in the 2<sup>nd</sup> year, the stone placement would be done. **MOTION** by

Hohenstein, seconded by Counts, **"TO ACCEPT BID FOR \$191,430.00 FOR THE ENTIRE ROAD PROJECT FOR CRANDALL ROAD FROM WARNER ROAD TO MARR ROAD."** Discussion followed. A roll-call vote was taken: Kanninen – yes, Hohenstein – yes, Tipton – yes, Counts – yes, Eaton – yes, Howard – yes, Coddington – yes. Motion carries 7 to 0.

- C. LUCY ROAD, ATTORNEY LETTER – Clerk/Zoning Administrator Eaton presented a letter from the township attorney to the Lucy Road Attorney. In the letter it stated several concerns about conduct or inaction by Lucy Road Resources regarding the property at 2440 W. Highland Road. It is now several months past the Consent Agreement and issues have not been brought into compliance. Mr. Brockway was in attendance and stated he has a property agreement for the sale of the property adjacent to the property with the Consent Agreement. He is hoping to sell that property to help pay the back taxes and to come into compliance with the Consent Decree. It was the consensus of the board that the sale of the adjacent property has no bearing on the issue, Mr. Brockway is already in default of the Consent Decree. **MOTION** by Eaton, seconded by Counts, **"TO GO FORWARD WITH THE CONSENT DECREE AND TURN THE MATTER OVER TO TOWNSHIP ATTORNEY."** Discussion followed. A roll-call vote was taken: Counts – yes, Eaton – yes, Coddington – yes, Tipton – yes, Howard – yes, Hohenstein – no, Kanninen – yes. Motion carries 6 to 1.
- D. TERM ENDING, MARK FREUDE AND CAROLYN HENRY, RE-APPOINTMENT TO PLANNING COMMISSION – Clerk/Zoning Administrator Eaton stated that Mark Freude and Carolyn Henry's appointment to the Planning Commission has expired. They both would like to remain on the commission. **MOTION** by Eaton, seconded by Howard, **"TO RE-APPOINT MARK FREUDE AND CAROLYN HENRY TO THE PLANNING COMMISSION FOR 3 YEAR TERM, ENDING 12/31/2018."** Motion carried unanimously. Discussion followed concerning absenteeism. There is an open seat available on the Planning Commission. An ad in the local paper will be placed for this position.
- E. TERM ENDING, RICHARD LEACH, REPLACEMENT TO ZONING BOARD OF APPEALS – Clerk/Zoning Administrator Eaton stated that Richard Leach is not seeking re-appointment to the ZBA. His seat is now open and we will run an ad in the local paper for that position. The township has received one request for the ZBA position. It is the consensus of the board to run ads for all open seats, both planning commission and zoning board of appeals.
- F. TERM ENDING, KIM BABCOCK, RE-APPOINTMENT TO ZONING BOARD OF APPEALS – Clerk/Zoning Administrator Eaton stated that Kim Babcock's appointment to Zoning Board of Appeals has expired. She would like to remain on the board. **MOTION** by Eaton, seconded by Hohenstein, **"TO RE-APPOINT KIM BABCOCK TO THE ZONING BOARD OF APPEALS FOR A 3 YEAR TERM, ENDING 12/31/2018."** Motion carried unanimously.

#### REPORTS:

- A. SUPERVISOR – Supervisor Coddington reported that he has agreed to be the administrator to MI-WATERS for Howell Township.
- B. TREASURER – Treasurer Hohenstein reported: 1) Carol Makushik would like to take class for her re-certification for her MCAT at the cost of \$275.00 on May 24, 2016. **MOTION** by Hohenstein, seconded by Tipton, **"TO APPROVE CAROL MAKUSHIK TO TAKE THE MCAT 2016 SPRING CONTINUING EDUCATION SESSION ON MAY 24-26, 2016 FOR \$275.00"**. Motion carried unanimously. 2) We are all through collecting taxes. The collection rate was; Winter Tax 87.3% and Summer Tax 97.5%. We were the first ones to get paper work into the county. 3) County wants to switch programs on collection

of dog licenses. This is still in the planning process. 4) Thompson Plastics has missed the deadline for paying their taxes by the due date. Paying taxes on time is part of their IFT Agreement. It was missed by 3 days. It was the consensus of the board to allow it this year, but their account will be flagged, that if in the future they are late, they could lose their IFT.

- C. CLERK/ZONING 1) See report. 2) Board members receive payment for attending other meetings. Some of those meetings are paid by the township and some are paid through that particular entity. Trustee Kanninen, who attends the HAPRA, is not being compensated for those meetings she attends. **MOTION** by Eaton, seconded by Hohenstein, **"TO PAY \$50.00 A MEETING, RETROACTIVE BACK TO THE FIRST MEETING THAT KANNINEN ATTENDED AS THE HAPRA REPRESENTATIVE."** Discussion followed. Motion carried unanimously. 3) The election went very well and was well attended. All paperwork was done correctly and we had no issues with the Board of Canvassers. Thanks was given for the impeccable job Debby Johnson does.
- D. ASSESSING – See Report.
- E. AIRPORT – Trustee Tipton reported: 1) Next meeting is scheduled for March 22<sup>nd</sup>. 2) Work is being done for the Clean-up Day and process is going well. It will state on the flyer that no objects heavier or larger than what a 2 person team can handle.
- F. FIRE AUTHORITY – Supervisor Coddington reported: 1) getting pricing on a 40' x 60' accessory garage. 2) They had their Award Ceremony. 3) Two new trucks are being built. 4) There was diversification of funds.
- G. MHOG – Trustee Howard reported: 1) approved the 2017 Budget. 2) Discussion on the Cross Country Main Line through Marion Township. Routes are still being decided. 3) MHOG Tap Fee Evaluation. 4) DQ okayed decreasing the base line capacity. 5) A back truck is being built which will be shared with other utilities. 6) Bills were paid.
- H. PLANNING COMMISSION – No February meeting.
- I. ZONING BOARD OF APPEALS – There has not been a meeting. Next meeting is scheduled for March 21<sup>st</sup>.
- J. WEBSITE – Trustee Counts showed a draft of the design for the new Township Website. The board gave feedback about the looks of the website. It is proposed to be up and running with a projected start day of July 1<sup>st</sup>. There will be a merging of the old and the new website with the new address of; [www.howelltwpmi.org](http://www.howelltwpmi.org). Gradually all business cards, as ordered, will reflect the new address.
- K. WWTP – Treasurer Hohenstein reported: 1) At the meeting, Accounting Clerk Kilpela and he voiced their concerns about Jerry at the WWTP. There needs to be more communication about things that need to be replaced or fixed. Otherwise, things are progressing well at the plant.
- L. LUCY ROAD – 1) See item 8C.
- M. HAPRA – Trustee Kanninen reported: 1) there was much discussion about the upcoming millage and Employee Handbooks.



**CALL TO PUBLIC:**

John Mills, 1750 Oak Grove Road – discussed the recent train derailment that happened on his property. It will take several weeks for the clean-up to be completed. Asked about what the Rainbow vs Howell Township was about. (It is in the courts.) Asked question about a piece of property in District 8. Commented on his concern how the Road Commission had taken down very old trees on Hacker Road. Wanted to know about a building issue at the WWTP that was going on last year. (Township hired a new company to finish the project.)

Gary Browning, 4748 Deal Road – is still concerned about the road dead ending at his driveway and there is not enough room for large trucks to turn around without using his driveway. He feels neither the township nor the county is doing anything about his situation. He is asking for the township to write letters stating no one is to turn around in his driveway. (The township cannot do that. The township has gotten the Stop sign replaced. There is nothing else the township can do about traffic using his driveway to turn around. He does not own the property, he only has a right of way for his driveway.)

**DISBURSEMENTS REGULAR AND CHECK REGISTER:**

**MOTION** by Counts, seconded by Howard, **“TO APPROVE THE REGULAR DISBURSEMENTS THROUGH MARCH 8, 2016 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Motion carried unanimously

**ADJOURNMENT:** **MOTION** by, Kanninen, seconded by Howard **“TO ADJOURN.”** Motion carried. The meeting adjourned 8:57 p.m.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Carolyn Eaton  
Howell Township Clerk

As Presented: \_\_\_\_\_

As Amended: \_\_\_\_\_

As Corrected: \_\_\_\_\_

\_\_\_\_\_  
Mike Coddington  
Howell Township Supervisor

Dated \_\_\_\_\_

Signed: \_\_\_\_\_

Debby Johnson  
Recording Secretary

**CORRESPONDENCE**

April 11, 2016

1. **MICHIGAN TOWNSHIP PARTICIPATING PLAN** – Board of Directors Candidate Nomination Form, Disclosure Statement, Resolution Confirming Appointment of Member Representative
2. **COMCAST** – Letter announcing a performing maintenance will be conducted
3. **SPICERS** – Straight Lines, Winter 2016
4. **AMERICAN FUNDS** – Annual report for the year ended January 31, 2016.
5. **DTE** – Fluidline Components
6. **THE PAR PLAN NEWS** – Issue 123, March 2016

QA

APRIL 11th Bred

**Carolyn Eaton**

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**From:** joe <sinjarman@gmail.com>  
**Sent:** Monday, March 21, 2016 2:19 PM  
**To:** Carolyn Eaton  
**Subject:** Re: April 11th meeting attendance request

Hi Carolyn,

I am emailing to request being added to the April 11th Township Board Meeting agenda in order to ask for a hardship waiver of permit fees. This request is due to the fact that I am a disabled Iraq War Veteran who was medically retired from service in the US Army and my family of 5 lives on a very limited disability income (my wife works part time only).

Our property is located at 5301 Preston Rd. We own approx 5.74 acres of agriculturally zoned land. This "homestead" in the most literal definition provides the vast majority of food we eat daily, weekly and annually including produce, eggs, chickens, pork and honey (from our 2 bee colonies). Continuing to live this way allows us to minimize our expenses while providing quality nutritious food for our family. Though we save a significant amount on groceries our budget is still tight.

We will be building a 30x30x17 barn on our property beginning this spring through late summer to store farming equipment, animal feed and similar items needed for the function of our farm.

We currently do not pay any property taxes because of my 100% disabled veteran status.

Thank you for your consideration in this matter  
SGT Joseph T Harvey US Army (RET)

On Mon, Mar 21, 2016 at 11:58 AM, Carolyn Eaton <[clerk@howell-mi-twp.org](mailto:clerk@howell-mi-twp.org)> wrote:

Hi Joe

Would you send another stating that you wish to be placed on the April 11<sup>th</sup> Township board Meeting agenda. What you are requesting "waiver of permit fees" why you requesting this. Such as "Hardship request for waiver of permit fees" also your address. It would also be beneficial if you could either now or at the meeting have a letter as to why this should be done, a little background like you voiced on the phone. The more you put in the letter the less questions will be asked at a public meeting, if that is a concern of yours.

Thanks!

Carolyn



Carolyn J. Eaton  
[clerk@howell-mi-twp.org](mailto:clerk@howell-mi-twp.org)

Clerk/Zoning Administrator  
Howell Township  
 [\(517\) 546-2817 ext. 106](tel:(517)546-2817)

"You teach a little by what you say. You teach the most by what you are." ~Henrietta Mears

**From:** joe [<mailto:sinjarman@gmail.com>]  
**Sent:** Monday, March 21, 2016 11:38 AM  
**To:** Carolyn Eaton <[clerk@howell-mi-twp.org](mailto:clerk@howell-mi-twp.org)>  
**Subject:** April 11th meeting attendance request

Good Morning,

Im emailing to follow up on the conversation we had earlier today and to request an opportunity to attend the April 11th zoning board meeting at 630pm.

Thank you for your consideration,

Joe Harvey

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**HOWELL AREA FIRE AUTHORITY  
YEAR-TO-DATE  
SUMMARY BUDGET WORKSHEET**

	FY15 AUDIT 6/30/15	YEAR-TO-DATE 12/31/15	FY16 Original Approved Budget	FY17 Proposed Budget
<b>GENERAL FUND - REVENUES</b>				
-000.00-401. CURRENT PROPERTY TAXES - CITY	421,320	146,744	400,000	383,150
-000.00-401. CURRENT PROPERTY TAXES - HOWELL TWP	459,086	36,059	433,645	490,000
-000.00-401. CURRENT PROPERTY TAXES - MARION TWP	581,130	74	620,448	626,000
-000.00-401. CURRENT PROPERTY TAXES - OCEOLA TWP	691,830	53,124	700,000	760,000
-000.00-401. CURRENT PROPERTY TAXES - COHOCTAH TWP	152,016	14,854	179,721	180,000
-000.00-650. VEHICLE SALES	-	72	20,000	30,000
-000.00-665. INVESTMENT INTEREST	559	217	2,000	1,500
-000.00-671. MISCELLANEOUS REVENUES	1,182	239	1,500	1,500
-000.00-671. MISCELLANEOUS REVENUES - ACCUMED/COST RECOV.	750	250	2,000	2,000
-000.00-671. MISC. REVS - RETIREE HEALTH CARE CONTRIBUTIONS	-	-	-	18,000
-000.00-675. DONATIONS - SMOKE ALARM PROGRAM	-	-	-	1,500
-000.00-699. TRANSFER IN - RESERVES FUNDS	62,702	114,317	630,000	259,100
<b>TOTAL HAFA GENERAL FUND REVENUES</b>	<b>2,387,276</b>	<b>436,026</b>	<b>2,998,314</b>	<b>2,752,750</b>
<b>GENERAL FUND EXPENDITURES</b>				
<b>GENERAL ADMINISTRATION EXPENDITURES (336.00)</b>				
PERSONNEL	\$ 1,280,793	\$ 775,370	\$ 1,487,856	\$ 1,583,446
PROFESSIONAL FEES	\$ 39,504	\$ 23,997	\$ 56,300	\$ 56,500
INSURANCE	\$ 36,688	\$ 38,147	\$ 37,000	\$ 38,000
SUPPLIES	\$ 38,723	\$ 13,862	\$ 61,000	\$ 48,000
EQUIPMENT & CAPITAL OUTLAYS	\$ 745,188	\$ 735,718	\$ 1,109,454	\$ 789,500
COMMUNICATIONS	\$ 3,875	\$ 434	\$ 5,000	\$ 5,000
UNIFORMS	\$ 21,553	\$ 4,438	\$ 33,000	\$ 34,000
TRAINING	\$ 17,215	\$ 7,402	\$ 24,000	\$ 24,000
REPAIRS & MAINTENANCE	\$ 58,492	\$ 25,644	\$ 61,000	\$ 63,500
UNALLOCATED	\$ 16,120	\$ 4,861	\$ 40,500	\$ 47,100
<b>TOTAL - HAFA GENERAL ADMINISTRATION EXPENDITURES</b>	<b>2,258,141</b>	<b>1,629,873</b>	<b>2,915,110</b>	<b>2,659,046</b>
<b>FIRE STATION EXPENDITURES (336.20 - 338.24)</b>				
CENTRAL STATION - #20	23,995	10,345	38,201	38,201
OCEOLA TOWNSHIP STATION - #22	9,632	4,342	20,101	20,101
MARION TOWNSHIP STATION - #23	5,398	1,923	12,301	12,301
COHOCTAH TOWNSHIP STATION - #24	6,716	2,451	12,601	13,101
<b>TOTAL EXPENDITURES (BEFORE ESTIMATED FUND BAL.)</b>	<b>2,303,882</b>	<b>1,648,934</b>	<b>2,998,314</b>	<b>2,762,750</b>
<b>FUND 101 - GENERAL FUND</b>				
CHANGE IN FUND BALANCE	\$ 83,394	\$ (1,212,909)	\$ -	\$ -
AUDITED FY16 FUND BALANCE - BEGINNING OF THE YEAR	\$ 2,045,066	\$ 2,128,460	\$ 2,128,460	\$ 2,128,460
FUND BALANCE	\$ 2,128,460	\$ 915,551	\$ 2,128,460	\$ 2,128,460

**HOWELL AREA FIRE AUTHORITY  
YEAR-TO-DATE  
SUMMARY BUDGET WORKSHEET**

	FY15 AUDIT 6/30/15	YEAR-TO-DATE 12/31/15	FY16 Original Approved Budget	FY17 Proposed Budget
<b>FUND 206 - RESERVES FUND</b>				
TOTAL FIRE FUND RESERVES - REVENUES	\$ 417,520	\$ 214	\$ 320,000	\$ 380,400
TOTAL HAFA FUND EXPENDITURES (BEFORE EST. FUND BAL.)	\$ 12,702	\$ -	\$ 630,000	\$ 250,000
CHANGE IN FUND BALANCE	\$ 404,818	\$ 214	\$ (310,000)	\$ 130,400
AUDITED FY16 FUND BALANCE - BEGINNING OF THE YEAR	\$ 435,467	\$ 840,285	\$ 840,285	\$ 530,285
FUND BALANCE	\$ 840,285	\$ 840,499	\$ 530,285	\$ 660,685

<b>FUND 296 - BUILDING RESERVES FUND</b>				
<b>BUILDING RESERVE FUND - REVENUES</b>				
TOTAL BUILDING RESERVES FUND - REVENUES	\$ 105,568	\$ 600,019	\$ 50,000	\$ 50,200
TOTAL BLDG RESERVE EXPENDITURES (BEFORE EST. FUND BAL.)	\$ -	\$ -	\$ -	\$ -
CHANGE IN FUND BALANCE	\$ 105,568	\$ 600,019	\$ 50,000	\$ 50,200
AUDITED FY16 FUND BALANCE - BEGINNING OF THE YEAR	\$ 82,437	\$ 188,005	\$ 188,005	\$ 238,005
FUND BALANCE	\$ 188,005	\$ 788,024	\$ 238,005	\$ 288,205

**HOWELL AREA FIRE AUTHORITY  
YEAR-TO-DATE  
SUMMARY BUDGET WORKSHEET**

	FY15 AUDIT 6/30/15	YEAR-TO-DATE 12/31/15	FY16 Original Approved Budget	FY17 Proposed Budget
<b>FUND 298 - RETIREE HEALTH CARE RESERVES FUND</b>				
TOTAL RHCRF RESERVES FUND - REVENUES	\$ 122,521	\$ 13	\$ -	\$ -
TOTAL RHCRF RESERVE EXPENDITURES (BEFORE EST. FUND B,	\$ 50,000	\$ -	\$ -	\$ -
CHANGE IN FUND BALANCE	\$ 72,521	\$ 13	\$ -	\$ -
AUDITED FY16 FUND BALANCE - BEGINNING OF THE YEAR	\$ 52,008	\$ 124,529	\$ 124,529	\$ 124,529
FUND BALANCE	\$ 124,529	\$ 124,541	\$ 124,529	\$ 124,529

## Zoning Report –April, 2016

There was a joint Planning Commission meeting with Howell City on March 16<sup>th</sup> concerning a drive thru restaurant request. Matt Ikle and Dar Howard are the reps. From the township

3/117 met with Brent and Steve Gronow concerning property in Pineview Village.

Tribar will be turning in a site plan for an addition to their building

3/17 attended a Pre-Construction Meeting with Burkhart Assisted Living, Engineer, MHOG and DeShano (their builders)

Sent a Violation Warning Notice to Six Corners Antique on Grand River, to both the owner of the property and the renter Rick Robinson. They are cleaning it up now and will have a large auction in May to finish removing the outside items.

3/30 and 4/1 Attended Court for Rainbow Jonathan can give an update.

We only have one business "Yankee Candle" that does not have a business license this year. They are getting in touch with their main office to see what happened. They do always get one through their Massachusetts home office, where we send the application in November, somehow this year it didn't happen.

Sent Violation Notices to: 1224 W. Barron Rd. throwing all their trash in the rear of their property. Indian Camp Trail throwing building debris in the back of their property, camper and trailer in front yard (came in and is working with a builder to build an accessory building for their camper and trailer). Hickory Ridge Road – building noise at 6 am. (left message with owners) 5901 Preston camper and junk car and camper in the front yard.

I will be on vacation the week of April 4<sup>th</sup>.

# HOWELL TOWNSHIP 2015

## LAND USE PERMIT MARCH 2016

<u>NO.</u>	<u>NAME</u>	<u>ISSUED</u>	<u>PARCEL ID</u>	<u>PERMIT TYPE</u>	<u>PROPERTY ADDRESS</u>	<u>FEE</u>
5521	PETTEY RALPH JR	03/31/2016	4706-13-301-057	FENCE	304 CIMARRON DRIVE	50
5522	WESTVIEW CAPITAL	03/31/2016	4706-13-301-210	NEW HOME	3568 AMBER OAKS DRIVE	75
5520	WESTVIEW CAPITAL	03/28/2016	4706-13-301-192	NEW HOME	3656 AMBER OAKS DRIVE	75
5518	KLEIN CHESTER & D	03/24/2016	4706-29-301-181	WINDOWS	974 INDIAN CREEK	20
5519	PELFREY JOHN AND	03/24/2016	4706-13-301-076	FENCE	371 SUNBURY DRIVE	50
5517	MARKHAM PROPERTI	03/21/2016	4706-28-302-001	SIGN	1360 N BURKHART	175
5516	GREGORY GLENN &	03/16/2016	4706-14-300-022	REROOF	3301 BYRON	20
5515	WESTVIEW CAPITAL	03/15/2016	4706-13-301-205	NEW HOME	3588 AMBER OAKS DRIVE	75
5514	TAYLOR JON	03/14/2016	4706-13-301-056	FENCE	300 CIMARRON DRIVE	50
5511	PIETTE MARIE	03/10/2016	4706-27-304-013	WAIVER/TEMP	1313 PIN OAK BLUFF	20
5512	WALLACE JERRY AND	03/10/2016	4706-13-301-087	NEW HOME	382 GENEVA CT	75
5513	F S G QUALITY LIVIN	03/10/2016	4706-21-100-020	COMMERCIAL BUILDIN	2820 N BURKHART	250
5509	DOWNS JAMES L & C	03/08/2016	4706-13-400-012	WINDOWS	2855 PINEWAY TRAIL	20
5510	WESTVIEW CAPITAL	03/07/2016	4706-13-301-167	NEW HOME	3603 AMBER OAKS DRIVE	75
5508	STANLEY MATTHEW	03/03/2016	4706-13-301-145	FENCE	3529 AMBER OAKS DRIVE	50
5504	RUPP STEVEN J JR	03/01/2016	4706-24-301-008	WINDOWS	2136 ARMOND	20
5505	CASSAR JOHN A SR	03/01/2016	4706-24-301-045	REROOF	2091 OAK GROVE RD	20
5506	WESTVIEW CAPITAL	03/01/2016	4706-13-301-169	NEW HOME	3611 AMBER OAKS DRIVE	75
5507	AOK ACQUISITIONS	03/01/2016	4706-13-301-222	NEW HOME	3536 AMBER OAKS DRIVE	75



## **Marilyn Collins Activity Report - March 14 thru April 5, 2016**

### **2016 March Board of Review:**

The Board of Review went fairly well. There were a total of 54 Petitions of which 26 were letter appeals of vacant land from the attorney for Paul Chosid of Burkhart Associates. There were 11 personal property corrections. The number of property owners personally appealing before the Board of Review was 17.

There were (2) appeals from purchasers of property belonging to Howell Township. The Board of Review reduced their assessments. However, with the proposed building construction on both parcels, the assessments and taxable values will increase.

Board of Review decision notices were sent to all property owners that appealed.

**MTT Update: Burkhart Ridge** – I have prepared and sent my valuation disclosure to Ross Bower, Township Attorney who assists me with the legality of MTT Appeals. Ross will speak with the opposing attorney who will in turn speak to the owner of the property Paul Chosid. I am not optimistic that they will want to settle. The value that I have arrived at through application of the income approach which was based on their actual income and expenses over the last (3) years is more than what I have on the assessment roll. Their contention of value is \$2,000,000. I have \$5,500,000.

**MTT Update: 7-Eleven** – Nothing to report.

**MTT Update: Enbridge Energy** – Waiting on their 2015 amended personal property statement.

The rest of the month involved preparing & sending required reports after completion of the Board of Review to Livingston County Equalization Department and the State Tax Commission. I have settled with the county. In (2-3 weeks) I will roll over to the 2017 assessment roll. At that time we can begin preparation for the 2017 assessments, sales studies, field inspections etc.

Property splits and combinations are being finalized. Other than everyday assessing duties, the above are highlights during the past month.

**Howell Township**  
**Invoice and Check Registers**

**As of 4/5/2016**



Inv Num	Vendor	Description	GL Distribution	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#				Entered By					Post Date
30893			TWP AT LARGE LEGAL EXPENSE			72.00			
14033	FAHEY SCHULTZ BURZYCH RHODES			03/02/2016	03/31/2016	171.00	0.00	Paid	Y
	7-ELEVEN, INC. (2015)			BRENT KILPELA					03/08/2016
	101-209-801.00		ASSESSING LEGAL (CONTRACT SVC)		EXPENSE	171.00			
30896									
14034	FAHEY SCHULTZ BURZYCH RHODES			03/02/2016	03/31/2016	1,355.00	0.00	Paid	Y
	GENERAL			BRENT KILPELA					03/08/2016
	592-852-801.01		SWR/WTR 8 LEGAL EXPENSE			1,355.00			
30898									
14035	FAHEY SCHULTZ BURZYCH RHODES			03/02/2016	03/31/2016	19,138.91	0.00	Paid	Y
	RAINBOW			BRENT KILPELA					03/08/2016
	592-852-801.01		SWR/WTR 8 LEGAL EXPENSE			19,138.91			
30894									
14036	FAHEY SCHULTZ BURZYCH RHODES			03/02/2016	03/31/2016	722.00	0.00	Paid	Y
	BURKHARDT RIDGE, LLC			BRENT KILPELA					03/08/2016
	101-209-801.00		ASSESSING LEGAL (CONTRACT SVC)		EXPENSE	722.00			
31139									
14037	FAHEY SCHULTZ BURZYCH RHODES			03/07/2016	03/31/2016	782.50	0.00	Paid	Y
	HIGHLAND RIDGE EASEMENT			BRENT KILPELA					03/08/2016
	101-268-801.01		TWP AT LARGE LEGAL EXPENSE			782.50			
1216									
14038	DANIEL R. WOLF, P.E.			02/29/2016	03/30/2016	1,500.00	0.00	Paid	Y
	RAINBOW CONSTRUCTION LAWSUIT			BRENT KILPELA					03/08/2016
	592-852-801.01		SWR/WTR 8 LEGAL EXPENSE			1,500.00			
3/1/2016									
14039	CAREFREE MAINTENANCE CO.			03/01/2016	03/31/2016	220.00	0.00	Paid	Y
	FEBRUARY 2016 CLEANING SERVICE			BRENT KILPELA					03/08/2016
	101-265-775.00		TWP HALL OFFICE CLEANING & MAINT EXPENS			220.00			
73792									
14040	MASTER MEDIA			02/17/2016	03/17/2016	256.78	0.00	Paid	Y
	VERTICAL RACK/DIGITAL CAMERA			BRENT KILPELA					03/08/2016
	101-265-727.01		TWP HALL OFFICE SUPPLIES EXPENSE			256.78			
205809666573									
14041	CONSUMERS ENERGY			02/19/2016	03/25/2016	462.38	0.00	Paid	Y
	TWP HALL MARCH 2016			BRENT KILPELA					03/08/2016
	101-265-922.00		TWP HALL NATURAL GAS EXPENSE			462.38			

04/05/2016 02:52 PM  
User: BRENT KILPELA  
DB: Howell Twp  
Inv Num  
Inv Ref#

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

Page: 3/11

Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Description	Entered By					Post Date
GL Distribution						

3/8/2016	LIVINGSTON COUNTY TREASURER	03/08/2016	03/15/2016	687.50	0.00	Paid	Y	03/08/2016
14042	MOBILE HOME FEES	BRENT KILPELA						
	701-000-239.00	TRUST MOBILE HOME TAX PAYABLE	687.50					
3/9/2016	HOWELL TOWNSHIP PETTY CASH	03/09/2016	03/10/2016	110.68	0.00	Paid	Y	03/09/2016
14043	REPLENISH PETTY CASH	BRENT KILPELA						
	101-247-900.00	BOARD OF REVIEW PRINTING & PUB EXP	12.73					
	101-191-726.00	ELECTION POSTAGE EXPENSE	6.45					
	101-191-727.00	ELECTION SUPPLIES EXPENSE	60.33					
	101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE	31.17					
51723								
14044	MICRO WORKS COMPUTING, INC	02/29/2016	03/20/2016	483.00	0.00	Paid	Y	03/09/2016
	REPLACE BACKUP DRIVES	BRENT KILPELA						
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE	483.00					
202249948655								
14045	CONSUMERS ENERGY	02/19/2016	03/28/2016	30.83	0.00	Paid	Y	03/10/2016
	2571 OAK GROVE ROAD MARCH 2016	BRENT KILPELA						
	590-442-922.00	WWTP NATURAL GAS EXPENSE	30.83					
205097709549								
14046	CONSUMERS ENERGY	02/19/2016	03/28/2016	32.00	0.00	Paid	Y	03/10/2016
	1907 OAKGROVE ROAD MARCH 2016	BRENT KILPELA						
	592-000-160.01	SWR/WTR FUND 8 PROPERTY OAK GROVE	32.00					
3/7/2016	DTE ENERGY	03/07/2016	03/29/2016	40.95	0.00	Paid	Y	03/10/2016
14047	1907 OAKGROVE ROAD MARCH 2016	BRENT KILPELA						
	592-000-160.01	SWR/WTR FUND 8 PROPERTY OAK GROVE	40.95					
3/7/2016	DTE ENERGY	03/07/2016	03/29/2016	389.33	0.00	Paid	Y	03/10/2016
14048	2571 OAKGROVE ROAD MARCH 2016	BRENT KILPELA						
	590-442-920.00	WWTP ELECTRICITY EXPENSE	389.33					
123513								
14049	ROCKET ENTERPRISES	03/08/2016	04/08/2016	365.00	0.00	Paid	Y	03/10/2016
	FLAG SERVICE FOR MARCH 2016	BRENT KILPELA						
	101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE	365.00					
3/16/2016	MICHIGAN ASSESSOR ASSOCIATION	03/16/2016	04/29/2016	275.00	0.00	Paid	Y	03/16/2016
14050	OKPRE CLASS	BRENT KILPELA						
	101-209-720.00	ASSESSING EDUCATION EXPENSE	275.00					

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

Inv Num	Vendor	Inv Ref#	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
			GL Distribution	Entered By					Post Date
0006461850									
14051	MICHIGAN.COM			02/29/2016	03/19/2016	370.00	0.00	Paid	Y
	MARCH PUBLICATIONS			BRENT KILPELA					03/16/2016
	101-247-900.00			BOARD OF REVIEW PRINTING & PUB EXP		210.00			
	101-191-900.00			ELECTION PRINTING & PUBLICATION EXPENSE		80.00			
	101-101-900.00			TWP BOARD PRINTING & PUBLICATION EXPENS		80.00			
16-25545									
14052	GBS INC.			03/07/2016	04/06/2016	320.00	0.00	Paid	Y
	ACCUVOTE			BRENT KILPELA					03/16/2016
	101-191-903.00			ELECTION ACCUVOTE SYS EXPENSE		320.00			
73940									
14053	MASTER MEDIA			03/09/2016	04/08/2016	58.48	0.00	Paid	Y
	CLIPS, LABELS, STAMP			BRENT KILPELA					03/16/2016
	101-265-727.01			TWP HALL OFFICE SUPPLIES EXPENSE		58.48			
3/9/2016									
14054	LIVINGSTON COUNTY AIRPORT			03/09/2016	04/08/2016	12.71	0.00	Paid	Y
	FEE FOR CLEAN-UP DAY			BRENT KILPELA					03/16/2016
	101-268-882.00			TWP AT LARGE SPRING CLEAN UP EXPENSE		12.71			
2149369-MR16									
14055	PITNEY BOWES GLOBAL FINANCIAL SERV.			03/13/2016	04/06/2016	380.43	0.00	Paid	Y
	QUARTERLY RENTAL POSTAGE METER			BRENT KILPELA					03/16/2016
	101-265-930.01			QUARTERLY METER RENTAL		380.43			
03/21/2016									
14056	PRUDENTIAL HERITAGE REAL ESTATE			03/21/2016	03/28/2016	44.31	0.00	Paid	Y
	UB refund for account: 0627304082			BRENT KILPELA					03/21/2016
	590-000-214.89			READY TO SERVE		44.31			
3/9/2016									
14057	DTE ENERGY			03/09/2016	03/31/2016	150.49	0.00	Paid	Y
	1009 N BURKHART MARCH 2016			BRENT KILPELA					03/21/2016
	590-442-920.00			WWTP ELECTRICITY EXPENSE		150.49			
3/9/2016									
14058	DTE ENERGY			03/09/2016	03/31/2016	131.26	0.00	Paid	Y
	391 N BURKHART MARCH 2016			BRENT KILPELA					03/21/2016
	590-442-920.00			WWTP ELECTRICITY EXPENSE		131.26			
3/11/2016									
14059	DTE ENERGY			03/11/2016	04/04/2016	308.25	0.00	Paid	Y
	2559 W GRAND RIVER MARCH 2016			BRENT KILPELA					03/21/2016
	590-442-920.00			WWTP ELECTRICITY EXPENSE		308.25			



Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution						
94428	PRINTING SYSTEMS	03/07/2016	04/06/2016	447.90	0.00	Paid	Y
14060	SEWER BILLS PRINTING	BRENT KILPELA					03/21/2016
	590-441-726.00	UTILITY BILLING POSTAGE EXPENSE		447.90			
2CZ-17EA-V9RW							
14061	STATE OF MICHIGAN - DEQ	03/14/2016	04/01/2016	75.00	0.00	Paid	Y
	NPDES-REISSUANCE	BRENT KILPELA					03/21/2016
	590-442-966.00	WWTP STATE OF MICHIGAN EXPENSE		75.00			
725165793							
14062	CINTAS CORPORATION #725	03/16/2016	04/10/2016	39.67	0.00	Paid	Y
	BLUE MATS	BRENT KILPELA					03/24/2016
	101-265-775.00	TWP HALL OFFICE CLEANING & MAINT EXPENS		39.67			
51797							
14063	MICRO WORKS COMPUTING, INC	03/15/2016	04/04/2016	277.75	0.00	Paid	Y
	UPS BATTERY BACK UP INSTALL	BRENT KILPELA					03/24/2016
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		277.75			
51796							
14064	MICRO WORKS COMPUTING, INC	03/15/2016	04/04/2016	97.50	0.00	Paid	Y
	DIAGNOSE DOWN PHONE LINE/INTERNET	BRENT KILPELA					03/24/2016
	101-265-728.01	TWP HALL IT SUPPORT EXPENSE		97.50			
119717							
14065	BASIC	03/17/2016	04/01/2016	293.80	0.00	Paid	Y
	ANNUAL RENEWAL-AGENT USED TO PAY	BRENT KILPELA					03/24/2016
	101-265-721.02	TWP HALL HEALTHFLEX EXPENSE		293.80			
3/14/2016							
14066	DTE ENERGY	03/14/2016	04/06/2016	523.55	0.00	Paid	Y
	TWP HALL MARCH 2016	BRENT KILPELA					03/24/2016
	101-265-920.00	TWP HALL ELECTRICITY EXPENSE		523.55			
2139156							
14067	CARLISLE WORTMAN	03/15/2016	04/15/2016	1,007.50	0.00	Paid	Y
	2015 MASTER PLAN	BRENT KILPELA					03/24/2016
	101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE		1,007.50			
2139157							
14068	CARLISLE WORTMAN	03/15/2016	04/15/2016	120.00	0.00	Paid	Y
	GENERAL CONSULTATION	BRENT KILPELA					03/24/2016
	101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE		120.00			
2139158							
14069	CARLISLE WORTMAN	03/15/2016	04/15/2016	200.00	0.00	Paid	Y
	ZONING ADMINISTRATION	BRENT KILPELA					03/24/2016

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-400-801.00		PLANNING-CONTRACTED PLANNER EXPENSE	200.00			
17045							
14070	NETWORK SERVICES GROUP, LLC	03/21/2016	04/21/2016	3,000.00	0.00	Paid	Y
	2ND INSTALLMENT PAYMENT FOR WEBSIT	BRENT KILPELA					03/24/2016
	101-000-150.00		GEN FUND CONST IN PROGRESS	3,000.00			
3/18/2016							
14071	DTE ENERGY	03/18/2016	04/11/2016	45.07	0.00	Paid	Y
	271 E. HIGHLAND MARCH 2016	BRENT KILPELA					03/24/2016
	590-442-920.00		WWTP ELECTRICITY EXPENSE	45.07			
3/18/2016							
14072	DTE ENERGY	03/18/2016	04/11/2016	228.27	0.00	Paid	Y
	2700 TOOLEY ROAD MARCH 2016	BRENT KILPELA					03/24/2016
	590-442-920.00		WWTP ELECTRICITY EXPENSE	228.27			
3/14/2016							
14073	DTE ENERGY	03/14/2016	04/06/2016	245.50	0.00	Paid	Y
	1034 AUSTIN CT MARCH 2016	BRENT KILPELA					03/24/2016
	590-442-920.00		WWTP ELECTRICITY EXPENSE	245.50			
3/14/2016							
14074	DTE ENERGY	03/14/2016	04/06/2016	657.75	0.00	Paid	Y
	1575 N. BURKHART MARCH 2016	BRENT KILPELA					03/24/2016
	590-442-920.00		WWTP ELECTRICITY EXPENSE	657.75			
3/14/2016							
14075	DTE ENERGY	03/14/2016	04/06/2016	4,548.89	0.00	Paid	Y
	1222 PACKARD DRIVE MARCH 2016	BRENT KILPELA					03/24/2016
	590-442-920.00		WWTP ELECTRICITY EXPENSE	4,548.89			
3/14/2016							
14076	DTE ENERGY	03/14/2016	04/06/2016	197.91	0.00	Paid	Y
	3888 OAKGROVE ROAD MARCH 2016	BRENT KILPELA					03/24/2016
	590-442-920.00		WWTP ELECTRICITY EXPENSE	197.91			
517552195603							
14077	AT&T	03/13/2016	04/04/2016	33.54	0.00	Paid	Y
	517 552-1956 FOR MARCH 2016	BRENT KILPELA					03/24/2016
	590-442-850.00		WWTP TELEPHONE EXPENSE	33.54			
517552853703							
14078	AT&T	03/13/2016	04/04/2016	22.63	0.00	Paid	Y
	517 552-8537 FOR MARCH 2016	BRENT KILPELA					03/24/2016
	590-442-850.00		WWTP TELEPHONE EXPENSE	22.63			

Inv Num	Vendor	Inv Ref#	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
854006222	AT&T	14079	LONG DISTANCE	03/06/2016	04/05/2016	3.31	0.00	Paid	Y 03/24/2016
	WWTP		LONG DISTANCE MARCH 2016	BRENT KILPELA					
	590-442-850.00		WWTP TELEPHONE EXPENSE			3.31			
1/21/2016									
14080	CAROLYN EATON		ZONING MILEAGE	03/21/2016	04/15/2016	140.66	0.00	Paid	Y 03/24/2016
	101-402-860.00		ZONING MILEAGE & EXPENSES			140.66			
3/8/2016									
14081	CAROLYN EATON		CLERK MILEAGE	03/08/2016	04/15/2016	29.35	0.00	Paid	Y 03/24/2016
	101-215-860.00		CLERK MILEAGE & EXPENSES			29.35			
03/29/2016									
14082	MEDILODGE OF LIVINGSTON			03/29/2016	04/05/2016	44.36	0.00	Paid	Y 04/04/2016
	701-000-214.10		DUE TO TAXPAYERS			44.36			
274225									
14083	U. S. BANK		S/W #8 BOND PAYMENT	03/10/2016	05/01/2016	634,768.75	0.00	Paid	Y 03/29/2016
	592-000-300.00		SWR/WTR FUND 8 & 11 LONG TERM BONDS PAY			550,000.00			
	592-852-996.08		SWR/WTR 8 BOND INTEREST EXP			84,768.75			
274245									
14084	U. S. BANK		WNU#4, SWR #7, S/W #11	03/10/2016	05/02/2016	894,712.50	0.00	Paid	Y 03/29/2016
	591-420-996.04		WATER NEW USER BOND INTEREST EXPENSE			33,943.75			
	591-000-300.00		WATER 4 LONG TERM BONDS PAYABLE			180,000.00			
	590-853-996.07		SEWER 7 BOND INTEREST EXPENSE			16,112.50			
	590-000-300.07		SEWER 7 LONG TERM BOND PAYABLE			110,000.00			
	592-854-996.11		SWR/WTR 11 BOND INTEREST EXP			104,656.25			
	592-000-300.00		SWR/WTR FUND 8 & 11 LONG TERM BONDS PAY			450,000.00			
514540695203									
14085	AT&T		517 540-6952 FOR APRIL 2016	03/22/2016	04/11/2016	57.58	0.00	Paid	Y 03/29/2016
	590-442-850.00		WWTP TELEPHONE EXPENSE			57.58			
517546516003									
14086	AT&T		517 546-5160 FOR APRIL 2016	03/22/2016	04/11/2016	62.36	0.00	Paid	Y 03/29/2016
	590-442-850.00		WWTP TELEPHONE EXPENSE			62.36			

Inv Num	Vendor	Inv Ref#	Description	GL Distribution	Inv Date	Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized	Post Date
517546349603												
14087	AT&T		517 546-3496 FOR APRIL 2016		03/22/2016	BRENT KILPELA	04/11/2016	348.41	0.00	Paid	Y	03/29/2016
			590-442-850.00	WWTP TELEPHONE EXPENSE				348.41				
517540124103												
14088	AT&T		517 540-1241 FOR APRIL 2016		03/22/2016	BRENT KILPELA	04/11/2016	66.07	0.00	Paid	Y	03/29/2016
			590-442-850.00	WWTP TELEPHONE EXPENSE				66.07				
517540696303												
14089	AT&T		517 540-6963 FOR APRIL 2016		03/22/2016	BRENT KILPELA	04/11/2016	57.58	0.00	Paid	Y	03/29/2016
			590-442-850.00	WWTP TELEPHONE EXPENSE				57.58				
517540694703												
14090	AT&T		517 540-6947 FOR APRIL 2016		03/22/2016	BRENT KILPELA	04/11/2016	63.56	0.00	Paid	Y	03/29/2016
			590-442-850.00	WWTP TELEPHONE EXPENSE				63.56				
568372												
14091	KENNEDY INDUSTRIES INC		SERVICE CALL TROUBLE SHOOT SCADA S		03/22/2016	BRENT KILPELA	04/22/2016	309.92	0.00	Paid	Y	03/29/2016
			590-442-801.00	WWTP CONTRACTED SVCS EXPENSE				309.92				
7191233												
14092	DTE ENERGY		STREETLIGHTS		03/22/2016	BRENT KILPELA	04/12/2016	330.03	0.00	Paid	Y	03/29/2016
			101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE				330.03				
73958												
14093	MASTER MEDIA		C-FOLD TOWELS, RETURN ADDRESS STAM		03/14/2016	BRENT KILPELA	04/14/2016	42.18	0.00	Paid	Y	03/29/2016
			101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE				23.59				
			101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE				18.59				
000506848193												
14094	MUTUAL OF OMAHA INSURANCE COMPANY		TWP HALL LIFE INS. APRIL 2016		03/21/2016	BRENT KILPELA	04/01/2016	167.51	0.00	Paid	Y	03/29/2016
			101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE				167.51				
150560912-7												
14095	AT&T		WWTP INTERNET		03/19/2016	BRENT KILPELA	04/09/2016	50.60	0.00	Paid	Y	04/04/2016
			590-442-850.00	WWTP TELEPHONE EXPENSE				50.60				

	Inv Num	Vendor	Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
	Inv Ref#		GL Distribution	Entered By					Post Date
4/4/2016									
14096		LIVINGSTON COUNTY TREASURER		04/04/2016	04/15/2016	158.00	0.00	Paid	Y
		DOG LICENSES		BRENT KILPELA					04/05/2016
		701-000-238.00		TRUST DUE TO COUNTY DOG LICENSE		158.00			
3/30/2016									
14097		LIVINGSTON COUNTY TREASURER		03/30/2016	04/15/2016	690.00	0.00	Paid	Y
		MOBILE HOME FEES		BRENT KILPELA					04/05/2016
		701-000-239.00		TRUST MOBILE HOME TAX PAYABLE		690.00			
4/5/2016									
14098		LIVINGSTON COUNTY TREASURER		04/05/2016	04/15/2016	529.51	0.00	Paid	Y
		DPPT AUG-MAR 2016		BRENT KILPELA					04/05/2016
		701-000-228.00		TRUST DUE TO COUNTY		529.51			
4/5/2016									
14099		HOWELL PUBLIC SCHOOLS		04/05/2016	04/15/2016	346.90	0.00	Paid	Y
		DPPT AUG-MAR 2016		BRENT KILPELA					04/05/2016
		701-000-225.00		TRUST DUE TO HOWELL SCHLS OPER		346.90			
04/05/2016									
14100		HOWELL PUBLIC SCHOOLS		04/05/2016	04/15/2016	1,954.89	0.00	Paid	Y
		DPPT AUG-MAR 2016		BRENT KILPELA					04/05/2016
		701-000-225.01		TRUST DUE TO HOWELL SCHLS DEBT		1,954.89			
4/5/2016									
14101		HOWELL AREA FIRE AUTHORITY		04/05/2016	04/15/2016	874.65	0.00	Paid	Y
		DPPT AUG-MAR 2016		BRENT KILPELA					04/05/2016
		701-000-234.00		TRUST DUE TO HOWELL FIRE AUTH		874.65			
4/5/2016									
14102		LIV EDUC SERVICE AGENCY		04/05/2016	04/15/2016	49.73	0.00	Paid	Y
		DPPT MAR-AUG 2016		BRENT KILPELA					04/05/2016
		701-000-227.00		TRUST DUE TO LESA		49.73			
4/5/2016									
14103		HOWELL CARNEGIE LIBRARY		04/05/2016	04/15/2016	637.77	0.00	Paid	Y
		DPPT AUG-MAR 2016		BRENT KILPELA					04/05/2016
		701-000-223.00		TRUST DUE TO HOWELL LIBRARY		637.77			
353349									
14104		CULLIGAN WATER		03/31/2016	04/30/2016	12.35	0.00	Paid	Y
		COOLER RENTAL		BRENT KILPELA					04/05/2016
		101-265-727.00		TWP HALL KITCHEN/BATH SUPPLIES EXPENSE		12.35			
4/5/2016									
14105		LIVINGSTON COUNTY EQUALIZATION DEPT		04/05/2016	04/15/2016	250.00	0.00	Paid	Y

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User: BRENT KILPELA  
DB: Howell Twp  
Inv Num  
Inv Ref#

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

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Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
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GL Distribution						
101-209-720.00	ASSESSING EDUCATION EXPENSE		250.00			

51915						
14106	MICRO WORKS COMPUTING, INC	03/29/2016	33.75	0.00	Paid	Y 04/05/2016
	CAROLYN PRINTER	BRENT KILPELA				
	101-265-728.01	PRINTER REPAIR	33.75			

4/5/2016						
14107	STATE TAX COMMISSION	04/05/2016	50.00	0.00	Paid	Y 04/05/2016
	PPE SELF-STUDY EXAM FEE	BRENT KILPELA				
	101-209-720.00	ASSESSING EDUCATION EXPENSE	50.00			

3/21/2016						
14108	COMCAST	03/21/2016	289.82	0.00	Paid	Y 04/05/2016
	TWP HALL TELEPHONE APRIL 2016	BRENT KILPELA				
	101-265-850.00	TWP HALL TELEPHONE EXPENSE	289.82			

# of Invoices:	86	# Due:	0	Totals:	1,605,139.15	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos:

1,605,139.15

C Agrees with  
Check Register BK



04/05/2016 02:52 PM  
User: BRENT KILPELA  
DB: Howell Twp  
Inv Num Vendor  
Inv Ref# Description  
GL Distribution

INVOICE REGISTER REPORT FOR HOWELL TOWNSHIP

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Inv Num	Vendor	Description	GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---									
101	-	GENERAL FUND				12,442.38	0.00		
590	-	SEWER FUND				161,033.85	0.00		
591	-	WATER FUND				213,943.75	0.00		
592	-	SWR/WTR				1,211,491.86	0.00		
701	-	TRUST & AGENCY				6,227.31	0.00		
--- TOTALS BY DEPT/ACTIVITY ---									
000	-	OTHER				1,299,344.57	0.00		
101	-	TOWNSHIP BOARD				80.00	0.00		
191	-	ELECTIONS				466.78	0.00		
209	-	ASSESSING				1,943.00	0.00		
215	-	CLERK				29.35	0.00		
247	-	BOARD OF REVIEW				222.73	0.00		
265	-	TOWNSHIP HALL				4,003.95	0.00		
268	-	TOWNSHIP AT LARGE				1,197.24	0.00		
400	-	PLANNING COMMISSION				1,358.67	0.00		
402	-	ZONING ADMINISTRATION				140.66	0.00		
420	-	WATER 4 CONNECT				33,943.75	0.00		
441	-	UTILITY BILLING				447.90	0.00		
442	-	WWTP				34,429.14	0.00		
852	-	SEWER/WATER 8				106,762.66	0.00		
853	-	SEWER 7				16,112.50	0.00		
854	-	SEWER/WATER 11				104,656.25	0.00		

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CHECK REGISTER FOR HOWELL TOWNSHIP  
 CHECK DATE FROM 03/09/2016 - 04/05/2016

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Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL FUND CHECKING				
03/09/2016	GEN	101001193(E)	CONSUMERS ENERGY	462.38
03/09/2016	GEN	101001194(E)	FAHEY SCHULTZ BURZYCH RHODES	782.50
03/09/2016	GEN	101001195(E)	MICRO WORKS COMPUTING, INC	483.00
03/09/2016	GEN	16469	CAREFREE MAINTENANCE CO.	220.00
03/09/2016	GEN	16470	FAHEY SCHULTZ BURZYCH RHODES	21,933.91
03/09/2016	GEN	16471	MASTER MEDIA	256.78
03/09/2016	GEN	16472	HOWELL TOWNSHIP PETTY CASH	110.68
03/09/2016	GEN	16473	DANIEL R. WOLF, P.E.	1,500.00
03/28/2016	GEN	101001196(E)	BASIC	293.80
03/28/2016	GEN	101001197(E)	CINTAS CORPORATION #725	39.67
03/28/2016	GEN	101001198(E)	DTE ENERGY	523.55
03/28/2016	GEN	101001199(E)	GBS INC.	320.00
03/28/2016	GEN	101001200(E)	MICHIGAN.COM	370.00
03/28/2016	GEN	101001201(E)	MICRO WORKS COMPUTING, INC	375.25
03/28/2016	GEN	16474	LIVINGSTON COUNTY AIRPORT	12.71
03/28/2016	GEN	16475	CARLISLE WORTMAN	1,327.50
03/28/2016	GEN	16476	CAROLYN EATON	170.01
03/28/2016	GEN	16477	MICHIGAN ASSESSOR ASSOCIATION	275.00
03/28/2016	GEN	16478	MASTER MEDIA	58.48
03/28/2016	GEN	16479	NETWORK SERVICES GROUP, LLC	3,000.00
03/28/2016	GEN	16480	PITNEY BOWES GLOBAL FINANCIAL SERV.	380.43
03/28/2016	GEN	16481	ROCKET ENTERPRISES	365.00
04/05/2016	GEN	101001202(E)	COMCAST	289.82
04/05/2016	GEN	101001203(E)	CULLIGAN WATER	12.35
04/05/2016	GEN	101001204(E)	MICRO WORKS COMPUTING, INC	33.75
04/05/2016	GEN	101001205(E)	MUTUAL OF OMAHA INSURANCE COMPANY	167.51
04/05/2016	GEN	16482	DTE ENERGY	330.03
04/05/2016	GEN	16483	LIVINGSTON COUNTY EQUALIZATION DEPT	250.00
04/05/2016	GEN	16484	MASTER MEDIA	42.18
04/05/2016	GEN	16485	STATE TAX COMMISSION	50.00

GEN TOTALS:

Total of 30 Checks:	34,436.29
Less 0 Void Checks:	0.00
Total of 30 Disbursements:	34,436.29

Bank T&A TRUST & AGENCY CHECKING

03/09/2016	T&A	3265	LIVINGSTON COUNTY TREASURER	254.00
03/09/2016	T&A	3266	LIVINGSTON COUNTY TREASURER	687.50
04/05/2016	T&A	3267	HOWELL AREA FIRE AUTHORITY	874.65
04/05/2016	T&A	3268	HOWELL CARNEGIE LIBRARY	637.77
04/05/2016	T&A	3269	HOWELL PUBLIC SCHOOLS	346.90
04/05/2016	T&A	3270	HOWELL PUBLIC SCHOOLS	1,954.89
04/05/2016	T&A	3271	LIV EDUC SERVICE AGENCY	49.73
04/05/2016	T&A	3272	MEDILODGE OF LIVINGSTON	44.36
04/05/2016	T&A	3273	LIVINGSTON COUNTY TREASURER	158.00
04/05/2016	T&A	3274	LIVINGSTON COUNTY TREASURER	690.00
04/05/2016	T&A	3275	LIVINGSTON COUNTY TREASURER	529.51

T&A TOTALS:

Total of 11 Checks:	6,227.31
Less 0 Void Checks:	0.00
Total of 11 Disbursements:	6,227.31

Bank UTYCK UTILITY CHECKING

03/21/2016	UTYCK	2053	STATE OF MICHIGAN - DEQ	75.00
03/21/2016	UTYCK	2054	STATE OF MICH DEPT. OF ENVIRON QUAL	1,252.84
03/21/2016	UTYCK	2055	PRUDENTIAL HERITAGE REAL ESTATE	44.31
03/21/2016	UTYCK	2056	PRINTING SYSTEMS	447.90
03/21/2016	UTYCK	2057	SEVERN TRENT	24,030.32
03/21/2016	UTYCK	2058	TRUE VALUE HARDWARE	66.76
03/21/2016	UTYCK	590001905(E)	AT&T	92.11
03/21/2016	UTYCK	590001906(E)	AT&T	47.48
03/21/2016	UTYCK	590001907(E)	CONSUMERS ENERGY	855.52
03/21/2016	UTYCK	590001908(E)	CONSUMERS ENERGY	30.83
03/21/2016	UTYCK	590001909(E)	CONSUMERS ENERGY	32.00
03/21/2016	UTYCK	590001910(E)	DTE ENERGY	40.95
03/21/2016	UTYCK	590001911(E)	DTE ENERGY	389.33
03/21/2016	UTYCK	590001912(E)	DTE ENERGY	150.49
03/21/2016	UTYCK	590001913(E)	DTE ENERGY	131.26
03/21/2016	UTYCK	590001914(E)	DTE ENERGY	308.25
04/04/2016	UTYCK	2059	AT&T LONG DISTANCE	3.31

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DB: Howell Twp

CHECK REGISTER FOR HOWELL TOWNSHIP  
CHECK DATE FROM 03/09/2016 - 04/05/2016

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Check Date	Bank	Check	Vendor Name	Amount
04/04/2016	UTYCK	2060	U. S. BANK	634,768.75
04/04/2016	UTYCK	2061	U. S. BANK	894,712.50
04/04/2016	UTYCK	590001915(E)	AT&T	33.54
04/04/2016	UTYCK	590001916(E)	AT&T	22.63
04/04/2016	UTYCK	590001917(E)	AT&T	57.58
04/04/2016	UTYCK	590001918(E)	AT&T	62.36
04/04/2016	UTYCK	590001919(E)	AT&T	348.41
04/04/2016	UTYCK	590001920(E)	AT&T	66.07
04/04/2016	UTYCK	590001921(E)	AT&T	57.58
04/04/2016	UTYCK	590001922(E)	AT&T	63.56
04/04/2016	UTYCK	590001923(E)	AT&T	50.60
04/04/2016	UTYCK	590001924(E)	DTE ENERGY	45.07
04/04/2016	UTYCK	590001925(E)	DTE ENERGY	228.27
04/04/2016	UTYCK	590001926(E)	DTE ENERGY	245.50
04/04/2016	UTYCK	590001927(E)	DTE ENERGY	657.75
04/04/2016	UTYCK	590001928(E)	DTE ENERGY	4,548.89
04/04/2016	UTYCK	590001929(E)	DTE ENERGY	197.91
04/04/2016	UTYCK	590001930(E)	KENNEDY INDUSTRIES INC	309.92

UTYCK TOTALS:

Total of 35 Checks:	1,564,475.55
Less 0 Void Checks:	0.00
Total of 35 Disbursements:	1,564,475.55

REPORT TOTALS:

Total of 76 Checks:	1,605,139.15
Less 0 Void Checks:	0.00
Total of 76 Disbursements:	1,605,139.15

(Agrees with Invoice  
Register Bk